

**COUNTY OF LAKE
BOARD OF SUPERVISORS**



**TUESDAY, AUGUST 19, 2025
9:00 AM
AGENDA**

Helen Owen, District 1
Bruno Sabatier, District 2
Eddie Crandell, District 3
Brad Rasmussen, District 4
Jessica Pyska, District 5

Susan Parker,
County Administrative Officer
Lloyd Guintivano, County Counsel
Johanna DeLong,
Assistant Clerk of the Board

GENERAL INFORMATION

The Board of Supervisors meets the first four Tuesdays of each month, at 9:00 a.m. at 255 North Forbes Street, Lakeport, California. The meeting room is wheelchair accessible. A request for a disability-related modification or accommodation necessary to participate in the Board of Supervisors meeting should be made in writing to the Clerk of the Board at least 48 hours prior to the meeting.

This agenda is divided into four sections:

CONSENT ITEMS - These items are expected to be routine and non-controversial. They will be acted upon by the Board at one time without discussion. Any Board member may request that any item be removed from the Consent Agenda for later discussion.

TIMED ITEMS - These items are noticed hearings, work sessions and items with a previously set time.

NON-TIMED ITEMS - These items include significant policy and administrative actions and are listed alphabetically by department. These non-timed items may be taken up at any unspecified time during the meeting.

CLOSED SESSION - Pursuant to applicable Government Codes, the Board may consider certain matters in Closed Session. The Board will reconvene into Open Session to take any action on a Closed Session item.

The Lake County Board of Supervisors meets concurrently as the Board of Directors of Lake County Air Quality Management District, Board of Directors of Lake County Watershed Protection District, Board of Directors of Kelseyville County Waterworks District #3, Board of Directors of Lake County Sanitation District, Lake County Housing Commission, Lake County Board of Equalization and Board of Directors of Lake County In-Home Supportive Services Public Authority.

Agendas of public meetings and supporting documents are available for public inspection in the Lake County Courthouse, Board of Supervisors Office, First Floor, Room 109, 255 North Forbes Street, Lakeport, California.

Any person may speak for three (3) minutes on any agenda item; however, total public input per item is not to exceed 15 minutes, unless extended at the discretion of the Board. This rule does not apply to public hearings.

AGENDA AVAILABLE ONLINE AT www.lakecountyca.gov

Meetings of the Lake County Board of Supervisors will be available for participation virtually via Zoom. Live video of all Board of Supervisors meetings is broadcast online, at:
<https://countyoflake.legistar.com/Calendar.aspx>

To participate in real time, please join the Zoom Meeting, by clicking the link below at 9am:

Join from a PC, Mac, iPad, iPhone or Android device:

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[pwd=eFU3SWhhVIR4OGtqK1hPLzI0N2F0dz09](https://lakecounty.zoom.us/j/86533544962?pwd=eFU3SWhhVIR4OGtqK1hPLzI0N2F0dz09)

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+16699006833,,86533544962#,,,,*726865# US (San Jose)

Or join by phone:

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PLEASE NOTE: IF ALL BOARD MEMBERS ARE PRESENT IN PERSON, PUBLIC PARTICIPATION BY ZOOM IS FOR CONVENIENCE ONLY AND IS NOT REQUIRED BY LAW. IF THE ZOOM FEED IS LOST FOR ANY REASON, THE MEETING MAY BE PAUSED WHILE A FIX IS ATTEMPTED BUT THE MEETING MAY CONTINUE AT THE DISCRETION OF THE CHAIRPERSON.

To submit a written comment on any agenda item please visit:

<https://countyoflake.legistar.com/Calendar.aspx> and click on the eComment feature linked to the meeting date. If a comment is submitted after the meeting begins, it may not be read during the meeting but will become a part of the record.

Thank you for your interest in this meeting.

1. Call to Order

2. Moment of Silence

3. Pledge of Allegiance

4. Consideration of Extra Items Not Appearing on the Posted Agenda

5. Approval of the Consent Agenda

- 5.1** Approve Use of Staff Time Exceeding 8 Hours in Support of September 12 and 13 Valley Fire Observances

Sponsors: Pyska and Owen

Memo: [25-842](#)

- 5.2** Approve licensing agreement between the County of Lake and Mandala Springs Wellness Retreat Center for the Valley Fire 10th anniversary event
- Sponsors:** Pyska
- Memo:** [25-848](#)
- Attachments:** [Mandala-lic-agreement](#)
- 5.3** Approve the Plans and Specifications for the Emergency Operations Center Building Improvements Project and Authorize the Public Services Director to Advertise for Bids
- Sponsors:** Public Services
- Memo:** [25-836](#)
- 5.4** a) Approve Lake County Sheriff's Office annual military equipment report; and b) Approve continuance of ordinance #3123.
- Sponsors:** Sheriff
- Memo:** [25-798](#)
- Attachments:** [Policy 708](#)
[AB481 Annual Report FY 24.25](#)
[AB 481 PP Presentation](#)
[Board of Supervisors - Ordinance 3123 - 07 26 2022](#)
- 5.5** (A) Approve the purchase and use of Small Unmanned Aerial Systems (sUAS) by the Lake County Sheriff's Office using a Sourcewell Contract, (B) Waive the formal bidding requirements pursuant to Article X, Section 2-38.4 cooperative purchases and (C) Authorize the Sheriff to sign a purchase order not to exceed \$35,000.00
- Sponsors:** Sheriff
- Memo:** [25-816](#)
- Attachments:** [261382](#)
[Drones 20250730134609](#)
[UAV Policy](#)
- 5.6** a) Approve Records Retention and Destruction Schedule; and b) Adopt Resolution for the Lake County Sheriff's Office
- Sponsors:** Sheriff
- Memo:** [25-819](#)
- Attachments:** [Resolution approved as to form](#)
[LCSO Records Retention Schedule 2025 Final EXHIBIT A](#)

