



# COUNTY OF LAKE

255 North Forbes Street  
Lakeport, CA 95453

## Meeting Minutes - Final BOARD OF SUPERVISORS

---

Tuesday, June 3, 2025

9:00 AM

Board Chambers

---

**Please see agenda for public participation information and eComment submission on any agenda item.**

### 1. Call to Order

*The meeting was called to order at 9:00 a.m. by Chair Crandell. County Administrative Officer Susan Parker, County Counsel Lloyd Guintivano, and Assistant Clerk of the Board Johanna DeLong were present, along with the following Supervisors:*

*Present: Supervisor Owen, Supervisor Sabatier, Supervisor Rasmussen, Supervisor Pyska, and Chair Crandell*

### 2. Moment of Silence

*A moment of silence was dedicated to Teodulo Tovar Jr.*

### 3. Pledge of Allegiance

*Led by the Kelseyville K-Corps.*

### 4. Consideration of Extra Items Not Appearing on the Posted Agenda

*There were no extra items to consider.*

### 5. Approval of the Consent Agenda

- 5.1 a) Adopt Proclamation Designating June 2025 as LGBTQIA2S+ Pride Month in Lake County, and b) Approve the LGBTQIA2S+ Pride Flag to be displayed at the County Courthouse for the Month of June
- 5.2 Approve Continuation of Proclamation declaring a Clear Lake Hitch Emergency
- 5.3 Approve Continuation of Proclamation of the Existence of a Local Emergency Due to Pervasive Tree Mortality
- 5.4 Approve Continuation of Emergency Proclamation Declaring a Shelter Crisis in the County of Lake
- 5.5 Adopt a Proclamation Recognizing Kelseyville High School K-Corps Graduating Class of 2025

- 5.6** (a) Adopt the Resolution Approving Unanticipated Revenue in BU 2601 Agricultural Commissioner in the amount of \$153,160.00, and (b) amend the capital asset list of the 2024-2025 budget to include In-truck prover (\$45,000) and a Water Meter Test Bench (\$14,500)

Enactment No: Resolution No. 2025-56

- 5.7** Approve Amendment No 1 Between County of Lake and Avero Advisors for Implementation Services; an Increase of \$140,289, Total Compensation Not to Exceed \$300,000, and Authorize the Chair to Sign
- 5.8** Approve Closure of the Auditor-Controller/Clerk Office from 12:00 p.m. to 5:00 p.m. on Friday, June 13th, 2025 for an all-staff training
- 5.9** Approve the Memorandum of Understanding (MOU) Between the California Mental Health Services Authority (CalMHSA) and the California Department of State Hospitals for County Use of State Hospital Beds and Authorize the Behavioral Health Director to Sign the MOU.
- 5.10** Approve a) Budget Transfer in Budget Unit 4014 – Behavioral Health of \$514,650 from Inventory account 740.38-00 to Capital Asset account 740.63-13; and b) Amend the list of capital assets of the 2024-2025 budget to increase the South Shore Clinic to \$681,250. and authorize the Chair of the Board to sign.

*Behavioral Health Director Elise Jones pulled the item from the agenda. County Administrative Officer Susan Parker and County Counsel Lloyd Guintivano spoke.*

**This item was pulled from the agenda.**

- 5.11** Approve Amendment No. 1 to the Agreement Between County of Lake and New Life Health Authority dba New Life LLC. for Substance Use Disorder Outpatient Drug Free Services, Intensive Outpatient Treatment Services, and Narcotic Treatment Program Services for Fiscal Year 2024-25 with no change to the contract maximum and authorize the Chair to sign
- 5.12** Approve Closure of all Lake County Behavioral Health Services Locations for an All Staff Training on Wednesday, June 18th 2025 from 11:00am to 5:00pm.
- 5.13** Approve closure of Community Development, Public Works, and Water Resources Department counters on June 11, 2025, from 9:45 a.m. to 12:15 p.m. for Multi-All-Department Staff Training

- 5.14** Approve Purchase of two (2) Vehicles from Downtown Ford through the State Contract, in the amount of \$89,407.32, and authorize the Probation Chief to issue Purchase Order

*Supervisor Sabatier pulled the item from the agenda. Assistant Chief Probation Officer Meredith Noyer presented the item to the Board.*

*Chair Crandell asked if anyone present wished to speak. No one wished to speak and the public input portion of this item was closed.*

