

COUNTY ADMINISTRATIVE OFFICE

SUSAN PARKER, County Administrative Officer



BU 1011 – Board of Supervisors

DEPARTMENT OVERVIEW

The five-member Board of Supervisors (BOS) serves as executive and legislative governing body for the County of Lake, pursuant to State law. The Board establishes County priorities and operating policies, adopts ordinances and ensures mandated functions are properly discharged. The Board directs financial resources through adoption of the annual County budget, selects and supervises non-elected County department heads, makes important land use decisions and provides an informed framework to prepare for the County's future. Board Members concurrently serve as Directors of numerous Special Districts and entities. This is a General Fund budget unit, financed by General Fund discretionary revenues. Requested appropriations are needed to maintain normal operations in the Board's office and provide for Board travel to various meetings and conferences.

ACCOMPLISHMENTS IN FY 2022-23

Continued focus on amended "Vision 2028: Reimagining Lake County"

- Considered and promoted the well-being and economic resilience of every Lake County resident.
- Maintained a transparent County government that is responsive, efficient, effective and fair.
- Continued rebuilding and all efforts to recover from our recent disasters.
- Enhanced Public Safety:
 - Protected our residents and served them well
 - Continued work to develop and maintain a high standard of Disaster Prevention, Preparedness and Recovery, encouraging collaboration with all stakeholders
- Grew our economy and spurred creation of quality local jobs:
 - Focused Economic Development
 - Cleaned up our neighborhoods through Code Enforcement
 - Fostered a business-friendly environment
 - Pursued funding to strengthen communities
 - Marketed Lake County as a premier California outdoor recreation destination
 - Advocated for Lake County's needs through targeted political action
- Acted to improve our infrastructure, in the following areas:
 - Roads and transportation
 - Water and Sanitation
 - Internet availability and Broadband planning
- Supported the County workforce, through targeted training, retention and recruitment initiatives.

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- Collaborated with Tribes, Cities and community groups to maximize opportunities.
- Cared for our County's defining feature: Clear Lake.
- Invested in Lake County's richest resource: our People
 - Provided pathways for Lake County's children to invest in their future and their community's
 - Encouraged volunteerism, service and action toward the common good
 - Recognized the wisdom and experience of Senior Citizens and served them well
- Maintained particular emphases on Climate Resiliency, Disaster Prevention, Preparedness and Recovery and Economic development and investments in the County workforce:
 - Approved creation of Deputy County Administrative Officer-level County roles focused on Climate Resiliency, Housing and Economic Development, laying groundwork for long-term planning efforts
 - Led efforts to secure funding for sustainable administrative support of climate resiliency-focused Lake County organizations
 - Supported Countywide "Honoring All Voices" Community Visioning Forum Series, in collaboration with City government, sovereign Tribal Nation and community leaders
 - Proclaimed a State of Emergency to enhance action to protect the Chi/Clear Lake Hitch
 - Advanced efforts to secure funding to address Lake County's Tree Mortality Emergency
 - Approved creation of a Chief Public Defender position
 - Increased County contribution to employee health insurance premiums
- Supervisors led and/or brought insight to numerous Advisory Boards and Committees
- Established Juneteenth as a County of Lake Holiday
- In collaboration with County Department Heads and Administrative staff, implemented American Rescue Plan Act Spending Priorities (Recovery and Revitalization Plan, adopted December 21, 2021), including support for Senior Centers and Armory Repurposing Project
- Conducted annual Governance/State of the County Workshop to highlight organization-wide efforts and priorities
- Continued to support efforts to invest in and develop the County of Lake workforce

GOALS FOR FY 2023-24

- Continue work to realize "Vision 2028: Reimagining Lake County"
 - Maintain emphases on Disaster Prevention, Preparedness and Recovery and Economic Development
 - Continue support for targeted Code Enforcement, strengthening communities and improving public safety
 - Provide policy direction and support needed for meaningful action on Lake County's housing and homelessness crises
 - Advocate for the needs of Lake County residents, including those in the Lake Pillsbury area surrounding FERC Project No. 77 Surrender and other regulatory proceedings
 - Continue investment to develop and strengthen the County workforce

