



# COUNTY OF LAKE

255 North Forbes Street  
Lakeport, CA 95453

## Meeting Minutes - Final BOARD OF SUPERVISORS

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Tuesday, September 12, 2017

9:00 AM

Board Chambers

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### 1. Call to Order

*The meeting was called to order at 9:00 a.m. by Chair Smith. County Administrative Officer Carol Huchingson, County Counsel Anita Grant, and Assistant Clerk of the Board Carolyn Purdy were present, along with the following Supervisors:*

*Present: Supervisor Simon, Supervisor Steele, Supervisor Scott, Supervisor Brown and Chair Smith*

### 2. Moment of Silence

*A moment of silence was dedicated by Supervisor Simon to the following people that lost their lives due to the Valley Fire: Robert Fletcher, Barbara Mc Williams, Leonard Neft and Bruce Burns. A moment of silence was also observed for Officer Rob Rumfelt and Larry Simon.*

### 3. Pledge of Allegiance

*Led by Denise Pomeroy.*

### 4. Presentations by County Departments:

#### (a) Animal Care & Control - Animals Available for Adoption;

#### (b) Human Resources - Current County Job Openings.

*(a) - Animal Care and Control was not present.*

*(b) - County Administrative Officer Carol Huchingson introduced the item to the Board. Human Resources Analyst Diana Rico presented the current positions available in Lake County.*

### 5. Consideration of Items Not Appearing on the Posted Agenda (Extra Items)

*There were no extra items to consider.*

### 6. Current Construction Projects - Contract Change Orders

*There were no contract change orders to consider.*

### 7. Approval of the Consent Agenda

7.1 Approve Letter of Support asking the Regional Water Quality Board to Lift the Hidden Valley Lake Community Services District (CSD) Water System Meter Moratorium, and authorize all five Board members to sign

7.2 Adopt Resolution Amending Resolution No. 2017-80 Establishing the Western Regional Town Hall Known as "WRTH" for the Upper Lake, Blue Lakes, and Lake Pillsbury Areas.

Enactment No: Resolution No. 2017-109

7.3 Approve Minutes of the Board of Supervisors meetings held August 8, 2017 and August 15, 2017.

7.4 Adopt Resolution of Opposition to AB1250

Enactment No: Resolution No. 2017-110

7.5 Approve Amendment to Memorandum of Understanding (MOU) by and between the County of Mendocino and the County of Lake for Sealer of Weights and Measures Service (Mendocino County Agreement No. 17-048), and authorize the Department Head to sign.

7.6 Adopt Resolution Fixing Tax Rates for Local Agencies, General Obligation Bonds and Other Voter Approved Indebtedness for Fiscal Year 2017/18.

Enactment No: Resolution No. 2017-111

7.7 Adopt Proclamation Designating the Month of September 2017 as National Alcohol and Drug Addiction Recovery Month, in Lake County, Calif.

7.8 (a) Waive the formal bidding process, pursuant to the Lake County Code Section 38.2, as it is not in the public interest due to the unique nature of goods or services; and (b) Approve the Agreement between the County of Lake and Resource Development Associates for the Implementation of the Evaluation Plan for the Network of Care website for Fiscal Year 2017-18 for a contract maximum of \$53,000 and authorize the Board Chair to sign the Agreement.

7.9 Adopt Resolution to approve the Standard Agreement between the County of Lake and the Department of Health Care Services for Fiscal Year 2017-18 through Fiscal Year 2020-21 and to authorize the Behavioral Health Administrator to sign the Standard Agreement.

Enactment No: Resolution No. 2017-112

7.10 Adopt Resolution Setting Rate of Pay for Election Officers for the November 7, 2017 General District Election Pursuant to Section 12310 of the Elections Code.

