



# COUNTY OF LAKE

255 North Forbes Street  
Lakeport, CA 95453

## Meeting Minutes - Final BOARD OF SUPERVISORS

---

Tuesday, December 9, 2025

9:00 AM

Board Chambers

---

**Please see agenda for public participation information and eComment submission on any agenda item.**

### 1. Call to Order

*The meeting was called to order at 9:00 a.m. by Chair Crandell. Assistant County Administrative Officer Stephen Carter, County Counsel Lloyd Quintivano, and Assistant Clerk of the Board Johanna DeLong were present, along with the following Supervisors:*

*Present: Supervisor Owen, Supervisor Sabatier, Supervisor Pyska, Vice-Chair Rasmussen, and Chair Crandell*

### 2. Moment of Silence

*A moment of silence was dedicated to Shirley Coin, Benjamin Vega, and Carl Webb.*

### 3. Pledge of Allegiance

*Led by Vice-Chair Rasmussen.*

### 4. Consideration of Extra Items Not Appearing on the Posted Agenda

*There were no extra items to consider.*

### 5. Approval of the Consent Agenda

5.1 Approve travel exceeding 1,500 miles to Washington DC and associated costs for Katherine VanDerWall to attend the California Agricultural Commissioner and Sealers Association's DC Delegation Trip serving as the North Region Representative from March 23 – 27, 2026 in an amount not to exceed \$5,300.

**5.2** Approve Amendment No.1 to the Agreement Between the County of Lake and Kno'Qoti Native Wellness, Inc. for Fiscal Years 2025-2030, Authorizing a One-Time Advance Payment of up to \$65,000.00 for the Purchase of an Approved Program Vehicle; And Authorize the Board Chair to Sign.

*Supervisor Sabatier introduced the item to the Board. Behavioral Health Director Elise Jones presented the item to the Board.*

*Chair Crandell asked if anyone present wished to speak. No one wished to speak and the public input portion of this item was closed.*

**On motion of Supervisor Pyska, and by vote of the Board, Approved Amendment No.1 to the Agreement Between the County of Lake and Kno'Qoti Native Wellness, Inc. for Fiscal Years 2025-2030, Authorizing a One-Time Advance Payment of up to \$65,000.00 for the Purchase of an Approved Program Vehicle; And Authorized the Board Chair to Sign.** The motion carried by the following vote:

**Ayes- Supervisors: 3 - Rasmussen, Pyska, and Crandell**

**Nays- Supervisors: 2 - Owen and Sabatier**

**5.3** Approve the First Amendment to the Memorandum of Understanding Between the Lake County Department of Social Services and Lake County Behavioral Health Services for the Shared Provision of Lanterman-Petris-Short (LPS) Conservatorship Services.

*Supervisor Sabatier introduced the item to the Board.*

*Chair Crandell asked if anyone present wished to speak. No one wished to speak and the public input portion of this item was closed.*

**On motion of Supervisor Sabatier, and by vote of the Board, approved First Amendment to the Memorandum of Understanding Between the Lake County Department of Social Services and Lake County Behavioral Health Services for the Shared Provision of Lanterman-Petris-Short (LPS) Conservatorship Services as amended in section 4, striking "therefore all PC staff should be funded through County General Fund, direct fees to conservatee estates, and/or BHS funds" and authorized the board chair to sign.** The motion carried by the following vote:

**Ayes- Supervisors: 5 - Owen, Sabatier, Rasmussen, Pyska, and Crandell**

**5.4** Approve Board of Supervisors Meeting Minutes June 24, 2025, June 25, 2025, October 28, 2025, November 4, 2025, and November 18, 2025

**5.5 (SECOND READING)** Adopt Ordinance Amending Chapter 21, Articles 11 and 12 of the Lake County Zoning Code to Implement General Plan Sixth Cycle Housing Element Policy HE-58 Pertaining to Affordable Housing

*Supervisor Owen introduced the item to the Board. County Counsel Lloyd Guintivano spoke.*

*Chair Crandell asked if anyone present wished to speak. No one wished to speak and the public input portion of this item was closed.*

**Supervisor Pyska offered the ordinance and it passed by roll call vote:**

**Ayes- Supervisors: 5 - Owen, Sabatier, Rasmussen, Pyska, and Crandell**

Enactment No: Ordinance No. 3154

**5.6** Approve Request to Close Community Development Department to the Public on Thursday, December 18th, 2025, from 12pm to 5PM for All-Staff Training.

