

COUNTY ADMINISTRATIVE OFFICE

CAROL J. HUCHINGSON, County Administrative Officer



BU 1011 – Board of Supervisors

DEPARTMENT OVERVIEW

The five-member Board of Supervisors (BOS) serves as executive and legislative governing body for the County of Lake, pursuant to State law. The Board establishes County priorities and operating policies, adopts ordinances and ensures mandated functions are properly discharged. The Board directs financial resources through adoption of the annual County budget, selects non-elected County department heads, makes important land use decisions and provides an informed framework to prepare for the County's future. Board Members concurrently serve as Directors of numerous special districts and entities.

This is a general fund budget unit, financed by general discretionary revenues. Requested appropriations are needed to maintain normal operations in the Board's office and provide for Board travel to various meetings and conferences.

PROGRAM OVERVIEW

- Governing body for the County of Lake

ACCOMPLISHMENTS IN FY 2016-17

- Recruited and hired 8 new Department Heads to fill positions vacated by retirements
- Successful transition with 2 new Supervisors coming aboard
- All total, 40% new leadership at the BOS level, and 30% at the Department Head level

GOALS FOR FY 2017-18

- Support disaster recovery and rebuilding efforts in the burn area, including streamlining of rebuilding processes for fire survivors who are rebuilding on the same footprint with the same square footage
- Promote economic development County-wide and specific to disaster recovery creating opportunities for positive economic growth and development, and creation of local jobs
- Protect and preserve Clear Lake
- Improve local infrastructure, especially the condition of local roads
- Promote the health, welfare and financial well-being of every household in Lake County, focusing on the general human condition of Lake County residents, improving upon quality of life, reducing conditions that support crime, cleaning up certain neighborhoods, education, access to healthy foods and increased focused senior center support
- Engage in strategic planning, to achieve a general vision for the future of Lake County based on its natural attributes, using evidence-based (Adaptive Management monitoring) techniques

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BU 1011 – Board of Supervisors

- Support the County Mission Statement emphasizing proactive public policy and responsible exercise of authority; superior public service and courteous public contact, and; sound management of resources to enhance the quality of life, now and in the future
- Implement responsible cannabis policy since the action we take now will impact our County for many years to come
- Take a proactive approach with respect to state/federal legislation which is not always helpful, applicable or affordable in a small, rural area, making our voice heard before it is finalized
- Identify and remove the impediments to improvement in key intractable local problem areas (e.g., emergency egress, blight, pollution, illegal trash and cost of utilities for certain towns)
- Develop and promote Lake County's many natural resources as a premier destination for tourism and outdoor recreation (e.g., access to National Monument activities, increased KRT, resort stay, CTA/guide service program)

SPECIAL NOTES

- Funding for employee recognition is included in this budget unit
- Mental Health and Public Health realignment revenue passes through this budget unit, with a net impact of zero by the end of each month. The only exception to this is an annual one-time "VLF Collection in Excess" payment that the general fund keeps

SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 52-60 State Taxes/Motor Vehicle In Lieu – VLF Collection In Excess

Services & Supplies

Acct. 28-30 Special Departmental Exp/Supplies & Services – Employee service awards; plaques, certificates, and frames

Acct. 29-50 Transportation & Travel – Mileage and travel to meetings and conferences reimbursement

Capital Assets

None

Contingencies

None

CHANGES IN BUDGET FROM PRIOR YEAR

There are no significant increases or new requests in this budget unit.

County Budget Act
January 2010 Edition, revision #1

Governmental Funds
Fiscal Year 2017-18

Fund 1		Budget Unit 1011 - Board of Supervisors		
Function General		Activity - Legis & Admin		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17 Actual	2017-18 Recommended	2017-18 Final Recommended
		Estimated		
1	2	3	4	5

STATE TAXES

52-60 Motor Vehicle In Lieu 21,825 24,180 24,000 24,000

OTHER

79-90 Miscellaneous 19 0 0 0

Total Revenue 21,844 24,180 24,000 24,000

SALARIES & EMP BENEFITS

01-11 Permanent 320,708 321,310 320,965 320,965

01-12 Extra Help 3,123 3,805 0 0

02-21 FICA 22,572 22,705 24,806 24,806

02-22 PERS 35,819 38,004 51,569 51,569

02-23 PERS-Co Paid Employee Con 5,802 0 0 0

03-30 Health/Life 38,435 32,989 29,013 29,013

03-31 Unemployment 728 803 808 808

03-32 Opt Out 0 1,200 2,400 2,400

04-00 Worker's Compensation 4,085 975 859 859

SERVICES & SUPPLIES

12-00 Communications 3,450 2,673 5,100 5,100

15-12 Public Liability 2,609 2,589 2,702 2,702

15-13 Fire & Allied Cvrgrs 76 86 101 101

17-00 Maintenance-Equipment 0 0 500 500

20-00 Memberships 7,763 7,763 0 0

22-70 Supplies 560 953 2,500 2,500

22-71 Postage 117 68 500 500

22-72 Books & Periodicals 0 0 100 100

28-30 Supplies & Services 2,402 3,143 3,500 3,500

29-50 Transportation & Travel 7,121 8,238 10,000 10,000

29-51 Cent. Gar.-Pool Mlg ONLY 384 0 500 500

38-00 Inventory Items 701 79 0 0

Total Expenditures/Appropriations 456,455 447,383 455,923 455,923

Net Cost 434,611 423,203 431,923 431,923

COUNTY ADMINISTRATIVE OFFICE

CAROL J. HUCHINGSON, County Administrative Officer



BU 1012 – County Administrative Office

DEPARTMENT OVERVIEW

The County Administrative Office performs general administration and management of County government functions, under the direction of the Board of Supervisors (BOS). The County Administrative Officer also serves as Clerk of the Board of Supervisors and the County Purchasing Agent. The Office is responsible for direct administration of 20 individual budget units, covering a wide range of County government functions including CDBG grants, Economic Development, the Public Defender program, geothermal resource royalties, Grand Jury, the Domestic Violence Prevention Program, Trial Court Funding, and other important functions of County government.

One of the primary functions of the CAO is to oversee preparation, adoption and administration of the annual County budget, which serves as the driver for virtually all services provided by County government. The CAO serves as the Chief of Staff to the Board of Supervisors, assisting the Board in implementing, administering and monitoring Board policies and directives. The CAO provides support and leadership to the 24 other County Department Heads. The CAO interacts with the County's State and federal legislators, and numerous State and federal agencies, on matters of significance to Lake County residents.

This is a general fund budget unit. Historically, approximately 30% of the bottom line appropriation is eventually reimbursed by non-general fund sources through the Countywide Cost Allocation Plan, County Overhead; however that revenue is credited to BU 1120. In addition, this BU receives direct reimbursements from other budget units for administrative services provided to programs funded through other budget units, such as the Geothermal Royalties budget, the Marketing and Public Defender, Special Projects, RDA Obligations, and the Purchasing. This budget also is credited with revenue from the County's concession contracts for vending machines and the courthouse coffee kiosk, since staff is responsible for administration of the contracts through which this revenue is collected.

PROGRAM OVERVIEW

The Administrative Office (BU 1012) oversees 18 other budget units:

- | | | |
|-------------------------|-----------------------------|-------------------------------------|
| • 1011 BOS | • 1014 Clerk of BOS | • 1120 Non-Dept. Revenue |
| • 1124 Central Services | • 1778 Capital Projects | • 1781 Special Projects |
| • 1794 CDBG PI | • 1796 CDBG PI Cap Projects | • 1892 Marketing/Econ Dev. |
| • 1918 Geothermal | • 2101 Trial Courts | • 2106 Grand Jury |
| • 2111 Public Defender | • 2115 Domestic Violence | • 2305 Crim. Justice Facilities |
| • 7999 Contingencies | • 8826 RDA Obligations | • 8894 RDA Housing Successor Agency |

COUNTY ADMINISTRATIVE OFFICE

CAROL J. HUCHINGSON, County Administrative Officer
BU 1012 – County Administrative Office

ACCOMPLISHMENTS IN FY 2016-17

- Through combined efforts to retain existing staff and recruit new staff, built a highly effective CAO office team
- Created a training program for new BOS members and supported the BOS to establish an all new Board Protocol 2017 for more effective Board meetings
- Set a new routine for formal Department Head meetings as well as informal Brown Bag lunches with Department Heads
- Reformulated the long-standing Classification and Compensation Committee to also focus on Employee Recruitment and Retention
- Established a new process for employee labor negotiations
- In keeping with Department Head requests, initiated a training program for Department Heads

GOALS FOR FY 2017-18

- Further efforts to stabilize the County budget following disaster and in the face of new financial challenges
- Work with BOS and Department Heads to determine specific County goals and priorities.
- Implement leadership development.
- Support HR to streamline and improve processes leading to more effective recruitments
- Convene stakeholders and plan for future acceptance of credit card payments
- Monitor the new Public Defender program to ensure services are effective and costs are under control

SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 42-10 Rents & Concessions – Coffee kiosk and vending machine contract proceeds

Services & Supplies

Acct. 23-80 Professional & Specialized Svcs – Labor negotiation contract

Capital Assets

None

Contingencies

None

CHANGES IN BUDGET FROM PRIOR YEAR

Proposing to make Extra Help DCAO I (previously funded in BU 1892) a permanent part-time DCAO I to be funded in this budget unit

Added Chief Deputy CAO at mid-year 2016-17, hope to fill position later in 2017-18

County Budget Act
January 2010 Edition, revision #1

Governmental Funds
Fiscal Year 2017-18

Fund Function		1 General	Budget Unit 1012 - Administrative Office Activity - Legis & Admin		
Detail by Revenue Category and Expenditure Object		2015-16 Actuals	2016-17 Actual Estimated	2017-18 Recommended	2017-18 Final Recommended
1		2	3	4	5
RENTS & CONCESSIONS					
42-10	Rents & Concessions	5,530	5,292	5,500	5,500
OTHER CURRENT SERVICES					
69-20	Other	35	11	0	0
OTHER					
79-90	Miscellaneous	30	27,065	0	0
Total Revenue		5,595	32,368	5,500	5,500
SALARIES & EMP BENEFITS					
01-11	Permanent	526,632	493,369	629,732	677,574
01-12	Extra Help	49,475	36,581	29,193	34,193
01-13	OT, Holiday, Stby	5,474	1,700	0	500
01-14	Other, Term	41,289	24,518	17,350	17,350
02-21	FICA	44,280	38,281	49,595	53,293
02-22	PERS	73,605	72,842	101,179	108,946
02-23	PERS-Co Paid Employee Con	7,086	0	0	0
03-30	Health/Life	63,606	62,336	77,149	85,219
03-31	Unemployment	1,433	1,340	1,696	1,817
03-32	Opt Out	2,400	2,752	2,400	2,400
04-00	Worker's Compensation	1,358	1,366	1,203	1,203
SERVICES & SUPPLIES					
12-00	Communications	3,689	3,498	4,000	4,000
15-12	Public Liability	2,266	2,678	2,424	2,424
15-13	Fire & Allied Cvrgs	348	396	463	463
17-00	Maintenance-Equipment	0	298	300	300
20-00	Memberships	1,336	786	10,380	10,380
22-70	Supplies	6,246	5,372	5,000	5,000
22-71	Postage	455	305	500	500
22-72	Books & Periodicals	39	43	150	150
23-80	Professional & Specialize	119	63,447	50,000	82,348
24-00	Publications & Legal Ntcs	571	113	1,000	1,000
28-30	Supplies & Services	3,117	243	1,000	1,000
29-50	Transportation & Travel	2,102	2,801	3,000	3,000
29-51	Cent. Gar.-Pool Mlg ONLY	713	400	500	500
38-00	Inventory Items	701	12,750	0	500
OTHER FINANCING USES					
80-80	Interfund Reimbursements	(42,316)	(84,166)	(137,165)	(205,163)
80-81	Intrafund Reimbursements	(102,500)	(121,500)	(130,068)	(130,068)
Total Expenditures/Appropriations		693,524	622,549	720,981	758,829
Net Cost		687,929	590,181	715,481	753,329

COUNTY ADMINISTRATIVE OFFICE

CAROL J. HUCHINGSON, County Administrative Officer



BU 1014 – Clerk of the Board of Supervisors

DEPARTMENT OVERVIEW

The Clerk of the Board is a statutory office, with several statutory duties. The Clerk maintains the official records of the Board of Supervisors (BOS), prepares the Board's agenda, takes minutes at each Board meeting, maintains the County Ordinance Code, publishes legal notices mandated for many types of Board hearings and performs many related duties. The Clerk of the Board assists all County departments and extensively interacts with County staff, other governmental and non-governmental agencies and members of the general public.

The source of funding for this budget unit is general fund discretionary revenue.

PROGRAM OVERVIEW

- Keeps all BOS records
- Assists all County departments and extensively interacts with County staff, other governmental and non-governmental agencies and members of the general public

ACCOMPLISHMENTS IN FY 2016-17

- Successful transition to new Clerk and Assistant Clerk of the Board

GOALS FOR FY 2017-18

- Provide professional, courteous and timely service to the BOS, County departments and members of the general public
- Maintain the necessary records for updating the County Ordinance Code with new ordinances passed by the BOS, and keep the online Code current
- Maintain and update the necessary records and information for Advisory Boards, including their membership and meeting dates
- Update the County website to create an online presence of the Advisory Boards with their purpose, membership and vacancies
- Continue membership with CCBSA (California Clerk of the Board of Supervisors Association) which encourages collaboration and networking of Clerks from across the State, and provides access to various educational and professional growth opportunities

SPECIAL NOTES

- The requested budget includes maintenance of the agenda management software system and a one-time cost of converting the awkwardly sized code books to 8.5" x 11" binder books

COUNTY ADMINISTRATIVE OFFICE

CAROL J. HUCHINGSON, County Administrative Officer
BU 1014 – Clerk of the Board of Supervisors

SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 69-20 Other Current Services – Sale of copies of transcripts, DVDs, photocopies, etc.
Acct. 79-90 Other/Miscellaneous – Assessment Appeal Filing Fee

Services & Supplies

Acct. 17-00 Maintenance/Equipment – Granicus Agenda Management System
Acct. 28-30 Special Departmental Exp/Supplies & Services – County Ordinance Code publishing

Capital Assets

None

Contingencies

None

CHANGES IN BUDGET FROM PRIOR YEAR

This year's budget carries over a one-time cost for reformatting and republication of the County Code, which was not completed in FY 2016-17.

County Budget Act
January 2010 Edition, revision #1

Governmental Funds
Fiscal Year 2017-18

Fund 1 Function General		Budget Unit 1014 - Clerk to Bd of Supervisor Activity - Legis & Admin		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17	2017-18 Recommended	2017-18 Final Recommended
		Actual Estimated		
1	2	3	4	5

OTHER CURRENT SERVICES

69-20	Other	87	80	80	80
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OTHER

79-90	Miscellaneous	35	3,633	3,000	3,000
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Total Revenue	122	3,713	3,080	3,080
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SALARIES & EMP BENEFITS

01-11	Permanent	15,583	37,452	40,085	40,085
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01-12	Extra Help	0	0	0	0
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01-13	OT, Holiday, Stby	27	0	500	500
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02-21	FICA	1,181	2,830	3,181	3,181
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02-22	PERS	2,180	5,540	6,440	6,440
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03-30	Health/Life	4,061	9,642	9,649	9,649
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03-31	Unemployment	0	99	103	103
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04-00	Worker's Compensation	0	0	172	172
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SERVICES & SUPPLIES

12-00	Communications	57	78	350	350
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15-12	Public Liability	2,076	2,361	2,133	2,133
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15-13	Fire & Allied Cvrsgs	90	103	120	120
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17-00	Maintenance-Equipment	25,200	16,800	17,200	17,200
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20-00	Memberships	0	450	450	450
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22-70	Supplies	3,021	3,710	2,500	2,500
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22-71	Postage	888	600	1,000	1,000
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22-72	Books & Periodicals	2,375	0	0	0
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23-91	Intra-Div Services	36,000	0	0	0
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24-00	Publications & Legal Ntcs	2,068	877	2,500	2,500
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28-30	Supplies & Services	500	4,559	13,450	13,450
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29-50	Transportation & Travel	0	0	700	700
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38-00	Inventory Items	701	0	0	0
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OTHER FINANCING USES

80-80	Interfund Reimbursements	0	(408)	0	0
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Total Expenditures/Appropriations	96,008	84,693	100,533	100,533
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Net Cost	95,886	80,980	97,453	97,453
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COUNTY ADMINISTRATIVE OFFICE

CAROL J. HUCHINGSON, County Administrative Officer



BU 1120 – Non-Departmental Revenue

DEPARTMENT OVERVIEW

No direct services are provided by this budget unit. The purposes of this budget unit are to: 1) account for various general discretionary revenues that cannot be assigned to any specific department of County government; 2) provide for the permanent transfer of money from the general fund to other funds to provide required matching funds or operating subsidies; and 3) To serve as a revolving loan fund providing for the temporary transfer of money from the general fund to other funds as interim financing and the consequent repayment of such interim financing.

This budget accounts for various sources of general fund discretionary revenue. The most significant source of funding comes from the County's share of property taxes. At this preliminary stage of the budget process, estimating property tax revenues is always a challenge and this year it is especially difficult in light of the currently unknown continued impact of the fires on the property tax roll. The actual tax roll values will not be known until the beginning of July; therefore, this estimate may be adjusted upward or downward by the time the budget is adopted in early September.

PROGRAM OVERVIEW

- Earthquake Insurance
- Faithful Performance Employee Crime Bond
- HDL Company expenses for sales tax audit services
- Support General Fund budget units with operational costs
- Revolving loans as interim financing

ACCOMPLISHMENTS IN FY 2016-17

- Initial placement of earthquake insurance on select County facilities

GOALS FOR FY 2017-18

- This budget accounts for various discretionary revenues, provides transfers to other funds and serves as a revolving loan fund providing interim financing

SPECIAL NOTES

- The appropriations in this budget unit are to pay the sales tax audit consultant, and to pay for the master crime bond which protects the County against criminal acts of its officers and employees

COUNTY ADMINISTRATIVE OFFICE

CAROL J. HUCHINGSON, County Administrative Officer
BU 1120 – None-Departmental Revenue

SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct.	10-10	Property Taxes/Current Secured
Acct.	10-56	Property Taxes/In Lieu of Vehicle License Fees (VLF)
Acct.	10-60	Other Taxes/Retail Sales & Use Tax

Services & Supplies

Acct.	15-10	Insurance/Other – Earthquake Insurance
Acct.	23-80	Professional & Specialized Svcs – Faithful Performance Employee Crime Bond, HDL Company for sales tax audit services

Capital Assets

None

Contingencies

None

CHANGES IN BUDGET FROM PRIOR YEAR

There are no significant increases or new requests in this budget unit.

County Budget Act
January 2010 Edition, revision #1

Governmental Funds
Fiscal Year 2017-18

Fund 1 Function General		Budget Unit 1120 - Non Departmental Revenue Activity Finance		
Detail by Revenue Category and Expenditure Object		2015-16 Actuals	2016-17 Actual Estimated	2017-18 Recommended
1		2	3	5
OTHER TAXES				
10-60	Retail Sales and Use	2,439,152	3,003,138	3,150,000
10-70	Timber Yield	11,110	30,404	11,000
10-92	Aircraft	12,811	12,669	12,500
10-93	Property Transfer	378,031	497,047	390,000
PROPERTY TAXES				
10-10	Current Secured	14,070,672	14,277,195	14,141,025
10-20	Current Unsecured	306,895	319,038	325,000
10-25	Supp 813-Current	70,088	60,867	50,000
10-30	Prior Secured	3,098,743	3,414,924	1,296,611
10-35	Supp 813-Prior	33,793	33,121	30,000
10-40	Prior Unsecured	55,751	11,400	25,000
10-55	In Lieu Local Sales&Tax	167,652	398,862	0
10-56	Prop Tax In-Lieu of VLF	6,557,728	6,470,942	6,590,516
PERMITS				
21-50	Franchises	640,388	647,745	639,000
FINES, FORFEIT, PENALTIES				
31-95	Penalties & Cost on Delq	420,615	498,049	445,000
REVENUE FROM USE OF MONEY				
42-01	Interest	215,044	266,217	320,000
STATE TAXES				
52-90	Other In Lieu	10,383	21,442	16,360
STATE AID				
54-60	HOPTR	178,963	175,948	172,340
54-70	Disaster Rev Loss Backfil	0	711,771	0
54-90	Other	193,000	193,000	193,000
54-91	Other (SB 90)	196,863	23,535	23,500
54-99	Sales & Use Tax Reimburse	2,821,198	2,900,456	2,875,000
OTHER FEDERAL				
55-90	In Lieu Taxes	179,886	335,657	125,000
OTHER GOVERNMENT AGENCIES				
56-30	Other	2,038,253	1,880,442	1,756,066
CHARGES FOR SERVICES				
66-40	Assess & Tax Collection	453,162	473,019	450,000
OTHER				
79-90	Miscellaneous	600,563	602,408	575,000
79-93	Insurance Proceeds	89,180	0	0
LOANS/INT FIN/BONDS				
80-97	Priv Sector Loan Rec	3,500	3,833	0
80-99	Subsequent Yr Adv Repay	0	0	148,551
NON OPERATING REVENUE				
81-36	Pr Yr Overpayment/Repay	(385,111)	0	0
OPERATING TRANSFERS				
81-22	In	0	500,000	0
81-23	Out	(3,881,921)	(1,893,661)	(204,334)

County Budget Act
January 2010 Edition, revision #1

Governmental Funds
Fiscal Year 2017-18

Fund 1 Function General		Budget Unit 1120 - Non Departmental Revenue Activity - Finance		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17		2017-18 Final Recommended
		Actual Estimated	<input checked="" type="checkbox"/> <input type="checkbox"/>	
1	2	3	4	5

RESIDUAL EQUITY TRANSFERS

81-31	Residual Equity Transfer	87,861	0	0	0
Total Revenue		31,064,253	35,869,468	33,556,135	30,026,324

SERVICES & SUPPLIES

15-10	Other	0	14,208	100,000	0
23-80	Professional & Specialize	10,919	13,841	63,100	63,100

OTHER FINANCING USES

80-80	Interfund Reimbursements	0	(2,640)	(15,591)	0
Total Expenditures/Appropriations		10,919	25,409	147,509	63,100
Net Cost		(31,053,334)	(35,844,059)	(33,408,626)	(29,963,224)

County Budget Act
January 2010 Edition, revision #1

Governmental Funds
Fiscal Year 2017-18

Fund 151 Function General		Budget Unit 1120 - Non Departmental Revenue Activity - Finance		
Detail by Revenue Category and Expenditure Object		2015-16 Actuals	2016-17 Actual Estimated	2017-18 Final Recommended
1		2	3	5

LOANS/INT FIN/BONDS

80-92	Advance From Other Fund	0	0	5,000,000	2,000,000
80-93	Advance To Other Fund	0	0	(5,000,000)	(2,000,000)
Total Revenue		0	0	0	0
Net Cost		0	0	0	0

County Budget Act
January 2010 Edition, revision #1

Governmental Funds
Fiscal Year 2017-18

Fund 153		Budget Unit 1120 - Non Departmental Revenue			
Function General		Activity - Finance			
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17 Actual	<input checked="" type="checkbox"/>	2017-18 Recommended	2017-18 Final Recommended
		Estimated	<input type="checkbox"/>		
1	2	3		4	5

REVENUE FROM USE OF MONEY

42-01 Interest 49 0 0 0

LOANS/INT FIN/BONDS

80-92 Advance From Other Fund 847,900 420,000 1,650,000 750,000

80-93 Advance To Other Fund (1,047,900) 1,080,000 (1,650,000) (750,000)

80-99 Subsequent Yr Adv Repay 71,924 54,277 255,000 255,000

OPERATING TRANSFERS

81-22 In 0 130,000 0 0

81-23 Out (791,000) (290,000) 0 (1,814,272)

Total Revenue (919,027) 1,394,277 255,000 (1,559,272)

Net Cost 919,027 (1,394,277) (255,000) 1,559,272

County Budget Act
January 2010 Edition, revision #1

Governmental Funds
Fiscal Year 2017-18

Fund 154 Function General		Budget Unit 1120 - Non Departmental Revenue Activity - Finance		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17		2017-18 Final Recommended
		Actual Estimated	<input checked="" type="checkbox"/> <input type="checkbox"/>	
1	2	3	4	5

OPERATING TRANSFERS

81-22	In	0	0	0	500,000
	Total Revenue	0	0	0	500,000
	Net Cost	0	0	0	(500,000)

County Budget Act
January 2010 Edition, revision #1

Governmental Funds
Fiscal Year 2017-18

Fund 155 Function General		Budget Unit 1120 - Non Departmental Activity - Revenue Finance		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17		2017-18 Final Recommended
		Actual Estimated	<input checked="" type="checkbox"/> <input type="checkbox"/>	
1	2	3	4	5

OPERATING TRANSFERS

81-22	In	0	0	0	3,000,000
	Total Revenue	0	0	0	3,000,000
	Net Cost	0	0	0	(3,000,000)

County Budget Act
January 2010 Edition, revision #1

Governmental Funds
Fiscal Year 2017-18

Fund 156 Function General		Budget Unit 1120 - Non Departmental Revenue Activity - Finance		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17		2017-18 Final Recommended
		Actual Estimated	<input checked="" type="checkbox"/> <input type="checkbox"/>	
1	2	3	4	5

OPERATING TRANSFERS

81-22	In	825,000	1,677,814	0	0
81-23	Out	0	0	0	(2,400,000)
	Total Revenue	825,000	1,677,814	0	(2,400,000)
	Net Cost	(825,000)	(1,677,814)	0	2,400,000

AUDITOR-CONTROLLER/COUNTY CLERK

CATHY SADERLUND, Auditor-Controller/County Clerk



BU 1121 – Auditor-Controller

DEPARTMENT OVERVIEW

The Auditor-Controller/County Clerk is a consolidated office of the County Clerk and the Auditor-Controller. The duties and functions of these offices are addressed separately in Government Code.

Functions of the Auditor-Controller include financial reporting, general ledger accounting for all County departments, budgeting, property tax administration and allocation, administration and processing of the County payroll and accounts payable, A-87 Cost Plan development and coordination, annual audit(s) coordination, SB90 claiming, and court settlement distribution for Superior Court/Collections/Probation. Divisions include Payroll, Property Tax, and General Ledger/Financial Reporting. The Auditor-Controller's Office was tasked with the responsibility of coordination, claiming and financial disaster recovery as a result of the multiple fires during the summer of 2015 and this continued with the Clayton Fire in 2016, and the Winter Storms of 2017. The Auditor-Controller provides services to twenty-one independent special districts (fire/water/cemetery), the Lake County Office of Education, LAFCO, the First Five Commission and our local transit agencies. Services provided to those customers include accounting support, budget and general ledger transaction processing.

Functions of the County Clerk include marriage licensing, fictitious business name statement filing, notary oaths, fish and wildlife administrative fees, Form 700 processing, Conflict of Interest Code maintenance and administration, as well as a variety of additional County Clerk filings and duties as required by the County Board of Supervisors and the State of California.

This department is a general fund department. The net County cost of this department is not reflective of all revenues generated by department services provided. Revenues are recorded in BU 1120 for direct services provided by the Auditor-Controller and include SB 2557 services (shared by Tax Collector and Assessor), and A-87 charges (both charged and uncharged general fund departments). Those revenues represent 13%, 42% and 26% respectively of Auditor-Controller/County Clerk total budget. Unreimbursed services provided to the Independent Special Districts are 6% of total budget. The revenue source composition of this budget unit is 13% fees, 81% A-87 costs and 6% unbilled to Independent Special Districts.

PROGRAM OVERVIEW

- BU 1121 Auditor-Controller/County Clerk
- BU 1920 Disaster Response and Recovery
- Debt Service Funds
- Teeter Funds

AUDITOR-CONTROLLER/COUNTY CLERK

CATHY SADERLUND, Auditor-Controller/County Clerk

BU 1121 – Auditor-Controller

ACCOMPLISHMENTS IN FY 2016-17

- Received the Government Finance Officers (GFOA) Award for Excellence in Financial Reporting for the County Annual Financial Report
- Received the State Controller's Office (SCO) Award for the County Annual Report of Financial Transactions
- Fully implemented ClerkDocs software for Form 700, fictitious business name statements, marriage licenses
- Provided support and the required data analysis/certification securing \$1.3m in revenue backfill provided by the State in response to the 2015 wildfires
- Implemented all required Governmental Accounting Standards Board (GASB) Statements

GOALS FOR FY 2017-18

- Continue to receive both GFOA and SCO Awards
- Implement all required GASB Statements
- Review all financial policies and begin updates as necessary
- Continue to meet payroll, accounts payable, financial reporting and property tax deadlines
- Fully train all new staff and provide for professional growth of same

SPECIAL NOTES

- Fiscal Year 16/17 was a challenging year for the Auditor-Controller/County Clerk's Office. In addition to the seven multi-million dollar disaster events to be coordinated, the turnover in the office was significant. At one point in time our staffing resources were down 50% for vacancies and new/untrained staff. Throughout all of that and with the skill and dedication of remaining staff, we maintained services levels and continued to meet required deadlines.

SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct.	66-40	Charges for Services/ Assessment and Tax Collection – Includes direct assessments placed on the property tax roll and 1915 bond administration
Acct.	66-50	Charges for Services/ Accounting & Auditing – Includes services to LAFCO, Transit Agencies, and First Five
Acct.	66-85	Charges for Services/ County Clerk – Include marriage licenses, fictitious business name statements, fish and wildlife filings, notary filings and all things County Clerk.

Services & Supplies

Acct.	23-80	Professional & Specialized Svcs – County audit, finance system support, Clerk system support, OPEB and retirement actuarial valuations.
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Capital Assets

None

Contingencies

None

AUDITOR-CONTROLLER/COUNTY CLERK

CATHY SADERLUND, Auditor-Controller/County Clerk

BU 1121 – Auditor-Controller

CHANGES IN BUDGET FROM PRIOR YEAR

There are no notable revenue changes forecasted in the Auditor-Controller or County Clerk fees and services.

The department budget includes a 4.5% increase in salary and benefit accounts. This is due to the 3% increase in CalPERS County contribution rate, as well as minor increases for position reclassifications approved by the Board of Supervisors during the spring of 2017. We have reduced and/or eliminated our customary extra help request to control the cost increase in the salary and benefit categories.

The department budget includes a 6% increase in professional and specialized services due to minor increases in annual services provided, as well as the addition of a \$5,000 charge by Employee Benefit Services for filing of the required 1094C as required by the Affordable Care Act.

The department budget as submitted is an increase of 3.1% over the 16/17 fiscal year. We will, of course, do everything to contain costs and anticipate that we will come in under budget resulting in savings to the general fund at the close of the fiscal year.

County Budget Act
January 2010 Edition, revision #1

Governmental Funds
Fiscal Year 2017-18

Fund 1 Function General		Budget Unit 1121 - Auditor-Controller Activity - Finance		
Detail by Revenue Category and Expenditure Object		2015-16 Actuals	2016-17 Actual Estimated	2017-18 Recommended
1		2	3	4
			X	5

CHARGES FOR SERVICES

66-40	Assess & Tax Collection	60,961	59,280	59,775	59,775
66-50	Auditing & Accounting	26,380	28,405	33,650	33,650
66-85	County Clerk	34,858	34,030	35,000	35,000

OTHER CURRENT SERVICES

69-20	Other	786	883	650	650
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OTHER

79-90	Miscellaneous	226	0	0	0
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Total Revenue

123,211 122,598 129,075 129,075

SALARIES & EMP BENEFITS

01-11	Permanent	503,217	552,027	622,912	622,912
01-12	Extra Help	25,087	13,106	10,454	10,454
01-13	OT, Holiday, Stby	5,884	3,609	1,791	1,791
01-14	Other, Term	16,665	5,407	1,495	1,495
02-21	FICA	40,729	42,928	49,392	49,392
02-22	PERS	70,211	81,596	100,083	100,083
02-23	PERS-Co Paid Employee Con	8,925	0	0	0
03-30	Health/Life	78,596	71,434	74,402	74,402
03-31	Unemployment	1,286	1,488	1,586	1,586
03-32	Opt Out	4,733	4,806	7,200	7,200
04-00	Worker's Compensation	2,790	2,926	2,686	2,686

SERVICES & SUPPLIES

12-00	Communications	3,153	3,019	3,120	3,120
15-12	Public Liability	2,076	2,361	2,133	2,133
15-13	Fire & Allied Cvrsg	382	435	508	508
17-00	Maintenance-Equipment	543	1,314	3,000	3,000
18-00	Maint-Bldgs & Imprvmts	0	0	1,628	0
20-00	Memberships	1,488	1,320	0	1,628
22-70	Supplies	17,677	19,389	20,740	20,740
22-71	Postage	10,837	10,568	12,000	12,000
22-72	Books & Periodicals	370	620	525	525
23-80	Professional & Specialize	148,988	157,826	171,359	171,359
24-00	Publications & Legal Ntcs	308	0	0	0
28-30	Supplies & Services	4,530	4,335	12,905	12,905
29-50	Transportation & Travel	4,468	3,464	9,970	9,970
29-51	Cent. Gar.-Pool Mlg ONLY	124	0	200	200
38-00	Inventory Items	3,809	1,172	3,860	3,860

CAPITAL ASSETS

62-71	Office	0	8,310	0	0
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OTHER FINANCING USES

80-80	Interfund Reimbursements	(44,925)	(132,585)	(109,900)	(109,900)
80-81	Intrafund Reimbursements	(4,420)	(4,500)	(4,500)	(4,500)

Total Expenditures/Appropriations

907,531 856,375 999,549 999,549

Net Cost

784,320 733,777 870,474 870,474

TREASURER-TAX COLLECTOR

BARBARA C. RINGEN, Treasurer-Tax Collector



BU 1122 – Treasurer-Tax Collector

DEPARTMENT OVERVIEW

The Treasurer-Tax Collector operates three divisions; Treasury, Tax and Court/County Debt Collections. Treasury functions include banking and cash flow management, pooled investments, depository services, warrant maintenance, unclaimed estates and deferred compensation administration. Tax Collector functions include the billing and collection of property tax and transient occupancy tax, preparation of tax liens and coordination of tax defaulted land auctions. The Collection division collects court fines/fees and other county-wide debts. The Treasurer- Tax Collector operations are funded through service fees, reimbursements and general funding. The majority of revenue is generated from delinquent property tax fees and penalties, accounting and treasury administrative fees, and cost reimbursement for delinquent court fines.

PROGRAM OVERVIEW

- BU 1122 Treasurer-Tax Collector

ACCOMPLISHMENTS IN FY 2016-17

- Public Internet Tax Auction
- Successful completion State Amnesty Program for vehicle related misdemeanor fines and infractions

GOALS FOR FY 2017-18

- The continued goal for the Treasurer - Tax Collector's Department is to modernize our processes in order to maximize our effectiveness to support timely delivery of customer-oriented and efficient public services
- Return tax defaulted properties to an active tax collection status by conducting annual Public internet Auctions
- Review current fee structure to determine possible ways of enhancing the fee revenue flow

TREASURER-TAX COLLECTOR

BARBARA C. RINGEN, Treasurer-Tax Collector
BU 1122 – Treasurer-Tax Collector

SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 31-95	Fines, Forfeit, Penalties/Penalties & Costs on Delq – Penalty and cost tax apportionment
Acct. 66-40	Charges for Services/ Assessment and Tax Collection – Delinquent tax installment plans, delinquent tax publications, title reports, certificate of payments and tax clearance certificates.
Acct. 66-50	Charges for Services/Accounting & Auditing – Treasury interest apportionment, SB940 collection reimbursement, returns checks (NSF), Transient Occupancy Tax Administration.

Services & Supplies

Acct. 17-00	Maintenance/Equipment – Megabyte Property Tax System maintenance, Rev Q collection software support, RTLawrence software support.
Acct. 22-70	Office Expense/Supplies – Tax bill forms, envelopes, printer and copier supplies, general office supplies.
Acct. 22-71	Office Expense/Postage – Annual secured, unsecured and supplemental tax bills, impending power to sell notices, tax sale notification, collection billing, current secured and unsecured reminder notices, and correspondence.

Capital Assets

None

Contingencies

None

CHANGES IN BUDGET FROM PRIOR YEAR

Increase budget request for postage, professional services and publication cost due to increasing number of defaulted parcels offered for tax sale at public internet auction.
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County Budget Act
January 2010 Edition, revision #1

Governmental Funds
Fiscal Year 2017-18

Fund 1 Function General		Budget Unit 1122 - Treasurer-Tax Collector Activity Finance		
Detail by Revenue Category and Expenditure Object		2015-16 Actuals	2016-17 Actual Estimated	2017-18 Recommended
1		2	3	4
			X	5
FINES, FORFEIT, PENALTIES				
31-95	Penalties & Cost on Delq	163,680	188,651	160,000
CHARGES FOR SERVICES				
66-40	Assess & Tax Collection	31,145	101,136	160,000
66-50	Auditing & Accounting	325,036	358,021	325,000
66-52	Data Processing Charges	5,254	3,002	3,500
66-90	Legal Services	339	138	500
OTHER				
90-01	Miscellaneous	0	(40)	0
Total Revenue		525,454	650,908	649,000
SALARIES & EMP BENEFITS				
01-11	Permanent	422,489	439,097	449,589
01-12	Extra Help	24,624	24,792	25,351
01-13	OT, Holiday, Stby	5,306	540	0
01-14	Other, Term	12,047	11,872	10,365
02-21	FICA	33,800	34,501	40,431
02-22	PERS	60,444	66,284	82,666
02-23	PERS-Co Paid Employee Con	6,977	0	0
03-30	Health/Life	72,640	75,769	96,446
03-31	Unemployment	1,145	1,270	1,286
03-32	Opt Out	1,333	0	0
04-00	Worker's Compensation	2,702	5,755	5,468
SERVICES & SUPPLIES				
12-00	Communications	2,349	1,950	2,700
15-12	Public Liability	2,076	2,361	2,133
15-13	Fire & Allied Cvrsg	235	268	313
17-00	Maintenance-Equipment	188,919	195,680	198,730
20-00	Memberships	250	400	500
22-70	Supplies	17,398	19,799	25,600
22-71	Postage	50,706	60,162	67,826
22-72	Books & Periodicals	121	123	150
23-80	Professional & Specialize	103,423	131,976	199,860
24-00	Publications & Legal Ntcs	5,934	9,679	17,675
29-50	Transportation & Travel	1,989	2,003	5,140
29-51	Cent. Gar.-Pool Mlg ONLY	632	666	700
38-00	Inventory Items	0	0	0
CAPITAL ASSETS				
62-79	Prior Years	42,091	0	0
OTHER FINANCING USES				
80-80	Interfund Reimbursements	(12,000)	(12,831)	(12,000)
Total Expenditures/Appropriations		1,047,630	1,072,116	1,220,929
Net Cost		522,176	421,208	571,929

ASSESSOR-RECORDER

RICHARD A. FORD, Assessor-Recorder



BU 1123 – Assessor

DEPARTMENT OVERVIEW

The Assessor's Office is required to assess all taxable property in the county, except for state assessed property. The duties of the Assessor's Office include: discover all assessable property, inventory and list all taxable property, value all assessable property and enroll all taxable property on the local assessment roll. This roll must be completed by July first of each year. The roll provides values for property tax computations that are the basis for the following fiscal year's tax bills. Approximately 23% of the revenue generated from property taxes collected goes to the county general fund.

PROGRAM OVERVIEW

- BU 1123 Assessor

ACCOMPLISHMENTS IN FY 2016-17

- Reduction of Transfer Backfill, allowing tax bills to go to proper owner of property
- Further staff development
- Finished transfer roll completely, first time in 5+ years
- Further restructuring of department to provide flexibility

GOALS FOR FY 2017-18

- Develop Staff Further, through external and internal training
- Further cross-training of staff to ensure all position and task are manned effectively
- Fill vacant positions
- Outsource Geothermal Appraisal
- Perform Prop. 8 Increases
- Reduce backlog of New Construction
- Fix system problems (Appropriate Versions, Fix Data Holes)

SPECIAL NOTES

- One new 3 year limited term Appraiser Aide has been added for FY 2017/18.

ASSESSOR-RECORDER

RICHARD A. FORD, Assessor-Recorder
BU 1123 – Assessor

SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 66-10 Charges for Services/Planning & Engineering – Sales of maps
Acct. 79-70 Other/Miscellaneous – Parcel Quest revenue share

Services & Supplies

Acct. 23-80 Professional & Specialized Svcs – Increase due to outsourcing Geothermal appraisal
Acct. 38-00 Inventory Items – Purchase of appropriate version of Microsoft Access, replace aging monitors starting to malfunction

Capital Assets

None

Contingencies

None

CHANGES IN BUDGET FROM PRIOR YEAR

Requesting to eliminate Resource appraiser in order to fund Out-Sourcing of Geothermal Appraisal -Recourse appraiser which was paid for by increase in Recorder's Fee. Filling vacant positions with qualified staff continues to be a challenging. Due to the under filling of positions and the complication that it creates, I was unaware of the additional Auditor-Appraiser position available and last year's budget did not reflect the cost of this position. This position will be filled with the current recruitment. All other increases are related to promotion or merit increases.

County Budget Act
January 2010 Edition, revision #1

Governmental Funds
Fiscal Year 2017-18

Fund 1		Budget Unit 1123 - Assessor			
Function General		Activity Finance			
Detail by Revenue Category and Expenditure Object		2015-16 Actuals	2016-17 Actual Estimated	2017-18 Recommended	2017-18 Final Recommended
1		2	3	4	5
CHARGES FOR SERVICES					
66-10	Planning & Engineering	3,218	4,375	4,200	4,200
66-11	Subdivision Insp Fees	43	14	100	100
OTHER CURRENT SERVICES					
69-20	Other	736	24	600	600
OTHER					
79-90	Miscellaneous	0	150	200	200
SALES					
79-70	Other Sales-Miscellaneous	13,832	7,524	10,000	10,000
Total Revenue		17,829	12,087	15,100	15,100
SALARIES & EMP BENEFITS					
01-11	Permanent	682,025	724,836	836,846	836,846
01-12	Extra Help	20,615	0	0	0
01-13	OT, Holiday, Stby	10,281	3,786	0	0
01-14	Other, Term	13,209	9,612	0	0
02-21	FICA	50,015	52,780	66,799	66,799
02-22	PERS	95,145	107,116	139,235	139,235
02-23	PERS-Co Paid Employee Con	10,564	0	0	0
03-30	Health/Life	122,601	120,209	158,742	158,742
03-31	Unemployment	1,529	2,109	2,292	2,292
03-32	Opt Out	7,267	5,733	4,800	4,800
04-00	Worker's Compensation	23,995	27,399	23,003	23,003
SERVICES & SUPPLIES					
11-00	Clothing & Personal Suppl	0	714	1,375	1,375
12-00	Communications	3,887	3,458	4,000	4,000
15-12	Public Liability	15,447	17,111	6,489	6,489
15-13	Fire & Allied Cvrgrs	213	242	283	283
17-00	Maintenance-Equipment	3,763	3,805	2,500	2,500
20-00	Memberships	635	3,565	3,800	3,800
22-70	Supplies	8,956	9,117	7,650	7,650
22-71	Postage	8,521	6,992	10,000	10,000
22-72	Books & Periodicals	2,156	1,880	3,000	3,000
23-80	Professional & Specialize	2,237	1,507	0	0
24-00	Publications & Legal Ntcs	46	0	1,000	1,000
28-30	Supplies & Services	1,168	1,913	1,500	2,000
29-50	Transportation & Travel	8,858	15,685	10,800	10,300
29-51	Cent. Gar.-Pool Mlg ONLY	8,987	10,221	11,250	11,250
38-00	Inventory Items	4,844	3,611	0	0
OTHER FINANCING USES					
80-80	Interfund Reimbursements	(40,738)	(40,737)	(44,810)	(44,810)
80-81	Intrafund Reimbursements	(20,368)	(20,368)	(22,404)	(22,404)
Total Expenditures/Appropriations		1,045,858	1,072,296	1,228,150	1,228,150
Net Cost		1,028,029	1,060,209	1,213,050	1,213,050

COUNTY ADMINISTRATIVE OFFICE

CAROL J. HUCHINGSON, County Administrative Officer



BU 1124 – Central Services

DEPARTMENT OVERVIEW

The division's primary responsibilities are:

- 1) Processing incoming and outgoing mail at the Courthouse.
- 2) Managing the photocopier pool.
- 3) Administering various contracts such as the equipment maintenance contract.
- 4) Coordinating various purchasing programs such as the CAL-Card VISA program.
- 5) Assisting County departments in their purchase of supplies, materials and other items in accordance with the County Purchasing Ordinance, including assisting departments with the preparation of bids, RFP's and contracts.
- 6) Coordinating the collection, redistribution and disposal of surplus property and coordinating the State surplus property purchase program. The funding for this budget unit is provided primarily by general fund discretionary revenues. The requested appropriations reflect application of reimbursements for printing and paper from other County departments, which are accounted for as operating transfers. Revenues also include reimbursement from contract service providers and outside governmental agencies, such as public defenders and the superior court, for the use of copy machines.

PROGRAM OVERVIEW

- Process incoming and outgoing courthouse mail
- Manage photocopier pool
- Administer equipment maintenance contract
- Assist departments with purchase of supplies
- Coordinate surplus property

ACCOMPLISHMENTS IN FY 2016-17

- Over 195,000 pieces of mail have been processed in the first three quarters of FY 2016-17.

GOALS FOR FY 2017-18

- Complete and implement new county-wide copier contract
- Continue educating department personnel relative to the preparation of bids and contracts and general purchasing procedures
- Assist departments in identifying and purchasing from local vendors whenever possible

COUNTY ADMINISTRATIVE OFFICE

CAROL J. HUCHINGSON, County Administrative Officer
BU 1124 – Central Services

SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 69-20 Other Current Services – Reimbursement for photocopy machines, postage, and printing

Services & Supplies

Acct. 22-71 Office Expense/Postage – USPS and UPS

Acct. 28-30 Special Departmental Exp/Supplies & Services – Copier lease and maintenance payments,
copier paper

Capital Assets

None

Contingencies

None

CHANGES IN BUDGET FROM PRIOR YEAR

There are no significant increases or new requests in this budget unit.

County Budget Act
January 2010 Edition, revision #1

Governmental Funds
Fiscal Year 2017-18

Fund 1		Budget Unit 1124 - Central Services			
Function General		Activity - Finance			
Detail by Revenue Category and Expenditure Object		2015-16 Actuals	2016-17 Actual Estimated <input checked="" type="checkbox"/>	2017-18 Recommended	2017-18 Final Recommended
1		2	3	4	5

OTHER CURRENT SERVICES

69-20	Other	6,716	5,092	7,000	7,000
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OTHER

79-90	Miscellaneous	3,377	0	0	0
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Total Revenue		10,093	5,092	7,000	7,000
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SALARIES & EMP BENEFITS

01-11	Permanent	23,191	23,161	23,073	23,073
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01-14	Other, Term	750	0	0	0
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02-21	FICA	1,781	1,699	1,766	1,766
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02-22	PERS	3,237	3,426	3,708	3,708
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02-23	PERS-Co Paid Employee Con	453	0	0	0
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03-30	Health/Life	9,631	9,642	9,650	9,650
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03-31	Unemployment	55	58	58	58
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04-00	Worker's Compensation	613	700	725	725
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SERVICES & SUPPLIES

12-00	Communications	309	309	325	325
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15-12	Public Liability	2,076	2,361	2,133	2,133
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15-13	Fire & Allied Cvrgrs	111	127	148	148
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17-00	Maintenance-Equipment	5,388	3,303	3,300	3,300
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20-00	Memberships	260	0	0	0
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22-70	Supplies	376	37	500	500
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22-71	Postage	6,309	5,751	22,967	22,967
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23-91	Intra-Div Services	25,000	25,000	25,000	25,000
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24-00	Publications & Legal Ntcs	70	96	200	200
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25-00	Rents & Leases-Equipment	969	608	1,070	1,070
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28-30	Supplies & Services	147,955	144,881	160,000	160,000
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29-50	Transportation & Travel	457	0	0	0
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38-00	Inventory Items	0	284	0	0
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OTHER FINANCING USES

80-80	Interfund Reimbursements	(67,511)	(60,472)	(75,000)	(75,000)
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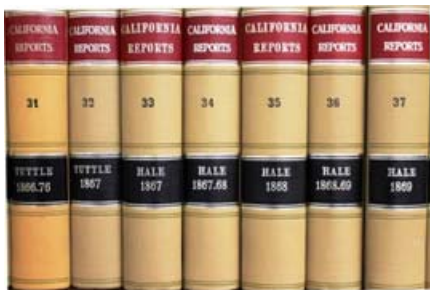
80-81	Intrafund Reimbursements	(81,327)	(78,563)	(80,000)	(80,000)
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Total Expenditures/Appropriations		80,153	82,408	99,623	99,623
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Net Cost		70,060	77,316	92,623	92,623
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COUNTY COUNSEL

ANITA L. GRANT, County Counsel



BU 1231 – County Counsel

DEPARTMENT OVERVIEW

The Office of the County Counsel presently consists of the County Counsel and three staff attorneys, the County Risk Coordinator, and two legal secretaries. We have an unfilled position of Deputy County Counsel IV for which the hiring freeze has been waived. *Our payroll projections also appear to include a fifth staff attorney position, but this is an error which must be corrected. Unfortunately, the correction apparently requires action by the Board of Supervisors which could not be completed in advance of this timely budget submission.

This department provides legal advice and assistance to the County Board of Supervisors and County departments, commissions, and agencies on every significant issue of law or public policy that faces the County of Lake. The wide range of subjects this Office is involved in, includes but is not limited to, issues relating to land use and the environment, water rights, taxation, purchases and acquisitions of real property, public safety, health, mental health, elections, probate and conservatorship matters, and child welfare.

PROGRAM OVERVIEW

- Provide legal defense in employee disciplinary appeals, EEOC, DFEH, and PERB complaints, land use writs of mandate, writs of mandate relating to other actions/inactions of County officials, breach of contract actions, and, to a lesser degree, tort claims.
- Involved in Public Records Act requests and litigation discovery responses.
- Review most contracts and agreements entered into by the County.
- Draft contracts, resolutions, leases, ordinances, policy documents, and memoranda of understanding.

ACCOMPLISHMENTS IN FY 2016-17

- Worked to successfully avoid a significant fiscal audit exception and also to require a public utility to pay costs of its relocation in a road project.
- Worked to develop numerous documents in response to disaster response and recovery and to develop legal work-arounds to assist in the public and County recovery.
- Drafted a successful tax measure.
- Drafted successful appellate documents in one civil appeal and all juvenile appeals this past fiscal year.
- Worked closely and collaboratively with County departments to assist them in achieving their goals.

GOALS FOR FY 2017-18

- Finalize a Public Records Act policy for Board approval.
- Provide departmental training on PRA responses, employment matters, and land use issues.
- Continually strive to provide the most efficient and comprehensive legal assistance possible.

COUNTY COUNSEL

ANITA L. GRANT, County Counsel
BU 1231 – County Counsel

SPECIAL NOTES

- This has been an extremely busy year for the County Counsel's Office. We are grateful to have been of some small assistance in helping the considerable efforts of the County and County departments in emergency response and recovery. This office has had many years of working closely and collaboratively with all departments. We hope it helps them as much as we know it helps us.

SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 53-50 State Admin Program/Soc Svcs Realign Sls Tax – The revenues of this department are general fund discretionary revenues offset by direct billing for our services to self-funded departments/divisions, special districts, and the payment of attorneys' fees for Public Guardian and Public Administrator matters.

Services & Supplies

Acct. 29-50 Transportation & Travel – State-mandated training requirements and for out-of-county court and court-related appearances.

Capital Assets

None

Contingencies

None

CHANGES IN BUDGET FROM PRIOR YEAR

There is an increase in the amount requested for our Fiscal Year 2017-2018 budget from the last fiscal year. The increase is attributed largely to the anticipated filling of an attorney staff position in 2017-2018, which position was largely unfilled during most of the last fiscal year.

The increase is further explained by a significant increase in payroll that is simply an error. The payroll projections erroneously include a further additional attorney staff increase which can only be corrected by action of the Board of Supervisors. We would anticipate that corrective action can be taken shortly.

County Budget Act
January 2010 Edition, revision #1

Governmental Funds
Fiscal Year 2017-18

Fund 1		Budget Unit 1231 - County Counsel			
Function General		Activity - Counsel			
Detail by Revenue Category and Expenditure Object		2015-16 Actuals	2016-17 Actual Estimated	2017-18 Recommended	2017-18 Final Recommended
			X		
1		2	3	4	5
CHARGES FOR SERVICES					
66-11	Subdivision Insp Fees	123	29	0	0
66-90	Legal Services	69,626	73,106	80,000	80,000
OTHER CURRENT SERVICES					
69-20	Other	0	24	0	0
OTHER					
79-90	Miscellaneous	296	131	0	0
79-91	Cancelled Checks	0	996	0	0
Total Revenue		70,045	74,286	80,000	80,000
SALARIES & EMP BENEFITS					
01-11	Permanent	606,833	548,856	586,009	586,009
01-13	OT, Holiday, Stby	0	2	0	0
01-14	Other, Term	19,815	13,162	14,348	14,348
02-21	FICA	45,661	40,029	44,060	44,060
02-22	PERS	84,866	80,575	94,154	94,154
02-23	PERS-Co Paid Employee Con	12,036	0	0	0
03-30	Health/Life	81,807	69,544	68,031	68,031
03-31	Unemployment	1,442	1,627	1,692	1,692
04-00	Worker's Compensation	1,558	1,568	1,382	1,382
SERVICES & SUPPLIES					
12-00	Communications	824	757	2,500	2,500
15-12	Public Liability	2,403	2,809	2,361	2,361
15-13	Fire & Allied Cvrgs	125	143	167	167
16-00	Jury and Witness Expense	0	0	100	100
17-00	Maintenance-Equipment	5	0	100	100
20-00	Memberships	5,265	5,119	6,868	6,868
22-70	Supplies	3,441	2,165	4,000	4,000
22-71	Postage	452	639	2,000	2,000
22-72	Books & Periodicals	4,030	3,800	5,440	5,440
23-80	Professional & Specialize	1,440	1,394	5,650	5,650
24-00	Publications & legal Ntcs	0	323	1,000	1,000
28-30	Supplies & Services	11,804	14,230	20,350	20,350
29-50	Transportation & Travel	1,345	959	4,500	4,500
29-51	Cent. Gar.-Pool Mlg ONLY	0	0	100	100
38-00	Inventory Items	2,681	0	3,000	3,000
OTHER FINANCING USES					
80-80	Interfund Reimbursements	(95,660)	(78,144)	(103,308)	(103,308)
Total Expenditures/Appropriations		792,173	709,557	764,504	764,504
Net Cost		722,128	635,271	684,504	684,504

HUMAN RESOURCES

KATHY FERGUSON, Director



BU 1341 – Human Resources

DEPARTMENT OVERVIEW

The Human Resources Department is responsible for a variety of programs and services including recruitment, retention, selection, new employee on-boarding, classification, compensation, employee relations, advising, employee benefits administration, management and employee development, analysis and processing of personnel actions, volunteer and intern programs, leave of absences, and other human resources and employee relations related services.

In addition, Human Resources staff monitors, analyzes and responds to legislative changes, mandates, and compliance and other human resources areas that may affect the County. The Human Resources Department continues to monitor potential changes related to health care and pension reform, and is actively reviewing and working towards recommendations related to the California minimum wage increase. The Human Resources Department manages compliance and analyzes decision points related to these areas. Human Resources staff provide professional advising and guidance to County staff and management in a variety of human resources areas, including leave of absences, discipline, grievances and performance management.

The Human Resources Department is primarily financed by general fund discretionary revenues, with one position funded by the Department of Child Support Services and Department of Social Services, and another position funded by the Behavioral Health Department. In addition, some funding is received from the County-wide Cost Allocation Plan, reimbursement from self-funded departments, and reimbursement from the Unemployment Insurance Fund. In addition, insignificant revenue is generated by ID Badge replacement fees, subpoena fees, and photocopy fees.

PROGRAM OVERVIEW

- Recruitment and Retention
- Onboarding
- Classification and Compensation
- Leave of Absence
- Employee Relations
- Employee Benefits
- Compliance
- Volunteers and Interns
- Unemployment
- Health and Wellness

ACCOMPLISHMENTS IN FY 2016-17

- Processed a substantial number of recruitments (on track to have posted over 125 by the end of FY 2016-17).
- Minimal increase in employee benefit costs for Calendar year 2017.
- Implemented “Bronze” health insurance plan
- Implemented new processes and procedures and conducted trainings related to updates in California law and other compliance areas

HUMAN RESOURCES

KATHY FERGUSON – Director

BU 1341 – Human Resources

GOALS FOR FY 2017-18

- Update recruitment related Personnel Rules, streamlining the process for departments to enable the County to hire more quickly and better compete with private sector employers for top candidates
- Comply with a number of new and ongoing federal and state mandates to reduce risk for the County as a whole
- Provide guidance and assistance to departments regarding HR related processes, changes and challenges that departments may encounter due to fiscal restraints in 2017-18
- Continue to provide timely, respectful, courteous, and effective customer service to the public, departments, and employees regarding the County's human resources programs

SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 69-20 Other Current Services – Insignificant revenues from ID badge replacement, subpoena fees, photocopy fees.

Services & Supplies

Acct. 12-00 Communications – Increase due to purchase of cell phones for Deputy Director and Director, new land line phone lines related to additional staff.

Acct. 17-00 Maintenance/Equipment – Significant increase in cost of Neogov annual maintenance fee after 8 years of no increases.

Acct. 20-00 Memberships – Professional memberships: CPAAC membership for Director and CALPELRA membership for Deputy Director.

Acct. 23-80 Prof & Specialized Svcs – Reduction to overall costs related to moving towards free sexual harassment training. Account also includes HR system licensure and benefits management TPA fees

Acct. 28-30 Special Departmental Exp/Supplies & Services – Online references for compliance at federal and state level, career fairs, Investigations, General Fund Department scholarships and training

Acct. 38-00 Inventory Items – Purchase of one replacement computer CPU, and purchase of 3 locking file cabinets.

Capital Assets

None

Contingencies

None

CHANGES IN BUDGET FROM PRIOR YEAR

The Human Resources Department has increased the number of Human Resources Analyst I/II positions from 2.0 to 4.0, with the two new positions funded by the Department of Social Services and the Department of Child Support Services, and the Behavioral Health Department.

HR is requesting additional file cabinets, as file space for employee personnel and privacy files is becoming an issue. The cost for NEOGOV (online application system) has increased significantly after 8 years with no increases, however, future increases will be limited to no more than 5%.

HR is moving to free online Sexual Harassment Training through CSAC EIA.

County Budget Act
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Governmental Funds
Fiscal Year 2017-18

Fund 1 Function General		Budget Unit 1341 - Human Resources Activity - Personnel		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17	2017-18 Recommended	2017-18 Final Recommended
		Actual Estimated		
1	2	3	4	5

OTHER CURRENT SERVICES

69-20	Other	60	60	50	50
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OTHER

79-91	Cancelled Checks	255	0	0	0
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Total Revenue	315	60	50	50
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SALARIES & EMP BENEFITS

01-11	Permanent	403,235	418,612	486,697	486,697
01-13	OT, Holiday, Stby	2,773	0	0	0
01-14	Other, Term	9,934	4,890	4,890	4,890
02-21	FICA	31,407	31,900	37,746	37,746
02-22	PERS	56,240	61,853	78,199	78,199
02-23	PERS-Co Paid Employee Con	6,183	0	0	0
03-30	Health/Life	65,783	68,546	86,799	86,799
03-31	Unemployment	972	1,136	1,306	1,306
04-00	Worker's Compensation	3,702	4,272	4,004	4,004

SERVICES & SUPPLIES

12-00	Communications	2,291	2,653	2,861	2,861
15-12	Public Liability	2,076	2,361	2,133	2,133
15-13	Fire & Allied Cvrgrs	108	123	144	144
17-00	Maintenance-Equipment	7,500	7,509	10,537	10,537
20-00	Memberships	600	600	600	600
22-70	Supplies	7,698	8,838	11,330	11,330
22-71	Postage	1,521	1,488	1,826	1,826
22-72	Books & Periodicals	535	0	0	0
23-80	Professional & Specialize	69,542	48,749	59,922	59,922
24-00	Publications & Legal Ntcs	0	479	2,750	2,750
28-30	Supplies & Services	13,372	4,301	49,040	39,040
29-50	Transportation & Travel	1,592	2,350	3,411	3,411
29-51	Cent. Gar.-Pool Mlg ONLY	175	0	560	560
38-00	Inventory Items	2,971	10,878	930	930

OTHER FINANCING USES

80-80	Interfund Reimbursements	(22,802)	(34,286)	(167,602)	(167,602)
80-81	Intrafund Reimbursements	(32,760)	(17,148)	(21,540)	(21,540)

Total Expenditures/Appropriations	634,648	630,104	656,543	646,543
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Net Cost	634,333	630,044	656,493	646,493
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REGISTRAR OF VOTERS

DIANE C. FRIDLEY, Registrar of Voters



BU 1451 – Registrar of Voters

DEPARTMENT OVERVIEW

The Registrar of Voters office is responsible for conducting all Federal, State, County, Municipal, and local district elections in Lake County. This department is responsible for all components of election management, including voter registration, poll worker recruitment and training, locating and reserving polling place locations that meet accessibility requirements, ballot creation, voting system security, ballot processing and vote tallying, community outreach and education, and candidate services such as candidate filing and campaign finance.

There are two (2) scheduled elections scheduled for fiscal year 2017-2018; the November 7, 2017 General District Election and the June 5, 2018 Direct Primary Election. The 2017 General District Election is a scheduled election to elect directors of special districts (fire districts, water districts, community services districts, and a water conservation district). The 2018 Primary Election is a Gubernatorial Election with the offices of Governor, Lt. Governor, Secretary of State, Controller, Treasurer, Attorney General, Insurance Commissioner, State Board of Equalization, US Representative to Congress, State Senator, Member of the Assembly, State Supt of Public Instruction, along with County elected offices of Supervisor Districts 2 & 3, Assessor-Recorder, County Clerk-Auditor, District Attorney, Sheriff-Coroner, Treasurer-Tax Collector, County Supt of Schools, and Superior Court Judges of Depts 1, 2, 3, & 4.

This budget unit is primarily funded by general fund discretionary revenues with limited reimbursement from the State.

PROGRAM OVERVIEW

- BU 1451 Registrar of Voters/Elections

ACCOMPLISHMENTS IN FY 2016-17

- Staff survived the Nov 6, 2016 Presidential Election in spite of Perm Hourly Staff Members working 505 hrs of straight overtime plus 493 hours of time & half due to the heavy workload (Does not include Management Staff hours worked)
- In addition to Perm Staff, six (6) Extra Help employees worked 1,028 regular hours and 119 overtime hours due to the Nov 8, 2016 Election
- Staff processed 4,599 voter registration records for the Nov. 8, 2016 Presidential Election
- Recruited and trained 216 people to work at the polls on Election Day plus 4 skilled people to serve as Roving Inspectors

REGISTRAR OF VOTERS

DIANE C. FRIDLEY, Registrar of Voters
BU 1451 – Registrar of Voters

GOALS FOR FY 2017-18

- Candidate filing and verification of In-Lieu-of-Filing -Fee Petitions
- Verification of signatures on numerous State Initiative Petitions in a condensed timeframe
- Recruit and train the number of people required to work at the polls on Election Day
- Set-up ballot layout, audio and deploy the electronic voting equipment on Election Day
- Mail the Sample Ballot Booklets and Vote by Mail ballots in a timely manner

SPECIAL NOTES

- Processing Online Voter Registrations continues to be a challenge for staff due to the volume and missing information, including electronic signatures from voters, which places the voter's registration in a Pending File. Staff must follow up on in writing to all pending voter registrations which creates a hardship during peak election periods
- After the 15-day close of registration (period of 14 days prior to an election through and including Election Day) a registrant may appear in the Registrar's office to complete a Conditional Voter Registration and vote a Conditional Provisional Ballot. Although this eliminates any Court Petitions, CA now has same day voter registration

SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct.	54-90	State Aid/Other – Quarterly postage reimbursement for mailing Voter Notification Postcards to new voters and voters with voter registration changes; mailing of voter registration forms to voters upon request.
Acct.	66-70	Charges for Services/Election Services – Reimbursements from school and special districts for conducting their elections; printing candidate statements in the sample ballot booklets, candidate filing fees.
Acct.	79-72	Sales/Great Registrar – Sale of CD's of voter registration information for political purposes, voter lists, absentee lists, voter labels.

Services & Supplies

Acct.	22-71	Office Expense/Postage – Postage monies are needed to mail Sample Ballot Booklets to each registered voter; Vote by Mail ("VBM") ballots to permanent VBM voters and VBM daily requests; required Voter Notification Card and Voter Registration mail out; correction notices and 8d2 card mail out; numerous USPS mailing, postage due and business reply mail permits.
Acct.	25-00	Rents & Leases/Equipment – Elections Information Management System software lease from DFM Associates; and, the license and support fee for the electronic voting equipment that is a Federal requirement from Hart InterCivic.
Acct.	28-30	Special Departmental Exp/Supplies & Services – Sample Ballot Booklet printing charges; Official Ballot printing charges; Pollworker/eTech training and Election Day stipend pay; election supplies i.e. Provisional Envelopes, tamper evident tape, plastic seals for ballot boxes; MBB cards for electronic voting units (150 are needed each Statewide election but if possible, we reuse MBB cards from elections that are over 2 years old if the cards can be reformatted).

Capital Assets

Acct.	62-71	Cap. FA-Equipment/Office – Elections Information Management ("EIMS") System – PowerEdge T330 Server (Current Server was purchased in May 2011 and parts are no longer available. Replacement recommended by our EIMS Vendor and our County IT Director.)
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REGISTRAR OF VOTERS

DIANE C. FRIDLEY, Registrar of Voters
BU 1451 – Registrar of Voters

SUMMARY OF MAJOR ACCOUNTS – CONT.

Contingencies

None

CHANGES IN BUDGET FROM PRIOR YEAR

The Registrar of Voters/Elections Dept's fiscal year budgets vary from odd-numbered years to even-numbered years due to only one (1) scheduled election for even-numbered budget years (i.e. 2016-2017) and two (2) scheduled elections for odd-numbered budget years (i.e. 2017-2018) with the exception of a Presidential General Election which is almost always more costly than any other election..

The final adopted Budget for FY 2016-2017 was \$698,830; Salaries & Benefits was \$355,067 but had to be increased to \$379,634 due to the heavy workload of the November 2016 Presidential General Election, \$11,000 had to be transferred to 1.12 Extra Help and \$12,600 had to be transferred to 1.13 Overtime plus an additional \$6,967 was transferred to 1.14 Other for the mandatory payoff of benefits (unused vacation hours and a percentage of any unused sick leave) due to the retirement of two (2) Permanent Part-Time employees. As a result, Services and Supplies was reduced from \$343,763 to \$324,763 (-\$19,564) because of necessary budget transfers.

The revised reduced budget for this FY 2017-2018 is \$673,339. This Dept's original requested budget was \$803,328; Salaries & Benefits \$372,629 (revised \$335,842), Services & Supplies \$424,399 (revised \$331,197), and Capital Asset \$6,300 (no change). This represents a decrease of \$25,491 from fiscal year 2016-2017 although this fiscal year also includes \$6,300 in 62.71 Office-Equipment unlike the previous fiscal year. The revised amount in Salaries and Benefits is a decrease of -\$43,792; a reduction of -\$28,003 due to the elimination/retirement of an Elections Assistant II-Step 5 employee as well as a reduction -\$15,789 in overtime hours for hourly staff and permanent extra help workers if we use the adjusted (increased) FY 2016-2017 total. The increase of \$6,998 in Services and Supplies is mainly due to two (2) scheduled elections in FY 2017-2018.

This office has also included a Capital Asset (62.71 Office-Equipment) request in the amount of \$6,300 to purchase a new Elections Information Management ("EIMS") System Server. The Dept's outdated Server, purchased in May 2011, should be replaced since parts are no longer available. In addition, due to no availability of a replacement tape drive to backup our Elections Management System, including voter registration records, our EIMS Vendor was able to provide this Dept with a temporary solution to our backup until the Server can be replaced.

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Governmental Funds
Fiscal Year 2017-18

Fund 1 Function General		Budget Unit 1451 - Registrar of Voters Activity - Elections		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17	2017-18 Recommended	2017-18 Final Recommended
		Actual Estimated		
1	2	3	4	5
STATE AID				
54-90 Other	20,258	39,608	1,700	1,700
CHARGES FOR SERVICES				
66-70 Election Services	66,454	126,887	25,020	63,099
OTHER CURRENT SERVICES				
69-20 Other	120	106	50	50
OTHER				
79-91 Cancelled Checks	315	177	0	0
SALES				
79-72 Great Register	7,309	8,638	6,750	6,750
Total Revenue	94,456	175,416	33,520	71,599
SALARIES & EMP BENEFITS				
01-11 Permanent	196,711	203,609	198,369	198,369
01-12 Extra Help	26,008	25,508	30,000	30,000
01-13 OT, Holiday, Stby	27,151	27,871	15,070	26,062
01-14 Other, Term	5,995	9,865	2,983	2,983
02-21 FICA	16,820	17,559	17,386	17,386
02-22 PERS	27,424	30,054	31,873	31,873
02-23 PERS-Co Paid Employee Con	4,193	0	0	0
03-30 Health/Life	39,859	41,218	38,579	38,579
03-31 Unemployment	513	602	592	592
04-00 Worker's Compensation	878	1,089	1,012	1,012
SERVICES & SUPPLIES				
12-00 Communications	1,267	1,149	2,376	2,376
15-12 Public Liability	2,076	2,361	2,133	2,133
15-13 Fire & Allied Cvrsgs	240	274	335	335
17-00 Maintenance-Equipment	3,900	119	6,450	6,450
20-00 Memberships	250	500	300	300
22-70 Supplies	7,244	8,530	9,500	10,176
22-71 Postage	27,842	30,768	34,950	37,650
22-72 Books & Periodicals	108	168	230	230
24-00 Publications & Legal Ntcs	835	1,615	850	1,087
25-00 Rents & Leases-Equipment	46,303	43,879	48,293	48,293
26-00 Rents & Leases-Bldg & Imp	5,775	5,565	6,300	7,050
28-30 Supplies & Services	220,136	190,315	202,180	224,904
29-50 Transportation & Travel	6,377	4,539	7,000	7,000
29-51 Cent. Gar.-Pool Mlg ONLY	1,125	1,282	2,300	2,300
38-00 Inventory Items	2,148	4,695	0	0
CAPITAL ASSETS				
62-71 Office	0	0	6,300	6,300
Total Expenditures/Appropriations	671,178	653,134	665,361	703,440
Net Cost	576,722	477,718	631,841	631,841

PUBLIC SERVICES DEPARTMENT

LARS EWING, Director



BU 1671 – Buildings and Grounds

DEPARTMENT OVERVIEW

The Buildings and Grounds division is responsible for the maintenance and improvements of approximately 500,000 square feet of county owned facilities. Division staff consists of five facilities maintenance technicians, three part-time extra help facilities maintenance workers, and one facilities superintendent, who in combination have expertise in multiple trades including carpentry, plumbing, electrical, boilers, HVAC, welding, equipment mechanics, locksmithing, mold remediation, and much more. Additionally the proposed budget contributes to the staff salaries for the Public Services Director, Deputy Public Services Director, Project and Parks Superintendent, Project Specialist, and Account Clerk II.

PROGRAM OVERVIEW

Building and Grounds has two primary focus areas (as budget constraints allow):

- Modernize facilities for maximum efficiency and end-user welfare
- Timely and effective responses to work order requests

ACCOMPLISHMENTS IN FY 2016-17

- Replacement of the Courthouse 1st -3rd floor and Grand Jury HVAC units
- Public Works lighting retrofit
- Gard Street project completion
- Board of Supervisors and Administration offices renovation
- Hill Road Jail water tank replacement
- Completed over 1,100 work order requests

GOALS FOR FY 2017-18

- Continue replacing the outdated R22 HVAC systems
- Prioritize projects that increase energy efficiency
- Establish and fill the Facilities Maintenance Leadworker position

PUBLIC SERVICES DEPARTMENT

LARS EWING, Director
BU 1671 – Buildings and Grounds

SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 42-10 Rents & Concessions – BU 1671 obtains approximately \$85,000.00 annually in revenue by leasing space on top of the courthouse to communications carriers such as T-Mobile and AT&T.

Services & Supplies

Acct. 18-00 Maintenance/Buildings & Improvements – This is one of the most utilized in this division as it takes a great deal of supplies and material to maintain the volume of buildings and grounds for which this division has responsibility. Staff is cognizant of expenditures and tries to identify the most cost effective solution for all projects.

Acct. 23-80 Professional & Specialized Svcs – In order to protect and maintain the county's investments it is necessary to seek specific services for roofing, paving, and pest control, as well as maintenance and diagnostic services on specific equipment/inventory such as elevators, fire extinguishers, fire alarm panels, and generators. The majority of work can be done in house but there are specific issues and maintenance needs that do require outside service.

Capital Assets

None

Contingencies

None

CHANGES IN BUDGET FROM PRIOR YEAR

The majority of the budget is in line with previous years with the following notable changes:

1. Contract to have a comprehensive facility condition assessment performed and implement a new facility maintenance and capital planning software program.
2. New position of Facilities Maintenance Leadworker to have day-to-day operations and scheduling responsibility.
3. An increase in the uniform budget per MOU for B&G staff
4. Appropriately balancing the shared cost of Public Services staff among the various divisions.

County Budget Act
January 2010 Edition, revision #1

Governmental Funds
Fiscal Year 2017-18

Fund Function		1 General	Budget Unit 1671 - Buildings & Grounds Activity - Property Management		
Detail by Revenue Category and Expenditure Object		2015-16 Actuals	2016-17 Actual Estimated	2017-18 Recommended	2017-18 Final Recommended
1		2	3	4	5
RENTS & CONCESSIONS					
42-10	Rents & Concessions	82,431	199,847	207,067	207,067
STATE AID					
54-90	Other	0	19,231	13,278	13,278
OTHER					
79-90	Miscellaneous	1,283	1,562	0	0
Total Revenue		83,714	220,640	220,345	220,345
SALARIES & EMP BENEFITS					
01-11	Permanent	318,059	332,728	343,740	343,740
01-12	Extra Help	53,524	76,196	82,373	98,373
01-13	OT, Holiday, Stby	1,307	2,971	5,000	5,000
01-14	Other, Term	9,384	4,300	6,341	6,341
02-21	FICA	27,136	28,490	26,547	26,547
02-22	PERS	50,217	55,416	55,229	55,229
02-23	PERS-Co Paid Employee Con	6,704	0	0	0
03-30	Health/Life	38,417	38,502	38,669	38,669
03-31	Unemployment	957	963	1,002	1,002
03-32	Opt Out	4,800	4,733	4,800	4,800
04-00	Worker's Compensation	42,092	39,770	33,588	33,588
SERVICES & SUPPLIES					
11-00	Clothing & Personal Suppl	176	225	4,450	4,450
12-00	Communications	3,182	3,405	5,865	5,865
14-00	Household Expense	41,689	37,533	40,750	40,750
15-12	Public Liability	20,394	11,869	10,664	10,664
15-13	Fire & Allied Cvrsgs	3,747	4,246	4,837	56,399
17-00	Maintenance-Equipment	2,699	3,597	6,000	6,000
18-00	Maint-Bldgs & Imprvmts	58,913	123,960	97,000	217,000
20-00	Memberships	0	150	150	150
22-70	Supplies	1,574	1,275	1,500	1,500
22-71	Postage	208	206	200	200
23-80	Professional & Specialize	14,480	103,251	26,600	126,600
23-91	Intra-Div Services	20,000	35,329	46,595	46,595
25-00	Rents & Leases-Equipment	0	3,626	2,500	2,500
26-00	Rents & Leases-Bldg & Imp	0	34,000	34,000	34,000
27-00	Small Tools & Instruments	4,357	5,204	5,820	5,820
28-30	Supplies & Services	109	10,299	10,000	10,000
29-50	Transportation & Travel	5,949	4,743	10,000	10,000
29-51	Cent. Gar.-Pool Mlg ONLY	3,586	4,919	17,160	17,160
30-00	Utilities	292,932	312,675	300,000	300,000
38-00	Inventory Items	4,988	0	3,620	3,620
48-00	Taxes & Assessments	289	289	318	3,318
CAPITAL ASSETS					
62-72	Autos & Light Trucks	0	0	0	30,000
62-74	Other	0	0	0	9,000

County Budget Act
January 2010 Edition, revision #1

Governmental Funds
Fiscal Year 2017-18

Fund 1 Function General		Budget Unit 1671 - Buildings & Grounds Activity - Property Management		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17		2017-18 Final Recommended
		Actual Estimated	<input checked="" type="checkbox"/> <input type="checkbox"/>	
1	2	3	4	5

OTHER FINANCING USES

80-80	Interfund Reimbursements	(46,705)	(47,045)	(42,137)	(42,137)
	Total Expenditures/Appropriations	985,164	1,237,825	1,183,181	1,512,743
	Net Cost	901,450	1,017,185	962,836	1,292,398

WATER RESOURCES

PHIL MOY, Director



BU 1672 – Lakebed Management

DEPARTMENT OVERVIEW

Under this budget unit the Water Resources Department manages the lakebed in support of the State Trust and aquatic vegetation abatement. This includes navigation, fisheries, commerce, recreation and conservation of natural resources. The primary sources of funds are lakeshore construction permit fees, annual lake encroachment lease payments and aquatic vegetation control permit fees.

Lakebed funds support maintenance of lake features of County parks, navigation buoys, use and maintenance of departmental boats and algae control. These funds also support monitoring of lake water and sediment nutrient and contaminant concentrations as well as development and implementation of lake and regional programs. These funds are also used to administer the permits for lakeshore construction and the encroachment leases.

In February 2017, lakebed encroachment lease fees increased 17%, the fee for lakefill increased 12.5%; and lakebed construction permits fee increased 18%. There was no change in the cost of aquatic weed permits. Grants formerly included in this budget unit have been moved to 8109.

The plant management permit fees are currently inadequate to support the program, covering less than 20% of the cost of compliance with the regional water quality board. The balance of the program cost is drawn obtained from a general fund allocation that varies annually. The direct and labor costs of the weed and algae abatement program exceed the current staff capabilities. Consequently, weed control is performed by an outside contractor and is limited to about 230ac annually depending on available general funds.

PROGRAM OVERVIEW

- Vegetation Control
- Lakebed inventory – docks, piers, sea walls
- Lakebed management

ACCOMPLISHMENTS IN FY 2016-17

- Increased lakebed fees
- Coordinated with CDFW to adjust permit process to mitigate potential impacts of Clear Lake Hitch
- Obtained a grant for vessel salvage and marine debris removal
- Conducted monthly water and sediment sampling on Clear Lakes with CA Dept. of Water Resources

WATER RESOURCES

PHIL MOY, Director

BU 1672 – Lakebed Management

GOALS FOR FY 2017-18

- Update the lakebed inventory
- Maintain navigational aids
- Streamline the environmental review process for lakebed permits
- Award a multi-year vegetation control contract
- Abate structures damaged during February 2017 floods

SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 21-60 Permits/Other – Weed management permit fees

Acct. 81-22 Operating Transfers/In – Contribution from Lakebed Trust

Services & Supplies

None

Capital Assets

None

Contingencies

Acct. 90-91 Approp for Contingencies/Contingencies - \$1,000

CHANGES IN BUDGET FROM PRIOR YEAR

The only change in the budget is the modest increase associated with the permit and lease fee increases.

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Governmental Funds
Fiscal Year 2017-18

Fund Function		133 General	Budget Unit 1672 - Lakebed Management Activity - Property Management		
Detail by Revenue Category and Expenditure Object		2015-16 Actuals	2016-17 Actual Estimated	2017-18 Recommended	2017-18 Final Recommended
1		2	3	4	5
PERMITS					
21-60	Other	7,705	6,197	6,954	13,954
REVENUE FROM USE OF MONEY					
42-01	Interest	342	1,174	315	315
STATE AID					
54-90	Other	4,083	0	0	0
LOANS/INT FIN/BONDS					
80-92	Advance From Other Fund	94,825	161,384	0	0
80-93	Advance To Other Fund	(94,825)	(161,384)	0	0
OPERATING TRANSFERS					
81-22	In	161,000	161,000	211,410	265,023
Total Revenue		173,130	168,371	218,679	279,292
SALARIES & EMP BENEFITS					
01-12	Extra Help	28,715	0	0	0
02-21	FICA	1,039	0	0	0
02-22	PERS	712	0	0	0
03-31	Unemployment	227	0	0	0
SERVICES & SUPPLIES					
15-10	Other	550	571	750	750
17-00	Maintenance-Equipment	1,119	1,132	3,500	3,500
22-70	Supplies	178	292	3,000	3,000
22-71	Postage	816	760	2,100	2,100
23-80	Professional & Specialize	27,834	18,395	34,350	34,350
23-81	Engineering In-House	0	0	400	400
23-91	Intra-Div Services	115,217	131,775	187,936	187,936
24-00	Publications & Legal Ntcs	40	0	200	200
26-00	Rents & Leases-Bldg & Imp	1,045	1,045	1,100	1,100
27-00	Small Tools & Instruments	70	257	300	300
28-30	Supplies & Services	7,813	1,361	15,000	15,000
29-50	Transportation & Travel	2,436	2,065	4,349	4,349
29-51	Cent. Gar.-Pool Mlg ONLY	124	726	800	800
53-48	Water Quality Improvement	21,902	17,789	25,000	25,000
OTHER FINANCING USES					
80-80	Interfund Reimbursements	0	(67)	0	0
CONTINGENCIES					
90-91	Contingencies	0	0	1,000	1,000
Total Expenditures/Appropriations		209,837	176,101	279,785	279,785
Net Cost		36,707	7,730	61,106	493

WATER RESOURCES

PHIL MOY, Director



BU 1673 – Lakebed Special Programs

DEPARTMENT OVERVIEW

The Lakebed management fund was established to support the purposes of the State Trust on Clear Lake, Chapter 639, Statutes of 1973: the furtherance of navigation, commerce, fisheries, recreation and wherever possible and appropriate, preservation of the land and waters in their natural state. Revenue for these programs is derived solely from permits and annual encroachment lease payment for structures on Clear Lake lakeward of zero feet Rumsey. Revenue from permits and annual encroachment lease payments are accounted for in a separate account as the revenue can only be used for the support of the purposes of the State Trust on Clear Lake. These programs are managed by the Water Resources Department and are expensed in Budget Unit 1672 – Lakebed Management.

PROGRAM OVERVIEW

- BU 1673 Lakebed permit fee collection

ACCOMPLISHMENTS IN FY 2016-17

- Accomplishments are not applicable to this BU as it is solely an account for lakebed permit revenues until they are moved to 1672 for expenditures.

GOALS FOR FY 2017-18

- Send out updated lakebed lease invoices
- Increase revenue as possible to better reflect the size and number of lakebed structures

WATER RESOURCES

PHIL MOY, Director

BU 1673 – Lakebed Special Programs

SUMMARY OF MAJOR ACCOUNTS

Revenues

Revenue for this BU is derived solely from permit fees and annual encroachment lease payments for structures on Clear Lake lakeward of zero feet Rumsey.

Services & Supplies

These funds support activities in BU 1672.

Capital Assets

None

Contingencies

None

CHANGES IN BUDGET FROM PRIOR YEAR

We should experience a modest increase in the revenues for this BU this year associated with the increased permit and lakebed encroachment fees. In February 2017, lakebed encroachment lease fees increased 17%, the fee for lakefill increased 12.5%; and lakebed construction permits fee increased 18%. We are in the process of updating and verifying the lakebed structure inventory. In addition to the fee increase, this will better augment revenues generated for the BU, but will not entirely off-set the revenue lost as a consequence of the closure of Konocti Harbor Resort.

