

COUNTY ADMINISTRATIVE OFFICE

CAROL J. HUCHINGSON, County Administrative Officer



BU 1011 – Board of Supervisors

DEPARTMENT OVERVIEW

The five-member Board of Supervisors (BOS) serves as executive and legislative governing body for the County of Lake, pursuant to State law. The Board establishes County priorities and operating policies, adopts ordinances and ensures mandated functions are properly discharged. The Board directs financial resources through adoption of the annual County budget, selects and supervises non-elected County department heads, makes important land use decisions and provides an informed framework to prepare for the County's future. Board Members concurrently serve as Directors of numerous Special Districts and entities. This is a General Fund budget unit, financed by General Fund discretionary revenues. Requested appropriations are needed to maintain normal operations in the Board's office and provide for Board travel to various meetings and conferences.

ACCOMPLISHMENTS IN FY 2019-20

See BU 1012

GOALS FOR FY 2020-21

- Continuing focus on "Vision 2028: Reimagining Lake County"
- Consider and promote the well-being and economic resilience of every Lake County resident.
- Maintain a transparent County government that is responsive, efficient, effective and fair.
- Continue rebuilding and all efforts to recover from our recent disasters.
- Enhance Public Safety and clean up our neighborhoods through Code Enforcement.
- Grow our economy and spur creation of quality local jobs:
 - Focused Economic Development
 - Clean up our neighborhoods through Code Enforcement
 - Foster a business-friendly environment
 - Pursue funding to strengthen communities
 - Market Lake County as a premier California outdoor recreation destination
 - Advocate for Lake County's needs through targeted political action
- Improve our infrastructure:
 - Roads and transportation
 - Internet access for all
- Support the County workforce, through targeted training, retention and recruitment initiatives.
- Collaborate with Tribes, Cities and community groups to maximize opportunities.
- Care for our County's defining feature: Clear Lake.
- Invest in Lake County's richest resource: our People
 - Provide pathways for Lake County's children to invest in their future and their community's
 - Encourage volunteerism, service and action toward the common good
 - Recognize the wisdom and experience of Senior Citizens and serve them well

COUNTY ADMINISTRATIVE OFFICE

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BU 1011 – Board of Supervisors

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

| | |
|-------------|---|
| See BU 1012 | Project description, progress thus far, barriers to completion |
| See BU 1012 | Support needed to overcome any barriers |
| See BU 1012 | How to better serve the public with the services provided |

Revenue and Appropriation Detail

Fund: 1 : General County
 Budget Unit: 1011 : Administration, Board of Supervisors

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|--|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 52-60 State Taxes-Motor Vehicle In Lieu | 25,000 | 25,000 | 0 | 0 | 25,000 |
| Revenue - Summary | 25,000 | 25,000 | 0 | 0 | 25,000 |
| Appropriation | | | | | |
| 01-11 Salaries & Wages-Permanent | 320,965 | 320,965 | 500 | 0 | 321,465 |
| 02-21 Retirement Contributions-FICA | 25,059 | 25,059 | 233 | 0 | 25,292 |
| 02-22 Retirement Contributions-PERS | 66,639 | 66,639 | 5,050 | 0 | 71,689 |
| 03-30 Insurance-Health/Life | 21,611 | 21,611 | 867 | 0 | 22,478 |
| 03-32 Insurance-Opt Out | 7,200 | 7,200 | 0 | 0 | 7,200 |
| 04-00 Worker's Compensation- | 3,414 | 3,414 | (440) | 0 | 2,974 |
| 12-00 Communications- | 5,500 | 5,500 | (1,000) | 0 | 4,500 |
| 15-12 Insurance-Public Liability | 2,549 | 2,549 | 5,213 | 0 | 7,762 |
| 15-13 Insurance-Fire & Allied Cvrgrs | 146 | 146 | 9 | 0 | 155 |
| 17-00 Maintenance-Equipment- | 500 | 500 | (250) | 0 | 250 |
| 22-70 Office Expense-Supplies | 3,000 | 3,000 | (1,000) | 0 | 2,000 |
| 22-71 Office Expense-Postage | 500 | 500 | (250) | 0 | 250 |
| 22-72 Office Expense-Books & Periodicals | 100 | 100 | 0 | 0 | 100 |
| 24-00 Publications & Legal Ntcs- | 1,324 | 1,324 | 168 | 0 | 1,492 |
| 28-30 Special Departmental Exp-Supplies & Services | 7,000 | 7,000 | (3,000) | 0 | 4,000 |
| 29-50 Transportation & Travel- Transportation & Travel | 7,500 | 7,500 | (3,500) | 0 | 4,000 |
| 29-51 Transportation & Travel-Cent. Gar.- Pool Mlg ONLY | 500 | 500 | 0 | 0 | 500 |
| 38-00 Inventory Items- | 2,600 | 2,600 | (2,600) | 0 | 0 |
| Appropriation - Summary | 476,107 | 476,107 | 0 | 0 | 476,107 |
| NET COST | 451,107 | 451,107 | 0 | 0 | 451,107 |

COUNTY ADMINISTRATIVE OFFICE

CAROL J. HUCHINGSON, County Administrative Officer



BU 1012 – County Administrative Office

DEPARTMENT OVERVIEW

The County Administrative Office performs general administration and management of County government functions, under the direction of the Board of Supervisors (BOS). The County Administrative Officer also serves as Clerk of the Board of Supervisors and the County Purchasing Agent. The Office is responsible for direct administration of more than 20 Budget Units, covering a wide range of County government functions including CDBG grants, Economic Development, the Public Defender program, Geothermal Resource Royalties, Grand Jury, the Domestic Violence Prevention Program, Trial Court Funding, and other important functions of County government.

One of the primary functions of the CAO is to oversee preparation, adoption and administration of the annual County budget, which serves as the driver for virtually all services provided by County government. The CAO serves as the Chief of Staff to the Board of Supervisors, assisting the Board in implementing, administering and monitoring Board policies and directives. The CAO provides support and leadership to the County Department Heads. Lake County's State and Federal legislators, and numerous State and Federal agencies, rely upon the CAO's input on matters of significance to County residents.

ACCOMPLISHMENTS IN FY 2019-20

- Supported the Board's priority for tax sales, by dedicating our Accountant I Confidential to this function in support of the Treasurer-Tax Collectors Office.
- Through the Comprehensive Classification and Total Compensation Study, positioned the County to strengthen our workforce over the years to come
- Supported Public Information needs of County Departments and the Board, including significant work toward production of Virtual Town Hall meetings in the early stages of the COVID-19 pandemic
- Supported the adaptation of County departments to precautions and changes of business practices and developed policies to provide security and opportunity for employees in the face of COVID-19
- Enhanced County social media reach, in partnership with IT, reaching 11,440 Facebook Followers, and bringing greater definition to the customary use of our YouTube Channel
- Formed multi-jurisdictional Lake County PSPS Committee, to advocate for Lake County's needs
- Fostered partnership with Sonoma Clean Power for advocacy in areas of mutual interest
- Subdivided County owned property located in Clearlake in preparation for the vacant land sale to the Lake Transit Authority for the construction of a Regional Transportation Hub
- Provided support to Community Development Department by developing Requests for Proposals for the Lower Lake Area Plan Update, Housing Element Update, Public Nuisance Abatement and Abandoned Vehicle Program
- Provided assistance to Public Services in developing the Lucerne Harbor Request for Proposals and the Energy Services Request for Proposals
- Developed the CDBG Cobb Water Area District Subrecipient Agreement for public water improvements

COUNTY ADMINISTRATIVE OFFICE

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- Continued work to update the Public Defender Agreement, and improve program efficacy with available State funding opportunities
- Worked with the State’s Department of Housing and Community Development toward completion of the 2018 CDBG-DR Action Plan, in preparation for a \$1B dollar NOFA to be released this fall
- Maintained Technology Modernization Reserve, paving the way for customer service and business process innovations in the remaining years of FCMP implementation
- Managed Pension Stabilization Reserves created in FY 2017-18, coordinated with the Auditor-Controller to complete the transfer of these funds to the PARS Trust

GOALS FOR FY 2020-21

- Continue to support the Board in implementing Vision 2028, through actionable steps in alignment with our ten-year plan with particular focus on Economic Development and support the newly formed Economic Development (ED) Task Force.
- Work with departments and/or contractors to cultivate data sets necessary to monitor progress against long-term goals.
- Continue with our Fiscal Crisis Management Plan, starting the year with flat Net County Cost for General Fund Budgets, transitioning said plan to an Economic Development Plan to keep pace with the priorities of the Board and the ED Taskforce; integrate plans for any new or unanticipated revenue with long-term County priorities
- Develop and recommend solutions to the Board to address the critical needs of our workforce, despite having implementation of the Classification and Total Compensation Study on pause due to the ongoing pandemic.
- Support implementation of credit card payments for all fees, County-wide.
- Bring forward a recommendation for a permanent teleworking policy and through the Space Committee, initiate the process of rethinking our use of facilities.
- Continue Master Fee Schedule updates during the annual budget process, and at other times of the fiscal year, as necessary, to enable appropriate cost sharing for County services.
- Communicate and partner with Tribal Nations in areas of mutual priority to optimally meet community needs
- Partner with our State and Federal representatives to advocate for our needs of Lake County through targeted political action
- Continue efforts to update the County of Lake Policy & Procedures Manual
- Continue focus on increasing and enhancing public communications, including traditional media releases and social media posts, to tell our story and to raise awareness of and promote engagement with ongoing County efforts
- Ensure completion of debris insurance collections for 2016-2018 wildfires per CalOES/FEMA mandate
- Support departments in their purchasing duties, including RFPs and Contracts

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

- We contracted with Host Compliance, resulting in identification of 184 Short-Term Rental properties, increasing TOT revenues by 40% in 2019 and strengthening our inventory to attract future events with overnight stays. Investing in this area has borne significant fruit, but a backlog of unconfirmed properties remains; continued support for assigning Administration staff resources to eliminate this backlog is recommended.

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- We are supporting the Tourism Improvement District (TID) and Tourism Lake County Stakeholder Group, in recognition of Tourism as a major economic driver for Lake County. The TID has already made positive changes in Lake County, but it will require strong multi-jurisdictional support to really thrive, and many will need to contribute to strengthening this coalition.
- We have assisted with Cannabis Tax collection, supporting ongoing revenues. This is a promising industry for Lake County. However, any lack of clarity in policy can threaten the stability of these revenues.
- Through the Business Attraction and Retention Committee (BARC) and our relationship with Community Development Services and Lake County Economic Development Corporation, we have been providing resources to local businesses, including hosting a “Makers Forum” to connect local businesses.
- We initiated engagement with USDA’s Community Mitigation Assistance Team (Lake County first in CA to be accepted), which promises to bring all wildfire mitigation partners into unprecedented and sustainable alignment. For this to be broadly successful, many local agencies must contribute.
- We have supported communities becoming Firewise and proactively addressed risks through the Lake County Community Risk Reduction Authority (RRA). There are opportunities to further align the mission of this group with other regional groups.
- We have developed a more thoughtful approach to Broadband deployment, in coordination with Upstate Connect California Consortium. Despite the logic of the approach, we have yet to adopt a “Dig Once” Ordinance, and it is critical that we notify community partners when there are opportunities to install fiber optic cable.
- We have participated in the Cyanobacteria outreach committee, resulting in reformatting of releases in a manner that better approximates the actual threat level.
- We contributed to initial Census efforts, and provided budgetary support.
- Staffing is lean in every department, and that brings prioritization to the fore. We have to do the right work, and Administration wants to support and not frustrate the effectiveness of all departments.

Support needed to overcome any barriers

- Direction regarding timelines for Economic Development priorities. There are many areas that would benefit from intensified focus, and staff time is limited.
- As has recently been implemented through our “County Insights” publication series, positive messaging from your Board regarding ongoing work makes it easier to accomplish future initiatives.
- Any work your Board can do to enhance relationships cross-jurisdictionally, and at the State and Federal levels is always welcomed and valuable.
- Greater clarity with regard to the coordination oversight relationships between Administration and Departments would help not only interdepartmental relationships, but the general public, as well.

How to better serve the public with the services provided

- Enhance digital processes, including digitization of records
- Development of “Playbooks” for service delivery, to enable initial and cross-training; if each department had such tools, training and business continuity measures would be more effective, leading to improved customer service.
- More effective use of our website to deliver content – if people are able to find an answer to their question, they generally prefer not to have to call or come in.
- Policy direction from the Board with regard to areas of interdepartmental or interjurisdictional priority – What role should each department play? What will your Board do to support that work?

Revenue and Appropriation Detail

Fund: 1 : General County
 Budget Unit: 1012 : Administration, Administrative Office

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|---|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 42-10 Rents & Concessions-Rents & Concessions | 5,000 | 5,000 | 0 | 0 | 5,000 |
| 69-20 Other Current Services-Other | 0 | 0 | 10 | 0 | 10 |
| Revenue - Summary | 5,000 | 5,000 | 10 | 0 | 5,010 |

Appropriation

| | | | | | |
|---|---------|---------|----------|---------|---------|
| 01-11 Salaries & Wages-Permanent | 760,088 | 760,088 | 22,915 | 0 | 783,003 |
| 01-12 Salaries & Wages-Extra Help | 27,212 | 27,212 | 0 | 0 | 27,212 |
| 01-13 Salaries & Wages-OT, Holiday, Stby | 150 | 150 | 350 | 0 | 500 |
| 01-14 Salaries & Wages-Other, Term | 12,000 | 12,000 | 3,000 | 0 | 15,000 |
| 02-21 Retirement Contributions-FICA | 58,069 | 58,069 | 3,059 | 0 | 61,128 |
| 02-22 Retirement Contributions-PERS | 157,840 | 157,840 | 17,270 | 0 | 175,110 |
| 03-30 Insurance-Health/Life | 131,447 | 131,447 | (17,365) | 0 | 114,082 |
| 03-31 Insurance-Unemployment | 5,511 | 5,511 | 194 | 0 | 5,705 |
| 03-32 Insurance-Opt Out | 2,400 | 2,400 | 2,400 | 0 | 4,800 |
| 04-00 Worker's Compensation- | 1,191 | 1,191 | (296) | 0 | 895 |
| 12-00 Communications- | 4,000 | 4,000 | 0 | 0 | 4,000 |
| 14-00 Household Expense- | 500 | 500 | 0 | 0 | 500 |
| 15-10 Insurance-Other | 9,100 | 9,100 | 1,182 | 182 | 10,464 |
| 15-12 Insurance-Public Liability | 2,504 | 2,504 | 165 | 0 | 2,669 |
| 15-13 Insurance-Fire & Allied Cvrgrs | 673 | 673 | 40 | 0 | 713 |
| 17-00 Maintenance-Equipment- | 900 | 900 | 0 | 0 | 900 |
| 20-00 Memberships- | 13,836 | 13,836 | 945 | 0 | 14,781 |
| 22-70 Office Expense-Supplies | 10,000 | 10,000 | 0 | 0 | 10,000 |
| 22-71 Office Expense-Postage | 500 | 500 | 0 | 0 | 500 |
| 22-72 Office Expense-Books & Periodicals | 0 | 0 | 200 | 173 | 373 |
| 23-80 Prof & Specialized Svcs- Professional & Specialize | 109,000 | 109,000 | (2,567) | (1,645) | 104,788 |
| 24-00 Publications & Legal Ntcs- | 1,000 | 1,000 | 1,500 | 1,290 | 3,790 |
| 28-30 Special Departmental Exp-Supplies & Services | 4,500 | 4,500 | 0 | 0 | 4,500 |
| 29-50 Transportation & Travel- Transportation & Travel | 3,500 | 3,500 | 0 | 0 | 3,500 |

Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 1012 : Administration, Administrative Office

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|--|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| 29-51 Transportation & Travel-Cent. Gar.- Pool Mlg ONLY | 200 | 200 | (200) | 0 | 0 |
| 38-00 Inventory Items- | 4,065 | 4,065 | (4,065) | 0 | 0 |
| 80-80 Other Financing Uses-Interfund Reimbursements | (118,762) | (118,762) | (12,573) | 0 | (131,335) |
| 80-81 Other Financing Uses-Intrafund Reimbursements | (114,000) | (114,000) | (16,144) | 0 | (130,144) |
| Appropriation - Summary | 1,087,424 | 1,087,424 | 10 | 0 | 1,087,434 |
| NET COST | 1,082,424 | 1,082,424 | 0 | 0 | 1,082,424 |

COUNTY ADMINISTRATIVE OFFICE

CAROL J. HUCHINGSON, County Administrative Officer



BU 1014 – Clerk of the Board of Supervisors

DEPARTMENT OVERVIEW

The Clerk of the Board is a statutory office responsible to maintain the official records of the Board of Supervisors (BOS), prepare the Board’s agendas, take minutes at each Board meeting, maintain the County Ordinance Code, publish legal notices mandated for many types of Board hearings and perform many related duties. The Clerk of the Board assists all County departments and extensively interacts with County staff, other governmental and non-governmental agencies and members of the general public.

The source of funding for this Budget Unit is General Fund discretionary revenue.

ACCOMPLISHMENTS IN FY 2019-20

- As a result of the COVID-19 pandemic, successfully converted the ACOB function to a remote working environment
- As a result of the COVID-19 pandemic, successfully created a hybrid model for BOS meetings to include both in-person and online participation via ZOOM.
- As a result of the COVID-19 pandemic, implemented the electronic signature process which has resulted in accelerated execution of documents.

GOALS FOR FY 2020-21

- Implement the E-comment function for public comments on Board of Supervisors agenda items.
- Digitize and archive public documents for access by both staff and residents.
- Provide professional, courteous and timely service to the Board, County departments and members of the general public
- Keep all records necessary to update the County Code with new Ordinances passed by the Board, and properly maintain the online Code
- Support Advisory Boards by maintaining and updating records and other information, including their membership and meeting dates; ensure each has an appropriate County webpage
- Maintain and update records necessary to conduct Assessment Appeals, including correspondence, scheduling and hearings

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

See BU 1012

Support needed to overcome any barriers

See BU 1012

How to better serve the public with the services provided

See BU 1012

Revenue and Appropriation Detail

Fund: 1 : General County
 Budget Unit: 1014 : Administration, Clerk to Bd of Supervisor

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|---|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 69-20 Other Current Services-Other | 50 | 50 | (50) | 0 | 0 |
| 79-90 Other-Miscellaneous | 2,100 | 2,100 | (600) | 0 | 1,500 |
| Revenue - Summary | 2,150 | 2,150 | (650) | 0 | 1,500 |
| Appropriation | | | | | |
| 01-11 Salaries & Wages-Permanent | 40,796 | 40,796 | (1,181) | 0 | 39,615 |
| 01-13 Salaries & Wages-OT, Holiday, Stby | 500 | 500 | 0 | 0 | 500 |
| 02-21 Retirement Contributions-FICA | 3,442 | 3,442 | (216) | 0 | 3,226 |
| 02-22 Retirement Contributions-PERS | 9,240 | 9,240 | (417) | 0 | 8,823 |
| 03-30 Insurance-Health/Life | 11,232 | 11,232 | (11,194) | 0 | 38 |
| 03-31 Insurance-Unemployment | 312 | 312 | (21) | 0 | 291 |
| 03-32 Insurance-Opt Out | 0 | 0 | 2,400 | 0 | 2,400 |
| 04-00 Worker's Compensation- | 125 | 125 | (20) | 0 | 105 |
| 12-00 Communications- | 60 | 60 | (60) | 0 | 0 |
| 15-12 Insurance-Public Liability | 2,462 | 2,462 | 159 | 0 | 2,621 |
| 15-13 Insurance-Fire & Allied Cvrgrs | 175 | 175 | 10 | 0 | 185 |
| 17-00 Maintenance-Equipment- | 19,750 | 19,750 | 4,192 | 0 | 23,942 |
| 20-00 Memberships- | 450 | 450 | 50 | 0 | 500 |
| 22-70 Office Expense-Supplies | 4,067 | 4,067 | 33 | 0 | 4,100 |
| 22-71 Office Expense-Postage | 500 | 500 | 500 | 0 | 1,000 |
| 24-00 Publications & Legal Ntcs- | 2,300 | 2,300 | 700 | 0 | 3,000 |
| 28-30 Special Departmental Exp-Supplies & Services | 5,909 | 5,909 | 4,415 | 0 | 10,324 |
| 29-50 Transportation & Travel- Transportation & Travel | 500 | 500 | 0 | 0 | 500 |
| Appropriation - Summary | 101,820 | 101,820 | (650) | 0 | 101,170 |
| NET COST | 99,670 | 99,670 | 0 | 0 | 99,670 |

COUNTY ADMINISTRATIVE OFFICE

CAROL J. HUCHINGSON, County Administrative Officer



BU 1072 – Cannabis Program (Fund 64)

DEPARTMENT OVERVIEW

This Budget Unit captures cannabis revenues that would otherwise be commingled with the General Fund. The funding for this Budget Unit comes from cannabis cultivation taxes, grow site development and environmental planning permits and administrative fees related to cannabis activities.

ACCOMPLISHMENTS IN FY 2019-20

- Utilized fees to fund Tax Administrator position, to support administration and collection of cannabis taxes
- Supported staffing in departments responsible for policy development and permitting activities related to cannabis cultivation
- Successfully applied for a Cannabis Equity Grant – Type 1 Funding. The State awarded \$150,000 to conduct an equity assessment and develop an equity program to support local applicants.
- Developed and submitted a Proposition 64 Public Health & Safety Grant proposal in collaboration with Code Enforcement and the Lake County Office of Education.

GOALS FOR FY 2020-21

- Reimburse responsible departments for cannabis-related activities
- Promote the stability of cannabis tax revenues and, at the direction of the Board, plan for long-term use to mitigate societal impacts
- Continue analysis of market trends and regulatory changes for impact on the cannabis program revenue.
- Develop a Board approved policy to set guidelines and goals for allocation of cannabis tax revenue.
- Complete the required equity assessment and program development necessary to apply for the primary State funding in 2021.
- Continue to identify State grant funding opportunities stemming from Proposition 64.
- Develop and implement the Cannabis Tax Internal Grant Program to provide targeted funding to departments.

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

See BU 1012

Support needed to overcome any barriers

See BU 1012

How to better serve the public with the services provided

See BU 1012

Revenue and Appropriation Detail

Fund: 64 : Cannabis Fees & Taxation
 Budget Unit: 1072 : Administration, Cannabis Program

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|--|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 10-95 Other Taxes-Cannabis | 500,000 | 500,000 | 4,500,000 | 0 | 5,000,000 |
| 21-10 Development Permits-Development Permits | 100,000 | 100,000 | 100,000 | 0 | 200,000 |
| 42-01 Revenue from Use of Money-Interest | 4,000 | 4,000 | 11,000 | 0 | 15,000 |
| 66-12 Charges for Services-Environment Planning Fees | 50,000 | 50,000 | 75,000 | 0 | 125,000 |
| 66-45 Charges for Services-Cannabis Program Fee | 30,000 | 30,000 | 170,000 | 0 | 200,000 |
| Revenue - Summary | 684,000 | 684,000 | 4,856,000 | 0 | 5,540,000 |
| Appropriation | | | | | |
| 23-91 Prof & Specialized Svcs-Intra-Div Services | 684,000 | 684,000 | 1,506,000 | (720,979) | 1,469,021 |
| Appropriation - Summary | 684,000 | 684,000 | 1,506,000 | (720,979) | 1,469,021 |
| NET COST | 0 | 0 | (3,350,000) | (720,979) | (4,070,979) |

COUNTY ADMINISTRATIVE OFFICE

CAROL J. HUCHINGSON, County Administrative Officer



BU 1120 – Non-Departmental Revenue

DEPARTMENT OVERVIEW

The purposes of this Budget Unit are to:

- Account for various general discretionary revenues that cannot be initially assigned to any specific department of County government.
- Provide for the permanent transfer of funding from the General fund to other Budget Units to provide required matching funds or operating subsidies.
- Serve as a revolving loan fund providing for the temporary transfer of funding from the General Fund to other Budget Units as interim financing and the consequent repayment of such interim financing.

This Budget Unit accounts for various sources of General Fund discretionary revenue and can therefore be allocated for any general County purpose at the discretion of the Board of Supervisors. The most significant source of funding comes from the County's share of property taxes and sales taxes.

For 2020-21, sales tax is estimated at 80% of prior year due to the ongoing COVID-19 pandemic.

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

See BU 1012

Support needed to overcome any barriers

See BU 1012

How to better serve the public with the services provided

See BU 1012

Revenue and Appropriation Detail

Fund: 1 : General County
 Budget Unit: 1120 : Finance, Non Departmental Revenue

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|--|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 10-10 Property Taxes-Current Secured | 15,550,000 | 15,550,000 | 797,835 | 0 | 16,347,835 |
| 10-20 Property Taxes-Current Unsecured | 325,000 | 325,000 | 75,163 | 0 | 400,163 |
| 10-25 Property Taxes-Supp 813-Current | 0 | 0 | 75,000 | 0 | 75,000 |
| 10-30 Property Taxes-Prior Secured | 800,000 | 800,000 | (800,000) | 0 | 0 |
| 10-35 Property Taxes-Supp 813-Prior | 0 | 0 | 30,000 | 0 | 30,000 |
| 10-40 Property Taxes-Prior Unsecured | 10,000 | 10,000 | (5,000) | 0 | 5,000 |
| 10-56 Property Taxes-Prop Tax In-Lieu of VLF | 6,750,000 | 6,750,000 | 550,000 | 0 | 7,300,000 |
| 10-60 Other Taxes-Retail Sales and Use | 3,200,000 | 3,200,000 | (574,395) | 0 | 2,625,605 |
| 10-70 Other Taxes-Timber Yield | 1,000 | 1,000 | 1,500 | 0 | 2,500 |
| 10-92 Other Taxes-Aircraft | 17,500 | 17,500 | 3,500 | 0 | 21,000 |
| 10-93 Other Taxes-Property Transfer | 475,000 | 475,000 | 0 | 0 | 475,000 |
| 21-50 Permits-Franchises | 645,000 | 645,000 | 0 | 0 | 645,000 |
| 31-95 Fines, Forfeit, Penalties-Penalties & Cost on Delq | 475,000 | 475,000 | (50,000) | 0 | 425,000 |
| 42-01 Revenue from Use of Money-Interest | 700,000 | 700,000 | 0 | 0 | 700,000 |
| 52-90 State Taxes-Other In Lieu | 11,653 | 11,653 | (1,393) | 0 | 10,260 |
| 54-60 State Aid-HOPTR | 165,000 | 165,000 | 0 | 0 | 165,000 |
| 54-70 State Aid-Disaster Rev Loss Backfil | 292,515 | 292,515 | (53,021) | 0 | 239,494 |
| 54-90 State Aid-Other | 193,000 | 193,000 | 0 | 0 | 193,000 |
| 54-91 State Aid-Other (SB 90) | 33,000 | 33,000 | (3,000) | 0 | 30,000 |
| 54-99 State Aid-Sales & Use Tax Reimburse | 3,100,000 | 3,100,000 | (511,676) | 0 | 2,588,324 |
| 55-90 Other Federal-In Lieu Taxes | 125,000 | 125,000 | 205,000 | 0 | 330,000 |
| 56-30 Other Government Agencies-Other | 1,619,246 | 1,619,246 | 1,937,507 | 0 | 3,556,753 |
| 66-40 Charges for Services-Assess & Tax Collection | 110,000 | 110,000 | 140,000 | 0 | 250,000 |
| 79-90 Other-Miscellaneous | 590,000 | 590,000 | 102,000 | 0 | 692,000 |
| 80-92 Loans/Int Fin/Bonds-Advance From Other Fund | 3,296,393 | 3,296,393 | (3,296,393) | 0 | 0 |
| 80-93 Loans/Int Fin/Bonds-Advance To Other Fund | (3,276,393) | (3,276,393) | 3,276,393 | 0 | 0 |
| 80-99 Loans/Int Fin/Bonds-Subsequent Yr Adv Repay | 255,000 | 255,000 | 1,532,966 | 0 | 1,787,966 |

Revenue and Appropriation Detail

Fund: 1 : General County
 Budget Unit: 1120 : Finance, Non Departmental Revenue

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|-------------------------------|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| 81-22 Operating Transfers-In | 0 | 0 | 500,000 | 0 | 500,000 |
| 81-23 Operating Transfers-Out | (2,857,592) | (2,857,592) | 2,126,904 | 492,833 | (1,223,521) |
| Revenue - Summary | 32,605,322 | 32,605,322 | 6,058,890 | (492,833) | 38,171,379 |

Appropriation

| | | | | | |
|---|------------------|------------------|----------|----------|------------------|
| 23-80 Prof & Specialized Svcs- Professional & Specialize | 57,500 | 57,500 | 0 | 0 | 57,500 |
| 52-10 Other Charges-Contrib to Non-Co GovAgen | 3,000,000 | 3,000,000 | 0 | 0 | 3,000,000 |
| Appropriation - Summary | 3,057,500 | 3,057,500 | 0 | 0 | 3,057,500 |

| | | | | | |
|-----------------|---------------------|---------------------|--------------------|----------------|---------------------|
| NET COST | (29,547,822) | (29,547,822) | (6,058,890) | 492,833 | (35,113,879) |
|-----------------|---------------------|---------------------|--------------------|----------------|---------------------|

AUDITOR-CONTROLLER/COUNTY CLERK

CATHY SADERLUND, Auditor-Controller/County Clerk



BU 1121 – Auditor-Controller/County Clerk

DEPARTMENT OVERVIEW

The Auditor-Controller/County Clerk is a consolidated office of the County Clerk and the Auditor-Controller. The duties and functions of these offices are addressed separately in law.

Functions of the Auditor-Controller include financial reporting, general ledger accounting for all County departments, budgeting, property tax administration and allocation, administration and processing of the County payroll and accounts payable, A-87 Cost Plan development and coordination, annual audit(s) coordination, SB90 claiming, and court settlement distribution for Superior Court/Collections/Probation. Divisions include Payroll, Property Tax, and General Ledger/Financial Reporting. The Auditor-Controller's Office was tasked with the responsibility of coordination, claiming and financial disaster recovery as a result of the multiple fires during the summer of 2015 and the department is now coordinating eleven separate claiming disasters. The Auditor-Controller provides services to twenty-one independent special districts (fire/water/cemetery), the Lake County Office of Education, the First Five Commission and our local transit agencies. Services provided to those customers include accounting support, budget and general ledger transaction processing.

Functions of the County Clerk include marriage licensing, fictitious business name statement filing, notary oaths, fish and wildlife administrative fees, Form 700 processing, Conflict of Interest Code maintenance and administration, as well as a variety of additional County Clerk filings and duties as required by the County Board of Supervisors and the State of California.

This department is a general fund service department. The net County cost of this department is not reflective of all revenues generated by department services provided. Revenues are recorded in BU 1120 for A-87 Cost Plan and represent services provided by the Auditor-Controller and other central service departments and represents \$7.9 million for services rendered. The Auditor-Controller total budget is currently funded 87% by those services rendered. The revenue source composition of this budget unit is 22% fees, 70% A-87 costs and 8% unbilled to Independent Special Districts.

ACCOMPLISHMENTS IN FY 2019-20

- Continued to receive an unqualified or clean opinion on the County annual audit, receive the Government Finance Officers Association (GFOA) Award for Excellence in Financial Reporting for the County Annual Financial Report (CAFR), as well as the State Controller's Office (SCO) Award for the County Annual Financial Transaction Report.
- Continued to meet all statutory deadlines for financial reporting within constraints of staffing resources.
- Re-tooled business processes to meet the demands of a dispersed workforce due to COVID-19.
- Updated all department Policies and Procedures.
- Began finance system cloud migration to be completed in 2020-21.

AUDITOR-CONTROLLER/COUNTY CLERK

CATHY SADERLUND, Auditor-Controller/County Clerk
BU 1121 – Auditor-Controller/County Clerk

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

Auditor-Controller

Project-Enhance and maintain a high level of expertise for accurate and timely reporting of financial transactions to maximize cost recovery, provide for grant reporting requirements, support all County department fiscal stability, and ensure full transparency for the public and cognizant agencies.

Progress-Continued finance team building.

Barriers-skilled accounting talent interested in a County government career.

County Clerk

Project-Expand Clerk services, including online processing and payments.

Progress-expansion occurred during the recent courthouse closure.

Barriers-staffing resources to address full scale implementation of online, as well as County inability to coordinate an efficient countywide online payment portal.

Support needed to overcome any barriers

Auditor-Controller – To be successful in filling all current allocated positions and maintaining the stability of those positions with adequate compensation, robust training with focused and supportive measures taken by the County as a whole.

County Clerk – Maintaining the stability of the position allocated in this function with adequate compensation, robust training with focused and supportive measures taken by the County as a whole.

How to better serve the public with the services provided

Auditor-Controller – Near term - Finance, timekeeping and online payment system conversion and implementation completion.

County Clerk – Online payment system implementation.

Revenue and Appropriation Detail

Fund: 1 : General County
 Budget Unit: 1121 : Finance, Auditor-Controller

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|--|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 66-40 Charges for Services-Assess & Tax Collection | 166,000 | 166,000 | 16,000 | 0 | 182,000 |
| 66-50 Charges for Services-Auditing & Accounting | 20,428 | 20,428 | 572 | 0 | 21,000 |
| 66-85 Charges for Services-County Clerk | 37,029 | 37,029 | (979) | 0 | 36,050 |
| 69-20 Other Current Services-Other | 400 | 400 | 0 | 0 | 400 |
| Revenue - Summary | 223,857 | 223,857 | 15,593 | 0 | 239,450 |

Appropriation

| | | | | | |
|---|---------|---------|---------|-------|---------|
| 01-11 Salaries & Wages-Permanent | 663,973 | 663,973 | (2,225) | 0 | 661,748 |
| 01-12 Salaries & Wages-Extra Help | 9,513 | 9,513 | (5,153) | 0 | 4,360 |
| 01-13 Salaries & Wages-OT, Holiday, Stby | 1,695 | 1,695 | 158 | 0 | 1,853 |
| 02-21 Retirement Contributions-FICA | 52,088 | 52,088 | (783) | 0 | 51,305 |
| 02-22 Retirement Contributions-PERS | 137,854 | 137,854 | 9,612 | 0 | 147,466 |
| 03-30 Insurance-Health/Life | 125,557 | 125,557 | 22,910 | 0 | 148,467 |
| 03-31 Insurance-Unemployment | 3,764 | 3,764 | 37 | 0 | 3,801 |
| 03-32 Insurance-Opt Out | 4,800 | 4,800 | (4,800) | 0 | 0 |
| 04-00 Worker's Compensation- | 1,747 | 1,747 | (426) | 0 | 1,321 |
| 12-00 Communications- | 3,120 | 3,120 | 300 | 0 | 3,420 |
| 14-00 Household Expense- | 400 | 400 | 200 | 0 | 600 |
| 15-12 Insurance-Public Liability | 2,462 | 2,462 | 159 | 0 | 2,621 |
| 15-13 Insurance-Fire & Allied Cvrgrs | 739 | 739 | 44 | 0 | 783 |
| 17-00 Maintenance-Equipment- | 1,800 | 1,800 | (300) | 0 | 1,500 |
| 20-00 Memberships- | 1,975 | 1,975 | (404) | 0 | 1,571 |
| 22-70 Office Expense-Supplies | 24,550 | 24,550 | (250) | 0 | 24,300 |
| 22-71 Office Expense-Postage | 12,000 | 12,000 | (900) | 0 | 11,100 |
| 22-72 Office Expense-Books & Periodicals | 900 | 900 | 46 | 0 | 946 |
| 23-80 Prof & Specialized Svcs-Professional & Specialize | 193,100 | 193,100 | 3,646 | 0 | 196,746 |
| 24-00 Publications & Legal Ntcs- | 0 | 0 | 750 | 0 | 750 |
| 28-30 Special Departmental Exp-Supplies & Services | 13,111 | 13,111 | (700) | 3,300 | 15,711 |
| 29-50 Transportation & Travel-Transportation & Travel | 13,730 | 13,730 | (6,680) | 0 | 7,050 |

Revenue and Appropriation Detail

Fund: 1 : General County
 Budget Unit: 1121 : Finance, Auditor-Controller

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|--|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| 29-51 Transportation & Travel-Cent. Gar.- Pool Mlg ONLY | 300 | 300 | (250) | 0 | 50 |
| 38-00 Inventory Items- | 4,440 | 4,440 | 602 | 0 | 5,042 |
| 80-80 Other Financing Uses-Interfund Reimbursements | (56,650) | (56,650) | 0 | 0 | (56,650) |
| 80-81 Other Financing Uses-Intrafund Reimbursements | (4,380) | (4,380) | 0 | 0 | (4,380) |
| Appropriation - Summary | 1,212,588 | 1,212,588 | 15,593 | 3,300 | 1,231,481 |
| NET COST | 988,731 | 988,731 | 0 | 3,300 | 992,031 |

TREASURER-TAX COLLECTOR

BARBARA C. RINGEN, Treasurer-Tax Collector



BU 1122 – Treasurer-Tax Collector

DEPARTMENT OVERVIEW

The Treasurer-Tax Collector operates three divisions; Treasury, Tax and Court/County Debt Collections. Treasury functions include banking and cash flow management, pooled investments, depository services, warrant maintenance, unclaimed estates and deferred compensation administration. Tax Collector functions include the billing and collection of property tax and transient occupancy tax, preparation of tax liens and coordination of tax defaulted land auctions. The Collection division collects court fines/fees and other county-wide debts. The Treasurer-Tax Collector operations are funded through service fees, reimbursements and general funding. The majority of revenue is generated from delinquent property tax fees and penalties, accounting and treasury administrative fees, and cost reimbursement for delinquent court fines.

ACCOMPLISHMENTS IN FY 2019-20

- Successfully collected in excess of \$98 million in property taxes and assessments for the County, School Districts and Independent Special Districts.
- Purchased and started the implementation of Megabyte TOT system which will allow electronic filing.
- Filled two vacancies

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

- Regularly Conduct Tax Defaulted Land Sales (TDLS). Due to the COVID pandemic, the Governor required we postpone all tax sales to avoid leaving property owners homeless. We plan to conduct the TDLS previously scheduled for May 2020 in October 2020. If that sale is able to proceed, the next sale will occur in May 2021.
- Implement process to send checks to bank electronically. One of the most common complaints our department receives is checks take a long time to cash. At current staffing levels, we cannot reduce payment processing time, due to the volume received at peak times. We have reached out to our bank for requirements to set up this electronic process, and anticipate a significant reduction in cash checking time.
- Develop informational handouts to clarify the tax process. Staff has drafted FAQ's and informational handouts that we will post online. These include detailed information on the annual tax cycle and do's and don'ts related to annual tax bills, as well as information regarding avoiding penalties, and what authority our office has to waive penalties. We anticipate distributing these by the end of August 2020.

TREASURER-TAX COLLECTOR

BARBARA C. RINGEN, Treasurer-Tax Collector
BU 1122 – Treasurer-Tax Collector

Support needed to overcome any barriers

- Potential Barriers to Regular Tax Defaulted Land Sales (TDLS): Any additional postponements mandated by the Governor. Administration has provided staff support for associated research. With this support, we should be able to overcome any barriers to conducting a subsequent tax sale in 20/21.
- Barriers to Electronic Check Processing: None. Once we roll over into the new tax year, we will work with our check processing vendor to meet any bank requirements. We expect to implement this no later than the end of 2020.
- Barriers to Clarifying Tax Process: None

How to better serve the public with the services provided

- TDLS: Once tax sales regularly occur, more taxpayers will be encouraged to redeem their properties. We will also be positioned to do more outreach with property owners prior to us offering their properties at tax sale.
- Electronic Checks: This electronic process should largely resolve complaints from the public regarding this issue.
- Clarifying the Tax Process: By providing this information online and at our counters, taxpayers will become better educated, reducing frustration.

Revenue and Appropriation Detail

Fund: 1 : General County
 Budget Unit: 1122 : Finance, Treasurer-Tax Collector

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|--|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 31-95 Fines, Forfeit, Penalties-Penalties & Cost on Delq | 160,000 | 160,000 | 0 | 0 | 160,000 |
| 66-40 Charges for Services-Assess & Tax Collection | 220,000 | 220,000 | 40,000 | 0 | 260,000 |
| 66-50 Charges for Services-Auditing & Accounting | 330,835 | 330,835 | (3,835) | 0 | 327,000 |
| 66-52 Charges for Services-Data Processing Charges | 4,685 | 4,685 | 2,052 | 0 | 6,737 |
| 66-90 Charges for Services-Legal Services | 161 | 161 | (161) | 0 | 0 |
| Revenue - Summary | 715,681 | 715,681 | 38,056 | 0 | 753,737 |

Appropriation

| | | | | | |
|---|---------|---------|----------|---|---------|
| 01-11 Salaries & Wages-Permanent | 492,071 | 492,071 | 12,440 | 0 | 504,511 |
| 01-12 Salaries & Wages-Extra Help | 44,703 | 44,703 | (12,987) | 0 | 31,716 |
| 01-13 Salaries & Wages-OT, Holiday, Stby | 1,149 | 1,149 | (149) | 0 | 1,000 |
| 01-14 Salaries & Wages-Other, Term | 4,350 | 4,350 | 0 | 0 | 4,350 |
| 02-21 Retirement Contributions-FICA | 39,240 | 39,240 | (278) | 0 | 38,962 |
| 02-22 Retirement Contributions-PERS | 102,164 | 102,164 | 10,342 | 0 | 112,506 |
| 03-30 Insurance-Health/Life | 90,272 | 90,272 | 1,306 | 0 | 91,578 |
| 03-31 Insurance-Unemployment | 2,731 | 2,731 | 88 | 0 | 2,819 |
| 03-32 Insurance-Opt Out | 4,800 | 4,800 | 0 | 0 | 4,800 |
| 04-00 Worker's Compensation- | 6,843 | 6,843 | (2,260) | 0 | 4,583 |
| 12-00 Communications- | 2,000 | 2,000 | (1,040) | 0 | 960 |
| 15-12 Insurance-Public Liability | 4,494 | 4,494 | 3,816 | 0 | 8,310 |
| 15-13 Insurance-Fire & Allied Cvrqs | 455 | 455 | 28 | 0 | 483 |
| 17-00 Maintenance-Equipment- | 207,751 | 207,751 | 8,715 | 0 | 216,466 |
| 20-00 Memberships- | 500 | 500 | (100) | 0 | 400 |
| 22-70 Office Expense-Supplies | 20,600 | 20,600 | (1,600) | 0 | 19,000 |
| 22-71 Office Expense-Postage | 60,000 | 60,000 | 0 | 0 | 60,000 |
| 22-72 Office Expense-Books & Periodicals | 150 | 150 | 0 | 0 | 150 |
| 23-80 Prof & Specialized Svcs-Professional & Specialize | 136,736 | 136,736 | (6,736) | 0 | 130,000 |
| 24-00 Publications & Legal Ntcs- | 8,444 | 8,444 | (444) | 0 | 8,000 |

Revenue and Appropriation Detail

Fund: 1 : General County
 Budget Unit: 1122 : Finance, Treasurer-Tax Collector

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|--|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| 28-30 Special Departmental Exp-Supplies & Services | 4,340 | 4,340 | (250) | 0 | 4,090 |
| 29-51 Transportation & Travel-Cent. Gar.-Pool Mlg ONLY | 600 | 600 | (300) | 0 | 300 |
| 38-00 Inventory Items- | 2,225 | 2,225 | (25) | 0 | 2,200 |
| 62-71 Cap. FA-Equipment-Office | 25,000 | 25,000 | (14,100) | 0 | 10,900 |
| 80-80 Other Financing Uses-Interfund Reimbursements | (63,590) | (63,590) | 41,590 | 0 | (22,000) |
| Appropriation - Summary | 1,198,028 | 1,198,028 | 38,056 | 0 | 1,236,084 |
| NET COST | 482,347 | 482,347 | 0 | 0 | 482,347 |

ASSESSOR-RECORDER

RICHARD A. FORD, Assessor-Recorder



BU 1123 – Assessor

DEPARTMENT OVERVIEW

The Assessor's Office is required to assess all taxable property in the county, except for state assessed property. The duties of the Assessor's Office include: discover all assessable property, inventory and list all taxable property, value all assessable property and enroll all taxable property on the local assessment roll. This roll must be completed by July first of each year. The roll provides values for property tax computations that are the basis for the following fiscal year's tax bills. Approximately 23% of the revenue generated from property taxes collected goes to the county General Fund.

ACCOMPLISHMENTS IN FY 2019-20

- Continued training of inexperienced staff
- Reduced backlog of transferred properties

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

Move forward with implementing E-Filing for Recorded Documents: This will enable documents recorded remotely in a more efficient manner.

Progress to date: We have started the process (approx. a two year process) and are close to sending a resolution to the BOS to provide powers to contract with outside agencies.

Barriers to completion: Staff training and ability to understand the process. Training, especially outside, will be crucial.

Finance offices are very light in experience and precarious in depth at this moment. These offices are your primary revenue generating business units and need to be supported, not all offices are created equal when it comes to solving our fiscal issues. When healthy fiscal offices will always provide guidance and have the ability to find ways to help the fiscal situation.

Support needed to overcome any barriers

Funds to provide for possible travel to other counties that have implemented the same system. Possible legal support as we sign contracts with the outside agencies.

How to better serve the public with the services provided

We already train and will continue to train Monday through Thursday every week. We are moving towards digitizing the documents needed for processing appraisals. We are developing a plan to telework one day a week to resolve and perfect our systems to be ready and able to function with limited office interaction if needed in the future.

Revenue and Appropriation Detail

Fund: 1 : General County
Budget Unit: 1123 : Finance, Assessor

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|--|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 54-90 State Aid-Other | 60,000 | 60,000 | 0 | 0 | 60,000 |
| 66-10 Charges for Services-Planning & Engineering | 4,400 | 4,400 | (400) | 0 | 4,000 |
| 66-11 Charges for Services-Subdivision Insp Fees | 100 | 100 | 0 | 0 | 100 |
| 66-40 Charges for Services-Assess & Tax Collection | 121,876 | 121,876 | 18,124 | 0 | 140,000 |
| 69-20 Other Current Services-Other | 300 | 300 | 0 | 0 | 300 |
| 79-70 Sales-Other Sales-Miscellaneous | 21,000 | 21,000 | (9,000) | 0 | 12,000 |
| 79-90 Other-Miscellaneous | 100 | 100 | 0 | 0 | 100 |
| Revenue - Summary | 207,776 | 207,776 | 8,724 | 0 | 216,500 |

Appropriation

| | | | | | |
|--|---------|---------|----------|--------|---------|
| 01-11 Salaries & Wages-Permanent | 828,846 | 828,846 | (26,456) | 0 | 802,390 |
| 01-12 Salaries & Wages-Extra Help | 32,823 | 32,823 | 0 | 0 | 32,823 |
| 01-13 Salaries & Wages-OT, Holiday, Stby | 0 | 0 | 19,000 | 0 | 19,000 |
| 01-14 Salaries & Wages-Other, Term | 4,327 | 4,327 | (1,327) | 0 | 3,000 |
| 02-21 Retirement Contributions-FICA | 64,799 | 64,799 | (808) | 0 | 63,991 |
| 02-22 Retirement Contributions-PERS | 172,542 | 172,542 | 10,628 | 0 | 183,170 |
| 03-30 Insurance-Health/Life | 167,814 | 167,814 | 17,040 | 0 | 184,854 |
| 03-31 Insurance-Unemployment | 5,107 | 5,107 | (78) | 0 | 5,029 |
| 03-32 Insurance-Opt Out | 2,400 | 2,400 | 0 | 0 | 2,400 |
| 04-00 Worker's Compensation- | 43,814 | 43,814 | (33,790) | 0 | 10,024 |
| 11-00 Clothing & Personal Suppl- | 1,375 | 1,375 | 0 | 0 | 1,375 |
| 12-00 Communications- | 3,200 | 3,200 | 0 | 0 | 3,200 |
| 15-12 Insurance-Public Liability | 7,426 | 7,426 | (2,137) | 0 | 5,289 |
| 15-13 Insurance-Fire & Allied Cvrgrs | 412 | 412 | 24 | 0 | 436 |
| 17-00 Maintenance-Equipment- | 5,900 | 5,900 | 0 | 0 | 5,900 |
| 20-00 Memberships- | 3,800 | 3,800 | (464) | 0 | 3,336 |
| 22-70 Office Expense-Supplies | 5,000 | 5,000 | (500) | 0 | 4,500 |
| 22-71 Office Expense-Postage | 8,000 | 8,000 | 0 | 0 | 8,000 |
| 22-72 Office Expense-Books & Periodicals | 2,200 | 2,200 | 0 | 0 | 2,200 |
| 23-80 Prof & Specialized Svcs- | 183,909 | 183,909 | (26,670) | 90,000 | 247,239 |

Revenue and Appropriation Detail

Fund: 1 : General County
 Budget Unit: 1123 : Finance, Assessor

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|--|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Professional & Specialize | | | | | |
| 24-00 Publications & Legal Ntcs- | 1,000 | 1,000 | 0 | 0 | 1,000 |
| 28-30 Special Departmental Exp-Supplies & Services | 2,500 | 2,500 | 0 | 0 | 2,500 |
| 29-50 Transportation & Travel- Transportation & Travel | 9,000 | 9,000 | 1,000 | 5,000 | 15,000 |
| 29-51 Transportation & Travel-Cent. Gar.- Pool Mlg ONLY | 9,000 | 9,000 | 554 | 489 | 10,043 |
| 38-00 Inventory Items- | 1,000 | 1,000 | (500) | 0 | 500 |
| 80-80 Other Financing Uses-Interfund Reimbursements | (49,810) | (49,810) | 0 | 0 | (49,810) |
| 80-81 Other Financing Uses-Intrafund Reimbursements | (22,404) | (22,404) | 0 | 0 | (22,404) |
| Appropriation - Summary | 1,493,980 | 1,493,980 | (44,484) | 95,489 | 1,544,985 |
| NET COST | 1,286,204 | 1,286,204 | (53,208) | 95,489 | 1,328,485 |

COUNTY ADMINISTRATIVE OFFICE

CAROL J. HUCHINGSON, County Administrative Officer



BU 1124 – Central Services

DEPARTMENT OVERVIEW

The division's primary responsibilities are:

- 1) Processing incoming and outgoing mail at the Courthouse
- 2) Managing the photocopier pool
- 3) Administering various contracts such as the equipment maintenance contract
- 4) Coordinating various purchasing programs such as the CAL-Card VISA program
- 5) Assisting County departments in their purchase of supplies, materials and other items in accordance with the County Purchasing Ordinance, including assisting departments with the preparation of bids, RFP's and contracts
- 6) Coordinating the collection, redistribution and disposal of surplus property.

The funding for this Budget Unit is provided primarily by general fund discretionary revenues. The requested appropriations reflect application of reimbursements for printing and paper from other County departments, which are accounted for as operating transfers. Revenues include reimbursement from contract service providers and outside governmental agencies, such as public defenders and the superior court, for the use of copy machines.

ACCOMPLISHMENTS IN FY 2019-20

- Processed 183,693 pieces of mail during FY 19/20, a 16% decrease over prior year

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

See BU 1012

Support needed to overcome any barriers

See BU 1012

How to better serve the public with the services provided

See BU 1012

Revenue and Appropriation Detail

Fund: 1 : General County
 Budget Unit: 1124 : Finance, Central Services

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|--|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 69-20 Other Current Services-Other | 7,000 | 7,000 | 500 | 0 | 7,500 |
| Revenue - Summary | 7,000 | 7,000 | 500 | 0 | 7,500 |
| Appropriation | | | | | |
| 01-11 Salaries & Wages-Permanent | 23,361 | 23,361 | 339 | 0 | 23,700 |
| 02-21 Retirement Contributions-FICA | 1,787 | 1,787 | 48 | 0 | 1,835 |
| 02-22 Retirement Contributions-PERS | 4,850 | 4,850 | 524 | 0 | 5,374 |
| 03-30 Insurance-Health/Life | 11,231 | 11,231 | 431 | 0 | 11,662 |
| 03-31 Insurance-Unemployment | 164 | 164 | 2 | 0 | 166 |
| 04-00 Worker's Compensation- | 512 | 512 | (66) | 0 | 446 |
| 12-00 Communications- | 350 | 350 | 0 | 0 | 350 |
| 15-12 Insurance-Public Liability | 2,462 | 2,462 | 159 | 0 | 2,621 |
| 15-13 Insurance-Fire & Allied Cvrgrs | 215 | 215 | 13 | 0 | 228 |
| 17-00 Maintenance-Equipment- | 4,000 | 4,000 | 1,825 | 0 | 5,825 |
| 22-70 Office Expense-Supplies | 400 | 400 | (150) | 0 | 250 |
| 22-71 Office Expense-Postage | 20,000 | 20,000 | 0 | 0 | 20,000 |
| 23-91 Prof & Specialized Svcs-Intra-Div Services | 25,000 | 25,000 | 0 | 0 | 25,000 |
| 24-00 Publications & Legal Ntcs- | 200 | 200 | 0 | 0 | 200 |
| 25-00 Rents & Leases-Equipment- | 1,200 | 1,200 | 87 | 0 | 1,287 |
| 28-30 Special Departmental Exp-Supplies & Services | 159,973 | 159,973 | 27 | 0 | 160,000 |
| 38-00 Inventory Items- | 239 | 239 | (239) | 0 | 0 |
| 80-80 Other Financing Uses-Interfund Reimbursements | (70,000) | (70,000) | (1,500) | 0 | (71,500) |
| 80-81 Other Financing Uses-Intrafund Reimbursements | (80,000) | (80,000) | (1,000) | 0 | (81,000) |
| Appropriation - Summary | 105,944 | 105,944 | 500 | 0 | 106,444 |
| NET COST | 98,944 | 98,944 | 0 | 0 | 98,944 |

COUNTY COUNSEL

ANITA L. GRANT, County Counsel



BU 1231 – County Counsel

DEPARTMENT OVERVIEW

The Office of the County Counsel is presently composed of the following staff: County Counsel, three staff attorneys, a Risk Manager, and one legal secretary. We currently have one staff attorney position open. We were attempting to fill that position, which has been open for 18 months, prior to the onset of the pandemic. Those attempts have obviously been put on hold.

This office provides legal advice and assistance to the Board of Supervisors and all County departments. We also advise various County commissions, boards, and agencies. Legal advice and assistance may involve, but is not limited to, issues relating to land use, employment, taxation, contracts, public works, water rights and water resources, personnel, conservatorships and probate, juvenile dependency, mental health, parks, sewers, water systems, landfills, real property sales and acquisitions, elections, public records, and law enforcement. We draft contracts, ordinances, resolutions, requests for proposals, and policy documents.

We oversee all matters of liability and workers' compensation, property damage claims, and any other matters covered under the County's membership in the CSAC-EIA Insurance Authority risk-sharing pool. We prepare findings of fact for various administrative matters before the Board of Supervisors and respond to writs of habeas corpus, prohibition, and mandate. We provide Brown Act training to various County agencies upon request.

ACCOMPLISHMENTS IN FY 2019-20

- We continue to develop legally-defensible options for departments when the lack of any such options would have slowed/stopped them from going forward with a plan/project.
- At the outset of the public health emergency in Lake County, we quickly made the transition to telework and teleconferencing without any break in our service to County departments.
- We have maintained our regular work load as much as reasonably possible when the demands of major projects in the County and significant litigation and administrative proceedings have demanded a significant amount of our focused attention and time.

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

As the County legal office, we do not generate projects for economic development. However, there are areas where my office could assist those efforts. One such area is to review and consider what contracting efforts can be made to facilitate county projects and reduce expenditures. An example is the use of Job Order Contracting used by many counties to reduce project cost and expedite project completion. Another example is to create a regional approach to certain contracts where the County joins with other counties to fulfill the same goals at a shared, and thereby reduced, contract cost. The Assessor Offices will frequently seek to use the same firm for specialized appraisals and either contract together or coordinate their contracts to achieve better pricing and faster results..

COUNTY COUNSEL

ANITA L. GRANT, County Counsel
BU 1231 – County Counsel

Another area that could assist in economic development is to facilitate County response to development projects by the coordinated response of all agencies involved in such projects which would consider at the earliest possible time what actions will be necessary in order to bring a project to fruition. That would include not only what other agencies are involved but what actions are likely to be necessary and when – ordinances, resolutions, policy changes, etc. Such a coordinated response could also include a projected time line with all legally-required deadlines for certain actions clearly marked. Attorneys routinely prepare something similar in order to be ready for trial. My office would be happy to work with departments on such an effort if the Board and the affected departments are interested.

Economic development is not successful if it remains only theoretical. It requires a focused plan and momentum. Agriculture and tourism have always been the mainstays, but what else does the Board want for Lake County? Now is the time to consider this carefully as developments and businesses come to Lake County and put down roots as part of our community.

Any basic college economics class will tell you that economic growth is created by discretionary income, the extra money people have to spend. Given that Lake County has been hit very hard in the last few years by disaster, where are people here likely to want to spend those hard-earned extra dollars? What, if anything, will they invest in?

A good economic development plan will foster and facilitate the growth of business and entrepreneurship without sacrificing the charm and natural beauty of the area. It will include not only what the County can do now, but what the County will do five and ten years from now. It should not be an aspirational plan. It must be an action plan containing concrete goals and benchmarks achieved and to be achieved.

Support needed to overcome any barriers

The only real barrier is time, but the expenditure of some time now could result in the development of responsible time-saving measures. That will mean reduced cost and less frustration of effort so if the Board wants to give my office direction to bring back more definitive proposals/outlines in either or both of these areas, I am happy to do so.

Revenue and Appropriation Detail

Fund: 1 : General County
Budget Unit: 1231 : Counsel, County Counsel

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|---|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 66-90 Charges for Services-Legal Services | 65,000 | 65,000 | (22,410) | 0 | 42,590 |
| Revenue - Summary | 65,000 | 65,000 | (22,410) | 0 | 42,590 |

Appropriation

| | | | | | |
|---|-----------|-----------|----------|----------|-----------|
| 01-11 Salaries & Wages-Permanent | 592,507 | 592,507 | 3,238 | 0 | 595,745 |
| 01-12 Salaries & Wages-Extra Help | 25,238 | 25,238 | (25,238) | 0 | 0 |
| 01-14 Salaries & Wages-Other, Term | 12,918 | 12,918 | 1,133 | 0 | 14,051 |
| 02-21 Retirement Contributions-FICA | 45,753 | 45,753 | 547 | 0 | 46,300 |
| 02-22 Retirement Contributions-PERS | 123,015 | 123,015 | 9,836 | 0 | 132,851 |
| 03-30 Insurance-Health/Life | 79,120 | 79,120 | (262) | 0 | 78,858 |
| 03-31 Insurance-Unemployment | 4,150 | 4,150 | 21 | 0 | 4,171 |
| 04-00 Worker's Compensation- | 878 | 878 | (141) | 0 | 737 |
| 12-00 Communications- | 2,500 | 2,500 | (500) | 0 | 2,000 |
| 15-12 Insurance-Public Liability | 2,462 | 2,462 | 159 | 0 | 2,621 |
| 15-13 Insurance-Fire & Allied Cvrgrs | 243 | 243 | (21) | 0 | 222 |
| 16-00 Jury and Witness Expense- | 100 | 100 | 0 | 0 | 100 |
| 17-00 Maintenance-Equipment- | 100 | 100 | 0 | 0 | 100 |
| 18-00 Maint-Bldgs & Imprvmts- | 7,259 | 7,259 | (7,259) | 15,000 | 15,000 |
| 20-00 Memberships- | 7,211 | 7,211 | 789 | 0 | 8,000 |
| 22-70 Office Expense-Supplies | 4,000 | 4,000 | (1,000) | 0 | 3,000 |
| 22-71 Office Expense-Postage | 2,000 | 2,000 | (1,000) | 0 | 1,000 |
| 22-72 Office Expense-Books & Periodicals | 5,712 | 5,712 | 4,288 | 0 | 10,000 |
| 23-80 Prof & Specialized Svcs-Professional & Specialize | 5,650 | 5,650 | (3,150) | 0 | 2,500 |
| 24-00 Publications & legal Ntcs- | 1,000 | 1,000 | 0 | 0 | 1,000 |
| 28-30 Special Departmental Exp-Supplies & Services | 23,850 | 23,850 | (3,850) | 0 | 20,000 |
| 29-50 Transportation & Travel-Transportation & Travel | 1,000 | 1,000 | 0 | 0 | 1,000 |
| 29-51 Transportation & Travel-Cent. Gar.-Pool Mlg ONLY | 100 | 100 | 0 | 0 | 100 |
| 38-00 Inventory Items- | 3,000 | 3,000 | 0 | 0 | 3,000 |
| 80-80 Other Financing Uses-Interfund Reimbursements | (158,888) | (158,888) | 0 | (15,000) | (173,888) |

Revenue and Appropriation Detail

Fund: 1 : General County
 Budget Unit: 1231 : Counsel, County Counsel

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|--------------------------------|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Appropriation - Summary | 790,878 | 790,878 | (22,410) | 0 | 768,468 |
| NET COST | 725,878 | 725,878 | 0 | 0 | 725,878 |

HUMAN RESOURCES

CAROL J. HUCHINGSON, County Administrative Officer



BU 1341 – Human Resources

DEPARTMENT OVERVIEW

Delivers human resources services which include workforce planning, employee recruitment, benefits administration, employee performance management, policy development and training and development. The Human Resources Department ensures the maintenance of high quality workforce for the provision of critical services to the public.

The mission of the Human Resources Department is to promote the power of public service by fostering a positive, productive and collaborative workplace where all employees are qualified, empowered, respected, and valued. The vision of the department is, as an employer of choice, to maximize individual and organizational success through strategic partnerships and collaboration by implementing and supporting programs, processes, and services that add value to both the County of Lake employees and the community.

The Human Resources Office is funded primarily by General Fund sources, with one position jointly funded by the Department of Child Support Services and Department of Social Services. In addition, some funding is received from the Countywide Cost Allocation Plan, reimbursement from self-funded departments, and reimbursements from the Unemployment Insurance Fund. Insignificant revenue is generated by ID badge replacement fees, subpoena fees, and photocopy fees.

ACCOMPLISHMENTS IN FY 2019-20

- Implemented Live Scan background checks to improve hiring time
- Engaged new background company
- Supported and helped complete Classification and Total Compensation Study
- Reorganized Human Resources Department to improve service delivery
- Partnered with Departments to identify and resolve long term employee issues
- Implemented employee online benefits enrollment
- Annual Immunization and wellness day for County Employees

GOALS FOR FY 2020-21

- Identify HR training needs, develop, and host HR Training
- Review and update County policies
- Implement virtual open enrollment
- Develop and Implement HR Records Retention Policy
- Maintain collaborative and integrated processes for HR service delivery

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

See BU 1012

HUMAN RESOURCES

CAROL J. HUCHINGSON, County Administrative Officer
BU 1341 – Human Resources

Support needed to overcome any barriers

See BU 1012

How to better serve the public with the services provided

See BU 1012

Revenue and Appropriation Detail

Fund: 1 : General County
 Budget Unit: 1341 : Personnel, Human Resources

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|------------------------------------|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 69-20 Other Current Services-Other | 60 | 60 | 30 | 0 | 90 |
| Revenue - Summary | 60 | 60 | 30 | 0 | 90 |

Appropriation

| | | | | | |
|---|-----------|-----------|----------|---|-----------|
| 01-11 Salaries & Wages-Permanent | 484,952 | 484,952 | (35,100) | 0 | 449,852 |
| 01-13 Salaries & Wages-OT, Holiday, Stby | 0 | 0 | 500 | 0 | 500 |
| 01-14 Salaries & Wages-Other, Term | 0 | 0 | 10,000 | 0 | 10,000 |
| 02-21 Retirement Contributions-FICA | 37,099 | 37,099 | (2,432) | 0 | 34,667 |
| 02-22 Retirement Contributions-PERS | 100,686 | 100,686 | (369) | 0 | 100,317 |
| 03-30 Insurance-Health/Life | 87,756 | 87,756 | (7,240) | 0 | 80,516 |
| 03-31 Insurance-Unemployment | 3,395 | 3,395 | (229) | 0 | 3,166 |
| 03-32 Insurance-Opt Out | 0 | 0 | 2,400 | 0 | 2,400 |
| 04-00 Worker's Compensation- | 4,181 | 4,181 | (3,497) | 0 | 684 |
| 12-00 Communications- | 1,788 | 1,788 | 732 | 0 | 2,520 |
| 15-12 Insurance-Public Liability | 2,462 | 2,462 | 2,781 | 0 | 5,243 |
| 15-13 Insurance-Fire & Allied Cvrgrs | 209 | 209 | 13 | 0 | 222 |
| 17-00 Maintenance-Equipment- | 11,536 | 11,536 | 1,800 | 0 | 13,336 |
| 20-00 Memberships- | 1,300 | 1,300 | 199 | 0 | 1,499 |
| 22-70 Office Expense-Supplies | 13,405 | 13,405 | 4,745 | 0 | 18,150 |
| 22-71 Office Expense-Postage | 350 | 350 | 50 | 0 | 400 |
| 23-80 Prof & Specialized Svcs-Professional & Specialize | 91,312 | 91,312 | 8,743 | 0 | 100,055 |
| 24-00 Publications & Legal Ntcs- | 6,500 | 6,500 | 0 | 0 | 6,500 |
| 28-30 Special Departmental Exp-Supplies & Services | 42,715 | 42,715 | 27,965 | 0 | 70,680 |
| 29-50 Transportation & Travel-Transportation & Travel | 5,000 | 5,000 | 0 | 0 | 5,000 |
| 29-51 Transportation & Travel-Cent. Gar.-Pool Mlg ONLY | 1,200 | 1,200 | (200) | 0 | 1,000 |
| 38-00 Inventory Items- | 3,500 | 3,500 | (3,500) | 0 | 0 |
| 80-80 Other Financing Uses-Interfund Reimbursements | (117,743) | (117,743) | (9,377) | 0 | (127,120) |
| 80-81 Other Financing Uses-Intrafund Reimbursements | (36,166) | (36,166) | 2,046 | 0 | (34,120) |

Revenue and Appropriation Detail

Fund: 1 : General County
 Budget Unit: 1341 : Personnel, Human Resources

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|--------------------------------|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Appropriation - Summary | 745,437 | 745,437 | 30 | 0 | 745,467 |
| NET COST | 745,377 | 745,377 | 0 | 0 | 745,377 |

REGISTRAR OF VOTERS

MARIA VALADEZ, Registrar of Voters



BU 1451 – Registrar of Voters

DEPARTMENT OVERVIEW

The Registrar of Voters office is responsible for conducting all Federal, State, County, Municipal, and local district elections in Lake County. This department is responsible for all components of election management, including voter registration, poll worker recruitment and training, locating and reserving polling place locations that meet accessibility requirements, ballot creation, voting system security, ballot processing and vote tallying, community outreach and education, and candidate services such as candidate filing and campaign finance.

There is one (1) election scheduled for fiscal year 2020-2021; the November 3, 2020 Statewide General Election. The November 3, 2020 Presidential General Election will include Presidential candidates from each qualified political party; Congressional offices; Legislative office; runoff of County Supervisor, District 5; candidates for City of Clearlake City Council, City of Lakeport City Council; school and college district candidates; special district candidates; as well as numerous State Propositions and possibly local measures on the ballot.

This budget unit has two (4) full-time permanent employees and will be hiring one (1) 20 hour/0.50 time permanent employee. However, during peak election periods it is necessary to employ many part-time extra help employees to work in the office to assist permanent staff with the heavy workload. Without extra help workers it would be impossible to conduct an election, especially a statewide election since there are so many tasks to complete in a short period of time.

This budget unit is primarily funded by general fund discretionary revenues with limited reimbursement from the State and local jurisdictions.

ACCOMPLISHMENTS IN FY 2019-20

- Conducted two (2) elections; a Special District Election in November 2019 and the Presidential Primary Election in March 2020.
- Conducted the required pre-election residency confirmation procedure before the 2020 Presidential Primary Election.
- Staff successfully processed 13,619 voter records (new & updates) and successfully cancelled/inactivated 3,428 voter records between the period of 7/1/19 to 6/23/2020.
- Received 100% reimbursement from the State for the Voting System purchased in FY 18/19.
- Verified signatures on 8 statewide petitions, 7 of which have qualified for the November Election.

Revenue and Appropriation Detail

Fund: 1 : General County
 Budget Unit: 1451 : Elections, Registrar of Voters

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|--|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 54-90 State Aid-Other | 43,250 | 43,250 | 52,850 | 0 | 96,100 |
| 66-70 Charges for Services-Election Services | 70,000 | 70,000 | 3,921 | 0 | 73,921 |
| 69-20 Other Current Services-Other | 28 | 28 | (3) | 0 | 25 |
| 79-72 Sales-Great Register | 4,500 | 4,500 | (1,300) | 0 | 3,200 |
| Revenue - Summary | 117,778 | 117,778 | 55,468 | 0 | 173,246 |

Appropriation

| | | | | | |
|---|---------|---------|----------|--------|---------|
| 01-11 Salaries & Wages-Permanent | 198,468 | 198,468 | 3,110 | 0 | 201,578 |
| 01-12 Salaries & Wages-Extra Help | 33,270 | 33,270 | (33,270) | 32,795 | 32,795 |
| 01-13 Salaries & Wages-OT, Holiday, Stby | 9,000 | 9,000 | 3,042 | 0 | 12,042 |
| 01-14 Salaries & Wages-Other, Term | 0 | 0 | 2,646 | 0 | 2,646 |
| 02-21 Retirement Contributions-FICA | 16,098 | 16,098 | 1,349 | 0 | 17,447 |
| 02-22 Retirement Contributions-PERS | 41,206 | 41,206 | 3,746 | 0 | 44,952 |
| 03-30 Insurance-Health/Life | 46,722 | 46,722 | 251 | 0 | 46,973 |
| 03-31 Insurance-Unemployment | 1,619 | 1,619 | 1 | 0 | 1,620 |
| 04-00 Worker's Compensation- | 794 | 794 | (478) | 0 | 316 |
| 12-00 Communications- | 2,000 | 2,000 | (20) | 0 | 1,980 |
| 14-00 Household Expense- | 250 | 250 | 300 | 0 | 550 |
| 15-12 Insurance-Public Liability | 2,462 | 2,462 | 159 | 0 | 2,621 |
| 15-13 Insurance-Fire & Allied Cvrgrs | 482 | 482 | 33 | 0 | 515 |
| 17-00 Maintenance-Equipment- | 24,500 | 24,500 | 10,077 | 0 | 34,577 |
| 20-00 Memberships- | 250 | 250 | 0 | 0 | 250 |
| 22-70 Office Expense-Supplies | 11,000 | 11,000 | 0 | 0 | 11,000 |
| 22-71 Office Expense-Postage | 54,000 | 54,000 | 468 | 10,382 | 64,850 |
| 22-72 Office Expense-Books & Periodicals | 230 | 230 | 30 | 0 | 260 |
| 24-00 Publications & Legal Ntcs- | 2,000 | 2,000 | 1,000 | 0 | 3,000 |
| 25-00 Rents & Leases-Equipment- | 24,000 | 24,000 | 1,500 | 0 | 25,500 |
| 26-00 Rents & Leases-Bldg & Imp- | 6,500 | 6,500 | 116 | 0 | 6,616 |
| 28-30 Special Departmental Exp-Supplies & Services | 230,000 | 230,000 | (9,330) | 24,365 | 245,035 |
| 29-50 Transportation & Travel- Transportation & Travel | 6,988 | 6,988 | (3,962) | 0 | 3,026 |

Revenue and Appropriation Detail

Fund: 1 : General County
 Budget Unit: 1451 : Elections, Registrar of Voters

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|--|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| 29-51 Transportation & Travel-Cent. Gar.- Pool Mlg ONLY | 2,500 | 2,500 | 400 | 0 | 2,900 |
| 38-00 Inventory Items- | 20,000 | 20,000 | 74,300 | (52,000) | 42,300 |
| 62-74 Cap. FA-Equipment-Other | 0 | 0 | 0 | 52,000 | 52,000 |
| Appropriation - Summary | 734,339 | 734,339 | 55,468 | 67,542 | 857,349 |
| NET COST | 616,561 | 616,561 | 0 | 67,542 | 684,103 |

PUBLIC SERVICES

LARS EWING, Director



BU 1671 – Buildings and Grounds

DEPARTMENT OVERVIEW

The Facilities Maintenance division is responsible for the maintenance and improvement of approximately 500,000 square feet of over 60 county owned and/or operated facilities. Division staff consists of one facilities maintenance superintendent, one facilities maintenance lead worker, four facilities maintenance technicians, and up to three part-time extra help facilities maintenance workers, who in combination have expertise in multiple trades including carpentry, plumbing, electrical, boilers, HVAC, welding, equipment mechanics, locksmithing, mold remediation, and much more, as well as certifications for mold testing and asbestos sampling.

The primary source of funding for this budget unit is the County's discretionary general fund revenues. Other self-funded departments are billed for buildings and grounds services through the county cost allocation plan or direct billings. Another source of funding comes from lease agreements with telecommunications companies for antenna space on the courthouse roof. Additional revenues are derived from reimbursements from the Administrative Office of the Courts (AOC) for their prorated share of maintenance and repairs to common courthouse areas.

ACCOMPLISHMENTS IN FY 2019-20

- LED lighting retrofits for 20 buildings
- Provided emergency support for facilities work in response to COVID such as customer counter shields, provision and distribution of supplies, sanitizing common facility areas, and upgrades to the vacant juvenile hall facility in preparation for potential temporary housing
- Provided emergency support for facilities work in response to PG&E PSPS events such as generator maintenance and generator installations
- Completed nearly 1,000 general work order requests ranging from roof leaks to plumbing problems to elevator maintenance/repair to HVAC unit replacement to construction and remodeling projects and everything in between.
- Renovation/remodels: Gibson museum restroom, Lampson Field pilots lounge, courthouse floors, agricultural center laboratory, CDD front counter, environmental health negative pressure room and front counter.

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

Countywide energy efficiency/conservation program; facilities assessment to determine project priorities
Progress: LED lights and HVAC upgrades have been largely completed by county staff; energy contractor is being selected; research completed on department needs for the facilities assessment and maintenance management program

Barriers: competing priorities and urgent needs that spur reactivity rather than proactivity; expectation that solar is THE solution, which is simply not true – we get more bang for our buck with the small-scale facilities upgrades that our staff has already completed

PUBLIC SERVICES

LARS EWING, Director
BU 1671 – Buildings and Grounds

Support needed to overcome any barriers

See BU 7011

How to better serve the public with the services provided

See BU 7011

Revenue and Appropriation Detail

Fund: 1 : General County
 Budget Unit: 1671 : Property Management, Buildings & Grounds

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|---|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 42-10 Rents & Concessions-Rents & Concessions | 248,351 | 248,351 | 0 | 0 | 248,351 |
| 54-90 State Aid-Other | 5,000 | 5,000 | 225,000 | 0 | 230,000 |
| 79-90 Other-Miscellaneous | 800 | 800 | (300) | 0 | 500 |
| 81-22 Operating Transfers-In | 0 | 0 | (400,000) | (400,000) | 0 |
| Revenue - Summary | 254,151 | 254,151 | (175,300) | 400,000 | 478,851 |

Appropriation

| | | | | | |
|---|---------|---------|----------|---|---------|
| 01-11 Salaries & Wages-Permanent | 341,259 | 341,259 | 61,475 | 0 | 402,734 |
| 01-12 Salaries & Wages-Extra Help | 131,717 | 131,717 | (93,917) | 0 | 37,800 |
| 01-13 Salaries & Wages-OT, Holiday, Stby | 6,000 | 6,000 | (1,000) | 0 | 5,000 |
| 01-14 Salaries & Wages-Other, Term | 4,249 | 4,249 | 5,002 | 0 | 9,251 |
| 02-21 Retirement Contributions-FICA | 29,634 | 29,634 | 2,922 | 0 | 32,556 |
| 02-22 Retirement Contributions-PERS | 71,735 | 71,735 | 20,138 | 0 | 91,873 |
| 03-30 Insurance-Health/Life | 56,929 | 56,929 | 18,765 | 0 | 75,694 |
| 03-31 Insurance-Unemployment | 2,866 | 2,866 | 282 | 0 | 3,148 |
| 03-32 Insurance-Opt Out | 2,400 | 2,400 | 0 | 0 | 2,400 |
| 04-00 Worker's Compensation- | 54,184 | 54,184 | 20,826 | 0 | 75,010 |
| 11-00 Clothing & Personal Suppl- | 6,762 | 6,762 | 750 | 0 | 7,512 |
| 12-00 Communications- | 7,500 | 7,500 | 0 | 0 | 7,500 |
| 14-00 Household Expense- | 56,719 | 56,719 | 281 | 0 | 57,000 |
| 15-12 Insurance-Public Liability | 12,364 | 12,364 | 766 | 0 | 13,130 |
| 15-13 Insurance-Fire & Allied Cvrgrs | 66,398 | 66,398 | 17,218 | 0 | 83,616 |
| 17-00 Maintenance-Equipment- | 8,000 | 8,000 | (2,000) | 0 | 6,000 |
| 18-00 Maint-Bldgs & Imprvmts- | 185,000 | 185,000 | 85,000 | 0 | 270,000 |
| 20-00 Memberships- | 150 | 150 | 0 | 0 | 150 |
| 22-70 Office Expense-Supplies | 2,500 | 2,500 | 0 | 0 | 2,500 |
| 22-71 Office Expense-Postage | 200 | 200 | 0 | 0 | 200 |
| 23-80 Prof & Specialized Svcs-Professional & Specialize | 48,660 | 48,660 | 7,340 | 0 | 56,000 |
| 23-91 Prof & Specialized Svcs-Intra-Div Services | 46,594 | 46,594 | 1 | 0 | 46,595 |
| 25-00 Rents & Leases-Equipment- | 2,500 | 2,500 | 0 | 0 | 2,500 |

Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 1671 : Property Management, Buildings & Grounds

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|--|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| 26-00 Rents & Leases-Bldg & Imp- | 34,000 | 34,000 | 0 | 0 | 34,000 |
| 27-00 Small Tools & Instruments- | 8,000 | 8,000 | 360 | 0 | 8,360 |
| 28-30 Special Departmental Exp-Supplies & Services | 17,500 | 17,500 | 0 | 0 | 17,500 |
| 29-50 Transportation & Travel- Transportation & Travel | 10,000 | 10,000 | 0 | 0 | 10,000 |
| 29-51 Transportation & Travel-Cent. Gar.- Pool Mlg ONLY | 18,600 | 18,600 | 26,400 | 0 | 45,000 |
| 30-00 Utilities- | 294,201 | 294,201 | 35,799 | 0 | 330,000 |
| 38-00 Inventory Items- | 3,000 | 3,000 | 1,000 | 0 | 4,000 |
| 48-00 Taxes & Assessments- | 3,400 | 3,400 | 0 | 0 | 3,400 |
| 61-60 Cap. FA-Bldgs & Imp-Current | 0 | 0 | 25,000 | 84,000 | 109,000 |
| 62-79 Cap. FA-Equipment-Prior Years | 67,900 | 67,900 | (67,900) | 67,900 | 67,900 |
| 80-80 Other Financing Uses-Interfund Reimbursements | (45,000) | (45,000) | 0 | 0 | (45,000) |
| Appropriation - Summary | 1,555,921 | 1,555,921 | 164,508 | 151,900 | 1,872,329 |
| NET COST | 1,301,770 | 1,301,770 | 339,808 | (248,100) | 1,393,478 |

WATER RESOURCES

SCOTT DE LEON, Director



BU 1672 – Lakebed Management (Fund 133)

DEPARTMENT OVERVIEW

This budget is used to maintain and enhance navigation, aquatic life, habitat, commerce, and recreation in Clear Lake. It is funded through lakeshore construction permit fees, aquatic vegetation control permit fees and annual lake encroachment lease payments through Budget Unit 1673. Budgeted activities include plant and algae control, buoy maintenance, water and sediment monitoring and the administration of permits for lakeshore construction and the encroachment leases.