**On motion of Supervisor Sabatier, and by vote of the Board, waived the competitive bidding 2-38.4 and Approved Purchase of two (2) Vehicles from Downtown Ford through the State Contract, in the amount of \$89,407.32, and authorized the Probation Chief to issue Purchase Order. The motion carried by the following vote:**

**Ayes- Supervisors: 5 - Owen, Sabatier, Rasmussen, Pyska, and Crandell**

- 5.15** Approve waiving the 900 hour extra help limit for staff in the Sheriff's Department
- 5.16** a) Waive the Formal Bidding Process Pursuant to County Ordinance 3109 Section 2-38, subsection 38.1, Extension of annual agreements; and, b) Approve Ninth Amendment to the Lease between County of Lake and Ewing and Associates for the Child Welfare Services Parking Lot Located on South Forbes Street in Lakeport, for the Amount of \$4,800 from July 1, 2025 to June 30, 2026, and Authorize the Chair to Sign.
- 5.17** Adopt a Proclamation Designating June 2025 as Older American and Dependent Adult Awareness Month
- 5.18** Approve Budget Transfer of \$2,000,000 in appropriations from Budget Unit 5011, Social Services Admin to Budget Unit 5121 Public Assistance, and authorize the Chair to sign
- 5.19** Approve closure of the Special Districts Administrative Office on June 11, 2025, from 12:00 P.M. to 5:00 PM for Staff Training
- 5.20** a) Waive the competitive bidding process, pursuant to Lake County Code Section 2-38.1, as an extension of an annual agreement; (b) Approve Agreement between the County of Lake and Megabyte Systems Inc., for FY 2025-26 MPTS property tax system maintenance, Online Business Property Filing License/Support and the Transient Occupancy Tax Licensing/Support in the amount of \$237,558.08 and authorize the Chair to sign; (c) Approve Web Services Addendum to the Agreement between the County of Lake and Megabyte Systems Inc. for FY 2025-26 online tax bills and e-payment processing services, in the amount of \$6,876.52 and authorize the Chair to sign.

- 5.21** Approve Request to Waive 900 Hour Limit for Extra-Help Water Resources Ramp Monitors Anthony DeBolt, John MacDonald, Robert Dragness, Frank Levings Jr., Wayne Moore, Kenneth Wikstrom, Justin Braider, Mark Duncan, Albert Acrey and the two ramp coordinators Donald Purdy and Robert Valdez.

On motion of Supervisor Sabatier, and by vote of the Board, approved consent agenda items 5.1 through 5.21 with the exception of items 5.10 and 5.14 which were pulled for further discussion. The motion carried by the following vote:

**Ayes- Supervisors: 5 - Owen, Sabatier, Rasmussen, Pyska, and Crandell**

## **6. Timed Items**

### **6.1 9:02 A.M. - Public Input**

*Public Member Patrick Ridgle spoke.*

### **6.2 9:03 A.M. - Pet of the Week**

*Animal Control Officer Wenceslao Rojas-Lopez presented the pet of the week to the Board.*

**Presentation Only.**

### **6.3 9:05 A.M. - Presentation of Proclamation Recognizing Kelseyville High School K-Corps Graduating Class of 2025**

*Supervisor Pyska read the proclamation into the record and presented it to Kelseyville K-Corp. Sheriff Lucas Bingham, Ms. Larson, Ryan Taylor, Jordan Huffer, Community Development Director Mireya Turner, and Lieutenant Gary Frace spoke.*

*Chair Crandell asked if anyone present wished to speak. No one wished to speak and the public input portion of this item was closed.*

**This Ceremonial Item was read into the record and presented.**

### **6.4 9:10 A.M. - Presentation of Proclamation Designating June 2025 as LGBTQIA2S+ Pride Month in Lake County, and b) Present the LGBTQIA2S+ Pride Flag to be displayed at the County Courthouse for the Month of June**

*Supervisor Sabatier read the proclamation into the record and presented it to the Lake County Community. Health Equity Coordinator Leila Romero, Redwood Community Services Representative, and County Counsel Lloyd Guintivano spoke.*

*Chair Crandell asked if anyone present wished to speak. No one wished to speak and the public input portion of this item was closed.*

**a) This Ceremonial Item was read into the record and presented.**

**b) On motion of Supervisor Sabatier, and by vote of the Board, Approved placing the Pride Flag on the County Courthouse for the Month of June. The motion carried by the following vote:**

