



Legislation Text

File #: 24-89, Version: 1

Memorandum

**Date:** February 6, 2024

**To:** The Honorable Lake County Board of Supervisors

**From:** Mireya G. Turner, Community Development Director  
Marcus Beltramo, Code Enforcement Manager

**Subject:** Approve Purchase of one (1) Vehicle for Code Enforcement from Ford Corning, in the amount of \$47,743.85, and authorize Community Development Director to issue Purchase Order

**Executive Summary:** Code Enforcement requests Board approval for the purchase of a new Code Enforcement vehicle, a 2024 Ford Explorer in the amount of \$47,743.85. Pursuant to Lake County Code Chapter 2-39.1 (c), expenditures in excess of twenty-five thousand dollars (\$25,000.00), but not exceeding fifty thousand dollars (\$50,000.00) are presented to the Board for approval.

On June 6, 2023, the Board of Supervisors authorized a resolution for program funding for the Proposition 64 Health and Safety Grant (hereinafter, Grant), which funds are utilized to support cannabis code enforcement. As part of the authorized grant, Code Enforcement budgeted for and received approval from the California Board of State and Community Corrections for the purchase of two (2) new vehicles. At this time, Code Enforcement is only purchasing one vehicle. Code Enforcement transacted the solicitation and purchase through Public Works, Fleet Maintenance, where three (3) quotes were obtained from vendors. The lowest and selected quote for Board approval was received from Ford Corning.

**If not budgeted, fill in the blanks below only:**

Estimated Cost: \_\_\_\_\_ Amount Budgeted: \_\_\_\_\_ Additional Requested: \_\_\_\_\_ Future Annual Cost: \_\_\_\_\_

**Purchasing Considerations** (check all that apply):

☐ Not applicable

- ☐ Fully Article X. <[https://library.municode.com/ca/lake\\_county/codes/code\\_of\\_ordinances?nodeId=COOR\\_CH2AD\\_ARTXPU\\_S2-38EXCOBI](https://library.municode.com/ca/lake_county/codes/code_of_ordinances?nodeId=COOR_CH2AD_ARTXPU_S2-38EXCOBI)>- and/or Consultant Selection Policy <[http://lcnet.co.lake.ca.us/Assets/Intranet/Policy/Policies+26+Procedures+Manual/Ch4\\_2021v2.pdf](http://lcnet.co.lake.ca.us/Assets/Intranet/Policy/Policies+26+Procedures+Manual/Ch4_2021v2.pdf)>-Compliant (describe process undertaken in "Executive Summary")
- ☐ Section 2-38 <[https://library.municode.com/ca/lake\\_county/codes/code\\_of\\_ordinances?nodeId=COOR\\_CH2AD\\_ARTXPU\\_S2-38EXCOBI](https://library.municode.com/ca/lake_county/codes/code_of_ordinances?nodeId=COOR_CH2AD_ARTXPU_S2-38EXCOBI)> Exemption from Competitive Bidding (rationale in "Executive Summary," attach documentation, as needed)
- ☐ For Technology Purchases: Vetted and Supported by the Technology Governance Committee <<http://lcnet.co.lake.ca.us/Assets/Intranet/Intranet+Forms/Information+Technology/AdvPlan.pdf>> ("Yes," if checked)
- ☐ Other (Please describe in Executive Summary)

**Consistency with Vision 2028** <<http://www.lakecountycalifornia.gov/Government/Directory/Administration/Visioning/Vision2028.htm>>

(check all that apply):

☐ Not applicable

- ☐ Well-being of Residents  
☐ Economic Development

- ☐ Public Safety  
☐ Infrastructure

- ☐ Disaster Prevention, Preparedness, Recovery  
☐ County Workforce

☐ Community Collaboration      ☐ Business Process Efficiency      ☐ Clear Lake

**Recommended Action:** Approve Purchase of one (1) Vehicle for Code Enforcement from Ford Corning in the amount of \$47,743.85, and authorize Community Development Director to issue Purchase Order.