Boat lanes are created by removing about 421 acres of aquatic vegetation. This activity has historically been performed by a contractor and funded through the General Fund through income from the Geysers Electric Project.

ACCOMPLISHMENTS IN FY 2019-20

- Maintained 421 acres of boat lanes through herbicide application, harvesting and buoy placement
- Collected and analyzed monthly water and sediment samples from Clear Lake
- Performed needed repairs of swim lines and recreational buoys.
- Work with tribes and other county departments to create, purchase and install cyanobacteria signs at public beaches.
- Worked in cooperation with Habematolel Pomo of Upper Lake on an EPA Grant for Water Quality Data Management

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

See BU 8107

Support needed to overcome any barriers

See BU 8107

How to better serve the public with the services provided

See BU 8107

Revenue and Appropriation Detail

Fund: 133 : Lakebed Management
 Budget Unit: 1672 : Property Management, Lakebed Management

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|--|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 21-60 Permits-Other | 30,000 | 30,000 | 0 | 0 | 30,000 |
| 31-82 Fines, Forfeit, Penalties-Criminal Fines | 35,000 | 35,000 | (3,985) | 0 | 31,015 |
| 42-01 Revenue from Use of Money-Interest | 4,000 | 4,000 | 7,501 | 0 | 11,501 |
| 56-30 Other Government Agencies-Other | 50,000 | 50,000 | 5,000 | 0 | 55,000 |
| 79-90 Other-Miscellaneous | 0 | 0 | 572 | 0 | 572 |
| 81-22 Operating Transfers-In | 300,000 | 300,000 | 0 | 0 | 300,000 |
| Revenue - Summary | 419,000 | 419,000 | 9,088 | 0 | 428,088 |

Appropriation

| | | | | | |
|---|---------|---------|---------|---|---------|
| 11-00 Clothing & Personal Suppl- | 1,000 | 1,000 | 0 | 0 | 1,000 |
| 14-00 Household Expense- | 0 | 0 | 1,500 | 0 | 1,500 |
| 15-10 Insurance-Other | 1,000 | 1,000 | 500 | 0 | 1,500 |
| 17-00 Maintenance-Equipment- | 3,500 | 3,500 | 0 | 0 | 3,500 |
| 22-70 Office Expense-Supplies | 2,500 | 2,500 | 0 | 0 | 2,500 |
| 22-71 Office Expense-Postage | 2,500 | 2,500 | 0 | 0 | 2,500 |
| 23-80 Prof & Specialized Svcs-Professional & Specialize | 51,300 | 51,300 | 51,700 | 0 | 103,000 |
| 23-81 Prof & Specialized Svcs-Engineering In-House | 400 | 400 | 0 | 0 | 400 |
| 23-90 Prof & Specialized Svcs-Administrative Services | 1,437 | 1,437 | 3,607 | 0 | 5,044 |
| 23-91 Prof & Specialized Svcs-Intra-Div Services | 375,440 | 375,440 | (8,204) | 0 | 367,236 |
| 24-00 Publications & Legal Ntcs- | 200 | 200 | 0 | 0 | 200 |
| 26-00 Rents & Leases-Bldg & Imp- | 1,100 | 1,100 | 1,400 | 0 | 2,500 |
| 27-00 Small Tools & Instruments- | 350 | 350 | 0 | 0 | 350 |
| 28-30 Special Departmental Exp-Supplies & Services | 9,500 | 9,500 | 12,000 | 0 | 21,500 |
| 29-50 Transportation & Travel-Transportation & Travel | 2,000 | 2,000 | 3,000 | 0 | 5,000 |
| 29-51 Transportation & Travel-Cent. Gar.-Pool Mlg ONLY | 600 | 600 | 400 | 0 | 1,000 |
| 53-48 Other Charges-Water Quality Improvement | 25,250 | 25,250 | 15,500 | 0 | 40,750 |

Revenue and Appropriation Detail

Fund: 133 : Lakebed Management

Budget Unit: 1672 : Property Management, Lakebed Management

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|---|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| 90-91 Transfers & Contingencies- Contingencies | 1,000 | 1,000 | 0 | 0 | 1,000 |
| Appropriation - Summary | 479,077 | 479,077 | 81,403 | 0 | 560,480 |
| NET COST | 60,077 | 60,077 | 72,315 | 0 | 132,392 |

WATER RESOURCES

SCOTT DE LEON, Director



BU 1673 – Lakebed Special Programs (Fund 179)

DEPARTMENT OVERVIEW

The Lakebed Management fund was established under the State Trust on Clear Lake, Chapter 639, Statute of 1973: the furtherance of navigation, commerce, fisheries, recreation and wherever possible and appropriate, preservation of the land and waters in their natural state. Revenue from BU 1673 is derived solely from permits and annual encroachment lease payment for structures on Clear Lake and are used to fund BU 1672 - Lakebed Management.

ACCOMPLISHMENTS IN FY 2019-20

- Collected Lakebed building permit fees
- Billed and collected annual Lakebed encroachment fees
- Collected past due lakebed encroachment fees

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

See BU 8107

Support needed to overcome any barriers

See BU 8107

How to better serve the public with the services provided

See BU 8107

Revenue and Appropriation Detail

Fund: 179 : Lakebed Special Programs

Budget Unit: 1673 : Property Management, Lakebed Special Programs

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|--|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 21-60 Permits-Other | 25,000 | 25,000 | 0 | 0 | 25,000 |
| 42-01 Revenue from Use of Money- Interest | 2,500 | 2,500 | 10,323 | 0 | 12,823 |
| 79-97 Other-Contributions Lakebed | 272,500 | 272,500 | 2,000 | 0 | 274,500 |
| 81-23 Operating Transfers-Out | (300,000) | (300,000) | 0 | 0 | (300,000) |
| Revenue - Summary | 0 | 0 | 12,323 | 0 | 12,323 |
| NET COST | 0 | 0 | (12,323) | 0 | (12,323) |

WATER RESOURCES

SCOTT DE LEON, Director



BU 1674 – Flood Corridor Maintenance (Fund 136)

DEPARTMENT OVERVIEW

The Flood Protection Corridor Program consists of purchasing flood prone property for future implementation of the Middle Creek Flood Damage Reduction and Ecosystem Restoration Project (Middle Creek Project). The County currently own and maintains 38 properties and expects to purchase some or all of the properties using a \$15,000,000 grant from California Department of Water Resources.

This budget unit allows regular maintenance and structures must be demolished or relocated.

ACCOMPLISHMENTS IN FY 2019-20

- Leased land to rice farmer
- Collection and payment of assessed fees to State Flood Control Board for maintenance of Maintenance Area 17
- Recovered partial electrical expenses from agricultural lease holder
- Engaged Corps of Engineers to begin planning levee decommissioning process

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

See BU 8107

Support needed to overcome any barriers

See BU 8107

How to better serve the public with the services provided

See BU 8107

Revenue and Appropriation Detail

Fund: 136 : Flood Corridor Prop Maint

Budget Unit: 1674 : Property Management, Flood Corridor Prop Maint

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|---|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 42-01 Revenue from Use of Money-Interest | 8,000 | 8,000 | 2,000 | 0 | 10,000 |
| 54-90 State Aid-Other | 232,639 | 232,639 | 806,663 | 0 | 1,039,302 |
| Revenue - Summary | 240,639 | 240,639 | 808,663 | 0 | 1,049,302 |
| Appropriation | | | | | |
| 18-00 Maint-Bldgs & Imprvmnts- | 50,000 | 50,000 | 977,000 | 0 | 1,027,000 |
| 23-80 Prof & Specialized Svcs-Professional & Specialize | 3,000 | 3,000 | 2,000 | 0 | 5,000 |
| 23-81 Prof & Specialized Svcs-Engineering In-House | 4,000 | 4,000 | 0 | 0 | 4,000 |
| 23-90 Prof & Specialized Svcs-Administrative Services | 1,470 | 1,470 | 580 | 0 | 2,050 |
| 23-91 Prof & Specialized Svcs-Intra-Div Services | 63,901 | 63,901 | 6,341 | 0 | 70,242 |
| 28-30 Special Departmental Exp-Supplies & Services | 39,100 | 39,100 | (7,900) | 0 | 31,200 |
| 30-00 Utilities- | 23,000 | 23,000 | (3,000) | 0 | 20,000 |
| 48-00 Taxes & Assessments- | 300 | 300 | 0 | 0 | 300 |
| 90-91 Transfers & Contingencies-Contingencies | 1,000 | 1,000 | 0 | 0 | 1,000 |
| Appropriation - Summary | 185,771 | 185,771 | 975,021 | 0 | 1,160,792 |
| NET COST | (54,868) | (54,868) | 166,358 | 0 | 111,490 |

COUNTY ADMINISTRATIVE OFFICE

CAROL J. HUCHINGSON, County Administrative Officer



BU 1778 – Capital Projects (Fund 978)

DEPARTMENT OVERVIEW

This Budget Unit is utilized for the purpose of appropriating funds for miscellaneous capital projects, including South Main Lakeport and roof replacement for the Jail and the Courthouse.

ACCOMPLISHMENTS IN FY 2019-20

- Retained a fiscal/economic consultant to assist County in the process of reviewing both the analysis completed by the City of Lakeport and LAFCo's independent third party review to prepare for South Main Annexation negotiations that would best serve the community

GOALS FOR FY 2020-21

- Defer determination on water system feasibility for the South Main Street area in Lakeport until after the next phase of annexation negotiations with the City, expected to start immediately. In the event a satisfactory agreement can be reached and the Board determines not to go forward with the water project for South Main, the Board may consider re-appropriating funds to other one-time priorities or projects.
- In collaboration with Public Services:
 - Move forward with energy upgrades and efficiencies
 - Assess condition of existing facilities to prioritize projects and appropriately direct funds budgeted for Deferred Maintenance of County facilities
 - Replace Jail Phase 3 and Courthouse roofs

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

See BU 1012

Support needed to overcome any barriers

See BU 1012

How to better serve the public with the services provided

See BU 1012

Revenue and Appropriation Detail

Fund: 978 : Capital Projects
 Budget Unit: 1778 : Special Projects, Capital Projects

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|---|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 81-22 Operating Transfers-In | 2,554,273 | 2,554,273 | (2,554,273) | 0 | 0 |
| Revenue - Summary | 2,554,273 | 2,554,273 | (2,554,273) | 0 | 0 |
| Appropriation | | | | | |
| 18-00 Maint-Bldgs & Imprvmts- | 9,273 | 9,273 | 0 | 0 | 9,273 |
| 28-30 Special Departmental Exp-Supplies & Services | 45,000 | 45,000 | 0 | 0 | 45,000 |
| 61-60 Cap. FA-Bldgs & Imp-Current | 2,000,000 | 2,000,000 | 0 | 0 | 2,000,000 |
| 63-04 Construction in Progress-Water Systems | 2,400,000 | 2,400,000 | 413,423 | 0 | 2,813,423 |
| Appropriation - Summary | 4,454,273 | 4,454,273 | 413,423 | 0 | 4,867,696 |
| NET COST | 1,900,000 | 1,900,000 | 2,967,696 | 0 | 4,867,696 |

COUNTY ADMINISTRATIVE OFFICE

CAROL J. HUCHINGSON, County Administrative Officer



BU 1781 – Special Projects

DEPARTMENT OVERVIEW

This Budget Unit is used for special projects that are not applicable to any other Budget Unit, and to provide funding for a variety of special projects involving other departments. This is a General Fund Budget Unit financed primarily by one-time discretionary revenues, with some carried over from prior years. Specifically, revenues include PEG franchise fees, and rental fees from Harbor Village. This BU provides a small amount of funding for Lampson Field infrastructure match and for the lease of the pilot's lounge. Appropriations are included for Water Quality Improvement projects, wildfire stable housing assistance funded by GSFA, and one-time monies budgeted for Code Enforcement activities. This BU includes funding for the Lucerne Harbor Docks and Dredging project and seed money for needed energy upgrades and efficiencies in County facilities.

ACCOMPLISHMENTS IN FY 2019-20

- Provided \$9,000 for the 9 month lease of the pilot's lounge.
- Provided \$36,220 as County match for the Runway 10-28 Pavement Rehabilitation Construction Grant
- Provided \$3,000 in operational support for Lampson Airport
- Provided funding for Code Enforcement Manager
- Provided \$175,000 from the GSFA grant to North Coast Opportunities to help wildfire survivors
- Final payments made for the installation of Courthouse generator

GOALS FOR FY 2020-21

- Partner with the Animal Control Director to allocate Indian Gaming SDF funds approved and budgeted since 2010, but never used
- Continue to provide funding for Code Enforcement Manager with one time monies
- Provide \$18,000 for the lease of the pilot's lounge and associated amenities
- Provide \$12,000 as County match for the Airport Layout Plan grant
- In coordination with Public Services, provide partial funding for engineering costs for the Lucerne Harbor dredging and dock project

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

See BU 1012

Support needed to overcome any barriers

See BU 1012

How to better serve the public with the services provided

See BU 1012

Revenue and Appropriation Detail

Fund: 1 : General County
Budget Unit: 1781 : Special Projects, Administration

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|---|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 21-50 Permits-Franchises | 40,000 | 40,000 | 0 | 0 | 40,000 |
| 42-10 Rents & Concessions-Rents & Concessions | 12,600 | 12,600 | (5,600) | 0 | 7,000 |
| 52-90 State Taxes-Other In Lieu | 3,000 | 3,000 | 0 | 0 | 3,000 |
| 81-23 Operating Transfers-Out | (52,341) | (52,341) | 22,341 | 0 | (30,000) |
| Revenue - Summary | 3,259 | 3,259 | 16,741 | 0 | 20,000 |
| Appropriation | | | | | |
| 12-00 Communications- | 540 | 540 | 10 | 0 | 550 |
| 15-12 Insurance-Public Liability | 12,308 | 12,308 | (4,444) | 0 | 7,864 |
| 15-13 Insurance-Fire & Allied Cvrgrs | 7,954 | 7,954 | (6,421) | 0 | 1,533 |
| 18-00 Maint-Bldgs & Imprvmts- | 129,953 | 129,953 | (119,953) | 0 | 10,000 |
| 23-80 Prof & Specialized Svcs-Professional & Specialize | 145,000 | 145,000 | (9,985) | 0 | 135,015 |
| 23-91 Prof & Specialized Svcs-Intra-Div Services | 9,000 | 9,000 | 0 | 0 | 9,000 |
| 30-00 Utilities- | 7,500 | 7,500 | 0 | 0 | 7,500 |
| 48-00 Taxes & Assessments- | 3,500 | 3,500 | 0 | 0 | 3,500 |
| 52-10 Other Charges-Contib to Non-Co Gov Agen | 80,500 | 80,500 | 0 | 0 | 80,500 |
| 53-48 Other Charges-Water Quality Improvement | 84,338 | 84,338 | 0 | 0 | 84,338 |
| 53-54 Other Charges-Law Enforcement | 27,688 | 27,688 | (19,027) | 0 | 8,661 |
| 55-07 Other Charges-Community Revitalization | 394,238 | 394,238 | 64,445 | 0 | 458,683 |
| 57-05 Prof & Specialized Svcs-Tenant Based Rental Assis | 525,000 | 525,000 | 0 | 0 | 525,000 |
| 63-03 Construction in Progress-Drainage Systems | 150,000 | 150,000 | 0 | 0 | 150,000 |
| 63-11 Construction in Progress-Docks/ Piers | 250,000 | 250,000 | 0 | 100,000 | 350,000 |
| 63-13 Construction in Progress-Buildings & Improvements | 37,884 | 37,884 | 112,116 | 0 | 150,000 |
| 80-80 Other Financing Uses-Interfund Reimbursements | 0 | 0 | 0 | (100,000) | (100,000) |
| Appropriation - Summary | 1,865,403 | 1,865,403 | 16,741 | 0 | 1,882,144 |

Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 1781 : Special Projects, Administration

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|-----------------|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| NET COST | 1,862,144 | 1,862,144 | 0 | 0 | 1,862,144 |

SHERIFF

BRIAN L. MARTIN, Sheriff



BU 1785 – Public Safety Facilities (Fund 960)

DEPARTMENT OVERVIEW

This budget was established as part of the SB 1022 Jail expansion project. It was to be used to complete a separate project while the construction of the new wing was being completed. SB 1022 funds were returned to the state, however, this project still needs to be completed due to aging equipment.

*The new project is the replacement and consolidation of the two separate tower and control panels (locations) into one control panel (location).

It is estimated this project will cost 1,650,000 before it is completed, leaving a balance of nearly 500,000 unfunded at this time.

ACCOMPLISHMENTS IN FY 2019-20

- Received plans for project construction from vendor
- Plans submitted to engineering/construction vendor for review
- Pre-bid walkthrough will be rescheduled in July/ August of 2020

Revenue and Appropriation Detail

Fund: 960 : Public Safety Facilities

Budget Unit: 1785 : Special Projects, Public Safety Facilities

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|--|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 81-22 Operating Transfers-In | 0 | 0 | 0 | (492,833) | 492,833 |
| Revenue - Summary | 0 | 0 | 0 | 492,833 | 492,833 |
| Appropriation | | | | | |
| 63-13 Construction in Progress-Buildings & Improvements | 1,159,744 | 1,159,744 | (2,606) | 492,832 | 1,649,970 |
| Appropriation - Summary | 1,159,744 | 1,159,744 | (2,606) | 492,832 | 1,649,970 |
| NET COST | 1,159,744 | 1,159,744 | (2,606) | (1) | 1,157,137 |

COUNTY ADMINISTRATIVE OFFICE

CAROL J. HUCHINGSON, County Administrative Officer



BU 1794 – CDBG Program Income (Fund 94)

DEPARTMENT OVERVIEW

CDBG Loan payments and payoffs accumulate in this fund and must be used pursuant to the terms of the Program Income Reuse Agreement approved by the Board of Supervisors. If program income exceeds \$35,000 in any fiscal year, it must be used for other CDBG projects and is transferred to Budget Unit 1796 CDBG Capital Projects. Annual amounts less than \$35,000 can be retained by the General Fund.

ACCOMPLISHMENTS IN FY 2019-20

See BU 1012

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

See BU 1012

Support needed to overcome any barriers

See BU 1012

How to better serve the public with the services provided

See BU 1012

Revenue and Appropriation Detail

Fund: 94 : CDBG Program Income
 Budget Unit: 1794 : Special Projects, CDBG Projects

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|--|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 42-01 Revenue from Use of Money-Interest | 200 | 200 | (100) | 0 | 100 |
| 80-97 Loans/Int Fin/Bonds-Priv Sector Loan Rec | 1,000 | 1,000 | 0 | 0 | 1,000 |
| 81-31 Residual Equity Transfers-Residual Equity Transfer | (1,200) | (1,200) | (524) | 620 | (2,344) |
| Revenue - Summary | 0 | 0 | (624) | (620) | (1,244) |
| NET COST | 0 | 0 | 624 | 620 | 1,244 |

COUNTY ADMINISTRATIVE OFFICE

CAROL J. HUCHINGSON, County Administrative Officer



BU 1796 – CDBG Capital Projects (Fund 936)

DEPARTMENT OVERVIEW

This Budget Unit provides funding to capital projects financed by the Community Development Block Grant (CDBG) program, presently including the Anderson Springs Sewer project and pass through of funds for the Cobb Water Consolidation project.

ACCOMPLISHMENTS IN FY 2019-20

- Successfully executed a Subrecipient Agreement to reimburse the Cobb Area County Water District just over \$5.5M to improve water services in the Cobb and Summit Areas.

GOALS FOR FY 2020-21

- As Notices of Funding Availability are released, utilize the services of our consultant to apply for new project funds, to support local area water delivery and fire suppression improvements, business and technical assistance needs, unmet needs from both the 2017 and 2018 Wildfire disasters, Covid-19 urgent related needs, Area/General Plan updates and Code Enforcement (V2028; FCMP)
- Manage CDBG accounting for Special Districts' Anderson Springs Project and the Cobb Area County Water District
- Partner with regional agencies to seek grant funding for low to mod income housing

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

See BU 1012

Support needed to overcome any barriers

See BU 1012

How to better serve the public with the services provided

See BU 1012

Revenue and Appropriation Detail

Fund: 936 : CDBG-Capital Projects
 Budget Unit: 1796 : Special Projects, CDBG-Capital Projects

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|--|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 54-90 State Aid-Other | 2,084,263 | 2,084,263 | 4,120,126 | 192,087 | 6,012,302 |
| 80-92 Loans/Int Fin/Bonds-Advance From Other Fund | 2,064,263 | 2,064,263 | (2,064,263) | 0 | 0 |
| 80-93 Loans/Int Fin/Bonds-Advance To Other Fund | (2,084,263) | (2,084,263) | 950,387 | (458,876) | (675,000) |
| Revenue - Summary | 2,064,263 | 2,064,263 | 3,006,250 | 266,789 | 5,337,302 |
| Appropriation | | | | | |
| 23-30 Prof & Specialized Svcs-General Admin | 90,000 | 90,000 | 273,606 | (54,609) | 308,997 |
| 23-31 Prof & Specialized Svcs-Activity Delivery | 50,000 | 50,000 | (50,000) | 0 | 0 |
| 28-30 Special Departmental Exp-Supplies & Services | 0 | 0 | 5,207,197 | 0 | 5,207,197 |
| 63-05 Construction in Progress-Sewer Systems | 1,924,263 | 1,924,263 | (1,424,591) | 0 | 499,672 |
| Appropriation - Summary | 2,064,263 | 2,064,263 | 4,006,212 | (54,609) | 6,015,866 |
| NET COST | 0 | 0 | 999,962 | (321,398) | 678,564 |

COUNTY ADMINISTRATIVE OFFICE

CAROL J. HUCHINGSON, County Administrative Officer



BU 1892 – Marketing and Economic Development

DEPARTMENT OVERVIEW

Budget Unit 1892 promotes the marketing of Lake County as a tourist destination; serves to increase local tourism and commerce; and fosters local economic development.

Tourism is one of the major economic generators of Lake County. Thanks to the support of the Board of Supervisors, the new destination marketing entity, Lake County Tourism Improvement District (LCTID) “Visit Lake County, CA” (VLCC) was established in 2018 and took off running. VLCC's Board is comprised of a majority of lodging owners or their representatives, as well as seats held by the County of Lake, the City of Clearlake, and the City of Lakeport. VLCC is dedicated solely to attracting visitors to our county; to spend the night in our lodging businesses and spend visitor dollars in our community. VLCC is supported through the 1.5% assessment charged to visitors on overnight stays, as well as by partnerships with the County of Lake, The City of Clearlake, The City of Lakeport, Middletown Rancheria of Pomo Indians of California, Robinson Rancheria Pomo Indians of California.

This budget unit supports the efforts of VLCC through a financial contribution of \$78,000 towards those efforts in addition to the funds received through the assessment and other partnerships. Since its creation, VLCC undertook a rebranding effort, a new website, new social media efforts, and developed a marketing strategy to increase those overnight stays.

Through your Board’s Support, this budget unit provided financial support for economic development in collaboration with the Lake County Economic Corporation. In January 2019 your Board adopted a Resolution Adopting the Lake County Economic Development Strategy 2018. As per Vision 2028, your Board and the County of Lake are committed to economic resilience for its citizens by growing our economy and spurring the creation of quality local jobs through focused Economic Development. Through that support we brought forward the Lake County Broadband Plan, the Dig Once Ordinance, the Lake Leadership Summit, Maker’s Workshops, development of the We Care Pledge placard for local businesses to use in response to the COVID-19 pandemic; as well as other efforts to support local economic development efforts.

Through your Board’s efforts and support, we participate in two exciting collaborative entities and processes for marketing and economic development with the newly formed Visit Lake County CA TID and partnership with the Lake County Economic Development Corporation.

ACCOMPLISHMENTS IN FY 2019-20

- As Board member of the LCTID, staff was part of the Communications Committee that oversaw the brand immersion trip for the rebranding of Lake County as a visitor destination
- Part of the committee that oversaw creation of the new website, media campaign, stakeholder outreach
- Tribal partnership development with the LCTID

COUNTY ADMINISTRATIVE OFFICE

CAROL J. HUCHINGSON, County Administrative Officer
BU 1892 – Marketing and Economic Development

- Initiated cross-jurisdictional discussion with Upstate California Connect Consortia and identification of broadband assets, resulting in your Board’s adoption of the Lake County Broadband Plan, Dig Once Ordinance discussions
- As Board member of the Lake County Economic Development Corporation (LCEDC) , staff chaired the Business Attraction and Retention Committee; implemented the Lake Leadership Summit 19, identification of the local makers and producers with the Maker’s Workshops

GOALS FOR FY 2020-21

- Through LCEDC continue to reach out to vital sectors in our community to identify broadband needs and projects
- Continued growth and establishment of the LCTID as a cross-jurisdictional economic development resource
- Continued development of VLCC to support overnight stays and TOT revenue

AT RISK OPERATIONS, PRIORITIES OR EXPENDITURES FOR FY 2020-21

- Through LCEDC continue to reach out to vital sectors in our community to identify broadband needs and projects
- Continued growth and establishment of the LCTID as a cross-jurisdictional economic development resource
- Continued development of VLCC to support overnight stays and TOT revenue

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

See BU 1012

Support needed to overcome any barriers

See BU 1012

How to better serve the public with the services provided

See BU 1012

Revenue and Appropriation Detail

Fund: 1 : General County
 Budget Unit: 1892 : Promotion, Marketing & Econ Dvlpmnt

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|---|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 10-91 Other Taxes-Transient Occupancy | 520,000 | 520,000 | 0 | 0 | 520,000 |
| 54-90 State Aid-Other | 75,000 | 75,000 | (75,000) | 0 | 0 |
| 56-30 Other Government Agencies-Other | 10,000 | 10,000 | (10,000) | 0 | 0 |
| Revenue - Summary | 605,000 | 605,000 | (85,000) | 0 | 520,000 |
| Appropriation | | | | | |
| 12-00 Communications- | 1,000 | 1,000 | 0 | 0 | 1,000 |
| 15-12 Insurance-Public Liability | 2,580 | 2,580 | 5,418 | 0 | 7,998 |
| 17-00 Maintenance-Equipment- | 50 | 50 | 0 | 0 | 50 |
| 20-00 Memberships- | 1,404 | 1,404 | 10,833 | 0 | 12,237 |
| 22-70 Office Expense-Supplies | 300 | 300 | 0 | 0 | 300 |
| 22-71 Office Expense-Postage | 50 | 50 | 0 | 0 | 50 |
| 23-80 Prof & Specialized Svcs- Professional & Specialize | 206,000 | 206,000 | (76,279) | 0 | 129,721 |
| 23-91 Prof & Specialized Svcs-Intra-Div Services | 86,144 | 86,144 | 0 | 0 | 86,144 |
| 28-30 Special Departmental Exp-Supplies & Services | 75,000 | 75,000 | (25,000) | 0 | 50,000 |
| 28-91 Special Departmental Exp- Advertising & Promotion | 10,222 | 10,222 | (222) | 0 | 10,000 |
| 29-50 Transportation & Travel- Transportation & Travel | 250 | 250 | 250 | 0 | 500 |
| 53-48 Other Charges-Water Quality Improvement | 65,000 | 65,000 | 0 | 0 | 65,000 |
| 53-54 Other Charges-Law Enforcement | 150,000 | 150,000 | 0 | 0 | 150,000 |
| 55-02 Other Charges-Highway Signage | 7,000 | 7,000 | 0 | 0 | 7,000 |
| Appropriation - Summary | 605,000 | 605,000 | (85,000) | 0 | 520,000 |
| NET COST | 0 | 0 | 0 | 0 | 0 |

DEPARTMENT OF PUBLIC WORKS

SCOTT DE LEON, Director



BU 1903 – Department of Public Works Administration

DEPARTMENT OVERVIEW

The management of the Department of Public Works is provided by this Budget Unit, DPW Administration. The Division includes the Director, the DPW Fiscal Coordinator, an Accountant II, an Account Tech Senior, a Secretary III and a Public Works Service Technician. The Director and Fiscal Coordinator oversee and facilitate the preparation of the eleven General Fund, Special Fund and Special District Budgets within the department for the Board of Supervisors' consideration and subsequently assists in supervising the control of the fiscal appropriations following approval of such budgets.

The Director is responsible to the Board of Supervisors and held accountable for the conduct and activities of the Department, including strategic planning, policy development and implementation. The Fiscal Coordinator's primary responsibility is to oversee the fiscal and clerical operations of the Division.

The fiscal segment of the Division is responsible for the development, implementation and accomplishment of detailed cost accounting, providing billing services, supervising accounts receivable functions, and serving as the focal point for internal and external financial audits. The clerical staff provide point of contact for interaction with the public, both on the phone and at the counter. The clerical staff also handles bid documents, coordination with the Administrative Staff for placing items on the Board agenda, and all tasks associated with Human Resources, including tracking of required trainings and certifications.

This Division will be expanding with the combining of Water Resources and Community Development Departments, discussed later in this Form.

ACCOMPLISHMENTS IN FY 2019-20

- Assisted the State Controller's Office with the completion of the annual audit of the Road Fund with no findings. This annual exercise culminates a year's effort in providing accurate and organized accounting records and its successful completion is a highlight of the fiscal year
- Processed over 500 Service Requests by the public for road maintenance
- Processed consultant invoices and contractor pay requests for multiple project design contracts and three bridge construction projects
- Processed 100 encroachment permits and 214 transportation permits
- Began a trail leasing program for the replacement of vehicles in the Central Garage fleet, in lieu of purchasing replacement vehicles

Revenue and Appropriation Detail

Fund: 1 : General County
 Budget Unit: 1903 : General, Public Works Admin

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|---|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 66-10 Charges for Services-Planning & Engineering | 4,900 | 4,900 | (2,500) | 0 | 2,400 |
| 66-50 Charges for Services-Auditing & Accounting | 782,726 | 782,726 | 572,780 | (67,661) | 1,423,167 |
| 69-20 Other Current Services-Other | 12 | 12 | 0 | 0 | 12 |
| 79-71 Sales-Books | 32 | 32 | 0 | 0 | 32 |
| Revenue - Summary | 787,670 | 787,670 | 570,280 | 67,661 | 1,425,611 |

Appropriation

| | | | | | |
|---|---------|---------|---------|--------|---------|
| 01-11 Salaries & Wages-Permanent | 436,266 | 436,266 | 331,414 | 42,571 | 810,251 |
| 01-14 Salaries & Wages-Other, Term | 2,320 | 2,320 | 1,424 | 0 | 3,744 |
| 02-21 Retirement Contributions-FICA | 33,942 | 33,942 | 25,072 | 3,257 | 62,271 |
| 02-22 Retirement Contributions-PERS | 91,636 | 91,636 | 79,556 | 9,493 | 180,685 |
| 03-30 Insurance-Health/Life | 82,704 | 82,704 | 59,919 | 12,042 | 154,665 |
| 03-31 Insurance-Unemployment | 3,048 | 3,048 | 2,352 | 298 | 5,698 |
| 04-00 Worker's Compensation- | 1,993 | 1,993 | (277) | 0 | 1,716 |
| 12-00 Communications- | 5,520 | 5,520 | 1,200 | 0 | 6,720 |
| 14-00 Household Expense- | 0 | 0 | 560 | 0 | 560 |
| 15-12 Insurance-Public Liability | 7,385 | 7,385 | 479 | 0 | 7,864 |
| 15-13 Insurance-Fire & Allied Cvrgrs | 1,273 | 1,273 | (111) | 0 | 1,162 |
| 17-00 Maintenance-Equipment- | 17,730 | 17,730 | 6,900 | 0 | 24,630 |
| 18-00 Maint-Bldgs & Imprvmts- | 500 | 500 | 0 | 0 | 500 |
| 20-00 Memberships- | 1,589 | 1,589 | 0 | 0 | 1,589 |
| 22-70 Office Expense-Supplies | 18,000 | 18,000 | (500) | 0 | 17,500 |
| 22-71 Office Expense-Postage | 3,800 | 3,800 | (800) | 0 | 3,000 |
| 22-72 Office Expense-Books & Periodicals | 450 | 450 | 0 | 0 | 450 |
| 23-80 Prof & Specialized Svcs- Professional & Specialize | 16,325 | 16,325 | 0 | 0 | 16,325 |
| 23-90 Prof & Specialized Svcs- Administrative Services | 36,169 | 36,169 | 58,392 | 0 | 94,561 |
| 24-00 Publications & Legal Ntcs- | 500 | 500 | 0 | 0 | 500 |
| 28-30 Special Departmental Exp-Supplies & Services | 9,025 | 9,025 | 1,700 | 0 | 10,725 |
| 29-50 Transportation & Travel- Transportation & Travel | 6,450 | 6,450 | 3,000 | 0 | 9,450 |

Revenue and Appropriation Detail

Fund: 1 : General County
 Budget Unit: 1903 : General, Public Works Admin

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|--|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| 29-51 Transportation & Travel-Cent. Gar.- Pool Mlg ONLY | 6,720 | 6,720 | 0 | 0 | 6,720 |
| 38-00 Inventory Items- | 4,325 | 4,325 | 0 | 0 | 4,325 |
| Appropriation - Summary | 787,670 | 787,670 | 570,280 | 67,661 | 1,425,611 |
| NET COST | 0 | 0 | 0 | 0 | 0 |

INFORMATION TECHNOLOGY

SHANE FRENCH, Director



BU 1904 – Information Technology

DEPARTMENT OVERVIEW

The Information Technology Department acts as a strategic partner to all County agencies in the development, implementation, support and maintenance of the County's technology infrastructure. The department's eleven (11) employees perform work that can be classified into five broad categories: Desktop Computer Support, Network and Infrastructure Support, Software Development and Support, Geographical Information Systems (GIS) Support, and Telecommunications support for voice-over-internet-protocol systems.

The Desktop Support function maintains hardware and software for over 750 desktop computers, and associated printers. Network and Infrastructure supports miles of copper and fiber optic cabling, over 100 servers, and the Wide Area Network (WAN) connections for more than 50 remote sites providing government services throughout the County. In addition, this function coordinates the County's internet presence and connections to State and Federal agencies.

Software Development and Support is primarily responsible for providing technical assistance to agencies in managing the County's myriad of software solutions with private-sector software providers, which are the County's primary source of business software solutions. In addition, the software team develops and supports a small amount of custom software for various agencies.

The telephone support role involves the support of the County's Voice Over Internet Protocol (VOIP) phone system used in most county office locations.

Finally, our GIS Specialist provides support for and maintains the County's investment in GIS data. As a group, the department provides technical assistance and consultation to all of the various agencies in support of their technology initiatives.

This budget unit is funded by General Fund discretionary revenues with reimbursement for services provided to self-funded departments.

ACCOMPLISHMENTS IN FY 2019-20

- Implemented new e-mail security system
- Implemented work-from-home systems and processes
- Added resiliency and performance to core network systems

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

- Paperless initiatives: We have been working on deploying e-signature and paperless processes
- Electronic payments as a standard (this is not an IT project, specifically, but IT does participate in implementation and planning activities)

INFORMATION TECHNOLOGY

SHANE FRENCH, Director
BU 1904 – Information Technology

Support needed to overcome any barriers

- Better inter-departmental collaboration and coordination
- An agreed upon project priority list amongst departments, preferable set by the BOS

How to better serve the public with the services provided

- IT does not offer many direct-to-the-public services outside of mapping and web resources. We have discussed a redesign of the website in the past but have not had the budget or resources to get started.

Revenue and Appropriation Detail

Fund: 1 : General County
 Budget Unit: 1904 : General, Information Technology

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|--|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 66-52 Charges for Services-Data Processing Charges | 335,000 | 335,000 | (121,000) | 0 | 214,000 |
| 69-20 Other Current Services-Other | 750 | 750 | 0 | 0 | 750 |
| Revenue - Summary | 335,750 | 335,750 | (121,000) | 0 | 214,750 |

Appropriation

| | | | | | |
|---|---------|---------|----------|---|---------|
| 01-11 Salaries & Wages-Permanent | 629,577 | 629,577 | (19,402) | 0 | 610,175 |
| 01-13 Salaries & Wages-OT, Holiday, Stby | 33,700 | 33,700 | (10,150) | 0 | 23,550 |
| 02-21 Retirement Contributions-FICA | 48,782 | 48,782 | (1,484) | 0 | 47,298 |
| 02-22 Retirement Contributions-PERS | 130,713 | 130,713 | 5,356 | 0 | 136,069 |
| 03-30 Insurance-Health/Life | 77,917 | 77,917 | (870) | 0 | 77,047 |
| 03-31 Insurance-Unemployment | 4,457 | 4,457 | (135) | 0 | 4,322 |
| 03-32 Insurance-Opt Out | 7,200 | 7,200 | 0 | 0 | 7,200 |
| 04-00 Worker's Compensation- | 3,748 | 3,748 | (482) | 0 | 3,266 |
| 12-00 Communications- | 61,320 | 61,320 | 1,800 | 0 | 63,120 |
| 15-12 Insurance-Public Liability | 2,680 | 2,680 | 188 | 0 | 2,868 |
| 15-13 Insurance-Fire & Allied Cvrgrs | 386 | 386 | 23 | 0 | 409 |
| 17-00 Maintenance-Equipment- | 85,500 | 85,500 | (21,000) | 0 | 64,500 |
| 22-70 Office Expense-Supplies | 1,200 | 1,200 | 0 | 0 | 1,200 |
| 22-71 Office Expense-Postage | 300 | 300 | 0 | 0 | 300 |
| 22-72 Office Expense-Books & Periodicals | 200 | 200 | 0 | 0 | 200 |
| 23-80 Prof & Specialized Svcs-Professional & Specialize | 7,000 | 7,000 | (7,000) | 0 | 0 |
| 26-00 Rents & Leases-Bldg & Imp- | 1,000 | 1,000 | 0 | 0 | 1,000 |
| 27-00 Small Tools & Instruments- | 1,000 | 1,000 | (500) | 0 | 500 |
| 28-30 Special Departmental Exp-Supplies & Services | 141,800 | 141,800 | (59,300) | 0 | 82,500 |
| 28-31 Special Departmental Exp-Geographical Inform Sys | 9,250 | 9,250 | 0 | 0 | 9,250 |
| 29-50 Transportation & Travel-Transportation & Travel | 3,000 | 3,000 | (2,250) | 0 | 750 |
| 29-51 Transportation & Travel-Cent. Gar.-Pool Mlg ONLY | 6,000 | 6,000 | 1,500 | 0 | 7,500 |
| 62-71 Cap. FA-Equipment-Office | 9,000 | 9,000 | (9,000) | 0 | 0 |

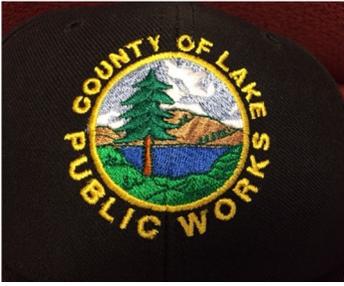
Revenue and Appropriation Detail

Fund: 1 : General County
 Budget Unit: 1904 : General, Information Technology

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|--------------------------------|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Appropriation - Summary | 1,265,730 | 1,265,730 | (122,706) | 0 | 1,143,024 |
| NET COST | 929,980 | 929,980 | (1,706) | 0 | 928,274 |

DEPARTMENT OF PUBLIC WORKS

SCOTT DE LEON, Director



BU 1908 – Engineering and Inspection

DEPARTMENT OVERVIEW

This budget unit was established to fund the activities of the Engineering and Inspection Division. Revenues are received from the recipients of this Division's services as well as a general county fund contribution for the Surveyor functions.

The Design Engineering segment provides for the design or oversight of contracted professional services for a wide variety of Public Works projects serving county roads, bridges, drainage structures, bikeways, pedestrian facilities, parks, county building improvements and modifications, support facilities and other engineering or architectural needs.

The Construction Supervision segment provides contract administration for all county capital investments -- roads, buildings, airport, flood control projects -- to assure conformance to the plans, specifications and county standards. This segment also inspects improvements to assure compliance to the approved plans and specifications that are constructed with private capital, some of which may eventually be operated and maintained by the county (i.e. - land development improvements, such as streets and utilities).

The Surveyor segment is responsible for checking and processing of Parcel and Subdivision Maps, Final Maps, and Records of Survey for accuracy and compliance with county ordinances and with the Subdivision Map Act of the State of California. Additionally, staff reviews and recommends conditions to the Community Development Department on all tentative parcel and subdivision maps, voluntary mergers, lot line adjustments, waivers, zoning maps, certificates of compliance, and related proposals. They also prepare related agreements and resolutions for Board of Supervisors' approval. The Surveyor segment is responsible for the preparation of maps and legal descriptions for fee title deeds and easements for a variety of public works projects; and for the formation of, or boundary changes for, special Service Areas, Maintenance Districts, Assessment Districts, and jurisdictional boundaries such as Supervisorial Districts. This segment also oversees the County Master Address Grid System, processes request for naming of roads and road name changes.

The "Property Services" segment includes the obtaining of professional property appraisals, developing agreements with property owners or their agent's relative to purchase of land and easements for public improvement purposes. This segment negotiates and formalizes leases of county facilities (airports) and manages such leases. Additionally, staff processes those actions necessary to dispose of surplus county property, easements, and similar assets.

The Traffic Engineering and Transportation Planning segment provides traffic engineering services including the maintenance of a traffic accident database, countywide speed and volume studies, participates in the Traffic Advisory Committee (TRAC), researches and responds to traffic regulatory requests (speed limits, stop sign, etc.), reviews land development proposals as they impact traffic safety and operations, investigates and makes recommendations on the elimination of hazardous road conditions, reviews transportation permit applications, and provides staff with information for use in designing road projects. It also pursues various transportation grant funds to improve traffic safety within the county road system.

DEPARTMENT OF PUBLIC WORKS

SCOTT DE LEON, Director
BU 1908 – Engineering and Inspection

ACCOMPLISHMENTS IN FY 2019-20

- Completed the construction of sign and striping safety improvement projects
- Completed the construction of a pedestrian project in Upper Lake
- Completed the construction of two culvert replacement projects funded by FEMA
- Worked with our consultants to advance the design for a number of bridge replacement projects and secure federal funding for various phases of project development
- Successfully hired additional consultants for technical services on several bridge design projects
- Completed the construction of the Clark Drive rehabilitation project
- Completed the construction of several overlay projects funded through SB-1

Revenue and Appropriation Detail

Fund: 1 : General County
 Budget Unit: 1908 : General, Engineering & Inspection

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|---|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 21-30 Permits-Road Privileges & Permit | 50,000 | 50,000 | 0 | 0 | 50,000 |
| 21-60 Permits-Other | 6,000 | 6,000 | 14,000 | 0 | 20,000 |
| 66-10 Charges for Services-Planning & Engineering | 1,094,728 | 1,094,728 | (493,377) | 0 | 601,351 |
| 66-11 Charges for Services-Subdivision Insp Fees | 6,000 | 6,000 | 0 | 0 | 6,000 |
| 79-73 Sales-Surveyor Maps | 3,000 | 3,000 | 0 | 0 | 3,000 |
| 79-90 Other-Miscellaneous | 5 | 5 | 0 | 0 | 5 |
| Revenue - Summary | 1,159,733 | 1,159,733 | (479,377) | 0 | 680,356 |

Appropriation

| | | | | | |
|---|---------|---------|-----------|--------|---------|
| 01-11 Salaries & Wages-Permanent | 766,904 | 766,904 | (258,234) | 30,697 | 539,367 |
| 01-12 Salaries & Wages-Extra Help | 25,200 | 25,200 | (25,200) | 0 | 0 |
| 01-13 Salaries & Wages-OT, Holiday, Stby | 3,000 | 3,000 | 2,000 | 0 | 5,000 |
| 01-14 Salaries & Wages-Other, Term | 3,548 | 3,548 | (1,774) | 0 | 1,774 |
| 02-21 Retirement Contributions-FICA | 60,046 | 60,046 | (20,614) | 2,348 | 41,780 |
| 02-22 Retirement Contributions-PERS | 159,225 | 159,225 | (45,791) | 6,845 | 120,279 |
| 03-30 Insurance-Health/Life | 125,860 | 125,860 | (39,101) | 9,006 | 95,765 |
| 03-31 Insurance-Unemployment | 5,570 | 5,570 | (1,997) | 215 | 3,788 |
| 03-32 Insurance-Opt Out | 2,400 | 2,400 | (2,400) | 0 | 0 |
| 04-00 Worker's Compensation- | 12,299 | 12,299 | (8,031) | 0 | 4,268 |
| 11-00 Clothing & Personal Suppl- | 800 | 800 | (100) | 0 | 700 |
| 12-00 Communications- | 1,300 | 1,300 | 750 | 0 | 2,050 |
| 15-12 Insurance-Public Liability | 7,436 | 7,436 | 487 | 0 | 7,923 |
| 17-00 Maintenance-Equipment- | 6,385 | 6,385 | 70 | 0 | 6,455 |
| 20-00 Memberships- | 1,815 | 1,815 | (1,095) | 0 | 720 |
| 22-72 Office Expense-Books & Periodicals | 2,200 | 2,200 | (1,000) | 0 | 1,200 |
| 23-80 Prof & Specialized Svcs-Professional & Specialize | 15,230 | 15,230 | (800) | 0 | 14,430 |
| 23-85 Prof & Specialized Svcs-DPW Services | 74,592 | 74,592 | (40,758) | 0 | 33,834 |
| 23-90 Prof & Specialized Svcs-Administrative Services | 12,248 | 12,248 | 20,379 | 0 | 32,627 |
| 24-00 Publications & Legal Ntcs- | 500 | 500 | 0 | 0 | 500 |

Revenue and Appropriation Detail

Fund: 1 : General County
 Budget Unit: 1908 : General, Engineering & Inspection

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|--|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| 26-00 Rents & Leases-Bldg & Imp- | 0 | 0 | 1,320 | 0 | 1,320 |
| 27-00 Small Tools & Instruments- | 1,000 | 1,000 | 0 | 0 | 1,000 |
| 28-30 Special Departmental Exp-Supplies & Services | 17,670 | 17,670 | (4,020) | 0 | 13,650 |
| 29-50 Transportation & Travel- Transportation & Travel | 3,600 | 3,600 | (1,000) | 0 | 2,600 |
| 29-51 Transportation & Travel-Cent. Gar.- Pool Mlg ONLY | 19,000 | 19,000 | 1,000 | 0 | 20,000 |
| 38-00 Inventory Items- | 3,000 | 3,000 | 0 | 0 | 3,000 |
| 62-71 Cap. FA-Equipment-Office | 22,000 | 22,000 | (22,000) | 0 | 0 |
| Appropriation - Summary | 1,352,828 | 1,352,828 | (447,909) | 49,111 | 954,030 |
| NET COST | 193,095 | 193,095 | 31,468 | 49,111 | 273,674 |

COUNTY ADMINISTRATIVE OFFICE

CAROL J. HUCHINGSON, County Administrative Office



BU 1918 – Geothermal Resource Royalties (Fund 118)

DEPARTMENT OVERVIEW

This Budget Unit is used to account for Geothermal Resource Royalty payments received from the Federal and State governments. This is a non-General Fund revenue source. The portion of these revenues received from the State are commonly referred to as AB 1905 funds and have some restrictions. Funding from this Budget Unit consists of projects to mitigate the impact of geothermal development, park acquisition, maintenance and preservation, planning and resource management and various other special projects.

ACCOMPLISHMENTS IN FY 2019-20

- Limited expenditures in response to the instability of this revenue stream
- Provided support to Park and Rec \$200,000
- Provided support to Planning for Resource Planner and resource management \$230,000
- Provided support to Animal Control Clinic \$130,000
- Paid for Geothermal appraisal services contract related to the geysers
- Paid \$42,437 for aquatic weed abatement
- Provided \$100,000 support to Sheriff for Middletown patrol services

GOALS FOR FY 2020-21

- Provide funds to Public Services for Middletown Library/Senior Center landscaping; funds were previously set aside for the facility's parking lot project, now complete
- Partner with the Water Resources Director to optimize use of Aquatic Weed Spraying funds
- Support BU 2702's Resource Planner Position and resource management
- Provide \$100,000 to the Lake County Sheriff's Office

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

See BU 1012

Support needed to overcome any barriers

See BU 1012

How to better serve the public with the services provided

See BU 1012

Revenue and Appropriation Detail

Fund: 118 : Geo Resource Royalties
 Budget Unit: 1918 : General, Geo Resource Royalties

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|---|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 42-01 Revenue from Use of Money-Interest | 15,000 | 15,000 | 0 | 0 | 15,000 |
| 54-90 State Aid-Other | 475,000 | 475,000 | (75,000) | 0 | 400,000 |
| 56-01 Other Federal-Other | 710,000 | 710,000 | (110,000) | 0 | 600,000 |
| 56-30 Other Government Agencies-Other | 17,000 | 17,000 | 0 | 0 | 17,000 |
| 81-23 Operating Transfers-Out | (715,000) | (715,000) | (15,000) | 0 | (730,000) |
| Revenue - Summary | 502,000 | 502,000 | (200,000) | 0 | 302,000 |
| Appropriation | | | | | |
| 15-12 Insurance-Public Liability | 2,462 | 2,462 | 159 | 0 | 2,621 |
| 23-80 Prof & Specialized Svcs-Professional & Specialize | 30,000 | 30,000 | 20,000 | 0 | 50,000 |
| 23-91 Prof & Specialized Svcs-Intra-Div Services | 20,000 | 20,000 | 0 | 0 | 20,000 |
| 28-30 Special Departmental Exp-Supplies & Services | 372,162 | 372,162 | 347,838 | (40,518) | 679,482 |
| 53-48 Other Charges-Water Quality Improvement | 150,000 | 150,000 | 0 | 0 | 150,000 |
| 53-50 Other Charges-Resource Management | 125,000 | 125,000 | 0 | 0 | 125,000 |
| 53-54 Other Charges-Law Enforcement | 100,000 | 100,000 | 0 | 0 | 100,000 |
| 53-90 Other Charges-Library & Community Svcs | 20,000 | 20,000 | 0 | 0 | 20,000 |
| 55-07 Other Charges-Community Revitalization | 377,581 | 377,581 | 342,419 | (40,518) | 679,482 |
| 61-69 Cap FA-Bldgs & Imp-Prior | 386,453 | 386,453 | (386,453) | 0 | 0 |
| Appropriation - Summary | 1,583,658 | 1,583,658 | 323,963 | (81,036) | 1,826,585 |
| NET COST | 1,081,658 | 1,081,658 | 523,963 | (81,036) | 1,524,585 |

AUDITOR-CONTROLLER/COUNTY CLERK

CATHY SADERLUND, Auditor-Controller/County Clerk



BU 1920 – Disaster Response and Recovery (Fund 110)

DEPARTMENT OVERVIEW

The Auditor-Controller/County Clerk is a consolidated office of the County Clerk and the Auditor-Controller. The duties and functions of these offices are addressed separately in Government Code. Functions of the Auditor-Controller and County Clerk are described in Form 1 - BU 1121 Auditor-Controller/County Clerk.

The Disaster Response and Recovery budget unit was established to assist with tracking and claiming of general fund obligations as they relate to disaster, and the Auditor-Controller absorbed responsibility for this additional budget unit in September 2015.

Since 2015 Lake County has faced eleven declared disasters. Current active disasters include the Valley Fire in the summer of 2015, the Clayton Fire in the summer of 2016, the Winter Storm events of 2017, the Sulphur Fire of 2017, the Pawnee and River/Ranch Fire of 2018, the Atmospheric River storm event of 2019, and now COVID -19 in 2020. These nine different claiming disasters have varying funding sources, including Federal Fire Management Assistance Grant (FMAG), California Disaster Assistance Act (CDAA) grant, Federal Public Assistance (PA) grant, PSPS allocations, PG&E Settlement, and CARES Act funding.

Funding within this budget includes a transfer of \$2,150,000 from the general fund in 2016 which provided the seed money to manage the reimbursement nature of federal and state disaster funding sources, and was intended to address a portion of the required County share of cost that ranges from 2.5% to 25% of eligible costs. The cumulative estimate of all disaster costs (excluding COVID-19) incurred to date since 2015 is \$21,981,585, with federal, state and insurance reimbursements of \$21,021,536. Current active disasters include ongoing projects in eight of the eleven disasters. This fact prevents us from closing out disasters and finalizing costs, claims and payments, and delays the receipt of an Audit Waiver Letter that sets the three year audit period. In fiscal year 2020 an additional \$2,000,000 was contributed from the general fund to address the inherent exposure risk due to audit exceptions with disaster grants. Due to the number and magnitude of disasters we are managing, as well as the current active COVID - 19 situation, it is prudent to proceed cautiously and prepare for funding challenges in the future.

As noted, during fiscal year 2021 this budget unit will include the ongoing COVID-19 disaster, as well as the distribution of PSPS funds made available to Lake County in November 2019, the PG&E Sulphur Fire settlement received in July 2020, and CARES Act monies available to Lake County for COVID-19 activities.

ACCOMPLISHMENTS IN FY 2019-20

- Continued to close out projects for Valley Fire, Winter Storms 2017, Sulphur Fire, Mendocino Fire, submitted Pawnee Fire FMAG claiming, coordinated and worked collaboratively with DPW to submit Winter Storms 2019.
- Set up accounting necessary for COVID-19 funding and began compiling claims.
- Continued to track and monitor all eleven disasters – claiming, payment and insurance reconciliation, and audit files.

AUDITOR-CONTROLLER/COUNTY CLERK

CATHY SADERLUND, Auditor-Controller/County Clerk
BU 1920 – Disaster Response and Recovery

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

Disaster Events – Continue to maximize disaster cost recovery to enable re-investment and reimbursement to departments for their operations.

Progress – all eleven of the ongoing disasters have seen significant reimbursement progress in the past two months. Further analysis is ongoing.

Barriers – staff resources, given the stacked disasters currently in progress.

CARES Act – Gather, review, analyze CARES Act funding criteria. Set up program maximizing reimbursement potential for Lake County.

Progress – established framework for categories of eligible cost reimbursement, met with stakeholders, program scheduled for release by the end of August.

Barriers – stakeholder priorities, suitable staffing resources for program management, monitoring and reporting.

Support needed to overcome any barriers

Disaster Events – To be successful in filling all current allocated positions and maintaining the stability of those positions with adequate compensation, robust training with focused and supportive measures taken by the County as a whole.

CARES Act – Establish position allocation suitable for this project with adequate compensation, robust training with focused and supportive measures taken by the County as a whole.

How to better serve the public with the services provided

Disaster Events – Overcome the above listed barriers.

CARES Act – Remove the above listed barriers.

Revenue and Appropriation Detail

Fund: 110 : Disaster Response & Recov
 Budget Unit: 1920 : General, Disaster Response/Recover

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|--|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 42-01 Revenue from Use of Money-Interest | 50,000 | 50,000 | 50,000 | 0 | 100,000 |
| 54-40 State Aid-Disaster Relief | 1,256,710 | 1,256,710 | (1,243,450) | 0 | 13,260 |
| 54-45 State Aid-Coronavirus | 0 | 0 | 6,590,000 | 0 | 6,590,000 |
| 55-40 Other Federal-Disaster Relief | 5,026,839 | 5,026,839 | (4,276,839) | 0 | 750,000 |
| 81-01 Other-Settlements | 0 | 0 | 3,495,234 | 0 | 3,495,234 |
| Revenue - Summary | 6,333,549 | 6,333,549 | 4,614,945 | 0 | 10,948,494 |

Appropriation

| | | | | | |
|---|-----------|-----------|-------------|---|-----------|
| 01-11 Salaries & Wages-Permanent | 47,324 | 47,324 | 11,616 | 0 | 58,940 |
| 01-13 Salaries & Wages-OT, Holiday, Stby | 1,791 | 1,791 | (1,791) | 0 | 0 |
| 02-21 Retirement Contributions-FICA | 3,758 | 3,758 | 751 | 0 | 4,509 |
| 02-22 Retirement Contributions-PERS | 9,826 | 9,826 | 2,104 | 0 | 11,930 |
| 03-30 Insurance-Health/Life | 12,029 | 12,029 | (24) | 0 | 12,005 |
| 03-31 Insurance-Unemployment | 327 | 327 | 86 | 0 | 413 |
| 23-01 Prof & Specialized Svcs-COVID19-LABOR | 0 | 0 | 500,000 | 0 | 500,000 |
| 23-02 Prof & Specialized Svcs-COVID19-S&S | 0 | 0 | 1,000,000 | 0 | 1,000,000 |
| 23-64 Prof & Specialized Svcs-Valley Fire-Svcs & Suppl | 3,000,000 | 3,000,000 | (3,000,000) | 0 | 0 |
| 23-65 Prof & Specialized Svcs-Valley Fire-Labor in-hous | 1,088,549 | 1,088,549 | (888,549) | 0 | 200,000 |
| 23-66 Prof & Specialized Svcs-Clayton Fire-Svcs & Suppl | 100,000 | 100,000 | 36,470 | 0 | 136,470 |
| 23-67 Prof & Specialized Svcs-Clayton Fire-Labor in-hse | 50,000 | 50,000 | 25,000 | 0 | 75,000 |
| 23-69 Prof & Specialized Svcs-Winter Storms 2017-Labor | 500,000 | 500,000 | (475,000) | 0 | 25,000 |
| 23-70 Prof & Specialized Svcs-Sulphur Fire-S & S | 0 | 0 | 136,470 | 0 | 136,470 |
| 23-71 Prof & Specialized Svcs-Sulphur Fire-Labor | 110,000 | 110,000 | (60,000) | 0 | 50,000 |
| 23-72 Prof & Specialized Svcs-Pawnee Fire- S & S | 10,000 | 10,000 | 17,555 | 0 | 27,555 |
| 23-73 Prof & Specialized Svcs-Pawnee | 75,000 | 75,000 | (65,000) | 0 | 10,000 |

Revenue and Appropriation Detail

Fund: 110 : Disaster Response & Recov
 Budget Unit: 1920 : General, Disaster Response/Recover

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|--|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Fire-Inhouse Labor | | | | | |
| 23-74 Prof & Specialized Svcs- RiverRanch Fire-S&S | 100,000 | 100,000 | 64,025 | 0 | 164,025 |
| 23-75 Prof & Specialized Svcs- RiverRanch Fire-Labor | 200,000 | 200,000 | 550,000 | 0 | 750,000 |
| 23-76 Prof & Specialized Svcs- Atmospheric River 2019 | 1,024,945 | 1,024,945 | (1,014,945) | 0 | 10,000 |
| 28-30 Special Departmental Exp-Supplies & Services | 0 | 0 | 10,085,233 | 0 | 10,085,233 |
| 62-74 Cap. FA-Equipment-Other | 0 | 0 | 343,200 | 0 | 343,200 |
| Appropriation - Summary | 6,333,549 | 6,333,549 | 7,267,201 | 0 | 13,600,750 |
| NET COST | 0 | 0 | 2,652,256 | 0 | 2,652,256 |

COUNTY ADMINISTRATIVE OFFICE

CAROL J. HUCHINGSON, County Administrative Office



BU 2101 – Trial Courts

DEPARTMENT OVERVIEW

The purpose of this Budget Unit is to receive revenues from the collection of court imposed fines and fees, a portion of which are then paid to the State as required by State law. The other function of this Budget Unit is to appropriate funding and receive State reimbursement for County costs related to the transfer of court facilities. This Budget Unit also receives reimbursement from the Superior Court for the cost of providing mailroom services and reimbursement from the State for maintenance and operating costs of the fourth floor of the Courthouse.

The net benefit (revenues less appropriations) to the General Fund from this Budget Unit are declining as follows:

FY 08/09 \$567,713
FY 09/10 \$388,515
FY 10/11 \$391,287
FY 11/12 \$351,011
FY 12/13 \$300,552
FY 13/14 \$358,189
FY 14/15 \$283,685
FY 15/16 \$222,096
FY 16/17 \$287,039
FY 17/18 \$225,603
FY 18/19 \$257,908
FY 19/20 \$201,343 estimated

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

See BU 1012

Support needed to overcome any barriers

See BU 1012

How to better serve the public with the services provided

See BU 1012

Revenue and Appropriation Detail

Fund: 1 : General County
 Budget Unit: 2101 : Judicial, Trial Courts

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|---|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 31-70 Fines, Forfeit, Penalties-Vehicle Code Fines | 162,186 | 162,186 | 0 | 0 | 162,186 |
| 31-82 Fines, Forfeit, Penalties-Criminal Fines | 5,000 | 5,000 | 0 | 0 | 5,000 |
| 31-83 Fines, Forfeit, Penalties-Parking Fines | 200 | 200 | 0 | 0 | 200 |
| 31-90 Fines, Forfeit, Penalties-Forfeitures & Penalties | 79,000 | 79,000 | 0 | 0 | 79,000 |
| 31-91 Fines, Forfeit, Penalties-Traffic School Bail | 115,000 | 115,000 | 0 | 0 | 115,000 |
| 54-90 State Aid-Other | 70,000 | 70,000 | 0 | 0 | 70,000 |
| 66-50 Charges for Services-Auditing & Accounting | 2,600 | 2,600 | 0 | 0 | 2,600 |
| 66-80 Charges for Services-Law Enforcement Services | 600 | 600 | 0 | 0 | 600 |
| 66-91 Charges for Services-Recording Fees | 50,000 | 50,000 | 0 | 0 | 50,000 |
| 67-50 Judicial-Court Fees and Costs | 3,000 | 3,000 | 0 | 0 | 3,000 |
| 67-63 Judicial-Admin Screen/Cite Process | 1,800 | 1,800 | 0 | 0 | 1,800 |
| 67-64 Judicial-Traffic School Fee | 21,000 | 21,000 | 0 | 0 | 21,000 |
| Revenue - Summary | 510,386 | 510,386 | 0 | 0 | 510,386 |
| Appropriation | | | | | |
| 23-91 Prof & Specialized Svcs-Intra-Div Services | 3,500 | 3,500 | 0 | 0 | 3,500 |
| 52-10 Other Charges-Contib to Non-Co Gov Agen | 276,158 | 276,158 | 0 | 0 | 276,158 |
| Appropriation - Summary | 279,658 | 279,658 | 0 | 0 | 279,658 |
| NET COST | (230,728) | (230,728) | 0 | 0 | (230,728) |

COUNTY ADMINISTRATIVE OFFICE

CAROL J. HUCHINGSON, County Administrative Office



BU 2106 – Grand Jurors

DEPARTMENT OVERVIEW

The Lake County Grand Jury is a State mandated function that the County General Fund is required to finance. The Grand Jury serves as a group of impartial citizens that review the work of the County, cities, schools, special districts, and other local agencies to determine whether they can be made more efficient, effective and responsive to the needs of our community.

ACCOMPLISHMENTS IN FY 2019-20

- Completion of Grand Jury report.

GOALS FOR FY 2020-21

- Completion of Grand Jury report.

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

See BU 1012

Support needed to overcome any barriers

See BU 1012

How to better serve the public with the services provided

See BU 1012

Revenue and Appropriation Detail

Fund: 1 : General County
 Budget Unit: 2106 : Judicial, Grand Jurors

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|---|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Appropriation | | | | | |
| 12-00 Communications- | 1,600 | 1,600 | 50 | 0 | 1,650 |
| 15-12 Insurance-Public Liability | 2,462 | 2,462 | 159 | 0 | 2,621 |
| 15-13 Insurance-Fire & Allied Cvrgrs | 63 | 63 | 4 | 0 | 67 |
| 16-00 Jury & Witness Expense- | 30,000 | 30,000 | 0 | 0 | 30,000 |
| 22-70 Office Expense-Supplies | 3,290 | 3,290 | 87 | 0 | 3,377 |
| 22-71 Office Expense-Postage | 150 | 150 | 0 | 0 | 150 |
| 28-30 Special Departmental Exp-Supplies & Services | 3,000 | 3,000 | 0 | 0 | 3,000 |
| 29-50 Transportation & Travel- Transportation & Travel | 24,500 | 24,500 | 0 | 0 | 24,500 |
| 38-00 Inventory Items- | 300 | 300 | (300) | 0 | 0 |
| Appropriation - Summary | 65,365 | 65,365 | 0 | 0 | 65,365 |
| NET COST | 65,365 | 65,365 | 0 | 0 | 65,365 |

DISTRICT ATTORNEY

SUSAN J. KRONES, District Attorney



BU 2110 – District Attorney

DEPARTMENT OVERVIEW

The District Attorney’s Office has the responsibility to prosecute all criminal felony and misdemeanors in Lake County. In addition to prosecuting cases the Deputy District Attorneys write and respond to a wide variety of pre- and post-trial motions. Prosecutors are also responsible for responding to local appeals and criminal habeas corpus petitions. Our office provides a prosecutor for Juvenile and Veterans Court. Prosecutors review all search warrants before submission to the Judge. Our Investigators assist the Deputy District Attorneys in trial preparation as well as respond to crime scenes to assist in investigations, conduct Critical Incident Investigations, write search warrants, interview applicants for good cause requests and conduct background investigations for new hires. This budget unit is funded 90% by General Fund discretionary revenues, 6% by AB 109 State funding, and 4% from other State allocations such as the Vehicle Theft Allocations from \$1 California DMV surcharge and Supplemental Law Enforcement Services as well as from other miscellaneous sources.

ACCOMPLISHMENTS IN FY 2019-20

- Maintained a high volume of successful prosecutions despite a continuing shortage of staff
- Successfully prosecuted several high profile cases, including a double homicide, serial arsonist and child sexual assaults
- Updated our Criminal Case Data Management System to enable more efficient case tracking
- Began update of website to provide more information to the public

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

Project: Providing clear step by step information on the DA website that includes a How Do I ... section so they know how to get information and what our office can do for them. Also include links to State Agencies that can assist in areas of Consumer Protection.

Barriers: We are in the beginning stages of this. We don’t have anyone who has the technical proficiency and the time needed to work on this. It is likely we would need to hire an outside web designer and someone to provide frequent upkeep.

Project: Establishing a Mental Health Court in cooperation with the Courts to maximize assistance to individuals with mental health issues who continue to go through the court system, usually for minor offenses. This would also reduce the burden on the courts.

Barriers: This is in the early stages and needs the Court’s leadership and action. With all the upcoming backlog due to COVID 19 this will be put further on the back burner

Project: Using technology more to improve public outreach and efficiently within the office.

Barriers: Use of technology takes specific training and money for the new software or equipment needed. It also needs a tech advisor which costs money.

DISTRICT ATTORNEY

SUSAN KRONES, District Attorney
BU 2110 – District Attorney

Support needed to overcome any barriers

- Money to contract with companies who already do this for other offices. This would not be new staff, but limited project personnel.

How to better serve the public with the services provided

- All of the above. (Completion of the detailed projects would enhance customer service)

Revenue and Appropriation Detail

Fund: 1 : General County
Budget Unit: 2110 : Judicial, District Attorney

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|---|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 54-01 State Aid-Supplemental Law Enf Svcs | 18,000 | 18,000 | (2,000) | 0 | 16,000 |
| 54-02 State Aid-Local Comm. Corrections | 148,000 | 148,000 | 0 | 0 | 148,000 |
| 54-04 State Aid-DA & Public Defender | 38,000 | 38,000 | 0 | 0 | 38,000 |
| 54-90 State Aid-Other | 89,824 | 89,824 | (17,824) | 0 | 72,000 |
| 68-80 Public Protection-Educational Svcs (POST) | 500 | 500 | 0 | 0 | 500 |
| 79-90 Other-Miscellaneous | 10,000 | 10,000 | 10,000 | 0 | 20,000 |
| Revenue - Summary | 304,324 | 304,324 | (9,824) | 0 | 294,500 |

Appropriation

| | | | | | |
|--|-----------|-----------|----------|---|-----------|
| 01-11 Salaries & Wages-Permanent | 1,892,945 | 1,892,945 | (28,484) | 0 | 1,864,461 |
| 01-12 Salaries & Wages-Extra Help | 72,240 | 72,240 | (9,105) | 0 | 63,135 |
| 01-13 Salaries & Wages-OT, Holiday, Stby | 10,931 | 10,931 | (1,882) | 0 | 9,049 |
| 01-14 Salaries & Wages-Other, Term | 32,909 | 32,909 | 47,789 | 0 | 80,698 |
| 02-21 Retirement Contributions-FICA | 150,977 | 150,977 | 624 | 0 | 151,601 |
| 02-22 Retirement Contributions-PERS | 480,742 | 480,742 | 21,493 | 0 | 502,235 |
| 03-30 Insurance-Health/Life | 284,570 | 284,570 | (34,305) | 0 | 250,265 |
| 03-31 Insurance-Unemployment | 12,871 | 12,871 | (220) | 0 | 12,651 |
| 03-32 Insurance-Opt Out | 9,600 | 9,600 | 6,150 | 0 | 15,750 |
| 04-00 Worker's Compensation- | 21,736 | 21,736 | (8,260) | 0 | 13,476 |
| 11-00 Clothing & Personal Suppl- | 2,500 | 2,500 | 0 | 0 | 2,500 |
| 12-00 Communications- | 5,364 | 5,364 | 60 | 0 | 5,424 |
| 15-12 Insurance-Public Liability | 9,664 | 9,664 | 6,462 | 0 | 16,126 |
| 15-13 Insurance-Fire & Allied Cvrgrs | 2,528 | 2,528 | 81 | 0 | 2,609 |
| 16-00 Jury & Witness Expense- | 6,000 | 6,000 | 0 | 0 | 6,000 |
| 17-00 Maintenance-Equipment- | 56,625 | 56,625 | (39,875) | 0 | 16,750 |
| 18-00 Maint-Bldgs & Imprvmts- | 200 | 200 | 3,800 | 0 | 4,000 |
| 20-00 Memberships- | 11,422 | 11,422 | (113) | 0 | 11,309 |
| 22-70 Office Expense-Supplies | 21,920 | 21,920 | 2,035 | 0 | 23,955 |
| 22-71 Office Expense-Postage | 1,165 | 1,165 | 0 | 0 | 1,165 |
| 22-72 Office Expense-Books & Periodicals | 39,020 | 39,020 | (4,644) | 0 | 34,376 |
| 23-80 Prof & Specialized Svcs- | 17,924 | 17,924 | 1,580 | 0 | 19,504 |

Revenue and Appropriation Detail

Fund: 1 : General County
 Budget Unit: 2110 : Judicial, District Attorney

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|--|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Professional & Specialize | | | | | |
| 24-00 Publications & Legal Ntcs- | 150 | 150 | 0 | 0 | 150 |
| 26-00 Rents & Leases-Bldg & Imp- | 8,400 | 8,400 | 0 | 0 | 8,400 |
| 28-30 Special Departmental Exp-Supplies & Services | 9,000 | 9,000 | 0 | 0 | 9,000 |
| 28-34 Special Departmental Exp-D.A. | 1,500 | 1,500 | 0 | 0 | 1,500 |
| 28-36 Special Departmental Exp-P.O.S.T. Training | 2,500 | 2,500 | 1,500 | 0 | 4,000 |
| 29-50 Transportation & Travel- Transportation & Travel | 21,500 | 21,500 | 5,500 | 0 | 27,000 |
| 29-51 Transportation & Travel-Cent. Gar.- Pool Mlg ONLY | 16,200 | 16,200 | 600 | 0 | 16,800 |
| 38-00 Inventory Items- | 710 | 710 | (710) | 0 | 0 |
| 48-00 Taxes & Assessments- | 3 | 3 | 0 | 0 | 3 |
| 80-80 Other Financing Uses-Interfund Reimbursements | (59,600) | (59,600) | 20,100 | 0 | (39,500) |
| Appropriation - Summary | 3,144,216 | 3,144,216 | (9,824) | 0 | 3,134,392 |
| NET COST | 2,839,892 | 2,839,892 | 0 | 0 | 2,839,892 |

COUNTY ADMINISTRATIVE OFFICE

CAROL J. HUCHINGSON, County Administrative Office



BU 2111 – Public Defender

DEPARTMENT OVERVIEW

Pursuant to State and Federal law, legal representation must be provided to indigent defendants who, in the opinion of the Court, do not have the financial resources to retain the services of a private attorney. In May 2017, the Administrative Office administers the contract with Lake Indigent Defense, LLP (LID) to provide these services.

In addition to the legal proceedings funded by a flat fee, this Budget Unit includes funding for court ordered services to provide ancillary services including expert witnesses, verbatim transcription, interpreter services, polygraph testing, psychological evaluations, forensic testing and the cost of court appointed attorneys that are legally mandated when contract public defenders cannot serve because they have a conflict of interest with a case.

The General Fund provides the majority of funding for this Budget Unit. Pursuant to AB 109, the Public Safety Realignment Act and AB 118, Realignment 2011, the State provides funding for revocation hearings of Post-Release Community Supervision persons.

ACCOMPLISHMENTS IN FY 2019-20

- Stayed within allocated budget
- Adjusted to the digital records sharing in response to the Covid-19 pandemic.
- Assisted Courts with transitioning to video conferences for formal proceedings.

GOALS FOR FY 2020-21

- Stay within allocated budget
- Explore cost recovery mechanisms by developing an internal eligibility application and work with Courts improve fee recovery
- Further explore performance metrics and contractor development of information releases and seminars to improve public access, for the purpose of expunging criminal records

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

See BU 1012

Support needed to overcome any barriers

See BU 1012

How to better serve the public with the services provided

See BU 1012

Revenue and Appropriation Detail

Fund: 1 : General County
 Budget Unit: 2111 : Judicial, Public Defender

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|---|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 54-04 State Aid-DA & Public Defender | 45,000 | 45,000 | 0 | 0 | 45,000 |
| Revenue - Summary | 45,000 | 45,000 | 0 | 0 | 45,000 |
| Appropriation | | | | | |
| 15-12 Insurance-Public Liability | 2,462 | 2,462 | 159 | 0 | 2,621 |
| 23-80 Prof & Specialized Svcs- Professional & Specialize | 210,171 | 210,171 | (96,159) | 0 | 114,012 |
| 23-91 Prof & Specialized Svcs-Intra-Div Services | 10,000 | 10,000 | 0 | 0 | 10,000 |
| 23-98 Prof & Specialized Svcs-Attorney Contracts | 1,320,000 | 1,320,000 | 96,000 | 0 | 1,416,000 |
| Appropriation - Summary | 1,542,633 | 1,542,633 | 0 | 0 | 1,542,633 |
| NET COST | 1,497,633 | 1,497,633 | 0 | 0 | 1,497,633 |

CHILD SUPPORT SERVICES

GAIL WOODWORTH, Director



BU 2112 – Child Support Services (Fund 107)

DEPARTMENT OVERVIEW

This department provides services for the establishment of paternity, child support, and medical support, and the enforcement of these support orders. The establishment staff works to ensure that appropriate orders are established by engaging the parents as much as possible in the process. Enforcement workers then work to enforce those orders using a variety of measures.

In 2019 the department collected \$4,722,163 in child support of with \$3,632,181 went out to Custodial parents. The department also recouped \$45,230 welfare recoupment that came back to the county general fund.

Due to Covid19, and the State's financial situation, this department has been cut by \$369,000 for FY 20/21. We have eliminated 5 unfilled positions and cut our expenditure accounts significantly.

This budget unit is a mandated program and is funded at 66% by the Federal government and 34% by the State.

ACCOMPLISHMENTS IN FY 2019-20

- We were able to hire, train, and retain, 3 child support officers
- We have streamlined our incoming mail process to further reduce the time it takes for case managers to receive their mail and reduce the flow of paper in the office
- We streamlined our Review and Adjustment process to decrease the time it takes to modify an order
- We were able to get 17 staff members working from home in 3 days after the SIP was declared

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

- Modifications – we have started to step up our review of our older child support orders to determine if the current child support amount is still appropriate. These include both money orders and zero orders. The process of screening and then modifying these orders is very time consuming but have the potential to increase child support payments to custodial parents. Time is our biggest barrier.
- Texting customers for reminders for; needed information, court dates, etc. This has just begun and we are working out the kinks and getting cell phone numbers for our customers

Support needed to overcome any barriers

- It takes a lot of time to complete a Modification of an order. Continuation of Friday closures will be key to staff to enable them to have dedicated time to work on this project. Our lobby remains open on Fridays for payments and we do make appointments for customers that can only come in on Friday.

CHILD SUPPORT SERVICES

GAIL WOODWORTH, Director
BU 2112 – Child Support Services

- To enable texting to work most effectively the county needs to have good, reliable, Internet and WIFI. Any assistance the county can give to increase the Cellular Companies services would be greatly appreciated.

How to better serve the public with the services provided

- We continually work on ways to advertise and improve on the services that we provide. Much of this falls on the state. I am not sure what else the county can do for us in this area.

Revenue and Appropriation Detail

Fund: 107 : Child Support Services
 Budget Unit: 2112 : Judicial, Child Support Services

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|--|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 42-01 Revenue from Use of Money-Interest | 3,000 | 3,000 | 2,000 | 0 | 5,000 |
| 53-02 State Assistance Program-Child Support Incentive | 915,726 | 915,726 | (125,604) | 0 | 790,122 |
| 55-02 Federal Assist Program-Child Support Admin | 1,777,586 | 1,777,586 | (243,819) | 0 | 1,533,767 |
| Revenue - Summary | 2,696,312 | 2,696,312 | (367,423) | 0 | 2,328,889 |

Appropriation

| | | | | | |
|---|-----------|-----------|-----------|--------|-----------|
| 01-11 Salaries & Wages-Permanent | 1,323,613 | 1,323,613 | (101,776) | 42,400 | 1,264,237 |
| 01-12 Salaries & Wages-Extra Help | 18,279 | 18,279 | (18,279) | 0 | 0 |
| 01-13 Salaries & Wages-OT, Holiday, Stby | 7,447 | 7,447 | 553 | 0 | 8,000 |
| 01-14 Salaries & Wages-Other, Term | 8,295 | 8,295 | 0 | 5,000 | 13,295 |
| 02-21 Retirement Contributions-FICA | 109,838 | 109,838 | (14,975) | 3,300 | 98,163 |
| 02-22 Retirement Contributions-PERS | 292,456 | 292,456 | (19,986) | 9,500 | 281,970 |
| 03-30 Insurance-Health/Life | 274,869 | 274,869 | (48,567) | 0 | 226,302 |
| 03-31 Insurance-Unemployment | 9,927 | 9,927 | (1,324) | 0 | 8,603 |
| 03-32 Insurance-Opt Out | 9,600 | 9,600 | (2,400) | 0 | 7,200 |
| 04-00 Worker's Compensation- | 36,697 | 36,697 | (7,399) | 0 | 29,298 |
| 12-00 Communications- | 10,780 | 10,780 | 0 | 0 | 10,780 |
| 14-00 Household Expense- | 23,640 | 23,640 | 8,884 | 0 | 32,524 |
| 15-12 Insurance-Public Liability | 19,003 | 19,003 | 2,046 | 0 | 21,049 |
| 15-13 Insurance-Fire & Allied Cvrgrs | 295 | 295 | 113 | 0 | 408 |
| 17-00 Maintenance-Equipment- | 17,644 | 17,644 | 0 | 0 | 17,644 |
| 18-00 Maint-Bldgs & Imprvmnts- | 31,360 | 31,360 | (15,000) | 3,000 | 19,360 |
| 20-00 Memberships- | 3,150 | 3,150 | 144 | 0 | 3,294 |
| 21-00 Miscellaneous- | 15,329 | 15,329 | 0 | 0 | 15,329 |
| 22-70 Office Expense-Supplies | 34,900 | 34,900 | (4,800) | 0 | 30,100 |
| 22-71 Office Expense-Postage | 20,064 | 20,064 | (7,099) | 0 | 12,965 |
| 22-72 Office Expense-Books & Periodicals | 2,850 | 2,850 | 850 | 0 | 3,700 |
| 23-21 Prof & Specialized Svcs-Transcripts | 500 | 500 | 0 | 0 | 500 |
| 23-41 Prof & Specialized Svcs-District Attorney | 40,000 | 40,000 | (10,000) | 0 | 30,000 |

Revenue and Appropriation Detail

Fund: 107 : Child Support Services
 Budget Unit: 2112 : Judicial, Child Support Services

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|---|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| 23-42 Prof & Specialized Svcs-Data Processing | 5,000 | 5,000 | (1,000) | 0 | 4,000 |
| 23-44 Prof & Specialized Svcs-Credit/Fingerprints | 2,250 | 2,250 | (1,950) | 0 | 300 |
| 23-45 Prof & Specialized Svcs-Genetic Testing | 2,880 | 2,880 | (2,880) | 0 | 0 |
| 23-47 Prof & Specialized Svcs-Service Fees | 20,000 | 20,000 | 0 | 0 | 20,000 |
| 23-48 Prof & Specialized Svcs-P.O.P. | 3,200 | 3,200 | 0 | 0 | 3,200 |
| 23-80 Prof & Specialized Svcs-Professional & Specialize | 10,925 | 10,925 | (9,128) | 0 | 1,797 |
| 23-90 Prof & Specialized Svcs-Administrative Services | 66,823 | 66,823 | (7,924) | 0 | 58,899 |
| 23-91 Prof & Specialized Svcs-Intra-Div Services | 4,500 | 4,500 | 500 | 0 | 5,000 |
| 24-00 Publications & Legal Ntcs- | 2,800 | 2,800 | (2,000) | 0 | 800 |
| 26-00 Rents & Leases-Bldg & Imp- | 120,000 | 120,000 | 0 | 0 | 120,000 |
| 28-30 Special Departmental Exp-Supplies & Services | 22,065 | 22,065 | (15,680) | 0 | 6,385 |
| 29-50 Transportation & Travel-Transportation & Travel | 34,562 | 34,562 | (22,246) | 0 | 12,316 |
| 30-00 Utilities- | 30,000 | 30,000 | 0 | 0 | 30,000 |
| 38-00 Inventory Items- | 12,000 | 12,000 | (12,000) | 10,000 | 10,000 |
| 62-71 Cap. FA-Equipment-Office | 30,000 | 30,000 | (20,000) | 8,787 | 18,787 |
| 62-72 Cap. FA-Equipment-Autos & Light Trucks | 0 | 0 | 0 | 25,000 | 25,000 |
| 62-74 Cap. FA-Equipment-Other | 85,000 | 85,000 | (85,000) | 0 | 0 |
| 80-80 Other Financing Uses-Interfund Reimbursements | (15,329) | (15,329) | 0 | 0 | (15,329) |
| Appropriation - Summary | 2,747,212 | 2,747,212 | (418,323) | 106,987 | 2,435,876 |
| NET COST | 50,900 | 50,900 | (50,900) | 106,987 | 106,987 |

DISTRICT ATTORNEY

SUSAN KRONES, District Attorney



BU 2113 – Victim Witness Division

DEPARTMENT OVERVIEW

The Victim Witness division is an essential part of the Office of the District Attorney. Its main purpose is to provide comprehensive services to victims and witnesses of all types of crimes as outlined in Section 13835.5 of the California Penal Code.