- 5.7** (Sitting as the Lake County Sanitation District, Board of Directors) Adopt Resolution revising the Fiscal Year 2024-2025 Adopted Budget of the County of Lake by appropriating unanticipated revenue for Fund 251 in the amount of \$38,000 to Budget Unit 8351, Object Code 783.23-80 to pay for prior year sewer treatment costs.

Sponsors: Special Districts

Memo: [25-837](#)

Attachments: [251 2380 Unanticipated Reso - signed](#)

6. Timed Items

6.1 9:02 A.M. - Public Input

- 6.2** 9:03 A.M. - Pet of the Week

Sponsors: Animal Care and Control

Memo: [25-826](#)

- 6.3** 9:04 A.M. - (a) Consideration of A Summary of Adjustments Made to Your Board's Recommended Budget During Hearings of June 24, 2025, and June 25, 2025; (b) Follow-Up on Concepts Raised by Supervisors During Fiscal Year 2025-2026 Recommended Budget Hearings Where Consensus was Reached Requesting Discussion Prior to the September 23, 2025, Final Recommended Budget Hearing

Sponsors: Administrative Office

Memo: [25-844](#)

Attachments: [Budget Recap and Discussion 8.19.25](#)
[FY 25-26 Department Transfers](#)

- 6.4** 1:00 P.M. - PUBLIC HEARING Consideration of Resolution approving Resolution No. 2025-5 submitted by Northshore Fire Protection District and making Findings and Requesting the County of Lake to Implement Fire Mitigation Fees with the Automatic Inflation pursuant to the Lake County Fire Mitigation Fee Ordinance FY2025/2026 (Request to continue the item to August 26, 2025)

Sponsors: Administrative Office

Memo: [25-825](#)

Attachments: [Reso_NorthshoreFireMitFee_08052025_CC signed](#)
[NSFPD Reso 2025-5 Amend 2025 fees](#)
[NFPD Reso 2024-35 2025 fees](#)
[23003 Northshore FPD Fire Mitigation Fee Nexus Study Report - Final](#)
[Ordinance 3139_FireMit_Admin - signed](#)
[Chapter 27 Mitigation Fees](#)
[Notice_Fire Mitigation Fees_Northshore 2025](#)

- 6.5** 1:01 P.M. - Discussion and Consideration of a Rent Stabilization Ordinance

Sponsors: Crandell

Memo: [25-827](#)

Attachments: [Rent Stabilization Ordinance - Draft](#)

- 6.6** 1:30 P.M. - Consideration of a Report from Municipal Resource Group on Your Board's March 21, 2025, Training Workshop on General Governance, Priority Development and Organizational Effectiveness

Sponsors: Administrative Office

Memo: [25-785](#)

Attachments: [Executive Summary - Final](#)
[Priority - Budget and Fiscal Stewardship DRAFT](#)
[Priority - Econ Development DRAFT](#)
[Priority - Organizational and Workforce Excellence DRAFT](#)
[Priority - Public Safety DRAFT](#)
[Priority - Infrastructure DRAFT](#)
[BOS Workshop PowerPoint](#)

7. Non-Timed Items

7.1 Supervisors' weekly calendar, travel and reports

8. Closed Session

- 8.1** Public Employee Evaluations Title: Special Districts Administrator

Memo: [25-843](#)

- 8.2** Conference with Legal Counsel: Existing Litigation pursuant to Gov. Code sec. 54956.9 (d)(1) – FERC Proceeding No. P-77, Potter Valley Hydroelectric Project

Memo: [25-845](#)

- 8.3** Sitting as the Board of Directors of the Lake County IHSS Public Authority: Conference with (a) Chief Negotiator M. Long, County Negotiator R. Dillman Parsons, A. Schimansky, K. Page; and (b) Employee Organization: Service Employees International Union (SEIU), Local 2015

Memo: [25-847](#)

- 8.4** Public Employee Appointment Pursuant to Gov. Code Section 54957(b) (1):

Interviews for Interim Public Works Director
Appointment of Interim Public Works Director

Memo: [25-846](#)

- 8.5 Addendum - Conference with Legal Counsel: Significant Exposure to Litigation pursuant to Gov. Code section 54956.9(d)(2), (e)(1) – One potential case

Memo: [25-851](#)

9. Adjournment