Fund 179 Function General		Budget Unit 1673 - Lakebed Special Programs Activity - Property Management		
Detail by Revenue Category and Expenditure Object		2015-16 Actuals	2016-17 Actual Estimated	2017-18 Recommended
1		2	3	5

PERMITS

21-60	Other	18,005	20,021	20,410	20,410
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REVENUE FROM USE OF MONEY

42-01	Interest	539	1,101	500	500
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OTHER

79-97	Contributions Lakebed	160,056	158,960	191,000	191,000
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OPERATING TRANSFERS

81-23	Out	(161,000)	(161,000)	(211,410)	(265,023)
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Total Revenue		17,600	19,082	500	(53,113)
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Net Cost		(17,600)	(19,082)	(500)	53,113
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WATER RESOURCES

PHIL MOY, Director



BU 1674 – Flood Corridor Maintenance

DEPARTMENT OVERVIEW

The Flood Protection Corridor Program(FPCP) consists of purchasing flood-prone property for future implementation of the Middle Creek Flood Damage Reduction and Ecosystem Restoration Project (Middle Creek Project).

As the project progresses, the County will own numerous properties and will be responsible for their upkeep. Structures and improvements on purchased properties will be demolished, relocated or abandoned. Temporary erosion control measures will be implemented. Ongoing maintenance is anticipated to be minimal but will include:

- Control and inspection of properties to control illegal dumping, off-road vehicle use etc.
- Install fencing as needed
- Manage grass, weeds and other vegetation to prevent damage to neighboring properties
- Payment of the MA-17 annual assessment on purchased properties
- Administrative costs for maintaining the properties

PROGRAM OVERVIEW

- Purchase flood-prone properties in the Middle Creek project
- Maintain the acquired properties
- Lease properties suitable for agricultural use
- Restore MA-17 as Clear Lake basin wetlands

ACCOMPLISHMENTS IN FY 2016-17

- Demolished seven flood-prone homes as part of the Middle Creek Restoration Project
- Removed trash and debris
- Engaged in flood fights to reduced pumping costs
- Repaired the RD 2070 pump station
- Dissolved Reclamation District 2070 through LAFCO
- Established a policy to lease properties to ag operations

GOALS FOR FY 2017-18

- Keep ongoing maintenance operations under control
- Abate the Robinson vineyard property
- Issue and RFP to lease acquired properties in the project area
- Implement revenue collection for use of the RD 2070 pump station
- Repair the RD 2070 pump station pipe and levee leak

WATER RESOURCES

PHIL MOY, Director

BU 1674 – Flood Corridor Maintenance

SUMMARY OF MAJOR ACCOUNTS

Revenues

The primary source of funds for this project is the FPCP Grant through a 20% set-aside from each property purchased in the Middle Creek Project area. Additional revenue comes from property leased to agricultural operations on the acquired properties. These leases help reduce maintenance costs. The current grant funds have been fully expended. New grant funding will be required to acquire remaining properties. Agricultural leases will help defray ongoing maintenance costs.

Services & Supplies

None

Capital Assets

None

Contingencies

Acct. 90-91 Approp for Contingencies/Contingencies - \$1,000

CHANGES IN BUDGET FROM PRIOR YEAR

There are no significant increases or new requests in this budget unit.

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Governmental Funds
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Fund 136 Function General		Budget Unit 1674 - Flood Corridor Prop Maint Activity - Property Management		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17	2017-18 Recommended	2017-18 Final Recommended
		Actual Estimated		
		<input checked="" type="checkbox"/>		
1	2	3	4	5

REVENUE FROM USE OF MONEY

42-01 Interest 3,115 5,686 2,500 2,500

STATE AID

54-40 Disaster Relief 167,100 0 0 0

OPERATING TRANSFERS

81-23 Out (9,000) 0 0 0

Total Revenue

161,215 5,686 2,500 2,500

SERVICES & SUPPLIES

18-00 Maint-Bldgs & Imprvmts 971 172,650 43,000 38,000

23-80 Professional & Specialize 0 0 3,804 3,000

23-81 Engineering In-House 3,749 4,848 10,000 5,000

23-91 Intra-Div Services 9,795 30,208 20,299 20,299

28-30 Supplies & Services 17,413 19,989 79,600 72,000

30-00 Utilities 12,751 16,413 30,000 22,500

48-00 Taxes & Assessments 213 171 300 300

CONTINGENCIES

90-91 Contingencies 0 0 1,000 1,000

Total Expenditures/Appropriations

44,892 244,279 188,003 162,099

Net Cost

(116,323) 238,593 185,503 159,599

COUNTY ADMINISTRATIVE OFFICE

CAROL J. HUCHINGSON, County Administrative Officer



BU 1778 – Capital Projects

DEPARTMENT OVERVIEW

This budget unit is utilized for purposes of appropriating funds for miscellaneous capital projects. All existing funding in this budget was provided by the general fund and is earmarked for the South Main Street and Museum Retrofit projects. Additional funding is anticipated from a Caltrans Grant in support of the CLO sidewalk project. This funding is provided on reimbursement basis. Until the grant funding is received, the existing funding is also being used as interim financing for the CLO sidewalk project. Restoring full funding for these projects is contingent upon receipt of this CalTrans grant reimbursement.

PROGRAM OVERVIEW

- Museum retrofit
- Senior center solar project
- CLO sidewalk project

GOALS FOR FY 2017-18

- Complete the Clearlake Oaks sidewalk project (see also 1796)
- Investigate the costs related to the solar panel project for senior centers

SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 54-90 State Aid/Other – CDBG funds for Clearlake Oaks sidewalk project

Services & Supplies

Acct. 28-30 Special Departmental Exp/Supplies & Services – Senior Center solar panels

Acct. 52-10 Other Charges/Contrib. to Non-Co Gov Agen – Development of visitor center in Clearlake

Capital Assets

Acct. 63-04 Construction in Progress/Water Systems – South Main Street water system

Acct. 63-09 Construction in Progress/Sidewalks/Curbs/Bike Paths – Clearlake Oaks sidewalk project

Contingencies

None

CHANGES IN BUDGET FROM PRIOR YEAR

There are no significant increases or new requests in this budget unit.

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Governmental Funds
Fiscal Year 2017-18

Fund 978 Function General		Budget Unit 1778 - Special Projects Activity - Special Projects		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17	2017-18 Recommended	2017-18 Final Recommended
		Actual Estimated		
		<input checked="" type="checkbox"/>		
1	2	3	4	5

STATE AID

54-90 Other 76,733 0 2,894,616 4,094,503

OTHER

79-90 Miscellaneous 2,595 0 0 0

OPERATING TRANSFERS

81-22 In 375,000 200,000 0 399,991

81-23 Out 0 (17,788) 0 (190,000)

RESIDUAL EQUITY TRANSFERS

81-31 Residual Equity Transfer 0 10,000 0 0

Total Revenue 454,328 192,212 2,894,616 4,304,494

SERVICES & SUPPLIES

23-80 Professional & Specialize 0 0 0 10,000

28-30 Supplies & Services 0 0 20,000 45,000

52-10 Contib to Non-Co Gov Agen 25,000 25,000 25,000 0

CAPITAL ASSETS

61-60 Current 0 0 190,000 0

CONSTRUCTION IN PROG

63-04 Water Systems 15,715 0 2,427,602 2,427,602

63-09 Sidewalks/Curbs/BikePaths 170,810 363,907 2,746,973 4,094,503

63-13 Buildings & Improvements 0 0 9,273 9,273

Total Expenditures/Appropriations 211,525 388,907 5,418,848 6,586,378

Net Cost (242,803) 196,695 2,524,232 2,281,884

COUNTY ADMINISTRATIVE OFFICE

CAROL J. HUCHINGSON, County Administrative Officer



BU 1781 – Special Projects

DEPARTMENT OVERVIEW

This budget unit is used for budgeting special projects that are not applicable to any other budget unit and also to provide funding for a variety of special projects involving other departments.

This is a general fund budget unit, financed by one-time general discretionary revenues, some carried over from prior years and CDBG planning and technical assistant grants.

Many of the requested appropriations in this budget unit are carryovers from prior years. Adjustments to appropriations will be necessary when actual carryover amounts are determined after June 30, 2017.

Appropriations are included for management and maintenance of former Redevelopment Agency properties, such as Holiday Harbor. The budget also includes funding for water quality improvement projects, Valley Fire survivor housing assistance through North Coast Opportunities using Golden State Finance Authority funds, and staffing for the special code enforcement and building inspector programs.

PROGRAM OVERVIEW

- Special projects not appropriated in any other budget unit

ACCOMPLISHMENTS IN FY 2016-17

- Secured \$700,000 GSFA Grant
- Lucerne Hotel bat exclusion completed
- Courthouse first floor remodel completed

GOALS FOR FY 2017-18

- Implement the special projects currently funded including GSFA disaster housing assistance, CDBG PTA grants, Lucerne castle maintenance, PEG, Aquatic weed and quagga programs, Code Enforcement, etc.

SPECIAL NOTES

- The implementation date for some of the projects is dependent upon the actions taken by other departments and agencies.
- PEG monies are sourced from a 1% franchise fee collected by Mediacom, but they are only remitted to the County as a pass through to the City of Clearlake.

COUNTY ADMINISTRATIVE OFFICE

CAROL J. HUCHINGSON, County Administrative Officer
BU 1781 – Special Projects

SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 54-90 State Aid/Other – CDBG grant funding for housing study and Valley Fire recovery
Acct. 56-01 Other Federal/Other – CEDS grant funding

Services & Supplies

Acct. 28-30 Special Departmental Exp/Supplies & Services – CDBG grant expenditures, Bat remediation, and CEDS grant expenditures
Acct. 57-05 Home/Rental Loans/Tenant Based Rental Assis – Two GSFA agreements with NCO for Valley Fire survivors

Capital Assets

None

Contingencies

None

CHANGES IN BUDGET FROM PRIOR YEAR

Significant changes from the prior year budget would include the addition of the second GSFA grant in the amount of \$700,000 and the increase in utility expenses related to the Lucerne Hotel in the amount of \$30,000.

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Governmental Funds
Fiscal Year 2017-18

Fund Function		1 General	Budget Unit 1781 - Plant Aquisition Activity - Special Projects		
Detail by Revenue Category and Expenditure Object		2015-16 Actuals	2016-17 Actual Estimated	2017-18 Recommended	2017-18 Final Recommended
1		2	3	4	5
PERMITS					
21-50	Franchises	30,387	50,584	40,000	40,000
RENTS & CONCESSIONS					
42-10	Rents & Concessions	10,983	3,892	1,800	1,800
STATE AID					
54-40	Disaster Relief	92,085	0	0	0
54-90	Other	0	0	90,000	0
OTHER GOVERNMENT AGENCIES					
56-30	Other	350,000	700,000	0	0
OTHER					
79-90	Miscellaneous	2,840	5,004	0	0
79-93	Insurance Proceeds	0	24,924	37,500	38,206
79-98	Mt. Konocti Donations	50	1	0	0
79-99	Donations	0	4,000	0	0
OPERATING TRANSFERS					
81-23	Out	(230,083)	0	(32,405)	(38,506)
Total Revenue		256,262	788,405	136,895	41,500
SALARIES & EMP BENEFITS					
01-12	Extra Help	702	0	0	0
02-21	FICA	19	0	0	0
04-00	Worker's Compensation	7,391	8,905	3,519	3,519
SERVICES & SUPPLIES					
14-00	Household Expense	649	480	0	0
15-12	Public Liability	10,379	11,806	10,664	10,664
15-13	Fire & Allied Cvrgs	4,216	4,809	5,724	5,724
18-00	Maint-Bldgs & Imprvmts	5,719	47,328	70,250	100,880
22-70	Supplies	21	6	500	500
22-71	Postage	5	0	100	100
23-80	Professional & Specialize	39,991	85,973	162,305	73,805
23-91	Intra-Div Services	9,000	9,000	9,000	9,000
27-00	Small Tools & Instruments	2,347	0	0	0
28-30	Supplies & Services	350	0	0	0
28-64	Control Burns	0	0	25,000	25,000
29-50	Transportation & Travel	275	0	0	0
29-51	Gen. Gar. Pool Mlg ONLY	58	0	0	0
30-00	Utilities	6,322	11,808	35,000	35,000
38-00	Inventory Items	863	4,023	0	0
48-00	Taxes & Assessments	840	782	3,500	3,500
52-10	Contib to Non-Co Gov Agen	62,286	70,584	80,395	80,395
53-48	Water Quality Improvement	2,500	0	84,338	84,338
53-54	Law Enforcement	0	9,857	35,846	29,522
55-03	Pathway Project	8,186	0	0	0
55-07	Community Revitalization	129,400	0	534,238	534,238
57-05	Tenant Based Rental Assis	207,775	246,095	596,129	596,129
CAPITAL ASSETS					
61-60	Current	111,659	0	0	0

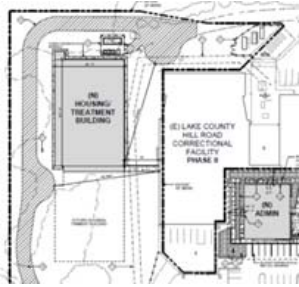
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Governmental Funds
Fiscal Year 2017-18

Fund 1 Function General		Budget Unit 1781 - Plant Aquisition Activity - Special Projects		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17		2017-18 Final Recommended
		Actual Estimated	<input checked="" type="checkbox"/> <input type="checkbox"/>	
1	2	3	4	5

CONSTRUCTION IN PROG

63-13	Buildings & Improvements	853,496	0	0	0
	Total Expenditures/Appropriations	1,464,449	511,456	1,656,508	1,592,314
	Net Cost	1,208,187	(276,949)	1,519,613	1,550,814



BU 1785 – Public Safety Facilities

DEPARTMENT OVERVIEW

This budget unit includes local funding earmarked for upgrades and modifications to the jail control room.

The project is managed by a combination of staff from the Sheriff's Office, Administrative Office and Department of Public Works.

PROGRAM OVERVIEW

- Upgrade jail control room

GOALS FOR FY 2017-18

- The goal is to provide efficient and cost effective administration of the jail control room upgrade

SPECIAL NOTES

- Funding is a carryover of monies previously transferred from BU 2206 and the general fund (BU 1120)

SUMMARY OF MAJOR ACCOUNTS

Revenues

None

Services & Supplies

None

Capital Assets

Acct. 62-79 Cap. FA-Equipment/Prior Years – Control room and tower equipment
Acct. 63-13 Construction in Progress/Buildings & Improvements – Control room and tower

Contingencies

None

CHANGES IN BUDGET FROM PRIOR YEAR

Funding for the jail expansion project has been removed.

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Governmental Funds
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Fund 960 Function General		Budget Unit 1785 - Public Safety Facilities Activity - Special Projects		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17		2017-18 Final Recommended
		Actual Estimated	<input checked="" type="checkbox"/> <input type="checkbox"/>	
1	2	3	4	5

LOANS/INT FIN/BONDS

80-92 Advance From Other Fund 0 (1,500,000) 0 0

OPERATING TRANSFERS

81-22 In 900,009 0 0 0

81-23 Out 0 (630,000) 0 0

Total Revenue 900,009 (2,130,000) 0 0

CAPITAL ASSETS

62-79 Prior Year 0 0 150,000 150,000

CONSTRUCTION IN PROG

63-13 Buildings & Improvements 581,973 91,176 1,123,537 1,122,497

Total Expenditures/Appropriations 581,973 91,176 1,273,537 1,272,497

Net Cost (318,036) 2,221,176 1,273,537 1,272,497

COUNTY ADMINISTRATIVE OFFICE

CAROL J. HUCHINGSON, County Administrative Officer



BU 1794 – CDBG Program Income

DEPARTMENT OVERVIEW

Pursuant to State CDBG policy changes effective July 1, 2014, the CDBG Program Income Business Loan budget (1891) and the CDBG Program Income Housing Loan budget (5166) were combined into this new budget unit. The revenue received through FY 16/17 was derived from both housing and business loans. During fiscal year 16/17, the last outstanding business loan was paid in full and all future revenue will come from outstanding housing loans. Loan payments and payoffs accumulate in this fund and must be used pursuant to the terms of the Program Income Reuse Agreement approved by the Board of Supervisors.

PROGRAM OVERVIEW

- This budget currently receives a monthly payment on a housing loan. Loan payoffs can also be received when a borrower sells their property. It is difficult to anticipate loan payoffs.
- If this fund receives less than \$35,000 this FY, the balance at the end of the year will be transferred to BU 5164. This transfer is recorded in a revenue account, therefore all transactions net to zero.

ACCOMPLISHMENTS IN FY 2016-17

- Transfer of beginning fund balance in the sum of \$232,048 to BU 1796 to be used for the Clearlake Oaks sidewalk project being funded in part by our open CDBG grant
- Receipt of payment in full for our only outstanding business loan

GOALS FOR FY 2017-18

- Track housing loan payments received and prepare semi-annual program income reports
- Transfer funds to 5164, if appropriate, at the end of the fiscal year

SPECIAL NOTES

- We currently have an open CDBG grant to fund the Clearlake Oaks Sidewalk project. The grant will expire 12/31/17. If program income exceeds \$35,000 in any fiscal year, it must be used for open grant expenses before grant funds are used. If program income does not exceed \$35,000, the County may keep these funds.
- No expenditures can be made from this budget unit while we have an open grant and/or plan to keep the funds if the revenue does not exceed \$35,000.

COUNTY ADMINISTRATIVE OFFICE

CAROL J. HUCHINGSON, County Administrative Officer
BU 1794 – CDBG Program Income

SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct.	42-01	Revenue from Use of Money/Interest – Received on current cash balance
Acct.	80-97	Loans Interim Financing/Priv Sector Loan Rec – Loan payments received from CDBG housing loans
Acct.	81-31	Residual Equity Transfers – Transfer funds to BU 5164 if total received is less than \$35,000

Services & Supplies

None

Capital Assets

None

Contingencies

None

CHANGES IN BUDGET FROM PRIOR YEAR

In FY 16/17 we had a substantial fund balance at the beginning of the year that was transferred to BU 1796 for the Clearlake Oaks Sidewalk project. The revenue in 16/17 was larger than anticipated due to a loan that was paid in full when the borrower sold his business, but it is still below the \$35,000 threshold, which allows the County to keep the funds. Unless a large loan is paid off in FY 17/18, revenue should remain below \$35,000 and can be transferred at the end of the year to the Housing budget.

Fund 94 Function General		Budget Unit 1794 - CDBG Projects Activity - Special Projects		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17	2017-18 Recommended	2017-18 Final Recommended
		Actual Estimated		
1	2	3	4	5
REVENUE FROM USE OF MONEY				
42-01 Interest	817	1,512	200	200
OTHER				
79-90 Miscellaneous	2,298	5,387	0	0
LOANS/INT FIN/BONDS				
80-97 Priv Sector Loan Rec	38,306	27,248	10,000	10,000
OPERATING TRANSFERS				
81-23 Out	0	(232,048)	0	0
RESIDUAL EQUITY TRANSFERS				
81-31 Residual Equity Transfer	190,627	(34,147)	(10,200)	(10,200)
Total Revenue	232,048	(232,048)	0	0
Net Cost	(232,048)	232,048	0	0

COUNTY ADMINISTRATIVE OFFICE

CAROL J. HUCHINGSON, County Administrative Officer



BU 1796 – CDBG-Capital Projects

DEPARTMENT OVERVIEW

The purpose of this budget unit is to provide funding of capital projects financed by Community Development Block Grants (CDBG). The County currently has an open CDBG grant for the construction of sidewalks in Clearlake Oaks. The CDBG funding was combined with Caltrans Safe Routes to Schools funding in order to increase the scope of the initial project and provide sidewalks on both sides of Highway 20. As a place holder, this budget unit also includes the \$7.592 million CDBG – Disaster Relief grant for Valley Fire recovery. The Anderson Springs Sewer project will be applied for first, from said grant, with other projects still pending determination. Funding for non-capital improvement recovery projects will be transferred to other budget units when appropriate.

PROGRAM OVERVIEW

- Construction of Clearlake Oaks curb, gutter, sidewalk and streetlight project along Highway 20
- Anderson Springs Sewer Project

ACCOMPLISHMENTS IN FY 2016-17

- The Clearlake Oaks project has been delayed for several years, and it is anticipated that it will go out to bid before the end of 2016-17.

GOALS FOR FY 2017-18

- Complete the Clearlake Oaks sidewalk project and close that grant by the expiration date of 12/31/17 (see also 1778)
- Initiate the Anderson Springs Sewer Project
- Complete the Comprehensive Recovery Strategy leading to additional projects utilizing the CDBG-DR grant

SPECIAL NOTES

- The open grant funding the Clearlake Oaks sidewalk project will expire 12/31/17, and all funds must be spent by 9/30/17
- All projects under the CDBG-DR grant must be applied for by 9/1/17 unless an extension is requested and approved by HCD

COUNTY ADMINISTRATIVE OFFICE

CAROL J. HUCHINGSON, County Administrative Officer
BU 1796 – CDBG-Capital Projects

SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 54-90 State Aid/Other – Reimbursements received from State CDBG
Acct. 80-92 Loans Interim Financing/Interim Financing Rec/Pay – General Fund loans to pay expenses prior to CDBG reimbursement

Services & Supplies

Acct. 23-30 Prof & Specialized Svcs/General Admin – Payment of General Admin expenses, including reimbursement of staff time
Acct. 23-31 Prof & Specialized Svcs/Activity Delivery – Payment for a labor standards compliance contractor

Capital Assets

Acct. 63-09 Construction in Progress/Sidewalks/Curbs/Bike Paths – Clearlake Oaks Safe Routes to School sidewalk project

Contingencies

None

CHANGES IN BUDGET FROM PRIOR YEAR

Addition of the CDBG-DR grant.

County Budget Act
January 2010 Edition, revision #1

Governmental Funds
Fiscal Year 2017-18

Fund 936 Function General		Budget Unit 1796 - CDBG-Capital Projects Activity - Special Projects		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17		2017-18 Final Recommended
		Actual Estimated	<input checked="" type="checkbox"/> <input type="checkbox"/>	
1	2	3		5

STATE AID

54-90	Other	0	0	4,146,133	3,542,224
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LOANS/INT FIN/BONDS

80-92	Advance From Other Fund	0	0	750,000	750,000
80-93	Advance To Other Fund	0	0	(750,000)	(750,000)

OPERATING TRANSFERS

81-22	In	0	232,048	0	0
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RESIDUAL EQUITY TRANSFERS

81-31	Residual Equity Transfer	0	4,977	0	0
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Total Revenue

0	237,025	4,146,133	3,542,224
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SERVICES & SUPPLIES

23-30	General Admin	0	45,935	263,461	106,796
23-31	Activity Delivery	0	0	148,000	198,000
23-80	Professional & Specialize	0	15,500	0	64,500

CONSTRUCTION IN PROG

63-05	Sewer Systems	0	0	2,500,000	1,924,263
63-09	Sidewalks/Curbs/BikePaths	0	0	1,424,256	1,424,256

Total Expenditures/Appropriations

0	61,435	4,335,717	3,717,815
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Net Cost

0	(175,590)	189,584	175,591
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COUNTY ADMINISTRATIVE OFFICE

CAROL J. HUCHINGSON, County Administrative Officer



BU 1892 – Marketing and Economic Development

DEPARTMENT OVERVIEW

This budget unit promotes the marketing of Lake County as a tourist destination, serves to increase local tourism and commerce and fosters local economic development.

PROGRAM OVERVIEW

- Marketing local tourism
- Economic Development

ACCOMPLISHMENTS IN FY 2016-17

- Graduation of 400 Certified Tourism Ambassadors (CTA)
- Completion of Comprehensive Economic Development Strategy (CEDS)

GOALS FOR FY 2017-18

- Implement recommendations from facilitated tourism stakeholders meetings
- Determine and facilitate best uses of the Lucerne Castle
- Work with management of Konocti Harbor Resort and Spa to provide support of sale of property to
- Work with stakeholders on the Kelseyville Hotel Project and the Lakeport Hotel study

SPECIAL NOTES

- In light of two summers of devastating fires in 2015 and 2016, staff has initiated tourism stakeholder meetings in late 2016-17 to assess what local businesses have experienced in the aftermath of these disasters, to identify areas of concern and to combine efforts to best meet these needs and ensure a robust tourism sector in Lake County.

COUNTY ADMINISTRATIVE OFFICE

CAROL J. HUCHINGSON, County Administrative Officer
BU 1892 – Marketing and Economic Development

SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 10-91 Other Taxes/Transient Occupancy – Transient Occupancy Tax
Acct. 56-30 Other Government Agencies/Other – Cities, Habematolel, Big Valley, Middletown

Services & Supplies

Acct. 23-80 Prof & Specialized Svcs – Destination Marketing, Economic Development
Acct. 28-91 Special Departmental Exp/ Advertising & Promotion – Tourism
Acct. 53-54 Other Charges/Law Enforcement – Law Enforcement

Capital Assets

None

Contingencies

None

CHANGES IN BUDGET FROM PRIOR YEAR

Per the outcome of the stakeholder meetings, staff intends to reformulate our tourism and destination marketing approach, with possible adjustments to budget, before final budget is adopted.

County Budget Act
January 2010 Edition, revision #1

Governmental Funds
Fiscal Year 2017-18

Fund 1		Budget Unit 1892 - Marketing & Econ Dvlpmnt			
Function General		Activity - Promotion			
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17		2017-18 Recommended	2017-18 Final Recommended
		Actual	<input checked="" type="checkbox"/>		
		Estimated	<input type="checkbox"/>		
1	2	3		4	5

OTHER TAXES

10-91 Transient Occupancy 633,935 406,843 382,700 382,700

OTHER GOVERNMENT AGENCIES

56-30 Other 66,000 56,000 86,000 86,000

OTHER

79-90 Miscellaneous 3,623 25,314 0 0

OPERATING TRANSFERS

81-23 Out (40,000) 0 0 0

Total Revenue

663,558 488,157 468,700 468,700

SALARIES & EMP BENEFITS

01-12 Extra Help 35,241 18,068 0 0

01-13 OT, Holiday, Stby 581 0 0 0

02-21 FICA 2,634 497 0 0

02-22 PERS 4,607 0 0 0

03-31 Unemployment 138 32 0 0

SERVICES & SUPPLIES

12-00 Communications 1,107 1,084 1,000 1,000

15-12 Public Liability 6,227 7,083 6,398 6,398

17-00 Maintenance-Equipment 0 0 50 50

20-00 Memberships 0 570 600 600

22-70 Supplies 1,119 468 1,250 1,250

22-71 Postage 1,700 926 200 200

23-80 Professional & Specialize 139,568 138,468 118,000 118,000

23-91 Intra-Div Services 25,000 130,000 88,568 88,568

28-30 Supplies & Services 6,061 9,960 67,306 67,306

28-91 Advertising & Promotion 164,690 123,084 130,000 130,000

29-50 Transportation & Travel 750 202 250 250

29-51 Cent. Gar.-Pool Mlg ONLY 0 0 300 300

38-00 Inventory Items 1,039 0 0 0

53-48 Water Quality Improvement 62,800 49,250 47,778 47,778

53-54 Law Enforcement 150,000 150,000 0 0

55-02 Highway Signage 6,835 0 7,000 7,000

Total Expenditures/Appropriations

610,097 629,692 468,700 468,700

Net Cost

(53,461) 141,535 0 0

DEPARTMENT OF PUBLIC WORKS

SCOTT DE LEON, Director



BU 1903 – Department of Public Works Administration

DEPARTMENT OVERVIEW

The management of the Division includes the Director and the DPW Fiscal Coordinator. The Director and Fiscal Coordinator oversee and facilitate the preparation of the eleven General Fund, Special Fund and Special District Budgets within the department for the Board of Supervisors' consideration and subsequently assists in supervising the control of the fiscal appropriations following approval of such budgets.

The Director is directly responsible to the Board of Supervisors and held accountable for the conduct and activities of the Department, including strategic planning, policy development and implementation. The Fiscal Coordinator's primary responsibility is to oversee the fiscal and clerical segment of the Division.

The fiscal segment of the Division is responsible for the development, implementation and accomplishment of detailed cost accounting, providing billing services, supervising accounts receivable functions, and serving as the focal point for internal and external financial audits.

The clerical segment serves as the initial contact point for the public, whether personal contact or telephone inquiry. This segment is responsible for standards, guidelines, and format for all outgoing correspondence and for centralized public service requirements, including permit applications dealing with transportation, encroachments, trenching and other regulated activities. It reviews and routes incoming and outgoing correspondence and maintains departmental personnel documents.

PROGRAM OVERVIEW

DPW Administration is responsible for the following Budget Units:

- DPW Administration – BU 1903
- Engineering and Inspection – BU 1908
- Road Division – BU 3011
- Subdivision/Road Improvements – BU's 3062-3081
- Lampson Airport – BU's 3122 and 3123
- CSA #23 – BU's 8464-8472
- ISF Central Garage and Heavy Equipment – BU's 9905, 9907-9908

DIVISION OVERVIEW

- Provides customer service on the phone and front counter to the public
- Manages all fiscal activities of the Department, including: accounts payable and accounts receivable, payroll, cost accounting for labor, equipment and materials, grant fiscal management, etc.
- Performs all office administration of various programs such as: road service requests, encroachment permits, transportation permits, human resources and various training requirements;
- Submittal of all Board of Supervisor agenda items
- Preparation of annual Department budget

DEPARTMENT OF PUBLIC WORKS

SCOTT DE LEON, Director

BU 1903 – Department of Public Works Administration

ACCOMPLISHMENTS IN FY 2016-17

- Assisted the State Controller's Office with the completion of the annual audit of the Road Fund with no findings. The DPW Admin staff are to be commended for their accurate and organized accounting records;
- Processed over 500 Service Requests by the public for road maintenance;
- Documented the costs for the staff's response to three declared disasters;
- Maintain roadside signage to ensure daytime and night-time visibility

GOALS FOR FY 2017-18

- Continue managing the various budget units within the Department
- Ensure strict accounting processes are followed to maintain adherence with local, State and Federal fiscal control requirements
- Continue to provide accurate and timely customer service for all aspects of the Departments operations

SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 66-50 Charges for Services/ Auditing & Accounting – The primary source of revenue for this division is through the "sale" of administration services to other divisions. Staff time is tracked for all auditing, clerical, accounting and general office services and charged to the appropriate budget unit.

Services & Supplies

Acct. 17-00 Maintenance/Equipment – Cost Accounting Management System (CAMS) \$10,500 annual support agreement.

Acct. 23-80 Professional & Specialized Svcs – \$15,500 County IT Support

Acct. 23-90 Professional & Specialized Svcs/ Administrative Services – General County Overhead charge of \$101,101

Capital Assets

None

Contingencies

None

CHANGES IN BUDGET FROM PRIOR YEAR

There are no significant increases or new requests in this budget unit.

County Budget Act
January 2010 Edition, revision #1

Governmental Funds
Fiscal Year 2017-18

Fund 1 Function General		Budget Unit 1903 - Public Works Admin Activity - General		
Detail by Revenue Category and Expenditure Object		2015-16 Actuals	2016-17 Actual Estimated	2017-18 Recommended
1		2	3	4
				5

CHARGES FOR SERVICES

66-10	Planning & Engineering	6,352	4,801	5,250	5,250
66-50	Auditing & Accounting	716,678	596,917	668,421	668,421

OTHER CURRENT SERVICES

69-20	Other	2	1	5	5
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OTHER

79-90	Miscellaneous	34	67	0	0
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SALES

79-71	Books	0	16	32	32
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Total Revenue

723,066 601,802 673,708 673,708

SALARIES & EMP BENEFITS

01-11	Permanent	367,949	280,863	337,108	337,108
01-13	OT, Holiday, Stby	747	204	0	0
01-14	Other, Term	12,782	1,769	2,320	2,320
02-21	FICA	28,303	20,337	25,966	25,966
02-22	PERS	51,615	41,512	54,163	54,163
02-23	PERS-Co Paid Employee Con	8,131	0	0	0
03-30	Health/Life	58,996	57,592	64,996	64,996
03-31	Unemployment	1,034	1,044	849	849
04-00	Worker's Compensation	2,822	2,936	2,048	2,048

SERVICES & SUPPLIES

12-00	Communications	4,349	3,528	5,520	5,520
15-12	Public Liability	6,227	7,083	6,398	6,398
15-13	Fire & Allied Cvrsgs	697	795	876	876
17-00	Maintenance-Equipment	10,231	9,446	12,130	12,130
18-00	Maint-Bldgs & Imprvmnts	286	0	500	500
20-00	Memberships	1,244	1,100	1,589	1,589
22-70	Supplies	21,858	15,585	20,000	20,000
22-71	Postage	1,928	1,782	4,000	4,000
22-72	Books & Periodicals	0	0	450	450
23-80	Professional & Specialize	6,914	7,283	16,325	16,325
23-90	Administrative Services	87,982	121,541	101,101	101,101
24-00	Publications & Legal Ntcs	52	0	500	500
28-30	Supplies & Services	415	417	2,300	2,300
29-50	Transportation & Travel	3,489	2,469	5,450	5,450
29-51	Cent. Gar.-Pool Mlg ONLY	4,812	4,233	6,720	6,720
38-00	Inventory Items	3,073	1,426	2,400	2,400

OTHER FINANCING USES

80-80	Interfund Reimbursements	0	(1,047)	0	0
Total Expenditures/Appropriations		685,936	581,898	673,709	673,709
Net Cost		(37,130)	(19,904)	1	1

INFORMATION TECHNOLOGY

SHANE FRENCH, Director



BU 1904 – Information Technology

DEPARTMENT OVERVIEW

The Information Technology Department acts as a strategic partner to all County agencies in the development, implementation, support and maintenance of the County's technology infrastructure. The department's eleven (11) employees perform work that can be classified into five broad categories: Desktop Computer Support, Network and Infrastructure Support, Software Development and Support, Geographical Information Systems (GIS) Support, and Telecommunications support for voice-over-internet-protocol systems.

The Desktop Support function maintains hardware and software for over 750 desktop computers, and associated printers. Network and Infrastructure supports miles of copper and fiber optic cabling, over 100 servers, and the Wide Area Network (WAN) connections for more than 50 remote sites providing government services throughout the County. In addition, this function coordinates the County's internet presence and connections to State and Federal agencies.

Software Development and Support is primarily responsible for providing technical assistance to agencies in managing the County's myriad of software solutions with private-sector software providers, which are the County's primary source of business software solutions. In addition, the software team develops and supports a small amount of custom software for various agencies.

The telephone support role involves the support of the County's Voice Over Internet Protocol (VOIP) phone system used in most county office locations.

Finally, our GIS Specialist provides support for and maintains the County's investment in GIS data. As a group, the department provides technical assistance and consultation to all of the various agencies in support of their technology initiatives.

PROGRAM OVERVIEW

- Information Technology – BU 1904

ACCOMPLISHMENTS IN FY 2016-17

- Updated aging infrastructure in the datacenter.
- Increased cross-training among department staff.
- Increased security by bringing next-generation firewall services online.

INFORMATION TECHNOLOGY

SHANE FRENCH, Director

BU 1904 – Information Technology

GOALS FOR FY 2017-18

- Respond more quickly to customer demands.
- Increase security of county systems and taxpayer data.
- Add opportunities and systems for collaboration throughout county business units.
- Increase performance of countywide systems.
- Continue to provide accurate and timely customer service for all aspects of the Departments operations

SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 66-52	Charges for Services/Data Processing Services – Charges to self-funded departments, title companies, the public and other outside agencies for services provided by the Information Technology Department. Projected revenue is based on prior years' data.
Acct. 69-20	Other Current Services – Charges to the public and other departments for GIS map printing services

Services & Supplies

Acct. 17-00	Maintenance/Equipment – Maintenance of various IT systems that serve the county as a whole.
Acct. 28-30	Special Departmental Exp/Supplies & Services – Ongoing costs for software and service agreements.

Capital Assets

Acct. 62-71	Cap. FA Equipment/Office – Purchase of replacement networking equipment for Courthouse location.
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Contingencies

None

CHANGES IN BUDGET FROM PRIOR YEAR

Changes include reduction in overall ongoing maintenance costs, reduction in ongoing software licensing and support, and a smaller fixed asset allocation for this fiscal year. Revenues and payroll expenses are expected to follow previous fiscal year's trajectory.

County Budget Act
January 2010 Edition, revision #1

Governmental Funds
Fiscal Year 2017-18

Fund 1 Function General		Budget Unit 1904 - Information Technology Activity - General		
Detail by Revenue Category and Expenditure Object		2015-16 Actuals	2016-17 Actual Estimated	2017-18 Recommended
1		2	3	4
			X	5
CHARGES FOR SERVICES				
66-52	Data Processing Charges	342,725	458,576	375,000
OTHER CURRENT SERVICES				
69-20	Other	341	693	600
OTHER				
79-91	Cancelled Checks	84	0	0
SALES				
79-60	Sale of Fixed Assets	0	1,651	0
Total Revenue		343,150	460,920	375,600
SALARIES & EMP BENEFITS				
01-11	Permanent	556,482	533,657	647,530
01-12	Extra Help	11,762	6,466	0
01-13	OT, Holiday, Stby	28,532	27,344	28,000
01-14	Other, Term	10,016	6,108	0
02-21	FICA	45,740	43,157	49,605
02-22	PERS	79,050	79,136	104,015
02-23	PERS-Co Paid Employee Con	9,605	0	0
03-30	Health/Life	71,679	72,109	100,976
03-31	Unemployment	1,658	1,613	1,709
03-32	Opt Out	2,400	933	0
04-00	Worker's Compensation	9,622	11,074	5,088
SERVICES & SUPPLIES				
12-00	Communications	36,074	41,464	38,700
15-12	Public Liability	2,441	2,743	2,388
15-13	Fire & Allied Cvrsgs	199	228	266
17-00	Maintenance-Equipment	90,301	80,974	80,500
22-70	Supplies	1,526	1,975	1,600
22-71	Postage	70	166	300
22-72	Books & Periodicals	233	0	200
23-80	Professional & Specialize	4,018	4,998	4,000
26-00	Rents & Leases-Bldg & Imp	890	852	1,000
27-00	Small Tools & Instruments	1,406	345	2,000
28-30	Supplies & Services	29,144	117,372	100,400
28-31	Geographical Inform Sys	8,840	8,840	9,000
29-50	Transportation & Travel	5,250	3,359	7,000
29-51	Cent. Gar.-Pool Mlg ONLY	2,358	4,204	4,500
38-00	Inventory Items	3,181	1,047	0
CAPITAL ASSETS				
62-71	Office	123,968	141,549	85,000
62-72	Autos & Light Trucks	1,700	0	0
62-79	Prior Years	27,387	0	0
Total Expenditures/Appropriations		1,165,532	1,191,713	1,273,777
Net Cost		822,382	730,793	898,177
				946,104

DEPARTMENT OF PUBLIC WORKS

SCOTT DE LEON, Director



BU 1908 – Engineering and Inspection

DEPARTMENT OVERVIEW

This budget unit was established to fund the activities of the Engineering and Inspection Division. Revenues are received from the recipients of this Division's services as well as a general county fund contribution for the Surveyor functions.

The Design Engineering segment provides for the design or oversight of contracted professional services for a wide variety of Public Works projects serving county roads, bridges, drainage structures, bikeways, pedestrian facilities, parks, county building improvements and modifications, support facilities and other engineering or architectural needs.

The Construction Supervision segment provides contract administration for all county capital investments -- roads, buildings, airport, flood control projects -- to assure conformance to the plans, specifications and county standards. This segment also inspects improvements to assure compliance to the approved plans and specifications that are constructed with private capital, some of which may eventually be operated and maintained by the county (i.e. - land development improvements, such as streets and utilities).

The Surveyor segment is responsible for checking and processing of Parcel and Subdivision Maps, Final Maps, and Records of Survey for accuracy and compliance with county ordinances and with the Subdivision Map Act of the State of California. Additionally, staff reviews and recommends conditions to the Community Development Department on all tentative parcel and subdivision maps, voluntary mergers, lot line adjustments, waivers, zoning maps, certificates of compliance, and related proposals. They also prepare related agreements and resolutions for Board of Supervisors' approval. The Surveyor segment is responsible for the preparation of maps and legal descriptions for fee title deeds and easements for a variety of public works projects; and for the formation of, or boundary changes for, special Service Areas, Maintenance Districts, Assessment Districts, and jurisdictional boundaries such as Supervisorial Districts. This segment also oversees the County Master Address Grid System, processes request for naming of roads and road name changes.

The "Property Services" segment includes the obtaining of professional property appraisals, developing agreements with property owners or their agent's relative to purchase of land and easements for public improvement purposes. This segment negotiates and formalizes leases of county facilities (airports) and manages such leases. Additionally, staff processes those actions necessary to dispose of surplus county property, easements, and similar assets.

The Traffic Engineering and Transportation Planning segment provides traffic engineering services including the maintenance of a traffic accident database, countywide speed and volume studies, participates in the Traffic Advisory Committee (TRAC), researches and responds to traffic regulatory requests (speed limits, stop sign, etc.), reviews land development proposals as they impact traffic safety and operations, investigates and makes recommendations on the elimination of hazardous road conditions, reviews transportation permit applications, and provides staff with information for use in designing road projects. It also pursues various transportation grant funds to improve traffic safety within the county road system.

DEPARTMENT OF PUBLIC WORKS

SCOTT DE LEON, Director

BU 1908 – Engineering and Inspection

PROGRAM OVERVIEW

- Provides engineering services and oversight of contracted professional services for capital improvement projects
- Provides inspection and contract administration of capital improvement construction contracts
- Performs review of all land survey mapping and legal descriptions for a variety of land development actions
- Reviews proposed land development applications and provides comments and requirements for same
- Prepares permits and performs inspection of encroachments and trenching within County roads

ACCOMPLISHMENTS IN FY 2016-17

- Performed contract administration for the completion of three bridge replacement projects
- Procured and negotiated contracts with consultants on several new bridge replacement projects
- Completed plans for pedestrian sidewalk improvements to State Hwy. 20 in Clear Lake Oaks
- Completed the design and construction of the replacement of signs and guardrails damaged by the Valley Fire

GOALS FOR FY 2017-18

- Complete construction of the Clear Lake Oaks Pedestrian Improvement project
- Address damages from winter storms and prepare plans for restoration of damage sites
- Complete the Harbin Springs Bridge Reconstruction project
- Begin development of pavement preservation plans to assist the Road Department with future construction efforts

SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 66-10 Charges for Services/Planning & Engineering – The primary source of revenue for this division is through the “sale” of engineering services to other divisions. Staff time is tracked and charged to the appropriate budget unit.

Services & Supplies

Acct. 23-85 Professional & Specialized Svcs/DPW Services – DPW Admin Services \$55,868

Acct. 23-90 Professional & Specialized Svcs/ Administrative Services – General County Overhead charge of \$10,714

Capital Assets

None

Contingencies

None

CHANGES IN BUDGET FROM PRIOR YEAR

There are no significant increases or new requests in this budget unit.

County Budget Act
January 2010 Edition, revision #1

Governmental Funds
Fiscal Year 2017-18

Fund 1 Function General		Budget Unit 1908 - Engineering & Inspection Activity - General		
Detail by Revenue Category and Expenditure Object		2015-16 Actuals	2016-17 Actual Estimated	2017-18 Recommended
1		2	3	4
			X	5

PERMITS

21-30	Road Privileges & Permit	25,990	41,354	40,000	40,000
21-60	Other	1,628	3,696	2,000	2,000

CHARGES FOR SERVICES

66-10	Planning & Engineering	860,153	854,670	1,013,566	1,013,566
66-11	Subdivision Insp Fees	1,042	579	4,771	4,771

OTHER

79-90	Miscellaneous	1	9	5	5
79-91	Cancelled Checks	0	162	0	0
79-93	Insurance Proceeds	0	960	0	0

SALES

79-73	Surveyor Maps	7,439	5,028	5,800	5,800
Total Revenue		896,253	906,458	1,066,142	1,066,142

SALARIES & EMP BENEFITS

01-11	Permanent	667,478	623,471	759,317	759,317
01-12	Extra Help	0	10,774	25,200	25,200
01-13	OT, Holiday, Stby	2,502	7,768	3,000	3,000
01-14	Other, Term	11,606	7,543	4,253	4,253
02-21	FICA	51,915	48,784	59,519	59,519
02-22	PERS	93,127	92,095	121,999	121,999
02-23	PERS-Co Paid Employee Con	12,357	0	0	0
03-30	Health/Life	70,073	70,147	96,151	96,151
03-31	Unemployment	1,854	2,018	1,978	1,978
03-32	Opt Out	4,800	3,533	2,400	2,400
04-00	Worker's Compensation	4,785	13,344	16,233	16,233

SERVICES & SUPPLIES

11-00	Clothing & Personal Suppl	86	0	800	800
12-00	Communications	432	359	600	600
15-12	Public Liability	6,227	7,083	6,459	6,459
17-00	Maintenance-Equipment	1,969	3,802	4,780	4,780
20-00	Memberships	1,019	1,031	1,675	1,675
22-72	Books & Periodicals	140	60	2,200	2,200
23-80	Professional & Specialize	10,131	9,810	13,730	13,730
23-85	DPW Services	103,672	49,638	55,868	55,868
23-90	Administrative Services	16,481	21,512	10,714	10,714
24-00	Publications & Legal Ntcs	100	69	500	500
27-00	Small Tools & Instruments	539	603	1,000	1,000
28-30	Supplies & Services	8,796	3,275	15,370	15,370
29-50	Transportation & Travel	16	430	3,600	3,600
29-51	Cent. Gar.-Pool Mlg ONLY	17,670	16,550	25,000	25,000
38-00	Inventory Items	2,342	1,323	2,500	2,500

CAPITAL ASSETS

62-71	Office	7,175	0	0	0
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Fund 1 Function General		Budget Unit 1908 - Engineering & Inspection Activity - General		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17		2017-18 Final Recommended
		Actual Estimated	<input checked="" type="checkbox"/> <input type="checkbox"/>	
1	2	3	4	5

OTHER FINANCING USES

80-80	Interfund Reimbursements	0	(1,704)	0	0
Total Expenditures/Appropriations		1,097,292	993,318	1,234,846	1,234,846
Net Cost		201,039	86,860	168,704	168,704

COUNTY ADMINISTRATIVE OFFICE

CAROL J. HUCHINGSON, County Administrative Officer



BU 1918 – Geothermal Resource Royalties

DEPARTMENT OVERVIEW

This budget unit is used to account for geothermal resource royalty payments received from the federal and State government. This is a non-general fund revenue source. The portion of these revenues received from the State are commonly referred to as AB 1905 funds and have some restrictions.

Programs funded through this budget consist of projects to mitigate the impact of geothermal development, park acquisition, maintenance and preservation, planning and resource management and various other special projects.

Revenues continue to be impacted as a result of the Valley Fire on Geothermal production.

PROGRAM OVERVIEW

- Fund community projects for direct mitigation of geothermal development impacts
- Help fund Clear Lake Algae, Aquatic Weed, and Quagga Mussel programs
- Middletown Community Revitalization Projects

ACCOMPLISHMENTS IN FY 2016-17

- Funded the Cobb mountain water feasibility study (\$250,000)

GOALS FOR FY 2017-18

- Complete sealing of Middletown Library/Senior Center parking lot

SPECIAL NOTES

- The estimated revenue in this year's budget anticipates that federal geothermal royalty direct payments will continue through the entire fiscal year.
- If federal royalty payments are reduced or eliminated by Congress, appropriate budget adjustments will need to be made to this budget unit.

COUNTY ADMINISTRATIVE OFFICE

CAROL J. HUCHINGSON, County Administrative Officer
BU 1918 – Geothermal Resource Royalties

SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct.	54-90	State Aid/Other – Geothermal Royalties allocated to the County by the State
Att.	56-01	Other Federal/Other – Geothermal Royalties allocated to the County directly from the Federal Government

Services & Supplies

Acct.	28-30	Special Departmental Exp/Supplies & Services – Community projects for direct mitigation of geothermal development impacts
Acct.	53-48	Other Charges/Water Quality Improvement – Clear Lake Algae, Aquatic Weed, and Quagga Mussel Programs

Capital Assets

Acct.	61-69	Cap. FA-Bldgs & Imp/Prior – Lower Lake Museum Earthquake Retrofit Project
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Contingencies

None

CHANGES IN BUDGET FROM PRIOR YEAR

There are no significant increases or new requests in this budget unit.

County Budget Act
January 2010 Edition, revision #1

Governmental Funds
Fiscal Year 2017-18

Fund Function		118 General	Budget Unit 1918 - Geo Resource Royalties Activity - General		
Detail by Revenue Category and Expenditure Object		2015-16 Actuals	2016-17 Actual Estimated	2017-18 Recommended	2017-18 Final Recommended
1		2	3	4	5
REVENUE FROM USE OF MONEY					
42-01	Interest	5,486	9,060	7,500	7,500
STATE AID					
54-90	Other	571,971	456,742	450,000	450,000
OTHER FEDERAL					
56-01	Other	726,328	695,995	675,000	674,493
OTHER GOVERNMENT AGENCIES					
56-30	Other	19,919	18,324	20,000	20,000
OTHER					
79-90	Miscellaneous	0	606	0	0
LOANS/INT FIN/BONDS					
80-99	Subsequent Yr Adv Repay	3,102	3,900	3,000	3,000
OPERATING TRANSFERS					
81-23	Out	(1,156,856)	(934,566)	(715,000)	(982,566)
Total Revenue		169,950	250,061	440,500	172,427
SERVICES & SUPPLIES					
15-12	Public Liability	2,076	2,361	2,133	2,133
18-00	Maint-Bldgs & Imprvmnts	716	322	6,883	6,883
23-80	Professional & Specialize	0	0	40,000	40,000
23-91	Intra-Div Services	20,000	20,000	20,000	20,000
28-30	Supplies & Services	0	116,794	188,527	243,164
53-48	Water Quality Improvement	140,603	148,957	175,000	175,000
53-50	Resource Management	170,000	60,000	125,000	125,000
53-54	Law Enforcement	100,000	100,000	100,000	100,000
53-60	Park Improvements	1,200	18,879	0	0
53-90	Library & Community Svcs	50,000	50,000	35,000	35,000
55-07	Community Revitalization	0	0	2,500	2,500
CAPITAL ASSETS					
61-69	Prior	2,388	6,240	386,453	112,647
62-74	Other	0	0	0	0
CONSTRUCTION IN PROG					
63-12	Park Improvements	0	0	8,427	8,427
63-13	Buildings & Improvements	934	0	14,189	14,189
Total Expenditures/Appropriations		487,917	523,553	1,104,112	884,943
Net Cost		317,967	273,492	663,612	712,516

CATHY SADERLUND, Auditor-Controller/County Clerk

BU 1920 – Disaster Response and Recovery

Funding for this budget was initially through a transfer of \$2,150,000 from general fund sources in fiscal year 2015/2016. This provided the seed money to manage the reimbursement nature of federal and state disaster funding sources, and was intended to address a portion of the required County share of cost that ranges from 6.25% to 25% of eligible costs. Any costs deemed ineligible are a 100% County cost. There are many ongoing and evolving projects related to these disasters and the cumulative estimate of all disasters currently in progress is \$26,241,931. We have received \$5,279,521 in Federal disaster assistance, \$1,318,437 in State disaster assistance and \$247,633 in State Administrative cost reimbursement. The minimum County cost based on the cumulative estimate will range from \$1,640,120 to \$6,560,483 of eligible costs. As projects are developed, more accurately estimated, and necessity is determined, County cost will adjust accordingly.

- BU 1121 Auditor-Controller/County Clerk
- BU 1920 Disaster Response and Recovery
- Debt Service Funds
- Teeter Funds

AUDITOR-CONTROLLER/COUNTY CLERK

CATHY SADERLUND, Auditor-Controller/County Clerk

BU 1920 – Disaster Response and Recovery

ACCOMPLISHMENTS IN FY 2016-17

- Submitted Rocky Federal Management Assistance Grant (FMAG) claim.
- Submitted Rocky California Disaster Assistance Grant (CDAA), claim.
- Submitted Valley Public Assistance (PA) large project reimbursement requests of over eight million dollars.
- Submitted Clayton FMAG claim.
- Prepared required State Initial Damage Estimate (IDE) for the three winter storm events.
- Initiated and presented the required State List of Projects (LOP) to establish funding mechanisms for the winter storm events.

GOALS FOR FY 2017-18

- Complete and finalize Jerusalem Fire claim.
- Complete and finalize Rocky claims
- Continue submitting Valley claims as projects progress.
- Complete and finalize all Clayton Fire claims.
- Assist Public Works and Special Districts with their infrastructure disaster claims for the winter storms, as requested.

SPECIAL NOTES

The breakdown of the cumulative estimates for current disasters (excluding Jerusalem) is –

Rocky – \$357,603

Valley -- \$16,371,670

Clayton -- \$395,722

Winter Storms #1-3 -- \$9,116,936

SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 54-40 State Aid/Disaster Relief—State reimbursement for eligible disaster related costs. Governor disaster declaration required.

Acct. 55-40 Other Federal/Disaster Relief—Federal reimbursement for eligible disaster related costs. Governor and Presidential disaster declaration required.

Services & Supplies

Acct. 23-64 Prof & Specialized Svcs/Valley Fire Svcs & Supplies—Reimbursement for costs.

Acct. 23-65 Prof & Specialized Svcs/Valley Fire Labor In-House—Reimbursement for costs.

Capital Assets

None

Contingencies

None

CHANGES IN BUDGET FROM PRIOR YEAR

This budget will expand and contract based on disasters as they occur.

Once the County can establish some stability in a reduction in the number of disasters in progress, it should remain as a financing tool for future disaster planning and an adequate fund balance should be maintained to address future potential disaster County cost share.

County Budget Act
January 2010 Edition, revision #1

Governmental Funds
Fiscal Year 2017-18

Fund Function	110 General	Budget Unit Activity	1920 - Disaster Response/Recover - General	
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17 Actual Estimated	2017-18 Recommended	2017-18 Final Recommended
1	2	3	4	5

REVENUE FROM USE OF MONEY

42-01 Interest 10,129 7,627 1,000 1,000

STATE AID

54-40 Disaster Relief 2,158,323 344,490 1,800,000 1,800,000

OTHER FEDERAL

55-40 Disaster Relief 5,260,896 1,124,272 450,000 450,000

OTHER

79-89 Priv Ins Debris Proceeds 0 103,724 0 0

79-91 Cancelled Checks 0 13,715 0 0

79-93 Insurance Proceeds 278,380 4,615 0 0

LOANS/INT FIN/BONDS

80-92 Advance From Other Fund 0 0 2,000,000 2,000,000

80-93 Advance To Other Fund 0 0 (2,000,000) (2,000,000)

OPERATING TRANSFERS

81-22 In 2,150,000 0 0 0

Total Revenue 9,857,728 1,598,443 2,251,000 2,251,000

SALARIES & EMP BENEFITS

01-12 Extra Help 35,789 0 0 0

01-13 OT, Holiday, Stby 746 0 0 0

02-21 FICA 1,005 0 0 0

SERVICES & SUPPLIES

23-60 Rocky Fire-Svcs & Suppl 37,761 54,190 0 0

23-61 Rocky Fire-Labor in-house 0 165,107 0 0

23-62 Jerusalem Fire-Svc & Suppl 243 0 0 0

23-64 Valley Fire-Svcs & Suppl 8,923,454 747,835 2,000,000 2,000,000

23-65 Valley Fire-Labor in-hous 43,804 70,099 250,000 250,000

23-66 Clayton Fire-Svcs & Suppl 0 96,738 0 0

23-68 Winter Storms 2017-S & S 0 0 50,000 50,000

23-69 Winter Storms 2017-Labor 0 0 100,000 100,000

Total Expenditures/Appropriations 9,042,802 1,133,969 2,400,000 2,400,000

Net Cost (814,926) (464,474) 149,000 149,000

COUNTY ADMINISTRATIVE OFFICE

CAROL J. HUCHINGSON, County Administrative Officer



BU 2101 – Trial Courts

DEPARTMENT OVERVIEW

The purpose of this budget unit is to receive revenues from the collection of court imposed fines and fees, a portion of which are then paid to the State as required by State law. The other function of this budget unit is to appropriate money and receive State reimbursement for County costs related to the recent transfer of court facilities as described below. This budget unit receives revenues from the collection of court-imposed fines and fees, which are deposited into the general fund. This budget also receives reimbursement from the Superior Court for the cost of providing mailroom services and reimbursement from the State for maintenance and operating costs of the fourth floor of the Courthouse. The Courts reimbursement to the Behavioral Health Department for the cost of water and sewer services to the South Civic Center is not included in this budget unit.

PROGRAM OVERVIEW

- Receive revenues from collection of court fines and fees
- Make required payments to the State
- Appropriate money and receive State reimbursement for County costs related to the court facilities

ACCOMPLISHMENTS IN FY 2016-17

- All State payments were made on time

GOALS FOR FY 2017-18

- This budget receives court fines and fees and pays to the state and appropriates funds and is reimbursed for court facilities

SPECIAL NOTES

- This budget includes appropriations to make the following required payments to the State:
- \$133,003 Annual Maintenance of Effort (MOE)
- \$143,155 County Facilities Payment (CFP)
- Variable payment amount estimated at \$5,000 which is one-half of the increase from the base FY 94/95 in specified revenues
- Per Section 3.5.1.2 of the Joint Occupancy Agreement, once the Courts move to a new courthouse and the County discontinues maintaining the holding cells in the old jail, the CFP will increase by \$1,088 annually.

COUNTY ADMINISTRATIVE OFFICE

CAROL J. HUCHINGSON, County Administrative Officer
BU 2101 – Trial Courts

SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 31-70 Fines, Forfeits, Penalties/Vehicle Code Fines – Vehicle Code fines
Acct. 31-91 Fines, Forfeits, Penalties/Traffic School Bail – Traffic School bail

Services & Supplies

Acct. 52-10 Other Charges/Contrib. to Non-Co Gov Agen – Payments to the State

Capital Assets

None

Contingencies

None

CHANGES IN BUDGET FROM PRIOR YEAR

In FY 08/09 the net benefit (revenues less appropriations) to the general fund from this budget unit was \$567,713; in FY 09/10 it was \$388,515; in FY 10/11 it was \$391,287; in FY 11/12 it was \$370,189; in FY 12/13 it was \$300,552; in FY 13/14 it was \$358,189; FY 14/15 it was \$283,686; FY 15/16 it was \$227,606; and for FY 16/17 it is estimated to be \$254,927.

County Budget Act
January 2010 Edition, revision #1

Governmental Funds
Fiscal Year 2017-18

Fund 1 Function Law Enforcement		Budget Unit 2101 - Trial Courts Activity - Judicial		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17	2017-18 Recommended	2017-18 Final Recommended
		Actual Estimated		
1	2	3	4	5

FINES, FORFEIT, PENALTIES

31-70	Vehicle Code Fines	175,446	210,780	190,000	190,000
31-82	Criminal Fines	2,066	4,454	3,500	3,500
31-83	Parking Fines	196	122	200	200
31-90	Forfeitures & Penalties	72,653	79,686	79,000	79,000
31-91	Traffic School Bail	106,437	122,595	115,000	115,000

STATE AID

54-90	Other	68,186	71,199	70,000	70,000
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CHARGES FOR SERVICES

66-50	Auditing & Accounting	2,440	2,862	2,600	2,600
66-80	Law Enforcement Services	964	819	600	600
66-91	Recording Fees	47,685	53,050	51,000	51,000

JUDICIAL

67-50	Court Fees and Costs	2,870	3,432	3,100	3,100
67-63	Admin Screen/Cite Process	2,267	1,868	1,700	1,700
67-64	Traffic School Fee	19,800	20,335	20,000	20,000

OTHER CURRENT SERVICES

69-20	Other	0	4,657	5,000	5,000
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Total Revenue	501,010	575,859	541,700	541,700
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SERVICES & SUPPLIES

23-91	Intra-Div Services	2,755	2,798	3,500	3,500
52-10	Contib to Non-Co Gov Agen	276,158	286,022	282,658	289,158

Total Expenditures/Appropriations	278,913	288,820	286,158	292,658
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Net Cost	(222,097)	(287,039)	(255,542)	(249,042)
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COUNTY ADMINISTRATIVE OFFICE

CAROL J. HUCHINGSON, County Administrative Officer



BU 2106 – Grand Jurors

DEPARTMENT OVERVIEW

The Lake County Grand Jury is a State mandated function which the County general fund is required to finance. The Grand Jury serves as a group of impartial citizens that review the work of the County, cities, schools, special districts, and other local agencies to determine whether they can be made more efficient, effective and responsive to the needs of our community.

PROGRAM OVERVIEW

- The Grand Jury is part of the judicial branch of government, and serves as an examining and investigative body that makes recommendation to improve systems, procedures, and methods of operations in designated local government.

ACCOMPLISHMENTS IN FY 2016-17

- Completion of 2016-17 Grand Jury report
- Created “Recommendations and Responses” grid, encouraging accountability in all departments.

GOALS FOR FY 2017-18

- Completion of 2017-18 Grand Jury report.

SPECIAL NOTES

- This budget reflects a government subscription to Microsoft Office
- Mid-year adjustments are common for this budget, as each year brings a differently functioning group.
- Training of some new Grand Jurors is expected.
- Technological changes have helped lower shipping and other print-related costs in recent years.

COUNTY ADMINISTRATIVE OFFICE

CAROL J. HUCHINGSON, County Administrative Officer
BU 2106 – Grand Jurors

SUMMARY OF MAJOR ACCOUNTS

Revenues

General fund, as described in Department Overview.

Services & Supplies

Acct. 16-00 Jury & Witness Expense – Per diem for volunteer Grand Jurors.

Acct. 29-50 Transportation & Travel – Mileage reimbursement for volunteer Grand Jurors.

Capital Assets

None

Contingencies

None

CHANGES IN BUDGET FROM PRIOR YEAR

This year's proposed budget includes consideration of Microsoft Office fees, just over \$20/month. In recent years, other expenses have declined, consistent with increased use of electronic tools.

County Budget Act
January 2010 Edition, revision #1

Governmental Funds
Fiscal Year 2017-18

Fund 1		Budget Unit 2106 - Grand Jurors		
Function Law Enforcement		Activity - Judicial		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17		2017-18 Recommended
		Actual Estimated	<input checked="" type="checkbox"/> <input type="checkbox"/>	
1	2	3	4	5

OTHER

79-90	Miscellaneous	73	5	0	0
79-91	Cancelled Checks	484	0	0	0
Total Revenue		557	5	0	0

SERVICES & SUPPLIES

12-00	Communications	1,529	1,531	1,550	1,550
15-12	Public Liability	2,076	2,361	2,133	2,133
15-13	Fire & Allied Cvrgrs	30	34	43	43
16-00	Jury & Witness Expense	29,085	28,815	25,000	25,000
17-00	Maintenance-Equipment	0	245	250	250
22-70	Supplies	3,032	2,974	1,000	2,800
22-71	Postage	106	92	150	150
28-30	Supplies & Services	2,505	2,431	3,000	3,000
29-50	Transportation & Travel	21,940	27,765	20,895	20,895
38-00	Inventory Items	2,164	85	100	100
Total Expenditures/Appropriations		62,467	66,333	54,121	55,921
Net Cost		61,910	66,328	54,121	55,921

DISTRICT ATTORNEY

DON ANDERSON, District Attorney



BU 2110 – District Attorney

DEPARTMENT OVERVIEW

At a time when the emphasis is on keeping criminals out of jail and minimizing criminal activity, the members of the District Attorney's Office are attempting to secure the public safety through aggressive prosecution. Keeping in mind the hardships facing some citizens the District Attorney's Office uses the amount of compassion and understanding necessary to formulate a disposition that serves the purpose of Justice for all involved.

PROGRAM OVERVIEW

- The prosecution and investigation of crimes in Lake County

ACCOMPLISHMENTS IN FY 2016-17

- We have maintained a high volume of cases while still achieving a high conviction rate
- We have successfully prosecuted many high profile cases

GOALS FOR FY 2017-18

- Actively prosecute violent and serious felony crimes to the fullest extent that is just
- Prosecute misdemeanor crimes with the intent of rehabilitation on minor offenses
- Secure a high conviction rate
- Investigate criminal activity fairly and thoroughly
- Aid victims of crime assuring they secure their rights as victims.

DISTRICT ATTORNEY

DON ANDERSON, District Attorney
BU 2110 – District Attorney

SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 54-02 State Aid/Local Comm. Corrections – The CCP has voted to allocate funds to the DA's Office to offset the costs of Deputy District Attorneys and DA Investigators in prosecuting crimes under AB 109.

Services & Supplies

Acct. 22-70 Office Expense/Supplies – The expense prosecuting in a non-paperless office is costly. For example: providing discovery to defense attorneys (still done on paper and digital discs); copies of jury instructions for trials; printing of police reports which are transmitted to us digitally.

Acct. 22-72 Office Expense/Books & Periodicals – This account includes the cost of the LexisNexis online legal research service for our attorneys. Hardbound books are also necessary.

Capital Assets

Acct. 62-79 Cap. FA-Equipment/Prior Years – The case management system was approved by the Board for the 2014-15 fiscal year. An RFP has not yet been able to be prepared to request vendor bids. An RFP will be issued by the end of the 2016-17 fiscal year.

Contingencies

None

CHANGES IN BUDGET FROM PRIOR YEAR

There are no significant increases or new requests in this budget unit.

County Budget Act
January 2010 Edition, revision #1

Governmental Funds
Fiscal Year 2017-18

Fund 1		Budget Unit 2110 - District Attorney				
Function Law Enforcement		Activity Judicial				
Detail by Revenue Category and Expenditure Object		2015-16 Actuals	2016-17		2017-18 Recommended	2017-18 Final Recommended
			Actual	Estimated		
1		2	3		4	5
DEVELOPMENT PERMITS						
21-10	Development Permits	161		76	0	0
FINES, FORFEIT, PENALTIES						
31-82	Criminal Fines	100		53	0	0
STATE AID						
54-01	Supplemental Law Enf Svcs	20,300		18,214	20,000	20,000
54-02	Local Comm. Corrections	0		148,000	148,000	148,000
54-04	DA & Public Defender	28,877		42,415	32,000	32,000
54-90	Other	288,669		183,364	68,000	68,000
JUDICIAL						
67-55	Court Civil Assessments	1,643		9,782	0	0
PUBLIC PROTECTION						
68-80	Educational Svcs (POST)	1,594		2,836	1,000	1,000
OTHER						
79-90	Miscellaneous	10,039		9,975	6,000	6,000
79-91	Cancelled Checks	411		631	0	0
79-93	Insurance Proceeds	5,530		0	0	0
SALES						
79-60	Sale of Fixed Assets	0		777	0	0
Total Revenue		357,324		416,123	275,000	275,000
SALARIES & EMP BENEFITS						
01-11	Permanent	2,206,860		2,259,516	2,183,203	2,176,703
01-12	Extra Help	100,632		41,384	54,019	54,019
01-13	OT, Holiday, Stby	10,951		13,474	2,880	7,880
01-14	Other, Term	77,137		82,300	43,462	44,962
02-21	FICA	171,385		173,499	173,516	173,516
02-22	PERS	319,865		366,035	401,446	401,446
02-23	PERS-Co Paid Employee Con	39,021		0	0	0
03-30	Health/Life	248,087		251,791	257,842	257,842
03-31	Unemployment	5,440		5,788	5,913	5,913
03-32	Opt Out	12,000		11,925	12,000	12,000
04-00	Worker's Compensation	65,537		78,417	63,055	63,055
SERVICES & SUPPLIES						
11-00	Clothing & Personal Suppl	2,500		2,361	2,500	2,500
12-00	Communications	7,383		7,243	9,060	9,060
15-12	Public Liability	61,699		77,149	37,891	37,891
15-13	Fire & Allied Cvrgs	1,100		1,235	1,737	1,737
16-00	Jury & Witness Expense	2,704		5,993	9,000	9,000
17-00	Maintenance-Equipment	7,258		19,120	53,625	53,625
18-00	Maint-Bldgs & Imprvmts	431		3,896	350	350
20-00	Memberships	10,785		10,518	10,093	10,093
22-70	Supplies	23,778		23,926	21,365	21,365
22-71	Postage	2,335		1,500	1,565	1,565
22-72	Books & Periodicals	37,789		37,561	37,120	37,120
23-80	Professional & Specialize	17,083		20,616	19,722	19,722
24-00	Publications & Legal Ntcs	0		0	150	150

County Budget Act
January 2010 Edition, revision #1

Governmental Funds
Fiscal Year 2017-18

Fund 1 Function Law Enforcement		Budget Unit 2110 - District Attorney Activity - Judicial		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17		2017-18 Recommended
		Actual Estimated	<input checked="" type="checkbox"/> <input type="checkbox"/>	
1	2	3	4	5

SERVICES & SUPPLIES

26-00	Rents & Leases-Bldg & Imp	9,281	8,400	8,400	8,400
28-30	Supplies & Services	10,902	6,004	7,200	7,200
28-34	D.A.	1,321	1,927	1,500	1,500
28-36	P.O.S.T. Training	1,219	5,633	4,000	4,000
29-50	Transportation & Travel	31,538	28,636	22,000	22,000
29-51	Cent. Gar.-Pool Mlg ONLY	16,044	12,576	8,400	8,400
38-00	Inventory Items	9,754	3,399	1,600	1,600
48-00	Taxes & Assessments	3	3	3	3

CAPITAL ASSETS

62-79	Prior Years	0	0	175,000	175,000
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OTHER FINANCING USES

80-80	Interfund Reimbursements	(59,883)	(106,501)	(152,800)	(152,800)
Total Expenditures/Appropriations		3,451,939	3,455,324	3,476,817	3,476,817
Net Cost		3,094,615	3,039,201	3,201,817	3,201,817

COUNTY ADMINISTRATIVE OFFICE

CAROL J. HUCHINGSON, County Administrative Officer



BU 2111 – Public Defender

DEPARTMENT OVERVIEW

Pursuant to State and federal law, legal representation must be provided to indigents who, in the opinion of the Court, do not have the financial resources to retain the services of a private attorney. The Administrative Office administers a contract with Lake Indigent Defense to provide these services. Lake Indigent Defense is our new contractor as of May 2017 which replaced the long standing Lake Legal Defense Services (LLDS) contract that expired after almost twelve years. In addition to payments to Lake Indigent Defense, this budget includes money for court ordered payments to provide ancillary services including expert witness fees, medical examinations, forensic testing and the cost of court appointed attorneys that are required when contract public defenders have conflicts with the case.

The General Fund provides the majority of funding for this budget unit. Pursuant to AB 109, the Public Safety Realignment Act and AB 118, Realignment 2011, the State provides money for revocation hearings of Post-Release Community Supervision persons.

PROGRAM OVERVIEW

- Lake Indigent Defense contract
- Court appointed public defenders
- Ancillary services (investigators, professional witness fees, etc.)

ACCOMPLISHMENTS IN FY 2016-17

- Entered into new contract for public defenders with Lake Indigent Defense

GOALS FOR FY 2017-18

- To provide criminal defense services to the indigent

COUNTY ADMINISTRATIVE OFFICE

CAROL J. HUCHINGSON, County Administrative Officer
BU 2111 – Public Defender

SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 54-04 State Aid/DA & Public Defender – Sales tax

Services & Supplies

Acct. 23-80 Prof & Specialized Svcs – Ancillary costs: Expert witness, Investigation, etc

Acct. 23-98 Prof & Specialized Svcs/ Attorney Contracts – Lake Indigent Defense contract

Capital Assets

None

Contingencies

None

CHANGES IN BUDGET FROM PRIOR YEAR

The significant change for this year's budget is the increase of \$263,500 related to our new public defender contract with Lake Indigent Defense.

Fund 1 Function Law Enforcement		Budget Unit 2111 - Public Defender Activity - Judicial		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17		2017-18 Final Recommended
		Actual Estimated	<input checked="" type="checkbox"/> <input type="checkbox"/>	
1	2	3	4	5

STATE AID

54-04	DA & Public Defender	28,877	42,415	32,000	32,000
Total Revenue		28,877	42,415	32,000	32,000

SERVICES & SUPPLIES

15-12	Public Liability	2,076	2,361	2,133	2,133
23-80	Professional & Specialize	222,611	264,739	200,000	200,000
23-91	Intra-Div Services	7,500	7,500	7,500	7,500
23-98	Attorney Contracts	1,036,500	1,101,025	1,320,000	1,320,000
Total Expenditures/Appropriations		1,268,687	1,375,625	1,529,633	1,529,633
Net Cost		1,239,810	1,333,210	1,497,633	1,497,633

CHILD SUPPORT SERVICES

GAIL WOODWORTH, Director



BU 2112 – Child Support Services

DEPARTMENT OVERVIEW

This department provides services for the establishment of paternity, child support, and medical support, and the enforcement of these support orders. The department also recoups \$80k-\$90K per year in general funds welfare recoupment that comes back to the county.

This budget unit is a mandated program and is funded 66% by the Federal government and 34% by the State.

PROGRAM OVERVIEW

- Child Support – BU 2112

ACCOMPLISHMENTS IN FY 2016-17

- Increase in overall collections by 7.4%
- Increase in support orders by 2.7%
- Increase in collections of arrears by 1.1%
- Received Silver Award from the state for increased collection
- Decreased the time between opening a case and getting an order by over 50%

GOALS FOR FY 2017-18

- Increase collections by 3%
- Increase current support collections by 2%
- Increase collections on arrears by 2%
- Work with Workforce Lake to assist unemployed noncustodial parents in finding a job
- Increase cross training of staff for advancement and coverage

SPECIAL NOTES

- Received Silver award from the State for increased collections in current

CHILD SUPPORT SERVICES

GAIL WOODWORTH, Director
BU 2112 – Child Support Services

SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 53-02 State Assistance Program/Child Support Incentive – State Child Support Admin. 34%
Acct. 55-02 Federal Assistance Program/Child Support Admin – Federal Child Support Admin. 66%

Services & Supplies

Acct. 23-41 Prof & Specialized Svcs/District Attorney – The money we pay to the DA is for; service of process, investigations, warrant roundups, and security for our Judgment Debtor Exams. The increase is based on actual cost.
Acct. 29-50 Transportation & Travel – We attend numerous meetings and trainings throughout the year to ensure that we stay up on the changes to our Child Support Enforcement system, and the laws and regulations that change constantly.

Capital Assets

None

Contingencies

None

CHANGES IN BUDGET FROM PRIOR YEAR

Our move to Kelseyville removes many one-time expenses from last year's budget. Other significant changes are: HR analyst cost, increase in DA Investigator costs, and no longer subscribing to Westlaw which save a significant amount of money.

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Governmental Funds
Fiscal Year 2017-18

Fund 107 Function Law Enforcement		Budget Unit 2112 - Child Support Services Activity - Judicial		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17	2017-18 Recommended	2017-18 Final Recommended
		Actual Estimated		
1	2	3	4	5

REVENUE FROM USE OF MONEY

42-01 Interest 861 2,058 0 0

STATE ASSISTANCE PROGRAM

53-02 Child Support Incentive 959,697 879,553 897,437 915,993

FEDERAL ASSIST PROGRAM

55-02 Child Support Admin 1,572,508 1,409,842 1,742,083 1,700,263

OTHER

79-90 Miscellaneous 40 200 0 0

79-91 Cancelled Checks 25 2,161 0 0

SALES

79-60 Sale of Fixed Assets 0 101 0 0

Total Revenue

2,533,131 2,293,915 2,639,520 2,616,256

SALARIES & EMP BENEFITS

01-11 Permanent 1,352,666 1,190,776 1,396,116 1,406,691

01-13 OT, Holiday, Stby 13,458 17,660 30,000 30,000

01-14 Other, Term 38,407 6,391 6,298 6,298

02-21 FICA 104,331 90,423 108,225 108,225

02-22 PERS 188,710 176,030 224,314 224,314

02-23 PERS-Co Paid Employee Con 24,308 0 0 0

03-30 Health/Life 256,584 207,841 257,642 257,642

03-31 Unemployment 3,436 3,628 3,510 3,510

03-32 Opt Out 9,600 10,867 9,600 9,600

04-00 Worker's Compensation 119,602 58,003 38,175 38,175

SERVICES & SUPPLIES

12-00 Communications 17,352 9,565 15,780 15,780

14-00 Household Expense 3,782 7,585 3,480 3,480

15-12 Public Liability 15,817 11,806 18,496 18,496

15-13 Fire & Allied Cvrsgs 537 582 307 307

17-00 Maintenance-Equipment 1,335 6,356 12,865 12,865

18-00 Maint-Bldgs & Imprvmts 7,458 22,744 29,360 39,360

20-00 Memberships 2,618 2,872 2,880 2,880

21-00 Miscellaneous 0 0 15,329 15,329

22-70 Supplies 25,515 31,070 43,545 43,545

22-71 Postage 13,327 12,567 20,504 20,504

22-72 Books & Periodicals 20,415 16,831 5,119 5,119

23-40 Translator Miscellaneous 34 21 1,000 1,000

23-41 District Attorney 12,795 37,901 38,000 38,000

23-42 Data Processing 2,400 4,444 5,000 5,000

23-44 Credit/Fingerprints 114 25 600 600

23-45 Genetic Testing 2,563 1,152 2,600 2,600

23-47 Service Fees 13,883 11,371 25,000 25,000

23-48 P.O.P. 1,410 810 3,200 3,200

23-80 Professional & Specialize 18,738 24,109 28,625 28,625

23-90 Administrative Services 55,315 44,175 57,994 57,994

23-91 Intra-Div Services 0 683 3,767 3,767

24-00 Publications & Legal Ntcs 641 0 2,800 2,800

26-00 Rents & Leases-Bldg & Imp 99,464 120,000 120,000 120,000

County Budget Act
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Governmental Funds
Fiscal Year 2017-18

Fund 107 Function Law Enforcement		Budget Unit 2112 - Child Support Services Activity - Judicial		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17		2017-18 Final Recommended
		Actual Estimated	<input checked="" type="checkbox"/> <input type="checkbox"/>	
1	2	3	4	5

SERVICES & SUPPLIES

28-30	Supplies & Services	3,924	5,983	7,300	7,300
29-50	Transportation & Travel	25,769	31,616	56,818	56,818
29-51	Cent. Gar.-Pool Mlg ONLY	1,744	0	4,800	4,800
30-00	Utilities	25,676	24,118	32,700	32,700
38-00	Inventory Items	39,866	24,970	23,100	33,100

CAPITAL ASSETS

61-60	Current	28,197	0	0	0
62-71	Office	72,671	6,380	0	0
62-72	Autos & Light Trucks	0	0	0	24,000

OTHER FINANCING USES

80-80	Interfund Reimbursements	0	(15,329)	(15,329)	(15,329)
Total Expenditures/Appropriations		2,624,462	2,206,026	2,639,520	2,694,095
Net Cost		91,331	(87,889)	0	77,839

DISTRICT ATTORNEY

DON ANDERSON, District Attorney



BU 2113 – Victim Witness Division

DEPARTMENT OVERVIEW

The Victim Witness division is an essential part of the Office of the District Attorney. Its main purpose is to provide comprehensive services to victims and witnesses of all types of crimes as outlines in the Section 13835.5 of the California Penal Code.

The staff of Victim-Witness coordinates with law enforcement agencies to provide immediate crisis response to victims of crime-for which the staff is available 24 hours a day. They also serve as the liaison between witnesses and prosecuting attorneys, throughout the entire justice process, and thereby add to the conviction of offenders.

All of our Victim Advocates are able to provide services to any victim of any crime. In addition, because we have been fortunate in obtaining funding from the crime-specific grants in the past, we have specialized Advocates for domestic violence, sexual assault, elder/dependent adult abuse and child abuse.

PROGRAM OVERVIEW

- We provide applications for the California Victim Compensation Government Claims Board and help facilitate the process. We obtain and provide crime reports and case status information for the claims specialist.
- We facilitate relocation per law enforcement's request through the California Relocation Program for a victim or witness's safety throughout the duration of a trial.
- Upon request we assist victims with Misdemeanor Restitution.
- We assist victims in obtaining temporary restraining orders.
- We provide case status, court support and transportation victims and witnesses.

ACCOMPLISHMENTS IN FY 2016-17

- We provided victims with quality service while managing a high volume of cases.
- We assisted victims in meeting with prosecutors, ensuring their questions are answered and their rights protected.
- We provided training for community organizations including Lake Family Resource Center.
- We provided relocation funds and counseling assistance to more than 80 victims of the Clayton fire.
- We gave presentations about our services to several non-profit agencies including the Lions Club and Soroptomist Club.

DISTRICT ATTORNEY

DON ANDERSON, District Attorney
BU 2113 – Victim Witness Division

GOALS FOR FY 2017-18

- Continue to provide consistent, professional services to victims and witnesses of crime.
- Continue to work with prosecutors ensuring victims have a voice.
- Provide training to law enforcement to ensure victim's rights are protected and appropriate services are offered.
- Continue to work on outreach and education including partnering with other agencies to educate youth on cyber bullying, sexting and internet safety.
- Continue to provide training to community organizations.

SPECIAL NOTES

- As with all Lake County departments, we are faced with challenges that make it difficult to adequately serve victims:
 - Low staffing levels
 - An antiquated and problematic database system

SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 54-90 State Aid/Other – The Victim Witness Division began its operations 31 years ago with the CalOES Victim Witness Assistance Grant. In addition, the County Victim Services Grant was acquired to attend to those victims who may be “falling in between the cracks” of our justice system.

Services & Supplies

Acct. 28-30 Special Departmental Exp/Supplies & Services – All costs incurred in this account are grant-reimbursable. Approximately half of the requested appropriation is for the relocation of witnesses. The other half is to support local non-profit and law enforcement agencies in accordance with our grants.

Capital Assets

Acct. 62-74 Cap. FA-Equipment/Other – To upgrade or replace the current Multidisciplinary Interview Center (MDIC) recording equipment. The MDIC is located at the Victim Witness office and is a place where children who are victims of crimes can go to feel more comfortable when being interviewed about their traumatic experiences.

Contingencies

None

CHANGES IN BUDGET FROM PRIOR YEAR

Additional grant funds have been made available to the Victim Witness Division and are being used to send Victim Advocates to training. These grant funds may only be one-time awards.

County Budget Act
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Governmental Funds
Fiscal Year 2017-18

Fund 1 Function Law Enforcement		Budget Unit 2113 - DA/Victim-Witness Program Activity - Judicial		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17	2017-18 Recommended	2017-18 Final Recommended
		Actual Estimated		
1	2	3	4	5

STATE AID

54-90 Other 161,574 284,364 336,342 336,342

OTHER GOVERNMENT AGENCIES

56-30 Other 1,797 0 0 0

OTHER

79-90 Miscellaneous 0 377 0 0

Total Revenue 163,371 284,741 336,342 336,342

SALARIES & EMP BENEFITS

01-11 Permanent 183,330 183,362 175,610 169,110

01-12 Extra Help 4,919 13,859 14,597 18,444

01-13 OT, Holiday, Stby 0 0 559 5,559

01-14 Other, Term 12,435 12,261 1,116 2,616

02-21 FICA 13,655 14,217 14,136 14,136

02-22 PERS 25,689 27,093 28,215 28,215

02-23 PERS-Co Paid Employee Con 3,549 0 0 0

03-30 Health/Life 38,555 32,695 28,971 28,971

03-31 Unemployment 548 589 602 602

03-32 Opt Out 133 1,742 2,400 2,400

04-00 Worker's Compensation 6,535 5,235 5,299 5,299

SERVICES & SUPPLIES

12-00 Communications 1,799 2,280 1,980 1,980

15-12 Public Liability 2,076 3,083 2,281 2,281

15-13 Fire & Allied Cvrgrs 152 160 136 136

17-00 Maintenance-Equipment 2,975 298 2,500 2,500

18-00 Maint-Bldgs & Imprvmts 0 1,025 200 200

20-00 Memberships 285 150 150 150

22-70 Supplies 1,946 1,896 1,715 1,715

22-71 Postage 215 349 420 420

22-72 Books & Periodicals 0 0 50 50

23-80 Professional & Specialize 4,337 4,681 4,236 4,236

28-30 Supplies & Services 1,283 19,537 60,500 60,500

29-50 Transportation & Travel 2,429 4,135 9,200 9,200

29-51 Cent. Gar.-Pool Mlg ONLY 3,071 3,303 3,300 3,300

38-00 Inventory Items 0 7,113 0 1,153

CAPITAL ASSETS

62-74 Other 0 0 20,000 20,000

Total Expenditures/Appropriations 309,916 339,063 378,173 383,173

Net Cost 146,545 54,322 41,831 46,831

COUNTY ADMINISTRATIVE OFFICE

CAROL J. HUCHINGSON, County Administrative Officer



BU 2115 – Domestic Violence Programs

DEPARTMENT OVERVIEW

The County has a contract with Lake Family Resource Center (LFRC) to provide money collected from marriage license fees and domestic violence fines to assist in funding the operation of their domestic violence shelter. All funds collected are sent to LFRC on a quarterly basis after receipt of their quarterly report detailing the domestic violence services they have provided.