The staff of Victim-Witness coordinates with law enforcement agencies to provide immediate crisis response to victims of crime – for which the staff is available 24 hours a day. They also serve as the liaison between witnesses and prosecuting attorneys, throughout the entire justice process, and thereby add to the conviction of offenders.

All of our Victim Advocates are able to provide services to any victim of any crime. In addition, because we have been fortunate in obtaining funding from the crime-specific grants in the past, we have specialized Advocates for domestic violence, sexual assault, elder/dependent adult abuse and child abuse. We also received special funding to hire a mass victimization advocate who has received specialized training in providing services should such an event occur.

ACCOMPLISHMENTS IN FY 2019-20

- Provided victims with quality service while managing a high volume of cases
- Assisted victims in meeting with prosecutors, ensuring their questions are answered and their rights protected
- Continued to receive funds for the Child Advocacy Center grant by California Office of Emergency Services which allowed us to purchase and update recording equipment for Hope House, our Child Advocacy Center
- All advocates were able to work from home, assisting victims of crime throughout the duration of the Shelter in Place

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

See BU 2110

Support needed to overcome any barriers

See BU 2110

How to better serve the public with the services provided

See BU 2110

Revenue and Appropriation Detail

Fund: 1 : General County
 Budget Unit: 2113 : Judicial, DA/Victim-Witness Program

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|--------------------------|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 54-90 State Aid-Other | 502,641 | 502,641 | (52,267) | 0 | 450,374 |
| Revenue - Summary | 502,641 | 502,641 | (52,267) | 0 | 450,374 |

Appropriation

| | | | | | |
|---|---------|---------|----------|---|---------|
| 01-11 Salaries & Wages-Permanent | 214,180 | 214,180 | 22,769 | 0 | 236,949 |
| 01-12 Salaries & Wages-Extra Help | 40,169 | 40,169 | (24,320) | 0 | 15,849 |
| 01-13 Salaries & Wages-OT, Holiday, Stby | 1,067 | 1,067 | 62 | 0 | 1,129 |
| 01-14 Salaries & Wages-Other, Term | 1,292 | 1,292 | 4,300 | 0 | 5,592 |
| 02-21 Retirement Contributions-FICA | 18,211 | 18,211 | 865 | 0 | 19,076 |
| 02-22 Retirement Contributions-PERS | 44,468 | 44,468 | 8,372 | 0 | 52,840 |
| 03-30 Insurance-Health/Life | 45,448 | 45,448 | 24,244 | 0 | 69,692 |
| 03-31 Insurance-Unemployment | 1,888 | 1,888 | (118) | 0 | 1,770 |
| 03-32 Insurance-Opt Out | 2,400 | 2,400 | (2,400) | 0 | 0 |
| 04-00 Worker's Compensation- | 2,174 | 2,174 | (284) | 0 | 1,890 |
| 11-00 Clothing & Personal Suppl- | 400 | 400 | 100 | 0 | 500 |
| 12-00 Communications- | 1,872 | 1,872 | 60 | 0 | 1,932 |
| 15-12 Insurance-Public Liability | 2,661 | 2,661 | (40) | 0 | 2,621 |
| 15-13 Insurance-Fire & Allied Cvrgrs | 180 | 180 | 7 | 0 | 187 |
| 17-00 Maintenance-Equipment- | 1,000 | 1,000 | 0 | 0 | 1,000 |
| 18-00 Maint-Bldgs & Imprvmts- | 2,600 | 2,600 | (1,850) | 0 | 750 |
| 20-00 Memberships- | 485 | 485 | 0 | 0 | 485 |
| 22-70 Office Expense-Supplies | 2,080 | 2,080 | 0 | 0 | 2,080 |
| 22-71 Office Expense-Postage | 640 | 640 | 0 | 0 | 640 |
| 22-72 Office Expense-Books & Periodicals | 450 | 450 | 35 | 0 | 485 |
| 23-80 Prof & Specialized Svcs- Professional & Specialize | 7,436 | 7,436 | (700) | 0 | 6,736 |
| 28-30 Special Departmental Exp-Supplies & Services | 49,100 | 49,100 | (16,600) | 0 | 32,500 |
| 29-50 Transportation & Travel- Transportation & Travel | 7,600 | 7,600 | (200) | 0 | 7,400 |
| 29-51 Transportation & Travel-Cent. Gar.- Pool Mlg ONLY | 3,120 | 3,120 | 0 | 0 | 3,120 |
| 38-00 Inventory Items- | 400 | 400 | (400) | 0 | 0 |

Revenue and Appropriation Detail

Fund: 1 : General County
 Budget Unit: 2113 : Judicial, DA/Victim-Witness Program

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|--------------------------------|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| 62-74 Cap. FA-Equipment-Other | 108,600 | 108,600 | (66,169) | 0 | 42,431 |
| Appropriation - Summary | 559,921 | 559,921 | (52,267) | 0 | 507,654 |
| NET COST | 57,280 | 57,280 | 0 | 0 | 57,280 |

COUNTY ADMINISTRATIVE OFFICE

CAROL J. HUCHINGSON, County Administrative Officer



BU 2115 – Domestic Violence Programs (Fund 180)

DEPARTMENT OVERVIEW

This Budget Unit collects funds from marriage license fees and domestic violence fines. In turn, the County contracts with Lake Family Resource Center (LFRC) to provide crisis intervention shelter care for local victims of domestic violence.

ACCOMPLISHMENTS IN FY 2019-20

- Continued contract with Lake Family Resource Center (LFRC)
- During the last reported quarter, LFRC responded to 239 domestic violence (DV) calls, held 800+ individual and group counseling sessions and provided 1,552 bed nights to 27 women, 24 children and one man

GOALS FOR FY 2020-21

- Continue our auto-renewal of contract with LFRC for the provision of DV services, given that they are the sole provider of such services in Lake County.

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

See BU 1012

Support needed to overcome any barriers

See BU 1012

How to better serve the public with the services provided

See BU 1012

Revenue and Appropriation Detail

Fund: 180 : Domestic Violence Prgms
 Budget Unit: 2115 : Judicial, Domestic Violence Prgms

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|---|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 31-82 Fines, Forfeit, Penalties-Criminal Fines | 3,500 | 3,500 | 0 | 0 | 3,500 |
| 69-20 Other Current Services-Other | 6,500 | 6,500 | (184) | (1) | 6,317 |
| Revenue - Summary | 10,000 | 10,000 | (184) | 1 | 9,817 |
| Appropriation | | | | | |
| 23-80 Prof & Specialized Svcs-Professional & Specialize | 12,500 | 12,500 | 0 | 0 | 12,500 |
| Appropriation - Summary | 12,500 | 12,500 | 0 | 0 | 12,500 |
| NET COST | 2,500 | 2,500 | 184 | (1) | 2,683 |

DISTRICT ATTORNEY

SUSAN KRONES, District Attorney



BU 2116 – District Attorney-Asset Forfeiture (Fund 80)

DEPARTMENT OVERVIEW

The purpose of this fund is to account for the portion of asset forfeiture monies distributed to the District Attorney’s Office. Although these funds cannot be used to supplant County funds that would normally support the DA’s law enforcement and prosecution efforts, they can be used to enhance the DA’s resources.

ACCOMPLISHMENTS IN FY 2019-20

- Used funds to contribute to the Prosecutor’s Diversity Project, sponsored by the California District Attorneys Association (CDAA) to promote diversity in District Attorney’s Offices throughout the state
- Purchased a shielded test enclosure for cell phones to preserve data on the phones pending forensic examination in criminal case

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

See BU 2110

Support needed to overcome any barriers

See BU 2110

How to better serve the public with the services provided

See BU 2110

Revenue and Appropriation Detail

Fund: 80 : DA-Asset Forfeiture
 Budget Unit: 2116 : Judicial, DA Asset Forfeiture

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|---|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 31-90 Fines, Forfeit, Penalties-Forfeitures & Penalties | 5,000 | 5,000 | 0 | 0 | 5,000 |
| 42-01 Revenue from Use of Money-Interest | 1,400 | 1,400 | (400) | 0 | 1,000 |
| Revenue - Summary | 6,400 | 6,400 | (400) | 0 | 6,000 |
| Appropriation | | | | | |
| 22-70 Office Expense-Supplies | 250 | 250 | 250 | 0 | 500 |
| 22-71 Office Expense-Postage | 125 | 125 | 75 | 0 | 200 |
| 23-91 Prof & Specialized Svcs-Intra-Div Services | 10,000 | 10,000 | (10,000) | 0 | 0 |
| 24-00 Publications & Legal Ntcs- | 2,000 | 2,000 | 0 | 0 | 2,000 |
| 28-30 Special Departmental Exp-Supplies & Services | 4,500 | 4,500 | 0 | 0 | 4,500 |
| 29-50 Transportation & Travel-Transportation & Travel | 4,000 | 4,000 | 0 | 0 | 4,000 |
| 38-00 Inventory Items- | 3,500 | 3,500 | (3,500) | 0 | 0 |
| Appropriation - Summary | 24,375 | 24,375 | (13,175) | 0 | 11,200 |
| NET COST | 17,975 | 17,975 | (12,775) | 0 | 5,200 |

SHERIFF

BRIAN L. MARTIN, Sheriff



BU 2201 – Sheriff-Coroner

DEPARTMENT OVERVIEW

The Sheriff's Department provides law enforcement response to emergencies throughout Lake County, and conducts legally mandated investigations. It serves as the County's Office of Emergency Services and coordinates preparation and responses to emergencies. The Department is responsible for providing around the clock public safety and 911 dispatching services. It provides marine patrol on the navigable waters of Lake County, provides Search and Rescue services, a youth Explorer program, supports the Sheriff's Activities League, operates the local County Correctional Facility, and provides court security services.

ACCOMPLISHMENTS IN FY 2019-20

- Implemented a modern, computer based training program to ensure compliance with legal mandates and best practices
- Obtained through donation a mobile refrigeration unit to be used for emergencies.
- Hired 5 Deputy Sheriff Trainees who are currently undergoing basic academy training
- Increased interaction with Behavioral Health Crisis Response Unit
- Responded to extended PSPS event with co-occurring wildfire (Kincade Fire) that impacted our County and resulted in evacuations of parts of our county for the fifth consecutive year.
- Worked with local Fire District to install and activate emergency sirens for South County

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

- Review and amendment of policy manual. Use of Force policies have been reviewed and amended to comport with enacted legislation. Additional changes are waiting for legislation to make its way through the State and Federal legislative process.
- Our School Resource Deputy Program lost funding from one of its sources and we have reduced our SRO staff by 50%. The primary barrier is financial.

Support needed to overcome any barriers

- There are numerous projects that have a common barrier, and that barrier is finances. The general fund contribution that has been indicated for this year's budget remains the same as last year's. Increases in costs related to liability insurance, worker's comp insurance, retirement contributions, employee health care contributions, employee salaries and benefits, professional services, and other expenses have resulted in a projected shortfall of over 2 million dollars for operating costs across all budget units for the Sheriff's Department. This budget unit alone (2201) is projected to be over \$800,000 short of what it is expected to cost for operational expenses in FY 20-21. We have made reductions in expenditures where feasible, to include reducing our overall position allocations in this BU by 13 FTE's between FY 18-19 and FY 19-20.

SHERIFF

BRIAN L. MARTIN, Sheriff
BU 2201 – Sheriff-Coroner

Further cuts will be necessary to continue operating within the provided revenue and will likely result in a reduction of patrol staffing, a reassignment of deputies from duties mandated by recent legislation (SB 1421), and a reassignment of recruitment and hiring staff. The support I need is to receive adequate funding to account for increases in operating costs.

How to better serve the public with the services provided

- The Sheriff's Office, while experiencing a reduction in overall position allocations, is frequently asked to provide services which could be provided by other departments. Hemp regulation, code enforcement, public health, and homelessness issues are frequently brought to law enforcement, but arguably better handled by other agencies. Encouraging other agencies to participate in non- or quasi-law enforcement matters would allow us to detect, investigate, and deter crime in our communities, and focus on opportunities and strategies to reduce crime.

Revenue and Appropriation Detail

Fund: 1 : General County
Budget Unit: 2201 : Sheriff, Sheriff-Coroner

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|---|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 21-60 Permits-Other | 6,800 | 6,800 | (1,500) | 0 | 5,300 |
| 21-62 Permits-Gun & Explosive | 1,220 | 1,220 | (195) | 0 | 1,025 |
| 31-90 Fines, Forfeit, Penalties-Forfeitures & Penalties | 75 | 75 | (45) | 0 | 30 |
| 54-01 State Aid-Supplemental Law Enf Svcs | 100,000 | 100,000 | 0 | 0 | 100,000 |
| 54-90 State Aid-Other | 196,585 | 196,585 | (33,576) | 0 | 163,009 |
| 56-01 Other Federal-Other | 11,000 | 11,000 | 0 | 0 | 11,000 |
| 56-30 Other Government Agencies-Other | 240,000 | 240,000 | (120,000) | 0 | 120,000 |
| 66-80 Charges for Services-Law Enforcement Services | 43,150 | 43,150 | (18,225) | 0 | 24,925 |
| 67-40 Judicial-Cert Fee-Not Fixed State | 35,000 | 35,000 | (10,000) | 0 | 25,000 |
| 69-20 Other Current Services-Other | 150 | 150 | 190 | 0 | 340 |
| 79-70 Sales-Other Sales-Miscellaneous | 275 | 275 | (275) | 0 | 0 |
| 79-90 Other-Miscellaneous | 25,000 | 25,000 | (25,000) | 0 | 0 |
| 79-99 Other-Donations | 33,685 | 33,685 | 23,441 | 0 | 57,126 |
| Revenue - Summary | 692,940 | 692,940 | (185,185) | 0 | 507,755 |

Appropriation

| | | | | | |
|--|-----------|-----------|---------|-----------|-----------|
| 01-11 Salaries & Wages-Permanent | 4,356,949 | 4,356,949 | 110,076 | (382,014) | 4,085,011 |
| 01-12 Salaries & Wages-Extra Help | 112,419 | 112,419 | 0 | 0 | 112,419 |
| 01-13 Salaries & Wages-OT, Holiday, Stby | 448,903 | 448,903 | 92,430 | (178,768) | 362,565 |
| 01-14 Salaries & Wages-Other, Term | 63,145 | 63,145 | 4,035 | 0 | 67,180 |
| 02-21 Retirement Contributions-FICA | 380,666 | 380,666 | 17,965 | 0 | 398,631 |
| 02-22 Retirement Contributions-PERS | 1,441,121 | 1,441,121 | 324,953 | 0 | 1,766,074 |
| 03-30 Insurance-Health/Life | 679,264 | 679,264 | 169,182 | 200,000 | 1,048,446 |
| 03-31 Insurance-Unemployment | 30,832 | 30,832 | 340 | 0 | 31,172 |
| 03-32 Insurance-Opt Out | 4,800 | 4,800 | 2,400 | 0 | 7,200 |
| 04-00 Worker's Compensation- | 343,001 | 343,001 | 138,080 | 0 | 481,081 |
| 11-00 Clothing & Personal Suppl- | 60,000 | 60,000 | 7,500 | 0 | 67,500 |
| 12-00 Communications- | 62,500 | 62,500 | 12,000 | 0 | 74,500 |
| 14-00 Household Expense- | 13,000 | 13,000 | 2,000 | 0 | 15,000 |
| 15-12 Insurance-Public Liability | 520,527 | 520,527 | 60,334 | 0 | 580,861 |

Revenue and Appropriation Detail

Fund: 1 : General County
 Budget Unit: 2201 : Sheriff, Sheriff-Coroner

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|---|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| 15-13 Insurance-Fire & Allied Cvrgrs | 8,103 | 8,103 | (28) | 1,203 | 9,278 |
| 17-00 Maintenance-Equipment- | 175,000 | 175,000 | 0 | 0 | 175,000 |
| 18-00 Maint-Bldgs & Imprvmts- | 25,000 | 25,000 | 0 | 0 | 25,000 |
| 20-00 Memberships- | 8,500 | 8,500 | (1,000) | 0 | 7,500 |
| 22-70 Office Expense-Supplies | 25,000 | 25,000 | (5,000) | 0 | 20,000 |
| 22-71 Office Expense-Postage | 6,500 | 6,500 | (1,500) | 0 | 5,000 |
| 22-72 Office Expense-Books & Periodicals | 24,500 | 24,500 | (4,500) | 0 | 20,000 |
| 23-80 Prof & Specialized Svcs- Professional & Specialize | 600,000 | 600,000 | 200,000 | 0 | 800,000 |
| 24-00 Publications & Legal Ntcs- | 2,000 | 2,000 | (1,500) | 0 | 500 |
| 25-00 Rents & Leases-Equipment- | 1,000 | 1,000 | (500) | 0 | 500 |
| 26-00 Rents & Leases-Bldg & Imp- | 2,201 | 2,201 | 500 | 0 | 2,701 |
| 27-00 Small Tools & Instruments- | 1,500 | 1,500 | (1,000) | 0 | 500 |
| 28-30 Special Departmental Exp-Supplies & Services | 110,000 | 110,000 | (10,000) | 0 | 100,000 |
| 28-35 Special Departmental Exp-Sheriff | 5,000 | 5,000 | 0 | 0 | 5,000 |
| 28-50 Special Departmental Exp-S.A.R. | 9,495 | 9,495 | 0 | 0 | 9,495 |
| 29-50 Transportation & Travel- Transportation & Travel | 200,000 | 200,000 | 0 | 0 | 200,000 |
| 29-53 Transportation & Travel-Sheriff | 170,000 | 170,000 | 0 | 0 | 170,000 |
| 30-00 Utilities- | 75,000 | 75,000 | 0 | 0 | 75,000 |
| 38-00 Inventory Items- | 100,000 | 100,000 | (97,000) | 0 | 3,000 |
| 48-00 Taxes & Assessments- | 266 | 266 | 0 | 0 | 266 |
| 62-74 Cap. FA-Equipment-Other | 0 | 0 | 210,000 | 0 | 210,000 |
| 80-80 Other Financing Uses-Interfund Reimbursements | (357,320) | (357,320) | (119,234) | (125,743) | (602,297) |
| 80-81 Other Financing Uses-Intrafund Reimbursements | (391,567) | (391,567) | 225,923 | (212,800) | (378,444) |
| Appropriation - Summary | 9,317,305 | 9,317,305 | 1,336,456 | (698,122) | 9,955,639 |
| NET COST | 8,624,365 | 8,624,365 | 1,521,641 | (698,122) | 9,447,884 |

SHERIFF

BRIAN L. MARTIN, Sheriff



BU 2202 – Sheriff-Central Dispatch

DEPARTMENT OVERVIEW

The Lake County Sheriff's Dispatch Center serves as Lake County's Public Safety Access Point. 911 calls for fire, law, and medical services are received here. The center is staffed 24 hours a day, 7 days a week, 365 days a year.

The Dispatch Center handled 58,495 law enforcement calls for service, including deputy initiated incidents during calendar year 2019. These incidents included 40,006 911 calls, and 135,968 telephone calls. This represents an increase of over 4,000 calls from the previous year.

The Dispatch Center provided dispatch services by way of MOU and/or contract for several federal entities (BLM & USFS), county departments (Probation and District Attorney's Office), and for the Lakeport Police Department.

ACCOMPLISHMENTS IN FY 2019-20

- Goat Mountain Repeater Project is in progress to provide increased radio communications in underserved areas of the county
- Updated training program
- Updated critical servers and switches in the center which had reached their end of life
- Upgraded HVAC in equipment room
- Staffing levels remained at previous levels.

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

- St. Helena Mountain Repeater site upgrade, and Goat Mountain Repeater projects are in progress and proceeding as expected.

Support needed to overcome any barriers

- As with BU 2201, adequate staffing in this BU and division remain the primary barrier. Between FY18-19 and 19-20, we reduced our position allocation by 2 FTE's. The general fund contribution that has been indicated for this year's budget remains the same as last year's. Increases in costs related to liability insurance, worker's comp insurance, retirement contributions, employee health care contributions, employee salaries and benefits, professional services, and other expenses have resulted in a projected shortfall of over 2 million dollars for operating costs across all budget units for the Sheriff's Department. This budget unit alone (2202) is projected to be over \$178,000 short of what it is expected to cost for operational expenses in FY 20-21. This BU cannot sustain any further decreases in personnel. As it is staffed now, allowing personnel time off for training, vacation, sick time, parental bonding, or other

SHERIFF

BRIAN L. MARTIN, Sheriff
BU 2202 – Sheriff-Central Dispatch

routine absences, along with the staffing required to adequately train new staff, it is necessary to staff one public safety dispatcher position with a deputy sheriff. Staffing levels at the current position allocations do not allow for supervisors to adequately supervise line staff as supervisors are required to work a dispatch console. As indicated in 2201, the support I need is to receive adequate funding to account for increases in operating costs.

How to better serve the public with the services provided

- These services are critical public safety services. Increased staffing would result in reduced telephone and 911 wait times.

Revenue and Appropriation Detail

Fund: 1 : General County
 Budget Unit: 2202 : Sheriff, Sheriff-Central Dispatch

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|---|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 56-01 Other Federal-Other | 4,500 | 4,500 | 52,420 | 0 | 56,920 |
| 66-60 Charges for Services- Communication Services | 254,041 | 254,041 | 11,620 | 0 | 265,661 |
| Revenue - Summary | 258,541 | 258,541 | 64,040 | 0 | 322,581 |

Appropriation

| | | | | | |
|---|---------|---------|----------|-----------|----------|
| 01-11 Salaries & Wages-Permanent | 588,705 | 588,705 | 5,197 | (162,169) | 431,733 |
| 01-12 Salaries & Wages-Extra Help | 0 | 0 | 19,809 | 0 | 19,809 |
| 01-13 Salaries & Wages-OT, Holiday, Stby | 149,628 | 149,628 | 28,991 | 0 | 178,619 |
| 01-14 Salaries & Wages-Other, Term | 5,227 | 5,227 | 549 | 0 | 5,776 |
| 02-21 Retirement Contributions-FICA | 57,044 | 57,044 | 3,163 | 0 | 60,207 |
| 02-22 Retirement Contributions-PERS | 137,602 | 137,602 | 12,869 | 0 | 150,471 |
| 03-30 Insurance-Health/Life | 124,290 | 124,290 | 2,484 | 0 | 126,774 |
| 03-31 Insurance-Unemployment | 4,123 | 4,123 | 175 | 0 | 4,298 |
| 04-00 Worker's Compensation- | 43,290 | 43,290 | (26,449) | 0 | 16,841 |
| 11-00 Clothing & Personal Suppl- | 3,000 | 3,000 | 2,000 | 0 | 5,000 |
| 12-00 Communications- | 25,000 | 25,000 | 0 | 0 | 25,000 |
| 14-00 Household Expense- | 500 | 500 | 0 | 0 | 500 |
| 15-12 Insurance-Public Liability | 3,158 | 3,158 | 2,713 | 0 | 5,871 |
| 15-13 Insurance-Fire & Allied Cvrgrs | 1,924 | 1,924 | 136 | 0 | 2,060 |
| 17-00 Maintenance-Equipment- | 75,000 | 75,000 | 0 | 0 | 75,000 |
| 18-00 Maint-Bldgs & Imprvmts- | 4,500 | 4,500 | (14,500) | 0 | (10,000) |
| 20-00 Memberships- | 332 | 332 | (82) | 0 | 250 |
| 22-70 Office Expense-Supplies | 1,500 | 1,500 | (500) | 0 | 1,000 |
| 22-71 Office Expense-Postage | 100 | 100 | 0 | 0 | 100 |
| 22-72 Office Expense-Books & Periodicals | 150 | 150 | (50) | 0 | 100 |
| 23-80 Prof & Specialized Svcs- Professional & Specialize | 4,750 | 4,750 | (2,250) | 0 | 2,500 |
| 25-00 Rents & Leases-Equipment- | 250 | 250 | 0 | 0 | 250 |
| 26-00 Rents & Leases-Bldg & Imp- | 10,000 | 10,000 | 0 | 0 | 10,000 |
| 28-30 Special Departmental Exp-Supplies & Services | 2,500 | 2,500 | 0 | 0 | 2,500 |
| 29-50 Transportation & Travel- | 1,500 | 1,500 | 0 | 0 | 1,500 |

Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 2202 : Sheriff, Sheriff-Central Dispatch

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|--|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Transportation & Travel | | | | | |
| 30-00 Utilities- | 29,250 | 29,250 | 0 | 0 | 29,250 |
| 38-00 Inventory Items- | 20,000 | 20,000 | (20,000) | 0 | 0 |
| 62-74 Cap. FA-Equipment-Other | 361,275 | 361,275 | (68,542) | 0 | 292,733 |
| 80-80 Other Financing Uses-Interfund Reimbursements | 0 | 0 | (25,000) | 0 | (25,000) |
| Appropriation - Summary | 1,654,598 | 1,654,598 | (79,287) | (162,169) | 1,413,142 |
| NET COST | 1,396,057 | 1,396,057 | (143,327) | (162,169) | 1,090,561 |

BRIAN L. MARTIN, Sheriff



BU 2203 – Sheriff-Marijuana Suppression

DEPARTMENT OVERVIEW

Monies in this unit are received from United States Forest Service and US DEA grants.

Per grant requirements, monies received from DEA and DCESP (Domestic Cannabis Eradication and Suppression Program) are prohibited for being used to support any licensing or license compliance activities.

ACCOMPLISHMENTS IN FY 2019-20

- Continued enforcement of illegal marijuana cultivation with emphasis on public lands, water theft/diversion and environmental crimes associated with illegal operations.
- Numerous illegal marijuana cultivation operations were eradicated from public lands.
- Participated in the Lake County Environmental Crimes Task Force.

Revenue and Appropriation Detail

Fund: 1 : General County
 Budget Unit: 2203 : Sheriff, Sh-Marijuana Suppression

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|---|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 56-01 Other Federal-Other | 229,000 | 229,000 | 0 | 0 | 229,000 |
| Revenue - Summary | 229,000 | 229,000 | 0 | 0 | 229,000 |
| Appropriation | | | | | |
| 11-00 Clothing & Personal Suppl- | 17,500 | 17,500 | (11,000) | 0 | 6,500 |
| 12-00 Communications- | 1,000 | 1,000 | 0 | 0 | 1,000 |
| 14-00 Household Expense- | 750 | 750 | 0 | 0 | 750 |
| 17-00 Maintenance-Equipment- | 2,500 | 2,500 | 0 | 0 | 2,500 |
| 23-80 Prof & Specialized Svcs- Professional & Specialize | 115,000 | 115,000 | 15,000 | 0 | 130,000 |
| 23-91 Prof & Specialized Svcs-Intra-Div Services | 84,650 | 84,650 | (3,000) | 0 | 81,650 |
| 25-00 Rents & Leases-Equipment- | 100 | 100 | 0 | 0 | 100 |
| 28-30 Special Departmental Exp-Supplies & Services | 5,000 | 5,000 | (1,000) | 0 | 4,000 |
| 29-50 Transportation & Travel- Transportation & Travel | 2,500 | 2,500 | 0 | 0 | 2,500 |
| Appropriation - Summary | 229,000 | 229,000 | 0 | 0 | 229,000 |
| NET COST | 0 | 0 | 0 | 0 | 0 |

SHERIFF

BRIAN L. MARTIN, Sheriff



BU 2204 – Sheriff-Court Security

DEPARTMENT OVERVIEW

The Sheriff's Office provides executive protection for the Judges and Court Security. This function is performed with a combination of permanent full time employees and retired annuitants, supervised by a full time sergeant.

ACCOMPLISHMENTS IN FY 2019-20

- Implemented program to ensure compliance with Court Security Agreement

Revenue and Appropriation Detail

Fund: 1 : General County
 Budget Unit: 2204 : Sheriff, Sheriff-Court Security

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|---|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 54-03 State Aid-Trial Court Security | 790,518 | 790,518 | 17,845 | 0 | 808,363 |
| Revenue - Summary | 790,518 | 790,518 | 17,845 | 0 | 808,363 |
| Appropriation | | | | | |
| 01-11 Salaries & Wages-Permanent | 310,871 | 310,871 | (11,003) | 0 | 299,868 |
| 01-12 Salaries & Wages-Extra Help | 146,110 | 146,110 | 25,344 | 0 | 171,454 |
| 01-13 Salaries & Wages-OT, Holiday, Stby | 75,000 | 75,000 | (25,000) | 0 | 50,000 |
| 01-14 Salaries & Wages-Other, Term | 3,065 | 3,065 | (28) | 0 | 3,037 |
| 02-21 Retirement Contributions-FICA | 34,261 | 34,261 | (2,060) | 0 | 32,201 |
| 02-22 Retirement Contributions-PERS | 114,412 | 114,412 | 8,668 | 0 | 123,080 |
| 03-30 Insurance-Health/Life | 41,219 | 41,219 | 20,756 | 0 | 61,975 |
| 03-31 Insurance-Unemployment | 3,198 | 3,198 | 100 | 0 | 3,298 |
| 04-00 Worker's Compensation- | 7,599 | 7,599 | (622) | 0 | 6,977 |
| 11-00 Clothing & Personal Suppl- | 10,188 | 10,188 | 0 | 0 | 10,188 |
| 15-12 Insurance-Public Liability | 24,095 | 24,095 | 1,690 | 0 | 25,785 |
| 23-80 Prof & Specialized Svcs- Professional & Specialize | 2,500 | 2,500 | 0 | 0 | 2,500 |
| 28-30 Special Departmental Exp-Supplies & Services | 5,000 | 5,000 | 0 | 0 | 5,000 |
| 29-50 Transportation & Travel- Transportation & Travel | 2,500 | 2,500 | 0 | 0 | 2,500 |
| 29-51 Transportation & Travel-Cent. Gar.- Pool Mlg ONLY | 500 | 500 | 0 | 0 | 500 |
| 38-00 Inventory Items- | 10,000 | 10,000 | 0 | 0 | 10,000 |
| Appropriation - Summary | 790,518 | 790,518 | 17,845 | 0 | 808,363 |
| NET COST | 0 | 0 | 0 | 0 | 0 |

SHERIFF

BRIAN L. MARTIN, Sheriff



BU 2205 – Sheriff-Marine Patrol

DEPARTMENT OVERVIEW

The Sheriff/Marine Patrol Division provides enforcement of California’s Harbors and Navigation Code on the navigable waters of Lake County. The Division is staffed by one (1) full time Sergeant and augmented by seasonal deputy sheriff’s. The Division also enforces the County’s Quagga Mussel/Invasive Species ordinance.

ACCOMPLISHMENTS IN FY 2019-20

- Conducted “Operation Dry Water”, an effort to identify and arrest boaters who are BUI.
- Assisted with “on the water” patrol during two 4th of July fireworks shows on Clear Lake.
- Assisted numerous boaters in distress.

Revenue and Appropriation Detail

Fund: 1 : General County
Budget Unit: 2205 : Sheriff, Sheriff-Marine Patrol

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|---|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 54-92 State Aid-Crews | 415,312 | 415,312 | (100,000) | 0 | 315,312 |
| Revenue - Summary | 415,312 | 415,312 | (100,000) | 0 | 315,312 |
| Appropriation | | | | | |
| 01-11 Salaries & Wages-Permanent | 88,613 | 88,613 | 0 | 0 | 88,613 |
| 01-12 Salaries & Wages-Extra Help | 89,338 | 89,338 | 2,358 | 0 | 91,696 |
| 01-13 Salaries & Wages-OT, Holiday, Stby | 19,431 | 19,431 | 5,000 | 0 | 24,431 |
| 01-14 Salaries & Wages-Other, Term | 1,704 | 1,704 | 0 | 0 | 1,704 |
| 02-21 Retirement Contributions-FICA | 10,899 | 10,899 | (166) | 0 | 10,733 |
| 02-22 Retirement Contributions-PERS | 34,200 | 34,200 | 4,007 | 0 | 38,207 |
| 03-30 Insurance-Health/Life | 36 | 36 | 0 | 0 | 36 |
| 03-31 Insurance-Unemployment | 1,505 | 1,505 | 17 | 0 | 1,522 |
| 03-32 Insurance-Opt Out | 2,400 | 2,400 | 0 | 0 | 2,400 |
| 04-00 Worker's Compensation- | 3,712 | 3,712 | (305) | 0 | 3,407 |
| 11-00 Clothing & Personal Suppl- | 2,500 | 2,500 | 0 | 0 | 2,500 |
| 12-00 Communications- | 1,000 | 1,000 | 0 | 0 | 1,000 |
| 15-10 Insurance-Other | 2,500 | 2,500 | 0 | 0 | 2,500 |
| 15-12 Insurance-Public Liability | 22,187 | 22,187 | 1,405 | 0 | 23,592 |
| 15-13 Insurance-Fire & Allied Cvrgrs | 101 | 101 | (7) | 0 | 94 |
| 17-00 Maintenance-Equipment- | 44,500 | 44,500 | 500 | 0 | 45,000 |
| 25-00 Rents & Leases-Equipment- | 100 | 100 | 0 | 0 | 100 |
| 26-00 Rents & Leases-Bldg & Imp- | 20,480 | 20,480 | 4,940 | 0 | 25,420 |
| 27-00 Small Tools & Instruments- | 250 | 250 | 0 | 0 | 250 |
| 28-30 Special Departmental Exp-Supplies & Services | 2,000 | 2,000 | 0 | 0 | 2,000 |
| 29-50 Transportation & Travel- Transportation & Travel | 45,000 | 45,000 | 0 | 0 | 45,000 |
| 30-00 Utilities- | 3,110 | 3,110 | (200) | 0 | 2,910 |
| 62-74 Cap. FA-Equipment-Other | 100,000 | 100,000 | (100,000) | 0 | 0 |
| Appropriation - Summary | 495,566 | 495,566 | (82,451) | 0 | 413,115 |
| NET COST | 80,254 | 80,254 | 17,549 | 0 | 97,803 |

SHERIFF

BRIAN L. MARTIN, Sheriff



BU 2206 – Sheriff-Rural & Small Counties (Fund 194)

DEPARTMENT OVERVIEW

Monies received in this budget are funded entirely with AB443 funds. The Sheriff's Office receives \$500,000 annually. Monies in this unit are designated to enhance law enforcement services in rural communities. They are not designated to supplant existing or mandatory services.

ACCOMPLISHMENTS IN FY 2019-20

- Continued upgrades and improvements on department equipment to enhance law enforcement service delivery.
- Funds are allocated from this BU to supplement salary commitments for Sheriff's Department staff.
- Funds from this BU are used for hiring incentives that have been approved by the BOS for specified job classifications within the Sheriff's Department.
- Purchased new body armor for all deputy sheriffs.

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

- County staff has been in discussions with elected state representatives and several state agencies about the possibility of acquiring the California National Guard Armory, which has not been in use as an armory for a couple of years. The intended purpose would be to convert the building into the Sheriff's Department main administrative office to be collocated with the Dispatch Center, EOC, and Jail. Costs associated with retrofitting and remodeling are anticipated to be high. Monies from this BU would be used offset those costs in the event the property exchange occurs.

How to better serve the public with the services provided

- Funds from this BU outfit our deputies with technology and equipment that is suitable for providing modern, efficient law enforcement.

Revenue and Appropriation Detail

Fund: 194 : Sheriff-Rural & Small Co
 Budget Unit: 2206 : Sheriff, Sheriff-Rural & Small Co

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|--|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 42-01 Revenue from Use of Money-Interest | 0 | 0 | 15,000 | 0 | 15,000 |
| 54-90 State Aid-Other | 500,000 | 500,000 | 0 | 0 | 500,000 |
| Revenue - Summary | 500,000 | 500,000 | 15,000 | 0 | 515,000 |
| Appropriation | | | | | |
| 23-91 Prof & Specialized Svcs-Intra-Div Services | 262,000 | 262,000 | 75,000 | 0 | 337,000 |
| 28-30 Special Departmental Exp-Supplies & Services | 129,605 | 129,605 | 102,961 | 42,770 | 275,336 |
| 38-00 Inventory Items- | 300,000 | 300,000 | 0 | 0 | 300,000 |
| 61-60 Cap. FA-Bldgs & Imp-Current | 350,000 | 350,000 | 650,000 | 0 | 1,000,000 |
| 62-74 Cap. FA-Equipment-Other | 595,000 | 595,000 | (220,000) | 0 | 375,000 |
| Appropriation - Summary | 1,636,605 | 1,636,605 | 607,961 | 42,770 | 2,287,336 |
| NET COST | 1,136,605 | 1,136,605 | 592,961 | 42,770 | 1,772,336 |

SHERIFF

BRIAN L. MARTIN, Sheriff



BU 2207 – Sheriff-Civil (Fund 191)

DEPARTMENT OVERVIEW

Fees for this budget are collected pursuant to GC26746, 26731 and 26746.1

The Civil Division is responsible for the service of civil papers. The Civil Division processed and served hundreds of subpoenas, notices, summons, complaints, restraining orders, earnings withholding orders, claims, levies, evictions and other services.

ACCOMPLISHMENTS IN FY 2019-20

- Sent newly assigned Civil Deputy to initial training.
- Assisted Child Support with service of process during the Pandemic.

Revenue and Appropriation Detail

Fund: 191 : Sheriff-Civil
 Budget Unit: 2207 : Sheriff, Sheriff-Civil

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|---|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 68-50 Public Protection-Sheriff-Civil | 23,000 | 23,000 | (8,000) | 0 | 15,000 |
| 68-51 Public Protection-Sheriff Civil | 5,500 | 5,500 | (1,500) | 0 | 4,000 |
| Revenue - Summary | 28,500 | 28,500 | (9,500) | 0 | 19,000 |
| Appropriation | | | | | |
| 17-00 Maintenance-Equipment- | 10,000 | 10,000 | 0 | 0 | 10,000 |
| 23-91 Prof & Specialized Svcs-Intra-Div Services | 15,500 | 15,500 | 0 | 0 | 15,500 |
| 28-30 Special Departmental Exp-Supplies & Services | 10,483 | 10,483 | (5,483) | (136) | 4,864 |
| 29-50 Transportation & Travel- Transportation & Travel | 15,000 | 15,000 | (10,000) | 0 | 5,000 |
| 38-00 Inventory Items- | 4,500 | 4,500 | 0 | 0 | 4,500 |
| 62-74 Cap. FA-Equipment-Other | 55,151 | 55,151 | 1,284 | 0 | 56,435 |
| Appropriation - Summary | 110,634 | 110,634 | (14,199) | (136) | 96,299 |
| NET COST | 82,134 | 82,134 | (4,699) | (136) | 77,299 |

SHERIFF

BRIAN L. MARTIN, Sheriff



BU 2208 – Sheriff-Blood Alcohol (Fund 192)

DEPARTMENT OVERVIEW

This budget pays for blood, breath and urine analysis for any tests conducted in the unincorporated areas of Lake County, regardless of which agency administers the tests.

Revenue and Appropriation Detail

Fund: 192 : Sheriff-Blood Alcohol
 Budget Unit: 2208 : Sheriff, Sheriff-Blood Alcohol

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|---|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 31-70 Fines, Forfeit, Penalties-Vehicle Code Fines | 9,000 | 9,000 | (1,000) | 0 | 8,000 |
| Revenue - Summary | 9,000 | 9,000 | (1,000) | 0 | 8,000 |
| Appropriation | | | | | |
| 23-80 Prof & Specialized Svcs- Professional & Specialize | 9,364 | 9,364 | (912) | (211) | 8,241 |
| Appropriation - Summary | 9,364 | 9,364 | (912) | (211) | 8,241 |
| NET COST | 364 | 364 | 88 | (211) | 241 |

SHERIFF

BRIAN L. MARTIN, Sheriff



BU 2210 – Sheriff-STC (Fund 196)

DEPARTMENT OVERVIEW

The Board of State and Community Corrections (BSCC), as well as state law, requires all new Deputy Sheriff-Corrections to attend and successfully complete a 5 week Corrections academy within the first year of hire. Newly appointed Sergeants are required to attend a 2 week Supervisory course intended to provide them with leadership concepts and personnel laws. All correctional staff are required to receive 24 hours of BSCC approved training every year. These funds are intended to assist the department in meeting the minimum state requirements.

ACCOMPLISHMENTS IN FY 2019-20

- Continued to hire and train Deputy Sheriff-Corrections.

Revenue and Appropriation Detail

Fund: 196 : Sheriff-STC
 Budget Unit: 2210 : Sheriff, Sheriff-STC

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|---|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 56-30 Other Government Agencies-Other | 25,000 | 25,000 | 10,700 | 0 | 35,700 |
| Revenue - Summary | 25,000 | 25,000 | 10,700 | 0 | 35,700 |
| Appropriation | | | | | |
| 28-30 Special Departmental Exp-Supplies & Services | 35,000 | 35,000 | 0 | 0 | 35,000 |
| 29-50 Transportation & Travel- Transportation & Travel | 49,658 | 49,658 | 13,139 | (263) | 62,534 |
| Appropriation - Summary | 84,658 | 84,658 | 13,139 | (263) | 97,534 |
| NET COST | 59,658 | 59,658 | 2,439 | (263) | 61,834 |

SHERIFF

BRIAN L. MARTIN, Sheriff



BU 2212 – Sheriff-Automated Warrants (Fund 195)

DEPARTMENT OVERVIEW

Monies in this budget are collected by the courts per PC853.7 and VC40508.5 for an automated warrants system and used to provide a county wide automated warrant system.

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

- No projects are in place as the funds available are insufficient to purchase, implement, and maintain a suitable system.

Revenue and Appropriation Detail

Fund: 195 : Sheriff-Automated Warrant
 Budget Unit: 2212 : Sheriff, Sheriff-Automated Warrant

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|--|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 31-90 Fines, Forfeit, Penalties-Forfeitures & Penalties | 500 | 500 | (250) | 0 | 250 |
| Revenue - Summary | 500 | 500 | (250) | 0 | 250 |
| Appropriation | | | | | |
| 28-30 Special Departmental Exp-Supplies & Services | 8,715 | 8,715 | 83 | (1) | 8,797 |
| Appropriation - Summary | 8,715 | 8,715 | 83 | (1) | 8,797 |
| NET COST | 8,215 | 8,215 | 333 | (1) | 8,547 |

SHERIFF

BRIAN L. MARTIN, Sheriff



BU 2213 – Sheriff-DNA (Fund 189)

DEPARTMENT OVERVIEW

Monies in this budget are collected by both the Courts and Probation per GC76104.6 as set forth as a result of Proposition 69.

ACCOMPLISHMENTS IN FY 2019-20

- Made improvements to LCSO evidence storage facility to preserve DNA evidence during power outage.

How to better serve the public with the services provided

- Funds in this budget are used to store, analyze, and process DNA evidence. The ability to maintain evidence items that require temperature controlled environments ensures the integrity of our investigations and provides confidence in our ability to ensure justice is served for our communities.

Revenue and Appropriation Detail

Fund: 189 : Sheriff-DNA
 Budget Unit: 2213 : Sheriff, Sheriff - D N A

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|--|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 31-70 Fines, Forfeit, Penalties-Vehicle Code Fines | 15,000 | 15,000 | (1,000) | 0 | 14,000 |
| Revenue - Summary | 15,000 | 15,000 | (1,000) | 0 | 14,000 |
| Appropriation | | | | | |
| 17-00 Maintenance-Equipment- | 0 | 0 | 3,000 | 0 | 3,000 |
| 23-91 Prof & Specialized Svcs-Intra-Div Services | 0 | 0 | 150,100 | 0 | 150,100 |
| 28-30 Special Departmental Exp-Supplies & Services | 139,415 | 139,415 | (10,690) | 815 | 129,540 |
| 62-74 Cap. FA-Equipment-Other | 150,000 | 150,000 | (150,000) | 0 | 0 |
| Appropriation - Summary | 289,415 | 289,415 | (7,590) | 815 | 282,640 |
| NET COST | 274,415 | 274,415 | (6,590) | 815 | 268,640 |

SHERIFF

BRIAN L. MARTIN, Sheriff



BU 2214 – Sheriff-Asset Forfeiture (Fund 198)

DEPARTMENT OVERVIEW

Monies in this budget are from seized property in accordance with the Equitable Sharing agreements between the County of Lake and the Department of Justice and Treasury. Monies are also received from State and Local forfeitures.

ACCOMPLISHMENTS IN FY 2019-20

- Purchased “Active Shooter Response Kits” for patrol staff.
- Purchased body armor

Revenue and Appropriation Detail

Fund: 198 : Sheriff-Asset Forfeiture
 Budget Unit: 2214 : Sheriff, Sheriff-Asset Forfeiture

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|---|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 42-01 Revenue from Use of Money-Interest | 0 | 0 | 10,000 | 0 | 10,000 |
| Revenue - Summary | 0 | 0 | 10,000 | 0 | 10,000 |
| Appropriation | | | | | |
| 17-00 Maintenance-Equipment- | 35,000 | 35,000 | 0 | 0 | 35,000 |
| 18-00 Maint-Bldgs & Imprvmnts- | 20,000 | 20,000 | 0 | 0 | 20,000 |
| 28-30 Special Departmental Exp-Supplies & Services | 520,304 | 520,304 | 77,561 | 2,154 | 600,019 |
| 29-50 Transportation & Travel-Transportation & Travel | 50,000 | 50,000 | 0 | 0 | 50,000 |
| 38-00 Inventory Items- | 25,000 | 25,000 | 0 | 0 | 25,000 |
| Appropriation - Summary | 650,304 | 650,304 | 77,561 | 2,154 | 730,019 |
| NET COST | 650,304 | 650,304 | 67,561 | 2,154 | 720,019 |

SHERIFF

BRIAN L. MARTIN, Sheriff



BU 2215 – Sheriff-Inmate Welfare (Fund 199)

DEPARTMENT OVERVIEW

Services provided by these funds under PC4025 are used primarily for the benefit, education and welfare of the inmates confined within the jail facility. This BU also provides funding for a deputy sheriff-corrections assigned to coordinate inmate programs.

ACCOMPLISHMENTS IN FY 2019-20

- Conducted Programs at Jail to include GED, anger management, parenting classes, and others related to rehabilitation of offenders.
- Continue to provide current programs in an effort to reduce recidivism and expand these programs to include Corrections to College courses. The Corrections to College courses would be presented by partnering with Mendocino Community College to allow inmates to receive college credits for attending vocational classes at the jail.
- Contracting out commissary services, addition of tablets, electronic banking, on line educational programs

Revenue and Appropriation Detail

Fund: 199 : Sheriff-Inmate Welfare
 Budget Unit: 2215 : Sheriff, Sheriff - Inmate Welfare

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|--|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 42-01 Revenue from Use of Money-Interest | 0 | 0 | 7,500 | 0 | 7,500 |
| 56-30 Other Government Agencies-Other | 141,500 | 141,500 | 0 | 0 | 141,500 |
| 79-70 Sales-Other Sales-Miscellaneous | 46,250 | 46,250 | (2,000) | 0 | 44,250 |
| Revenue - Summary | 187,750 | 187,750 | 5,500 | 0 | 193,250 |
| Appropriation | | | | | |
| 23-91 Prof & Specialized Svcs-Intra-Div Services | 75,858 | 75,858 | 7,060 | 0 | 82,918 |
| 28-30 Special Departmental Exp-Supplies & Services | 521,595 | 521,595 | 136,895 | 16,233 | 674,723 |
| 38-00 Inventory Items- | 15,000 | 15,000 | 0 | 0 | 15,000 |
| Appropriation - Summary | 612,453 | 612,453 | 143,955 | 16,233 | 772,641 |
| NET COST | 424,703 | 424,703 | 138,455 | 16,233 | 579,391 |

SHERIFF

BRIAN L. MARTIN, Sheriff



BU 2216 – Sheriff-Pool Vehicle Replacement (Fund 57)

DEPARTMENT OVERVIEW

This fund allows the department to purchase replacement unmarked pool vehicles.

ACCOMPLISHMENTS IN FY 2019-20

- Accomplished routine replacement of vehicles that were no longer serviceable or had reached the end of their useful life.

Revenue and Appropriation Detail

Fund: 57 : Sheriff-Pool Vehicle Repl
 Budget Unit: 2216 : Sheriff, Pool-Vehicle Replacement

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|---|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 69-25 Other Current Services-Central Garage | 20,000 | 20,000 | 0 | 0 | 20,000 |
| Revenue - Summary | 20,000 | 20,000 | 0 | 0 | 20,000 |
| Appropriation | | | | | |
| 28-30 Special Departmental Exp-Supplies & Services | 142,745 | 142,745 | 41,244 | 0 | 183,989 |
| 62-72 Cap. FA-Equipment-Autos & Light Trucks | 225,000 | 225,000 | 0 | 0 | 225,000 |
| Appropriation - Summary | 367,745 | 367,745 | 41,244 | 0 | 408,989 |
| NET COST | 347,745 | 347,745 | 41,244 | 0 | 388,989 |

SHERIFF

BRIAN L. MARTIN, Sheriff



BU 2217 – Sheriff-Pursuit Vehicle Replacement (Fund 58)

DEPARTMENT OVERVIEW

This fund Purchases vehicles and equipment to replace existing fleet of emergency response vehicles as they end their serviceable life.

ACCOMPLISHMENTS IN FY 2019-20

- Ordered 4 jail vehicles for staff to use during inmate transports.
- As we learned during previous years' emergencies, many areas of Lake County are only accessible with 4 wheel drive capable vehicles. We equip our patrol staff with a combination of 4WD and 2WD vehicles to ensure our ability to reach people in the event of an emergency or evacuation.

Revenue and Appropriation Detail

Fund: 58 : Sheriff-Pursuit Veh Replc
 Budget Unit: 2217 : Sheriff, Pursuit Vehicle Replaceme

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|---|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 69-25 Other Current Services-Central Garage | 170,000 | 170,000 | 0 | 0 | 170,000 |
| Revenue - Summary | 170,000 | 170,000 | 0 | 0 | 170,000 |
| Appropriation | | | | | |
| 28-30 Special Departmental Exp-Supplies & Services | 26,785 | 26,785 | 167,503 | 0 | 194,288 |
| 62-72 Cap. FA-Equipment-Autos & Light Trucks | 1,000,000 | 1,000,000 | (140,000) | 0 | 860,000 |
| Appropriation - Summary | 1,026,785 | 1,026,785 | 27,503 | 0 | 1,054,288 |
| NET COST | 856,785 | 856,785 | 27,503 | 0 | 884,288 |

SHERIFF

BRIAN L. MARTIN, Sheriff



BU 2218 – Sheriff-Search & Rescue (Fund 187)

DEPARTMENT OVERVIEW

This budget functions strictly by donations. Its main beneficiary was a donation from the Grace Mouzakis-Thompson trust. Under the terms of her trust, 25% of the monies were designated to be made available to Lake County Search and Rescue with the Sheriff as the beneficiary.

ACCOMPLISHMENTS IN FY 2019-20

- Responded to 20 callouts for SAR assistance
- Assisted in numerous mutual aid operations with neighboring counties
- Conducted 300 hours of training
- Total of 1,900 volunteer hours

How to better serve the public with the services provided

- Search and Rescue operations are dependent on monetary donations and volunteer workers. Continued support of efforts to recruit and raise money would increase our abilities to provide SAR services.

Revenue and Appropriation Detail

Fund: 187 : Sheriff-Search & Rescue

Budget Unit: 2218 : Sheriff, Sheriff-Search & Rescue

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|---|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Appropriation | | | | | |
| 11-00 Clothing & Personal Suppl- | 20,000 | 20,000 | 0 | 0 | 20,000 |
| 17-00 Maintenance-Equipment- | 25,000 | 25,000 | 0 | 0 | 25,000 |
| 28-30 Special Departmental Exp-Supplies & Services | 152,776 | 152,776 | (4,700) | 232 | 148,308 |
| 29-50 Transportation & Travel- Transportation & Travel | 15,000 | 15,000 | 0 | 0 | 15,000 |
| 38-00 Inventory Items- | 10,000 | 10,000 | 0 | 0 | 10,000 |
| 62-74 Cap. FA-Equipment-Other | 25,000 | 25,000 | 0 | 0 | 25,000 |
| Appropriation - Summary | 247,776 | 247,776 | (4,700) | 232 | 243,308 |
| NET COST | 247,776 | 247,776 | (4,700) | 232 | 243,308 |

SHERIFF

BRIAN L. MARTIN, Sheriff



BU 2220 – Sheriff-POST
(Fund 186)

DEPARTMENT OVERVIEW

POST (Peace Officer Standards and Training) requires all peace officers and public safety dispatchers to receive a minimum of 24 hours training every two years. These funds assist the department in meeting these requirements. A maximum of 80 hours of POST reimbursement is allowable per employee per year.

Revenue and Appropriation Detail

Fund: 186 : Sheriff-Post
 Budget Unit: 2220 : Sheriff, Sheriff - POST

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|---|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Appropriation | | | | | |
| 28-36 Special Departmental Exp-P.O.S.T. Training | 121,634 | 121,634 | 43,965 | 386 | 165,985 |
| Appropriation - Summary | 121,634 | 121,634 | 43,965 | 386 | 165,985 |
| NET COST | 121,634 | 121,634 | 43,965 | 386 | 165,985 |

SHERIFF

BRIAN L. MARTIN, Sheriff



BU 2221 – Sheriff-Local Law Enforcement Block Grant (Fund 181)

DEPARTMENT OVERVIEW

Monies in this budget are received from a Federal Byrne JAG grant.

ACCOMPLISHMENTS IN FY 2019-20

- Extra help employee was hired to process backlogged evidence.

Revenue and Appropriation Detail

Fund: 181 : Sheriff-LCL Law Enfrcmnt
 Budget Unit: 2221 : Sheriff, Sheriff-LCL Law Enfrcmnt

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|--|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 56-01 Other Federal-Other | 29,820 | 29,820 | 29,515 | 0 | 59,335 |
| Revenue - Summary | 29,820 | 29,820 | 29,515 | 0 | 59,335 |
| Appropriation | | | | | |
| 23-91 Prof & Specialized Svcs-Intra-Div Services | 29,820 | 29,820 | 382 | 0 | 30,202 |
| 28-30 Special Departmental Exp-Supplies & Services | 0 | 0 | 45,281 | 327 | 45,608 |
| Appropriation - Summary | 29,820 | 29,820 | 45,663 | 327 | 75,810 |
| NET COST | 0 | 0 | 16,148 | 327 | 16,475 |

SHERIFF

BRIAN L. MARTIN, Sheriff



BU 2301 – Jail Facilities

DEPARTMENT OVERVIEW

Staffing at the facility is made up of a Captain, a Correctional Lieutenant, Correctional Sergeants, Correctional Deputies, Correctional Aides, Law Enforcement Records Technicians, Maintenance workers and Accounting personnel.

Food services are provided by way of a contract and meals are prepared on site.

Medical services are provided by way of contract and limited medical and dental services are provided on site. More extensive medical care is provided off-site as needed.

The jail is rated to house 286 inmates. The average daily population for FY 19-20 was 243 with a low of 146 and a high of 313.

Correctional Staff are responsible for security, programming, recreation, feeding and medical attention for inmates. Additionally, correctional staff are responsible for transporting inmates to court appearances, inter-facility transfers, and medical appointments

ACCOMPLISHMENTS IN FY 2019-20

- Purchased new jail vans
- Enhanced group and individual therapy options by partnering with Lake Family Resource Center to provide counseling for sexual assault survivors.
- Completed construction of an automated gate and fencing around the Transportation yard and West side entrance.
- Installed new on demand water heaters in Phase II.
- Enhanced the video surveillance system and storage capacity of saved video footage.
- Began a testing protocol for computer tablets to be used by inmates.
- Established relationship with Mendocino College for construction training
- Increased staffing levels
- Upgrade Phase I on demand hot water heaters to a matching system as now in Phase II
- Continue work to address roof repair or replacement on Phase II
- Continue to search for additional rehabilitative programs and services for inmates

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

- The roof repair project continues and was delayed due to COVID issues. The entire roof is in need of repair, but financial difficulties continue to be a barrier.
- The Tower and Control consolidation project is underway. It is in the bid process.

BRIAN L. MARTIN, Sheriff
BU 2301 – Jail Facilities

Support needed to overcome any barriers

- There are numerous projects that have a common barrier, and that barrier is finances. As indicated in the response for BU 2201, the general fund contribution that has been indicated for this year's budget remains the same as last year's. Increases in costs related to liability insurance, worker's comp insurance, retirement contributions, employee health care contributions, employee salaries and benefits, professional services, and other expenses have resulted in a projected shortfall of over 2 million dollars for operating costs across all budget units for the Sheriff's Department. This budget unit alone (2301) is projected to be over \$600,000 short of what it is expected to cost for operational expenses in FY 20-21. We have made reductions in expenditures where feasible, to include reducing our overall position allocations in this BU by 8 FTE's between FY 18-19 and FY 19-20. Further cuts will be necessary to continue operating within the provided revenue and will likely result in a reduction of programming opportunities and rehabilitative efforts for inmates. The support I need is to receive adequate funding to account for increases in operating costs. When construction of Phase II of the Hill Road Correctional Facility was proposed to, and authorized by the Board of Supervisors in 1995, a 30 year staffing plan and life cycle cost for the facility was presented and approved under Resolution #95-196. In that plan, it was presented that a staff of 8 sergeants, 55 correctional officers, and 13 correctional aides (in addition to other administrative and support staff) would be necessary to properly run the facility. In FY 19-20 only 6 sergeants, 41 correctional officers and 11 correctional aides are allocated to this unit. In the 1995 resolution, total operating costs for the facility were estimated to be 11.9 million dollars. In FY 19-20 appropriations were a little over 8 million. For years this operation has operated well below what the predicted costs have been. This mandated function of the Sheriff and the County needs adequate funding.

Revenue and Appropriation Detail

Fund: 1 : General County
 Budget Unit: 2301 : Detention & Correction, Sheriff-Jail Facilities

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|---|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 54-01 State Aid-Supplemental Law Enf Svcs | 20,500 | 20,500 | 0 | 0 | 20,500 |
| 54-02 State Aid-Local Comm. Corrections | 743,126 | 743,126 | (82,620) | 0 | 660,506 |
| 54-95 State Aid-AB 90 CJSF | 36,045 | 36,045 | 0 | 0 | 36,045 |
| 66-80 Charges for Services-Law Enforcement Services | 120,000 | 120,000 | 0 | 0 | 120,000 |
| 68-60 Public Protection-Institutional Care & Svcs | 28,000 | 28,000 | 0 | (224,778) | 252,778 |
| 79-80 Other-Inmate Medical Reimb | 2,500 | 2,500 | (2,500) | 0 | 0 |
| 81-22 Operating Transfers-In | 135,000 | 135,000 | (20,000) | (59) | 115,059 |
| Revenue - Summary | 1,085,171 | 1,085,171 | (105,120) | 224,837 | 1,204,888 |

Appropriation

| | | | | | |
|--|-----------|-----------|----------|-----------|-----------|
| 01-11 Salaries & Wages-Permanent | 3,453,882 | 3,453,882 | 4,249 | (187,494) | 3,270,637 |
| 01-12 Salaries & Wages-Extra Help | 35,343 | 35,343 | 31,725 | 0 | 67,068 |
| 01-13 Salaries & Wages-OT, Holiday, Stby | 422,944 | 422,944 | 62,045 | (185,224) | 299,765 |
| 01-14 Salaries & Wages-Other, Term | 15,527 | 15,527 | 2,825 | 0 | 18,352 |
| 02-21 Retirement Contributions-FICA | 304,178 | 304,178 | 5,093 | 0 | 309,271 |
| 02-22 Retirement Contributions-PERS | 1,116,390 | 1,116,390 | 219,980 | 0 | 1,336,370 |
| 03-30 Insurance-Health/Life | 649,856 | 649,856 | 62,454 | 0 | 712,310 |
| 03-31 Insurance-Unemployment | 24,633 | 24,633 | 191 | 0 | 24,824 |
| 03-32 Insurance-Opt Out | 16,800 | 16,800 | 0 | 0 | 16,800 |
| 04-00 Worker's Compensation- | 343,870 | 343,870 | (50,361) | 0 | 293,509 |
| 11-00 Clothing & Personal Suppl- | 59,681 | 59,681 | 75,319 | 0 | 135,000 |
| 12-00 Communications- | 11,850 | 11,850 | (850) | 0 | 11,000 |
| 13-00 Food- | 575,000 | 575,000 | 0 | 0 | 575,000 |
| 14-00 Household Expense- | 80,000 | 80,000 | 10,000 | 0 | 90,000 |
| 15-12 Insurance-Public Liability | 408,334 | 408,334 | 55,104 | 0 | 463,438 |
| 15-13 Insurance-Fire & Allied Cvrgrs | 15,573 | 15,573 | 921 | 0 | 16,494 |
| 17-00 Maintenance-Equipment- | 50,000 | 50,000 | 15,000 | 0 | 65,000 |
| 18-00 Maint-Bldgs & Imprvmts- | 220,000 | 220,000 | (20,000) | 0 | 200,000 |
| 20-00 Memberships- | 1,000 | 1,000 | 0 | 0 | 1,000 |
| 22-70 Office Expense-Supplies | 40,000 | 40,000 | (5,000) | 0 | 35,000 |

Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 2301 : Detention & Correction, Sheriff-Jail Facilities

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|--|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| 22-71 Office Expense-Postage | 4,500 | 4,500 | (500) | 0 | 4,000 |
| 22-72 Office Expense-Books & Periodicals | 12,500 | 12,500 | 0 | 0 | 12,500 |
| 23-80 Prof & Specialized Svcs- Professional & Specialize | 25,000 | 25,000 | (5,000) | 0 | 20,000 |
| 25-00 Rents & Leases-Equipment- | 1,000 | 1,000 | 0 | 0 | 1,000 |
| 27-00 Small Tools & Instruments- | 1,500 | 1,500 | (500) | 0 | 1,000 |
| 28-30 Special Departmental Exp-Supplies & Services | 15,000 | 15,000 | 0 | 0 | 15,000 |
| 29-50 Transportation & Travel- Transportation & Travel | 40,000 | 40,000 | 0 | 0 | 40,000 |
| 29-51 Transportation & Travel-Cent. Gar.- Pool Mlg ONLY | 1,000 | 1,000 | (1,000) | 0 | 0 |
| 29-53 Transportation & Travel-Sheriff | 20,000 | 20,000 | 0 | 0 | 20,000 |
| 30-00 Utilities- | 295,000 | 295,000 | 5,000 | 0 | 300,000 |
| 38-00 Inventory Items- | 25,000 | 25,000 | (15,000) | 0 | 10,000 |
| 40-70 Support & Care of Persons-Support & Care of Persons | 5,000 | 5,000 | 0 | 0 | 5,000 |
| 48-00 Taxes & Assessments- | 526 | 526 | 0 | 0 | 526 |
| 54-02 State Aid-Local Comm. Corrections | 170,000 | 170,000 | 0 | 0 | 170,000 |
| 62-74 Cap. FA-Equipment-Other | 90,000 | 90,000 | 0 | 0 | 90,000 |
| 80-80 Other Financing Uses-Interfund Reimbursements | (76,163) | (76,163) | (56,754) | 0 | (132,917) |
| Appropriation - Summary | 8,474,724 | 8,474,724 | 394,941 | (372,718) | 8,496,947 |
| NET COST | 7,389,553 | 7,389,553 | 500,061 | (597,555) | 7,292,059 |

PROBATION

ROB HOWE, Chief Probation Officer



BU 2302 – Probation

DEPARTMENT OVERVIEW

The Probation Department provides services that enhance public safety. We are an “arm” of the Lake County Superior Court and as such we conduct investigations, author reports, and make recommendations to Lake County Superior Court Judges. We supervise offenders and utilize Evidence-Based Practices in programming, testing, counseling, and assessments, with the objective of reducing recidivism. We engage in the collection of restitution and support victim restoration programs.

The Probation Department supervises approximately 1,000 adult offenders, 141 juvenile offenders, and prepares approximately 1500 adult and juvenile court ordered reports annually.

ACCOMPLISHMENTS IN FY 2019-20

- Through the application of Evidence-Based Practices in adult probation supervision for the past five calendar years, the Probation Department has produced the following results:
 - Felony probation revocations have been kept to approximately 1% of the population.
 - Post-Release Community Supervision (PRCS) revocations (resulting in state prison terms) to less than 5% of the PRCS population.
 - There has only been one case in the past 5 years that a Mandatory Supervision revocation resulted in a state prison term, and zero in 2019-2020.
- The Juvenile Division has experienced moderate success in recruiting local families to be Resource Families and keep probation youth in the county.
- During 2019, Family Wrap, the preventative program used in the Juvenile Division, was brought to a close due to funding. Even though Family Wrap ended it has been one of the most successful preventative programs to date. Implemented in 2015, the program was able to assist 77 youth and families over the course of four years. The department is looking for a funding alternative or a new preventative program alternative that will meet its current needs.
- By employing a new streamlined collection process, developed by the department’s new Analyst and Senior Analyst, the Probation Department has seen a \$50,000+ increase in restitution collections for FY 2019-20.
- The officers and clerical staff of the Probation Department take pride in providing over 1,500 court ordered reports annually. These reports are provided within a rigid time frame to assure that sentencings are completed as prescribed by statute. During the past year, reports were provided with virtually zero errors and with a 100% on time record. Probation also provided hundreds of man hours to the courts in the form of officers available to provide first-hand assistance during detention, sentencing, and violation of probation hearings.
- The Day Reporting Center, which hosts classes and programming in Job Readiness, Courage to Change, Career Point, Adult Education, Moral Reconciliation Therapy (MRT), and Alcohol and other Drug Counseling, was able to begin classes for the Nurturing Families Program. The program offers classes to parents and their children to help them learn new ways to work together as a family. Classes were well attended and the content was met with positive reviews.

PROBATION

ROB HOWE, Chief Probation Officer
BU 2302 – Probation

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

- Identifying and pursuing grants for youth and family preservation specially targeting youth that have interactions with Probation. We are in the initial stages of grant research. Barriers are COVID taking money away from available grants, grant descriptions not specifically meeting our needs, and some grants require matching funds.
- Putting Probation classes for probationers in an online format.

Support needed to overcome any barriers

- Volunteers are an option as a matching fund in some cases, so assistance in using volunteers may be helpful.
- Assistance in promoting and recruiting foster parents.
- Internet access for probationers.
- Technology for probationers to access online classes.

How to better serve the public with the services provided

- Electronic payments would greatly help. The ability to take credit cards in person at our office or online would be helpful. Giving individuals on probation the ability to access their account online and see their balance at any time would be helpful.
- Facility in Clearlake area to host probation classes, job readiness seminars, parenting classes, etc.
- Web-based accounts and receipt of payments.
- More advanced technology for Deputy Probation Officers working in the field.
- Access to internet and technology to probationers.

Revenue and Appropriation Detail

Fund: 1 : General County
 Budget Unit: 2302 : Detention & Correction, Probation

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|--|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 53-01 State Assistance Program-Public Assistance Admin | 1,018,000 | 1,018,000 | (241,518) | 0 | 776,482 |
| 54-02 State Aid-Local Comm. Corrections | 1,136,910 | 1,136,910 | 478,000 | 0 | 1,614,910 |
| 54-05 State Aid-Jv Just-Youthful Offender | 200,000 | 200,000 | 13,675 | 0 | 213,675 |
| 54-90 State Aid-Other | 331,490 | 331,490 | (58,988) | 0 | 272,502 |
| 54-95 State Aid-AB 90 CJSF | 20,000 | 20,000 | 0 | 0 | 20,000 |
| 55-01 Federal Assist Program-Public Assistance Admin | 253,500 | 253,500 | 0 | 0 | 253,500 |
| 56-30 Other Government Agencies-Other | 66,330 | 66,330 | 7,770 | 0 | 74,100 |
| 66-50 Charges for Services-Auditing & Accounting | 10,000 | 10,000 | 0 | 0 | 10,000 |
| 66-80 Charges for Services-Law Enforcement Services | 5,000 | 5,000 | 0 | 0 | 5,000 |
| 66-90 Charges for Services-Legal Services | 10,000 | 10,000 | 0 | 0 | 10,000 |
| 67-50 Judicial-Court Fees and Costs | 2,000 | 2,000 | 0 | 0 | 2,000 |
| Revenue - Summary | 3,053,230 | 3,053,230 | 198,939 | 0 | 3,252,169 |

Appropriation

| | | | | | |
|--|-----------|-----------|---------|---|-----------|
| 01-11 Salaries & Wages-Permanent | 2,358,985 | 2,358,985 | 17,254 | 0 | 2,376,239 |
| 01-13 Salaries & Wages-OT, Holiday, Stby | 42,000 | 42,000 | 0 | 0 | 42,000 |
| 01-14 Salaries & Wages-Other, Term | 77,371 | 77,371 | (715) | 0 | 76,656 |
| 02-21 Retirement Contributions-FICA | 164,380 | 164,380 | 26,750 | 0 | 191,130 |
| 02-22 Retirement Contributions-PERS | 810,487 | 810,487 | 117,307 | 0 | 927,794 |
| 03-30 Insurance-Health/Life | 448,938 | 448,938 | 16,465 | 0 | 465,403 |
| 03-31 Insurance-Unemployment | 17,042 | 17,042 | 116 | 0 | 17,158 |
| 03-32 Insurance-Opt Out | 6,714 | 6,714 | 486 | 0 | 7,200 |
| 04-00 Worker's Compensation- | 215,682 | 215,682 | 21,276 | 0 | 236,958 |
| 11-00 Clothing & Personal Suppl- | 13,550 | 13,550 | 0 | 0 | 13,550 |
| 12-00 Communications- | 26,456 | 26,456 | 0 | 0 | 26,456 |
| 14-00 Household Expense- | 17,800 | 17,800 | 0 | 0 | 17,800 |
| 15-12 Insurance-Public Liability | 70,405 | 70,405 | 9,497 | 0 | 79,902 |
| 15-13 Insurance-Fire & Allied Cvrgrs | 2,474 | 2,474 | (215) | 0 | 2,259 |
| 17-00 Maintenance-Equipment- | 35,141 | 35,141 | (901) | 0 | 34,240 |

Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 2302 : Detention & Correction, Probation

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|---|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| 18-00 Maint-Bldgs & Imprvmnts- | 21,520 | 21,520 | 0 | 0 | 21,520 |
| 19-40 Medical Expense-Medical, Dental & Lab Exp | 500 | 500 | 0 | 0 | 500 |
| 20-00 Memberships- | 7,641 | 7,641 | (881) | 0 | 6,760 |
| 22-70 Office Expense-Supplies | 18,000 | 18,000 | 0 | 0 | 18,000 |
| 22-71 Office Expense-Postage | 7,700 | 7,700 | 0 | 0 | 7,700 |
| 22-72 Office Expense-Books & Periodicals | 2,500 | 2,500 | 0 | 0 | 2,500 |
| 23-80 Prof & Specialized Svcs- Professional & Specialize | 86,850 | 86,850 | (7,500) | 0 | 79,350 |
| 26-00 Rents & Leases-Bldg & Imp- | 13,200 | 13,200 | 0 | 0 | 13,200 |
| 28-30 Special Departmental Exp-Supplies & Services | 37,997 | 37,997 | 0 | 0 | 37,997 |
| 29-50 Transportation & Travel- Transportation & Travel | 52,250 | 52,250 | 0 | 0 | 52,250 |
| 29-51 Transportation & Travel-Cent. Gar.- Pool Mlg ONLY | 72,000 | 72,000 | 0 | 0 | 72,000 |
| 30-00 Utilities- | 69,000 | 69,000 | 0 | 0 | 69,000 |
| 38-00 Inventory Items- | 4,140 | 4,140 | 0 | 0 | 4,140 |
| 40-70 Support & Care of Persons-Support & Care of Persons | 381,600 | 381,600 | 0 | 0 | 381,600 |
| 48-00 Taxes & Assessments- | 160 | 160 | 0 | 0 | 160 |
| 54-02 State Aid-Local Comm. Corrections | 56,300 | 56,300 | 0 | 0 | 56,300 |
| 80-80 Other Financing Uses-Interfund Reimbursements | (8,500) | (8,500) | 0 | 0 | (8,500) |
| Appropriation - Summary | 5,130,283 | 5,130,283 | 198,939 | 0 | 5,329,222 |
| NET COST | 2,077,053 | 2,077,053 | 0 | 0 | 2,077,053 |

HEALTH SERVICES

DENISE POMEROY, Director



BU 2304 – Jail Medical Services

DEPARTMENT OVERVIEW

Wellpath previously known as California Forensic Medical Group (CFMG) has developed medical delivery systems that have proven responsive to the needs of inmates, correctional facility administrators and county officials throughout California. Experts in California-based Correctional Healthcare, Wellpath currently operates the majority of IMQ accredited sites in the state for both adult and juvenile corrections facilities.

ACCOMPLISHMENTS IN FY 2019-20

- In FY 19/20, Wellpath retained their accreditation under the Institute for Medical Quality

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

See BU 4012

Support needed to overcome any barriers

See BU 4012

How to better serve the public with the services provided

See BU 4012

Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 2304 : Detention & Correction, Jail-Medical Services

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|---|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 54-02 State Aid-Local Comm. Corrections | 448,900 | 448,900 | 166,016 | 0 | 614,916 |
| 79-90 Other-Miscellaneous | 0 | 0 | 14,000 | 0 | 14,000 |
| Revenue - Summary | 448,900 | 448,900 | 180,016 | 0 | 628,916 |
| Appropriation | | | | | |
| 19-41 Medical Expense-Incarcerated Individual | 87,706 | 87,706 | 297,648 | 0 | 385,354 |
| 23-80 Prof & Specialized Svcs-Professional & Specialize | 2,845,582 | 2,845,582 | (17,632) | 0 | 2,827,950 |
| 28-48 Special Departmental Exp-Ambulance Expense | 5,000 | 5,000 | 0 | 0 | 5,000 |
| 80-80 Other Financing Uses-Interfund Reimbursements | (704,200) | (704,200) | 0 | 0 | (704,200) |
| Appropriation - Summary | 2,234,088 | 2,234,088 | 280,016 | 0 | 2,514,104 |
| NET COST | 1,785,188 | 1,785,188 | 100,000 | 0 | 1,885,188 |

COUNTY ADMINISTRATIVE OFFICE

CAROL J. HUCHINGSON, County Administrative Officer



BU 2305 – Criminal Justice Facilities (Fund 51)

DEPARTMENT OVERVIEW

This Budget Unit accounts for funding allocated to the Criminal Justice Facilities Temporary Construction Fund, pursuant to State law and Board of Supervisors Resolution. The funding in this Budget Unit consists of a portion of court imposed fines which are allocated for purposes of maintaining and operating courthouse and criminal justice facilities. These are non-discretionary revenues.

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

See BU 1012

Support needed to overcome any barriers

See BU 1012

How to better serve the public with the services provided

See BU 1012

Revenue and Appropriation Detail

Fund: 51 : Criminal Justice Programs

Budget Unit: 2305 : Detention & Correction, Sheriff-Crim Just Progrms

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|---|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 31-70 Fines, Forfeit, Penalties-Vehicle Code Fines | 125,000 | 125,000 | (10,000) | 0 | 115,000 |
| 81-23 Operating Transfers-Out | (135,000) | (135,000) | 19,941 | 0 | (115,059) |
| Revenue - Summary | (10,000) | (10,000) | 9,941 | 0 | (59) |
| NET COST | 10,000 | 10,000 | (9,941) | 0 | 59 |

AGRICULTURAL COMMISSIONER

STEVE HAJIK, Agricultural Commissioner/Sealer of Weights and Measures



BU 2601 – Agricultural Commissioner

DEPARTMENT OVERVIEW

The following services are provided by the Agricultural Commissioner and Sealer's office: pest exclusion, pest detection, pest eradication, pest management, pesticide use enforcement, nursery plant inspections, fruit and vegetable standardization, invasive weed eradication, cannabis and hemp programs, egg quality inspections, inspections of weighing devices for commercial use, quantity control inspections of pre-packaged commodities, ensuring that petroleum advertising and labeling are accurate and correct, and inspections of weighmaster operations.

This budget is funded 58% by state sub-venting, 10% fees and 32% general fund discretionary revenue.

ACCOMPLISHMENTS IN FY 2019-20

- In pesticide use enforcement, there were 218 permits issued, 24 inspections performed and 12 enforcement actions taken. (V2028)
- For insect pest detection, there were 975 traps deployed. (V2028)
- There were 1,300 commercial weighing and measuring devices inspected. (V2028)
- 2018 Crop Report was completed. (FCMP)

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

- The hemp program is constantly changing due to county, state and federal regulation updates. The department keeps the growers informed of these changes and works with them so they know how to remain compliant with the new hemp regulations. This also requires that we work closely with CDD since they are involved as well.
- We will be integrating and moving to a new time keeping system to track our various program hours and generate invoices for state contracts. This system will allow for a reduction in duplication of data entry, reduced data entry errors and provide for device registration invoicing and payment tracking. This will require staff to learn and use a new program. Once staff becomes proficient in this program, this should help reduce staff time spent preparing monthly state reports and invoicing. More time can be spent with the public when this occurs.
- Public outreach is a problem. We are constantly reacting to situations that could be prevented if we had the time to do public outreach.

AGRICULTURAL COMMISSIONER

STEVE HAJIK, Agricultural Commissioner/Sealer of Weights and Measures
BU 2601 – Agricultural Commissioner

Support needed to overcome any barriers

- We are trying to cross-train the staff in our various programs so the public can have one stop service with a consistent message. This is important because sometimes if only one person on staff can do a job, and they are not in the office, the public would have to come back later when they are in. There is not a lot of time to do this during the work hours because we are keeping busy reacting to immediate situations and don't have to time to train staff.
- Staff retention has been a problem. Taking the time to train staff and then they leave to go to another county is waste of time. I hope that the salary survey will solve this situation.