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- Promote organizational core values of “professionalism, integrity, people and service,” and ensure internal policies, practices and procedures are fair and equitable
- Advance efforts to understand and mitigate social injustices in Lake County, building on the findings of the “Honoring All Voices” Community Visioning Forum Series
- Evaluate County organizational structure, to ensure departmental leadership staff have the best possible support in realizing community priorities
- Support efforts to secure state and federal funding necessary to enable meaningful improvement of Lake County’s road network and other infrastructure
- Implement Remaining ARPA Spending Priorities (Recovery and Revitalization Plan)
- Cultivate partnerships to promote the health and well-being of every County resident, and take policy action where needs are identified
- Celebrate successes, and “Tell our own story,” through public communications, in collaboration with Administrative Office staff

Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 1011 : Administration, Board of Supervisors

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
52-60 State Taxes-Motor Vehicle In Lieu	62,558.07	40,000	50,000	0	50,000
81-22 Operating Transfers-In	202,645.83	1,052,617	0	1,157,399	1,157,399
Revenue - Summary	265,203.90	1,092,617	50,000	(1,157,399)	1,207,399
Appropriation					
01-11 Salaries & Wages-Permanent	320,870.33	323,832	446,888	0	446,888
02-21 Retirement Contributions-FICA	23,989.73	24,944	34,273	0	34,273
02-22 Retirement Contributions-PERS	78,159.47	76,935	104,125	0	104,125
03-30 Insurance-Health/Life	56,543.41	55,213	70,022	0	70,022
03-32 Insurance-Opt Out	2,200.00	2,400	0	0	0
04-00 Worker's Compensation-	2,003.00	2,144	1,587	0	1,587
11-00 Clothing & Personal Suppl-	0.00	400	400	0	400
12-00 Communications-	3,948.23	4,000	4,200	0	4,200
15-12 Insurance-Public Liability	10,151.00	4,584	4,415	0	4,415
15-13 Insurance-Fire & Allied Cvrgrs	288.00	645	591	0	591
17-00 Maintenance-Equipment-	0.00	800	500	0	500
22-70 Office Expense-Supplies	205.97	1,000	1,000	0	1,000
22-71 Office Expense-Postage	74.20	250	250	0	250
22-72 Office Expense-Books & Periodicals	0.00	100	100	0	100
23-80 Prof & Specialized Svcs-Professional & Specialize	222,673.59	1,147,617	1,057,399	0	1,057,399
24-00 Publications & Legal Ntcs-	395.18	750	750	0	750
28-30 Special Departmental Exp-Supplies & Services	5,206.50	4,000	22,317	8,000	30,317
29-50 Transportation & Travel-Transportation & Travel	164.08	4,000	2,500	1,000	3,500
29-51 Transportation & Travel-Cent. Gar.-Pool Mlg ONLY	0.00	300	1,200	1,000	2,200
38-00 Inventory Items-	0.00	6,250	1,500	0	1,500
52-10 Other Charges-Contrib to Non-Co GovAgen	0.00	5,000	100,000	0	100,000
80-80 Other Financing Uses-Interfund Reimbursements	(982.34)	0	(1,157,399)	1,157,399	0

Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 1011 : Administration, Board of Supervisors

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Appropriation - Summary	725,890.35	1,665,164	696,618	1,167,399	1,864,017
NET COST	460,686.45	572,547	646,618	10,000	656,618

COUNTY ADMINISTRATIVE OFFICE

SUSAN PARKER, County Administrative Officer



BU 1012 – County Administrative Office

DEPARTMENT OVERVIEW

The County Administrative Office performs general administration and management of County government functions, under the direction of the Board of Supervisors (BOS). The County Administrative Officer also serves as Clerk of the Board of Supervisors and the County Purchasing Agent. The Office is responsible for direct administration of more than 20 Budget Units, covering a wide range of County government functions including CDBG grants, Economic Development, the Public Defender program, Geothermal Resource Royalties, Grand Jury, the Domestic Violence Prevention Program, Trial Court Funding, and other important functions of County government.