PROGRAM OVERVIEW

- LFRC provides crisis intervention shelter care for persons who are victims of domestic violence

ACCOMPLISHMENTS IN FY 2016-17

- LFRC provided 5,253 bed nights to 59 women, 1 man and 62 children
- LFRC staff responded to 363 domestic violence calls
- LFRC provided counseling, support group sessions and safety plans
- LFRC made referrals to Victim Witness, Healthy Start, Community Action Agency, AODS, Mental Health, Public Health & Housing Commission;
- LFRC provided drop-in centers in Kelseyville & Lower Lake with advocacy services

GOALS FOR FY 2017-18

- Lake Family Resource Center (LFRC) will continue to provide services to persons who are victims of domestic violence

SPECIAL NOTES

- LFRC is required to submit 4 quarterly reports and one annual report.
- LFRC has presented their annual report to the Board of Supervisors in October of each year to coincide with Domestic Violence Awareness Month.

COUNTY ADMINISTRATIVE OFFICE

CAROL J. HUCHINGSON, County Administrative Officer
BU 2115 – Domestic Violence Programs

SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct.	31-82	Fines, Forfeitures, Penalties/Criminal Fines – Domestic Violence fines collection pursuant to Penal Code §1203.097(a)(5)
Acct.	69-20	Other Current Services – Marriage License fee collected pursuant to Welfare & Institutions Code §18290

Services & Supplies

Acct.	23-80	Prof & Specialized Svcs – Quarterly contract payments to LFRC of the balance in the fund at the end of each quarter
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Capital Assets

None

Contingencies

None

CHANGES IN BUDGET FROM PRIOR YEAR

There are no significant increases or new requests in this budget unit.

Fund 180 Function Law Enforcement		Budget Unit 2115 - Domestic Violence Prgms Activity - Judicial		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17		2017-18 Final Recommended
		Actual Estimated	<input checked="" type="checkbox"/> <input type="checkbox"/>	
1	2	3	4	5
FINES, FORFEIT, PENALTIES				
31-82 Criminal Fines	3,719	2,991	3,250	3,250
OTHER CURRENT SERVICES				
69-20 Other	6,417	6,578	6,750	6,750
Total Revenue	10,136	9,569	10,000	10,000
SERVICES & SUPPLIES				
23-80 Professional & Specialize	9,827	9,623	13,000	13,202
Total Expenditures/Appropriations	9,827	9,623	13,000	13,202
Net Cost	(309)	54	3,000	3,202

DISTRICT ATTORNEY

DON ANDERSON, District Attorney



BU 2116 – District Attorney-Asset Forfeiture

DEPARTMENT OVERVIEW

The purpose of this fund is to account for the portion of asset forfeiture monies distributed to the Office of the District Attorney. These funds cannot be used to supplant County funds that would normally support the law enforcement and prosecutorial efforts of the Office of the District Attorney.

ACCOMPLISHMENTS IN FY 2016-17

- Supported the general fund via transfers to BU 2110

GOALS FOR FY 2017-18

- Use the funds to purchase a much-needed security system for the office.

SPECIAL NOTES

- Due to certain marijuana laws, the amount of revenue is anticipated to decrease sharply and eventually disappear.

SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 31-90 Fines, Forfeitures, Penalties/Forfeitures & Penalties – The Office of the District Attorney, being the prosecutorial agency processing the forfeiture action is due to a portion of the seized assets, per Health and Safety Code section 11489.

Services & Supplies

Acct. 28-30 Special Departmental Exp/Supplies & Services – It has been agreed that the DA Asset Forfeiture funds will assist with the initial maintenance fee that will be associated with the new case management system.

Acct. 38-00 Inventory Items – As with many new database systems, a local server or backup may be needed.

Capital Assets

Acct. 62-74 Cap. FA-Equipment/Other – A security and video surveillance system is being requested due to vandalism and threats to employees.

Contingencies

None

CHANGES IN BUDGET FROM PRIOR YEAR

Except for the request for a security and video surveillance system, there are no significant changes.

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Governmental Funds
Fiscal Year 2017-18

Fund Function		80 Law Enforcement	Budget Unit 2116 - DA Asset Forfeiture Activity - Judicial		
Detail by Revenue Category and Expenditure Object		2015-16 Actuals	2016-17 Actual Estimated	2017-18 Recommended	2017-18 Final Recommended
1		2	3	4	5
FINES, FORFEIT, PENALTIES					
31-90	Forfeitures & Penalties	125,627	63,195	5,000	5,000
REVENUE FROM USE OF MONEY					
42-01	Interest	733	1,479	500	500
OTHER FEDERAL					
55-70	DOJ Equitable Sharing	0	812	0	0
Total Revenue		126,360	65,486	5,500	5,500
SERVICES & SUPPLIES					
22-70	Supplies	220	119	250	250
22-71	Postage	0	26	125	125
23-91	Intra-Div Services	1,323	0	5,000	5,000
24-00	Publications & Legal Ntcs	2,543	1,235	2,000	2,000
28-30	Supplies & Services	0	9,532	67,000	67,000
29-50	Transportation & Travel	1,670	14,736	23,000	23,000
38-00	Inventory Items	2,946	0	5,000	5,000
CAPITAL ASSETS					
62-72	Autos & Light Trucks	101,835	0	0	0
62-74	Other	0	0	10,000	25,000
Total Expenditures/Appropriations		110,537	25,648	112,375	127,375
Net Cost		(15,823)	(39,838)	106,875	121,875



BU 2201 – Sheriff-Coroner

DEPARTMENT OVERVIEW

The Sheriff's Department provides law enforcement response to emergencies throughout Lake County, and conducts legally mandated investigations. It serves as the County's Office of Emergency Services and coordinates preparation and responses to emergencies. The Department is responsible for providing around the clock public safety and 911 dispatching services. It provides marine patrol on the navigable waters of Lake County, provides Search and Rescue services, a youth Explorer program, supports the Sheriff's Activities League, operates the local County Correctional Facility, and provides court security services.

PROGRAM OVERVIEW

- Law enforcement, coroner, and Emergency Services.
- Jail had an average daily population of 279 with a low of 272 and a high of 323 during FY 16-17
- Staffing and services provided 24/7/365

ACCOMPLISHMENTS IN FY 2016-17

- Hosted a Basic Peer Support Training class for Lake County First Responders
- Participated in Active Shooter response training involving multiple agencies
- Completed remodel of administrative including addition of security fence for parking.
- Implemented in-car mobile data computers for patrol vehicles
- Promoted 2 correctional officers to deputy sheriffs
- Hired 4 CO's, 1 CO Aide, 2 Account Techs, and 3 Law Enforcement Records Techs

GOALS FOR FY 2017-18

- Increase staffing in Correctional Officer and Public Safety Dispatcher Classifications
- Update contracts for dispatch services with fire districts and City of Lakeport
- Bring additional specialized law enforcement training to Lake County
- Implement additional technology to improve efficiency

SPECIAL NOTES

- Reimbursements from POST are expected to decline and an increasing number of POST courses are no longer reimbursable.

SHERIFF

BRIAN L. MARTIN, Sheriff
BU 2201 – Sheriff-Coroner

SUMMARY OF MAJOR ACCOUNTS

Revenues

Primary funding is from County general fund discretionary revenues. The department has in the past received \$100,000 each year from the Supplemental Law Enforcement Services fund (SLESF) miscellaneous revenues from fingerprinting services, impound fees and civil processes. Most of the revenue received in this budget is from reimbursements. SAFE monies in the amount of \$20,194 is anticipated for the continuation of SAFE operations (sex offenders). Money in the amount of \$120,000 is anticipated from the State for the Cal-Mmet program. This money is used to fund a Deputy assigned to the Narcotics task force. This funding is being received through automatic disbursements.

Services & Supplies

Acct. 12-00 Communications – Requested to issue every peace officer with a smart phone.
Acct. 17-00 Maintenance/Equipment – Increase in this account due to vehicle equipment and installation.
Acct. 18-00 Maintenance/Buildings & Improvements – Requested for each of the Sheriff's facilities to have contract janitorial services, lighting upgrade for the main office parking lot due to safety concerns and for the completion of the electronic lock project.
Acct. 23-80 Prof & Specialized Svcs – Increase in this account due to increased costs for mortuary services, forensic pathologist and indigent cremations.
Acct. 38-00 Inventory Items – Several inventory items have been requested. A large portion is for the purchase of Smartbooks and for the replacement of PC's and Laptops as recommended by the Information Technology Department.

Capital Assets

Fixed assets needing replacement include Tasers and an industrial cross cut shredder.

New purchases include a 4x4 truck for placement in South County, the replacement of the Lucerne substation roof, repaving of the main office parking lot due to safety concerns, and the installation of a metal building at NTF for the storage of seized equipment, a metal building at the main office for storage and fencing to secure the NTF facility.

Contingencies

None

CHANGES IN BUDGET FROM PRIOR YEAR

There has been an increase in personnel expenses due to the pay increases and modifications made to the DSA contract. This accounts for the largest increase in this budget.

County Budget Act
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Governmental Funds
Fiscal Year 2017-18

Fund 1 Function Law Enforcement		Budget Unit 2201 - Sheriff-Coroner Activity - Sheriff		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17	2017-18 Recommended	2017-18 Final Recommended
		Actual Estimated		
1	2	3	4	5
PERMITS				
21-60 Other	2,874	2,563	2,000	2,000
21-62 Gun & Explosive	7,166	7,561	7,500	500
FINES, FORFEIT, PENALTIES				
31-90 Forfeitures & Penalties	42	69	0	0
STATE AID				
54-01 Supplemental Law Enf Svcs	109,676	100,773	100,000	100,000
54-90 Other	154,098	203,889	182,307	182,307
OTHER FEDERAL				
56-01 Other	34,836	0	7,000	7,000
OTHER GOVERNMENT AGENCIES				
56-30 Other	51,500	40,147	51,500	51,500
CHARGES FOR SERVICES				
66-80 Law Enforcement Services	20,644	46,412	17,100	34,650
JUDICIAL				
67-40 Cert Fee-Not Fixed State	46,264	48,578	35,000	35,000
OTHER CURRENT SERVICES				
69-20 Other	390	315	150	150
OTHER				
79-90 Miscellaneous	94,880	1,725	10,800	250
79-91 Cancelled Checks	0	315	0	0
79-99 Donations	17,550	45,050	0	0
Total Revenue	539,920	497,397	413,357	413,357
SALARIES & EMP BENEFITS				
01-11 Permanent	3,819,677	4,193,581	4,651,296	4,651,296
01-12 Extra Help	62,121	79,293	78,330	78,330
01-13 OT, Holiday, Stby	775,832	488,021	293,734	293,734
01-14 Other, Term	155,680	80,137	51,189	51,189
02-21 FICA	356,685	357,718	392,940	392,940
02-22 PERS	778,774	975,565	1,209,517	1,209,517
02-23 PERS-Co Paid Employee Con	27,945	0	0	0
03-30 Health/Life	554,136	565,737	600,000	600,000
03-31 Unemployment	10,780	11,785	11,439	11,439
03-32 Opt Out	14,092	15,183	12,000	12,000
04-00 Worker's Compensation	630,563	598,082	542,135	542,135
SERVICES & SUPPLIES				
11-00 Clothing & Personal Suppl	101,307	100,549	122,180	122,180
12-00 Communications	46,098	50,419	60,040	60,040
14-00 Household Expense	10,896	12,159	11,550	11,550
15-12 Public Liability	240,827	389,403	257,386	257,386
15-13 Fire & Allied Cvrsgs	5,490	5,575	6,283	6,283
17-00 Maintenance-Equipment	211,824	251,384	235,670	235,670
18-00 Maint-Bldgs & Imprvmnts	50,502	31,880	24,950	24,950
19-40 Supplies	0	0	500	500
20-00 Memberships	5,171	5,651	8,650	8,650
22-70 Supplies	35,125	32,748	37,655	37,655

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Governmental Funds
Fiscal Year 2017-18

Fund 1		Budget Unit 2201 - Sheriff-Coroner		
Function Law Enforcement		Activity - Sheriff		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17	2017-18 Recommended	2017-18 Final Recommended
		Actual Estimated <input checked="" type="checkbox"/>		
1	2	3	4	5

SERVICES & SUPPLIES

22-71	Postage	6,768	10,804	11,650	11,650
22-72	Books & Periodicals	16,482	18,179	21,380	21,380
23-80	Professional & Specialize	388,955	484,900	435,000	435,000
25-00	Rents & Leases-Equipment	463	49	1,000	1,000
26-00	Rents & Leases-Bldg & Imp	2,196	1,996	2,101	2,101
27-00	Small Tools & Instruments	3,315	769	1,000	1,000
28-30	Supplies & Services	148,804	85,886	96,007	96,007
28-35	Sheriff	0	1,669	5,000	5,000
28-50	S.A.R.	0	0	9,495	9,495
29-50	Transportation & Travel	243,713	226,267	252,500	245,500
29-51	Cent. Gar.-Pool Mlg ONLY	0	0	2,500	2,500
29-53	Sheriff	212,516	205,583	170,000	170,000
30-00	Utilities	69,911	73,197	78,350	78,350
38-00	Inventory Items	35,347	28,682	0	0
48-00	Taxes & Assessments	159	175	266	266

CAPITAL ASSETS

61-60	Current	72,000	0	0	0
62-72	Autos & Light Trucks	39,664	0	0	0
62-74	Other	0	0	5,000	5,000

OTHER FINANCING USES

80-80	Interfund Reimbursements	(574,758)	(362,762)	(343,480)	(343,480)
80-81	Intrafund Reimbursements	(205,955)	(188,584)	(58,908)	(190,108)
Total Expenditures/Appropriations		8,353,105	8,831,680	9,296,305	9,158,105
Net Cost		7,813,185	8,334,283	8,882,948	8,744,748



BU 2202 – Sheriff-Central Dispatch

DEPARTMENT OVERVIEW

The Lake County Sheriff's Dispatch Center serves as Lake County's Public Safety Access Point. 911 calls for fire, law, and medical services are received here. The center is staffed 24 hours a day, 7 days a week, 365 days a year.

The Dispatch Center received 27,788 911 calls during a 12 month period ending in FY 17. This is in addition to a large number of business and administrative phone calls.

The Center provides contract dispatch services to the 5 fire districts in Lake County as well as contract law enforcement dispatch services for Lakeport Police Department. The Center also provides "as needed" dispatching for Lake County Probation, the District Attorney's Office, and other State and Federal agencies while operating with Lake County.

PROGRAM OVERVIEW

- The Dispatch center is vital to the overall operations of the Sheriff's Office and must perform with efficiency and longevity.

ACCOMPLISHMENTS IN FY 2016-17

- Responded to the Clayton Fire and flooding events that occurred in 2016 and 2017.
- Participated in Basic Peer Support training.

GOALS FOR FY 2017-18

- To improve staffing numbers.
- Perform routine and essential maintenance to ensure proper function of systems and equipment.
- Replace equipment which has reached end of life or end of service limits.

SHERIFF

BRIAN L. MARTIN, Sheriff
BU 2202 – Sheriff/Dispatch

SUMMARY OF MAJOR ACCOUNTS

Revenues

Revenues in this budget have been anticipated at prior year level's due to the uncertainty of the status of the Dispatch contracts with both the Fire Departments and City of Lakeport. Revenues will need to be adjusted upon the signing of these contracts. It is anticipated the costs will be higher than projected in this preliminary budget.

Services & Supplies

Acct. 38-00 Inventory Items – Requested the replacement of dispatch chairs which may be able to be purchased with E911 funds.

Capital Assets

None

Contingencies

None

CHANGES IN BUDGET FROM PRIOR YEAR

There has been an increase in personnel expenses due to the pay increases provided to the Public Safety Dispatchers outside the LCCOA contract. This accounts for the largest increase in this budget.

County Budget Act
January 2010 Edition, revision #1

Governmental Funds
Fiscal Year 2017-18

Fund 1 Function Law Enforcement		Budget Unit 2202 - Sheriff-Central Dispatch Activity - Sheriff		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17	2017-18 Recommended	2017-18 Final Recommended
		Actual Estimated		
1	2	3	4	5

STATE AID

54-90 Other 0 0 0 145,000

OTHER FEDERAL

56-01 Other 0 7,875 4,500 4,500

CHARGES FOR SERVICES

66-60 Communication Services 358,924 320,897 357,600 357,600

OTHER

79-90 Miscellaneous 0 260 0 0

79-91 Cancelled Checks 729 0 0 0

Total Revenue 359,653 329,032 362,100 507,100

SALARIES & EMP BENEFITS

01-11 Permanent 559,167 418,292 518,114 518,114

01-13 OT, Holiday, Stby 144,258 220,407 128,376 128,376

01-14 Other, Term 19,241 4,086 2,174 2,174

02-21 FICA 53,518 48,328 51,540 51,540

02-22 PERS 93,171 64,389 77,890 77,890

02-23 PERS-Co Paid Employee Con 10,968 0 0 0

03-30 Health/Life 83,429 61,879 83,429 83,429

03-31 Unemployment 1,557 1,482 1,655 1,655

03-32 Opt Out 933 0 0 0

04-00 Worker's Compensation 11,155 11,550 10,439 10,439

SERVICES & SUPPLIES

11-00 Clothing & Personal Suppl 3,523 100 500 500

12-00 Communications 17,656 20,189 21,000 21,000

14-00 Household Expense 1,131 462 500 500

15-12 Public Liability 6,227 7,083 17,313 17,313

15-13 Fire & Allied Cvrsgs 547 623 753 753

17-00 Maintenance-Equipment 45,292 63,538 77,341 77,341

18-00 Maint-Bldgs & Imprvmnts 14,214 3,964 7,500 152,500

20-00 Memberships 137 137 332 332

22-70 Supplies 1,594 1,503 2,450 2,450

22-71 Postage 26 1 250 250

22-72 Books & Periodicals 324 47 350 350

23-80 Professional & Specialize 17,316 2,794 4,750 4,750

25-00 Rents & Leases-Equipment 230 0 250 250

26-00 Rents & Leases-Bldg & Imp 2,250 2,250 9,000 9,000

28-30 Supplies & Services 5,305 0 1,000 1,000

29-50 Transportation & Travel 1,940 2,424 5,660 5,660

29-51 Cent. Gar.-Pool Mlg ONLY 0 0 1,000 1,000

30-00 Utilities 26,342 26,286 29,000 29,000

38-00 Inventory Items 484 0 2,500 2,500

46-20 Judgements 0 2,238 0 0

OTHER FINANCING USES

80-80 Interfund Reimbursements 0 (908) 0 0

Total Expenditures/Appropriations 1,121,935 963,144 1,055,066 1,200,066

Net Cost 762,282 634,112 692,966 692,966



BU 2203 – Sheriff-Marijuana Suppression

DEPARTMENT OVERVIEW

The funding in this budget comes entirely from the Drug Enforcement and US Forest Service and is restricted in the purpose for which it may be used. No positions are allocated to this budget unit, however, this budget will reimburse other divisions of the Sheriff's Department for staff time utilized by this program.

GOALS FOR FY 2017-18

- Continue enforcement of illegal marijuana cultivation with emphasis on public lands, water theft/diversion, and environmental crimes associated with illegal operations.

SPECIAL NOTES

- Per Grant requirements, monies received from DEA and DCESP are prohibited for being used to support any licensing or license compliance activities.

SUMMARY OF MAJOR ACCOUNTS

Revenues

This budget is supported by monies received from the DEA with a small portion from the USFS for use on USFS lands only. DEA funds have been gradually reduced each year.

Services & Supplies

Acct. 23-80 Prof & Specialized Svcs – Monies used for overflight to determine the location of illegal grows.
Acct. 23-91 Prof & Specialized Svcs/Intra-Div Svcs – Monies reimbursed to 2201 for overtime used by staff to eradicate these illegal grows.

Capital Assets

None

Contingencies

None

CHANGES IN BUDGET FROM PRIOR YEAR

No changes from prior years other than a reduction in revenue which reduces the appropriations.

Fund 1 Function Law Enforcement		Budget Unit 2203 - Sh-Marijuana Suppression Activity - Sheriff		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17		2017-18 Final Recommended
		Actual Estimated	<input checked="" type="checkbox"/> <input type="checkbox"/>	
1	2	3	4	5

OTHER FEDERAL

56-01	Other	206,000	170,000	169,000	19,000
Total Revenue		206,000	170,000	169,000	19,000

SERVICES & SUPPLIES

11-00	Clothing & Personal Suppl	7,710	1,944	4,800	4,800
12-00	Communications	599	589	1,000	1,000
14-00	Household Expense	418	600	1,000	1,000
17-00	Maintenance-Equipment	495	237	500	500
23-80	Professional & Specialize	105,708	126,466	110,000	110,000
23-91	Intra-Div Services	55,955	31,989	37,600	37,600
25-00	Rents & Leases-Equipment	0	0	100	100
28-30	Supplies & Services	2,227	2,874	2,000	2,000
29-50	Transportation & Travel	5,333	3,735	10,000	10,000
38-00	Inventory Items	11,306	1,725	2,000	2,000
Total Expenditures/Appropriations		189,751	170,159	169,000	169,000
Net Cost		(16,249)	159	0	150,000

SHERIFF

BRIAN L. MARTIN, Sheriff



BU 2204 – Sheriff-Court Security

DEPARTMENT OVERVIEW

This division of the Sheriff's department provides bailiff/security services to the Courts. Pursuant to State law, the Sheriff is responsible for court security. The State provides a direct subvention to the Sheriff to offset the costs in this budget. None of these funds may be used for County administrative overhead expenses. The cost of the courthouse entrance security is not included in this budget and is funded separately by the Courts. Services provided by this Division benefit residents of the unincorporated and incorporated areas of Lake County.

SUMMARY OF MAJOR ACCOUNTS

Revenues

This budget is supported by Trial Court funding revenue maintained in Fund 610. There is little to no cost to the County general fund.

Services & Supplies

Acct. 38-00 Inventory Items – Carryover of funds from prior year for the purchase of equipment.

Capital Assets

None

Contingencies

None

CHANGES IN BUDGET FROM PRIOR YEAR

There has been an increase in personnel expenses due to the pay increases and modifications made to the DSA contract. This accounts for the largest increase in this budget.

County Budget Act
January 2010 Edition, revision #1

Governmental Funds
Fiscal Year 2017-18

Fund 1 Function Law Enforcement		Budget Unit 2204 - Sheriff-Court Security Activity - Sheriff		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17	2017-18 Recommended	2017-18 Final Recommended
		Actual Estimated		
		<input checked="" type="checkbox"/>		
1	2	3	4	5

STATE AID

54-03	Trial Court Security	277,484	505,560	598,934	598,934
	Total Revenue	277,484	505,560	598,934	598,934

SALARIES & EMP BENEFITS

01-11	Permanent	199,031	224,970	218,577	218,577
01-12	Extra Help	74,617	94,834	120,766	120,766
01-13	OT, Holiday, Stby	23,341	39,684	32,926	32,926
01-14	Other, Term	2,300	1,509	1,625	1,625
02-21	FICA	18,718	22,251	27,591	27,591
02-22	PERS	41,652	54,183	77,919	77,919
03-30	Health/Life	32,729	34,633	44,224	41,824
03-31	Unemployment	1,047	883	1,007	1,007
03-32	Opt Out	0	217	0	2,400
04-00	Worker's Compensation	7,894	8,313	6,875	6,875

SERVICES & SUPPLIES

11-00	Clothing & Personal Suppl	9,013	5,866	10,188	10,188
15-12	Public Liability	18,682	21,250	26,036	26,036
23-80	Professional & Specialize	0	380	2,500	2,500
28-30	Supplies & Services	0	134	2,000	2,000
29-50	Transportation & Travel	2,740	2,935	7,500	7,500
29-51	Cent. Gar.-Pool Mlg ONLY	0	0	500	500
38-00	Inventory Items	0	0	18,700	18,700
	Total Expenditures/Appropriations	431,764	512,042	598,934	598,934
	Net Cost	154,280	6,482	0	0



BU 2205 – Sheriff-Marine Patrol

DEPARTMENT OVERVIEW

The Sheriff's Marine Patrol unit provides enforcement of California's Harbors and Navigation Code on the navigable waters of Lake County. The unit is staffed by one (1) full time Sergeant and augmented by seasonal deputy sheriffs. The unit also enforces the County's Quagga Mussel/Invasive Species ordinance.

ACCOMPLISHMENTS IN FY 2016-17

- Assisted with debris removal during the 2017 flooding events.
- Responded to numerous water related fatalities
- Responded to seaplane crash that occurred during the City of Lakeport's "Splash-In" event.

GOALS FOR FY 2017-18

- Keep citizens safe on the waterways of Lake County.
- Increase public awareness on boating safety through Public Service Announcements and enforcement.

SUMMARY OF MAJOR ACCOUNTS

Revenues

Revenue in the amount of \$315,312 received from the Department of Boating and Waterways, in addition to \$120,000 in equipment grant funds have been allocated to this budget. An additional \$79,616 from the County boat taxes are needed to be eligible for these funds. The balance of this budget will come from general fund monies.

Services & Supplies

There are no changes from prior years to the allocations in this budget, with the exception of the added appropriations from grant funds.

Capital Assets

A boat grant for the purchase of a replacement boat has been allocated in this year's budget. This grant is pending approval with the State Department of Boating and Waterways.

Contingencies

None

CHANGES IN BUDGET FROM PRIOR YEAR

There has been an increase in personnel expenses due to the pay increases and modifications made to the DSA contract. This accounts for the largest increase in this budget.

County Budget Act
January 2010 Edition, revision #1

Governmental Funds
Fiscal Year 2017-18

Fund 1 Function Law Enforcement		Budget Unit 2205 - Sheriff-Marine Patrol Activity - Sheriff		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17	2017-18 Recommended	2017-18 Final Recommended
		Actual Estimated		
		<input checked="" type="checkbox"/>		
1	2	3	4	5

STATE AID

54-92	Crews	337,567	347,267	435,312	435,312
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OTHER

79-91	Cancelled Checks	0	121	0	0
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Total Revenue	337,567	347,388	435,312	435,312
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SALARIES & EMP BENEFITS

01-11	Permanent	93,679	86,881	86,611	86,611
01-12	Extra Help	93,420	99,661	79,924	79,924
01-13	OT, Holiday, Stby	31,664	32,112	29,315	29,315
01-14	Other, Term	750	0	1,666	1,666
02-21	FICA	10,670	10,400	11,192	11,192
02-22	PERS	19,965	21,830	25,019	25,019
03-30	Health/Life	11,280	9,743	9,689	9,689
03-31	Unemployment	490	486	417	417
04-00	Worker's Compensation	22,850	26,672	22,982	22,982

SERVICES & SUPPLIES

11-00	Clothing & Personal Suppl	2,842	2,632	6,694	6,694
12-00	Communications	688	664	1,050	1,050
14-00	Household Expense	0	0	250	250
15-10	Other	1,501	1,495	2,600	2,600
15-12	Public Liability	19,356	21,345	19,641	19,641
15-13	Fire & Allied Cvrsgs	9	10	13	13
17-00	Maintenance-Equipment	23,572	27,229	61,600	61,600
18-00	Maint-Bldgs & Imprvmts	0	0	500	500
25-00	Rents & Leases-Equipment	57	63	100	100
26-00	Rents & Leases-Bldg & Imp	20,570	19,980	20,480	20,480
27-00	Small Tools & Instruments	315	0	1,750	1,750
28-30	Supplies & Services	2,331	150	2,500	2,500
29-50	Transportation & Travel	47,864	41,087	38,000	38,000
30-00	Utilities	2,966	2,947	3,110	3,110
38-00	Inventory Items	5,497	0	7,000	7,000

CAPITAL ASSETS

62-72	Autos & Light Trucks	0	0	83,000	83,000
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Total Expenditures/Appropriations	412,336	405,387	515,103	515,103
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Net Cost	74,769	57,999	79,791	79,791
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SHERIFF

BRIAN L. MARTIN, Sheriff



BU 2206 – Sheriff-Rural & Small Counties

DEPARTMENT OVERVIEW

The funding in this budget is derived from State subventions for law enforcement in rural and small counties. The program funding is provided in Government Code Section 30700 which also provides the following spending regulations:

- Funds shall be allocated to county sheriff's departments to enhance law enforcement efforts.
- Funds shall be used to supplement rather than supplant existing law enforcement resources.
- Funds may not be used for any video surveillance or monitoring of the general public.

Each of the 37 small and rural counties listed in the statute receive an estimated \$500,000 annually.

SUMMARY OF MAJOR ACCOUNTS

Revenues

Monies received in this budget are funded entirely with AB443 funds. The Sheriff's Office receives \$500,000 annually.

Services & Supplies

In past budget years, the County has used \$250,000 from these revenues to balance 2201, along with \$100,000 for DSA MOU adjustments and funded a reorganization of sworn management personnel. As this account is diminishing, the \$250,000 has not been allocated for balancing purposes as it is requested these funds be used towards needed equipment costs within this department.

Capital Assets

Acct. 62-74 Cap. FA-Equipment/Other – Monies have been allocated for the purchase of MDT's and MAV's for patrol vehicles.

Contingencies

Acct. 90-91 Approp for Contingencies/ Contingencies - \$225,000

CHANGES IN BUDGET FROM PRIOR YEAR

There are no significant increases or new requests in this budget unit.

County Budget Act
January 2010 Edition, revision #1

Governmental Funds
Fiscal Year 2017-18

Fund 194 Function Law Enforcement		Budget Unit 2206 - Sheriff-Rural & Small Co Activity - Sheriff		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17		2017-18 Final Recommended
		Actual Estimated	<input checked="" type="checkbox"/> <input type="checkbox"/>	
1	2	3	4	5

REVENUE FROM USE OF MONEY

42-01 Interest 4,694 7,474 5,000 5,000

STATE AID

54-90 Other 548,355 558,410 500,000 500,000

Total Revenue

553,049 565,884 505,000 505,000

SERVICES & SUPPLIES

23-91 Intra-Div Services 451,584 202,000 212,000 212,000

28-30 Supplies & Services 19,857 264 883,700 911,413

38-00 Inventory Items 0 23,306 50,000 50,000

CAPITAL ASSETS

62-74 Other 255,366 0 69,000 119,000

62-79 Prior Years 0 33,873 0 0

CONTINGENCIES

90-91 Contingencies 0 0 0 225,000

Total Expenditures/Appropriations

726,807 259,443 1,214,700 1,517,413

Net Cost

173,758 (306,441) 709,700 1,012,413

SHERIFF

BRIAN L. MARTIN, Sheriff



BU 2207 – Sheriff-Civil

DEPARTMENT OVERVIEW

The Civil Division is responsible for the service of civil papers. In 2016, the Civil Division processed and served the following:

20	Subpoena's	207	Temporary restraining orders
36	Execution – Bank levy's	256	Notices of Restorations
59	Plaintiff's claim and order to defendant's	271	Notices of Eviction
62	Earnings with-holding orders	273	Summons and complaints
77	Notice of Hearings	511	Miscellaneous services

PROGRAM OVERVIEW

- Revenues from this budget are collected from Civil fees governed by GC sections 26746, 26731 and 26746.1.

This is not a general fund budget.

GOALS FOR FY 2017-18

- We are exploring the option of switching to a new Civil Software Program. Our goal is to have 3-5 staff trained in the new system.

SUMMARY OF MAJOR ACCOUNTS

Revenues

Revenues from this budget are collected from Civil fees governed by GC sections 26746, 26731 and 26746.1.

Services & Supplies

Acct. 28-30 Special Departmental Exp/Supplies & Service – An allocation has been added for the replacement of the Civil software program.

Capital Assets

Acct. 62-74 Cap. FA-Equipment/Other – An allocation has been added for the replacement of the Civil server.

Contingencies

Acct. 90-91 Approp for Contingencies/Contingencies – \$25,000

CHANGES IN BUDGET FROM PRIOR YEAR

There are no changes requested for this budget other than the elimination of the funds being held in reserve.

Fund Function		191 Law Enforcement	Budget Unit 2207 - Sheriff-Civil Activity - Sheriff		
Detail by Revenue Category and Expenditure Object		2015-16 Actuals	2016-17 Actual Estimated	2017-18 Recommended	2017-18 Final Recommended
1		2	3	4	5
PUBLIC PROTECTION					
68-50	Sheriff-Civil	25,329	27,187	25,000	25,000
68-51	Sheriff Civil	7,116	6,672	7,500	7,500
Total Revenue		32,445	33,859	32,500	32,500
SERVICES & SUPPLIES					
17-00	Maintenance-Equipment	3,912	11,771	4,700	9,700
23-91	Intra-Div Services	15,500	15,500	15,500	15,500
28-30	Supplies & Services	2,392	10,758	130,710	46,805
29-50	Transportation & Travel	3,345	1,710	7,500	7,500
38-00	Inventory Items	0	0	1,200	1,200
CAPITAL ASSETS					
62-72	Autos & Light Trucks	0	28,793	0	0
62-74	Other	0	0	25,000	25,000
62-79	Prior Years	18,144	0	0	0
CONTINGENCIES					
90-91	Contingencies	0	0	0	25,000
Total Expenditures/Appropriations		43,293	68,532	184,610	130,705
Net Cost		10,848	34,673	152,110	98,205

SHERIFF

BRIAN L. MARTIN, Sheriff



BU 2208 – Sheriff-Blood Alcohol

DEPARTMENT OVERVIEW

This budget pays for blood, breath and urine analysis' for any tests conducted in the unincorporated areas of Lake County. This includes any tests administered by the California Highway Patrol.

SUMMARY OF MAJOR ACCOUNTS

Revenues

Revenues received in this budget are from court fines deposited directly with the County from the Courts.

Services & Supplies

None

Capital Assets

None

Contingencies

None

CHANGES IN BUDGET FROM PRIOR YEAR

There are no significant increases or new requests in this budget unit.

County Budget Act
January 2010 Edition, revision #1

Governmental Funds
Fiscal Year 2017-18

Fund 192 Function Law Enforcement		Budget Unit 2208 - Sheriff-Blood Alcohol Activity - Sheriff		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17		2017-18 Final Recommended
		Actual Estimated	<input checked="" type="checkbox"/> <input type="checkbox"/>	
1	2	3	4	5

FINES, FORFEIT, PENALTIES

31-70	Vehicle Code Fines	9,408	9,743	10,000	10,000
	Total Revenue	9,408	9,743	10,000	10,000

SERVICES & SUPPLIES

23-80	Professional & Specialize	9,715	8,930	11,492	10,856
	Total Expenditures/Appropriations	9,715	8,930	11,492	10,856
	Net Cost	307	(813)	1,492	856

SHERIFF

BRIAN L. MARTIN, Sheriff



BU 2210 – Sheriff-STC

DEPARTMENT OVERVIEW

The Standards and Training Commission as well as state law requires all new Correctional Officers to participate in, and graduate from a 5 week corrections academy within the first year from date of hire. Sergeants are required to attend a 3 week Supervisory class. All corrections staff are required to receive 24 hours of STC training per year. These funds assist the department in meeting these requirements.

PROGRAM OVERVIEW

- This budget is used for mandatory training (lodging, per diem, travel) for corrections staff attending STC approved classes. Correctional officers are required to attend a minimum of 24 hours training every year in order to maintain their correctional officer status.

SUMMARY OF MAJOR ACCOUNTS

Revenues

Monies in this budget are received from the BSCC. In FY 06/07, this funding was restored to the counties. These monies are used to supplement mandatory training for corrections staff. This is a self sufficient budget and includes no general fund monies. Staff time to attend trainings is funded by budget 2301, Sheriff/Jail Facilities.

Services & Supplies

None

Capital Assets

None

Contingencies

None

CHANGES IN BUDGET FROM PRIOR YEAR

There are no significant increases or new requests in this budget unit.

County Budget Act
January 2010 Edition, revision #1

Governmental Funds
Fiscal Year 2017-18

Fund 196 Function Law Enforcement		Budget Unit 2210 - Sheriff-STC Activity - Sheriff		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17		2017-18 Final Recommended
		Actual Estimated	<input checked="" type="checkbox"/> <input type="checkbox"/>	
1	2	3	4	5

OTHER GOVERNMENT AGENCIES

56-30	Other	30,940	26,010	33,500	33,500
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OTHER

79-90	Miscellaneous	0	335	0	0
79-91	Cancelled Checks	0	123	0	0

Total Revenue	30,940	26,468	33,500	33,500
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SERVICES & SUPPLIES

20-00	Memberships	6,753	9,366	15,000	15,000
28-30	Supplies & Services	18,949	35,367	78,231	86,367

Total Expenditures/Appropriations	25,702	44,733	93,231	101,367
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Net Cost	(5,238)	18,265	59,731	67,867
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SHERIFF

BRIAN L. MARTIN, Sheriff



BU 2212 – Sheriff-Automated Warrants

DEPARTMENT OVERVIEW

This budget unit is intended to support the Sheriff's Office automated warrant system.

SUMMARY OF MAJOR ACCOUNTS

Revenues

Monies in this budget are collected by the Courts. Projections are still unknown at this time as we are unable to confirm what is actually being collected. Collections are governed by PC853.7 and VC40508.5.

Services & Supplies

None

Capital Assets

None

Contingencies

None

CHANGES IN BUDGET FROM PRIOR YEAR

There are no significant increases or new requests in this budget unit.

Fund 195		Budget Unit 2212 - Sheriff-Automated Warrant		
Function Law Enforcement		Activity - Sheriff		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17	2017-18 Recommended	2017-18 Final Recommended
		Actual Estimated		
		<input checked="" type="checkbox"/>		
		<input type="checkbox"/>		
1	2	3	4	5

FINES, FORFEIT, PENALTIES

31-90	Forfeitures & Penalties	622	709	500	500
Total Revenue		622	709	500	500

SERVICES & SUPPLIES

28-30	Supplies & Services	0	0	7,421	7,592
Total Expenditures/Appropriations		0	0	7,421	7,592
Net Cost		(622)	(709)	6,921	7,092

SHERIFF

BRIAN L. MARTIN, Sheriff



BU 2213 – Sheriff-DNA

DEPARTMENT OVERVIEW

This budget unit provides funding for the collection and use of criminal offender DNA samples and palm print impressions.

SUMMARY OF MAJOR ACCOUNTS

Revenues

Monies in this budget are collected by the Courts and Probation. The collection is governed by GC76104.6 as set forth as a result of Proposition 69.

Services & Supplies

An allocation has been added to this budget for the payment of postage expenses for sending DNA swabs to the Department of Justice. All other expenses are provided by DOJ.

Capital Assets

None

Contingencies

Acct. 90-91 Approp for Contingencies/Contingencies - \$36,000

CHANGES IN BUDGET FROM PRIOR YEAR

No changes to this budget with the exception of the removal of funds held in reserve.

Fund 189 Function General		Budget Unit 2213 - Sheriff - D N A Activity - Sheriff		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17		2017-18 Final Recommended
		Actual Estimated	<input checked="" type="checkbox"/> <input type="checkbox"/>	
1	2	3	4	5

FINES, FORFEIT, PENALTIES

31-70	Vehicle Code Fines	17,913	14,138	10,000	10,000
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REVENUE FROM USE OF MONEY

42-01	Interest	918	1,863	600	600
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Total Revenue

18,831	16,001	10,600	10,600
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SERVICES & SUPPLIES

22-71	Postage	294	0	10,000	10,000
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28-30	Supplies & Services	12,920	650	230,508	195,514
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CONTINGENCIES

90-91	Contingencies	0	0	0	36,000
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Total Expenditures/Appropriations

13,214	650	240,508	241,514
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Net Cost

(5,617)	(15,351)	229,908	230,914
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SHERIFF

BRIAN L. MARTIN, Sheriff



BU 2214 – Sheriff Asset Forfeiture

DEPARTMENT OVERVIEW

Expenditures from this budget, previously held in trust, can only be expended for specific law enforcement uses as outlined in the Equitable sharing of Federally Forfeited Property for State and Local Law enforcement agencies manuals.

GOALS FOR FY 2017-18

- Develop gang prevention programs and outreach programs to be funded in accordance with Equitable Sharing requirements.

SUMMARY OF MAJOR ACCOUNTS

Revenues

Monies received in this budget are from seized property in accordance with the Equitable Sharing agreements between the County of Lake and the Department of Justice and Department of the Treasury. Monies are also received from State and Local forfeitures. Estimated revenues are from interest only at this time.

Services & Supplies

None

Capital Assets

None

Contingencies

Acct. 90-91 Approp for Contingencies/Contingencies – \$25,000

CHANGES IN BUDGET FROM PRIOR YEAR

In the past, the civil asset forfeiture program allowed local law enforcement to make asset seizures which were then “adopted” by federal agencies which would then share in the proceeds. This program allowed local law enforcement agencies and task forces to keep up to 80% of the adopted seizures. This program has been restricted by the Attorney General. It is unknown at this time how this will affect our agency or the amount of funds received in the future.

County Budget Act
January 2010 Edition, revision #1

Governmental Funds
Fiscal Year 2017-18

Fund 198 Function General		Budget Unit 2214 - Sheriff-Asset Forfeiture Activity - Sheriff		
Detail by Revenue Category and Expenditure Object		2015-16 Actuals	2016-17 Actual Estimated	2017-18 Final Recommended
1		2	3	5
FINES, FORFEIT, PENALTIES				
31-90	Forfeitures & Penalties	38,299	25,359	0
REVENUE FROM USE OF MONEY				
42-01	Interest	2,173	5,268	2,000
STATE AID				
54-90	Other	172,594	112,214	0
OTHER FEDERAL				
56-01	Other	34,698	23,588	0
OTHER				
79-90	Miscellaneous	2	0	0
79-91	Cancelled Checks	0	150	0
Total Revenue		247,766	166,579	2,000
SERVICES & SUPPLIES				
18-00	Maint-Bldgs & Imprvmts	0	0	15,000
28-30	Supplies & Services	30,267	8,637	582,629
29-50	Transportation & Travel	9,121	18,510	50,000
38-00	Inventory Items	0	5,395	0
CAPITAL ASSETS				
61-60	Current	62,386	0	0
61-69	Prior	0	12,218	0
62-72	Autos & Light Trucks	2,662	0	0
62-74	Other	7,594	0	0
62-79	Prior Years	0	12,391	0
CONTINGENCIES				
90-91	Contingencies	0	0	25,000
Total Expenditures/Appropriations		112,030	57,151	647,629
Net Cost		(135,736)	(109,428)	712,387

SHERIFF

BRIAN L. MARTIN, Sheriff



BU 2215 – Sheriff Inmate Welfare

DEPARTMENT OVERVIEW

Services provided by these funds under penal code section 4025, are used primarily for the benefit, education, and welfare of the inmates confined within the jail facility. Any monies not needed for this purpose can be used for facility maintenance and the salary and benefits of personnel used in programs to benefit the inmates. This is already being done, and is at the discretion of the Sheriff to be determined to be in the best interests of the inmates.

SUMMARY OF MAJOR ACCOUNTS

Revenues

Monies received in this budget are from Phone commissions received when incarcerated individuals make calls from within the facility as well as the sale of commissary items from the facility store.

Services & Supplies

Allocations include reimbursement for salaries for staff involved in inmate programs as well as inmate expenses.

Capital Assets

None

Contingencies

None

CHANGES IN BUDGET FROM PRIOR YEAR

There are no significant increases or new requests in this budget unit.

County Budget Act
January 2010 Edition, revision #1

Governmental Funds
Fiscal Year 2017-18

Fund Function		199 Law Enforcement	Budget Unit 2215 - Sheriff - Inmate Welfare Activity - Sheriff		
Detail by Revenue Category and Expenditure Object		2015-16 Actuals	2016-17 Actual Estimated	2017-18 Recommended	2017-18 Final Recommended
1		2	3	4	5
REVENUE FROM USE OF MONEY					
42-01	Interest	1,481	2,755	2,000	2,000
OTHER GOVERNMENT AGENCIES					
56-30	Other	151,149	112,422	90,000	90,000
OTHER					
79-90	Miscellaneous	1,641	138	20,000	0
79-99	Donations	5,344	0	0	0
SALES					
79-70	Other Sales-Miscellaneous	0	31,936	0	20,000
Total Revenue		159,615	147,251	112,000	112,000
SERVICES & SUPPLIES					
23-91	Intra-Div Services	75,858	41,473	75,858	75,858
28-30	Supplies & Services	93,728	97,923	344,764	358,219
38-00	Inventory Items	0	0	1,000	1,000
Total Expenditures/Appropriations		169,586	139,396	421,622	435,077
Net Cost		9,971	(7,855)	309,622	323,077



BU 2216 – Sheriff Pool Vehicle Replacement

DEPARTMENT OVERVIEW

This budget contains general fund monies previously held in trust for the replacement of Sheriff's unmarked vehicles used by Detectives, Management, background investigators, civil services, jail staff and out of county trainings. Unmarked vehicles are currently kept in service a minimum of 130,000 miles or until maintenance costs exceeds its useful life. Some vehicles are kept in service longer and used for in-county purposes and office vehicles for mail runs or transports between our different facilities.

SPECIAL NOTES

- The department will be analyzing whether a per mileage increase in the replacement amount is needed once a suitable undercover vehicle type is found, however, due to the current budget restraints, no adjustments are being requested at this time. Mileage is still budgeted at .14 for replacement costs, per mile.

SUMMARY OF MAJOR ACCOUNTS

Revenues

Monies received in this budget are transferred from budgets 2201 and 2301 for vehicle replacement. It is used exclusively for the department's unmarked vehicles. Funding is from general fund discretionary revenues.

Services & Supplies

None

Capital Assets

None

Contingencies

None

CHANGES IN BUDGET FROM PRIOR YEAR

There are no significant increases or new requests in this budget unit.

Fund 57 Function Law Enforcement		Budget Unit 2216 - Pool-Vehicle Replacement Activity - Sheriff		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17		2017-18 Final Recommended
		Actual Estimated	<input checked="" type="checkbox"/> <input type="checkbox"/>	
1	2	3	4	5

OTHER CURRENT SERVICES

69-25	Central Garage	30,250	25,544	30,000	30,000
	Total Revenue	30,250	25,544	30,000	30,000

SERVICES & SUPPLIES

28-30	Supplies & Services	0	0	200,000	437,565
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CAPITAL ASSETS

62-79	Prior Years	108,864	0	0	0
	Total Expenditures/Appropriations	108,864	0	200,000	437,565
	Net Cost	78,614	(25,544)	170,000	407,565



BU 2217 – Sheriff Pursuit Vehicle Replacement

DEPARTMENT OVERVIEW

This budget contains general fund monies previously held in trust for the replacement of Sheriff's Jail transport and pursuit vehicles. These vehicles are currently kept in service for a minimum of 120,000 miles or until maintenance costs exceeds its useful life.

SPECIAL NOTES

- The department will be analyzing whether a per mileage increase in the replacement amount is needed once a suitable pursuit vehicle type is found, however, due to the current budget restraints, no adjustments are being requested at this time. Mileage is still budgeted at .20 for replacement costs, per mile.

SUMMARY OF MAJOR ACCOUNTS

Revenues

Monies received in this budget are transferred from budgets 2201 and 2301 for vehicle replacement. It is used exclusively for the department's pursuit and jail transport vehicles. Funding is from general fund discretionary revenues.

Services & Supplies

None

Capital Assets

Acct. 62-72 Cap. FA-Equipment/Autos & Light Trucks – Monies allocated for the replacement of 15 patrol vehicles and 1 truck.

Contingencies

None

CHANGES IN BUDGET FROM PRIOR YEAR

There are no significant increases or new requests in this budget unit.

Fund 58 Function Law Enforcement		Budget Unit 2217 - Pursuit Vehicle Replaceme Activity - Sheriff		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17		2017-18 Final Recommended
		Actual Estimated	<input checked="" type="checkbox"/> <input type="checkbox"/>	
1	2	3	4	5

OTHER CURRENT SERVICES

69-25	Central Garage	199,690	196,798	170,000	170,000
Total Revenue		199,690	196,798	170,000	170,000

SERVICES & SUPPLIES

28-30	Supplies & Services	0	0	411,000	411,000
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CAPITAL ASSETS

62-72	Autos & Light Trucks	0	173,158	389,000	389,000
62-79	Prior Years	286,814	0	0	0
Total Expenditures/Appropriations		286,814	173,158	800,000	800,000
Net Cost		87,124	(23,640)	630,000	630,000

SHERIFF

BRIAN L. MARTIN, Sheriff



BU 2218 – Sheriff Search & Rescue

DEPARTMENT OVERVIEW

The Search and Rescue budget sustains the Sheriff's Search and Rescue team. This team is made up of Search and Rescue Coordinators which are Sheriff's Office employees with the remainder of the team being volunteers. Members are mandated to be certified in Search and Rescue functions and are required to attend continuous and rigorous trainings.

ACCOMPLISHMENTS IN FY 2016-17

- LCSO SAR participated in multiple rescue operations during the year. They deployed on several occasions to provide mutual aid to Mendocino and other counties.

GOALS FOR FY 2017-18

- To be available to search, locate and rescue lost and/or missing persons throughout the County.
- Continue to provide ongoing in-service training for SAR volunteers and coordinators.

SUMMARY OF MAJOR ACCOUNTS

Revenues

Monies received in this budget are from a donation from the Grace Mouzakis-Thompson trust. Under the terms of Mrs. Mouzakis-Thompson's will, 25% of the monies were designated to the Lake County Sheriff as a beneficiary. Anticipated revenue is from interest only.

Services & Supplies

Monies allocated are for miscellaneous equipment purchases requested by the Search and Rescue team.

Capital Assets

Acct. 62-74 Cap. FA-Equipment/Other – Allocation budgeted for a Kawasaki Mule and 61.60 the installation of a metal building needed to house SAR equipment.

Contingencies

None

CHANGES IN BUDGET FROM PRIOR YEAR

There are no significant increases or new requests in this budget unit.

County Budget Act
January 2010 Edition, revision #1

Governmental Funds
Fiscal Year 2017-18

Fund 187 Function Law Enforcement		Budget Unit 2218 - Sheriff-Search & Rescue Activity - Sheriff		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17		2017-18 Final Recommended
		Actual Estimated	<input checked="" type="checkbox"/> <input type="checkbox"/>	
1	2	3	4	5

REVENUE FROM USE OF MONEY

42-01	Interest	1,542	2,415	1,000	1,000
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OTHER

79-99	Donations	10,211	707	0	0
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Total Revenue	11,753	3,122	1,000	1,000
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SERVICES & SUPPLIES

11-00	Clothing & Personal Suppl	1,980	156	15,000	15,000
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17-00	Maintenance-Equipment	3,514	4,670	5,000	5,000
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28-30	Supplies & Services	10,087	26,755	203,796	201,629
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29-50	Transportation & Travel	4,601	3,872	8,000	8,000
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38-00	Inventory Items	1,829	2,951	5,000	5,000
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CAPITAL ASSETS

61-60	Current	0	0	10,000	10,000
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62-72	Autos & Light Trucks	56,472	0	0	0
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62-74	Other	0	0	25,000	25,000
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Total Expenditures/Appropriations	78,483	38,404	271,796	269,629
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Net Cost	66,730	35,282	270,796	268,629
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SHERIFF

BRIAN L. MARTIN, Sheriff



BU 2220 – Sheriff POST

DEPARTMENT OVERVIEW

POST (Peace Officer Standards and Training) requires all peace officers and public safety dispatchers receive a minimum of 24 hours training every two years. These funds assist the department in meeting these requirements. A maximum number of 40 hours of POST reimbursement per employee per year is allowable.

Due to state budget cuts, POST has suspended reimbursement for all POST plan IV classes. These classes will be paid by 2201 and 2202.

PROGRAM OVERVIEW

- This budget is used for mandatory training (lodging, per diem, travel) for peace officers and public safety dispatchers attending POST approved classes. Peace officers are required to attend a minimum of 24 hours training every two years in order to maintain their peace officer status.

SPECIAL NOTES

- POST fluctuates on its reimbursement policies and therefore this budget amount changes from year to year. The Department is not requesting general fund assistance for its POST approved department trainings at this time, however, no new revenue is anticipated.

SUMMARY OF MAJOR ACCOUNTS

Revenues

Monies in this budget are received from reimbursements for POST approved schools attended by both peace officers and public safety dispatchers. This account has been self sufficient in past years and it is anticipated it will not need any general fund monies added for this fiscal year. Staff time to attend trainings is funded in budgets 2201 and 2202, Sheriff/Coroner and Sheriff/Dispatch.

Services & Supplies

None

Capital Assets

None

Contingencies

None

CHANGES IN BUDGET FROM PRIOR YEAR

There are no significant increases or new requests in this budget unit.

County Budget Act
January 2010 Edition, revision #1

Governmental Funds
Fiscal Year 2017-18

Fund 186 Function Law Enforcement		Budget Unit 2220 - Sheriff - POST Activity - Sheriff		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17		2017-18 Final Recommended
		Actual Estimated	<input checked="" type="checkbox"/> <input type="checkbox"/>	
1	2	3	4	5
REVENUE FROM USE OF MONEY				
42-01 Interest	471	608	300	300
PUBLIC PROTECTION				
68-80 Educational Svcs (POST)	13,814	0	0	0
OTHER				
79-90 Miscellaneous	0	67	0	0
79-91 Cancelled Checks	739	908	0	0
Total Revenue	15,024	1,583	300	300
SERVICES & SUPPLIES				
28-36 P.O.S.T. Training	46,286	34,319	55,655	51,783
Total Expenditures/Appropriations	46,286	34,319	55,655	51,783
Net Cost	31,262	32,736	55,355	51,483

SHERIFF

BRIAN L. MARTIN, Sheriff



BU 2221 – Sheriff-Local Law Enforcement Block Grant

DEPARTMENT OVERVIEW

This fund/budget has been used in the past to track LLEBG/JAG monies.

Current allocation is used to reimburse 2201 for a law enforcement records technician. This position is being used to assist the Evidence Division on their backlog of evidence.

ACCOMPLISHMENTS IN FY 2016-17

- Purged hundreds of evidence items from the LCSO evidence building.

GOALS FOR FY 2017-18

- Continue purging and categorizing of evidence to ensure availability of room for such items as needed.

SUMMARY OF MAJOR ACCOUNTS

Revenues

Monies in this account come from a Federal Byrne JAG grant that we apply for every year.

Services & Supplies

None

Capital Assets

None

Contingencies

None

CHANGES IN BUDGET FROM PRIOR YEAR

There are no changes to this budget than from previous years. There is no cost to the general fund.

County Budget Act
January 2010 Edition, revision #1

Governmental Funds
Fiscal Year 2017-18

Fund 181 Function Law Enforcement		Budget Unit 2221 - Sheriff-LCL Law Enfrmnt Activity - Sheriff		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17		2017-18 Final Recommended
		Actual Estimated	<input checked="" type="checkbox"/> <input type="checkbox"/>	
1	2	3	4	5

REVENUE FROM USE OF MONEY

42-01 Interest 8 62 0 0

OTHER FEDERAL

56-01 Other 7,674 14,167 15,973 15,973

Total Revenue

7,682 14,229 15,973 15,973

SERVICES & SUPPLIES

23-91 Intra-Div Services 7,674 15,458 15,980 16,017

Total Expenditures/Appropriations

7,674 15,458 15,980 16,017

Net Cost

(8) 1,229 7 44



BU 2301 – Jail Facilities

DEPARTMENT OVERVIEW

Since realignment in October of 2011 the jail has taken a drastic change in ideology and service provide to inmates. The jail has changed from a simple incarceration facility to a facility focused on rehabilitation and self-improvement of those we house. Inmates in our local facility are now serving longer sentences, are more sophisticated than inmates of years' past, and they require additional services due to the lengthier time being served. Staffing at the facility is made up of a Captain, a Lieutenant, Correctional Sergeants, Correctional Officers, Correctional Aides, Law Enforcement Records Technicians, and Accounting personnel. Food services are provided by way of a contract and meals are prepared on site. Medical services are provided by way of contract and limited medical and dental services are provided on site. More extensive medical care is provided off-site as needed.

PROGRAM OVERVIEW

- The jail is licensed to hold 286 inmates. The average daily population for FY 16-17 (as of 4/10/17) of 279 with a low of 272 and a high of 323.
- The longest term being served by an inmate is 9 years.
- Correctional Staff are responsible for security, programming, recreation, and medical attention for inmates. Additionally, correctional staff are responsible for transporting inmates to court appearances, inter-facility transfers, and medical appointments.

ACCOMPLISHMENTS IN FY 2016-17

- Provided programs such as Alcohol and Other Drug Services, Anger Management, Domestic Violence, Moral Reconation Therapy, High School Equivalency, AA/NA programs, various volunteer and clergy led programs.
- New kitchen equipment purchased along with rollout of food services being provided within the jail facility's commercial kitchen.
- Newly installed security door in secured corridor.
- 2 New washers in laundry room.
- Purchased additional computer/server equipment for surveillance/security system.
- Purchased mail scanner

GOALS FOR FY 2017-18

- Implement a "Red Road" program geared towards providing programming for Native American inmate population.
- Increase amount of storage for video surveillance
- Continue efforts towards compliance with Prison Rape Elimination Act (PREA).
- Purchase and implement body scanner
- Continue efforts at recruitment and retention

SPECIAL NOTES

- We were set to start construction at the jail to provide more program space, mental/medical unit as well as a new female dorm through SB1022. However, due to several disasters throughout the county due to fires in 2015 and 2016 we were forced to give the grant back to the state. As a result the jail is looking for new ways to help provide services to our inmates within the existing facility.

SHERIFF

BRIAN L. MARTIN, Sheriff
BU 2301 – Jail Facilities

SUMMARY OF MAJOR ACCOUNTS

Revenues

Revenues in this budget include monies received from CCP for staff and inmate programs, booking fees received from the State, Social Security incentives from the Federal Government, SLESF funds and AWP/Home Detention costs. There is little change from previous years.

Services & Supplies

Operating accounts in this budget are similar to prior years with increases as needed.

Acct. 38-00 Inventory Items—Several inventory items have been requested including additional security cameras, replacement laundry carts, kitchen delivery trays, video camera, scanners and a document shredder.

Capital Assets

Acct. 61-60 Cap. FA-Bldgs & Imp/Current— Various improvements to the facility due to classification and type of incarcerations.
Acct. 62-73 Cap. FA-Equipment/Shop— Replacement forklift.
Acct. 62-74 Cap. FA-Equipment/Other— Replacement phone system and large industrial cross cut shredder.
Acct. 62-79 Cap. FA-Equipment/Prior Years— Carryover for the purchase of a body scanner. Purchased with CCP funds.

Contingencies

None

CHANGES IN BUDGET FROM PRIOR YEAR

There has been an increase in personnel expenses due to the pay increases made to the LCCOA contract. The side letter approved by the BOS implementing the mandatory 4 – 12 schedule increased the allocation in 1.11 from 2,080 hours to 2,184 hours adding an additional cost of \$155,000 to this account. This is actually a savings of about \$30,000 due to the implementation of the 7k exemption. The 8th day of 12 hours of overtime, or 312 hours of mandatory overtime for line staff added an additional cost of almost \$500,000 to 1.13. This accounts for the largest increase in this budget.

County Budget Act
January 2010 Edition, revision #1

Governmental Funds
Fiscal Year 2017-18

Fund 1 Function Law Enforcement		Budget Unit 2301 - Sheriff-Jail Facilities Activity - Detention & Correction		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17	2017-18 Recommended	2017-18 Final Recommended
		Actual Estimated		
1	2	3	4	5

STATE AID

54-01	Supplemental Law Enf Svcs	20,300	18,214	20,500	20,500
54-02	Local Comm. Corrections	1,122,438	675,729	904,720	904,720
54-90	Other	28,305	0	0	0
54-95	AB 90 CJSF	36,045	36,045	36,045	36,045

OTHER FEDERAL

56-01	Other	23,185	16,708	7,500	7,500
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CHARGES FOR SERVICES

66-80	Law Enforcement Services	129,444	117,639	130,000	130,000
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PUBLIC PROTECTION

68-60	Institutional Care & Svcs	61,104	45,273	40,000	40,000
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OTHER CURRENT SERVICES

69-20	Other	0	112	0	0
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OTHER

79-80	Inmate Medical Reimb	2,436	3,068	2,500	2,500
79-90	Miscellaneous	893	149	325	325
79-91	Cancelled Checks	61	1,736	0	0

Total Revenue

1,424,211 914,673 1,141,590 1,141,590

SALARIES & EMP BENEFITS

01-11	Permanent	3,071,903	3,241,979	3,796,000	3,796,000
01-12	Extra Help	20,374	12,521	23,562	23,562
01-13	OT, Holiday, Stby	642,138	851,090	308,000	308,000
01-14	Other, Term	97,944	29,013	15,877	15,877
02-21	FICA	286,153	307,008	327,294	327,294
02-22	PERS	627,832	762,097	929,937	929,937
02-23	PERS-Co Paid Employee Con	17,131	0	0	0
03-30	Health/Life	586,583	563,245	600,000	600,000
03-31	Unemployment	9,168	9,390	10,917	10,917
03-32	Opt Out	11,574	14,467	12,000	12,000
04-00	Worker's Compensation	687,430	687,239	601,533	601,533

SERVICES & SUPPLIES

11-00	Clothing & Personal Suppl	105,617	128,971	123,750	123,750
12-00	Communications	6,925	12,679	16,850	16,850
13-00	Food	504,558	536,131	558,500	558,500
14-00	Household Expense	59,535	73,245	75,000	75,000
15-12	Public Liability	279,115	319,353	442,285	442,285
15-13	Fire & Allied Cvrsg	8,382	9,449	10,278	10,278
17-00	Maintenance-Equipment	54,230	90,481	59,621	59,621
18-00	Maint-Bldgs & Imprvmts	210,308	304,351	291,850	291,850
20-00	Memberships	500	500	998	998
22-70	Supplies	35,585	37,191	37,200	37,200
22-71	Postage	4,615	4,210	5,000	5,000
22-72	Books & Periodicals	10,976	10,912	11,586	11,586
23-80	Professional & Specialize	40,374	26,568	39,975	39,975
25-00	Rents & Leases-Equipment	105	144	1,000	1,000
27-00	Small Tools & Instruments	10,189	7,285	8,200	8,200

County Budget Act
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Governmental Funds
Fiscal Year 2017-18

Fund 1		Budget Unit 2301 - Sheriff-Jail Facilities		
Function Law Enforcement		Activity - Detention & Correction		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17		2017-18 Final Recommended
		Actual Estimated	<input checked="" type="checkbox"/> <input type="checkbox"/>	
1	2	3	4	5

SERVICES & SUPPLIES

28-30	Supplies & Services	22,872	15,936	25,900	25,900
29-50	Transportation & Travel	56,748	47,363	60,000	60,000
29-51	Cent. Gar.-Pool Mlg ONLY	0	0	1,500	1,500
29-53	Sheriff	17,424	16,759	30,000	30,000
30-00	Utilities	273,082	310,577	302,250	302,250
38-00	Inventory Items	46,295	0	0	0
40-70	Support & Care of Persons	0	0	5,000	5,000
48-00	Taxes & Assessments	476	476	476	476
54-02	Local Comm. Corrections	358	36,037	150,000	150,000

CAPITAL ASSETS

61-60	Current	0	0	0	0
62-73	Shop	0	0	0	0
62-74	Other	104,035	229,959	0	0
62-79	Prior Years	0	0	280,000	280,000

OTHER FINANCING USES

80-80	Interfund Reimbursements	(201,152)	(162,325)	(215,439)	(215,439)
Total Expenditures/Appropriations		7,709,382	8,534,301	8,946,900	8,946,900
Net Cost		6,285,171	7,619,628	7,805,310	7,805,310

PROBATION

ROB HOWE, Chief Probation Officer



BU 2302 – Probation

DEPARTMENT OVERVIEW

The Probation Department provides services that enhance public safety. We are an “arm” of the Lake County Superior Court and as such we conduct investigations, author reports and make recommendations to Lake County’s Superior Court Judges. We supervise offenders and utilize evidence based practices in programming, testing, counseling and assessments with the objective of reducing recidivism. We engage in the collection of restitution and support victim restoration programs.

The Probation Department prepares approximately 1000 adult and juvenile court ordered reports annually. We currently have an adult supervision caseload of 1,103 and a juvenile caseload of 86.

PROGRAM OVERVIEW

- Probation – BU 2302

GOALS FOR FY 2017-18

- Continue to expand the services offered through our Day Reporting Center (DRC).
- Have less than 2% of our reports in need of any amendments and zero reports filed late to the court.
- Continue to increase our use of Evidence Based Practice and programming to reduce recidivism.
- Utilize collection services available through our newly negotiated agreement with the State Franchise Tax Board (SFTB) to increase Lake County’s revenue gained from court ordered fines and fees and increase our collection of court ordered victim restitution to assist and support victims.

ACCOMPLISHMENTS IN FY 2016-17

- Through the application of Evidence Based Practice in probation supervision, the Probation Department has realized a 44% decrease from the previous year in felony probation revocations resulting in state prison terms and a 30% decrease in PRCS revocations resulting in state prison terms for an overall decrease of revocations leading to state prison terms of 41%.
- For the second straight year the Probation Department, through the application of Evidence Based Practices, has not had any revocations of Mandatory Supervision cases resulting in state prison terms.
- Probation prepares more than 1000 court ordered reports annually. Although we strive for perfection, with the complexities of ever changing law and rules of court, amendments are sometimes necessary. Last year less than 1% of the reports prepared required changes and only 1 report had to be filed late.
- We expanded the services offered through our Day Reporting Center (DRC) by 20%.
- We were able to double enrollment and participation in our DRC during the first quarter of 2017.

PROBATION

ROB HOWE, Chief Probation Officer
BU 2302 – Probation

SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct.	53-01	State Assistance Program/Public Assistance Admin—SB 678 provided \$301,675 in FY 16-17. This revenue source has a performance based component and has fluctuated over the past few years. The base rate is \$200,000; however, factoring in a performance enhancement we are anticipating \$300,000.
Acct.	54-02	State Aid/Local Comm. Corrections—We will be receiving \$995,910 in AB 109 funding from the Community Corrections Partnership. This is Public Safety Realignment funding meant to be expended on programs and services designed to reduce recidivism and the California State Prison population.
Acct.	55-01	Federal Assist Program/Public Assistance Admin—Title IV-E is a federal funding source aimed at improving the array of services and supports available to children and families involved in the child welfare and juvenile probation systems. We are anticipating \$253,500.

Services & Supplies

Acct.	23-80	Prof & Specialized Svc—Includes drug testing services and supplies, Mendo Lake Alternative Services (management of the community service program), electronic monitoring, new hire physicals and psychological evaluations and contracted background and internal affairs investigations.
Acct.	29-50	Transportation & Travel—Includes expenses for California Standards and Training (STC) mandated training for all peace officers, required placement visits for foster care and wards and out of state extradition.
Acct.	40-70	Child & Welfare/Support & Care of Persons—Includes contracts for our out of county juvenile placement, court ordered housing at the Division of Juvenile Justice (DJJ) Center and our contract with Mendocino County to house our in-custody juvenile population.

Capital Assets

None

Contingencies

None

PROBATION

ROB HOWE, Chief Probation Officer

BU 2302 – Probation

CHANGES IN BUDGET FROM PRIOR YEAR

Appropriation Increases:

There are very few accounts that represent requests for increases in appropriations. Most of those are in accounts that we have limited control over.

Accts. 1.11, 1.12, 1.13, 1.14, 2.21, 2.22, 2.23, 3.30, 3.31 and 3.32 “Salaries and Benefits” saw a combined requested increase of \$435,768. This Increase was due, in part, to the addition of two positions. We requested and received a Staff Service Analyst Position in our FY 16/17 Budget Request and a Deputy Probation Officer, Senior in our FY 16/17 Mid-Year Request. Both of those positions are funded by AB 109 (Criminal Justice Realignment). The remainder of increase in these accounts was due to salary and benefit adjustment.

Acct. 15.12 “Insurance, Public Liability” and 15.13 “Fire & Allied” saw a substantial combined increase of \$33,818.

Acct. 28.30 “Special Department Expenses” has an increase of \$19,000, however, that is misleading. In years past we have had all of our training expenses in Acct. 29.50 “Transportation & Travel”. The Auditor’s office has advised us that training tuition is more appropriate in Acct. 28.30. Tuition was removed from Acct. 29.50 and added to Acct 28.30.

Acct. 40.70 “Support & Care of Persons” has an increase of \$25,000. This account covers Lake County’s contract with Mendocino County for housing our in-custody juvenile population. FY 16/17 was the first full year of this contract and much of what was requested at that time was estimated. The basic cost of the contract is set at \$657,000 annually, however, there are additional costs based on health care, mental health and transportation. In FY 16/17, we estimated \$10,000 for potential additional charges included in the contract. We based that on expenses we experienced in the past with our own Juvenile Hall. Of course, medical and mental health emergencies are difficult to predict and we have experienced more cost in this area than predicted. We are requesting an increase of \$25,000 to cover these expenses.

Appropriation Decreases:

We are fully aware of the challenges faced by Lake County with this year’s budget. We have gone through every Object Code and made cuts to appropriation requests wherever possible. It should be noted, many of the cuts should be considered temporary emergency measures and re-funding them at a later date, when hopefully the county is in a position to do so, should be considered.

Acct. 17.00 “Maintenance & Equipment” was reduced by \$11,394. We were able to eliminate our Juvenile Case Management System by integrating it into our Caseload Pro System. We were also able to substantially reduce maintenance and annual contract costs at our Day Reporting Center (DRC).

Acct. 22.70 “Office Supplies” was reduced by \$3,450. This cut represents a severe reduction in office supplies and should be considered temporary.

Acct. 23.80 “Professional & Specialized Services” was reduced by \$17,500. Much of Acct. 23.80 covers expenses related to hiring peace officers (psych evaluations, physicals and backgrounds). We have been fortunate to remain stable in staffing and were able to make substantial cuts in this area.

Accts. 28.30 “Special Department Expenses” and 29.50 “Transportation & Travel” were, in combination, reduced by \$20,000. This reduction was possible, again, because we have been fortunate in the area of staff retention. Much of our state mandated training is covered with these accounts (PC 832, DPO Core, Supervisor Core and Management Core). Much of the state mandated training is for newly hired officers or newly promoted supervisors and managers. When staffing levels are stable, much of that training is unnecessary. If staffing becomes less stable in the future, these cuts would not be possible.

Acct. 38.00 “Inventory Items” was reduced by \$19,885. This cut represents a severe reduction in inventory items and should be considered temporary.

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Governmental Funds
Fiscal Year 2017-18

Fund 1 Function Law Enforcement		Budget Unit 2302 - Probation Activity - Detention & Correction		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17	2017-18 Recommended	2017-18 Final Recommended
		Actual Estimated		
1	2	3	4	5

STATE ASSISTANCE PROGRAM

53-01	Public Assistance Admin	802,156	753,997	1,142,680	1,142,680
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STATE AID

54-02	Local Comm. Corrections	934,910	995,910	1,095,910	1,095,910
54-05	Jv Just-Youthful Offender	195,838	204,944	198,000	198,000
54-06	Jv Just-Juv Re-Entry Grnt	0	34,170	0	0
54-90	Other	197,076	176,813	225,000	225,000
54-95	AB 90 CJSF	20,000	20,000	20,000	20,000

FEDERAL ASSIST PROGRAM

55-01	Public Assistance Admin	271,429	416,566	253,500	253,500
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OTHER GOVERNMENT AGENCIES

56-30	Other	95,118	95,243	95,825	95,825
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CHARGES FOR SERVICES

66-50	Auditing & Accounting	12,745	10,419	10,000	10,000
66-80	Law Enforcement Services	5,669	3,094	5,000	5,000
66-90	Legal Services	7,589	9,249	10,000	10,000

JUDICIAL

67-50	Court Fees and Costs	711	1,773	2,000	2,000
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PUBLIC PROTECTION

68-60	Institutional Care & Svcs	2,259	503	0	0
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OTHER

79-90	Miscellaneous	1,050	0	0	0
79-91	Cancelled Checks	1,857	68	0	0
79-99	Donations	0	8,049	0	0

Total Revenue

2,548,407	2,730,798	3,057,915	3,057,915
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SALARIES & EMP BENEFITS

01-11	Permanent	1,761,396	1,968,158	2,148,433	2,148,433
01-13	OT, Holiday, Stby	55,947	43,720	50,000	50,000
01-14	Other, Term	46,462	10,289	10,000	10,000
02-21	FICA	139,060	151,378	170,247	170,247
02-22	PERS	353,024	440,548	546,657	546,657
02-23	PERS-Co Paid Employee Con	53,691	12,922	0	0
03-30	Health/Life	299,342	296,628	322,941	322,941
03-31	Unemployment	4,939	4,874	6,183	6,183
03-32	Opt Out	8,553	11,533	12,000	12,000
04-00	Worker's Compensation	149,149	179,585	275,955	275,955

SERVICES & SUPPLIES

11-00	Clothing & Personal Suppl	8,372	2,683	9,800	9,800
12-00	Communications	15,799	17,760	25,688	25,688
14-00	Household Expense	8,043	7,534	17,800	17,800
15-12	Public Liability	25,683	41,269	74,906	74,906
15-13	Fire & Allied Cvrsgs	299	1,409	1,681	1,681
17-00	Maintenance-Equipment	38,194	39,988	36,644	36,644
18-00	Maint-Bldgs & Imprvmts	53,189	7,867	21,520	21,520
19-41	Incarcerated Individual	0	1,911	0	0
20-00	Memberships	1,835	1,780	7,641	7,641

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Governmental Funds
Fiscal Year 2017-18

Fund 1		Budget Unit 2302 - Probation		
Function Law Enforcement		Activity - Detention & Correction		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17		2017-18 Final Recommended
		Actual Estimated	<input checked="" type="checkbox"/> <input type="checkbox"/>	
1	2	3	4	5

SERVICES & SUPPLIES

22-70	Supplies	16,360	14,991	18,000	18,000
22-71	Postage	3,830	3,591	7,700	7,700
22-72	Books & Periodicals	1,665	2,329	2,500	2,500
23-80	Professional & Specialize	75,549	76,344	81,850	81,850
26-00	Rents & Leases-Bldg & Imp	12,925	12,925	13,200	13,200
28-30	Supplies & Services	7,602	49,292	27,225	27,225
29-50	Transportation & Travel	83,195	45,671	50,000	50,000
29-51	Cent. Gar.-Pool Mlg ONLY	55,461	67,965	72,000	72,000
30-00	Utilities	39,051	68,439	69,000	69,000
38-00	Inventory Items	22,894	7,068	4,140	4,140
40-70	Support & Care of Persons	63,498	768,002	779,600	779,600
48-00	Taxes & Assessments	0	139	0	0
54-02	Local Comm. Corrections	46,342	23,705	196,200	196,200

CAPITAL ASSETS

61-60	Current	0	0	0	100,000
62-71	Office	0	6,300	0	0
62-72	Autos & Light Trucks	0	76,753	0	0
62-74	Other	0	2,692	0	0

OTHER FINANCING USES

80-80	Interfund Reimbursements	(4,229)	(5,069)	(8,500)	(8,500)
Total Expenditures/Appropriations		3,447,120	4,462,973	5,051,011	5,151,011
Net Cost		898,713	1,732,175	1,993,096	2,093,096

HEALTH SERVICES DEPARTMENT

DENISE POMEROY, Director



BU 2304 – Jail Medical Services

DEPARTMENT OVERVIEW

Through a contract with the County of Lake, California Forensic Medical Group (CFMG) provides in-house medical services at Hill Road Correctional Facility.

PROGRAM OVERVIEW

- California Forensic Medical Group (CFMG) has developed medical delivery systems that have proven responsive to the needs of inmates, correctional facility administrators and county officials throughout California. Experts in California-based Correctional Healthcare, CFMG currently operates the majority of IMQ accredited sites in the state for both adult and juvenile corrections facilities.

ACCOMPLISHMENTS IN FY 2016-17

- In FY 16/17, CFMG retained their accreditation under the Institute for Medical Quality

GOALS FOR FY 2017-18

- Apply for continued AB109 funding
- Provide a constitutional level of medical, dental and behavioral health services to the jail inmate population
- Evaluate trends in local incarceration and associated healthcare costs
- Review the Medi-Cal County Inmate Program (MCIP) for possible participation next fiscal year

SPECIAL NOTES

- The Juvenile Home was shut down in FY15/16 and services for the kids are being contracted with another county.
- CFMG is fiscally responsible for services provided outside these facilities to the extent that such services are ordered by DFMG staff and the cost per episode does not exceed \$15,000 and \$10,000 for ADAP. The county retains fiscal responsibility for costs in excess of the per episode caps and for services rendered to incarcerated/detained persons by acute psychiatric units and mental health. The latter services can be accessed only by a county Mental Health staff referral.
- The CFMG contract was established at the beginning of Calendar year 1996, and the contract term was later amended to correspond to the County's fiscal year. That contract established a base amount and allowed for an annual Cost Of Living Allowance (COLA) based upon a combination of the Medical Consumer Price Index (CPI) and the regular CPI.
- Public Health and Behavioral have continued financial support for jail medical services in the form of inter-fund transfers, object code 80-80.

HEALTH SERVICES DEPARTMENT

DENISE POMEROY, Director
BU 2304 – Jail Medical Services

SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 54-02 State Aid/Local Comm. Correction— AB 109 Local Community Corrections

Services & Supplies

Acct. 23-80 Prof & Specialized Svcs

Capital Assets

None

Contingencies

None

CHANGES IN BUDGET FROM PRIOR YEAR

The contract for the period of July 1, 2017, through June 30, 2015, will be adjusted from \$2,510,152 to \$2,603,278. The per diem charge will be adjusted from \$5.70 to \$5.91. The average daily inmate count remains at 335. This average represents the quarterly inmate population before the per diem rate applies. This is an exposure increase or decrease to line item 23.80 based on the inmate population of any given quarter.

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Governmental Funds
Fiscal Year 2017-18

Fund 1		Budget Unit 2304 - Jail-Medical Services		
Function Law Enforcement		Activity - Detention & Correction		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17		2017-18 Final Recommended
		Actual Estimated	<input checked="" type="checkbox"/> <input type="checkbox"/>	
1	2	3	4	5

STATE AID

54-02 Local Comm. Corrections 448,900 448,900 448,900 448,900

OTHER

79-90 Miscellaneous 30,739 43,858 0 0

Total Revenue 479,639 492,758 448,900 448,900

SERVICES & SUPPLIES

19-41 Incarcerated Individual 0 0 50,000 50,000

23-80 Professional & Specialize 2,298,925 2,472,568 2,603,278 2,560,136

28-48 Ambulance Expense 0 0 5,000 5,000

OTHER FINANCING USES

80-80 Interfund Reimbursements (533,537) (658,200) (658,200) (658,200)

Total Expenditures/Appropriations 1,765,388 1,814,368 2,000,078 1,956,936

Net Cost 1,285,749 1,321,610 1,551,178 1,508,036

COUNTY ADMINISTRATIVE OFFICE

CAROL J. HUCHINGSON, County Administrative Officer



BU 2305 – Criminal Justice Facilities

DEPARTMENT OVERVIEW

This budget unit is to account for monies allocated to the Criminal Justice Facilities Temporary Construction Fund, pursuant to State law and Board of Supervisors resolution.

The funding in this budget unit consists of a portion of court imposed fines which are allocated to this fund for purposes of maintaining and operating courthouse and criminal justice facilities. These are non-discretionary revenues.

PROGRAM OVERVIEW

- Provide funding to partially offset the cost of maintaining and operating the County jail

GOALS FOR FY 2017-18

- Monitor revenue receipts until a sufficient amount of deposits have been made to transfer \$120,000 to the jail budget

SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 31-70 Fines, Forfeit, Penalties/Vehicle Code Fines – Share of court fines

Services & Supplies

Acct. 28-30 Special Departmental Exp/Supplies & Services – Reimburse jail budget

Capital Assets

None

Contingencies

None

CHANGES IN BUDGET FROM PRIOR YEAR

There are no significant increases or new requests in this budget unit.

Fund 51 Function Law Enforcement		Budget Unit 2305 - Sheriff-Crim Just Progrms Activity - Detention & Correction		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17		2017-18 Final Recommended
		Actual Estimated	<input checked="" type="checkbox"/> <input type="checkbox"/>	
1	2	3	4	5

FINES, FORFEIT, PENALTIES

31-70	Vehicle Code Fines	127,564	147,197	130,000	126,935
	Total Revenue	127,564	147,197	130,000	126,935

SERVICES & SUPPLIES

28-30	Supplies & Services	125,000	120,000	146,000	146,000
	Total Expenditures/Appropriations	125,000	120,000	146,000	146,000
	Net Cost	(2,564)	(27,197)	16,000	19,065

AGRICULTURAL COMMISSIONER

STEVE HAJIK, Agricultural Commissioner/Sealer



BU 2601 – Agricultural Commissioner

DEPARTMENT OVERVIEW

The following services are provided by the Agricultural Commissioner and Sealer's office: pest exclusion, pest detection, pest eradication, pest management, pesticide use enforcement, nursery plant inspections, fruit and vegetable standardization, invasive weed eradication, egg quality inspections, inspections of weighing and measuring devices for commercial use, quantity control inspections of pre-packaged commodities, ensuring that petroleum advertising and labeling are accurate and correct, and inspections of weighmaster operations.

The Weights and Measures fees were increased an average of 17% , which will increase the revenue by \$9,949.00

This budget is funded 50% by state sub-venting, 14% permit fees and 36% general fund discretionary revenue.

PROGRAM OVERVIEW

- Agricultural Commissioner – BU 2601

ACCOMPLISHMENTS IN FY 2016-17

- In pesticide use enforcement, there were 133 permits issued, 30 inspections performed and 5 enforcement actions taken.
- For insect pest detection, there were 500 traps deployed and 4,855 servicing's.
- There were 1,671 commercial weighing and measuring devices inspected.
- The 2015 Crop Report was completed
- Beginning to eradicate Goat's Rue, an invasive weed.

GOALS FOR FY 2017-18

- Perform at least 50 pesticide use enforcement inspections by June 30, 2018.
- Inspect every commercial weighing and measuring device listed under device registration by June 30, 2018.
- Complete the 2016 Crop Report by July, 2017.
- Complete the state insect detection agreement for GWSS, EGVM, GM, SOD LBAM, JB, MFF, OFF, MLFF by June 30, 2018
- Inspect all 20 wholesale nurseries by June 30, 2018.

SPECIAL NOTES

- Traditionally we have had three permanent allocated positions for Agricultural Biologist/W&M Inspector, which allows us to meet the minimum workload requirements which are state and county mandated. Most of this workload occurs from January through October. Due to a recent vacancy and the current hiring freeze, we would like to request a hiring freeze waiver in January, 2018.

AGRICULTURAL COMMISSIONER

STEVE HAJIK, Agricultural Commissioner/Sealer
BU 2601 – Agricultural Commissioner

SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 53-90 State Admin Program/ Agriculture – Accounts for 77% of the revenue and the source is CDFA and CDPR (state agencies). It partially funds state-mandated programs.
Acct. 69-20 Other Current Services – Accounts for 19% of the revenue and the source is local businesses that pay for department services.
Acct. 56.30, 66.30 and 79.74 Accounts for 4% of the revenue and originate from individuals registering their businesses with the department, bait sales and a lease agreement with Mendocino County.

Services & Supplies

Acct. 10-00 Agricultural – Funds the purchase of ground squirrel bait (to sell to the public) and herbicides for weed control/eradication.
Acct. 23-80 Prof & Specialized Svcs – Funds weed control/eradication and abatement actions. This includes aquatic weed control in Clear Lake and possible removal of abandoned crops.
Acct. 29-50 Transportation & Travel – Funds staff to attend meetings and trainings.
Acct. 29-51 Transportation & Travel/Cent. Gar. – Funds the use and maintenance of County vehicles used by the department for various functions.

Capital Assets

None

Contingencies

None

CHANGES IN BUDGET FROM PRIOR YEAR

On the expenditure side, a notable change from last fiscal year and this fiscal year's budget is that there is a vacant position for an established Agricultural Biologist/Weights and Measures Inspector I/II. This will result with the elimination or reduction of some programs. If we are granted a hiring freeze waiver in January, 2018, it will assist us with meeting the workloads associated with the state and county mandated programs. The workload for these programs is heaviest January through October. Some of these programs include: Pesticide Use Enforcement, Weights and Measures Inspections, Insect Pest Detection Programs, the annual Crop Report, Farmers' Markets and Invasive Weed Eradication. These programs protect the County's economy and sustainability.