How to better serve the public with the services provided

- Allowing the department to accept credit card payments would help the public because they wouldn't have to go to the bank /store to get cash to make payments to the county.

Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 2601 : Protective Inspection, Agricultural Commissioner

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|--|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 53-90 State Admin Program-Agriculture | 372,987 | 372,987 | 121,615 | 0 | 494,602 |
| 56-30 Other Government Agencies-Other | 5,600 | 5,600 | (5,600) | 0 | 0 |
| 66-30 Charges for Services-Agricultural Services | 7,420 | 7,420 | 13,180 | 0 | 20,600 |
| 69-20 Other Current Services-Other | 70,750 | 70,750 | (4,950) | 0 | 65,800 |
| 79-74 Sales-Poison Grain | 2,500 | 2,500 | (2,000) | 0 | 500 |
| Revenue - Summary | 459,257 | 459,257 | 122,245 | 0 | 581,502 |

Appropriation

| | | | | | |
|---|---------|---------|----------|---------|---------|
| 01-11 Salaries & Wages-Permanent | 356,341 | 356,341 | (6,058) | 0 | 350,283 |
| 01-12 Salaries & Wages-Extra Help | 41,848 | 41,848 | (7,216) | 0 | 34,632 |
| 01-13 Salaries & Wages-OT, Holiday, Stby | 2,018 | 2,018 | (58) | 0 | 1,960 |
| 01-14 Salaries & Wages-Other, Term | 5,013 | 5,013 | 6,273 | 0 | 11,286 |
| 02-21 Retirement Contributions-FICA | 28,952 | 28,952 | 1,513 | 0 | 30,465 |
| 02-22 Retirement Contributions-PERS | 73,984 | 73,984 | 4,130 | 0 | 78,114 |
| 03-30 Insurance-Health/Life | 73,752 | 73,752 | 4,454 | 0 | 78,206 |
| 03-31 Insurance-Unemployment | 2,791 | 2,791 | (95) | 0 | 2,696 |
| 04-00 Worker's Compensation- | 3,539 | 3,539 | (1,054) | 0 | 2,485 |
| 10-00 Agricultural- | 3,000 | 3,000 | 0 | 0 | 3,000 |
| 11-00 Clothing & Personal Suppl- | 200 | 200 | 600 | 0 | 800 |
| 12-00 Communications- | 2,100 | 2,100 | (300) | 0 | 1,800 |
| 14-00 Household Expense- | 500 | 500 | 1,500 | 0 | 2,000 |
| 15-12 Insurance-Public Liability | 7,520 | 7,520 | 497 | 0 | 8,017 |
| 15-13 Insurance-Fire & Allied Cvrgrs | 288 | 288 | 15 | 0 | 303 |
| 17-00 Maintenance-Equipment- | 5,000 | 5,000 | 5,000 | 0 | 10,000 |
| 18-00 Maint-Bldgs & Imprvmts- | 3,200 | 3,200 | (3,000) | 0 | 200 |
| 20-00 Memberships- | 2,440 | 2,440 | 85 | 0 | 2,525 |
| 22-70 Office Expense-Supplies | 7,200 | 7,200 | 0 | 0 | 7,200 |
| 22-71 Office Expense-Postage | 1,500 | 1,500 | 1,000 | 0 | 2,500 |
| 22-72 Office Expense-Books & Periodicals | 250 | 250 | 0 | 0 | 250 |
| 23-80 Prof & Specialized Svcs-Professional & Specialize | 33,862 | 33,862 | 114,549 | (5,000) | 143,411 |
| 28-30 Special Departmental Exp-Supplies | 24,400 | 24,400 | (10,360) | 0 | 14,040 |

Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 2601 : Protective Inspection, Agricultural Commissioner

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|--|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| & Services | | | | | |
| 29-50 Transportation & Travel- Transportation & Travel | 10,000 | 10,000 | 0 | 0 | 10,000 |
| 29-51 Transportation & Travel-Cent. Gar.- Pool Mlg ONLY | 34,969 | 34,969 | 0 | 0 | 34,969 |
| 30-00 Utilities- | 140 | 140 | 0 | 0 | 140 |
| 38-00 Inventory Items- | 5,150 | 5,150 | 10,770 | (13,000) | 2,920 |
| 48-00 Taxes & Assessments- | 80 | 80 | 0 | 0 | 80 |
| 62-74 Cap. FA-Equipment-Other | 0 | 0 | 0 | 18,000 | 18,000 |
| Appropriation - Summary | 730,037 | 730,037 | 122,245 | 0 | 852,282 |
| NET COST | 270,780 | 270,780 | 0 | 0 | 270,780 |

COMMUNITY DEVELOPMENT DEPARTMENT

SCOTT DE LEON, Interim Director



BU 2602 – Building and Safety (Fund 109)

DEPARTMENT OVERVIEW

The Building Division's primary function is to safeguard the life, health and property of the residents of the unincorporated area of Lake County through the enforcement and interpretation of State and Local adopted Building, Mechanical, Fire Codes and ordinances. The Building Division strives to implement these codes and standards in a fair and consistent manner while remaining open to alternative materials and methods that comply with the intent of the codes.

Services provided by the Division include commercial and residential plan review, issuance of building permits, inspections of structural, electrical, plumbing and mechanical installations in new residential and commercial construction, additions and remodels. The Division also insures that Flood Plain requirements are met for all buildings in the mapped Flood Hazard Zones in the County. The Division issues permits for manufactured home installations on private property, and other miscellaneous items such as solar systems, re-roofs, signs, and window replacements.

Building Division management staff, Chief Building Official (CBO), acts as the Lake County Fire Marshal. The purpose of the Lake County Fire Marshal (LCFM) is to provide a consistent and comprehensive method of interpretation of the California Code of Regulations about State Regulated Area's (SRA) in the enforcement of private property road accessibility for first responders, and the safe egress of occupant. In addition the CBO/LCFM serves in the identification and abatement of building related violations in the unincorporated area of the County. Duties may include:

- Inspection of property to determine if a building nuisance exists; issuance of Notices of Nuisance and Order to Abate to property owner; represent the Department in Appeal Hearings; abate nuisances if the property owner fails to do so in the allotted time (including writing of inspection warrants for court approval and arrange approved contractor for abatement); represent the Department in lien hearings.

ACCOMPLISHMENTS IN FY 2019-20

- Caught up on backlog of grading inspections
- Initiated use of Accela permitting software
- Electronic Field initiation (Go Paperless)
- Investigated 30 citizen complaints (Recent new enforcement through B&S)
- Conducted plan reviews within:
 - Intake to Issue: 2-4 weeks
 - Start to finish per design: 48 hours
- Issued 748 building permits
- Finaled 739 building permits
- 4290-91 site visits

COMMUNITY DEVELOPMENT DEPARTMENT

SCOTT DE LEON, Interim Director
BU 2602 – Building and Safety

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

We can improve with more efficient and effective plan review and inspection during construction. We have hired a second plan review employee and we are actively recruiting for another inspector. Getting permits and plans reviewed quickly will get more projects out for construction, which will have an impact throughout the County. More workforce, more sales of materials, more housing stock – all have a positive effect. Proper and adequate inspection ensures projects are constructed to codes and ensures safe, well-built, and compliant structures.

Support needed to overcome any barriers

See BU 2702

How to better serve the public with the services provided

See BU 2702

Revenue and Appropriation Detail

Fund: 109 : Building and Safety
 Budget Unit: 2602 : Protective Inspection, Building & Safety

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|---|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 21-20 Permits-Construction | 1,007,601 | 1,007,601 | (1,826) | (46,451) | 1,052,226 |
| 21-63 Permits-Mobile Home | 12,000 | 12,000 | 556 | 0 | 12,556 |
| 42-01 Revenue from Use of Money-Interest | 3,927 | 3,927 | 2,693 | 0 | 6,620 |
| 66-10 Charges for Services-Planning & Engineering | 622,193 | 622,193 | (276,305) | (20,000) | 365,888 |
| 66-11 Charges for Services-Subdivision Insp Fees | 0 | 0 | 0 | (1,000,000) | 1,000,000 |
| 66-17 Charges for Services-State-CBSC fees 90% | 405 | 405 | 566 | 0 | 971 |
| 66-18 Charges for Services-Admin-CBSC fees 10% | 45 | 45 | 110 | 0 | 155 |
| 66-19 Charges for Services-Technology Recovery | 12,500 | 12,500 | 5,289 | 0 | 17,789 |
| 66-20 Charges for Services-CASP | 3,700 | 3,700 | 1,898 | 0 | 5,598 |
| 66-50 Charges for Services-Auditing & Accounting | 49,000 | 49,000 | (49,000) | 0 | 0 |
| 69-20 Other Current Services-Other | 650 | 650 | (16) | 0 | 634 |
| 79-90 Other-Miscellaneous | 900 | 900 | (700) | 0 | 200 |
| 81-22 Operating Transfers-In | 0 | 0 | 27,698 | 27,698 | 0 |
| Revenue - Summary | 1,712,921 | 1,712,921 | (289,037) | 1,038,753 | 2,462,637 |

Appropriation

| | | | | | |
|--|---------|---------|-----------|----------|---------|
| 01-11 Salaries & Wages-Permanent | 831,049 | 831,049 | (234,820) | (51,742) | 544,487 |
| 01-12 Salaries & Wages-Extra Help | 5,840 | 5,840 | (5,840) | 0 | 0 |
| 01-13 Salaries & Wages-OT, Holiday, Stby | 300 | 300 | (300) | 0 | 0 |
| 01-14 Salaries & Wages-Other, Term | 0 | 0 | 1 | (1) | 0 |
| 02-21 Retirement Contributions-FICA | 64,112 | 64,112 | (18,317) | (3,889) | 41,906 |
| 02-22 Retirement Contributions-PERS | 180,990 | 180,990 | (48,031) | (11,539) | 121,420 |
| 03-30 Insurance-Health/Life | 202,363 | 202,363 | (73,386) | (669) | 128,308 |
| 03-31 Insurance-Unemployment | 5,861 | 5,861 | 2,486 | (4,519) | 3,828 |
| 03-32 Insurance-Opt Out | 2,400 | 2,400 | 0 | 0 | 2,400 |
| 04-00 Worker's Compensation- | 61,925 | 61,925 | (51,255) | 5,137 | 15,807 |
| 11-00 Clothing & Personal Suppl- | 4,770 | 4,770 | (1,445) | 0 | 3,325 |
| 12-00 Communications- | 9,018 | 9,018 | 2,022 | 0 | 11,040 |

Revenue and Appropriation Detail

Fund: 109 : Building and Safety
 Budget Unit: 2602 : Protective Inspection, Building & Safety

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|---|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| 15-12 Insurance-Public Liability | 61,736 | 61,736 | 13,414 | 0 | 75,150 |
| 15-13 Insurance-Fire & Allied Cvrgrs | 309 | 309 | 19 | 0 | 328 |
| 17-00 Maintenance-Equipment- | 21,668 | 21,668 | 17,283 | 0 | 38,951 |
| 20-00 Memberships- | 1,335 | 1,335 | (147) | 0 | 1,188 |
| 22-70 Office Expense-Supplies | 9,500 | 9,500 | 3,300 | 0 | 12,800 |
| 22-71 Office Expense-Postage | 5,000 | 5,000 | (1,700) | 0 | 3,300 |
| 22-72 Office Expense-Books & Periodicals | 4,750 | 4,750 | 700 | 0 | 5,450 |
| 23-80 Prof & Specialized Svcs- Professional & Specialize | 137,664 | 137,664 | 1,315,300 | 0 | 1,452,964 |
| 23-90 Prof & Specialized Svcs- Administrative Services | 29,463 | 29,463 | 39,523 | 0 | 68,986 |
| 23-91 Prof & Specialized Svcs-Intra-Div Services | 148,865 | 148,865 | 139,121 | 274,117 | 562,103 |
| 24-00 Publications & Legal Ntcs- | 1,000 | 1,000 | (650) | 0 | 350 |
| 27-00 Small Tools & Instruments- | 1,200 | 1,200 | 300 | 0 | 1,500 |
| 28-30 Special Departmental Exp-Supplies & Services | 9,270 | 9,270 | (120) | 0 | 9,150 |
| 29-50 Transportation & Travel- Transportation & Travel | 6,360 | 6,360 | (1,930) | 0 | 4,430 |
| 29-51 Transportation & Travel-Cent. Gar.- Pool Mlg ONLY | 38,777 | 38,777 | 4,123 | 0 | 42,900 |
| 38-00 Inventory Items- | 10,963 | 10,963 | 3,807 | 0 | 14,770 |
| 48-00 Taxes & Assessments- | 8 | 8 | 2 | 0 | 10 |
| 61-60 Cap FA-Bldgs & Imp-Current | 50,025 | 50,025 | (50,025) | 0 | 0 |
| 80-80 Other Financing Uses-Interfund Reimbursements | (166,247) | (166,247) | 166,247 | 0 | 0 |
| Appropriation - Summary | 1,740,274 | 1,740,274 | 1,219,682 | 206,895 | 3,166,851 |
| NET COST | 27,353 | 27,353 | 1,508,719 | (831,858) | 704,214 |

COMMUNITY DEVELOPMENT DEPARTMENT

SCOTT DE LEON, Interim Director



BU 2603 – Code Enforcement

DEPARTMENT OVERVIEW

The purpose of the Code Enforcement Division is to provide a consistent and comprehensive method for the identification and abatement of public nuisances in the unincorporated area of the County. Duties may include:

- Inspection of property to determine if a nuisance exists; issuance of Notices of Nuisance and Order to Abate to property owner; represent the Department in Appeal Hearings; Abate nuisances if the property owner fails to do so in the allotted time (including writing of Inspection warrants for court approval, arrange approved contractor for abatement); represent the Department in Lien hearings.
- Inspect properties for hazardous vegetation, inform property owner(s) of non-compliance; abate hazardous vegetation if owner fails to do so; process lien against property as provided for in County code
- Removal of abandoned, wrecked, dismantled vehicles from private property in the unincorporated area of the County.

ACCOMPLISHMENTS IN FY 2019-20

The Code Enforcement division is reactivating in FY 2020-2021 after a nine year hiatus, during which time code enforcement activities were conducted through the Building & Safety division BU2604. Under the Building & Safety division in FY 2019-2020:

- Hired new officer in December to bring staffing to 4 (3 field officers and 1 manager).
- Implemented officer safety equipment and policies (Tactical vests, Pepper Spray and Portable Radios)

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

Code Enforcement is operating smoothly and they are very important to Economic Development. Ensuring adherence with codes not only protects businesses and consumers alike, it demonstrates the importance with following the rules. This is especially true for the Cannabis industry, where it's important to show those who choose not to follow the rules that there are ramifications.

Support needed to overcome any barriers

See BU 2702

How to better serve the public with the services provided

See BU 2702

Revenue and Appropriation Detail

Fund: 1 : General County
 Budget Unit: 2603 : Protective Inspection, Code Enforcement

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|--|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 31-95 Fines, Forfeit, Penalties-Penalties & Cost on Delq | 0 | 0 | 0 | (30,280) | 30,280 |
| 66-50 Charges for Services-Auditing & Accounting | 0 | 0 | 0 | (40,000) | 40,000 |
| 69-20 Other Current Services-Other | 0 | 0 | 0 | (500) | 500 |
| Revenue - Summary | 0 | 0 | 0 | 70,780 | 70,780 |
| Appropriation | | | | | |
| 01-11 Salaries & Wages-Permanent | 0 | 0 | 0 | 302,533 | 302,533 |
| 02-21 Retirement Contributions-FICA | 0 | 0 | 0 | 23,144 | 23,144 |
| 02-22 Retirement Contributions-PERS | 0 | 0 | 0 | 51,056 | 51,056 |
| 03-30 Insurance-Health/Life | 0 | 0 | 0 | 80,098 | 80,098 |
| 03-31 Insurance-Unemployment | 0 | 0 | 0 | 2,118 | 2,118 |
| 11-00 Clothing & Personal Suppl- | 0 | 0 | 0 | 820 | 820 |
| 12-00 Communications- | 0 | 0 | 0 | 6,312 | 6,312 |
| 17-00 Maintenance-Equipment- | 0 | 0 | 0 | 27,875 | 27,875 |
| 20-00 Memberships- | 0 | 0 | 0 | 665 | 665 |
| 22-70 Office Expense-Supplies | 0 | 0 | 0 | 5,762 | 5,762 |
| 22-71 Office Expense-Postage | 0 | 0 | 0 | 4,000 | 4,000 |
| 23-80 Prof & Specialized Svcs-Professional & Specialize | 0 | 0 | 0 | 41,564 | 41,564 |
| 23-91 Prof & Specialized Svcs-Intra-Div Services | 0 | 0 | 0 | 90,558 | 90,558 |
| 24-00 Publications & Legal Ntcs- | 0 | 0 | 0 | 500 | 500 |
| 27-00 Small Tools & Instruments- | 0 | 0 | 0 | 200 | 200 |
| 28-30 Special Departmental Exp-Supplies & Services | 0 | 0 | 0 | 7,340 | 7,340 |
| 29-50 Transportation & Travel-Transportation & Travel | 0 | 0 | 0 | 806 | 806 |
| 29-51 Transportation & Travel-Cent. Gar.-Pool Mlg ONLY | 0 | 0 | 0 | 38,690 | 38,690 |
| 38-00 Inventory Items- | 0 | 0 | 0 | 7,347 | 7,347 |
| 80-80 Other Financing Uses-Interfund Reimbursements | 0 | 0 | 0 | (620,608) | (620,608) |
| Appropriation - Summary | 0 | 0 | 0 | 70,780 | 70,780 |

Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 2603 : Protective Inspection, Code Enforcement

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|----------|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| NET COST | 0 | 0 | 0 | 0 | 0 |

COMMUNITY DEVELOPMENT DEPARTMENT

SCOTT DE LEON, Interim Director



BU 2604 – Nuisance Abatement (Fund 188)

DEPARTMENT OVERVIEW

The Nuisance Abatement budget unit provides funding for the abatement of code violations and for cleanup of illegal dump sites.

ACCOMPLISHMENTS IN FY 2019-20

- Five Sites abated: 1 Demo, 4 major Cleanup 15 illegal dump sites cleaned up, 30 household trash notice of violations served, 100+ illegal cannabis violations served, and voluntarily abated. Over 2000 hazardous vegetation site visits with over 450 notices to abate sent out with 75% voluntary compliance reached.
- Placement of Board of Supervisors approved liens totaling \$66,785.
- Closed over 400 old cases dating back to 2017
- Received over 1000 new cases and worked to abate either by voluntary compliance or county abatement 65%.
- Began Enforcement of 2 new ordinances Hazardous Vegetation and Cannabis.
- Working with benefit zones on hazardous vegetation abatements.

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

See BU 2702

Support needed to overcome any barriers

See BU 2702

How to better serve the public with the services provided

See BU 2702

Revenue and Appropriation Detail

Fund: 188 : Nuisance Abatement

Budget Unit: 2604 : Protective Inspection, Nuisance Abatement Progrm

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|--|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 10-30 Property Taxes-Prior Secured | 5,000 | 5,000 | 0 | 0 | 5,000 |
| 31-95 Fines, Forfeit, Penalties-Penalties & Cost on Delq | 25,000 | 25,000 | 35,000 | 35,000 | 25,000 |
| 42-01 Revenue from Use of Money-Interest | 1,900 | 1,900 | 100 | 100 | 1,900 |
| 66-40 Charges for Services-Assess & Tax Collection | 3,000 | 3,000 | (1,000) | (1,000) | 3,000 |
| 69-20 Other Current Services-Other | 1,100 | 1,100 | (600) | (600) | 1,100 |
| 81-22 Operating Transfers-In | 0 | 0 | 512,817 | 512,817 | 0 |
| Revenue - Summary | 36,000 | 36,000 | 546,317 | (546,317) | 36,000 |
| Appropriation | | | | | |
| 23-80 Prof & Specialized Svcs-Professional & Specialize | 0 | 0 | 41,084 | (41,084) | 0 |
| 23-90 Prof & Specialized Svcs-Administrative Services | 343 | 343 | 436 | 0 | 779 |
| 23-91 Prof & Specialized Svcs-Intra-Div Services | 0 | 0 | 96,098 | (96,098) | 0 |
| 27-00 Small Tools & Instruments- | 0 | 0 | 100 | (100) | 0 |
| 28-30 Special Departmental Exp-Supplies & Services | 100,000 | 100,000 | 5,360 | (5,360) | 100,000 |
| 29-50 Transportation & Travel-Transportation & Travel | 0 | 0 | 806 | (806) | 0 |
| 55-06 Other Charges-Nuisance Abatement | 110,000 | 110,000 | 80,000 | 0 | 190,000 |
| Appropriation - Summary | 210,343 | 210,343 | 223,884 | (143,448) | 290,779 |
| NET COST | 174,343 | 174,343 | (322,433) | 402,869 | 254,779 |

AGRICULTURAL COMMISSIONER

STEVE HAJIK, Agricultural Commissioner/Sealer of Weights and Measures



BU 2701 – Fish and Game Protection & Propagation (Fund 131)

DEPARTMENT OVERVIEW

The purpose to this budget is to support projects that improve the habitat for wildlife and fisheries in the County. The Agricultural Commissioner manages the budget for the Lake County Fish and Wildlife Advisory Committee which recommends projects to the Lake County Board of Supervisors for approval. This budget is fully funded by State Fish and Wildlife fines, forfeitures and penalties.

ACCOMPLISHMENTS IN FY 2019-20

- The Lake County Board of Supervisors approved the Lake County Fish and Wildlife Advisory Committee’s recommendation:
 - Funding for interpretive panels for the Osprey sign in Clearlake (V2028)
 - Funding for Lake County Department of Water Resources to design, develop and distribute drain signs alerting people that street drains lead to creeks, wetlands and Clear Lake. (V2028)
- Funds of developing new premiums for the Lake County Fair Book. The premiums would be listed under fine arts and would encourage the use of native plants in floral arrangements, wildlife photography fly tying and other topics related to highlighting Lake County natural wonders. (V2028)

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

See BU 2601

Support needed to overcome any barriers

See BU 2601

How to better serve the public with the services provided

See BU 2601

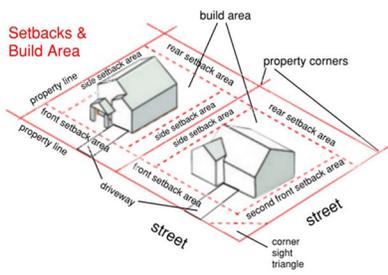
Revenue and Appropriation Detail

Fund: 131 : Fish and Wildlife
 Budget Unit: 2701 : , Fish and Game

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|---|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 31-81 Fines, Forfeit, Penalties-Fish and Game Fines | 2,400 | 2,400 | (1,400) | 0 | 1,000 |
| 31-90 Fines, Forfeit, Penalties-Forfeitures & Penalties | 1,500 | 1,500 | (1,000) | 0 | 500 |
| 42-01 Revenue from Use of Money-Interest | 300 | 300 | 550 | 0 | 850 |
| Revenue - Summary | 4,200 | 4,200 | (1,850) | 0 | 2,350 |
| Appropriation | | | | | |
| 22-70 Office Expense-Supplies | 50 | 50 | 0 | 0 | 50 |
| 22-71 Office Expense-Postage | 50 | 50 | 0 | 0 | 50 |
| 23-90 Prof & Specialized Svcs-Administrative Services | 967 | 967 | (310) | 0 | 657 |
| 28-30 Special Departmental Exp-Supplies & Services | 18,333 | 18,333 | 310 | 0 | 18,643 |
| 53-87 Other Charges-Fish & Game Propagation | 100 | 100 | 0 | 0 | 100 |
| Appropriation - Summary | 19,500 | 19,500 | 0 | 0 | 19,500 |
| NET COST | 15,300 | 15,300 | 1,850 | 0 | 17,150 |

COMMUNITY DEVELOPMENT DEPARTMENT

SCOTT DE LEON, Interim Director



BU 2702 – Planning

DEPARTMENT OVERVIEW

The mission of the Community Development Department – Planning Division is to serve the residents of Lake County, and those interested in bringing development to our County. This is accomplished by providing excellent customer service and working with the customer(s) to help them reach their goals by reviewing their proposal with the applicable codes, policies, regulations and ordinances to ensure compliance and to determine which review process is most appropriate.

The Planning Departments budget unit is responsible for maintenance and interpretation of the Lake County General Plan, various area plans, enforcement of the Lake County Zoning Ordinance, Lake County Subdivision, the Grading Ordinance, extraction and exportation of groundwater, certification of environmental documents, Processing various Land Use Applications and support of the Planning Commission and Board of Supervisors. The Planning budget unit consists of two divisions: 1) Current Planning 2) Long-Range and Environmental Planning.

- Current Planning responsibilities include processing Zoning Certifications/Clearances; Pre-Development Applications; Zoning Permits; General Plan Amendments, Rezoning; Zoning Text Amendments; Development/Design Review Permits, Major/Minor Use Permits; Variances; Certificates of Compliance/Certificate of Compliance with Conditions; Voluntary Mergers; Lot Line Adjustments; Determination of Legal Lot Status; Parcel Maps; Parcel Map Waivers; Subdivisions; Minor Modification to Subdivision Maps; Modification to Use Permits; Time Extension to Permits; Revocation of Permits, and Compliance Monitoring and basic environmental analysis (Initial Studies). Current Planning also involves interpreting/explaining the County's Codes, Regulations, Polices and Ordinances to the general public, applicants and various Federal, State, and local agencies.
- Long-Range and Environmental Planning is responsible for General Plan/Area Plans updates; General Plan Map Amendments; General Plan/Area Plan Text Amendments; Interpretation of the General Plan; and Area Plans; Grading Permits; Mines and/or Reclamation Permits; Extraction and Exportation of Groundwater Permits; Geothermal and Compliance Monitoring and complex environmental analysis (Initial Studies or Environmental Impact Reports/Statements). Long-Range and Environmental Planning also involves applying for appropriate grants/funding and interpreting/explaining the County's Code, Regulations, Polices and Ordinances to the general public and various Federal, State, and local agencies.

ACCOMPLISHMENTS IN FY 2019-20

- Continued update process of the General Plan, Housing Element and Area Plans.
- Prepare guidance to local communities in the preparation of community plans
- Update various Chapters of the County of Lake Ordinance Code to reflect current conditions
- Monitor fee revenue and actual time required to process an application and recommend adjustments
- Release of the Draft Environmental Impact Report (EIR) for Guenoc Valley Mixed Use Commercial Development.
- Rebuild efforts from the Mendocino Complex Fire of 2018 and previous disasters

COMMUNITY DEVELOPMENT DEPARTMENT

SCOTT DE LEON, Interim Director
BU 2702 – Planning

- FEMA - Coordinating with Water Resource Department & Community Development Department - Building Division
- Hiring of four (4) Assistant Planners
- Completion of Office remodel

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

There are a number of improvements that need to be made, beginning with the investment of training for staff. We have a competent and hard-working group of employees, however they lack experience. Additional outside training on CEQA, Subdivision Map Act, and other environmental codes has been lacking and employees are forced to learn on the job with little or no guidance. This slows their learning as well as the project. The development of a consistent process for taking a project from application to permit also needs to be developed. With the recent hiring of the Deputy Director of CDD, as well as the addition of more experienced staff, the Planning Division is slowly turning things around and projects are getting completed.

Support needed to overcome any barriers

I'm going to be recommending the creation of a "Cannabis Division" for CDD to be funded with permit application fees and partially from the taxes that are paid from this industry. It is the largest activity we are permitting in the County, and our inefficiency in processing permits, I believe, is having a negative impact on our ability to take advantage of the potential revenue being generated. I also think that the time it currently takes to get a permit is one of the reasons why growers are choosing to bypass the permit process and take their chances growing illegally. I'll be proposing a Division specifically for the processing of cannabis applications, the inspection of sites and enforcement of permit conditions and the enforcement of illegal growing activities.

How to better serve the public with the services provided

We need to be better and more efficient with the processing of all applications - whether that's planning or building. We need to be able to accept credit card payments, and do more processing of permit applications on-line to reduce time spent waiting in line in the courthouse.

Revenue and Appropriation Detail

Fund: 1 : General County
Budget Unit: 2702 : , Planning

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|--|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 21-10 Development Permits-Development Permits | 69,744 | 69,744 | 13,656 | 0 | 83,400 |
| 21-40 Permits-Zoning | 34,634 | 34,634 | 19,366 | 680 | 53,320 |
| 21-65 Permits-Sanit-Land Development | 2,770 | 2,770 | 1,305 | 0 | 4,075 |
| 31-95 Fines, Forfeit, Penalties-Penalties & Cost on Delq | 0 | 0 | 0 | (15,000) | 15,000 |
| 54-90 State Aid-Other | 0 | 0 | 400,000 | 0 | 400,000 |
| 66-10 Charges for Services-Planning & Engineering | 12,569 | 12,569 | 4,483 | 0 | 17,052 |
| 66-11 Charges for Services-Subdivision Insp Fees | 15,656 | 15,656 | (9,656) | 0 | 6,000 |
| 66-12 Charges for Services-Environment Planning Fees | 58,340 | 58,340 | 1,660 | 0 | 60,000 |
| 66-13 Charges for Services-Planned Development Fees | 13,197 | 13,197 | 995,209 | 0 | 1,008,406 |
| 66-14 Charges for Services-Mitigation Monitor/Inspec | 56,800 | 56,800 | 0 | (13,680) | 70,480 |
| 66-19 Charges for Services-Technology Recovery | 6,594 | 6,594 | 5,406 | (8,150) | 20,150 |
| 66-21 Charges for Services-General Plan Maint | 33,133 | 33,133 | 18,917 | (9,600) | 61,650 |
| 69-20 Other Current Services-Other | 246 | 246 | 154 | 0 | 400 |
| 79-90 Other-Miscellaneous | 3,798 | 3,798 | (598) | (1,920) | 5,120 |
| 81-22 Operating Transfers-In | 200,000 | 200,000 | 497,967 | 497,967 | 200,000 |
| Revenue - Summary | 507,481 | 507,481 | 1,947,869 | (450,297) | 2,005,053 |

Appropriation

| | | | | | |
|-------------------------------------|---------|---------|-----------|---------|---------|
| 01-11 Salaries & Wages-Permanent | 838,032 | 838,032 | (179,114) | 175,772 | 834,690 |
| 01-12 Salaries & Wages-Extra Help | 18,000 | 18,000 | 6,092 | 0 | 24,092 |
| 01-14 Salaries & Wages-Other, Term | 4,255 | 4,255 | (4,254) | (1) | 0 |
| 02-21 Retirement Contributions-FICA | 64,617 | 64,617 | (13,859) | 12,535 | 63,293 |
| 02-22 Retirement Contributions-PERS | 174,903 | 174,903 | (27,964) | 36,825 | 183,764 |
| 03-30 Insurance-Health/Life | 173,820 | 173,820 | (33,661) | 59,057 | 199,216 |
| 03-31 Insurance-Unemployment | 5,916 | 5,916 | 3,351 | (3,365) | 5,902 |
| 03-32 Insurance-Opt Out | 2,400 | 2,400 | 0 | 0 | 2,400 |
| 04-00 Worker's Compensation- | 9,738 | 9,738 | 116 | 0 | 9,854 |

Revenue and Appropriation Detail

Fund: 1 : General County
Budget Unit: 2702 : , Planning

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|---|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| 12-00 Communications- | 3,000 | 3,000 | (2,073) | 168 | 1,095 |
| 15-12 Insurance-Public Liability | 2,489 | 2,489 | 2,754 | 0 | 5,243 |
| 15-13 Insurance-Fire & Allied Cvrgrs | 609 | 609 | 36 | 0 | 645 |
| 17-00 Maintenance-Equipment- | 10,671 | 10,671 | 4,578 | 3,582 | 18,831 |
| 20-00 Memberships- | 2,000 | 2,000 | 400 | 0 | 2,400 |
| 22-70 Office Expense-Supplies | 7,973 | 7,973 | 212 | 2,158 | 10,343 |
| 22-71 Office Expense-Postage | 1,500 | 1,500 | (200) | 2,000 | 3,300 |
| 22-72 Office Expense-Books & Periodicals | 2,244 | 2,244 | (306) | 150 | 2,088 |
| 23-80 Prof & Specialized Svcs- Professional & Specialize | 37,957 | 37,957 | 312,339 | 62,984 | 413,280 |
| 23-90 Prof & Specialized Svcs- Administrative Services | 107,560 | 107,560 | 190,709 | 0 | 298,269 |
| 23-91 Prof & Specialized Svcs-Intra-Div Services | 10,900 | 10,900 | 1,127,949 | 86,151 | 1,225,000 |
| 24-00 Publications & Legal Ntcs- | 10,500 | 10,500 | 0 | 1,500 | 12,000 |
| 28-30 Special Departmental Exp-Supplies & Services | 16,414 | 16,414 | 1,116 | 7,975 | 25,505 |
| 29-50 Transportation & Travel- Transportation & Travel | 6,658 | 6,658 | (4,003) | 0 | 2,655 |
| 29-51 Transportation & Travel-Cent. Gar.- Pool Mlg ONLY | 6,190 | 6,190 | 0 | 0 | 6,190 |
| 38-00 Inventory Items- | 5,000 | 5,000 | 2,785 | 11,070 | 18,855 |
| 52-10 Other Charges-Contib to Non-Co Gov Agen | 50,000 | 50,000 | (5,000) | 0 | 45,000 |
| 80-80 Other Financing Uses-Interfund Reimbursements | (565,865) | (565,865) | 565,865 | (808,857) | (808,857) |
| Appropriation - Summary | 1,007,481 | 1,007,481 | 1,947,868 | (350,296) | 2,605,053 |
| NET COST | 500,000 | 500,000 | (1) | 100,001 | 600,000 |

ANIMAL CARE AND CONTROL

JONATHAN ARMAS, Director



BU 2703 – Animal Care and Control

DEPARTMENT OVERVIEW

Lake County Animal Care and Control enforces local and state laws pertaining to the ownership and care of domestic animals. LCACC provides rabies control efforts through the quarantine of biting animals, responding to loose and vicious dog complaints, a dog licensing program, and offering low cost rabies vaccinations to the community. LCACC also provides humane animal investigations, abatement of loose and nuisance animals (including livestock), animal rescue and disaster response services (LEAP), and by providing veterinary services to any stray domestic animal within the County of Lake as mandated. LCACC operates a shelter with a holding capacity of 42 dogs, 90 cats, and nearly 24 assorted livestock. The facility is open to the public 6 days a week where they can retrieve lost pets, surrender of stray animals, purchasing of licenses, and viewing of available animals.

ACCOMPLISHMENTS IN FY 2019-20

- Further Coordination with Social Services and Red Cross to improve disaster response.
- Successfully hired an Adoption Coordinator
- Successfully hired and trained two new Animal Control Officers

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

- Maintaining a consistent level of trained staff ready to respond to calls for complaints, assist law enforcement, and enforce regulations. Increase available training to more staff within the department and continual training opportunities. Staff levels have varied consistently within the department. At one point last year Animal Control had 0 trained officers, looking to hire more, and having the Director perform all field, admin, and other duties.
- Provide consistent low cost spay/neuter and community cat services. Provide easier access to services for our community will bring higher standards of living for our residents. Our program has always had issues with opening and closing due to disasters and staffing issues. We plan to reopen from COVID-19 by June 22, 2020. We also want to expand our community cat program to all feral strays brought to our shelter. This brings needless euthanasia rates down and helps lower our large feral cat population.
- Transfer to a streamlined shelter management system. Newer systems allow easier updating of animals, online adoptions, officers are able to search and close calls. The new system has been procured but the training and updating to the new system is the biggest hurdle.
- Certain Animal Control permits require other departments to sign off of requirements before we can allow our own permits. It can become frustrating to have public have to report to multiple departments to pass multiple inspections when they are attempting to follow rules and regulations.
- Increasing revenue and funding to help support programs that help for the betterment of the community. The funding should not be randomly dispersed and be reporting may be necessary. Long term programs and goals should be highly considered as change most often takes time.

ANIMAL CARE AND CONTROL

JONATHAN ARMAS, Director
BU 2703 – Animal Care and Control

- All too often public have a pre-conceived notion on departments, county, and government as a whole due to bad experiences other may have endured. Unfortunately this may be due to legitimate issues. Responding to these issues publicly is rarely the correct answer. Creating tools, trainings, or other systems for educating public and finding new ways to changing the public perception.

Support needed to overcome any barriers

- Practices from the department and county level that enforces employee retention should be focused. Providing more training/education and other opportunities should be identified and offered. This includes specialized and broad topics. CSAC was a great example of broad training.
- Continual support from the County is vital to keep this program afloat. Most parts of our community rely on these programs for affordable spay/neuter and to manage community cat colonies. Furthermore an expansion of the community cat program to all stray feral cats would help manage our cat population long term. There are only two options when managing cat population long term. You have to either remove 50% percent of the population outright, or fix 75%. We have no ability to take in 50% of the feral cat population where little resources to adopt or rescue are available.
- Little support is needed to make this change but once accomplished it will bring a greater ability for our staff to serve the public.
- Meeting with these key departments to unify a system and expedite the process for the public. This may include granting a department an ability to provide certification, paperwork, or other necessity for the other.

How to better serve the public with the services provided

- Constant communication with the public on the status of their complaints, requests, and other issues can create a better perception of the job performed. Most people are understanding and whether you have good news, bad news, or were unable to perform the actions required contacting to update that individual should be key.
- Training staff on handling difficult situations, customers, and other scenarios will help the public understand why issues take time or to calmly inform them of the issues preventing the action wanted.
- Granting ease of access to services where people may not need to meet face to face should be available, easy, and accessible. Being aware of other protocols and policies is a must as creating too many opportunities to help can be detrimental if there is no real ability of staff to handle the potential increased load or requirements necessary.
- Understanding the process the public is being required to follow from their point of view can show issues not previously known. Following up with public's opinion on how the process was for them and consistently reviewing opinions and your process.

Revenue and Appropriation Detail

Fund: 1 : General County
Budget Unit: 2703 : , Animal Care & Control

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|--|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 21-01 Development Permits-Animal | 43,500 | 43,500 | (3,000) | 0 | 40,500 |
| 21-60 Permits-Other | 2,000 | 2,000 | 0 | 0 | 2,000 |
| 56-30 Other Government Agencies-Other | 10,000 | 10,000 | 0 | 0 | 10,000 |
| 66-71 Charges for Services-Animal Sales | 9,000 | 9,000 | (4,000) | 0 | 5,000 |
| 66-72 Charges for Services-Humane Services | 131,500 | 131,500 | 6,500 | 0 | 138,000 |
| 79-90 Other-Miscellaneous | 5,000 | 5,000 | (3,000) | 0 | 2,000 |
| 81-22 Operating Transfers-In | 100,000 | 100,000 | 30,000 | 0 | 130,000 |
| 81-23 Operating Transfers-Out | (100,000) | (100,000) | (30,000) | 0 | (130,000) |
| Revenue - Summary | 201,000 | 201,000 | (3,500) | 0 | 197,500 |

Appropriation

| | | | | | |
|---|---------|---------|----------|---|---------|
| 01-11 Salaries & Wages-Permanent | 315,701 | 315,701 | 7,381 | 0 | 323,082 |
| 01-12 Salaries & Wages-Extra Help | 146,143 | 146,143 | 28,425 | 0 | 174,568 |
| 01-13 Salaries & Wages-OT, Holiday, Stby | 30,000 | 30,000 | 4,000 | 0 | 34,000 |
| 01-14 Salaries & Wages-Other, Term | 4,692 | 4,692 | (3,336) | 0 | 1,356 |
| 02-21 Retirement Contributions-FICA | 30,825 | 30,825 | 7,544 | 0 | 38,369 |
| 02-22 Retirement Contributions-PERS | 65,492 | 65,492 | 6,556 | 0 | 72,048 |
| 03-30 Insurance-Health/Life | 103,045 | 103,045 | (10,836) | 0 | 92,209 |
| 03-31 Insurance-Unemployment | 3,640 | 3,640 | (140) | 0 | 3,500 |
| 03-32 Insurance-Opt Out | 0 | 0 | 2,400 | 0 | 2,400 |
| 04-00 Worker's Compensation- | 99,614 | 99,614 | (81,048) | 0 | 18,566 |
| 11-00 Clothing & Personal Suppl- | 3,200 | 3,200 | 800 | 0 | 4,000 |
| 12-00 Communications- | 8,700 | 8,700 | 300 | 0 | 9,000 |
| 14-00 Household Expense- | 7,200 | 7,200 | 1,300 | 0 | 8,500 |
| 15-12 Insurance-Public Liability | 8,156 | 8,156 | 190 | 0 | 8,346 |
| 15-13 Insurance-Fire & Allied Cvrgrs | 1,299 | 1,299 | 73 | 0 | 1,372 |
| 17-00 Maintenance-Equipment- | 5,500 | 5,500 | 3,000 | 0 | 8,500 |
| 18-00 Maint-Bldgs & Imprvmnts- | 6,500 | 6,500 | 2,000 | 0 | 8,500 |
| 19-40 Medical Expense-Medical, Dental & Lab Exp | 20,000 | 20,000 | 5,000 | 0 | 25,000 |
| 22-70 Office Expense-Supplies | 9,000 | 9,000 | 1,000 | 0 | 10,000 |
| 22-71 Office Expense-Postage | 1,300 | 1,300 | 0 | 0 | 1,300 |

Revenue and Appropriation Detail

Fund: 1 : General County
 Budget Unit: 2703 : , Animal Care & Control

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|---|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| 22-72 Office Expense-Books & Periodicals | 550 | 550 | 0 | 0 | 550 |
| 23-80 Prof & Specialized Svcs- Professional & Specialize | 48,091 | 48,091 | 6,409 | 0 | 54,500 |
| 24-00 Publications & Legal Ntcs- | 2,000 | 2,000 | 0 | 0 | 2,000 |
| 28-30 Special Departmental Exp-Supplies & Services | 21,000 | 21,000 | 2,000 | 0 | 23,000 |
| 29-50 Transportation & Travel- Transportation & Travel | 4,500 | 4,500 | 6,500 | 0 | 11,000 |
| 29-51 Transportation & Travel-Cent. Gar.- Pool Mlg ONLY | 65,000 | 65,000 | 0 | 0 | 65,000 |
| 30-00 Utilities- | 50,000 | 50,000 | 6,000 | 0 | 56,000 |
| 38-00 Inventory Items- | 1,000 | 1,000 | 982 | 0 | 1,982 |
| 62-74 Cap. FA-Equipment-Other | 75,000 | 75,000 | (75,000) | 0 | 0 |
| Appropriation - Summary | 1,137,148 | 1,137,148 | (78,500) | 0 | 1,058,648 |
| NET COST | 936,148 | 936,148 | (75,000) | 0 | 861,148 |

SHERIFF

BRIAN L. MARTIN, Sheriff



BU 2704 – Office of Emergency Services

DEPARTMENT OVERVIEW

The Lake County Office of Emergency Services provides training and assistance to local entities and the population affected by disasters. This Office is a coordinating agency and relies upon participation and assistance from various governmental and non-governmental organizations during disasters.

The Sheriff is the Director of Emergency Services and a Lieutenant is the Deputy Director of Emergency Services. Staffing includes one (1) full time Emergency Services Manager and one (1) Emergency Services Assistant.

ACCOMPLISHMENTS IN FY 2019-20

- After Action Review and Exercise with PG&E for Public Safety Power Shut-offs
- Completed communications and network upgrades in mobile command post
- Conducted required training exercises for PSPS
- Siren testing
- Participated in Community Emergency Preparedness forums
- Maintained EMPG and SHSGP grant programs
- Updated EOP as required for biannual review process
- Continued enrollment for Emergency Alerts
- Continue to enhance capabilities of EOC & Mobile EOC
- Completed EOC remodel
- Collaborated with County GIS staff to create computer shape files to upload to our emergency alert system

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

- Community Emergency Response Training Programs have been started with local NGO's. Two courses have been completed. One course was interrupted by the COVID19 Pandemic.

How to better serve the public with the services provided

- Continue with community outreach for matters related to emergency preparedness and response.

Revenue and Appropriation Detail

Fund: 1 : General County
 Budget Unit: 2704 : , Emergency Services

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|---|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 54-90 State Aid-Other | 369,937 | 369,937 | 62,707 | 0 | 432,644 |
| Revenue - Summary | 369,937 | 369,937 | 62,707 | 0 | 432,644 |
| Appropriation | | | | | |
| 12-00 Communications- | 0 | 0 | 0 | 0 | 0 |
| 17-00 Maintenance-Equipment- | 32,934 | 32,934 | (8,109) | 0 | 24,825 |
| 18-00 Maint-Bldgs & Imprvmts- | 46,291 | 46,291 | (35,000) | 0 | 11,291 |
| 23-80 Prof & Specialized Svcs- Professional & Specialize | 0 | 0 | 32,694 | 0 | 32,694 |
| 23-91 Prof & Specialized Svcs-Intra-Div Services | 152,106 | 152,106 | 1,055 | 0 | 153,161 |
| 28-30 Special Departmental Exp-Supplies & Services | 5,000 | 5,000 | (5,000) | 0 | 0 |
| 38-00 Inventory Items- | 80,899 | 80,899 | (80,899) | 0 | 0 |
| 52-10 Other Charges-Contib to Non-Co Gov Agen | 23,750 | 23,750 | (5,846) | 0 | 17,904 |
| 62-74 Cap. FA-Equipment-Other | 40,248 | 40,248 | 163,812 | 0 | 204,060 |
| 80-80 Other Financing Uses-Interfund Reimbursements | (4,000) | (4,000) | 0 | 0 | (4,000) |
| Appropriation - Summary | 377,228 | 377,228 | 62,707 | 0 | 439,935 |
| NET COST | 7,291 | 7,291 | 0 | 0 | 7,291 |

ASSESSOR-RECORDER

RICHARD A. FORD, Assessor-Recorder



BU 2707 – Recorder

DEPARTMENT OVERVIEW

The County Recorder is responsible for recording a variety of documents that pertain to real property in Lake County or documents that are required by statute to be recorded. The County Recorder is the official custodian for all permanent records and indexes of the county's official records. The records are available to the public during regular business hours.

ACCOMPLISHMENTS IN FY 2019-20

- Continued Cross-Training of Staff
- Improvements to Recording System, to better utilize support
- Start process to E-Recording

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

See BU 1123

Support needed to overcome any barriers

See BU 1123

How to better serve the public with the services provided

See BU 1123

Revenue and Appropriation Detail

Fund: 1 : General County
Budget Unit: 2707 : , Recorder

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|---|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 66-91 Charges for Services-Recording Fees | 285,000 | 285,000 | 0 | 0 | 285,000 |
| 69-20 Other Current Services-Other | 5,000 | 5,000 | 14,000 | 0 | 19,000 |
| 79-70 Sales-Other Sales-Miscellaneous | 100 | 100 | 0 | 0 | 100 |
| 79-90 Other-Miscellaneous | 100 | 100 | 0 | 0 | 100 |
| Revenue - Summary | 290,200 | 290,200 | 14,000 | 0 | 304,200 |

Appropriation

| | | | | | |
|---|---------|---------|---------|---|---------|
| 01-11 Salaries & Wages-Permanent | 129,744 | 129,744 | 35,075 | 0 | 164,819 |
| 01-13 Salaries & Wages-OT, Holiday, Stby | 0 | 0 | 2,600 | 0 | 2,600 |
| 02-21 Retirement Contributions-FICA | 10,109 | 10,109 | 2,882 | 0 | 12,991 |
| 02-22 Retirement Contributions-PERS | 26,937 | 26,937 | 10,397 | 0 | 37,334 |
| 03-30 Insurance-Health/Life | 21,570 | 21,570 | 24,543 | 0 | 46,113 |
| 03-31 Insurance-Unemployment | 925 | 925 | 264 | 0 | 1,189 |
| 03-32 Insurance-Opt Out | 2,400 | 2,400 | 0 | 0 | 2,400 |
| 04-00 Worker's Compensation- | 2,156 | 2,156 | (252) | 0 | 1,904 |
| 12-00 Communications- | 800 | 800 | 100 | 0 | 900 |
| 15-12 Insurance-Public Liability | 2,462 | 2,462 | 159 | 0 | 2,621 |
| 15-13 Insurance-Fire & Allied Cvrgrs | 449 | 449 | 27 | 0 | 476 |
| 17-00 Maintenance-Equipment- | 500 | 500 | 0 | 0 | 500 |
| 20-00 Memberships- | 800 | 800 | (100) | 0 | 700 |
| 22-70 Office Expense-Supplies | 4,000 | 4,000 | (500) | 0 | 3,500 |
| 22-71 Office Expense-Postage | 9,500 | 9,500 | (1,500) | 0 | 8,000 |
| 22-72 Office Expense-Books & Periodicals | 300 | 300 | 0 | 0 | 300 |
| 23-80 Prof & Specialized Svcs-Professional & Specialize | 1,500 | 1,500 | (500) | 0 | 1,000 |
| 23-91 Prof & Specialized Svcs-Intra-Div Services | 22,404 | 22,404 | 0 | 0 | 22,404 |
| 24-00 Publications & Legal Ntcs- | 700 | 700 | 0 | 0 | 700 |
| 28-30 Special Departmental Exp-Supplies & Services | 1,700 | 1,700 | (850) | 0 | 850 |
| 29-50 Transportation & Travel-Transportation & Travel | 2,260 | 2,260 | (560) | 0 | 1,700 |
| 29-51 Transportation & Travel-Cent. Gar.- | 1,445 | 1,445 | (143) | 0 | 1,302 |

Revenue and Appropriation Detail

Fund: 1 : General County
 Budget Unit: 2707 : , Recorder

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|---|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Pool Mlg ONLY | | | | | |
| 80-80 Other Financing Uses-Interfund Reimbursements | (1,001) | (1,001) | (51,686) | 0 | (52,687) |
| Appropriation - Summary | 241,660 | 241,660 | 19,956 | 0 | 261,616 |
| NET COST | (48,540) | (48,540) | 5,956 | 0 | (42,584) |

ASSESSOR-RECORDER

RICHARD A. FORD, Assessor-Recorder



BU 2708 – Recorder-Micrographics (Fund 182)

DEPARTMENT OVERVIEW

This budget unit was established to replace the old micrographics Trust Fund 431.02 as the result of GASB 34.

ACCOMPLISHMENTS IN FY 2019-20

- Further training of staff to better understand indexing and verifying of documents.

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

See BU 1123

Support needed to overcome any barriers

See BU 1123

How to better serve the public with the services provided

See BU 1123

Revenue and Appropriation Detail

Fund: 182 : Recorder-Micrographics
 Budget Unit: 2708 : , Recorder-Micrographics

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|---|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 42-01 Revenue from Use of Money-Interest | 7,200 | 7,200 | 1,700 | 0 | 8,900 |
| 66-91 Charges for Services-Recording Fees | 54,400 | 54,400 | (4,400) | 0 | 50,000 |
| Revenue - Summary | 61,600 | 61,600 | (2,700) | 0 | 58,900 |
| Appropriation | | | | | |
| 01-12 Salaries & Wages-Extra Help | 22,855 | 22,855 | (22,855) | 0 | 0 |
| 02-21 Retirement Contributions-FICA | 629 | 629 | (629) | 0 | 0 |
| 04-00 Worker's Compensation- | 50 | 50 | (8) | 0 | 42 |
| 22-70 Office Expense-Supplies | 1,500 | 1,500 | 0 | 0 | 1,500 |
| 23-80 Prof & Specialized Svcs-Professional & Specialize | 140,000 | 140,000 | 0 | 0 | 140,000 |
| 23-90 Prof & Specialized Svcs-Administrative Services | 2,072 | 2,072 | 0 | 0 | 2,072 |
| 23-91 Prof & Specialized Svcs-Intra-Div Services | 1,001 | 1,001 | 51,686 | 0 | 52,687 |
| Appropriation - Summary | 168,107 | 168,107 | 28,194 | 0 | 196,301 |
| NET COST | 106,507 | 106,507 | 30,894 | 0 | 137,401 |

ASSESSOR-RECORDER

RICHARD A. FORD, Assessor-Recorder



BU 2709 – Recorder-Modernization (Fund 183)

DEPARTMENT OVERVIEW

The budget unit was established to replace the old Modernization Trust Fund 431.05 as the result of GASB 34.

ACCOMPLISHMENTS IN FY 2019-20

- Deacidify and rebinding historical books

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

See BU 1123

Support needed to overcome any barriers

See BU 1123

How to better serve the public with the services provided

See BU 1123

Revenue and Appropriation Detail

Fund: 183 : Recorder-Modernization
 Budget Unit: 2709 : , Recorder-Modernization

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|---|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 42-01 Revenue from Use of Money-Interest | 6,900 | 6,900 | 5,300 | 0 | 12,200 |
| 66-91 Charges for Services-Recording Fees | 90,000 | 90,000 | 0 | 0 | 90,000 |
| Revenue - Summary | 96,900 | 96,900 | 5,300 | 0 | 102,200 |
| Appropriation | | | | | |
| 17-00 Maintenance-Equipment- | 2,000 | 2,000 | 0 | 0 | 2,000 |
| 18-00 Maint-Bldgs & Imprvmnts- | 20,000 | 20,000 | 0 | 0 | 20,000 |
| 23-80 Prof & Specialized Svcs-Professional & Specialize | 50,000 | 50,000 | 0 | 0 | 50,000 |
| 23-91 Prof & Specialized Svcs-Intra-Div Services | 49,810 | 49,810 | 0 | 0 | 49,810 |
| 38-00 Inventory Items- | 5,000 | 5,000 | 0 | 0 | 5,000 |
| Appropriation - Summary | 126,810 | 126,810 | 0 | 0 | 126,810 |
| NET COST | 29,910 | 29,910 | (5,300) | 0 | 24,610 |

ASSESSOR-RECORDER

RICHARD A. FORD, Assessor-Recorder



BU 2710 – Recorder-Vitals & Health Statistics (Fund 184)

DEPARTMENT OVERVIEW

This budget unit was established to replace the old Vital and Health Statistics Trust Fund 431.06 as a result of GASB 34.

ACCOMPLISHMENTS IN FY 2019-20

- Setting plan for scanning vital records

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

See BU 1123

Support needed to overcome any barriers

See BU 1123

How to better serve the public with the services provided

See BU 1123

Revenue and Appropriation Detail

Fund: 184 : Recorder-VtIs & Hlth Stat
 Budget Unit: 2710 : , Recorder-VtIs & Hlth Stat

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|---|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 66-91 Charges for Services-Recording Fees | 3,600 | 3,600 | 0 | 0 | 3,600 |
| Revenue - Summary | 3,600 | 3,600 | 0 | 0 | 3,600 |
| Appropriation | | | | | |
| 22-70 Office Expense-Supplies | 1,000 | 1,000 | 0 | 0 | 1,000 |
| 23-80 Prof & Specialized Svcs-Professional & Specialize | 31,500 | 31,500 | 2,500 | 0 | 34,000 |
| 23-90 Prof & Specialized Svcs-Administrative Services | 77 | 77 | 0 | 0 | 77 |
| 38-00 Inventory Items- | 2,500 | 2,500 | 0 | 0 | 2,500 |
| 90-91 Transfers & Contingencies-Contingencies | 500 | 500 | 0 | 0 | 500 |
| Appropriation - Summary | 35,577 | 35,577 | 2,500 | 0 | 38,077 |
| NET COST | 31,977 | 31,977 | 2,500 | 0 | 34,477 |

ANIMAL CARE AND CONTROL

JONATHAN ARMAS, Director



BU 2711 – Animal Medical Clinic (Fund 190)

DEPARTMENT OVERVIEW

The Animal Medical Clinic is responsible for providing medical needs for LCACC. It allows us to provide our own spays and neuters on site, as well as most of our medical needs. This In-house Medical Program provides a huge bonus for our department and the community. Since we are providing our own surgeries and medical care, the cost of adopting an animal has decreased and our euthanasia rates are declining as well. Services provided to the community, such as, the Community Cat Program and Low Cost Spay/Neuter allow much of the community to afford to spay/neuter their animals. The Animal Medical Clinic is able to exam all animals that are in our care where we can properly treat them for any illness or injury. In turn, our relationships with our rescue partners benefit as we are not transferring any illness or transmittable diseases. Overall, the Animal Medical Clinic allows for a better standard of care to be provided to all animals that come through the shelter.

ACCOMPLISHMENTS IN FY 2019-20

- Provided 500 surgeries for the public in Low Cost and Community Cat programs
- Successfully hired a full time Veterinarian
- Provided a high quality level of medical care to shelter animals

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

See BU 2703

Support needed to overcome any barriers

See BU 2703

How to better serve the public with the services provided

See BU 2703

Revenue and Appropriation Detail

Fund: 190 : Animal Medical Clinic
 Budget Unit: 2711 : ,

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|---|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 21-01 Development Permits-Animal | 9,500 | 9,500 | 0 | 0 | 9,500 |
| 66-72 Charges for Services-Humane Services | 120,659 | 120,659 | (55,659) | 7,874 | 57,126 |
| 79-99 Other-Donations | 14,500 | 14,500 | (1,500) | 0 | 13,000 |
| 81-22 Operating Transfers-In | 100,000 | 100,000 | 30,000 | 0 | 130,000 |
| Revenue - Summary | 244,659 | 244,659 | (27,159) | (7,874) | 209,626 |
| Appropriation | | | | | |
| 01-11 Salaries & Wages-Permanent | 120,567 | 120,567 | 9,327 | 0 | 129,894 |
| 01-13 Salaries & Wages-OT, Holiday, Stby | 2,250 | 2,250 | 0 | 0 | 2,250 |
| 02-21 Retirement Contributions-FICA | 9,395 | 9,395 | 542 | 0 | 9,937 |
| 02-22 Retirement Contributions-PERS | 25,032 | 25,032 | 3,934 | 0 | 28,966 |
| 03-30 Insurance-Health/Life | 21,788 | 21,788 | 564 | 0 | 22,352 |
| 03-31 Insurance-Unemployment | 844 | 844 | 65 | 0 | 909 |
| 04-00 Worker's Compensation- | 683 | 683 | (88) | 0 | 595 |
| 17-00 Maintenance-Equipment- | 3,500 | 3,500 | (1,000) | 0 | 2,500 |
| 19-40 Medical Expense-Medical, Dental & Lab Exp | 35,000 | 35,000 | (16,903) | 0 | 18,097 |
| 23-80 Prof & Specialized Svcs-Professional & Specialize | 24,000 | 24,000 | (22,000) | 0 | 2,000 |
| 28-30 Special Departmental Exp-Supplies & Services | 2,000 | 2,000 | (2,000) | 0 | 0 |
| 29-50 Transportation & Travel-Transportation & Travel | 2,000 | 2,000 | (2,000) | 0 | 0 |
| Appropriation - Summary | 247,059 | 247,059 | (29,559) | 0 | 217,500 |
| NET COST | 2,400 | 2,400 | (2,400) | 7,874 | 7,874 |

AGRICULTURAL COMMISSIONER

STEVE HAJIK, Agricultural Commissioner/Sealer of Weights and Measures



BU 2714 – Biological Community (Fund 134)

DEPARTMENT OVERVIEW

The purpose of this budget is to fund USDA Wildlife Services which assists the public by: protecting public health and safety, reduce livestock depredation and mitigating, and property damaged by wildlife. This is done by removing the individual animals that pose an immediate threat to human safety. Livestock losses are addressed through educating ranchers and removal of individual animals when necessary. Animal activity which results in damaged property is addressed through education of the public and removal of the animals when necessary. This budget is funded 64% by local property taxes and 36% by general fund discretionary revenues.

ACCOMPLISHMENTS IN FY 2019-20

- Over 900 citizens were assisted using the USDA Wildlife Services. (FCMP)
- This assistance included field visits as well as technical assistance. (FCMP)
- Limited wildlife damage to \$63,966 while protecting \$1,784,000 of resources. (FCMP)

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

See BU 2601

Support needed to overcome any barriers

See BU 2601

How to better serve the public with the services provided

See BU 2601

Revenue and Appropriation Detail

Fund: 134 : Biological Community
 Budget Unit: 2714 : , Biological Community

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|---|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 10-10 Property Taxes-Current Secured | 66,000 | 66,000 | 1,400 | 0 | 67,400 |
| 10-20 Property Taxes-Current Unsecured | 1,600 | 1,600 | (259) | 0 | 1,341 |
| 10-25 Property Taxes-Supp 813-Current | 300 | 300 | 1,200 | 0 | 1,500 |
| 10-35 Property Taxes-Supp 813-Prior | 160 | 160 | 33 | 0 | 193 |
| 10-40 Property Taxes-Prior Unsecured | 50 | 50 | (22) | 0 | 28 |
| 10-70 Other Taxes-Timber Yield | 40 | 40 | 9 | 0 | 49 |
| 42-01 Revenue from Use of Money-Interest | 150 | 150 | 234 | 0 | 384 |
| 54-60 State Aid-HOPTR | 800 | 800 | (431) | 0 | 369 |
| 81-22 Operating Transfers-In | 39,306 | 39,306 | 2,369 | 0 | 41,675 |
| Revenue - Summary | 108,406 | 108,406 | 4,533 | 0 | 112,939 |
| Appropriation | | | | | |
| 23-80 Prof & Specialized Svcs-Professional & Specialize | 106,476 | 106,476 | 3,726 | 0 | 110,202 |
| 23-90 Prof & Specialized Svcs-Administrative Services | 1,930 | 1,930 | 807 | 0 | 2,737 |
| Appropriation - Summary | 108,406 | 108,406 | 4,533 | 0 | 112,939 |
| NET COST | 0 | 0 | 0 | 0 | 0 |

DEPARTMENT OF PUBLIC WORKS

SCOTT DE LEON, Director



BU 3011 – Road Department (Fund 98)

DEPARTMENT OVERVIEW

The Road Maintenance Division is responsible for protecting and maintaining 613 centerline miles of public roads, plus 4 miles of CSA roads in the unincorporated area of the County.

The Division consists of 33 field employees stationed at three satellite road maintenance yards located in Lower Lake, Kelseyville and Upper Lake.

The focus of this division's program is preventative maintenance and the protection of the public's investment in its road system. This program is accomplished by an aggressive approach with emphasis on drainage, patching and sealing of pavement surfaces and extensions of pavement life. Traffic safety is afforded through efforts to provide adequate visibility via control of vegetation by mowing, trimming, and herbicide spraying in addition to an aggressive pavement marking and roadside warning and regulatory sign maintenance program which assists the motorist's perception of roadway conditions.

There are 122 bridges and numerous major drainage structures that are inspected, repaired, and maintained by this division of the department. Accessory and complimentary roadside fixtures are also maintained by this division such as fencing, guardrails, barriers, etc.

Additionally, this division serves as a maintenance and labor resource for other divisions' needs including maintenance of flood control facilities.

ACCOMPLISHMENTS IN FY 2019-20

- Respond to over 500 Service Requests for road maintenance county-wide
- Successfully recruited the replacement of the Road Superintendent from within the Department, which created opportunity for advancement throughout the Division
- Performed vegetation control on hundreds of lane miles using herbicide application and roadside mowing
- Repaired several storm damage sites from the Storms of 2019

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

For the Department of Public Works, our primary responsibility is the maintenance of the County road network. The latest Pavement Condition Report (September 2018) indicates the County-wide Pavement Condition Index (PCI) is 37, which is considered Poor. A PCI of 25 or less is considered Very Poor or Failed. While the recently approved SB1 provides additional revenue beyond the historical gasoline tax, the COVID-19 pandemic has resulted in significant reductions of fuel sales which results in less tax revenues going to local agencies. The Road Department uses those revenues on the entire road network, and our ability to provide anything beyond routine maintenance has been reduced.

DEPARTMENT OF PUBLIC WORKS

SCOTT DE LEON, Director
BU 3011 – Road Department

A poor road network has a negative impact on economic development for a variety of reasons. Motorists tend to avoid poor roads, so businesses that are accessed by them will see less vehicle traffic. Furthermore, a poor road network discourages new businesses from opening as they impart a feeling of depressed conditions while newer, smoother roads convey a feeling of vitality and professionalism.

Support needed to overcome any barriers

Improved road conditions are one of the few things that money can buy happiness. In order to improve our PCI to 70 in ten years, the recent Pavement Management Report concluded that we would need to invest a total of \$95.8 million dollars over that some time period. The \$9.58 million dollars per year required to achieve that investment is more than double the available funding, and using the available funding estimates the PCI can only be raised to approximately 50.

How to better serve the public with the services provided

Our road network is deteriorating quickly, and we are getting to a point where typical road maintenance efforts like pot-hole patching and light surfacing preservation like chip seals are no longer effective. In order to make system-wide improvements we need to make a larger investment and start re-constructing roads.

| County of Lake, Fiscal Year 2020-2021 | | |
|---|-------------|--------------|
| Road Fund - Work Program - Appropriations | | |
| Administration | | |
| Public Works Administration | \$673,331 | |
| General County Overhead | \$127,835 | |
| General Road Overhead | \$286,921 | |
| Undistributed Engineering | \$22,850 | |
| | | \$1,110,937 |
| Maintenance | | |
| Force Account Labor | \$2,444,771 | |
| Force Account Equipment | \$1,324,673 | |
| Road Maintenance Materials | \$1,118,700 | |
| Bridge Construction Materials | \$45,000 | |
| | | \$4,933,144 |
| Maintenance Projects | | |
| Inmate Road Crew | \$66,800 | |
| Twin Lakes/Melody Lane/Reimbursable/CSA's | \$204,158 | |
| Adopt-a-Road | \$3,000 | |
| Pavement preservation and Improvement projects | \$3,514,371 | |
| | | \$3,788,329 |
| Construction Projects | | |
| Soda Bay/Mission Rancheria (SB621) | \$10,000 | |
| Clark Dr Detour Repair (Cole Creek Bridge @ Soda Bay Rd) | \$5,000 | |
| South Main Widening (Demo/STIP) | \$815,000 | |
| Soda Bay Widening (Demo/STIP) | \$815,000 | |
| So Main & Soda Bay Underground Utilities (Rule 20) | \$40,000 | |
| Oak Mitigation - Cole Creek @ Soda Bay Rd (HBP, Exc \$) | \$307,816 | |
| Oak Mitigation - Highland Crk @ Highland Springs Rd (HBP, Exc \$) | \$153,218 | |
| Kelsey Creek Bridge (14C-0232) (Exc \$) | \$125,000 | |
| Hill Creek @ Holdenreid Rd (Exc \$) | \$125,000 | |
| Harbin Creek Bridge Habitat Enhancement (HBP, Exc \$) | \$15,000 | |
| Clover Creek Bridge @ Bridge Arbor (HBP, Exc \$) | \$810,000 | |
| Clover Creek Bridge @ First Street (HBP, Exc \$) | \$740,000 | |
| Clayton Creek Bridge @ CCR (HBP, Exc \$) | \$2,585,000 | |
| Cooper Creek Bridge @ Witter Sprgs (14C-0119) (HBP, Exc \$) | \$430,000 | |
| Konocti Road Sidewalks (SR25 state, Exc \$) | \$600,000 | |
| St Helena Creek @ Wardlow (HBP & Exc \$) | \$140,000 | |
| Cooper Crk @ Witter Springs (14C-0102) (HBP & Exc \$) | \$105,000 | |
| Bartlett Creek @ Bartlett Springs (14C-0099) (HBP & Exc \$) | \$430,000 | |
| Cache Creek @ Bartlett Springs (14C-0107) (HBP & Exc \$) | \$1,522,000 | |
| Bartlett Creek @ Bartlett Springs (14C-0106) (HBP & Exc \$) | \$145,000 | |
| Middle Creek @ Rancheria Rd (HBP/TC & Exc \$) | \$180,000 | |
| Socrates Mine Road Rehab (mitigation funds) | \$510,000 | |
| Socrates Mine Road 2.6 Slipout (2017 Storm Damage) | \$105,697 | |
| Socrates Mine Road 3.4 Slipout (2017 Storm Damage) | \$110,211 | |
| Upper Lake Pedestrian Improvement (ATP) | \$10,000 | |
| Middletown Multi-use pathway (state) | \$1,282,000 | |
| Culvert Replacement (FMAG) | \$610,000 | |
| FEMA Storm Damage, Keys Blvd Digouts | \$22,000 | |
| Hill Road Slide - Lakeside Heights | \$3,040,000 | |
| FEMA Storm Damage, Lands End | \$82,000 | |
| Big Canyon Rd - FDR (SB1\$) | \$250,000 | |
| Consultant for Bridge/Road Projects | \$250,000 | |
| | | \$16,369,942 |
| Other costs | | |
| Fixed Assets | \$1,061,189 | |
| | | |
| Total Appropriations | | \$27,263,541 |

Revenue and Appropriation Detail

Fund: 98 : Road

Budget Unit: 3011 : Public Ways & Facilities, Road

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|--|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 10-10 Property Taxes-Current Secured | 750,500 | 750,500 | 80,000 | 0 | 830,500 |
| 10-20 Property Taxes-Current Unsecured | 16,000 | 16,000 | 0 | 0 | 16,000 |
| 10-25 Property Taxes-Supp 813-Current | 5,000 | 5,000 | 10,000 | 0 | 15,000 |
| 10-35 Property Taxes-Supp 813-Prior | 1,000 | 1,000 | 500 | 0 | 1,500 |
| 10-40 Property Taxes-Prior Unsecured | 500 | 500 | 0 | 0 | 500 |
| 10-70 Other Taxes-Timber Yield | 50 | 50 | 450 | 0 | 500 |
| 21-30 Permits-Road Privileges & Permit | 310,100 | 310,100 | (100,000) | 0 | 210,100 |
| 31-90 Fines, Forfeit, Penalties-Forfeitures & Penalties | 450 | 450 | (150) | 0 | 300 |
| 31-95 Fines, Forfeit, Penalties-Penalties & Cost on Delq | 5 | 5 | 0 | 0 | 5 |
| 42-01 Revenue from Use of Money-Interest | 90,000 | 90,000 | 30,000 | 0 | 120,000 |
| 52-51 State Taxes-Highway Users | 3,333,152 | 3,333,152 | (252,967) | 0 | 3,080,185 |
| 52-52 State Taxes-RMRA SB1 | 2,361,491 | 2,361,491 | 98,972 | 0 | 2,460,463 |
| 54-40 State Aid-Disaster Relief | 26,078 | 26,078 | 187,846 | 0 | 213,924 |
| 54-60 State Aid-HOPTR | 10,000 | 10,000 | (1,000) | 0 | 9,000 |
| 54-70 State Aid-Disaster Rev Loss Backfil | 0 | 0 | 15,000 | 0 | 15,000 |
| 54-90 State Aid-Other | 2,787,043 | 2,787,043 | (292,970) | 0 | 2,494,073 |
| 55-30 Other Federal-Construction (FAS) | 7,585,027 | 7,585,027 | 2,555,261 | 0 | 10,140,288 |
| 55-40 Other Federal-Disaster Relief | 1,194,564 | 1,194,564 | 2,759,593 | 0 | 3,954,157 |
| 55-50 Other Federal-Forest Reserve | 180,000 | 180,000 | (10,000) | 0 | 170,000 |
| 66-10 Charges for Services-Planning & Engineering | 172,687 | 172,687 | (9,629) | 0 | 163,058 |
| 68-01 Public Ways/Facilities-Road and Street Services | 739,263 | 739,263 | (1,636) | 0 | 737,627 |
| 79-73 Sales-Surveyor Maps | 6,000 | 6,000 | 0 | 0 | 6,000 |
| 79-90 Other-Miscellaneous | 4,000 | 4,000 | 0 | 0 | 4,000 |
| 79-91 Other-Cancelled Checks | 10 | 10 | 0 | 0 | 10 |
| 79-93 Other-Insurance Proceeds | 14,500 | 14,500 | (4,500) | 0 | 10,000 |
| 81-22 Operating Transfers-In | 35,722 | 35,722 | (1,208) | 0 | 34,514 |
| Revenue - Summary | 19,623,142 | 19,623,142 | 5,063,562 | 0 | 24,686,704 |

Appropriation

Revenue and Appropriation Detail

Fund: 98 : Road

Budget Unit: 3011 : Public Ways & Facilities, Road

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|---|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| 01-11 Salaries & Wages-Permanent | 1,556,052 | 1,556,052 | (93,697) | 0 | 1,462,355 |
| 01-12 Salaries & Wages-Extra Help | 43,632 | 43,632 | 0 | 0 | 43,632 |
| 01-13 Salaries & Wages-OT, Holiday, Stby | 30,000 | 30,000 | 0 | 0 | 30,000 |
| 01-14 Salaries & Wages-Other, Term | 26,645 | 26,645 | (21,012) | 0 | 5,633 |
| 02-21 Retirement Contributions-FICA | 124,938 | 124,938 | (8,775) | 0 | 116,163 |
| 02-22 Retirement Contributions-PERS | 323,067 | 323,067 | 3,038 | 0 | 326,105 |
| 03-30 Insurance-Health/Life | 387,403 | 387,403 | 15,277 | 0 | 402,680 |
| 03-31 Insurance-Unemployment | 11,628 | 11,628 | (803) | 0 | 10,825 |
| 03-32 Insurance-Opt Out | 4,800 | 4,800 | 0 | 0 | 4,800 |
| 04-00 Worker's Compensation- | 77,728 | 77,728 | (35,150) | 0 | 42,578 |
| 11-00 Clothing & Personal Suppl- | 17,950 | 17,950 | 0 | 0 | 17,950 |
| 12-00 Communications- | 10,800 | 10,800 | 300 | 0 | 11,100 |
| 14-00 Household Expense- | 3,150 | 3,150 | 4,270 | 0 | 7,420 |
| 15-12 Insurance-Public Liability | 60,681 | 60,681 | 5,640 | 0 | 66,321 |
| 15-13 Insurance-Fire & Allied Cvrgrs | 727 | 727 | (62) | 0 | 665 |
| 17-00 Maintenance-Equipment- | 15,850 | 15,850 | 0 | 0 | 15,850 |
| 18-00 Maint-Bldgs & Imprvmts- | 41,735 | 41,735 | 0 | 0 | 41,735 |
| 19-40 Medical Expense-Medical Supplies | 920 | 920 | 0 | 0 | 920 |
| 20-00 Memberships- | 855 | 855 | 0 | 0 | 855 |
| 22-72 Office Expense-Books & Periodicals | 500 | 500 | 0 | 0 | 500 |
| 23-80 Prof & Specialized Svcs- Professional & Specialize | 85,169 | 85,169 | 259,066 | 0 | 344,235 |
| 23-81 Prof & Specialized Svcs- Engineering In-House | 22,850 | 22,850 | 0 | 0 | 22,850 |
| 23-85 Prof & Specialized Svcs-DPW Services | 592,328 | 592,328 | 81,003 | 0 | 673,331 |
| 23-90 Prof & Specialized Svcs- Administrative Services | 30,363 | 30,363 | 97,472 | 0 | 127,835 |
| 24-00 Publications & Legal Ntcs- | 600 | 600 | 0 | 0 | 600 |
| 25-00 Rents & Leases-Equipment- | 1,135,046 | 1,135,046 | 209,627 | 0 | 1,344,673 |
| 27-00 Small Tools & Instruments- | 19,900 | 19,900 | 0 | 0 | 19,900 |
| 28-30 Special Departmental Exp-Supplies & Services | 854,707 | 854,707 | 104,031 | 0 | 958,738 |
| 29-50 Transportation & Travel- Transportation & Travel | 4,200 | 4,200 | 0 | 0 | 4,200 |

Revenue and Appropriation Detail

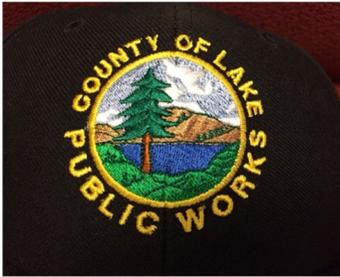
Fund: 98 : Road

Budget Unit: 3011 : Public Ways & Facilities, Road

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|--|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| 29-51 Transportation & Travel-Cent. Gar.- Pool Mlg ONLY | 10,000 | 10,000 | 0 | 0 | 10,000 |
| 30-00 Utilities- | 27,825 | 27,825 | 0 | 0 | 27,825 |
| 38-00 Inventory Items- | 8,000 | 8,000 | 8,500 | 0 | 16,500 |
| 47-00 Rights-of-Way- | 1,221,200 | 1,221,200 | (137,000) | 0 | 1,084,200 |
| 48-00 Taxes & Assessments- | 60 | 60 | 5 | 0 | 65 |
| 53-55 Other Charges-Road Improvements | 6,917,106 | 6,917,106 | 655,265 | 0 | 7,572,371 |
| 61-60 Cap FA-Bldgs & Imp-Current | 15,000 | 15,000 | 0 | 0 | 15,000 |
| 62-74 Cap. FA-Equipment-Other | 120,000 | 120,000 | 926,189 | 0 | 1,046,189 |
| 63-01 Construction in Progress-Roads | 4,434,000 | 4,434,000 | (2,052,092) | 0 | 2,381,908 |
| 63-02 Construction in Progress-Bridges | 3,179,000 | 3,179,000 | 3,934,034 | 0 | 7,113,034 |
| 63-09 Construction in Progress- Sidewalks/Curbs/BikePaths | 1,762,000 | 1,762,000 | 130,000 | 0 | 1,892,000 |
| Appropriation - Summary | 23,178,415 | 23,178,415 | 4,085,126 | 0 | 27,263,541 |
| NET COST | 3,555,273 | 3,555,273 | (978,436) | 0 | 2,576,837 |

DEPARTMENT OF PUBLIC WORKS

SCOTT DE LEON, Director



BU 3062-3081 – Subdivision/Road Improvements (Funds 962-981)

DEPARTMENT OVERVIEW

Certain development projects, as a condition of their permits, have been required to provide mitigation fees towards future improvements to road facilities. Interest bearing funds have been established to allow developers a mechanism to provide their proportional share of future needed improvements such as intersection and frontage improvements, pedestrian safety, and road and drainage maintenance. Developer fees are deposited in each of these funds to eventually accumulate sufficient funds for specific road improvements. These Budget Units are created to track revenue and expenses for these special development projects.