One of the primary functions of the CAO is to oversee preparation, adoption and administration of the annual County budget, which serves as the driver for virtually all services provided by County government. The CAO serves as the Chief of Staff to the Board of Supervisors, assisting the Board in implementing, administering and monitoring Board goals, policies and directives. The CAO provides support and leadership to the County Department Heads, and partners with Lake County's State and Federal legislators, and numerous State and Federal agencies.

ACCOMPLISHMENTS IN FY 2022-23

- Continued to support the Board in implementing Vision 2028, through actionable steps in alignment with our ten-year plan
- Welcomed Terre Logsdon back to County service as Chief Climate Resiliency Officer (CCRO) position, bringing increased focus to meaningful reduction of climate change-related risks
- Secured \$649,350 for climate resiliency activities, including administrative support for the Lake County Community Risk Reduction Authority and Lake County Fire Safe Council
- Recruited Benjamin Rickelman as Economic Development-focused Deputy County Administrative Officer, bringing experienced leadership and support to a critical Board priority
- Entered into Broadband Implementation Plan Consulting Agreement with CBG Communications, Inc., and began work to revise planning documents to support broader access
- Partnered with the Countywide Community Visioning Forum Planning Committee and Nicole Anderson and Associates, LLC, to present "Honoring All Voices" public Forum series promoting Tolerance, Respect, Diversity, Equity and Inclusion in Lake County
- Supported the Board in establishing Juneteenth as a County of Lake Holiday
- Advanced the Collier Avenue (Nice) apartment housing project to final permitting phase
- Collaborating with the Sheriff, Public Services staff and others, continued efforts to repurpose the Lakeport Armory Facility

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- With Jose Varela and County Counsel staff, developed recommendations to support transition to a statutory Public Defender office, including allocation of a County-employed Chief Public Defender
- Took action to implement the Recovery and Revitalization Plan (ARPA spending priorities), including support for improvements to Lake County's Senior Centers
- With Board support, created a Housing-Focused Deputy County Administrative Officer position, in preparation for Comprehensive Housing Strategic Planning efforts anticipated in FY 2023-2024
- Continued Classification and Total Compensation Study implementation support, in collaboration with Payroll staff, addressing critical needs of our workforce while strengthening the local economy
- In collaboration with CivicPlus, Board members, Information Technology staff, Department Heads and Content Managers, redesigned and more effectively indexed the County of Lake website
- With Information Technology and Human Resources staff, implemented a Document Management System, providing the infrastructure for improved public records accessibility
- Assisted the Board in "Telling Our Own Story," through targeted public communications
- Partnered with Human Resources, the Board and Public Health staff to transition evidence-based safety measures and protocols as late phases of the COVID-19 pandemic evolved
- Provided hands-on administrative leadership to County Departments in times of transition
- Developed revised travel policy, creating greater alignment with federal and state norms
- Partnered with Congressman Thompson and County staff on Community Project Funding priorities, successfully securing support for multiple projects

GOALS FOR FY 2023-24

- Continue to support the Board's realization of Vision 2028 priorities, implementation of the Recovery and Revitalization Plan (ARPA spending priorities), and emphases of Disaster Prevention, Preparedness and Recovery, Housing and Economic Development
- Develop a Comprehensive Housing Strategic Plan
- Adopt and implement the Community Wildfire Protection Plan (CWPP), in collaboration with the Lake County Community Risk Reduction Authority and other partners
- Pursue sustainable energy opportunities that provide community benefits
- Support development of a Comprehensive Economic Development Strategy (CEDS) update, in partnership with Lake County Economic Development Corporation
- In collaboration with Municipal Advisory Councils, community groups and Community Development staff, work to develop Climate Adaptation and Countywide Climate Resiliency Plans
- With the Space Use Committee, continue efforts to optimize County use of office spaces
- Take action on recommendations emerging from FY 2022-23 Community Visioning Forums promoting Tolerance, Respect, Equity and Inclusion in Lake County to promote the well-being of every Lake County resident
- Continue Classification and Total Compensation Study implementation support, in collaboration with Payroll staff, and partner with Human Resources staff to prepare for Labor