On the revenue side, one notable change is that the Weights and Measures Device Registration fees were increased by an average of 17%, which will increase the revenue by \$9,949.

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Governmental Funds
Fiscal Year 2017-18

Fund 1		Budget Unit 2601 -		Agricultural Commissioner	
Function Law Enforcement		Activity Protective Inspection			
Detail by Revenue Category and Expenditure Object		2015-16 Actuals	2016-17 Actual Estimated	2017-18 Recommended	2017-18 Final Recommended
1		2	3	4	5
STATE ADMIN PROGRAM					
53-90	Agriculture	280,525	273,821	279,431	279,431
OTHER GOVERNMENT AGENCIES					
56-30	Other	2,509	2,509	2,509	8,968
CHARGES FOR SERVICES					
66-30	Agricultural Services	4,960	5,340	4,575	4,575
OTHER CURRENT SERVICES					
69-20	Other	60,361	57,358	69,100	69,100
OTHER					
79-90	Miscellaneous	0	4,990	0	0
SALES					
79-74	Poison Grain	3,113	2,725	5,500	5,500
Total Revenue		351,468	346,743	361,115	367,574
SALARIES & EMP BENEFITS					
01-11	Permanent	297,083	303,969	322,124	327,334
01-12	Extra Help	14,568	18,080	25,976	25,976
01-13	OT, Holiday, Stby	6,461	4,251	1,071	1,071
01-14	Other, Term	11,590	6,845	5,012	5,012
02-21	FICA	23,253	23,682	27,280	27,679
02-22	PERS	41,426	44,892	52,141	52,978
02-23	PERS-Co Paid Employee Con	5,919	0	0	0
03-30	Health/Life	56,360	50,747	50,277	50,277
03-31	Unemployment	881	912	878	891
03-32	Opt Out	0	2,467	2,400	2,400
04-00	Worker's Compensation	4,469	5,742	5,112	5,112
SERVICES & SUPPLIES					
10-00	Agricultural	4,762	6,153	6,156	6,156
11-00	Clothing & Personal Suppl	0	0	200	200
12-00	Communications	1,056	2,089	4,000	4,000
15-12	Public Liability	6,227	7,083	6,587	6,587
15-13	Fire & Allied Cvrgs	219	235	195	195
17-00	Maintenance-Equipment	2,366	3,529	3,540	3,540
18-00	Maint-Bldgs & Imprvmts	0	0	200	200
20-00	Memberships	2,765	3,060	3,100	3,100
22-70	Supplies	5,283	7,392	5,500	5,500
22-71	Postage	1,080	1,227	1,500	1,500
22-72	Books & Periodicals	0	151	250	250
23-80	Professional & Specialize	41,384	34,676	29,000	29,000
28-30	Supplies & Services	579	425	1,240	1,240
29-50	Transportation & Travel	6,308	6,616	6,500	6,500
29-51	Cent. Gar.-Pool Mlg ONLY	23,480	24,641	27,319	27,319
30-00	Utilities	122	121	140	140
38-00	Inventory Items	2,341	2,707	2,988	2,988
48-00	Taxes & Assessments	72	72	75	75

Fund 1 Function Law Enforcement		Budget Unit 2601 - Agricultural Commissioner Activity - Protective Inspection		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17		2017-18 Final Recommended
		Actual Estimated	<input checked="" type="checkbox"/> <input type="checkbox"/>	
1	2	3	4	5

OTHER FINANCING USES

80-80	Interfund Reimbursements	0	(189)	0	0
Total Expenditures/Appropriations		560,054	561,575	590,761	597,220
Net Cost		208,586	214,832	229,646	229,646

COMMUNITY DEVELOPMENT DEPARTMENT

ROBERT MASSARELLI, AICP, Director



BU 2602 – Building and Safety

DEPARTMENT OVERVIEW

The Building and Safety budget unit is responsible for the implantation of Chapter 5, Building Regulations of the County of Lake and Chapter 13, Lake County Uniform Abatement of Public Nuisances Code. The Building Division staff is responsible for enforcement of Chapter 5 and the Code Enforcement Division addresses Chapter 13.

The Building Division duties include the California Building Code, Residential Code, Electrical Code, Plumbing Code, Mechanical Code, Fire Code, Green Building Code, Energy Code, Building Standards Administrative Code, Historical Building Code, and Existing Building Code. As well as the International Property Maintenance Code and Wildland-Urban Interface Code. Activities include plans intake, plans review, building inspection, staff to a Board of Appeals, and noncompliance/violation enforcement. The purpose of these regulations is to establish proper regulations to safeguard persons and property within the County of Lake by establishing minimum standards of building construction, including mechanical, plumbing, and wiring installations.

The purpose of the Code Enforcement Division is to provide a uniform and comprehensive method for the identification and abatement of public nuisances within the unincorporated areas of the County of Lake and to impose any costs of such abatement against the owners of the offending properties. Their duties include:

- Inspection of property to determine whether a public nuisance exists, issuing Notices of Nuisance and Order to Abate, if the abatement order is appeals, schedule a hearing before the Board of Supervisors, and if the property owner or other responsible party fails to abate the nuisance within the time specified by the Enforcement Official, the Enforcement Official is authorized to secure, remove, demolish, raze or otherwise abate the nuisance at the expense of the owner(s).
- Removal of rubbish/weeds
- Discontinuance of land use approvals
- Graffiti abatement
- Removal of abandoned, wrecked, dismantled or inoperative vehicles

This budget unit also includes management of the Community Development Department, including the Community Development Director, the Accounting Division, and Records Management Division.

COMMUNITY DEVELOPMENT DEPARTMENT

ROBERT MASSARELLI, AICP, Director
BU 2602 – Building and Safety

PROGRAM OVERVIEW

- The Building and Safety budget consists of the Building Division and the Code Enforcement Division
- Building Division revenues are from building permit fees
- The construction value of permits is expected to be near the same level in 2017-2018 as it was in 2016-2017
- The Code Enforcement Division is inadequately staffed to address nuisance issues

ACCOMPLISHMENTS IN FY 2016-17

- Implemented the new 2016 California Building Code
- Implemented Cyclops – County of Lake Land Use Permitting System
- Conducted damage assessment for the Clayton Fire and the 2017 Winter Storm flooding
- Issued over 800 building permits
- Responded to over 494 code complaints
- Began the electronic scanning of all paper records in the Department

GOALS FOR FY 2017-18

- Establish a baseline on how long it takes to process a building permit so that in future years measurable objectives can be set for performance
- Develop goals and measurable objectives to improve the Code Enforcement program
- Establish procedure to ensure the proper accounting of all revenues and expenses of the Department
- Improve public involvement by enhancement of the Department's website and social media
- Enhance coordination with other county departments and work to eliminate "stove pipes".
- Review of Ar. Exempt Structure Provision

SPECIAL NOTES



- Low wages and benefits hampers the ability to recruit and retain qualified staff.

SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct.	21-20	Permits/Construction – Due to the fires permit intake is expected to remain about the same during FY 17/18 as FY 16/17.
Acct.	66-10	Charges for Services/Planning & Engineering – The fees are expected to remain about the same during FY 17/18 as FY 16/17.

Services & Supplies

Acct.	23-80	Prof & Specialized Svcs – \$183,255: Increase due to 1) Scanning of documents at \$50,000 a year. 2) 3 Consultants: Tiny House at \$20,000, Grading Inspector at \$50,000, and TruPoint at \$40,000.
Acct.	29-50	Transportation & Travel – \$13,500: The CDD Director is sending all Inspectors and Community Development Technicians to necessary training, this will bring the budget up by a significant amount.
Acct.	29-51	Transportation & Travel/Cent. Gar. – \$61,946.40: Mileage for 5 division vehicles; purchase of 1 additional vehicle in this FY.

COMMUNITY DEVELOPMENT DEPARTMENT

ROBERT MASSARELLI, AICP, Director
BU 2602 – Building and Safety

SUMMARY OF MAJOR ACCOUNTS – CONT.

Capital Assets

Acct. 62-71 Cap. FA-Equipment/Office – \$100,000 Carry over from FY 16/17 requested
Acct. 62-72 Cap. FA-Equipment/ Autos & Light Trucks – \$25,000 for purchase of 1 new vehicle.

Contingencies

None

CHANGES IN BUDGET FROM PRIOR YEAR

Revenues – the building fees are adjusted per California procedures. The multiplier of .02 of the estimated construction value is increase to .03.

Four new position are included to improve customer service at the front counter and to relieve the staff of having to come to the counter frequently. This will allow more time to process permits.

This budget includes the addition of an accountant to assist on the management of the budget as well as to track permit fees and required invoices.

County Budget Act
January 2010 Edition, revision #1

Governmental Funds
Fiscal Year 2017-18

Fund 109 Function Law Enforcement		Budget Unit 2602 - Building & Safety Activity - Protective Inspection		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17	2017-18 Recommended	2017-18 Final Recommended
		Actual Estimated		
1	2	3	4	5

PERMITS

21-20	Construction	515,762	738,644	1,492,357	1,492,357
21-63	Mobile Home	12,828	18,914	15,000	15,000

REVENUE FROM USE OF MONEY

42-01	Interest	341	3,350	2,100	2,100
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CHARGES FOR SERVICES

66-10	Planning & Engineering	235,437	361,082	325,000	325,000
66-17	State-CBSC fees 90%	2,742	1,298	3,000	3,000
66-50	Auditing & Accounting	272	178,549	4,000	4,000

OTHER

79-90	Miscellaneous	0	34	20	20
79-91	Cancelled Checks	0	156	0	0

OPERATING TRANSFERS

81-22	In	446,173	0	0	0
Total Revenue		1,213,555	1,302,027	1,841,477	1,841,477

SALARIES & EMP BENEFITS

01-11	Permanent	348,650	377,409	656,559	656,559
01-12	Extra Help	4,992	0	0	0
01-13	OT, Holiday, Stby	12,520	1,002	0	0
01-14	Other, Term	14,123	3,354	0	0
02-21	FICA	27,335	27,697	50,410	50,410
02-22	PERS	48,653	55,794	105,490	105,490
02-23	PERS-Co Paid Employee Con	3,877	0	0	0
03-30	Health/Life	73,539	83,406	142,198	142,198
03-31	Unemployment	925	1,233	1,943	1,943
03-32	Opt Out	667	0	2,400	2,400
04-00	Worker's Compensation	108,328	71,999	67,879	67,879

SERVICES & SUPPLIES

11-00	Clothing & Personal Suppl	564	118	1,800	1,800
12-00	Communications	3,768	6,670	7,100	7,100
15-12	Public Liability	65,868	70,479	50,541	50,541
15-13	Fire & Allied Cvrgrs	147	168	213	213
17-00	Maintenance-Equipment	20,610	46,106	101,774	101,774
18-00	Maint-Bldgs & Imprvmts	374	0	45,000	45,000
20-00	Memberships	500	630	825	825
22-70	Supplies	6,074	8,811	10,088	10,088
22-71	Postage	8,461	8,084	6,000	6,000
22-72	Books & Periodicals	333	2,424	3,000	3,000
23-80	Professional & Specialize	11,736	76,637	333,255	643,255
23-90	Administrative Services	46,563	26,269	37,759	37,759
23-91	Intra-Div Services	0	1,000	1,000	1,000
24-00	Publications & Legal Ntcs	0	421	450	450
26-00	Rents & Leases-Bldg & Imp	2,500	0	0	0
27-00	Small Tools & Instruments	233	163	290	290
28-30	Supplies & Services	128	326	220	220
29-50	Transportation & Travel	4,197	11,230	13,500	13,500
29-51	Cent. Gar.-Pool Mlg ONLY	33,929	31,358	30,000	30,000

Fund 109 Function Law Enforcement		Budget Unit 2602 - Building & Safety Activity - Protective Inspection		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17		2017-18 Final Recommended
		Actual Estimated	<input checked="" type="checkbox"/> <input type="checkbox"/>	
1	2	3	4	5

SERVICES & SUPPLIES

30-00	Utilities	2,094	2,469	1,300	1,300
38-00	Inventory Items	4,393	1,408	26,279	26,279
48-00	Taxes & Assessments	7	7	7	7

CAPITAL ASSETS

62-71	Office	157,447	0	15,000	15,000
62-72	Autos & Light Trucks	0	0	25,000	25,000
62-79	Prior Years	0	0	100,000	100,000

OTHER FINANCING USES

80-80	Interfund Reimbursements	(129,400)	(2,739)	0	0
Total Expenditures/Appropriations		884,135	913,933	1,837,280	2,147,280
Net Cost		(329,420)	(388,094)	(4,197)	305,803

COMMUNITY DEVELOPMENT DEPARTMENT

ROBERT MASSARELLI, AICP, Director



BU 2604 – Nuisance Abatement

DEPARTMENT OVERVIEW

The Nuisance Abatement budget unit provides funding for the abatement of code violations and for cleanup of illegal dump sites.

PROGRAM OVERVIEW

- This budget provides funding for the abatement of code violations and for clean-up of illegal dump sites
- This budget is funded by the payment of liens placed on abated properties.
- There are no personnel assigned to this budget unit

ACCOMPLISHMENTS IN FY 2016-17

- Abated 8 sites

GOALS FOR FY 2017-18

- Abate 10% more sites than in 2016-2017
- Monitor the performance of Cyclops regarding nuisance complaints and the management of abatements and make recommendation for improvements
- Review the abatement procedures and make changes to improve efficiencies and compliance with legal requirements
- Evaluate procedures in other counties to identify how the Lake County program can be improved

COMMUNITY DEVELOPMENT DEPARTMENT

ROBERT MASSARELLI, AICP, Director
BU 2604 – Nuisance Abatement

SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 69-20 Other Current Services – Expecting estimated revenue from FY 16/17

Services & Supplies

Acct. 28-30 Special Departmental Exp./Supplies & Services – Illegal dump sites and clean-ups

Acct. 55-06 Other Charges/Nuisance Abatement – Contracted abatement of properties

Capital Assets

None

Contingencies

None

CHANGES IN BUDGET FROM PRIOR YEAR

There are no significant increases or new requests in this budget unit.

Fund 188 Function Law Enforcement		Budget Unit 2604 - Nuisance Abatement Progm Activity - Protective Inspection		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17		2017-18 Final Recommended
		Actual Estimated	<input checked="" type="checkbox"/> <input type="checkbox"/>	
1	2	3	4	5
PROPERTY TAXES				
10-30 Prior Secured	2,783	2,500	5,000	5,000
FINES, FORFEIT, PENALTIES				
31-95 Penalties & Cost on Delq	2,783	2,592	0	0
REVENUE FROM USE OF MONEY				
42-01 Interest	1,312	2,815	1,000	1,000
CHARGES FOR SERVICES				
66-40 Assess & Tax Collection	544	52,963	600	600
OTHER CURRENT SERVICES				
69-20 Other	77,784	34,094	60,000	60,000
OTHER				
79-91 Cancelled Checks	0	850	0	0
LOANS/INT FIN/BONDS				
80-97 Priv Sector Loan Rec	0	5,026	0	0
Total Revenue	85,206	100,840	66,600	66,600
SERVICES & SUPPLIES				
23-80 Professional & Specialize	300	0	0	0
27-00 Small Tools & Instruments	772	0	1,000	1,000
28-30 Supplies & Services	850	850	100,000	100,000
55-06 Nuisance Abatement	66,486	37,465	110,000	110,000
Total Expenditures/Appropriations	68,408	38,315	211,000	211,000
Net Cost	(16,798)	(62,525)	144,400	144,400

AGRICULTURAL COMMISSIONER

STEVE HAJIK, Agricultural Commissioner/Sealer



BU 2701 – Fish and Game Protection & Propagation

DEPARTMENT OVERVIEW

The purpose of this budget is to support projects that improve the habitat for wildlife and fisheries in the County. The Agricultural Commissioner manages the budget for the Lake County Fish and Wildlife Advisory Committee which recommends projects to the Lake County Board of Supervisors for approval. This budget is fully funded by State Fish and Wildlife fines, forfeitures and penalties.

PROGRAM OVERVIEW

- Fish and Game Protection & Propagation – BU 2701

ACCOMPLISHMENTS IN FY 2016-17

- The Lake County Fish and Wildlife Advisory Committee did not present any new projects for the Board of Supervisors to consider.

GOALS FOR FY 2017-18

Present new projects to the Board of Supervisors for consideration, which:

- Support vegetation management in order to improve habitat and forage as well as water quality.
- Support projects that improve and maintain the fisheries in Clear Lake.
- Support outdoor recreational activities
- Support projects that improve habitat for terrestrial wildlife.

SUMMARY OF MAJOR ACCOUNTS

Revenues

Accounts 31-81 and 31-90 account for 99% of the revenue and the source is State Fish and Wildlife fines, forfeitures and penalties.

Services & Supplies

Acct. 23-80 Prof & Specialized Svcs – Funds projects which improve the habitat for wildlife and fisheries in the County.

Capital Assets

None

Contingencies

None

CHANGES IN BUDGET FROM PRIOR YEAR

There are no significant increases or new requests in this budget unit.

Fund 131 Function Law Enforcement		Budget Unit 2701 - Fish and Game Activity - Other Inspection		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17		2017-18 Final Recommended
		Actual Estimated	<input checked="" type="checkbox"/> <input type="checkbox"/>	
1	2	3	4	5

FINES, FORFEIT, PENALTIES

31-81	Fish and Game Fines	9,534	9,283	9,000	9,000
31-90	Forfeitures & Penalties	1,450	5,645	1,200	1,200

REVENUE FROM USE OF MONEY

42-01	Interest	119	294	100	100
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OTHER FEDERAL

55-60	Grazing Fees	465	0	0	0
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Total Revenue

11,568	15,222	10,300	10,300
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SERVICES & SUPPLIES

22-70	Supplies	0	0	50	50
22-71	Postage	3	0	50	50
23-90	Administrative Services	956	452	776	776
28-30	Supplies & Services	0	0	18,524	18,524
53-87	Fish & Game Propagation	0	66	100	100

Total Expenditures/Appropriations

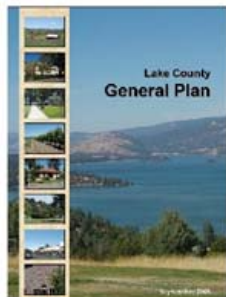
959	518	19,500	19,500
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Net Cost

(10,609)	(14,704)	9,200	9,200
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COMMUNITY DEVELOPMENT DEPARTMENT

ROBERT MASSARELLI, AICP, Director



BU 2702 – Planning

DEPARTMENT OVERVIEW

The Planning budget unit is responsible for maintenance and interpretation of the Lake County General Plan and various area plans, enforcement of the Lake County Zoning Ordinance, Lake County Subdivision, the Grading Ordinance, extraction and exportation of groundwater, certification of environmental documents, and support of the Planning Commission. The Planning budget unit consists of two divisions: Current Planning and Long-range and Environmental Planning.

Current planning responsibilities include zoning certifications, zoning permits, rezoning application, zoning text amendments, development permits, use permits, variances, certificates of compliance, voluntary mergers, lot line adjustments, determination of legal lot status, parcel maps, parcel map waivers, subdivisions, minor modification to subdivision maps, modification to permits, time extension to permits, revocation of permits, and compliance monitoring.

Land-range and Environmental Planning is responsible for General Plan and area plans updates, and area plans General Plan map amendments, and area plans General Plan text amendments, interpretation of the General Plan and area plans, other plans, grading permits, mines and/or reclamation permits, extraction and exportation of groundwater permits, and compliance monitoring.

PROGRAM OVERVIEW

- The Planning budget consists of two divisions: Current Planning and Long-range and Environmental Planning
- Currently Planning revenues are primarily from application fees.
- Long-range and Environmental Planning is funded by application fees, the General Plan Maintenance fee, and the General Fund
- Additional staff is required to support the long-range planning efforts.

ACCOMPLISHMENTS IN FY 2016-17

- Revised and streamlined the Lake County Zoning Ordinance, a project that was started in 2012 and stalled in 2014
- Started the update of the Lake County General Plan
- Developed guidance on the preparation of area plans
- Started working with the community of Cobb to update their area plan.
- Updated the Housing Element of the General Plan
- Created the two division to improve staff utilization and efficiencies
- Revise fee schedule to improve cost recovery
- Implemented a \$50 per application General Plan Maintenance fee to financially support the General Plan update
- Implement Accountsite software for time management purposes
- Prepared conceptual ordinance regarding cannabis

COMMUNITY DEVELOPMENT DEPARTMENT

ROBERT MASSARELLI, AICP, Director

BU 2702 – Planning

GOALS FOR FY 2017-18

- Continue the update process of the General Plan
- Provide guidance to local communities in the preparation of community plans
- Update various Chapters of the County of Lake Ordinance Code to reflect current conditions
- Revise and update the environment related section of Zoning Ordinance and related chapters in the County of Lake Ordinance Code
- Monitor fee revenue and actual time required to process an application and recommend adjustments
- Implement a pilot program for cannabis
- Maintain transparency in the development review process of the Guenoc Valley project

SPECIAL NOTES

- Low wages and benefits hampers the ability to recruit and retain qualified staff.

SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct.	21-10	Development Permits – \$569,000 – An increase in revenue to be expected due to Cannabis and fee increases.
Acct.	66-12	Charges for Services/Environment Planning Fees – \$854,000 – This increase is due to the Guenoc Valley Project and Cannabis. For Cannabis, a Consultant is requested which will be covered by the fee costs.
Acct.	66-13	Charges for Services/Planned Development Fees – \$179,200 – New fees for this FY 17/18
Acct.	66-14	Charges for Services/Mitigation Monitor/Inspec – \$194,000 – Compliance Monitoring Fees associated with the cannabis pilot program and increased monitoring of use permits.

Services & Supplies

Acct.	23-80	Prof & Specialized Svcs – Requesting 5 Consultants: Cannabis @ \$10,000 Guenoc Valley @ \$600,000 General Plan @ \$250,000 CEQA @ \$50,000
Acct.	29-50	Transportation & Travel – Travel and reimbursements for 17 Planning Employees

Capital Assets

Acct.	62-71	Cap. FA-Equipment/Office – \$50,000 requesting 2 new vehicles
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Contingencies

None

COMMUNITY DEVELOPMENT DEPARTMENT

ROBERT MASSARELLI, AICP, Director
BU 2702 – Planning

CHANGES IN BUDGET FROM PRIOR YEAR

The development review process of the Guenoc Valley project represents a significant increase in revenues and expenses. This includes two new staff positions and a consultant to prepare the Environmental Impact Report. This project does not require general fund contributions.

The completion of new regulations regarding cannabis and the implementation of a cannabis pilot program represents a significant increase in revenues and expenses. This includes four new staff position – senior planner, two assistant/associate planners, and a community development technician.

There are first time expenses for consultant services related to the update of the General Plan.

The establishment of a hearing officer to consider development permits

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January 2010 Edition, revision #1

Governmental Funds
Fiscal Year 2017-18

Fund 1 Function Law Enforcement		Budget Unit 2702 - Planning Activity - Other Inspection		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17	2017-18 Recommended	2017-18 Final Recommended
		Actual Estimated		
1	2	3	4	5

DEVELOPMENT PERMITS

21-10	Development Permits	20,257	54,005	67,000	67,000
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PERMITS

21-40	Zoning	36,321	113,855	65,000	65,000
21-65	Sanit-Land Development	2,300	5,100	4,200	4,200

CHARGES FOR SERVICES

66-10	Planning & Engineering	16,065	23,007	40,000	40,000
66-11	Subdivision Insp Fees	10,081	4,550	17,445	17,445
66-12	Environment Planning Fees	15,731	30,996	854,000	854,000
66-13	Planned Development Fees	5,132	5,756	179,200	179,200
66-14	Mitigation Monitor/Inspec	50,541	68,665	232,000	232,000
66-19	Technology Recovery	0	777	0	0

OTHER CURRENT SERVICES

69-20	Other	470	415	473	473
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OTHER

79-90	Miscellaneous	75	407	31,735	31,735
79-91	Cancelled Checks	125	21	0	0

OPERATING TRANSFERS

81-22	In	400,000	373,000	200,000	200,000
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Total Revenue

557,098	680,554	1,691,053	1,691,053
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SALARIES & EMP BENEFITS

01-11	Permanent	639,233	673,351	693,214	693,214
01-12	Extra Help	8,300	13,950	10,000	10,000
01-13	OT, Holiday, Stby	13,320	968	0	0
01-14	Other, Term	39,670	12,362	0	0
02-21	FICA	51,383	51,225	56,407	56,407
02-22	PERS	88,784	99,484	118,470	118,470
02-23	PERS-Co Paid Employee Con	10,121	0	0	0
03-30	Health/Life	93,354	112,798	142,107	142,107
03-31	Unemployment	1,646	1,956	1,991	1,991
03-32	Opt Out	4,800	3,333	0	0
04-00	Worker's Compensation	32,079	27,085	10,576	10,576

SERVICES & SUPPLIES

12-00	Communications	2,873	2,384	4,680	4,680
15-12	Public Liability	18,505	25,486	6,883	6,883
15-13	Fire & Allied Cvrsg	314	359	419	419
17-00	Maintenance-Equipment	10,239	33,770	80,760	80,760
20-00	Memberships	100	1,685	2,000	2,000
22-70	Supplies	13,544	12,703	10,090	10,090
22-71	Postage	2,332	2,143	5,000	5,000
22-72	Books & Periodicals	334	494	1,000	1,000
23-80	Professional & Specialize	24,107	185	934,738	949,738
24-00	Publications & Legal Ntcs	6,779	8,124	9,500	9,500
28-30	Supplies & Services	1,725	2,044	2,600	2,600
29-50	Transportation & Travel	1,844	14,468	8,205	8,205
29-51	Cent. Gar.-Pool Mlg ONLY	8,993	11,914	10,000	10,000

Fund 1		Budget Unit 2702 - Planning		
Function Law Enforcement		Activity - Other Inspection		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17		2017-18 Final Recommended
		Actual Estimated	<input checked="" type="checkbox"/> <input type="checkbox"/>	
1	2	3	4	5

SERVICES & SUPPLIES

38-00	Inventory Items	3,759	7,290	0	0
52-10	Contib to Non-Co Gov Agen	43,859	44,255	65,789	65,789

CAPITAL ASSETS

62-72	Autos & Light Trucks	0	0	0	0
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OTHER FINANCING USES

80-80	Interfund Reimbursements	(60,000)	(68,379)	(60,000)	(60,000)
Total Expenditures/Appropriations		1,061,997	1,095,437	2,114,429	2,129,429
Net Cost		504,899	414,883	423,376	438,376

ANIMAL CARE AND CONTROL

WILLIAM DAVIDSON, Director



BU 2703 – Animal Care and Control

DEPARTMENT OVERVIEW

LCACC enforces local and state laws pertaining to the ownership of domestic animals by offering rabies control efforts through the quarantine of biting animals, responding to loose dog complaints, a dog license program, and by offering low cost rabies vaccinations to the community. The Animal Care & Control Department also provides humane animal investigations, abatement of loose and nuisance animals (including livestock), animal rescue and disaster response services (LEAP), and by providing veterinary services to any stray domestic animal within the County of Lake as mandated. Additionally, emergency services are provided to residents of the county 24/7 365 days a year. LCACC also operates a shelter with a holding capacity of 42 dogs, 90 cats, and two dozen assorted livestock. The facility is open to the public 6 days a week for retrieval of lost pets, the surrender of stray animals, the purchasing of licenses, the adoption of animals, and for general viewing. LCACC is dedicated to educating the public with regards to spaying and neutering of all domestic dogs and cats, and can provide on-site education to any school, business, or organization that requests assistance.

PROGRAM OVERVIEW

- Animal Care & Control - BU 2703
- Rabies Control
- Humane Investigations
- Nuisance Animal Abatement
- Emergency/Disaster Services
- Animal Shelter Operation
- Public Education

ACCOMPLISHMENTS IN FY 2016-17

- Clayton Fire Animal Assistance
- LEAP attends Heroes of Health Fair
- Disaster Response Trailer Awarded (ASPCA)
- Lakeport City Flood Assistance
- Read Across America Participation
- Adoption Coordinator Established

GOALS FOR FY 2017-18

- Get New Officer Trained and Working
- Expand Adoption Coordinator from PT to $\frac{3}{4}$ time
- Continue LEAP's readiness for response
- Expand Community Cat Program by using trailer for Mobile SN Assistance

ANIMAL CARE AND CONTROL

WILLIAM DAVIDSON, Director
BU 2703 – Animal Care and Control

SUMMARY OF MAJOR ACCOUNTS

Revenues

2703 is funded 17% by fees for service and 83% by the county general fund.

Services & Supplies

Services & Supplies have basically remained the same:

Acct. 22-70 Office Expense/Supplies – \$500 increase due to the cost of toner

Acct. 30-00 Utilities – \$2,000 increase due to rising costs from PGE

Acct. 38-00 Inventory Items – Removed last year to save costs so it has been added in this year if available

Capital Assets

None

Contingencies

None

CHANGES IN BUDGET FROM PRIOR YEAR

Our primary change, or request, is to fund a ¾ time Animal Control Assistant that will be used exclusively as an adoption Coordinator. Having one person, whose sole function is to try and develop a successful outcome for each and every animal, will allow us to continue to increase our live release rate and decrease our euthanasia rate.

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Governmental Funds
Fiscal Year 2017-18

Fund 1		Budget Unit 2703 -		Animal Care & Control	
Function Law Enforcement		Activity -		Other Inspection	
Detail by Revenue Category and Expenditure Object		2015-16 Actuals	2016-17 Actual Estimated	2017-18 Recommended	2017-18 Final Recommended
			X		
1		2	3	4	5
DEVELOPMENT PERMITS					
21-01	Animal	34,920	42,719	35,000	35,000
PERMITS					
21-60	Other	1,600	1,730	2,000	2,000
FINES, FORFEIT, PENALTIES					
31-82	Criminal Fines	202	509	0	0
OTHER FEDERAL					
56-01	Other	0	21,572	0	0
OTHER GOVERNMENT AGENCIES					
56-30	Other	10,480	9,210	10,000	10,000
CHARGES FOR SERVICES					
66-71	Animal Sales	6,330	6,265	7,000	7,000
66-72	Humane Services	109,064	126,529	115,000	115,000
OTHER					
79-90	Miscellaneous	0	16,000	0	0
79-91	Cancelled Checks	33	0	0	0
SALES					
79-70	Other Sales-Miscellaneous	6,871	5,506	5,500	5,500
OPERATING TRANSFERS					
81-22	In	100,000	69,000	75,000	75,000
81-23	Out	(53,601)	(69,000)	(75,000)	(75,000)
Total Revenue		215,899	230,040	174,500	174,500
SALARIES & EMP BENEFITS					
01-11	Permanent	268,937	286,706	307,840	307,840
01-12	Extra Help	135,101	147,732	136,500	151,500
01-13	OT, Holiday, Stby	53,425	34,219	37,000	37,000
01-14	Other, Term	8,029	421	0	0
02-21	FICA	27,895	27,400	28,039	28,039
02-22	PERS	39,210	42,829	49,396	49,396
02-23	PERS-Co Paid Employee Con	4,495	0	0	0
03-30	Health/Life	62,507	70,165	78,015	78,015
03-31	Unemployment	1,195	1,103	1,171	1,171
04-00	Worker's Compensation	113,531	94,020	89,583	89,583
SERVICES & SUPPLIES					
11-00	Clothing & Personal Suppl	2,607	2,258	3,200	3,200
12-00	Communications	8,244	8,392	8,700	8,700
14-00	Household Expense	3,655	7,423	7,000	7,000
15-12	Public Liability	12,488	14,139	10,726	10,726
15-13	Fire & Allied Cvrgrs	607	693	836	836
17-00	Maintenance-Equipment	15,799	5,850	6,000	6,000
18-00	Maint-Bldgs & Imprvmnts	7,020	6,566	7,200	7,200
19-40	Medical, Dental & Lab Exp	7,817	17,982	18,500	18,500
20-00	Memberships	0	0	140	140
22-70	Supplies	6,488	8,387	8,500	8,500
22-71	Postage	1,142	969	1,300	1,300
22-72	Books & Periodicals	541	402	550	550

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Governmental Funds
Fiscal Year 2017-18

Fund 1 Function Law Enforcement		Budget Unit 2703 - Animal Care & Control Activity - Other Inspection		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17		2017-18 Final Recommended
		Actual Estimated	<input checked="" type="checkbox"/> <input type="checkbox"/>	
1	2	3	4	5

SERVICES & SUPPLIES

23-80	Professional & Specialize	47,146	50,988	45,000	45,000
24-00	Publications & Legal Ntcs	1,295	256	1,500	1,500
28-30	Supplies & Services	17,681	20,743	19,500	19,500
29-50	Transportation & Travel	4,462	5,039	4,150	4,150
29-51	Cent. Gar.-Pool Mlg ONLY	50,265	54,323	55,000	55,000
30-00	Utilities	41,326	46,509	48,000	48,000
38-00	Inventory Items	2,168	1,151	4,000	4,000

CAPITAL ASSETS

61-60	Current	0	18,202	0	0
62-74	Other	0	16,000	0	0
62-79	Prior Years	0	39,813	0	0

OTHER FINANCING USES

80-80	Interfund Reimbursements	0	(19,247)	0	0
Total Expenditures/Appropriations		945,076	1,011,433	977,346	992,346
Net Cost		729,177	781,393	802,846	817,846



BU 2704 – Office of Emergency Services

DEPARTMENT OVERVIEW

The Lake County Office of Emergency Services provides training and assistance to local entities and the population affected by disasters. This Office is a coordinating agency and relies upon participation and assistance from various governmental and non-governmental organizations during disasters.

The Sheriff is the Director of Emergency Services and the Undersheriff is the Assistant Director of Emergency Services. Staffing includes one (1) full time Emergency Services Manager. An Emergency Services Assistant position has been allocated, however it has not yet been filled.

ACCOMPLISHMENTS IN FY 2016-17

- Responded to Clayton Fire and evacuation of Lower Lake
- Responded to flooding events of 2017 and provided assistance to local jurisdictions.
- Conducted “Active Shooter” training exercise involving multiple agencies.

GOALS FOR FY 2017-18

- Select, hire and train an OES Assistant by 10/1/2017
- Complete building modifications for EOC by 12/31/2017
- Acquire EOC equipment by 4/1/2018
- EOC fully functional by 6/30/2018
- Conduct 3 EOC staff trainings by 6/30/2018
- Conduct additional Active Shooter exercises with multiple entities.

SPECIAL NOTES

- The County’s Emergency Operations Plan has not been updated in many years. As of this writing, the body has been completed and the appendices are being worked on. It will be presented to the Disaster Council by the end of FY 16-17 or shortly after the beginning of FY17-18.

SHERIFF

BRIAN L. MARTIN, Sheriff
BU 2704 – Office of Emergency Services

SUMMARY OF MAJOR ACCOUNTS

Revenues

Revenues anticipated in this budget are from State Homeland Security monies. Additional funds from EMPG grants will be anticipated as soon as they become available.

There is \$2,000 anticipated to be received from Special Districts and DPW for miscellaneous OES activities. This money is allocated in 28.30 for miscellaneous purchases as needed.

Services & Supplies

All monies allocated to this budget are for expenditures approved by the Anti-Terrorism Board.

Capital Assets

None

Contingencies

None

CHANGES IN BUDGET FROM PRIOR YEAR

Funds from the Homeland Security grants for FY15 and FY16 are currently allocated in this budget. As additional funds become available, they will be allocated either during the final budget process or by separate resolution.

County Budget Act
January 2010 Edition, revision #1

Governmental Funds
Fiscal Year 2017-18

Fund 1 Function Law Enforcement		Budget Unit 2704 - Emergency Services Activity - Other Inspection		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17	2017-18 Recommended	2017-18 Final Recommended
		Actual Estimated		
		<input checked="" type="checkbox"/>		
1	2	3	4	5

STATE AID

54-90 Other 81,948 180,779 282,117 495,026

OTHER

79-91 Cancelled Checks 0 287 0 0

79-99 Donations 13,000 0 0 0

Total Revenue 94,948 181,066 282,117 495,026

SALARIES & EMP BENEFITS

01-11 Permanent 17,029 0 0 0

01-14 Other, Term 6,947 0 0 0

02-21 FICA 1,846 0 0 0

02-22 PERS 2,373 0 0 0

03-30 Health/Life 1,614 0 0 0

03-31 Unemployment 177 0 0 0

04-00 Worker's Compensation 194 0 0 0

SERVICES & SUPPLIES

11-00 Clothing & Personal Suppl 389 0 0 0

12-00 Communications 336 0 0 0

17-00 Maintenance-Equipment 10,052 17,500 48,075 48,075

22-70 Supplies 531 0 0 0

22-71 Postage 65 0 0 0

22-72 Books & Periodicals 32 0 0 0

23-80 Professional & Specialize 15,000 291 0 114,000

23-90 Administrative Services 50,041 0 0 0

23-91 Intra-Div Services 0 0 13,931 145,131

24-00 Publications & Legal Ntcs 3,002 0 0 0

26-00 Rents & Leases-Bldg & Imp 2,620 0 0 0

28-30 Supplies & Services 3,247 0 4,000 4,000

29-50 Transportation & Travel 149 0 0 0

38-00 Inventory Items 18,673 25,425 128,799 128,799

52-10 Contib to Non-Co Gov Agen 1,174 15,869 91,312 91,312

CAPITAL ASSETS

62-79 Prior Years 96,846 0 0 0

OTHER FINANCING USES

80-80 Interfund Reimbursements (2,000) (4,000) (4,000) (4,000)

Total Expenditures/Appropriations 230,337 55,085 282,117 527,317

Net Cost 135,389 (125,981) 0 32,291

ASSESSOR-RECORDER

RICHARD A. FORD, Assessor-Recorder



BU 2707 – Recorder

DEPARTMENT OVERVIEW

The County Recorder is responsible for recording a variety of documents that pertain to real property in Lake County or documents that are required by statute to be recorded. The County Recorder is the official custodian for all permanent records and indexes of the county's official records. The records are available to the public during regular business hours.

PROGRAM OVERVIEW

- BU 2707 Recorder

ACCOMPLISHMENTS IN FY 2016-17

- Further Cross Training completed.
- New staff attending internal and external trainings to better their understanding of best practices.
- One staff promoted to Secretary II
- Greater staff understanding of applicable laws
- Manual Processes eliminated from system and greater use of the system.

GOALS FOR FY 2017-18

- Continue education of staff
- All Deputy Assessor Recorder's Certified as Recorders
- Hal-File (Recorder System) upgrade to appropriate version
- Start further preservation of document
- Develop contingency plan
- Finish Redaction program

SPECIAL NOTES

- Movement of Deputy Assessor Recorder to Appraiser Aide I/II/III. 1123 goes up by 1 headcount and 2707 goes down by one headcount.

ASSESSOR-RECORDER

RICHARD A. FORD, Assessor-Recorder
BU 2707 – Recorder

SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 66-91 Charges for Services/Recording Fees – Generated from Recording Fees

Services & Supplies

Acct. 23-80 Professional & Specialized Svcs – Hal File upgrade to appropriate version

Capital Assets

None

Contingencies

None

CHANGES IN BUDGET FROM PRIOR YEAR

Increases due to staff merit increases.

County Budget Act
January 2010 Edition, revision #1

Governmental Funds
Fiscal Year 2017-18

Fund 1 Function Law Enforcement		Budget Unit 2707 - Recorder Activity - Other Inspection		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17		2017-18 Final Recommended
		Actual Estimated	<input checked="" type="checkbox"/> <input type="checkbox"/>	
1	2	3	4	5

CHARGES FOR SERVICES

66-91	Recording Fees	154,153	252,761	274,000	274,000
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OTHER CURRENT SERVICES

69-20	Other	1,703	1,350	17,000	17,000
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Total Revenue

155,856	254,111	291,000	291,000
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SALARIES & EMP BENEFITS

01-11	Permanent	108,205	116,941	102,041	102,041
01-13	OT, Holiday, Stby	2,235	4,368	5,371	5,371
01-14	Other, Term	2,000	0	0	0
02-21	FICA	8,420	9,061	8,218	8,218
02-22	PERS	15,105	17,277	16,993	16,993
02-23	PERS-Co Paid Employee Con	839	0	0	0
03-30	Health/Life	42,895	40,854	45,594	45,594
03-31	Unemployment	315	333	268	268
04-00	Worker's Compensation	3,268	2,799	2,900	2,900

SERVICES & SUPPLIES

11-00	Clothing & Personal Suppl	0	226	0	0
12-00	Communications	977	821	1,100	1,100
15-12	Public Liability	10,425	11,854	10,696	10,696
15-13	Fire & Allied Cvrsgs	232	265	309	309
17-00	Maintenance-Equipment	291	0	500	500
20-00	Memberships	700	700	900	900
22-70	Supplies	6,212	5,371	4,250	4,250
22-71	Postage	8,547	7,322	8,000	8,000
22-72	Books & Periodicals	277	150	450	450
23-80	Professional & Specialize	0	17	5,000	5,000
23-91	Intra-Div Services	20,368	20,368	22,404	22,404
28-30	Supplies & Services	0	0	0	900
29-50	Transportation & Travel	2,192	2,823	3,060	2,160
29-51	Cent. Gar.-Pool Mlg ONLY	0	0	2,945	2,945
38-00	Inventory Items	78	0	0	0

OTHER FINANCING USES

80-80	Interfund Reimbursements	(1,001)	(1,001)	(1,001)	(1,001)
Total Expenditures/Appropriations		232,580	240,549	239,998	239,998
Net Cost		76,724	(13,562)	(51,002)	(51,002)

ASSESSOR-RECORDER

RICHARD A. FORD, Assessor-Recorder



BU 2708 – Recorder-Micrographics

DEPARTMENT OVERVIEW

This budget unit was established to replace the old micrographics Trust Fund 431.02 as the result of GASB 34.

PROGRAM OVERVIEW

- BU 2708 Recorder-Micrographics

ACCOMPLISHMENTS IN FY 2016-17

- Further Training of Staff to accomplish indexing and verifying of documents.

GOALS FOR FY 2017-18

- Finish Redaction project

SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 66-91 Charges for Services/Recording Fees – Generated from Recording Fees

Services & Supplies

Acct. 23-80 Professional & Specialized Svcs – Completion of Redaction Program

Capital Assets

None

Contingencies

None

CHANGES IN BUDGET FROM PRIOR YEAR

There are no significant increases or new requests in this budget unit.

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Governmental Funds
Fiscal Year 2017-18

Fund 182 Function Law Enforcement		Budget Unit 2708 - Recorder-Micrographics Activity - Other Inspection		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17		2017-18 Final Recommended
		Actual Estimated	<input checked="" type="checkbox"/> <input type="checkbox"/>	
1	2	3	4	5

REVENUE FROM USE OF MONEY

42-01 Interest 3,236 6,719 4,600 4,600

CHARGES FOR SERVICES

66-91 Recording Fees 54,881 54,303 54,400 54,400

Total Revenue 58,117 61,022 59,000 59,000

SALARIES & EMP BENEFITS

01-12 Extra Help 10,400 7,734 22,855 22,855

02-21 FICA 286 213 1,752 1,752

03-30 Health/Life 108 0 0 0

03-31 Unemployment 51 62 62 62

04-00 Worker's Compensation 99 100 157 157

SERVICES & SUPPLIES

22-70 Supplies 120 38 1,500 1,500

23-80 Professional & Specialize 10,804 7,705 140,000 140,000

23-90 Administrative Services 122 47 1,677 1,677

23-91 Intra-Div Services 1,001 1,001 1,001 1,001

38-00 Inventory Items 1,280 0 0 0

Total Expenditures/Appropriations 24,271 16,900 169,004 169,004

Net Cost (33,846) (44,122) 110,004 110,004

ASSESSOR-RECORDER

RICHARD A. FORD, Assessor-Recorder



BU 2709 – Recorder-Modernization

DEPARTMENT OVERVIEW

The budget unit was established to replace the old Modernization Trust Fund 431.05 as the result of GASB 34.

PROGRAM OVERVIEW

- BU 2709 Recorder-Modernization

ACCOMPLISHMENTS IN FY 2016-17

- Further Improved systems

GOALS FOR FY 2017-18

- Replace Receipt Printers
- Preserve documents in modern bindings

SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 66-91 Charges for Services/Recording Fees – Generated from Recording Fees

Services & Supplies

Acct. 23-80 Professional & Specialized Svcs – Preservation of documents

Acct. 38-00 Inventory Items – Monitors, Raspberry Pi applications, Replace dummy terminals

Capital Assets

None

Contingencies

None

CHANGES IN BUDGET FROM PRIOR YEAR

Reduction of Prof. & Specialized Fees based on what we feel we can accomplish this year.

Fund 183 Function Law Enforcement		Budget Unit 2709 - Recorder-Modernization Activity - Other Inspection		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17		2017-18 Final Recommended
		Actual Estimated	<input checked="" type="checkbox"/> <input type="checkbox"/>	
1	2	3	4	5

REVENUE FROM USE OF MONEY

42-01	Interest	3,290	6,501	6,900	6,900
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CHARGES FOR SERVICES

66-91	Recording Fees	69,624	91,448	91,500	91,500
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Total Revenue

72,914	97,949	98,400	98,400
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SERVICES & SUPPLIES

17-00	Maintenance-Equipment	0	0	2,000	2,000
18-00	Maint-Bldgs & Imprvmts	0	0	20,000	20,000
23-80	Professional & Specialize	11,567	19,971	50,000	50,000
23-90	Administrative Services	12,723	27,007	47,230	47,230
23-91	Intra-Div Services	40,738	40,737	44,810	44,810
38-00	Inventory Items	7,834	4,812	5,000	5,000

Total Expenditures/Appropriations

72,862	92,527	169,040	169,040
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Net Cost

(52)	(5,422)	70,640	70,640
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ASSESSOR-RECORDER

RICHARD A. FORD, Assessor-Recorder



BU 2710 – Recorder-Vitals & Health Statistics

DEPARTMENT OVERVIEW

This budget unit was established to replace the old Vital and Health Statistics Trust Fund 431.06 as a result of GASB 34.

PROGRAM OVERVIEW

- BU 2710 Recorder-Vitals & Health Statistics

ACCOMPLISHMENTS IN FY 2016-17

- Further staff training

GOALS FOR FY 2017-18

- Convert Vitals to Electronic Versions

SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 66-91 Charges for Services/Recording Fees – Generated from Recording Fees

Services & Supplies

Acct. 23-80 Professional & Specialized Svcs – Restoration of vital records

Capital Assets

None

Contingencies

Acct. 90-91 Approp for Contingencies/Contingencies - \$500

CHANGES IN BUDGET FROM PRIOR YEAR

There are no significant increases or new requests in this budget unit.

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January 2010 Edition, revision #1

Governmental Funds
Fiscal Year 2017-18

Fund 184		Budget Unit 2710 - Recorder-VtIs & Hlth Stat			
Function Law Enforcement		Activity - Other Inspection			
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17		2017-18 Recommended	2017-18 Final Recommended
		Actual	<input checked="" type="checkbox"/>		
		Estimated	<input type="checkbox"/>		
1	2	3	4	5	

CHARGES FOR SERVICES

66-91	Recording Fees	3,375	3,408	3,200	3,200
	Total Revenue	3,375	3,408	3,200	3,200

SERVICES & SUPPLIES

22-70	Supplies	5,964	57	200	200
23-80	Professional & Specialize	0	0	34,000	34,000
23-90	Administrative Services	21	102	108	108

CONTINGENCIES

90-91	Contingencies	0	0	500	500
	Total Expenditures/Appropriations	5,985	159	34,808	34,808
	Net Cost	2,610	(3,249)	31,608	31,608

ANIMAL CARE AND CONTROL

WILLIAM DAVIDSON, Director



BU 2711 – Animal Medical Clinic

DEPARTMENT OVERVIEW

2711 is our Medical Clinic Fund. We provide our own spays and neuters on site, as well as most of our animal medical needs, via one contract for Veterinary/RVT services at our facility located on the North side of the shelter. This In-House Medical Program is a big plus for our department and the community. Since we are now providing our own surgeries and medical care, the cost of adopting an animal has decreased and our euthanasia rates are declining, especially with cats. We are also offering spay and neuter services to our local rescue groups and to those members of the public who are income qualified. Lastly, our clinic has also allowed us to deal with our cat overpopulation problem by offering 'no cost' alterations to stray community cats. Our Community Cat Program has been a huge success in the community and has a very high demand. This program has allowed us to double our live release rate on cats, and has a corresponding drop in the euthanasia of cats as well.

PROGRAM OVERVIEW

- Animal Medical Clinic – BU 2711
- Provide quality medical care to impounded animals
- Spay/Neuter of all adopted animals
- Spay/Neuter assistance to income qualified residents
- Spay/Neuter assistance to rescue groups
- Spay/Neuter of all Community Cats at no charge
- Oversee weekly public vaccine clinic

ACCOMPLISHMENTS IN FY 2016-17

- Quality medical care provided to shelter animals
- Successful completion 1600 SN surgeries
- Clayton Fire animal support
- Continued support of CCP
- Acceptance of donated X-ray machine

GOALS FOR FY 2017-18

- Get New Officer Trained and Working
- Expand Adoption Coordinator from PT to ¾ time
- Continue LEAP's readiness for response

SPECIAL NOTES

- In 17/18 we would like to use our disaster response trailer as a mobile SN clinic in order to expand our Community Cat Program (CCP). The idea being that once a month we take our CCP on the road into different communities not only allowing us to do more surgeries, but to allow us to spread the word about SN and the programs we have available at the shelter.

ANIMAL CARE AND CONTROL

WILLIAM DAVIDSON, Director
BU 2711 – Animal Medical Clinic

SUMMARY OF MAJOR ACCOUNTS

Revenues

This budget is funded 60% by fees for service and 40% from the county general fund.

SN License assistance is expected at	\$ 8500
Humane Services (Sx, Medical issues)	\$90000
Donations is expected at	\$ 6000

*Humane Services suggests a slight increase from last year due to an expected increase in Surgery fees

Services & Supplies

Changes to our supplies and services are minor:

Acct. 19-40	Medical Expense/Medical, Dental & Lab Exp – Has seen a 2k increase associated with the cost of pharmaceuticals
26-00	Rents & Leases/Bldg & Imp – Has been deleted as we now own the trailer which houses the medical clinic

Capital Assets

None

Contingencies

None

CHANGES IN BUDGET FROM PRIOR YEAR

With the addition of our disaster response vehicle, we now have the ability to take our Community Cat Program on the road. We would like to perform SN services on community cats in an assortment of locations throughout the county. This would not only allow us to expand on the CCP, but gives us an opportunity to promote the program and educate the public in their own neighborhoods.

County Budget Act
January 2010 Edition, revision #1

Governmental Funds
Fiscal Year 2017-18

Fund 190 Function Law Enforcement		Budget Unit 2711 - Animal Medical Clinic Activity - Other Inspection		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17 Actual Estimated	2017-18 Recommended	2017-18 Final Recommended
		<input checked="" type="checkbox"/>		
1	2	3	4	5
DEVELOPMENT PERMITS				
21-01 Animal	9,600	9,555	8,500	8,500
STATE AID				
54-90 Other	7,500	0	0	0
CHARGES FOR SERVICES				
66-72 Humane Services	65,701	80,290	79,618	79,618
OTHER				
79-82 Other Agencies-Private	0	0	0	1,700
79-99 Donations	18,065	11,112	6,000	8,134
OPERATING TRANSFERS				
81-22 In	53,601	69,000	75,000	75,000
RESIDUAL EQUITY TRANSFERS				
81-31 Residual Equity Transfer	13,277	0	0	0
Total Revenue	167,744	169,957	169,118	172,952
SERVICES & SUPPLIES				
17-00 Maintenance-Equipment	0	660	10,618	17,517
19-40 Medical, Dental & Lab Exp	28,004	28,921	28,000	28,000
22-70 Supplies	203	0	0	0
23-80 Professional & Specialize	136,335	140,065	140,000	140,000
26-00 Rents & Leases-Bldg & Imp	2,709	1,054	0	0
38-00 Inventory Items	1,884	0	500	2,200
Total Expenditures/Appropriations	169,135	170,700	179,118	187,717
Net Cost	1,391	743	10,000	14,765

AGRICULTURAL COMMISSIONER

STEVE HAJIK, Agricultural Commissioner/Sealer



BU 2714 – Biological Community

DEPARTMENT OVERVIEW

The purpose of this budget is to fund USDA Wildlife Services which assists the public by: protecting the public health and safety, reduce livestock depredation and mitigating, and property damaged by wildlife. This is done by removing the individual animals that pose an immediate threat to human safety. Livestock losses are addressed through educating ranchers and removal of individual animals when necessary. Animal activity which results in damaged property is addressed through education of the public and removal of the animals when necessary. This budget is funded 59% by local property taxes and 41% by general fund discretionary revenues.

PROGRAM OVERVIEW

- Biological Community – BU 2714

ACCOMPLISHMENTS IN FY 2016-17

- Over 800 citizens were assisted using the USDA Wildlife Services.
- This assistance included field visits as well as technical assistance.
- Limiting wildlife damage to \$41,000, while protecting 1.4 million dollars of resources.

GOALS FOR FY 2017-18

- Continue to assist the public that have problems with wildlife in a timely manner via the USDA Wildlife Services.

AGRICULTURAL COMMISSIONER

STEVE HAJIK, Agricultural Commissioner/Sealer
BU 2714 – Biological Community

SUMMARY OF MAJOR ACCOUNTS

Revenues

Accounts 10-10, 10-20, 10-25, 10-35, and 10-40 account for 98% of the revenue and it originates from local property taxes.

Services & Supplies

Acct. 23-80 Prof & Specialized Svcs – Funds the USDA Wildlife Services Trappers (1.5) who assist the public with wildlife problems. One Trapper is shared with Napa County.

Capital Assets

None

Contingencies

None

CHANGES IN BUDGET FROM PRIOR YEAR

There are no significant increases or new requests in this budget unit.

Fund 134 Function Law Enforcement		Budget Unit 2714 - Biological Community Activity - Other Inspection		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17		2017-18 Final Recommended
		Actual Estimated	<input checked="" type="checkbox"/> <input type="checkbox"/>	
1	2	3	4	5

OTHER TAXES

10-70	Timber Yield	41	111	100	100
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PROPERTY TAXES

10-10	Current Secured	60,434	61,227	57,000	64,000
10-20	Current Unsecured	1,376	1,430	1,600	1,600
10-25	Supp 813-Current	296	249	200	200
10-35	Supp 813-Prior	103	117	160	160
10-40	Prior Unsecured	250	50	60	60

FINES, FORFEIT, PENALTIES

31-95	Penalties & Cost on Delq	2	2	0	0
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REVENUE FROM USE OF MONEY

42-01	Interest	81	117	150	150
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STATE AID

54-60	HOPTR	802	789	850	850
54-70	Disaster Rev Loss Backfil	0	3,191	0	0

OPERATING TRANSFERS

81-22	In	27,488	36,513	25,000	2,500
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RESIDUAL EQUITY TRANSFERS

81-31	Residual Equity Transfer	386	0	0	0
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Total Revenue

91,259	103,796	85,120	69,620
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SERVICES & SUPPLIES

23-80	Professional & Specialize	97,247	98,378	100,363	66,909
23-90	Administrative Services	1,039	981	1,335	1,335

Total Expenditures/Appropriations

98,286	99,359	101,698	68,244
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Net Cost

7,027	(4,437)	16,578	(1,376)
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DEPARTMENT OF PUBLIC WORKS

SCOTT DE LEON, Director



BU 3011 – Road Department

DEPARTMENT OVERVIEW

The Road Maintenance Division is responsible for protecting and maintaining 613 centerline miles of public roads, plus 4 miles of CSA roads in the unincorporated area of the County.

The Division consists of 33 field employees stationed at three satellite road maintenance yards located in Lower Lake, Kelseyville and Upper Lake.

The focus of this division's program is preventative maintenance and the protection of the public's investment in its road system. This program is accomplished by an aggressive approach with emphasis on drainage, patching and sealing of pavement surfaces and extensions of pavement life. Traffic safety is afforded through efforts to provide adequate visibility via control of vegetation by mowing, trimming, and herbicide spraying in addition to an aggressive pavement marking and roadside warning and regulatory sign maintenance program which assists the motorist's perception of roadway conditions.

There are 122 bridges and numerous major drainage structures that are inspected, repaired, and maintained by this division of the department. Accessory and complimentary roadside fixtures are also maintained by this division such as fencing, guardrails, barriers, etc.

Additionally, this division serves as a maintenance and labor resource for other divisions' needs including maintenance of flood control facilities.

PROGRAM OVERVIEW

- Maintenance of all County roads and bridges
- Maintain all roadside signage, centerline and edgeline striping
- Control of roadside vegetation

ACCOMPLISHMENTS IN FY 2016-17

- Respond to over 500 Service Requests county-wide
- Bridge and Culvert Maintenance/Repair
- Vegetation control on hundreds of lane miles using herbicide application and roadside mowing
- Emergency opening and response to three declared disasters
- Maintain roadside signage to ensure daytime and night-time visibility

DEPARTMENT OF PUBLIC WORKS

SCOTT DE LEON, Director
BU 3011 – Road Department

GOALS FOR FY 2017-18

- Expand use of permanent pothole patching machines
- Address impacts from winter storms and prepare for next winter
- Inspect all County bridges for scour damage as a result of excessive winter runoff
- Begin development of pavement preservation plans

SPECIAL NOTES

- This Division will receive a significant boost in revenue with the recent approval of new transportation funding legislation. This will result in an increase in pavement preservation and repair projects once storm damage repairs have been completed
- The County Road network has suffered an estimated 10 million dollars in damages as a result of the 2017 Winter Storms, and it will take at least two years to complete repairs county-wide

SUMMARY OF MAJOR ACCOUNTS

Revenues

The primary sources of revenue for this Division are Federal, State and some local funds. The various sources of funding are listed in detail on Form #3. Of the nearly \$17-million dollar budget for this Division, only approximately \$2.2-million is discretionary funding that can be used for local road maintenance. The remainder is programmed for specific projects such as bridge replacement and pedestrian improvements.

Services & Supplies

The Services and Supplies for this Division are too numerous to summarize here, and are best reviewed on Form 5.

Capital Assets

None

Contingencies

This Division maintains a significant fund balance in order to fund its daily operations as well as the various construction and engineering contracts. The State and Federal funding received by this Division is reimbursement funding – meaning the Division must pay the contractor or consultant first and then request reimbursement through the particular funding program.

CHANGES IN BUDGET FROM PRIOR YEAR

There are no significant increases or new requests in this budget unit.

County of Lake, Fiscal Year 2017-2018		
Road Fund - Work Program - Revenues		
General Purpose Road Revenues		
County Property Taxes	\$ 746,817	
H.O.P.T.R.	\$ 10,000	
Federal Forest Receipts	\$ 175,000	
Highway Users Gas Tax (State)	\$ 3,526,314	
Interest Earnings	\$ 30,000	
		\$ 4,488,131
Project Specific Revenues		
HBP Bridge (100% using toll credits)/HSIP Sign Repl and Overlay	\$ 4,319,948	
Demo Grant - (south main/SBR)	\$ 1,040,000	
Road & Street services, CSA reimb, Other Contributions	\$ 999,648	
Federal Gas Tax (State Exchange); RSTP (APC)	\$ 663,873	
STIP, state (cole crk, sth main/SBR, Middletown multi-use path, UL Ped Imp)	\$ 329,907	
ATP (Active Transportation Plan) (south main/SBR)	\$ 1,596,293	
SR2S and APC Bike and Ped (konocti road sidewalks)	\$ 330,000	
FHWA/FEMA/HMPG (Culvert replacements/Hoberg Area Roads Overlay)	\$ 3,733,283	
		\$ 13,012,952
Other Revenues		
Construction Traffic Road Fee and Road Impact Fee	\$ 181,000	
Miscellaneous	\$ 20,310	
		\$ 201,310
Total Revenues		\$ 17,702,393
Fund Balance Revenues & Reserve Cancellations		
SB 621 Indian Gaming uses		\$ 10,000
General fund balance uses		\$ 1,022,871
Total Budget		\$ 18,735,264

County of Lake, Fiscal Year 2017 - 2018		
Road Fund - Work Program - Appropriations		
Administration		
Public Works Administration	499,912	
General County Overhead	39,602	
General Road Overhead	295,784	
Undistributed Engineering	22,850	
		\$ 858,148
Maintenance		
Force Account Labor	2,410,756	
Force Account Equipment	1,107,200	
Road Maintenance Materials	369,700	
Bridge Construction Materials	30,000	
		\$ 3,917,656
Maintenance Projects		
Inmate Road Crew	66,800	
Twin Lakes/Melody Lane/Reimbursable/CSA's	297,400	
Adopt-a-Road	3,000	
Pavement preservation and Improvement projects	561,060	
		\$ 928,260
Construction Projects		
Soda Bay/Mission Rancheria (SB621)	10,000	
Cole Creek Bridge (HBP/STIP/Exchange)	98,000	
South Main Widening (Demo/ATP/STIP)	1,550,000	
Soda Bay Widening (Demo/ATP/STIP)	1,350,000	
So Main & Soda Bay Underground Utilities (Rule 20)	40,000	
Oak Mitigation - Cole Creek @ Soda Bay Rd (HBP, Exc \$)	96,000	
Oak Mitigation - Highland Crk @ Highland Springs Rd (HBP, Exc \$)	108,000	
Hill Creek @ Merritt Rd (Exc \$)	5,000	
Hill Creek @ Holdenreid Rd (Exc \$)	5,000	
Robinson Creek Bridge @ Mockingbird Lane (HBP, Exc \$)	110,000	
Harbin Creek Bridge (HBP, Exc \$)	1,445,000	
Clover Creek Bridge @ Bridge Arbor (HBP, Exc \$)	295,000	
Clover Creek Bridge @ First Street (HBP, Exc \$)	325,000	
Clayton Creek Bridge @ CCR (HBP, Exc \$)	243,000	
Cooper Creek Bridge @ Witter Sprgs (HBP, Exc \$)	180,000	
Anderson Creek Bridge (HBP, Exc \$)	112,000	
Dry Creek Bridge (HBP, Exc \$)	95,000	
Konocti Road Sidewalks (SR2S state, Exc \$)	330,000	
St Helena Creek @ Wardlow (HBP & Exc \$)	240,000	
Cooper Crk @ Witter Springs (HBP & Exc \$)	290,000	
Bartlett Creek @ Bartlett Springs (14C-0099) (HBP & Exc \$)	210,000	
Cache Creek @ Bartlett Springs (HBP & Exc \$)	80,000	
Bartlett Creek @ Bartlett Springs (14C-0106) (HBP & Exc \$)	90,000	
Middle Creek @ Rancheria Rd (HBP/TC & Exc \$)	90,000	
Scotts Valley Rd @ Hwy 29 Rehab	170,000	
Socrates Mine Road Rehab (mitigation funds)	500,000	
Upper Lake Pedestrian Improvement (ATP)	65,000	
Middletown Multi-use pathway (state)	106,500	
Culvert Replacement (FMAG)	1,442,700	
Hoberg Area Road Overlay (FEMA)	150,000	
2017 Storm Damage Various Locations	3,200,000	
		\$ 13,031,200
Other costs		
Fixed Assets		
Total Appropriations		\$ 18,735,264

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Governmental Funds
Fiscal Year 2017-18

Fund 98 Function Public Ways & Facilities		Budget Unit 3011 - Road Activity - Public Ways & Facilities		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17	2017-18 Recommended	2017-18 Final Recommended
		Actual Estimated		
		<input checked="" type="checkbox"/>		
1	2	3	4	5

OTHER TAXES

10-70	Timber Yield	705	1,930	8	8
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PROPERTY TAXES

10-10	Current Secured	711,340	714,902	729,209	729,209
10-20	Current Unsecured	15,900	16,405	16,000	16,000
10-25	Supp 813-Current	3,418	2,942	300	300
10-35	Supp 813-Prior	1,208	1,368	800	800
10-40	Prior Unsecured	2,885	578	500	500

PERMITS

21-30	Road Privileges & Permit	134,041	188,449	181,000	181,000
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FINES, FORFEIT, PENALTIES

31-90	Forfeitures & Penalties	268	565	300	300
31-95	Penalties & Cost on Delq	46	49	0	0

REVENUE FROM USE OF MONEY

42-01	Interest	38,626	42,511	30,000	30,000
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STATE TAXES

52-51	Highway Users	2,660,005	2,358,064	3,526,314	3,526,314
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STATE AID

54-40	Disaster Relief	0	40,688	15,000	15,000
54-60	HOPTR	9,272	9,047	10,000	10,000
54-70	Disaster Rev Loss Backfil	0	36,876	0	0
54-90	Other	830,772	731,817	1,293,780	1,293,780

OTHER FEDERAL

55-30	Construction (FAS)	4,303,438	4,164,473	6,796,241	6,796,241
55-40	Disaster Relief	0	218,459	3,733,283	3,733,283
55-50	Forest Reserve	194,385	7,035	175,000	175,000

CHARGES FOR SERVICES

66-10	Planning & Engineering	213,718	13,192	232,900	232,900
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PUBLIC WAYS/FACILITIES

68-01	Road and Street Services	57,544	5,115	740,767	729,735
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OTHER

79-90	Miscellaneous	0	954	4,000	4,000
79-91	Cancelled Checks	12	554	10	10
79-93	Insurance Proceeds	351	2,968	10,000	10,000

SALES

79-50	Revenue Applic Prior Year	(1,031)	9	0	0
79-73	Surveyor Maps	0	0	6,000	6,000

OPERATING TRANSFERS

81-22	In	27,571	15,871	52,461	37,013
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RESIDUAL EQUITY TRANSFERS

81-31	Residual Equity Transfer	5,174	0	0	0
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Total Revenue

9,209,648	8,574,821	17,553,873	17,527,393
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SALARIES & EMP BENEFITS

01-11	Permanent	1,422,151	1,401,893	1,562,080	1,562,080
01-12	Extra Help	0	577	0	0

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Fund 98 Function Public Ways & Facilities		Budget Unit 3011 - Road Activity - Public Ways & Facilities		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17	2017-18 Recommended	2017-18 Final Recommended
		Actual Estimated		
1	2	3	4	5

SALARIES & EMP BENEFITS

01-13	OT, Holiday, Stby	62,743	38,709	30,000	30,000
01-14	Other, Term	50,476	5,388	4,292	4,292
02-21	FICA	115,166	108,595	122,673	122,673
02-22	PERS	198,459	207,341	250,979	250,979
02-23	PERS-Co Paid Employee Con	27,685	0	0	0
03-30	Health/Life	271,044	260,654	287,925	287,925
03-31	Unemployment	3,721	3,973	4,009	4,009
03-32	Opt Out	6,600	8,867	7,200	7,200
04-00	Worker's Compensation	192,448	187,826	141,597	141,597

SERVICES & SUPPLIES

11-00	Clothing & Personal Suppl	16,437	8,049	17,950	17,950
12-00	Communications	7,953	8,919	8,650	8,650
14-00	Household Expense	1,350	1,775	3,150	3,150
15-12	Public Liability	142,836	135,670	117,982	117,982
15-13	Fire & Allied Cvrgrs	386	441	501	501
17-00	Maintenance-Equipment	6,647	9,893	15,850	15,850
18-00	Maint-Bldgs & Imprvmnts	22,293	6,071	19,735	19,735
19-40	Medical Supplies	105	0	920	920
20-00	Memberships	90	189	255	255
22-72	Books & Periodicals	207	219	500	500
23-80	Professional & Specialize	62,820	50,322	85,058	85,058
23-81	Engineering In-House	62,064	16,632	22,850	22,850
23-85	DPW Services	477,077	432,197	499,912	499,912
23-90	Administrative Services	42,878	41,912	39,602	39,602
24-00	Publications & Legal Ntcs	0	63	600	600
25-00	Rents & Leases-Equipment	1,003,608	920,563	1,107,200	1,107,200
27-00	Small Tools & Instruments	19,377	15,269	19,900	19,900
28-30	Supplies & Services	297,853	312,308	710,208	710,208
29-50	Transportation & Travel	0	0	4,200	4,200
29-51	Cent. Gar.-Pool Mlg ONLY	8,465	10,046	10,000	10,000
30-00	Utilities	23,020	21,784	26,325	26,325
38-00	Inventory Items	766	6,941	10,500	10,500
47-00	Rights-of-Way	105,685	532,373	1,254,200	1,254,200
48-00	Taxes & Assessments	48	48	50	50
53-55	Road Improvements	765,218	153,639	1,053,200	1,053,200

CAPITAL ASSETS

62-74	Other	0	5,830	0	0
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CONSTRUCTION IN PROG

63-01	Roads	415,982	855,884	6,912,710	6,912,710
63-02	Bridges	4,119,613	4,561,541	3,729,000	3,729,000
63-09	Sidewalks/Curbs/BikePaths	71,404	18,018	493,500	493,500

OTHER FINANCING USES

80-80	Interfund Reimbursements	(87,543)	(18,073)	0	0
Total Expenditures/Appropriations		9,937,132	10,332,346	18,575,263	18,575,263
Net Cost		727,484	1,757,525	1,021,390	1,047,870

DEPARTMENT OF PUBLIC WORKS

SCOTT DE LEON, Director



BU 3062-3081 – Subdivision/Road Improvements

DEPARTMENT OVERVIEW

Certain development projects, as a condition of their permits, have been required to provide mitigation fees towards future improvements to road facilities. Interest bearing funds have been established to allow developers a mechanism to provide their proportional share of future needed improvements such as intersection and frontage improvements, pedestrian safety, and road and drainage maintenance. Developer fees are deposited in each of these funds to eventually accumulate sufficient funds for specific road improvements. These Budget Units are created to track revenue and expenses for these special development projects.

PROGRAM OVERVIEW

- BU 3062 – Konocti Terrace (intersection)
- BU 3063 – Konocti Terrace (monuments)
- BU 3064 – Beaver Creek Campground
- BU 3065 – Geysers Geothermal Co
- BU 3066 – Spruce Grove Rd @ Hwy 29
- BU 3068 – Berger Bay Drainage
- BU 3069 – Lakeshore Blvd Bike Lanes
- BU 3070 – Highland Springs Road
- BU 3071 – South Main @ Hwy 175
- BU 3072 – Harmony Park – Melody Lane
- BU 3073 – Harmony Park - Drainage
- BU 3074 – Harmony Park – Gov’t Street
- BU 3075 – Pinoleville Subdivision
- BU 3076 – Hill road/Lakeshore Blvd
- BU 3077 – South Main Improvements
- BU 3079 – High Valley Road - Brassfield
- BU 3081 – Multiple Project Fund

ACCOMPLISHMENTS IN FY 2016-17

- No significant work was performed, although funds were programmed for improvements to Socrates Mine Road and High Valley Road;

GOALS FOR FY 2017-18

- Funds for repairs to Socrates Mine Road and High Valley Road will be carried over for Fiscal Year 2017-18. Two significant storm damage projects are planned for Socrates Mine Road, and it may be feasible to schedule this work once those repairs are completed
- In accordance with Government Code Section 66001 (d), the County must make findings every 5th year that the need for the improvement exists. That anniversary deadline is 2018 for many of these funds, so staff will work with the Community Development Department to present the necessary documentation to the Planning Commission and the Board of Supervisors for approval

DEPARTMENT OF PUBLIC WORKS

SCOTT DE LEON, Director

BU 3062-3081 – Subdivision/Road Improvements

SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 42-01 Revenue from Use of Money/Interest – Most of these funds are limited to interest earnings.

Services & Supplies

Acct. 23-85 Prof & Specialized Svcs/DPW Services – Though no major projects are planned for any of the zones, for any work performed funds are transferred out of the Budget Unit to the Road Department using 23.85.

Capital Assets

None

Contingencies

None

CHANGES IN BUDGET FROM PRIOR YEAR

There are no significant increases or new requests in this budget unit.

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Governmental Funds

Fiscal Year 2017-18

Fund 962		Budget Unit 3062 - Konocti Terrace		
Function	Public Ways & Facilities	Activity	Public Ways & Facilities	
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17	2017-18 Recommended	2017-18 Final Recommended
		Actual Estimated		
1	2	3	4	5

REVENUE FROM USE OF MONEY

42-01	Interest	64	128	115	115
	Total Revenue	64	128	115	115
	Net Cost	(64)	(128)	(115)	(115)

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Governmental Funds
Fiscal Year 2017-18

Fund 963		Budget Unit 3063 - Konocti Terrace Monument		
Function	Public Ways & Facilities	Activity	- Public Ways & Facilities	
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17	2017-18 Recommended	2017-18 Final Recommended
		Actual Estimated		
		<div><div>X</div><div></div></div>		
1	2	3	4	5

REVENUE FROM USE OF MONEY

42-01	Interest	74	147	135	135
	Total Revenue	74	147	135	135
	Net Cost	(74)	(147)	(135)	(135)

Fund 964		Budget Unit 3064 - Beaver Creek Campground		
Function Public Ways & Facilities		Activity - Public Ways & Facilities		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17	2017-18 Recommended	2017-18 Final Recommended
		Actual Estimated		
1	2	3	4	5

REVENUE FROM USE OF MONEY

42-01	Interest	8	16	15	15
Total Revenue		8	16	15	15
Net Cost		(8)	(16)	(15)	(15)

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Governmental Funds
Fiscal Year 2017-18

Fund 965 Function Public Ways & Facilities		Budget Unit 3065 - Geysers Geothermal Activity - Public Ways & Facilities		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17		2017-18 Final Recommended
		Actual Estimated	<input checked="" type="checkbox"/> <input type="checkbox"/>	
1	2	3	4	5

REVENUE FROM USE OF MONEY

42-01	Interest	2,308	4,204	3,900	3,900
	Total Revenue	2,308	4,204	3,900	3,900

SERVICES & SUPPLIES

23-80	Professional & Specialize	46,948	0	500,000	500,000
	Total Expenditures/Appropriations	46,948	0	500,000	500,000
	Net Cost	44,640	(4,204)	496,100	496,100

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Governmental Funds
Fiscal Year 2017-18

Fund 966		Budget Unit 3066 - Spruce Grove Rd @ Hwy 29		
Function Public Ways & Facilities		Activity - Public Ways & Facilities		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17		2017-18 Final Recommended
		Actual Estimated	<input checked="" type="checkbox"/> <input type="checkbox"/>	2017-18 Recommended
1	2	3		4
				5

REVENUE FROM USE OF MONEY

42-01	Interest	141	281	260	260
	Total Revenue	141	281	260	260
	Net Cost	(141)	(281)	(260)	(260)

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Governmental Funds
Fiscal Year 2017-18

Fund 968 Function Public Ways & Facilities		Budget Unit 3068 - Berger Bay Drainage Activity - Public Ways & Facilities		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17		2017-18 Final Recommended
		Actual Estimated	<input checked="" type="checkbox"/> <input type="checkbox"/>	
1	2	3	4	5

REVENUE FROM USE OF MONEY

42-01	Interest	122	242	225	225
	Total Revenue	122	242	225	225
	Net Cost	(122)	(242)	(225)	(225)

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Governmental Funds
Fiscal Year 2017-18

Fund 969		Budget Unit 3069 - Lakeshore Blvd Bike Lanes		
Function Public Ways & Facilities		Activity - Public Ways & Facilities		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17	2017-18 Recommended	2017-18 Final Recommended
		Actual Estimated		
1	2	3	4	5

REVENUE FROM USE OF MONEY

42-01	Interest	265	528	490	490
	Total Revenue	265	528	490	490
	Net Cost	(265)	(528)	(490)	(490)

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Governmental Funds

Fiscal Year 2017-18

Fund 970		Budget Unit 3070 - Highland Springs Rd		
Function	Public Ways & Facilities	Activity	- Public Ways & Facilities	
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17	2017-18 Recommended	2017-18 Final Recommended
		Actual Estimated		
		<div><div>X</div><div></div></div>		
1	2	3	4	5

REVENUE FROM USE OF MONEY

42-01	Interest	28	55	50	50
	Total Revenue	28	55	50	50
	Net Cost	(28)	(55)	(50)	(50)

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Governmental Funds
Fiscal Year 2017-18

Fund 971		Budget Unit 3071 - South Main @ Hwy 175		
Function Public Ways & Facilities		Activity - Public Ways & Facilities		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17	2017-18 Recommended	2017-18 Final Recommended
		Actual Estimated		
1	2	3	4	5

REVENUE FROM USE OF MONEY

42-01	Interest	94	186	174	174
	Total Revenue	94	186	174	174
	Net Cost	(94)	(186)	(174)	(174)

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Governmental Funds
Fiscal Year 2017-18

Fund 972 Function Public Ways & Facilities		Budget Unit 3072 - Harmony Park-Melody Lane Activity - Public Ways & Facilities		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17		2017-18 Final Recommended
		Actual Estimated	<input checked="" type="checkbox"/> <input type="checkbox"/>	
1	2	3	4	5

REVENUE FROM USE OF MONEY

42-01	Interest	228	454	424	424
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OPERATING TRANSFERS

81-23	Out	0	(705)	(1,600)	(1,600)
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Total Revenue		228	(251)	(1,176)	(1,176)
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Net Cost		(228)	251	1,176	1,176
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Governmental Funds
Fiscal Year 2017-18

Fund 973 Function Public Ways & Facilities		Budget Unit 3073 - Harmony Park-Drainage Activity - Public Ways & Facilities		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17		2017-18 Final Recommended
		Actual Estimated	<input checked="" type="checkbox"/> <input type="checkbox"/>	
1	2	3	4	5

REVENUE FROM USE OF MONEY

42-01	Interest	166	331	309	309
	Total Revenue	166	331	309	309
	Net Cost	(166)	(331)	(309)	(309)

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Governmental Funds
Fiscal Year 2017-18

Fund 974 Function Public Ways & Facilities		Budget Unit 3074 - Harmony Park-Gov't St Activity - Public Ways & Facilities		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17		2017-18 Final Recommended
		Actual Estimated	<input checked="" type="checkbox"/> <input type="checkbox"/>	
1	2	3	4	5

REVENUE FROM USE OF MONEY

42-01	Interest	23	46	42	42
	Total Revenue	23	46	42	42
	Net Cost	(23)	(46)	(42)	(42)

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Governmental Funds
Fiscal Year 2017-18

Fund 975		Budget Unit 3075 - Pinoleville Subdivision		
Function Public Ways & Facilities		Activity - Public Ways & Facilities		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17	2017-18 Recommended	2017-18 Final Recommended
		Actual Estimated		
		<div><div>X</div><div></div></div>		
1	2	3	4	5

REVENUE FROM USE OF MONEY

42-01	Interest	55	109	100	100
	Total Revenue	55	109	100	100
	Net Cost	(55)	(109)	(100)	(100)

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Governmental Funds
Fiscal Year 2017-18

Fund 976		Budget Unit 3076 - Hill Rd-Lakeshore Blvd		
Function	Public Ways & Facilities	Activity	- Public Ways & Facilities	
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17	2017-18 Recommended	2017-18 Final Recommended
		Actual Estimated		
		<div><div>X</div><div></div></div>		
1	2	3	4	5

REVENUE FROM USE OF MONEY

42-01	Interest	12	24	22	22
	Total Revenue	12	24	22	22
	Net Cost	(12)	(24)	(22)	(22)

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Governmental Funds
Fiscal Year 2017-18

Fund 977 Function Public Ways & Facilities		Budget Unit 3077 - South Main Improvements Activity - Public Ways & Facilities		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17		2017-18 Final Recommended
		Actual Estimated	<input checked="" type="checkbox"/> <input type="checkbox"/>	
1	2	3	4	5

REVENUE FROM USE OF MONEY

42-01	Interest	60	119	110	110
	Total Revenue	60	119	110	110
	Net Cost	(60)	(119)	(110)	(110)

Fund 979 Function Public Ways & Facilities		Budget Unit 3079 - High Valley Rd-Brassfield Activity - Public Ways & Facilities		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17		2017-18 Final Recommended
		Actual Estimated	<input checked="" type="checkbox"/> <input type="checkbox"/>	
1	2	3	4	5

REVENUE FROM USE OF MONEY

42-01	Interest	135	279	225	225
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OTHER

79-90	Miscellaneous	647	1,452	4,000	4,000
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Total Revenue	782	1,731	4,225	4,225
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SERVICES & SUPPLIES

23-80	Professional & Specialize	0	0	30,000	30,000
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Total Expenditures/Appropriations	0	0	30,000	30,000
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Net Cost	(782)	(1,731)	25,775	25,775
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Fund 981		Budget Unit 3081 - Hartmann Road		
Function Public Ways & Facilities		Activity - Public Ways & Facilities		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17	2017-18 Recommended	2017-18 Final Recommended
		Actual Estimated		
		<input checked="" type="checkbox"/>		
1	2	3	4	5

REVENUE FROM USE OF MONEY

42-01	Interest	141	281	261	261
	Total Revenue	141	281	261	261
	Net Cost	(141)	(281)	(261)	(261)

DEPARTMENT OF PUBLIC WORKS

SCOTT DE LEON, Director



BU 3122 – Lampson Airport

DEPARTMENT OVERVIEW

Budget Unit 3122 was established to fund the operation and maintenance of the county's only general aviation airport. Revenues are received from property leases, airport activity permit fees, a state grant, and contributions from the County general fund. The Right of Way Agent/Airport Operations Coordinator is responsible for the general supervision and administration of this facility and a temporary maintenance worker (900 hours per year) is responsible for basic daily maintenance activities at the airport, such as checking airport runway and taxi lights, rotating beacons, mowing, etc.

Revenue for operations and improvements continues to be an issue for the Airport. When the land for the airport was donated to the County, the property owner who donated the land retained ownership of all the land surrounding the field. As a result, all revenues from building rents or leases went to the owner instead of the County. Though the County has managed to purchase a hand-full of properties, the majority of the land surrounding the airport today is privately held. The County does receive an annual fee from aeronautical use permits issued to businesses that utilize the airport; however that revenue is not sufficient to adequately manage or support the operations of the airport.

PROGRAM OVERVIEW

- Provides administration of the County's only general aviation airport, including maintenance of grounds and equipment
- Prepares annual aeronautical use permit agreements with commercial users adjacent to the airport
- Works with Caltrans and FAA for compliance with State and Federal standards

ACCOMPLISHMENTS IN FY 2016-17

- Maintained grounds and equipment operations within budget
- Completed annual inspections with Caltrans and FAA with only minor corrections noted

GOALS FOR FY 2017-18

- Continue to perform ground and equipment maintenance
- Complete recruitment of a permanent Airport Operations Coordinator

DEPARTMENT OF PUBLIC WORKS

SCOTT DE LEON, Director
BU 3122 – Lampson Airport

SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 42-10 Rents & Concessions – One of the primary sources of discretionary revenue – Federal and State grant funds are non-discretionary and project specific - for this division is from lease fees generated by commercial users of the airport. The recent fee increase will result in a slight revenue increase, as well as the addition of a non-commercial user fee, which is a requirement of FAA funding agreements. Even with this increase, the Division will still require a contribution from the General Fund to sustain the normal operations. The amount requested is \$6,000.

Services & Supplies

Acct. 23-85 Prof & Specialized Svcs/DPW Services – Engineering In-House: \$27,900

Acct. 23-90 Prof & Specialized Svcs/ Administrative Services – DPW Admin Services: \$17,943

Capital Assets

None

Contingencies

None

CHANGES IN BUDGET FROM PRIOR YEAR

There are no significant increases or new requests in this budget unit.