- BU 3062 – Konocti Terrace (intersection)
- BU 3063 – Konocti Terrace (monuments)
- BU 3064 – Beaver Creek Campground
- BU 3065 – Geysers Geothermal Co
- BU 3066 – Spruce Grove Rd @ Hwy 29
- BU 3068 – Berger Bay Drainage
- BU 3069 – Lakeshore Blvd Bike Lanes
- BU 3070 – Highland Springs Road
- BU 3071 – South Main @ Hwy 175
- BU 3072 – Harmony Park – Melody Lane
- BU 3073 – Harmony Park - Drainage
- BU 3074 – Harmony Park – Gov’t Street
- BU 3075 – Pinoleville Subdivision
- BU 3076 – Hill Road/Lakeshore Blvd
- BU 3077 – South Main Improvements
- BU 3079 – High Valley Road - Brassfield
- BU 3081 – Multiple Project Fund

Revenue and Appropriation Detail

Fund: 962 : Konocti Terr-Intersection

Budget Unit: 3062 : Public Ways & Facilities, Konocti Terrace

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|--|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 42-01 Revenue from Use of Money- Interest | 220 | 220 | 100 | 0 | 320 |
| Revenue - Summary | 220 | 220 | 100 | 0 | 320 |
| NET COST | (220) | (220) | (100) | 0 | (320) |

Revenue and Appropriation Detail

Fund: 963 : Konocti Terrace-Monument

Budget Unit: 3063 : Public Ways & Facilities, Konocti Terrace Monument

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|--|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 42-01 Revenue from Use of Money- Interest | 280 | 280 | 130 | 0 | 410 |
| Revenue - Summary | 280 | 280 | 130 | 0 | 410 |
| NET COST | (280) | (280) | (130) | 0 | (410) |

Revenue and Appropriation Detail

Fund: 964 : Beaver Creek Campground

Budget Unit: 3064 : Public Ways & Facilities, Beaver Creek Campground

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|--|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 42-01 Revenue from Use of Money- Interest | 28 | 28 | 12 | 0 | 40 |
| Revenue - Summary | 28 | 28 | 12 | 0 | 40 |
| NET COST | (28) | (28) | (12) | 0 | (40) |

Revenue and Appropriation Detail

Fund: 965 : Geysers Geothermal

Budget Unit: 3065 : Public Ways & Facilities, Geysers Geothermal

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|---|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 42-01 Revenue from Use of Money- Interest | 7,800 | 7,800 | 4,200 | 0 | 12,000 |
| Revenue - Summary | 7,800 | 7,800 | 4,200 | 0 | 12,000 |
| Appropriation | | | | | |
| 23-80 Prof & Specialized Svcs- Professional & Specialize | 510,000 | 510,000 | 0 | 0 | 510,000 |
| Appropriation - Summary | 510,000 | 510,000 | 0 | 0 | 510,000 |
| NET COST | 502,200 | 502,200 | (4,200) | 0 | 498,000 |

Revenue and Appropriation Detail

Fund: 966 : Spruce Grove Rd @ Hwy 29

Budget Unit: 3066 : Public Ways & Facilities, Spruce Grove Rd @ Hwy 29

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|--|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 42-01 Revenue from Use of Money- Interest | 410 | 410 | 370 | 0 | 780 |
| Revenue - Summary | 410 | 410 | 370 | 0 | 780 |
| NET COST | (410) | (410) | (370) | 0 | (780) |

Revenue and Appropriation Detail

Fund: 968 : Berger Bay Drainage

Budget Unit: 3068 : Public Ways & Facilities, Berger Bay Drainage

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|--|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 42-01 Revenue from Use of Money- Interest | 400 | 400 | 260 | 0 | 660 |
| Revenue - Summary | 400 | 400 | 260 | 0 | 660 |
| NET COST | (400) | (400) | (260) | 0 | (660) |

Revenue and Appropriation Detail

Fund: 969 : Lakeshore Blvd Bike Lanes

Budget Unit: 3069 : Public Ways & Facilities, Lakeshore Blvd Bike Lanes

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|--|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 42-01 Revenue from Use of Money- Interest | 950 | 950 | 450 | 0 | 1,400 |
| Revenue - Summary | 950 | 950 | 450 | 0 | 1,400 |
| NET COST | (950) | (950) | (450) | 0 | (1,400) |

Revenue and Appropriation Detail

Fund: 970 : Highland Springs Road

Budget Unit: 3070 : Public Ways & Facilities, Highland Springs Rd

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|--|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 42-01 Revenue from Use of Money- Interest | 100 | 100 | 60 | 0 | 160 |
| Revenue - Summary | 100 | 100 | 60 | 0 | 160 |
| NET COST | (100) | (100) | (60) | 0 | (160) |

Revenue and Appropriation Detail

Fund: 971 : South Main @ Hwy 175

Budget Unit: 3071 : Public Ways & Facilities, South Main @ Hwy 175

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|--|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 42-01 Revenue from Use of Money- Interest | 320 | 320 | 200 | 0 | 520 |
| Revenue - Summary | 320 | 320 | 200 | 0 | 520 |
| NET COST | (320) | (320) | (200) | 0 | (520) |

Revenue and Appropriation Detail

Fund: 972 : Harmony Park-Melody Lane

Budget Unit: 3072 : Public Ways & Facilities, Harmony Park-Melody Lane

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|--|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 42-01 Revenue from Use of Money-Interest | 424 | 424 | 856 | 0 | 1,280 |
| 81-23 Operating Transfers-Out | (1,600) | (1,600) | 0 | 0 | (1,600) |
| Revenue - Summary | (1,176) | (1,176) | 856 | 0 | (320) |
| NET COST | 1,176 | 1,176 | (856) | 0 | 320 |

Revenue and Appropriation Detail

Fund: 973 : Harmony Park-Drainage

Budget Unit: 3073 : Public Ways & Facilities, Harmony Park-Drainage

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|--|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 42-01 Revenue from Use of Money- Interest | 475 | 475 | 445 | 0 | 920 |
| Revenue - Summary | 475 | 475 | 445 | 0 | 920 |
| NET COST | (475) | (475) | (445) | 0 | (920) |

Revenue and Appropriation Detail

Fund: 974 : Harmony Park-Gov't St

Budget Unit: 3074 : Public Ways & Facilities, Harmony Park-Gov't St

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|--|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 42-01 Revenue from Use of Money- Interest | 75 | 75 | 45 | 0 | 120 |
| Revenue - Summary | 75 | 75 | 45 | 0 | 120 |
| NET COST | (75) | (75) | (45) | 0 | (120) |

Revenue and Appropriation Detail

Fund: 975 : Pinoleville Subdivision

Budget Unit: 3075 : Public Ways & Facilities, Pinoleville Subdivision

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|--|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 42-01 Revenue from Use of Money- Interest | 200 | 200 | 100 | 0 | 300 |
| Revenue - Summary | 200 | 200 | 100 | 0 | 300 |
| NET COST | (200) | (200) | (100) | 0 | (300) |

Revenue and Appropriation Detail

Fund: 976 : Hill Rd-Lakeshore Blvd

Budget Unit: 3076 : Public Ways & Facilities, Hill Rd-Lakeshore Blvd

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|--|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 42-01 Revenue from Use of Money- Interest | 40 | 40 | 20 | 0 | 60 |
| Revenue - Summary | 40 | 40 | 20 | 0 | 60 |
| NET COST | (40) | (40) | (20) | 0 | (60) |

Revenue and Appropriation Detail

Fund: 977 : South Main Improvements

Budget Unit: 3077 : Public Ways & Facilities, South Main Improvements

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|--|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 42-01 Revenue from Use of Money- Interest | 175 | 175 | 145 | 0 | 320 |
| Revenue - Summary | 175 | 175 | 145 | 0 | 320 |
| NET COST | (175) | (175) | (145) | 0 | (320) |

Revenue and Appropriation Detail

Fund: 979 : High Valley Rd-Brassfield

Budget Unit: 3079 : Public Ways & Facilities, High Valley Rd-Brassfield

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|---|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 42-01 Revenue from Use of Money- Interest | 410 | 410 | 390 | 0 | 800 |
| 79-90 Other-Miscellaneous | 1,450 | 1,450 | 0 | 0 | 1,450 |
| Revenue - Summary | 1,860 | 1,860 | 390 | 0 | 2,250 |
| Appropriation | | | | | |
| 23-80 Prof & Specialized Svcs- Professional & Specialize | 35,000 | 35,000 | 0 | 0 | 35,000 |
| Appropriation - Summary | 35,000 | 35,000 | 0 | 0 | 35,000 |
| NET COST | 33,140 | 33,140 | (390) | 0 | 32,750 |

Revenue and Appropriation Detail

Fund: 981 : Developer Fees - Road Imp
 Budget Unit: 3081 : Public Ways & Facilities, Hartmann Road

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|--|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 42-01 Revenue from Use of Money- Interest | 400 | 400 | 400 | 0 | 800 |
| Revenue - Summary | 400 | 400 | 400 | 0 | 800 |
| NET COST | (400) | (400) | (400) | 0 | (800) |

DEPARTMENT OF PUBLIC WORKS

SCOTT DE LEON, Director



BU 3122 – Lampson Airport (Fund 132)

DEPARTMENT OVERVIEW

Budget Unit 3122 was established to fund the operation and maintenance of the county's only general aviation airport. Revenues are received from property leases, airport activity permit fees, a state grant, and contributions from the County general fund. The Right of Way Agent/Airport Operations Coordinator is responsible for the general supervision and administration of this facility and a temporary maintenance worker (900 hours per year) is responsible for basic daily maintenance activities at the airport, such as checking airport runway and taxi lights, rotating beacons, mowing, etc.

Revenue for operations and improvements continues to be an issue for the Airport. When the land for the airport was donated to the County, the property owner who donated the land retained ownership of nearly all the land surrounding the field. As a result, all revenues from building rents or leases went to the owner instead of the County. Though the County has managed to purchase a hand-full of properties, the majority of the land surrounding the airport today is privately held. The County does receive an annual fee from aeronautical use permits issued to businesses that utilize the airport; however that revenue is not sufficient to adequately manage or support the operations of the airport.

ACCOMPLISHMENTS IN FY 2019-20

- Completed the \$1 million dollar pavement repair and preservation project
- Collaborated with the local Chamber of Commerce and a willing property owner to complete the development of a pilots lounge
- Maintained grounds and equipment operations with minimal interruptions to service and within budget
- Completed annual inspections with Caltrans and FAA with only minor corrections noted
- Initiated increased outreach with the Fixed-based Operators and users of the airport
- Obtained special funding from the Federal Government under the CARES Act

Revenue and Appropriation Detail

Fund: 132 : Lampson Airport

Budget Unit: 3122 : Transportation Terminals, Lampson Airport

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|---|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 10-70 Other Taxes-Timber Yield | 100 | 100 | 0 | 0 | 100 |
| 42-10 Rents & Concessions-Rents & Concessions | 59,145 | 59,145 | 1,860 | 0 | 61,005 |
| 52-40 State Taxes-Aviation | 10,000 | 10,000 | 0 | 0 | 10,000 |
| 56-30 Other Federal-Other Gov'l Agencies | 0 | 0 | 30,000 | 0 | 30,000 |
| 79-70 Sales-Other Sales-Miscellaneous | 0 | 0 | 30,000 | 0 | 30,000 |
| 81-22 Operating Transfers-In | 52,341 | 52,341 | (22,341) | 0 | 30,000 |
| 81-23 Operating Transfers-Out | (36,220) | (36,220) | 24,220 | 0 | (12,000) |
| Revenue - Summary | 85,366 | 85,366 | 63,739 | 0 | 149,105 |

Appropriation

| | | | | | |
|---|--------|--------|--------|---------|--------|
| 01-12 Salaries & Wages-Extra Help | 11,544 | 11,544 | 0 | 0 | 11,544 |
| 02-21 Retirement Contributions-FICA | 317 | 317 | 0 | 0 | 317 |
| 03-31 Insurance-Unemployment | 81 | 81 | 0 | 0 | 81 |
| 12-00 Communications- | 240 | 240 | 1,200 | 0 | 1,440 |
| 14-00 Household Expense- | 0 | 0 | 500 | 0 | 500 |
| 15-10 Insurance-Other | 2,500 | 2,500 | 250 | 0 | 2,750 |
| 15-12 Insurance-Public Liability | 2,462 | 2,462 | 159 | 0 | 2,621 |
| 15-13 Insurance-Fire & Allied Cvrgrs | 901 | 901 | (77) | 0 | 824 |
| 17-00 Maintenance-Equipment- | 4,650 | 4,650 | 2,100 | 0 | 6,750 |
| 18-00 Maint-Bldgs & Imprvmts- | 25,400 | 25,400 | 24,241 | (2,292) | 47,349 |
| 20-00 Memberships- | 75 | 75 | 0 | 0 | 75 |
| 23-80 Prof & Specialized Svcs- Professional & Specialize | 5,800 | 5,800 | 1,800 | 0 | 7,600 |
| 23-81 Prof & Specialized Svcs- Engineering In-House | 31,568 | 31,568 | 2,662 | 0 | 34,230 |
| 23-85 Prof & Specialized Svcs-DPW Services | 15,753 | 15,753 | 3,824 | 0 | 19,577 |
| 23-90 Prof & Specialized Svcs- Administrative Services | 1,629 | 1,629 | 211 | 0 | 1,840 |
| 26-00 Rents & Leases-Bldg & Imp- | 9,000 | 9,000 | 3,000 | 0 | 12,000 |
| 27-00 Small Tools & Instruments- | 500 | 500 | 0 | 0 | 500 |
| 28-30 Special Departmental Exp-Supplies & Services | 150 | 150 | 0 | 0 | 150 |
| 29-50 Transportation & Travel- | 585 | 585 | 0 | 0 | 585 |

Revenue and Appropriation Detail

Fund: 132 : Lampson Airport

Budget Unit: 3122 : Transportation Terminals, Lampson Airport

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|--|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Transportation & Travel | | | | | |
| 29-51 Transportation & Travel-Cent. Gar.- Pool Mlg ONLY | 0 | 0 | 400 | 0 | 400 |
| 30-00 Utilities- | 4,000 | 4,000 | 1,800 | 0 | 5,800 |
| 38-00 Inventory Items- | 0 | 0 | 200 | 0 | 200 |
| 48-00 Taxes & Assessments- | 5 | 5 | 0 | 0 | 5 |
| Appropriation - Summary | 117,160 | 117,160 | 42,270 | (2,292) | 157,138 |
| NET COST | 31,794 | 31,794 | (21,469) | (2,292) | 8,033 |

DEPARTMENT OF PUBLIC WORKS

SCOTT DE LEON, Director



BU 3123 – Lampson Field Capital Projects (Fund 923)

DEPARTMENT OVERVIEW

Budget Unit 3123 was established to fund capital improvements at Lampson Field. Revenues are received from Federal Aviation Administration (FAA), State grants and contributions from the County's general fund.

Due to the lack of sustainable funding, all capital improvement projects are performed using funding from the FAA and their annual Aviation Improvement Program (AIP) grant funding of \$150,000 for small general aviation airports. These funds can be "banked" for a period not to exceed 4 years in order to perform larger improvement projects. This past year's expenditure was for the completion of the much-needed pavement rehabilitation project, and funds are now starting to accrue for future pavement repairs.

ACCOMPLISHMENTS IN FY 2019-20

- Completed the runway and taxiway pavement preservation project;
- Renewed the Airport Land Use Commission (ALUC) and began having regular meetings of that advisory group.

Revenue and Appropriation Detail

Fund: 923 : Lampson Field Cap Proj

Budget Unit: 3123 : Transportation Terminals, Lampson Field Cap Proj

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|---|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 42-01 Revenue from Use of Money-Interest | 245 | 245 | 675 | 0 | 920 |
| 52-40 State Taxes-Aviation | 51,233 | 51,233 | (30,751) | 0 | 20,482 |
| 56-01 Other Federal-Other | 1,024,677 | 1,024,677 | (578,709) | 0 | 445,968 |
| 80-92 Loans/Int Fin/Bonds-Advance From Other Fund | 1,112,130 | 1,112,130 | (790,000) | 0 | 322,130 |
| 80-93 Loans/Int Fin/Bonds-Advance To Other Fund | (1,112,130) | (1,112,130) | (120,000) | 0 | (1,232,130) |
| 81-22 Operating Transfers-In | 36,220 | 36,220 | (24,220) | 0 | 12,000 |
| Revenue - Summary | 1,112,375 | 1,112,375 | (1,543,005) | 0 | (430,630) |
| Appropriation | | | | | |
| 23-80 Prof & Specialized Svcs-Professional & Specialize | 0 | 0 | 5,000 | 0 | 5,000 |
| 61-60 Cap FA-Bldgs & Imp-Current | 0 | 0 | 120,000 | 0 | 120,000 |
| 63-07 Construction in Progress-Airport Runways | 1,138,530 | 1,138,530 | (763,010) | (110,898) | 264,622 |
| Appropriation - Summary | 1,138,530 | 1,138,530 | (638,010) | (110,898) | 389,622 |
| NET COST | 26,155 | 26,155 | 904,995 | (110,898) | 820,252 |

HEALTH SERVICES

DENISE POMEROY, Director



BU 4010 – Environmental Health (Fund 170)

DEPARTMENT OVERVIEW

Environmental Health is a regulatory agency with its mission founded on public health, safety and sanitation. Primary services are permits and inspections for regulated businesses and land development. Services also include investigations and consultations with individuals and other agencies on health related issues and emergency response to various incidents.

PROGRAM OVERVIEW:

- Consumer Protection Group for retail food, public pools and spas, small state water systems, detention facilities, body art facilities and other fixed facilities.
- Land Development Permit Group primarily for on-site sewage and water supply wells including abandonment.
- Local Enforcement agency for Waste Management and Hazardous Materials Group for businesses and emergency response.
- Office Services Group to support the division and customers.
- Increase support to EOC/DOC for COVID-19 education and outreach to community.

ACCOMPLISHMENTS IN FY 2019-20

- Current with Food Facilities safety inspections.
- Successfully implemented public safety during PSPS for food, water and hazardous waste facilities.
- Collaborated with State and Local agencies to mitigate public health hazard due to illegal pesticides use.
- Successfully implemented the LEA (local agency program) for solid waste management.
- Work together with Special District to coordinate the home owners in Anderson Springs to hook to new sewer system.
- Coordinated with Community Development Department with land development projects.
- Support to EOC/DOC during and continuing of the COVID-19 pandemic.

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

- EH is transitioning to becoming a digitized office. Currently, the CUPA and Solid Waste programs are digitized. Consumer Protection and Land Use are in progress.
- Upgrading current software to include newest version that will allow “view” access to CDD department and vice versa to streamline the new development projects.
- Upload Consumer Protection and CUPA inspections to EH website.
- Ability to process electronic payments.
- Install a kiosk in EH lobby so clients can easily access their accounts/applications.

HEALTH SERVICES

DENISE POMEROY, Director
BU 4010 – Environmental Health

Support needed to overcome any barriers

- Computers and scanners for temporary staff to aid EH's digitization project.
- Upgrading the software program is costly and our current fees do not generate enough revenue to cover the cost to upgrade.

How to better serve the public with the services provided

- Train current staff to become proficient in their current roles. For example, it would greatly benefit our customers if all of our inspectors were proficient in all EH programs. This would also decrease the wait time for inspections as more staff would be able to perform them.
- Utilizing a software program that will enable EH and CDD department to “view” records and clear development projects faster.
- Sharing development projects will streamline the process for customers.

Revenue and Appropriation Detail

Fund: 170 : Health Administration
 Budget Unit: 4010 : Health, Environmental Health

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|--|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 21-10 Development Permits-Development Permits | 1,000 | 1,000 | 1,500 | 0 | 2,500 |
| 21-61 Permits-Sanitation-Misc | 34,316 | 34,316 | 995 | 0 | 35,311 |
| 21-65 Permits-Sanit-Land Development | 152,291 | 152,291 | 4,416 | 0 | 156,707 |
| 21-66 Permits-Sanit-Hazardous Materials | 299,919 | 299,919 | 24,857 | 0 | 324,776 |
| 21-67 Permits-Sanit-Food Establishment | 215,141 | 215,141 | 7,039 | 0 | 222,180 |
| 53-80 State Admin Program-Other Health | 740,022 | 740,022 | 32,483 | 0 | 772,505 |
| 66-10 Charges for Services-Planning & Engineering | 750 | 750 | 250 | 0 | 1,000 |
| 66-11 Charges for Services-Subdivision Insp Fees | 350 | 350 | (100) | 0 | 250 |
| 66-12 Charges for Services-Environment Planning Fees | 50 | 50 | 50 | 0 | 100 |
| 66-13 Charges for Services-Planned Development Fees | 50 | 50 | 50 | 0 | 100 |
| 66-14 Charges for Services-Mitigation Monitor/Inspection | 20,000 | 20,000 | 0 | 0 | 20,000 |
| 69-20 Other Current Services-Other | 200 | 200 | 0 | 0 | 200 |
| 79-90 Other-Miscellaneous | 1,500 | 1,500 | 0 | 0 | 1,500 |
| 79-91 Other-Cancelled Checks | 50 | 50 | 50 | 0 | 100 |
| Revenue - Summary | 1,465,639 | 1,465,639 | 71,590 | 0 | 1,537,229 |

Appropriation

| | | | | | |
|--------------------------------------|---------|---------|----------|----------|---------|
| 01-11 Salaries & Wages-Permanent | 703,360 | 703,360 | 31,391 | (53,970) | 680,781 |
| 01-14 Salaries & Wages-Other, Term | 0 | 0 | 2,104 | 0 | 2,104 |
| 02-21 Retirement Contributions-FICA | 53,807 | 53,807 | 2,746 | 0 | 56,553 |
| 02-22 Retirement Contributions-PERS | 146,031 | 146,031 | 17,819 | 0 | 163,850 |
| 03-30 Insurance-Health/Life | 132,053 | 132,053 | 13,233 | 0 | 145,286 |
| 03-31 Insurance-Unemployment | 5,018 | 5,018 | 305 | 0 | 5,323 |
| 04-00 Worker's Compensation- | 53,729 | 53,729 | (22,026) | 0 | 31,703 |
| 11-00 Clothing & Personal Suppl- | 1,500 | 1,500 | 0 | 0 | 1,500 |
| 12-00 Communications- | 3,580 | 3,580 | 680 | 0 | 4,260 |
| 14-00 Household Expense- | 1,700 | 1,700 | 0 | 0 | 1,700 |
| 15-12 Insurance-Public Liability | 12,562 | 12,562 | 545 | 0 | 13,107 |
| 15-13 Insurance-Fire & Allied Cvrgrs | 541 | 541 | (13) | 0 | 528 |

Revenue and Appropriation Detail

Fund: 170 : Health Administration
 Budget Unit: 4010 : Health, Environmental Health

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|---|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| 17-00 Maintenance-Equipment- | 618 | 618 | 350 | 0 | 968 |
| 18-00 Maint-Bldgs & Imprvmts- | 14,668 | 14,668 | (2,338) | 0 | 12,330 |
| 19-40 Medical Expense-Medical Supplies | 700 | 700 | 0 | 0 | 700 |
| 20-00 Memberships- | 1,030 | 1,030 | 0 | 0 | 1,030 |
| 22-70 Office Expense-Supplies | 6,000 | 6,000 | 0 | 0 | 6,000 |
| 22-71 Office Expense-Postage | 1,500 | 1,500 | (500) | 0 | 1,000 |
| 22-72 Office Expense-Books & Periodicals | 100 | 100 | 0 | 0 | 100 |
| 23-80 Prof & Specialized Svcs- Professional & Specialize | 63,001 | 63,001 | 9,883 | 0 | 72,884 |
| 23-86 Prof & Specialized Svcs-Health Admin Services | 186,163 | 186,163 | 19,039 | 0 | 205,202 |
| 23-90 Prof & Specialized Svcs- Administrative Services | 13,209 | 13,209 | 245 | 53,970 | 67,424 |
| 24-00 Publications & Legal Ntcs- | 400 | 400 | 0 | 0 | 400 |
| 25-00 Rents & Leases-Equipment- | 975 | 975 | 625 | 0 | 1,600 |
| 27-00 Small Tools & Instruments- | 200 | 200 | 0 | 0 | 200 |
| 28-30 Special Departmental Exp-Supplies & Services | 7,113 | 7,113 | 0 | 0 | 7,113 |
| 29-50 Transportation & Travel- Transportation & Travel | 6,686 | 6,686 | 0 | 0 | 6,686 |
| 29-51 Transportation & Travel-Cent. Gar.- Pool Mlg ONLY | 30,000 | 30,000 | (5,000) | 0 | 25,000 |
| 30-00 Utilities- | 13,500 | 13,500 | 0 | 0 | 13,500 |
| 38-00 Inventory Items- | 31,200 | 31,200 | (1,200) | 0 | 30,000 |
| 61-60 Cap. FA-Bldgs & Imp-Current | 0 | 0 | 20,000 | 0 | 20,000 |
| Appropriation - Summary | 1,490,944 | 1,490,944 | 87,888 | 0 | 1,578,832 |
| NET COST | 25,305 | 25,305 | 16,298 | 0 | 41,603 |

HEALTH SERVICES

DENISE POMEROY, Director



BU 4011 – Public Health (Fund 170)

DEPARTMENT OVERVIEW

Public Health’s mission is to Promote an Optimal State of Wellness in Lake County by focusing on preventing disease and disability in the community, using trained and licensed healthcare and professional staff to manage a variety of programs, including Emergency Preparedness. Disease prevention is cost-effective, saving many thousands of dollars in treatment (return on investment is between 4.1 and 27.2, depending on PH intervention). In rural communities, such as Lake County, disease prevention is especially important because we are a medically underserved county with the poorest health outcomes in the state. The widespread traditional public support for the goal of healthy communities has led to Federal and State funds being allocated to each California County to accomplish the goals of Public Health.

PROGRAM OVERVIEW:

- AIDS Drug Assistance Program (ADAP)
- California Children’s Services (CCS) and Medical Therapy Unit (MTU)
- California Lead Poisoning Prevention (CLPPP)
- CalWorks Home Visitation (HVI)
- Child Health and Disability Prevention (CHDP)
- CHDP – Foster Care (CHDP-FC)
- CHDP- Foster Care Psychotropic Medication, Monitoring and Oversight (CHDP-FC PMM&O)
- Communicable Disease (CD)
- Emergency Preparedness (EPO)
- HIV Surveillance
- Immunization Assistance (IAP)
- Maternal Child and Adolescent Health (MCAH)
- Medi-Cal Administrative Activities (MAA)
- Medical Marijuana Program (MMP)
- Oral Health Program
- Public Health Accreditation (PHA)
- Public Health Clinical Services
- SNAP-Ed
- Tobacco Control Program (CTCP)
- Vital Statistics (VS)
- COVID-19 Pandemic Response

ACCOMPLISHMENTS IN FY 2019-20

- CALFresh (SNAP-Ed)
- CCS established telehealth services at the Medical Therapy Unit
- Tobacco Control Program Youth Coalition.
- Provided over a thousand influenza vaccines, including more than 400 vaccines given at Heroes of Health.

HEALTH SERVICES

DENISE POMEROY, Director
BU 4011 – Public Health

- Reorganized Public Health Division: Realigned programs, increased staffing, reduced turnover to 8% and brought most suspended programs back.
- Accreditation - Finished Onboarding Manual Draft version.
- Coordinated medical services and response during the Coronavirus outbreak.
- The Medical Reserve
- Increased capacity within Communicable Disease for disease surveillance and response.
- Facilitated and coordinated COVID-19 pandemic emergency response through surveillance, testing, contact tracing, case investigation and nurse case management.

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

See BU 4012

Support needed to overcome any barriers

See BU 4012

How to better serve the public with the services provided

See BU 4012

Revenue and Appropriation Detail

Fund: 170 : Health Administration
 Budget Unit: 4011 : Health, Public Health

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|---|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 21-60 Permits-Other | 900 | 900 | 0 | 0 | 900 |
| 31-90 Fines, Forfeit, Penalties-Forfeitures & Penalties | 3,000 | 3,000 | 0 | 0 | 3,000 |
| 53-80 State Admin Program-Other Health | 3,434,789 | 3,434,789 | 323,575 | (53,549) | 3,811,913 |
| 56-01 Other Federal-Other | 438,227 | 438,227 | 141,434 | 0 | 579,661 |
| 66-91 Charges for Services-Recording Fees | 45,000 | 45,000 | 0 | 0 | 45,000 |
| 68-10 Health & Sanitation-Health Fees | 18,000 | 18,000 | (8,000) | 0 | 10,000 |
| 68-30 Health & Sanitation-Calif Children Services | 100 | 100 | 0 | 0 | 100 |
| 69-20 Other Current Services-Other | 50 | 50 | 0 | 0 | 50 |
| 79-60 Sales-Sale of Fixed Assets | 8,000 | 8,000 | (8,000) | 0 | 0 |
| 79-90 Other-Miscellaneous | 2,000 | 2,000 | 0 | 0 | 2,000 |
| 79-91 Other-Cancelled Checks | 220 | 220 | 0 | 0 | 220 |
| 79-93 Other-Insurance Proceeds | 9,500 | 9,500 | 0 | 0 | 9,500 |
| 81-22 Operating Transfers-In | 118,222 | 118,222 | 0 | 0 | 118,222 |
| Revenue - Summary | 4,078,008 | 4,078,008 | 449,009 | 53,549 | 4,580,566 |

Appropriation

| | | | | | |
|--|-----------|-----------|----------|-----------|-----------|
| 01-11 Salaries & Wages-Permanent | 1,901,779 | 1,901,779 | 53,340 | (103,681) | 1,851,438 |
| 01-12 Salaries & Wages-Extra Help | 29,061 | 29,061 | 0 | 0 | 29,061 |
| 01-13 Salaries & Wages-OT, Holiday, Stby | 10,000 | 10,000 | (10,000) | 35,000 | 35,000 |
| 01-14 Salaries & Wages-Other, Term | 0 | 0 | 5,521 | 0 | 5,521 |
| 02-21 Retirement Contributions-FICA | 147,410 | 147,410 | 3,378 | 0 | 150,788 |
| 02-22 Retirement Contributions-PERS | 401,379 | 401,379 | 42,324 | 0 | 443,703 |
| 03-30 Insurance-Health/Life | 310,228 | 310,228 | 36,800 | 0 | 347,028 |
| 03-31 Insurance-Unemployment | 13,600 | 13,600 | 379 | 0 | 13,979 |
| 03-32 Insurance-Opt Out | 12,000 | 12,000 | (4,800) | 0 | 7,200 |
| 04-00 Worker's Compensation- | 23,035 | 23,035 | (2,159) | 0 | 20,876 |
| 12-00 Communications- | 16,624 | 16,624 | 2,767 | 0 | 19,391 |
| 14-00 Household Expense- | 10,180 | 10,180 | (1,935) | 0 | 8,245 |
| 15-10 Insurance-Other | 13,700 | 13,700 | 9,712 | 0 | 23,412 |
| 15-12 Insurance-Public Liability | 17,294 | 17,294 | 1,174 | 0 | 18,468 |

Revenue and Appropriation Detail

Fund: 170 : Health Administration
 Budget Unit: 4011 : Health, Public Health

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|---|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| 15-13 Insurance-Fire & Allied Cvrgrs | 541 | 541 | (13) | 0 | 528 |
| 17-00 Maintenance-Equipment- | 6,700 | 6,700 | 350 | 0 | 7,050 |
| 18-00 Maint-Bldgs & Imprvmts- | 26,700 | 26,700 | (12,200) | 0 | 14,500 |
| 19-40 Medical Expense-Medical Supplies | 7,900 | 7,900 | 300 | 0 | 8,200 |
| 19-41 Medical Expense-Incarcerated Individual | 450,000 | 450,000 | 0 | 0 | 450,000 |
| 20-00 Memberships- | 6,457 | 6,457 | 0 | 0 | 6,457 |
| 22-70 Office Expense-Supplies | 30,315 | 30,315 | 6,302 | 0 | 36,617 |
| 22-71 Office Expense-Postage | 6,542 | 6,542 | (1,945) | 0 | 4,597 |
| 22-72 Office Expense-Books & Periodicals | 4,800 | 4,800 | (1,185) | 0 | 3,615 |
| 23-80 Prof & Specialized Svcs-Professional & Specialize | 527,411 | 527,411 | 158,616 | 0 | 686,027 |
| 23-83 Prof & Specialized Svcs-Vital Stats | 10,000 | 10,000 | 0 | 0 | 10,000 |
| 23-86 Prof & Specialized Svcs-Health Admin Services | 601,738 | 601,738 | 6,194 | 0 | 607,932 |
| 23-90 Prof & Specialized Svcs-Administrative Services | 29,673 | 29,673 | (561) | 68,681 | 97,793 |
| 24-00 Publications & Legal Ntcs- | 1,050 | 1,050 | 0 | 0 | 1,050 |
| 25-00 Rents & Leases-Equipment- | 1,600 | 1,600 | 100 | 0 | 1,700 |
| 26-00 Rents & Leases-Bldg & Imp- | 500 | 500 | 1,680 | 0 | 2,180 |
| 28-30 Special Departmental Exp-Supplies & Services | 99,820 | 99,820 | 120,375 | 0 | 220,195 |
| 29-50 Transportation & Travel-Transportation & Travel | 38,459 | 38,459 | 3,850 | 0 | 42,309 |
| 29-51 Transportation & Travel-Cent. Gar.-Pool Mlg ONLY | 14,091 | 14,091 | (2,179) | 0 | 11,912 |
| 29-52 Transportation & Travel-CCS | 500 | 500 | 1,500 | 0 | 2,000 |
| 30-00 Utilities- | 23,000 | 23,000 | 1,620 | 0 | 24,620 |
| 38-00 Inventory Items- | 48,750 | 48,750 | (19,750) | 0 | 29,000 |
| 48-00 Taxes & Assessments- | 153 | 153 | 0 | 0 | 153 |
| 62-71 Cap. FA-Equipment-Office | 0 | 0 | 120,000 | 0 | 120,000 |
| 62-72 Cap. FA-Equipment-Autos & Light Trucks | 59,500 | 59,500 | (59,500) | 0 | 0 |
| 80-80 Other Financing Uses-Interfund Reimbursements | (388,022) | (388,022) | (57,834) | 0 | (445,856) |
| Appropriation - Summary | 4,514,468 | 4,514,468 | 402,221 | 0 | 4,916,689 |

Revenue and Appropriation Detail

Fund: 170 : Health Administration
Budget Unit: 4011 : Health, Public Health

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|----------|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| NET COST | 436,460 | 436,460 | (46,788) | (53,549) | 336,123 |

HEALTH SERVICES

DENISE POMEROY, Director



BU 4012 – Health Services Administration (Fund 170)

DEPARTMENT OVERVIEW

The Health Services Department Administration Division provides central direction and oversight, accounting, file maintenance, personnel records, contracts, grant management, division specific software support and communications linkage for all of the programs within the following divisions:

- Public Health
- Environmental Health
- Veterans
- Jail Medical
- Emergency Medical Services
- Tobacco Education Program
- First 5 Lake

Administration staff allocations remain at a minimum to reduce department cost, yet still meet all of the financial and administrative requirements and demands of the Department. Administration staff work daily in close collaboration with the staff of the 53 programs within Health Services Department to reduce costs and maximize funding while adhering to state and federal regulations, general accounting principles and individual program requirements and scope of work. Administration staff is trained and meets the annual HIPPA compliance requirements as required by Public Health and Veterans Services regulations.

ACCOMPLISHMENTS IN FY 2019-20

- Continued direct onsite work with each division and their 53 programs to enhance the Health Services Departments ability to collect, process and maximize fiscal and administrative information
- Achieved continued compliance as required by Federal and State programs and grants
- Successfully created Geneva financial system reports that were put on hold due to the disasters, recovery efforts and staff vacancies in FY 17 /18.
- Managing the administrative and fiscal role during COVID-19 pandemic.

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

- Become 100% electronic – 2-year goal
- Assist Divisions’ on their system integration application and implementation process
- Assist Divisions’ on online payment application and implementation process
- Obtain revenue sources other than fee for service to cover overhead cost

HEALTH SERVICES

DENISE POMEROY, Director
BU 4012 – Health Services Administration

Support needed to overcome any barriers

- Offer telecommute/work at home and/or flex schedule option to Department staff to help staff with their children and elderly parents' care related situation.
- Provide CEU or ongoing online training to all Department staff to decrease training cost, less training related travel time.
- Provide low cost children care services to County permanent employees
- Provide professional growth to County employees
- Obtain user friendly and effective program applications for ease of use and to be more productive. Staff tend to get irritated when program application is not working properly or will create more work for the staff in order for it to work.

How to better serve the public with the services provided

- Make Department Website a user friendly website
- Create Department Social Media (Facebook profile, YouTube Channel created)
- Integrate Health Services Department's program application system with other County Department and/or Federal/State Agencies to expedite clients' application process
- Provide online payment option to the public
- Become 100% electronic - 2-year goal
- Provide excellent customer service training and implement customer service standard/policy

Revenue and Appropriation Detail

Fund: 170 : Health Administration
 Budget Unit: 4012 : Health, Health Administration

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|--|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 42-01 Revenue from Use of Money-Interest | 2,500 | 2,500 | 0 | 0 | 2,500 |
| 66-50 Charges for Services-Auditing & Accounting | 832,391 | 832,391 | 25,233 | 0 | 857,624 |
| 69-20 Other Current Services-Other | 25 | 25 | 0 | 0 | 25 |
| 79-90 Other-Miscellaneous | 10 | 10 | 0 | 0 | 10 |
| 79-91 Other-Cancelled Checks | 20 | 20 | 0 | 0 | 20 |
| Revenue - Summary | 834,946 | 834,946 | 25,233 | 0 | 860,179 |

Appropriation

| | | | | | |
|---|---------|---------|----------|----------|---------|
| 01-11 Salaries & Wages-Permanent | 489,630 | 489,630 | (24,443) | (10,879) | 454,308 |
| 01-12 Salaries & Wages-Extra Help | 15,039 | 15,039 | 0 | 0 | 15,039 |
| 01-13 Salaries & Wages-OT, Holiday, Stby | 5,000 | 5,000 | (5,000) | 0 | 0 |
| 01-14 Salaries & Wages-Other, Term | 2,104 | 2,104 | 0 | 10,879 | 12,983 |
| 02-21 Retirement Contributions-FICA | 39,182 | 39,182 | (3,428) | 0 | 35,754 |
| 02-22 Retirement Contributions-PERS | 102,145 | 102,145 | (670) | 0 | 101,475 |
| 03-30 Insurance-Health/Life | 56,014 | 56,014 | 13,844 | 0 | 69,858 |
| 03-31 Insurance-Unemployment | 3,648 | 3,648 | (309) | 0 | 3,339 |
| 03-32 Insurance-Opt Out | 7,200 | 7,200 | (2,400) | 0 | 4,800 |
| 04-00 Worker's Compensation- | 1,968 | 1,968 | (160) | 0 | 1,808 |
| 12-00 Communications- | 4,800 | 4,800 | (1,800) | 0 | 3,000 |
| 14-00 Household Expense- | 3,000 | 3,000 | 0 | 0 | 3,000 |
| 15-12 Insurance-Public Liability | 2,462 | 2,462 | 159 | 0 | 2,621 |
| 15-13 Insurance-Fire & Allied Cvrgrs | 5,070 | 5,070 | 1,339 | 0 | 6,409 |
| 17-00 Maintenance-Equipment- | 800 | 800 | 0 | 0 | 800 |
| 18-00 Maint-Bldgs & Imprvmts- | 29,080 | 29,080 | 0 | 0 | 29,080 |
| 20-00 Memberships- | 3,429 | 3,429 | 919 | 0 | 4,348 |
| 22-70 Office Expense-Supplies | 3,700 | 3,700 | 0 | 0 | 3,700 |
| 22-71 Office Expense-Postage | 250 | 250 | 0 | 0 | 250 |
| 23-80 Prof & Specialized Svcs-Professional & Specialize | 25,746 | 25,746 | 5,760 | 0 | 31,506 |
| 23-90 Prof & Specialized Svcs-Administrative Services | 41,275 | 41,275 | 3,260 | 0 | 44,535 |

Revenue and Appropriation Detail

Fund: 170 : Health Administration
 Budget Unit: 4012 : Health, Health Administration

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|--|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| 24-00 Publications & Legal Ntcs- | 100 | 100 | 0 | 0 | 100 |
| 25-00 Rents & Leases-Equipment- | 150 | 150 | 0 | 0 | 150 |
| 27-00 Small Tools & Instruments- | 400 | 400 | 0 | 0 | 400 |
| 28-30 Special Departmental Exp-Supplies & Services | 5,030 | 5,030 | 0 | 0 | 5,030 |
| 29-50 Transportation & Travel- Transportation & Travel | 10,300 | 10,300 | 0 | 0 | 10,300 |
| 29-51 Transportation & Travel-Cent. Gar.- Pool Mlg ONLY | 650 | 650 | 0 | 0 | 650 |
| 30-00 Utilities- | 9,440 | 9,440 | 0 | 0 | 9,440 |
| 38-00 Inventory Items- | 2,200 | 2,200 | (2,200) | 0 | 0 |
| 62-72 Cap. FA-Equipment-Autos & Light Trucks | 30,000 | 30,000 | 0 | 0 | 30,000 |
| 80-80 Other Financing Uses-Interfund Reimbursements | (2,000) | (2,000) | 0 | 0 | (2,000) |
| Appropriation - Summary | 897,812 | 897,812 | (15,129) | 0 | 882,683 |
| NET COST | 62,866 | 62,866 | (40,362) | 0 | 22,504 |

BEHAVIORAL HEALTH

TODD METCALF, Director



BU 4014 – Mental Health (Fund 145)

DEPARTMENT OVERVIEW

Lake County Behavioral Health Services provides integrated recovery-oriented mental health and substance use disorder services in clinic locations. The Department operates and supports several peer support centers in the community to meet the needs of unserved and underserved populations.

Substance use disorder diversion and treatment services include individual and group counseling, and trauma-informed treatment services for adults and youth. The Department also provides referrals to detoxification or residential treatment centers. Services are provided to the community free of charge or at a sliding scale fee.

Mental health services are designed to provide strong community-based partnerships with individuals and families who are dealing with serious mental illness, including those who have co-occurring (mental health and substance abuse) disorders. Recovery-oriented services include assistance with establishing stable housing, access to physical health care, medications management, trauma-informed counseling and peer supports. Behavioral Health Services assists with management of substance use disorder and mental health crises for all members of the community and provides for inpatient or temporary residential care as appropriate.

ACCOMPLISHMENTS IN FY 2019-20

- Expended \$200K Homeless Mentally Ill grant to support Hope Center transitional housing project in City of Clearlake
- New roof and generator installation Clearlake clinic
- Applied for and awarded \$558,000 No Place Like Home housing grant
- Housing Continuum of Care applied for and awarded over \$700,000 in multiple grants

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

- Transition Age Youth population (EIS grant) that will include supported employment to clients in order to encourage self-sufficiency
- Homeless Management Information System: tested system via Project Roomkey. Working to get partner agencies trained and access to the system
- Create workgroup to discuss feasibility of establishing mental health facility in Lake County (crisis residential, Board and Care, psychiatric health facility, etc.)

How to better serve the public with the services provided

- Help support education and outreach efforts of the Department
- Ability to accept electronic debit/credit payments from clients would be helpful. Support in education/outreach of the services each Department provides.

Revenue and Appropriation Detail

Fund: 145 : Behavioral Health
 Budget Unit: 4014 : Health, Behavioral Health

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|---|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 42-01 Revenue from Use of Money-Interest | 30,000 | 30,000 | 20,000 | 0 | 50,000 |
| 53-60 State Admin Program-Mental Health | 12,501,100 | 12,501,100 | (1,484,017) | 0 | 11,017,083 |
| 54-02 State Aid-Local Comm. Corrections | 13,800 | 13,800 | 41,396 | 0 | 55,196 |
| 56-30 Other Government Agencies-Other | 1,211,845 | 1,211,845 | (546,200) | 0 | 665,645 |
| 68-20 Health & Sanitation-Mental Health Services | 27,000 | 27,000 | 4,000 | 0 | 31,000 |
| 69-20 Other Current Services-Other | 1,400 | 1,400 | (200) | 0 | 1,200 |
| 79-90 Other-Miscellaneous | 12,000 | 12,000 | 0 | 0 | 12,000 |
| 79-91 Other-Cancelled Checks | 5,000 | 5,000 | (2,000) | 0 | 3,000 |
| 79-93 Other-Insurance Proceeds | 10,000 | 10,000 | 1,000 | 0 | 11,000 |
| 81-22 Operating Transfers-In | 431,112 | 431,112 | (396,112) | (26,112) | 61,112 |
| 81-36 Non Operating Revenue-Pr Yr Overpayment/Repay | (550,000) | (550,000) | 450,000 | 0 | (100,000) |
| Revenue - Summary | 13,693,257 | 13,693,257 | (1,912,133) | 26,112 | 11,807,236 |

Appropriation

| | | | | | |
|--|-----------|-----------|----------|-----------|-----------|
| 01-11 Salaries & Wages-Permanent | 4,021,302 | 4,021,302 | 125,215 | (405,000) | 3,741,517 |
| 01-12 Salaries & Wages-Extra Help | 231,012 | 231,012 | 0 | 0 | 231,012 |
| 01-13 Salaries & Wages-OT, Holiday, Stby | 60,000 | 60,000 | 0 | 0 | 60,000 |
| 01-14 Salaries & Wages-Other, Term | 50,000 | 50,000 | 10,054 | 0 | 60,054 |
| 02-21 Retirement Contributions-FICA | 327,733 | 327,733 | 10,235 | 0 | 337,968 |
| 02-22 Retirement Contributions-PERS | 836,767 | 836,767 | 90,148 | 0 | 926,915 |
| 03-30 Insurance-Health/Life | 783,921 | 783,921 | (12,833) | 0 | 771,088 |
| 03-31 Insurance-Unemployment | 28,346 | 28,346 | 918 | 0 | 29,264 |
| 03-32 Insurance-Opt Out | 27,497 | 27,497 | (3,497) | 0 | 24,000 |
| 04-00 Worker's Compensation- | 183,929 | 183,929 | (44,634) | 0 | 139,295 |
| 11-00 Clothing & Personal Suppl- | 200 | 200 | 0 | 0 | 200 |
| 12-00 Communications- | 38,300 | 38,300 | 21,700 | 0 | 60,000 |
| 14-00 Household Expense- | 7,000 | 7,000 | 3,000 | 0 | 10,000 |
| 15-10 Insurance-Other | 35,000 | 35,000 | 0 | 0 | 35,000 |
| 15-12 Insurance-Public Liability | 42,415 | 42,415 | (4,369) | 0 | 38,046 |

Revenue and Appropriation Detail

Fund: 145 : Behavioral Health
 Budget Unit: 4014 : Health, Behavioral Health

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|---|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| 15-13 Insurance-Fire & Allied Cvrgrs | 4,370 | 4,370 | 525 | 869 | 5,764 |
| 17-00 Maintenance-Equipment- | 76,000 | 76,000 | (56,000) | 0 | 20,000 |
| 18-00 Maint-Bldgs & Imprvmts- | 15,000 | 15,000 | 5,000 | 0 | 20,000 |
| 19-40 Medical Expense-Medical Supplies | 2,000 | 2,000 | 2,000 | 0 | 4,000 |
| 19-41 Medical Expense-Incarcerated Individual | 254,200 | 254,200 | 0 | 0 | 254,200 |
| 20-00 Memberships- | 10,206 | 10,206 | (206) | 0 | 10,000 |
| 22-70 Office Expense-Supplies | 30,000 | 30,000 | (5,000) | 0 | 25,000 |
| 22-71 Office Expense-Postage | 4,000 | 4,000 | 0 | 0 | 4,000 |
| 22-72 Office Expense-Books & Periodicals | 1,000 | 1,000 | (500) | 0 | 500 |
| 23-80 Prof & Specialized Svcs-Professional & Specialize | 3,940,555 | 3,940,555 | 176,039 | 0 | 4,116,594 |
| 23-90 Prof & Specialized Svcs-Administrative Services | 176,248 | 176,248 | 6,196 | 202,699 | 385,143 |
| 24-00 Publications & Legal Ntcs- | 2,000 | 2,000 | (1,000) | 0 | 1,000 |
| 26-00 Rents & Leases-Bldg & Imp- | 310,838 | 310,838 | (35,838) | 0 | 275,000 |
| 28-30 Special Departmental Exp-Supplies & Services | 102,000 | 102,000 | (23,800) | 13,500 | 91,700 |
| 29-50 Transportation & Travel-Transportation & Travel | 47,500 | 47,500 | (17,500) | 0 | 30,000 |
| 29-51 Transportation & Travel-Cent. Gar.-Pool Mlg ONLY | 85,000 | 85,000 | (10,000) | 0 | 75,000 |
| 29-52 Transportation & Travel-CCS | 25,000 | 25,000 | (10,000) | 0 | 15,000 |
| 30-00 Utilities- | 80,000 | 80,000 | (20,000) | 0 | 60,000 |
| 38-00 Inventory Items- | 64,500 | 64,500 | (64,500) | 8,500 | 8,500 |
| 40-70 Support & Care of Persons-Support & Care of Persons | 3,800,000 | 3,800,000 | (100,000) | 0 | 3,700,000 |
| 48-00 Taxes & Assessments- | 605 | 605 | 0 | 0 | 605 |
| 62-72 Cap. FA-Equipment-Autos & Light Trucks | 0 | 0 | 0 | 65,000 | 65,000 |
| 62-74 Cap. FA-Equipment-Other | 199,540 | 199,540 | (85,000) | 0 | 114,540 |
| 63-13 Construction in Progress-Buildings & Improvements | 267,000 | 267,000 | (244,971) | 0 | 22,029 |
| 80-80 Other Financing Uses-Interfund Reimbursements | (297,727) | (297,727) | 0 | (100,000) | (397,727) |
| Appropriation - Summary | 15,873,257 | 15,873,257 | (288,618) | (214,432) | 15,370,207 |

Revenue and Appropriation Detail

Fund: 145 : Behavioral Health
 Budget Unit: 4014 : Health, Behavioral Health

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|-----------------|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| NET COST | 2,180,000 | 2,180,000 | 1,623,515 | (240,544) | 3,562,971 |

BEHAVIORAL HEALTH

TODD METCALF, Director



BU 4015 – Substance Abuse Disorder Services (Fund 141)

DEPARTMENT OVERVIEW

Lake County Behavioral Health Services provides integrated recovery-oriented mental health and substance use disorder services in clinic locations. The Department operates and supports several peer support centers in the community to meet the needs of unserved and underserved populations.

Substance use disorder diversion and treatment services include individual and group counseling, and trauma-informed treatment services for adults and youth. The Department also provides referrals to detoxification or residential treatment centers. Services are provided to the community free of charge or at a sliding scale fee.

Mental health services are designed to provide strong community-based partnerships with individuals and families who are dealing with serious mental illness, including those who have co-occurring (mental health and substance abuse) disorders. Recovery-oriented services include assistance with establishing stable housing, access to physical health care, medications management, trauma-informed counseling and peer supports. Behavioral Health Services assists with management of substance use disorder and mental health crises for all members of the community and provides for inpatient or temporary residential care as appropriate.

ACCOMPLISHMENTS IN FY 2019-20

- Increased effectiveness of telehealth services via COVID-19 emergency by obtaining necessary equipment and training to promote ease of use and access while minimizing risk
- Continuing to create infrastructure to train and increase access to SUD services by providing specialized training to individuals who will focus on access to county and state wide SUD treatment services
- Continuing to complete foundational work necessary to enter into Department of Health Care Services Organized Delivery System
- Opioid Summit

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

- Focus on increasing SUDS performance and access through training departmental staff and offering various trainings to community partners
- Create new roles to support individuals accessing services
- Improved job performances and efficiency through training current and new staff on telehealth. The ability to provide remote services is new to DUI and TX services as this form of service delivery has never been allowed through Drug Medi-Cal programs
- Creating foundational work to join larger system resources like ODS.

How to better serve the public with the services provided

- Help support education and outreach efforts of the Department

Revenue and Appropriation Detail

Fund: 141 : Substance Abuse Dis. Svcs
 Budget Unit: 4015 : Health, Substance Abuse Dis. Svcs

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|--|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 31-70 Fines, Forfeit, Penalties-Vehicle Code Fines | 6,500 | 6,500 | (1,500) | 0 | 5,000 |
| 42-01 Revenue from Use of Money-Interest | 6,500 | 6,500 | 1,500 | 0 | 8,000 |
| 53-62 State Admin Program-Drug Abuse | 1,140,579 | 1,140,579 | (186,253) | 0 | 954,326 |
| 54-02 State Aid-Local Comm. Corrections | 20,000 | 20,000 | 0 | 0 | 20,000 |
| 54-22 State Aid-Behavioral Health | 1,229,231 | 1,229,231 | (187,575) | 0 | 1,041,656 |
| 56-30 Other Government Agencies-Other | 125,403 | 125,403 | (60,403) | 0 | 65,000 |
| 68-10 Health & Sanitation-Health Fees | 227,000 | 227,000 | (17,000) | 0 | 210,000 |
| 79-90 Other-Miscellaneous | 0 | 0 | 500 | 0 | 500 |
| 79-91 Other-Cancelled Checks | 0 | 0 | 100 | 0 | 100 |
| 79-93 Other-Insurance Proceeds | 7,000 | 7,000 | (2,000) | 0 | 5,000 |
| Revenue - Summary | 2,762,213 | 2,762,213 | (452,631) | 0 | 2,309,582 |

Appropriation

| | | | | | |
|--|-----------|-----------|----------|----------|-----------|
| 01-11 Salaries & Wages-Permanent | 1,021,593 | 1,021,593 | (9,708) | (500) | 1,011,385 |
| 01-12 Salaries & Wages-Extra Help | 22,398 | 22,398 | 10,609 | (33,007) | 0 |
| 01-13 Salaries & Wages-OT, Holiday, Stby | 10,500 | 10,500 | 0 | 0 | 10,500 |
| 01-14 Salaries & Wages-Other, Term | 5,000 | 5,000 | 0 | 0 | 5,000 |
| 02-21 Retirement Contributions-FICA | 80,025 | 80,025 | (2,547) | 0 | 77,478 |
| 02-22 Retirement Contributions-PERS | 212,352 | 212,352 | 13,298 | 0 | 225,650 |
| 03-30 Insurance-Health/Life | 269,419 | 269,419 | 18,394 | 0 | 287,813 |
| 03-31 Insurance-Unemployment | 7,159 | 7,159 | (76) | 0 | 7,083 |
| 03-32 Insurance-Opt Out | 2,400 | 2,400 | (2,400) | 0 | 0 |
| 04-00 Worker's Compensation- | 55,554 | 55,554 | (29,466) | 0 | 26,088 |
| 11-00 Clothing & Personal Suppl- | 150 | 150 | 0 | 0 | 150 |
| 12-00 Communications- | 7,000 | 7,000 | 1,150 | 0 | 8,150 |
| 14-00 Household Expense- | 2,300 | 2,300 | 1,700 | 0 | 4,000 |
| 15-10 Insurance-Other | 15,000 | 15,000 | 0 | 0 | 15,000 |
| 15-12 Insurance-Public Liability | 17,231 | 17,231 | 1,119 | 0 | 18,350 |
| 15-13 Insurance-Fire & Allied Cvrgrs | 494 | 494 | 30 | 0 | 524 |
| 17-00 Maintenance-Equipment- | 4,000 | 4,000 | (1,600) | 0 | 2,400 |
| 18-00 Maint-Bldgs & Imprvmts- | 8,500 | 8,500 | 0 | 0 | 8,500 |

Revenue and Appropriation Detail

Fund: 141 : Substance Abuse Dis. Svcs
 Budget Unit: 4015 : Health, Substance Abuse Dis. Svcs

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|---|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| 19-40 Medical Expense-Medical Supplies | 7,500 | 7,500 | (3,500) | 0 | 4,000 |
| 20-00 Memberships- | 4,300 | 4,300 | 0 | 0 | 4,300 |
| 22-70 Office Expense-Supplies | 11,000 | 11,000 | 0 | 0 | 11,000 |
| 22-71 Office Expense-Postage | 2,000 | 2,000 | 0 | 0 | 2,000 |
| 22-72 Office Expense-Books & Periodicals | 300 | 300 | 0 | 0 | 300 |
| 23-80 Prof & Specialized Svcs- Professional & Specialize | 815,000 | 815,000 | 0 | 0 | 815,000 |
| 23-86 Prof & Specialized Svcs-Health Admin Services | 297,727 | 297,727 | 0 | 0 | 297,727 |
| 23-90 Prof & Specialized Svcs- Administrative Services | 17,862 | 17,862 | 0 | 56,692 | 74,554 |
| 24-00 Publications & Legal Ntcs- | 500 | 500 | 0 | 0 | 500 |
| 26-00 Rents & Leases-Bldg & Imp- | 71,000 | 71,000 | 500 | 0 | 71,500 |
| 28-30 Special Departmental Exp-Supplies & Services | 35,000 | 35,000 | 0 | 0 | 35,000 |
| 29-50 Transportation & Travel- Transportation & Travel | 8,000 | 8,000 | (2,000) | 0 | 6,000 |
| 29-51 Transportation & Travel-Cent. Gar.- Pool Mlg ONLY | 2,000 | 2,000 | (1,000) | 0 | 1,000 |
| 29-52 Transportation & Travel-CCS | 2,000 | 2,000 | (500) | 0 | 1,500 |
| 30-00 Utilities- | 20,000 | 20,000 | 0 | 0 | 20,000 |
| 38-00 Inventory Items- | 10,000 | 10,000 | (10,000) | 500 | 500 |
| 48-00 Taxes & Assessments- | 15 | 15 | 0 | 0 | 15 |
| 80-80 Other Financing Uses-Interfund Reimbursements | (12,500) | (12,500) | 0 | (511) | (13,011) |
| Appropriation - Summary | 3,032,779 | 3,032,779 | (15,997) | 23,174 | 3,039,956 |
| NET COST | 270,566 | 270,566 | 436,634 | 23,174 | 730,374 |

HEALTH SERVICES

DENISE POMEROY, Director



BU 4016 – Tobacco Education (Fund 171)

DEPARTMENT OVERVIEW

The Tobacco Program is a state mandated Public Health program. It provides tobacco education and outreach services to the people of Lake County. In FY19/20 we will continue to receive funding from proposition 99 and proposition 56. The Prop 56 funds doubled the program and funding. The program also includes a youth group coalition, adult group coalition and a Health/Education Coalition.

The California Tobacco Control Program mission is: "The mission of the California Tobacco Control Program is to improve the health of all Californians by reducing illness and premature death attributable to the use of tobacco products. Through leadership, experience and research, the California Tobacco Control Program empowers statewide and local health agencies to promote health and quality of life by advocating social norms that create a tobacco-free environment."

ACCOMPLISHMENTS IN FY 2019-20

- Provided 10 presentations to community groups, agencies, educators, and stake-holders including Board of Supervisors & Clearlake City Council regarding health effects of tobacco and vape use along with benefits of Tobacco Retail Licenses (TRL) to discourage underage sales.
- Recruited 1 new high school for a total of 6 'Tobacco Prevention & Education Youth Coalitions' and completed 14 trainings, 17 meetings, & 7 events with coalition members at UL, LL, KEC, KV & MT High Schools*
- Conducted a Young Adult Tobacco Purchase Survey (YA TPS) training
- Worked with the County Board of Supervisors to create a draft Tobacco Retailer License for review and consideration of future adoption.
- Worked with the City of Clearlake on a draft Tobacco Retailer License & provided technical assistance with a Comprehensive Outdoor Air Ordinance that was adopted to prevent secondhand smoke and aerosol in many public and community areas.
- Facilitated I cohort of 10 tobacco cessations classes for community members
- Conducted a youth training in collaboration with the Upward Bound program for 120 high school and college bound students.
- Worked with the Associated Students of Mendocino College (ASMC) regarding the adoption of a smoke & tobacco free campus.

* Please note that COVID-19 interrupted plans for multiple events that students had prepared ahead for at each High School

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

See BU 4012

HEALTH SERVICES

DENISE POMEROY, Director
BU 4016 – Tobacco Education

Support needed to overcome any barriers

See BU 4012

How to better serve the public with the services provided

See BU 4012

Revenue and Appropriation Detail

Fund: 171 : Tobacco Education
 Budget Unit: 4016 : Health, Tobacco Education

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|---|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 42-01 Revenue from Use of Money- Interest | 750 | 750 | 250 | 0 | 1,000 |
| 53-80 State Admin Program-Other Health | 300,000 | 300,000 | 0 | 0 | 300,000 |
| Revenue - Summary | 300,750 | 300,750 | 250 | 0 | 301,000 |
| Appropriation | | | | | |
| 23-80 Prof & Specialized Svcs- Professional & Specialize | 388,772 | 388,772 | 57,084 | 38,447 | 484,303 |
| Appropriation - Summary | 388,772 | 388,772 | 57,084 | 38,447 | 484,303 |
| NET COST | 88,022 | 88,022 | 56,834 | 38,447 | 183,303 |

BEHAVIORAL HEALTH

TODD METCALF, Director



BU 4018 – Alcoholism Program Services (Fund 142)

DEPARTMENT OVERVIEW

Lake County Behavioral Health Services provides integrated recovery-oriented mental health and substance use disorder services in clinic locations. The Department operates and supports several peer support centers in the community to meet the needs of unserved and underserved populations.

Substance use disorder diversion and treatment services include individual and group counseling, and trauma-informed treatment services for adults and youth. The Department also provides referrals to detoxification or residential treatment centers. Services are provided to the community free of charge or at a sliding scale fee.

Mental health services are designed to provide strong community-based partnerships with individuals and families who are dealing with serious mental illness, including those who have co-occurring (mental health and substance abuse) disorders. Recovery-oriented services include assistance with establishing stable housing, access to physical health care, medications management, trauma-informed counseling and peer supports. Behavioral Health Services assists with management of substance use disorder and mental health crises for all members of the community and provides for inpatient or temporary residential care as appropriate.

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

- Transition Age Youth population (EIS grant) that will include supported employment to clients in order to encourage self-sufficiency
- Homeless Management Information System: tested system via Project Roomkey. Working to get partner agencies trained and access to the system
- Create workgroup to discuss feasibility of establishing mental health facility in Lake County (crisis residential, Board and Care, psychiatric health facility, etc.)

How to better serve the public with the services provided

- Help support education and outreach efforts of the Department

Revenue and Appropriation Detail

Fund: 142 : Alcoholism Program Svcs
 Budget Unit: 4018 : Health, Alcoholism Program Serv

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|--|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 31-70 Fines, Forfeit, Penalties-Vehicle Code Fines | 13,000 | 13,000 | 0 | 0 | 13,000 |
| 42-01 Revenue from Use of Money-Interest | 9 | 9 | 0 | 0 | 9 |
| Revenue - Summary | 13,009 | 13,009 | 0 | 0 | 13,009 |
| Appropriation | | | | | |
| 23-91 Prof & Specialized Svcs-Intra-Div Services | 13,009 | 13,009 | 0 | 2 | 13,011 |
| Appropriation - Summary | 13,009 | 13,009 | 0 | 2 | 13,011 |
| NET COST | 0 | 0 | 0 | 2 | 2 |

PUBLIC SERVICES

LARS EWING, Director



BU 4121 – Integrated Waste Management (Fund 985)

DEPARTMENT OVERVIEW

The Integrated Waste Management division of the Public Services Department operates the Eastlake Landfill, administers two franchise contracts for waste and recycling collection in the unincorporated areas, develops and implements programs for materials requiring special handling, provides environmental education related to solid waste reduction, reuse, and recycling, and oversees the county integrated waste management plan.

Budget Unit 4121 is an enterprise fund, and as such the revenues generated within the budget are solely devoted to funding solid waste operations. Funds are primarily derived from tipping fees at the landfill and waste hauler franchise fees, though state grants do provide assistance for various non-discretionary programs, primarily recycling and other waste diversion programs. Federal and State regulations require landfill owners to provide financial assurances for the cost of future landfill closure and post-closure maintenance, corrective actions for reasonably foreseeable events, and operating liability; reserve funds are established and adequately funded to meet those requirements. Additionally, reserve funds are in place as a repository for funding various known future expenses, namely landfill expansion, equipment replacement, and the County's maintenance responsibilities for Davis Avenue and Moss Street.

ACCOMPLISHMENTS IN FY 2019-20

- Completed the proposed landfill expansion CEQA Initial Study, and the Planning Commission adopted a Mitigated Negative Declaration for the project. Preparation of the regulatory permitting documents is underway with construction of the first phase anticipated to occur in 2023.
- Secured a cost savings of nearly \$2 million to the solid waste enterprise fund by identifying erroneous cost estimates for reasonably foreseeable corrective action and successfully petitioned CalRecycle to disburse the excess funds to be used for operational purposes.
- Implemented a new rock crushing operation with county staff and a new rock crushing addition to the county landfill equipment fleet to continue the excavation process of a future waste disposal and provide for the beneficial on-site reuse of the excavated rock and soil.
- In the face of the COVID-19 crisis, the landfill remained open six days per week and contract waste hauling operations continued. Furthermore, staff arranged for the temporary acceptance of recyclables while the privately-owned recycle center was shuttered

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

- The ongoing operations at the Eastlake Landfill as well as the management of franchise curbside waste hauling contracts are in direct support of the economic development priorities of maintaining the County's infrastructure and providing a core public service of solid waste disposal.
- Rates at the landfill and for curbside collection are among the lowest in the state, which supports economic development by keeping money in the hands of the public.

PUBLIC SERVICES

LARS EWING, Director
BU 4121 – Integrated Waste Management

- Progress continues on the landfill expansion project, which will add approximately 25 years of service life to the landfill and is in line with the priority of further development of the County’s infrastructure
- Numerous programs are in place to provide the public with opportunities to safely recycle or dispose of items that are able to be diverted from the landfill, thereby extending the life of the landfill and reusing limited natural resources. Examples include mainstream recyclables such as paper, plastics, and metal, but also include tires, sharps (e.g. needles), paint, oil, and other household hazardous waste.
- One main barrier is the declining recyclables market which has severely limited the materials that can be accepted at recycle centers, and in some cases forced them to shutter entirely.

Support needed to overcome any barriers

- Competitive compensation to help increase employee retention and talent recruitment.
- An understanding of the ever-increasing environmental and regulatory requirements that drive increased studies, reports, monitoring, and engineering controls at the landfill, which in-turn drive the need for increased costs.

How to better serve the public with the services provided

- Increased education and marketing of what is recyclable and what isn’t, as well as the solid waste diversion opportunities that do exist such as recycling centers and household hazardous waste drop-off events.
- The use of alternative project delivery methods such as design-build or job order contracting could prove beneficial.
- Social media presence to “push” our information to the public

Revenue and Appropriation Detail

Fund: 985 : Integrated Waste Mgmt
 Budget Unit: 4121 : Sanitation, Integrated Waste Mgmt

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|---|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 21-50 Permits-Franchises | 628,000 | 628,000 | 309,141 | 0 | 937,141 |
| 42-01 Revenue from Use of Money-Interest | 276,000 | 276,000 | 324,000 | 0 | 600,000 |
| 42-10 Rents & Concessions-Rents & Concessions | 8,000 | 8,000 | 0 | 0 | 8,000 |
| 54-90 State Aid-Other | 74,656 | 74,656 | 3,844 | 0 | 78,500 |
| 68-40 Health & Sanitation-Sanitation Svcs-Current | 2,466,810 | 2,466,810 | (282,758) | (449,418) | 2,633,470 |
| 68-41 Health & Sanitation-Sanitation Svcs-Prior | 0 | 0 | 2,633,470 | 2,633,470 | 0 |
| 81-22 Operating Transfers-In | 2,953,043 | 2,953,043 | (598,593) | 1,426,603 | 927,847 |
| 81-23 Operating Transfers-Out | (2,953,043) | (2,953,043) | 2,354,450 | 329,254 | (927,847) |
| Revenue - Summary | 3,453,466 | 3,453,466 | 4,743,554 | (3,939,909) | 4,257,111 |

Appropriation

| | | | | | |
|--|---------|---------|-----------|---|---------|
| 01-11 Salaries & Wages-Permanent | 871,313 | 871,313 | 48,253 | 0 | 919,566 |
| 01-12 Salaries & Wages-Extra Help | 115,911 | 115,911 | (41,490) | 0 | 74,421 |
| 01-13 Salaries & Wages-OT, Holiday, Stby | 10,000 | 10,000 | 5,000 | 0 | 15,000 |
| 01-14 Salaries & Wages-Other, Term | 7,207 | 7,207 | 13,553 | 0 | 20,760 |
| 02-21 Retirement Contributions-FICA | 70,048 | 70,048 | 3,933 | 0 | 73,981 |
| 02-22 Retirement Contributions-PERS | 180,905 | 180,905 | 28,788 | 0 | 209,693 |
| 03-30 Insurance-Health/Life | 179,964 | 179,964 | 9,375 | 0 | 189,339 |
| 03-31 Insurance-Unemployment | 18,417 | 18,417 | (11,314) | 0 | 7,103 |
| 03-32 Insurance-Opt Out | 0 | 0 | 2,400 | 0 | 2,400 |
| 04-00 Worker's Compensation- | 33,750 | 33,750 | (475) | 0 | 33,275 |
| 11-00 Clothing & Personal Suppl- | 8,500 | 8,500 | 0 | 0 | 8,500 |
| 12-00 Communications- | 6,000 | 6,000 | 500 | 0 | 6,500 |
| 14-00 Household Expense- | 5,000 | 5,000 | 2,500 | 0 | 7,500 |
| 15-12 Insurance-Public Liability | 41,431 | 41,431 | (8,391) | 0 | 33,040 |
| 15-13 Insurance-Fire & Allied Cvrgrs | 5,779 | 5,779 | 1,299 | 0 | 7,078 |
| 17-00 Maintenance-Equipment- | 525,000 | 525,000 | (125,000) | 0 | 400,000 |
| 18-00 Maint-Bldgs & Imprvmts- | 202,000 | 202,000 | 52,000 | 0 | 254,000 |
| 19-40 Medical Expense-Medical Supplies | 1,000 | 1,000 | 0 | 0 | 1,000 |

Revenue and Appropriation Detail

Fund: 985 : Integrated Waste Mgmt

Budget Unit: 4121 : Sanitation, Integrated Waste Mgmt

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|---|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| 20-00 Memberships- | 7,000 | 7,000 | 0 | 0 | 7,000 |
| 22-70 Office Expense-Supplies | 6,000 | 6,000 | 0 | 0 | 6,000 |
| 22-71 Office Expense-Postage | 2,500 | 2,500 | 0 | 0 | 2,500 |
| 23-80 Prof & Specialized Svcs- Professional & Specialize | 464,000 | 464,000 | (9,000) | 0 | 455,000 |
| 23-90 Prof & Specialized Svcs- Administrative Services | 95,486 | 95,486 | 19,514 | 0 | 115,000 |
| 23-91 Prof & Specialized Svcs-Intra-Div Services | 26,882 | 26,882 | 0 | 0 | 26,882 |
| 25-00 Rents & Leases-Equipment- | 50,000 | 50,000 | 22,000 | 0 | 72,000 |
| 27-00 Small Tools & Instruments- | 2,000 | 2,000 | 0 | 0 | 2,000 |
| 28-30 Special Departmental Exp-Supplies & Services | 319,146 | 319,146 | (145,446) | 0 | 173,700 |
| 29-50 Transportation & Travel- Transportation & Travel | 265,000 | 265,000 | (135,000) | 0 | 130,000 |
| 29-51 Transportation & Travel-Cent. Gar.- Pool Mlg ONLY | 20,000 | 20,000 | 7,000 | 0 | 27,000 |
| 30-00 Utilities- | 45,000 | 45,000 | 0 | 0 | 45,000 |
| 38-00 Inventory Items- | 10,000 | 10,000 | 10,000 | 0 | 20,000 |
| 48-00 Taxes & Assessments- | 375 | 375 | 25 | 0 | 400 |
| 62-72 Cap. FA-Equipment-Autos & Light Trucks | 40,000 | 40,000 | (40,000) | 0 | 0 |
| 62-74 Cap. FA-Equipment-Other | 0 | 0 | 110,000 | 40,000 | 150,000 |
| 63-13 Construction in Progress-Buildings & Improvements | 1,250,000 | 1,250,000 | (350,000) | 100,000 | 1,000,000 |
| 80-80 Other Financing Uses-Interfund Reimbursements | (67,313) | (67,313) | 4,783 | 0 | (62,530) |
| Appropriation - Summary | 4,818,301 | 4,818,301 | (525,193) | 140,000 | 4,433,108 |
| NET COST | 1,364,835 | 1,364,835 | (5,268,747) | 4,079,909 | 175,997 |

DEPARTMENT OF SOCIAL SERVICES

CRYSTAL MARKYTAN, Director



BU 5011 – Social Services Administration (Fund 168)

DEPARTMENT OVERVIEW

This is the administrative budget for the Department of Social Services. It provides all staffing, services, and supplies necessary to carry out departmental functions.

In addition to administrative expenses, this budget includes certain program expenses, such as CalWORKS Welfare-to-Work (WTW) supportive services and childcare, CalWORKS Expanded Subsidized Employment (ESE) costs, Adult Protective Services, Public Guardian/Public Administrator and direct Child Welfare Services. This budget also includes In-Home Supportive Services (IHSS) Public Authority contract costs.

Please refer to our organizational charts, attached hereto, for a complete listing of our programs, services and staffing.

ACCOMPLISHMENTS IN FY 2019-20

- Over the last fiscal year, Lake County Department of Social Services (DSS) has secured funds to partner with a community based organization to assist over 100 families experiencing homelessness to be placed in temporary and permanent housing.
- During Public Safety Power Shutoff (PSPS) events in 2019, DSS issued nearly \$800,000.00 in CalFRESH replacement benefits.
- Multiple community agencies collaborated with Child Welfare Services to create a countywide protocol for addressing the issue of Commercially Sexually Exploited Children in Lake County.
- During Covid 19 Pandemic, created a policy and plan to have staff safely and effectively work remotely from home. Approximately 75% of our staff were teleworking.
- Continued meeting mandated services throughout pandemic.
- Because of the ongoing commitment of recruiting caregiver homes in Lake County, placement of foster youth in Lake County has increased by 18% as opposed to out of county placements.
- DSS has been actively encouraging In-Home Supportive Services providers and recipients to enroll in an Electronic Visit Verification (electronic time sheets) and has a 90% participation rate.

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

Social Services has secured funding over the last few fiscal years for housing our homeless population. Progress thus far has been positive, as our contractor who operates the programs has housed 52 families. The barrier now is that Lake County does not have an adequate supply of housing inventory or affordable housing. DSS will have ample opportunity to bring more funding into the county but without inventory our success will be hampered.

DEPARTMENT OF SOCIAL SERVICES

CRYSTAL MARKYTAN, Director
BU 5011 – Social Services Administration

Support needed to overcome any barriers

- County wide broadband is essential for future economic growth.
- Led by the BOS, Lake County needs to develop a comprehensive housing plan that focuses on becoming attractive to developers. We desperately need affordable housing complexes and affordable single family homes.
- County wide access to Broadband is essential for economic growth. As referenced in a study of California's Twenty Smallest Counties by Emily J. Wornell, PhD, a study commissioned through the California Welfare Director's Association.
- A media campaign should be focused on attracting Bay Area teleworkers and their families
- Lake County could do more to market the relatively affordable cost of living, great parks, lake access and schools with small classroom sizes to attract future residents – more businesses would follow
- Study and implement a countywide version of electronic signatures for all documents
- Eliminate processes that require the burden of non-electronic batching.
- Update County and Department websites using most current practices so that all information is accurate and timely
- Provide links to programs that allow electronic document provision or payment options.
- Sharing of technology research information (technology or equipment) so that redundant work is avoided and countywide linkage is possible
- Consider permanent telework for some positions. Office sites can decrease in size and expense as a result while not impacting services to the public e.g. Eligibility Services

How to better serve the public with the services provided

- Provide online access to program application and services whenever possible

Revenue and Appropriation Detail

Fund: 168 : Social Services Admin

Budget Unit: 5011 : Admin - Social Services, Social Services Admin

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|--|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 53-01 State Assistance Program-Public Assistance Admin | 2,440,010 | 2,440,010 | 216,799 | 0 | 2,656,809 |
| 53-30 State Admin Program-CMSP | 9,418 | 9,418 | 0 | 0 | 9,418 |
| 53-32 State Admin Program-Food Stamps | 1,412,909 | 1,412,909 | 84,870 | 0 | 1,497,779 |
| 53-33 State Admin Program-Foster Care | 28,920 | 28,920 | 108,826 | 0 | 137,746 |
| 53-34 State Admin Program-AFDC-FG/U | 1,918,144 | 1,918,144 | (29,394) | 0 | 1,888,750 |
| 53-35 State Admin Program-CWS | 569,470 | 569,470 | 229,282 | 0 | 798,752 |
| 53-38 State Admin Program-CCBC | 334,489 | 334,489 | 12,275 | 0 | 346,764 |
| 53-39 State Admin Program-Medical | 3,565,020 | 3,565,020 | 0 | 0 | 3,565,020 |
| 53-50 State Admin Program-Soc Svcs Realign Sls Tx | 2,888,588 | 2,888,588 | (500,649) | (485,527) | 2,873,466 |
| 54-21 State Aid-Protective Services | 2,387,850 | 2,387,850 | 466,419 | 0 | 2,854,269 |
| 54-90 State Aid-Other | 0 | 0 | 42,767 | 0 | 42,767 |
| 55-01 Federal Assist Program-Public Assistance Admin | 447,011 | 447,011 | (2,760) | 0 | 444,251 |
| 55-32 Other Federal-Food Stamps | 1,776,542 | 1,776,542 | 88,827 | 0 | 1,865,369 |
| 55-33 Other Federal-Foster Care | 73,804 | 73,804 | 16,018 | 0 | 89,822 |
| 55-34 Other Federal-AFDC FG/U | 3,570,827 | 3,570,827 | 174,320 | 0 | 3,745,147 |
| 55-35 Other Federal-CWS | 2,233,305 | 2,233,305 | (179,605) | 0 | 2,053,700 |
| 55-39 Other Federal-Kingap | 0 | 0 | 500 | 0 | 500 |
| 56-30 Other Government Agencies-Other | 5,000 | 5,000 | 0 | 0 | 5,000 |
| 66-01 Charges for Services-Personnel Services | 100,000 | 100,000 | 197,280 | 0 | 297,280 |
| 67-60 Judicial-Estate Fees | 100,000 | 100,000 | 0 | 0 | 100,000 |
| 69-20 Other Current Services-Other | 30,000 | 30,000 | 0 | 0 | 30,000 |
| 79-50 Sales-Revenue Applic Prior Year | 2,000 | 2,000 | 3,000 | 0 | 5,000 |
| 79-60 Sales-Sale of Fixed Assets | 10,000 | 10,000 | 0 | 0 | 10,000 |
| 79-70 Sales-Other Sales-Miscellaneous | 50 | 50 | 0 | 0 | 50 |
| 79-90 Other-Miscellaneous | 5,000 | 5,000 | 0 | 0 | 5,000 |
| 79-91 Other-Cancelled Checks | 1,000 | 1,000 | 0 | 0 | 1,000 |
| 79-93 Other-Insurance Proceeds | 12,000 | 12,000 | (12,000) | 0 | 0 |
| 81-22 Operating Transfers-In | 385,000 | 385,000 | (360,000) | 0 | 25,000 |
| 81-23 Operating Transfers-Out | (284,154) | (284,154) | 56,623 | (22,622) | (204,909) |
| Revenue - Summary | 24,022,203 | 24,022,203 | 613,398 | 508,149 | 25,143,750 |

Appropriation

| | | | | | |
|---|------------|------------|-----------|---|------------|
| 01-11 Salaries & Wages-Permanent | 11,193,422 | 11,193,422 | (66,170) | 0 | 11,127,252 |
| 01-12 Salaries & Wages-Extra Help | 243,976 | 243,976 | 0 | 0 | 243,976 |
| 01-13 Salaries & Wages-OT, Holiday, Stby | 300,000 | 300,000 | 0 | 0 | 300,000 |
| 01-14 Salaries & Wages-Other, Term | 70,000 | 70,000 | 0 | 0 | 70,000 |
| 02-21 Retirement Contributions-FICA | 888,337 | 888,337 | (19,297) | 0 | 869,040 |
| 02-22 Retirement Contributions-PERS | 2,323,979 | 2,323,979 | 157,401 | 0 | 2,481,380 |
| 03-30 Insurance-Health/Life | 2,697,570 | 2,697,570 | 64,442 | 0 | 2,762,012 |
| 03-31 Insurance-Unemployment | 80,247 | 80,247 | (450) | 0 | 79,797 |
| 03-32 Insurance-Opt Out | 26,400 | 26,400 | 1,909 | 0 | 28,309 |
| 04-00 Worker's Compensation- | 330,017 | 330,017 | (18,080) | 0 | 311,937 |
| 12-00 Communications- | 163,064 | 163,064 | (16,718) | 0 | 146,346 |
| 14-00 Household Expense- | 63,231 | 63,231 | 0 | 0 | 63,231 |
| 15-12 Insurance-Public Liability | 23,295 | 23,295 | 3,428 | 0 | 26,723 |
| 15-13 Insurance-Fire & Allied Cvrgrs | 1,899 | 1,899 | 2,411 | 0 | 4,310 |
| 17-00 Maintenance-Equipment- | 190,355 | 190,355 | 13,290 | 0 | 203,645 |
| 18-00 Maint-Bldgs & Imprvmts- | 348,380 | 348,380 | (137,280) | 0 | 211,100 |
| 20-00 Memberships- | 31,940 | 31,940 | 155 | 0 | 32,095 |
| 22-70 Office Expense-Supplies | 163,000 | 163,000 | (53,000) | 0 | 110,000 |
| 22-71 Office Expense-Postage | 151,600 | 151,600 | (50,000) | 0 | 101,600 |
| 22-72 Office Expense-Books & Periodicals | 17,800 | 17,800 | (3,700) | 0 | 14,100 |
| 23-50 Prof & Specialized Svcs-Gr Ave for Indep-Contract | 892,005 | 892,005 | (47,797) | 0 | 844,208 |
| 23-53 Prof & Specialized Svcs-Child Care Bridging | 57,840 | 57,840 | 27,197 | 0 | 85,037 |
| 23-54 Prof & Specialized Svcs-Cal Learn-Transportation | 203,000 | 203,000 | (36,400) | 0 | 166,600 |
| 23-55 Prof & Specialized Svcs-Cal Learn-Child Care | 280,000 | 280,000 | 170,000 | 0 | 450,000 |
| 23-56 Prof & Specialized Svcs-Cal Learn-Ancillary | 100,000 | 100,000 | 75,000 | 0 | 175,000 |
| 23-57 Prof & Specialized Svcs-Cal Learn-Contract Pymts | 38,899 | 38,899 | 11,101 | 0 | 50,000 |
| 23-58 Prof & Specialized Svcs-Subsidized Employment | 224,691 | 224,691 | 31,319 | 0 | 256,010 |
| 23-59 Prof & Specialized Svcs-Family Stabilization | 50,000 | 50,000 | 20,000 | 0 | 70,000 |
| 23-70 Prof & Specialized Svcs-Perform Incent Contract | 31,535 | 31,535 | 62,892 | 0 | 94,427 |
| 23-80 Prof & Specialized Svcs-Professional & Specialize | 2,446,475 | 2,446,475 | 9,494 | 0 | 2,455,969 |

Revenue and Appropriation Detail

Fund: 168 : Social Services Admin

Budget Unit: 5011 : Admin - Social Services, Social Services Admin

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|--|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| 23-90 Prof & Specialized Svcs- Administrative Services | 256,804 | 256,804 | 788,567 | 0 | 1,045,371 |
| 23-91 Prof & Specialized Svcs-Intra-Div Services | 86,400 | 86,400 | (8,400) | 0 | 78,000 |
| 24-00 Publications & Legal Ntcs- | 15,000 | 15,000 | (10,000) | 0 | 5,000 |
| 25-00 Rents & Leases-Equipment- | 1,015 | 1,015 | 2,500 | 0 | 3,515 |
| 26-00 Rents & Leases-Bldg & Imp- | 779,013 | 779,013 | (7,025) | 0 | 771,988 |
| 27-00 Small Tools & Instruments- | 5,000 | 5,000 | 0 | 0 | 5,000 |
| 28-30 Special Departmental Exp-Supplies & Services | 98,287 | 98,287 | 23,530 | 0 | 121,817 |
| 28-32 Special Departmental Exp-EBT | 89,500 | 89,500 | 5,000 | 0 | 94,500 |
| 28-41 Special Departmental Exp-IHSS | 137,346 | 137,346 | 4,261 | 0 | 141,607 |
| 29-50 Transportation & Travel- Transportation & Travel | 190,680 | 190,680 | (30,000) | 0 | 160,680 |
| 30-00 Utilities- | 224,720 | 224,720 | 0 | 0 | 224,720 |
| 38-00 Inventory Items- | 282,556 | 282,556 | (61,556) | 0 | 221,000 |
| 40-70 Support & Care of Persons-Support & Care of Persons | 37,308 | 37,308 | (11,058) | 0 | 26,250 |
| 40-72 Support & Care of Persons-Direct Child Welfare Cost | 210,417 | 210,417 | 110,000 | 0 | 320,417 |
| 62-71 Cap. FA-Equipment-Office | 0 | 0 | 50,000 | 0 | 50,000 |
| 62-72 Cap. FA-Equipment-Autos & Light Trucks | 100,000 | 100,000 | (100,000) | 0 | 0 |
| 62-74 Cap. FA-Equipment-Other | 175,000 | 175,000 | (175,000) | 0 | 0 |
| Appropriation - Summary | 26,322,003 | 26,322,003 | 781,966 | 0 | 27,103,969 |
| NET COST | 2,299,800 | 2,299,800 | 168,568 | (508,149) | 1,960,219 |

DEPARTMENT OF SOCIAL SERVICES

CRYSTAL MARKYTAN, Director



BU 5012 – Social Services Special Programs (Fund 168)

DEPARTMENT OVERVIEW

Budget Unit 5012 is comprised of Staff assigned to the Public Authority (PA) and to the Area Agency on Aging (AAA).