**Ayes- Supervisors: 5 - Owen, Sabatier, Rasmussen, Pyska, and Crandell**

**6.5** 9:15 A.M. - Presentation of Proclamation Designating June 2025 as Older American and Dependent Adult Awareness Month

*Supervisor Pyska read the proclamation into the record and presented it to the Lake County Community. Social Services Director Rachael Dillman-Parsons, Deputy Social Services Director Amy Schimansky and Joseph spoke.*

*Chair Crandell asked if anyone present wished to speak. No one wished to speak and the public input portion of this item was closed.*

**This Ceremonial Item was read into the record and presented.**

**6.6** 9:20 A.M. - (Sitting as the Lake County Housing Commission) Consideration of Resolution of the Lake County Housing Commission (LCHC) Board of Commissioners Authorizing the Voluntary Transfer of LCHC's Entire Housing Choice Voucher (HCV), Emergency Housing Voucher (EHV), and Veterans Affairs Supportive housing (VASH) Assistance Programs and Associated Annual Contributions Contract to the Regional Housing Authority (RHA)

*Social Services Director Rachael Dillman-Parsons presented the item to the Board.*

*Chair Crandell asked if anyone present wished to speak. No one wished to speak and the public input portion of this item was closed.*

**Commissioner Pyska offered the resolution and it passed by roll call vote:**

**Ayes- Commissioners: 6 - Owen, Sabatier, Rasmussen, Pyska, Figueroa, and Crandell**

Enactment No: Resolution No. 2025-57

**6.7** 9:30 A.M. - PUBLIC HEARING - (a) Consideration and Discussion of Permanent Local Housing Allocation (PLHA) Grant Five-Year Plan Amendment; and (b) Consideration of Resolution Authorizing the Application and Amending the PLHA Plan for the Permanent Local Housing Allocation Program

*Deputy County Administrative Officer Lisa Judd presented the item to the Board. County Counsel Lloyd Guintivano spoke.*

*Chair Crandell asked if anyone present wished to speak. No one wished to speak and the public input portion of this item was closed.*

**Supervisor Pyska offered the resolution and it passed by roll call vote:**

**Ayes- Supervisors: 5 - Owen, Sabatier, Rasmussen, Pyska, and Crandell**

Enactment No: Resolution No. 2025-58

**6.8** 10:15 A.M. - Consideration of the March 31, 2025 Report of Lake County Pooled Investments

*Treasurer-Tax Collector Patrick Sullivan introduced the item to the Board. Chandler Asset Management Representative Carlos Oblitas presented the PowerPoint Presentation to the Board.*

*Chair Crandell asked if anyone present wished to speak. No one wished to speak and the public input portion of this item was closed.*

**On motion of Supervisor Pyska, and by vote of the Board, accepted March 31, 2025 Report of Lake County Pooled Investments. The motion carried by the following vote:**

**Ayes- Supervisors: 5 - Owen, Sabatier, Rasmussen, Pyska, and Crandell**

**6.9** 10:30 A.M. - Consideration of Presentation on Becoming a Resource Family for Foster Youth

*Social Services Director Rachael Dillman-Parsons introduced the item to the Board. CPS Program Manager Sherri DeLaTorre, Social Worker Supervisor Kasey Blue, Social Worker Amber Linder, and Social Worker Elizabeth Ceja presented a PowerPoint Presentation to the Board.*

*Chair Crandell asked if anyone present wished to speak. No one wished to speak and the public input portion of this item was closed.*

**Presentation Only.**

**6.10** 11:15 A.M. - PUBLIC HEARING - Consideration of Proposed Ordinance Designating Fire Hazard Severity Zones in the Local Responsibility Areas in the Unincorporated Lands of Lake County

*Community Development Director Mireya Turner requested the item be pulled from the agenda. County Counsel Lloyd Guintivano spoke.*

*Chair Crandell asked if anyone present wished to speak. No one wished to speak and the public input portion of this item was closed.*

**There was Board consensus to return with a letter.**

**On motion of Supervisor Sabatier, and by vote of the Board, continued the item to June 10, 2025 at 9:30 a.m. The motion carried by the following vote:**