Enactment No: Resolution No. 2017-113

7.11 Approve Fire Protection Districts and Water Districts Resolutions Requesting Consolidation with Elections Called to be Held on the Same Day as the November 7, 2017 General District Election

7.12 Adopt Resolution Approving Agreement Between the County of Lake and the County of Plumas for Medi-Cal Administrative Activities (MAA) and Targeted Case Management (TCM), and Authorizing the Director of Health Services to Sign

Enactment No: Resolution No. 2017-114

- 7.13** Adopt Resolution Authorizing the Lake County Health Services Department to Submit an Application for the California Department of Public Health's (CDPH), Oral Health Program (OHP) for Fiscal Years 2017 Through 2022 not to Exceed an Amount of \$820,250

Enactment No: Resolution No. 2017-115

- 7.14** Adopt Resolution Authorizing Acceptance of Proposition 99 Funding to Support the California Tobacco Control Program in the Amount of \$150,000 Per Year Not to Exceed an Amount of \$600,000 for Fiscal Years 2017/2018 Through 2020/2021 and Authorize the Health Services Director to Sign Grant Acceptance Paperwork

Enactment No: Resolution No. 2017-116

- 7.15** Adopt Resolution Approving the Application and Certification Statement for the State Department of Health Care Services, CMS Branch's California Children's Services (CCS) Administration Plan Renewal Grant in the Amount of \$243,469 for FY 2017-2018 and Authorize the Board Chair to Sign Said Certification Statement

Enactment No: Resolution No. 2017-117

- 7.16** Adopt Resolution Approving the Application and Certification Statement for the State Department of Health Services, CMS Branch's Child Health and Disability Prevention Program (CHDP) and Health Care Program for Children in Foster Care (HCPFCP) Renewal Grant for FY 2017/2018 and Authorize the Board Chair to Sign Said Certification Statement

Enactment No: Resolution No. 2017-118

- 7.17** Adopt Resolution Approving a Request from the Lake County Health Services Department to Accept New Proposition 56 Funding to Support the California Tobacco Control Program in the Amount of \$150,000 per Year for Fiscal Years 2017/2018 through 2020/2021 Not to Exceed a Total of \$600,000 and Authorize the Health Services Director to Sign

Enactment No: Resolution No. 2017-119

- 7.18** Adopt Resolution Authorizing Acceptance of Grant Funding in the Amount of \$207,336 from the California Department of Public Health, Childhood Lead Poisoning Prevention Branch (CLPPP) Grant Program for Fiscal Years 2017/2018 through 2019/2020, and Authorize the Director of Health Services to Sign Grant Acceptance Paperwork

Enactment No: Resolution No. 2017-120

- 7.19** Approve Long Distance Travel September 20, 2017 through September 23, 2017 to Washington, DC for Kimberly Baldwin, Program Coordinator, Public Health Division

- 7.20** Adopt Resolution Temporarily Prohibiting Parking and Authorizing Removal of Vehicles and Ordering the Department of Public Works to Post Signs on Various Roads in Kelseyville September 29th and 30th, 2017 for Kelseyville Pear Festival

Enactment No: Resolution No. 2017-121

- 7.21** Adopt Resolution Authorizing the Public Works Director to Sign the Notice of Completion for the Foard Road at Anderson Creek Bridge Replacement Project; Bid No. 16-03

Enactment No: Resolution No. 2017-122

- 7.22** Adopt Resolution Authorizing the Public Works Director to Sign the Notice of Completion for the Dry Creek Road at Dry Creek Bridge Replacement Project; Bid No. 16-04

Enactment No: Resolution No. 2017-123

- 7.23** Approve Amendment One to Agreement between the County of Lake and Quincy Engineering, Inc. for Construction Management Services for Replacement of Anderson Creek Bridge at Foard Road (14C-0076 and Dry Creek Bridge at Dry Creek Road (14C-0070) in Lake County, California in the amount not to exceed \$368,594.56, and Authorize the Chair to Sign.

- 7.24** (a) Waive the formal bidding process, per Ordinance #2406, Purchasing Code 38.2, as it is not in the public interest due to the unique nature of goods or services; and (b) Approve Agreement between the County of Lake and A&P Helicopters for Fiscal Year 2017/18 in the amount of \$100,000 and authorize the Chair to sign.

- 7.25** Approve Agreement between the Sheriff's Department and the Public Works Department for use of inmate workers

- 7.26** (a) Approve Equitable Sharing Agreement and Certification between the County of Lake Sheriff's Department and the US Department of Justice; and (b) Authorize the Sheriff and Chair to sign.

