



Memorandum

8/17/2021

Item#:5.17

Memorandum

**Date:** August 5, 2021

**To:** The Honorable Bruno Sabatier, Chairman, Lake County Board of Supervisors

**From:** Brian L. Martin, Sheriff/Coroner

**Subject:** Approve electronic submission of the FY21 Edward Byrne Memorial Justice Assistance Grant (JAG) Program Application in the amount of \$15,405, to provide funding for an extra help employee to assist with forensic processing and data collection services; and authorize the Chairman to sign all grant documents

**Executive Summary:** : The Lake County Sheriff's Department is applying for a grant available from the US Department of Justice that provides funding through the Edward Byrne Memorial Justice Assistance Grant (JAG) Program in the amount of \$15,405

The Sheriff's Department will use this funding for personnel to assist the Evidence Division with forensic processing and data collection services. This funding will provide the money needed for advancing technology improvements within this section of law enforcement. This work will be done by an extra help employee. The current grant has a two year grant cycle.

Please authorize the Chairperson of the Board to sign the Grant Award and Special Conditions and provide a minute order for FY21 JAG. Each page of the grant assurances must be initialed in blue ink. This application will be electronically uploaded.

If not budgeted, fill in the blanks below only:

Estimated Cost: \_\_\_\_\_ Amount Budgeted: \_\_\_\_\_ Additional Requested: \_\_\_\_\_ Future Annual Cost: \_\_\_\_\_

Consistency with Vision 2028 and/or Fiscal Crisis Management Plan (check all that apply):

Not applicable

Well-being of Residents

Public Safety

Infrastructure

Technology Upgrades

Economic Development

Disaster Recovery

County Workforce

Revenue Generation

Community Collaboration

Business Process Efficiency

Clear Lake

Cost Savings

If request for exemption from competitive bid in accordance with County Code Chapter 2 Sec. 2-38, fill in blanks below:

Which exemption is being requested?

How long has Agreement been in place?

When was purchase last rebid?

Reason for request to waive bid?

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**Recommended Action: Approve electronic submission of the FY21 Edward Byrne Memorial Justice Assistance Grant (JAG) Program Application in the amount of \$15,405, to provide funding for an extra help employee to assist with forensic processing and data collection services; and authorize the Chairman to sign all grant documents**