



Legislation Text

File #: 24-59, Version: 1

Memorandum

Date: February 6, 2024

To: The Honorable Lake County Board of Supervisors

From: Jenavive Herrington, Auditor Controller/Clerk

Subject: Approve travel exceeding 1,500 miles for Jenavive Herrington, Auditor Controller/Clerk, to attend the Annual GFOA Conference in Orlando, Florida, from June 7-13, 2024

Executive Summary:

The Auditor's Office is requesting approval to send Ms. Herrington to the annual Government Finance Officers Association (GFOA) conference in June 2024. GFOA represents the entire United States and Canada. This annual conference is held in a different state each year, and it provides detailed training regarding federal, state/provincial, and local finance. The Auditor plans to attend each year because it is an opportunity to receive a wide breadth of training, CPE, and networking all within a one-week event. Although this training requires out-of-state travel, the benefit far outweighs any additional cost due to the event location.

Therefore, pursuant to 1.6 E of the County of Lake Travel Policy, we request your Board approve travel exceeding 1,500 miles, to facilitate Ms. Herrington accessing this valuable training conference.

If not budgeted, fill in the blanks below only:

Estimated Cost: _____ Amount Budgeted: _____ Additional Requested: _____ Future Annual Cost: _____

Purchasing Considerations (check all that apply):

☒ Not applicable

- ☐ Fully Article X. <https://library.municode.com/ca/lake_county/codes/code_of_ordinances?nodeId=COOR_CH2AD_ARTXPU_S2-38EXCOBI>- and/or Consultant Selection Policy <http://lcnet.co.lake.ca.us/Assets/Intranet/Policy/Policies+26+Procedures+Manual/Ch4_2021v2.pdf>-Compliant (describe process undertaken in "Executive Summary")
- ☐ Section 2-38 <https://library.municode.com/ca/lake_county/codes/code_of_ordinances?nodeId=COOR_CH2AD_ARTXPU_S2-38EXCOBI> Exemption from Competitive Bidding (rationale in "Executive Summary," attach documentation, as needed)
- ☐ For Technology Purchases: Vetted and Supported by the Technology Governance Committee <<http://lcnet.co.lake.ca.us/Assets/Intranet/Intranet+Forms/Information+Technology/AdvPlan.pdf>> ("Yes," if checked)
- ☐ Other (Please describe in Executive Summary)

Consistency with Vision 2028 <<http://www.lakecountyca.gov/Government/Directory/Administration/Visioning/Vision2028.htm>>

(check all that apply):

- ☐ Well-being of Residents
- ☐ Not applicable
- ☐ Public Safety
- ☐ Disaster Prevention, Preparedness, Recovery

- | | | |
|---|---|--|
| <input type="checkbox"/> Economic Development | <input type="checkbox"/> Infrastructure | <input checked="" type="checkbox"/> County Workforce |
| <input checked="" type="checkbox"/> Community Collaboration | <input checked="" type="checkbox"/> Business Process Efficiency | <input type="checkbox"/> Clear Lake |

Recommended Action: Approve travel exceeding 1,500 miles for Jenavive Herrington, Auditor Controller/Clerk, to attend the Annual GFOA Conference in Orlando, Florida, from June 7-13, 2024.