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Governmental Funds
Fiscal Year 2017-18

Fund 132 Function Public Ways & Facilities		Budget Unit 3122 - Lampson Airport Activity - Transportation Terminals		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17	2017-18 Recommended	2017-18 Final Recommended
		Actual Estimated		
1	2	3	4	5
OTHER TAXES				
10-70 Timber Yield	102	278	150	150
RENTS & CONCESSIONS				
42-10 Rents & Concessions	70,710	39,996	53,000	56,560
STATE TAXES				
52-40 Aviation	10,000	10,000	10,000	10,000
OTHER				
79-90 Miscellaneous	0	15	15	15
OPERATING TRANSFERS				
81-22 In	20,000	11,817	32,405	38,506
81-23 Out	(11,957)	(7,521)	(26,400)	(26,400)
Total Revenue	88,855	54,585	69,170	78,831
SALARIES & EMP BENEFITS				
01-12 Extra Help	8,361	7,759	11,544	11,544
02-21 FICA	230	213	317	317
03-31 Unemployment	26	29	29	29
SERVICES & SUPPLIES				
12-00 Communications	223	211	240	240
15-10 Other	2,421	2,421	2,500	2,500
15-12 Public Liability	2,076	2,361	2,133	2,133
15-13 Fire & Allied Cvrgrs	472	538	621	621
17-00 Maintenance-Equipment	3,562	1,432	2,700	2,700
18-00 Maint-Bldgs & Imprvmnts	9,873	9,181	22,400	22,400
20-00 Memberships	0	75	35	35
23-80 Professional & Specialize	6,700	6,601	5,500	5,500
23-81 Engineering In-House	33,383	26,300	27,900	27,900
23-85 DPW Services	5,454	14,043	17,943	17,943
23-90 Administrative Services	1,394	1,262	1,982	1,982
27-00 Small Tools & Instruments	314	0	500	500
29-50 Transportation & Travel	0	676	520	520
29-51 Cent. Gar.-Pool Mlg ONLY	0	66	0	0
30-00 Utilities	3,896	4,008	4,000	4,000
48-00 Taxes & Assessments	3	3	5	5
Total Expenditures/Appropriations	78,388	77,179	100,869	100,869
Net Cost	(10,467)	22,594	31,699	22,038

DEPARTMENT OF PUBLIC WORKS

SCOTT DE LEON, Director



BU 3123 – Lampson Field Capital Projects

DEPARTMENT OVERVIEW

Budget Unit 3123 was established to fund capital improvements at Lampson Field. Revenues are received from Federal Aviation Administration (FAA), State grants and contributions from the County's general fund.

Due to the lack of sustainable funding, all capital improvement projects are performed using funding from the FAA and their annual Aviation Improvement Program (AIP) grant funding of \$150,000 for small general aviation airports. These funds can be "banked" for a period not to exceed 4 years in order to perform larger improvement projects. This past year's expenditure was for the design of a much-needed pavement rehabilitation project, with construction of that project to follow as soon as sufficient funds have been saved.

PROGRAM OVERVIEW

- Performs advance planning for capital improvement projects
- Works with Caltrans and FAA for compliance with State and Federal standards
- Administers grant programs for capital improvements

ACCOMPLISHMENTS IN FY 2016-17

- Entered into consultant agreement for engineering services to complete design of pavement preservation project
- Completed 5-year Capital Improvement Plans with Caltrans and FAA

GOALS FOR FY 2017-18

- Complete design of pavement preservation project and bid/construct project in summer 2018
- Work with local Pilots Group to make improvements to the facility using volunteer labor and donated materials

DEPARTMENT OF PUBLIC WORKS

SCOTT DE LEON, Director

BU 3123 – Lampson Field Capital Projects

SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 56-01 Other Federal/Other – The primary source of revenue for this Budget Unit is Federal grant funds. These project specific funds have a local match share, and the Department has requested a contribution from the General Fund for the local match of the planned pavement preservation project. The amount requested is \$26,400.

Services & Supplies

None

Capital Assets

The Capital Projects Budget proposes a Pavement Rehabilitation Project for this fiscal year.

Contingencies

None

CHANGES IN BUDGET FROM PRIOR YEAR

The only appreciable changes in this year's budget include: the construction of a Pavement Rehabilitation Project, which is necessitating a significant General Fund contribution.

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Governmental Funds
Fiscal Year 2017-18

Fund Function		923 Public Ways & Facilities	Budget Unit 3123 - Lampson Field Cap Proj Activity - Transportation Terminals		
Detail by Revenue Category and Expenditure Object		2015-16 Actuals	2016-17 Actual Estimated	2017-18 Recommended	2017-18 Final Recommended
1		2	3	4	5
REVENUE FROM USE OF MONEY					
42-01	Interest	200	233	195	205
STATE TAXES					
52-40	Aviation	0	0	21,600	27,754
OTHER FEDERAL					
56-01	Other	7,964	94,079	480,300	484,290
OPERATING TRANSFERS					
81-22	In	11,957	7,521	26,400	26,400
Total Revenue		20,121	101,833	528,495	538,649
SERVICES & SUPPLIES					
23-80	Professional & Specialize	0	5,000	0	0
CAPITAL ASSETS					
61-60	Current	0	97,652	0	0
61-69	Prior	53,215	0	48,300	58,100
CONSTRUCTION IN PROG					
63-07	Airport Runways	0	0	480,000	480,000
Total Expenditures/Appropriations		53,215	102,652	528,300	538,100
Net Cost		33,094	819	(195)	(549)

HEALTH SERVICES DEPARTMENT

DENISE POMEROY, Director



BU 4010 – Environmental Health

DEPARTMENT OVERVIEW

Environmental Health is a regulatory agency with its mission founded on public health, safety and sanitation. Primary services are permits and inspections for regulated businesses and land development. Services also include investigations and consultations with individuals and other agencies on health related issues and emergency response to various incidents.

PROGRAM OVERVIEW

- Consumer Protection Group for retail food, public pools and spas, small water systems or other fixed facilities
- Land Development Permit Group primarily for on-site sewage and water supply wells
- Waste Management and Hazardous Materials Group for businesses and emergency response
- Office Services Group to support the other three

ACCOMPLISHMENTS IN FY 2016-17

- Adopted a quality improvement program for retail food establishments based on nationwide retail safety and sanitation standards for enhanced regulatory service to the retail food industry
- Operated a customized septic and well permit and inspection program to facilitate rebuilding after the 2015 and 2016 wildfires
- Hired and trained three new field staff to replace experienced staff who recently retired
- EH provided EOC support, conducted safety assessments in the fire and flood areas and was the local representative for the state sponsored structural debris removal operation for the fires

GOALS FOR FY 2017-18

- Refocus EH resources from acute wildfire response and recovery efforts to traditional programs
- Continue participation in the FDA's Voluntary National Retail Food Regulator Program Standards
- Prepare proposal for presentation to the Board for restaurant grading and placarding to be implemented with a local ordinance
- Improve EH website for increased customer services and implement capability to receive credit card payments for permits and services
- Continue to review funding sources for possible grant opportunities

SPECIAL NOTES

- Principal source of funding are permit and service fees paid by regulated individuals and businesses, California Department of Public Health realignment allocation which is capped at 25% of the total realignment available for Health Services. In addition the division has some program specific grants from state or federal agencies

HEALTH SERVICES DEPARTMENT

DENISE POMEROY, Director
BU 4010 – Environmental Health

SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 21-66 Permits/Sanit-Hazardous Materials
Acct. 53-80 State Admin Program/Other Health

Services & Supplies

Acct. 23-80 Prof & Specialized Svcs
Acct. 23-86 Prof & Specialized Svcs/Health Admin Services

Capital Assets

None

Contingencies

None

CHANGES IN BUDGET FROM PRIOR YEAR

There are no significant increases or new requests in this budget unit.

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Governmental Funds
Fiscal Year 2017-18

Fund Function		170 Health and Sanitation	Budget Unit 4010 - Environmental Health Activity - Health			
Detail by Revenue Category and Expenditure Object		2015-16 Actuals	2016-17 Actual Estimated	X	2017-18 Recommended	2017-18 Final Recommended
1		2	3		4	5
DEVELOPMENT PERMITS						
21-10	Development Permits	357	887		1,000	1,000
PERMITS						
21-40	Zoning	56	0		0	0
21-61	Sanitation-Misc	24,313	22,775		30,000	30,000
21-65	Sanit-Land Development	176,192	158,290		211,000	211,000
21-66	Sanit-Hazardous Materials	237,005	236,516		272,556	272,556
21-67	Sanit-Food Establishment	179,129	180,260		207,088	207,088
STATE ADMIN PROGRAM						
53-80	Other Health	514,449	609,895		647,679	647,679
CHARGES FOR SERVICES						
66-10	Planning & Engineering	602	1,395		750	750
66-11	Subdivision Insp Fees	286	209		350	350
66-12	Environment Planning Fees	66	28		50	50
66-13	Planned Development Fees	44	56		50	50
66-14	Mitigation Monitor/Inspec	18,677	18,677		20,000	20,000
OTHER CURRENT SERVICES						
69-20	Other	225	136		200	200
OTHER						
79-90	Miscellaneous	444	8,037		1,093	1,093
79-91	Cancelled Checks	28	0		50	50
Total Revenue		1,151,873	1,237,161		1,391,866	1,391,866
SALARIES & EMP BENEFITS						
01-11	Permanent	537,068	585,124		698,490	688,490
01-12	Extra Help	300	10,706		0	10,000
01-13	OT, Holiday, Stby	32,691	31,151		5,000	5,000
01-14	Other, Term	25,196	8,117		14,446	14,446
02-21	FICA	45,328	48,649		55,724	55,724
02-22	PERS	71,024	87,264		114,548	114,548
02-23	PERS-Co Paid Employee Con	9,274	0		0	0
03-30	Health/Life	73,972	76,798		93,912	93,912
03-31	Unemployment	1,518	1,704		1,819	1,819
03-32	Opt Out	7,200	8,800		9,600	9,600
04-00	Worker's Compensation	79,570	106,835		52,539	52,539
SERVICES & SUPPLIES						
11-00	Clothing & Personal Suppl	94	69		1,500	1,500
12-00	Communications	3,279	3,104		3,580	3,580
14-00	Household Expense	1,510	926		1,100	1,100
15-12	Public Liability	12,553	12,855		11,139	11,139
15-13	Fire & Allied Cvrgs	276	315		355	355
17-00	Maintenance-Equipment	127	724		1,118	1,118
18-00	Maint-Bldgs & Imprvmts	4,658	1,803		4,668	4,668
19-40	Medical Supplies	44	655		700	700
20-00	Memberships	712	725		1,030	1,030
22-70	Supplies	7,498	5,355		5,500	5,500
22-71	Postage	1,200	1,199		1,500	1,500

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Governmental Funds
Fiscal Year 2017-18

Fund 170 Function Health and Sanitation		Budget Unit 4010 - Environmental Health Activity - Health		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17		2017-18 Final Recommended
		Actual Estimated	<input checked="" type="checkbox"/> <input type="checkbox"/>	
1	2	3	4	5

SERVICES & SUPPLIES

22-72	Books & Periodicals	0	115	100	100
23-80	Professional & Specialize	55,577	53,129	62,854	62,854
23-86	Health Admin Services	212,548	135,956	166,191	166,191
23-90	Administrative Services	11,670	6,839	28,394	28,394
24-00	Publications & Legal Ntcs	0	0	400	400
25-00	Rents & Leases-Equipment	849	872	975	975
27-00	Small Tools & Instruments	92	198	200	200
28-30	Supplies & Services	572	557	688	688
29-50	Transportation & Travel	3,919	6,113	7,796	7,796
29-51	Cent. Gar.-Pool Mlg ONLY	29,046	29,395	31,000	31,000
30-00	Utilities	9,598	12,258	15,000	15,000
38-00	Inventory Items	12,607	4,843	0	0

OTHER FINANCING USES

80-80	Interfund Reimbursements	0	(21,807)	0	0
Total Expenditures/Appropriations		1,251,570	1,221,346	1,391,866	1,391,866
Net Cost		99,697	(15,815)	0	0

HEALTH SERVICES DEPARTMENT

DENISE POMEROY, Director



BU 4011 – Public Health

DEPARTMENT OVERVIEW

Public Health's mission is to Promote an Optimal State of Wellness in Lake County by focusing on preventing disease and disability in the community, using trained and licensed healthcare and professional staff to manage a variety of programs, including Emergency Preparedness. Disease prevention is cost-effective, saving many thousands of dollars in treatment. In rural communities, such as Lake County, disease prevention is especially important because we are a medically underserved county. The widespread traditional public support for the goal of healthy communities, has led to Federal and State funds being allocated to each California County to accomplish the goals of Public Health.

PROGRAM OVERVIEW

- California Children's Services (CCS)
- California Lead Poisoning Prevention (CLPPP)
- Child Health and Disability Prevention (CHDP)
- CHDP - Foster Care (CHDP-FC)
- Communicable Disease (CD)
- Emergency Preparedness (EPO)
- Immunization Assistance (IAP)
- Maternal Child and Adolescent Health (MCAH)
- Medi-Cal Administrative Activities (MAA)
- Public Health Accreditation (PHA)
- Public Health Nursing Services
- SNAP-Ed
- Targeted Case Management (TCM)
- Tobacco Control Program (CTCP)
- Vital Stats (VS)

ACCOMPLISHMENTS IN FY 2016-17

- Reached over 4,000 school children in SNAP-Ed nutrition education program
- Served an average of 375 CCS children with 35 orthopedically handicapped children served in the Medical Therapy Program
- Immunization clinics provided offsite clinics for the community and those impacted by the fires and flooding, a safety net for children needing school entry immunizations and vaccination and vaccination of childcare workers with implementation of SB792(Mendoza)
- Interface with local housing management corporation through Childhood Lead Poisoning Prevention to educate families living within their housing complexes
- Participated in planning activities across multiple disciplines in order to address health needs and impacts

HEALTH SERVICES DEPARTMENT

DENISE POMEROY, Director
BU 4011 – Public Health

GOALS FOR FY 2017-18

- Recruitment of vacant positions with succession planning and early recruitment for key retiree positions
- Strengthen the core function of disease surveillance and control
- Participate in the local multi-agency collaborative efforts of prescription drug misuse and high utilizers of healthcare and other agency services
- Implement Phase 2 of the new Electronic Medical System and Health Information Exchange system
- Continue work towards Public Health Accreditation
- Continue preparation for the transition of CCS in collaboration with Partnership Health Plan

SPECIAL NOTES

- Public Health is a self-funded division funded by the Federal and State government, including Medicaid and Social Security (Title V and XIX). State funds provided from Sales Tax and Vehicle Licensing Fees Realignment. County of Lake contributes a small portion in "Maintenance of Effort" payments
- No funding from State or Federal sources are received for broad public health planning, including community health needs assessments, integration of public health priorities with the healthcare community, foodborne illness, planning for health impacts of climate change and evaluating health impacts of exposure to cyanotoxins and geothermal gas. These are all funded by Realignment
- The Health Services Disaster Preparedness programs are directed by the County Health Officer at .5 FTE and incorporated into the Public Health Division

SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 53-80 State Admin Program/Other Health
Acct. 56-01 Other Federal/Other

Services & Supplies

Acct. 19-41 Medical Expense/Incarcerated Individual
Acct. 23-86 Prof & Specialized Svcs/Health Admin Services

Capital Assets

None

Contingencies

None

CHANGES IN BUDGET FROM PRIOR YEAR

There are no significant increases or new requests in this budget unit.

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Governmental Funds
Fiscal Year 2017-18

Fund 170 Function Health and Sanitation		Budget Unit 4011 - Public Health Activity - Health		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17	2017-18 Recommended	2017-18 Final Recommended
		Actual Estimated		
1	2	3	4	5
PERMITS				
21-60 Other	0	150	250	250
FINES, FORFEIT, PENALTIES				
31-90 Forfeitures & Penalties	1,555	2,903	3,000	3,000
STATE ADMIN PROGRAM				
53-80 Other Health	2,863,146	2,164,848	3,215,532	3,271,584
OTHER FEDERAL				
56-01 Other	304,449	418,497	361,000	361,000
CHARGES FOR SERVICES				
66-91 Recording Fees	37,842	39,508	45,000	45,000
HEALTH & SANITATION				
68-10 Health Fees	12,845	12,257	20,000	20,000
68-30 Calif Children Services	80	0	100	100
OTHER CURRENT SERVICES				
69-20 Other	3	9	50	50
OTHER				
79-90 Miscellaneous	337	627	1,000	1,000
79-91 Cancelled Checks	454	217	300	300
79-93 Insurance Proceeds	11,634	8,592	9,500	9,500
OPERATING TRANSFERS				
81-22 In	118,222	118,222	118,222	118,222
Total Revenue	3,350,567	2,765,830	3,773,954	3,830,006
SALARIES & EMP BENEFITS				
01-11 Permanent	1,233,774	1,144,848	1,783,080	1,894,379
01-12 Extra Help	8,632	33,372	29,061	29,061
01-13 OT, Holiday, Stby	37,067	34,685	10,000	10,000
01-14 Other, Term	33,904	15,612	17,562	17,562
02-21 FICA	95,092	86,538	137,002	145,517
02-22 PERS	172,082	169,197	291,157	292,945
02-23 PERS-Co Paid Employee Con	16,029	0	0	0
03-30 Health/Life	174,678	176,123	297,406	318,640
03-31 Unemployment	3,490	4,354	4,605	4,883
03-32 Opt Out	6,733	3,400	2,400	2,400
04-00 Worker's Compensation	19,656	24,288	22,727	24,019
SERVICES & SUPPLIES				
12-00 Communications	9,113	10,203	12,900	14,900
14-00 Household Expense	7,209	8,726	9,500	9,500
15-10 Other	4,092	4,616	5,000	5,000
15-12 Public Liability	16,331	16,528	16,259	16,259
15-13 Fire & Allied Cvrgrs	417	456	355	355
17-00 Maintenance-Equipment	1,112	1,345	6,700	6,700
18-00 Maint-Bldgs & Imprvmts	9,168	8,702	11,700	11,700
19-40 Medical Supplies	7,585	7,621	12,800	12,800
19-41 Incarcerated Individual	349,337	404,000	404,000	404,000
20-00 Memberships	4,543	4,438	5,429	5,429
22-70 Supplies	19,804	30,372	22,306	28,306

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Governmental Funds
Fiscal Year 2017-18

Fund 170 Function Health and Sanitation		Budget Unit 4011 - Public Health Activity - Health		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17		2017-18 Final Recommended
		Actual Estimated	<input checked="" type="checkbox"/> <input type="checkbox"/>	
1	2	3	4	5

SERVICES & SUPPLIES

22-71	Postage	2,983	2,656	2,500	2,500
22-72	Books & Periodicals	1,413	1,504	2,000	2,000
23-80	Professional & Specialize	151,989	207,193	288,244	378,244
23-83	Vital Stats	7,357	404	10,000	10,000
23-84	Dental Disease Prev-Sp Nd	8,974	0	0	0
23-86	Health Admin Services	506,318	381,926	483,499	483,499
23-90	Administrative Services	48,706	40,307	16,675	16,675
24-00	Publications & Legal Ntcs	0	0	1,050	1,050
25-00	Rents & Leases-Equipment	1,121	1,307	1,600	1,600
28-30	Supplies & Services	261,905	36,899	72,602	127,602
29-50	Transportation & Travel	17,383	29,506	23,996	30,996
29-51	Cent. Gar.-Pool Mlg ONLY	8,304	7,004	10,000	10,000
29-52	CCS	9,733	4,570	12,000	12,000
30-00	Utilities	15,093	19,263	23,000	24,244
38-00	Inventory Items	57,526	48,649	25,000	34,000
48-00	Taxes & Assessments	139	139	139	139

OTHER FINANCING USES

80-80	Interfund Reimbursements	(153,991)	(212,706)	(150,300)	(300,900)
Total Expenditures/Appropriations		3,174,801	2,758,045	3,923,954	4,088,004
Net Cost		(175,766)	(7,785)	150,000	257,998

HEALTH SERVICES DEPARTMENT

DENISE POMEROY, Director



BU 4012 – Health Administration

DEPARTMENT OVERVIEW

The Health Services Department Administration Division provides central direction, accounting, file maintenance, personnel records, contracts, grant management, division specific software support and communications linkage for all of the programs within Public Health, Environmental Health, Veterans, Jail Medical, Emergency Medical Services, Tobacco Education Program and personnel oversight for First 5 Lake. Administration staff allocations remain at a minimum to reduce department cost, yet still meet all of the financial and administrative requirements and demands of the Department. Administration staff work daily in close collaboration with the staff of the 53 programs within Health Services Department to reduce costs and maximize funding while adhering to state and federal regulations, general accounting principles and individual program requirements and scope of work. Administration staff is trained and meet the annual HIPPA compliance requirements as required by Public Health and Veterans Services regulations.

PROGRAM OVERVIEW

- Provide administration and fiscal oversight for Environmental Health, Public Health, Veterans Services and First 5 Lake County
- Provide administration and fiscal oversight for the CFMG Jail Medical Contract
- Provide Administration and fiscal oversight for the California Tobacco Control Program

ACCOMPLISHMENTS IN FY 2016-17

- Achieved funding to start Public Health accreditation work and began the 3 year process of Accreditation
- Met all minimum requirements, timelines and successfully passed all program audits for FY16/17 while being under-staffed by two FTE
- Created efficiencies by using division specific software and crystal reporting for all three divisions

GOALS FOR FY 2017-18

- Recruit and hire the vacant positions and return the division to being fully staffed
- Continue to search for new funding sources and maximize revenue from existing sources
- Continue direct onsite work with each division and their 53 programs to enhance the Health Services Departments ability to collect, process and maximize fiscal and administrative information
- Continue to achieve compliance as required by Federal and State programs and grants
- Restart the system upgrade projects in FY17/18 that were put on hold due to the disasters, recovery efforts and staff vacancies in FY16/17
- Oversee and Collaborate with both the Public Health and Environmental Health Divisions to continue the three year process of Public Health Accreditation

HEALTH SERVICES DEPARTMENT

DENISE POMEROY, Director
BU 4012 – Health Administration

SPECIAL NOTES

- In FY16/17 First 5 Staff were added under the direction of the Health Department
- There have been two vacant position during FY16/17. The Deputy Director has been vacant since July 2016 and one accountant position has been vacant since August 2016. The cost savings of the vacant positions were returned to the divisions at mid-year
- Health Administration is funded primarily by charging BU #4010 and BU #4011 administrative service fees, the source of which is Public Health Realignment. Additional revenue is generated through the administration of the Medical Administrative Activities (MAA) program, Medical Marijuana Program and a small administration fee to the Veterans Service Office

SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct.	66-50	Charges for Services/Auditing & Accounting
Acct.	68-10	Health & Sanitation/Health Fees

Services & Supplies

Acct.	18-00	Maint-Bldgs & Imprvmnts
Acct.	23-80	Prof & Specialized Svcs

Capital Assets

None

Contingencies

None

CHANGES IN BUDGET FROM PRIOR YEAR

There are no new requests or significant changes in the FY17/18 Budget for Health Services Administration.

Health Services is requesting to leave one vacant Accountant position on the books as unfunded for fiscal year 17/18. This position will be reevaluated when BU's 4010 & 4011 have new or additional grants and/or programs. Fiscal year 16/17 was an unusual year as the director retired and the division had two full time vacant positions. The salaries and benefits for FY 17/18 are in alignment with the actual salary and benefits from FY 2015/2016.

The Division has again budgeted for one 900 hour extra help position for Bevins Facility Maintenance Worker.

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Fund 170 Function Health and Sanitation		Budget Unit 4012 - Health Administration Activity - Health		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17	2017-18 Recommended	2017-18 Final Recommended
		Actual Estimated		
		<input checked="" type="checkbox"/>		
1	2	3	4	5

REVENUE FROM USE OF MONEY

42-01	Interest	1,012	3,775	1,500	1,500
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CHARGES FOR SERVICES

66-50	Auditing & Accounting	757,453	562,463	679,690	679,690
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HEALTH & SANITATION

68-10	Health Fees	3,350	2,250	3,000	3,000
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OTHER CURRENT SERVICES

69-20	Other	0	0	25	25
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OTHER

79-90	Miscellaneous	304	0	10	10
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79-91	Cancelled Checks	0	0	15	15
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Total Revenue

762,119	568,488	684,240	684,240
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SALARIES & EMP BENEFITS

01-11	Permanent	443,720	340,466	420,566	420,566
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01-12	Extra Help	16,851	14,503	15,039	15,039
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01-13	OT, Holiday, Stby	9,350	4,548	4,000	4,000
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01-14	Other, Term	10,313	15,785	1,908	1,908
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02-21	FICA	36,146	26,927	33,474	33,474
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02-22	PERS	61,890	50,324	68,216	68,216
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02-23	PERS-Co Paid Employee Con	8,572	0	0	0
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03-30	Health/Life	52,823	40,022	49,451	49,451
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03-31	Unemployment	1,112	1,065	1,116	1,116
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03-32	Opt Out	3,867	4,800	4,800	4,800
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04-00	Worker's Compensation	1,358	1,623	3,630	3,630
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SERVICES & SUPPLIES

12-00	Communications	4,313	3,068	4,800	4,800
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14-00	Household Expense	9,560	13,454	3,000	3,000
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15-10	Other	0	1,494	2,867	0
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15-12	Public Liability	2,699	2,361	2,454	2,454
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15-13	Fire & Allied Cvrgrs	138	158	177	3,044
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17-00	Maintenance-Equipment	356	439	6,300	6,300
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18-00	Maint-Bldgs & Imprvmnts	9,485	3,749	14,080	14,080
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20-00	Memberships	2,891	3,140	3,141	3,141
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22-70	Supplies	4,063	3,087	4,100	4,100
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22-71	Postage	164	85	200	200
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23-80	Professional & Specialize	16,065	24,229	21,946	21,946
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23-90	Administrative Services	54,636	9,654	5,448	5,448
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24-00	Publications & Legal Ntcs	0	0	100	100
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25-00	Rents & Leases-Equipment	45	46	150	150
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27-00	Small Tools & Instruments	198	200	400	400
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28-30	Supplies & Services	39	94	950	950
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29-50	Transportation & Travel	2,503	5,691	7,100	7,100
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29-51	Cent. Gar.-Pool Mlg ONLY	248	41	650	650
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30-00	Utilities	5,731	7,332	8,177	8,177
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38-00	Inventory Items	15,737	2,789	0	0
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Fund 170 Function Health and Sanitation		Budget Unit 4012 - Health Administration Activity - Health		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17		2017-18 Final Recommended
		Actual Estimated	<input checked="" type="checkbox"/> <input type="checkbox"/>	
1	2	3	4	5

OTHER FINANCING USES

80-80	Interfund Reimbursements	(4,327)	(11,505)	(4,000)	(4,000)
	Total Expenditures/Appropriations	770,546	569,669	684,240	684,240
	Net Cost	8,427	1,181	0	0

BEHAVIORAL HEALTH

TODD METCALF, Administrator



BU 4014 – Mental Health

DEPARTMENT OVERVIEW

Lake County Behavioral Health provides integrated recovery-oriented Mental Health and Alcohol and Other Drug services in clinic locations. The Department operates and supports several wellness centers in the community to meet the needs of unserved and underserved populations.

Alcohol and Drug Abuse diversion and treatment services include individual and group counseling, and trauma-informed treatment services for adults and youth. We also provide referrals to detoxification or residential treatment center. Services are provided to the community free of charge or at a sliding scale fee.

Mental Health Services are designed to provide strong community-based partnerships with individuals and families who are dealing with serious mental illness, including those who have co-occurring (Mental Health and Substance Abuse) disorders. Recovery-oriented services include assistance with establishing stable housing, access to physical health care, medications management, trauma-informed counseling and peer supports. Behavioral Health assists with management of mental health crises for all members of the community and provides for inpatient or temporary residential care as appropriate.

PROGRAM OVERVIEW

Mental Health services are as follows:

- Adult services are provided to Medi-Cal recipients who are diagnosed as severely mentally ill.
- Children's services include outpatient psychotherapy. Transition Age Youth (TAY) are also assisted in their transition toward independence.
- A crisis team is available 24/7 to provide psychiatric evaluations for involuntary (5150) holds. The team also works with law enforcement to provide services in the field when appropriate and as resources allow.
- Counseling services are provided in partnership with AODS to CalWORKS welfare-to-work participants.
- Individual and group counseling services provided to AB109 probationers referred by the Probation Department.
- Competency evaluations are available for misdemeanor Incompetent to Stand Trial 1370 cases in conjunction with the Judicial system to restore competency for certain individuals.
- Early Intervention Services are provided to individuals experiencing a "first break" of bipolar or psychotic disorder.
- Forensic counseling services are available for clients who encounter legal problems or are incarcerated.
- Funding to regional suicide prevention efforts.

BEHAVIORAL HEALTH

TODD METCALF, Administrator
BU 4014-Mental Health

ACCOMPLISHMENTS IN FY 2016-17

- Went from 18% to 0% denial claims rate
- Expanded quality assurance unit
- Development of workforce development strategic plan
- Clean up and submission of annual cost reports

GOALS FOR 2017-18

- Successful implementation of Continuum of Care Reform
- Outreach
- Integration of Mental Health and AODS programs (organizational restructure)
- Develop standard client assessment process

SPECIAL NOTES

- Continue to struggle filling positions and streamlining recruitment/hiring process.

SUMMARY OF MAJOR ACCOUNTS

Revenues

- Acct. 53-60 State Admin Program/Mental Health – Primary source of revenue is State Realignment Funds, Behavioral Health Sub Account Allocations, Mental Health Service Act (MHSA) and Medi-Cal.
- Acct. 56-30 Other Government Agencies/Other – Behavioral Health also has several grants, ie; PATH, MHBG (SAMHSA), Investment in Wellness Crisis (MHSOAC), Triage Personnel (MHSOAC)

Services & Supplies

- Acct. 29-50 Transportation & Travel – Transportation and Travel is for our Administration and Leadership to attend State Meetings and Conferences. ie; CMHDA/CIBHS/CSAC/CBHDA,CiMH Leadership. Also, this allocation is used for travel for our staff to attend trainings.
- Acct. 38-00 Inventory Items – Upgrade and replace outdated computers, monitors, printers, Cisco phones, cell phones, ergonomic equipment, lobby chairs, Live Scan and surveillance cameras.

Capital Assets

- Acct. 61-60 Cap. FA-Bldgs & Imp/Current – South Shore Clearlake Civic Center improvements ie; replace floors, interior/exterior painting, resurface roof, signage, parking lot restriped. North Shore Lucerne improvements to reconfigure office space to accommodate additional offices.
- Acct. 62-72 Cap. FA-Equipment/Autos & Light Trucks – Three mid-size sedan vehicles. Behavioral Health is moving towards replacing monthly pool vehicles with Department-owned.
- Acct. 62-74 Cap. FA-Equipment/Other – Anasazi database system upgrade.

Contingencies

None

CHANGES IN BUDGET FROM PRIOR YEAR

There are no significant increases or new requests in this budget unit.

County Budget Act
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Governmental Funds
Fiscal Year 2017-18

Fund 145 Function Health and Sanitation		Budget Unit 4014 - Mental Health Activity - Health		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17	2017-18 Recommended	2017-18 Final Recommended
		Actual Estimated		
1	2	3	4	5
REVENUE FROM USE OF MONEY				
42-01 Interest	19,855	30,064	20,000	20,000
STATE ADMIN PROGRAM				
53-60 Mental Health	9,313,849	10,408,111	11,937,832	11,937,832
53-62 Drug Abuse	0	270,541	0	0
STATE AID				
54-02 Local Comm. Corrections	27,599	55,320	55,198	55,198
OTHER GOVERNMENT AGENCIES				
56-30 Other	1,133,742	1,590,124	1,444,167	1,444,167
HEALTH & SANITATION				
68-20 Mental Health Services	24,781	32,362	37,500	37,500
OTHER CURRENT SERVICES				
69-20 Other	1,465	1,515	1,500	1,500
OTHER				
79-90 Miscellaneous	17,177	8,384	15,000	15,000
79-91 Cancelled Checks	11,718	20,129	10,000	10,000
79-93 Insurance Proceeds	11,634	8,592	10,000	10,000
SALES				
79-60 Sale of Fixed Assets	0	978	0	0
NON OPERATING REVENUE				
81-36 Pr Yr Overpayment/Repay	(56,652)	(329,982)	0	0
OPERATING TRANSFERS				
81-22 In	61,112	61,112	61,112	61,112
Total Revenue	10,566,280	12,157,250	13,592,309	13,592,309
SALARIES & EMP BENEFITS				
01-11 Permanent	2,928,263	2,811,720	3,895,324	3,887,224
01-12 Extra Help	218,489	134,534	153,675	153,675
01-13 OT, Holiday, Stby	76,069	58,083	0	0
01-14 Other, Term	107,353	49,633	0	8,100
02-21 FICA	241,238	223,519	311,677	311,677
02-22 PERS	414,242	417,964	625,405	625,405
02-23 PERS-Co Paid Employee Con	42,887	0	0	0
03-30 Health/Life	532,732	516,413	718,358	718,358
03-31 Unemployment	11,520	12,750	10,176	10,176
03-32 Opt Out	15,533	17,867	21,600	21,600
04-00 Worker's Compensation	195,585	319,589	211,813	211,813
SERVICES & SUPPLIES				
12-00 Communications	22,507	21,617	36,700	36,700
14-00 Household Expense	5,288	6,210	6,500	6,500
15-10 Other	35,756	34,744	52,199	50,000
15-12 Public Liability	22,363	25,621	29,015	29,015
15-13 Fire & Allied Cvrsgs	726	877	721	2,920
17-00 Maintenance-Equipment	4,964	15,551	14,500	14,500
18-00 Maint-Bldgs & Imprvmts	8,701	17,725	13,500	13,500
19-40 Medical Supplies	2,674	1,187	4,000	4,000
19-41 Incarcerated Individual	184,200	254,200	254,200	254,200

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Governmental Funds
Fiscal Year 2017-18

Fund 145 Function Health and Sanitation		Budget Unit 4014 - Mental Health Activity - Health		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17		2017-18 Final Recommended
		Actual Estimated	<input checked="" type="checkbox"/> <input type="checkbox"/>	
1	2	3	4	5

SERVICES & SUPPLIES

20-00	Memberships	6,441	8,353	10,206	10,206
22-70	Supplies	21,988	24,674	25,000	25,000
22-71	Postage	2,568	2,644	4,500	4,500
22-72	Books & Periodicals	1,370	438	2,000	2,000
23-80	Professional & Specialize	2,253,227	2,666,341	3,117,151	3,117,151
23-90	Administrative Services	226,501	133,928	79,659	79,659
23-91	Intra-Div Services	0	0	71,116	71,116
24-00	Publications & Legal Ntcs	7,120	2,284	11,600	11,600
26-00	Rents & Leases-Bldg & Imp	191,005	200,995	281,988	281,988
28-30	Supplies & Services	44,534	20,557	87,000	87,000
29-50	Transportation & Travel	62,343	38,763	47,500	47,500
29-51	Cent. Gar.-Pool Mlg ONLY	74,244	69,222	77,000	77,000
29-52	CCS	11,015	7,539	36,000	36,000
30-00	Utilities	54,952	64,007	64,200	64,200
38-00	Inventory Items	44,404	39,660	55,000	55,000
40-70	Support & Care of Persons	2,518,573	2,719,168	3,015,000	3,015,000
48-00	Taxes & Assessments	515	515	605	605

CAPITAL ASSETS

61-60	Current	0	0	210,000	0
62-72	Autos & Light Trucks	0	71,608	85,000	85,000
62-74	Other	20,141	63,682	50,000	50,000

CONSTRUCTION IN PROG

63-13	Buildings & Improvements	13,298	17,983	0	210,000
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OTHER FINANCING USES

80-80	Interfund Reimbursements	(394,407)	(397,591)	(97,579)	(97,579)
Total Expenditures/Appropriations		10,230,922	10,694,574	13,592,309	13,592,309
Net Cost		(335,358)	(1,462,676)	0	0

BEHAVIORAL HEALTH

TODD METCALF, Administrator



BU 4015 – Alcohol & Other Drug Services

DEPARTMENT OVERVIEW

Lake County Behavioral Health provides integrated recovery-oriented Mental Health and Alcohol and Other Drug services in clinic locations. The Department operates and supports several wellness centers in the community to meet the needs of unserved and underserved populations.

Alcohol and Drug Abuse diversion and treatment services include individual and group counseling, and trauma-informed treatment services for adults and youth. We also provide referrals to detoxification or residential treatment centers. Services are provided to the community free of charge or at a sliding scale fee.

Mental Health Services are designed to provide strong community-based partnerships with individuals and families who are dealing with serious mental illness, including those who have co-occurring (Mental Health and Substance Abuse) disorders. Recovery-oriented services include assistance with establishing stable housing, access to physical health care, medications management, trauma-informed counseling and peer supports. Behavioral Health assists with management of mental health crises for all members of the community and provides for inpatient or temporary residential care as appropriate.

PROGRAM OVERVIEW

Alcohol and Other Drug Substances (AODS) assesses individuals to determine if treatment is indicated and what level of services they need. AODS offers the following:

- Individual and group counseling
- Trauma-informed treatment services
- Juvenile drug court services to determine history of substance use and referral to AODS programs
- Dependency drug court to support family reunification in conjunction with Child Welfare Services
- State-licensed Driving Under the Influence (DUI) program
- Deferred entry of judgment program assisting individuals charged with minor drug-related offense to defer judgment/conviction pending successful completion of treatment
- Probation, Day Reporting Center, and Jail based services. Stationed counselor at DRC one time per week and group and individual counseling delivered in the Jail.

BEHAVIORAL HEALTH

TODD METCALF, Administrator
BU 4015-Alcohol & Other Drug Services

ACCOMPLISHMENTS IN FY 2016-17

- Development of workforce development strategic plan
- Rolled out school based services for substance use services in the Kelseyville school district
- Rolled out clinic based trainings in FQHC's on substance abuse education and client care through the Safe Rx.
- ASAM training and implementation preparation
- Received Naloxone for distribution to prevent opioid overdose

GOALS FOR 2017-18

- Re-establish presence in Lakeport
- Court based collaboration for misdemeanor and 11550 referrals
- Outreach
- Finalize the development of a standardized client assessment process county wide
- Potential regionalization of 1115 Drug Medi-Cal waiver with Partnership Health
- Integration of AODS and Mental Health programs (organizational restructure)

SPECIAL NOTES

- Continue to struggle filling positions and streamlining recruitment/hiring process.

SUMMARY OF MAJOR ACCOUNTS

Revenues

- Acct. 53-62 State Admin Program/Drug Abuse – Primary source of funding is through the Federal Financial Participation (FFP) for Drug Medi-Cal Services (DMC) provided. A significant component of this program is also funded through another Federal Funding with the Substance Abuse Prevention and Treatment (SAPT) Block Grant.
- Acct. 54-22 State Aid/Behavioral Health – Behavioral Health Sub Account through 2011 Realignment is an additional Revenue source to this budget unit.

Services & Supplies

- Acct. 29-50 Transportation & Travel – Transportation and Travel is for our Administration and Leadership to attend State Meetings and Conferences ie; CMHDA, CIMH, CIBH, CBHDA. Also, this allocation is used for travel for staff to attend trainings.
- Acct. 38-00 Inventory Items – Upgrade and replace outdated computers, monitors, and printers.

Capital Assets

None

Contingencies

None

CHANGES IN BUDGET FROM PRIOR YEAR

There are no significant increases or new requests in this budget unit.

County Budget Act
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Fund 141 Function Health and Sanitation		Budget Unit 4015 - Alcohol & Other Drugs Activity - Health		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17	2017-18 Recommended	2017-18 Final Recommended
		Actual Estimated		
1	2	3	4	5
FINES, FORFEIT, PENALTIES				
31-70 Vehicle Code Fines	5,539	6,512	6,000	6,000
REVENUE FROM USE OF MONEY				
42-01 Interest	2,436	6,998	5,000	5,000
STATE ADMIN PROGRAM				
53-62 Drug Abuse	597,708	216,988	809,106	809,106
STATE AID				
54-02 Local Comm. Corrections	38,218	37,499	35,533	35,533
54-22 Behavioral Health	1,096,333	1,087,324	1,119,011	1,119,011
OTHER GOVERNMENT AGENCIES				
56-30 Other	121,950	94,845	104,781	104,781
HEALTH & SANITATION				
68-10 Health Fees	236,291	225,787	240,000	240,000
OTHER				
79-90 Miscellaneous	580	39	500	500
79-91 Cancelled Checks	333	135	150	150
79-93 Insurance Proceeds	11,634	8,592	10,642	10,642
NON OPERATING REVENUE				
81-36 Pr Yr Overpayment/Repay	0	4,519	0	0
Total Revenue	2,111,022	1,689,238	2,330,723	2,330,723
SALARIES & EMP BENEFITS				
01-11 Permanent	682,010	602,149	972,846	972,846
01-12 Extra Help	32,957	31,977	26,091	26,091
01-13 OT, Holiday, Stby	5,672	7,226	0	0
01-14 Other, Term	23,257	15,913	0	0
02-21 FICA	55,185	48,347	76,671	76,671
02-22 PERS	96,094	90,373	155,839	155,839
02-23 PERS-Co Paid Employee Con	7,870	0	0	0
03-30 Health/Life	176,939	126,621	212,247	212,247
03-31 Unemployment	2,330	3,281	2,503	2,503
03-32 Opt Out	1,667	2,400	2,400	2,400
04-00 Worker's Compensation	55,595	119,570	122,966	122,966
SERVICES & SUPPLIES				
12-00 Communications	5,044	5,112	7,550	7,550
14-00 Household Expense	2,317	1,212	2,000	2,000
15-10 Other	14,430	14,175	20,000	20,000
15-12 Public Liability	14,531	16,528	14,929	14,929
15-13 Fire & Allied Cvrsgs	233	266	340	340
17-00 Maintenance-Equipment	634	2,165	2,000	2,000
18-00 Maint-Bldgs & Imprvmnts	3,725	4,557	6,000	6,000
19-40 Medical Supplies	2,552	17,256	25,000	25,000
20-00 Memberships	3,050	1,829	3,050	3,050
22-70 Supplies	10,471	10,380	7,500	7,500
22-71 Postage	2,148	1,491	2,500	2,500
22-72 Books & Periodicals	439	60	750	750
23-80 Professional & Specialize	194,050	172,111	415,167	415,167

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Governmental Funds
Fiscal Year 2017-18

Fund 141 Function Health and Sanitation		Budget Unit 4015 - Alcohol & Other Drugs Activity - Health		
Detail by Revenue Category and Expenditure Object		2015-16 Actuals	2016-17 Actual Estimated	2017-18 Final Recommended
1		2	3	5

SERVICES & SUPPLIES

23-86	Health Admin Services	391,653	392,474	97,579	97,579
23-90	Administrative Services	22,661	5,585	9,180	9,180
24-00	Publications & Legal Ntcs	0	0	500	500
26-00	Rents & Leases-Bldg & Imp	62,328	65,512	69,100	69,100
28-30	Supplies & Services	8,572	30,577	46,000	46,000
29-50	Transportation & Travel	15,982	7,800	6,500	6,500
29-51	Cent. Gar.-Pool Mlg ONLY	283	0	3,750	3,750
30-00	Utilities	26,132	11,191	26,050	26,050
38-00	Inventory Items	9,605	11,610	5,800	5,800
48-00	Taxes & Assessments	10	9	15	15

OTHER FINANCING USES

80-80	Interfund Reimbursements	(12,011)	(12,906)	(12,100)	(12,100)
Total Expenditures/Appropriations		1,918,415	1,806,851	2,330,723	2,330,723
Net Cost		(192,607)	117,613	0	0

HEALTH SERVICES DEPARTMENT

DENISE POMEROY, Director



BU 4016 – Tobacco Education

DEPARTMENT OVERVIEW

The Tobacco Program is a state mandated Public Health program. It provides tobacco education and outreach services to the people of Lake County. Fiscal year 2017/2018 is a transitional year as the counties waits to hear about additional funding and scope of work activities relating to the implementation of proposition 56.

The California Tobacco Control Program mission is: “The mission of the California Tobacco Control Program is to improve the health of all Californians by reducing illness and premature death attributable to the use of tobacco products. Through leadership, experience and research, the California Tobacco Control Program empowers statewide and local health agencies to promote health and quality of life by advocating social norms that create a tobacco-free environment.”

PROGRAM OVERVIEW

- Tobacco Control Program
- Youth Coalition Groups
- Adult Coalition Groups
- Health/Education Coalition

ACCOMPLISHMENTS IN FY 2016-17

- Youth Coalition students educated peers and participated in Photo Voice project
- Completed a successful youth summit
- Completed Healthy Stores for a Healthy Community retail surveys

GOALS FOR FY 2017-18

- Build and maintain Youth Coalition membership
- The Mendocino-Lake Community College District will improve their “D” grade in the California Public College and University Smoke/Tobacco-Free Policy Report Card
- The City of Clearlake will adopt a policy requiring retailers that sell, give, or furnish tobacco (including END) to obtain a Tobacco Retail License that designates a portion for enforcement

SPECIAL NOTES

- Prop 56 passed in November 2016 which raised the tax on a pack of cigarettes by \$2.00
- Appropriations and positions are accounted for in Public Health BU 4011
- Funds are deposited into account 171, then distributed to Public Health as a reimbursement in object code 80.80 as Public Health expends the funds each quarter

HEALTH SERVICES DEPARTMENT

DENISE POMEROY, Director
BU 4016 – Tobacco Education

SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 53-80 State Admin Program/Other Health

Services & Supplies

Acct. 23-80 Prof & Specialized Svcs

Capital Assets

None

Contingencies

There will be additional funding in FY 17/18 for this program based on Prop 56. The future funding amount is yet to be determined.

CHANGES IN BUDGET FROM PRIOR YEAR

The difference in funding from FY 16/17 to FY17/18 is that there is no carry over funds for FY 17/18.

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Governmental Funds
Fiscal Year 2017-18

Fund 171 Function Health and Sanitation		Budget Unit 4016 - Tobacco Education Activity - Health		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17		2017-18 Final Recommended
		Actual Estimated	<input checked="" type="checkbox"/> <input type="checkbox"/>	
1	2	3	4	5

REVENUE FROM USE OF MONEY

42-01 Interest 327 968 300 901

STATE ADMIN PROGRAM

53-80 Other Health 150,000 150,000 150,000 300,000

Total Revenue 150,327 150,968 150,300 300,901

SERVICES & SUPPLIES

23-80 Professional & Specialize 151,156 200,788 150,300 311,369

23-86 Health Admin Services 327 0 0 0

Total Expenditures/Appropriations 151,483 200,788 150,300 311,369

Net Cost 1,156 49,820 0 10,468

BEHAVIORAL HEALTH

TODD METCALF, Administrator



BU 4018 – Alcoholism Program Services

DEPARTMENT OVERVIEW

Lake County Behavioral Health provides integrated recovery-oriented Mental Health and Alcohol and Other Drug services in clinic locations. The Department operates and supports several wellness centers in the community to meet the needs of unserved and underserved populations.

Alcohol and Drug Abuse diversion and treatment services include individual and group counseling, and trauma-informed treatment services for adults and youth. We also provide referrals to detoxification or residential treatment center. Services are provided to the community free of charge or at a sliding scale fee.

Mental Health Services are designed to provide strong community-based partnerships with individuals and families who are dealing with serious mental illness, including those who have co-occurring (Mental Health and Substance Abuse) disorders. Recovery-oriented services include assistance with establishing stable housing, access to physical health care, medications management, trauma-informed counseling and peer supports. Behavioral Health assists with management of mental health crises for all members of the community and provides for inpatient or temporary residential care as appropriate.

SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 31-70 Fines, Forfeit, Penalties/Vehicle Code Fines – Court Imposed Fees
Acct. 42-01 Revenue from Use of Money/Interest – Earned interests

Services & Supplies

None

Capital Assets

None

Contingencies

None

CHANGES IN BUDGET FROM PRIOR YEAR

There are no significant increases or new requests in this budget unit.

Fund 142 Function Health and Sanitation		Budget Unit 4018 - Alcoholism Program Serv Activity - Health		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17		2017-18 Final Recommended
		Actual Estimated	<input checked="" type="checkbox"/> <input type="checkbox"/>	
1	2	3	4	5
FINES, FORFEIT, PENALTIES				
31-70 Vehicle Code Fines	12,007	12,377	13,000	13,000
REVENUE FROM USE OF MONEY				
42-01 Interest	4	7	6	6
Total Revenue	12,011	12,384	13,006	13,006
SERVICES & SUPPLIES				
23-91 Intra-Div Services	12,011	12,100	13,006	13,006
Total Expenditures/Appropriations	12,011	12,100	13,006	13,006
Net Cost	0	(284)	0	0

PUBLIC SERVICES DEPARTMENT

LARS EWING, Director



BU 4121 – Integrated Waste Management

DEPARTMENT OVERVIEW

The Integrated Waste Management division of the Public Services Department operates the Eastlake Landfill, administers contracts for waste and recycling collection in the unincorporated areas, develops and implements programs for materials requiring special handling, and provides environmental education related to solid waste reduction, reuse, and recycling.

The Eastlake landfill is a 30 acre class III sanitary landfill. A recycling center operated by Southlake Refuse and Recycling is located on County property at the entrance to the landfill. South Lake owns and operates a resource recovery facility adjacent to the landfill that accepts green and wood waste as well as inert materials which are diverted from the landfill, and Lake County Waste Solutions owns and operates a transfer station at 230 Soda Bay Rd in Lakeport.

PROGRAM OVERVIEW

- Integrated Waste Management is an Enterprise Fund
- Current CalRecycle grants: Household Hazardous Waste, Oil Recycling, Tire Recycling, Beverage Container
- Equipment Replacement Reserve Fund
- Landfill Closure and Post-closure Maintenance Reserve Fund
- Operating Liability Reserve Fund
- Corrective Action Reserve Fund
- Landfill Expansion Reserve Account
- Davis Street Reserve Account

ACCOMPLISHMENTS IN FY 2016-17

- Processed massive amounts of fire debris from the 2015 and 2016 wildfires
- Recovered 190,339,200 cubic feet of landfill gas in CY 2016
- Advanced to the field investigations and environmental review phase for the proposed landfill expansion project
- Established a corrective action plan for Central Valley Water Quality Control Board Cleanup Abatement Order R5-2015-0713
- Increased by over \$7 million the state-mandated closure, post-closure, and corrective action reserve funds
- Placed \$250,000 into reserves for possible Davis Street repairs to be initiated by the City of Clearlake
- Created a new position of Landfill Operations Supervisor

PUBLIC SERVICES DEPARTMENT

LARS EWING, Director

BU 4121 – Integrated Waste Management

GOALS FOR FY 2017-18

- Progress with the field investigations and environmental review phases of the proposed landfill expansion project
- Adjust landfill rates as necessary in order to financially sustain the integrated waste management enterprise fund
- Improve public education for waste reduction, reuse, and recycling
- Improve provisions for public recycling and disposal options of hazardous waste
- Implement the corrective action plan for Central Valley Water Quality Control Board Cleanup Abatement Order R5-2015-0713

SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct.	21-50	Permits/Franchises – The franchise waste haulers pay the County franchise fees of 6% of the amount of their disposal costs and 5% of the amount of their gross revenues from services rendered to customers
Acct.	54-90	State Aid/Other – CalRecycle grants reimburse BU4121 approximately \$100,000.00 a year for countywide recycling goals
Acct.	68-40	Health & Sanitation/Sanitation Svcs-Current – The primary source of revenue for BU4121 is public and franchise hauler gate fees

Services & Supplies

Acct.	17-00	Maintenance/Equipment – The cost to maintain landfill equipment has increased over the past few years as a result of the impact of managing the influx of fire debris, though these costs are anticipated to decrease from last year with the expectation of a reduction of inbound fire debris
Acct.	18-00	Maintenance/Buildings & Improvements – This is one of the most utilized in this division as it takes a great deal of supplies and material to maintain the landfill. Staff is cognizant of expenditures and tries to identify the most cost effective solution for all tasks.
Acct.	23-80	Professional & Specialized Svcs – Contractors and consultants are used regularly at the landfill to ensure that ongoing monitoring and corrective action requirements are accomplished for landfill gas, storm water management, groundwater migration, and other areas of concern

Capital Assets

None

Contingencies

Acct.	90-91	Approp for Contingencies/Contingencies - \$115,694
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CHANGES IN BUDGET FROM PRIOR YEAR

The majority of the budget is in line with previous years with the following notable changes:

1. Increased water treatment control costs in both 18.00 and 23.80 as a result of extensive changes to the Statewide General Permit for Storm Water Discharges Associated with Industrial Activities
2. Lower costs for leased equipment, equipment maintenance, equipment fuel, and state BOE fees as a result of the expiration of the disposal import contract with Mendocino County and an expectation of reduced fire debris
3. Redistribution of Public Services administrative staff salaries among all department divisions for appropriate cost-sharing
4. GPS equipment to aid in constructing the finish grades of landfill slopes to permitted specifications

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Governmental Funds
Fiscal Year 2017-18

Fund 985 Function Health and Sanitation		Budget Unit 4121 - Integrated Waste Mgmt Activity - Sanitation		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17	2017-18 Recommended	2017-18 Final Recommended
		Actual Estimated		
1	2	3	4	5
PERMITS				
21-50 Franchises	260,902	358,824	374,780	374,780
FINES, FORFEIT, PENALTIES				
31-95 Penalties & Cost on Delq	0	463	0	0
RENTS & CONCESSIONS				
42-10 Rents & Concessions	71	8,000	8,000	8,000
REVENUE FROM USE OF MONEY				
42-01 Interest	68,900	137,757	37,500	37,500
STATE AID				
54-90 Other	52,208	75,845	75,322	75,322
HEALTH & SANITATION				
68-40 Sanitation Svcs-Current	16,608,249	4,898,616	2,046,720	2,046,720
68-41 Sanitation Svcs-Prior	0	118	0	0
OTHER				
79-90 Miscellaneous	1,244	0	0	0
SALES				
79-60 Sale of Fixed Assets	200	2,131	0	0
OPERATING TRANSFERS				
81-22 In	0	592,403	120,000	1,140,000
81-23 Out	(1,234,070)	(8,317,160)	(156,154)	(153,343)
Total Revenue	15,757,704	(2,243,003)	2,506,168	3,528,979
SALARIES & EMP BENEFITS				
01-11 Permanent	648,027	644,952	765,545	765,545
01-12 Extra Help	64,135	58,144	44,178	44,178
01-13 OT, Holiday, Stby	29,299	17,260	10,000	10,000
01-14 Other, Term	19,691	13,762	8,879	8,879
02-21 FICA	53,690	52,484	61,430	61,430
02-22 PERS	90,970	95,271	123,000	123,000
02-23 PERS-Co Paid Employee Con	13,108	0	0	0
03-30 Health/Life	141,859	132,384	117,713	117,713
03-31 Unemployment	1,886	2,041	1,631	1,631
03-45 Retiree OPEB	11,728	0	0	0
04-00 Worker's Compensation	32,043	49,684	30,399	30,399
05-01 Year End-PF*A/C Use only*	2,420	0	0	0
SERVICES & SUPPLIES				
11-00 Clothing & Personal Suppl	1,806	2,558	2,800	2,800
12-00 Communications	4,795	6,063	5,852	5,852
14-00 Household Expense	2,089	1,355	3,000	3,000
15-12 Public Liability	18,682	21,250	19,194	19,194
15-13 Fire & Allied Cvrgrs	6,879	6,901	5,627	5,627
17-00 Maintenance-Equipment	281,989	231,365	250,000	250,000
18-00 Maint-Bldgs & Imprvmts	217,523	63,212	171,000	171,000
19-40 Medical Supplies	166	73	200	200
20-00 Memberships	442	529	550	550
22-70 Supplies	4,608	4,200	5,500	5,500
22-71 Postage	1,171	516	2,500	2,500

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Governmental Funds
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Fund 985 Function Health and Sanitation		Budget Unit 4121 - Integrated Waste Mgmt Activity - Sanitation		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17	2017-18 Recommended	2017-18 Final Recommended
		Actual Estimated		
1	2	3	4	5

SERVICES & SUPPLIES

23-80	Professional & Specialize	447,987	564,676	646,822	646,822
23-81	Engineering In-House	0	15	0	0
23-90	Administrative Services	51,711	41,442	70,117	70,117
23-91	Intra-Div Services	0	20,747	24,193	24,193
25-00	Rents & Leases-Equipment	127,572	240,604	30,000	50,000
27-00	Small Tools & Instruments	1,100	774	1,500	1,500
28-30	Supplies & Services	384,413	153,121	119,300	119,300
29-50	Transportation & Travel	117,183	116,689	120,000	120,000
29-51	Cent. Gar.-Pool Mlg ONLY	276	4,741	7,500	7,500
30-00	Utilities	33,544	55,986	35,000	35,000
38-00	Inventory Items	12,712	4,318	5,000	5,000
48-00	Taxes & Assessments	230	249	260	260

CAPITAL ASSETS

62-72	Autos & Light Trucks	31,182	0	0	0
62-73	Shop	755,979	8,062	0	0
62-74	Other	0	91,694	120,000	120,000

CONSTRUCTION IN PROG

63-13	Buildings & Improvements	21,450	56,366	750,000	750,000
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OTHER FINANCING USES

80-80	Interfund Reimbursements	(44,500)	(48,215)	(67,340)	(67,340)
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CONTINGENCIES

90-91	Contingencies	0	0	115,694	115,694
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Total Expenditures/Appropriations	3,589,845	2,715,273	3,607,044	3,627,044
Net Cost	(12,167,859)	4,958,276	1,100,876	98,065

Fund 986 Function Health and Sanitation		Budget Unit 4121 - Integrated Waste Mgmt Activity - Sanitation		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17		2017-18 Final Recommended
		Actual Estimated	<input checked="" type="checkbox"/> <input type="checkbox"/>	
1	2	3	4	5

OPERATING TRANSFERS

81-22	In	1,000,000	0	0	0
81-23	Out	0	(592,403)	(120,000)	(140,000)
Total Revenue		1,000,000	(592,403)	(120,000)	(140,000)
Net Cost		(1,000,000)	592,403	120,000	140,000

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Governmental Funds
Fiscal Year 2017-18

Fund 987 Function Health and Sanitation		Budget Unit 4121 - Integrated Waste Mgmt Activity - Sanitation		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17		2017-18 Final Recommended
		Actual Estimated	<input checked="" type="checkbox"/> <input type="checkbox"/>	
1	2	3	4	5

OPERATING TRANSFERS

81-22	In	233,895	4,845,547	124,451	122,211
	Total Revenue	233,895	4,845,547	124,451	122,211
	Net Cost	(233,895)	(4,845,547)	(124,451)	(122,211)

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Governmental Funds
Fiscal Year 2017-18

Fund 989 Function Health and Sanitation		Budget Unit 4121 - Integrated Waste Mgmt Activity - Sanitation		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17		2017-18 Final Recommended
		Actual Estimated	<input checked="" type="checkbox"/> <input type="checkbox"/>	
1	2	3	4	5

OPERATING TRANSFERS

81-22	In	0	1,000,000	0	0
81-23	Out	0	0	0	(1,000,000)
	Total Revenue	0	1,000,000	0	(1,000,000)
	Net Cost	0	(1,000,000)	0	1,000,000

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Governmental Funds
Fiscal Year 2017-18

Fund 992 Function Health and Sanitation		Budget Unit 4121 - Integrated Waste Mgmt Activity - Sanitation		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17		2017-18 Final Recommended
		Actual Estimated	<input checked="" type="checkbox"/> <input type="checkbox"/>	
1	2	3	4	5

OPERATING TRANSFERS

81-22	In	175	2,471,613	31,703	31,132
	Total Revenue	175	2,471,613	31,703	31,132
	Net Cost	(175)	(2,471,613)	(31,703)	(31,132)

DEPARTMENT OF SOCIAL SERVICES

CRYSTAL MARKYTAN, Director



BU 5011 – Social Services Administration

DEPARTMENT OVERVIEW

This is the administrative budget for the Department of Social Services. It provides all staffing, services and supplies necessary to carry out departmental functions.

In addition to administrative expenses, this budget includes certain program expenses, such as CalWORKs Welfare-To-Work (WTW) supportive services and child care, CalWORKs On the Job Training (OJT) costs, and direct Child Welfare Services. This budget also includes IHSS Public Authority contract costs.

Please refer to our organizational charts, attached hereto, for a complete listing of our programs, services and staffing.

PROGRAM OVERVIEW

- Child Welfare Services
- Adult Services
- CalWORKs
- CalWORKs Welfare-to-Work
- IHSS
- CalFresh
- Medi-Cal

ACCOMPLISHMENTS IN FY 2016-17

- Developed and expanded IHSS care provider training
- As part of the Continuum of Care Reform (CCR) developed and implemented the Resource Family Approval (RFA) process
- Met the year two objectives of the Title IV-E Waiver Child Well-Being Project
- Created a training unit and training curriculum for eligibility programs
- Created a Staff Services and Support unit and completed written guides for HR processes

GOALS FOR FY 2017-18

- Maximize available funding sources for all programs and implement a formalized process for ongoing review of revenue and spending status
- Develop and implement retention strategies for the social services workforce to decrease staff turnover
- Plan and implement the next phase of Continuum of Care Reform (CCR)
- Develop a supervisor/manager in house orientation program
- Explore options and determine plan for employment services co-location with Workforce Innovation and Opportunity Act (WIOA)

DEPARTMENT OF SOCIAL SERVICES

CRYSTAL MARKYTAN, Director

BU 5011 – Social Services Administration

SPECIAL NOTES

- The State has eliminated the IHSS MOE and future status of IHSS funding is not yet resolved. As information is received the FY 17/18 budget will be adjusted accordingly.
- Effective 7/1/17, the Eligibility Worker class series positions will be reclassified to Eligibility Specialist. This will result in a 10% increase in wages for these positions.

SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct.	53-01	State Assistance Program/Public Assistance Admin – State funds for IHSS and Health Related Administration
Acct.	53-39	State Admin Program/Medical – State funds for Medi-Cal program administration
Acct.	53-50	State Admin Program/Soc Svcs Realign Sls Tx – Realignment 1991 funds used to cover the county share
Acct.	54-21	State Aid/Protective Services – Realignment 2011 funds used to cover county share in Children and Adult Services programs
Acct.	55-34	Other Federal/AFDC FG/U – Federal funds for CalWORKs Administration

Services & Supplies

Acct.	23-50	Prof & Specialized Svcs/Gr Ave for Indep-Contract – These contracts are specific to services provided to CalWORKs Welfare-to-Work participants.
Acct.	23-55	Prof & Specialized Svcs/Cal Learn-Child Care – This amount includes the contract with our Stage One Child Care provider as well as child care provider payments made on behalf of families participating in the CalWORKs Welfare-to-Work program.
Acct.	23-80	Prof & Specialized Svcs – This account includes contracted services for numerous Child Welfare Services prevention programs, training contracts for all Social Services staff and numerous administrative services related to department operations.
Acct.	40-70	Child & Welfare/Support & Care of Persons – This account includes funds to provide supportive services to those served through Child Welfare Services and Adult Protective Services programs.
Acct.	40-72	Child & Welfare/Direct Child Welfare Cost – This account includes funds paid directly to families in order to benefit children receiving Foster Care or Adoption assistance.

Capital Assets

None

Contingencies

None

DEPARTMENT OF SOCIAL SERVICES

CRYSTAL MARKYTAN, Director

BU 5011 – Social Services Administration

CHANGES IN BUDGET FROM PRIOR YEAR

In response to the State eliminating the IHSS MOE, we have made cuts in Budget Unit 5011 to cover the increased County share of cost for Budget Units 5011, 5121, and 5281. Cuts have included more than \$3,000,000 from Services and Supplies. We also anticipated \$500,000 in salary savings, an increase of \$150,000 from FY 16/17. While our revenues are sufficient to fund all of what is included in this Budget Unit, we are very concerned about what the future holds related to elimination of the IHSS MOE and its impact on County funds.

17.00 Change is based on two primary issues. The Auditor requested we move all equipment to account. Historically we have budgeted in this account for all replacement equipment and used 38.00 for new items. We have also removed all but essential purchases necessary for operation of the department.

We have significantly reduced the amount budgeted for M&O related to the Anderson Ranch remodel

20.00 Change based on anticipated increase to CWDA dues and added membership to C4A (Adult Services)

22.70 Decrease based on elimination of non-essential supplies and lower estimates based on 16/17 actuals

22.71 Decrease based on lower than anticipated 16/17 actuals

22.72 Increased based on purchase of STEPS curriculum for CalWORKs (and Housing)

23.50 Eliminated PAL contract and reduced MH/SA to 16/17 allocation

23.54 Reduction based on 16/17 actual expense, decline in CalWORKs caseload

23.55 Reduction based on 16/17 actual expense, decline in CalWORKs caseload

23.56 Reduction based on 16/17 actual expense, decline in CalWORKs caseload

23.57 Reduction based on 16/17 actual expense, decline in Cal Learn caseload/allocation

23.58 Eliminated EW trainee positions and increased salary savings based on vacancies, decline in CalWORKs caseload

23.59 Increased to actual FY 16/17 allocation

23.70 Increased to actual FY 16/17 amount

23.80 Reduced to actual FY 16/17 amounts. Removed DR supervisor, Tribal DR, PSSF amounts, building access control, panic and PA system monthly support, more than 200K for contracted services related to AR remodel, security guard, Fierce, LCSW supervisor for MSW program, UCD Adoption and Technical Assistance training, reduced SOP coaching, removed Public Health nurse, reduced Family Wrap contract, removed recruitment consulting

23.90 More than 120K increase based on A87 plan

24.00 Reduced based on actual FY 16/17 costs

26.00 Added a lease for WIOA

27.00 Reduced based on need to decrease non-essential costs

28.30 Eliminated all non-essential costs

38.00 Eliminated all non-essential inventory items

40.70 Reduced emergency funds for Adult Services

40.72 Reduced direct services to CWS families, Redwood Toxicology contract

80.80 Added cost for County Human Resources contract

An additional impact to this budget is the 10% increase in wages for all Eligibility class series positions

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Governmental Funds
Fiscal Year 2017-18

Fund 168 Function Aid Programs		Budget Unit 5011 - Social Services Admin Activity - Admin		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17	2017-18 Recommended	2017-18 Final Recommended
		Actual Estimated		
1	2	3	4	5
STATE ADMIN PROGRAM				
53-30 CMSP	27,500	17,489	9,418	9,418
53-32 Food Stamps	1,950,445	1,413,340	1,300,920	1,399,391
53-34 AFDC-FG/U	629,462	1,480,042	1,195,676	991,472
53-35 CWS	191,395	417,033	400,000	400,000
53-38 CCBC	65,771	183,452	283,000	281,930
53-39 Medical	3,233,907	3,557,927	3,579,932	3,463,538
53-50 Soc Svcs Realign Sls Tx	1,000,000	1,800,000	2,029,688	2,528,612
STATE ASSISTANCE PROGRAM				
53-01 Public Assistance Admin	2,629,306	2,099,705	2,498,379	2,506,590
STATE AID				
54-07 H&HS-Adult Protective Sv	141,229	162,268	0	0
54-08 H&HS-Foster Care	40,857	35,497	0	0
54-09 H&HS-Child Welfare Svcs	1,740,403	1,474,166	0	0
54-11 H&HS-Adoptions	321,496	279,328	0	0
54-12 H&HS-Child Ab Prevention	91,416	79,427	0	0
54-21 Protective Services	0	0	2,390,388	2,390,388
FEDERAL ASSIST PROGRAM				
55-01 Public Assistance Admin	264,503	302,951	310,508	311,781
OTHER FEDERAL				
55-32 Food Stamps	1,306,512	1,694,089	1,830,437	1,830,437
55-33 Foster Care	64,000	144,475	35,000	35,000
55-34 AFDC FG/U	3,477,975	3,620,353	3,238,708	3,238,708
55-35 CWS	579,035	428,360	461,834	461,834
55-39 Kingap	525	580	0	0
OTHER GOVERNMENT AGENCIES				
56-30 Other	0	484	5,000	5,000
CHARGES FOR SERVICES				
66-01 Personnel Services	204,226	202,058	470,277	470,277
JUDICIAL				
67-60 Estate Fees	100,365	93,992	100,000	100,000
OTHER CURRENT SERVICES				
69-20 Other	30,105	70	30,000	30,000
OTHER				
79-90 Miscellaneous	7,506	6,141	7,500	7,500
79-91 Cancelled Checks	3,527	1,143	0	0
79-93 Insurance Proceeds	0	16,905	0	0
SALES				
79-50 Revenue Applic Prior Year	12	0	2,000	2,000
79-60 Sale of Fixed Assets	0	17,068	0	0
79-70 Other Sales-Miscellaneous	51	41	50	50
OPERATING TRANSFERS				
81-22 In	20,462	24,123	25,000	25,000
81-23 Out	(35,000)	(65,000)	(268,004)	(317,868)
Total Revenue	18,086,991	19,487,507	19,935,711	20,171,058

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Governmental Funds
Fiscal Year 2017-18

Fund 168 Function Aid Programs		Budget Unit 5011 - Social Services Admin Activity - Admin		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17		2017-18 Recommended
		Actual Estimated	<input checked="" type="checkbox"/> <input type="checkbox"/>	
1	2	3	4	5

SALARIES & EMP BENEFITS

01-11	Permanent	8,585,764	8,935,178	10,288,638	10,288,638
01-12	Extra Help	119,899	173,517	184,824	184,824
01-13	OT, Holiday, Stby	426,389	282,576	300,000	300,000
01-14	Other, Term	241,690	85,020	6,516	6,516
02-21	FICA	696,071	687,374	796,467	796,467
02-22	PERS	1,208,415	1,315,585	1,655,529	1,655,529
02-23	PERS-Co Paid Employee Con	129,005	0	0	0
03-30	Health/Life	1,759,130	1,835,442	2,222,053	2,222,053
03-31	Unemployment	24,966	26,254	26,243	26,243
03-32	Opt Out	38,655	33,382	31,200	31,200
04-00	Worker's Compensation	295,837	297,211	354,541	354,541

SERVICES & SUPPLIES

12-00	Communications	105,916	112,697	138,374	138,374
14-00	Household Expense	110,678	72,127	51,408	51,408
15-12	Public Liability	15,214	31,270	15,987	15,987
15-13	Fire & Allied Cvrgrs	2,411	2,509	1,565	1,565
17-00	Maintenance-Equipment	233,534	173,485	215,102	220,102
18-00	Maint-Bldgs & Imprvmnts	69,965	85,038	259,997	259,997
20-00	Memberships	24,400	29,278	32,124	32,124
22-70	Supplies	148,198	114,047	163,000	163,000
22-71	Postage	92,418	95,175	151,600	151,600
22-72	Books & Periodicals	2,113	2,613	12,220	12,220
23-50	Gr Ave for Indep-Contract	389,554	302,471	273,170	263,170
23-54	Cal Learn-Transportation	145,348	173,166	203,000	203,000
23-55	Cal Learn-Child Care	271,312	233,265	250,000	250,000
23-56	Cal Learn-Ancillary	83,092	22,073	50,000	50,000
23-57	Cal Learn-Contract Pymts	62,075	48,608	50,000	50,000
23-58	Subsidized Employment	170,958	133,495	190,280	190,280
23-59	Family Stabilization	695	11,482	50,000	50,000
23-70	Perform Incent Contract	0	0	32,158	32,158
23-80	Professional & Specialize	1,375,371	1,472,419	1,531,766	1,173,356
23-90	Administrative Services	577,320	606,753	744,541	744,541
23-91	Intra-Div Services	0	10,708	168,000	68,000
24-00	Publications & Legal Ntcs	3,629	12,584	15,000	15,000
25-00	Rents & Leases-Equipment	991	2,530	850	1,050
26-00	Rents & Leases-Bldg & Imp	656,892	678,280	762,255	737,255
27-00	Small Tools & Instruments	4,039	4,123	5,000	5,000
28-30	Supplies & Services	44,761	72,974	53,203	114,203
28-32	EBT	27,716	24,174	32,500	32,500
28-41	IHSS	93,990	116,660	136,716	136,950
29-50	Transportation & Travel	143,446	125,824	185,680	190,680
30-00	Utilities	163,522	168,803	218,175	218,175
38-00	Inventory Items	183,132	624,284	62,250	62,250
40-70	Support & Care of Persons	15,613	68,723	43,308	43,308
40-72	Direct Child Welfare Cost	96,171	127,463	122,000	122,000
40-73	Kinship-FC Emergency	667	0	0	0

County Budget Act
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Governmental Funds
Fiscal Year 2017-18

Fund 168 Function Aid Programs		Budget Unit 5011 - Social Services Admin Activity - Admin		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17		2017-18 Final Recommended
		Actual Estimated	<input checked="" type="checkbox"/> <input type="checkbox"/>	
1	2	3	4	5

CAPITAL ASSETS

62-71	Office	35,602	20,064	0	0
62-72	Autos & Light Trucks	359,303	184,630	0	0
62-73	Shop	0	24,217	0	0
62-79	Prior Year	0	17,530	0	0

OTHER FINANCING USES

80-80	Interfund Reimbursements	0	(5,346)	0	0
Total Expenditures/Appropriations		19,235,867	19,671,735	22,087,240	21,665,264
Net Cost		1,148,876	184,228	2,151,529	1,494,206

DEPARTMENT OF SOCIAL SERVICES

CRYSTAL MARKYTAN, Director



BU 5012 – Social Services Special Programs

DEPARTMENT OVERVIEW

Budget Unit 5012 is comprised of staff assigned to the IHSS Public Authority (PA) and to the Area Agency on Aging (AAA).

Please refer to our organizational charts, attached to Budget Unit 5011, for a complete listing of our programs, services and staffing.

SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 66-01 Charges for Services/Personnel Services – Program staffing contracts for the IHSS PA and the AAA

Services & Supplies

None

Capital Assets

None

Contingencies

None

CHANGES IN BUDGET FROM PRIOR YEAR

This budget has increased due to payroll increases.

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Fund 168 Function Aid Programs		Budget Unit 5012 - Social Services Spec Prog Activity - Admin		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17		2017-18 Final Recommended
		Actual Estimated	<input checked="" type="checkbox"/> <input type="checkbox"/>	
1	2	3	4	5

CHARGES FOR SERVICES

66-01	Personnel Services	346,998	373,696	631,929	631,929
	Total Revenue	346,998	373,696	631,929	631,929

SALARIES & EMP BENEFITS

01-11	Permanent	267,573	234,074	411,201	411,201
01-12	Extra Help	377	0	0	0
01-13	OT, Holiday, Stby	29,057	21,369	24,000	24,000
01-14	Other, Term	8,011	273	0	0
02-21	FICA	24,750	24,739	31,458	31,458
02-22	PERS	40,561	45,344	66,069	66,069
02-23	PERS-Co Paid Employee Con	4,963	0	0	0
03-30	Health/Life	66,671	70,893	96,453	96,453
03-31	Unemployment	951	1,013	1,029	1,029
03-32	Opt Out	212	0	0	0
04-00	Worker's Compensation	1,940	1,951	1,719	1,719

OTHER FINANCING USES

80-80	Interfund Reimbursements	0	(251)	0	0
	Total Expenditures/Appropriations	445,066	399,405	631,929	631,929
	Net Cost	98,068	25,709	0	0

DEPARTMENT OF SOCIAL SERVICES

CRYSTAL MARKYTAN, Director



BU 5115 – OJT Training

DEPARTMENT OVERVIEW

Our On-the-Job Training (OJT) program is one of the services we provide as a Welfare-to-Work (WtW) activity under the CalWORKs program. The primary purpose of the program, which is unique to Lake County, is to provide CalWORKs recipients with the training and work experience necessary to obtain and maintain permanent employment, thereby becoming self-sufficient. Qualifying CalWORKs participants are placed in full-time trainee positions, as County employees with benefits, in a variety of job classifications in participating County departments.

Our OJT program has been highly successful with dozens of participants transitioning into permanent County employment and many more into the private sector.

SUMMARY OF MAJOR ACCOUNTS

Revenues

None

Services & Supplies

Acct.	80-80	Other Financing Uses/Interfund Reimbursements – Reimbursement from Budget Unit 5011, Social Services Admin, from the CalWORKs Single Allocation
Acct.	80-81	Other Financing Uses/Intrafund Reimbursements – Reimbursement from Budget Unit 5121, General Welfare, from CalWORKs grant savings

Capital Assets

None

Contingencies

None

CHANGES IN BUDGET FROM PRIOR YEAR

This budget eliminates two Eligibility Worker Trainee positions. As individuals typically enter the program as Office Assistant Trainees, these positions have had long term vacancies. In addition, the new Eligibility Specialist series now includes a “trainee” position, making this trainee position obsolete.

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Governmental Funds
Fiscal Year 2017-18

Fund 169 Function Aid Programs		Budget Unit 5115 - OJT Training Activity - Other Assistance		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17		2017-18 Final Recommended
		Actual Estimated	<input checked="" type="checkbox"/> <input type="checkbox"/>	
1	2	3	4	5

SALARIES & EMP BENEFITS

01-11	Permanent	113,943	94,752	151,183	151,183
01-13	OT, Holiday, Stby	986	293	0	0
01-14	Other, Term	5,051	76	0	0
02-21	FICA	9,028	7,213	11,567	11,567
02-22	PERS	15,912	14,008	24,291	24,291
03-30	Health/Life	37,383	15,875	58,510	58,510
03-31	Unemployment	737	591	379	379
04-00	Worker's Compensation	13,200	19,275	17,993	17,993

SERVICES & SUPPLIES

15-12	Public Liability	14,531	16,528	14,929	14,929
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OTHER FINANCING USES

80-80	Interfund Reimbursements	(170,958)	(133,495)	(190,280)	(190,280)
80-81	Intrafund Reimbursements	(33,907)	(31,107)	(88,572)	(88,572)

Total Expenditures/Appropriations

5,906 4,009 0 0

Net Cost

5,906 4,009 0 0

DEPARTMENT OF SOCIAL SERVICES

CRYSTAL MARKYTAN, Director



BU 5121 – General Welfare

DEPARTMENT OVERVIEW

This Budget Unit provides assistance payments to families through the CalWORKs program. It funds direct payments to Foster Care providers, relative caregivers, non-relative extended family members, and residential facilities for children who are removed from their home due to abuse and neglect. Adoption Assistance payments are made to families that have adopted children through the foster care system.

This Budget Unit also funds the county share of payroll costs for IHSS providers who assist the elderly and disabled so they can remain safely in their home.

PROGRAM OVERVIEW

- AFDC Foster Care
- CalWORKS assistance
- Aid to Adoptive Children
- KinGap
- Approved Relative Caregiver – ARC
- IHSS

ACCOMPLISHMENTS IN FY 2016-17

- See budget unit 5011 for a list of accomplishments

GOALS FOR 2017-18

- See budget unit 5011 for a list of goals

DEPARTMENT OF SOCIAL SERVICES

CRYSTAL MARKYTAN, Director
BU 5121 – General Welfare

SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct.	53-03	State Assistance Program/Family Stabilization (CalWORKs) – State funding for CalWORKs Assistance payments
Acct.	53-50	State Admin Program/Soc Svcs Realign Sls Tx – Social Services Realignment 1991 used to cover County share of assistance costs
Acct.	54-21	State Aid/Protective Services – Social Services Realignment 2011 used for County share of Foster Care and Adoption Assistance
Acct.	55-11	Other Federal/AFDC FG/U – Federal funding for CalWORKs Assistance payments
Acct.	55-13	Federal Assistance Program/Foster Care – Federal funds for Foster Care assistance, Title IV-E Waiver Well-Being Project

Services & Supplies

Acct.	28-30	Special Departmental Exp/Supplies & Services – Projected County Share of IHSS payroll costs to be paid to the State
Acct.	40-30	Child & Welfare/Child AFDC-FG-30 – Assistance payments to eligible CalWORKs recipients
Acct.	40-40	Child & Welfare/FDC Foster Care (40-42) – Foster Care assistance for CWS and Probation
Acct.	40-44	Child & Welfare/Aid to Adopt Child (04) – Adoption Assistance payments
Acct.	40-46	Child & Welfare/Kin-Gap Children – Subsidy paid to permanent relative caregivers who assume legal guardianship over children in CWS caseload.
Acct.	40-47	Child & Welfare/Approved Relative Caregiver – Funds paid to relative caregivers of children who would otherwise be placed in foster homes.

Capital Assets

None

Contingencies

None

CHANGES IN BUDGET FROM PRIOR YEAR

With the elimination of the IHSS MOE, we are projecting up to a \$2,000,000 increase to the County share of cost for IHSS. The County share, including this increase, is funded with Realignment 1991 revenues which are projected to decline in the upcoming fiscal year. While the State has indicated a willingness to work with local government to mitigate the fiscal impact to counties, no decisions have been finalized. We expect to receive additional information in the coming months and, if necessary, will update our estimations prior to final budget approval.

Foster Care costs did not increase at the rate we projected for FY 16/17. We anticipate that these costs will remain consistent in FY 17/18.

The CalWORKs caseload has continued to decline, resulting in lower costs for assistance in FY 16/17. We anticipate this will continue into FY 17/18.

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Governmental Funds
Fiscal Year 2017-18

Fund 169 Function Aid Programs		Budget Unit 5121 - General Welfare Activity - Other Assistance		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17	2017-18 Recommended	2017-18 Final Recommended
		Actual Estimated		
1	2	3	4	5
STATE ADMIN PROGRAM				
53-50 Soc Svcs Realign Sls Tx	7,997,463	6,807,615	6,611,464	6,611,464
53-51 Realignment CalWorks MOE	2,223,230	2,099,959	2,153,739	2,153,739
STATE ASSISTANCE PROGRAM				
53-03 Family Support	1,663,633	1,776,875	1,600,000	1,600,000
53-11 AFDC-FG/U	1,106,474	670,699	1,081,000	1,081,000
53-12 Adoptions	0	(56,448)	0	0
53-13 Foster Care	(31)	222,109	0	0
53-15 Kin-Gap State	61,863	69,049	53,750	53,750
STATE AID				
54-08 H&HS-Foster Care	1,533,809	1,332,633	0	0
54-13 H&HS-Adoption Asst Prog	1,345,841	1,169,318	0	0
54-21 Protective Services	0	0	2,945,129	2,945,129
FEDERAL ASSIST PROGRAM				
55-11 AFDC FG/U	1,487,859	1,377,357	1,997,000	1,855,651
55-12 Adoptions	1,395,064	1,668,507	1,800,000	1,800,000
55-13 Foster Care	2,952,435	2,933,241	2,680,000	2,680,000
55-15 Kingap	19,369	20,372	17,500	17,500
OTHER GOVERNMENT AGENCIES				
56-30 Other	90,838	66,392	65,000	65,000
OTHER				
79-91 Cancelled Checks	0	532	0	0
Total Revenue	21,877,847	20,158,210	21,004,582	20,863,233
SERVICES & SUPPLIES				
28-30 Supplies & Services	4,792,956	4,953,464	7,000,000	7,000,000
40-30 Child AFDC-FG-30	6,556,917	6,256,206	6,750,000	6,750,000
40-40 FDC Foster Care (40-42)	6,034,771	5,922,026	6,500,000	6,500,000
40-44 Aid to Adopt Child (04)	3,435,959	3,475,376	3,750,000	3,750,000
40-46 Kin-Gap Children	122,935	116,849	150,000	150,000
40-47 Apprvd Relative Caregiver	18,810	9,117	40,000	40,000
Total Expenditures/Appropriations	20,962,348	20,733,038	24,190,000	24,190,000
Net Cost	(915,499)	574,828	3,185,418	3,326,767

DEPARTMENT OF SOCIAL SERVICES

CRYSTAL MARKYTAN, Director



BU 5164 – Housing Administration

DEPARTMENT OVERVIEW

This Budget includes operation of the Section 8 Housing low income rental subsidy program, and staffing/support for other Housing Budget Units 5165 and 5169.

This Budget Unit also funds the Department's participation in the Continuum of Care (COC).

SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 55-01	Federal Assistance Program/Public Assistance Admin – Federal funds for Section 8 administrative fees, administrative fees for portability, Family Self Sufficiency funds and interest
Acct. 81-22	Operating Transfers/In – Transfers from Budget Unit 5011, based on time studies, county share funded by Realignment 1991

Services & Supplies

Acct. 23-80	Prof & Specialized Svcs – Contracted services for Section 8 Housing and COC
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Capital Assets

None

Contingencies

None

CHANGES IN BUDGET FROM PRIOR YEAR

We anticipate salary savings based on an unfilled position. In FY16/17 we anticipated receiving funds to subcontract for rapid re-housing. The State contracted directly with the provider so this was unnecessary.