**5.7** Adopt Resolution Approving County of Lake Health Services to Apply for Funding in the Amount of \$465,591 Through the California Department of Public Health (CDPH) for Fiscal Years 2025 Through 2026 and Authorize the Director of Health Services to Sign Said Application

Enactment No: Resolution No. 2025-136

**5.8** Adopt Resolution Amending Resolution 2025-119 Establishing Position Allocations for FY 2025-2026 to Conform to the Adopted Budget and Approve a Salary Grade Adjustment Based on Inappropriate Relationship Between Supervisory and Classification Level Staff

Enactment No: Resolution No. 2025-137

**5.9** Approve a multi-year agreement with Peterson Tractor Company for the servicing and repairs of County-owned heavy equipment at the Eastlake Landfill for an annual amount not-to-exceed \$300,000, and authorize the Chair to sign

**5.10** Approve Award of Bid for Kelseyville Sidewalks Project, Bid No. 251335, Federal Aid Project No. HIPL-5914(133), with Zara Construction Inc., of Sacramento CA., in the Amount of \$757,163.00

**5.11** (a) Adopt "Resolution Accepting Official Canvass of the Statewide Special Election held on November 4, 2025"; and (b) Accept the Certification of the Official Canvass Results prepared by the Registrar of Voters.

Enactment No: Resolution No. 2025-138

**5.12** Accept the Easement Modification Agreement for the Overhead Utilities from the Pacific Gas and Electric Company and Authorize the Clerk of The Board to record a Certificate of Acceptance.

**5.13** Approve Request to Close the Lake County Special District Department on December 19, 2025 for an All-Staff Training

**5.14** (Sitting as the Lake County Watershed Protection District Board of Directors) Adopt Resolution Approving the Acceptance of General Fund Grants for the Evaluation of Aquifer Conditions in Scotts Valley

Enactment No: Resolution No. 2025-139

**5.15** (Sitting as the Lake County Watershed Protection District Board of Directors) (a) Adopt Resolution Approving the Acceptance of General Fund Grant Funds for Lake County Storm Water Infrastructure and Program Improvement Project; (b) Adopt Resolution Approving the Acceptance of General Fund Grant Funds for Clear Lake Harmful Algal Bloom (HAB) Monitoring, Prediction, and Control System; (c) Adopt Resolution Approving the Acceptance of General Fund Grant Funds for Clear Lake Management Plan Development; (d) Adopt Resolution Approving the Acceptance of General Fund Grant Funds for Limnological Sampling of Clear Lake (CLAMP Continuation); (e) Adopt Resolution Approving the Acceptance of General Fund Grant Funds for Enhancing Implementation of a Natural Shoreline Stewards Program; and (f) Adopt Resolution Approving the Acceptance of General Fund Grant Funds for Dredging Boating Ways and Stream Mouths of Clear Lake

Enactment No: Resolution No. 2025-140

Enactment No: Resolution No. 2025-141

Enactment No: Resolution No. 2025-142

Enactment No: Resolution No. 2025-143

Enactment No: Resolution No. 2025-144

Enactment No: Resolution No. 2025-145

**5.16** (Sitting as the Lake County Watershed Protection District Board of Directors) Adopt Resolution Approving the Acceptance of General Fund Grant Funds for Improving Restoration Efforts at Clear Lake with In-Lake Management of Phosphorus

On motion of Supervisor Sabatier, and by vote of the Board, approved consent agenda items 5.1 through 5.16 with the exception of items 5.2, 5.3, and 5.5 which were pulled for further discussion. The motion carried by the following vote:

**Ayes- Supervisors: 5 - Owen, Sabatier, Rasmussen, Pyska, and Crandell**

Enactment No: Resolution No. 2025-146

## **6. Timed Items**

### **6.1 9:02 A.M. - Public Input**

*Deputy County Administrative Officer Ben Rickleman, Skyla Laiwa, and Supervisor Pyska spoke.*

**6.2 9:03 A.M. - Pet of the Week**

*Animal Care and Control Director Winston Rojas presented the pet of the week to the Board.*

**Presentation Only.**

**6.3 9:04 A.M. - New and Noteworthy at the Library**

*County Librarian Christopher Veach presented the item to the Board.*

*Chair Crandell asked if anyone present wished to speak. No one wished to speak and the public input portion of this item was closed.*

**Presentation Only.**

**6.4 9:06 A.M. - Consideration of Presentation of the 2024 Crop and Livestock Report**

*Agricultural Commissioner Katherine Vanderwall presented a PowerPoint Presentation to the Board.*