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Negotiations

- Advance Document Management System implementation, improving digital record access
- Implement recommendations for sustainable Indigent Defense Services, supporting Public Defender Office transition.
- Continue advancing Middle Creek Flood Damage and Ecosystem Restoration and Armory Repurposing efforts
- Maintain ongoing partnership with Human Resources and Department Heads to enhance employee recruitment and retention strategies
- Support state and federal advocacy priorities, in collaboration with the Board of Supervisors and County Departments
- Revisit County procurements policies and practices, to ensure consistency across departments

Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 1012 : Administration, Administrative Office

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
42-10 Rents & Concessions-Rents & Concessions	1,282.17	0	2,400	0	2,400
54-90 State Aid-Other	0.00	111,341	125,209	0	125,209
69-20 Other Current Services-Other	15.30	15	15	0	15
81-22 Operating Transfers-In	191,405.28	153,681	526,361	15,213	541,574
Revenue - Summary	192,702.75	265,037	653,985	(15,213)	669,198

Appropriation

01-11 Salaries & Wages-Permanent	918,124.94	1,226,111	1,301,937	11,627	1,313,564
01-12 Salaries & Wages-Extra Help	28,849.81	46,548	0	0	0
01-14 Salaries & Wages-Other, Term	52,333.87	25,000	0	0	0
02-21 Retirement Contributions-FICA	69,727.31	92,405	96,884	853	97,737
02-22 Retirement Contributions-PERS	222,625.98	288,695	298,022	2,710	300,732
03-30 Insurance-Health/Life	84,797.70	120,173	134,751	0	134,751
03-31 Insurance-Unemployment	7,043.00	2,832	2,609	23	2,632
03-32 Insurance-Opt Out	2,400.00	2,400	0	0	0
04-00 Worker's Compensation-	744.00	815	886	0	886
11-00 Clothing & Personal Suppl-	0.00	440	440	0	440
12-00 Communications-	4,079.67	4,000	5,600	0	5,600
14-00 Household Expense-	299.05	400	500	0	500
15-10 Insurance-Other	10,761.00	13,000	13,000	0	13,000
15-12 Insurance-Public Liability	9,863.00	4,290	4,215	0	4,215
15-13 Insurance-Fire & Allied Cvrsg	1,322.00	2,965	2,717	0	2,717
17-00 Maintenance-Equipment-	116.99	3,000	3,000	0	3,000
20-00 Memberships-	10,081.16	10,593	11,450	0	11,450
22-70 Office Expense-Supplies	6,908.21	7,000	12,274	0	12,274
22-71 Office Expense-Postage	134.82	250	250	0	250
22-72 Office Expense-Books & Periodicals	0.00	500	500	0	500
23-80 Prof & Specialized Svcs-Professional & Specialize	68,423.26	138,492	450,000	0	450,000
24-00 Publications & Legal Ntcs-	646.32	2,000	2,000	0	2,000
28-30 Special Departmental Exp-Supplies	6,385.33	3,750	17,500	0	17,500

Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 1012 : Administration, Administrative Office

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
& Services					
29-50 Transportation & Travel- Transportation & Travel	198.12	3,500	6,000	0	6,000
38-00 Inventory Items-	5,149.79	3,868	15,000	0	15,000
80-80 Other Financing Uses-Interfund Reimbursements	(109,530.73)	(35,000)	(35,000)	0	(35,000)
80-81 Other Financing Uses-Intrafund Reimbursements	(130,144.00)	(136,144)	(100,000)	0	(100,000)
Appropriation - Summary	1,271,340.60	1,831,883	2,244,535	15,213	2,259,748
NET COST	1,079,118.38	1,566,846	1,590,550	0	1,590,550

COUNTY ADMINISTRATIVE OFFICE

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BU 1014 – Clerk of the Board of Supervisors

DEPARTMENT OVERVIEW

The Clerk of the Board is a statutory office responsible to maintain the official records of the Board of Supervisors (BOS), prepare the Board's agendas, take minutes at each Board meeting, maintain the County Ordinance Code, publish legal notices mandated for many types of Board hearings and perform many related duties. The Clerk of the Board assists all County departments and extensively interacts with County staff, other governmental and non-governmental agencies and members of the general public.