- 7.27** Approve Tenth Amendment to the Agreement between the County of Lake and Sun Ridge Systems, Inc. for the purchase and installation of CorEMR Link Software in the amount of \$8,142, and authorize the Chair to sign.

- 7.28** Approve a Grant Agreement with the State of California Department of Boating and Waterways in the Amount of \$90,000 for the Purchase of a New Law Enforcement Patrol Boat and Trailer; and Authorize the Sheriff and County Administrative Officer to sign the contract documents.

- 7.29** Approve the Appointment of Michelle (Micki) Dolby to the Permanent Position of Deputy Director of the Lake County Department of Social Services Effective September 12, 2017.
- 7.30** Approve a Budget Transfer for Lake County Sanitation (Budget Units 8354 & 8355) to Provide Sufficient Funding for Accrued Utilities Expense for Fiscal Year 16/17
- 7.31** Approve Long Distance Travel for Phil Moy to attend the Western Regional Panel on Aquatic Nuisance Species in San Diego, CA on September 12, 2017.

**On motion of Supervisor Steele, and by vote of the Board, approved Consent Agenda items 7.1 through 7.31. The motion carried by the following vote:**

**Ayes- Supervisors:** 5 - Smith, Steele, Brown, Scott and Simon

## **8. Timed Items**

### **8.1 9:05 A.M. - Public Input**

*Ceva Guimelli and Sue Joss spoke.*

- 8.2** 9:10 A.M. - Presentation of Proclamation Designating the Month of September 2017 as National Alcohol and Drug Addiction Recovery Month, in Lake County, Calif.

*Supervisor Steele read the proclamation into the record and presented it to Mental Health Administrator Todd Metcalf. Mr. Metcalf spoke. Substance Abuse Counselor's Randall Cole and Bonnie O'Donnell spoke. Substance Abuse Program Coordinator April Gambrin also spoke.*

**Ceremonial item only, no action was taken.**

- 8.3** 9:15 A.M. - HEARING - Consideration of Appeal of Marijuana Nuisance Abatement; located at 2814 Madrone Way, Spring Valley (APN 062-511-10 - Myra Arin and Wingrove Williams)

*All parties to the hearing were sworn in by the Clerk.*

*Community Development Code Enforcement Officer Michael Penhall presented the item to the Board. The appellant has removed the marijuana plants and no further abatement action is necessary by the County.*

*Chair Smith opened the public hearing and asked if anyone present wished to speak. No one wished to speak and the public hearing was closed.*

**On motion of Supervisor Brown, and by vote of the Board, denied the appeal of Marijuana Nuisance Abatement; located at 2814 Madrone Way, Spring Valley (APN 062-511-10 - Myra Arin and Wingrove Williams). The motion carried by the following vote:**

**Ayes- Supervisors:** 5 - Smith, Steele, Brown, Scott and Simon

**8.4 10:00 A.M. - PUBLIC HEARING - Consideration of the Final Recommended Budget for Fiscal Year 2017/2018 for the County of Lake and Special Districts Governed by the Board of Supervisors**

*County Administrative Officer Carol Huchingson presented the item to the Board.*

*Chair Smith asked if anyone present wished to speak. No one wished to speak and the public input portion of this item was closed.*

**(a) Resolution Adopting the Final Recommended Budget for Fiscal Year 2017-18.**

**Supervisor Steele offered the Resolution and it was passed by roll call vote:**

**Ayes: Supervisors Simon, Steele, Scott, Brown and Smith**

**(b) Resolution Establishing New Classifications, the Effective Date thereof, and Amending the Position Allocation Chart for Fiscal Year 2017-18 to the Recommended Budget.**

**Supervisor Simon offered the Resolution and it was passed by roll call vote:**

**Ayes: Supervisors Simon, Steele, Scott, Brown and Smith**

**(c) Resolution Cancelling General Reserves for the FY 2017-18 Recommended Final Budget.**

**Supervisor Scott offered the Resolution and it was passed by roll call vote:**

**Ayes: Supervisors Simon, Steele, Scott, Brown and Smith**

**(d) Continuation of the Informal Hiring Freeze for General Fund departments, delegating authority to the CAO to waive as appropriate.**