*Chair Crandell asked if anyone present wished to speak. No one wished to speak and the public input portion of this item was closed.*

**Presentation Only.**

**6.5 9:15 A.M. - PUBLIC HEARING - Consideration of an Ordinance Amending Section 56.3 Of Chapter 14 (Personnel) Of The Lake County Code To Establish A County Counsel Attorneys Unit and Add Attorney Positions To The District Attorney Unit To Reflect Changes In Membership**

*Human Resources Director Pam Samac presented the item to the Board. County Counsel Lloyd Guintivano spoke.*

*Chair Crandell asked if anyone present wished to speak. No one wished to speak and the public input portion of this item was closed.*

**On motion of Supervisor Sabatier, and by vote of the Board, approved the first reading of the ordinance to be read in title only. The motion carried by the following vote:**

**Ayes- Supervisors: 5 - Owen, Sabatier, Rasmussen, Pyska, and Crandell**

**On motion of Supervisor Sabatier, and by vote of the Board, moved to rescind the prior motion. The motion carried by the following vote:**

**Ayes- Supervisors: 5 - Owen, Sabatier, Rasmussen, Pyska, and Crandell**

**On motion of Supervisor Sabatier, and by vote of the Board, approved the first reading of the ordinance as amended to be read in title only. The motion carried by the following vote:**

**Ayes- Supervisors: 5 - Owen, Sabatier, Rasmussen, Pyska, and Crandell**

**On motion of Supervisor Sabatier, and by vote of the Board, advanced the second reading of the amended ordinance to the next available agenda. The motion carried by the following vote:**

**Ayes- Supervisors: 5 - Owen, Sabatier, Rasmussen, Pyska, and Crandell**

**6.6 9:45 A.M. - (Second Reading) Consideration of Ordinance Amending Article VI. Of Chapter 18 Lake County Code to Include Enforcement Measures and Associated Due Process Requirements for Cannabis Cultivation Related Taxes.**

*Treasurer-Tax Collector Patrick Sullivan presented the item to the Board.*

*Chair Crandell asked if anyone present wished to speak. No one wished to speak and the public input portion of this item was closed.*

**Supervisor Sabatier offered the ordinance and it passed by roll call vote:**

**Ayes- Supervisors: 5 - Owen, Sabatier, Rasmussen, Pyska, and Crandell**

Enactment No: Ordinance No. 3155

**6.7** 10:30 A.M. - Consideration of Lake County Behavioral Health Services Fiscal Recovery Plan: Status Update and Board Endorsement of Ongoing Implementation.

*Behavioral Health Director Elise Jones presented the PowerPoint Presentation to the Board. County Counsel Lloyd Guintivano spoke.*

*Chair Crandell asked if anyone present wished to speak. No one wished to speak and the public input portion of this item was closed.*

a) On motion of Supervisor Rasmussen, and by vote of the Board, moved to receive the staff presentation on the LCBHS Fiscal Recovery Plan and accepted the status update. The motion carried by the following vote:

**Ayes- Supervisors: 5 - Owen, Sabatier, Rasmussen, Pyska, and Crandell**

b) On motion of Supervisor Rasmussen, and by vote of the Board, moved to Endorse ongoing implementation of the Fiscal Recovery Plan, including a) A receipt-linked disbursement policy (sequence provider payments to state receipts), b) A two-payroll cash reserve floor as an operating guardrail, and c) Use of payment waves and partial payments to maintain essential services (patient safety, licensed placements, core partners), and d) Contract controls (spend caps/ceilings, true-ups, and monitoring of spend vs. cap). The motion carried by the following vote:

**Ayes- Supervisors: 4 - Owen, Rasmussen, Pyska, and Crandell**

**Nays- Supervisor: 1 - Sabatier**

There was Board consensus to Authorize the Director of LCBHS (or designee) to continue these measures and make operational adjustments necessary to protect service continuity, within the adopted budget, Support LCBHS's state-level process improvements, including weekly payment status reporting, same-day intercept notice, reasonable processing time targets, and small-county stabilizers, Direct staff to report back to the Board in January 2026 with an updated cash forecast, provider payment status, and any recommended budget actions.