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Governmental Funds
Fiscal Year 2017-18

Fund Function		90 Aid Programs	Budget Unit 5164 - Housing Admin Activity - Other Assistance		
Detail by Revenue Category and Expenditure Object		2015-16 Actuals	2016-17 Actual Estimated	2017-18 Recommended	2017-18 Final Recommended
1		2	3	4	5
REVENUE FROM USE OF MONEY					
42-01	Interest	204	112	150	150
FEDERAL ASSIST PROGRAM					
55-01	Public Assistance Admin	275,645	233,642	247,678	247,678
OTHER					
79-90	Miscellaneous	6,351	15,376	0	0
SALES					
79-50	Revenue Applic Prior Year	0	21,803	0	0
OPERATING TRANSFERS					
81-22	In	35,000	65,000	151,194	136,155
RESIDUAL EQUITY TRANSFERS					
81-31	Residual Equity Transfer	0	19,170	0	10,200
Total Revenue		317,200	355,103	399,022	394,183
SALARIES & EMP BENEFITS					
01-11	Permanent	190,402	165,188	233,710	233,710
01-13	OT, Holiday, Stby	5,679	0	500	500
01-14	Other, Term	4,262	5,993	2,091	2,091
02-21	FICA	14,455	16,695	18,046	18,046
02-22	PERS	26,567	33,154	37,835	37,835
02-23	PERS-Co Paid Employee Con	2,422	0	0	0
03-30	Health/Life	41,243	43,374	49,187	49,187
03-31	Unemployment	502	697	589	589
04-00	Worker's Compensation	1,593	1,713	1,826	1,826
SERVICES & SUPPLIES					
12-00	Communications	3,192	3,640	2,585	2,585
14-00	Household Expense	1,546	1,702	782	782
15-12	Public Liability	2,076	2,361	2,133	2,133
17-00	Maintenance-Equipment	2,073	1,009	2,050	2,050
18-00	Maint-Bldgs & Imprvmts	1,465	4,516	3,955	3,955
20-00	Memberships	282	318	1,200	1,200
22-70	Supplies	2,355	5,868	4,180	4,180
22-71	Postage	4,639	4,114	6,000	6,000
22-72	Books & Periodicals	672	672	800	800
23-80	Professional & Specialize	29,292	24,787	29,300	31,800
23-90	Administrative Services	0	602	6,838	6,838
24-00	Publications & Legal Ntcs	250	72	150	150
26-00	Rents & Leases-Bldg & Imp	14,485	17,541	11,596	11,596
27-00	Small Tools & Instruments	0	0	100	100
28-30	Supplies & Services	2,911	4,293	8,650	8,650
29-50	Transportation & Travel	1,515	3,405	1,600	1,600
30-00	Utilities	4,818	4,895	3,319	3,319
48-00	Taxes & Assessments	8	13	0	0
OTHER FINANCING USES					
80-80	Interfund Reimbursements	(6,972)	(3,943)	(30,000)	(30,000)
Total Expenditures/Appropriations		351,732	342,679	399,022	401,522
Net Cost		34,532	(12,424)	0	7,339

DEPARTMENT OF SOCIAL SERVICES

CRYSTAL MARKYTAN, Director



BU 5165 – Home PI Housing Services

DEPARTMENT OVERVIEW

This Budget Unit consists of loan payment proceeds from First Time Home Buyer (FTHB) and Owner Occupied Rehabilitation (OOR) loans made out of HOME grants from previous years.

SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 80-97 Loans Interim Financing/Priv Sector Loan Rec – Required monthly loan payments, also potential to receive loan payoffs

Services & Supplies

Acct. 57-03 Home/Rental Loans/Home Pgm Income Activity – Funds available for First Time Home-Buyer or Owner Occupied Rehab loans to low-income families in non-incorporated areas of Lake County

Capital Assets

None

Contingencies

None

CHANGES IN BUDGET FROM PRIOR YEAR

The Budget Unit shows an increase in fund balance carryover due to the payoff of two HOME loans.

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Governmental Funds
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Fund 97 Function Aid Programs		Budget Unit 5165 - Home-Housing Services Activity - Other Assistance		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17		2017-18 Final Recommended
		Actual Estimated	<input checked="" type="checkbox"/> <input type="checkbox"/>	
1	2	3	4	5
REVENUE FROM USE OF MONEY				
42-01 Interest	1,922	4,978	4,194	4,194
OTHER CURRENT SERVICES				
69-20 Other	6	19	27	27
OTHER				
79-90 Miscellaneous	16,430	0	0	0
LOANS/INT FIN/BONDS				
80-97 Priv Sector Loan Rec	128,870	136,983	4,153	4,153
OPERATING TRANSFERS				
81-22 In	0	0	40,691	105,594
Total Revenue	147,228	141,980	49,065	113,968
SERVICES & SUPPLIES				
23-30 General Admin	6,972	3,658	500	25,500
23-31 CDBG Activity Delivery	0	0	60,000	97,520
23-90 Administrative Services	901	0	0	0
23-91 Intra-Div Services	0	0	30,000	30,000
57-03 Home Pgm Income Activity	0	0	645,431	645,431
Total Expenditures/Appropriations	7,873	3,658	735,931	798,451
Net Cost	(139,355)	(138,322)	686,866	684,483

DEPARTMENT OF SOCIAL SERVICES

CRYSTAL MARKYTAN, Director



BU 5168 – Senior Citizens Programs

DEPARTMENT OVERVIEW

This Budget Unit is used to appropriate funds to assist in supporting local senior centers and to provide County matching funds to the Lake and Mendocino Area Agency on Aging (AAA).

SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct.	53-38	State Admin Program/CCBC – County Services Block Grant (CSBG) funds claimed through Social Services
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Services & Supplies

Acct.	52-10	Other Charges/Contrib. to Non-Co Gov Agen – Contracts to support Lake County Senior Centers and the AAA
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Capital Assets

None

Contingencies

None

CHANGES IN BUDGET FROM PRIOR YEAR

There are no significant increases or new requests in this budget unit.

Fund 1 Function Aid Programs		Budget Unit 5168 - Senior Citizens Program Activity - Other Assistance		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17		2017-18 Final Recommended
		Actual Estimated	<input checked="" type="checkbox"/> <input type="checkbox"/>	
1	2	3	4	5

STATE ADMIN PROGRAM

53-38	CCBC	193,384	29,778	29,778	29,778
Total Revenue		193,384	29,778	29,778	29,778

SERVICES & SUPPLIES

23-90	Administrative Services	157	0	0	0
52-10	Contib to Non-Co Gov Agen	105,517	105,517	105,517	105,517
Total Expenditures/Appropriations		105,674	105,517	105,517	105,517
Net Cost		(87,710)	75,739	75,739	75,739

DEPARTMENT OF SOCIAL SERVICES

CRYSTAL MARKYTAN, Director



BU 5169 – Housing-HOME New Grant

DEPARTMENT OVERVIEW

Subject to the availability of grant funding, this program provides both First Time Home Buyer (FTHB) and Owner Occupied Rehabilitation (OOR) loans to qualified low income households in unincorporated areas of Lake County. This Budget Unit has been inactive however, staff is hopeful about securing a new grant in FY17/18.

SUMMARY OF MAJOR ACCOUNTS

Revenues

None

Services & Supplies

None

Capital Assets

None

Contingencies

None

CHANGES IN BUDGET FROM PRIOR YEAR

There are no significant increases or new requests in this budget unit.

DEPARTMENT OF SOCIAL SERVICES

CRYSTAL MARKYTAN, Director



BU 5281 – General Relief

DEPARTMENT OVERVIEW

This Budget Unit is comprised of the General Relief (GR) assistance payments.

Although we anticipated making payment in the FY16/17 budget, the CMSP participation fee for indigent health care was again waived. This budget reflects continuation of the fee waiver.

SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 53-50 State Admin Program/Soc Svcs Realign Sls Tx – County share covered by Realignment 1991
Acct. 79-95 Other/SSI/SSP Refunds – Refunds of assistance payments for disabled individuals from SSI/SSP

Services & Supplies

Acct. 40-70 Child & Welfare/Support & Care of Persons – Assistance payments to indigent adults receiving General Relief

Capital Assets

None

Contingencies

None

CHANGES IN BUDGET FROM PRIOR YEAR

Budget decreased due to the elimination of the CMSP participation fee for indigent health care.

Fund 169 Function Aid Programs		Budget Unit 5281 - General Relief Activity - Aid Programs		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17		2017-18 Final Recommended
		Actual Estimated	<input checked="" type="checkbox"/> <input type="checkbox"/>	
1	2	3	4	5

STATE ADMIN PROGRAM

53-50	Soc Svcs Realign Sls Tx	0	0	45,000	45,000
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OTHER

79-95	SSI/SSP Refunds	2,135	11,081	5,000	5,000
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Total Revenue	2,135	11,081	50,000	50,000
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SERVICES & SUPPLIES

40-70	Support & Care of Persons	22,699	16,064	50,000	50,000
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Total Expenditures/Appropriations	22,699	16,064	50,000	50,000
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Net Cost	20,564	4,983	0	0
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DEPARTMENT OF SOCIAL SERVICES

CRYSTAL MARKYTAN, Director



BU 5282 – IHSS Public Authority Administration

DEPARTMENT OVERVIEW

The IHSS Public Authority (PA) serves as the employer of record for IHSS providers, maintains a registry of screened providers and offers training to providers and recipients. The PA contracts with Social Services Budget Unit 5012 for staffing and Budget Unit 5011 for operations.

SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct.	53-01	State Assistance Program/Public Assistance Admin – State funds for staffing
Acct.	55-01	Federal Assist Program/Public Assistance Admin – Federal funds for staffing
Acct.	81-22	Operating Transfers/In – County share transferred to BU 5011, funded by Realignment 1991

Services & Supplies

Acct.	28-41	Special Departmental Exp/IHSS Public Authority – Staffing, services and supplies for IHSS Public Authority
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Capital Assets

None

Contingencies

None

CHANGES IN BUDGET FROM PRIOR YEAR

With the elimination of the IHSS MOE, we are projecting increases to county share of cost for IHSS. Please refer to the Budget Unit 5121 for more detail regarding fiscal impact to counties.

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Fund 161 Function Aid Programs		Budget Unit 5282 - IHSS Public Authority Activity - Aid Programs		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17		2017-18 Final Recommended
		Actual Estimated	<input checked="" type="checkbox"/> <input type="checkbox"/>	
1	2	3	4	5
STATE ASSISTANCE PROGRAM				
53-01 Public Assistance Admin	135,168	175,766		141,366
FEDERAL ASSIST PROGRAM				
55-01 Public Assistance Admin	115,592	168,524		200,937
OTHER				
79-85 Livescan	20,462	24,123		25,000
OPERATING TRANSFERS				
81-22 In	0	0		76,119
81-23 Out	(20,462)	(24,123)		(25,000)
Total Revenue	250,760	344,290		418,422
SERVICES & SUPPLIES				
28-41	250,527	344,291		418,656
Total Expenditures/Appropriations	250,527	344,291		418,656
Net Cost	(233)	1		234

HEALTH SERVICES DEPARTMENT

DENISE POMEROY, Director



BU 5321 – Veterans Services

DEPARTMENT OVERVIEW

The County Veterans Service Office was established by the Lake County Board of Supervisors in 1946 to assist veterans, their dependents and survivors in obtaining benefits from federal, state, and local agencies administering programs for veterans. We provide advocacy to the county's 7,000 veterans and their dependents to assure they are able to obtain all of the entitlements/ benefits these veterans have earned and deserve. In the last year, this office was responsible for generating more than \$2.5 million in new benefits for local veterans. The Department of Veterans Affairs estimates they pay more than \$7.5 million in benefits to Lake County veterans and dependents annually, and much of this can be attributed directly to the efforts of this office.

PROGRAM OVERVIEW

- Provide comprehensive benefit counseling
- Preparation and submission of claims
- Follow-up on claims to assure final and fair decisions
- Initiation and development of appeals when appropriate
- Network with federal, state and local agencies to maximize benefits for clients
- Outreach to recently discharged veterans and dependents
- Network with county veterans service organizations to get current benefit information out to the veteran community

ACCOMPLISHMENTS IN FY 2016-17

- Collaborated with the Dept. of Veterans Affairs Oakland Regional Office, and the California Department of Veterans Affairs to submit and process Fully Developed Claims electronically having a positive impact in the timeliness of the adjudication.
- Reached the mark of enrollment of 1000 veterans into the VA Healthcare Enrollment Program within FY16/17
- Contacted over 5000 veterans and/or their families to re-open their claims for re-adjudication/increase of compensation for secondary conditions due to primaries
- In partnership with the local Superior Court, and other involved key agencies such as the District Attorney's Office, Public Defender's Office and Probation Department, working towards the development of a Veteran's Treatment Court curriculum

GOALS FOR FY 2017-18

- Improve the quality and accessibility of health care, benefits, and memorial services while optimizing value
- Increase Veteran satisfaction with health, education, training, counseling, financial, and burial benefits and services
- Raise readiness to provide services and protect people and assets continuously and in time of crisis
- Improve customer satisfaction with management systems and support services to the community

HEALTH SERVICES DEPARTMENT

DENISE POMEROY, Director

BU 5321 – Veterans Services

SPECIAL NOTES

- Approximately 40% of the Veterans Services Office's funding is from state subvention program and the remaining 60% comes from General Fund discretionary revenues. The increase of subvention funding and the VETS Treatment Court Grant provides a stable source of revenue that will continue for FY 17/18

SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 54-50 State Aid/Veterans Affairs

Services & Supplies

Acct. 23-90 Prof & Specialized Svcs/ Administrative Services

Acct. 29-50 Transportation & Travel

Capital Assets

None

Contingencies

None

CHANGES IN BUDGET FROM PRIOR YEAR

FY 17/18 there is a decrease in appropriations for salary and benefits as positions from prior year retirees' have been filled and a slight decrease in operating costs. This represents a cost savings to the general fund in the amount of -\$14,962.

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Governmental Funds
Fiscal Year 2017-18

Fund 1 Function Aid Programs		Budget Unit 5321 - Veterans Services Activity - Veterans Services		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17		2017-18 Final Recommended
		Actual Estimated	<input checked="" type="checkbox"/> <input type="checkbox"/>	
1	2	3	4	5

STATE AID

54-50	Veterans Affairs	102,663	143,632	120,096	120,096
Total Revenue		102,663	143,632	120,096	120,096

SALARIES & EMP BENEFITS

01-11	Permanent	149,220	148,205	154,383	154,383
01-12	Extra Help	10,675	4,429	0	0
01-13	OT, Holiday, Stby	2,434	1,147	0	0
01-14	Other, Term	3,407	7,412	1,532	1,532
02-21	FICA	11,695	11,359	11,997	11,997
02-22	PERS	20,811	21,892	25,051	25,051
02-23	PERS-Co Paid Employee Con	3,150	0	0	0
03-30	Health/Life	28,665	23,039	28,938	28,938
03-31	Unemployment	379	435	390	390
04-00	Worker's Compensation	818	833	566	566

SERVICES & SUPPLIES

12-00	Communications	2,071	2,385	2,700	2,700
15-12	Public Liability	2,076	2,361	2,133	2,133
15-13	Fire & Allied Cvrsgs	28	32	42	42
17-00	Maintenance-Equipment	80	0	300	300
20-00	Memberships	1,030	2,000	2,060	2,060
22-70	Supplies	2,494	2,313	2,520	2,520
22-71	Postage	882	1,063	1,200	1,200
22-72	Books & Periodicals	172	179	253	253
23-90	Administrative Services	11,452	9,631	8,803	8,803
23-91	Intra-Div Services	4,000	4,000	4,000	4,000
28-30	Supplies & Services	672	1,192	1,200	1,200
29-50	Transportation & Travel	5,017	6,892	7,035	7,035
29-51	Cent. Gar.-Pool Mlg ONLY	721	551	1,200	1,200
30-00	Utilities	4,201	4,173	4,500	4,500
38-00	Inventory Items	1,917	1,942	0	0

OTHER FINANCING USES

80-80	Interfund Reimbursements	0	(401)	0	0
Total Expenditures/Appropriations		268,067	257,064	260,803	260,803
Net Cost		165,404	113,432	140,707	140,707

LIBRARY

CHRISTOPHER VEACH, County Librarian



BU 6022 – Library

DEPARTMENT OVERVIEW

This budget provides library services for County residents and visitors of all ages through four libraries located in Lakeport, Clearlake, Middletown, and Upper Lake. These services include loaning books and materials to residents, programs and events for children, teens, and adults that promote life-long learning and literacy, internet access through free wifi and public computers, reference assistance, and the adult literacy program.

The library is primarily funded with a dedicated property tax approved by the voters in 1974. Property taxes make up 89% of all revenue. A small portion of revenue (2.5%) is provided by library fines, fees, and charges for printing, copying, and room rent. The Adult Literacy Program is funded partially by a state grant through the California Library Literacy Services Act.

PROGRAM OVERVIEW

- Library – BU 6022
- Library Improvements – BU 6023

ACCOMPLISHMENTS IN FY 2016-17

- Checked out 150,242 library materials digital and print from July 2016 to March 2017.
- Conducted 187 programs for children with attendance of 5,227 from July 2016 to March 2017.
- Conducted 67 programs for adults with attendance of 719 from July 2016 to March 2017.
- 22,067 sessions on public computers from July 2016 to March 2017.
- Completed infrastructure project to increase internet speed.

GOALS FOR FY 2017-18

- Increase Circulation from July 2017 to March 2018 from previous period by 1%
- Continue to expand programs and events to all library branches by holding at least 1 special event a quarter at the Middletown and Clearlake branches
- Improve and Upgrade Public Internet Access Computers for Public at all branches
- Make library branches more welcoming with appropriate facility improvements

SPECIAL NOTES

- Long Term Goal of the Library is to restore spending on Library materials in order to replace 5% of library materials every year to keep collection current.

LIBRARY

CHRISTOPHER VEACH, County Librarian
BU 6022 – Library

SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct.	10-10	Property Taxes/Current Secured – The primary revenue source of the library are secured property taxes.
Acct.	81-22	Operating Transfers/In – Geothermal funds help offset the cost of operations at the Middletown

Services & Supplies

Acct.	28-30	Special Departmental Exp/Supplies & Services – The amount budgeted in 28-30 is the amount the library pays for subscriptions to digital resources such as Hoopla, and to print materials, such as the Lake County Record Bee, books, DVDs, and other physical materials. As spending on materials has been very low since state funding was lost in 2011 it's essential that we begin to reinvest in the library collection to keep it an up-to-date and useful information source for the public.
Acct.	38-00	Inventory Items – The amount budgeted in 38-00 is for furniture and computer upgrades to meet the goals of updating public computers and making library branches more welcoming to the public.

Capital Assets

None

Contingencies

None

CHANGES IN BUDGET FROM PRIOR YEAR

The library has a significant amount of permanent salary savings in account 1.11 and 3.30 due to an unfilled position. The library also plans to hire additional extra help employees during the 17-18 year to provide coverage for staff absences and provide uninterrupted service to the public. A competitive bidding process for new janitorial contracts has resulted in an increase in account 14.00. There is an increase in account 15.10 to purchase earthquake insurance for all four library branches. The decrease in account 18.00 is because no major renovation projects are scheduled for 17-18 year. The significant decrease in account 23.90 is due to the charges in the A-87 cost allocation plan for the library being zero for the 17-18 year. The increase in account 28-30 is to increase spending on library materials in an attempt to meet the long term goal of the library or restore funding of the library collection to an adequate level for our population. The library plans to make some modest purchase of new furniture and computers with the amount budgeted in account 38-00 to provide better facilities for our patrons.

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Governmental Funds
Fiscal Year 2017-18

Fund 125 Function Education		Budget Unit 6022 - Library Activity - Library Services		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17	2017-18 Recommended	2017-18 Final Recommended
		Actual Estimated		
		<input checked="" type="checkbox"/>		
1	2	3	4	5

OTHER TAXES

10-70	Timber Yield	488	1,336	2,097	2,097
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PROPERTY TAXES

10-10	Current Secured	733,051	743,859	724,497	724,497
10-20	Current Unsecured	16,338	16,984	16,899	16,899
10-25	Supp 813-Current	3,515	2,959	6,943	6,943
10-35	Supp 813-Prior	1,222	1,390	1,488	1,488
10-40	Prior Unsecured	2,967	594	3,430	3,430

FINES, FORFEIT, PENALTIES

31-95	Penalties & Cost on Delq	29	30	58	58
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RENTS & CONCESSIONS

42-10	Rents & Concessions	11,246	10,476	10,737	10,737
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REVENUE FROM USE OF MONEY

42-01	Interest	1,019	2,001	1,663	1,663
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STATE AID

54-60	HOPTR	9,527	9,366	9,333	9,333
54-70	Disaster Rev Loss Backfil	0	37,891	0	0
54-90	Other	28,855	29,004	0	0
54-98	Library	3,500	0	29,004	29,004

OTHER FEDERAL

56-01	Other	0	5,500	30,000	35,000
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OTHER GOVERNMENT AGENCIES

56-30	Other	2,000	0	0	0
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OTHER CURRENT SERVICES

69-01	Library	20,915	20,668	21,360	21,360
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OTHER

79-90	Miscellaneous	1,479	16,785	0	0
79-91	Cancelled Checks	21	0	0	0
79-93	Insurance Proceeds	3,252	0	0	0
79-99	Donations	15,719	11,470	5,000	5,000

OPERATING TRANSFERS

81-22	In	111,856	104,989	0	14,281
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RESIDUAL EQUITY TRANSFERS

81-31	Residual Equity Transfer	4,574	0	0	0
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Total Revenue

971,573	1,015,302	862,509	881,790
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SALARIES & EMP BENEFITS

01-11	Permanent	351,726	350,278	350,144	350,144
01-12	Extra Help	43,875	51,022	87,748	87,748
01-13	O/T Holiday	528	7	0	0
01-14	Other, Term	9,056	126	0	0
02-21	FICA	27,178	26,880	29,383	29,383
02-22	PERS	49,076	51,774	56,258	56,258
02-23	PERS-Co Paid Employee Con	7,178	0	0	0
03-30	Health/Life	79,397	77,044	76,602	76,602
03-31	Unemployment	1,030	1,111	1,101	1,101

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Fund 125 Function Education		Budget Unit 6022 - Library Activity - Library Services		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17		2017-18 Final Recommended
		Actual Estimated	<input checked="" type="checkbox"/> <input type="checkbox"/>	
1	2	3	4	5

SALARIES & EMP BENEFITS

03-32	Opt Out	2,400	2,400	2,400	2,400
04-00	Worker's Compensation	7,463	8,145	1,817	1,817

SERVICES & SUPPLIES

12-00	Communications	37,239	24,633	72,977	72,977
14-00	Household Expense	18,679	17,498	28,206	28,206
15-10	Other	0	0	9,112	0
15-12	Public Liability	6,970	7,859	6,916	6,916
15-13	Fire & Allied Cvrsgs	3,542	4,039	5,131	14,243
17-00	Maintenance-Equipment	2,559	3,138	2,490	2,490
18-00	Maint-Bldgs & Imprvmnts	29,754	139,201	96,995	96,995
20-00	Memberships	4,151	3,757	3,517	3,517
22-70	Supplies	8,065	8,572	9,694	9,874
22-71	Postage	1,482	1,117	1,500	1,500
23-80	Professional & Specialize	92,231	93,136	93,349	97,139
23-90	Administrative Services	151,688	140,663	0	0
24-00	Publications & Legal Ntcs	46	0	150	150
26-00	Rents & Leases-Bldg & Imp	1	486	1	1
28-30	Supplies & Services	6,633	16,097	41,763	42,793
29-50	Transportation & Travel	486	165	800	800
30-00	Utilities	48,146	57,034	53,160	53,160
38-00	Inventory Items	1,428	2,909	17,105	17,105
48-00	Taxes & Assessments	193	193	193	193
55-51	Literacy Grant	860	812	850	850

OTHER FINANCING USES

80-80	Interfund Reimbursements	(30,000)	(70,000)	(15,000)	(15,000)
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CONTINGENCIES

90-91	Contingencies	0	0	0	0
Total Expenditures/Appropriations		963,060	1,020,096	1,034,362	1,039,362
Net Cost		(8,513)	4,794	171,853	157,572

LIBRARY

CHRISTOPHER VEACH, County Librarian



BU 6023 – Library Improvements

DEPARTMENT OVERVIEW

This budget supports needed improvements to the library collection and is funded entirely by public donations.

PROGRAM OVERVIEW

- Library – BU 6022
- Library Improvements – BU 6023

ACCOMPLISHMENTS IN FY 2016-17

- Purchased books and audiobooks to replenish the library collection.

GOALS FOR FY 2017-18

- Purchase materials to improve the library collection
- Support the Summer Reading Program with books and other materials

SPECIAL NOTES

- Long Term Goal of the Library is to restore spending on Library materials in order to replace 5% of library materials every year to keep collection current.

SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 79-99 Other/Donations – The primary source of funding for this budget unit is donations.

Services & Supplies

Acct. 28-30 Special Departmental Exp/Supplies & Services – The primary expense of this budget unit are physical library materials that add books, DVDS, and audiobooks to the library collection.

Capital Assets

None

Contingencies

None

CHANGES IN BUDGET FROM PRIOR YEAR

There are no significant increases or new requests in this budget unit.

Fund 71 Function Education		Budget Unit 6023 - Library Improvements Activity - Library Services		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17		2017-18 Final Recommended
		Actual Estimated	<input checked="" type="checkbox"/> <input type="checkbox"/>	
1	2	3	4	5

REVENUE FROM USE OF MONEY

42-01	Interest	96	513	0	0
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OTHER

79-99	Donations	81,573	16,140	20,000	30,000
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Total Revenue	81,669	16,653	20,000	30,000
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SERVICES & SUPPLIES

28-30	Supplies & Services	24,915	27,194	20,000	30,000
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38-00	Inventory Items	0	0	5,000	5,000
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Total Expenditures/Appropriations	24,915	27,194	25,000	35,000
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Net Cost	(56,754)	10,541	5,000	5,000
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BU 6131 – UC Cooperative Extension

DEPARTMENT OVERVIEW

The University of California Cooperative Extension (UCCE) is the public outreach arm of the UC Division of Agriculture and Natural Resources. Its academic Advisors and Specialists develop and extend research-based information to local agencies, industries and the public. UCCE is the only locally-based agency with the sole mission of sustaining a vital economy, environment and community by developing and providing information on management practices pertaining to agriculture, horticulture, natural resources, youth development and consumer sciences.

UCCE programs operate through a partnership among county government, the UC system, support from the USDA, and other external funds. Backed by the resources of the UC campuses, our educational programs use applied research to solve community problems. We conduct research and educational programs in cooperation with local clientele; consult with individuals and organizations on a variety of topics through meetings, phone contacts, and in-person visits; publish outreach materials such as newsletters, leaflets, and websites; produce information for mass media; and conduct informational seminars and workshops. Our website is <http://celake.ucanr.edu>.

Funding for this department is provided 100% through the general fund. Additional funding for this department is provided by the University of California Division of Agriculture and Natural Resources. The County of Lake's generous support leverages nearly a 5:1 dollar ratio. The salaries of all 5 UC academic Advisors are fully paid for by the University of California to benefit our County. UC ANR also covers 50% of our Lake County 4-H Representative salary with the County of Lake paying the other 50%. The County of Lake has also provided funds for the full support of the 40% FTE for the UC-paid Master Gardener Coordinator for our UCCE Master Gardener Program.

PROGRAM OVERVIEW

- BU 6131-UCCE Lake County Active Programs
- Forestry & Wildlands Ecology
- Pomology Program
- Master Gardener Program
- 4-H Youth Development
- Winegrowing and Plant Sciences
- Livestock & Natural Resources
- Area IPM Advisor-Insects
- Area IPM Advisor-Weeds

UC COOPERATIVE EXTENSION

RACHEL ELKINS, Interim Director
BU 6131 – UC Cooperative Extension

GOALS FOR FY 2017-18

- Forestry & Wildlands Ecology- Advisor Greg Giusti will retire effective July 1, 2017. UC will begin the recruitment process in April 2017 to fill the position.
- Pomology Program- Continues to focus on updating commercial practices to reduce labor needs and costs, provide added revenue to growers, and enhance sustainability of pears, walnuts, and olives.
- Master Gardener Program- The MG program provides leadership on the development of drought resistant and fire resistant landscape to the communities of Lake County, as well as ongoing home horticultural advice.
- 4-H Youth Development Program- Is dedicated to the development and implementation of programs to address the needs of youth in Lake County through networking and science-based research.
- Winegrowing Program- Continues to develop pragmatic strategies to address emerging pest and management challenges.
- Livestock & Natural Resources Program- Continue to reinvigorate and sustain the range livestock industry and the resources on which they depend.

SPECIAL NOTES

In light of FY 2017-18 fiscal constraints:

- UCCE is opting not to request filling the vacant Ag Tech position but requests that the position continues to be identified as “vacant”.
- The request for one-time funding to upgrade the Agricultural Center phone system will be requested at a later date.

ACCOMPLISHMENTS IN FY 2016-17

- Forestry & Wildlands Ecology- 1) An economic profile was completed and distributed demonstrating the economic value of recreational and competitive fishing on Clear Lake; 2) the program continues to provide leadership in the on-going challenge of recovery from both the Valley and Clayton fires.
- Pomology Program- Continued evaluation of high value, fireblight- resistant pear varieties; develop and evaluating new pear farming systems to improve efficiency; increased emphasis on improving irrigation and water use efficiencies.
- Master Gardener Program- Successfully addressed hundreds of drought and fire related questions by community members challenged with rebuilding their lives following the Valley and Clayton fires.
- 4-H Youth Development- In her first year, Dr. Kok established working relationships with Konocti School District, the Superintendent of Schools for Lake County, NCO, Marymount College and UC Hopland Research and Extension Center to expand the positive impacts of her research and educational programs.
- Winegrowing- Developed and distributed improved control strategies for Virginia Creeper Leaf Hopper (insect pest), improved spray application timing to address the insect’s spread, continued educational efforts to improve water use efficiency, convened the annual Lake-Mendocino IPM workshop.
- Livestock & Natural Resources- Conducted the sheep shearing school and wool grading classes for producers in Lake and Mendocino Counties.

UC COOPERATIVE EXTENSION

RACHEL ELKINS, Interim Director
BU 6131 – UC Cooperative Extension

SUMMARY OF MAJOR ACCOUNTS

Revenues

None

Services & Supplies

Acct. 22-70 Office Expense/Supplies – Provides necessary office supplies, FAX and printer cartridges and printing and copier costs.

Acct. 23-80 Prof & Specialized Svcs – Support for 4-H Youth Development Program Representative to ensure the ongoing success of the 4-H Program in Lake County and support for Master Gardener Coordinator for the UCCE Master Gardener Program which provides valuable assistance and information to the non-commercial citizens of Lake County.

Acct. 29-51 Transportation & Travel/Cent. Gar. – The cost to operate three permanently assigned vehicles full time (1 light & 1 full-size truck, 1-sedan), as well as daily rental vehicle for use by all Advisors when a vehicle is not available.

Capital Assets

None

Contingencies

None

CHANGES IN BUDGET FROM PRIOR YEAR

12.00 -Increase due to addition of smart phone with data package.

23.80 -Increase in salary for Julie Frazell, 4-H Youth Development Program Representative due to annual merit.

38.00 -The request for a one-time fund to upgrade the UCCE phone system in the Ag Building was approved in FY 16/17 but funds were given up to support financial hardships within the County. Funds are not being requested in FY 17/18 but will be requested at a later date when fiscal constraints are lifted.

The UCCE position of Agricultural Programs Associate was requested last year for \$40,067 but was not approved. This year, due to the County's fiscal restraints, UCCE is opting not to request filling the vacant position but requests that the position continues to be identified as "vacant".

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Governmental Funds
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Fund 1 Function Education		Budget Unit 6131 - UC Cooperative Extension Activity - Agricultural Education		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17	2017-18 Recommended	2017-18 Final Recommended
		Actual Estimated		
1	2	3	4	5

SALARIES & EMP BENEFITS

01-11	Permanent	78,280	68,522	77,182	77,182
01-12	Extra Help	18,793	11,940	0	0
01-13	OT, Holiday, Stby	44	0	0	0
01-14	Other, Term	10,648	0	0	0
02-21	FICA	7,253	5,423	5,904	5,904
02-22	PERS	10,925	10,137	12,401	12,401
02-23	PERS-Co Paid Employee Con	880	0	0	0
03-30	Health/Life	19,551	17,424	19,293	19,293
03-31	Unemployment	233	224	222	222
04-00	Worker's Compensation	388	390	344	344

SERVICES & SUPPLIES

10-00	Agricultural	80	5	80	80
11-00	Clothing & Personal Suppl	75	26	75	75
12-00	Communications	3,251	2,956	4,000	4,000
14-00	Household Expense	422	0	50	50
15-12	Public Liability	2,076	2,361	2,133	2,133
15-13	Fire & Allied Cvrgrs	111	127	157	157
17-00	Maintenance-Equipment	679	333	700	700
19-40	Medical Supplies	50	28	50	50
22-70	Supplies	7,380	7,050	8,500	8,500
22-71	Postage	54	599	600	600
22-72	Books & Periodicals	196	147	250	250
23-80	Professional & Specialize	52,700	53,200	54,200	54,200
27-00	Small Tools & Instruments	100	39	100	100
28-30	Supplies & Services	90	190	250	250
28-38	Agricultural Research	778	684	700	700
29-50	Transportation & Travel	1,097	0	300	300
29-51	Cent. Gar.-Pool Mlg ONLY	10,224	14,329	15,928	15,928
38-00	Inventory Items	1,000	0	0	0

OTHER FINANCING USES

80-80	Interfund Reimbursements	(7,600)	0	0	0
Total Expenditures/Appropriations		219,758	196,134	203,419	203,419
Net Cost		219,758	196,134	203,419	203,419

PUBLIC SERVICES DEPARTMENT

LARS EWING, Director



Mt. Konocti Park

BU 7011 – Parks and Recreation

DEPARTMENT OVERVIEW

Parks and Recreation (BU 7011) – The Parks and Recreation Division is responsible for 21 county parks which include amenities such as eleven playgrounds, nine boat docks, five baseball/softball fields, seven boat launch ramps, four dog parks, one skate park, one basketball court, one public swimming pool, clogging classes, and numerous trail systems for hiking. Additionally the division provides grounds maintenance services for the Lower Lake School House Museum, the Lakeport Courthouse Museum, and now the Lucerne Castle (aka Marymount College).

The Konocti Regional Trails (KRT) is a network of community pathways, land and water trails on and around Clear Lake that highlight the region's outstanding scenic beauty, diverse wildlife, natural landscapes, and cultural history. Its mission is to enhance the visitor experience by providing an opportunity for recreation and appreciation of these unique assets, and promote community health and economic vitality throughout the region.

ACCOMPLISHMENTS IN FY 2016-17

- Completed construction of the Kelseyville Community Park skate park and new lawn
- Removed thousands of standing dead trees in Trailside Park in Middletown through the use of a California Human Development grant-funded labor force, and coordinated with Lake Area Rotary Club Association and Lake County Resource Conservation District to plant over 3,000 ponderosa pines seedlings through a large community event with over 400 volunteers
- Completed construction of a new multi-use sports field, dog park, and restroom at Hammond Park in Nice
- Successfully cleaned and reopened all County parks along the Clear Lake shoreline after severe winter floods
- After the Clayton Fire completely destroyed the Lower Lake parks maintenance shop, department staff successfully secured a temporary leased maintenance shop in Clearlake and initiated the design process for a new permanent building
- Established a new position of Parks Area Supervisor

GOALS FOR FY 2017-18

- Operate all facilities in a safe, sanitary and well-maintained manner to enhance park patrons quality of life
- Maintain trails to ensure they are open, accessible, and safe
- Provide additional opportunities for the public through development of each park as funding allows
- Make planning and best practices an integral part of the County of Lake parks method of operation
- Coordinate with public safety agencies to ensure safety of all park patrons, volunteers, and employees
- Regulate fire risk and meet safety and regulatory standards for vegetation management
- Complete the design and construction of the Lower Lake parks maintenance shop
- Establish and fill the new Parks Area Supervisor position

PUBLIC SERVICES DEPARTMENT

LARS EWING, Director
BU 7011 – Parks and Recreation

SUMMARY OF MAJOR ACCOUNTS

Revenues

BU 7011 - Primarily funded by Transient Occupancy Tax, Buckingham Peak Communication Tower Leases, and Geothermal

Services & Supplies

- Acct. 18-00 Maint.-Bldgs & Imprvmts – This is one of the most utilized in this division as it takes a great deal of supplies and material to maintain the volume of parks and trails for which this division has responsibility. Staff is cognizant of expenditures and tries to identify the most cost effective solution for all projects.
- Acct. 23-80 Prof & Specialized Svcs – In order to protect and maintain the county's investments it is necessary to seek specific services for arboricultural work, roadside herbicide spraying, professional communications tower site management, pool resurfacing, and paving and pavement preservation. The majority of work can be done in house but there are specific tasks and maintenance needs that do require outside service.

Capital Assets

None

Contingencies

None

CHANGES IN BUDGET FROM PRIOR YEAR

The majority of the budget is in line with previous years with the following notable changes:

1. Resurface the Middletown Community Pool
2. Pavement resurfacing for various County parks roads, driveways and parking lots
3. Remove specified hazardous trees in County parks
4. Design and construction of the Lower Lake parks maintenance shop
5. New position of Parks Area Supervisor
6. Redistribution of Public Services administrative staff salaries among all department divisions for appropriate cost-sharing
7. Restroom at Hinman Park
8. 50% match to Habitat Conservation Fund grant for Hammond Park Interpretive Trails Project
9. Replacement mower at Lakeside Park

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Governmental Funds
Fiscal Year 2017-18

Fund 1 Function Recreational & Cultural		Budget Unit 7011 - Parks & Recreation Activity - Recreation Facilities			
Detail by Revenue Category and Expenditure Object		2015-16 Actuals	2016-17 Actual Estimated	2017-18 Recommended	2017-18 Final Recommended
1		2	3	4	5
OTHER TAXES					
10-91	Transient Occupancy	79,237	42,641	47,778	47,778
PERMITS					
21-30	Road Privileges & Permit	2,100	0	0	0
RENTS & CONCESSIONS					
42-10	Rents & Concessions	198,028	183,518	180,496	180,496
STATE AID					
54-90	Other	0	0	110,500	110,500
OTHER CURRENT SERVICES					
69-02	Park and Recreation Fees	11,813	9,536	8,000	8,000
OTHER					
79-82	Other Agencies-Private	660,000	0	0	0
79-90	Miscellaneous	0	215	0	0
79-93	Insurance Proceeds	18,330	375,636	229,181	229,181
SALES					
79-60	Sale of Fixed Assets	242,434	800	0	0
OPERATING TRANSFERS					
81-22	In	500,000	483,548	440,000	440,000
81-23	Out	0	0	0	(242,434)
Total Revenue		1,711,942	1,095,894	1,015,955	773,521
SALARIES & EMP BENEFITS					
01-11	Permanent	525,055	509,487	470,864	470,864
01-12	Extra Help	69,157	97,188	83,376	83,376
01-13	OT, Holiday, Stby	4,065	972	5,000	5,000
01-14	Other, Term	13,129	13,579	6,413	6,413
02-21	FICA	44,323	44,257	38,315	38,315
02-22	PERS	78,774	82,149	75,654	75,654
02-23	PERS-Co Paid Employee Con	9,113	0	0	0
03-30	Health/Life	103,043	102,517	99,607	99,607
03-31	Unemployment	1,893	1,588	1,584	1,584
04-00	Worker's Compensation	202,808	275,277	243,728	243,728
SERVICES & SUPPLIES					
11-00	Clothing & Personal Suppl	5,851	9,096	10,000	10,000
12-00	Communications	4,274	5,214	8,000	8,000
14-00	Household Expense	12,899	16,948	15,000	15,000
15-12	Public Liability	37,027	38,655	12,421	12,421
15-13	Fire & Allied Cvrgrs	2,030	2,268	3,096	3,096
17-00	Maintenance-Equipment	27,393	16,364	35,000	35,000
18-00	Maint-Bldgs & Imprvmts	76,992	156,821	114,724	114,724
19-40	Medical Supplies	298	1,458	2,000	2,000
20-00	Memberships	170	0	170	170
22-70	Supplies	1,787	1,865	2,000	2,000
22-71	Postage	112	211	500	500
23-80	Professional & Specialize	51,415	129,345	149,000	188,000
23-90	Administrative Services	0	0	0	0
23-91	Intra-Div Services	20,000	20,000	31,265	31,265

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Fund 1 Function Recreational & Cultural		Budget Unit 7011 - Parks & Recreation Activity - Recreation Facilities		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17	2017-18 Recommended	2017-18 Final Recommended
		Actual Estimated		
1	2	3	4	5

SERVICES & SUPPLIES

24-00	Publications & Legal Ntcs	570	178	1,500	1,500
25-00	Rents & Leases-Equipment	2,235	2,261	7,500	7,500
26-00	Rents & Leases-Bldg & Imp	2,405	16,620	16,000	16,000
27-00	Small Tools & Instruments	6,593	58,981	7,000	7,000
28-30	Supplies & Services	7,008	8,309	7,050	7,050
29-50	Transportation & Travel	24,670	27,355	30,000	30,000
29-51	Cent. Gar.-Pool Mlg ONLY	24,640	37,741	30,000	30,000
30-00	Utilities	116,139	169,372	170,000	170,000
38-00	Inventory Items	4,040	53,972	0	6,200
48-00	Taxes & Assessments	1,036	1,009	1,700	1,700
52-10	Contib to Non-Co Gov Agen	15,000	0	0	0
53-60	Park Improvements	381	0	0	0
55-03	Pathway Project	0	53,839	150,544	150,544

CAPITAL ASSETS

60-00	Cap. Fixed Asset-Land	0	5,389	243,507	1,073
61-60	Current	641,767	0	198,500	198,500
61-69	Prior	20,799	26,687	0	0
62-72	Autos & Light Trucks	0	26,880	0	0
62-74	Other	42,152	0	0	40,500
62-79	Prior Years	35,990	0	0	0

CONSTRUCTION IN PROG

63-12	Park Improvements	428,469	291,427	373,864	373,864
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OTHER FINANCING USES

80-80	Interfund Reimbursements	(10,000)	(29,983)	(21,993)	(21,993)
Total Expenditures/Appropriations		2,655,502	2,275,296	2,622,889	2,466,155
Net Cost		943,560	1,179,402	1,606,934	1,692,634

PUBLIC SERVICES DEPARTMENT

LARS EWING, Director



BU 7073 – Park Development-Quimby

DEPARTMENT OVERVIEW

Quimby fees are collected on residential subdivisions in order to ensure sufficient open recreational land and facilities are adequate for the area in which the subdivision occurs. Quimby fees are used for the development of new parks or the rehabilitation or improvement of existing parks; however these fees cannot be used to pay operating or maintenance expenses for existing parks.

GOALS FOR FY 2017-18

- Continue to develop plans and goals for parks that improve recreational opportunities for residents and visitors

SUMMARY OF MAJOR ACCOUNTS

Revenues

BU 7073 – Quimby funds are generated by Ordinance #2745 and are generated from a property owner who wishes to subdivide land.

Services & Supplies

61.60 Structures and Improvements/61.69 Structures and Improvements Prior Year are the two object codes Quimby funds are cycled through. All expenditures are for developing and improving open space for residents nearby.

Capital Assets

None

Contingencies

None

CHANGES IN BUDGET FROM PRIOR YEAR

There are no significant increases or new requests in this budget unit.

Fund Function		73 Recreational & Cultural	Budget Unit 7073 - Park Development-Quimby Activity - Recreation Facilities		
Detail by Revenue Category and Expenditure Object		2015-16 Actuals	2016-17 Actual Estimated	2017-18 Recommended	2017-18 Final Recommended
1		2	3	4	5
REVENUE FROM USE OF MONEY					
42-01	Interest	986	1,210	800	800
CHARGES FOR SERVICES					
66-11	Subdivision Insp Fees	20,358	27,144	13,572	13,572
Total Revenue		21,344	28,354	14,372	14,372
SERVICES & SUPPLIES					
23-90	Administrative Services	0	0	83	83
CAPITAL ASSETS					
61-60	Current	0	0	1,410	1,410
61-69	Prior	146,834	2,949	139,867	136,937
Total Expenditures/Appropriations		146,834	2,949	141,360	138,430
Net Cost		125,490	(25,405)	126,988	124,058

PUBLIC SERVICES DEPARTMENT

LARS EWING, Director



BU 7201 – County Museums

DEPARTMENT OVERVIEW

The Lake County museums system continues to expand and provide valuable services to both county citizens and visitors. In 2016 alone, 6,500 individuals visited the three museums and 1,200 kindergarten through 12th grade students attended a scheduled tour. These are the two most important services a museum can provide: a point of interest and information for tourists, and a place of education for local schoolchildren.

ACCOMPLISHMENTS IN FY 2016-17

- Finalized a 5-year Museums Strategic Plan
- Added the C. Gibson Museum in Middletown to the Lake County Museum System
- Increased number of K-12th grade school tours
- The Lake County Museum system was awarded the American Alliance of Museums' Museum Assessment Program grant for Community Engagement.

GOALS FOR FY 2017-18

- Transition staff and operations to new Curator
- Planning a summer youth program with Middletown Rancheria of Pomo Indians of California and family fun day on Fridays
- Continuation of the popular "Digging Archaeology" class

SPECIAL NOTES

- Seismic retrofit at the Lower Lake Schoolhouse Museum is still planned

PUBLIC SERVICES DEPARTMENT

LARS EWING, Director
BU 7201 – County Museums

SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 42-10 Rents & Concessions – Revenue is generated from the rental of space primarily at the Lower Lake Museum.

Services & Supplies

Acct. 38-00 Inventory Items – The Lower Lake Schoolhouse Museum is in the process of restoring the old school room. One-time funding was provided in FY 16/17 to build replicas of the original school desks; however, the project was put on hold as storage issues arose and the thought of the museum retrofit warranted waiting. \$4,000.00 is requested as carryover this year to move ahead with the project. A computer and 2 locking file cabinets are requested to create a secure office space at the Gibson Museum in Middletown.

Capital Assets

None

Contingencies

None

CHANGES IN BUDGET FROM PRIOR YEAR

Slight increase in 28.30, 22.70 and 1.12 due to the County accepting the C. Gibson Museum and Cultural Center in Middletown into the Lake County museum system.

Modification to Public Services Administrative staff salary distribution for museums

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Governmental Funds
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Fund 1 Function Law Enforcement		Budget Unit 7201 - Museum Activity - Cultural Services			
Detail by Revenue Category and Expenditure Object		2015-16 Actuals	2016-17 Actual Estimated	2017-18 Recommended	2017-18 Final Recommended
1		2	3	4	5
RENTS & CONCESSIONS					
42-10	Rents & Concessions	1,985	1,375	1,600	1,600
OTHER CURRENT SERVICES					
69-20	Other	5	38	45	45
OTHER					
79-93	Insurance Proceeds	454	0	0	0
79-99	Donations	5,334	0	7,000	7,000
Total Revenue		7,778	1,413	8,645	8,645
SALARIES & EMP BENEFITS					
01-11	Permanent	56,222	56,988	75,774	39,270
01-12	Extra Help	49,489	58,985	66,681	66,681
01-13	OT, Holiday, Stby	2,535	0	500	500
01-14	Other, Term	1,000	1,565	0	0
02-21	FICA	6,056	6,119	7,631	4,838
02-22	PERS	7,849	8,532	12,174	6,309
03-30	Health/Life	2,738	5,390	9,682	0
03-31	Unemployment	367	292	356	356
03-32	Opt Out	1,733	0	2,400	2,400
04-00	Worker's Compensation	1,397	1,614	1,186	1,186
SERVICES & SUPPLIES					
12-00	Communications	2,398	3,608	3,200	3,200
14-00	Household Expense	64	588	500	500
15-12	Public Liability	10,379	11,806	10,852	10,852
15-13	Fire & Allied Cvrgrs	1,139	1,299	1,562	1,562
17-00	Maintenance-Equipment	0	0	800	800
18-00	Maint-Bldgs & Imprvmts	10,500	1,780	2,000	2,000
20-00	Memberships	150	150	564	564
22-70	Supplies	1,915	1,956	2,820	2,820
22-71	Postage	11	34	150	150
22-72	Books & Periodicals	99	142	500	500
23-80	Professional & Specialize	3,481	3,930	5,080	5,080
23-90	Administrative Services	0	0	0	0
23-91	Intra-Div Services	4,500	4,500	4,810	4,810
28-30	Supplies & Services	1,437	3,274	8,000	8,000
29-50	Transportation & Travel	63	618	1,800	1,800
38-00	Inventory Items	690	0	5,000	5,000
48-00	Taxes & Assessments	5	5	6	6
CAPITAL ASSETS					
62-74	Other	0	0	14,000	14,000
OTHER FINANCING USES					
80-80	Interfund Reimbursements	0	(470)	0	0
80-81	Intrafund Reimbursements	0	(10,000)	0	0
Total Expenditures/Appropriations		166,217	162,705	238,028	183,184
Net Cost		158,439	161,292	229,383	174,539

PUBLIC SERVICES DEPARTMENT

LARS EWING, Director



BU 7202 – Museum Improvements

DEPARTMENT OVERVIEW

The Lake County Museum Fund was created as a repository for monies that were solely earmarked for improving museum exhibits and displays.

The Lake County Museums receive many artifacts of local and national importance; the museums serve as stewards of Lake County's past and educators of Lake County's future. Each of the three Museum sites holds a great deal of historical and cultural significance to Lake County. Through the interpretation of these sites and the many artifacts that are saved within their walls, the residents and visitors can learn about the unique and interesting history of the region. Display and proper preservation is vital to the longevity of the artifacts so that many generations can enjoy viewing and learning about the history of Lake County.

ACCOMPLISHMENTS IN FY 2016-17

- Finalized a 5-year Museums Strategic Plan
- Added the C. Gibson Museum in Middletown to the Lake County Museum System
- De-accessioning items that have no historical significance to Lake County.
- Started the process of properly cleaning and preserving artifacts that have been in the museum storage for years.

GOALS FOR FY 2017-18

- Improve the museum collection management system
- Add storage facility to properly store and preserve artifacts.
- Continue purchasing new display cases to properly present artifacts.

PUBLIC SERVICES DEPARTMENT

LARS EWING, Director
BU 7202 – Museum Improvements

SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 79-99 Other/Donations – Donations bring in approximately \$5,000.00 in revenue annually. Donations are given to the museums with the primary focus on improving exhibits and displays.

Services & Supplies

Acct. 28-30 Special Departmental Exp/Supplies & Services – The Lake County Museum family has grown, and along with that growth the County has acquired over 20,000 artifacts to properly store, clean, preserve, and showcase. This requires special archival storage materials which may seem costly to purchase but will preserve and store the County's assets for the foreseeable future.

Capital Assets

None

Contingencies

None

CHANGES IN BUDGET FROM PRIOR YEAR

There are no significant increases or new requests in this budget unit.

Fund 70 Function Recreational & Cultural		Budget Unit 7202 - Museum Improvements Activity - Cultural Services		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17		2017-18 Final Recommended
		Actual Estimated	<input checked="" type="checkbox"/> <input type="checkbox"/>	
1	2	3	4	5

REVENUE FROM USE OF MONEY

42-01	Interest	81	120	100	100
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OTHER

79-99	Donations	0	6,090	5,000	5,000
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Total Revenue	81	6,210	5,100	5,100
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SERVICES & SUPPLIES

23-90	Administrative Services	0	0	196	196
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28-30	Supplies & Services	9,779	6,015	18,771	19,418
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Total Expenditures/Appropriations	9,779	6,015	18,967	19,614
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Net Cost	9,698	(195)	13,867	14,514
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COUNTY ADMINISTRATIVE OFFICE

CAROL J. HUCHINGSON, County Administrative Officer



BU 7999 – Contingencies

DEPARTMENT OVERVIEW

This budget unit serves as the contingency fund for all general fund budgets.

The source of funding for this budget unit is one-time general fund discretionary revenues carried over from prior fiscal years.

PROGRAM OVERVIEW

- Contingency funds to cover unanticipated expenses

GOALS FOR FY 2017-18

- This budget serves as a contingency fund for unanticipated expenses.

SUMMARY OF MAJOR ACCOUNTS

Revenues

None

Services & Supplies

None

Capital Assets

None

Contingencies

Acct. 90-91 Approp for Contingencies/Contingencies – \$1,000,000 Funds to cover unanticipated expenses for all general fund budget units

CHANGES IN BUDGET FROM PRIOR YEAR

There are no significant increases or new requests in this budget unit.

Fund 1 Function General		Budget Unit 7999 - Contingencies Activity - Contingencies		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17		2017-18 Final Recommended
		Actual Estimated	<input checked="" type="checkbox"/> <input type="checkbox"/>	
1	2	3	4	5

CONTINGENCIES

90-91	Contingencies	0	0	1,000,000	1,000,000
Total Expenditures/Appropriations		0	0	1,000,000	1,000,000
Net Cost		0	0	1,000,000	1,000,000

WATER RESOURCES

PHIL MOY, Director



BU 8101 – Flood Zone #1 Adobe Creek and Highland Springs

DEPARTMENT OVERVIEW

Flood Control Zone 1 was formed to provide funding for operation and maintenance of Highland Springs Dam, Adobe Creek Dam, Adobe Creek and its watershed and approximately 22.5 miles of fire roads. The budget reimburses the Water Resources Department budget for the services that benefit this zone. These include engineering and design, groundwater planning, watershed management and public information.

PROGRAM OVERVIEW

- Budget Unit 8101

ACCOMPLISHMENTS IN FY 2016-17

- Applied for Prop 1 grant funding for the Conjunctive Use Project

GOALS FOR FY 2017-18

- Maintain the Adobe Creek and Highland Creek reservoirs
- Maintain 6.5 miles of Adobe Creek channel
- Implement the Adobe Creek Conjunctive Use Project as grant funds and a source of O&M funding become available

SUMMARY OF MAJOR ACCOUNTS

Revenues

The primary source of revenue for the BU is a percentage of property taxes assessed within the District. As with many other County services, revenue has not kept pace with costs, particularly dam inspection fees that now consume over 50% of the annual District revenue. In 2005, property owners rejected a benefit assessment to make the District fiscally viable. The Zone boundaries exclude some property owners who benefit from the flood control district; to help with the impending budget shortfall, the boundaries should be expanded to include these properties. The consequences of the diminishing budget are that we no longer grade the fire roads, reservoir O&M is minimal, and channel vegetation thinning is performed biennially.

Services & Supplies

None

Capital Assets

None

Contingencies

None

CHANGES IN BUDGET FROM PRIOR YEAR

There are no significant increases or new requests in this budget unit.

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Governmental Funds
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Fund 201 Function Special Districts-BOS		Budget Unit 8101 - Flood-Zone #1 Activity - Watershed			
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17		2017-18 Recommended	2017-18 Final Recommended
		Actual	Estimated		
		<input checked="" type="checkbox"/>	<input type="checkbox"/>		
1	2	3		4	5

PROPERTY TAXES

10-10	Current Secured	23,508	24,444	23,000	23,000
10-20	Current Unsecured	517	550	550	550
10-25	Supp 813-Current	109	90	15	15
10-35	Supp 813-Prior	36	42	40	40
10-40	Prior Unsecured	92	19	15	15

REVENUE FROM USE OF MONEY

42-01	Interest	152	345	225	225
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STATE AID

54-60	HOPTR	301	303	300	300
54-70	Disaster Rev Loss Backfil	0	1,199	0	0

Total Revenue	24,715	26,992	24,145	24,145
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SERVICES & SUPPLIES

18-00	Maint-Bldgs & Imprvmts	856	154	8,954	16,645
23-80	Professional & Specialize	33,064	17,098	18,516	18,516
23-91	Intra-Div Services	782	2,259	5,660	5,660
48-00	Taxes & Assessments	167	69	183	183

Total Expenditures/Appropriations	34,869	19,580	33,313	41,004
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Net Cost	10,154	(7,412)	9,168	16,859
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WATER RESOURCES

PHIL MOY, Director



BU 8104 – Flood Zone #4 Scott's Creek

DEPARTMENT OVERVIEW

Flood Control Zone 4 was formed in 1958 to fund maintenance for planned flood control facilities. The majority of those facilities were never built, consequently the funds are predominantly used to maintain flow capacity in Scott's Creek through brush clearing and thinning. A large, ineffective flap gate under Scott's Valley Road was destroyed in the December 11, 2014 flood. Due to Clear Lake Hitch spawning concerns, the flap gate will not be replaced.

PROGRAM OVERVIEW

- Scott's Creek Flood Control – BU 8104

ACCOMPLISHMENTS IN FY 2016-17

- Worked with FEMA to identify funding to abate repetitive flooding loss for a homeowner on Lower Blue Lake.
- Met with Supervisor Scott and Scott's Valley property owners to discuss flooding concerns

GOALS FOR FY 2017-18

- Investigate the potential for brush removal to relieve flooding downstream of Scott's Valley Road at the downstream end of Lower Blue Lake
- Develop a mechanism to fund a Groundwater Sustainability Agency, if needed

SUMMARY OF MAJOR ACCOUNTS

Revenues

The primary source of revenue for this BU is a percentage of property taxes on properties within the District boundaries.

Services & Supplies

None

Capital Assets

None

Contingencies

None

CHANGES IN BUDGET FROM PRIOR YEAR

There are no significant increases or new requests in this budget unit.

Fund 204 Function Special Districts-BOS		Budget Unit 8104 - Flood-Zone #4 Activity - Watershed		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17		2017-18 Final Recommended
		Actual Estimated	<input checked="" type="checkbox"/> <input type="checkbox"/>	
1	2	3	4	5

PROPERTY TAXES

10-10	Current Secured	8,069	8,485	2,870	2,870
10-20	Current Unsecured	177	191	200	200
10-25	Supp 813-Current	38	31	15	15
10-35	Supp 813-Prior	12	15	15	15
10-40	Prior Unsecured	32	6	5	5

REVENUE FROM USE OF MONEY

42-01	Interest	435	932	850	850
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STATE AID

54-60	HOPTR	103	105	104	104
54-70	Disaster Rev Loss Backfil	0	411	0	0

Total Revenue	8,866	10,176	4,059	4,059
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SERVICES & SUPPLIES

18-00	Maint-Bldgs & Imprvmts	0	0	7,000	12,176
23-91	Intra-Div Services	0	0	2,059	2,059

Total Expenditures/Appropriations	0	0	9,059	14,235
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Net Cost	(8,866)	(10,176)	5,000	10,176
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WATER RESOURCES

PHIL MOY, Director



BU 8105 – Flood Zone #5 Kelsey Creek

DEPARTMENT OVERVIEW

Flood Zone 5 was established in 1964 to fund the Kelsey Creek Water Supply Project. Though the project was not constructed, the zone funds O&M of the Kelsey Creek Detention Structure and maintenance of Kelsey Creek in the vicinity of the structure. Zone 5 also funds implementation of the Big Valley Groundwater Management Plan, adopted by the Board of Directors in 1999. The plan recommends measures to protect and supplement the groundwater supply and is implemented through a cooperative effort of the Department staff and the Big valley Groundwater Management Zone Commission.

PROGRAM OVERVIEW

- A single BU used to operate and maintain the Kelsey Creek detention structure

ACCOMPLISHMENTS IN FY 2016-17

- Detention structure was maintained
- Operation for groundwater recharge was not required due to heavy spring precipitation

GOALS FOR FY 2017-18

- Operate and maintain the Kelsey Creek detention structure
- Re-evaluate the current water rights fee paid to the state for the planned Pomo Dam structure to more closely match that of the detention structure. Potential savings ~\$2000 annually.

SUMMARY OF MAJOR ACCOUNTS

Revenues

Revenues come from a percentage of property taxes within the District; funding has not kept up with program costs. In 2005, property owners rejected a benefit assessment to make the zone financially viable. Other external revenues were lost with the sale of the Bottle Rock Power Plant. The Zone receives \$2000 annually from Kelseyville Waterworks District 3 as mitigation for a municipal well. Zone expenses vary with operation of the detention structure and the volume of water purchased from Yolo County, but under the current funding scenario will eventually deplete reserves for this BU. Expenditures exceed revenue by about \$3000 annually.

Services & Supplies

Operation of the detention structure to recharge groundwater reserves and maintenance of instream flow for spawning hitch

Capital Assets

None

Contingencies

Acct. 90-91 Approp for Contingencies/Contingencies – \$1,000

CHANGES IN BUDGET FROM PRIOR YEAR

There are no significant increases or new requests in this budget unit.

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Governmental Funds
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Fund 205		Budget Unit 8105 - Flood-Zone #5		
Function	Special Districts-BOS	Activity	- Watershed	
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17	2017-18 Recommended	2017-18 Final Recommended
		Actual Estimated		
1	2	3	4	5

PROPERTY TAXES

10-10	Current Secured	6,781	7,111	4,775	4,775
10-20	Current Unsecured	150	161	150	150
10-25	Supp 813-Current	32	26	5	5
10-35	Supp 813-Prior	10	12	10	10
10-40	Prior Unsecured	27	5	5	5

REVENUE FROM USE OF MONEY

42-01	Interest	100	201	90	90
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STATE AID

54-60	HOPTR	87	89	85	85
54-70	Disaster Rev Loss Backfil	0	348	0	0

OTHER

79-90	Miscellaneous	2,000	10,000	14,000	14,000
Total Revenue		9,187	17,953	19,120	19,120

SERVICES & SUPPLIES

12-00	Communications	266	194	204	204
18-00	Maint-Bldgs & Imprvmts	2,606	4,392	6,500	18,946
23-91	Intra-Div Services	7,121	666	5,471	5,471
28-30	Supplies & Services	2,732	2,856	5,750	5,750
30-00	Utilities	121	122	150	150
48-00	Taxes & Assessments	35	35	45	45

CONTINGENCIES

90-91	Contingencies	0	0	1,000	1,000
Total Expenditures/Appropriations		12,881	8,265	19,120	31,566
Net Cost		3,694	(9,688)	0	12,446

WATER RESOURCES

PHIL MOY, Director



BU 8107 – Water Resources Administration

DEPARTMENT OVERVIEW

The administration and management budget oversees and implements programs in eight budget units. This unit supports staffing, cost monitoring and direction of work programs to ensure that budgets are followed and supports the development of policies and procedures.

PROGRAM OVERVIEW

- Watershed Protection District (8109)
- Flood Zones (8101, 8104, 8105, 8108)
- Flood Corridor Property Maintenance (1674)
- Lakebed Management (1672)
- Lakebed Special Programs (1673)

ACCOMPLISHMENTS IN FY 2016-17

- Hired a new director
- Hired a new account tech. sr.
- Hired an extra help water resources technician
- Established Water Resources as a separate department

GOALS FOR FY 2017-18

- Fill remaining vacancies
- Replace broken and outdated water quality monitoring equipment
- Obtain a high-quality GPS unit
- Replace the Westcoaster boat with a more seaworthy and suitable vessel

SUMMARY OF MAJOR ACCOUNTS

Revenues

The primary revenue for this budget is reimbursement for staff support for the included budget units.

Services & Supplies

None

Capital Assets

None

Contingencies

None

CHANGES IN BUDGET FROM PRIOR YEAR

There are no significant increases or new requests in this budget unit.

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Fund Function		207 Special Districts-BOS	Budget Unit 8107 - Administration Activity - Watershed		
Detail by Revenue Category and Expenditure Object		2015-16 Actuals	2016-17 Actual Estimated	2017-18 Recommended	2017-18 Final Recommended
1		2	3	4	5
REVENUE FROM USE OF MONEY					
42-01	Interest	744	2,219	2,100	2,100
CHARGES FOR SERVICES					
66-10	Planning & Engineering	9,303	1,629	0	0
66-50	Auditing & Accounting	671,092	511,832	815,670	804,266
OTHER CURRENT SERVICES					
69-20	Other	0	15	0	0
OTHER					
79-90	Miscellaneous	0	1	0	0
Total Revenue		681,139	515,696	817,770	806,366
SALARIES & EMP BENEFITS					
01-11	Permanent	364,678	365,980	494,378	424,478
01-12	Extra Help	0	8,289	21,159	21,159
01-13	OT, Holiday, Stby	2,064	6,441	500	500
01-14	Other, Term	6,320	7,153	2,106	2,106
02-21	FICA	27,450	28,009	38,785	38,785
02-22	PERS	50,964	55,300	79,432	79,432
02-23	PERS-Co Paid Employee Con	5,773	0	0	0
03-30	Health/Life	59,352	60,608	74,950	74,950
03-31	Unemployment	1,180	1,299	1,289	1,289
03-32	Opt Out	0	867	2,400	2,400
04-00	Worker's Compensation	3,173	3,481	2,450	2,450
SERVICES & SUPPLIES					
11-00	Clothing & Personal Suppl	181	624	900	900
12-00	Communications	1,708	1,677	4,130	4,130
15-12	Public Liability	13,238	14,717	12,061	12,061
15-13	Fire & Allied Cvrgrs	83	88	94	94
17-00	Maintenance-Equipment	3,281	1,773	15,050	15,050
18-00	Maint-Bldgs & Imprvmts	0	0	500	500
20-00	Memberships	660	0	500	500
22-70	Supplies	1,181	2,243	2,300	2,300
22-71	Postage	770	818	1,000	1,000
23-80	Professional & Specialize	4,338	9,823	9,840	9,840
23-85	DPW Services	0	14,707	0	0
23-90	Administrative Services	39,635	41,358	41,937	41,937
24-00	Publications & Legal Ntcs	0	0	500	500
27-00	Small Tools & Instruments	0	5	0	0
28-30	Supplies & Services	2,833	3,500	4,672	4,672
29-50	Transportation & Travel	0	5	5,400	5,400
29-51	Cent. Gar.-Pool Mlg ONLY	11,902	12,271	15,750	15,750
38-00	Inventory Items	875	207	4,500	4,500
OTHER FINANCING USES					
80-80	Interfund Reimbursements	(110,000)	0	0	0
Total Expenditures/Appropriations		491,639	641,243	836,583	766,683
Net Cost		(189,500)	125,547	18,813	(39,683)

WATER RESOURCES

PHIL MOY, Director



BU 8108 – Upper Middle Creek Basin

DEPARTMENT OVERVIEW

Flood Control Zone 8 was established in 2000 to pay for the O&M costs associated with the Upper Middle Creek Flood Control Project. The project include 11 miles of levees on Scott, Middle, Alley and Clover creeks and a flow diversion structure in Clover Creek. Levee maintenance includes mowing, vegetation control, channel clearing and maintaining levee crown roads. The work is accomplished using the County Road Division, private contractors and CalFire crews. At this time revenues collected as a percentage of property taxes are sufficient to meet expenses. Recent inspections of the levees have identified items requiring repair or improvement.

PROGRAM OVERVIEW

- Maintain levees and storm water discharge along creeks in the Zone to minimize potential flood damages

ACCOMPLISHMENTS IN FY 2016-17

- Obtained funding for a feasibility study to examine levee improvements required to provide protection from a 100-yr flood event
- Levee zone provided flood protection through the highest flood event in a decade
- Conducted extensive vegetation management along Middle Creek

GOALS FOR FY 2017-18

- Complete the feasibility study for Upper Lake flood protection
- Repair damage from the 2017 flood event

SUMMARY OF MAJOR ACCOUNTS

Revenues

A percentage of property taxes collected within the Zone. Grant funds from the state Department of Water Resources for levee road maintenance and the feasibility study

Services & Supplies

Maintained levees, conducted flood fight activities

Capital Assets

None

Contingencies

Acct. 90-91 Approp for Contingencies/ Contingencies – \$3,000

CHANGES IN BUDGET FROM PRIOR YEAR

There are no significant increases or new requests in this budget unit.

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Fund 208 Function Special Districts-BOS		Budget Unit 8108 - Upper Middle Creek Basin Activity - Watershed			
Detail by Revenue Category and Expenditure Object		2015-16 Actuals	2016-17 Actual Estimated	2017-18 Recommended	2017-18 Final Recommended
1	2	3	4	5	
PROPERTY TAXES					
10-30 Prior Secured	6,033	1,722	2,500	2,500	
FINES, FORFEIT, PENALTIES					
31-95 Penalties & Cost on Delq	4,552	1,253	750	750	
REVENUE FROM USE OF MONEY					
42-01 Interest	871	1,484	1,300	1,300	
STATE AID					
54-90 Other	0	0	544,370	544,370	
CHARGES FOR SERVICES					
66-40 Assess & Tax Collection	57,145	58,842	62,100	62,100	
OPERATING TRANSFERS					
81-22 In	12,903	13,226	13,500	13,500	
Total Revenue	81,504	76,527	624,520	624,520	
SERVICES & SUPPLIES					
18-00 Maint-Bldgs & Imprvmts	23,867	113,297	103,000	97,000	
23-80 Professional & Specialize	7,870	4,754	495,246	465,246	
23-81 Engineering In-House	3,694	2,164	0	0	
23-91 Intra-Div Services	37,938	58,504	114,628	101,094	
28-30 Supplies & Services	0	1,124	0	0	
CONTINGENCIES					
90-91 Contingencies	0	0	3,000	3,000	
Total Expenditures/Appropriations	73,369	179,843	715,874	666,340	
Net Cost	(8,135)	103,316	91,354	41,820	

WATER RESOURCES

PHIL MOY, Director



BU 8109 – Watershed Protection District

DEPARTMENT OVERVIEW

This budget unit supports the activities of the Lake County Watershed Protection District (WPD). These include management of the National Flood Insurance Program, which involves levee certification to meet the 100-yr flood event protection. Remapping and consequential flood zone reassignment, particularly in Upper Lake may increase the cost of flood insurance. The WPD maintains the Highland Springs Recreation Area under BU 8101. The WPD supports engineering and technical assistance for draining and flood mitigation projects including permit and project review and program development and management. Staff training for flood emergencies comes under the purview of the WPD. The District also support administration of grant-funded projects including the Quagga mussel prevention program, the vessel salvage program, the Middle Creek Reclamation project, nutrient monitoring for Total Maximum Daily Load (TMDL) assessment, well monitoring for groundwater assessment, and supports county watershed groups with technical expertise.

PROGRAM OVERVIEW

- National flood insurance program
- Integrated regional water management planning
- Nutrient monitoring
- Management of the Highland Springs rec area
- Quagga mussel prevention programs
- Other grant-supported projects
- Activities in BU's 8108, 8101 fall within this unit

ACCOMPLISHMENTS IN FY 2016-17

- Purchased 360 acres for the Middle Creek Project
- Obtained \$800,000 in grants for the Quagga mussel control program
- Contacted 12,500 boaters, screened 16,500 boats, inspected 210 vessels, decontaminated 21 boats
- Submitted groundwater sustainability plan alternatives for SGMA
- Conducted TMDL water quality monitoring
- Brought the Quagga mussel display boat to Lake County

GOALS FOR FY 2017-18

- Provide technical support to the Elem colony for the Kelsey Creek fish ladder project
- Participate in the Community Rating System to reduce flood insurance rates
- Complete the Anderson Springs flood study
- Complete the ramp gates feasibility study

WATER RESOURCES

PHIL MOY, Director

BU 8109 – Watershed Protection District

SUMMARY OF MAJOR ACCOUNTS

Revenues

The primary source of revenue for the District is a percentage of property taxes received from the District, external funding in the form of grants, leases and disaster relief funds.

Services & Supplies

None

Capital Assets

None

Contingencies

Acct. 90-91 Approp for Contingencies/Contingencies - \$58,444

CHANGES IN BUDGET FROM PRIOR YEAR

There are no significant increases or new requests in this budget unit.

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Fund 200 Function Special Districts-BOS		Budget Unit 8109 - Watershed Protection Dist Activity - Watershed		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17	2017-18 Recommended	2017-18 Final Recommended
		Actual Estimated		
1	2	3	4	5

OTHER TAXES

10-70	Timber Yield	549	1,503	500	500
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PROPERTY TAXES

10-10	Current Secured	524,962	531,893	530,000	530,000
10-20	Current Unsecured	11,957	12,429	15,000	15,000
10-25	Supp 813-Current	2,572	2,165	500	500
10-35	Supp 813-Prior	894	1,017	600	600
10-40	Prior Unsecured	2,176	435	350	350

PERMITS

21-60	Other	42,888	93,454	152,200	152,200
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FINES, FORFEIT, PENALTIES

31-82	Criminal Fines	6,610	1,400	4,500	4,500
31-95	Penalties & Cost on Delq	21	22	5	5

RENTS & CONCESSIONS

42-10	Rents & Concessions	6,900	6,900	30,000	30,000
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REVENUE FROM USE OF MONEY

42-01	Interest	3,916	7,427	5,000	5,000
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STATE AID

54-40	Disaster Relief	145,103	0	0	0
54-60	HOPTR	6,973	6,855	3,850	3,850
54-70	Disaster Rev Loss Backfil	0	27,731	0	0
54-90	Other	42,008	118,456	493,579	738,834

OTHER FEDERAL

55-40	Disaster Relief	152,830	0	0	0
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OTHER FEDERAL

56-01	Other	0	21,375	122,000	122,000
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CHARGES FOR SERVICES

66-10	Planning & Engineering	45	60	60	60
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OTHER

79-90	Miscellaneous	10	20	0	0
79-99	Donations	0	21	0	0

LOANS/INT FIN/BONDS

80-92	Advance From Other Fund	94,825	161,384	0	0
80-93	Advance To Other Fund	(94,825)	(161,384)	0	0

OPERATING TRANSFERS

81-22	In	74,000	0	0	0
81-23	Out	(12,903)	(13,226)	(13,500)	(13,500)

RESIDUAL EQUITY TRANSFERS

81-31	Residual Equity Transfer	3,346	0	0	0
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Total Revenue

1,014,857	819,937	1,344,644	1,589,899
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SALARIES & EMP BENEFITS

01-11	Permanent	8,250	9,000	9,000	9,000
01-12	Extra Help	0	146,607	219,399	219,399
02-21	FICA	578	4,946	6,722	6,722
02-22	PERS	0	847	0	0

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Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17		2017-18 Recommended	2017-18 Final Recommended
		Actual	Estimated		
		<input checked="" type="checkbox"/>	<input type="checkbox"/>		
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SALARIES & EMP BENEFITS

03-31	Unemployment	90	575	638	638
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SERVICES & SUPPLIES

12-00	Communications	840	35	0	0
14-00	Household Expense	523	1,041	1,000	1,000
17-00	Maintenance-Equipment	2,380	191	3,300	3,300
18-00	Maint-Bldgs & Imprvmnts	4,403	3,804	7,956	7,956
20-00	Memberships	560	0	1,270	1,270
23-80	Professional & Specialize	285,356	252,463	831,060	831,060
23-81	Engineering In-House	1,114	0	10,000	10,000
23-91	Intra-Div Services	500,238	288,421	480,046	480,046
24-00	Publications & Legal Ntcs	97	241	1,800	1,800
27-00	Small Tools & Instruments	662	664	4,200	4,200
28-30	Supplies & Services	37,104	15,578	65,115	65,115
29-51	Cent. Gar.-Pool Mlg ONLY	0	115	500	500
30-00	Utilities	3,922	3,970	6,000	6,000
53-48	Water Quality Improvement	38,384	65,992	124,800	124,800

CAPITAL ASSETS

60-00	Cap. Fixed Asset-Land	36,812	380,418	0	0
62-74	Other	0	17,865	21,231	21,231

OTHER FINANCING USES

80-80	Interfund Reimbursements	0	0	(65,000)	(65,000)
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CONTINGENCIES

90-91	Contingencies	0	0	0	58,444
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Total Expenditures/Appropriations	921,313	1,192,773	1,729,037	1,787,481
Net Cost	(93,544)	372,836	384,393	197,582

SPECIAL DISTRICTS

JAN COPPINGER, Administrator



BU 8210, 8211, 8212, 8213, 8216, 8217,
8218, 8219, 8461 – Lighting Districts

DEPARTMENT OVERVIEW

The Special Districts Administration (SDA) is the water and wastewater agency of the County of Lake. Special Districts oversees the operation of ten water systems and four wastewater systems serving over 40,000 people in twenty-one communities. SDA also oversees street lighting districts, some roads, bridges, dams and a campground.

Our mission includes:

- Provision of high quality customer service.
- Protection of the environment.
- Support for local economic development with community infrastructure.
- Providing safe, dependable drinking water to all of our customers in each of our water districts.
- Maintain the safe collection, transfer & treatment of waste water throughout our sewer districts.
- Promoting awareness, protection and conservation of our natural resources & environment.

With a staff of 46 trained and certified professionals, we provide coverage throughout the entire county 365 days of the year.

PROGRAM OVERVIEW

- The Lighting Districts provide street lights to the various communities. The lights are owned and maintained by PG&E and Special Districts manages the district. The revenues are collected from property taxes.

ACCOMPLISHMENTS IN FY 2016-17

- Substantial progress on 3 Prop 84 grant funded projects
- Implemented system for electronic payments
- Completed 5 year meter project converting to radio read

Anderson Springs Lighting District:

- Entire district was replaced after the Valley Fire
- All lights were converted to LED
- Secured \$2.7 million funding for Valley Fire Repairs
- Completed Environmental Requirements and started Construction of Valley Fire Repairs & Replacements
- Engineering PDR Anderson Springs Sewer Project

SPECIAL DISTRICTS

JAN COPPINGER, Administrator

BU 8210, 8211, 8212, 8213, 8216, 8217, 8218, 8219, 8461 – Lighting Districts

GOALS FOR FY 2017-18

- Clearlake Oaks Lighting District: Combine this district with Clearlake Keys Lighting District and expand the boundaries to include the Safe Route To Schools Project area.
- Glenhaven Lighting District: Convert all lights to LED for reduction in utility costs.
- Kelseyville Lighting District: Convert all lights to LED for reduction in utility costs.
- Lower Lake Lighting District: Convert all lights to LED for reduction in utility costs.
- Lucerne Lighting District: Convert all lights to LED for reduction in utility costs.
- Middletown Lighting District: Convert all lights to LED for reduction in utility costs.
- Upper Lake Lighting District: Convert all lights to LED for reduction in utility costs.
- Clearlake Keys Lighting District: Combine this district with Clearlake Oaks Lighting District and expand the boundaries to include the Safe Route To Schools Project area.

SUMMARY OF MAJOR ACCOUNTS

Revenues

Revenues are generated from a portion of the property taxes.

Services & Supplies

None

Capital Assets

None

Contingencies

None

CHANGES IN BUDGET FROM PRIOR YEAR

There are no significant increases or new requests in this budget unit.

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Fund 210 Function Special Districts-BOS		Budget Unit 8210 - Anderson Springs Lighting Activity - Street Lighting		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17	2017-18 Recommended	2017-18 Final Recommended
		Actual Estimated		
1	2	3	4	5
PROPERTY TAXES				
10-10 Current Secured	4,716	2,627	1,650	1,650
10-20 Current Unsecured	106	59	106	106
10-25 Supp 813-Current	22	21	(23)	(23)
10-30 Prior Secured	108	168	108	108
10-35 Supp 813-Prior	7	9	7	7
10-40 Prior Unsecured	19	4	3	3
FINES, FORFEIT, PENALTIES				
31-95 Penalties & Cost on Delq	24	20	45	45
REVENUE FROM USE OF MONEY				
42-01 Interest	178	385	207	207
STATE AID				
54-60 HOPTR	62	33	62	62
54-70 Disaster Rev Loss Backfil	0	245	0	0
CHARGES FOR SERVICES				
66-40 Assess & Tax Collection	2,503	2,545	2,884	2,884
Total Revenue	7,745	6,116	5,049	5,049
SERVICES & SUPPLIES				
23-89 Spec Dist Admin's Svcs	640	371	371	371
23-90 Administrative Services	339	172	226	226
30-00 Utilities	3,950	248	2,289	2,289
Total Expenditures/Appropriations	4,929	791	2,886	2,886
Net Cost	(2,816)	(5,325)	(2,163)	(2,163)

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Fund 211 Function Special Districts-BOS		Budget Unit 8211 - Clearlake Oaks Lighting Activity - Street Lighting			
Detail by Revenue Category and Expenditure Object		2015-16 Actuals	2016-17 Actual Estimated	2017-18 Recommended	2017-18 Final Recommended
1		2	3	4	5
PROPERTY TAXES					
10-10	Current Secured	1,019	970	1,000	1,000
10-20	Current Unsecured	24	24	24	24
10-25	Supp 813-Current	5	5	(5)	(5)
10-35	Supp 813-Prior	2	2	2	2
10-40	Prior Unsecured	4	1	0	0
REVENUE FROM USE OF MONEY					
42-01	Interest	8	19	11	11
STATE AID					
54-60	HOPTR	14	13	0	0
54-70	Disaster Rev Loss Backfil	0	55	0	0
RESIDUAL EQUITY TRANSFERS					
81-31	Residual Equity Transfer	67	0	0	0
Total Revenue		1,143	1,089	1,032	1,032
SERVICES & SUPPLIES					
23-89	Spec Dist Admin's Svcs	114	124	124	124
23-90	Administrative Services	61	57	75	75
30-00	Utilities	651	609	1,474	1,474
Total Expenditures/Appropriations		826	790	1,673	1,673
Net Cost		(317)	(299)	641	641

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Fund 212 Function Special Districts-BOS		Budget Unit 8212 - Glenhaven Lighting Activity - Street Lighting		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17	2017-18 Recommended	2017-18 Final Recommended
		Actual Estimated		
1	2	3	4	5
PROPERTY TAXES				
10-10 Current Secured	4,630	4,598	4,550	4,550
10-20 Current Unsecured	140	148	150	150
10-25 Supp 813-Current	30	37	(30)	(30)
10-35 Supp 813-Prior	16	16	10	10
10-40 Prior Unsecured	25	5	3	3
FINES, FORFEIT, PENALTIES				
31-95 Penalties & Cost on Delq	4	4	0	0
REVENUE FROM USE OF MONEY				
42-01 Interest	174	351	150	150
STATE AID				
54-60 HOPTR	82	82	0	0
54-70 Disaster Rev Loss Backfil	0	326	0	0
RESIDUAL EQUITY TRANSFERS				
81-31 Residual Equity Transfer	375	0	0	0
Total Revenue	5,476	5,567	4,833	4,833
SERVICES & SUPPLIES				
23-89 Spec Dist Admin's Svcs	617	668	668	668
23-90 Administrative Services	327	310	407	407
30-00 Utilities	3,625	3,393	3,950	4,550
Total Expenditures/Appropriations	4,569	4,371	5,025	5,625
Net Cost	(907)	(1,196)	192	792

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Fund 213		Budget Unit 8213 - Kelseyville Lighting		
Function	Special Districts-BOS	Activity	- Street Lighting	
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17	2017-18 Recommended	2017-18 Final Recommended
		Actual Estimated		
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1	2	3	4	5

PROPERTY TAXES

10-10	Current Secured	12,553	13,218	12,850	14,454
10-20	Current Unsecured	259	279	262	262
10-25	Supp 813-Current	56	45	(10)	(10)
10-35	Supp 813-Prior	18	21	18	18
10-40	Prior Unsecured	47	9	9	9

REVENUE FROM USE OF MONEY

42-01	Interest	64	74	64	64
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STATE AID

54-60	HOPTR	151	154	0	0
54-70	Disaster Rev Loss Backfil	0	600	0	0

OTHER

79-90	Miscellaneous	3,783	0	0	0
Total Revenue		16,931	14,400	13,193	14,797

SERVICES & SUPPLIES

18-00	Maint-Bldgs & Imprvmts	7,565	0	0	0
23-89	Spec Dist Admin's Svcs	1,989	2,154	2,154	2,154
23-90	Administrative Services	1,054	999	1,310	1,310
30-00	Utilities	13,804	14,501	15,598	16,809
Total Expenditures/Appropriations		24,412	17,654	19,062	20,273
Net Cost		7,481	3,254	5,869	5,476

Fund 216 Function Special Districts-BOS		Budget Unit 8216 - Lower Lake Lighting Activity - Street Lighting		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17		2017-18 Final Recommended
		Actual Estimated	<input checked="" type="checkbox"/> <input type="checkbox"/>	
1	2	3	4	5

PROPERTY TAXES

10-10	Current Secured	14,804	15,511	14,800	14,800
10-20	Current Unsecured	320	343	345	345
10-25	Supp 813-Current	68	55	(55)	(55)
10-35	Supp 813-Prior	22	26	20	20
10-40	Prior Unsecured	58	12	10	10

REVENUE FROM USE OF MONEY

42-01	Interest	116	247	100	100
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STATE AID

54-60	HOPTR	187	189	0	0
54-70	Disaster Rev Loss Backfil	0	742	0	0

Total Revenue

15,575	17,125	15,220	15,220
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SERVICES & SUPPLIES

23-89	Spec Dist Admin's Svcs	1,966	2,129	2,129	2,129
23-90	Administrative Services	1,042	987	1,295	1,295
30-00	Utilities	10,716	10,887	11,400	11,400

Total Expenditures/Appropriations

13,724	14,003	14,824	14,824
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Net Cost

(1,851)	(3,122)	(396)	(396)
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Fund 217 Function Special Districts-BOS		Budget Unit 8217 - Lucerne Lighting Activity - Street Lighting		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17	2017-18 Recommended	2017-18 Final Recommended
		Actual Estimated		
1	2	3	4	5
PROPERTY TAXES				
10-10 Current Secured	21,539	21,750	22,413	22,413
10-20 Current Unsecured	624	673	650	650
10-25 Supp 813-Current	138	162	(105)	(105)
10-35 Supp 813-Prior	73	73	48	48
10-40 Prior Unsecured	117	23	20	20
FINES, FORFEIT, PENALTIES				
31-95 Penalties & Cost on Delq	17	18	0	0
REVENUE FROM USE OF MONEY				
42-01 Interest	557	1,139	557	557
STATE AID				
54-60 HOPTR	364	371	0	0
54-70 Disaster Rev Loss Backfil	0	1,447	0	0
RESIDUAL EQUITY TRANSFERS				
81-31 Residual Equity Transfer	1,686	0	0	0
Total Revenue	25,115	25,656	23,583	23,583
SERVICES & SUPPLIES				
23-89 Spec Dist Admin's Svcs	2,920	2,921	2,921	2,921
23-90 Administrative Services	1,429	1,355	1,777	1,777
30-00 Utilities	16,231	16,588	18,863	21,654
Total Expenditures/Appropriations	20,580	20,864	23,561	26,352
Net Cost	(4,535)	(4,792)	(22)	2,769

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Fund 218		Budget Unit 8218 - Middletown Lighting		
Function	Special Districts-BOS	Activity	- Street Lighting	
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17	2017-18 Recommended	2017-18 Final Recommended
		Actual Estimated		
1	2	3	4	5

PROPERTY TAXES

10-10	Current Secured	12,282	11,076	11,400	11,400
10-20	Current Unsecured	258	234	240	240
10-25	Supp 813-Current	55	47	(45)	(45)
10-35	Supp 813-Prior	19	22	20	20
10-40	Prior Unsecured	47	9	7	7

REVENUE FROM USE OF MONEY

42-01	Interest	80	157	75	75
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STATE AID

54-60	HOPTR	150	129	0	0
54-70	Disaster Rev Loss Backfil	0	597	0	0

Total Revenue	12,891	12,271	11,697	11,697
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SERVICES & SUPPLIES

23-89	Spec Dist Admin's Svcs	1,333	1,684	1,684	1,684
23-90	Administrative Services	824	781	1,024	1,024
30-00	Utilities	10,353	10,452	10,690	11,212

Total Expenditures/Appropriations	12,510	12,917	13,398	13,920
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Net Cost	(381)	646	1,701	2,223
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Governmental Funds
Fiscal Year 2017-18

Fund 219 Function Special Districts-BOS		Budget Unit 8219 - Upper Lake Lighting Activity - Street Lighting		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17	2017-18 Recommended	2017-18 Final Recommended
		Actual Estimated		
1	2	3	4	5

PROPERTY TAXES

10-10	Current Secured	11,037	11,045	12,550	12,550
10-20	Current Unsecured	338	363	365	365
10-25	Supp 813-Current	72	95	(60)	(60)
10-35	Supp 813-Prior	40	40	30	30
10-40	Prior Unsecured	62	12	10	10

FINES, FORFEIT, PENALTIES

31-95	Penalties & Cost on Delq	12	12	3	3
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REVENUE FROM USE OF MONEY

42-01	Interest	597	1,217	500	500
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STATE AID

54-60	HOPTR	197	200	0	0
54-70	Disaster Rev Loss Backfil	0	783	0	0

RESIDUAL EQUITY TRANSFERS

81-31	Residual Equity Transfer	1,060	0	0	0
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Total Revenue

13,415 13,767 13,398 13,398

SERVICES & SUPPLIES

18-00	Maint-Bldgs & Imprvmnts	490	120	1,750	1,750
23-89	Spec Dist Admin's Svcs	915	990	990	990
23-90	Administrative Services	485	459	602	602
30-00	Utilities	7,105	7,250	7,360	7,360

Total Expenditures/Appropriations

8,995 8,819 10,702 10,702

Net Cost

(4,420) (4,948) (2,696) (2,696)

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Fund 261 Function Special Districts-BOS		Budget Unit 8461 - CSA #1-Clearlake Keys Activity - County Service Areas		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17		2017-18 Final Recommended
		Actual Estimated	<input checked="" type="checkbox"/> <input type="checkbox"/>	
1	2	3	4	5

PROPERTY TAXES

10-10	Current Secured	10,231	10,439	10,350	10,350
10-20	Current Unsecured	226	236	240	240
10-25	Supp 813-Current	50	40	10	10
10-35	Supp 813-Prior	18	20	10	10
10-40	Prior Unsecured	42	8	6	6

FINES, FORFEIT, PENALTIES

31-95	Penalties & Cost on Delq	68	307	150	150
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REVENUE FROM USE OF MONEY

42-01	Interest	423	853	480	480
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STATE AID

54-60	HOPTR	132	130	0	0
54-70	Disaster Rev Loss Backfil	0	525	0	0

CHARGES FOR SERVICES

66-40	Assess & Tax Collection	9,621	9,867	9,850	9,850
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RESIDUAL EQUITY TRANSFERS

81-31	Residual Equity Transfer	1	0	0	0
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Total Revenue

20,812 22,425 21,096 21,096

SERVICES & SUPPLIES

23-89	Spec Dist Admin's Svcs	2,538	2,748	2,748	2,748
23-90	Administrative Services	1,345	1,274	1,671	1,671
30-00	Utilities	15,231	15,559	16,750	16,750

Total Expenditures/Appropriations

19,114 19,581 21,169 21,169

Net Cost

(1,698) (2,844) 73 73

SPECIAL DISTRICTS

JAN COPPINGER, Administrator



BU 8351 – Lands End

DEPARTMENT OVERVIEW

The Special Districts Administration (SDA) is the water and wastewater agency of the County of Lake. Special Districts oversees the operation of ten water systems and four wastewater systems serving over 40,000 people in twenty-one communities. SDA also oversees street lighting districts, some roads, bridges, dams and a campground.

