

COUNTY OF LAKE
OFFICE OF THE AUDITOR-CONTROLLER

COUNTY OF LAKE

BUDGET TRANSFER

Fiscal Year: 2020/21

Budget Title: <u>Registrar of Voters</u> Budget Unit No. <u>1451</u>	Budget Transfer #B _____ (Admin. Office Completes this section)
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TRANSFER FROM:

From: Fund 001 Dept 1451
(000) (0000)

<u>Account</u> <small>(000.00-00)</small>	<u>Account Title</u>	<u>Amount</u>
714.38-00	Inventory Items	\$1,600
_____	_____	\$ _____
_____	_____	\$ _____
_____	_____	\$ _____
_____	_____	\$ _____

TRANSFER TO:

To: Fund 001 Dept 1451
(000) (0000)

<u>Account</u> <small>(000.00-00)</small>	<u>Account Title</u>	<u>Amount</u>
714.62-74	Cap. FA-Equipment / Other	\$1,600
_____	_____	\$ _____
_____	_____	\$ _____
_____	_____	\$ _____
_____	_____	\$ _____

Department's explanation of why savings will be available in the account from which the money is requested to be transferred:

There will be sufficient savings to cover this account.

Department's justification & explanation of why transfer is necessary (A brief statement such as, "To cover anticipated deficit," is not adequate and, therefore, not acceptable.)

It is necessary to transfer funds to object code 62-74 Cap. FA-Equipment / Other to cover the unexpected increase cost for the purchase of additional voting equipment for the Hart Verity Voting System.

Authorized Department Signature: Maria Valdez Date: 9/25/2020

APPROVED DENIED

 COUNTY ADMINISTRATIVE OFFICER DATE CHAIRPERSON, BOARD OF SUPERVISORS DATE

Auditor-Controller Use Only

Date _____ JE# _____ By: _____