Please refer to our organizational charts, attached to Budget Unit 5011, for a complete listing of our programs, services and staffing.

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

See BU 5011

Support needed to overcome any barriers

See BU 5011

How to better serve the public with the services provided

See BU 5011

Revenue and Appropriation Detail

Fund: 168 : Social Services Admin

Budget Unit: 5012 : Admin - Social Services, Social Services Spec Prog

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|---|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 66-01 Charges for Services-Personnel Services | 646,584 | 646,584 | 27,522 | 0 | 674,106 |
| Revenue - Summary | 646,584 | 646,584 | 27,522 | 0 | 674,106 |
| Appropriation | | | | | |
| 01-11 Salaries & Wages-Permanent | 402,688 | 402,688 | 15,606 | 0 | 418,294 |
| 01-12 Salaries & Wages-Extra Help | 16,578 | 16,578 | 0 | 0 | 16,578 |
| 01-13 Salaries & Wages-OT, Holiday, Stby | 2,400 | 2,400 | 0 | 0 | 2,400 |
| 02-21 Retirement Contributions-FICA | 32,450 | 32,450 | 373 | 0 | 32,823 |
| 02-22 Retirement Contributions-PERS | 83,607 | 83,607 | 9,672 | 0 | 93,279 |
| 03-30 Insurance-Health/Life | 102,256 | 102,256 | 1,963 | 0 | 104,219 |
| 03-31 Insurance-Unemployment | 2,951 | 2,951 | 110 | 0 | 3,061 |
| 03-32 Insurance-Opt Out | 2,400 | 2,400 | 0 | 0 | 2,400 |
| 04-00 Worker's Compensation- | 1,254 | 1,254 | (202) | 0 | 1,052 |
| Appropriation - Summary | 646,584 | 646,584 | 27,522 | 0 | 674,106 |
| NET COST | 0 | 0 | 0 | 0 | 0 |

DEPARTMENT OF SOCIAL SERVICES

CRYSTAL MARKYTAN, Director



BU 5115 – OJT Training (Fund 169)

DEPARTMENT OVERVIEW

Our On-the-Job Training (OJT) program, which is now funded through the Expanded Subsidized Employment (ESE) program, is one of the services we provide as a Welfare-to-Work (WTW) activity under the CalWORKs program. The primary purpose of the program is to provide CalWORKs recipients with the training and work experience necessary to obtain and maintain permanent employment, thereby becoming self-sufficient. Qualifying CalWORKs participants are placed in full-time trainee positions, as County employees with benefits, in a variety of job classifications in participating County departments. Our OJT program has been highly successful with participants transitioning into permanent County employment and private sector.

This Budget is set up specifically for OJT/ESE participant payroll.

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

See BU 5011

Support needed to overcome any barriers

See BU 5011

How to better serve the public with the services provided

See BU 5011

Revenue and Appropriation Detail

Fund: 169 : Welfare Assistance
 Budget Unit: 5115 : Public Assistance, OJT Training

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|---|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Appropriation | | | | | |
| 01-11 Salaries & Wages-Permanent | 103,655 | 103,655 | 29,128 | 0 | 132,783 |
| 02-21 Retirement Contributions-FICA | 7,930 | 7,930 | 2,226 | 0 | 10,156 |
| 02-22 Retirement Contributions-PERS | 21,522 | 21,522 | 8,088 | 0 | 29,610 |
| 03-30 Insurance-Health/Life | 44,936 | 44,936 | 12,706 | 0 | 57,642 |
| 03-31 Insurance-Unemployment | 725 | 725 | 205 | 0 | 930 |
| 04-00 Worker's Compensation- | 7,009 | 7,009 | (470) | 0 | 6,539 |
| 15-12 Insurance-Public Liability | 17,231 | 17,231 | 1,119 | 0 | 18,350 |
| 80-80 Other Financing Uses-Interfund Reimbursements | (203,008) | (203,008) | (53,002) | 0 | (256,010) |
| Appropriation - Summary | 0 | 0 | 0 | 0 | 0 |
| NET COST | 0 | 0 | 0 | 0 | 0 |

DEPARTMENT OF SOCIAL SERVICES

CRYSTAL MARKYTAN, Director



BU 5121 – General Welfare (Fund 169)

DEPARTMENT OVERVIEW

This Budget Unit provides assistance payments to families through the CalWORKs program. It funds direct payments to Resource Families and residential facilities for children who are removed from their home due to abuse and neglect. Adoption Assistance payments are made to families that have adopted children through the foster care system.

This Budget Unit also funds the county share of payroll costs for In-Home Supportive Services (IHSS) providers who assist the elderly and disabled so they can remain safely in their home.

Please refer to our organizational charts, attached to Budget Unit 5011, for a complete listing of our programs, services and staffing.

ACCOMPLISHMENTS IN FY 2019-20

See BU 5011

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

See BU 5011

Support needed to overcome any barriers

See BU 5011

How to better serve the public with the services provided

See BU 5011

Revenue and Appropriation Detail

Fund: 169 : Welfare Assistance
 Budget Unit: 5121 : Public Assistance, General Welfare

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|---|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 53-03 State Assistance Program-Family Support | 1,154,638 | 1,154,638 | 681,362 | 0 | 1,836,000 |
| 53-11 State Assistance Program-AFDC-FG/U | 893,006 | 893,006 | (1,424) | 0 | 891,582 |
| 53-15 State Assistance Program-Kin-Gap State | 73,963 | 73,963 | 19,249 | 0 | 93,212 |
| 53-50 State Admin Program-Soc Svcs Realign Sls Tx | 7,350,767 | 7,350,767 | 875,075 | 2,197,375 | 6,028,467 |
| 53-51 State Admin Program-Realignment CalWorks MOE | 2,389,732 | 2,389,732 | 335,520 | 0 | 2,725,252 |
| 54-21 State Aid-Protective Services | 2,942,002 | 2,942,002 | (208,104) | 0 | 2,733,898 |
| 55-11 Federal Assist Program-AFDC FG/U | 1,369,568 | 1,369,568 | 513,432 | 0 | 1,883,000 |
| 55-12 Federal Assist Program-Adoptions | 2,018,897 | 2,018,897 | 121,643 | 0 | 2,140,540 |
| 55-13 Federal Assist Program-Foster Care | 1,710,609 | 1,710,609 | 89,391 | 0 | 1,800,000 |
| 55-15 Federal Assist Program-Kingap | 28,931 | 28,931 | 3,187 | 0 | 32,118 |
| 56-30 Other Government Agencies-Other | 65,000 | 65,000 | 0 | 0 | 65,000 |
| 81-22 Operating Transfers-In | 0 | 0 | 312,000 | 0 | 312,000 |
| Revenue - Summary | 19,997,113 | 19,997,113 | 2,741,331 | (2,197,375) | 20,541,069 |
| Appropriation | | | | | |
| 28-30 Special Departmental Exp-Supplies & Services | 6,268,485 | 6,268,485 | 362,337 | 0 | 6,630,822 |
| 40-30 Support & Care of Persons-Child AFDC-FG-30 | 5,955,840 | 5,955,840 | 1,044,160 | 0 | 7,000,000 |
| 40-40 Support & Care of Persons-FDC Foster Care (40-42) | 6,750,000 | 6,750,000 | (400,000) | 0 | 6,350,000 |
| 40-44 Support & Care of Persons-Aid to Adopt Child (04) | 4,173,000 | 4,173,000 | 249,000 | 0 | 4,422,000 |
| 40-46 Support & Care of Persons-Kin-Gap Children | 150,000 | 150,000 | 0 | 0 | 150,000 |
| 40-47 Support & Care of Persons-Apprvd Relative Caregiver | 80,000 | 80,000 | (60,000) | 0 | 20,000 |
| Appropriation - Summary | 23,377,325 | 23,377,325 | 1,195,497 | 0 | 24,572,822 |
| NET COST | 3,380,212 | 3,380,212 | (1,545,834) | 2,197,375 | 4,031,753 |

DEPARTMENT OF SOCIAL SERVICES

CRYSTAL MARKYTAN, Director



BU 5125 – Wraparound Services (Fund 169)

DEPARTMENT OVERVIEW

This budget unit is the location for depositing wraparound reinvestment funds that have been collected. Funds will be transferred to Budget Unit 5011 to cover services that are approved to be paid through these funds.

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

See BU 5011

Support needed to overcome any barriers

See BU 5011

How to better serve the public with the services provided

See BU 5011

Revenue and Appropriation Detail

Fund: 169 : Welfare Assistance
 Budget Unit: 5125 : Public Assistance, Wraparound Services

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|-------------------------------------|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 54-21 State Aid-Protective Services | 720,000 | 720,000 | (720,000) | 0 | 0 |
| 81-23 Operating Transfers-Out | (360,000) | (360,000) | 48,000 | 0 | (312,000) |
| Revenue - Summary | 360,000 | 360,000 | (672,000) | 0 | (312,000) |
| NET COST | (360,000) | (360,000) | 672,000 | 0 | 312,000 |

DEPARTMENT OF SOCIAL SERVICES

CRYSTAL MARKYTAN, Director



BU 5164 – Housing Administration (Fund 90)

DEPARTMENT OVERVIEW

This budget Unit includes operation of the Section 8 Housing low-income rental subsidy program and staffing/support for other Housing Budget Units 5165 and 5169.

Please refer to our organizational charts, attached to the Budget Unit 5011, for a complete listing of the Housing programs, services, and staffing.

ACCOMPLISHMENTS IN FY 2019-20

- In the past year the Lake County Housing Commission has been certified as a High Achieving Housing Authority based on the performance indicators used by HUD to measure the success of all housing authorities across the US.
- In addition, the Lake County Housing Commission was recognized by HUD as Veterans Affairs Supportive Housing Program (VASH) of the Year.
- The housing authority has been awarded additional VASH vouchers this year, bringing the total to 15.
- As the COVID response continues and the environment in which we work evolves, we continue to support our tenants and provide them outstanding customer service.

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

See BU 5011

Support needed to overcome any barriers

See BU 5011

How to better serve the public with the services provided

See BU 5011

Revenue and Appropriation Detail

Fund: 90 : Housing Admin

Budget Unit: 5164 : Public Assistance, Housing Admin

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|--|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 42-01 Revenue from Use of Money-Interest | 150 | 150 | 150 | 0 | 300 |
| 55-01 Federal Assist Program-Public Assistance Admin | 220,699 | 220,699 | 39,041 | 0 | 259,740 |
| 79-90 Other-Miscellaneous | 2,000 | 2,000 | (2,000) | 0 | 0 |
| 81-22 Operating Transfers-In | 211,358 | 211,358 | 17,009 | 23,458 | 204,909 |
| Revenue - Summary | 434,207 | 434,207 | 54,200 | (23,458) | 464,949 |

Appropriation

| | | | | | |
|---|---------|---------|---------|---|---------|
| 01-11 Salaries & Wages-Permanent | 228,188 | 228,188 | 6,049 | 0 | 234,237 |
| 01-13 Salaries & Wages-OT, Holiday, Stby | 0 | 0 | 500 | 0 | 500 |
| 01-14 Salaries & Wages-Other, Term | 0 | 0 | 1,532 | 0 | 1,532 |
| 02-21 Retirement Contributions-FICA | 17,456 | 17,456 | 581 | 0 | 18,037 |
| 02-22 Retirement Contributions-PERS | 47,277 | 47,277 | 5,300 | 0 | 52,577 |
| 03-30 Insurance-Health/Life | 55,839 | 55,839 | 2,273 | 0 | 58,112 |
| 03-31 Insurance-Unemployment | 1,594 | 1,594 | 47 | 0 | 1,641 |
| 04-00 Worker's Compensation- | 1,310 | 1,310 | (189) | 0 | 1,121 |
| 12-00 Communications- | 3,500 | 3,500 | 111 | 0 | 3,611 |
| 14-00 Household Expense- | 912 | 912 | 259 | 0 | 1,171 |
| 15-12 Insurance-Public Liability | 2,462 | 2,462 | 159 | 0 | 2,621 |
| 17-00 Maintenance-Equipment- | 2,050 | 2,050 | 24,260 | 0 | 26,310 |
| 18-00 Maint-Bldgs & Imprvmts- | 6,443 | 6,443 | (2,533) | 0 | 3,910 |
| 20-00 Memberships- | 1,057 | 1,057 | 106 | 0 | 1,163 |
| 22-70 Office Expense-Supplies | 5,000 | 5,000 | (1,037) | 0 | 3,963 |
| 22-71 Office Expense-Postage | 5,600 | 5,600 | 0 | 0 | 5,600 |
| 22-72 Office Expense-Books & Periodicals | 850 | 850 | 0 | 0 | 850 |
| 23-80 Prof & Specialized Svcs-Professional & Specialize | 24,200 | 24,200 | 4,750 | 0 | 28,950 |
| 23-90 Prof & Specialized Svcs-Administrative Services | 954 | 954 | 6,362 | 0 | 7,316 |
| 24-00 Publications & Legal Ntcs- | 150 | 150 | 0 | 0 | 150 |
| 26-00 Rents & Leases-Bldg & Imp- | 14,253 | 14,253 | 45 | 0 | 14,298 |
| 27-00 Small Tools & Instruments- | 100 | 100 | 0 | 0 | 100 |

Revenue and Appropriation Detail

Fund: 90 : Housing Admin

Budget Unit: 5164 : Public Assistance, Housing Admin

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|---|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| 28-30 Special Departmental Exp-Supplies & Services | 11,650 | 11,650 | (2,500) | 0 | 9,150 |
| 29-50 Transportation & Travel- Transportation & Travel | 4,200 | 4,200 | 0 | 0 | 4,200 |
| 30-00 Utilities- | 4,162 | 4,162 | 0 | 0 | 4,162 |
| 38-00 Inventory Items- | 0 | 0 | 10,226 | 0 | 10,226 |
| 80-80 Other Financing Uses-Interfund Reimbursements | (5,000) | (5,000) | (2,101) | 0 | (7,101) |
| Appropriation - Summary | 434,207 | 434,207 | 54,200 | 0 | 488,407 |
| NET COST | 0 | 0 | 0 | 23,458 | 23,458 |

DEPARTMENT OF SOCIAL SERVICES

CRYSTAL MARKYTAN, Director



BU 5165 – HOME PI Housing Services (Fund 97)

DEPARTMENT OVERVIEW

This Budget Unit consists of loan payment proceeds from First Time Home Buyer (FTHB) and Owner Occupied Rehabilitation (OOR) loans made out of HOME grants from previous years.

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

See BU 5011

Support needed to overcome any barriers

See BU 5011

How to better serve the public with the services provided

See BU 5011

Revenue and Appropriation Detail

Fund: 97 : Home-Housing Services
 Budget Unit: 5165 : Public Assistance, Home-Housing Services

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|---|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 42-01 Revenue from Use of Money-Interest | 100 | 100 | 4,452 | 0 | 4,552 |
| 69-20 Other Current Services-Other | 34 | 34 | (7) | 0 | 27 |
| 80-97 Loans/Int Fin/Bonds-Priv Sector Loan Rec | 4,164 | 4,164 | (11) | 0 | 4,153 |
| Revenue - Summary | 4,298 | 4,298 | 4,434 | 0 | 8,732 |
| Appropriation | | | | | |
| 23-30 Prof & Specialized Svcs-General Admin | 37,000 | 37,000 | 6,000 | 0 | 43,000 |
| 23-31 Prof & Specialized Svcs-CDBG Activity Delivery | 55,000 | 55,000 | 8,823 | 0 | 63,823 |
| 23-90 Prof & Specialized Svcs-Administrative Services | 575 | 575 | 5,569 | 0 | 6,144 |
| 23-91 Prof & Specialized Svcs-Intra-Div Services | 0 | 0 | 7,101 | 0 | 7,101 |
| 57-03 Home/Rental Loans-Home Pgm Income Activity | 303,568 | 303,568 | 224,938 | (4,140) | 524,366 |
| Appropriation - Summary | 396,143 | 396,143 | 252,431 | (4,140) | 644,434 |
| NET COST | 391,845 | 391,845 | 247,997 | (4,140) | 635,702 |

DEPARTMENT OF SOCIAL SERVICES

CRYSTAL MARKYTAN, Director



BU 5168 – Senior Citizen Program

DEPARTMENT OVERVIEW

This Budget Unit assists in supporting local senior centers and to provide Lake County matching funds to the Area Agency on Aging (AAA) of Lake and Mendocino Counties.

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

See BU 5011

Support needed to overcome any barriers

See BU 5011

How to better serve the public with the services provided

See BU 5011

Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 5168 : Public Assistance, Senior Citizens Program

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|--|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 53-38 State Admin Program-CCBC | 29,778 | 29,778 | 0 | 0 | 29,778 |
| Revenue - Summary | 29,778 | 29,778 | 0 | 0 | 29,778 |
| Appropriation | | | | | |
| 52-10 Other Charges-Contib to Non-Co Gov Agen | 105,517 | 105,517 | 0 | 0 | 105,517 |
| Appropriation - Summary | 105,517 | 105,517 | 0 | 0 | 105,517 |
| NET COST | 75,739 | 75,739 | 0 | 0 | 75,739 |

DEPARTMENT OF SOCIAL SERVICES

CRYSTAL MARKYTAN, Director



BU 5169 – Housing-HOME New Grant (Fund 95)

DEPARTMENT OVERVIEW

Subject to the availability of grant funding, this program provides both First Time Home Buyer (FTHB) and Owner Occupied Rehabilitation (OOR) loans to qualified low-income households in unincorporated areas of Lake County. Lake County has been awarded a grant in FY2018/19, but due to delays at Housing and Community Development (HCD) was not made available until late in FY 2019/20.

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

See BU 5011

Support needed to overcome any barriers

See BU 5011

How to better serve the public with the services provided

See BU 5011

Revenue and Appropriation Detail

Fund: 95 : Housing/Home New Grant

Budget Unit: 5169 : Public Assistance, Housing/Home New Grant

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|---|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 54-90 State Aid-Other | 500,000 | 500,000 | 0 | 0 | 500,000 |
| 80-92 Loans/Int Fin/Bonds-Advance From Other Fund | 500,000 | 500,000 | 0 | 0 | 500,000 |
| 80-93 Loans/Int Fin/Bonds-Advance To Other Fund | (500,000) | (500,000) | 0 | 0 | (500,000) |
| Revenue - Summary | 500,000 | 500,000 | 0 | 0 | 500,000 |
| Appropriation | | | | | |
| 23-30 Prof & Specialized Svcs-General Admin | 12,500 | 12,500 | 0 | 0 | 12,500 |
| 23-31 Prof & Specialized Svcs-CDBG Activity Delivery | 74,344 | 74,344 | (14,403) | 0 | 59,941 |
| 57-01 Home/Rental Loans-Owner- Occupied Rehab | 413,156 | 413,156 | 14,403 | 0 | 427,559 |
| Appropriation - Summary | 500,000 | 500,000 | 0 | 0 | 500,000 |
| NET COST | 0 | 0 | 0 | 0 | 0 |

DEPARTMENT OF SOCIAL SERVICES

CRYSTAL MARKYTAN, Director



BU 5281 – General Welfare (Fund 169)

DEPARTMENT OVERVIEW

This Budget Unit is comprised of the General Relief (GR) assistance payments.

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

See BU 5011

Support needed to overcome any barriers

See BU 5011

How to better serve the public with the services provided

See BU 5011

Revenue and Appropriation Detail

Fund: 169 : Welfare Assistance
 Budget Unit: 5281 : Aid Programs, General Relief

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|--|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 53-50 State Admin Program-Soc Svcs Realign Sls Tx | 45,000 | 45,000 | 0 | 0 | 45,000 |
| 79-95 Other-SSI/SSP Refunds | 5,000 | 5,000 | 0 | 0 | 5,000 |
| Revenue - Summary | 50,000 | 50,000 | 0 | 0 | 50,000 |
| Appropriation | | | | | |
| 40-70 Support & Care of Persons-Support & Care of Persons | 50,000 | 50,000 | 0 | 0 | 50,000 |
| Appropriation - Summary | 50,000 | 50,000 | 0 | 0 | 50,000 |
| NET COST | 0 | 0 | 0 | 0 | 0 |

DEPARTMENT OF SOCIAL SERVICES

CRYSTAL MARKYTAN, Director



BU 5282 – IHSS Public Authority Administration (Fund 161)

DEPARTMENT OVERVIEW

The In-Home Supportive Services (IHSS) Public Authority (PA) maintains a registry of screened providers and offers training to providers and recipients. The PA contracts with Social Services Budget Unit 5012 for staffing and Budget Unit 5011 for operations.

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

See BU 5011

Support needed to overcome any barriers

See BU 5011

How to better serve the public with the services provided

See BU 5011

Revenue and Appropriation Detail

Fund: 161 : IHSS Public Authority
 Budget Unit: 5282 : Aid Programs, IHSS Public Authority

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|--|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 53-01 State Assistance Program-Public Assistance Admin | 138,194 | 138,194 | 81,344 | 0 | 219,538 |
| 55-01 Federal Assist Program-Public Assistance Admin | 206,900 | 206,900 | 7,075 | 0 | 213,975 |
| 79-85 Other-Livescan | 25,000 | 25,000 | 0 | 0 | 25,000 |
| 81-22 Operating Transfers-In | 72,796 | 72,796 | (72,796) | 0 | 0 |
| 81-23 Operating Transfers-Out | (25,000) | (25,000) | 0 | 0 | (25,000) |
| Revenue - Summary | 417,890 | 417,890 | 15,623 | 0 | 433,513 |
| Appropriation | | | | | |
| 28-41 Special Departmental Exp- | 417,890 | 417,890 | 15,623 | 233 | 433,746 |
| Appropriation - Summary | 417,890 | 417,890 | 15,623 | 233 | 433,746 |
| NET COST | 0 | 0 | 0 | 233 | 233 |

HEALTH SERVICES

DENISE POMEROY, Director



BU 5321 – Veterans Services

DEPARTMENT OVERVIEW

Mission Statement: The goal of the Lake County Veterans Service Office remains the same today as when it was first established in 1946: to assist veterans, their dependents, and survivors to obtain benefits from federal, state, and local agencies administering available programs.

This office provides advocacy to the county's approximately 9,000 veterans and their dependents to assure they are able to obtain all of the entitlements/benefits these veterans have earned and deserve. In the last fiscal year, this office was responsible for generating approximately \$6.9 million in new benefits for local veterans. The Department of Veterans Affairs estimates they pay more than \$38 million in benefits to Lake County veterans and dependents annually, and much of this can be attributed directly to the collaborative efforts of this office.

PROGRAM OVERVIEW:

- Provide comprehensive benefits counseling
- Accurate preparation and submission of claims
- Follow-up on all claims to assure final and fair decisions are reached
- Initiation and development of appeals when applicable
- Network with federal, state and local agencies to maximize benefits for clients
- Outreach to recently discharged veterans and dependents in order to seek suitable benefits
- Network with county veterans service organizations to get current benefit information out to the veteran community

ACCOMPLISHMENTS IN FY 2019-20

- Collaborated with the Depts. of Veterans Affairs Oakland and Sacramento Regional Offices, and the California Department of Veterans Affairs to submit and process electronic Fully Developed Claims and having a positive impact in the timeliness of their adjudication
- Reached the mark of enrollment of over 1004 veterans and family members into the VA Healthcare Enrollment & CHAMPVA Programs within FY 19/20
- Contacted over 2031 veterans and/or their families to re-open their claims for re-adjudication / increase of compensation for secondary conditions due to primaries
- Processed approximately 1,600 new veterans claims
- Veterans Court is a collaborative process in partnership with the local Superior Court, and other involved key agencies such as the District Attorney's Office, Public Defender's Office and Probation Department, our office works towards the development of a Veteran's Treatment Court curriculum

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

See BU 4012

HEALTH SERVICES

DENISE POMEROY, Director
BU 5321 – Veterans Services

Support needed to overcome any barriers

See BU 4012

How to better serve the public with the services provided

See BU 4012

Revenue and Appropriation Detail

Fund: 1 : General County
 Budget Unit: 5321 : Veterans Services, Veterans Services

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|--|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 54-50 State Aid-Veterans Affairs | 116,500 | 116,500 | 0 | 0 | 116,500 |
| Revenue - Summary | 116,500 | 116,500 | 0 | 0 | 116,500 |
| Appropriation | | | | | |
| 01-11 Salaries & Wages-Permanent | 165,708 | 165,708 | (5,890) | (2,437) | 157,381 |
| 01-14 Salaries & Wages-Other, Term | 1,532 | 1,532 | 0 | 0 | 1,532 |
| 02-21 Retirement Contributions-FICA | 12,863 | 12,863 | (520) | 0 | 12,343 |
| 02-22 Retirement Contributions-PERS | 34,722 | 34,722 | 1,236 | 0 | 35,958 |
| 03-30 Insurance-Health/Life | 22,832 | 22,832 | 12,439 | 0 | 35,271 |
| 03-31 Insurance-Unemployment | 1,171 | 1,171 | (41) | 0 | 1,130 |
| 04-00 Worker's Compensation- | 938 | 938 | (104) | 0 | 834 |
| 12-00 Communications- | 2,700 | 2,700 | (900) | 0 | 1,800 |
| 15-12 Insurance-Public Liability | 2,462 | 2,462 | 318 | 0 | 2,780 |
| 15-13 Insurance-Fire & Allied Cvrgrs | 89 | 89 | 10 | 0 | 99 |
| 17-00 Maintenance-Equipment- | 300 | 300 | 0 | 0 | 300 |
| 20-00 Memberships- | 2,100 | 2,100 | 0 | 0 | 2,100 |
| 22-70 Office Expense-Supplies | 2,464 | 2,464 | (326) | 0 | 2,138 |
| 22-71 Office Expense-Postage | 1,200 | 1,200 | 0 | 0 | 1,200 |
| 22-72 Office Expense-Books & Periodicals | 253 | 253 | 0 | 0 | 253 |
| 23-90 Prof & Specialized Svcs- Administrative Services | 11,133 | 11,133 | 1,047 | 2,437 | 14,617 |
| 23-91 Prof & Specialized Svcs- Intra-Div Services | 2,000 | 2,000 | 0 | 0 | 2,000 |
| 28-30 Special Departmental Exp-Supplies & Services | 7,280 | 7,280 | (2,510) | 0 | 4,770 |
| 29-50 Transportation & Travel- Transportation & Travel | 4,644 | 4,644 | 0 | 0 | 4,644 |
| 29-51 Transportation & Travel-Cent. Gar.- Pool Mlg ONLY | 1,339 | 1,339 | 0 | 0 | 1,339 |
| 30-00 Utilities- | 4,500 | 4,500 | 0 | 0 | 4,500 |
| Appropriation - Summary | 282,230 | 282,230 | 4,759 | 0 | 286,989 |
| NET COST | 165,730 | 165,730 | 4,759 | 0 | 170,489 |

LIBRARY

CHRISTOPHER VEACH, County Librarian



BU 6022 – Library (Fund 125)

DEPARTMENT OVERVIEW

This budget unit provides library services for County residents and visitors of all ages through four libraries located in Lakeport, Clearlake, Middletown, and Upper Lake. These services include loaning books and materials to residents, programs and events for children, teens, and adults that promote life-long learning and literacy, internet access through free wifi and public computers, reference assistance, digital resources, and the adult literacy program.

The library is primarily funded with a dedicated property tax approved by the voters in 1974. Property taxes make up over 90% of all revenue. A small portion of revenue is provided by library fines, fees, and charges for printing, copying, and room rent. The Adult Literacy Program is funded partially by a state grant through the California Library Literacy Services Act.

Appropriations in this budget unit pay the benefits and salary of library staff and provide funds for maintenance of library buildings and library infrastructure. This budget unit also includes funding for library materials to lend to the public as well as digital resources.

ACCOMPLISHMENTS IN FY 2019-20

- Checked out 177,927 library materials (digital and print) from July 2019 to March 2020. This is an increase of 15% compared to the previous period.
- Facilitated 17,063 sessions on public computers from July 2019 to March 2020.
- Conducted 147 programs for adults and 301 programs for children with a combined attendance of 8,001 from July 2019 to March 2020.
- Established an outdoor learning area for youth at the Lakeport Library
- Increased educational opportunities for youth and adults through the establishment of hands on, creative learning clubs.

Revenue and Appropriation Detail

Fund: 125 : Library
 Budget Unit: 6022 : Library Services, Library

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|--|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 10-10 Property Taxes-Current Secured | 793,600 | 793,600 | 26,229 | 0 | 819,829 |
| 10-20 Property Taxes-Current Unsecured | 17,688 | 17,688 | (1,757) | 0 | 15,931 |
| 10-25 Property Taxes-Supp 813-Current | 5,400 | 5,400 | 25,730 | 0 | 31,130 |
| 10-35 Property Taxes-Supp 813-Prior | 1,654 | 1,654 | 680 | 0 | 2,334 |
| 10-40 Property Taxes-Prior Unsecured | 627 | 627 | (299) | 0 | 328 |
| 10-70 Other Taxes-Timber Yield | 431 | 431 | 156 | 0 | 587 |
| 31-95 Fines, Forfeit, Penalties-Penalties & Cost on Delq | 25 | 25 | (25) | 0 | 0 |
| 42-01 Revenue from Use of Money-Interest | 2,540 | 2,540 | 1,493 | 0 | 4,033 |
| 42-10 Rents & Concessions-Rents & Concessions | 11,238 | 11,238 | (4,303) | 0 | 6,935 |
| 54-60 State Aid-HOPTR | 8,665 | 8,665 | 0 | 0 | 8,665 |
| 54-90 State Aid-Other | 32,004 | 32,004 | 26,915 | 0 | 58,919 |
| 54-98 State Aid-Library | 1,000 | 1,000 | (1,000) | 0 | 0 |
| 56-01 Other Federal-Other | 51,642 | 51,642 | 7,148 | 0 | 58,790 |
| 69-01 Other Current Services-Library | 17,491 | 17,491 | (7,768) | 0 | 9,723 |
| 79-99 Other-Donations | 5,000 | 5,000 | 0 | 0 | 5,000 |
| 81-22 Operating Transfers-In | 90,000 | 90,000 | (90,000) | 0 | 0 |
| Revenue - Summary | 1,039,005 | 1,039,005 | (16,801) | 0 | 1,022,204 |

Appropriation

| | | | | | |
|--------------------------------------|---------|---------|----------|---|---------|
| 01-11 Salaries & Wages-Permanent | 335,737 | 335,737 | (18,722) | 0 | 317,015 |
| 01-12 Salaries & Wages-Extra Help | 97,287 | 97,287 | 200 | 0 | 97,487 |
| 01-14 Salaries & Wages-Other, Term | 0 | 0 | 1,680 | 0 | 1,680 |
| 02-21 Retirement Contributions-FICA | 28,339 | 28,339 | (1,361) | 0 | 26,978 |
| 02-22 Retirement Contributions-PERS | 69,706 | 69,706 | 1,364 | 0 | 71,070 |
| 03-30 Insurance-Health/Life | 99,397 | 99,397 | 4,233 | 0 | 103,630 |
| 03-31 Insurance-Unemployment | 3,031 | 3,031 | (161) | 0 | 2,870 |
| 04-00 Worker's Compensation- | 1,003 | 1,003 | (161) | 0 | 842 |
| 12-00 Communications- | 69,499 | 69,499 | 3,903 | 0 | 73,402 |
| 14-00 Household Expense- | 27,096 | 27,096 | (7,632) | 0 | 19,464 |
| 15-12 Insurance-Public Liability | 2,904 | 2,904 | (283) | 0 | 2,621 |
| 15-13 Insurance-Fire & Allied Cvrgrs | 19,433 | 19,433 | 4,547 | 0 | 23,980 |

Revenue and Appropriation Detail

Fund: 125 : Library
Budget Unit: 6022 : Library Services, Library

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|---|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| 17-00 Maintenance-Equipment- | 2,907 | 2,907 | 456 | 0 | 3,363 |
| 18-00 Maint-Bldgs & Imprvmts- | 28,016 | 28,016 | 2,818 | 0 | 30,834 |
| 20-00 Memberships- | 3,641 | 3,641 | (129) | 0 | 3,512 |
| 22-70 Office Expense-Supplies | 10,728 | 10,728 | 3,300 | 500 | 14,528 |
| 22-71 Office Expense-Postage | 1,254 | 1,254 | 1,000 | 0 | 2,254 |
| 23-80 Prof & Specialized Svcs- Professional & Specialize | 89,361 | 89,361 | 13,250 | 0 | 102,611 |
| 23-90 Prof & Specialized Svcs- Administrative Services | 108,018 | 108,018 | (67,769) | 0 | 40,249 |
| 24-00 Publications & Legal Ntcs- | 150 | 150 | 0 | 0 | 150 |
| 26-00 Rents & Leases-Bldg & Imp- | 1 | 1 | 0 | 0 | 1 |
| 28-30 Special Departmental Exp-Supplies & Services | 76,583 | 76,583 | 62,436 | 7,000 | 146,019 |
| 29-50 Transportation & Travel- Transportation & Travel | 800 | 800 | 800 | 0 | 1,600 |
| 30-00 Utilities- | 63,018 | 63,018 | 222 | 0 | 63,240 |
| 38-00 Inventory Items- | 5,825 | 5,825 | 775 | 0 | 6,600 |
| 48-00 Taxes & Assessments- | 188 | 188 | 0 | 0 | 188 |
| 55-51 Other Charges-Literacy Grant | 2,360 | 2,360 | 63,800 | 0 | 66,160 |
| 80-80 Other Financing Uses-Interfund Reimbursements | 0 | 0 | 0 | (7,500) | (7,500) |
| Appropriation - Summary | 1,146,282 | 1,146,282 | 68,566 | 0 | 1,214,848 |
| NET COST | 107,277 | 107,277 | 85,367 | 0 | 192,644 |

LIBRARY

CHRISTOPHER VEACH, County Librarian



BU 6023 – Library Improvements (Fund 71)

DEPARTMENT OVERVIEW

This budget supports needed improvements to the library collection and enhancements for library programming and is funded entirely by public donations from individual donors and community groups like the Friends of the Lake County Library and the Friends of Middletown Library.

ACCOMPLISHMENTS IN FY 2019-20

- Purchased books, audiobooks, and DVDs for children and adults to improve the library collection.
- Purchased supplies to enhance library programming for children.

Revenue and Appropriation Detail

Fund: 71 : Library Improvements
 Budget Unit: 6023 : Library Services, Library Improvements

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|---|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 79-99 Other-Donations | 20,000 | 20,000 | 5,000 | 0 | 25,000 |
| Revenue - Summary | 20,000 | 20,000 | 5,000 | 0 | 25,000 |
| Appropriation | | | | | |
| 28-30 Special Departmental Exp-Supplies & Services | 30,000 | 30,000 | 7,000 | 0 | 37,000 |
| Appropriation - Summary | 30,000 | 30,000 | 7,000 | 0 | 37,000 |
| NET COST | 10,000 | 10,000 | 2,000 | 0 | 12,000 |

UC COOPERATIVE EXTENSION

CAR MUN KOK, Director



BU 6131 – UC Cooperative Extension

DEPARTMENT OVERVIEW

The University of California Cooperative Extension (UCCE) is the public outreach arm of the UC Division of Agriculture and Natural Resources (UCANR). Its academic Advisors and Specialists develop and extend research-based information to local agencies, industries and the public. UCANR is the only locally-based agency with the sole mission of sustaining a vital economy, environment and community by developing and providing information on management practices pertaining to agriculture, home horticulture, natural resources, youth development and consumer sciences.

UCCE programs operate through a partnership of county government and UCANR, with support from the USDA and external funding sources. Backed by the resources of the entire UC system, our educational programs use applied research to solve community problems. We conduct research and educational programs in cooperation with local clientele; consult with individuals and organizations on a variety of topics through meetings, phone contacts, and in-person visits; create and produce outreach materials, including newsletters, leaflets, and digital media and social mass media; and conduct informational seminars and workshops. Our website is <http://celake.ucanr.edu> and our email is celake@ucanr.edu.

County funding for UCCE is provided 100% through the general fund. The County of Lake's generous support leverages nearly a 5:1 dollar ratio. The salaries of all UC academic advisors assigned to Lake County are fully paid by UC. UCANR and County of Lake each cover 50% of our Lake County 4-H Representative salary. The County of Lake has also provided full support of the 40% FTE (2 days per week) for the UC-paid Master Gardener Program Coordinator.

ACCOMPLISHMENTS IN FY 2019-20

- Forestry (Michael Jones): Started building the Lake County Prescribed Burn Association, a community based group of volunteers that helps private landowners use prescribed fire as a management tool. Continued community partnerships and outreach activities related to fire recovery in Lake County.
- Pomology (Rachel Elkins): Continued to develop and evaluate effective programs for pear and walnut economic pests, and innovative pear farming systems to improve efficiency, including rootstocks and training. Increased emphasis has been on improving irrigation and water use efficiencies and mechanization to mitigate reduced labor availability.
- Master Gardener (Rachel Elkins and Gabriele O'Neill): Successfully addressed hundreds of drought and fire related questions by community members challenged with rebuilding their lives following the Valley and Clayton fires. Collaborated with public agencies, and community and tribal groups focused on developing healthy lifestyles and sustainable gardening practices.
- 4-H Youth Development (Car Mun Kok and Julie Frazell): Developed relationships with multiple UC, school district, public agency and community partners to establish organizational structures and programs, e.g. Lake County Food Action Network, Agriculture and Natural Resource Day, Teens as Teachers at After School Programs, 4-H Summer Camp, school nutrition and gardening curriculum.

UC COOPERATIVE EXTENSION

CAR MUN KOK, Director

BU 6131 – UC Cooperative Extension

- Winegrowing and Plant Sciences (Glenn McGourty): Led efforts to educate growers and wineries about the technical issues related to smoke taint of wine grapes. Continued educational efforts to improve water use efficiency. Convened the annual Lake-Mendocino IPM Workshop.
- Livestock & Natural Resources (John Harper): Began a statewide sheep genetic and electronic identification research and demonstration project that tracks a ram's performance and tracing carcass data of his prodigy to identify superior genetics for selection. Participated in providing Biweekly Zoom Rangeland educational programs.

Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 6131 : Agricultural Education, UC Cooperative Extension

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|---|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Appropriation | | | | | |
| 01-11 Salaries & Wages-Permanent | 79,955 | 79,955 | 75 | 0 | 80,030 |
| 02-21 Retirement Contributions-FICA | 6,116 | 6,116 | 7 | 0 | 6,123 |
| 02-22 Retirement Contributions-PERS | 16,600 | 16,600 | 1,247 | 0 | 17,847 |
| 03-30 Insurance-Health/Life | 22,658 | 22,658 | 571 | 0 | 23,229 |
| 03-31 Insurance-Unemployment | 560 | 560 | 0 | 0 | 560 |
| 04-00 Worker's Compensation- | 373 | 373 | (27) | 0 | 346 |
| 10-00 Agricultural- | 80 | 80 | 0 | 0 | 80 |
| 11-00 Clothing & Personal Suppl- | 75 | 75 | 0 | 0 | 75 |
| 12-00 Communications- | 4,000 | 4,000 | 0 | 0 | 4,000 |
| 14-00 Household Expense- | 50 | 50 | 0 | 0 | 50 |
| 15-12 Insurance-Public Liability | 2,462 | 2,462 | 159 | 0 | 2,621 |
| 15-13 Insurance-Fire & Allied Cvrgrs | 247 | 247 | 15 | 0 | 262 |
| 17-00 Maintenance-Equipment- | 500 | 500 | 0 | 0 | 500 |
| 19-40 Medical Expense-Medical Supplies | 50 | 50 | 0 | 0 | 50 |
| 22-70 Office Expense-Supplies | 7,300 | 7,300 | (1,000) | 0 | 6,300 |
| 22-71 Office Expense-Postage | 600 | 600 | 0 | 0 | 600 |
| 22-72 Office Expense-Books & Periodicals | 250 | 250 | 0 | 0 | 250 |
| 23-80 Prof & Specialized Svcs- Professional & Specialize | 57,200 | 57,200 | 0 | 0 | 57,200 |
| 27-00 Small Tools & Instruments- | 100 | 100 | 0 | 0 | 100 |
| 28-30 Special Departmental Exp-Supplies & Services | 250 | 250 | 0 | 0 | 250 |
| 28-38 Special Departmental Exp- Agricultural Research | 700 | 700 | 0 | 0 | 700 |
| 29-50 Transportation & Travel- Transportation & Travel | 300 | 300 | 0 | 0 | 300 |
| 29-51 Transportation & Travel-Cent. Gar.- Pool Mlg ONLY | 13,085 | 13,085 | (1,047) | 0 | 12,038 |
| Appropriation - Summary | 213,511 | 213,511 | 0 | 0 | 213,511 |
| NET COST | 213,511 | 213,511 | 0 | 0 | 213,511 |

PUBLIC SERVICES

LARS EWING, Director



BU 7011 – Parks and Recreation

DEPARTMENT OVERVIEW

The Parks and Recreation Division is responsible for the maintenance and repair of 27 county parks which include various amenities such as eleven playgrounds, nine boat docks, five baseball/softball fields, seven boat launch ramps, four dog parks, one skate park, one basketball court, two tennis courts, one public swimming pool, and numerous trail systems for hiking located both within and outside of county parks. Additionally, the division provides grounds maintenance services for the Gibson Museum, Lower Lake School House Museum, the Lakeport Courthouse Museum, Lucerne Artist's Village, and the main County Courthouse grounds.

The Konocti Regional Trails (KRT) is a network of community pathways, land and water trails on and around Clear Lake that highlight the region's outstanding scenic beauty, diverse wildlife, natural landscapes, and cultural history. Its mission is to enhance the visitor experience by providing an opportunity for recreation and appreciation of these unique assets, and promote community health and economic vitality throughout the region.

This budget unit is supported by several sources of funding and includes general fund discretionary revenues, park and pool use fees, developer fees for park improvements (Quimby fees), grant funds, donations, Transient Occupancy Tax (TOT fees), geothermal royalties, and payments from telecommunications providers for their equipment sited on Buckingham Peak of Mount Konocti.

ACCOMPLISHMENTS IN FY 2019-20

- Partnered with Caltrans and the Lake County Resource Conservation District to plant 7 acres of oak woodland and riparian planting at Trailside Park in Middletown
- Installed interpretive panels along the Hammond Park walking trail in Nice
- Coordinated with Hidden Valley Lake Homeowners Association to provide for increased staffing to offer additional days and extended operating hours at the Middletown Pool while HOA pool underwent repairs
- Completed phase one of a lighting project at Lucerne Harbor Park
- Reestablished public bus tours of Mount Konocti in cooperation with Lake Transit Authority and volunteer docents
- Completed the insurance-funded construction of the Lower Lake parks maintenance shop that was destroyed in the Clayton Fire
- Provided facilities for over nearly 100 permitted public and private events such as adult softball, swimming events, birthday parties, organized hikes, baby showers, family reunions, meeting space, the Special Olympics Polar Plunge, weddings/receptions, and much more

PUBLIC SERVICES

LARS EWING, Director
BU 7011 – Parks and Recreation

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

Parks: Park improvements to increase the draw of tourism (fitness courts, open space, dog parks); new parks in community growth areas that do not have county parks (Cobb, Clearlake Riviera, North Lakeport, Coyote Valley, Soda Bay); use of parks for events that spur the economy, particularly fishing at lakefront parks
Progress: some minimal ongoing improvements occur as funding allows, though no large-scale improvements or new parks are currently planned

Barriers: insufficient recurring funds; competitive state grant opportunities are geared toward more densely populated areas; no park improvement fees existing for new home construction; department staff simply spread thin to focus on park planning

Trails: Develop new trails (Mt Konocti Park, Rodman Slough area, Middletown Trailside Park, etc.) to increase tourism draw

Progress: planning and CEQA in progress for new trails and/or improvement of existing trails

Barriers: property owner concerns re. trails on private property; funding

Support needed to overcome any barriers

Overall: Marketing of Lake County as a fishing/boating/cultural heritage/agricultural/outdoor recreation destination to help increase revenue so we can better afford projects; willingness to consider development/construction/mitigation fees that will provide funds for those projects; transition extra-help staff to permanent so we can maintain continuity; follow-through with increased salaries and benefits to help with employee morale, retention, and talent recruitment

How to better serve the public with the services provided

Overall: Modernize equipment/facilities to minimize staff callouts and allow proactive servicing rather than reactive repairs; enhanced building automation;

Revenue and Appropriation Detail

Fund: 1 : General County
 Budget Unit: 7011 : Recreation Facilities, Parks & Recreation

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|---|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 10-91 Other Taxes-Transient Occupancy | 54,413 | 54,413 | 26,587 | 0 | 81,000 |
| 42-10 Rents & Concessions-Rents & Concessions | 250,738 | 250,738 | 28,230 | 0 | 278,968 |
| 54-90 State Aid-Other | 100,000 | 100,000 | (37,000) | 0 | 63,000 |
| 69-02 Other Current Services-Park and Recreation Fees | 10,500 | 10,500 | (3,500) | 0 | 7,000 |
| 79-93 Other-Insurance Proceeds | 793,000 | 793,000 | (793,000) | 0 | 0 |
| 79-99 Other-Donations | 0 | 0 | 157,000 | (35,000) | 192,000 |
| 81-22 Operating Transfers-In | 400,000 | 400,000 | 70,000 | 70,000 | 400,000 |
| Revenue - Summary | 1,608,651 | 1,608,651 | (551,683) | (35,000) | 1,021,968 |

Appropriation

| | | | | | |
|--|---------|---------|-----------|-------|---------|
| 01-11 Salaries & Wages-Permanent | 505,456 | 505,456 | (6,002) | 0 | 499,454 |
| 01-12 Salaries & Wages-Extra Help | 127,240 | 127,240 | (43,652) | 0 | 83,588 |
| 01-13 Salaries & Wages-OT, Holiday, Stby | 10,000 | 10,000 | 0 | 0 | 10,000 |
| 01-14 Salaries & Wages-Other, Term | 6,400 | 6,400 | 1,003 | 0 | 7,403 |
| 02-21 Retirement Contributions-FICA | 41,930 | 41,930 | (2,725) | 0 | 39,205 |
| 02-22 Retirement Contributions-PERS | 105,315 | 105,315 | 9,260 | 0 | 114,575 |
| 03-30 Insurance-Health/Life | 120,396 | 120,396 | 13,979 | 0 | 134,375 |
| 03-31 Insurance-Unemployment | 4,317 | 4,317 | (236) | 0 | 4,081 |
| 04-00 Worker's Compensation- | 54,184 | 54,184 | 36,300 | 0 | 90,484 |
| 11-00 Clothing & Personal Suppl- | 10,000 | 10,000 | 0 | 0 | 10,000 |
| 12-00 Communications- | 8,000 | 8,000 | 0 | 0 | 8,000 |
| 14-00 Household Expense- | 15,000 | 15,000 | 10,000 | 0 | 25,000 |
| 15-12 Insurance-Public Liability | 8,747 | 8,747 | 156 | 0 | 8,903 |
| 15-13 Insurance-Fire & Allied Cvrgrs | 5,188 | 5,188 | 2,135 | 0 | 7,323 |
| 17-00 Maintenance-Equipment- | 25,000 | 25,000 | 0 | 0 | 25,000 |
| 18-00 Maint-Bldgs & Imprvmts- | 282,524 | 282,524 | (129,524) | (405) | 152,595 |
| 19-40 Medical Expense-Medical Supplies | 2,000 | 2,000 | 0 | 0 | 2,000 |
| 20-00 Memberships- | 170 | 170 | 430 | 0 | 600 |
| 22-70 Office Expense-Supplies | 2,500 | 2,500 | 0 | 0 | 2,500 |
| 22-71 Office Expense-Postage | 500 | 500 | 0 | 0 | 500 |
| 23-80 Prof & Specialized Svcs- | 208,000 | 208,000 | (108,000) | 0 | 100,000 |

Revenue and Appropriation Detail

Fund: 1 : General County
 Budget Unit: 7011 : Recreation Facilities, Parks & Recreation

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|--|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Professional & Specialize | | | | | |
| 23-91 Prof & Specialized Svcs-Intra-Div Services | 31,265 | 31,265 | 0 | 0 | 31,265 |
| 24-00 Publications & Legal Ntcs- | 1,500 | 1,500 | 0 | 0 | 1,500 |
| 25-00 Rents & Leases-Equipment- | 7,500 | 7,500 | 0 | 0 | 7,500 |
| 26-00 Rents & Leases-Bldg & Imp- | 14,000 | 14,000 | (6,500) | 0 | 7,500 |
| 27-00 Small Tools & Instruments- | 8,000 | 8,000 | 2,000 | 0 | 10,000 |
| 28-30 Special Departmental Exp-Supplies & Services | 7,750 | 7,750 | 2,250 | 0 | 10,000 |
| 29-50 Transportation & Travel- Transportation & Travel | 30,000 | 30,000 | (10,000) | 0 | 20,000 |
| 29-51 Transportation & Travel-Cent. Gar.- Pool Mlg ONLY | 40,000 | 40,000 | 41,000 | 0 | 81,000 |
| 30-00 Utilities- | 200,000 | 200,000 | 20,000 | 0 | 220,000 |
| 38-00 Inventory Items- | 22,400 | 22,400 | (12,400) | 0 | 10,000 |
| 48-00 Taxes & Assessments- | 1,700 | 1,700 | 0 | 0 | 1,700 |
| 55-03 Other Charges-Pathway Project | 149,918 | 149,918 | (50,000) | 0 | 99,918 |
| 61-60 Cap FA-Bldgs & Imp-Current | 0 | 0 | 60,000 | 35,000 | 95,000 |
| 62-74 Cap. FA-Equipment-Other | 40,000 | 40,000 | (32,000) | 0 | 8,000 |
| 63-12 Construction in Progress-Park Improvements | 100,000 | 100,000 | 250,000 | 0 | 350,000 |
| 63-13 Construction in Progress-Buildings & Improvements | 775,000 | 775,000 | (775,000) | 0 | 0 |
| 80-80 Other Financing Uses-Interfund Reimbursements | (23,882) | (23,882) | 23,882 | (70,000) | (70,000) |
| Appropriation - Summary | 2,948,018 | 2,948,018 | (703,644) | (35,405) | 2,208,969 |
| NET COST | 1,339,367 | 1,339,367 | (151,961) | (405) | 1,187,001 |

PUBLIC SERVICES

LARS EWING, Director



BU 7073 – Park Development-Quimby (Fund 73)

DEPARTMENT OVERVIEW

Quimby fees are collected on new subdivisions in order to ensure recreational land, open space, and related facilities are adequate for the area in which the subdivision is constructed. Quimby fees are used for the development of new parks or the rehabilitation or improvement of existing parks; however these fees cannot be used to pay operating or maintenance expenses for existing parks.

Revenue and Appropriation Detail

Fund: 73 : Park Development Quimby
 Budget Unit: 7073 : Recreation Facilities, Park Development-Quimby

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|---|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 42-01 Revenue from Use of Money-Interest | 807 | 807 | 193 | 0 | 1,000 |
| 66-11 Charges for Services-Subdivision Insp Fees | 10,179 | 10,179 | (3,393) | 0 | 6,786 |
| Revenue - Summary | 10,986 | 10,986 | (3,200) | 0 | 7,786 |
| Appropriation | | | | | |
| 23-90 Prof & Specialized Svcs-Administrative Services | 241 | 241 | 616 | 0 | 857 |
| 23-91 Prof & Specialized Svcs-Intra-Div Services | 0 | 0 | 70,000 | 0 | 70,000 |
| 61-60 Cap FA-Bldgs & Imp-Current | 10,986 | 10,986 | 3,059 | (367) | 13,678 |
| 61-69 Cap FA-Bldgs & Imp-Prior | 93,192 | 93,192 | (75,000) | 0 | 18,192 |
| Appropriation - Summary | 104,419 | 104,419 | (1,325) | (367) | 102,727 |
| NET COST | 93,433 | 93,433 | 1,875 | (367) | 94,941 |

PUBLIC SERVICES

LARS EWING, Director



BU 7201 – County Museums

DEPARTMENT OVERVIEW

The Lake County Museums receive many artifacts of local and national importance; the museums serve as stewards of Lake County’s cultural resources and educators for Lake County’s future. Each of the three Museum sites holds a great deal of the historical and cultural non-renewable resources of Lake County. Through the interpretation of these sites and the many artifacts that are saved within their walls, the residents, students and visitors can learn about the unique and interesting history of the region. Display and proper preservation is vital to the longevity of the artifacts so that many generations can enjoy viewing and learning about the history of Lake County for generations to come.

The Lake County museums system continues to expand and provide valuable services to both county citizens and visitors. In FY 2019-20, more than 5300 individuals visited the three museums including more than 650 K-12 students that attended scheduled tours. These are two of the most important services a museum can provide: a point of interest and information for tourists, and a place of education for local schoolchildren.

ACCOMPLISHMENTS IN FY 2019-20

- In FY 2019-20, more than 5300 individuals visited the three museums including more than 650 K-12 students that attended scheduled tours.
- Family Fun Fridays Summer K-8 events were attended by over 125 children.
- Completed a very successful Work Experience Program internship with a student at Lakeport campus of Mendocino College.
- Museums of Lake County partnered with Friends of Gibson, LCOE and ACWA in a two-day event at Middletown with historic re-enactment of the Civil War battles, camps and history. Over 450 students attended this event.
- Social media engagement greatly expanded.

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

Lake Pomo Family statue will be an attraction and employ a local artist; training and technology to increase digital outreach

Progress: grant applications are in place for both; local funding and donations in place for the statue

Barriers: insufficient funding

Support needed to overcome any barriers

See BU 7011

How to better serve the public with the services provided

See BU 7011

Revenue and Appropriation Detail

Fund: 1 : General County
Budget Unit: 7201 : Cultural Services, Museum

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|---|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 42-10 Rents & Concessions-Rents & Concessions | 600 | 600 | (100) | 0 | 500 |
| 69-20 Other Current Services-Other | 0 | 0 | 10 | 0 | 10 |
| Revenue - Summary | 600 | 600 | (90) | 0 | 510 |

Appropriation

| | | | | | |
|---|---------|---------|----------|---|--------|
| 01-11 Salaries & Wages-Permanent | 46,783 | 46,783 | 17,836 | 0 | 64,619 |
| 01-12 Salaries & Wages-Extra Help | 108,982 | 108,982 | (23,761) | 0 | 85,221 |
| 01-13 Salaries & Wages-OT, Holiday, Stby | 0 | 0 | 3,000 | 0 | 3,000 |
| 02-21 Retirement Contributions-FICA | 6,576 | 6,576 | 711 | 0 | 7,287 |
| 02-22 Retirement Contributions-PERS | 9,713 | 9,713 | 4,697 | 0 | 14,410 |
| 03-30 Insurance-Health/Life | 10,749 | 10,749 | 10,090 | 0 | 20,839 |
| 03-31 Insurance-Unemployment | 1,230 | 1,230 | (181) | 0 | 1,049 |
| 04-00 Worker's Compensation- | 474 | 474 | (3) | 0 | 471 |
| 12-00 Communications- | 6,000 | 6,000 | 0 | 0 | 6,000 |
| 14-00 Household Expense- | 900 | 900 | 0 | 0 | 900 |
| 15-12 Insurance-Public Liability | 2,500 | 2,500 | 165 | 0 | 2,665 |
| 15-13 Insurance-Fire & Allied Cvrgrs | 2,271 | 2,271 | (196) | 0 | 2,075 |
| 17-00 Maintenance-Equipment- | 800 | 800 | (300) | 0 | 500 |
| 18-00 Maint-Bldgs & Imprvmts- | 500 | 500 | 0 | 0 | 500 |
| 20-00 Memberships- | 564 | 564 | 0 | 0 | 564 |
| 22-70 Office Expense-Supplies | 3,000 | 3,000 | 0 | 0 | 3,000 |
| 22-71 Office Expense-Postage | 200 | 200 | 0 | 0 | 200 |
| 22-72 Office Expense-Books & Periodicals | 900 | 900 | 0 | 0 | 900 |
| 23-80 Prof & Specialized Svcs-Professional & Specialize | 500 | 500 | 2,400 | 0 | 2,900 |
| 23-91 Prof & Specialized Svcs-Intra-Div Services | 4,783 | 4,783 | (4,783) | 0 | 0 |
| 28-30 Special Departmental Exp-Supplies & Services | 4,000 | 4,000 | 2,000 | 0 | 6,000 |
| 29-50 Transportation & Travel-Transportation & Travel | 3,000 | 3,000 | 0 | 0 | 3,000 |
| 38-00 Inventory Items- | 3,000 | 3,000 | (1,000) | 0 | 2,000 |
| 48-00 Taxes & Assessments- | 7 | 7 | 1 | 0 | 8 |

Revenue and Appropriation Detail

Fund: 1 : General County
 Budget Unit: 7201 : Cultural Services, Museum

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|--------------------------------|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Appropriation - Summary | 217,432 | 217,432 | 10,676 | 0 | 228,108 |
| NET COST | 216,832 | 216,832 | 10,766 | 0 | 227,598 |

PUBLIC SERVICES

LARS EWING, Director



BU 7202 – Museum Improvements (Fund 70)

DEPARTMENT OVERVIEW

The Lake County Museum Fund was created as a repository for monies that are collected and solely earmarked for improving museum exhibits and displays.

ACCOMPLISHMENTS IN FY 2019-20

- The museum improvement fund was used for exhibit graphics and material expenses for both permanent and temporary exhibits like THE WAY WE PLAYED, Patient No More and the Stage exhibit. Funds were also used to buy archival storage materials for both our Pomo and other historical objects. These included small display cases, special packing paper, digital storage media and equipment for video and audio archival material and special supplies to catalogue the collection.

Revenue and Appropriation Detail

Fund: 70 : Museum Improvements

Budget Unit: 7202 : Cultural Services, Museum Improvements

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|---|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 42-01 Revenue from Use of Money- Interest | 100 | 100 | 700 | 0 | 800 |
| 79-99 Other-Donations | 25,000 | 25,000 | (15,000) | 0 | 10,000 |
| Revenue - Summary | 25,100 | 25,100 | (14,300) | 0 | 10,800 |
| Appropriation | | | | | |
| 23-90 Prof & Specialized Svcs- Administrative Services | 277 | 277 | 853 | 0 | 1,130 |
| 28-30 Special Departmental Exp-Supplies & Services | 62,327 | 62,327 | (2,205) | 117 | 60,239 |
| Appropriation - Summary | 62,604 | 62,604 | (1,352) | 117 | 61,369 |
| NET COST | 37,504 | 37,504 | 12,948 | 117 | 50,569 |

COUNTY ADMINISTRATIVE OFFICE

CAROL J. HUCHINGSON, County Administrative Officer



BU 7999 – Contingencies

DEPARTMENT OVERVIEW

This Budget Unit serves as the contingency fund for all General Fund budgets. The source of funding for the Budget Unit is one-time General Fund discretionary revenues carried over from prior fiscal years.

Revenue and Appropriation Detail

Fund: 1 : General County
 Budget Unit: 7999 : Contingencies, Contingencies

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|---|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Appropriation | | | | | |
| 90-91 Transfers & Contingencies- Contingencies | 4,548,360 | 4,548,360 | 0 | 0 | 4,548,360 |
| Appropriation - Summary | 4,548,360 | 4,548,360 | 0 | 0 | 4,548,360 |
| NET COST | 4,548,360 | 4,548,360 | 0 | 0 | 4,548,360 |

WATER RESOURCES

SCOTT DE LEON, Director



BU 8101 – Flood Zone #1 Adobe Creek and Highland Springs (Fund 201)

DEPARTMENT OVERVIEW

Flood Control Zone 1 was formed to provide funding for operation and maintenance of Highland Springs Dam, Adobe Creek Dam, Adobe Creek and its watershed and approximately 22.5 miles of fire roads. The budget reimburses the Water Resources Department for engineering and design services, groundwater planning, watershed management and public information activities that benefit the zone.

ACCOMPLISHMENTS IN FY 2019-20

- Passed California Department of Water Resources Dam Safety inspections for Highland Springs and Adobe Creek dams

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

See BU 8107

Support needed to overcome any barriers

See BU 8107

How to better serve the public with the services provided

See BU 8107

Revenue and Appropriation Detail

Fund: 201 : Flood-Zone #1

Budget Unit: 8101 : Watershed, Flood-Zone #1

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|---|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 10-10 Property Taxes-Current Secured | 28,306 | 28,306 | (9,094) | 0 | 19,212 |
| 10-20 Property Taxes-Current Unsecured | 1,000 | 1,000 | 0 | 0 | 1,000 |
| 10-25 Property Taxes-Supp 813-Current | 90 | 90 | 0 | 0 | 90 |
| 10-35 Property Taxes-Supp 813-Prior | 40 | 40 | 0 | 0 | 40 |
| 10-40 Property Taxes-Prior Unsecured | 10 | 10 | 0 | 0 | 10 |
| 42-01 Revenue from Use of Money-Interest | 600 | 600 | (84) | 0 | 516 |
| 54-60 State Aid-HOPTR | 300 | 300 | (149) | 0 | 151 |
| 81-22 Operating Transfers-In | 20,000 | 20,000 | 4,250 | 0 | 24,250 |
| Revenue - Summary | 50,346 | 50,346 | (5,077) | 0 | 45,269 |
| Appropriation | | | | | |
| 23-80 Prof & Specialized Svcs-Professional & Specialize | 33,800 | 33,800 | 8,700 | 0 | 42,500 |
| 23-91 Prof & Specialized Svcs-Intra-Div Services | 2,636 | 2,636 | 7,165 | 0 | 9,801 |
| 28-30 Special Departmental Exp-Supplies & Services | 13,727 | 13,727 | 0 | 0 | 13,727 |
| 48-00 Taxes & Assessments- | 183 | 183 | 0 | 0 | 183 |
| Appropriation - Summary | 50,346 | 50,346 | 15,865 | 0 | 66,211 |
| NET COST | 0 | 0 | 20,942 | 0 | 20,942 |

WATER RESOURCES

SCOTT DE LEON, Director



BU 8104 – Flood Zone #4 Scotts Creek (Fund 204)

DEPARTMENT OVERVIEW

Flood Control Zone 4 was formed in 1958 to fund maintenance for planned flood control facilities. The majority of those facilities were never built. Consequently the funds are predominantly used to maintain flow capacity in Scott's Creek through brush clearing and thinning.

ACCOMPLISHMENTS IN FY 2019-20

- Collaborated with the Public Works Department on the installation of a culvert and backflow device at the north end of Scotts Valley that will help improve the drainage of the entire valley.

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

See BU 8107

Support needed to overcome any barriers

See BU 8107

How to better serve the public with the services provided

See BU 8107

Revenue and Appropriation Detail

Fund: 204 : Flood-Zone #4

Budget Unit: 8104 : Watershed, Flood-Zone #4

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|---|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 10-10 Property Taxes-Current Secured | 12,000 | 12,000 | 0 | 0 | 12,000 |
| 10-20 Property Taxes-Current Unsecured | 400 | 400 | 0 | 0 | 400 |
| 10-25 Property Taxes-Supp 813-Current | 15 | 15 | 0 | 0 | 15 |
| 10-35 Property Taxes-Supp 813-Prior | 15 | 15 | 0 | 0 | 15 |
| 10-40 Property Taxes-Prior Unsecured | 5 | 5 | 0 | 0 | 5 |
| 42-01 Revenue from Use of Money-Interest | 2,073 | 2,073 | 0 | 0 | 2,073 |
| 54-60 State Aid-HOPTR | 104 | 104 | 0 | 0 | 104 |
| Revenue - Summary | 14,612 | 14,612 | 0 | 0 | 14,612 |
| Appropriation | | | | | |
| 18-00 Maint-Bldgs & Imprvmts- | 0 | 0 | 35,000 | 0 | 35,000 |
| 23-80 Prof & Specialized Svcs-Professional & Specialize | 25,000 | 25,000 | (25,000) | 0 | 0 |
| 23-81 Prof & Specialized Svcs-Engineering In-House | 3,000 | 3,000 | 0 | 0 | 3,000 |
| 23-91 Prof & Specialized Svcs-Intra-Div Services | 27,408 | 27,408 | (1,999) | 0 | 25,409 |
| 27-00 Small Tools & Instruments- | 0 | 0 | 2,000 | 0 | 2,000 |
| Appropriation - Summary | 55,408 | 55,408 | 10,001 | 0 | 65,409 |
| NET COST | 40,796 | 40,796 | 10,001 | 0 | 50,797 |

WATER RESOURCES

SCOTT DE LEON, Director



BU 8105 – Flood Zone #5 Kelsey Creek (Fund 205)

DEPARTMENT OVERVIEW

Flood Zone 5 was established in 1964 to fund the Kelsey Creek Water Supply Project. The zone funds operation and maintenance of the Kelsey Creek Detention Structure and maintenance of Kelsey Creek in the vicinity of the structure. Zone 5 also funds implementation of the Big Valley Groundwater Management Plan, adopted by the Board of Directors in 1999. The plan recommends measures to protect and supplement the groundwater supply.

Revenues come from a percentage of property taxes within the District; funding has not kept pace with increasing program costs. In 2005, property owners rejected a benefit assessment to make the zone financially viable.

ACCOMPLISHMENTS IN FY 2019-20

- Cleared vegetation from Kelsey Creek
- Closed the Kelsey Creek Detention Structure in February 2020, providing enhanced recharge to the local ground water basin.

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

See BU 8107

Support needed to overcome any barriers

See BU 8107

How to better serve the public with the services provided

See BU 8107

Revenue and Appropriation Detail

Fund: 205 : Flood-Zone #5

Budget Unit: 8105 : Watershed, Flood-Zone #5

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|---|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 10-10 Property Taxes-Current Secured | 11,000 | 11,000 | (3,498) | 0 | 7,502 |
| 10-20 Property Taxes-Current Unsecured | 400 | 400 | 202 | 0 | 602 |
| 10-25 Property Taxes-Supp 813-Current | 30 | 30 | 0 | 0 | 30 |
| 10-35 Property Taxes-Supp 813-Prior | 10 | 10 | 0 | 0 | 10 |
| 10-40 Property Taxes-Prior Unsecured | 5 | 5 | 0 | 0 | 5 |
| 42-01 Revenue from Use of Money-Interest | 300 | 300 | (48) | 0 | 252 |
| 54-60 State Aid-HOPTR | 90 | 90 | 0 | 0 | 90 |
| 79-90 Other-Miscellaneous | 2,000 | 2,000 | 0 | 0 | 2,000 |
| Revenue - Summary | 13,835 | 13,835 | (3,344) | 0 | 10,491 |
| Appropriation | | | | | |
| 18-00 Maint-Bldgs & Imprvmts- | 5,000 | 5,000 | 2,570 | 0 | 7,570 |
| 23-80 Prof & Specialized Svcs-Professional & Specialize | 0 | 0 | (570) | 0 | (570) |
| 23-91 Prof & Specialized Svcs-Intra-Div Services | 3,935 | 3,935 | 5,152 | 0 | 9,087 |
| 28-30 Special Departmental Exp-Supplies & Services | 7,058 | 7,058 | 492 | 0 | 7,550 |
| 30-00 Utilities- | 150 | 150 | 0 | 0 | 150 |
| 48-00 Taxes & Assessments- | 45 | 45 | 5 | 0 | 50 |
| Appropriation - Summary | 16,188 | 16,188 | 7,649 | 0 | 23,837 |
| NET COST | 2,353 | 2,353 | 10,993 | 0 | 13,346 |

WATER RESOURCES

SCOTT DE LEON, Director



BU 8107 – Water Resources (Fund 207)

DEPARTMENT OVERVIEW

This budget unit supports fiscal monitoring and the development of personnel, policies and procedures and daily office expenses. Eight full-time positions, three extra help positions and support departmental programs such as Lakebed Management, levee maintenance, floodplain administration, groundwater and storm water management and the Grant Management for the department.

Current needs exceed allocated staffing. Three fulltime positions are being requested as part of the 2020-2021 budget packet.

ACCOMPLISHMENTS IN FY 2019-20

- Hired a WR Technician to replace Mark Miller after retirement
- Hired an extra help field technician to assist on projects
- Provided continued training and education to develop staff

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

For the Department of Water Resources, there are a few programs and projects that we perform that help with Economic Development. Our primary project during the summer boating season is the administration of the Quagga Mussel Prevention Program. This largely grant-funded program places trained monitors at the various public boat ramps throughout the boating season (Memorial Day to Labor Day). These monitors help ensure boaters have been inspected and that they are not transporting invasive species into the lake. Should Quagga Mussels get into Clear Lake, it won't matter what Economic Development programs we do, as our lake would be considered infested and there's no telling what the State might do - from mandatory decontamination of all vessels that leave the lake (at our expense) to shutting the lake down completely to all water sports.

Our aquatic weed program and our water quality programs all help deal with water quality and lake usability, and each is underfunded. The water quality program is especially challenging because there is no funding source for the significant efforts that are needed to comply with two conditional orders that have been imposed on us by the state. Poor water quality - especially during the summer months - has been the topic of much publicity over the years and unfortunately, our shallow, natural lake has centuries of nutrients in it that will continue to present challenges for decades - or even centuries - to come.

Finally, our lakebed management division has a challenging task of keeping up with structures on the lake, and abating those that have fallen into a state of disrepair. Keeping these old piers from becoming an eyesore helps improve the quality of life for those living nearby, and for those enjoying the lake from their boats.

WATER RESOURCES

SCOTT DE LEON, Director
BU 8107 – Water Resources

Support needed to overcome any barriers

Many of our programs are underfunded. We have the staff to perform the administrative work, but the “hard costs” associated with water testing, structure abatement, and other related expenses are unfunded.

How to better serve the public with the services provided

I think we are doing a good job with education of the public and explaining the “why” of the challenges we face. I also think we’ve taken great advantage of the available funding opportunities from the State for the invasive species program, but we could use additional funding to support all the programs of the Department.

Revenue and Appropriation Detail

Fund: 207 : Water Resources Admin
 Budget Unit: 8107 : Watershed, Administration

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|---|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 42-01 Revenue from Use of Money-Interest | 1,800 | 1,800 | 0 | 0 | 1,800 |
| 55-40 Other Federal-Disaster Relief | 4,451 | 4,451 | 0 | 0 | 4,451 |
| 66-10 Charges for Services-Planning & Engineering | 250 | 250 | 0 | 0 | 250 |
| 66-50 Charges for Services-Auditing & Accounting | 1,092,486 | 1,092,486 | (70,770) | 0 | 1,021,716 |
| 79-90 Other-Miscellaneous | 0 | 0 | 850 | 0 | 850 |
| Revenue - Summary | 1,098,987 | 1,098,987 | (69,920) | 0 | 1,029,067 |

Appropriation

| | | | | | |
|---|---------|---------|----------|-----|---------|
| 01-11 Salaries & Wages-Permanent | 638,185 | 638,185 | (42,585) | 0 | 595,600 |
| 01-12 Salaries & Wages-Extra Help | 25,677 | 25,677 | 47,925 | 0 | 73,602 |
| 01-13 Salaries & Wages-OT, Holiday, Stby | 5,000 | 5,000 | 5,000 | 0 | 10,000 |
| 01-14 Salaries & Wages-Other, Term | 16,500 | 16,500 | (13,000) | 0 | 3,500 |
| 02-21 Retirement Contributions-FICA | 52,614 | 52,614 | (2,785) | 0 | 49,829 |
| 02-22 Retirement Contributions-PERS | 123,138 | 123,138 | (7,744) | 0 | 115,394 |
| 03-30 Insurance-Health/Life | 107,606 | 107,606 | 8,870 | 0 | 116,476 |
| 03-31 Insurance-Unemployment | 4,738 | 4,738 | (273) | 0 | 4,465 |
| 03-32 Insurance-Opt Out | 2,400 | 2,400 | (2,400) | 0 | 0 |
| 04-00 Worker's Compensation- | 1,738 | 1,738 | (136) | 0 | 1,602 |
| 11-00 Clothing & Personal Suppl- | 0 | 0 | 500 | 0 | 500 |
| 12-00 Communications- | 3,350 | 3,350 | 500 | 0 | 3,850 |
| 14-00 Household Expense- | 0 | 0 | 0 | 500 | 500 |
| 15-12 Insurance-Public Liability | 13,109 | 13,109 | 7,472 | 0 | 20,581 |
| 15-13 Insurance-Fire & Allied Cvrgrs | 119 | 119 | 4 | 0 | 123 |
| 17-00 Maintenance-Equipment- | 5,150 | 5,150 | 1,150 | 0 | 6,300 |
| 18-00 Maint-Bldgs & Imprvmts- | 500 | 500 | 0 | 0 | 500 |
| 20-00 Memberships- | 1,500 | 1,500 | 0 | 0 | 1,500 |
| 22-70 Office Expense-Supplies | 6,750 | 6,750 | 2,000 | 0 | 8,750 |
| 22-71 Office Expense-Postage | 900 | 900 | 100 | 0 | 1,000 |
| 23-80 Prof & Specialized Svcs-Professional & Specialize | 9,050 | 9,050 | 250 | 0 | 9,300 |

Revenue and Appropriation Detail

Fund: 207 : Water Resources Admin
 Budget Unit: 8107 : Watershed, Administration

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|--|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| 23-85 Prof & Specialized Svcs-DPW Services | 0 | 0 | 64,785 | 0 | 64,785 |
| 23-90 Prof & Specialized Svcs-Administrative Services | 32,283 | 32,283 | 12,217 | 0 | 44,500 |
| 24-00 Publications & Legal Ntcs- | 1,000 | 1,000 | 500 | 0 | 1,500 |
| 28-30 Special Departmental Exp-Supplies & Services | 9,980 | 9,980 | 10,000 | (500) | 19,480 |
| 29-50 Transportation & Travel-Transportation & Travel | 350 | 350 | 2,650 | 0 | 3,000 |
| 29-51 Transportation & Travel-Cent. Gar.-Pool Mlg ONLY | 24,650 | 24,650 | 1,350 | 0 | 26,000 |
| 38-00 Inventory Items- | 12,700 | 12,700 | (5,700) | 0 | 7,000 |
| Appropriation - Summary | 1,098,987 | 1,098,987 | 90,650 | 0 | 1,189,637 |
| NET COST | 0 | 0 | 160,570 | 0 | 160,570 |

WATER RESOURCES

SCOTT DE LEON, Director



BU 8108 – Zone #8 Upper Middle Creek Basin (Fund 208)

DEPARTMENT OVERVIEW

Flood Control Zone 8 was established in 2000 to pay for the O&M costs associated with the Upper Middle Creek Flood Control Project. The project includes 11 miles of levees on Scotts, Middle, Alley and Clover creeks and a flow diversion structure in Clover Creek. Levee maintenance includes mowing, vegetation control, in-channel vegetation and gravel removal and maintaining levee roads. The work is accomplished by Water Resources, Public Works, private contractors and Cal-Fire crews. Work is funded through a zone 8 assessment attached to property taxes.

The levees are currently structurally sound. However, state and federal inspections have identified maintenance deficiencies and illegal encroachment that will require attention in 2020/2021 and beyond.