Our mission includes:

- Provision of high quality customer service.
- Protection of the environment.
- Support for local economic development with community infrastructure.
- Providing safe, dependable drinking water to all of our customers in each of our water districts.
- Maintain the safe collection, transfer & treatment of waste water throughout our sewer districts.
- Promoting awareness, protection and conservation of our natural resources & environment.

With a staff of 46 trained and certified professionals, we provide coverage throughout the entire county 365 days of the year.

PROGRAM OVERVIEW

- Sewage for the South Lakeport, Lands End, Reeves Point area is collected and transmitted to The City of Lakeport for treatment. Special Districts manages the sewer system, bills the customers and pays the City of Lakeport for treatment costs based on flows.

GOALS FOR FY 2017-18

- Inspect for Inflow and Infiltration and make repairs as necessary.

SPECIAL NOTES

- During the January and February, 2017 rains, this system was inundated with Inflow and Infiltration (I & I). As flows were being sent to the City of Lakeport, the City was sending excess flows from the northern section of their system to our NW Regional treatment plant. The storms presented a challenge for all sewer systems but by collaborating and working together, we were all able to get through it.

SPECIAL DISTRICTS

JAN COPPINGER, Administrator
BU 8351 – Lands End

SUMMARY OF MAJOR ACCOUNTS

Revenues

Revenues for this budget unit are collected in sewer fees and charges.

Services & Supplies

Acct. 23-80 Prof & Specialized Svcs – Treatment Costs to the City of Lakeport expected to be \$120,098.00

Capital Assets

None

Contingencies

None

CHANGES IN BUDGET FROM PRIOR YEAR

The budget is expected to be a bit lower than the previous year due to the increase in costs due to the rainfall in 2016/2017.

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Governmental Funds
Fiscal Year 2017-18

Fund Function		251 Special Districts-BOS	Budget Unit 8351 - Lands End Activity - Special Districts-BOS			
Detail by Revenue Category and Expenditure Object		2015-16 Actuals	2016-17 Actual Estimated	X	2017-18 Recommended	2017-18 Final Recommended
1		2	3		4	5
REVENUE FROM USE OF MONEY						
42-01	Interest	244	563		100	100
CHARGES FOR SERVICES						
66-50	Auditing & Accounting	45	100		50	50
SEWER						
70-40	Sales and Service	159,153	162,537		159,721	159,721
70-51	Special Assmt-Cap Imp	12,959	12,946		12,900	12,900
Total Revenue		172,401	176,146		172,771	172,771
SERVICES & SUPPLIES						
12-00	Communications	2,109	2,118		2,268	2,268
17-00	Maintenance-Equipment	0	0		1,000	1,000
18-00	Maint-Bldgs & Imprvmts	450	0		1,500	1,500
23-77	Labor-In House	10,659	8,596		11,596	11,596
23-80	Professional & Specialize	81,404	181,049		122,098	125,917
23-89	Spec Dist Admin's Svcs	19,000	26,631		25,627	25,627
23-90	Administrative Services	307	326		249	249
30-00	Utilities	5,022	7,266		5,623	5,623
Total Expenditures/Appropriations		118,951	225,986		169,961	173,780
Net Cost		(53,450)	49,840		(2,810)	1,009

SPECIAL DISTRICTS

JAN COPPINGER, Administrator



BU 8352 – Corinthian Bay

DEPARTMENT OVERVIEW

The Special Districts Administration (SDA) is the water and wastewater agency of the County of Lake. Special Districts oversees the operation of ten water systems and four wastewater systems serving over 40,000 people in twenty-one communities. SDA also oversees street lighting districts, some roads, bridges, dams and a campground.

Our mission includes:

- Provision of high quality customer service.
- Protection of the environment.
- Support for local economic development with community infrastructure.
- Providing safe, dependable drinking water to all of our customers in each of our water districts.
- Maintain the safe collection, transfer & treatment of waste water throughout our sewer districts.
- Promoting awareness, protection and conservation of our natural resources & environment.

With a staff of 46 trained and certified professionals, we provide coverage throughout the entire county 365 days of the year.

PROGRAM OVERVIEW

- This budget provides the funding for the operation and maintenance of this satellite wastewater collection system in Corinthian Bay. This system contains 73 single family dwelling unit connections. LACOSAN manages this collection system which discharges to the Kelseyville Wastewater Treatment facility.

GOALS FOR FY 2017-18

- Identify and repair points of Inflow and Infiltration
- Line Cleaning

SPECIAL DISTRICTS

JAN COPPINGER, Administrator
BU 8352 – Corinthian Bay

SUMMARY OF MAJOR ACCOUNTS

Revenues

User fees are the source of revenues.

Services & Supplies

Acct. 23-80 Prof & Specialized Svcs – Treatment and Disposal costs paid to Kelseyville County Waterworks
Dist #3 are \$8,602.

Capital Assets

None

Contingencies

None

CHANGES IN BUDGET FROM PRIOR YEAR

There are no significant increases or new requests in this budget unit.

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Governmental Funds
Fiscal Year 2017-18

Fund Function		252 Special Districts-BOS	Budget Unit 8352 - Corinthian Bay Activity - Special Districts-BOS		
Detail by Revenue Category and Expenditure Object		2015-16 Actuals	2016-17 Actual Estimated	2017-18 Recommended	2017-18 Final Recommended
1		2	3	4	5
REVENUE FROM USE OF MONEY					
42-01	Interest	200	389	172	172
CHARGES FOR SERVICES					
66-50	Auditing & Accounting	97	118	115	115
SEWER					
70-40	Sales and Service	19,268	19,137	18,910	18,910
70-46	Delinquent Sewer	99	385	50	50
Total Revenue		19,664	20,029	19,247	19,247
SERVICES & SUPPLIES					
12-00	Communications	849	846	1,000	1,000
17-00	Maintenance-Equipment	0	0	1,000	1,000
18-00	Maint-Bldgs & Imprvmts	0	0	1,000	1,000
23-77	Labor-In House	4,621	4,579	7,579	7,579
23-80	Professional & Specialize	8,059	6,722	8,602	10,145
23-89	Spec Dist Admin's Svcs	4,265	4,128	3,895	3,895
23-90	Administrative Services	160	166	345	345
30-00	Utilities	2,331	3,801	2,685	3,835
Total Expenditures/Appropriations		20,285	20,242	26,106	28,799
Net Cost		621	213	6,859	9,552

SPECIAL DISTRICTS

JAN COPPINGER, Administrator



BU 8353 – Middletown Sewer

DEPARTMENT OVERVIEW

The Special Districts Administration (SDA) is the water and wastewater agency of the County of Lake. Special Districts oversees the operation of ten water systems and four wastewater systems serving over 40,000 people in twenty-one communities. SDA also oversees street lighting districts, some roads, bridges, dams and a campground.

Our mission includes:

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- Protection of the environment.
- Support for local economic development with community infrastructure.
- Providing safe, dependable drinking water to all of our customers in each of our water districts.
- Maintain the safe collection, transfer & treatment of waste water throughout our sewer districts.
- Promoting awareness, protection and conservation of our natural resources & environment.

With a staff of 46 trained and certified professionals, we provide coverage throughout the entire county 365 days of the year.

PROGRAM OVERVIEW

- This budget provides funding for the operation and maintenance of the wastewater collection system and treatment plant in Middletown. Prior to the Valley Fire, this system served 808 single family dwelling unit connections. It now serves approximately 600.

ACCOMPLISHMENTS IN FY 2016-17

- Secured a \$402,160 Planning Grant to initiate a capital improvement project to modernize this system.

GOALS FOR FY 2017-18

- Inspect for Inflow and Infiltration and make repairs as necessary.
- Complete the Engineering for the capital project
- Secure grant funding for capital project

SPECIAL DISTRICTS

JAN COPPINGER, Administrator
BU 8353 – Middletown Sewer

SUMMARY OF MAJOR ACCOUNTS

Revenues

Revenues for this budget unit are collected in sewer fees and charges.

Services & Supplies

All expenses are for the collection, treatment and discharge of waste.

Capital Assets

Acct.	63-05	Construction in Progress/Sewer Systems – Engineering and Design of improvement project
		\$402,160.00

Contingencies

None

CHANGES IN BUDGET FROM PRIOR YEAR

The budget is expected to be a bit lower than the previous year due to the increase in costs due to the rainfall in 2016/2017.
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Governmental Funds
Fiscal Year 2017-18

Fund 253 Function Special Districts-BOS		Budget Unit 8353 - Middletown Sewer Activity - Special Districts-BOS		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17	2017-18 Recommended	2017-18 Final Recommended
		Actual Estimated		
1	2	3	4	5
FINES, FORFEIT, PENALTIES				
31-95 Penalties & Cost on Delq	0	1,802	0	0
REVENUE FROM USE OF MONEY				
42-01 Interest	2,915	6,010	3,160	3,160
STATE AID				
54-90 Other	0	20,402	402,160	402,160
CHARGES FOR SERVICES				
66-50 Auditing & Accounting	1,227	932	1,160	1,160
SEWER				
70-40 Sales and Service	154,314	127,629	163,551	163,551
70-42 Capacity Expansion Fee	53,568	198,166	34,820	34,820
70-43 Connection Fee	0	64,811	0	0
70-46 Delinquent Sewer	6,681	5,696	5,500	5,500
OTHER				
79-90 Miscellaneous	195	4	0	0
79-91 Cancelled Checks	25	140	0	0
Total Revenue	218,925	425,592	610,351	610,351
SERVICES & SUPPLIES				
12-00 Communications	1,880	1,936	2,131	2,131
17-00 Maintenance-Equipment	3,507	174	24,000	24,000
18-00 Maint-Bldgs & Imprvmnts	5,026	5,944	14,920	14,920
23-77 Labor-In House	51,766	29,137	43,987	43,987
23-80 Professional & Specialize	27,507	36,567	33,300	33,300
23-89 Spec Dist Admin's Svcs	46,871	50,338	75,118	75,118
23-90 Administrative Services	1,033	784	2,255	2,255
28-30 Supplies & Services	159,683	31,431	38,087	38,087
30-00 Utilities	43,361	47,443	53,500	53,500
48-00 Taxes & Assessments	3	3	5	5
CAPITAL ASSETS				
62-74 Other	0	9,555	0	0
CONSTRUCTION IN PROG				
63-05 Sewer Systems	0	96,771	402,160	365,547
OTHER FINANCING USES				
80-80 Interfund Reimbursements	(134,593)	0	0	0
Total Expenditures/Appropriations	206,044	310,083	689,463	652,850
Net Cost	(12,881)	(115,509)	79,112	42,499

SPECIAL DISTRICTS

JAN COPPINGER, Administrator



BU 8354 – Lake County Sanitation District- SE Regional System

DEPARTMENT OVERVIEW

The Special Districts Administration (SDA) is the water and wastewater agency of the County of Lake. Special Districts oversees the operation of ten water systems and four wastewater systems serving over 40,000 people in twenty-one communities. SDA also oversees street lighting districts, some roads, bridges, dams and a campground.

Our mission includes:

- Provision of high quality customer service.
- Protection of the environment.
- Support for local economic development with community infrastructure.
- Providing safe, dependable drinking water to all of our customers in each of our water districts.
- Maintain the safe collection, transfer & treatment of waste water throughout our sewer districts.
- Promoting awareness, protection and conservation of our natural resources & environment.

With a staff of 46 trained and certified professionals, we provide coverage throughout the entire county 365 days of the year.

PROGRAM OVERVIEW

- SE Regional Wastewater System serves a population of approximately 18,000 people. It consists of over 100 miles of raw wastewater collection pipelines and 21 pump stations. It includes a full service treatment facility with septage receiving station. This system serves the City of Clearlake and the area northwest to the "Gooseneck", and the community of Lower Lake. There are 7,599 single family dwelling unit connections being served in this system.

ACCOMPLISHMENTS IN FY 2016-17

- Improvements at head works grit basin and installation of isolation valves.
- Completed 2nd phase of main access road paving
- Completed 2nd phase of Blue Frog- (Biosolids Removal)
- Comprehensive Line Cleaning-Lower Lake area
- Maintenance Building Repairs & Upgrades

GOALS FOR FY 2017-18

- Inspect for Inflow and Infiltration and make repairs as necessary.
- Engineering for pipe bursting LS#1 to SETP
- Point Repair and slip line Molesworth Creek mainline
- Treatment Plant SCADA system upgrade
- GPS Locating of air relieve valves along Geysers pipeline

SPECIAL DISTRICTS

JAN COPPINGER, Administrator

BU 8354 – Lake County Sanitation District-SE Regional System

SPECIAL NOTES

- This system is connected to the effluent recycling system that transports treated wastewater to the Geysers geothermal generation complex. This portion of the recycling system includes 29 miles of pipeline, 6 pump stations and storage tank reservoir under the management of LACOSAN. This includes the day to day and annual maintenance activities of these systems.

SUMMARY OF MAJOR ACCOUNTS

Revenues

Revenues for this budget unit are collected in sewer fees and charges.

Services & Supplies

All expenses are for the collection, treatment and discharge of waste, regulatory requirements and ongoing upgrades and improvements.

Capital Assets

Acct. 62-74 Cap. FA-Equipment/Other – This budget requests the purchase of a Mini Excavator that is needed for repairs and maintenance.

Contingencies

None

CHANGES IN BUDGET FROM PRIOR YEAR

This (FY 17/18) budget is considerably less than the previous year. The Headworks Project that was included in last year's budget was completed last year and is no longer in the budget.

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Governmental Funds
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Fund 254 Function Special Districts-BOS		Budget Unit 8354 - LACOSAN SE Regional Sys Activity - Special Districts-BOS		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17	2017-18 Recommended	2017-18 Final Recommended
		Actual Estimated		
1	2	3	4	5
FINES, FORFEIT, PENALTIES				
31-95 Penalties & Cost on Delq	72,892	190,617	63,892	63,892
REVENUE FROM USE OF MONEY				
42-01 Interest	17,332	20,882	11,275	11,275
STATE AID				
54-40 Disaster Relief	10,670	0	0	0
CHARGES FOR SERVICES				
66-50 Auditing & Accounting	26,161	22,508	25,823	25,823
SEWER				
70-40 Sales and Service	2,528,316	2,443,811	2,498,315	2,498,315
70-42 Capacity Expansion Fee	13,241	64,829	0	0
70-43 Connection Fee	3,500	0	0	0
70-44 Other Agencies Septic	139,696	144,704	117,696	117,696
70-46 Delinquent Sewer	509,109	280,329	400,647	400,647
70-51 Special Assmt-Cap Imp	350,963	342,526	349,164	349,164
70-90 Other Contributions	57,105	0	0	0
WATER				
71-90 Other Contributions	246,165	326,588	622,582	622,582
OTHER				
79-90 Miscellaneous	0	39	0	0
79-91 Cancelled Checks	163	248	0	0
79-93 Insurance Proceeds	50,000	0	0	0
SALES				
79-60 Sale of Fixed Assets	2,500	2,462	0	0
Total Revenue	4,027,813	3,839,543	4,089,394	4,089,394
SERVICES & SUPPLIES				
12-00 Communications	28,504	28,881	27,010	27,010
14-00 Household Expense	7,742	11,358	10,400	10,400
15-13 Fire & Allied Cvrgrs	6,984	7,965	12,412	12,412
17-00 Maintenance-Equipment	152,456	213,273	256,513	256,513
18-00 Maint-Bldgs & Imprvmnts	278,876	71,967	410,100	410,100
19-40 Medical Supplies	959	344	500	500
20-00 Memberships	8,420	8,570	10,100	10,100
23-77 Labor-In House	460,893	446,038	739,234	739,234
23-79 Projects-Outside	1,375	6,670	10,120	10,120
23-80 Professional & Specialize	105,754	518,612	306,338	306,338
23-89 Spec Dist Admin's Svcs	817,394	984,606	923,016	923,016
23-90 Administrative Services	13,842	14,431	29,646	29,646
25-00 Rents & Leases-Equipment	16,468	3,377	0	0
27-00 Small Tools & Instruments	11,281	12,649	5,000	5,000
28-30 Supplies & Services	192,694	216,451	375,600	375,600
30-00 Utilities	513,406	583,883	706,811	706,811
38-00 Inventory Items	7,758	43,164	37,000	37,000
48-00 Taxes & Assessments	138	138	150	150
CAPITAL ASSETS				
61-60 Current	73,358	539,283	0	0

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Governmental Funds
Fiscal Year 2017-18

Fund 254 Function Special Districts-BOS		Budget Unit 8354 - LACOSAN SE Regional Sys Activity - Special Districts-BOS		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17		2017-18 Final Recommended
		Actual Estimated	<input checked="" type="checkbox"/> <input type="checkbox"/>	
1	2	3	4	5

CAPITAL ASSETS

61-69	Prior	145,623	375,044	60,000	60,000
62-72	Autos & Light Trucks	132,933	0	0	0
62-73	Shop	39,688	28,456	0	0
62-74	Other	67,755	18,912	85,000	85,000

OTHER FINANCING USES

80-80	Interfund Reimbursements	(1,800)	0	0	0
Total Expenditures/Appropriations		3,082,501	4,134,072	4,004,950	4,004,950
Net Cost		(945,312)	294,529	(84,444)	(84,444)

SPECIAL DISTRICTS

JAN COPPINGER, Administrator



BU 8355 – Lake County Sanitation District- NW Regional System

DEPARTMENT OVERVIEW

The Special Districts Administration (SDA) is the water and wastewater agency of the County of Lake. Special Districts oversees the operation of ten water systems and four wastewater systems serving over 40,000 people in twenty-one communities. SDA also oversees street lighting districts, some roads, bridges, dams and a campground.

Our mission includes:

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- Protection of the environment.
- Support for local economic development with community infrastructure.
- Providing safe, dependable drinking water to all of our customers in each of our water districts.
- Maintain the safe collection, transfer & treatment of waste water throughout our sewer districts.
- Promoting awareness, protection and conservation of our natural resources & environment.

With a staff of 46 trained and certified professionals, we provide coverage throughout the entire county 365 days of the year.

PROGRAM OVERVIEW

- NW Regional Wastewater System serves a population of approximately 30,000 people and consists of over 100 miles of raw wastewater collection pipelines and 21 pump stations. It includes a full service treatment facility with septage receiving station. This system serves the northern portion of the City of Lakeport and the communities of North Lakeport, Upper Lake, Nice, Lucerne, Kono Tayee, and Paradise Valley. There are 5,602 single family dwelling unit connections served by this system.

ACCOMPLISHMENTS IN FY 2016-17

- Replaced radios to be supported by SCADA
- Completed engineering & Install of Radio Transmitter Tower for PS#17
- Recoated surge tank, & piping at LS#1 & LS#2
- Line Cleaning along Hwy 20
- Managed & maintained system during storm event resulting in local and state of emergency

GOALS FOR FY 2017-18

- Inspect for Inflow and Infiltration and make point repairs as necessary
- Repaint Geysers pump stations, piping & surge tanks
- Replace & install flowmeters for influent plant
- Relocate Odor Control from SE03 to NW02

SPECIAL DISTRICTS

JAN COPPINGER, Administrator

BU 8355 – Lake County Sanitation District-NW Regional System

SPECIAL NOTES

- This system is connected to the effluent recycling system that transports treated wastewater to the Geysers geothermal generation complex. This portion of the wastewater recycling system includes 23 miles of pipeline, 2 pump stations, and SCADA (supervisory control and data acquisition) facilities under the management of LACOSAN. This includes the day to day and annual maintenance activities of this portion of the system.

SUMMARY OF MAJOR ACCOUNTS

Revenues

Revenues for this budget unit are collected in sewer fees and charges. Excessive expenses caused by the rain events during 2017 depleted the FY 16/17 budget and caused some projects to be postponed. We are seeking reimbursement through insurance, FEMA and CalOES.

Services & Supplies

All expenses are for the collection, treatment and discharge of waste, regulatory requirements and ongoing upgrades and improvements. Requests for improvement projects are very minimal this budget cycle, while we wait for reimbursement for the storm event expenses.

Capital Assets

None

Contingencies

None

CHANGES IN BUDGET FROM PRIOR YEAR

There are no significant increases or new requests in this budget unit.

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Governmental Funds
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Fund Function		255 Special Districts-BOS	Budget Unit 8355 - LACOSAN NW Regional Sys Activity - Special Districts-BOS		
Detail by Revenue Category and Expenditure Object		2015-16 Actuals	2016-17 Actual Estimated	2017-18 Recommended	2017-18 Final Recommended
			X		
1		2	3	4	5
FINES, FORFEIT, PENALTIES					
31-95	Penalties & Cost on Delq	21,008	50,222	22,781	22,781
REVENUE FROM USE OF MONEY					
42-01	Interest	4,194	5,314	4,120	4,120
CHARGES FOR SERVICES					
66-50	Auditing & Accounting	14,887	11,134	12,268	12,268
SEWER					
70-40	Sales and Service	1,891,036	1,851,424	1,759,037	1,840,917
70-42	Capacity Expansion Fee	75,140	9,854	21,000	21,000
70-43	Connection Fee	0	9,854	0	0
70-44	Other Agencies Septic	162,500	99,424	116,953	116,953
70-46	Delinquent Sewer	147,518	198,643	140,820	140,820
70-50	Special Assmt-Loans	52	0	0	0
OTHER					
79-90	Miscellaneous	492	148	0	0
79-91	Cancelled Checks	155	85	0	0
SALES					
79-60	Sale of Fixed Assets	0	2,361	0	0
Total Revenue		2,316,982	2,238,463	2,076,979	2,158,859
SERVICES & SUPPLIES					
11-00	Clothing & Personal Suppl	2,056	1,077	3,500	3,500
12-00	Communications	11,444	11,304	12,804	12,804
14-00	Household Expense	3,488	5,058	5,100	5,100
17-00	Maintenance-Equipment	75,916	130,888	100,895	100,895
18-00	Maint-Bldgs & Imprvmts	113,023	39,995	90,450	90,450
19-40	Medical Supplies	195	44	250	250
20-00	Memberships	4,160	4,285	4,700	4,700
23-77	Labor-In House	367,704	380,380	402,124	402,124
23-80	Professional & Specialize	113,289	256,060	159,650	159,650
23-89	Spec Dist Admin's Svcs	562,008	605,099	655,299	655,299
23-90	Administrative Services	9,012	7,118	14,186	14,186
26-00	Rents & Leases-Bldg & Imp	4,817	4,987	4,900	4,900
27-00	Small Tools & Instruments	4,968	4,439	7,000	7,000
28-30	Supplies & Services	311,604	246,180	268,474	268,474
30-00	Utilities	634,473	929,444	674,553	761,847
38-00	Inventory Items	16,682	454	6,250	6,250
48-00	Taxes & Assessments	360	360	380	380
CAPITAL ASSETS					
61-60	Current	501,805	0	0	0
62-72	Autos & Light Trucks	0	25,608	0	0
62-73	Shop	5,483	0	0	0
62-74	Other	0	8,047	0	0
Total Expenditures/Appropriations		2,742,487	2,660,827	2,410,515	2,497,809
Net Cost		425,505	422,364	333,536	338,950

SPECIAL DISTRICTS

JAN COPPINGER, Administrator



BU 8356 – Anderson Springs Sewer District

DEPARTMENT OVERVIEW

The Special Districts Administration (SDA) is the water and wastewater agency of the County of Lake. Special Districts oversees the operation of ten water systems and four wastewater systems serving over 40,000 people in twenty-one communities. SDA also oversees street lighting districts, some roads, bridges, dams and a campground.

Our mission includes:

- Provision of high quality customer service.
- Protection of the environment.
- Support for local economic development with community infrastructure.
- Providing safe, dependable drinking water to all of our customers in each of our water districts.
- Maintain the safe collection, transfer & treatment of waste water throughout our sewer districts.
- Promoting awareness, protection and conservation of our natural resources & environment.

With a staff of 46 trained and certified professionals, we provide coverage throughout the entire county 365 days of the year.

PROGRAM OVERVIEW

- Special Districts is working with many agencies and individuals to secure funding and install a public sewer system in the Anderson Springs community. The community lost 198 or 212 homes during the Valley Fire and most could not be rebuilt without a sewer system due to building and code changes for septic systems.

ACCOMPLISHMENTS IN FY 2016-17

- Secure Planning Grant from SWRCB for engineering and design of sewer system
- Secure Planning Grant from SWRCB for survey work
- Hold public meetings to describe and discuss project
- Prop 218 Rate Setting process by 6/30/2017
- Construction applications completed by 6/30/17

GOALS FOR FY 2017-18

- Secure funding from SWRCB, HCD and USDA to complete the project
- Complete bidding process and secure contractor
- Secure all ROW and easements required
- Begin Construction

SPECIAL DISTRICTS

JAN COPPINGER, Administrator
BU 8356 – Anderson Springs Sewer District

SPECIAL NOTES

- This is a new sewer system within the boundaries of Lake County Sanitation District. Flows will be sent to the Middletown Sewer Treatment Plant for treatment. (Middletown Treatment Plant is also within the boundaries and under the management of Lake County Sanitation District)

SUMMARY OF MAJOR ACCOUNTS

Revenues

Seeking grant funds to complete this project

Services & Supplies

All expenses will be for the construction of the system.

Capital Assets

Acct. 63-05 Construction in Progress/Sewer Systems – \$10,193,441

Contingencies

None

CHANGES IN BUDGET FROM PRIOR YEAR

There are no significant increases or new requests in this budget unit.

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Governmental Funds
Fiscal Year 2017-18

Fund Function		256 Special Districts-BOS	Budget Unit 8356 - Anderson Springs Sewer Activity - Special Districts-BOS		
Detail by Revenue Category and Expenditure Object		2015-16 Actuals	2016-17 Actual Estimated	2017-18 Recommended	2017-18 Final Recommended
			X		
1		2	3	4	5
REVENUE FROM USE OF MONEY					
42-01	Interest	0	175	0	0
STATE AID					
54-90	Other	0	372,333	7,436,000	7,436,000
OTHER FEDERAL					
56-01	Other	0	0	2,720,541	2,720,541
SEWER					
70-90	Other Contributions	0	62,500	0	0
LOANS/INT FIN/BONDS					
80-92	Advance From Other Fund	0	0	300,000	0
80-93	Advance To Other Fund	0	0	(300,000)	0
Total Revenue		0	435,008	10,156,541	10,156,541
CONSTRUCTION IN PROG					
63-05	Sewer Systems	0	382,447	10,193,441	10,209,102
Total Expenditures/Appropriations		0	382,447	10,193,441	10,209,102
Net Cost		0	(52,561)	36,900	52,561

SPECIAL DISTRICTS

JAN COPPINGER, Administrator



BU 8460 – Spring Valley Campground

DEPARTMENT OVERVIEW

The Special Districts Administration (SDA) is the water and wastewater agency of the County of Lake. Special Districts oversees the operation of ten water systems and four wastewater systems serving over 40,000 people in twenty-one communities. SDA also oversees street lighting districts, some roads, bridges, dams and a campground.

Our mission includes:

- Provision of high quality customer service.
- Protection of the environment.
- Support for local economic development with community infrastructure.
- Providing safe, dependable drinking water to all of our customers in each of our water districts.
- Maintain the safe collection, transfer & treatment of waste water throughout our sewer districts.
- Promoting awareness, protection and conservation of our natural resources & environment.

With a staff of 46 trained and certified professionals, we provide coverage throughout the entire county 365 days of the year.

PROGRAM OVERVIEW

- This campground is located in County Service Area #2, Spring Valley. The CSA has a campground committee and an advisory board that helps Special Districts maintain and operate the campground.

GOALS FOR FY 2017-18

- Continue to maintain and improve the campground per recommendations of the Campground Committee and the property owners.

SPECIAL DISTRICTS

JAN COPPINGER, Administrator
BU 8460 – Spring Valley Campground

SUMMARY OF MAJOR ACCOUNTS

Revenues

The source of funding for this budget is the annual campground fee paid by residents of Spring Valley.

Services & Supplies

All expenses are to maintain and repair facilities, fences, and signage.

Capital Assets

None

Contingencies

None

CHANGES IN BUDGET FROM PRIOR YEAR

There are no significant increases or new requests in this budget unit.

County Budget Act
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Governmental Funds
Fiscal Year 2017-18

Fund Function		260 Special Districts-BOS	Budget Unit 8460 - CSA #2-Spr Valley Cmpgrnd Activity - County Service Areas		
Detail by Revenue Category and Expenditure Object		2015-16 Actuals	2016-17 Actual Estimated	2017-18 Recommended	2017-18 Final Recommended
1		2	3	4	5
REVENUE FROM USE OF MONEY					
42-01	Interest	70	196	65	65
CHARGES FOR SERVICES					
66-50	Auditing & Accounting	353	198	373	373
OTHER CURRENT SERVICES					
69-02	Park and Recreation Fees	15,548	15,558	17,856	17,856
OTHER					
79-91	Cancelled Checks	0	2	0	0
Total Revenue		15,971	15,954	18,294	18,294
SERVICES & SUPPLIES					
14-00	Household Expense	0	68	100	100
15-12	Public Liability	1,050	1,000	1,000	1,000
18-00	Maint-Bldgs & Imprvmts	1,873	1,516	23,500	23,500
22-70	Supplies	0	0	100	100
22-71	Postage	1,939	1,626	2,100	2,100
23-80	Professional & Specialize	1,343	2,026	2,105	2,105
23-89	Spec Dist Admin's Svcs	1,350	1,577	1,614	1,614
30-00	Utilities	746	792	980	980
48-00	Taxes & Assessments	2	2	5	5
Total Expenditures/Appropriations		8,303	8,607	31,504	31,504
Net Cost		(7,668)	(7,347)	13,210	13,210

SPECIAL DISTRICTS

JAN COPPINGER, Administrator



BU 8462 – Spring Valley CSA #2

DEPARTMENT OVERVIEW

The Special Districts Administration (SDA) is the water and wastewater agency of the County of Lake. Special Districts oversees the operation of ten water systems and four wastewater systems serving over 40,000 people in twenty-one communities. SDA also oversees street lighting districts, some roads, bridges, dams and a campground.

Our mission includes:

- Provision of high quality customer service.
- Protection of the environment.
- Support for local economic development with community infrastructure.
- Providing safe, dependable drinking water to all of our customers in each of our water districts.
- Maintain the safe collection, transfer & treatment of waste water throughout our sewer districts.
- Promoting awareness, protection and conservation of our natural resources & environment.

With a staff of 46 trained and certified professionals, we provide coverage throughout the entire county 365 days of the year.

PROGRAM OVERVIEW

- This budget provides the funding and operation of the potable water system in County Service Area #2 – Spring Valley Lakes Subdivision and also includes roads, bridges, and dams. This system contains 493 single family dwelling unit connections.

ACCOMPLISHMENTS IN FY 2016-17

- Completed capital project to replace portions of the distribution system (Prop 84 Grant) resulting in approx.. 25% reduction in water production
- Repaint flow structure & pump building
- Replace & Upgrade Raw Water Pump Components
- Repair & Resurface sand filter roof

GOALS FOR FY 2017-18

- Provide continuous drinking water service that complies with regulations
- Maintenance of the roads as funds allow
- Continue Caltrans bridge projects
- Complete engineering and design for exterior dam isolation valve
- Continue Lakebed Recovery project
- Secure funding for engineering of distribution upgrades

SPECIAL NOTES

- Special Districts' staff works closely with an Advisory Board from the community in all budget decisions.

SPECIAL DISTRICTS

JAN COPPINGER, Administrator
BU 8462 – Spring Valley CSA #2

SUMMARY OF MAJOR ACCOUNTS

Revenues

The rate structure allows for all water expenses to be paid with fees collected from water customers and allowing property tax revenues to build reserve designations for Roads/Bridges and Dams.

Services & Supplies

This budget provides for maintenance and operation of the potable water system in County Service Area #2 – Spring Valley Lakes Subdivision and also includes roads, bridges, and dams.

Capital Assets

Acct. 63-02 Construction in Progress/Bridges – Engineering continues \$280,000

Contingencies

None

CHANGES IN BUDGET FROM PRIOR YEAR

Significant decrease in budget from previous year because large capital project funded by Prop 84 Emergency Drought Funding was completed in previous year and is not included in this fiscal year budget.

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Governmental Funds
Fiscal Year 2017-18

Fund 262 Function Special Districts-BOS		Budget Unit 8462 - CSA #2 Spring Valley Activity - County Service Areas		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17	2017-18 Recommended	2017-18 Final Recommended
		Actual Estimated		
1	2	3	4	5

PROPERTY TAXES

10-10	Current Secured	106,927	112,258	110,000	110,000
10-20	Current Unsecured	2,369	2,544	2,500	2,500
10-25	Supp 813-Current	521	416	(300)	(300)
10-35	Supp 813-Prior	182	205	200	200
10-40	Prior Unsecured	440	86	65	65

FINES, FORFEIT, PENALTIES

31-95	Penalties & Cost on Delq	1,367	1,955	1,300	1,300
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REVENUE FROM USE OF MONEY

42-01	Interest	3,673	4,988	3,000	3,000
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STATE AID

54-40	Disaster Relief	6,083	0	0	0
54-60	HOPTR	1,381	1,403	500	500
54-70	Disaster Rev Loss Backfil	0	5,493	0	0
54-90	Other	0	504,762	0	428,761

OTHER FEDERAL

56-01	Other	11,315	121,164	280,000	321,491
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CHARGES FOR SERVICES

66-50	Auditing & Accounting	14,573	24,998	18,200	18,200
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WATER

71-21	Sales & Svcs Misc	170,493	177,806	175,000	175,000
71-22	Capacity Expansion Fee	0	21,741	0	0
71-23	Connection Fee	0	1,223	0	0
71-25	Water Collection-Tax Roll	5,565	13,085	10,500	10,500
71-26	Reconnections	4,565	4,797	3,800	3,800
71-51	Special Assmt-Cap Imp	40,294	40,501	40,300	40,300

OTHER

79-90	Miscellaneous	500	6	0	0
79-91	Cancelled Checks	2,500	229	0	0

LOANS/INT FIN/BONDS

80-92	Advance From Other Fund	0	300,000	200,000	0
80-93	Advance To Other Fund	0	(300,000)	(200,000)	0

Total Revenue	372,748	1,039,660	645,065	1,115,317
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SERVICES & SUPPLIES

12-00	Communications	2,068	1,965	1,968	1,968
17-00	Maintenance-Equipment	11,661	8,560	15,000	15,000
18-00	Maint-Bldgs & Imprvmts	47,379	48,008	19,500	19,500
23-77	Labor-In House	77,842	58,572	87,009	87,009
23-80	Professional & Specialize	19,216	18,861	40,318	40,318
23-89	Spec Dist Admin's Svcs	94,000	104,405	91,434	91,434
23-90	Administrative Services	3,830	3,455	5,546	5,546
28-30	Supplies & Services	11,845	15,456	18,508	18,508
30-00	Utilities	36,779	40,720	40,878	40,878
38-00	Inventory Items	6,519	4,854	1,500	1,500
48-00	Taxes & Assessments	44	44	45	45

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Governmental Funds
Fiscal Year 2017-18

Fund 262		Budget Unit 8462 - CSA #2 Spring Valley		
Function Special Districts-BOS		Activity - County Service Areas		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17		2017-18 Final Recommended
		Actual Estimated	<input checked="" type="checkbox"/> <input type="checkbox"/>	
1	2	3	4	5

CONSTRUCTION IN PROG

63-02	Bridges	17,558	182,380	280,000	280,000
63-04	Water Systems	130,904	1,082,971	0	159,136
Total Expenditures/Appropriations		459,645	1,570,251	601,706	760,842
Net Cost		86,897	530,591	(43,359)	(354,475)

DEPARTMENT OF PUBLIC WORKS

SCOTT DE LEON, Director



BU 8463 – Twin Lakes CSA #3

DEPARTMENT OVERVIEW

This Budget Unit provides for the routine maintenance of the service area that was created for this subdivision. Work includes patching, shoulder restoration, ditch cleaning and pavement rehabilitation. Funding for the Budget Unit is from a share of the property taxes of the properties within the subdivision, interest earnings, and fund balance carryover.

PROGRAM OVERVIEW

- Provides routine maintenance of roads within the Twin Lakes Subdivision

GOALS FOR FY 2017-18

- Complete a chip seal project on approximately 1 mile of Joseph Trail

ACCOMPLISHMENTS IN FY 2016-17

- Assisted the State Controller's Office with the completion of the annual audit of the Road Fund with no findings. The DPW Admin staff are to be commended for their accurate and organized accounting records
- Processed over 500 Service Requests by the public for road maintenance
- Documented the costs for the staff's response to three declared disasters
- Maintain roadside signage to ensure daytime and night-time visibility

SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 10-10 Property Taxes/Current Secured – The primary source of revenue for this Budget Unit is from a portion of property taxes paid by the property owners in the subdivision. This year's estimated revenue is \$50,100

Services & Supplies

Acct. 23-80 Prof & Specialized Svcs – \$225,000 Estimated cost of the County Road Department to perform a chip seal surfacing project on a road in the subdivision.

Capital Assets

None

Contingencies

None

CHANGES IN BUDGET FROM PRIOR YEAR

There are no significant increases or new requests in this budget unit.

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Governmental Funds
Fiscal Year 2017-18

Fund 263 Function Special Districts-BOS		Budget Unit 8463 - CSA #3-Twin Lakes Activity - County Service Areas		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17		2017-18 Final Recommended
		Actual Estimated	<input checked="" type="checkbox"/> <input type="checkbox"/>	
1	2	3	4	5

PROPERTY TAXES

10-10	Current Secured	52,394	54,682	50,100	50,100
10-20	Current Unsecured	1,159	1,238	1,100	1,100
10-25	Supp 813-Current	242	200	100	100
10-35	Supp 813-Prior	77	92	75	75
10-40	Prior Unsecured	203	42	50	50

REVENUE FROM USE OF MONEY

42-01	Interest	1,688	2,922	1,300	1,300
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STATE AID

54-60	HOPTR	676	683	665	665
54-70	Disaster Rev Loss Backfil	0	2,689	0	0
Total Revenue		56,439	62,548	53,390	53,390

SERVICES & SUPPLIES

23-80	Professional & Specialize	115,457	3,007	225,000	225,000
23-85	DPW Services	3,303	3,266	5,690	5,690
23-90	Administrative Services	784	874	1,245	1,245
30-00	Utilities	256	263	310	310
Total Expenditures/Appropriations		119,800	7,410	232,245	232,245
Net Cost		63,361	(55,138)	178,855	178,855

DEPARTMENT OF PUBLIC WORKS

SCOTT DE LEON, Director



BU 8464, 8465, 8468, 8469, 8470, 8471, 8472,
8483 thru 8492 – CSA #23 Benefit Zones

DEPARTMENT OVERVIEW

These Budget Units are created to track revenue and expenses for various Zones of Benefit that are created under County Service Area #23. These special Zones of Benefit provide for enhanced road maintenance or specific project objectives for roads within the identified zone. Revenue is generated by fees that are included with the property taxes paid by property owners within the respective Zones.

PROGRAM OVERVIEW

- BU 8464 – Gordon Springs;
- BU 8465 – Stonefield Court
- BU 8468 – Riviera Heights
- BU 8469 – Meadow Estates
- BU 8470 – Clearlake Keys
- BU 8471 – Orchard Shores
- BU 8472 – Chippewa South
- BU 8483 – Oak Tree Court
- BU 8484 – Shadow Hill
- BU 8485 – Monte Vista
- BU 8486 – Piner Court
- BU 8487 – Vista Mountain
- BU 8488 – Dohnary Ridge
- BU 8489 – North Buckingham
- BU 8490 – South Buckingham
- BU 8491 – Riviera West
- BU 8492 – Walnut Vista

ACCOMPLISHMENTS IN FY 2016-17

- Crews completed a culvert replacement project in the Riviera West

GOALS FOR FY 2017-18

- There are no major projects planned for any of the Zones for FY 2017-18, although there will be some roadside vegetation control work performed in a few of the subdivisions

DEPARTMENT OF PUBLIC WORKS

SCOTT DE LEON, Director

BU 8464, 8465, 8468, 8469, 8470, 8471, 8472, 8483 thru 8492 – CSA #23 Benefit Zones

SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 66-40 Charges for Services/ Assess & Tax Collection – The primary source of revenue for these Budget Units is from fees included with property taxes paid by the property owners in the respective subdivisions. Each Zone has the estimated revenue listed on Form 3, however the total revenue estimated for the entire group of zones for FY 2017-18 is \$147,560.

Services & Supplies

Acct. 23-85 Prof & Specialized Svcs/DPW Services – Though no major projects are planned for any of the zones, for any work performed funds are transferred out of the Budget Unit to the Road Department using 23.85.

Capital Assets

None

Contingencies

None

CHANGES IN BUDGET FROM PRIOR YEAR

There are no significant increases or new requests in this budget unit.

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Governmental Funds
Fiscal Year 2017-18

Fund 264		Budget Unit 8464 - Zone A-Gordon Springs		
Function Special Districts-BOS		Activity - County Service Areas		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17	2017-18 Recommended	2017-18 Final Recommended
		Actual Estimated		
		<input checked="" type="checkbox"/>		
1	2	3	4	5

REVENUE FROM USE OF MONEY

42-01 Interest 19 62 55 55

CHARGES FOR SERVICES

66-40 Assess & Tax Collection 3,263 3,232 3,276 3,276

Total Revenue 3,282 3,294 3,331 3,331

SERVICES & SUPPLIES

23-85 DPW Services 425 425 425 425

Total Expenditures/Appropriations 425 425 425 425

Net Cost (2,857) (2,869) (2,906) (2,906)

Fund 265		Budget Unit 8465 - Zone B Stonefield Court		
Function Special Districts-BOS		Activity - County Service Areas		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17	2017-18 Recommended	2017-18 Final Recommended
		Actual Estimated		
		<input checked="" type="checkbox"/>		
1	2	3	4	5

REVENUE FROM USE OF MONEY

42-01	Interest	5	12	10	10
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CHARGES FOR SERVICES

66-40	Assess & Tax Collection	1,089	1,089	1,308	1,308
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Total Revenue

1,094	1,101	1,318	1,318
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SERVICES & SUPPLIES

23-85	DPW Services	337	337	337	337
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Total Expenditures/Appropriations

337	337	337	337
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Net Cost

(757)	(764)	(981)	(981)
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Governmental Funds
Fiscal Year 2017-18

Fund 268 Function Special Districts-BOS		Budget Unit 8468 - CSA#23 Zone M Riviera High Activity - County Service Areas		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17 Actual Estimated	2017-18 Recommended	2017-18 Final Recommended
		<input checked="" type="checkbox"/>		
1	2	3	4	5

FINES, FORFEIT, PENALTIES

31-95	Penalties & Cost on Delq	1,275	988	0	0
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REVENUE FROM USE OF MONEY

42-01	Interest	21	21	20	20
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CHARGES FOR SERVICES

66-40	Assess & Tax Collection	1,470	1,155	28,528	28,528
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OPERATING TRANSFERS

81-23	Out	(6,036)	(2,364)	(32,687)	(30,393)
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Total Revenue		(3,270)	(200)	(4,139)	(1,845)
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Net Cost		3,270	200	4,139	1,845
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Governmental Funds
Fiscal Year 2017-18

Fund 269		Budget Unit 8469 - CSA#23 Zone N Meadow Est		
Function Special Districts-BOS		Activity - County Service Areas		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17		2017-18 Final Recommended
		Actual Estimated	<input checked="" type="checkbox"/> <input type="checkbox"/>	
1	2	3	4	5

REVENUE FROM USE OF MONEY

42-01	Interest	2	0	0	0
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OPERATING TRANSFERS

81-23	Out	(68)	0	0	0
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Total Revenue		(66)	0	0	0
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Net Cost		66	0	0	0
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Fund 270		Budget Unit 8470 - CSA#23 Zone P CL Keys		
Function Special Districts-BOS		Activity - County Service Areas		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17		2017-18 Final Recommended
		Actual Estimated	<input checked="" type="checkbox"/> <input type="checkbox"/>	
1	2	3	4	5

FINES, FORFEIT, PENALTIES

31-95	Penalties & Cost on Delq	719	2,339	0	0
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REVENUE FROM USE OF MONEY

42-01	Interest	425	810	750	750
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CHARGES FOR SERVICES

66-40	Assess & Tax Collection	2,477	2,858	8,451	8,451
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Total Revenue

3,621	6,007	9,201	9,201
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SERVICES & SUPPLIES

23-80	Professional & Specialize	9,983	0	114,982	110,784
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Total Expenditures/Appropriations

9,983	0	114,982	110,784
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Net Cost

6,362	(6,007)	105,781	101,583
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Governmental Funds
Fiscal Year 2017-18

Fund 271 Function Special Districts-BOS		Budget Unit 8471 - CSA #23-Zone Q-Orchard Sh Activity - County Service Areas		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17		2017-18 Final Recommended
		Actual Estimated	<input checked="" type="checkbox"/> <input type="checkbox"/>	
1	2	3	4	5
FINES, FORFEIT, PENALTIES				
31-95 Penalties & Cost on Delq	554	713	0	0
REVENUE FROM USE OF MONEY				
42-01 Interest	44	70	64	64
CHARGES FOR SERVICES				
66-40 Assess & Tax Collection	20,469	1,725	2,600	2,600
OPERATING TRANSFERS				
81-23 Out	(20,000)	(9,909)	(13,707)	(3,615)
Total Revenue	1,067	(7,401)	(11,043)	(951)
Net Cost	(1,067)	7,401	11,043	951

Fund 272 Function Special Districts-BOS		Budget Unit 8472 - CSA#23 Zone R Chippewa So Activity - County Service Areas		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17		2017-18 Final Recommended
		Actual Estimated	<input checked="" type="checkbox"/> <input type="checkbox"/>	
1	2	3	4	5

FINES, FORFEIT, PENALTIES

31-95	Penalties & Cost on Delq	228	683	0	0
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REVENUE FROM USE OF MONEY

42-01	Interest	73	225	156	156
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CHARGES FOR SERVICES

66-40	Assess & Tax Collection	58,093	58,840	60,092	60,092
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Total Revenue

58,394	59,748	60,248	60,248
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SERVICES & SUPPLIES

23-80	Professional & Specialize	0	0	4,897	4,897
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42-11	Advances	56,400	54,277	61,307	61,307
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Total Expenditures/Appropriations

56,400	54,277	66,204	66,204
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Net Cost

(1,994)	(5,471)	5,956	5,956
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Fund 283		Budget Unit 8483 - CSA#23 Zone C Oak Tree Ct		
Function Special Districts-BOS		Activity - County Service Areas		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17	2017-18 Recommended	2017-18 Final Recommended
		Actual Estimated		
		<input checked="" type="checkbox"/>		
1	2	3	4	5

REVENUE FROM USE OF MONEY

42-01	Interest	34	80	73	73
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CHARGES FOR SERVICES

66-40	Assess & Tax Collection	2,158	2,158	2,160	2,160
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Total Revenue	2,192	2,238	2,233	2,233
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SERVICES & SUPPLIES

23-85	DPW Services	338	338	338	338
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Total Expenditures/Appropriations	338	338	338	338
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Net Cost	(1,854)	(1,900)	(1,895)	(1,895)
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Fund 284 Function Special Districts-BOS		Budget Unit 8484 - CSA#23 Zone D Shadow Hill Activity - County Service Areas		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17		2017-18 Final Recommended
		Actual Estimated	<input checked="" type="checkbox"/> <input type="checkbox"/>	
1	2	3	4	5
FINES, FORFEIT, PENALTIES				
31-95 Penalties & Cost on Delq	575	0	0	0
REVENUE FROM USE OF MONEY				
42-01 Interest	242	580	531	531
CHARGES FOR SERVICES				
66-40 Assess & Tax Collection	14,185	11,501	13,039	13,039
Total Revenue	15,002	12,081	13,570	13,570
SERVICES & SUPPLIES				
23-80 Professional & Specialize	0	0	600	600
23-85 DPW Services	628	628	628	628
Total Expenditures/Appropriations	628	628	1,228	1,228
Net Cost	(14,374)	(11,453)	(12,342)	(12,342)

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Fund 285 Function Special Districts-BOS		Budget Unit 8485 - CSA#23 Zone E Monte Vista Activity - County Service Areas		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17 Actual Estimated	2017-18 Recommended	2017-18 Final Recommended
		<input checked="" type="checkbox"/>		
1	2	3	4	5
FINES, FORFEIT, PENALTIES				
31-95 Penalties & Cost on Delq	0	44	0	0
REVENUE FROM USE OF MONEY				
42-01 Interest	34	77	70	70
CHARGES FOR SERVICES				
66-40 Assess & Tax Collection	1,922	2,114	1,988	1,988
Total Revenue	1,956	2,235	2,058	2,058
SERVICES & SUPPLIES				
23-85 DPW Services	331	331	331	331
Total Expenditures/Appropriations	331	331	331	331
Net Cost	(1,625)	(1,904)	(1,727)	(1,727)

Fund Function		286 Special Districts-BOS	Budget Unit 8486 - CSA#23 Zone F Piner Court Activity - County Service Areas		
Detail by Revenue Category and Expenditure Object		2015-16 Actuals	2016-17 Actual Estimated	2017-18 Recommended	2017-18 Final Recommended
1		2	3	4	5
REVENUE FROM USE OF MONEY					
42-01	Interest	32	58	54	54
CHARGES FOR SERVICES					
66-40	Assess & Tax Collection	1,142	1,142	1,144	1,144
OTHER					
79-90	Miscellaneous	1,031	0	0	0
Total Revenue		2,205	1,200	1,198	1,198
SERVICES & SUPPLIES					
23-80	Professional & Specialize	2,762	0	0	0
23-85	DPW Services	326	326	326	326
Total Expenditures/Appropriations		3,088	326	326	326
Net Cost		883	(874)	(872)	(872)

Fund 287 Function Special Districts-BOS		Budget Unit 8487 - CSA#23 Zone G Vista Mntn Activity - County Service Areas		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17		2017-18 Final Recommended
		Actual Estimated	<input checked="" type="checkbox"/> <input type="checkbox"/>	
1	2	3	4	5
REVENUE FROM USE OF MONEY				
42-01 Interest	114	258	236	236
CHARGES FOR SERVICES				
66-40 Assess & Tax Collection	4,541	4,162	4,542	4,542
Total Revenue	4,655	4,420	4,778	4,778
SERVICES & SUPPLIES				
23-85 DPW Services	360	360	360	360
Total Expenditures/Appropriations	360	360	360	360
Net Cost	(4,295)	(4,060)	(4,418)	(4,418)

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Fund 288		Budget Unit 8488 - CSA#23 Zone H Dohnary Rdg		
Function Special Districts-BOS		Activity - County Service Areas		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17	2017-18 Recommended	2017-18 Final Recommended
		Actual Estimated		
		<div><div>X</div><div></div></div>		
1	2	3	4	5

FINES, FORFEIT, PENALTIES

31-95	Penalties & Cost on Delq	0	30	0	0
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REVENUE FROM USE OF MONEY

42-01	Interest	108	245	223	223
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CHARGES FOR SERVICES

66-40	Assess & Tax Collection	4,339	4,796	4,570	4,570
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Total Revenue

4,447	5,071	4,793	4,793
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SERVICES & SUPPLIES

23-80	Professional & Specialize	0	0	300	300
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23-85	DPW Services	410	410	410	410
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Total Expenditures/Appropriations

410	410	710	710
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Net Cost

(4,037)	(4,661)	(4,083)	(4,083)
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Fund 289 Function Special Districts-BOS		Budget Unit 8489 - CSA#23 Zone I No Buckingh Activity - County Service Areas		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17	2017-18 Recommended	2017-18 Final Recommended
		Actual Estimated		
1	2	3	4	5
FINES, FORFEIT, PENALTIES				
31-95 Penalties & Cost on Delq	667	803	0	0
REVENUE FROM USE OF MONEY				
42-01 Interest	14	14	10	10
CHARGES FOR SERVICES				
66-40 Assess & Tax Collection	690	805	1,391	1,391
OPERATING TRANSFERS				
81-23 Out	(1,467)	(2,893)	(4,467)	(1,405)
Total Revenue	(96)	(1,271)	(3,066)	(4)
Net Cost	96	1,271	3,066	4

Fund 290		Budget Unit 8490 - CSA#23 Zone J So Buckingh		
Function Special Districts-BOS		Activity - County Service Areas		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17		2017-18 Final Recommended
		Actual Estimated	<input checked="" type="checkbox"/> <input type="checkbox"/>	
1	2	3	4	5

FINES, FORFEIT, PENALTIES

31-95	Penalties & Cost on Delq	0	558	0	0
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REVENUE FROM USE OF MONEY

42-01	Interest	71	142	133	133
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CHARGES FOR SERVICES

66-40	Assess & Tax Collection	0	518	3,011	3,011
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Total Revenue

71	1,218	3,144	3,144
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SERVICES & SUPPLIES

23-80	Professional & Specialize	0	0	23,209	21,282
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Total Expenditures/Appropriations

0	0	23,209	21,282
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Net Cost

(71)	(1,218)	20,065	18,138
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Fund 291 Function Special Districts-BOS		Budget Unit 8491 - CSA#23 Zone K Riviera Wst Activity - County Service Areas		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17	2017-18 Recommended	2017-18 Final Recommended
		Actual Estimated		
1	2	3	4	5
FINES, FORFEIT, PENALTIES				
31-95 Penalties & Cost on Delq	1,502	728	0	0
REVENUE FROM USE OF MONEY				
42-01 Interest	212	441	413	413
CHARGES FOR SERVICES				
66-40 Assess & Tax Collection	1,712	535	5,885	5,885
Total Revenue	3,426	1,704	6,298	6,298
SERVICES & SUPPLIES				
23-80 Professional & Specialize	0	5,115	60,779	55,872
Total Expenditures/Appropriations	0	5,115	60,779	55,872
Net Cost	(3,426)	3,411	54,481	49,574

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Fund 292 Function Special Districts-BOS		Budget Unit 8492 - CSA#23 Zone L Walnut Vist Activity - County Service Areas		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17	2017-18 Recommended	2017-18 Final Recommended
		Actual Estimated		
1	2	3	4	5
REVENUE FROM USE OF MONEY				
42-01 Interest	45	105	95	95
CHARGES FOR SERVICES				
66-40 Assess & Tax Collection	2,681	2,681	2,682	2,682
Total Revenue	2,726	2,786	2,777	2,777
SERVICES & SUPPLIES				
23-85 DPW Services	338	338	338	338
Total Expenditures/Appropriations	338	338	338	338
Net Cost	(2,388)	(2,448)	(2,439)	(2,439)

SPECIAL DISTRICTS

JAN COPPINGER, Administrator



BU 8466 – Finley

DEPARTMENT OVERVIEW

The Special Districts Administration (SDA) is the water and wastewater agency of the County of Lake. Special Districts oversees the operation of ten water systems and four wastewater systems serving over 40,000 people in twenty-one communities. SDA also oversees street lighting districts, some roads, bridges, dams and a campground.

Our mission includes:

- Provision of high quality customer service.
- Protection of the environment.
- Support for local economic development with community infrastructure.
- Providing safe, dependable drinking water to all of our customers in each of our water districts.
- Maintain the safe collection, transfer & treatment of waste water throughout our sewer districts.
- Promoting awareness, protection and conservation of our natural resources & environment.

With a staff of 46 trained and certified professionals, we provide coverage throughout the entire county 365 days of the year.

PROGRAM OVERVIEW

- This budget provides the funding for the operation and maintenance of the potable water system in County Service Area #6 - Finley Water, located southeast of Lakeport. This system contains 247 single family dwelling unit connections. This system is physically consolidated with the Kelseyville County Waterworks District #3 water system.

GOALS FOR FY 2017-18

- Provide continuous water service that complies with State and Federal regulations in the most cost effective manner.

SPECIAL NOTES

- This system is physically consolidated with the Kelseyville County Waterworks District #3 water system and no longer recognized as a separate public water system by SWRCB.

SPECIAL DISTRICTS

JAN COPPINGER, Administrator
BU 8466 – Finley

SUMMARY OF MAJOR ACCOUNTS

Revenues

User fees are the primary source of funding for this budget unit.

Services & Supplies

This budget provides for maintenance and operation of the potable water system.

Capital Assets

Acct. 63-05 Construction in Progress/Sewer Systems – \$10,193,441

Contingencies

None

CHANGES IN BUDGET FROM PRIOR YEAR

There are no significant increases or new requests in this budget unit.

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Governmental Funds
Fiscal Year 2017-18

Fund 266 Function Special Districts-BOS		Budget Unit 8466 - CSA #6 Finley Activity - County Service Areas		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17	2017-18 Recommended	2017-18 Final Recommended
		Actual Estimated		
1	2	3	4	5
FINES, FORFEIT, PENALTIES				
31-95 Penalties & Cost on Delq	0	70	48	48
REVENUE FROM USE OF MONEY				
42-01 Interest	807	1,731	853	853
CHARGES FOR SERVICES				
66-50 Auditing & Accounting	1,960	1,376	3,125	3,125
WATER				
71-21 Sales & Svcs Misc	58,178	63,132	61,816	61,816
71-22 Capacity Expansion Fee	0	2,500	0	0
71-23 Connection Fee	0	525	0	0
71-25 Water Collection-Tax Roll	3,470	1,826	2,434	2,434
71-26 Reconnections	1,231	1,413	1,100	1,100
71-90 Other Contributions	180	189	200	200
OTHER				
79-91 Cancelled Checks	19	0	0	0
Total Revenue	65,845	72,762	69,576	69,576
SERVICES & SUPPLIES				
17-00 Maintenance-Equipment	1,239	551	2,250	2,250
18-00 Maint-Bldgs & Imprvmnts	5,999	3,861	3,675	3,675
23-77 Labor-In House	6,062	5,263	16,700	16,700
23-80 Professional & Specialize	23,902	23,385	16,515	16,515
23-89 Spec Dist Admin's Svcs	14,037	16,771	15,159	15,159
23-90 Administrative Services	1,821	1,661	2,577	2,577
28-30 Supplies & Services	1,887	2,513	2,010	2,010
30-00 Utilities	897	855	1,598	1,598
48-00 Taxes & Assessments	5	5	9	9
Total Expenditures/Appropriations	55,849	54,865	60,493	60,493
Net Cost	(9,996)	(17,897)	(9,083)	(9,083)

SPECIAL DISTRICTS

JAN COPPINGER, Administrator



BU 8467 – Bonanza Springs

DEPARTMENT OVERVIEW

The Special Districts Administration (SDA) is the water and wastewater agency of the County of Lake. Special Districts oversees the operation of ten water systems and four wastewater systems serving over 40,000 people in twenty-one communities. SDA also oversees street lighting districts, some roads, bridges, dams and a campground.

Our mission includes:

- Provision of high quality customer service.
- Protection of the environment.
- Support for local economic development with community infrastructure.
- Providing safe, dependable drinking water to all of our customers in each of our water districts.
- Maintain the safe collection, transfer & treatment of waste water throughout our sewer districts.
- Promoting awareness, protection and conservation of our natural resources & environment.

With a staff of 46 trained and certified professionals, we provide coverage throughout the entire county 365 days of the year.

PROGRAM OVERVIEW

- This budget provides the funding for the operation and maintenance of the potable water system in County Service Area #7 – Bonanza Springs Water, located on Cobb Mountain. Prior to the Valley Fire, it contained 179 single family dwelling unit connections. It now has 132 connections.

ACCOMPLISHMENTS IN FY 2016-17

- Secured funding to replace system damaged by Valley Fire.
- Completed NEPA/CEQA for Valley Fire Repairs

GOALS FOR FY 2017-18

- Provide continuous water service that complies with State and Federal regulations in the most cost effective manner.
- Complete Valley Fire Repairs
- Continue progress on Water System Consolidation for Cobb Water Systems

SPECIAL DISTRICTS

JAN COPPINGER, Administrator
BU 8467 – Bonanza Springs

SUMMARY OF MAJOR ACCOUNTS

Revenues

User fees are the primary source of funding for this budget unit.

Services & Supplies

This budget provides for maintenance and operation of the potable water system.

Capital Assets

Acct. 63-04 Construction in Progress/Water Systems – Valley Fire Repairs. Funding for these repairs and replacements is provided by insurance reimbursements and FEMA Mitigation money.

Contingencies

None

CHANGES IN BUDGET FROM PRIOR YEAR

There are no significant increases or new requests in this budget unit.

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Fund Function		267 Special Districts-BOS	Budget Unit 8467 - CSA #7-Bonanza Springs Activity - County Service Areas		
Detail by Revenue Category and Expenditure Object		2015-16 Actuals	2016-17 Actual Estimated	2017-18 Recommended	2017-18 Final Recommended
1		2	3	4	5
PROPERTY TAXES					
10-10	Current Secured	21,248	17,599	19,150	19,150
10-20	Current Unsecured	472	397	472	472
10-25	Supp 813-Current	102	88	93	93
10-35	Supp 813-Prior	33	39	30	30
10-40	Prior Unsecured	85	17	10	10
FINES, FORFEIT, PENALTIES					
31-95	Penalties & Cost on Delq	129	0	0	0
REVENUE FROM USE OF MONEY					
42-01	Interest	1,828	8,168	1,480	1,480
STATE AID					
54-40	Disaster Relief	0	0	140,625	140,625
54-60	HOPTR	275	219	0	0
54-70	Disaster Rev Loss Backfil	0	1,095	0	0
OTHER FEDERAL					
55-40	Disaster Relief	0	0	46,875	46,875
CHARGES FOR SERVICES					
66-50	Auditing & Accounting	2,335	775	1,150	1,150
WATER					
71-21	Sales & Svcs Misc	58,609	48,252	62,832	62,832
71-23	Connection Fee	2,025	0	0	0
71-25	Water Collection-Tax Roll	105	131	200	200
71-26	Reconnections	184	340	184	184
OTHER					
79-90	Miscellaneous	2,585	0	0	0
79-91	Cancelled Checks	0	56	0	0
79-93	Insurance Proceeds	611,686	0	0	0
Total Revenue		701,701	77,176	273,101	273,101
SERVICES & SUPPLIES					
12-00	Communications	827	825	936	936
17-00	Maintenance-Equipment	9,327	438	5,500	5,500
18-00	Maint-Bldgs & Imprvmts	6,602	484	11,467	11,467
23-77	Labor-In House	32,280	19,181	25,175	25,175
23-80	Professional & Specialize	1,162	624	1,850	1,850
23-89	Spec Dist Admin's Svcs	18,341	33,031	20,245	20,245
23-90	Administrative Services	1,367	886	1,938	1,938
28-30	Supplies & Services	4,521	4,128	8,300	8,300
30-00	Utilities	5,688	5,140	8,584	8,584
48-00	Taxes & Assessments	13	13	13	13
CONSTRUCTION IN PROG					
63-04	Water Systems	0	262,860	540,000	318,213
OTHER FINANCING USES					
80-80	Interfund Reimbursements	(14,208)	0	0	0
Total Expenditures/Appropriations		65,920	327,610	624,008	402,221
Net Cost		(635,781)	250,434	350,907	129,120

SPECIAL DISTRICTS

JAN COPPINGER, Administrator



BU 8473 – Kono Tayee

DEPARTMENT OVERVIEW

The Special Districts Administration (SDA) is the water and wastewater agency of the County of Lake. Special Districts oversees the operation of ten water systems and four wastewater systems serving over 40,000 people in twenty-one communities. SDA also oversees street lighting districts, some roads, bridges, dams and a campground.

Our mission includes:

- Provision of high quality customer service.
- Protection of the environment.
- Support for local economic development with community infrastructure.
- Providing safe, dependable drinking water to all of our customers in each of our water districts.
- Maintain the safe collection, transfer & treatment of waste water throughout our sewer districts.
- Promoting awareness, protection and conservation of our natural resources & environment.

With a staff of 46 trained and certified professionals, we provide coverage throughout the entire county 365 days of the year.

PROGRAM OVERVIEW

- This budget provides the funding for the operation and maintenance of the potable water system in County Service Area #13 – Kono Tayee Water System.

GOALS FOR FY 2017-18

- Provide continuous water service that complies with State and Federal regulations in the most cost effective manner.

SPECIAL DISTRICTS

JAN COPPINGER, Administrator
BU 8473 – Kono Tayee

SUMMARY OF MAJOR ACCOUNTS

Revenues

User fees are the primary source of funding for this budget unit.

Services & Supplies

This budget provides for maintenance and operation of the potable water system.

Capital Assets

None

Contingencies

None

CHANGES IN BUDGET FROM PRIOR YEAR

There are no significant increases or new requests in this budget unit.

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Fund 273 Function Special Districts-BOS		Budget Unit 8473 - CSA #13 Kono Tayee Activity - County Service Areas		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17	2017-18 Recommended	2017-18 Final Recommended
		Actual Estimated		
1	2	3	4	5

PROPERTY TAXES

10-10	Current Secured	45,520	47,639	45,202	49,159
10-20	Current Unsecured	1,008	1,079	1,100	1,100
10-25	Supp 813-Current	218	176	100	100
10-35	Supp 813-Prior	74	85	0	0
10-40	Prior Unsecured	184	37	15	15

FINES, FORFEIT, PENALTIES

31-95	Penalties & Cost on Delq	251	0	0	0
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REVENUE FROM USE OF MONEY

42-01	Interest	1,019	2,371	1,100	1,100
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STATE AID

54-60	HOPTR	588	595	0	0
54-70	Disaster Rev Loss Backfil	0	2,339	0	0

CHARGES FOR SERVICES

66-50	Auditing & Accounting	1,354	1,979	1,650	1,650
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WATER

71-21	Sales & Svcs Misc	52,032	53,632	52,032	52,032
71-25	Water Collection-Tax Roll	180	1,602	0	0
71-26	Reconnections	360	679	400	400
71-51	Special Assmt-Cap Imp	15,045	15,668	15,000	15,000
Total Revenue		117,833	127,881	116,599	120,556

SERVICES & SUPPLIES

12-00	Communications	422	431	480	480
17-00	Maintenance-Equipment	8,542	610	52,500	52,500
18-00	Maint-Bldgs & Imprvmts	6,578	7,856	8,950	8,950
23-77	Labor-In House	15,050	14,806	21,096	21,096
23-80	Professional & Specialize	852	852	16,825	16,825
23-89	Spec Dist Admin's Svcs	20,533	26,306	36,610	36,610
23-90	Administrative Services	246	991	1,591	1,591
28-30	Supplies & Services	2,307	3,225	6,025	6,025
30-00	Utilities	7,498	6,346	11,980	11,980
38-00	Inventory Items	4,842	0	0	0

CAPITAL ASSETS

61-69	Prior	0	0	0	75,000
Total Expenditures/Appropriations		66,870	61,423	156,057	231,057
Net Cost		(50,963)	(66,458)	39,458	110,501

SPECIAL DISTRICTS

JAN COPPINGER, Administrator



BU 8476 – Paradise Valley

DEPARTMENT OVERVIEW

The Special Districts Administration (SDA) is the water and wastewater agency of the County of Lake. Special Districts oversees the operation of ten water systems and four wastewater systems serving over 40,000 people in twenty-one communities. SDA also oversees street lighting districts, some roads, bridges, dams and a campground.

Our mission includes:

- Provision of high quality customer service.
- Protection of the environment.
- Support for local economic development with community infrastructure.
- Providing safe, dependable drinking water to all of our customers in each of our water districts.
- Maintain the safe collection, transfer & treatment of waste water throughout our sewer districts.
- Promoting awareness, protection and conservation of our natural resources & environment.

With a staff of 46 trained and certified professionals, we provide coverage throughout the entire county 365 days of the year.

PROGRAM OVERVIEW

- This budget provides the funding for the operation and maintenance of the potable water system in County Service Area #16 - Paradise Valley Water System. This system contains 71 single family dwelling unit connections. The system has been challenged with lack of capacity since 2004.

ACCOMPLISHMENTS IN FY 2016-17

- We have received an emergency drought grant from the Department of Water Resources (DWR) to construct an intertie pipeline to the Clearlake Oaks County Water District. This will allow us to proceed with a consolidation with that system.

GOALS FOR FY 2017-18

- Provide continuous water service that complies with State and Federal regulations in the most cost effective manner.
- Complete the consolidation with Clearlake Oaks County Water District.

SPECIAL DISTRICTS

JAN COPPINGER, Administrator
BU 8476 – Paradise Valley

SUMMARY OF MAJOR ACCOUNTS

Revenues

User fees are the primary source of funding for this budget unit.

Services & Supplies

This budget provides for maintenance and operation of the potable water system.

Capital Assets

Acct. 63-04 Construction in Progress/Water Systems – Consolidation with Clearlake Oaks County Water System. Funding is provided by a Prop 84 Emergency Drought Grant through the Department of Water Resources.

Contingencies

None

CHANGES IN BUDGET FROM PRIOR YEAR

There are no significant increases or new requests in this budget unit.

County Budget Act
January 2010 Edition, revision #1

Governmental Funds
Fiscal Year 2017-18

Fund 276 Function Special Districts-BOS		Budget Unit 8476 - CSA #16 Paradise Valley Activity - County Service Areas		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17	2017-18 Recommended	2017-18 Final Recommended
		Actual Estimated		
1	2	3	4	5
REVENUE FROM USE OF MONEY				
42-01 Interest	821	3,020	500	500
STATE AID				
54-90 Other	965,360	8,583	459,865	459,865
CHARGES FOR SERVICES				
66-50 Auditing & Accounting	5,808	10,315	5,808	5,808
WATER				
71-21 Sales & Svcs Misc	57,769	58,566	57,630	57,630
71-26 Reconnections	244	179	0	0
71-51 Special Assmt-Cap Imp	24,730	24,454	21,586	21,586
71-90 Other Contributions	111	14	0	150,000
OTHER				
79-90 Miscellaneous	492	0	0	0
LOANS/INT FIN/BONDS				
80-92 Advance From Other Fund	1,047,900	0	400,000	0
80-93 Advance To Other Fund	(847,900)	0	(400,000)	0
Total Revenue	1,255,335	105,131	545,389	695,389
SERVICES & SUPPLIES				
12-00 Communications	265	118	300	300
17-00 Maintenance-Equipment	1,573	2,937	6,500	6,500
18-00 Maint-Bldgs & Imprvmnts	8,421	612	2,198	2,198
23-77 Labor-In House	9,317	12,844	24,955	24,955
23-80 Professional & Specialize	432	432	632	632
23-89 Spec Dist Admin's Svcs	41,948	43,029	43,038	43,038
23-90 Administrative Services	558	502	874	874
28-30 Supplies & Services	5,230	4,937	6,536	6,536
30-00 Utilities	9,462	9,122	11,000	11,000
42-11 Advances	0	0	150,000	200,000
CONSTRUCTION IN PROG				
63-04 Water Systems	1,115,254	6,688	400,000	608,379
Total Expenditures/Appropriations	1,192,460	81,221	646,033	904,412
Net Cost	(62,875)	(23,910)	100,644	209,023

SPECIAL DISTRICTS

JAN COPPINGER, Administrator



BU 8478 – Starview

DEPARTMENT OVERVIEW

The Special Districts Administration (SDA) is the water and wastewater agency of the County of Lake. Special Districts oversees the operation of ten water systems and four wastewater systems serving over 40,000 people in twenty-one communities. SDA also oversees street lighting districts, some roads, bridges, dams and a campground.

Our mission includes:

- Provision of high quality customer service.
- Protection of the environment.
- Support for local economic development with community infrastructure.
- Providing safe, dependable drinking water to all of our customers in each of our water districts.
- Maintain the safe collection, transfer & treatment of waste water throughout our sewer districts.
- Promoting awareness, protection and conservation of our natural resources & environment.

With a staff of 46 trained and certified professionals, we provide coverage throughout the entire county 365 days of the year.

PROGRAM OVERVIEW

- This budget unit provides the funding for the operation and maintenance of the potable water system in County Service Area #18 – Starview Water System. This system is in the Cobb Mountain area. Prior to the Valley Fire, it contained 151 single family dwelling unit connections. It now has 59 connections.

ACCOMPLISHMENTS IN FY 2016-17

- Secured funding from insurance and FEMA to implement repairs to the system which was destroyed in the Valley Fire.
- Complete NEPA/CEQA for the repairs.
- Secure construction Bids and begin work on the Valley Fire repairs.
- Begin process for water system consolidation.

GOALS FOR FY 2017-18

- Provide continuous water service that complies with State and Federal regulations in the most cost effective manner.
- Complete the Valley Fire repairs and replacements.
- Continue consolidation project.

SPECIAL DISTRICTS

JAN COPPINGER, Administrator
BU 8478 – Starview

SUMMARY OF MAJOR ACCOUNTS

Revenues

User fees are the primary source of funding for this budget unit.

Services & Supplies

This budget provides for maintenance and operation of the potable water system.

Capital Assets

Acct. 63-04 Construction in Progress/Water Systems – Valley Fire Repairs and Replacement. \$1,795,000
Funding is provided by insurance and FEMA Mitigation money to replace and repair the system that was destroyed in the Valley Fire..

Contingencies

None

CHANGES IN BUDGET FROM PRIOR YEAR

There are no significant increases or new requests in this budget unit.

County Budget Act
January 2010 Edition, revision #1

Governmental Funds
Fiscal Year 2017-18

Fund 278 Function Special Districts-BOS		Budget Unit 8478 - CSA #18 Starview Water Activity - County Service Areas		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17	2017-18 Recommended	2017-18 Final Recommended
		Actual Estimated		
1	2	3	4	5
FINES, FORFEIT, PENALTIES				
31-95 Penalties & Cost on Delq	75	116	0	0
REVENUE FROM USE OF MONEY				
42-01 Interest	624	8,835	3,800	3,800
STATE AID				
54-40 Disaster Relief	0	0	161,250	161,250
OTHER FEDERAL				
55-40 Disaster Relief	0	0	53,750	53,750
CHARGES FOR SERVICES				
66-50 Auditing & Accounting	1,079	295	200	200
WATER				
71-21 Sales & Svcs Misc	33,540	13,754	22,988	22,988
71-22 Capacity Expansion Fee	0	2,000	0	0
71-23 Connection Fee	0	525	0	0
71-25 Water Collection-Tax Roll	353	585	400	400
71-26 Reconnections	0	135	20	20
OTHER				
79-90 Miscellaneous	9,669	158	0	0
79-91 Cancelled Checks	0	14	0	0
79-93 Insurance Proceeds	1,096,591	0	539,398	658,686
Total Revenue	1,141,931	26,417	781,806	901,094
SERVICES & SUPPLIES				
12-00 Communications	820	808	900	900
17-00 Maintenance-Equipment	5,392	452	3,500	3,500
18-00 Maint-Bldgs & Imprvmts	3,143	856	2,675	2,675
23-77 Labor-In House	51,000	21,638	27,126	27,126
23-80 Professional & Specialize	250	250	1,000	1,000
23-89 Spec Dist Admin's Svcs	15,600	20,416	17,746	17,746
23-90 Administrative Services	1,135	188	1,501	1,501
28-30 Supplies & Services	2,383	2,131	6,245	6,245
30-00 Utilities	1,525	1,073	5,787	5,787
48-00 Taxes & Assessments	7	7	7	7
CONSTRUCTION IN PROG				
63-04 Water Systems	39,731	693,133	1,795,000	1,286,725
OTHER FINANCING USES				
80-80 Interfund Reimbursements	(51,711)	0	0	0
Total Expenditures/Appropriations	69,275	740,952	1,861,487	1,353,212
Net Cost	(1,072,656)	714,535	1,079,681	452,118

SPECIAL DISTRICTS

JAN COPPINGER, Administrator



BU 8480 – Soda Bay

DEPARTMENT OVERVIEW

The Special Districts Administration (SDA) is the water and wastewater agency of the County of Lake. Special Districts oversees the operation of ten water systems and four wastewater systems serving over 40,000 people in twenty-one communities. SDA also oversees street lighting districts, some roads, bridges, dams and a campground.

Our mission includes:

- Provision of high quality customer service.
- Protection of the environment.
- Support for local economic development with community infrastructure.
- Providing safe, dependable drinking water to all of our customers in each of our water districts.
- Maintain the safe collection, transfer & treatment of waste water throughout our sewer districts.
- Promoting awareness, protection and conservation of our natural resources & environment.

With a staff of 46 trained and certified professionals, we provide coverage throughout the entire county 365 days of the year.

PROGRAM OVERVIEW

- This budget unit provides the funding for the operation and maintenance of the potable water system in County Service Area #20 – Soda Bay Water System. Soda Bay Water System is on the southwest shore of Clear Lake. This system contains 749 single family dwelling unit connections. There is also a small area served by lighting with seven street lights.

ACCOMPLISHMENTS IN FY 2016-17

- Secured funding SWRCB to fund engineering of capital upgrades.
- Secured MHI survey results for grant funding
- Completed SWRCB application for construction funding
- Secured Hazard Mitigation funds for new tanks

GOALS FOR FY 2017-18

- Provide continuous water service that complies with State and Federal regulations in the most cost effective manner.
- Complete the Capital Improvement Project
- Replace redwood tanks with steel bolted tanks (3)

SPECIAL DISTRICTS

JAN COPPINGER, Administrator
BU 8480 – Soda Bay

SUMMARY OF MAJOR ACCOUNTS

Revenues

User fees are the primary source of funding for this budget unit.

Services & Supplies

This budget provides for maintenance and operation of the potable water system.

Capital Assets

Acct. 63-04 Construction in Progress/Water Systems – Water Treatment Plant Improvements \$4,000,000
Funding to be provided by SWRCB

Contingencies

None

CHANGES IN BUDGET FROM PRIOR YEAR

There are no significant increases or new requests in this budget unit.