**6.8** 11:30 A.M. - PUBLIC HEARING - Consideration of a Resolution Amending the Master Fee Schedule for Departmental Services Rendered by The County

*Deputy County Administrative Officer Casey Moreno presented the item to the Board.*

*Chair Crandell asked if anyone present wished to speak. No one wished to speak and the public input portion of this item was closed.*

**Supervisor Rasmussen offered the resolution and it passed by roll call vote:**

**Ayes- Supervisors: 5 - Owen, Sabatier, Rasmussen, Pyska, and Crandell**

Enactment No: Resolution No. 2025-147

**6.9** 11:35 A.M. – PUBLIC HEARING – Consideration of an Ordinance Amending the Purchasing Ordinance: Article X of Chapter Two of the Lake County Code to clarify powers and duties, additional exemptions from competitive bidding and include increased purchasing limits for public projects

*County Administrative Officer Susan Parker introduced the item to the Board.*

*Chair Crandell asked if anyone present wished to speak. No one wished to speak and the public input portion of this item was closed.*

**On motion of Supervisor Sabatier, and by vote of the Board, continued the item January 13, 2026 at 11:30 A.M. The motion carried by the following vote:**

**Ayes- Supervisors: 5 - Owen, Sabatier, Rasmussen, Pyska, and Crandell**

**6.10** 1:30 P.M. - PUBLIC HEARING - (Continued from October 21, 2025) Consideration of Appeal (PL-25-198), of Planning Commission's Approval of Major Use Permit (PL-25-68) for (UP 23-09), Poverty Flats Ranch / Kurt and Robert Barthel; location: 10535 High Valley Road, Clearlake Oaks (APN: 006-004-22); Appellant: Maria Kann and Associates

*All members of the hearing were sworn in by the Clerk. Associate Planner Max Stockton presented the Community Development PowerPoint Presentation to the Board. Appellants Maria Kann and Tom Lajcik presented the Appellant PowerPoint Presentation. Consultant Annje Dodd presented the Applicant PowerPoint Presentation to the Board. Senior Planner Michelle Irace, Applicant Kurt Barthel, and Deputy County Counsel Nicole Johnson spoke.*

*Chair Crandell asked if anyone present wished to speak and the following people spoke via Zoom: Walter Carnell, Richard Knoll, Wes Baker, Margaux Kambara, James Anderson, Charles Morrison, and Bob Barthel. The following people spoke via Zoom: Skyla Laiwa and Donna Wackiewicz. No one else wished to speak and the public input portion of this item was closed.*

**On motion of Supervisor Rasmussen, and by vote of the Board, denied Appeal (PL-25-198), in concept, upholding the Planning Commission's adoption of Initial Study (IS 23-20), and approval of Major Use Permit (PL-25-68) for (UP 23-29), and directed staff to prepare Draft Findings of Fact based on pages 17 through 21 of the May 22, 2025 staff report which is attached as exhibit A. The motion carried by the following vote:**

**Ayes- Supervisors: 3 - Rasmussen, Pyska, and Crandell**

**Nays- Supervisors: 2 - Owen and Sabatier**

## **7. Non-Timed Items**

### **7.1 Supervisors' weekly calendar, travel and reports**

**7.2 Consideration of Three Year Repayment Plan for Agencies Impacted by Tax Defaulted Land Sales**

*Auditor-Controller Jenavive Herrington presented the item to the Board. County Counsel Lloyd Quintivano and Treasurer-Tax Collector Patrick Sullivan spoke.*

*Chair Crandell asked if anyone present wished to speak. No one wished to speak and the public input portion of this item was closed.*

**Direction was given to staff to return with a resolution.**

**7.3 Consideration to Adopt Resolution Authorizing Execution of Program Funding Agreement and Participation in the Behavioral Health Continuum Infrastructure Program (BHCIP) Round 1 - Launch Ready Program.**

*Behavioral Health Director Elise Jones presented the item to the Board.*

*Chair Crandell asked if anyone present wished to speak. No one wished to speak and the public input portion of this item was closed.*

**Supervisor Rasmussen offered the resolution and it passed by roll call vote:**

**Ayes- Supervisors: 3 - Rasmussen, Pyska, and Crandell**

**Nays- Supervisors: 2 - Owen and Sabatier**

Enactment No: Resolution No. 2025-148

**7.4 Consideration of the following Advisory Board appointment:**

Maternal, Child, Adolescent Health Board

*Chair Crandell introduced the item to the Board.*

*Chair Crandell asked if anyone present wished to speak. No one wished to speak and the public input portion of this item was closed.*

**On motion of Supervisor Rasmussen, and by vote of the Board, appointed Laura Sullivan to the Maternal, Child, Adolescent Health Board. The motion carried by the following vote:**

