

Procedure #:	Policy Name: Odor Control Plan	
Approved By:	Approval Date:	Effective Date:
Revision Approved By:	Revision Approval Date:	Revision Effective Date:

Policy:

Odor Control Plan

Purpose:

Sets forth the process for odor control

Definitions:

None

Scope:

Facility Exterior and Surrounding Area

Responsibilities

Chief Executive Officer (CEO) - to establish and administrate this mandate

General Manager (GM) - to implement and supervise this policy

Security (SEC) - to report any odor from the dispensary that occurs offsite, to the COO or facility supervisor

Detailed Procedures:

General Procedures:

1. Implementing and maintaining an odor control system
 - a. The CEO and GM will supervise instalment and maintenance of an air treatment system to ensure that there is no off-site odor of cannabis. Air treatment system will consist of carbon filters on the exhaust of the ventilation system and negatively pressurizing the facility in relation to outside.
 - b. Outside SEC and any other staff members should immediately report any odor problems to the CEO or GM, who will implement upgrades to the system, to the facility, or to the internal cannabis handling processes of the dispensary to further deter odors.
 - c. If such upgrades require the approval of any agency

of the County, the CEO or GM will seek and gain such approval before implementing the new system.

It is important to our organization that our various community plans remain transparent, so all community members understand the importance of mitigated cannabis odors. Thus, our mitigation plan and records will be made available to the public and documents can be requested at our facility.

(d) A retailer shall not accept, possess, or sell cannabis goods that are not packaged as they will be sold at final sale, in compliance with this division.

(e) A retailer shall not package or label cannabis goods.

Active Measures

Controlled Storage: All cannabis products will be securely stored in our security storage room. The storage room will be exhausted through a carbon filter exhaust system that will remove any odors which may emanate from the products.

Facility: All areas of the facility will be provided with code required ventilation and air changes rates. All areas will be under negative pressure in relation to outside pressure to prevent any odors from escaping when doors are opened.

Air Pressure and Carbon Filter Control: The facility will be kept under negative pressure by means of an exhaust system with carbon filters for odor removal. The exhaust discharge will be designed with a high velocity outlet to eject the exhaust up and away from any neighbors or pedestrian traffic.

Best Available Technology: The combination of carbon exhaust air filtration and building pressure control represent the current best available technology.

Design: Our storage area will have non-operable windows, meaning they cannot be opened. All our doors will be sealed with proper weather stripping, keeping circulating and filtered air inside. We will not have onsite usage of cannabis products, which will help mitigate cannabis odors to our surrounding neighbors.

Monitor, Detection and Remediate: Method for Assessing Odor Impacts

We understand the importance of cannabis odor mitigation and will do our best to prevent the issue, but if odors are detected outside our facility we have a plan to review and mitigate.

Monitor: Each day the manager or supervisor on duty will assess the on-site and off-site odors for potential release of objectionable odors. The manager on duty will be responsible for assessing and documenting odor impacts daily.

There are no businesses within 1000 feet of Noble Garden's campus.

Mitigate: If objectionable off-site cannabis odors are detected by the public, the following protocols will take place: 1. Investigate the likely source of the odor. 2. Utilize on site management practices to resolve the odor event. 3. Take steps to reduce the odor-generating source. 4. Determine if the odor traveled off-site by surveying the perimeter and making observations of existing wind patterns. 5. Document the event for further operational review.

If employees are not able to take steps to reduce the odor-generating source, they are to immediately notify the Shift Manager, who will then notify the CEO. All communication will be documented, and our team will come up with a proper solution, if applicable. If necessary, we will engage our certified engineer to review the problem and make recommendations for corrective action.

Staff Training: All employees will be trained on how to detect, prevent and remediate odors outside our dispensary and the proper steps outlined.

Odor Detection Documentation: The Odor Detection Form will be provided to undesirable odor observers. The form can be submitted at the dispensary.

We will maintain records of all odor detection notifications or complaints that will include the remediation measures employed. The records will be made available to the City or the general public on request.

Attachments:

Noble Gardens Visitor Entry Log

Section 26013, Business and Professions Code. Reference: Sections 26010, 26012, 26070 and 26140, Business and Professions Code