



## Legislation Text

File #: 24-51, Version: 1

### Memorandum

**Date:** January 5, 2024

**To:** The Honorable Lake County Board of Supervisors

**From:** Scott De Leon, Public Works Director

**Subject:** Approve Inspection Agreement with Kelseyville Christian Academy and Authorize the Chair to sign.

#### Executive Summary:

Pursuant to the County's approval of a Major Use Permit (MUP 21-52) for Kelseyville Christian Academy, Assessor's Parcel No. 008-061-72, the Department of Public Works intends to provide engineering services for the review of plans and specifications and the inspection of work. The attached agreement will provide for payment by the Developer for all costs of services provided by the County.

The location of the subject project is: 5808 Live Oak Drive, Kelseyville

Description of project is: Construction of frontage improvements along Live Oak Drive.

#### If not budgeted, fill in the blanks below only:

Estimated Cost: \_\_\_\_\_ Amount Budgeted: \_\_\_\_\_ Additional Requested: \_\_\_\_\_ Future Annual Cost: \_\_\_\_\_

#### Purchasing Considerations (check all that apply):

☐ Not applicable

☐ Fully Article X. <[https://library.municode.com/ca/lake\\_county/codes/code\\_of\\_ordinances?nodeId=COOR\\_CH2AD\\_ARTXPU\\_S2-38EXCOBI](https://library.municode.com/ca/lake_county/codes/code_of_ordinances?nodeId=COOR_CH2AD_ARTXPU_S2-38EXCOBI)>- and/or Consultant Selection Policy <[http://lcnet.co.lake.ca.us/Assets/Intranet/Policy/Policies+\\$!26+Procedures+Manual/Ch4\\_2021v2.pdf](http://lcnet.co.lake.ca.us/Assets/Intranet/Policy/Policies+$!26+Procedures+Manual/Ch4_2021v2.pdf)>-Compliant (*describe process undertaken in "Executive Summary"*)

☐ Section 2-38 <[https://library.municode.com/ca/lake\\_county/codes/code\\_of\\_ordinances?nodeId=COOR\\_CH2AD\\_ARTXPU\\_S2-38EXCOBI](https://library.municode.com/ca/lake_county/codes/code_of_ordinances?nodeId=COOR_CH2AD_ARTXPU_S2-38EXCOBI)> Exemption from Competitive Bidding (*rationale in "Executive Summary," attach documentation, as needed*)

☐ For Technology Purchases: Vetted and Supported by the Technology Governance Committee <<http://lcnet.co.lake.ca.us/Assets/Intranet/Intranet+Forms/Information+Technology/AdvPlan.pdf>> ("Yes," if checked)

☐ Other (*Please describe in Executive Summary*)

#### Consistency with Vision 2028 <<http://www.lakecountyca.gov/Government/Directory/Administration/Visioning/Vision2028.htm>>

(check all that apply):

- ☐ Well-being of Residents
- ☐ Economic Development
- ☐ Community Collaboration

☐ Not applicable

- ☐ Public Safety
- ☐ Infrastructure
- ☐ Business Process Efficiency

- ☐ Disaster Prevention, Preparedness, Recovery
- ☐ County Workforce
- ☐ Clear Lake

**Recommended Action:**

We hereby request the Board of Supervisors authorize the Chair to sign the attached Inspection Agreement.