**Ayes- Supervisors: 5 - Owen, Sabatier, Rasmussen, Pyska, and Crandell**

**7.5 Consideration of Community Development Department Repayment Plan and Proposed Oversight Strategies**

*Community Development Director Mireya Turner introduced the item to the Board. Deputy Community Development Director Shannon Walker-Smith presented the item to the Board. Assistant County Administrative Officer Stephen Carter and Deputy County Administrative Officer Casey Moreno spoke.*

*Chair Crandell asked if anyone present wished to speak and the following people present in the Board of Supervisors Chambers spoke: Tom Lajcik, Kevin Boyd, and Margaux Kambara. The following people spoke via Zoom: Skeila Laiwa, Sterling Wellman, Kyle Bill, and Angela Ameral. No one else wished to speak and the public input portion of this item was closed.*

**Director was given staff to return with a joint presentation with the Administration Office.**

**7.6 Consideration of Direction to Staff on the Water Connection Standby Status**

*Special Districts Administrator Robin Borre presented the item to the Board. Deputy Special Districts Administrator Jesse Salmeron spoke.*

*Chair Crandell asked if anyone present wished to speak and the following person spoke via Zoom: Sterling Wellman. No one else wished to speak and the public input portion of this item was closed.*

**There was direction to staff to allow customers to choose their water connection standby status.**

**7.7 Consideration of a) Authorization for Special Districts Administrator/Assistant Purchasing Agent to issue a purchase order not to exceed Six-Hundred Twenty-Five Thousand Dollars (\$625,000) to Energy Systems (Generac Industrial Power) and b) Special Districts staff effectively applied Federal Procurement Standards for the purchase of (11) standalone appropriately sized generators ranging from 30Kw to 150Kw capacity**

*Special Districts Administrator Robin Borre presented the item to the Board. County Counsel Lloyd Guintivano spoke.*

*Chair Crandell asked if anyone present wished to speak. No one wished to speak and the public input portion of this item was closed.*

**On motion of Supervisor Pyska, and by vote of the Board, waived the competitive bidding pursuant to 2-38.6 under the Federal Procurement Standards for the purchase of (11) standalone appropriately sized generators ranging from 30Kw to 150Kw capacity. The motion carried by the following vote:**

**Ayes- Supervisors: 5 - Owen, Sabatier, Rasmussen, Pyska, and Crandell**

**On motion of Supervisor Pyska, and by vote of the Board, approved Authorization for Special Districts Administrator/Assistant Purchasing Agent to issue a purchase order not to exceed Six-Hundred Twenty-Five Thousand Dollars (\$625,000) to Energy Systems (Generac Industrial Power). The motion carried by the following vote:**

**Ayes- Supervisors: 5 - Owen, Sabatier, Rasmussen, Pyska, and Crandell**

**7.8 Consideration of Resolution authorizing the Chair of the Board to approve and direct the Tax Collector to sell, at public auction via internet, tax defaulted property which is subject to the power to sell in accordance with Chapter 7 of part 6 of Division 1, of the California Revenue and Taxation Code and approving sales below minimum price in specified cases.**

*Chair Crandell introduced the item to the Board.*

*Chair Crandell asked if anyone present wished to speak. No one wished to speak and the public input portion of this item was closed.*

**Supervisor Sabatier offered the resolution and it passed by roll call vote:**

**Ayes- Supervisors: 5 - Owen, Sabatier, Rasmussen, Pyska, and Crandell**

Enactment No: Resolution No. 2025-149

## 8. Closed Session

*Chair Crandell announced that the Board would now go into Closed Session at 4:57 p.m. for the reasons stated on the agenda.*

*The Board reconvened into Regular Session at 6:02 p.m. having taken no action.*

- 8.1 Public Employee Discipline/Dismissal/Release
- 8.2 Conference with Legal Counsel: Significant Exposure to Litigation pursuant to Gov. Code section 54956.9(d)(2), (e)(1) – One potential case
- 8.3 Sitting in as Lake County Air Quality Management District Board of Directors: Conference with Legal Counsel: Decision whether to initiate litigation pursuant to Gov. Code Sec. 54956.9(d)(4): One potential case
- 8.4 Conference with Legal Counsel: Decision whether to initiate litigation pursuant to Gov. Code Sec. 54956.9(d)(4): One potential case

## 9. Adjournment

*There being no further business, the Board of Supervisors adjourned at 6:02 p.m.*

**SUSAN PARKER**  
**Clerk of the Board**

By: \_\_\_\_\_  
**Johanna DeLong**  
**Assistant Clerk of the Board**

\_\_\_\_\_  
**Chair-Lake County Board of Supervisors**