**Ayes- Supervisors: 5 - Owen, Sabatier, Rasmussen, Pyska, and Crandell**

**6.11** 1:00 P.M. - Consideration of Presentation by North Coast Opportunities Home Hardening Program

*North Coast Opportunities Project Manager Deanna Fernweh and California Wildfire Mitigation Program Authority Representative J. Lopez spoke presented the item to the Board.*

*Chair Crandell asked if anyone present wished to speak. No one wished to speak and the public input portion of this item was closed.*

**Presentation Only.**

- 6.12** 1:30 P.M. - A) Presentation of Food Policy Council Activities and Strategic Plan B) Consideration of Food Policy Council By-Laws C) Consideration of Food Policy Council MOU with Lake County Community Foundations D) Reopen Application Process to Fill Food Policy Council members

*Supervisor Sabatier introduced the item to the Board. Farm Bureau Representative Rebecca Harper presented a PowerPoint Presentation to the Board. Blue Zones Project Representative Greg Damron spoke.*

*Chair Crandell asked if anyone present wished to speak and the following person present in the Board of Supervisors Chambers spoke: Margaux Kambara, Tammy Alaksay, Joan Moss, and Adventist Health Representative Angela Fraser. The following people spoke via Zoom: Kyle Bill and Annette Kamaloni. No one else wished to speak and the public input portion of this item was closed.*

**On motion of Supervisor Sabatier, and by vote of the Board, approved the Food Policy Council By-Laws as presented. The motion carried by the following vote:**

**Ayes- Supervisors: 5 - Owen, Sabatier, Rasmussen, Pyska, and Crandell**

**On motion of Supervisor Sabatier, and by vote of the Board, approved MOU with Lake County Community Foundations version 2 as amended. The motion carried by the following vote:**

**Ayes- Supervisors: 5 - Owen, Sabatier, Rasmussen, Pyska, and Crandell**

**On motion of Supervisor Sabatier, and by vote of the Board, moved to reopen applications and clear the membership of the Food Policy Council. The motion carried by the following vote:**

**Ayes- Supervisors: 5 - Owen, Sabatier, Rasmussen, Pyska, and Crandell**

## **7. Non-Timed Items**

### **7.1 Supervisors' weekly calendar, travel and reports**

- 7.2** Consideration of Amendment No. 4 to the Agreement Between County of Lake and Redwood Community Services, Inc. for the Lake County WRAP Program, Foster Care Program and Intensive Services Foster Care (ISFC) Program for Specialty Mental Health Services for Fiscal Years 2022-23, 2023-24, and 2024-25 in the Amount of \$6,200,000

*Behavioral Health Director Elise Jones presented the item to the Board.*

*Chair Crandell asked if anyone present wished to speak. No one wished to speak and the public input portion of this item was closed.*

**On motion of Supervisor Pyska, and by vote of the Board, approved Amendment No. 4 to the Agreement Between County of Lake and Redwood Community Services, Inc. for the Lake County WRAP Program, Foster Care Program and Intensive Services Foster Care (ISFC) Program for Specialty Mental Health Services for Fiscal Years 2022-23, 2023-24, and 2024-25 in the Amount of \$6,200,000. The motion carried by the following vote:**

**Ayes- Supervisors: 5 - Owen, Sabatier, Rasmussen, Pyska, and Crandell**

- 7.3** Consideration of Amendment No. 2 to the Agreement Between County of Lake and Manzanita House for Adult Residential Support Services and Specialty Mental Health Services for Fiscal Years 2022-23, 2023-24, 2024-25 in the Amount of \$828,000.

*Behavioral Health Director Elise Jones presented the item to the Board.*

*Chair Crandell asked if anyone present wished to speak. No one wished to speak and the public input portion of this item was closed.*

**On motion of Supervisor Pyska, and by vote of the Board, approved Amendment No. 2 to the Agreement Between County of Lake and Manzanita House for Adult Residential Support Services and Specialty Mental Health Services for Fiscal Years 2022-23, 2023-24, 2024-25 in the Amount of \$828,000. The motion carried by the following vote:**

**Ayes- Supervisors: 5 - Owen, Sabatier, Rasmussen, Pyska, and Crandell**

- 7.4** Consideration of Amendment No. 2 to the Agreement Between County of Lake and Clover Valley Guest Home for Adult Residential Support Services and Specialty Mental Health Services for Fiscal Year 2022-23, 2023-24, 2024-25