The source of funding for this Budget Unit is General Fund discretionary revenue.

Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 1014 : Administration, Clerk to Bd of Supervisor

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
69-20 Other Current Services-Other	0.00	0	15	0	15
79-90 Other-Miscellaneous	1,615.00	1,700	4,000	0	4,000
Revenue - Summary	1,615.00	1,700	4,015	0	4,015
Appropriation					
01-11 Salaries & Wages-Permanent	47,179.45	52,364	56,082	0	56,082
02-21 Retirement Contributions-FICA	3,744.57	4,190	4,474	0	4,474
02-22 Retirement Contributions-PERS	11,490.50	12,552	13,068	0	13,068
03-30 Insurance-Health/Life	46.19	36	137	0	137
03-31 Insurance-Unemployment	301.00	110	117	0	117
03-32 Insurance-Opt Out	1,466.67	2,400	2,400	0	2,400
04-00 Worker's Compensation-	71.00	78	84	0	84
11-00 Clothing & Personal Suppl-	0.00	40	40	0	40
15-12 Insurance-Public Liability	4,898.00	4,290	4,215	0	4,215
15-13 Insurance-Fire & Allied Cvrgrs	343.00	770	706	0	706
17-00 Maintenance-Equipment-	22,616.27	29,615	25,000	(25,000)	0
20-00 Memberships-	50.00	500	500	0	500
22-70 Office Expense-Supplies	2,914.69	2,500	2,500	0	2,500
22-71 Office Expense-Postage	208.13	1,000	1,000	0	1,000
23-80 Prof & Specialized Svcs-Professional & Specialize	35,812.50	100,000	9,221	50,000	59,221
24-00 Publications & Legal Ntcs-	2,564.43	3,500	3,500	0	3,500
28-30 Special Departmental Exp-Supplies & Services	3,019.00	7,288	5,000	25,000	30,000
29-50 Transportation & Travel- Transportation & Travel	0.00	300	300	0	300
Appropriation - Summary	136,725.40	221,533	128,344	50,000	178,344
NET COST	134,386.57	219,833	124,329	50,000	174,329

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BU 1072 – Cannabis Program (Fund 64)

DEPARTMENT OVERVIEW

This Budget Unit captures cannabis revenues that would otherwise be commingled with the General Fund. The funding for this Budget Unit comes from cannabis cultivation taxes, grow site development and environmental planning permits and administrative fees related to cannabis activities.

ACCOMPLISHMENTS IN FY 2022-23

- Promoted economic development through implementation of the Type II Cannabis Equity Grant funding awarded in 2021. This funding will help provide small local businesses develop and succeed in the newly emerging licensed industry.
- Continued to identify State grant funding opportunities stemming from Proposition 64. Applied for and awarded Proposition 64 Cohort 3 grant for three years.
- Provided funding for the Board's planned community revitalization project focused on a specific neighborhood subject to the recommendation of the Road Map Task Force.
- Provided analysis for regulatory and legislative changes related to cannabis taxes.

GOALS FOR FY 2023-24

- Continue analysis of market trends and regulatory changes for impact on the cannabis program revenue.
- Continue to develop infrastructure associated with regulating cannabis industry, including identifying necessary legislative changes regarding cannabis taxes.
- Continue implementation Proposition 64 Public Health & Safety Grant programs, including support of unlawful cannabis cultivation code enforcement and Family WRAP program.
- Continue implementation of Local Equity Program and apply for further funding allocations as available.
- Pursue an economic impact study for cannabis in Lake County to further guide future policy-making.