County Budget Act
January 2010 Edition, revision #1

Governmental Funds
Fiscal Year 2017-18

Fund 280 Function Special Districts-BOS		Budget Unit 8480 - CSA #20 Soda Bay Water Activity - County Service Areas		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17	2017-18 Recommended	2017-18 Final Recommended
		Actual Estimated		
1	2	3	4	5
FINES, FORFEIT, PENALTIES				
31-95 Penalties & Cost on Delq	1,056	280	0	0
REVENUE FROM USE OF MONEY				
42-01 Interest	1,532	3,782	1,630	1,630
STATE AID				
54-40 Disaster Relief	411,533	0	0	0
54-90 Other	44,462	0	4,000,000	4,000,000
CHARGES FOR SERVICES				
66-50 Auditing & Accounting	9,055	11,071	9,055	9,055
SEWER				
70-51 Special Assmt-Cap Imp	63,796	65,417	63,900	63,900
WATER				
71-21 Sales & Svcs Misc	358,038	388,857	359,038	359,038
71-22 Capacity Expansion Fee	0	49,884	0	0
71-23 Connection Fee	0	2,180	0	0
71-25 Water Collection-Tax Roll	5,514	4,518	5,600	5,600
71-26 Reconnections	1,865	2,276	1,987	1,987
71-50 Special Assmt-Loans	3,711	44,363	0	0
71-90 Other Contributions	1,922	1,987	1,900	1,900
OTHER				
79-90 Miscellaneous	0	1	0	0
79-91 Cancelled Checks	0	211	20	20
Total Revenue	902,484	574,827	4,443,130	4,443,130
SERVICES & SUPPLIES				
12-00 Communications	7,242	7,067	7,152	7,152
14-00 Household Expense	311	216	500	500
17-00 Maintenance-Equipment	10,686	12,470	37,600	37,600
18-00 Maint-Bldgs & Imprvmts	43,150	20,453	64,989	64,989
19-40 Medical Supplies	0	202	100	100
23-77 Labor-In House	67,953	74,281	75,841	75,841
23-80 Professional & Specialize	92,087	105,494	97,365	97,365
23-89 Spec Dist Admin's Svcs	121,389	134,822	150,342	150,342
23-90 Administrative Services	4,958	4,655	7,204	7,204
27-00 Small Tools & Instruments	0	988	1,750	1,750
28-30 Supplies & Services	8,082	7,989	23,587	43,587
30-00 Utilities	62,219	68,328	72,500	72,500
38-00 Inventory Items	4,996	0	500	500
42-11 Advances	15,573	0	0	0
48-00 Taxes & Assessments	42	42	46	46
CAPITAL ASSETS				
61-60 Current	42,220	0	0	0
CONSTRUCTION IN PROG				
63-04 Water Systems	401,094	0	4,000,000	4,000,000
Total Expenditures/Appropriations	882,002	437,007	4,539,476	4,559,476
Net Cost	(20,482)	(137,820)	96,346	116,346

SPECIAL DISTRICTS

JAN COPPINGER, Administrator



BU 8481 – North Lakeport

DEPARTMENT OVERVIEW

The Special Districts Administration (SDA) is the water and wastewater agency of the County of Lake. Special Districts oversees the operation of ten water systems and four wastewater systems serving over 40,000 people in twenty-one communities. SDA also oversees street lighting districts, some roads, bridges, dams and a campground.

Our mission includes:

- Provision of high quality customer service.
- Protection of the environment.
- Support for local economic development with community infrastructure.
- Providing safe, dependable drinking water to all of our customers in each of our water districts.
- Maintain the safe collection, transfer & treatment of waste water throughout our sewer districts.
- Promoting awareness, protection and conservation of our natural resources & environment.

With a staff of 46 trained and certified professionals, we provide coverage throughout the entire county 365 days of the year.

PROGRAM OVERVIEW

- This budget unit provides the funding for the operation and maintenance of the potable water system in County Service Area #21 – North Lakeport Water System. This system serves 1,751 single family dwelling unit connections.

ACCOMPLISHMENTS IN FY 2016-17

- Continue progress on design of treatment plant improvements.
- Repair and repaint raw water pump station building.
- Cleanout backwash pond

GOALS FOR FY 2017-18

- Replace Clearlake Acres tank
- Complete Engineering & Design for treatment plant upgrades
- Complete application for construction funding for treatment plant upgrades

SPECIAL DISTRICTS

JAN COPPINGER, Administrator
BU 8481 – North Lakeport

SUMMARY OF MAJOR ACCOUNTS

Revenues

User fees are the primary source of funding for this budget unit.

Services & Supplies

This budget provides for maintenance and operation of the potable water system.

Capital Assets

Acct. 62-74 Cap. FA-Equipment/Other – \$20,000 to purchase a used forklift to load and unload heavy items at water plant.

Acct. 63-04 Construction in Progress/Water Systems – Water Treatment Plant Improvements \$398,464 to improve treatment and storage capacity.

Funding to be provided by SWRCB.

Contingencies

None

CHANGES IN BUDGET FROM PRIOR YEAR

There are no significant increases or new requests in this budget unit.

County Budget Act
January 2010 Edition, revision #1

Governmental Funds
Fiscal Year 2017-18

Fund 281 Function Special Districts-BOS		Budget Unit 8481 - CSA #21 N Lakeport Water Activity - County Service Areas		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17	2017-18 Recommended	2017-18 Final Recommended
		Actual Estimated		
1	2	3	4	5
FINES, FORFEIT, PENALTIES				
31-95 Penalties & Cost on Delq	119	170	120	120
REVENUE FROM USE OF MONEY				
42-01 Interest	4,470	7,613	4,002	4,002
CHARGES FOR SERVICES				
66-50 Auditing & Accounting	11,467	10,980	11,400	11,400
WATER				
71-21 Sales & Svcs Misc	641,937	664,361	660,019	660,019
71-22 Capacity Expansion Fee	61,534	11,874	0	0
71-23 Connection Fee	0	8,030	1,100	1,100
71-25 Water Collection-Tax Roll	3,473	4,023	3,050	3,050
71-26 Reconnections	4,976	7,083	5,176	5,176
71-90 Other Contributions	1,262	1,209	1,130	1,130
OTHER				
79-90 Miscellaneous	0	208	0	0
79-91 Cancelled Checks	56	119	60	60
OPERATING TRANSFERS				
81-23 Out	(141,982)	0	0	0
RESIDUAL EQUITY TRANSFERS				
81-31 Residual Equity Transfer	0	821,405	0	0
Total Revenue	587,312	1,537,075	686,057	686,057
SERVICES & SUPPLIES				
12-00 Communications	1,690	3,511	3,588	3,588
14-00 Household Expense	416	496	500	500
17-00 Maintenance-Equipment	53,434	42,190	57,300	57,300
18-00 Maint-Bldgs & Imprvmnts	89,515	41,192	89,602	89,602
19-40 Medical Supplies	0	202	100	100
23-77 Labor-In House	113,065	95,158	156,126	156,126
23-80 Professional & Specialize	53,779	31,284	51,612	51,612
23-89 Spec Dist Admin's Svcs	169,884	193,751	207,380	207,380
23-90 Administrative Services	9,823	8,738	14,587	14,587
27-00 Small Tools & Instruments	0	1,149	1,200	1,200
28-30 Supplies & Services	22,001	27,264	40,226	60,226
30-00 Utilities	131,947	128,399	143,800	143,800
38-00 Inventory Items	11,619	0	500	500
48-00 Taxes & Assessments	5	5	6	6
CAPITAL ASSETS				
61-60 Current	0	0	0	112,261
62-74 Other	0	0	20,000	20,000
CONSTRUCTION IN PROG				
63-04 Water Systems	91,743	6,496	398,464	398,464
Total Expenditures/Appropriations	748,921	579,835	1,184,991	1,317,252
Net Cost	161,609	(957,240)	498,934	631,195

SPECIAL DISTRICTS

JAN COPPINGER, Administrator



BU 8482 – Mt. Hannah

DEPARTMENT OVERVIEW

The Special Districts Administration (SDA) is the water and wastewater agency of the County of Lake. Special Districts oversees the operation of ten water systems and four wastewater systems serving over 40,000 people in twenty-one communities. SDA also oversees street lighting districts, some roads, bridges, dams and a campground.

Our mission includes:

- Provision of high quality customer service.
- Protection of the environment.
- Support for local economic development with community infrastructure.
- Providing safe, dependable drinking water to all of our customers in each of our water districts.
- Maintain the safe collection, transfer & treatment of waste water throughout our sewer districts.
- Promoting awareness, protection and conservation of our natural resources & environment.

With a staff of 46 trained and certified professionals, we provide coverage throughout the entire county 365 days of the year.

PROGRAM OVERVIEW

- This budget unit provides the funding for the operation and maintenance of the potable water system in County Service Area #22 – Mt. Hannah Water System. This system is in the Cobb Mountain area and serves 40 single family dwelling unit connections.

ACCOMPLISHMENTS IN FY 2016-17

- Completed the replacement of the main feed line between new well and storage tank.
- Replaced well filter manifold

GOALS FOR FY 2017-18

- Provide continuous water service that complies with regulations in the most cost-effective manner possible.
- Continue with consolidation of water systems on Cobb Mt.

SPECIAL DISTRICTS

JAN COPPINGER, Administrator
BU 8482 – Mt. Hannah

SUMMARY OF MAJOR ACCOUNTS

Revenues

User fees are the primary source of funding for this budget unit.

Services & Supplies

This budget provides for maintenance and operation of the potable water system.

Capital Assets

None

Contingencies

None

CHANGES IN BUDGET FROM PRIOR YEAR

There are no significant increases or new requests in this budget unit.

County Budget Act
January 2010 Edition, revision #1

Governmental Funds
Fiscal Year 2017-18

Fund 282 Function Special Districts-BOS		Budget Unit 8482 - CSA #22 Mt Hannah Water Activity - County Service Areas		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17	2017-18 Recommended	2017-18 Final Recommended
		Actual Estimated		
1	2	3	4	5
REVENUE FROM USE OF MONEY				
42-01 Interest	58	103	0	0
STATE AID				
54-90 Other	3,371	138,180	0	0
CHARGES FOR SERVICES				
66-50 Auditing & Accounting	2,508	4,170	4,097	4,097
WATER				
71-21 Sales & Svcs Misc	19,857	19,173	19,558	19,558
71-23 Connection Fee	0	450	0	0
71-25 Water Collection-Tax Roll	0	126	163	163
71-26 Reconnections	200	396	25	25
71-50 Special Assmt-Loans	2,491	2,252	2,306	2,306
71-51 Special Assmt-Cap Imp	4,023	3,602	3,900	3,900
LOANS/INT FIN/BONDS				
80-92 Advance From Other Fund	0	120,000	0	0
80-93 Advance To Other Fund	0	(120,000)	0	0
Total Revenue	32,508	168,452	30,049	30,049
SERVICES & SUPPLIES				
17-00 Maintenance-Equipment	834	891	1,500	4,500
18-00 Maint-Bldgs & Imprvmts	700	1,077	1,400	1,400
23-77 Labor-In House	16,602	11,785	14,275	14,275
23-80 Professional & Specialize	250	250	1,000	1,000
23-89 Spec Dist Admin's Svcs	4,000	6,231	4,668	4,668
23-90 Administrative Services	286	265	437	437
28-30 Supplies & Services	2,853	5,410	4,640	8,558
30-00 Utilities	1,962	1,455	2,825	2,825
42-11 Advances	3,112	3,900	3,200	3,200
48-00 Taxes & Assessments	61	61	61	61
CONSTRUCTION IN PROG				
63-04 Water Systems	1,957	135,278	0	0
Total Expenditures/Appropriations	32,617	166,603	34,006	40,924
Net Cost	109	(1,849)	3,957	10,875

SPECIAL DISTRICTS

JAN COPPINGER, Administrator



BU 8593 – Kelseyville Waterworks

DEPARTMENT OVERVIEW

The Special Districts Administration (SDA) is the water and wastewater agency of the County of Lake. Special Districts oversees the operation of ten water systems and four wastewater systems serving over 40,000 people in twenty-one communities. SDA also oversees street lighting districts, some roads, bridges, dams and a campground.

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- Protection of the environment.
- Support for local economic development with community infrastructure.
- Providing safe, dependable drinking water to all of our customers in each of our water districts.
- Maintain the safe collection, transfer & treatment of waste water throughout our sewer districts.
- Promoting awareness, protection and conservation of our natural resources & environment.

With a staff of 46 trained and certified professionals, we provide coverage throughout the entire county 365 days of the year.

PROGRAM OVERVIEW

- This district operates and maintains the water and wastewater systems for the Kelseyville area. The water system serves 1,363 single family dwelling unit connections, while the wastewater system serves 1,374 single family dwelling unit connections.

ACCOMPLISHMENTS IN FY 2016-17

- Blue Frog was installed and adjusted for bio-solids handling
- Scarify disposal ponds

GOALS FOR FY 2017-18

- Provide continuous water and sewer service that complies with regulations in the most cost-effective manner possible.
- Seek out and repair source of inflow and infiltration. Slip lining where needed.
- Engineering for water mainline replacement on Live Oak Drive

SPECIAL DISTRICTS

JAN COPPINGER, Administrator
BU 8593 – Kelseyville Waterworks

SUMMARY OF MAJOR ACCOUNTS

Revenues

User fees are the primary source of funding for this budget unit.

Services & Supplies

This budget provides for maintenance and operation of the potable water system.

Capital Assets

Acct. 61-60	Cap. FA-Bldgs & Imp/Current – Slip lining \$100,000; and roof extension/covering \$22,500
Acct. 63-04	Construction in Progress/Water Systems – Engineering for water mainline replacement on Live Oak Drive \$25,000

Contingencies

None

CHANGES IN BUDGET FROM PRIOR YEAR

There are no significant increases or new requests in this budget unit.

County Budget Act
January 2010 Edition, revision #1

Governmental Funds
Fiscal Year 2017-18

Fund 293 Function Special Districts-BOS		Budget Unit 8593 - Co Wtrwrks Dist #3 Kville Activity - Co Wtrwrks Dist #3 Kville		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17	2017-18 Recommended	2017-18 Final Recommended
		Actual Estimated		
1	2	3	4	5

PROPERTY TAXES

10-10	Current Secured	96,419	101,431	96,686	111,200
10-20	Current Unsecured	2,121	2,283	2,200	2,200
10-25	Supp 813-Current	455	368	360	360
10-35	Supp 813-Prior	149	174	100	100
10-40	Prior Unsecured	384	77	60	60

FINES, FORFEIT, PENALTIES

31-95	Penalties & Cost on Delq	2,130	2,277	150	150
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REVENUE FROM USE OF MONEY

42-01	Interest	3,191	6,045	3,430	3,430
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STATE AID

54-60	HOPTR	1,237	1,259	650	650
54-70	Disaster Rev Loss Backfil	0	4,920	0	0

CHARGES FOR SERVICES

66-50	Auditing & Accounting	7,512	7,102	7,500	7,500
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SEWER

70-40	Sales and Service	280,380	286,186	281,379	281,379
70-51	Special Assmt-Cap Imp	129,935	132,915	131,300	131,300

WATER

71-21	Sales & Svcs Misc	350,463	365,875	365,462	365,462
71-23	Connection Fee	987	525	0	0
71-25	Water Collection-Tax Roll	5,587	3,977	2,129	2,129
71-26	Reconnections	4,065	7,179	6,358	6,358
71-93	Other Contrib CL State Pk	5,049	4,127	4,668	4,668

OTHER

79-90	Miscellaneous	0	20	0	0
79-91	Cancelled Checks	46	26	0	0

SALES

79-60	Sale of Fixed Assets	0	9,326	0	0
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Total Revenue	890,110	936,092	902,432	916,946
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SERVICES & SUPPLIES

12-00	Communications	7,741	7,640	8,290	8,290
14-00	Household Expense	3,597	4,046	4,500	4,500
17-00	Maintenance-Equipment	32,823	34,461	37,800	37,800
18-00	Maint-Bldgs & Imprvmts	32,595	36,312	66,205	66,205
23-77	Labor-In House	266,468	267,914	447,332	447,332
23-80	Professional & Specialize	31,525	42,707	76,250	76,250
23-89	Spec Dist Admin's Svcs	214,049	225,490	228,367	228,367
23-90	Administrative Services	6,545	6,730	6,956	6,956
25-00	Rents & Leases-Equipment	6,900	0	400	400
27-00	Small Tools & Instruments	0	1,993	2,000	2,000
28-30	Supplies & Services	47,453	49,742	55,591	55,591
30-00	Utilities	167,286	183,736	171,915	171,915
38-00	Inventory Items	8,408	17,757	1,500	1,500
48-00	Taxes & Assessments	60	60	62	62

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Governmental Funds
Fiscal Year 2017-18

Fund 293		Budget Unit 8593 - Co Wtrwrks Dist #3 Kville		
Function Special Districts-BOS		Activity - Co Wtrwrks Dist #3 Kville		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17		2017-18 Final Recommended
		Actual Estimated	<input checked="" type="checkbox"/> <input type="checkbox"/>	
1	2	3	4	5

CAPITAL ASSETS

61-60	Current	199,752	0	122,500	122,500
62-72	Autos & Light Trucks	0	45,880	0	0

CONSTRUCTION IN PROG

63-04	Water Systems	0	0	25,000	25,000
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OTHER FINANCING USES

80-80	Interfund Reimbursements	(31,059)	(30,107)	(33,107)	(33,107)
80-81	Intrafund Reimbursements	0	0	0	0

Total Expenditures/Appropriations **994,143** **894,361** **1,221,561** **1,221,561**

Net Cost **104,033** **(41,731)** **319,129** **304,615**

SPECIAL DISTRICTS

JAN COPPINGER, Administrator



BU 8695 – Special Districts Administration

DEPARTMENT OVERVIEW

The Special Districts Administration (SDA) is the water and wastewater agency of the County of Lake. Special Districts oversees the operation of ten water systems and four wastewater systems serving over 40,000 people in twenty-one communities. SDA also oversees street lighting districts, some roads, bridges, dams and a campground.

Our mission includes:

- Provision of high quality customer service.
- Protection of the environment.
- Support for local economic development with community infrastructure.
- Providing safe, dependable drinking water to all of our customers in each of our water districts.
- Maintain the safe collection, transfer & treatment of waste water throughout our sewer districts.
- Promoting awareness, protection and conservation of our natural resources & environment.

With a staff of 46 trained and certified professionals, we provide coverage throughout the entire county 365 days of the year.

PROGRAM OVERVIEW

- Special Districts manages 27 separate, independent budget units with a combined total of \$33.1 million (FY17/18). Each district is self-supporting and none of our districts utilize general fund money. We do contribute over \$200,000 per year to the general fund in administrative and overhead fees.

ACCOMPLISHMENTS IN FY 2016-17

- Secured \$2.7 million in funding for Valley Fire repairs
- Engineering PDR for Anderson Springs Sewer project
- Implemented system for electronic payments
- Completed 5 yr. meter project converting to radio read meters in all districts.

GOALS FOR FY 2017-18

- Complete Valley Fire recovery projects
- Secure funding for reimbursement of expenses incurred due to 2017 rain storms
- Secure funding and proceed with Anderson Springs Sewer Project
- Seek and secure grant funds for upgrades in North Lakeport Water System, Soda bay Water System, Spring Valley Water System and Middletown Sewer System
- Convert all eligible street lights to LED to reduce utility costs

SPECIAL DISTRICTS

JAN COPPINGER, Administrator
BU 8695 – Special Districts Administration

SPECIAL NOTES

- Special Districts has operated with a 20 to 25% staff vacancy rate all year. The constant turn over in staff is placing the district in danger of not being able to respond to public health and safety issues timely, failing to meet State staffing requirements and is costing the district a great deal in overtime, training and certification costs. Employees become trained and certified at our expense and leave to work for neighboring districts that pay more. We are not able to meet the goals of our mission statement and will continue to try to remedy this situation before it becomes extremely costly. We are working with the reclass committee to increase salaries and have included a 5% increase in this budget contingent on approval from Reclass committee and HR.

SUMMARY OF MAJOR ACCOUNTS

Revenues

Special Districts Administration is funded by the districts we serve.

Services & Supplies

This budget provides for staffing, training and certifications, billing services, insurance and all other direct and indirect costs associated with managing various sewer, water, and street lighting districts.

Capital Assets

Acct. 62-74 Cap. FA-Equipment/Other – Accessories for tractor mower for weed control and fuel reduction.
\$5,000

Contingencies

Acct. 90-91 Approp for Contingencies/Contingencies - \$50,000

CHANGES IN BUDGET FROM PRIOR YEAR

There are no significant increases or new requests in this budget unit.

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Governmental Funds
Fiscal Year 2017-18

Fund 295 Function Special Districts-BOS		Budget Unit 8695 - Special Districts Admin Activity - Administration		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17	2017-18 Recommended	2017-18 Final Recommended
		Actual Estimated		
1	2	3	4	5

REVENUE FROM USE OF MONEY

42-01	Interest	2,551	3,337	3,350	3,350
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STATE AID

54-40	Disaster Relief	1,708	0	0	0
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OTHER FEDERAL

56-01	Other	124,924	153,504	0	0
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CHARGES FOR SERVICES

66-11	Subdivision Insp Fees	148	47	0	0
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66-50	Auditing & Accounting	6,449	1,248	6,000	6,000
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66-51	Accounting Fees S.D.A.	3,741,474	3,940,431	4,651,019	4,651,019
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OTHER

79-90	Miscellaneous	2,528	2,092	0	0
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79-91	Cancelled Checks	0	125	0	0
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Total Revenue

3,879,782	4,100,784	4,660,369	4,660,369
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SALARIES & EMP BENEFITS

01-11	Permanent	2,078,852	1,945,411	2,375,770	2,375,770
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01-12	Extra Help	18,750	49,527	49,734	49,734
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01-13	OT, Holiday, Stby	149,177	163,880	154,350	154,350
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01-14	Other, Term	54,807	42,068	17,820	17,820
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02-21	FICA	170,203	162,854	184,178	184,178
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02-22	PERS	290,095	289,046	421,948	421,948
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02-23	PERS-Co Paid Employee Con	34,922	0	0	0
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03-30	Health/Life	377,311	332,938	395,367	395,367
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03-31	Unemployment	5,956	6,498	5,702	5,702
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03-32	Opt Out	9,400	12,861	12,000	12,000
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04-00	Worker's Compensation	116,909	133,052	107,163	107,163
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SERVICES & SUPPLIES

11-00	Clothing & Personal Suppl	13,458	10,582	14,500	14,500
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12-00	Communications	15,928	13,546	25,773	25,773
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14-00	Household Expense	1,973	1,815	6,220	6,220
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15-12	Public Liability	217,687	188,941	129,322	129,322
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15-13	Fire & Allied Cvrgrs	11,130	11,952	11,041	11,041
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17-00	Maintenance-Equipment	161,938	128,311	150,095	150,095
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18-00	Maint-Bldgs & Imprvmts	12,384	13,906	20,900	20,900
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19-40	Medical Supplies	0	0	500	500
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20-00	Memberships	2,430	4,429	6,657	6,657
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22-70	Supplies	31,221	33,467	33,860	33,860
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22-71	Postage	36,308	36,326	46,500	46,500
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22-72	Books & Periodicals	1,295	125	1,500	1,500
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23-80	Professional & Specialize	45,297	50,445	70,150	70,150
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23-90	Administrative Services	96,452	109,221	43,279	43,279
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26-00	Rents & Leases-Bldg & Imp	0	0	500	500
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27-00	Small Tools & Instruments	12,186	4,561	15,000	15,000
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28-30	Supplies & Services	47,437	33,089	87,300	87,300
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29-50	Transportation & Travel	39,471	24,724	60,000	60,000
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29-51	Cent. Gar.-Pool Mlg ONLY	47,302	69,765	91,800	91,800
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30-00	Utilities	10,071	12,972	16,140	16,140
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Fund 295 Function Special Districts-BOS		Budget Unit 8695 - Special Districts Admin Activity - Administration		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17		2017-18 Final Recommended
		Actual Estimated	<input checked="" type="checkbox"/> <input type="checkbox"/>	
1	2	3	4	5
SERVICES & SUPPLIES				
38-00 Inventory Items	8,615	4,629	0	0
48-00 Taxes & Assessments	3	3	70	70
55-05 Seismic Monitoring Activ	125,058	153,371	0	0
CAPITAL ASSETS				
62-74 Other	146,664	27,700	5,000	5,000
CONTINGENCIES				
90-91 Contingencies	0	0	50,000	50,000
Total Expenditures/Appropriations	4,390,690	4,072,015	4,610,139	4,610,139
Net Cost	510,908	(28,769)	(50,230)	(50,230)

AIR QUALITY MANAGEMENT DISTRICT

DOUGLAS GEARHART, Air Pollution Control Officer



BU 8798 – Air Control Officer's Special Programs

DEPARTMENT OVERVIEW

This budget, #8798 was created from the discontinued APCO's Trust Fund. That fund was limited to enforcement related expenses (testing, litigation, expert witnesses, etc.) and specific special projects. A Designated Reserve for enforcement activities exists.

PROGRAM OVERVIEW

- APCO's Special Projects – BU 8798
The 8798 budget, for administrative reasons, covers multi-year projects, grants, and processes and thus is not completely expended, though budgeted to cash balance on a yearly basis. Some projects and funding have explicit constraints on spending and accounting and are in this budget to ensure a separation from AQMD operational budget and state subvention supported activities.

ACCOMPLISHMENTS IN FY 2016-17

- Developing a Moyer School Bus Replacement Contract template for multiple School Bus Projects in the coming year(s).
- Working with CARB to develop reasonable guidelines for the Woodstove Change out Program. Program should be implemented in FY 17/18.

GOALS FOR FY 2017-18

- Goal #1: Protect and preserve our air quality through an active and effective enforcement program that is adequately funded and has reserves for the unexpected situation as outlined in the purpose of the fund.
- Goal #2: Adopt and adapt state and federal programs for air quality that require specialized project/grant specific fiscal tracking and accounting over a multi-year period utilizing the least complex method possible that is compatible with the County Auditor's system and is compliant with program requirements.

SPECIAL NOTES

- Source of Funding for this Budget Unit: This budget is entirely funded by grants, contracts for service, carryover funds, and interest.
- Revenue Issues: Grant revenue may decrease from that estimated as grant programs become more restrictive, use of ARB / CAPCOA for grant management may be necessary.

AIR QUALITY MANAGEMENT DISTRICT

DOUGLAS GEARHART, Air Pollution Control Officer
BU 8798 – Air Control Officer’s Special Programs

SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 42-01 Revenue from Use of Money/Interest – Interest on Money
Acct. 53-81 State Admin Program/ ARB Funding – Multi-year and ongoing grants where funding use is specified by the grant and not part of the ongoing state subsidized portion of the air quality management program nor eligible to be claimed as a match expenditure.

Services & Supplies

Acct. 23-80 Prof & Specialized Svcs – For enforcement purposes as necessary for expert witnesses, laboratory analysis, source testing, process evaluation, and/or trial preparation.
Acct. 23-90 Prof & Specialized Svcs/ Administrative Services – Estimated costs per Administrative Office. A-87 Cost Allocation Plan.
Acct. 28-30 Special Departmental Exp/Supplies & Services – Public seminars, education, programs and recognition of individuals, companies and agencies when the Board of Directors endorses such. This shall include the use of funds in preparation for such activities when partial re-imbursment is anticipated from attendees at such functions (e.g., paying registration costs or other charges).
Acct. 28-73 Special Departmental Exp/Moyer – Specialized programs in the advancement of air quality, or state and federal mandates when the Board of Directors endorses such programs.
Acct. 55-20 Other Charges/GAMP Data Mgmt System – Research or special programs on air quality that will utilize funds on a temporary basis and which are anticipated to generate income to reimburse the trust from revenue received after completion of work.

Capital Assets

None

Contingencies

None

CHANGES IN BUDGET FROM PRIOR YEAR

New Requests or Significant Changes from Prior Year: A new Woodstove Replacement Grant is anticipated to be available for FY 17/18. We have multiple years of Moyer Grant funds anticipated, with changes to the grant requirements, we are now able to fund some projects, such as school buses.

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Fund 298 Function Special Districts-BOS		Budget Unit 8798 - Air Cntrl Officer Sp Prog Activity - Air Quality		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17		2017-18 Final Recommended
		Actual Estimated	<input checked="" type="checkbox"/> <input type="checkbox"/>	
1	2	3	4	5

REVENUE FROM USE OF MONEY

42-01	Interest	396	2,127	5,500	5,500
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STATE ADMIN PROGRAM

53-81	ARB Funding	200,000	200,000	700,000	497,899
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Total Revenue

200,396	202,127	705,500	503,399
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SERVICES & SUPPLIES

23-80	Professional & Specialize	0	0	30,517	30,517
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23-90	Administrative Services	0	26	60	60
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28-30	Supplies & Services	0	0	32,200	32,200
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28-73	Moyer	0	0	904,764	904,764
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55-20	GAMP I Data Mgmt System	0	0	9,201	9,201
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Total Expenditures/Appropriations

0	26	976,742	976,742
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Net Cost

(200,396)	(202,101)	271,242	473,343
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AIR QUALITY MANAGEMENT DISTRICT

DOUGLAS GEARHART, Air Pollution Control Officer



BU 8799 – Air Quality Management District

DEPARTMENT OVERVIEW

The mission of the Lake County Air Quality Management District (AQMD) is to maintain a proactive, effective air quality management program to protect and enhance air quality for residents and visitors of the Lake County Air Basin. This is accomplished by consistent application of State and Local laws and regulations with a priority to retaining our healthful air and our Ambient Air Quality Standards (AAQS) attainment designation. This accomplishment continues to be a shared responsibility of the community, regulated sources, Local, Federal and State agencies. The AQMD has primary responsibility for non-vehicle air emissions. The AQMD will continue to emphasize a technologically trained staff, advanced testing, monitoring and enforcement methods with an emphasis on significant air emission sources to include geothermal operations, area wide source management, NESHAP asbestos (building materials), outreach on serpentine (asbestos), and vegetative waste burning.

The AQMD implements Local, State, and Federal laws regulating stationary air emission sources. We desire to be proactive and participate in the permitting of area sources, ensuring large-scale development projects will be compatible with maintaining our attainment status through active participation in California Environmental Quality Act (CEQA) review and through coordination with other agencies such as the Community Development Department (CDD), Fire Protection Districts (FPD), and neighboring Air Districts. We implement our local serpentine/asbestos management program, to include assisting in development of ordinances, CDD plans, as well as follow-up with and outreach to other agencies. Additionally, we have been providing support and assistance to the abatement/resolution of the naturally occurring H2S Vent site in the City of Clearlake, providing monitoring assistance for emergency response situations, staff is working with Legislators and California Air Resources Board (ARB) to develop a funding mechanism to assist local truck fleet operators who cannot afford to upgrade their trucks, and staff is spending increased time in meetings with the ARB and other air districts to ensure the Lake County is recognized for its achievements as new regulations and/or requirements are pushed for other parts of the State (maintaining and active presence is essential to this goal). All of these activities are unfunded or underfunded, but are necessary activities.

AIR QUALITY MANAGEMENT DISTRICT

DOUGLAS GEARHART, Air Pollution Control Officer

BU 8799 – Air Quality Management District

PROGRAM OVERVIEW

- **Source & Permit Administration:** Manage permitted and non-permitted sources, update emission inventories, and perform inspections and source tests to ensure compliance. Implement Federal and State regulations, while attempting to minimize burden on AQMD sources. Advise sources of technological developments, pending changes and new regulation requirements. The AQMD maintains source permit, billing, complaint and enforcement information. Hearing Board activity includes variances and permit appeal hearings.
- **Rule Review, Adoption and Implementation:** The AQMD is required to adopt local regulations consistent with State and Federal law. The AQMD participates in rule development at the State and Federal level and prepares local regulations adapted to our local program for Board consideration. Rule development, adoption, and implementation require proactive involvement by the AQMD to protect local authority and flexibility. We do not regulate vehicles.
- **New Source Reviews:** Significant new projects require a detailed review to comply with our regulations and CEQA. Smaller projects require less effort, but a written review is completed. Participation in the CEQA process provides early input and assists in permit streamlining; however, staff costs for these reviews are currently not recovered.
- **Air Monitoring:** We operate a State and Local Air Monitoring Station (SLAMS) in Lakeport, numerous meteorological monitoring stations, several PM10 and PM2.5 sites, and a number of portable air monitoring stations. We participate in the Geysers Air Monitoring Program (GAMP), and perform specialized monitoring for radon, H2S, heavy metals and mercury. We intend to continue to develop H2S ambient air monitoring capability and manage emissions events real time with the industry. Increased costs result from active relocation of a monitoring station and ongoing increased QA requirements.
- **Emergency Response:** Staff has been active in providing emergency responders with assistance during fires and hazmat incidents to identify potential downwind impacts for emergency responders to evaluate the need for evacuations, shelter in place, and/or other actions.
- **Compliance, Inspections, Source Testing:** Staff conducts inspections and tests, and calculates and submits emissions data to State and Federal agencies as appropriate. Various compliance plans are reviewed and reported to State and Federal agencies as needed.
- **Open Burning:** The AQMD's open burning program provides burn day announcements, issues permits and exemptions, maintains an annual burn inventory and provides public information. Staff conducts inspections, complaint investigations, enforcement actions, and assists with prescribed vegetation and training burns. Illegal material, nuisance residential and lot development burns require continued enforcement and educational efforts. The FPDs are essential partners in this effort, and air quality and fire safety have benefited from Board enacted improvements combining our efforts for efficiency. Multi-day and large "Smoke Management Plan" and lot development burns are complex and require significant agency resources. The \$25 permit fee only covers a small percentage of the actual program cost. The program has proven immensely beneficial to air quality and fire safety. This effort is essential to maintaining our attainment status.
- **Agency and Public Inquiry:** Staff responds to citizen inquiries, complaints and concerns on a variety of air quality issues. The AQMD responds to all complaints and inquiries. Public concerns regarding indoor air quality problems and wood heat burning are also recognized as a potential public health issue, but our response and authority is limited. We are providing significant assistance to the Public Health Officer in evaluating potential health threats.
- **Grants:** Program funding from the ARB for diesel particulate control efforts is included in Budget 8798, though complexity of the program and requirements makes the program unworkable. However, we continue to implement as best as possible.

AIR QUALITY MANAGEMENT DISTRICT

DOUGLAS GEARHART, Air Pollution Control Officer

BU 8799 – Air Quality Management District

ACCOMPLISHMENTS IN FY 2016-17

- Maintained our Clean Air Attainment Status despite significant increases in EPA & ARB Quality Assurance requirements and updates to the monitoring program.
- Helped develop a Statewide Woodstove replacement program (to be introduced soon), which may fund 100% of the cost of upgrading to a clean woodstove for low-income residences who use wood as their primary heat source.
- Worked to develop a truck reuse program through ARB, which allows new trucks that are replaced in Urban areas to be reused in rural areas to replace much older trucks. This program is in to be introduced this year (not a locally managed program).
- Designed, built, and received EPA & ARB certification for new weigh room laboratory.
- Received EPA & ARB approval for relocation of Lakeport Air Monitoring Station. Process started in 2014 and took 3+ years of collaborating, included historic data review and submittals to ensure Attainment status was not affected.
- Permit issuances: Assessment and issuance of 20 new or modified project permits, Compliance review and issuance of 567 stationary source permits, review and issuance 135 Smoke Management plans with daily burn approval review during through the burn season.
- CEQA reviews (over 30 project reviewed and commented on)
- Monitoring at schools during wildfires and major incidents.
- Resumed sampling at the Anderson Springs monitoring station since Valley Fire.
- Passed annual ARB audits for monitoring and laboratory.
- Collaborated with CalFire in an Online burn permit program (pilot project).

GOALS FOR FY 2017-18

- Protect and preserve our air quality and maintain attainment with all State AAQS.
- Adapt State and Federal programs governing stationary sources in an appropriate, fair, wise, responsible, and effective manner as possible. Enhance and preserve air quality while using an approach best adapted to local opportunities and benefits.
- Continue to improve the organization, and build staffing effectiveness with a special emphasis on training.
- Review our Rules and Regulations, as several rules and definitions are out of date and need to be updated to meet current standards.

SPECIAL NOTES

- Source of Funding for this Budget Unit: The AQMD receives no county funds or tax funding and the AQMD does not charge fees to local Government Agencies. This has resulted in a savings to local government agencies of over \$45,000 per year. Lake County AQMD is the only District in the State to provide no cost permits to local governmental agencies. The AQMD pays the county rent and A-87 costs as well as local agency fees and charges. Permit fees are anticipated to support 57% of the revenue, with the balance supported largely by fines 8%, state subvention 12%, carryover of reserves 11%, and miscellaneous reimbursements and fees account for the remaining 12%. Budget 8798 carries out grants and multiyear funded projects, and provides administrative compensation to Budget 8799 as allowed by the specific grant.
- Revenue Issues: The AQMD is in attainment with all AAQS and this results in significant planning and cost savings to the community and local industry for additional emissions control equipment, diesel engine replacements, agricultural activities, open burning program, and vehicle 'smog check' inspections, etc. The attainment status has denied the AQMD of vehicle fee funding, from this large source of emissions, which is typically used by AQMDs to perform air monitoring, match for additional Moyer Grant funds, school bus purchase assistance, emissions inventory, area source management, and CEQA review assistance. Subvention is currently utilized to support many of these activities. Civil fines are used to support, but do not fully fund, special projects, emergency response assistance, wildfire air monitoring, public complaint investigation, permitting program costs of public agencies, assistance with asbestos issues in public buildings/projects, and other one time special projects or sampling events as needed. The State of California has passed a number of Bills in recent years that are unfunded mandates for this and all Air Districts. These are unfunded as the State has determined that Districts have fee authority to increase fees to support the requirements of the State actions. As such, we will be reviewing our fee schedule and estimating costs of implementation of the mandated programs

AIR QUALITY MANAGEMENT DISTRICT

DOUGLAS GEARHART, Air Pollution Control Officer
BU 8799 – Air Quality Management District

SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct.	21-60	Permits/Other
Acct.	31-84	Fines, Forfeit, Penalties/Civil Fines
Acct.	53-81	State Admin Program/ARB Funding – Subvention, PERP, etc.
Acct.	56-01	Other Federal/Other – CAPCOA–Federal Grant for PM2.5 Monitoring Program

Services & Supplies

Acct.	17-00	Maintenance/Equipment – Maintenance of all Air District equipment.
Acct.	18-00	Maintenance/Bldgs & Imprvmnts – General maintenance of Air District buildings, improvements, and properties.
Acct.	23-80	Prof & Specialized Services – Laboratory analysis services, County Counsel Retainer, health testing for staff, and calibration services for Air District equipment.
Acct.	23-90	Prof & Specialized Services/ Administrative Services – Estimated costs per Administrative Office. A-87 Cost Allocation Plan.
Acct.	28-30	Special Departmental Exp/Supplies & Services – Printing costs, laboratory and monitoring equipment supplies.
Acct.	29-50	Transportation & Travel – Equipment fuel, travel for meetings, training, coordination with other Districts, ARB, and/or EPA, enforcement travel, and other general AQMD related travel.
Acct.	38-00	Inventory Items – Software, handheld monitoring equipment, computers, cameras, and other inspection, monitoring, and enforcement tools necessary for District operations.

Capital Assets

Acct.	61-69	Cap. FA-Bldgs & Imp/Prior – Solar Installation and Building Improvements.
Acct.	62-79	Cap. FA-Equipment/Prior Years – Air Monitoring Equipment: Equipment, new and/or replacement, as needed to ensure compliance with State and Federal requirements.

Contingencies

Acct.	90-91	Approp for Contingencies/Contingencies - \$20,000
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CHANGES IN BUDGET FROM PRIOR YEAR

New Requests or Significant Changes From Prior Year: Specific item increases are included to reflect expenditures anticipated, replacement of aging monitoring equipment, additional construction and outfitting necessary for air monitoring relocation, laboratory setup, and general operations, and other projects carried over from prior years.

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Fund 299 Function Special Districts-BOS		Budget Unit 8799 - Air Quality Mgmt District Activity - Air Quality		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17	2017-18 Recommended	2017-18 Final Recommended
		Actual Estimated		
1	2	3	4	5
PERMITS				
21-60 Other	474,743	479,444	533,658	533,658
21-64 Air Pollution Variance	0	0	3,000	3,000
FINES, FORFEIT, PENALTIES				
31-70 Vehicle Code Fines	0	7	50	50
31-84 Civil Fines	29,061	11,000	80,000	80,000
REVENUE FROM USE OF MONEY				
42-01 Interest	1,501	3,017	3,000	3,000
STATE ADMIN PROGRAM				
53-81 ARB Funding	97,485	96,628	191,000	179,601
OTHER FEDERAL				
56-01 Other	95,923	21,610	17,955	17,955
OTHER CURRENT SERVICES				
69-20 Other	0	0	300	300
69-23 Air Monitoring	3,011	2,042	3,000	3,000
OTHER				
79-90 Miscellaneous	16,310	4,642	5,000	5,000
SALES				
79-50 Revenue Applic Prior Year	4,133	4,152	4,000	4,000
79-60 Sale of Fixed Assets	0	1,510	0	0
79-70 Other Sales-Miscellaneous	0	143	0	0
Total Revenue	722,167	624,195	840,963	829,564
SALARIES & EMP BENEFITS				
01-11 Permanent	292,011	293,152	308,079	308,079
01-12 Extra Help	8,228	11,580	56,525	56,525
01-13 Overtime	5,280	1,384	5,000	5,000
01-14 Other, Term	8,937	13,346	4,910	4,910
02-21 FICA	23,189	23,898	25,880	25,880
02-22 PERS	41,883	44,468	52,402	52,402
02-23 PERS-Co Paid Employee Con	5,191	0	0	0
03-30 Health/Life	47,920	47,401	48,255	48,255
03-31 Unemployment	3,405	945	935	935
04-00 Worker's Compensation	3,758	4,292	4,447	4,447
SERVICES & SUPPLIES				
11-00 Clothing & Personal Suppl	118	0	1,000	1,000
12-00 Communications	8,579	9,774	14,000	14,000
15-10 Other	0	0	1,413	0
15-12 Public Liability	10,379	11,806	10,664	10,664
15-13 Fire & Allied Cvrgrs	679	725	819	2,232
17-00 Maintenance-Equipment	11,720	7,735	18,000	18,000
18-00 Maint-Bldgs & Imprvmnts	16,084	8,932	35,000	35,000
19-40 Medical Supplies	2,966	6,987	9,000	9,000
20-00 Memberships	1,045	1,251	2,000	2,000
22-70 Supplies	1,934	2,994	4,000	4,000
22-71 Postage	1,215	1,627	3,000	3,000
22-72 Books & Periodicals	497	590	850	850

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Fund 299 Function Special Districts-BOS		Budget Unit 8799 - Air Quality Mgmt District Activity - Air Quality		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17		2017-18 Final Recommended
		Actual Estimated	<input checked="" type="checkbox"/> <input type="checkbox"/>	
1	2	3	4	5
SERVICES & SUPPLIES				
23-80 Professional & Specialize	19,522	29,926		35,000
23-90 Administrative Services	0	34,917		11,228
24-00 Publications & Legal Ntcs	369	685		1,500
26-00 Rents & Leases-Bldg & Imp	3,481	3,481		3,500
27-00 Small Tools & Instruments	441	0		1,000
28-30 Supplies & Services	9,157	3,712		20,000
29-50 Transportation & Travel	10,944	13,005		18,000
30-00 Utilities	12,761	16,439		20,000
38-00 Inventory Items	26,048	21,939		38,587
CAPITAL ASSETS				
61-69 Prior	84,316	94,398		109,046
62-79 Prior Years	0	0		60,000
OTHER FINANCING USES				
80-80 Interfund Reimbursements	0	(111)		0
CONTINGENCIES				
90-91 Contingencies	0	0		20,000
Total Expenditures/Appropriations	662,057	711,278		944,040
Net Cost	(60,110)	87,083		103,077
				114,476

COUNTY ADMINISTRATIVE OFFICE

CAROL J. HUCHINGSON, County Administrative Officer



BU 8826 – Redevelopment Obligation

DEPARTMENT OVERVIEW

The Lake County Redevelopment Agency (RDA) was dissolved effective February 1, 2012, and as the successor agency to the RDA, the County was required to establish this fund pursuant to Health and Safety Code Section 34170.5(a). The purpose of this fund and budget unit is to provide staff services for the dissolution of the former RDA and to repay the housing loan and general fund loans made by the County to the former Agency.

This budget unit is funded from money allocated in the Redevelopment Property Tax Trust Fund and distributed by the Auditor/Controller based upon the RDA's Last and Final Recognized Obligation Payment Schedule (ROPS) which was approved by the State Department of Finance June 29, 2016.

In FY 17/18 the Administrative Cost Allowance (ACA) will increase by \$111,089 for a total of \$117,165, and total revenue will increase by \$115,777.

PROGRAM OVERVIEW

- Dissolution of the former Lake County Redevelopment Agency (RDA)
- Repayment of loans made to the RDA from the County of Lake

ACCOMPLISHMENTS IN FY 2016-17

- Loan payments on the SERAF (Supplemental Educational Revenue Augmentation Fund) loan
- Reimbursement of Administrative Costs

GOALS FOR FY 2017-18

- Final loan payment on the SERAF loan
- Loan payments on General Fund loan, with 20% payments going to RDA Housing (8894)
- Reimbursement of Administrative Costs
- Disband current Oversight Board and assist Auditor/Controller in creating countywide Oversight Board to be operational 7/1/18

SPECIAL NOTES

- The current Oversight Board will need to meet to disband prior to the County's setting up of the combined Oversight Board on July 1, 2018.
- Fiscal Year revenue distributions from the Redevelopment Property Tax Trust Fund are made January 2 and June 1 of each year. The June 1st distribution is for the following fiscal year's July through December expenditures. The budget is based on the fund balance carryover from the previous year (June distribution) plus the January distribution.

COUNTY ADMINISTRATIVE OFFICE

CAROL J. HUCHINGSON, County Administrative Officer
BU 8826 – Redevelopment Obligation

SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct.	10-10	Property Taxes/Current Secured – Residual balance from the Redevelopment Property Tax Trust Fund
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Services & Supplies

Acct.	23-91	Prof & Specialized Svcs/Intra-Div Services – Reimburse BU 1012 for staff time in winding down the RDA
Acct.	42-11	Principal & Interest/Notes & Loans – Loan payments to RDA Housing (BU 8894) and General Fund (BU 1120)

Capital Assets

None

Contingencies

None

CHANGES IN BUDGET FROM PRIOR YEAR

In FY 17/18 this budget will receive a one-time increase of \$111,089 for administrative costs and an increase of \$4,688 for repayment of loans.

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Fund 126 Function Special Districts-BOS		Budget Unit 8826 - Redevelopment Obligations Activity - *		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17	2017-18 Recommended	2017-18 Final Recommended
		Actual Estimated		
1	2	3	4	5
PROPERTY TAXES				
10-10 Current Secured	86,415	368,115	178,106	185,714
REVENUE FROM USE OF MONEY				
42-01 Interest	220	231	30	30
OTHER				
79-90 Miscellaneous	385,111	0	0	0
NON OPERATING REVENUE				
81-36 Pr Yr Overpayment/Repay	(385,111)	0	0	0
OPERATING TRANSFERS				
81-23 Out	0	0	(37,138)	(37,138)
Total Revenue	86,635	368,346	140,998	148,606
SERVICES & SUPPLIES				
15-12 Public Liability	10,379	0	0	0
23-91 Intra-Div Services	22,316	6,076	117,165	117,165
42-11 Advances	57,874	234,387	201,937	201,937
52-10 Contib to Non-Co Gov Agen	0	7,690	7,770	7,770
Total Expenditures/Appropriations	90,569	248,153	326,872	326,872
Net Cost	3,934	(120,193)	185,874	178,266

COUNTY ADMINISTRATIVE OFFICE

CAROL J. HUCHINGSON, County Administrative Officer



BU 8894 – Redevelopment Housing Successor Agency

DEPARTMENT OVERVIEW

The Lake County Redevelopment Agency (RDA) was dissolved effective February 1, 2012, and as the successor agency to the RDA, the County was required to establish this fund pursuant to Health and Safety Code Section 34176(d). The purpose of this fund and budget unit is to account for assets, liabilities and obligations of the former Low and Moderate Income Housing Fund (LMIHF) that was part of the now dissolved Lake County Redevelopment Agency. This fund is also known as “Low and Moderate Income Housing Asset fund (LMIHAF).”

This budget unit is funded from money received from the Lake County Redevelopment Successor Agency, Fund No. 126, for repayment of a 2009/10 loan from the former RDA Housing Fund to the general RDA fund to partially fund a State required payment to the Supplemental Educational Revenue Augmentation Fund (SERAF). In FY 17/18 the SERAF loan will be paid in full. Beginning in FY 17/18 and continuing through FY 30/31, this fund will receive 20% of loan repayments made from the former Redevelopment Agency to the General Fund. [H&S Code Section 34191.4(b)(2)(C)]

PROGRAM OVERVIEW

- Receipt of housing payments from the Lake County Redevelopment Successor Agency for the purpose of future housing projects

ACCOMPLISHMENTS IN FY 2016-17

- Receipt of SERAF payments and accrual of funds for future housing projects

GOALS FOR FY 2017-18

- Receive final loan payment on the SERAF loan
- Receive 20% of loan payments made to the General Fund from the Lake County Redevelopment Successor Agency

SPECIAL NOTES

- Lake County Housing Commission may use the funds in this budget unit for housing projects allowed pursuant to H&S Code 34200, et seq. and Community Redevelopment Law, H&S Code 33000, et seq. relating to the Low and Moderate Income Housing Fund

COUNTY ADMINISTRATIVE OFFICE

CAROL J. HUCHINGSON, County Administrative Officer
BU 8894 – Redevelopment Housing Successor Agency

SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct.	42-01	Revenue from Use of Money/Interest – Receive interest on fund balance
Acct.	80-99	Loans Interim Financing/Subsequent Yr Adv Repay – Receive final SERAF payment & 20% set aside payments on General Fund loans

Services & Supplies

None

Capital Assets

None

Contingencies

None

CHANGES IN BUDGET FROM PRIOR YEAR

In FY 17/18 this budget will have a revenue reduction of \$181,001 in SERAF loan payments, and a revenue increase of \$37,138 in 20% set aside payments, for a total reduction in revenue of \$143,863.

Fund 938 Function Special Districts-BOS		Budget Unit 8894 - RDA Housing Activity - *		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17	2017-18 Recommended	2017-18 Final Recommended
		Actual Estimated		
1	2	3	4	5
REVENUE FROM USE OF MONEY				
42-01 Interest	601	2,243	1,800	1,800
LOANS/INT FIN/BONDS				
80-99 Subsequent Yr Adv Repay	57,874	234,387	53,386	53,386
OPERATING TRANSFERS				
81-22 In	0	0	37,138	37,138
Total Revenue	58,475	236,630	92,324	92,324
SERVICES & SUPPLIES				
57-07 Housing Development Loans	0	0	520,373	520,916
Total Expenditures/Appropriations	0	0	520,373	520,916
Net Cost	(58,475)	(236,630)	428,049	428,592

DEPARTMENT OF PUBLIC WORKS

SCOTT DE LEON, Director



BU 9905 – ISF-Central Garage

DEPARTMENT OVERVIEW

The Central Garage (BU 9905) operation is an Internal Service Fund (ISF) that is responsible for providing safe and economical automobile and light truck transportation for all County departments. It maintains a "Pool" fleet of approximately 115 vehicles consisting of 70 sedans and 45 vans/station wagons/ pickup trucks/4-wheel drive vehicles. These vehicles are charged out to their respective assigned county departments on a mileage basis wherein the rates are established to cover the costs of operation and maintenance as well as to fund vehicle replacement. This time last year, this division was facing some serious revenue shortfalls. As a result, the mileage rates were increased slightly for both passenger vehicles and trucks. This minor increase, combined with the additional vehicles brought into the fleet from Special Districts, has balanced this division's budget. Though not proposed this year, it is likely that the replacement rate for trucks will need to be increased the following fiscal year, as these models are getting more expensive to replace.

PROGRAM OVERVIEW

- Provides fleet management services for several county departments to include: maintenance and repair, monthly billing for operation, and vehicle replacement
- Maintains a "pool" of vehicles for any County department or employee to rent as needed
- Performs maintenance and repair of heavy equipment utilized by the Road Division
- Ensures all equipment meets current State requirements for safety and emission standards
- Monitors and maintains DMV records for those employees with special driver's license classifications

ACCOMPLISHMENTS IN FY 2016-17

- Added ten new vehicles into the Central Garage pool of vehicles with two additional vehicles each from Special Districts and Public Services, and six more vehicles from the Probation Dept.

GOALS FOR FY 2017-18

- Maintain the service level at Central Garage/ISF to the high standard and good value that our "customers" deserve and grow the fleet as other county departments learn about the services we perform
- Improve efficiency by outfitting the CG/ISF shop with upgraded tire equipment so staff may perform work that is currently sent to outside vendors
- Continue to promote the services of Central Garage with the intent of bringing more new vehicles into the Pool from other County Departments

DEPARTMENT OF PUBLIC WORKS

SCOTT DE LEON, Director
BU 9905 – ISF-Central Garage

SUMMARY OF MAJOR ACCOUNTS

Revenues

- | | | |
|-------|-------|--|
| Acct. | 42-11 | Rents & Concessions/Equipment Replacement – The other significant revenue source for this Budget Unit is vehicle replacement fees. These fees are also generated through the monthly mileage charged for vehicle usage. These fees are used to fund the proposed vehicle replacements this year. Estimated revenue for this year is \$122,000. |
| Acct. | 69-25 | Other Current Services/Central Garage – The primary source of revenue for this Budget Unit is through the charges for vehicle usage. Mileage is tracked and charged to the various Departments who have vehicles assigned to them. This year's revenue estimate is \$535,482. |

Services & Supplies

- | | | |
|-------|-------|---|
| Acct. | 17-00 | Maintenance/Equipment – This line item provides for the repair and maintenance of Central Garage fleet vehicles and covers parts, tires, fluids, and outside repair services. This year's expense estimate is \$92,700. |
| Acct. | 23-85 | Prof & Specialized Svcs/DPW Services – This line item provides for the cost of DPW Admin to perform accounting and clerical support services. This year's estimated expense is \$49,590. |
| Acct. | 23-91 | Prof & Specialized Svcs/Intra-Division Services – This item provides for the purchase of mechanical services from BU 9911, with this year's estimated expenses being \$119,422 |
| Acct. | 28-30 | Special Department Exp – This item provides for the costs related to fuel purchased for Central Garage vehicles. This year's estimated expense is \$304,080 |

Capital Assets

- | | | |
|-------|-------|---|
| Acct. | 62-72 | Cap. FA-Equipment/Autos & Light Trucks – This Budget Unit proposes to purchase two (2) vehicles and three (3) trucks as replacements to current vehicles at an estimated cost of \$122,000. |
|-------|-------|---|

Contingencies

None

CHANGES IN BUDGET FROM PRIOR YEAR

There are no significant increases or new requests in this budget unit.

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Fund 905 Function ISF		Budget Unit 9905 - Central Garage Activity - ISF		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17 Actual Estimated	2017-18 Recommended	2017-18 Final Recommended
		<input checked="" type="checkbox"/>		
1	2	3	4	5
RENTS & CONCESSIONS				
42-11 Equipment Replacement	138,944	149,688	122,000	122,000
REVENUE FROM USE OF MONEY				
42-01 Interest	2,849	5,584	4,500	4,500
OTHER CURRENT SERVICES				
69-20 Other	15,067	25,177	15,000	15,000
69-25 Central Garage	324,738	357,298	535,482	535,482
OTHER				
79-90 Miscellaneous	0	100	6,700	6,700
79-93 Insurance Proceeds	0	4,631	0	0
SALES				
79-60 Sale of Fixed Assets	5,700	3,086	5,200	5,200
Total Revenue	487,298	545,564	688,882	688,882
SERVICES & SUPPLIES				
17-00 Maintenance-Equipment	49,181	69,706	92,700	92,700
22-72 Books & Periodicals	238	174	300	300
23-80 Professional & Specialize	475	450	490	490
23-85 DPW Services	51,360	41,065	49,590	49,590
23-91 Intra-Div Services	101,227	122,861	119,422	119,422
28-30 Supplies & Services	127,113	136,645	304,080	304,080
48-00 Taxes & Assessments	278	278	300	300
CAPITAL ASSETS				
62-72 Autos & Light Trucks	167,858	119,336	122,000	122,000
Total Expenditures/Appropriations	497,730	490,515	688,882	688,882
Net Cost	10,432	(55,049)	0	0

DEPARTMENT OF PUBLIC WORKS

SCOTT DE LEON, Director



BU 9907-9909 – ISF-Heavy Equipment

DEPARTMENT OVERVIEW

The Heavy Equipment Maintenance Division (BU 9907) is an Internal Service Fund (ISF) that is responsible for performing scheduled services, maintenance, and repairs on approximately 128 pieces of equipment that are used by the Road Maintenance Division. Additionally, this division is responsible for administering the state-mandated Biennial Inspection Terminal (BIT). The BIT program consists of performing complete detailed inspections of all commercial trucks every 90 days, administering proficiency tests to every employee designated to drive commercial vehicles, keeping accurate weekly records on the operation and maintenance of these vehicles for review by the California Highway Patrol, and responding to the additional legal aspects required by the program.

This Division also coordinates and provides services, inspections and repairs for other County Departments that utilize heavy equipment and trucks to perform their operations such as Solid Waste, Agriculture Department, Special Districts and Flood Control.

This Division is self-supporting in that the County Road Department, who is the primary user of this Division's equipment, is charged an hourly rental rate on equipment used, which recovers operation/maintenance costs as well as a component for replacement costs. A five-year equipment replacement plan has been established which is reviewed and updated several times each year. In conjunction with the plan, approximately \$250,000 is programmed each year to fund that budget year's scheduled equipment replacement. Equipment replacement funding is generated with the hourly rates paid for equipment and as of last year that funding is tracked in BU 9908.

Also new last year is BU 9909, which was created to track equipment depreciation. Funds generated with this BU are transferred into BU 9908 as revenue for equipment replacement.

PROGRAM OVERVIEW

- Performs maintenance and repair of heavy equipment utilized by the Road Division
- Ensures all equipment meets current State requirements for safety and emission standards
- Monitors and maintains DMV records for those employees with special driver's license classifications

ACCOMPLISHMENTS IN FY 2016-17

- Replaced two non-CARB compliant dump trucks to stay on schedule with the Division's accelerated replacement plan
- Replaced an aging pneumatic roller with a newer CARB compliant unit in preparation for the chip seal program
- Bring the Chip Spreading machine into top condition and ready for the upcoming construction season
- Maintained equipment utilized by the Road Department and maximized usage through efficient repairs and pro-active maintenance

DEPARTMENT OF PUBLIC WORKS

SCOTT DE LEON, Director

BU 9907-9909 – ISF-Heavy Equipment

GOALS FOR FY 2017-18

- Replace two and retrofit another two pieces of equipment for CARB compliance to stay on the accelerated replacement schedule
- Maintain the service level at Central Garage/ISF to the high standard and good value that our “customers” deserve and grow the fleet as other county departments learn about the services we perform
- Improve efficiency by outfitting the CG/ISF shop with upgraded tire equipment so staff may perform work that is currently sent to outside vendors

SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 42-10	Rents & Concessions – The primary source of revenue for Budget Unit 9907 is through the charges for equipment usage. Hours of equipment use are tracked and charged to the Road Department who uses them. This year’s revenue estimate is \$859,002.
Acct. 42-11	Rents & Concessions/Equipment Replacement – The revenue source for Budget Unit 9908 is equipment replacement fees. These fees are also generated through the monthly hourly rates charged for equipment usage. These fees are used to fund the proposed equipment replacements this year. Estimated revenue for this year is \$238,909.

Services & Supplies

Acct. 17-00	Maintenance/Equipment – This line item provides for the repair and maintenance of heavy equipment and covers parts, tires, fluids, and outside repair services. This year’s expense estimate is \$250,650.
Acct. 23-85	Prof & Specialized Svcs/DPW Services – This line item provides for the cost of DPW Admin to perform accounting and clerical support services. This year’s estimated expense is \$44,705.
Acct. 23-91	Prof & Specialized Svcs/Intra-Division Services – This item provides for the purchase of mechanical services from BU 9911, with this year’s estimated expenses being \$358,267
Acct. 28-30	Special Department Exp – This item provides for the costs related to fuel purchased for heavy equipment. This year’s estimated expense is \$207,810
Acct. 62-72	Cap. FA-Equipment/Autos & Light Trucks – This item provides the appropriation for the replacement of heavy equipment. This year’s estimated expense is \$280,000

Capital Assets

Acct. 62-74	Cap. FA-Equipment/Other – – This Budget Unit proposes to replace two (2) 5-yard dump trucks, a vehicle for the Road Superintendent, and perform two engine treatments to bring the equipment into CARB compliance. Estimated cost for this line item is \$280,000.
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Contingencies

None

CHANGES IN BUDGET FROM PRIOR YEAR

There are no significant increases or new requests in this budget unit.

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Fund 907 Function ISF		Budget Unit 9907 - Heavy Equipment Activity - ISF		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17		2017-18 Final Recommended
		Actual Estimated	<input checked="" type="checkbox"/> <input type="checkbox"/>	
1	2	3	4	5

RENTS & CONCESSIONS

42-10	Rents & Concessions	763,509	681,039	859,002	859,002
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OTHER CURRENT SERVICES

69-20	Other	16,937	12,940	9,600	9,600
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Total Revenue

780,446	693,979	868,602	868,602
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SERVICES & SUPPLIES

17-00	Maintenance-Equipment	169,532	187,982	250,650	426,763
18-00	Maint-Bldgs & Imprvmts	0	0	1,000	1,000
22-72	Books & Periodicals	0	0	400	400
23-80	Professional & Specialize	800	725	820	820
23-85	DPW Services	70,854	38,508	44,705	44,705
23-91	Intra-Div Services	338,239	323,512	358,267	358,267
27-00	Small Tools & Instruments	3,540	2,244	4,950	4,950
28-30	Supplies & Services	119,767	138,837	207,810	207,810

Total Expenditures/Appropriations

702,732	691,808	868,602	1,044,715
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Net Cost

(77,714)	(2,171)	0	176,113
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Fund 908 Function ISF		Budget Unit 9907 - Heavy Equipment Activity - ISF		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17		2017-18 Final Recommended
		Actual Estimated	<input checked="" type="checkbox"/> <input type="checkbox"/>	
1	2	3	4	5

RENTS & CONCESSIONS

42-11	Equipment Replacement	240,110	0	0	0
	Total Revenue	240,110	0	0	0

CAPITAL ASSETS

62-74	Other	127,955	0	0	0
62-79	Prior Years	92,762	0	0	0
	Total Expenditures/Appropriations	220,717	0	0	0
	Net Cost	(19,393)	0	0	0

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Fund 909 Function ISF		Budget Unit 9907 - Heavy Equipment Activity - ISF		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17		2017-18 Final Recommended
		Actual Estimated	<input checked="" type="checkbox"/> <input type="checkbox"/>	
1	2	3	4	5

RENTS & CONCESSIONS

42-11	Equipment Replacement	(12)	0	0	0
	Total Revenue	(12.00)	0	0	0
	Net Cost	12	0	0	0

Fund 908 Function ISF		Budget Unit 9908 - Heavy Equip-Restricted Activity - ISF		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17		2017-18 Final Recommended
		Actual Estimated	<input checked="" type="checkbox"/> <input type="checkbox"/>	
1	2	3	4	5

RENTS & CONCESSIONS

42-11	Equipment Replacement	0	246,443	238,909	238,909
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SALES

79-60	Sale of Fixed Assets	0	4,977	5,000	5,000
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OPERATING TRANSFERS

81-22	In	0	0	3,388	3,388
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Total Revenue

0	251,420	247,297	247,297
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CAPITAL ASSETS

62-74	Other	0	278,508	280,000	280,000
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Total Expenditures/Appropriations

0	278,508	280,000	280,000
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Net Cost

0	27,088	32,703	32,703
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Governmental Funds
Fiscal Year 2017-18

Fund 909 Function ISF		Budget Unit 9909 - Heavy Equip-Replacement Activity - ISF		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17		2017-18 Final Recommended
		Actual Estimated	<input checked="" type="checkbox"/> <input type="checkbox"/>	
1	2	3	4	5

RENTS & CONCESSIONS

42-11	Equipment Replacement	0	(6,920)	0	0
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OPERATING TRANSFERS

81-23	Out	0	0	(3,388)	(3,388)
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Total Revenue	0	(6920.00)	(3388.00)	(3388.00)
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Net Cost	0	6,920	3,388	3,388
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DEPARTMENT OF PUBLIC WORKS

SCOTT DE LEON, Director



BU 9911 – ISF-Fleet Maintenance

DEPARTMENT OVERVIEW

BU 9911 is the Budget Unit that accounts for the personnel of the Division. Revenue is generated for this Budget Unit through the “sale” of labor services to the other Budget Units. Staff time is tracked and charged depending on the vehicle or equipment receiving the work.

ACCOMPLISHMENTS IN FY 2016-17

- Provided quality, professional mechanic services for the maintenance and repair of vehicles and heavy equipment

GOALS FOR FY 2017-18

- Continue to provide professional mechanic services
- Improve efficiency by outfitting the CG/ISF shop with upgraded tire equipment so staff may perform work that is currently sent to outside vendors

SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 69-20 Other Current Services/Other – The primary source of revenue for this Budget Unit is through the “sale” of labor charges to the other budget units. This year’s revenue estimate is \$477,689.

Services & Supplies

Acct. 23-90 Prof & Specialized Svcs/ Administrative Services – General County Overhead charge of \$19,625

Capital Assets

Acct. 62-73 Cap. FA-Equipment/Shop – This Budget Unit proposes to replace an existing tire machine that is 30 years old. Estimated cost of the replacement is \$10,000.

Contingencies

None

CHANGES IN BUDGET FROM PRIOR YEAR

There are no significant increases or new requests in this budget unit.

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Fund 911 Function ISF		Budget Unit 9911 - Fleet Maintenance Activity - ISF		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17	2017-18 Recommended	2017-18 Final Recommended
		Actual Estimated		
1	2	3	4	5

OTHER CURRENT SERVICES

69-20	Other	439,466	446,373	477,689	485,063
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SALES

79-50	Revenue Applic Prior Year	0	20	0	0
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Total Revenue	439,466	446,393	477,689	485,063
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SALARIES & EMP BENEFITS

01-11	Permanent	245,992	246,453	248,466	248,466
01-13	OT, Holiday, Stby	0	0	2,500	2,500
01-14	Other, Term	8,007	3,473	3,473	3,473
02-21	FICA	19,229	18,869	19,465	19,465
02-22	PERS	34,316	36,424	39,921	39,921
02-23	PERS-Co Paid Employee Con	4,397	0	0	0
03-30	Health/Life	56,328	55,305	55,332	55,332
03-31	Unemployment	563	625	630	630
03-45	Retiree OPEB	2,890	0	0	0
04-00	Worker's Compensation	27,612	34,386	31,691	31,691
05-01	Year End-PF*A/C Use only*	(1,295)	0	0	0

SERVICES & SUPPLIES

11-00	Clothing & Personal Suppl	941	749	1,270	1,270
12-00	Communications	3,429	3,343	3,637	3,637
14-00	Household Expense	4,430	5,216	6,502	6,502
15-12	Public Liability	2,076	2,361	2,133	2,133
15-13	Fire & Allied Cvrgrs	12,373	12,317	9,847	9,847
17-00	Maintenance-Equipment	225	0	750	750
18-00	Maint-Bldgs & Imprvmts	1,052	828	4,000	4,000
19-40	Medical Supplies	43	0	100	100
20-00	Memberships	0	0	100	100
23-80	Professional & Specialize	1,248	929	1,934	1,934
23-90	Administrative Services	11,751	21,638	19,625	19,625
24-00	Publications & Legal Ntcs	0	0	100	100
27-00	Small Tools & Instruments	1,440	1,451	2,840	2,840
28-30	Supplies & Services	2,048	1,269	2,275	2,275
29-50	Transportation & Travel	0	250	600	600
30-00	Utilities	7,737	8,762	10,498	10,498

CAPITAL ASSETS

62-73	Shop	0	0	10,000	10,000
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Total Expenditures/Appropriations	446,832	454,648	477,689	477,689
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Net Cost	7,366	8,255	0	(7,374)
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HUMAN RESOURCES

KATHY FERGUSON, Director



BU 9917 – ISF-Employee Health and Wellness

DEPARTMENT OVERVIEW

This is an Internal Service Fund managed by the Human Resources Department. This Internal Service Fund is for the restricted purpose of employee health and wellness related to health, dental, and/or vision. This ISF was initially funded by the unexpended residual of the County's prior self-funded Dental/Vision insurance. The revenue for this fund is primarily interest accrued. Also, unanticipated revenues may be added if the usage of such revenues is restricted to health and wellness purposes.

PROGRAM OVERVIEW

- 9917 – Employee Health Wellness
- One year insurance premium buy down (completed)
- Shape Program
 - Increase employee productivity
 - Reduce absenteeism
 - Control health care costs.

ACCOMPLISHMENTS IN FY 2016-17

- Funds used to buy down employee insurances rates by 1% for the calendar year 2016.
- Implementation of wellness program (SHAPE) has likely been an influence in the County's reduced increase in health insurance rates for 2017.

GOALS FOR FY 2017-18

- Produce and distribute employee wellness newsletters two times per month.
- Prepare and conduct annual SHAPE coordinator meeting/training.

SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 42-01 Revenue from Use of Money/Interest – Interest accrued on ISF

Services & Supplies

Acct. 28-30 Special Departmental Exp/Supplies & Services – Funds used for SHAPE Wellness Program and other programs/services related to health, dental, and/or vision.

Capital Assets

None

Contingencies

None

CHANGES IN BUDGET FROM PRIOR YEAR

The County is not using these funds to buy-down the employee premiums for EIA Health plans, as that was approved only for 2016.

County Budget Act
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Governmental Funds
Fiscal Year 2017-18

Fund 917 Function ISF		Budget Unit 9917 - Self-Funded Dental Vision Activity - ISF		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17		2017-18 Final Recommended
		Actual Estimated	<input checked="" type="checkbox"/> <input type="checkbox"/>	
1	2	3	4	5

REVENUE FROM USE OF MONEY

42-01	Interest	560	616	488	488
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OTHER

79-93	Insurance Proceeds	8,235	0	0	0
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Total Revenue	8,795	616	488	488
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SERVICES & SUPPLIES

28-30	Supplies & Services	54,677	35,579	53,500	54,067
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Total Expenditures/Appropriations	54,677	35,579	53,500	54,067
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Net Cost	45,882	34,963	53,012	53,579
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HUMAN RESOURCES

KATHY FERGUSON, Director



BU 9918 – ISF-Unemployment

DEPARTMENT OVERVIEW

This is an Internal Service Fund managed by the Human Resources Department that is used to pay the cost of unemployment claims that are filed by former County employees. Unemployment claims are investigated and administered by a third-party administrator (TPA) in coordination with HR staff. The County is required to pay the full cost of claims instead of paying a lump sum insurance premium to the State.

Revenues for this Internal Service Fund are from all County departments that will contribute 0.25% of their budgeted salaries for the unemployment claim costs this year.

PROGRAM OVERVIEW

- 9918 - Unemployment Insurance

ACCOMPLISHMENTS IN FY 2016-17

- Timely response to all unemployment claims (84 as of April 13, 2017).
- HR staff coordination of hearing notices.
- Management of contract with TPA

GOALS FOR FY 2017-18

- Continue to be responsive to requests for information on unemployment claims from former County employees.
- Provide prompt payment of unemployment claims to avoid fees and fines.
- Payment of operational costs, including the contract with the TPA and reimbursement to the Human Resources Department for management of the fund.
- Notify departments of hearings and coordinate with TPA.

HUMAN RESOURCES

KATHY FERGUSON – Director
BU 9918 – ISF-Unemployment

SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 42-01 Revenue from Use of Money/Interest – Interest accrued on ISF
Acct. 79-90 Other/Miscellaneous – 0.25% of budgeted salaries in all County Departments.

Services & Supplies

Acct. 23-80 Prof & Specialized Svcs – Third Party Administration Fees
Acct. 23-91 Prof & Specialized Svcs/Intra-Div Services – Reimbursement of Human Resources for administrative costs.
Acct. 46-21 Claims & Judgments/Current Claims – Unemployment claims.

Capital Assets

None

Contingencies

None

CHANGES IN BUDGET FROM PRIOR YEAR

There are no significant increases or new requests in this budget unit.

Fund 918 Function ISF		Budget Unit 9918 - Unemployment Insurance Activity - ISF		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17		2017-18 Final Recommended
		Actual Estimated	<input checked="" type="checkbox"/> <input type="checkbox"/>	
1	2	3	4	5

REVENUE FROM USE OF MONEY

42-01	Interest	2,845	4,464	2,440	2,440
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OTHER

79-90	Miscellaneous	128,012	132,335	129,228	129,228
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OPERATING TRANSFERS

81-23	Out	0	(200,000)	0	0
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Total Revenue

130,857	(63201.00)	131,668	131,668
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SERVICES & SUPPLIES

23-80	Professional & Specialize	757	757	1,000	1,000
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23-91	Intra-Div Services	2,700	2,700	2,700	2,700
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46-21	Current Claims	246,408	217,696	405,367	292,106
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Total Expenditures/Appropriations

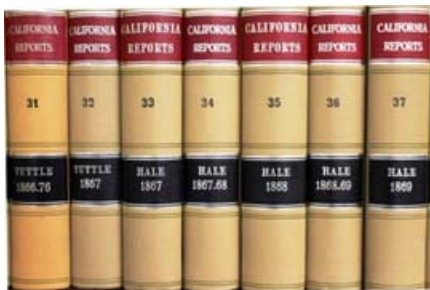
249,865	221,153	409,067	295,806
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Net Cost

119,008	284,354	277,399	164,138
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COUNTY COUNSEL

ANITA L. GRANT, County Counsel



BU 9919 – ISF-Public Liability

DEPARTMENT OVERVIEW

The County Counsel's Office provides administrative risk management functions for the County relating to the County's public liability claims. It is the responsibility of this department to maintain oversight of all liability claims and cases involving the County, its officers, agents, and employees. This department coordinates all responses to damages claims from the County departments involved, and assists with the coordination and collection of materials in response to discovery requests, and regularly discusses the status of all litigated claims with George Hills Company, the third-party claims administrator and the legal counsel assigned to the case on behalf of the County. This department acts as the liaison to the Board of Supervisors in regard to the status of all litigated claims and offers recommendations and suggestions regarding case handling.

In recent years, we have increased the County's pro-active response to trending sources of liability claims. The County is a member of an independent joint powers authority, the California State Association of Counties Excess Insurance Authority (CSAC-EIA), an insurance risk-sharing pool. All members are counties and other public agencies. The EIA offers trainings and services at no cost to the County of which the County is now taking greater advantage.

PROGRAM OVERVIEW

- The majority of the liability claims made against the County are managed through a third-party administrator retained by the California State Association of Counties Excess Insurance Authority (CSAC-EIA). The County's liability policies offer coverage for claims relating to personal injury, property damage, employment practices, vehicle liability, and public officials errors and omissions.

ACCOMPLISHMENTS IN FY 2016-17

- Complete replacement of current third-party administrator adjuster/management staff to improve claims handling.
- Increased response time to resolve damages claims where the County has some level of responsibility.
- Development of team approach with George Hills, the EIA, assigned counsel, and affected Department to address claims and litigation issues.
- Arranged defensive driving training for employees at no cost.
- Target Solutions to offer no-cost liability-related webinars.

COUNTY COUNSEL

ANITA L. GRANT, County Counsel
BU 9919 – ISF-Public Liability

GOALS FOR FY 2017-18

- Continue to develop training through Target Solutions re employment issues, driving, workplace violence.
- Improve team effort described above to facilitate claims handling and resolution.
- Provide feedback to and collaborate with departments re preventative measures to avoid/reduce liability.
- Develop process to quickly settle claims where County is at fault.
- Expand selection of assigned counsel.

SPECIAL NOTES

- We have been informed by George Hills that Lake County has a high number of liability claims. We have seen an increase of vehicular claims which carry with them significant liability. Departments are responding positively to the need for employee training and corrective action when necessary.

SUMMARY OF MAJOR ACCOUNTS

Revenues

Revenues to this department are based upon the amounts of premiums charged to all County departments. The County is a member of an insurance risk-sharing pool created through the Excess Insurance Authority. Premiums are calculated largely on the basis of prior County losses, but also factor in the losses of all the members as well as the economic health of the insurance market nationally.

Services & Supplies

Acct. 29-50 Transportation & Travel—\$1500.00 is requested for travel and registration for out-of-county training seminars and meetings of the EIA.

Acct. 38-00 Inventory Items—A minimum amount \$200.00 is budgeted for inventory items since fixed assets are negligible.

Capital Assets

None

Contingencies

Acct. 90-91 Approp for Contingencies/Contingencies—\$50,000.00 is requested for the contingency fund to address unanticipated increased costs in budgeted items as well as potential liability premium adjustments.

CHANGES IN BUDGET FROM PRIOR YEAR

The most notable change in the budget from the prior year is the overall increase in the requested budget for Fiscal Year 2017-2018 from last fiscal year's total of \$1,873,621.00 to \$2,106,330.00. We are aware of a projected increase in the County's liability premium payments of approximately \$94,500 cumulatively, which increases are largely the result of the settlement of several litigated cases over the last few years. Additionally, in last year's budget, the County's Risk Coordinator had been employed for a partial year and future budgets, including the budget for Fiscal Year 2017-2018 must account for one-half the salary and benefits of the Risk Coordinator (Object Code 23.91). Finally, this budget is requesting an increase in Object Code 46.20 for claims paid outside of the liability program from \$225,000.00 to \$350,000.00.

County Budget Act
January 2010 Edition, revision #1

Governmental Funds
Fiscal Year 2017-18

Fund 919		Budget Unit 9919 - Public Liability			
Function ISF		Activity - ISF			
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17		2017-18 Recommended	2017-18 Final Recommended
		Actual	<input checked="" type="checkbox"/>		
		Estimated	<input type="checkbox"/>		
1	2	3		4	5

REVENUE FROM USE OF MONEY

42-01 Interest 2,546 12,649 7,000 7,000

OTHER

79-90 Miscellaneous 1,458,804 1,686,129 1,500,000 1,443,000

LOANS/INT FIN/BONDS

80-99 Subsequent Yr Adv Repay 0 750,000 0 0

OPERATING TRANSFERS

81-22 In 0 0 0 4,500,000

Total Revenue

1,461,350 2,448,778 1,507,000 5,950,000

SERVICES & SUPPLIES

12-00 Communications 85 40 400 400

15-10 Other 842,437 829,254 1,089,866 1,089,866

15-12 Public Liability 2,076 2,361 2,361 2,361

15-13 Fire & Allied Cvrgrs 36 40 49 49

17-00 Maintenance-Equipment 0 0 100 100

20-00 Memberships 9,271 9,271 9,500 9,500

22-70 Supplies 47 57 150 150

22-71 Postage 20 0 50 50

23-80 Professional & Specialize 153,302 123,158 200,200 200,200

23-90 Administrative Services 13,740 0 0 0

23-91 Intra-Div Services 45,830 39,072 51,654 51,654

29-50 Transportation & Travel 0 0 1,500 1,500

29-51 Cent. Gar.-Pool Mlg ONLY 0 0 300 300

38-00 Inventory Items 0 0 200 200

46-20 Judgements 11,318 0 350,000 4,500,000

46-23 Miscellaneous Uninsured 132,924 421,262 350,000 980,975

CONTINGENCIES

90-91 Contingencies 0 0 50,000 50,000

Total Expenditures/Appropriations

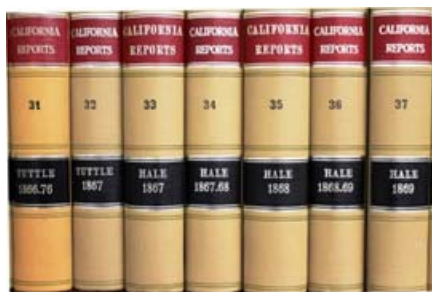
1,211,086 1,424,515 2,106,330 6,887,305

Net Cost

(250,264) (1,024,263) 599,330 937,305

COUNTY COUNSEL

ANITA L. GRANT, County Counsel



BU 9920 – ISF-Workers Compensation

DEPARTMENT OVERVIEW

This Department provides services for the workers' compensation program which include general oversight of the County's third-party administrator regarding the County's workers' compensation claims. Additional services include interfacing with departments regarding the status of injured workers and reasonable accommodation and return to work issues, and responding to questions and concerns of employees regarding claim status. The workers' compensation program requires continual monitoring and supervision. This office has frequent telephone conferences regarding difficult, questionable, prolonged, and unusual claims. We have developed a very successful and dynamic team with our Excess Insurance Authority representative, staff of Intercare, the County's third-party administrator for claims, and staff in this office. We meet quarterly for a thorough review of all ongoing workers' compensation claims.

PROGRAM OVERVIEW

- Fiscal functions under this budget unit include the payment of insurance premiums. The experience modification factor represents the County's loss rates based on seven years of payroll and losses and it is this factor that is critical to the determination of the County's annual premiums. Payroll increases also play a part.

ACCOMPLISHMENTS IN FY 2016-17

- Long-standing, costly claims resolved, positively impacting our experience modification factor.
- Strengthened interaction with departments re-working conditions.
- In the last 3 years, the workers' comp paid down from 96% of payroll to 41% of payroll.
- In FY 16-17, 52% of all claims opened closed that same year.
- Number of claims per 100 employees down from 9.14 to 6.96.

GOALS FOR FY 2017-18

- Use Target Solutions for workplace safety training.
- Bring back our very successful in-sole shoe program for correctional officers.
- Bring additional workers' compensation claims handling training here through Intercare for the benefit of department heads and supervisors/managers.
- We will utilize injury reports strategically to focus on departments/positions where injuries occur.

SPECIAL NOTES

- Intercare has been a great partner and they, along with an exceptional representative from the EIA, are working closely with us to reduce the number and severity of claims and we are seeing a steady reduction of both. Our experience modification factor is now trending downward and that results in reduced premiums.

COUNTY COUNSEL

ANITA L. GRANT, County Counsel
BU 9920 – ISF-Workers Compensation

SUMMARY OF MAJOR ACCOUNTS

Revenues

The source of funding for this budget is the revenue obtained through premiums charged to all County departments. This budget is supported by both General Fund and non-General Fund monies.

Revenues are predicated upon the amounts of the premiums charged to all County departments and those amounts are dependent upon the amount of the overall County premium.

Services & Supplies

Acct. 29-50 Transportation & Travel—\$3,700 is budgeted for the costs of travel and registration for training seminars and EIA meetings.
Acct. 38-00 Inventory Items—\$1,500 is budgeted for equipment required to conduct OSHA-mandated testing and for equipment related to minor ergonomic matters.

Capital Assets

None

Contingencies

Acct. 90-91 Approp for Contingencies/Contingencies—\$50,000 is budgeted for this Program which may be needed if there are unanticipated expenses in this budget unit.

CHANGES IN BUDGET FROM PRIOR YEAR

The requested budget for Fiscal Year 2017-2018 is actually a reduction from the prior year. The budget requested for this fiscal year is \$3,537,254.00, while the budget for last fiscal year was \$3,821,954.00. There are increases requested this year for losses that may not be covered by insurance and for the cost of one-half the salary and benefits of our Risk Coordinator, so the reduction is almost exclusively attributable to a reduction in the amount of insurance premiums for Fiscal Year 2017-2018.

County Budget Act
January 2010 Edition, revision #1

Governmental Funds
Fiscal Year 2017-18

Fund 920 Function ISF		Budget Unit 9920 - Workers Compensation Activity - ISF		
Detail by Revenue Category and Expenditure Object	2015-16 Actuals	2016-17	2017-18 Recommended	2017-18 Final Recommended
		Actual Estimated		
		<input checked="" type="checkbox"/>		
1	2	3	4	5

REVENUE FROM USE OF MONEY

42-01 Interest 1,133 3,249 2,500 2,500

OTHER

79-90 Miscellaneous 3,328,071 3,571,479 3,205,000 3,205,000

OPERATING TRANSFERS

81-22 In 0 200,000 0 0

Total Revenue

3,329,204 3,774,728 3,207,500 3,207,500

SERVICES & SUPPLIES

12-00 Communications 66 59 100 100

15-10 Other 3,310,509 3,336,722 3,205,000 3,205,000

20-00 Memberships 9,270 9,271 9,500 9,500

22-70 Supplies 148 125 250 250

22-71 Postage 13 0 50 50

23-80 Professional & Specialize 22,296 22,045 35,200 35,200

23-91 Intra-Div Services 45,830 39,072 51,654 51,654

28-30 Supplies & Services 0 4,172 30,000 30,000

29-50 Transportation & Travel 0 0 3,700 3,700

29-51 Cent. Gar.-Pool Mlg ONLY 0 0 300 300

38-00 Inventory Items 0 0 1,500 1,500

46-23 Miscellaneous Uninsured 0 0 150,000 355,113

CONTINGENCIES

90-91 Contingencies 0 0 50,000 50,000

Total Expenditures/Appropriations

3,388,132 3,411,466 3,537,254 3,742,367

Net Cost

58,928 (363,262) 329,754 534,867