



# COUNTY OF LAKE

255 North Forbes Street  
Lakeport, CA 95453

## Meeting Minutes - Final BOARD OF SUPERVISORS

Friday, March 27, 2020

3:00 PM

Board Chambers

**Special Meeting - Please see agenda for public participation information or send written comments to: [PublicComment@lakecountyca.gov](mailto:PublicComment@lakecountyca.gov) and note the agenda item number addressed.**

### 1. Call to Order

*The virtual Special Meeting held via ZOOM was called to order at 3:00 p.m. by Chair Simon. County Administrative Officer Carol Huchingson, County Counsel Anita Grant, and Assistant Clerk of the Board Johanna Delong were present, along with the following Supervisors:*

*Present: Supervisor Sabatier, Supervisor Crandell, Supervisor Scott, Supervisor Brown and Chair Simon*

### 2. Moment of Silence

*A moment of silence was dedicated to the memory of Joe Ford by Supervisor Crandell.*

### 3. Pledge of Allegiance

*Led by Sam Euston*

### 4. Timed Items

#### 4.1 3:05 P.M. - Public Input

*Public comment was received from [mtnman99@mchsi.com](mailto:mtnman99@mchsi.com) via email and read into the record by County Administrative Officer Carol Huchingson. The Public Input portion of the meeting was reopened to receive additional input. Public comment was received from Pastor Shannon and read into the record by Supervisor Scott. Behavioral Health Administrator Todd Metcalf also added a comment regarding the Continuum of Care funds available for the warming center.*

**Public Comment was read into the record and presented.**

**On motion of Supervisor Brown, and by vote of the Board, approved to reopen the Public Input portion of the meeting. The motion carried by the following vote:**

**Ayes: Supervisors Crandell, Scott, Brown and Simon  
Absent: Supervisor Sabatier**

**Public Comment was read into the record and presented.**

**5.1** Consideration of ad hoc committee recommendations for definition of non-essential workers during the COVID-19 Shelter in Place (SIP) Order

*Chair Simon introduced the item. County Administrative Officer Carol Huchingson presented the item to the Board.*

*Chair Simon asked if anyone present wished to speak and the following people sent public comment via email: Stacy Horner, Susan Coffin, Heath Birilli and Elizabeth Larson. No one else wished to speak and the public input portion of this item was closed.*

**On motion of Supervisor Scott, and by vote of the Board, adopted the recommendations of staff as follows: Directed department heads to immediately send workers they have determined to be non-essential to shelter in place during the COVID-19 disaster; Authorized department heads to periodically adjust their determinations of non-essential workers due to the fluid nature of the disaster; Directed department heads to provide remote work assignments to non-essential workers when feasible, offer DSW work, or approve such employees the use of accruals and other leave benefits while sheltering in place and not working; and Directed the ad hoc committee to continue to be available to department heads to assist with resolution of issues that arise and return to the Board no later than April 14, 2020 with a status update. The motion carried by the following vote:**

**Ayes: Supervisors Sabatier, Crandell, Scott, Brown and Simon**

**5.2** (a) Consideration of Resolution Amending Resolution No. 2020-32 of the County of Lake Board of Supervisors Relating to Workplace Safety, Employee Leave and Remote Work in Response to COVID-19; and (b) Direction to staff

*(a) County Administrative Officer Carol Huchingson presented the item to the Board. Section three in the original resolution (Resolution 2020-32) no longer applies due to the changing status of the health crisis.*

*Chair Simon asked if anyone present wished to speak and the following person sent public comment via email: Alyssa Gordon. No one else wished to speak and the public input portion of this item was closed.*

*Supervisor Sabatier excused himself from the meeting and did not return for the remaining items.*

*(b) County Administrative Officer Carol Huchingson presented the item to the Board.*

*Chair Simon asked if anyone present wished to speak. No one wished to speak and the public input portion of this item was closed.*

**(a) Supervisor Brown offered the Resolution and it was passed by roll call vote:**

**Ayes: Supervisors Sabatier, Crandell, Scott, Brown and Simon**

**On motion of Supervisor Brown, and by vote of the Board, approved to reopen this item to address Item b. The motion carried by the following vote:**

**Ayes: Supervisors Crandell, Scott, Brown and Simon**

**Absent: Supervisor Sabatier**

**(b) On motion of Supervisor Scott, and by vote of the Board, directed all Department Heads to immediately cease business practices which involves bringing the public into the Lake County Courthouse, unless they have made special arrangements subject to the approval by the County Administrative Officer, to ensure employee and workplace safety. The motion carried by the following vote:**

**Ayes: Supervisors Crandell, Scott, Brown and Simon**

**Absent: Supervisor Sabatier**

Enactment No: Resolution No. 2020-33

