



Legislation Text

File #: 24-108, Version: 1

Memorandum

Date: February 6, 2024

To: The Honorable Lake County Board of Supervisors

From: Scott De Leon, Public Works Director

Subject: Approve the Supplemental Services Agreement Number 4 between the County of Lake and Armstrong Consultants for consulting services related to Lampson Airfield and authorize the Chair to sign the Agreement

Executive Summary:

On October 18th, 2022, your Board approved Supplemental Services Agreement (SSA) #2 with our airport consultant, Armstrong Consultants, to perform preliminary engineering services related to a potential Hangar Development Project at Lampson Field Airport. The consultant has been working diligently on the project and both of us inadvertently missed the expiration of that contract, which was one year from the date of approval or October 18, 2023. After conferring with County Counsel, we were advised to create a new Agreement that incorporated all of the work scope of the expired SSA, and specify an "effective date" to ensure the Consultant's eligibility for reimbursement is uninterrupted. A copy of the new Agreement is attached for your information.

If not budgeted, fill in the blanks below only:

Estimated Cost: _____ Amount Budgeted: _____ Additional Requested: _____ Future Annual Cost: _____

Purchasing Considerations (check all that apply):

☐ Not applicable

- ☐ Fully Article X. <https://library.municode.com/ca/lake_county/codes/code_of_ordinances?nodeId=COOR_CH2AD_ARTXPU_S2-38EXCOBI>- and/or Consultant Selection Policy <[http://lcnet.co.lake.ca.us/Assets/Intranet/Policy/Policies+\\$!26+Procedures+Manual/Ch4_2021v2.pdf](http://lcnet.co.lake.ca.us/Assets/Intranet/Policy/Policies+$!26+Procedures+Manual/Ch4_2021v2.pdf)>-Compliant (describe process undertaken in "Executive Summary")
- ☐ Section 2-38 <https://library.municode.com/ca/lake_county/codes/code_of_ordinances?nodeId=COOR_CH2AD_ARTXPU_S2-38EXCOBI> Exemption from Competitive Bidding (rationale in "Executive Summary," attach documentation, as needed)
- ☐ For Technology Purchases: Vetted and Supported by the Technology Governance Committee <<http://lcnet.co.lake.ca.us/Assets/Intranet/Intranet+Forms/Information+Technology/AdvPlan.pdf>> ("Yes," if checked)
- ☐ Other (Please describe in Executive Summary)

Consistency with Vision 2028 <<http://www.lakecountyca.gov/Government/Directory/Administration/Visioning/Vision2028.htm>>

(check all that apply):

- | | | |
|--|--|--|
| <input type="checkbox"/> Well-being of Residents | <input type="checkbox"/> Not applicable | |
| <input type="checkbox"/> Economic Development | <input checked="" type="checkbox"/> Public Safety | <input type="checkbox"/> Disaster Prevention, Preparedness, Recovery |
| <input type="checkbox"/> Community Collaboration | <input checked="" type="checkbox"/> Infrastructure | <input type="checkbox"/> County Workforce |
| | <input type="checkbox"/> Business Process Efficiency | <input type="checkbox"/> Clear Lake |

Recommended Action:

Staff recommends that the Board of Supervisors Approve the Supplemental Services Agreement

Number 4 between the County of Lake and Armstrong Consultants for consulting services related to Lampson Airfield and authorize the Chair to sign the Agreement.