*Behavioral Health Director Elise Jones presented the item to the Board.*

*Chair Crandell asked if anyone present wished to speak. No one wished to speak and the public input portion of this item was closed.*

**On motion of Supervisor Pyska, and by vote of the Board, approved Amendment No. 2 to the Agreement Between County of Lake and Clover Valley Guest Home for Adult Residential Support Services and Specialty Mental Health Services for Fiscal Year 2022-23, 2023-24, 2024-25. The motion carried by the following vote:**

**Ayes- Supervisors: 5 - Owen, Sabatier, Rasmussen, Pyska, and Crandell**

- 7.5** Consideration of Appointment of Members to the following:  
Lake County Resource Conservation District  
Middletown Area Town Hall (MATH) Advisory Board

*Chair Crandell introduced the item to the Board.*

*Chair Crandell asked if anyone present wished to speak. No one wished to speak and the public input portion of this item was closed.*

**On motion of Supervisor Owen, and by vote of the Board, appointed Joseph Sullivan to the Resource Conservation District. The motion carried by the following vote:**

**Ayes- Supervisors: 5 - Owen, Sabatier, Rasmussen, Pyska, and Crandell**

**On motion of Supervisor Owen, and by vote of the Board, appointed Patricia Roy and Daniel Tyrrell as alternates to the Middletown Area Town Hall (MATH). The motion carried by the following vote:**

**Ayes- Supervisors: 5 - Owen, Sabatier, Rasmussen, Pyska, and Crandell**

## **8. 10:00 A.M. - (Sitting as the Board of Equalization) Assessment Appeal Hearings**



- 8.1** (Sitting as the Board of Equalization) Assessment Appeal Hearing  
Reconsideration of Request by the Appellant to Continue the following Assessment Appeal Application: No. 02-2024 through 09-2024 Donica, LLC

*County Counsel Lloyd Guintivano presented the item to the Board. County Counsel Lloyd Guintivano, Appellant Attorney Michael Lebeau, Assistant Assessor Recorder David Schwenger, and Assessor Recorder Richard Ford spoke.*

**On motion of Commissioner Rasmussen, and by vote of the Board, moved to re-grant the consideration of assessment appeals 02-2024 through 09-2024. The motion carried by the following vote:**

**Ayes- Commissioners: 5 - Owen, Sabatier, Rasmussen, Pyska, and Crandell**

**On motion of Commissioner Rasmussen, and by vote of the Board, continued the hearing to November 4, 2025 at 10:00 A.M. The motion carried by the following vote:**

**Ayes- Commissioners: 5 - Owen, Sabatier, Rasmussen, Pyska, and Crandell**

## **9. Closed Session**

*Chair Crandell announced the Board would now go into Closed Session at 2:53 p.m. for the reasons stated on the agenda.*

*The Board reconvened into Regular Session at 5:27 p.m. having taken no action.*

- 9.1** 3:00 P.M. - Public Employee Appointment Pursuant to Gov. Code Section 54957(b) (1):

Interviews for Public Health Officer  
Appointment of Public Health Officer

- 9.2** Public Employee Evaluation:  
Title: Public Works Director

- 9.3** ERRATUM - Conference with Labor Negotiator: Conference with Labor Negotiator: (a) Chief Negotiator: S. Parker; County Negotiators: S. Carter, C. Moreno, P. Samac and D. Rico; and (b) Employee Organizations: LCDDAA, LCDSA, LCCOA, LCEA, LCSEA and LCSMA

- 9.4** Employee Grievance Complaint Pursuant to Gov. Code sec. 54957


- 9.5** Sitting as the Board of Directors of the Lake County IHSS Public Authority: Conference with (a) Chief Negotiator M. Long, County Negotiator R. Dillman Parsons, A. Schimansky, K. Page; and (b) Employee Organization: Service Employees International Union (SEIU), Local 2015


- 9.6** Conference with Legal Counsel: Significant Exposure to Litigation pursuant to Gov. Code section 54956.9(d)(2), (e)(1) – One potential case

## 10. Adjournment

*There being no further business, the Board of Supervisors adjourned at 5:27 p.m.*

**SUSAN PARKER**  
Clerk of the Board

  
By: Johanna DeLong (Jul 16, 2025 13:13 PDT)  
Johanna DeLong  
Assistant Clerk of the Board

  
Eddie Crandell (Jul 16, 2025 14:48 PDT)  
Chair-Lake County Board of Supervisors