ACCOMPLISHMENTS IN FY 2019-20

- Levee mowing and vegetation removal
- Continued work on the Levee Feasibility Study per State Grant
- Completed culvert inspection project
- Completed yearly Zone 8 billing for tax rolls

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

See BU 8107

Support needed to overcome any barriers

See BU 8107

How to better serve the public with the services provided

See BU 8107

Revenue and Appropriation Detail

Fund: 208 : Flood-Upr Middle Cr Basin
 Budget Unit: 8108 : Watershed, Upper Middle Creek Basin

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|--|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 10-30 Property Taxes-Prior Secured | 2,186 | 2,186 | 674 | 0 | 2,860 |
| 31-95 Fines, Forfeit, Penalties-Penalties & Cost on Delq | 500 | 500 | 1,922 | 0 | 2,422 |
| 42-01 Revenue from Use of Money-Interest | 1,685 | 1,685 | 2,453 | 0 | 4,138 |
| 54-40 State Aid-Disaster Relief | 35,000 | 35,000 | (27,584) | 0 | 7,416 |
| 54-90 State Aid-Other | 558,446 | 558,446 | (150,934) | 0 | 407,512 |
| 66-40 Charges for Services-Assess & Tax Collection | 72,000 | 72,000 | 3,000 | 0 | 75,000 |
| 81-22 Operating Transfers-In | 120,000 | 120,000 | (120,000) | (40,000) | 40,000 |
| Revenue - Summary | 789,817 | 789,817 | (290,469) | 40,000 | 539,348 |
| Appropriation | | | | | |
| 14-00 Household Expense- | 500 | 500 | 0 | 0 | 500 |
| 23-80 Prof & Specialized Svcs-Professional & Specialize | 672,922 | 672,922 | (184,122) | 0 | 488,800 |
| 23-81 Prof & Specialized Svcs-Engineering In-House | 2,500 | 2,500 | 0 | 0 | 2,500 |
| 23-91 Prof & Specialized Svcs-Intra-Div Services | 101,895 | 101,895 | (9,667) | 0 | 92,228 |
| 28-30 Special Departmental Exp-Supplies & Services | 11,000 | 11,000 | 4,000 | 40,000 | 55,000 |
| 90-91 Transfers & Contingencies-Contingencies | 1,000 | 1,000 | 0 | 0 | 1,000 |
| Appropriation - Summary | 789,817 | 789,817 | (189,789) | 40,000 | 640,028 |
| NET COST | 0 | 0 | 100,680 | 0 | 100,680 |

WATER RESOURCES

SCOTT DE LEON, Director



BU 8109 – Watershed Protection District (Fund 200)

DEPARTMENT OVERVIEW

This budget unit supports the activities of the Lake County Watershed Protection District (WPD), including management of the National Flood Insurance Program and levee certification to meet 100-yr flood event protection, Highland Springs Recreation Area, and the Clean Water Program.

The WPD supports engineering and technical assistance for draining and flood mitigation projects including permit and project review. Staff training for flood emergencies comes under the purview of the WPD. The District also supports administration of grant-funded projects including the Quagga mussel prevention program, the vessel salvage program, the Middle Creek Reclamation project, nutrient monitoring for Total Maximum Daily Load (TMDL) assessment, and groundwater management and monitoring. This budget supports the Quagga Mussel prevention program, employing up to 13 Ramp Monitors and 2 Ramp Coordinators.

ACCOMPLISHMENTS IN FY 2019-20

- Continued outreach and ramp monitoring activities under Quagga Mussel Grant C17Q0807
- Inspected 170 vessels, and decontaminated 34 boats
- Salvaged 13 sunken or abandoned boats through the Save-18 Grant
- Established the Big Valley Groundwater Sustainability Agency;
- Acquired a Groundwater Grant through prop.68 for Big Valley Groundwater Sustainability Plan
- Reestablished Clean Water Program with cities of Clearlake and Lakeport
- Performed and coordinated with other agencies on post-fire storm water monitoring
- Closed out Quagga Mussel Grant C17Q0807 and continued work through a new Quagga Mussel Grant C180805
- Applied for an additional Quagga Mussel Grant to continue with our prevention program

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

See BU 8107

Support needed to overcome any barriers

See BU 8107

How to better serve the public with the services provided

See BU 8107

Revenue and Appropriation Detail

Fund: 200 : Watershed Protection Dist
 Budget Unit: 8109 : Watershed, Watershed Protection Dist

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|--|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 10-10 Property Taxes-Current Secured | 700,000 | 700,000 | (3,032) | 0 | 696,968 |
| 10-20 Property Taxes-Current Unsecured | 33,000 | 33,000 | (17,500) | 0 | 15,500 |
| 10-25 Property Taxes-Supp 813-Current | 5,000 | 5,000 | 2,500 | 0 | 7,500 |
| 10-35 Property Taxes-Supp 813-Prior | 1,000 | 1,000 | 1,000 | 0 | 2,000 |
| 10-40 Property Taxes-Prior Unsecured | 500 | 500 | 0 | 0 | 500 |
| 10-70 Other Taxes-Timber Yield | 400 | 400 | 0 | 0 | 400 |
| 21-60 Permits-Other | 260,500 | 260,500 | (9,700) | 0 | 250,800 |
| 31-82 Fines, Forfeit, Penalties-Criminal Fines | 800 | 800 | 0 | 0 | 800 |
| 31-95 Fines, Forfeit, Penalties-Penalties & Cost on Delq | 26 | 26 | 0 | 0 | 26 |
| 42-01 Revenue from Use of Money-Interest | 12,000 | 12,000 | 0 | 0 | 12,000 |
| 42-10 Rents & Concessions-Rents & Concessions | 40,000 | 40,000 | (20,000) | 0 | 20,000 |
| 54-40 State Aid-Disaster Relief | 0 | 0 | 3,138 | 0 | 3,138 |
| 54-60 State Aid-HOPTR | 7,000 | 7,000 | 1,408 | 0 | 8,408 |
| 54-90 State Aid-Other | 8,570,500 | 8,570,500 | 8,141,578 | 0 | 16,712,078 |
| 56-01 Other Federal-Other | 0 | 0 | 155,000 | 0 | 155,000 |
| 66-10 Charges for Services-Planning & Engineering | 2,400 | 2,400 | 10,603 | 0 | 13,003 |
| 81-22 Operating Transfers-In | 0 | 0 | 10,750 | 10,750 | 0 |
| 81-23 Operating Transfers-Out | (140,000) | (140,000) | 75,750 | 0 | (64,250) |
| Revenue - Summary | 9,493,126 | 9,493,126 | 8,351,495 | (10,750) | 17,833,871 |

Appropriation

| | | | | | |
|--|---------|---------|--------|-------|---------|
| 01-11 Salaries & Wages-Permanent | 9,000 | 9,000 | 0 | 0 | 9,000 |
| 01-12 Salaries & Wages-Extra Help | 233,487 | 233,487 | 60,354 | 0 | 293,841 |
| 01-13 Salaries & Wages-OT, Holiday, Stby | 0 | 0 | 0 | 2,000 | 2,000 |
| 02-21 Retirement Contributions-FICA | 7,109 | 7,109 | 1,660 | 0 | 8,769 |
| 02-22 Retirement Contributions-PERS | 0 | 0 | 1,407 | 0 | 1,407 |
| 03-31 Insurance-Unemployment | 674 | 674 | 151 | 0 | 825 |
| 04-00 Worker's Compensation- | 7,793 | 7,793 | 0 | 0 | 7,793 |
| 11-00 Clothing & Personal Suppl- | 1,500 | 1,500 | 5,250 | 3,283 | 10,033 |

Revenue and Appropriation Detail

Fund: 200 : Watershed Protection Dist
 Budget Unit: 8109 : Watershed, Watershed Protection Dist

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|---|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| 14-00 Household Expense- | 3,500 | 3,500 | 3,350 | 0 | 6,850 |
| 17-00 Maintenance-Equipment- | 10,000 | 10,000 | 0 | 0 | 10,000 |
| 18-00 Maint-Bldgs & Imprvmnts- | 15,000 | 15,000 | 25,000 | 10,000 | 50,000 |
| 20-00 Memberships- | 1,270 | 1,270 | 2,125 | 0 | 3,395 |
| 22-70 Office Expense-Supplies | 0 | 0 | 3,350 | 0 | 3,350 |
| 22-71 Office Expense-Postage | 250 | 250 | 0 | 0 | 250 |
| 23-80 Prof & Specialized Svcs- Professional & Specialize | 1,313,429 | 1,313,429 | 188,135 | 50,000 | 1,551,564 |
| 23-81 Prof & Specialized Svcs- Engineering In-House | 2,500 | 2,500 | 2,500 | 0 | 5,000 |
| 23-90 Prof & Specialized Svcs- Administrative Services | 17,914 | 17,914 | 37,442 | 20,000 | 75,356 |
| 23-91 Prof & Specialized Svcs-Intra-Div Services | 736,397 | 736,397 | (125,441) | 0 | 610,956 |
| 24-00 Publications & Legal Ntcs- | 500 | 500 | 0 | 0 | 500 |
| 27-00 Small Tools & Instruments- | 2,500 | 2,500 | 0 | 0 | 2,500 |
| 28-30 Special Departmental Exp-Supplies & Services | 39,350 | 39,350 | 376,758 | 100,000 | 516,108 |
| 29-50 Transportation & Travel- Transportation & Travel | 10,000 | 10,000 | 37,860 | 0 | 47,860 |
| 29-51 Transportation & Travel-Cent. Gar.- Pool Mlg ONLY | 500 | 500 | 1,500 | 0 | 2,000 |
| 30-00 Utilities- | 6,000 | 6,000 | 2,000 | 0 | 8,000 |
| 38-00 Inventory Items- | 5,000 | 5,000 | 28,245 | 0 | 33,245 |
| 53-48 Other Charges-Water Quality Improvement | 369,800 | 369,800 | (130,460) | 47,000 | 286,340 |
| 60-00 Cap. Fixed Asset-Land- | 7,500,000 | 7,500,000 | 7,500,000 | 0 | 15,000,000 |
| 62-74 Cap. FA-Equipment-Other | 0 | 0 | 49,000 | 0 | 49,000 |
| 80-80 Other Financing Uses-Interfund Reimbursements | 0 | 0 | 0 | (110,750) | (110,750) |
| Appropriation - Summary | 10,293,473 | 10,293,473 | 8,070,186 | 121,533 | 18,485,192 |
| NET COST | 800,347 | 800,347 | (281,309) | 132,283 | 651,321 |

SPECIAL DISTRICTS

JAN COPPINGER, Administrator



BU 8210, 8211, 8212, 8213, 8216, 8217,
8218, 8219, 8461 – Lighting Districts
(Funds 210-219, 261)

DEPARTMENT OVERVIEW

Street Lighting Districts provide public safety and security.

The districts include Anderson Springs Lighting, Clearlake Oaks Lighting, Glenhaven Lighting, Kelseyville Lighting, Lower Lake Lighting, Lucerne Lighting, Middletown Lighting, Upper Lake Lighting, Clearlake Keys Lighting.

Managing these districts requires a fine balance between providing safety and security to those that desire it and allowing for the dark skies for those that desire it.

ACCOMPLISHMENTS IN FY 2019-20

- Continued to provide lighting for the safety and security of the public.

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

Expansion of Lighting District in Clearlake Oaks area.
Rate increases for Kelseyville Lighting District.

Barriers include lack of skilled staff to complete these projects.

Support needed to overcome any barriers

- When we can offer competitive salaries, we will be able to retain quality staff and accomplish these goals.

Revenue and Appropriation Detail

Fund: 210 : Anderson Springs Lighting
 Budget Unit: 8210 : Street Lighting, Anderson Springs Lighting

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|--|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 10-10 Property Taxes-Current Secured | 2,550 | 2,550 | (350) | 0 | 2,200 |
| 10-20 Property Taxes-Current Unsecured | 68 | 68 | (4) | 0 | 64 |
| 10-25 Property Taxes-Supp 813-Current | 25 | 25 | (10) | 0 | 15 |
| 10-30 Property Taxes-Prior Secured | 220 | 220 | (80) | 0 | 140 |
| 10-35 Property Taxes-Supp 813-Prior | 6 | 6 | 2 | 0 | 8 |
| 10-40 Property Taxes-Prior Unsecured | 4 | 4 | 0 | 0 | 4 |
| 31-95 Fines, Forfeit, Penalties-Penalties & Cost on Delq | 30 | 30 | (10) | 0 | 20 |
| 42-01 Revenue from Use of Money-Interest | 300 | 300 | 100 | 0 | 400 |
| 54-60 State Aid-HOPTR | 30 | 30 | 0 | 0 | 30 |
| 66-40 Charges for Services-Assess & Tax Collection | 2,550 | 2,550 | (1,550) | 0 | 1,000 |
| Revenue - Summary | 5,783 | 5,783 | (1,902) | 0 | 3,881 |
| Appropriation | | | | | |
| 23-89 Prof & Specialized Svcs-Spec Dist Admin's Svcs | 710 | 710 | 0 | 0 | 710 |
| 23-90 Prof & Specialized Svcs-Administrative Services | 331 | 331 | (263) | 0 | 68 |
| 30-00 Utilities- | 2,290 | 2,290 | 2,620 | 0 | 4,910 |
| Appropriation - Summary | 3,331 | 3,331 | 2,357 | 0 | 5,688 |
| NET COST | (2,452) | (2,452) | 4,259 | 0 | 1,807 |

Revenue and Appropriation Detail

Fund: 211 : Clearlake Oaks Lighting

Budget Unit: 8211 : Street Lighting, Clearlake Oaks Lighting

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|--|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 10-10 Property Taxes-Current Secured | 1,515 | 1,515 | (515) | 0 | 1,000 |
| 10-20 Property Taxes-Current Unsecured | 42 | 42 | (17) | 0 | 25 |
| 10-25 Property Taxes-Supp 813-Current | 13 | 13 | (3) | 0 | 10 |
| 10-35 Property Taxes-Supp 813-Prior | 12 | 12 | (10) | 0 | 2 |
| 10-40 Property Taxes-Prior Unsecured | 8 | 8 | (7) | 0 | 1 |
| 31-95 Fines, Forfeit, Penalties-Penalties & Cost on Delq | 6 | 6 | (5) | 0 | 1 |
| 42-01 Revenue from Use of Money-Interest | 28 | 28 | 0 | 0 | 28 |
| 54-60 State Aid-HOPTR | 23 | 23 | (8) | 0 | 15 |
| Revenue - Summary | 1,647 | 1,647 | (565) | 0 | 1,082 |
| Appropriation | | | | | |
| 23-89 Prof & Specialized Svcs-Spec Dist Admin's Svcs | 128 | 128 | 0 | 0 | 128 |
| 23-90 Prof & Specialized Svcs-Administrative Services | 110 | 110 | (65) | 0 | 45 |
| 30-00 Utilities- | 1,200 | 1,200 | (244) | 0 | 956 |
| Appropriation - Summary | 1,438 | 1,438 | (309) | 0 | 1,129 |
| NET COST | (209) | (209) | 256 | 0 | 47 |

Revenue and Appropriation Detail

Fund: 212 : Glenhaven Lighting
 Budget Unit: 8212 : Street Lighting, Glenhaven Lighting

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|--|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 10-10 Property Taxes-Current Secured | 4,840 | 4,840 | 0 | 0 | 4,840 |
| 10-20 Property Taxes-Current Unsecured | 172 | 172 | (22) | 0 | 150 |
| 10-25 Property Taxes-Supp 813-Current | 30 | 30 | 70 | 0 | 100 |
| 10-35 Property Taxes-Supp 813-Prior | 15 | 15 | 0 | 0 | 15 |
| 10-40 Property Taxes-Prior Unsecured | 6 | 6 | (1) | 0 | 5 |
| 31-95 Fines, Forfeit, Penalties-Penalties & Cost on Delq | 1 | 1 | 0 | 0 | 1 |
| 42-01 Revenue from Use of Money-Interest | 278 | 278 | (3) | 0 | 275 |
| 54-60 State Aid-HOPTR | 81 | 81 | (6) | 0 | 75 |
| Revenue - Summary | 5,423 | 5,423 | 38 | 0 | 5,461 |
| Appropriation | | | | | |
| 23-89 Prof & Specialized Svcs-Spec Dist Admin's Svcs | 680 | 680 | 0 | 0 | 680 |
| 23-90 Prof & Specialized Svcs-Administrative Services | 596 | 596 | (291) | 0 | 305 |
| 30-00 Utilities- | 3,990 | 3,990 | 193 | 0 | 4,183 |
| Appropriation - Summary | 5,266 | 5,266 | (98) | 0 | 5,168 |
| NET COST | (157) | (157) | (136) | 0 | (293) |

Revenue and Appropriation Detail

Fund: 213 : Kelseyville Lighting
 Budget Unit: 8213 : Street Lighting, Kelseyville Lighting

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|---|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 10-10 Property Taxes-Current Secured | 14,440 | 14,440 | 2,080 | 0 | 16,520 |
| 10-20 Property Taxes-Current Unsecured | 638 | 638 | (358) | 0 | 280 |
| 10-25 Property Taxes-Supp 813-Current | 88 | 88 | 62 | 0 | 150 |
| 10-35 Property Taxes-Supp 813-Prior | 66 | 66 | (36) | 0 | 30 |
| 10-40 Property Taxes-Prior Unsecured | 15 | 15 | (7) | 0 | 8 |
| 42-01 Revenue from Use of Money-Interest | 72 | 72 | (32) | 0 | 40 |
| 54-60 State Aid-HOPTR | 156 | 156 | (11) | 0 | 145 |
| Revenue - Summary | 15,475 | 15,475 | 1,698 | 0 | 17,173 |
| Appropriation | | | | | |
| 23-90 Prof & Specialized Svcs-Administrative Services | 1,920 | 1,920 | (484) | 0 | 1,436 |
| 30-00 Utilities- | 14,242 | 14,242 | 1,826 | 0 | 16,068 |
| Appropriation - Summary | 16,162 | 16,162 | 1,342 | 0 | 17,504 |
| NET COST | 687 | 687 | (356) | 0 | 331 |

Revenue and Appropriation Detail

Fund: 216 : Lower Lake Lighting
 Budget Unit: 8216 : Street Lighting, Lower Lake Lighting

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|---|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 10-10 Property Taxes-Current Secured | 15,200 | 15,200 | 0 | 0 | 15,200 |
| 10-20 Property Taxes-Current Unsecured | 350 | 350 | 0 | 0 | 350 |
| 10-25 Property Taxes-Supp 813-Current | 57 | 57 | (2) | 0 | 55 |
| 10-35 Property Taxes-Supp 813-Prior | 35 | 35 | 7 | 0 | 42 |
| 10-40 Property Taxes-Prior Unsecured | 12 | 12 | 0 | 0 | 12 |
| 42-01 Revenue from Use of Money-Interest | 290 | 290 | 20 | 0 | 310 |
| 54-60 State Aid-HOPTR | 199 | 199 | 1 | 0 | 200 |
| Revenue - Summary | 16,143 | 16,143 | 26 | 0 | 16,169 |
| Appropriation | | | | | |
| 23-89 Prof & Specialized Svcs-Spec Dist Admin's Svcs | 2,189 | 2,189 | 0 | 0 | 2,189 |
| 23-90 Prof & Specialized Svcs-Administrative Services | 1,898 | 1,898 | (982) | 0 | 916 |
| 30-00 Utilities- | 10,900 | 10,900 | 100 | 0 | 11,000 |
| Appropriation - Summary | 14,987 | 14,987 | (882) | 0 | 14,105 |
| NET COST | (1,156) | (1,156) | (908) | 0 | (2,064) |

Revenue and Appropriation Detail

Fund: 217 : Lucerne Lighting
 Budget Unit: 8217 : Street Lighting, Lucerne Lighting

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|--|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 10-10 Property Taxes-Current Secured | 21,900 | 21,900 | 100 | 0 | 22,000 |
| 10-20 Property Taxes-Current Unsecured | 742 | 742 | (70) | 0 | 672 |
| 10-25 Property Taxes-Supp 813-Current | 130 | 130 | (15) | 0 | 115 |
| 10-35 Property Taxes-Supp 813-Prior | 73 | 73 | 7 | 0 | 80 |
| 10-40 Property Taxes-Prior Unsecured | 28 | 28 | 4 | 0 | 32 |
| 31-95 Fines, Forfeit, Penalties-Penalties & Cost on Delq | 5 | 5 | 2 | 0 | 7 |
| 42-01 Revenue from Use of Money-Interest | 880 | 880 | 320 | 0 | 1,200 |
| 54-60 State Aid-HOPTR | 379 | 379 | (29) | 0 | 350 |
| Revenue - Summary | 24,137 | 24,137 | 319 | 0 | 24,456 |
| Appropriation | | | | | |
| 23-89 Prof & Specialized Svcs-Spec Dist Admin's Svcs | 3,498 | 3,498 | 0 | 0 | 3,498 |
| 23-90 Prof & Specialized Svcs-Administrative Services | 2,604 | 2,604 | (1,145) | 0 | 1,459 |
| 30-00 Utilities- | 18,800 | 18,800 | 2,080 | 0 | 20,880 |
| Appropriation - Summary | 24,902 | 24,902 | 935 | 0 | 25,837 |
| NET COST | 765 | 765 | 616 | 0 | 1,381 |

Revenue and Appropriation Detail

Fund: 218 : Middletown Lighting
 Budget Unit: 8218 : Street Lighting, Middletown Lighting

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|---|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 10-10 Property Taxes-Current Secured | 12,800 | 12,800 | (300) | 0 | 12,500 |
| 10-20 Property Taxes-Current Unsecured | 560 | 560 | (320) | 0 | 240 |
| 10-25 Property Taxes-Supp 813-Current | 48 | 48 | 62 | 0 | 110 |
| 10-35 Property Taxes-Supp 813-Prior | 26 | 26 | (1) | 0 | 25 |
| 10-40 Property Taxes-Prior Unsecured | 11 | 11 | (4) | 0 | 7 |
| 42-01 Revenue from Use of Money- Interest | 228 | 228 | (8) | 0 | 220 |
| 54-60 State Aid-HOPTR | 144 | 144 | (14) | 0 | 130 |
| Revenue - Summary | 13,817 | 13,817 | (585) | 0 | 13,232 |
| Appropriation | | | | | |
| 23-89 Prof & Specialized Svcs-Spec Dist Admin's Svcs | 1,742 | 1,742 | 0 | 0 | 1,742 |
| 23-90 Prof & Specialized Svcs- Administrative Services | 1,501 | 1,501 | (461) | 0 | 1,040 |
| 30-00 Utilities- | 10,300 | 10,300 | 2,200 | 0 | 12,500 |
| Appropriation - Summary | 13,543 | 13,543 | 1,739 | 0 | 15,282 |
| NET COST | (274) | (274) | 2,324 | 0 | 2,050 |

Revenue and Appropriation Detail

Fund: 219 : Upper Lake Lighting
 Budget Unit: 8219 : Street Lighting, Upper Lake Lighting

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|--|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 10-10 Property Taxes-Current Secured | 11,100 | 11,100 | 150 | 0 | 11,250 |
| 10-20 Property Taxes-Current Unsecured | 386 | 386 | (11) | 0 | 375 |
| 10-25 Property Taxes-Supp 813-Current | 71 | 71 | 29 | 0 | 100 |
| 10-35 Property Taxes-Supp 813-Prior | 42 | 42 | 8 | 0 | 50 |
| 10-40 Property Taxes-Prior Unsecured | 18 | 18 | (6) | 0 | 12 |
| 31-95 Fines, Forfeit, Penalties-Penalties & Cost on Delq | 10 | 10 | (3) | 0 | 7 |
| 42-01 Revenue from Use of Money-Interest | 1,010 | 1,010 | 190 | 0 | 1,200 |
| 54-60 State Aid-HOPTR | 196 | 196 | (3) | 0 | 193 |
| Revenue - Summary | 12,833 | 12,833 | 354 | 0 | 13,187 |
| Appropriation | | | | | |
| 18-00 Maint-Bldgs & Imprvmts- | 1,900 | 1,900 | 100 | 0 | 2,000 |
| 23-89 Prof & Specialized Svcs-Spec Dist Admin's Svcs | 1,368 | 1,368 | 0 | 0 | 1,368 |
| 23-90 Prof & Specialized Svcs-Administrative Services | 883 | 883 | (204) | 0 | 679 |
| 30-00 Utilities- | 7,300 | 7,300 | 3,650 | 0 | 10,950 |
| Appropriation - Summary | 11,451 | 11,451 | 3,546 | 0 | 14,997 |
| NET COST | (1,382) | (1,382) | 3,192 | 0 | 1,810 |

Revenue and Appropriation Detail

Fund: 261 : CSA #1-Clearlake Keys

Budget Unit: 8461 : Public Ways & Facilities, CSA #1-Clearlake Keys

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|--|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 10-10 Property Taxes-Current Secured | 10,880 | 10,880 | 132 | 0 | 11,012 |
| 10-20 Property Taxes-Current Unsecured | 249 | 249 | (19) | 0 | 230 |
| 10-25 Property Taxes-Supp 813-Current | 46 | 46 | 39 | 0 | 85 |
| 10-35 Property Taxes-Supp 813-Prior | 18 | 18 | 7 | 0 | 25 |
| 10-40 Property Taxes-Prior Unsecured | 7 | 7 | 0 | 0 | 7 |
| 31-95 Fines, Forfeit, Penalties-Penalties & Cost on Delq | 56 | 56 | 94 | 0 | 150 |
| 42-01 Revenue from Use of Money-Interest | 737 | 737 | 763 | 0 | 1,500 |
| 54-60 State Aid-HOPTR | 141 | 141 | (11) | 0 | 130 |
| 66-40 Charges for Services-Assess & Tax Collection | 9,743 | 9,743 | (243) | 0 | 9,500 |
| Revenue - Summary | 21,877 | 21,877 | 762 | 0 | 22,639 |
| Appropriation | | | | | |
| 23-89 Prof & Specialized Svcs-Spec Dist Admin's Svcs | 3,475 | 3,475 | 0 | 0 | 3,475 |
| 23-90 Prof & Specialized Svcs-Administrative Services | 2,449 | 2,449 | (1,217) | 0 | 1,232 |
| 30-00 Utilities- | 16,322 | 16,322 | 816 | 0 | 17,138 |
| Appropriation - Summary | 22,246 | 22,246 | (401) | 0 | 21,845 |
| NET COST | 369 | 369 | (1,163) | 0 | (794) |

SPECIAL DISTRICTS

JAN COPPINGER, Administrator



BU 8351 – Lands End
(Fund 251)

DEPARTMENT OVERVIEW

LACOSAN manages this infrastructure as a satellite sewer collection system. The wastewater collected in this system is discharged to the City of Lakeport and is treated at their treatment facility. The collection system contains 61 commercial and 130 residential connections.

ACCOMPLISHMENTS IN FY 2019-20

- Provide high quality customer service
- Protect the environment
- Maintain the safe collection and disposal of waste water
- Promote awareness, protection and conservation of our natural resources.

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

- Continue to provide high quality customer service
- Continue to protect the environment
- Continue to maintain the safe collection and disposal of waste water
- Continue to promote awareness, protection and conservation of our natural resources.

Support needed to overcome any barriers

N/A

How to better serve the public with the services provided

N/A

Revenue and Appropriation Detail

Fund: 251 : Lands End
 Budget Unit: 8351 : H & S Utilities, Lands End

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|---|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 42-01 Revenue from Use of Money-Interest | 800 | 800 | 0 | 0 | 800 |
| 66-50 Charges for Services-Auditing & Accounting | 96 | 96 | 4 | 0 | 100 |
| 70-40 Sewer-Sales and Service | 170,412 | 170,412 | 1,889 | 0 | 172,301 |
| 70-46 Sewer-Delinquent Sewer | 2,566 | 2,566 | (1,566) | 0 | 1,000 |
| 70-51 Sewer-Special Assmt-Cap Imp | 14,887 | 14,887 | (2,285) | 0 | 12,602 |
| Revenue - Summary | 188,761 | 188,761 | (1,958) | 0 | 186,803 |
| Appropriation | | | | | |
| 12-00 Communications- | 2,336 | 2,336 | 76 | 0 | 2,412 |
| 17-00 Maintenance-Equipment- | 500 | 500 | 0 | 0 | 500 |
| 18-00 Maint-Bldgs & Imprvmts- | 500 | 500 | 192 | 0 | 692 |
| 23-77 Prof & Specialized Svcs-Labor-In House | 21,576 | 21,576 | (1,061) | 0 | 20,515 |
| 23-80 Prof & Specialized Svcs-Professional & Specialize | 135,000 | 135,000 | 16,100 | 0 | 151,100 |
| 23-89 Prof & Specialized Svcs-Spec Dist Admin's Svcs | 15,543 | 15,543 | 4,649 | 0 | 20,192 |
| 23-90 Prof & Specialized Svcs-Administrative Services | 107 | 107 | 468 | 0 | 575 |
| 30-00 Utilities- | 6,000 | 6,000 | 0 | 0 | 6,000 |
| Appropriation - Summary | 181,562 | 181,562 | 20,424 | 0 | 201,986 |
| NET COST | (7,199) | (7,199) | 22,382 | 0 | 15,183 |

SPECIAL DISTRICTS

JAN COPPINGER, Administrator



BU 8352 – Corinthian Bay (Fund 252)

DEPARTMENT OVERVIEW

This budget provides the funding for the operation and maintenance of this satellite wastewater collection system in Corinthian Bay. This system contains 73 single family dwelling unit connections. LACOSAN manages this collection system which discharges to the Kelseyville Wastewater Treatment facility.

ACCOMPLISHMENTS IN FY 2019-20

- Provision of high quality customer service.
- Protection of the environment.
- Support for local economic development with community infrastructure.
- Maintain the safe collection, transfer & treatment of waste water throughout our sewer districts.
- Promoting awareness, protection and conservation of our natural resources & environment.

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

- Continue to provide high quality customer service.
- Continue to protect the environment.
- Continue to support local economic development with community infrastructure.
- Continue to maintain the safe collection, transfer & treatment of waste water throughout our sewer districts.
- Continue to promote awareness, protection and conservation of our natural resources & environment.

Revenue and Appropriation Detail

Fund: 252 : Corinthian Bay
 Budget Unit: 8352 : H & S Utilities, Corinthian Bay

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|---|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 42-01 Revenue from Use of Money-Interest | 310 | 310 | 15 | 0 | 325 |
| 66-50 Charges for Services-Auditing & Accounting | 277 | 277 | (127) | 0 | 150 |
| 70-40 Sewer-Sales and Service | 20,886 | 20,886 | (1,886) | 0 | 19,000 |
| 70-46 Sewer-Delinquent Sewer | 0 | 0 | 250 | 0 | 250 |
| Revenue - Summary | 21,473 | 21,473 | (1,748) | 0 | 19,725 |
| Appropriation | | | | | |
| 12-00 Communications- | 497 | 497 | 0 | 0 | 497 |
| 17-00 Maintenance-Equipment- | 500 | 500 | 0 | 0 | 500 |
| 18-00 Maint-Bldgs & Imprvmts- | 500 | 500 | 0 | 0 | 500 |
| 23-77 Prof & Specialized Svcs-Labor-In House | 11,380 | 11,380 | (560) | 0 | 10,820 |
| 23-80 Prof & Specialized Svcs-Professional & Specialize | 5,000 | 5,000 | 0 | 0 | 5,000 |
| 23-89 Prof & Specialized Svcs-Spec Dist Admin's Svcs | 361 | 361 | 108 | 0 | 469 |
| 23-90 Prof & Specialized Svcs-Administrative Services | 149 | 149 | 426 | 0 | 575 |
| 30-00 Utilities- | 2,000 | 2,000 | 0 | 0 | 2,000 |
| Appropriation - Summary | 20,387 | 20,387 | (26) | 0 | 20,361 |
| NET COST | (1,086) | (1,086) | 1,722 | 0 | 636 |

SPECIAL DISTRICTS

JAN COPPINGER, Administrator



BU 8353 – Middletown Sewer (Fund 253)

DEPARTMENT OVERVIEW

Budget Unit 8353 provides funding for the operation and maintenance of the wastewater collection system and treatment plant in Middletown. It serves approximately 572 connections.

ACCOMPLISHMENTS IN FY 2019-20

- Completion of Caltrans Force Main Relocation Project
- Spray Fields repaired and brought online
- Preliminary Design For Treatment Plant upgrades completed with SWRCB Planning Grant
- Funding application submitted for Treatment Plant upgrades

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

- Complete upgrade of sewer treatment plant to increase capacity and modernize facility. This project to be completed with a grant from the State Water Resources Control Board

Support needed to overcome any barriers

- No support is needed at this time. Funding applications take time and we are waiting for the funding agreement.

How to better serve the public with the services provided

- By modernizing the facilities, we will be able to have electronic communications from the plant to the staff, which will increase response time and reduce staff costs by reducing the need to check on the system manually.

Revenue and Appropriation Detail

Fund: 253 : Middletown Sewer
 Budget Unit: 8353 : H & S Utilities, Middletown Sewer

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|--|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 31-95 Fines, Forfeit, Penalties-Penalties & Cost on Delq | 2,532 | 2,532 | (732) | 0 | 1,800 |
| 42-01 Revenue from Use of Money-Interest | 7,201 | 7,201 | (1) | 0 | 7,200 |
| 54-40 State Aid-Disaster Relief | 52,000 | 52,000 | (52,000) | 0 | 0 |
| 54-90 State Aid-Other | 5,094,128 | 5,094,128 | 52,728 | 0 | 5,146,856 |
| 55-40 Other Federal-Disaster Relief | 180,000 | 180,000 | (180,000) | 0 | 0 |
| 66-50 Charges for Services-Auditing & Accounting | 1,500 | 1,500 | 300 | 0 | 1,800 |
| 70-40 Sewer-Sales and Service | 140,878 | 140,878 | 15,000 | 0 | 155,878 |
| 70-42 Sewer-Capacity Expansion Fee | 0 | 0 | 19,269 | 0 | 19,269 |
| 70-43 Sewer-Connection Fee | 6,500 | 6,500 | (4,525) | 0 | 1,975 |
| 70-46 Sewer-Delinquent Sewer | 5,050 | 5,050 | (2,278) | 0 | 2,772 |
| 79-91 Other-Cancelled Checks | 150 | 150 | (135) | 0 | 15 |
| Revenue - Summary | 5,489,939 | 5,489,939 | (152,374) | 0 | 5,337,565 |

Appropriation

| | | | | | |
|---|-----------|-----------|----------|---|-----------|
| 12-00 Communications- | 2,003 | 2,003 | 14 | 0 | 2,017 |
| 15-13 Insurance-Fire & Allied Cvrgrs | 0 | 0 | 170 | 0 | 170 |
| 17-00 Maintenance-Equipment- | 32,045 | 32,045 | 0 | 0 | 32,045 |
| 18-00 Maint-Bldgs & Imprvmts- | 67,137 | 67,137 | (10,747) | 0 | 56,390 |
| 23-77 Prof & Specialized Svcs-Labor-In House | 43,987 | 43,987 | 0 | 0 | 43,987 |
| 23-80 Prof & Specialized Svcs-Professional & Specialize | 33,533 | 33,533 | 322 | 0 | 33,855 |
| 23-89 Prof & Specialized Svcs-Spec Dist Admin's Svcs | 80,522 | 80,522 | 17,719 | 0 | 98,241 |
| 23-90 Prof & Specialized Svcs-Administrative Services | 972 | 972 | 4,671 | 0 | 5,643 |
| 28-30 Special Departmental Exp-Supplies & Services | 52,000 | 52,000 | 0 | 0 | 52,000 |
| 30-00 Utilities- | 62,000 | 62,000 | 0 | 0 | 62,000 |
| 48-00 Taxes & Assessments- | 9 | 9 | 0 | 0 | 9 |
| 62-74 Cap. FA-Equipment-Other | 0 | 0 | 40,000 | 0 | 40,000 |
| 63-05 Construction in Progress-Sewer Systems | 5,000,000 | 5,000,000 | 0 | 0 | 5,000,000 |

Revenue and Appropriation Detail

Fund: 253 : Middletown Sewer
 Budget Unit: 8353 : H & S Utilities, Middletown Sewer

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|--------------------------------|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Appropriation - Summary | 5,374,208 | 5,374,208 | 52,149 | 0 | 5,426,357 |
| NET COST | (115,731) | (115,731) | 204,523 | 0 | 88,792 |

SPECIAL DISTRICTS

JAN COPPINGER, Administrator



BU 8354 – Lake County Sanitation District SE Regional System (Fund 254)

DEPARTMENT OVERVIEW

Budget Unit 8354 includes the Southeast Regional Wastewater System, the single largest utility system managed by Special Districts. This system serves a population of approximately 18,000 people. It consists of over 100 miles of raw wastewater collection pipelines and 21 pump stations. It includes a full service treatment facility with septage receiving station.

The Southeast Regional Wastewater System serves the City of Clearlake and the area northwest to the “Gooseneck”, and the community of Lower Lake. There are 7,599 single family dwelling unit connections being served in this system.

This system is connected to the effluent recycling system that transports treated wastewater to the Geysers geothermal generation complex. This portion of the recycling system includes 29 miles of pipeline, 6 pump stations and storage tank reservoir under the management of LACOSAN. This includes the day to day and annual maintenance activities of these systems.

ACCOMPLISHMENTS IN FY 2019-20

- Line cleaning, inspections and repairs to reduce Inflow & Infiltration
- Implement Asset Management System
- Purchase Relining Machine for repair of collection lines
- Upgrade Jet nozzle to video capabilities for line inspections
- Engineering for SCADA Upgrades
- Submit Funding application for \$2,000,000 Inflow and Infiltration Project

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

- Inflow & Infiltration Project-Waiting funding agreement
- Install Septage Receiving Station for accurate septic dumping recording
- Upgrade vehicles & equipment to better maintain systems

Revenue and Appropriation Detail

Fund: 254 : LACOSAN SE Regional Sys
 Budget Unit: 8354 : H & S Utilities, LACOSAN SE Regional Sys

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|--|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 31-95 Fines, Forfeit, Penalties-Penalties & Cost on Delq | 73,650 | 73,650 | 16,763 | 0 | 90,413 |
| 42-01 Revenue from Use of Money-Interest | 28,900 | 28,900 | 0 | 0 | 28,900 |
| 54-40 State Aid-Disaster Relief | 25,000 | 25,000 | (25,000) | 0 | 0 |
| 54-90 State Aid-Other | 0 | 0 | 504,900 | 0 | 504,900 |
| 55-40 Other Federal-Disaster Relief | 100,000 | 100,000 | (100,000) | 0 | 0 |
| 66-50 Charges for Services-Auditing & Accounting | 25,800 | 25,800 | 1,000 | 0 | 26,800 |
| 70-40 Sewer-Sales and Service | 2,455,500 | 2,455,500 | 81,032 | 0 | 2,536,532 |
| 70-42 Sewer-Capacity Expansion Fee | 10,220 | 10,220 | 1,265 | 0 | 11,485 |
| 70-44 Sewer-Other Agencies Septic | 130,000 | 130,000 | 0 | 0 | 130,000 |
| 70-46 Sewer-Delinquent Sewer | 390,420 | 390,420 | 9,580 | 0 | 400,000 |
| 70-51 Sewer-Special Assmt-Cap Imp | 350,112 | 350,112 | 26,428 | 0 | 376,540 |
| 70-90 Sewer-Other Contributions | 752,343 | 752,343 | (752,343) | 0 | 0 |
| 71-90 Water-Other Contributions | 500 | 500 | 449,500 | 0 | 450,000 |
| 79-91 Other-Cancelled Checks | 0 | 0 | 500 | 0 | 500 |
| Revenue - Summary | 4,342,445 | 4,342,445 | 213,625 | 0 | 4,556,070 |

Appropriation

| | | | | | |
|---|-----------|-----------|-----------|---|-----------|
| 12-00 Communications- | 34,590 | 34,590 | 374 | 0 | 34,964 |
| 14-00 Household Expense- | 13,400 | 13,400 | 2,880 | 0 | 16,280 |
| 15-13 Insurance-Fire & Allied Cvrgs | 18,743 | 18,743 | (666) | 0 | 18,077 |
| 17-00 Maintenance-Equipment- | 598,549 | 598,549 | 0 | 0 | 598,549 |
| 18-00 Maint-Bldgs & Imprvmts- | 388,360 | 388,360 | (4,724) | 0 | 383,636 |
| 20-00 Memberships- | 10,100 | 10,100 | 0 | 0 | 10,100 |
| 23-77 Prof & Specialized Svcs-Labor-In House | 1,027,828 | 1,027,828 | (104,152) | 0 | 923,676 |
| 23-79 Prof & Specialized Svcs-Projects-Outside | 10,120 | 10,120 | 0 | 0 | 10,120 |
| 23-80 Prof & Specialized Svcs-Professional & Specialize | 478,193 | 478,193 | 14,846 | 0 | 493,039 |
| 23-89 Prof & Specialized Svcs-Spec Dist Admin's Svcs | 915,469 | 915,469 | 273,823 | 0 | 1,189,292 |
| 23-90 Prof & Specialized Svcs-Administrative Services | 12,779 | 12,779 | 55,835 | 0 | 68,614 |

Revenue and Appropriation Detail

Fund: 254 : LACOSAN SE Regional Sys

Budget Unit: 8354 : H & S Utilities, LACOSAN SE Regional Sys

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|---|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| 25-00 Rents & Leases-Equipment- | 10,000 | 10,000 | 0 | 0 | 10,000 |
| 27-00 Small Tools & Instruments- | 7,000 | 7,000 | 1,500 | 0 | 8,500 |
| 28-30 Special Departmental Exp-Supplies & Services | 409,205 | 409,205 | 9,000 | 0 | 418,205 |
| 30-00 Utilities- | 766,934 | 766,934 | 30,783 | 0 | 797,717 |
| 38-00 Inventory Items- | 3,200 | 3,200 | 28,750 | 0 | 31,950 |
| 48-00 Taxes & Assessments- | 172 | 172 | 0 | 0 | 172 |
| 61-60 Cap. FA-Bldgs & Imp-Current | 74,500 | 74,500 | 265,000 | 0 | 339,500 |
| 62-72 Cap. FA-Equipment-Autos & Light Trucks | 0 | 0 | 65,000 | 0 | 65,000 |
| 62-73 Cap. FA-Equipment-Shop | 105,000 | 105,000 | (105,000) | 0 | 0 |
| 62-74 Cap. FA-Equipment-Other | 27,000 | 27,000 | 74,000 | 0 | 101,000 |
| 63-05 Construction in Progress-Sewer Systems | 0 | 0 | 504,900 | 0 | 504,900 |
| Appropriation - Summary | 4,911,142 | 4,911,142 | 1,112,149 | 0 | 6,023,291 |
| NET COST | 568,697 | 568,697 | 898,524 | 0 | 1,467,221 |

SPECIAL DISTRICTS

JAN COPPINGER, Administrator



BU 8355 – Lake County Sanitation District NW Regional System (Fund 255)

DEPARTMENT OVERVIEW

Budget unit 8355 includes the Northwest Regional Wastewater Systems. This system serves a population of approximately 30,000 people and consists of over 100 miles of raw wastewater collection pipelines and 21 pump stations. It includes a full service treatment facility with septage receiving station.

The Northwest Regional Wastewater System serves the northern portion of the City of Lakeport (16th Street/ Ashe Street Pump Station and northward), and the communities of North Lakeport, Upper Lake, Nice, Lucerne, Kono Tayee, and Paradise Valley. There are 5,602 single family dwelling unit connections served by this system.

This system is connected to the effluent recycling system that transports treated wastewater to the Geysers geothermal generation complex. This portion of the wastewater recycling system includes 23 miles of pipeline, 2 pump stations, and SCADA (supervisory control and data acquisition) facilities under the management of LACOSAN. This includes the day to day and annual maintenance activities of this portion of the system.

ACCOMPLISHMENTS IN FY 2019-20

- Repair pavement to treatment plant roads
- Install structures to cover and protect assets
- Upgrade generators and pumps

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

- Repair Treatment Plant Entrance Road
- Upgrade Computer Systems that are outdated and no longer supported by tech support
- Install Tesla Backup Battery systems to avoid increase in PGE costs

Revenue and Appropriation Detail

Fund: 255 : LACOSAN NW Regional Sys
 Budget Unit: 8355 : H & S Utilities, LACOSAN NW Regional Sys

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|--|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 31-95 Fines, Forfeit, Penalties-Penalties & Cost on Delq | 22,048 | 22,048 | 6,686 | 0 | 28,734 |
| 42-01 Revenue from Use of Money-Interest | 3,867 | 3,867 | 7,978 | 0 | 11,845 |
| 54-40 State Aid-Disaster Relief | 100,000 | 100,000 | 6,270 | 0 | 106,270 |
| 55-40 Other Federal-Disaster Relief | 25,000 | 25,000 | (25,000) | 0 | 0 |
| 66-50 Charges for Services-Auditing & Accounting | 11,804 | 11,804 | (1,087) | 0 | 10,717 |
| 70-40 Sewer-Sales and Service | 1,880,197 | 1,880,197 | 71,573 | 0 | 1,951,770 |
| 70-42 Sewer-Capacity Expansion Fee | 56,451 | 56,451 | (3,900) | 0 | 52,551 |
| 70-44 Sewer-Other Agencies Septic | 111,332 | 111,332 | (50,241) | 0 | 61,091 |
| 70-46 Sewer-Delinquent Sewer | 147,818 | 147,818 | 15,000 | 0 | 162,818 |
| 79-91 Other-Cancelled Checks | 165 | 165 | 155 | 0 | 320 |
| Revenue - Summary | 2,358,682 | 2,358,682 | 27,434 | 0 | 2,386,116 |

Appropriation

| | | | | | |
|---|---------|---------|----------|---|---------|
| 11-00 Clothing & Personal Suppl- | 6,000 | 6,000 | 0 | 0 | 6,000 |
| 12-00 Communications- | 9,340 | 9,340 | 3,042 | 0 | 12,382 |
| 14-00 Household Expense- | 5,100 | 5,100 | (1,600) | 0 | 3,500 |
| 15-13 Insurance-Fire & Allied Cvrgrs | 1,180 | 1,180 | 253 | 0 | 1,433 |
| 17-00 Maintenance-Equipment- | 100,000 | 100,000 | (20,000) | 0 | 80,000 |
| 18-00 Maint-Bldgs & Imprvmts- | 70,350 | 70,350 | 0 | 0 | 70,350 |
| 19-40 Medical Expense-Medical Supplies | 250 | 250 | 0 | 0 | 250 |
| 20-00 Memberships- | 4,700 | 4,700 | 0 | 0 | 4,700 |
| 23-77 Prof & Specialized Svcs-Labor-In House | 385,582 | 385,582 | 0 | 0 | 385,582 |
| 23-80 Prof & Specialized Svcs-Professional & Specialize | 191,974 | 191,974 | 22,928 | 0 | 214,902 |
| 23-89 Prof & Specialized Svcs-Spec Dist Admin's Svcs | 411,171 | 411,171 | 122,984 | 0 | 534,155 |
| 23-90 Prof & Specialized Svcs-Administrative Services | 6,115 | 6,115 | 26,671 | 0 | 32,786 |
| 26-00 Rents & Leases-Bldg & Imp- | 5,754 | 5,754 | 0 | 0 | 5,754 |
| 27-00 Small Tools & Instruments- | 7,000 | 7,000 | 0 | 0 | 7,000 |
| 28-30 Special Departmental Exp-Supplies & Services | 287,774 | 287,774 | 0 | 0 | 287,774 |

Revenue and Appropriation Detail

Fund: 255 : LACOSAN NW Regional Sys

Budget Unit: 8355 : H & S Utilities, LACOSAN NW Regional Sys

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|--|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| 30-00 Utilities- | 759,553 | 759,553 | 127,452 | 0 | 887,005 |
| 38-00 Inventory Items- | 0 | 0 | 4,000 | 0 | 4,000 |
| 48-00 Taxes & Assessments- | 430 | 430 | 0 | 0 | 430 |
| 61-60 Cap. FA-Bldgs & Imp-Current | 185,500 | 185,500 | (135,500) | 0 | 50,000 |
| 62-72 Cap. FA-Equipment-Autos & Light Trucks | 60,000 | 60,000 | (60,000) | 0 | 0 |
| 62-73 Cap. FA-Equipment-Shop | 165,000 | 165,000 | (165,000) | 0 | 0 |
| 62-74 Cap. FA-Equipment-Other | 7,500 | 7,500 | 47,500 | 0 | 55,000 |
| Appropriation - Summary | 2,670,273 | 2,670,273 | (27,270) | 0 | 2,643,003 |
| NET COST | 311,591 | 311,591 | (54,704) | 0 | 256,887 |

SPECIAL DISTRICTS

JAN COPPINGER, Administrator



BU 8356 – Anderson Springs Sewer District (Fund 256)

DEPARTMENT OVERVIEW

Budget Unit 8356 provides funding for the Anderson Springs Sewer System. This is a new sewer system within the boundaries of Lake County Sanitation District.

The community lost 198 or 212 homes during the Valley Fire and most could not be rebuilt without a sewer system due to building and code changes for septic systems.

Many agencies and organizations have worked together to secure funding for this new system. The new system became operational in 2020.

ACCOMPLISHMENTS IN FY 2019-20

- Completed the construction of the new sewer system
- Met with new Sewer Customers to explain billing, sewer use and rules and regulations

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

- Continue to work with new development and home builders to connect to system

Revenue and Appropriation Detail

Fund: 256 : Anderson Springs Sewer
 Budget Unit: 8356 : H & S Utilities, Anderson Springs Sewer

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|---|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 42-01 Revenue from Use of Money-Interest | 300 | 300 | (300) | 0 | 0 |
| 54-90 State Aid-Other | 2,261,958 | 2,261,958 | (2,261,958) | (108,876) | 108,876 |
| 56-01 Other Federal-Other | 92,852 | 92,852 | 406,820 | 0 | 499,672 |
| 70-40 Sewer-Sales and Service | 27,118 | 27,118 | (204) | 0 | 26,914 |
| 70-51 Sewer-Special Assmt-Cap Imp | 0 | 0 | 10,404 | 0 | 10,404 |
| Revenue - Summary | 2,382,228 | 2,382,228 | (1,845,238) | 108,876 | 645,866 |
| Appropriation | | | | | |
| 11-00 Clothing & Personal Suppl- | 100 | 100 | 0 | 0 | 100 |
| 12-00 Communications- | 300 | 300 | 0 | 0 | 300 |
| 14-00 Household Expense- | 200 | 200 | 0 | 0 | 200 |
| 17-00 Maintenance-Equipment- | 500 | 500 | 0 | 0 | 500 |
| 18-00 Maint-Bldgs & Imprvmnts- | 1,000 | 1,000 | 0 | 0 | 1,000 |
| 23-77 Prof & Specialized Svcs-Labor-In House | 20,000 | 20,000 | (984) | 0 | 19,016 |
| 23-80 Prof & Specialized Svcs-Professional & Specialize | 1,800 | 1,800 | 284 | 0 | 2,084 |
| 23-89 Prof & Specialized Svcs-Spec Dist Admin's Svcs | 0 | 0 | 6,366 | 0 | 6,366 |
| 23-90 Prof & Specialized Svcs-Administrative Services | 0 | 0 | 885 | 0 | 885 |
| 27-00 Small Tools & Instruments- | 200 | 200 | 0 | 0 | 200 |
| 28-30 Special Departmental Exp-Supplies & Services | 1,000 | 1,000 | 0 | 0 | 1,000 |
| 30-00 Utilities- | 10,000 | 10,000 | 0 | 0 | 10,000 |
| 48-00 Taxes & Assessments- | 0 | 0 | 50 | 0 | 50 |
| 63-05 Construction in Progress-Sewer Systems | 2,487,306 | 2,487,306 | (1,986,114) | 0 | 501,192 |
| Appropriation - Summary | 2,522,406 | 2,522,406 | (1,979,513) | 0 | 542,893 |
| NET COST | 140,178 | 140,178 | (134,275) | (108,876) | (102,973) |

SPECIAL DISTRICTS

JAN COPPINGER, Administrator



BU 8460 – Spring Valley Campground (Fund 260)

DEPARTMENT OVERVIEW

Budget Unit 8460 funds the Spring Valley Campground. This campground is located in County Service Area #2, Spring Valley. The CSA has a campground committee and an advisory board that helps Special Districts maintain and operate the campground.

ACCOMPLISHMENTS IN FY 2019-20

- Maintained facilities and grounds to promote public safety and enjoyment.

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

- Continue to maintain grounds and facilities.
- Attempt to reduce vandalism.

Support needed to overcome any barriers

- Special Districts does not have an expertise in Campground Management. This budget unit would be better served by the Parks Department. This is a self supporting County Park that is ran much like a private campground.

How to better serve the public with the services provided

- Special Districts does not have an expertise in Campground Management. This budget unit would be better served by the Parks Department.

Revenue and Appropriation Detail

Fund: 260 : CSA #2-Spr Valley Cmpgrnd

Budget Unit: 8460 : Public Ways & Facilities, CSA #2-Spr Valley Cmpgrnd

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|---|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 42-01 Revenue from Use of Money-Interest | 212 | 212 | 3 | 0 | 215 |
| 66-50 Charges for Services-Auditing & Accounting | 362 | 362 | (62) | 0 | 300 |
| 69-02 Other Current Services-Park and Recreation Fees | 16,800 | 16,800 | 700 | 0 | 17,500 |
| Revenue - Summary | 17,374 | 17,374 | 641 | 0 | 18,015 |
| Appropriation | | | | | |
| 14-00 Household Expense- | 100 | 100 | 0 | 0 | 100 |
| 15-12 Insurance-Public Liability | 1,000 | 1,000 | (1,000) | 0 | 0 |
| 18-00 Maint-Bldgs & Imprvmnts- | 6,500 | 6,500 | 3,000 | 0 | 9,500 |
| 22-70 Office Expense-Supplies | 100 | 100 | 0 | 0 | 100 |
| 22-71 Office Expense-Postage | 2,820 | 2,820 | (320) | 0 | 2,500 |
| 23-80 Prof & Specialized Svcs-Professional & Specialize | 5,600 | 5,600 | (1,000) | 0 | 4,600 |
| 23-89 Prof & Specialized Svcs-Spec Dist Admin's Svcs | 1,800 | 1,800 | 538 | 0 | 2,338 |
| 30-00 Utilities- | 950 | 950 | (100) | 0 | 850 |
| 48-00 Taxes & Assessments- | 8 | 8 | 0 | 0 | 8 |
| Appropriation - Summary | 18,878 | 18,878 | 1,118 | 0 | 19,996 |
| NET COST | 1,504 | 1,504 | 477 | 0 | 1,981 |

SPECIAL DISTRICTS

JAN COPPINGER, Administrator



BU 8462 – CSA #2 Spring Valley (Fund 262)

DEPARTMENT OVERVIEW

Budget unit 8462 provides the funding and operation of the potable water system in County Service Area #2 – Spring Valley Lakes Subdivision and also includes roads, bridges, and dams. This system contains 493 single family dwelling unit connections.

The rate structure allows for all water expenses to be paid with fees collected from water customers and allowing property tax revenues to build reserve designations for Roads/Bridges and Dams. The rate structure also includes a CIP fee and money collected through this fee is being placed in the Capital Improvement Reserve Designation.

ACCOMPLISHMENTS IN FY 2019-20

- Continue to seek funding for distribution system replacement
- Continue to seek funding and plan for Lakebed Recovery Project
- Continue to seek funding and formulate a plan for road repairs and upgrades.
- Continue to provide continuous drinking water that meets all health and safety regulations.
- Continue Bridge Replacement Project

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

- Waiting on funding agreement for Lakebed Recovery project
- Waiting funding agreement for distribution line replacement
- Waiting funding agreement for Engineering to resolve Pressure Zone issues

Revenue and Appropriation Detail

Fund: 262 : CSA #2-Spring Valley
 Budget Unit: 8462 : Public Ways & Facilities, CSA #2 Spring Valley

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|--|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 10-10 Property Taxes-Current Secured | 112,412 | 112,412 | 3,000 | 0 | 115,412 |
| 10-20 Property Taxes-Current Unsecured | 2,714 | 2,714 | (54) | 0 | 2,660 |
| 10-25 Property Taxes-Supp 813-Current | 531 | 531 | 0 | 0 | 531 |
| 10-35 Property Taxes-Supp 813-Prior | 202 | 202 | 148 | 0 | 350 |
| 10-40 Property Taxes-Prior Unsecured | 75 | 75 | (10) | 0 | 65 |
| 31-95 Fines, Forfeit, Penalties-Penalties & Cost on Delq | 1,215 | 1,215 | (15) | 0 | 1,200 |
| 42-01 Revenue from Use of Money-Interest | 3,112 | 3,112 | 1,744 | 0 | 4,856 |
| 54-40 State Aid-Disaster Relief | 36,880 | 36,880 | (36,880) | 0 | 0 |
| 54-60 State Aid-HOPTR | 1,375 | 1,375 | 0 | 0 | 1,375 |
| 54-90 State Aid-Other | 400,000 | 400,000 | 524,750 | 0 | 924,750 |
| 55-40 Other Federal-Disaster Relief | 651,280 | 651,280 | (651,280) | 0 | 0 |
| 56-01 Other Federal-Other | 0 | 0 | 584,658 | 0 | 584,658 |
| 66-50 Charges for Services-Auditing & Accounting | 13,890 | 13,890 | (3,000) | 0 | 10,890 |
| 71-21 Water-Sales & Svcs Misc | 178,452 | 178,452 | 24,088 | 0 | 202,540 |
| 71-25 Water-Water Collection-Tax Roll | 10,890 | 10,890 | (5,960) | 0 | 4,930 |
| 71-26 Water-Reconnections | 4,930 | 4,930 | (50) | 0 | 4,880 |
| 71-51 Water-Special Assmt-Cap Imp | 40,146 | 40,146 | 154 | 0 | 40,300 |
| 79-91 Other-Cancelled Checks | 64 | 64 | (64) | 0 | 0 |
| Revenue - Summary | 1,458,168 | 1,458,168 | 441,229 | 0 | 1,899,397 |

Appropriation

| | | | | | |
|---|--------|--------|--------|---|--------|
| 12-00 Communications- | 1,080 | 1,080 | 5 | 0 | 1,085 |
| 17-00 Maintenance-Equipment- | 15,328 | 15,328 | 4,000 | 0 | 19,328 |
| 18-00 Maint-Bldgs & Imprvmts- | 41,235 | 41,235 | 18,000 | 0 | 59,235 |
| 23-77 Prof & Specialized Svcs-Labor-In House | 90,080 | 90,080 | 0 | 0 | 90,080 |
| 23-80 Prof & Specialized Svcs-Professional & Specialize | 48,733 | 48,733 | 20,534 | 0 | 69,267 |
| 23-89 Prof & Specialized Svcs-Spec Dist Admin's Svcs | 73,175 | 73,175 | 21,887 | 0 | 95,062 |
| 23-90 Prof & Specialized Svcs-Administrative Services | 4,437 | 4,437 | 4,027 | 0 | 8,464 |

Revenue and Appropriation Detail

Fund: 262 : CSA #2-Spring Valley

Budget Unit: 8462 : Public Ways & Facilities, CSA #2 Spring Valley

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|--|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| 28-30 Special Departmental Exp-Supplies & Services | 19,962 | 19,962 | 300 | 0 | 20,262 |
| 30-00 Utilities- | 50,995 | 50,995 | 3,000 | 0 | 53,995 |
| 38-00 Inventory Items- | 0 | 0 | 3,765 | 0 | 3,765 |
| 48-00 Taxes & Assessments- | 96 | 96 | 0 | 0 | 96 |
| 62-74 Cap. FA-Equipment-Other | 400,000 | 400,000 | 0 | 0 | 400,000 |
| 63-02 Construction in Progress-Bridges | 677,280 | 677,280 | 402,878 | 0 | 1,080,158 |
| 63-04 Construction in Progress-Water Systems | 0 | 0 | 74,250 | 0 | 74,250 |
| Appropriation - Summary | 1,422,401 | 1,422,401 | 552,646 | 0 | 1,975,047 |
| NET COST | (35,767) | (35,767) | 111,417 | 0 | 75,650 |

DEPARTMENT OF PUBLIC WORKS

SCOTT DE LEON, Director



BU 8463 – CSA #3 Twin Lakes (Fund 263)

DEPARTMENT OVERVIEW

This Budget Unit provides for the routine maintenance of the service area that was created for this subdivision. Work includes patching, shoulder restoration, ditch cleaning and pavement rehabilitation. Funding for the Budget Unit is from a share of the property taxes of the properties within the subdivision, interest earnings, and fund balance carryover.

ACCOMPLISHMENTS IN FY 2019-20

- Projects completed this year included routine maintenance and the installation of a large culvert to replace a culvert that had failed.

Revenue and Appropriation Detail

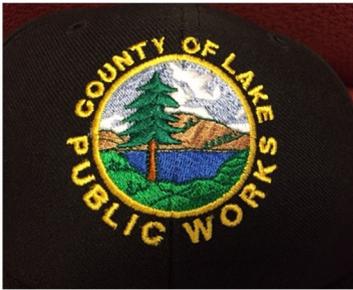
Fund: 263 : CSA #3-Twin Lakes

Budget Unit: 8463 : Public Ways & Facilities, CSA #3-Twin Lakes

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|---|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 10-10 Property Taxes-Current Secured | 55,000 | 55,000 | 8,919 | 0 | 63,919 |
| 10-20 Property Taxes-Current Unsecured | 1,100 | 1,100 | 125 | 0 | 1,225 |
| 10-25 Property Taxes-Supp 813-Current | 350 | 350 | 150 | 0 | 500 |
| 10-35 Property Taxes-Supp 813-Prior | 80 | 80 | 20 | 0 | 100 |
| 10-40 Property Taxes-Prior Unsecured | 40 | 40 | (10) | 0 | 30 |
| 42-01 Revenue from Use of Money-Interest | 5,000 | 5,000 | 1,500 | 0 | 6,500 |
| 54-60 State Aid-HOPTR | 650 | 650 | 0 | 0 | 650 |
| 54-70 State Aid-Disaster Rev Loss Backfil | 0 | 0 | 125 | 0 | 125 |
| Revenue - Summary | 62,220 | 62,220 | 10,829 | 0 | 73,049 |
| Appropriation | | | | | |
| 23-80 Prof & Specialized Svcs-Professional & Specialize | 125,000 | 125,000 | 0 | 0 | 125,000 |
| 23-85 Prof & Specialized Svcs-DPW Services | 3,151 | 3,151 | 2,275 | 0 | 5,426 |
| 23-90 Prof & Specialized Svcs-Administrative Services | 955 | 955 | (153) | 0 | 802 |
| 30-00 Utilities- | 310 | 310 | 0 | 0 | 310 |
| Appropriation - Summary | 129,416 | 129,416 | 2,122 | 0 | 131,538 |
| NET COST | 67,196 | 67,196 | (8,707) | 0 | 58,489 |

DEPARTMENT OF PUBLIC WORKS

SCOTT DE LEON, Director



BU 8464, 8465, 8468, 8469, 8470, 8471, 8472,
8483 thru 8492 – CSA #23 Benefit Zones

DEPARTMENT OVERVIEW

These Budget Units are created to track revenue and expenses for various Zones of Benefit that are created under County Service Area #23. These special Zones of Benefit provide for enhanced road maintenance or specific project objectives for roads within the identified zone. Revenue is generated by fees that are included with the property taxes paid by property owners within the respective Zones.

- BU 8464 - Gordon Springs
- BU 8465 - Stonefield Court
- BU 8483 - Oak Tree Court
- BU 8484 - Shadow Hill
- BU 8485 - Monte Vista
- BU 8486 - Piner Court
- BU 8487 - Vista Mountain
- BU 8488 - Dohnary Ridge
- BU 8489 - North Buckingham
- BU 8490 - South Buckingham
- BU 8491 - Riviera West
- BU 8492 - Walnut Vista
- BU 8468 - Riviera Heights
- BU 8469 - Meadow Estates
- BU 8470 - Clearlake Keys
- BU 8471 - Orchard Shores
- BU 8472 - Chippewa South

Revenue and Appropriation Detail

Fund: 264 : CSA #23 Zone A Gordon Spr
 Budget Unit: 8464 : Public Ways & Facilities, Zone A-Gordon Springs

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|---|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 42-01 Revenue from Use of Money-Interest | 65 | 65 | 235 | 0 | 300 |
| 66-40 Charges for Services-Assess & Tax Collection | 3,276 | 3,276 | 0 | 0 | 3,276 |
| Revenue - Summary | 3,341 | 3,341 | 235 | 0 | 3,576 |
| Appropriation | | | | | |
| 23-80 Prof & Specialized Svcs-Professional & Specialize | 1,000 | 1,000 | 0 | 0 | 1,000 |
| 23-85 Prof & Specialized Svcs-DPW Services | 425 | 425 | 0 | 0 | 425 |
| Appropriation - Summary | 1,425 | 1,425 | 0 | 0 | 1,425 |
| NET COST | (1,916) | (1,916) | (235) | 0 | (2,151) |

Revenue and Appropriation Detail

Fund: 265 : CSA #23-Zone B Stonefield

Budget Unit: 8465 : Public Ways & Facilities, Zone B Stonefield Court

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|---|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 42-01 Revenue from Use of Money-Interest | 26 | 26 | 74 | 0 | 100 |
| 66-40 Charges for Services-Assess & Tax Collection | 1,308 | 1,308 | 0 | 0 | 1,308 |
| Revenue - Summary | 1,334 | 1,334 | 74 | 0 | 1,408 |
| Appropriation | | | | | |
| 23-80 Prof & Specialized Svcs-Professional & Specialize | 1,000 | 1,000 | 0 | 0 | 1,000 |
| 23-85 Prof & Specialized Svcs-DPW Services | 337 | 337 | 0 | 0 | 337 |
| Appropriation - Summary | 1,337 | 1,337 | 0 | 0 | 1,337 |
| NET COST | 3 | 3 | (74) | 0 | (71) |

Revenue and Appropriation Detail

Fund: 268 : CSA#23 Zone M Riviera Hgh

Budget Unit: 8468 : Public Ways & Facilities, CSA#23 Zone M Riviera Hgh

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|--|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 42-01 Revenue from Use of Money-Interest | 25 | 25 | 105 | 0 | 130 |
| 66-40 Charges for Services-Assess & Tax Collection | 22,523 | 22,523 | (1,155) | 0 | 21,368 |
| 81-23 Operating Transfers-Out | (22,548) | (22,548) | 1,050 | 0 | (21,498) |
| Revenue - Summary | 0 | 0 | 0 | 0 | 0 |
| NET COST | 0 | 0 | 0 | 0 | 0 |

Revenue and Appropriation Detail

Fund: 270 : CSA#23 Zone P CL Keys

Budget Unit: 8470 : Public Ways & Facilities, CSA#23 Zone P CL Keys

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|---|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 42-01 Revenue from Use of Money- Interest | 1,000 | 1,000 | 300 | 0 | 1,300 |
| 66-40 Charges for Services-Assess & Tax Collection | 2,864 | 2,864 | (1,677) | 0 | 1,187 |
| Revenue - Summary | 3,864 | 3,864 | (1,377) | 0 | 2,487 |
| Appropriation | | | | | |
| 23-80 Prof & Specialized Svcs- Professional & Specialize | 114,662 | 114,662 | 2,655 | 1,185 | 118,502 |
| Appropriation - Summary | 114,662 | 114,662 | 2,655 | 1,185 | 118,502 |
| NET COST | 110,798 | 110,798 | 4,032 | 1,185 | 116,015 |

Revenue and Appropriation Detail

Fund: 271 : CSA #23 Zone Q Orchard Sh

Budget Unit: 8471 : Public Ways & Facilities, CSA #23-Zone Q-Orchard Sh

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|--|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 42-01 Revenue from Use of Money-Interest | 20 | 20 | (13) | 0 | 7 |
| 66-40 Charges for Services-Assess & Tax Collection | 474 | 474 | (135) | 0 | 339 |
| 81-23 Operating Transfers-Out | (494) | (494) | 148 | 0 | (346) |
| Revenue - Summary | 0 | 0 | 0 | 0 | 0 |
| NET COST | 0 | 0 | 0 | 0 | 0 |

Revenue and Appropriation Detail

Fund: 272 : CSA#23 Zone R Chippewa So

Budget Unit: 8472 : Public Ways & Facilities, CSA#23 Zone R Chippewa So

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|---|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 42-01 Revenue from Use of Money- Interest | 300 | 300 | (200) | 0 | 100 |
| 66-40 Charges for Services-Assess & Tax Collection | 59,926 | 59,926 | (45,866) | 0 | 14,060 |
| Revenue - Summary | 60,226 | 60,226 | (46,066) | 0 | 14,160 |
| Appropriation | | | | | |
| 23-80 Prof & Specialized Svcs- Professional & Specialize | 0 | 0 | 5,217 | 1,532 | 6,749 |
| 42-11 Principal & Interest-Advances | 60,226 | 60,226 | (50,561) | 1,774 | 11,439 |
| Appropriation - Summary | 60,226 | 60,226 | (45,344) | 3,306 | 18,188 |
| NET COST | 0 | 0 | 722 | 3,306 | 4,028 |

Revenue and Appropriation Detail

Fund: 283 : CSA#23 Zone C Oak Tree Ct

Budget Unit: 8483 : Public Ways & Facilities, CSA#23 Zone C Oak Tree Ct

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|---|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 42-01 Revenue from Use of Money-Interest | 120 | 120 | 130 | 0 | 250 |
| 66-40 Charges for Services-Assess & Tax Collection | 2,160 | 2,160 | 0 | 0 | 2,160 |
| Revenue - Summary | 2,280 | 2,280 | 130 | 0 | 2,410 |
| Appropriation | | | | | |
| 23-80 Prof & Specialized Svcs-Professional & Specialize | 1,000 | 1,000 | 0 | 0 | 1,000 |
| 23-85 Prof & Specialized Svcs-DPW Services | 338 | 338 | 0 | 0 | 338 |
| Appropriation - Summary | 1,338 | 1,338 | 0 | 0 | 1,338 |
| NET COST | (942) | (942) | (130) | 0 | (1,072) |

Revenue and Appropriation Detail

Fund: 284 : CSA#23 Zone D Shadow Hill

Budget Unit: 8484 : Public Ways & Facilities, CSA#23 Zone D Shadow Hill

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|---|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 42-01 Revenue from Use of Money-Interest | 750 | 750 | 1,260 | 0 | 2,010 |
| 66-40 Charges for Services-Assess & Tax Collection | 13,039 | 13,039 | 0 | 0 | 13,039 |
| Revenue - Summary | 13,789 | 13,789 | 1,260 | 0 | 15,049 |
| Appropriation | | | | | |
| 23-80 Prof & Specialized Svcs-Professional & Specialize | 1,600 | 1,600 | 0 | 0 | 1,600 |
| 23-85 Prof & Specialized Svcs-DPW Services | 628 | 628 | 0 | 0 | 628 |
| Appropriation - Summary | 2,228 | 2,228 | 0 | 0 | 2,228 |
| NET COST | (11,561) | (11,561) | (1,260) | 0 | (12,821) |

Revenue and Appropriation Detail

Fund: 285 : CSA#23 Zone E Monte Vista

Budget Unit: 8485 : Public Ways & Facilities, CSA#23 Zone E Monte Vista

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|---|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 42-01 Revenue from Use of Money-Interest | 100 | 100 | 170 | 0 | 270 |
| 66-40 Charges for Services-Assess & Tax Collection | 1,988 | 1,988 | 0 | 0 | 1,988 |
| Revenue - Summary | 2,088 | 2,088 | 170 | 0 | 2,258 |
| Appropriation | | | | | |
| 23-80 Prof & Specialized Svcs-Professional & Specialize | 1,000 | 1,000 | 0 | 0 | 1,000 |
| 23-85 Prof & Specialized Svcs-DPW Services | 331 | 331 | 0 | 0 | 331 |
| Appropriation - Summary | 1,331 | 1,331 | 0 | 0 | 1,331 |
| NET COST | (757) | (757) | (170) | 0 | (927) |

Revenue and Appropriation Detail

Fund: 286 : CSA#23 Zone F Piner Court

Budget Unit: 8486 : Public Ways & Facilities, CSA#23 Zone F Piner Court

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|---|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 42-01 Revenue from Use of Money-Interest | 75 | 75 | 35 | 0 | 110 |
| 66-40 Charges for Services-Assess & Tax Collection | 1,001 | 1,001 | 0 | 0 | 1,001 |
| Revenue - Summary | 1,076 | 1,076 | 35 | 0 | 1,111 |
| Appropriation | | | | | |
| 23-80 Prof & Specialized Svcs-Professional & Specialize | 758 | 758 | 0 | 0 | 758 |
| 23-85 Prof & Specialized Svcs-DPW Services | 326 | 326 | 0 | 0 | 326 |
| Appropriation - Summary | 1,084 | 1,084 | 0 | 0 | 1,084 |
| NET COST | 8 | 8 | (35) | 0 | (27) |

Revenue and Appropriation Detail

Fund: 287 : CSA#23 Zone G Vista Mount

Budget Unit: 8487 : Public Ways & Facilities, CSA#23 Zone G Vista Mntn

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|---|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 42-01 Revenue from Use of Money-Interest | 350 | 350 | 170 | 0 | 520 |
| 66-40 Charges for Services-Assess & Tax Collection | 4,542 | 4,542 | 0 | 0 | 4,542 |
| Revenue - Summary | 4,892 | 4,892 | 170 | 0 | 5,062 |
| Appropriation | | | | | |
| 23-80 Prof & Specialized Svcs-Professional & Specialize | 1,000 | 1,000 | 0 | 0 | 1,000 |
| 23-85 Prof & Specialized Svcs-DPW Services | 360 | 360 | 0 | 0 | 360 |
| Appropriation - Summary | 1,360 | 1,360 | 0 | 0 | 1,360 |
| NET COST | (3,532) | (3,532) | (170) | 0 | (3,702) |

Revenue and Appropriation Detail

Fund: 288 : CSA#23 Zone H Dohnary Rdg

Budget Unit: 8488 : Public Ways & Facilities, CSA#23 Zone H Dohnary Rdg

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|---|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 42-01 Revenue from Use of Money- Interest | 390 | 390 | 210 | 0 | 600 |
| 66-40 Charges for Services-Assess & Tax Collection | 4,570 | 4,570 | 0 | 0 | 4,570 |
| Revenue - Summary | 4,960 | 4,960 | 210 | 0 | 5,170 |
| Appropriation | | | | | |
| 23-80 Prof & Specialized Svcs- Professional & Specialize | 1,300 | 1,300 | 0 | 0 | 1,300 |
| 23-85 Prof & Specialized Svcs-DPW Services | 410 | 410 | 0 | 0 | 410 |
| Appropriation - Summary | 1,710 | 1,710 | 0 | 0 | 1,710 |
| NET COST | (3,250) | (3,250) | (210) | 0 | (3,460) |

Revenue and Appropriation Detail

Fund: 289 : CSA#23 Zone I No Buckingh

Budget Unit: 8489 : Public Ways & Facilities, CSA#23 Zone I No Buckingh

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|--|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 42-01 Revenue from Use of Money-Interest | 10 | 10 | (10) | 0 | 0 |
| 66-40 Charges for Services-Assess & Tax Collection | 1,391 | 1,391 | 0 | 0 | 1,391 |
| 81-23 Operating Transfers-Out | (1,401) | (1,401) | 10 | 0 | (1,391) |
| Revenue - Summary | 0 | 0 | 0 | 0 | 0 |
| NET COST | 0 | 0 | 0 | 0 | 0 |

Revenue and Appropriation Detail

Fund: 290 : CSA#23 Zone J So Buckingh

Budget Unit: 8490 : Public Ways & Facilities, CSA#23 Zone J So Buckingh

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|---|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 42-01 Revenue from Use of Money- Interest | 200 | 200 | 105 | 0 | 305 |
| 66-40 Charges for Services-Assess & Tax Collection | 1,628 | 1,628 | 0 | 0 | 1,628 |
| Revenue - Summary | 1,828 | 1,828 | 105 | 0 | 1,933 |
| Appropriation | | | | | |
| 23-80 Prof & Specialized Svcs- Professional & Specialize | 22,357 | 22,357 | 2,234 | (1,750) | 22,841 |
| Appropriation - Summary | 22,357 | 22,357 | 2,234 | (1,750) | 22,841 |
| NET COST | 20,529 | 20,529 | 2,129 | (1,750) | 20,908 |

Revenue and Appropriation Detail

Fund: 291 : CSA#23 Zone K Riviera Wst

Budget Unit: 8491 : Public Ways & Facilities, CSA#23 Zone K Riviera Wst

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|---|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 42-01 Revenue from Use of Money- Interest | 550 | 550 | 250 | 0 | 800 |
| 66-40 Charges for Services-Assess & Tax Collection | 4,767 | 4,767 | (589) | 0 | 4,178 |
| Revenue - Summary | 5,317 | 5,317 | (339) | 0 | 4,978 |
| Appropriation | | | | | |
| 23-80 Prof & Specialized Svcs- Professional & Specialize | 43,602 | 43,602 | 2,623 | (2,202) | 44,023 |
| Appropriation - Summary | 43,602 | 43,602 | 2,623 | (2,202) | 44,023 |
| NET COST | 38,285 | 38,285 | 2,962 | (2,202) | 39,045 |

Revenue and Appropriation Detail

Fund: 292 : CSA#23 Zone L Walnut Vist

Budget Unit: 8492 : Public Ways & Facilities, CSA#23 Zone L Walnut Vist

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|---|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 42-01 Revenue from Use of Money-Interest | 170 | 170 | 145 | 0 | 315 |
| 66-40 Charges for Services-Assess & Tax Collection | 2,682 | 2,682 | 0 | 0 | 2,682 |
| Revenue - Summary | 2,852 | 2,852 | 145 | 0 | 2,997 |
| Appropriation | | | | | |
| 23-80 Prof & Specialized Svcs-Professional & Specialize | 1,000 | 1,000 | 0 | 0 | 1,000 |
| 23-85 Prof & Specialized Svcs-DPW Services | 338 | 338 | 0 | 0 | 338 |
| Appropriation - Summary | 1,338 | 1,338 | 0 | 0 | 1,338 |
| NET COST | (1,514) | (1,514) | (145) | 0 | (1,659) |

SPECIAL DISTRICTS

JAN COPPINGER, Administrator



BU 8466 – CSA #6 Finley (Fund 266)

DEPARTMENT OVERVIEW

Budget Unit 8466 provides the funding for the operation and maintenance of the potable water system in County Service Area #6 - Finley Water, located southeast of Lakeport. This system contains 247 single family dwelling unit connections. This system is physically consolidated with the Kelseyville County Waterworks District #3 water system and no longer recognized by the State Water Resource Control Board as a separate public water system.

ACCOMPLISHMENTS IN FY 2019-20

- Provide continuous water service that complies with State and Federal regulations in the most cost effective manner.

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

- Continue to provide continuous water service that complies with State and Federal regulations in the most cost effective manner.