Revenue and Appropriation Detail

Fund: 64 : Cannabis Fees & Taxation

Budget Unit: 1072 : Administration, Cannabis Program

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
10-95 Other Taxes-Cannabis	6,414,914.58	3,600,000	1,445,000	0	1,445,000
21-10 Development Permits-Development Permits	167,698.75	75,000	37,408	0	37,408
31-95 Fines, Forfeit, Penalties-Penalties & Cost on Delq	61,681.82	0	10,000	0	10,000
42-01 Revenue from Use of Money-Interest	47,278.40	5,000	200,000	0	200,000
54-90 State Aid-Other	3,880,398.12	375,709	618,250	0	618,250
66-12 Charges for Services-Environment Planning Fees	59,755.00	45,000	21,969	0	21,969
66-45 Charges for Services-Cannabis Program Fee	189,534.00	25,000	0	25,000	25,000
81-23 Operating Transfers-Out	(1,929,699.60)	(5,761,366)	(4,654,664)	0	(4,654,664)
Revenue - Summary	8,891,561.07	(1,635,657)	(2,322,037)	(25,000)	(2,297,037)
Appropriation					
23-91 Prof & Specialized Svcs-Intra-Div Services	10,500.00	5,255,918	1,463,737	0	1,463,737
28-30 Special Departmental Exp-Supplies & Services	0.00	0	1,941,122	0	1,941,122
Appropriation - Summary	10,500.00	5,255,918	3,404,859	0	3,404,859
NET COST	(8,881,061.07)	6,891,575	5,726,896	(25,000)	5,701,896

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BU 1120 – Non-Departmental Revenue

DEPARTMENT OVERVIEW

The purposes of this Budget Unit are to:

- Account for various general discretionary revenues that cannot be initially assigned to any specific department of County government
- Provide for the permanent transfer of funding from the General fund to other Budget Units to provide required matching funds or operating subsidies
- Serve as a revolving loan fund providing for the temporary transfer of funding from the General Fund to other Budget Units as interim financing and the consequent repayment of such interim financing.

This Budget Unit accounts for various sources of General Fund discretionary revenue and can therefore be allocated for any general County purpose at the discretion of the Board of Supervisors. The most significant source of funding comes from the County's share of property taxes and sales taxes.

Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 1120 : Finance, Non Departmental Rev

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
10-10 Property Taxes-Current Secured	18,608,690.37	18,446,080	20,446,761	0	20,446,761
10-20 Property Taxes-Current Unsecured	374,007.73	387,244	426,597	0	426,597
10-25 Property Taxes-Supp 813-Current	308,040.49	286,000	286,000	0	286,000
10-30 Property Taxes-Prior Secured	2,560,928.17	500,000	500,000	0	500,000
10-35 Property Taxes-Supp 813-Prior	88,096.69	70,000	75,000	0	75,000
10-40 Property Taxes-Prior Unsecured	15,320.47	10,000	15,000	0	15,000
10-56 Property Taxes-Prop Tax In-Lieu of VLF	8,098,759.70	8,000,000	8,750,000	0	8,750,000
10-60 Other Taxes-Retail Sales and Use	4,292,494.79	4,000,000	4,200,000	0	4,200,000
10-70 Other Taxes-Timber Yield	291.25	300	300	0	300
10-92 Other Taxes-Aircraft	17,642.80	17,500	17,500	0	17,500
10-93 Other Taxes-Property Transfer	687,454.29	500,000	430,000	0	430,000
21-50 Permits-Franchises	815,447.11	675,000	775,000	0	775,000
31-95 Fines, Forfeit, Penalties-Penalties & Cost on Delq	726,910.33	450,000	450,000	0	450,000
42-01 Revenue from Use of Money-Interest	332,608.93	339,659	1,325,689	0	1,325,689
52-90 State Taxes-Other In Lieu	15,612.44	15,260	15,260	0	15,260
54-60 State Aid-HOPTR	161,609.23	165,000	156,000	0	156,000
54-80 State Aid-Tobacco Settlement	0.00	0	675,000	0	675,000
54-90 State Aid-Other	193,392.10	193,000	193,000	0	193,000
54-91 State Aid-Other (SB 90)	124,031.00	65,000	50,000	0	50,000
54-99 State Aid-Sales & Use Tax Reimburse	4,768,700.08	4,400,000	4,300,000	0	4,300,000
55-90 Other Federal-In Lieu Taxes	971,771.00	750,000	900,000	0	900,000
56-01 Other Federal-Other	6,253,113.00	0	1,530,376	0	1,530,376
56-30 Other Government Agencies-Other	3,243,453.79	3,053,919	4,240,605	0	4,240,605
66-40 Charges for Services-Assess & Tax Collection	191,831.33	225,000	225,000	0	225,000
79-90 Other-Miscellaneous	680,957.67	675,000	0	0	0
80-92 Loans/Int Fin/Bonds-Advance From Other Fund	0.00	0	750,000	0	750,000
80-93 Loans/Int Fin/Bonds-Advance To	0.00	0	(146,001)	0	(146,001)

