

BOARD OF SUPERVISORS, COUNTY OF LAKE, STATE OF CALIFORNIA

**A RESOLUTION ESTABLISHING A PETTY CASH FUND FOR THE
WATER RESOURCES DEPARTMENT**

RESOLUTION NO. _____

WHEREAS, Government Code Section 29320 et seq. provides for the establishment of a petty cash revolving fund; and

WHEREAS, the Board of Supervisors previously approved such a fund in 2010 by the adoption of Resolution Number 2010-114, which fund was dissolved in 2014; and

WHEREAS, the Water Resource Director has requested the re-establishment of a petty cash fund under his supervision and control; and

WHEREAS, the Water Resources Department collects fees and a petty cash fund is needed to have readily available cash to make change for customers when collecting fees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of the County of Lake, State of California, that it finds, determines, and hereby declares as follows:

1. A petty cash fund shall be established in the amount of twenty-five dollars (\$25) for the Water Resources Department.
2. The County Auditor-Controller is authorized to draw a warrant payable to Phil Moy, Water Resources Director, in the amount of \$25 from Fund 207, Budget Unit 8107, account 28.30.
3. Said petty cash fund shall be administered by the Water Resource Director pursuant to the provisions found in Government Code Section 29320 et seq.

The Clerk of the Board shall deliver certified copies of this resolution to the Auditor-Controller, Treasurer, and Water Resources Director.

THIS RESOLUTION was passed and adopted by the Board of Supervisors of the
County of Lake at a regular meeting thereof on the ____ day of _____, 2017, by the
following vote:

AYES:

NOES:

ABSENT OR NOT VOTING:

COUNTY OF LAKE

Chair, Board of Supervisors

ATTEST: Carol J. Huchingson
Clerk of the Board

APPROVED AS TO FORM:

Anita L. Grant
County Counsel

By: _____
Deputy