**On motion of Supervisor Steele, and by vote of the Board, approved to continue the hiring freeze and delegated the authority to waive the freeze to the County Administrative Officer. The motion carried by the following vote:**

**Ayes: Supervisors Simon, Steele, Scott, Brown and Smith**

Enactment No: Resolution Nos. 2017-124, 2017-125, 2017-126

**8.5 10:15 A.M. - Consideration and Approval of the Award of Bid for the Eastlake Elementary Safe Routes to School and Community Development Block Grant Project; Bid No. 16-16, Federal Aid Project No: SRTSL-5914(097), and authorize the Chair to sign the attached Notice of Award and execute the Agreement.**

*Public Works Principal Civil Engineer Fred Pezeshk presented the item to the Board.*

*Chair Smith asked if anyone present wished to speak and the following person spoke: Scott DeLeon. No one else wished to speak and the public input portion of this item was closed.*

**On motion of Supervisor Steele, and by vote of the Board, approved the Award of Bid for the Eastlake Elementary Safe Routes to School and Community Development Block Grant Project; Bid No. 16-16, Federal Aid Project No: SRTSL-5914(097), and authorized the Chair to sign the attached Notice of Award and execute the Agreement. The motion carried by the following vote:**

**Ayes- Supervisors: 5 - Smith, Steele, Brown, Scott and Simon**

**9. Non-Timed Items**

**9.1 Supervisors’ weekly calendar, travel and reports**

**9.2 Consideration and Approval of Out-of-Cycle Classification and Compensation Committee Findings and Recommendations**

*Human Resources Deputy Director Sarah Jansen presented the item to the Board. County Administrative Officer Carol Huchingson also spoke.*

*Chair Smith asked if anyone present wished to speak. No one wished to speak and the public input portion of this item was closed.*

**On motion of Supervisor Steele, and by vote of the Board, approved all recommendations which do not first require meet and confer with any bargaining unit(s). The motion carried by the following vote:**

**Ayes: Supervisors Simon, Steele, Scott, Brown and Smith**

**On motion of Supervisor Steele, and by vote of the Board, approved in concept the remaining recommendations and directed staff to initiate the meet and confer process with the affected bargaining units. The motion carried by the following vote:**

**Ayes: Supervisors Simon, Steele, Scott, Brown and Smith**

**Later in the meeting, County Counsel Anita Grant brought the item back for clarification and the Chair opened the item for discussion. The Board agreed that they understood the prior actions taken.**

**9.3 Consideration of Administrative Encroachment Permit 17-36 to close a 500 by 2400 foot area of Clear Lake between Library Park and the Skylark Resort for the 2017 Splash-in.**

*County Administrative Officer Carol Huchingson presented the item to the Board. Water Resources Technician Scott Webb was also present.*

*Chair Smith asked if anyone present wished to speak. No one wished to speak and the public input portion of this item was closed.*

**On motion of Supervisor Scott, and by vote of the Board, approved Administrative Encroachment Permit 17-36 to close a 500 by 2400 foot area of Clear Lake between Library Park and the Skylark Resort for the 2017 Splash-in; and authorized the Chair to sign. The motion carried by the following vote:**

**Ayes- Supervisors: 5 - Smith, Steele, Brown, Scott and Simon**

**10. Closed Session**

*Chair Smith announced that the Board would now go into Closed Session for the reasons stated on the agenda at 9:45 a.m.*

**10.1 Public Employee Evaluations**

Title: Community Development Director

*The Board reconvened into Regular Session at 10:57 a.m. having taken no action.*

**11. Adjournment**

*There being no further business, the Board of Supervisors adjourned at 10:57 a.m.*

**CAROL J. HUCHINGSON**

**Clerk of the Board**

By: \_\_\_\_\_

**Carolyn Purdy**

**Assistant Clerk of the Board**

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**Chair-Lake County Board of Supervisors**