Revenue and Appropriation Detail

Fund: 1 : General County
Budget Unit: 1120 : Finance, Non Departmental Rev

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Other Fund					
80-99 Loans/Int Fin/Bonds-Subsequent Yr Adv Repay	117,995.00	161,507	269,700	0	269,700
81-22 Operating Transfers-In	3,500,000.00	9,000,000	0	0	0
81-23 Operating Transfers-Out	(4,217,680.86)	(23,252,846)	(7,021,936)	0	(7,021,936)
Revenue - Summary	52,931,478.90	29,132,623	43,834,851	0	43,834,851

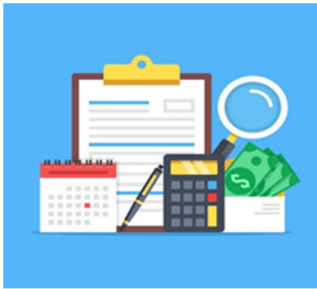
Appropriation

23-80 Prof & Specialized Svcs-Professional & Specialize	5,750.46	62,300	122,300	0	122,300
52-10 Other Charges-Contrib to Non-Co GovAgen	0.00	22,000	0	0	0
Appropriation - Summary	5,750.46	84,300	122,300	0	122,300

NET COST	(49,623,586.69)	(29,048,323)	(43,712,551)	0	(43,712,551)
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AUDITOR-CONTROLLER/COUNTY CLERK

JENAVIVE HERRINGTON, Auditor-Controller/County Clerk



BU 1121 – Auditor-Controller/County Clerk

DEPARTMENT OVERVIEW

The Auditor-Controller/County Clerk is a consolidated office of the County Clerk and the Auditor-Controller. The duties and functions of these offices are addressed separately in law. Functions of the Auditor-Controller include countywide financial reporting, general ledger oversight for all county departments, budget compilation, property tax administration, countywide Accounts Payable processing including vendor claims and Payroll, SB90 reporting, court settlement distribution for Superior Court/Collections/Probation, Countywide Cost Allocation and Recovery Plan, and annual external audits. Divisions include Payroll, Property Tax, General Ledger, and Financial Reporting. In addition, as a result of the multiple emergencies that have occurred over the years, the Auditor-Controller's office has been tasked with managing the financial aspects of Disaster Response and Recovery, and it is presented in Budget Unit 1920.

The Auditor-Controller provides services to twenty-one independent special districts (fire/water/cemetery), the Lake County Office of Education, the First Five Commission, and our local transit agencies. Services provided to those customers include accounting, budget, and support.

Functions of the County Clerk include marriage license processing, fictitious business name statement filing, notary oath registering, fish and wildlife posting, Form 700 monitoring, conflict of interest code maintenance and administration, as well as a variety of additional County Clerk filings and duties as required by the County Board of Supervisors and the State of California. This department is a general fund service department, funded by a combination of user fees and services to others.

ACCOMPLISHMENTS IN FY 2022-23

Auditor-Controller

- Completed the first phase of the Contract Automation Project. Now, all contracts and contract payments are available electronically. All current and new contracts are captured and indexed, resulting in a comprehensive list of all County agreements. This provides for more accurate lease accounting and lends itself to improved Accounts Payable processes.