Revenue and Appropriation Detail

Fund: 266 : CSA #6-Finley

Budget Unit: 8466 : Public Ways & Facilities, CSA #6 Finley

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|---|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 42-01 Revenue from Use of Money-Interest | 1,580 | 1,580 | 420 | 0 | 2,000 |
| 66-50 Charges for Services-Auditing & Accounting | 1,846 | 1,846 | (141) | 0 | 1,705 |
| 71-21 Water-Sales & Svcs Misc | 62,208 | 62,208 | 6,000 | 0 | 68,208 |
| 71-23 Water-Connection Fee | 120 | 120 | (120) | 0 | 0 |
| 71-25 Water-Water Collection-Tax Roll | 365 | 365 | 0 | 0 | 365 |
| 71-26 Water-Reconnections | 430 | 430 | 770 | 0 | 1,200 |
| 71-90 Water-Other Contributions | 178 | 178 | 2 | 0 | 180 |
| Revenue - Summary | 66,727 | 66,727 | 6,931 | 0 | 73,658 |
| Appropriation | | | | | |
| 15-13 Insurance-Fire & Allied Cvrgrs | 235 | 235 | 58 | 0 | 293 |
| 17-00 Maintenance-Equipment- | 2,250 | 2,250 | 0 | 0 | 2,250 |
| 18-00 Maint-Bldgs & Imprvmts- | 3,750 | 3,750 | 490 | 0 | 4,240 |
| 23-77 Prof & Specialized Svcs-Labor-In House | 16,100 | 16,100 | (792) | 0 | 15,308 |
| 23-80 Prof & Specialized Svcs-Professional & Specialize | 26,400 | 26,400 | 0 | 0 | 26,400 |
| 23-89 Prof & Specialized Svcs-Spec Dist Admin's Svcs | 12,274 | 12,274 | 3,671 | 0 | 15,945 |
| 23-90 Prof & Specialized Svcs-Administrative Services | 2,061 | 2,061 | 1,906 | 0 | 3,967 |
| 28-30 Special Departmental Exp-Supplies & Services | 1,912 | 1,912 | 88 | 0 | 2,000 |
| 30-00 Utilities- | 1,440 | 1,440 | 72 | 0 | 1,512 |
| 48-00 Taxes & Assessments- | 13 | 13 | 0 | 0 | 13 |
| Appropriation - Summary | 66,435 | 66,435 | 5,493 | 0 | 71,928 |
| NET COST | (292) | (292) | (1,438) | 0 | (1,730) |

SPECIAL DISTRICTS

JAN COPPINGER, Administrator



BU 8467 – CSA #7 Bonanza Springs (Fund 267)

DEPARTMENT OVERVIEW

This budget provides the funding for the operation and maintenance of the potable water system in County Service Area #7 - Bonanza Springs. This system is in the Cobb Mountain area southeast of Loch Lomond. Prior to the Valley Fire, it contained 179 single family dwelling unit connections. It now has 152 connections.

Revenue and Appropriation Detail

Fund: 267 : CSA #7-Bonanza Springs

Budget Unit: 8467 : Public Ways & Facilities, CSA #7-Bonanza Springs

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|---|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 10-10 Property Taxes-Current Secured | 18,476 | 18,476 | (18,476) | 0 | 0 |
| 10-20 Property Taxes-Current Unsecured | 418 | 418 | (418) | 0 | 0 |
| 10-25 Property Taxes-Supp 813-Current | 70 | 70 | (70) | 0 | 0 |
| 10-35 Property Taxes-Supp 813-Prior | 32 | 32 | (32) | 0 | 0 |
| 10-40 Property Taxes-Prior Unsecured | 14 | 14 | (14) | 0 | 0 |
| 54-40 State Aid-Disaster Relief | 0 | 0 | 122,773 | 0 | 122,773 |
| 54-60 State Aid-HOPTR | 228 | 228 | (228) | 0 | 0 |
| 81-31 Residual Equity Transfers-Residual Equity Transfer | 0 | 0 | (146,305) | 0 | (146,305) |
| Revenue - Summary | 19,238 | 19,238 | (42,770) | 0 | (23,532) |
| Appropriation | | | | | |
| 63-04 Construction in Progress-Water Systems | 9,849 | 9,849 | (9,849) | 0 | 0 |
| Appropriation - Summary | 9,849 | 9,849 | (9,849) | 0 | 0 |
| NET COST | (9,389) | (9,389) | 32,921 | 0 | 23,532 |

SPECIAL DISTRICTS

JAN COPPINGER, Administrator



BU 8473 – CSA #13 Kono Tayee (Fund 273)

DEPARTMENT OVERVIEW

This budget provides the funding for the operation and maintenance of the potable water system in County Service Area #13-Kono Tayee Water. The community is on the Northshore of Clear Lake and contains 141 single family dwelling unit connections.

ACCOMPLISHMENTS IN FY 2019-20

- Maintain compliance with all health and safety regulations
- Provide high quality customer service
- Provide safe, dependable drinking water to all of our customers
- Promoting awareness, protection and conservation of our natural resources & environment

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

- Continue to provide high quality customer service
- Continue to maintain compliance with all health and safety regulations
- Continue to provide safe, dependable drinking water to all of our customers
- Continue to promote awareness

Revenue and Appropriation Detail

Fund: 273 : CSA #13-Kono Tayee

Budget Unit: 8473 : Public Ways & Facilities, CSA #13 Kono Tayee

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|---|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 10-10 Property Taxes-Current Secured | 48,960 | 48,960 | (960) | 0 | 48,000 |
| 10-20 Property Taxes-Current Unsecured | 1,530 | 1,530 | (445) | 0 | 1,085 |
| 10-25 Property Taxes-Supp 813-Current | 192 | 192 | 308 | 0 | 500 |
| 10-35 Property Taxes-Supp 813-Prior | 102 | 102 | 18 | 0 | 120 |
| 10-40 Property Taxes-Prior Unsecured | 29 | 29 | (9) | 0 | 20 |
| 42-01 Revenue from Use of Money-Interest | 2,596 | 2,596 | 904 | 0 | 3,500 |
| 54-60 State Aid-HOPTR | 599 | 599 | (63) | 0 | 536 |
| 66-50 Charges for Services-Auditing & Accounting | 1,641 | 1,641 | (151) | 0 | 1,490 |
| 71-21 Water-Sales & Svcs Misc | 53,861 | 53,861 | 1,693 | 0 | 55,554 |
| 71-25 Water-Water Collection-Tax Roll | 1,227 | 1,227 | (27) | 0 | 1,200 |
| 71-26 Water-Reconnections | 294 | 294 | 0 | 0 | 294 |
| 71-51 Water-Special Assmt-Cap Imp | 15,156 | 15,156 | 394 | 0 | 15,550 |
| Revenue - Summary | 126,187 | 126,187 | 1,662 | 0 | 127,849 |
| Appropriation | | | | | |
| 12-00 Communications- | 516 | 516 | 12 | 0 | 528 |
| 17-00 Maintenance-Equipment- | 14,500 | 14,500 | 0 | 0 | 14,500 |
| 18-00 Maint-Bldgs & Imprvmts- | 10,950 | 10,950 | 0 | 0 | 10,950 |
| 23-77 Prof & Specialized Svcs-Labor-In House | 38,440 | 38,440 | (4,056) | 0 | 34,384 |
| 23-80 Prof & Specialized Svcs-Professional & Specialize | 6,000 | 6,000 | 50 | 0 | 6,050 |
| 23-89 Prof & Specialized Svcs-Spec Dist Admin's Svcs | 32,087 | 32,087 | 9,597 | 0 | 41,684 |
| 23-90 Prof & Specialized Svcs-Administrative Services | 1,273 | 1,273 | 1,189 | 0 | 2,462 |
| 28-30 Special Departmental Exp-Supplies & Services | 2,540 | 2,540 | 1,580 | 0 | 4,120 |
| 30-00 Utilities- | 10,450 | 10,450 | 0 | 0 | 10,450 |
| 62-74 Cap. FA-Equipment-Other | 35,000 | 35,000 | (6,170) | 0 | 28,830 |
| Appropriation - Summary | 151,756 | 151,756 | 2,202 | 0 | 153,958 |
| NET COST | 25,569 | 25,569 | 540 | 0 | 26,109 |

COMMUNITY DEVELOPMENT DEPARTMENT

SCOTT DE LEON, Interim Director



BU 8475 – Wildfire Benefit (Fund 275)

DEPARTMENT OVERVIEW

Following a vote of the property owners in the Clearlake Riviera, Riviera West, Riviera Heights and Buckingham, on April 16, 2019, your Board established Zones of Benefit, within Community Services Area (CSA) 23, for a pilot program taking a proactive approach for protecting County roadways from wildfire damage. Appropriations from this Budget Unit, generated from assessments collected in FY 2019-20, are used toward the cost of fire fuels abatements in the affected areas.

Revenue and Appropriation Detail

Fund: 275 : CSA #23-Wildfire Benefit

Budget Unit: 8475 : Public Ways & Facilities, CSA #23-Wildfire Benefit

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|---|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 42-01 Revenue from Use of Money-Interest | 0 | 0 | 1,750 | 0 | 1,750 |
| 66-40 Charges for Services-Assess & Tax Collection | 100,000 | 100,000 | (100,000) | 0 | 0 |
| 80-92 Loans/Int Fin/Bonds-Advance From Other Fund | 100,000 | 100,000 | (100,000) | 0 | 0 |
| 80-93 Loans/Int Fin/Bonds-Advance To Other Fund | (100,000) | (100,000) | 100,000 | 0 | 0 |
| Revenue - Summary | 100,000 | 100,000 | (98,250) | 0 | 1,750 |
| Appropriation | | | | | |
| 23-80 Prof & Specialized Svcs-Professional & Specialize | 50,000 | 50,000 | 350,000 | 16,361 | 416,361 |
| 23-90 Prof & Specialized Svcs-Administrative Services | 50,000 | 50,000 | (50,000) | 0 | 0 |
| 23-91 Prof & Specialized Svcs-Intra-Div Services | 0 | 0 | 16,750 | 0 | 16,750 |
| Appropriation - Summary | 100,000 | 100,000 | 316,750 | 16,361 | 433,111 |
| NET COST | 0 | 0 | 415,000 | 16,361 | 431,361 |

SPECIAL DISTRICTS

JAN COPPINGER, Administrator



BU 8476 – CSA #16 Paradise Valley (Fund 276)

DEPARTMENT OVERVIEW

This budget unit 8476 Paradise Valley Water System, was previously for the CSA #16 Public Water System. That water system was consolidated with Clearlake Oaks County Water District to resolve capacity issues that had plagued the water system for many years. The consolidation was completed in 2019/2020.

County Service Area #16 has been dissolved. This budget unit continues to exist to repay a general fund loan that was borrowed for the consolidation project. The loan is repaid by property owners whose property was accepted by Clearlake Oaks County Water District.

A two year property assessment was created to repay the loan in two years. 2020/2021 is the second and final year of the assessment and loan payment.

ACCOMPLISHMENTS IN FY 2019-20

- Completed the consolidation with Clearlake Oaks County Water District, resolving many years of capacity issues.

Revenue and Appropriation Detail

Fund: 276 : CSA #16-Paradise Valley

Budget Unit: 8476 : Public Ways & Facilities, CSA #16 Paradise Valley

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|---|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 54-90 State Aid-Other | 100,000 | 100,000 | (100,000) | 0 | 0 |
| 71-25 Water-Water Collection-Tax Roll | 100,750 | 100,750 | (1,500) | 0 | 99,250 |
| 80-99 Loans/Int Fin/Bonds-Subsequent Yr Adv Repay | 0 | 0 | (99,250) | 0 | (99,250) |
| 81-31 Residual Equity Transfers-Residual Equity Transfer | 0 | 0 | (30,271) | 5,064 | (35,335) |
| Revenue - Summary | 200,750 | 200,750 | (231,021) | (5,064) | (35,335) |
| Appropriation | | | | | |
| 42-11 Principal & Interest-Advances | 100,750 | 100,750 | (100,750) | 0 | 0 |
| 63-04 Construction in Progress-Water Systems | 100,000 | 100,000 | (100,000) | 0 | 0 |
| Appropriation - Summary | 200,750 | 200,750 | (200,750) | 0 | 0 |
| NET COST | 0 | 0 | 30,271 | 5,064 | 35,335 |

SPECIAL DISTRICTS

JAN COPPINGER, Administrator



BU 8478 – CSA #18 Starview Water (Fund 278)

DEPARTMENT OVERVIEW

This budget provides the funding for the operation and maintenance of the potable water system in County Service Area #18–Starview Water System.

This system is in the Cobb Mountain area. Prior to the Valley Fire, it contained 151 single family dwelling unit connections. It now has 75 connections.

The water system was completely repaired and or replaced after the Valley Fire.

Revenue and Appropriation Detail

Fund: 278 : CSA #18-Starview Water

Budget Unit: 8478 : Public Ways & Facilities, CSA #18 Starview Water

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|---|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 81-31 Residual Equity Transfers-Residual Equity Transfer | 0 | 0 | (501) | 1 | (502) |
| Revenue - Summary | 0 | 0 | (501) | (1) | (502) |
| Appropriation | | | | | |
| 63-04 Construction in Progress-Water Systems | 44,554 | 44,554 | (44,554) | 0 | 0 |
| Appropriation - Summary | 44,554 | 44,554 | (44,554) | 0 | 0 |
| NET COST | 44,554 | 44,554 | (44,053) | 1 | 502 |

SPECIAL DISTRICTS

JAN COPPINGER, Administrator



BU 8480 – CSA #20 Soda Bay Water (Fund 280)

DEPARTMENT OVERVIEW

Budget unit 8480 provides the funding for operation and maintenance of the potable water system in County Service Area #20 - Soda Bay Water on the southwest shore of Clear Lake. This system contains 608 single family dwelling unit connections. There is also a small area served by lighting with seven street lights.

ACCOMPLISHMENTS IN FY 2019-20

- Provide high quality customer service.
- Maintain compliance with all health and safety regulations.
- Provide safe, dependable drinking water to all of our customers.
- Replaced ozone unit
- Completed engineering and bidding for replacement of redwood storage tanks.

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

- Continue to provide high quality customer service.
- Continue to maintain compliance with all health and safety regulations.
- Continue to provide safe, dependable drinking water to all of our customers.
- Continue to promote awareness, protection and conservation of our natural resources & environment.
- Secure grant funding for treatment plant upgrades.
- Complete storage tank replacement project.

Revenue and Appropriation Detail

Fund: 280 : CSA #20-Soda Bay Water

Budget Unit: 8480 : Public Ways & Facilities, CSA #20 Soda Bay Water

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|--|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 31-95 Fines, Forfeit, Penalties-Penalties & Cost on Delq | 582 | 582 | (232) | 0 | 350 |
| 42-01 Revenue from Use of Money-Interest | 4,019 | 4,019 | 5,205 | 0 | 9,224 |
| 54-90 State Aid-Other | 5,000,000 | 5,000,000 | 0 | 0 | 5,000,000 |
| 55-40 Other Federal-Disaster Relief | 720,000 | 720,000 | (55,952) | 0 | 664,048 |
| 66-50 Charges for Services-Auditing & Accounting | 9,343 | 9,343 | 86 | 0 | 9,429 |
| 66-51 Charges for Services-Accounting Fees S.D.A. | 88,440 | 88,440 | (88,440) | 0 | 0 |
| 70-51 Sewer-Special Assmt-Cap Imp | 0 | 0 | 65,300 | 0 | 65,300 |
| 71-21 Water-Sales & Svcs Misc | 428,807 | 428,807 | (28,807) | 0 | 400,000 |
| 71-23 Water-Connection Fee | 8,867 | 8,867 | (8,867) | 0 | 0 |
| 71-25 Water-Water Collection-Tax Roll | 2,967 | 2,967 | (467) | 0 | 2,500 |
| 71-26 Water-Reconnections | 4,201 | 4,201 | (701) | 0 | 3,500 |
| 71-50 Water-Special Assmt-Loans | 72,768 | 72,768 | 11,232 | 0 | 84,000 |
| 71-90 Water-Other Contributions | 2,674 | 2,674 | (100) | 0 | 2,574 |
| Revenue - Summary | 6,342,668 | 6,342,668 | (101,743) | 0 | 6,240,925 |

Appropriation

| | | | | | |
|---|---------|---------|---------|---|---------|
| 12-00 Communications- | 7,284 | 7,284 | 492 | 0 | 7,776 |
| 14-00 Household Expense- | 600 | 600 | 0 | 0 | 600 |
| 17-00 Maintenance-Equipment- | 28,181 | 28,181 | 1,819 | 0 | 30,000 |
| 18-00 Maint-Bldgs & Imprvmts- | 62,520 | 62,520 | 2,480 | 0 | 65,000 |
| 19-40 Medical Expense-Medical Supplies | 100 | 100 | 0 | 0 | 100 |
| 23-77 Prof & Specialized Svcs-Labor-In House | 155,908 | 155,908 | (2,000) | 0 | 153,908 |
| 23-80 Prof & Specialized Svcs-Professional & Specialize | 139,117 | 139,117 | 1,461 | 0 | 140,578 |
| 23-89 Prof & Specialized Svcs-Spec Dist Admin's Svcs | 141,073 | 141,073 | 42,196 | 0 | 183,269 |
| 23-90 Prof & Specialized Svcs-Administrative Services | 5,763 | 5,763 | 5,282 | 0 | 11,045 |
| 27-00 Small Tools & Instruments- | 2,700 | 2,700 | 0 | 0 | 2,700 |
| 28-30 Special Departmental Exp-Supplies & Services | 88,040 | 88,040 | 2,000 | 0 | 90,040 |

Revenue and Appropriation Detail

Fund: 280 : CSA #20-Soda Bay Water

Budget Unit: 8480 : Public Ways & Facilities, CSA #20 Soda Bay Water

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|---|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| 30-00 Utilities- | 84,470 | 84,470 | 4,224 | 0 | 88,694 |
| 38-00 Inventory Items- | 0 | 0 | 8,000 | 0 | 8,000 |
| 48-00 Taxes & Assessments- | 86 | 86 | 0 | 0 | 86 |
| 63-04 Construction in Progress-Water Systems | 5,720,000 | 5,720,000 | 79,000 | 0 | 5,799,000 |
| Appropriation - Summary | 6,435,842 | 6,435,842 | 144,954 | 0 | 6,580,796 |
| NET COST | 93,174 | 93,174 | 246,697 | 0 | 339,871 |

SPECIAL DISTRICTS

JAN COPPINGER, Administrator



BU 8481 – CSA #21 North Lakeport Water (Fund 281)

DEPARTMENT OVERVIEW

This budget provides funding for the operation and maintenance of the potable water system in County Service Area #21 – North Lakeport Water. This system contains 1,556 single family dwelling unit connections.

ACCOMPLISHMENTS IN FY 2019-20

- Provide high quality customer service.
- Maintain compliance with all health and safety regulations.
- Provide safe, dependable drinking water to all of our customers.
- Completed Engineering and Design of Treatment Plant Upgrades.
- Submitted application for funding of treatment plant upgrades.
- Promoting awareness, protection and conservation of our natural resources & environment.

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

- Continue to provide high quality customer service.
- Continue to maintain compliance with all health and safety regulations.
- Continue to provide safe, dependable drinking water to all of our customers.
- Continue to promote awareness, protection and conservation of our natural resources & environment.
- Secure grant funding for treatment plant upgrades.

Revenue and Appropriation Detail

Fund: 281 : CSA #21-North Lkpt Water

Budget Unit: 8481 : Public Ways & Facilities, CSA #21 N Lakeport Water

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|--|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 31-95 Fines, Forfeit, Penalties-Penalties & Cost on Delq | 0 | 0 | 300 | 0 | 300 |
| 42-01 Revenue from Use of Money-Interest | 8,848 | 8,848 | 336 | 0 | 9,184 |
| 42-10 Rents & Concessions-Rents & Concessions | 1,200 | 1,200 | 21,079 | 0 | 22,279 |
| 66-50 Charges for Services-Auditing & Accounting | 10,347 | 10,347 | 517 | 0 | 10,864 |
| 71-21 Water-Sales & Svcs Misc | 704,933 | 704,933 | 23,263 | 0 | 728,196 |
| 71-22 Water-Capacity Expansion Fee | 10,010 | 10,010 | (4,378) | 0 | 5,632 |
| 71-23 Water-Connection Fee | 3,315 | 3,315 | (745) | 0 | 2,570 |
| 71-25 Water-Water Collection-Tax Roll | 16,760 | 16,760 | (11,304) | 0 | 5,456 |
| 71-26 Water-Reconnections | 6,266 | 6,266 | 187 | 0 | 6,453 |
| 71-90 Water-Other Contributions | 1,100 | 1,100 | 33 | 0 | 1,133 |
| 79-91 Other-Cancelled Checks | 0 | 0 | 10 | 0 | 10 |
| Revenue - Summary | 762,779 | 762,779 | 29,298 | 0 | 792,077 |

Appropriation

| | | | | | |
|---|---------|---------|---------|---|---------|
| 12-00 Communications- | 2,744 | 2,744 | 31 | 0 | 2,775 |
| 14-00 Household Expense- | 3,000 | 3,000 | 0 | 0 | 3,000 |
| 15-13 Insurance-Fire & Allied Cvrgrs | 47 | 47 | 10 | 0 | 57 |
| 17-00 Maintenance-Equipment- | 83,000 | 83,000 | 0 | 0 | 83,000 |
| 18-00 Maint-Bldgs & Imprvmts- | 108,600 | 108,600 | 0 | 0 | 108,600 |
| 19-40 Medical Expense-Medical Supplies | 100 | 100 | 0 | 0 | 100 |
| 23-77 Prof & Specialized Svcs-Labor-In House | 158,424 | 158,424 | (3,000) | 0 | 155,424 |
| 23-80 Prof & Specialized Svcs-Professional & Specialize | 64,152 | 64,152 | 210 | 0 | 64,362 |
| 23-89 Prof & Specialized Svcs-Spec Dist Admin's Svcs | 196,765 | 196,765 | 58,854 | 0 | 255,619 |
| 23-90 Prof & Specialized Svcs-Administrative Services | 11,670 | 11,670 | 10,352 | 0 | 22,022 |
| 27-00 Small Tools & Instruments- | 1,200 | 1,200 | 0 | 0 | 1,200 |
| 28-30 Special Departmental Exp-Supplies & Services | 48,623 | 48,623 | 0 | 0 | 48,623 |
| 30-00 Utilities- | 130,638 | 130,638 | 8,133 | 0 | 138,771 |

Revenue and Appropriation Detail

Fund: 281 : CSA #21-North Lkpt Water

Budget Unit: 8481 : Public Ways & Facilities, CSA #21 N Lakeport Water

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|-----------------------------------|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| 38-00 Inventory Items- | 0 | 0 | 6,000 | 0 | 6,000 |
| 48-00 Taxes & Assessments- | 9 | 9 | 1 | 0 | 10 |
| 61-60 Cap. FA-Bldgs & Imp-Current | 6,000 | 6,000 | (6,000) | 0 | 0 |
| 62-74 Cap. FA-Equipment-Other | 37,200 | 37,200 | 2,300 | 0 | 39,500 |
| Appropriation - Summary | 852,172 | 852,172 | 76,891 | 0 | 929,063 |
| NET COST | 89,393 | 89,393 | 47,593 | 0 | 136,986 |

SPECIAL DISTRICTS

JAN COPPINGER, Administrator



BU 8482 – CSA #22 Mt. Hannah Water (Fund 282)

DEPARTMENT OVERVIEW

This budget provides for the operation and maintenance of the potable water system in County Service Area#22 – Mt. Hannah Water. This system is in the Cobb Mountain area adjacent to Highway 175 and contains 40 single family dwelling unit connections.

Revenue and Appropriation Detail

Fund: 282 : CSA #22-Mount Hannah Wtr

Budget Unit: 8482 : Public Ways & Facilities, CSA #22 Mt Hannah Water

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|---|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 81-31 Residual Equity Transfers-Residual Equity Transfer | 0 | 0 | (681) | 0 | (681) |
| Revenue - Summary | 0 | 0 | (681) | 0 | (681) |
| NET COST | 0 | 0 | 681 | 0 | 681 |

SPECIAL DISTRICTS

JAN COPPINGER, Administrator



BU 8593 – Kelseyville Waterworks District #3 (Fund 293)

DEPARTMENT OVERVIEW

This budget provides funding for the operation and maintenance of the water and wastewater systems for Kelseyville County Waterworks District #3. The water system serves 1,542 single family dwelling unit connections, while the wastewater system serves 1,496 single family dwelling unit connections.

ACCOMPLISHMENTS IN FY 2019-20

- Provide high quality customer service.
- Maintain compliance with all health and safety regulations.
- Provide safe, dependable drinking water to all of our customers.
- Promoting awareness, protection and conservation of our natural resources & environment.
- Install Floating Solar array to generate power for the sewer treatment plant.

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

- Continue to provide high quality customer service.
- Continue to maintain compliance with all health and safety regulations.
- Continue to provide safe, dependable drinking water to all of our customers.
- Continue to promote awareness, protection and conservation of our natural resources & environment.
- Inspect and repair lines to avoid inflow and infiltration where possible.

Revenue and Appropriation Detail

Fund: 293 : Co Wtrwrks Dist #3 Kville

Budget Unit: 8593 : Co Wtrwrks Dist #3 Kville, Co Wtrwrks Dist #3 Kville

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|--|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 10-10 Property Taxes-Current Secured | 114,067 | 114,067 | (1,714) | 0 | 112,353 |
| 10-20 Property Taxes-Current Unsecured | 4,542 | 4,542 | (2,262) | 0 | 2,280 |
| 10-25 Property Taxes-Supp 813-Current | 601 | 601 | 1,868 | 0 | 2,469 |
| 10-35 Property Taxes-Supp 813-Prior | 168 | 168 | 68 | 0 | 236 |
| 10-40 Property Taxes-Prior Unsecured | 114 | 114 | (54) | 0 | 60 |
| 42-01 Revenue from Use of Money-Interest | 6,888 | 6,888 | 4,296 | 0 | 11,184 |
| 54-40 State Aid-Disaster Relief | 25,000 | 25,000 | (25,000) | 0 | 0 |
| 54-60 State Aid-HOPTR | 787 | 787 | 213 | 0 | 1,000 |
| 54-90 State Aid-Other | 0 | 0 | 50,625 | 0 | 50,625 |
| 55-40 Other Federal-Disaster Relief | 100,000 | 100,000 | (100,000) | 0 | 0 |
| 66-50 Charges for Services-Auditing & Accounting | 7,281 | 7,281 | (516) | 0 | 6,765 |
| 70-40 Sewer-Sales and Service | 346,280 | 346,280 | (46,781) | 0 | 299,499 |
| 70-42 Sewer-Capacity Expansion Fee | 0 | 0 | 8,600 | 0 | 8,600 |
| 70-51 Sewer-Special Assmt-Cap Imp | 19,453 | 19,453 | 120,870 | 0 | 140,323 |
| 71-21 Water-Sales & Svcs Misc | 390,993 | 390,993 | 19,549 | 0 | 410,542 |
| 71-22 Water-Capacity Expansion Fee | 8,600 | 8,600 | (3,600) | 0 | 5,000 |
| 71-23 Water-Connection Fee | 1,514 | 1,514 | 61 | 0 | 1,575 |
| 71-25 Water-Water Collection-Tax Roll | 2,537 | 2,537 | 624 | 0 | 3,161 |
| 71-26 Water-Reconnections | 4,687 | 4,687 | 234 | 0 | 4,921 |
| 71-93 Water-Other Contrib CL State Pk | 6,010 | 6,010 | (579) | 0 | 5,431 |
| 79-90 Other-Miscellaneous | 8,842 | 8,842 | (8,842) | 0 | 0 |
| 79-91 Other-Cancelled Checks | 100 | 100 | (85) | 0 | 15 |
| Revenue - Summary | 1,048,464 | 1,048,464 | 17,575 | 0 | 1,066,039 |

Appropriation

| | | | | | |
|--|---------|---------|--------|---|---------|
| 12-00 Communications- | 8,356 | 8,356 | 692 | 0 | 9,048 |
| 14-00 Household Expense- | 5,300 | 5,300 | 700 | 0 | 6,000 |
| 15-13 Insurance-Fire & Allied Cvrgrs | 502 | 502 | 109 | 0 | 611 |
| 17-00 Maintenance-Equipment- | 40,800 | 40,800 | 18,753 | 0 | 59,553 |
| 18-00 Maint-Bldgs & Imprvmts- | 66,205 | 66,205 | 10,000 | 0 | 76,205 |
| 23-77 Prof & Specialized Svcs-Labor-In House | 401,110 | 401,110 | 0 | 0 | 401,110 |

Revenue and Appropriation Detail

Fund: 293 : Co Wtrwrks Dist #3 Kville

Budget Unit: 8593 : Co Wtrwrks Dist #3 Kville, Co Wtrwrks Dist #3 Kville

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|---|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| 23-80 Prof & Specialized Svcs- Professional & Specialize | 68,250 | 68,250 | 1,000 | 0 | 69,250 |
| 23-89 Prof & Specialized Svcs-Spec Dist Admin's Svcs | 147,775 | 147,775 | 44,201 | 0 | 191,976 |
| 23-90 Prof & Specialized Svcs- Administrative Services | 9,107 | 9,107 | 17,777 | 0 | 26,884 |
| 25-00 Rents & Leases-Equipment- | 105,180 | 105,180 | 0 | 0 | 105,180 |
| 27-00 Small Tools & Instruments- | 6,000 | 6,000 | 0 | 0 | 6,000 |
| 28-30 Special Departmental Exp-Supplies & Services | 60,091 | 60,091 | 10,000 | 0 | 70,091 |
| 30-00 Utilities- | 115,000 | 115,000 | 5,750 | 0 | 120,750 |
| 38-00 Inventory Items- | 19,990 | 19,990 | (1,890) | 0 | 18,100 |
| 48-00 Taxes & Assessments- | 76 | 76 | 6 | 0 | 82 |
| 61-60 Cap FA-Bldgs & Imp-Current | 0 | 0 | 7,300 | 0 | 7,300 |
| 62-72 Cap. FA-Equipment-Autos & Light Trucks | 35,000 | 35,000 | (35,000) | 0 | 0 |
| 62-74 Cap. FA-Equipment-Other | 6,800 | 6,800 | (800) | 0 | 6,000 |
| 63-04 Construction in Progress-Water Systems | 30,000 | 30,000 | 50,625 | 0 | 80,625 |
| 80-80 Other Financing Uses-Interfund Reimbursements | 0 | 0 | (30,000) | 0 | (30,000) |
| Appropriation - Summary | 1,125,542 | 1,125,542 | 99,223 | 0 | 1,224,765 |
| NET COST | 77,078 | 77,078 | 81,648 | 0 | 158,726 |

SPECIAL DISTRICTS

JAN COPPINGER, Administrator



BU 8695 – Special Districts Administration (Fund 295)

DEPARTMENT OVERVIEW

The Special Districts Administration (SDA) is the water and wastewater agency of the County of Lake. Special Districts oversees the operation of ten water systems and four wastewater systems serving over 40,000 people in twenty-one communities. SDA also oversees street lighting districts, some roads, bridges, dams and a campground.

Our mission includes:

- Provision of high quality customer service.
- Protection of the environment.
- Support for local economic development with community infrastructure.
- Providing safe, dependable drinking water to all of our customers in each of our water districts.
- Maintain the safe collection, transfer & treatment of waste water throughout our sewer districts.
- Promoting awareness, protection and conservation of our natural resources & environment.

Special Districts manages 23 separate, independent budget units with a combined total of \$25 million. Each district is self-supporting and none of our districts utilize General Fund money.

With a staff of 47 trained and certified professionals, we provide coverage throughout the entire county 365 days of the year.

ACCOMPLISHMENTS IN FY 2019-20

- Water consolidations were completed
- New sewer system in Anderson Springs completed
- Multiple grant applications completed and submitted
- Essential employees safely managed water and sewer systems during pandemic

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

Securing grant funds so infrastructure (water & sewer) can be upgraded and strengthened to accommodate growth and new development without a financial burden to the existing rate payers. Current projects are as follows:

Anderson Springs-New Public Sewer System nearly completed \$11,000,000 grants funded.

Soda Bay Tank Replacement in progress (75% Grant funded \$720,000 & 25% match \$240,000)

Soda Bay Ozone System Replaced -Completed 100% grant funded \$161,328.00

Middletown Treatment Plant Upgrades -Planning & Engineering completed grant funded

\$500,000. Also, Construction Funding \$5,000,000 grant approved but on hold as rate increase is required and cannot be completed during the pandemic.

SPECIAL DISTRICTS

JAN COPPINGER, Administrator
BU 8695 – Special Districts Administration

Soda Bay Plant Treatment Plant Upgrades - Preliminary engineering completed with a \$500,000 grant. A \$5,000,000 grant award is pending environmental review.

IRWM Grant Award- approved for funding waiting on funding agreement- Special Districts applied for and was granted Management for all of the Lake County Grants which allows for Administrative funds to pay the Special Districts Grant Manager’s salary for three years.

Projects being funded include:

| | |
|---|-------------|
| Hidden Valley Lake- Two projects- | \$837,553 |
| Spring Valley Lake Restoration | \$1,000,000 |
| Spring Valley Water Line Replacement | \$550,000 |
| Kelseyville Live Oak Drive Water Line Replacement | \$375,000 |
| SE Regional Wastewater I & I Reduction | \$2,000,000 |

S. Main Street/Soda Bay Water System – Application for \$5,211,608 (80% of project cost) has passed EDA review and has been recommended for funding depending on funds available and preliminary work submitted. If successful, we can install a public water system that meets all fire and building codes without a cost or tax assessment on the struggling business owners.

Support needed to overcome any barriers

Our greatest barrier to achieving our goals is losing excellent qualified staff due to low pay. During the last week of May and first week of June, we have accepted two more resignations from certified field employees who accepted positions with other local agencies, making up to \$4.00 per hour more. We have not been able to retain staff long enough to be able to have historical knowledge that helps train the newly hired staff.

Retaining staff is really key to everything we do. When we invest to train people, and they leave for a neighboring jurisdiction, that is really frustrating. I don’t necessarily need more staff, but I need the investments we make to train staff to be as productive as possible. Any support from the Board will be appreciated.

How to better serve the public with the services provided

We strive to better serve the public by implementing cost savings to attempt to keep water and sewer rates affordable and attractive to new customers that might be considering coming into Lake County. Examples are: **Self-Generation Incentive Program** – We have applied for grants to install TESLA backup batteries at 4 major lift stations, 3 wastewater treatment plants and 2 Water Treatment Plants. This will provide 4 hours of backup power to be used in PSPS, and other widespread power outages. PGE is going to force all to go to “Time of Use” rates. Our peak use is exactly at the time PGE will be charging excessive rates. The backup power supply will allow us to avoid excessive PGE charges while maintaining services during the “high use” period. If successful this project (and grant) grant will be valued at approximately \$11,000,000.

Solar Field Analysis – We are not realizing a great saving on the Solar Arrays that were installed in 2008. They were installed on a power purchase agreement that is not providing much if any savings over PGE. We are analyzing the agreements and looking for ways to either purchase the solar fields or renegotiate the Power Purchase Agreement. After personnel, our largest operating expense is electricity. We are looking and a variety of ways to become less dependent on PGE and reduce operating costs, now and in the future.

Middletown Solar Array – We started conversations with NCPA to take over the solar array at Middletown Treatment Plant. The conversation ended when the pandemic stopped in person meetings. If successful, the solar array can be used to operate the Middletown Treatment Plant.

SPECIAL DISTRICTS

JAN COPPINGER, Administrator
BU 8695 – Special Districts Administration

NW Regional Sewer – Discussing possibility of Co-Generation Project with Scotts Valley Pomo Indians for bioenergy project to generate power via wood chips. Discussions ended during SIP. We hope they will resume after the pandemic is over.

Kelseyville Floating Solar Island – We are making payments on the island now but will own it out right in 9 years and save \$10,000 per month (current PGE cost) in electricity to run the Kelseyville Sewer Plant.

Flexibility to find creative solutions to barriers in development is critical.

- We have worked with businesses to reduce BOD in their waste to meet our treatment standards, helped developers secure connections and move existing connections from parcel to parcel when legally able to do so. We also work with new development to make payment arrangements for capacity expansion fees when they become a barrier to progress. We make sure all solutions do not violate any ordinances or regulations and do not harm any existing customers or the capacity of any district.
- Often, the County’s procedures and protocols can delay projects, change orders and purchases which can result in higher costs, missed opportunities, and less interest in bidders on projects, which drives costs up. A system of authorizing staff to sign change orders (up to a certain amount) without the two week agenda process is one example. Another example is having a capital project approved and in the budget, but needing to bring it back to the BOS to be authorized and approved again before purchase can be made.

Revenue and Appropriation Detail

Fund: 295 : Special Districts Admin
 Budget Unit: 8695 : Admin - Special Dist, Special Districts Admin

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|---|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 42-01 Revenue from Use of Money-Interest | 3,645 | 3,645 | (145) | 0 | 3,500 |
| 54-90 State Aid-Other | 411,885 | 411,885 | (411,885) | (65,057) | 65,057 |
| 66-11 Charges for Services-Subdivision Insp Fees | 0 | 0 | 26 | 0 | 26 |
| 66-51 Charges for Services-Accounting Fees S.D.A. | 4,412,376 | 4,412,376 | 489,831 | 0 | 4,902,207 |
| 79-60 Sales-Sale of Fixed Assets | 500 | 500 | (500) | 0 | 0 |
| Revenue - Summary | 4,828,406 | 4,828,406 | 77,327 | 65,057 | 4,970,790 |

Appropriation

| | | | | | |
|--|-----------|-----------|----------|---|-----------|
| 01-11 Salaries & Wages-Permanent | 2,344,474 | 2,344,474 | (29,931) | 0 | 2,314,543 |
| 01-12 Salaries & Wages-Extra Help | 123,308 | 123,308 | (63,108) | 0 | 60,200 |
| 01-13 Salaries & Wages-OT, Holiday, Stby | 170,171 | 170,171 | 14,768 | 0 | 184,939 |
| 01-14 Salaries & Wages-Other, Term | 26,991 | 26,991 | (7,344) | 0 | 19,647 |
| 02-21 Retirement Contributions-FICA | 179,536 | 179,536 | 15,292 | 0 | 194,828 |
| 02-22 Retirement Contributions-PERS | 486,286 | 486,286 | 29,857 | 0 | 516,143 |
| 03-30 Insurance-Health/Life | 481,727 | 481,727 | 11,316 | 0 | 493,043 |
| 03-31 Insurance-Unemployment | 16,412 | 16,412 | 228 | 0 | 16,640 |
| 03-32 Insurance-Opt Out | 2,400 | 2,400 | 0 | 0 | 2,400 |
| 04-00 Worker's Compensation- | 94,319 | 94,319 | 9,623 | 0 | 103,942 |
| 11-00 Clothing & Personal Suppl- | 19,500 | 19,500 | 0 | 0 | 19,500 |
| 12-00 Communications- | 25,773 | 25,773 | 207 | 0 | 25,980 |
| 14-00 Household Expense- | 6,220 | 6,220 | 0 | 0 | 6,220 |
| 15-12 Insurance-Public Liability | 58,853 | 58,853 | 18,139 | 0 | 76,992 |
| 15-13 Insurance-Fire & Allied Cvrgrs | 16,699 | 16,699 | 7,902 | 0 | 24,601 |
| 17-00 Maintenance-Equipment- | 152,995 | 152,995 | (6,966) | 0 | 146,029 |
| 18-00 Maint-Bldgs & Imprvmts- | 22,040 | 22,040 | 500 | 0 | 22,540 |
| 19-40 Medical Expense-Medical Supplies | 500 | 500 | 0 | 0 | 500 |
| 20-00 Memberships- | 7,367 | 7,367 | 917 | 0 | 8,284 |
| 22-70 Office Expense-Supplies | 32,020 | 32,020 | 0 | 0 | 32,020 |
| 22-71 Office Expense-Postage | 65,000 | 65,000 | (10,000) | 0 | 55,000 |
| 22-72 Office Expense-Books & Periodicals | 1,500 | 1,500 | 0 | 0 | 1,500 |

Revenue and Appropriation Detail

Fund: 295 : Special Districts Admin

Budget Unit: 8695 : Admin - Special Dist, Special Districts Admin

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|---|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| 23-80 Prof & Specialized Svcs- Professional & Specialize | 86,600 | 86,600 | 1,000 | 0 | 87,600 |
| 23-90 Prof & Specialized Svcs- Administrative Services | 130,166 | 130,166 | (10,141) | 0 | 120,025 |
| 25-00 Rents & Leases-Equipment- | 500 | 500 | 0 | 0 | 500 |
| 27-00 Small Tools & Instruments- | 15,000 | 15,000 | (2,000) | 0 | 13,000 |
| 28-30 Special Departmental Exp-Supplies & Services | 93,180 | 93,180 | 15,500 | 0 | 108,680 |
| 29-50 Transportation & Travel- Transportation & Travel | 66,000 | 66,000 | (6,000) | 0 | 60,000 |
| 29-51 Transportation & Travel-Cent. Gar.- Pool Mlg ONLY | 91,800 | 91,800 | 45,000 | 0 | 136,800 |
| 30-00 Utilities- | 16,140 | 16,140 | 120 | 0 | 16,260 |
| 38-00 Inventory Items- | 3,460 | 3,460 | 4,315 | 0 | 7,775 |
| 48-00 Taxes & Assessments- | 75 | 75 | 0 | 0 | 75 |
| 62-71 Cap. FA-Equipment-Office | 26,000 | 26,000 | 0 | 0 | 26,000 |
| Appropriation - Summary | 4,863,012 | 4,863,012 | 39,194 | 0 | 4,902,206 |
| NET COST | 34,606 | 34,606 | (38,133) | (65,057) | (68,584) |

AIR QUALITY MANAGEMENT DISTRICT

DOUGLAS GEARHART, Air Pollution Control Officer



BU 8798 – Air Control Officer’s Special Programs (Fund 298)

DEPARTMENT OVERVIEW

This budget, #8798 was created from the discontinued APCO’s Trust Fund. That fund was limited to enforcement related expenses (testing, litigation, expert witnesses, etc.), grant programs, and specific projects. A Designated Reserve for enforcement activities exists.

The 8798 budget, for administrative reasons, covers multi-year projects, grants, and processes and thus is not completely expended, though budgeted to cash balance on a yearly basis. Some projects and funding have explicit constraints on spending and accounting and are in this budget to ensure a separation from AQMD operational budget and state subvention supported activities.

ACCOMPLISHMENTS IN FY 2019-20

- Installed air monitors at nearly all school campuses; additional meteorological equipment was provided to schools to go with the air monitors. We anticipate funding for air filtration systems for the schools this FY.
- Woodstove Change Out Program funded the replacement of 13 woodstoves with cleaner certified wood or gas stoves to date, with approximately 8 more anticipated during FY 20/21.
- Partially completed updated emissions inventory work.
- Carl Moyer Grant Program funded the replacement of 2 school buses.
- FARMER Grant Program funded the replacement of 2 agricultural diesel engines.
- Prescribed Fire Grant funded work to mitigate wildfires. Work expected to continue this FY.

Revenue and Appropriation Detail

Fund: 298 : Air Control Spec Programs
 Budget Unit: 8798 : Air Quality, Air Cntrl Officer Sp Prog

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|---|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 42-01 Revenue from Use of Money-Interest | 5,500 | 5,500 | 0 | 0 | 5,500 |
| 53-81 State Admin Program-ARB Funding | 1,044,681 | 1,044,681 | 2,801 | 1,784 | 1,045,698 |
| Revenue - Summary | 1,050,181 | 1,050,181 | 2,801 | (1,784) | 1,051,198 |
| Appropriation | | | | | |
| 23-80 Prof & Specialized Svcs-Professional & Specialize | 40,517 | 40,517 | 0 | 0 | 40,517 |
| 23-90 Prof & Specialized Svcs-Administrative Services | 380 | 380 | 0 | 2,593 | 2,973 |
| 28-30 Special Departmental Exp-Supplies & Services | 22,200 | 22,200 | 0 | 0 | 22,200 |
| 28-73 Special Departmental Exp-Moyer | 1,640,357 | 1,640,357 | 0 | (2,593) | 1,637,764 |
| 55-20 Other Charges-GAMP I Data Mgmt System | 9,201 | 9,201 | 0 | 0 | 9,201 |
| Appropriation - Summary | 1,712,655 | 1,712,655 | 0 | 0 | 1,712,655 |
| NET COST | 662,474 | 662,474 | (2,801) | 1,784 | 661,457 |

AIR QUALITY MANAGEMENT DISTRICT

DOUGLAS GEARHART, Air Pollution Control Officer



BU 8799 – Air Quality Management District (Fund 299)

DEPARTMENT OVERVIEW

The mission of the Lake County Air Quality Management District (AQMD) is to maintain a proactive, effective air quality management program to protect and enhance air quality for residents and visitors of the Lake County Air Basin. This is accomplished by consistent application of State and Local laws and regulations with a priority to retaining our healthful air and our Ambient Air Quality Standards (AAQS) attainment designation. This accomplishment continues to be a shared responsibility of the community, regulated sources, Local, Federal and State agencies. The AQMD has primary responsibility for non-vehicle air emissions. The AQMD will continue to emphasize a technologically trained staff, advanced testing, monitoring and enforcement methods with an emphasis on significant air emission sources to include geothermal operations, area wide source management, NESHAP asbestos (building materials), outreach on serpentine (asbestos), and vegetative waste burning.

The AQMD implements Local, State, and Federal laws regulating stationary air emission sources. We desire to be proactive and participate in the permitting of area sources, ensuring large-scale development projects will be compatible with maintaining our attainment status through active participation in California Environmental Quality Act (CEQA) review and through coordination with other agencies such as the Community Development Department (CDD), Fire Protection Districts (FPD), and neighboring Air Districts. We implement our local serpentine/asbestos management program, to include assisting in development of ordinances, CDD plans, as well as follow-up with and outreach to other agencies. Additionally, we have been providing support and assistance to the abatement/resolution of the naturally occurring H₂S Vent site in the City of Clearlake, providing monitoring assistance for emergency response situations, staff is working with Legislators and California Air Resources Board (ARB) to develop grant funding mechanisms and staff is spending increased time in meetings with the ARB and other air districts to ensure the Lake County is recognized for its achievements as new regulations and/or requirements are pushed for other parts of the State (maintaining an active presence is essential to this goal). All of these activities are unfunded or underfunded, but are necessary activities.

ACCOMPLISHMENTS IN FY 2019-20

- Maintained our Clean Air Attainment Status despite significant increases in EPA & ARB Quality Assurance requirements and updates to the monitoring program.
- Helped develop and implement a Statewide Woodstove replacement program, which has funded 100% of the cost of upgrading old woodstoves to clean new woodstoves in low-income areas.
- Continued to maintain EPA & ARB certification for monitoring weigh room laboratory.
- Permit Issuances: Assessment and issuance of various types of permits including operating permits, new stationary source permits and/or modified project permits, ownership changes, source compliance reviews, burn permits and smoke management plans with daily burn approval reviews throughout the burn season and burn exemption permits and daily reviews outside of burn season.
- CEQA reviews and comments to appropriate agencies.

AIR QUALITY MANAGEMENT DISTRICT

DOUGLAS GEARHART, Air Pollution Control Officer
BU 8799 – Air Quality Management District

- Monitoring at schools during wildfires and major incidents. Provided PurpleAir Monitors to schools as well as met stations.
- Passed annual ARB audits for monitoring and laboratory.
- Collaboration with CalFire in an Online burn permit program (ongoing project).
- Developed a method to issue permits, smoke management plans, and exemptions during the “Shelter-In-Place” so fuel reduction efforts could continue.
- Worked with CalFire and State Association to provide funding to help promote and educate the public about prescribed fire projects in the coming year(s).

Revenue and Appropriation Detail

Fund: 299 : Air Quality Mgmt Dist
 Budget Unit: 8799 : Air Quality, Air Quality Mgmt District

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|---|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 21-60 Permits-Other | 637,461 | 637,461 | 20,000 | 33,033 | 624,428 |
| 31-70 Fines, Forfeit, Penalties-Vehicle Code Fines | 50 | 50 | 0 | 0 | 50 |
| 31-84 Fines, Forfeit, Penalties-Civil Fines | 50,000 | 50,000 | 0 | 0 | 50,000 |
| 42-01 Revenue from Use of Money- Interest | 3,000 | 3,000 | 5,000 | 0 | 8,000 |
| 53-81 State Admin Program-ARB Funding | 219,601 | 219,601 | 87,233 | 0 | 306,834 |
| 56-01 Other Federal-Other | 9,610 | 9,610 | 0 | 0 | 9,610 |
| 69-20 Other Current Services-Other | 300 | 300 | 0 | 0 | 300 |
| 69-23 Other Current Services-Air Monitoring | 15,000 | 15,000 | 0 | 0 | 15,000 |
| 79-50 Sales-Revenue Applic Prior Year | 4,000 | 4,000 | 0 | 0 | 4,000 |
| Revenue - Summary | 939,022 | 939,022 | 112,233 | (33,033) | 1,018,222 |

Appropriation

| | | | | | |
|--|---------|---------|---------|---------|---------|
| 01-11 Salaries & Wages-Permanent | 299,065 | 299,065 | 46,105 | 0 | 345,170 |
| 01-12 Salaries & Wages-Extra Help | 34,478 | 34,478 | 14,122 | 0 | 48,600 |
| 01-13 Salaries & Wages-Overtime | 32,500 | 32,500 | 0 | 0 | 32,500 |
| 01-14 Salaries & Wages-Other, Term | 4,890 | 4,890 | 3,563 | 0 | 8,453 |
| 02-21 Retirement Contributions-FICA | 28,610 | 28,610 | 2,144 | 0 | 30,754 |
| 02-22 Retirement Contributions-PERS | 74,055 | 74,055 | 13,253 | 0 | 87,308 |
| 03-30 Insurance-Health/Life | 64,500 | 64,500 | (4,254) | 0 | 60,246 |
| 03-31 Insurance-Unemployment | 2,513 | 2,513 | 244 | 0 | 2,757 |
| 03-32 Insurance-Insurance / Opt Out | 2,400 | 2,400 | 0 | 0 | 2,400 |
| 04-00 Worker's Compensation- | 3,141 | 3,141 | 0 | 0 | 3,141 |
| 11-00 Clothing & Personal Suppl- | 2,000 | 2,000 | 1,000 | 0 | 3,000 |
| 12-00 Communications- | 16,500 | 16,500 | 2,000 | 0 | 18,500 |
| 14-00 Household Expense- | 3,000 | 3,000 | 1,500 | 0 | 4,500 |
| 15-12 Insurance-Public Liability | 12,308 | 12,308 | 799 | 0 | 13,107 |
| 15-13 Insurance-Fire & Allied Cvrgrs | 3,231 | 3,231 | 755 | 0 | 3,986 |
| 17-00 Maintenance-Equipment- | 20,000 | 20,000 | 0 | (2,000) | 18,000 |
| 18-00 Maint-Bldgs & Imprvmts- | 35,000 | 35,000 | 0 | 0 | 35,000 |
| 19-40 Medical Expense-Medical Supplies | 9,000 | 9,000 | 1,000 | 0 | 10,000 |
| 20-00 Memberships- | 2,500 | 2,500 | 0 | 0 | 2,500 |

Revenue and Appropriation Detail

Fund: 299 : Air Quality Mgmt Dist
 Budget Unit: 8799 : Air Quality, Air Quality Mgmt District

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|---|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| 22-70 Office Expense-Supplies | 4,500 | 4,500 | 0 | 0 | 4,500 |
| 22-71 Office Expense-Postage | 4,000 | 4,000 | 0 | 0 | 4,000 |
| 22-72 Office Expense-Books & Periodicals | 1,000 | 1,000 | 1,000 | 0 | 2,000 |
| 23-80 Prof & Specialized Svcs- Professional & Specialize | 35,000 | 35,000 | 0 | 0 | 35,000 |
| 23-90 Prof & Specialized Svcs- Administrative Services | 18,393 | 18,393 | 0 | 9,813 | 28,206 |
| 24-00 Publications & Legal Ntcs- | 2,500 | 2,500 | 0 | 0 | 2,500 |
| 25-00 Rents & Leases-Equipment- | 25,000 | 25,000 | 0 | 0 | 25,000 |
| 27-00 Small Tools & Instruments- | 2,000 | 2,000 | 1,000 | 0 | 3,000 |
| 28-30 Special Departmental Exp-Supplies & Services | 32,670 | 32,670 | 0 | (2,813) | 29,857 |
| 29-50 Transportation & Travel- Transportation & Travel | 18,000 | 18,000 | 0 | (2,500) | 15,500 |
| 30-00 Utilities- | 25,000 | 25,000 | 0 | 0 | 25,000 |
| 38-00 Inventory Items- | 39,000 | 39,000 | 0 | (2,500) | 36,500 |
| 61-69 Cap. FA-Bldgs & Imp-Prior | 225,000 | 225,000 | 0 | 0 | 225,000 |
| 62-71 Cap. FA-Equipment-Office | 15,000 | 15,000 | 0 | 0 | 15,000 |
| 62-72 Cap. FA-Equipment-Autos & Light Trucks | 30,000 | 30,000 | 0 | 0 | 30,000 |
| 62-79 Cap. FA-Equipment-Prior Years | 105,000 | 105,000 | 0 | 0 | 105,000 |
| 90-91 Transfers & Contingencies- Contingencies | 20,000 | 20,000 | 0 | 0 | 20,000 |
| Appropriation - Summary | 1,251,754 | 1,251,754 | 84,231 | 0 | 1,335,985 |
| NET COST | 312,732 | 312,732 | (28,002) | 33,033 | 317,763 |

COUNTY ADMINISTRATIVE OFFICE

CAROL J. HUCHINGSON, County Administrative Officer



BU 8826 – Redevelopment Obligations (Fund 126)

DEPARTMENT OVERVIEW

The purpose of this Budget Unit is to repay the housing loan and General Fund loans made by the County to the former Redevelopment Agency, with 80% allocated to BU 1120, and 20% to BU 8894 for housing projects. This Budget Unit is funded by the Redevelopment Property Tax Trust Fund.

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

See BU 1012

Support needed to overcome any barriers

See BU 1012

How to better serve the public with the services provided

See BU 1012

Revenue and Appropriation Detail

Fund: 126 : Co RDA Oblig Retirement

Budget Unit: 8826 : Agency Fund, Redevelopment Obligations

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|---|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 10-10 Property Taxes-Current Secured | 124,366 | 124,366 | 2,488 | 0 | 126,854 |
| 42-01 Revenue from Use of Money-Interest | 100 | 100 | 400 | 0 | 500 |
| 81-23 Operating Transfers-Out | (49,746) | (49,746) | (996) | 0 | (50,742) |
| Revenue - Summary | 74,720 | 74,720 | 1,892 | 0 | 76,612 |
| Appropriation | | | | | |
| 42-11 Principal & Interest-Advances | 198,987 | 198,987 | 3,979 | 0 | 202,966 |
| 52-10 Other Charges-Contib to Non-Co Gov Agen | 632 | 632 | 1,692 | 111 | 2,435 |
| Appropriation - Summary | 199,619 | 199,619 | 5,671 | 111 | 205,401 |
| NET COST | 124,899 | 124,899 | 3,779 | 111 | 128,789 |

COUNTY ADMINISTRATIVE OFFICE

CAROL J. HUCHINGSON, County Administrative Officer



BU 8894 – Redevelopment Housing (Fund 938)

DEPARTMENT OVERVIEW

The purpose of this Budget Unit is to account for assets, liabilities and obligations of the former Low and Moderate Income Housing Fund (LMIHF) that was part of the now dissolved Lake County Redevelopment Agency. This Budget Unit is funded by the Lake County Redevelopment Successor Agency Fund No. 126 for repayment of General Fund loans made to the former Redevelopment Agency. This fund will receive 20% of the loan repayments from the former Redevelopment Agency to the General Fund through FY 2030-31. (H&S Code Section 34191.4(b)(2)(C)). This BU is intended to accrue funding until there is a sufficient amount collected to help finance a housing project for low and moderate income households.

Staff continues to explore options to allow for the development of a 40-unit affordable housing project located in Nice. In addition, County recently provided a letter of support and completed a request for review for a proposed project using tax credits for the development of a multi-unit affordable housing project located in Kelseyville.

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

See BU 1012

Support needed to overcome any barriers

See BU 1012

How to better serve the public with the services provided

See BU 1012

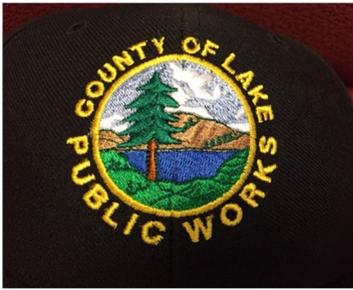
Revenue and Appropriation Detail

Fund: 938 : Housing Successor Agency
 Budget Unit: 8894 : Agency Fund, RDA Housing

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|---|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 42-01 Revenue from Use of Money-Interest | 10,000 | 10,000 | 0 | 0 | 10,000 |
| 81-22 Operating Transfers-In | 49,746 | 49,746 | 996 | 0 | 50,742 |
| Revenue - Summary | 59,746 | 59,746 | 996 | 0 | 60,742 |
| Appropriation | | | | | |
| 23-80 Prof & Specialized Svcs-Professional & Specialize | 2,900 | 2,900 | 3,000 | 0 | 5,900 |
| 57-07 Home/Rental Loans-Housing Development Loans | 626,181 | 626,181 | 56,714 | 1,907 | 684,802 |
| Appropriation - Summary | 629,081 | 629,081 | 59,714 | 1,907 | 690,702 |
| NET COST | 569,335 | 569,335 | 58,718 | 1,907 | 629,960 |

DEPARTMENT OF PUBLIC WORKS

SCOTT DE LEON, Director



BU 9905 – ISF Central Garage (Fund 905)

DEPARTMENT OVERVIEW

The Central Garage (BU 9905) operation is an Internal Service Fund (ISF) that is responsible for providing safe and economical automobile and light truck transportation for all County departments. It maintains a "Pool" fleet of approximately 125 vehicles consisting of 70 sedans and 55 vans/station wagons/pickup trucks/4-wheel drive vehicles. These vehicles are charged out to their respective assigned county departments on a mileage basis wherein the rates are established to cover the costs of operation and maintenance as well as to fund vehicle replacement. There are no changes to the mileage rates for this fiscal year, however there will be a continued effort to add leased vehicles to the fleet.

ACCOMPLISHMENTS IN FY 2019-20

- Maintained a high level of service for all customers who have their vehicles in the fleet
- Successfully sold surplus vehicles at auction
- Began a trial of leased vehicles for the fleet in lieu of purchase

Revenue and Appropriation Detail

Fund: 905 : ISF-Central Garage

Budget Unit: 9905 : Workers Compensation, Central Garage

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|---|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 42-01 Revenue from Use of Money-Interest | 11,500 | 11,500 | 6,000 | 0 | 17,500 |
| 42-11 Rents & Concessions-Equipment Replacement | 77,500 | 77,500 | (26,500) | 0 | 51,000 |
| 69-20 Other Current Services-Other | 18,500 | 18,500 | (1,000) | 0 | 17,500 |
| 69-25 Other Current Services-Central Garage | 562,300 | 562,300 | 99,342 | 0 | 661,642 |
| 79-60 Sales-Sale of Fixed Assets | 9,300 | 9,300 | (2,050) | 0 | 7,250 |
| 79-90 Other-Miscellaneous | 0 | 0 | 2,500 | 0 | 2,500 |
| Revenue - Summary | 679,100 | 679,100 | 78,292 | 0 | 757,392 |
| Appropriation | | | | | |
| 17-00 Maintenance-Equipment- | 92,700 | 92,700 | 0 | 0 | 92,700 |
| 22-72 Office Expense-Books & Periodicals | 1,500 | 1,500 | 0 | 0 | 1,500 |
| 23-80 Prof & Specialized Svcs-Professional & Specialize | 550 | 550 | 0 | 0 | 550 |
| 23-85 Prof & Specialized Svcs-DPW Services | 48,363 | 48,363 | 3,214 | 0 | 51,577 |
| 23-91 Prof & Specialized Svcs-Intra-Div Services | 123,631 | 123,631 | 1,824 | 4,362 | 129,817 |
| 28-30 Special Departmental Exp-Supplies & Services | 334,506 | 334,506 | 99,729 | 0 | 434,235 |
| 48-00 Taxes & Assessments- | 350 | 350 | 25 | 0 | 375 |
| 62-72 Cap. FA-Equipment-Autos & Light Trucks | 51,000 | 51,000 | (51,000) | 0 | 0 |
| 62-79 Cap. FA-Equipment-Prior Years | 26,500 | 26,500 | 24,500 | 0 | 51,000 |
| Appropriation - Summary | 679,100 | 679,100 | 78,292 | 4,362 | 761,754 |
| NET COST | 0 | 0 | 0 | 4,362 | 4,362 |

DEPARTMENT OF PUBLIC WORKS

SCOTT DE LEON, Director



BU 9907 – ISF Heavy Equipment (Fund 907)

DEPARTMENT OVERVIEW

The Heavy Equipment Maintenance Division (BU 9907) is an Internal Service Fund (ISF) that is responsible for performing scheduled services, maintenance, and repairs on approximately 128 pieces of equipment that are used by the Road Maintenance Division. Additionally, this division is responsible for administering the state-mandated Biennial Inspection Terminal (BIT). The BIT program consists of performing complete detailed inspections of all commercial trucks every 90 days, administering proficiency tests to every employee designated to drive commercial vehicles, keeping accurate weekly records on the operation and maintenance of these vehicles for review by the California Highway Patrol, and responding to the additional legal aspects required by the program.

This Division also coordinates and provides services, inspections and repairs for other County Departments that utilize heavy equipment and trucks to perform their operations such as Solid Waste, Agriculture Department, Special Districts and Flood Control.

This Division is self-supporting in that the County Road Department, who is the primary user of this Division's equipment, is charged an hourly rental rate on equipment used, which recovers operation/maintenance costs as well as a component for replacement costs. A five-year equipment replacement plan has been established which is reviewed and updated several times each year. In conjunction with the plan, approximately \$250,000 is programmed each year to fund that budget year's scheduled equipment replacement. Equipment replacement funding is based on depreciation schedules for each piece of equipment and it's generated with the hourly rates paid for equipment. The depreciation is tracked in BU 9908.

ACCOMPLISHMENTS IN FY 2019-20

- Maintained the Chip Sealing equipment in top condition and ready for the upcoming construction season
- Maintained equipment utilized by the Road Department and maximized their usage through efficient repairs and pro-active maintenance, including adding upgraded diagnostic equipment, which was a goal last year
- Successfully “passed the torch” with the retirement of the long-time Superintendent, and the promotion of our lead Heavy Equipment Mechanic to that important position

Revenue and Appropriation Detail

Fund: 907 : ISF-Hvy Equip-Rental Op

Budget Unit: 9907 : Workers Compensation, Heavy Equipment

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|---|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 42-10 Rents & Concessions-Rents & Concessions | 877,300 | 877,300 | 99,323 | 0 | 976,623 |
| 69-20 Other Current Services-Other | 11,500 | 11,500 | 4,000 | 0 | 15,500 |
| Revenue - Summary | 888,800 | 888,800 | 103,323 | 0 | 992,123 |
| Appropriation | | | | | |
| 17-00 Maintenance-Equipment- | 243,650 | 243,650 | 13,850 | 0 | 257,500 |
| 18-00 Maint-Bldgs & Imprvmts- | 1,000 | 1,000 | 0 | 0 | 1,000 |
| 22-72 Office Expense-Books & Periodicals | 400 | 400 | 0 | 0 | 400 |
| 23-80 Prof & Specialized Svcs-Professional & Specialize | 850 | 850 | 0 | 0 | 850 |
| 23-85 Prof & Specialized Svcs-DPW Services | 53,483 | 53,483 | 2,986 | 0 | 56,469 |
| 23-91 Prof & Specialized Svcs-Intra-Div Services | 370,892 | 370,892 | 5,472 | 0 | 376,364 |
| 27-00 Small Tools & Instruments- | 4,950 | 4,950 | 0 | 0 | 4,950 |
| 28-30 Special Departmental Exp-Supplies & Services | 206,075 | 206,075 | 88,515 | 0 | 294,590 |
| 62-73 Cap. FA-Equipment-Shop | 7,500 | 7,500 | (7,500) | 0 | 0 |
| Appropriation - Summary | 888,800 | 888,800 | 103,323 | 0 | 992,123 |
| NET COST | 0 | 0 | 0 | 0 | 0 |

DEPARTMENT OF PUBLIC WORKS

SCOTT DE LEON, Director



BU 9908-9909 – ISF Heavy Equipment Restricted and Replacement (Funds 908 & 909)

DEPARTMENT OVERVIEW

BU 9908 was created specifically for equipment replacement in accordance with the Division’s equipment replacement plan. Equipment replacement funding is based on depreciation schedules for each piece of equipment and it’s generated from a portion of the hourly rates paid for equipment. BU 9909 is a special Budget Unit created to track equipment replacement funding and it only provides a small portion of revenue for BU 9908.

ACCOMPLISHMENTS IN FY 2019-20

- Replaced an Excavator and the Van used by the Inmate Work Crew

Revenue and Appropriation Detail

Fund: 908 : ISF-Hvy Equip-Restricted

Budget Unit: 9908 : Workers Compensation, Heavy Equip-Restricted

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|---|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 42-11 Rents & Concessions-Equipment Replacement | 297,746 | 297,746 | 50,304 | 0 | 348,050 |
| 79-60 Sales-Sale of Fixed Assets | 12,500 | 12,500 | 6,500 | 0 | 19,000 |
| Revenue - Summary | 310,246 | 310,246 | 56,804 | 0 | 367,050 |
| Appropriation | | | | | |
| 62-74 Cap. FA-Equipment-Other | 250,000 | 250,000 | 55,000 | 0 | 305,000 |
| 62-79 Cap. FA-Equipment-Prior Years | 50,000 | 50,000 | (50,000) | 0 | 0 |
| Appropriation - Summary | 300,000 | 300,000 | 5,000 | 0 | 305,000 |
| NET COST | (10,246) | (10,246) | (51,804) | 0 | (62,050) |

DEPARTMENT OF PUBLIC WORKS

SCOTT DE LEON, Director



BU 9911 – ISF Fleet Maintenance (Fund 911)

DEPARTMENT OVERVIEW

BU 9911 is the Budget Unit that accounts for the personnel of the Division. Revenue is generated for this Budget Unit through the “sale” of labor services to the other Budget Units. Staff time is tracked and charged depending on the vehicle or equipment receiving the work.

ACCOMPLISHMENTS IN FY 2019-20

- Provided quality, professional mechanic services for the maintenance and repair of vehicles and heavy equipment

Revenue and Appropriation Detail

Fund: 911 : ISF-Fleet Maintenance

Budget Unit: 9911 : Workers Compensation, Fleet Maintenance

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|------------------------------------|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 69-20 Other Current Services-Other | 522,236 | 522,236 | (20,417) | (4,362) | 506,181 |
| Revenue - Summary | 522,236 | 522,236 | (20,417) | 4,362 | 506,181 |

Appropriation

| | | | | | |
|---|---------|---------|----------|---|---------|
| 01-11 Salaries & Wages-Permanent | 235,912 | 235,912 | (16,450) | 0 | 219,462 |
| 01-13 Salaries & Wages-OT, Holiday, Stby | 2,500 | 2,500 | 0 | 0 | 2,500 |
| 01-14 Salaries & Wages-Other, Term | 12,503 | 12,503 | (9,353) | 0 | 3,150 |
| 02-21 Retirement Contributions-FICA | 19,195 | 19,195 | (1,974) | 0 | 17,221 |
| 02-22 Retirement Contributions-PERS | 48,980 | 48,980 | (40) | 0 | 48,940 |
| 03-30 Insurance-Health/Life | 65,475 | 65,475 | (727) | 0 | 64,748 |
| 03-31 Insurance-Unemployment | 1,739 | 1,739 | (181) | 0 | 1,558 |
| 04-00 Worker's Compensation- | 33,305 | 33,305 | (10,560) | 0 | 22,745 |
| 11-00 Clothing & Personal Suppl- | 1,270 | 1,270 | 0 | 0 | 1,270 |
| 12-00 Communications- | 3,637 | 3,637 | 2,974 | 0 | 6,611 |
| 14-00 Household Expense- | 6,875 | 6,875 | 187 | 0 | 7,062 |
| 15-12 Insurance-Public Liability | 2,462 | 2,462 | 2,781 | 0 | 5,243 |
| 15-13 Insurance-Fire & Allied Cvrgrs | 7,626 | 7,626 | 1,424 | 0 | 9,050 |
| 17-00 Maintenance-Equipment- | 750 | 750 | 3,600 | 0 | 4,350 |
| 18-00 Maint-Bldgs & Imprvmts- | 4,000 | 4,000 | 0 | 0 | 4,000 |
| 19-40 Medical Expense-Medical Supplies | 100 | 100 | 200 | 0 | 300 |
| 20-00 Memberships- | 100 | 100 | 0 | 0 | 100 |
| 23-80 Prof & Specialized Svcs- Professional & Specialize | 1,934 | 1,934 | 141 | 0 | 2,075 |
| 23-90 Prof & Specialized Svcs- Administrative Services | 23,907 | 23,907 | 35,464 | 0 | 59,371 |
| 24-00 Publications & Legal Ntcs- | 100 | 100 | 0 | 0 | 100 |
| 27-00 Small Tools & Instruments- | 4,180 | 4,180 | 0 | 0 | 4,180 |
| 28-30 Special Departmental Exp-Supplies & Services | 2,975 | 2,975 | 300 | 0 | 3,275 |
| 29-50 Transportation & Travel- Transportation & Travel | 300 | 300 | 0 | 0 | 300 |
| 30-00 Utilities- | 11,998 | 11,998 | 0 | 0 | 11,998 |
| 38-00 Inventory Items- | 2,800 | 2,800 | (590) | 0 | 2,210 |

Revenue and Appropriation Detail

Fund: 911 : ISF-Fleet Maintenance

Budget Unit: 9911 : Workers Compensation, Fleet Maintenance

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|--------------------------------|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Appropriation - Summary | 494,623 | 494,623 | 7,196 | 0 | 501,819 |
| NET COST | (27,613) | (27,613) | 27,613 | (4,362) | (4,362) |

HUMAN RESOURCES

CAROL J. HUCHINGSON, County Administrative Officer



BU 9917 – ISF Employee Health/Wellness (Fund 917)

DEPARTMENT OVERVIEW

This is an Internal Service Fund managed by the Human Resources Department. This Internal Service Fund is for the restricted purpose of employee health and wellness related to health, dental, and/or vision.

This ISF was initially funded by the unexpended residual of the County's prior self-funded Dental/Vision insurance.

The revenue for this fund is primarily interest accrued. Also, unanticipated revenues may be added if the usage of such revenues is restricted to health and wellness purposes.

Revenue and Appropriation Detail

Fund: 917 : Employee Health/Wellness

Budget Unit: 9917 : Workers Compensation, Self-Funded Dental Vision

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|---|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 42-01 Revenue from Use of Money- Interest | 450 | 450 | 50 | 0 | 500 |
| Revenue - Summary | 450 | 450 | 50 | 0 | 500 |
| Appropriation | | | | | |
| 28-30 Special Departmental Exp-Supplies & Services | 55,959 | 55,959 | 95,316 | 163 | 151,438 |
| Appropriation - Summary | 55,959 | 55,959 | 95,316 | 163 | 151,438 |
| NET COST | 55,509 | 55,509 | 95,266 | 163 | 150,938 |

HUMAN RESOURCES

CAROL J. HUCHINGSON, County Administrative Officer



BU 9918 – ISF Unemployment (Fund 918)

DEPARTMENT OVERVIEW

This is an Internal Service Fund managed by the Human Resources Department that is used to pay the cost of unemployment claims that are filed by former County employees. Unemployment claims are investigated and administered by a third-party administrator (TPA) in coordination with HR staff. The County is required to pay the full cost of claims instead of paying a lump sum insurance premium to the State.

Revenues for this Internal Service Fund are from all County departments that will contribute 0.7% of their budgeted salaries for the unemployment claim costs this year.

Revenue and Appropriation Detail

Fund: 918 : ISF-Unemployment Ins

Budget Unit: 9918 : Workers Compensation, Unemployment Insurance

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|---|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 42-01 Revenue from Use of Money-Interest | 2,193 | 2,193 | 3,807 | 0 | 6,000 |
| 79-90 Other-Miscellaneous | 366,828 | 366,828 | 11,988 | 0 | 378,816 |
| Revenue - Summary | 369,021 | 369,021 | 15,795 | 0 | 384,816 |
| Appropriation | | | | | |
| 23-80 Prof & Specialized Svcs-Professional & Specialize | 1,000 | 1,000 | 0 | 0 | 1,000 |
| 23-91 Prof & Specialized Svcs-Intra-Div Services | 2,700 | 2,700 | 7,300 | 0 | 10,000 |
| 46-21 Claims & Judgements-Current Claims | 599,198 | 599,198 | 401,100 | (70,001) | 930,297 |
| Appropriation - Summary | 602,898 | 602,898 | 408,400 | (70,001) | 941,297 |
| NET COST | 233,877 | 233,877 | 392,605 | (70,001) | 556,481 |

COUNTY COUNSEL

ANITA L. GRANT, County Counsel



BU 9919 – ISF Public Liability (Fund 919)

DEPARTMENT OVERVIEW

The County Counsel's Office provides administrative risk management functions in regard to the County's public liability claims. This Office oversees the selection of counsel to be appointed through the County's membership in the CSAC-Excess Insurance Authority. This Authority is an independent joint powers authority that has created a risk-sharing pool for public entities. The Office reviews all claims for damages and has oversight of the third-party administrator for liability. This Office, as directed by the Board of Supervisors, provides direction to both the third-party administrator and the assigned counsel.

This Office reviews and considers the bases for all claims and litigation and looks for ways to assist County departments to minimize and/or prevent the re-occurrence of similar claims and actions through training and corrective action.

ACCOMPLISHMENTS IN FY 2019-20

- Procured the services of a new third-party administrator whose proactive approach is likely to have a positive impact on our claims cost
- Departments have been and continue to be extremely collaborative and helpful in addressing these claims, offering solutions for the future, and taking corrective action as needed

Revenue and Appropriation Detail

Fund: 919 : ISF-Public Liab Ins
 Budget Unit: 9919 : Workers Compensation, Public Liability

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|--|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 42-01 Revenue from Use of Money-Interest | 25,000 | 25,000 | 0 | 0 | 25,000 |
| 79-90 Other-Miscellaneous | 1,600,000 | 1,600,000 | 200,000 | 0 | 1,800,000 |
| Revenue - Summary | 1,625,000 | 1,625,000 | 200,000 | 0 | 1,825,000 |

Appropriation

| | | | | | |
|---|------------------|------------------|----------------|------------------|------------------|
| 12-00 Communications- | 400 | 400 | 0 | 0 | 400 |
| 15-10 Insurance-Other | 1,571,838 | 1,571,838 | 228,162 | 0 | 1,800,000 |
| 15-12 Insurance-Public Liability | 2,119 | 2,119 | 502 | 0 | 2,621 |
| 15-13 Insurance-Fire & Allied Cvrgrs | 48 | 48 | (21) | 0 | 27 |
| 17-00 Maintenance-Equipment- | 100 | 100 | 0 | 0 | 100 |
| 20-00 Memberships- | 10,000 | 10,000 | 0 | 0 | 10,000 |
| 22-70 Office Expense-Supplies | 150 | 150 | 0 | 0 | 150 |
| 22-71 Office Expense-Postage | 50 | 50 | 0 | 0 | 50 |
| 23-80 Prof & Specialized Svcs-Professional & Specialize | 201,502 | 201,502 | 0 | 0 | 201,502 |
| 23-90 Prof & Specialized Svcs-Administrative Services | 0 | 0 | 105,910 | 0 | 105,910 |
| 23-91 Prof & Specialized Svcs-Intra-Div Services | 79,444 | 79,444 | 0 | 0 | 79,444 |
| 28-30 Special Departmental Exp-Supplies & Services | 24,500 | 24,500 | 0 | 0 | 24,500 |
| 29-50 Transportation & Travel-Transportation & Travel | 1,500 | 1,500 | 0 | 0 | 1,500 |
| 29-51 Transportation & Travel-Cent. Gar.-Pool Mlg ONLY | 300 | 300 | 0 | 0 | 300 |
| 38-00 Inventory Items- | 200 | 200 | 0 | 0 | 200 |
| 46-20 Claims & Judgements-Judgements | 355,939 | 355,939 | 144,061 | 0 | 500,000 |
| 46-23 Claims & Judgements-Miscellaneous Uninsured | 450,000 | 450,000 | 100,000 | (137,883) | 412,117 |
| 90-91 Transfers & Contingencies-Contingencies | 50,000 | 50,000 | 0 | 0 | 50,000 |
| Appropriation - Summary | 2,748,090 | 2,748,090 | 578,614 | (137,883) | 3,188,821 |

| | | | | | |
|-----------------|------------------|------------------|----------------|------------------|------------------|
| NET COST | 1,123,090 | 1,123,090 | 378,614 | (137,883) | 1,363,821 |
|-----------------|------------------|------------------|----------------|------------------|------------------|

COUNTY COUNSEL

ANITA L. GRANT, County Counsel



BU 9920 – ISF Workers’ Compensation (Fund 920)

DEPARTMENT OVERVIEW

The County Counsel’s Office provides services for the workers’ compensation program, including general oversight of the County’s third-party claims administrator. This office works with all other County departments regarding driver and workplace safety issues, assists departments with all workers’ compensation matters, return to work and reasonable accommodation issues, and the development of services and programs designed to enhance employee access to medical care for work-related injuries. The office monitors the work of the third-party claims administrator to ensure that employee needs are being promptly addressed, that departments are kept informed, and to conduct periodic reviews throughout the year of open claims.

ACCOMPLISHMENTS IN FY 2019-20

- We have worked diligently to create an effective team to address work-related injuries. That team is comprised of this Office, Intercare, the third-party administrator, a contract Return-to-Work coordinator, the Excess Insurance Authority, medical service providers, all County departments, and County employees. In the last four years, this approach has been so successful that the annual workers’ compensation premium payment due from the County has decreased by \$1,200,000. In FY 19/20 Kaiser Permanente Occupational Health Services in Napa and Santa Rosa agreed to provide treatment for industrial injuries. This resource gives employees treatment options in addition to Adventist Health’s Job Care facility in Ukiah.

Revenue and Appropriation Detail

Fund: 920 : ISF-Workers Compensation

Budget Unit: 9920 : Workers Compensation, Workers Compensation

| | 2019-20 Adopted | 2020-21 Requested | Adjustments Prelim | Admin Adjustments Final | 2020-21 Adjusted Requests |
|---|--------------------|----------------------|-----------------------|-------------------------------|---------------------------------|
| Revenue | | | | | |
| 42-01 Revenue from Use of Money-Interest | 10,000 | 10,000 | 20,000 | 0 | 30,000 |
| 79-90 Other-Miscellaneous | 2,450,000 | 2,450,000 | (350,000) | 0 | 2,100,000 |
| Revenue - Summary | 2,460,000 | 2,460,000 | (330,000) | 0 | 2,130,000 |
| Appropriation | | | | | |
| 12-00 Communications- | 100 | 100 | 0 | 0 | 100 |
| 15-10 Insurance-Other | 2,646,040 | 2,646,040 | (546,040) | 0 | 2,100,000 |
| 15-13 Insurance-Fire & Allied Cvrgrs | 0 | 0 | 16,561 | 0 | 16,561 |
| 20-00 Memberships- | 9,500 | 9,500 | 0 | 0 | 9,500 |
| 22-70 Office Expense-Supplies | 250 | 250 | 0 | 0 | 250 |
| 22-71 Office Expense-Postage | 50 | 50 | 0 | 0 | 50 |
| 23-80 Prof & Specialized Svcs-Professional & Specialize | 35,200 | 35,200 | 0 | 0 | 35,200 |
| 23-90 Prof & Specialized Svcs-Administrative Services | 11,629 | 11,629 | 28,383 | 0 | 40,012 |
| 23-91 Prof & Specialized Svcs-Intra-Div Services | 79,444 | 79,444 | 0 | 0 | 79,444 |
| 28-30 Special Departmental Exp-Supplies & Services | 30,000 | 30,000 | 0 | 0 | 30,000 |
| 29-50 Transportation & Travel-Transportation & Travel | 3,700 | 3,700 | 0 | 0 | 3,700 |
| 29-51 Transportation & Travel-Cent. Gar.-Pool Mlg ONLY | 300 | 300 | 0 | 0 | 300 |
| 38-00 Inventory Items- | 8,520 | 8,520 | 0 | 0 | 8,520 |
| 46-23 Claims & Judgements-Miscellaneous Uninsured | 700,000 | 700,000 | 320,000 | 44,471 | 1,064,471 |
| 90-91 Transfers & Contingencies-Contingencies | 150,000 | 150,000 | 300,000 | 0 | 450,000 |
| Appropriation - Summary | 3,674,733 | 3,674,733 | 118,904 | 44,471 | 3,838,108 |
| NET COST | 1,214,733 | 1,214,733 | 448,904 | 44,471 | 1,708,108 |