County Clerk

- Finalized implementation of ClerkDocs which also provides additional automation for cashiering, online capabilities, and reports. Fictitious Business Name statements will now be searchable online.

AUDITOR-CONTROLLER/COUNTY CLERK

JENAVIVE HERRINGTON, Auditor-Controller/County Clerk
BU 1121 – Auditor-Controller/County Clerk

GOALS FOR FY 2023-24

- Create plan for next phase of contract automation
- Continue to evaluate potential for streamlining processes, including credit cards and other electronic payments
- Implement new Check/Form printing software
- Evaluate necessary reports and create or provide in usable format
- Increase training and development for staff

Revenue and Appropriation Detail

Fund: 1 : General County
Budget Unit: 1121 : Finance, Auditor-Controller

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
66-40 Charges for Services-Assess & Tax Collection	149,760.42	151,000	161,000	0	161,000
66-50 Charges for Services-Auditing & Accounting	36,661.01	32,500	36,000	0	36,000
66-85 Charges for Services-County Clerk	43,631.25	46,520	48,000	0	48,000
69-20 Other Current Services-Other	438.50	300	500	0	500
81-22 Operating Transfers-In	0.00	68,750	0	7,500	7,500
Revenue - Summary	230,491.18	299,070	245,500	(7,500)	253,000
Appropriation					
01-11 Salaries & Wages-Permanent	844,543.61	985,137	1,038,595	93,522	1,132,117
01-13 Salaries & Wages-OT, Holiday, Stby	10,231.22	6,240	0	0	0
01-14 Salaries & Wages-Other, Term	13,789.69	6,523	0	0	0
02-21 Retirement Contributions-FICA	65,417.63	75,355	79,825	7,155	86,980
02-22 Retirement Contributions-PERS	204,412.86	235,467	241,064	21,791	262,855
03-30 Insurance-Health/Life	129,524.09	138,785	157,627	33,264	190,891
03-31 Insurance-Unemployment	4,971.00	1,636	1,757	187	1,944
03-32 Insurance-Opt Out	3,520.08	2,400	2,400	0	2,400
04-00 Worker's Compensation-	1,099.00	1,360	1,525	0	1,525
11-00 Clothing & Personal Suppl-	759.77	780	900	0	900
12-00 Communications-	2,850.19	3,240	3,500	0	3,500
14-00 Household Expense-	597.33	600	650	0	650
15-12 Insurance-Public Liability	4,898.00	4,290	4,215	0	4,215
15-13 Insurance-Fire & Allied Cvrgrs	1,452.00	3,256	2,984	0	2,984
17-00 Maintenance-Equipment-	0.00	1,500	1,700	0	1,700
20-00 Memberships-	1,341.00	1,571	1,700	0	1,700
22-70 Office Expense-Supplies	23,918.89	24,300	30,000	(1,000)	29,000
22-71 Office Expense-Postage	9,216.48	8,300	11,000	0	11,000
22-72 Office Expense-Books & Periodicals	470.31	946	946	0	946
23-80 Prof & Specialized Svcs-Professional & Specialize	188,431.63	270,085	282,000	(7,500)	274,500
24-00 Publications & Legal Ntcs-	0.00	500	500	0	500

Revenue and Appropriation Detail

Fund: 1 : General County
Budget Unit: 1121 : Finance, Auditor-Controller

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
28-30 Special Departmental Exp-Supplies & Services	7,854.40	18,470	18,945	(680)	18,265
29-50 Transportation & Travel- Transportation & Travel	4,215.56	7,570	8,500	0	8,500
29-51 Transportation & Travel-Cent. Gar.- Pool Mlg ONLY	0.00	50	50	0	50
38-00 Inventory Items-	14,346.77	8,490	7,730	0	7,730
62-71 Cap. FA-Equipment-Office	0.00	68,750	0	7,500	7,500
80-80 Other Financing Uses-Interfund Reimbursements	(91,892.43)	(51,050)	(48,650)	0	(48,650)
80-81 Other Financing Uses-Intrafund Reimbursements	(4,840.00)	(4,665)	(4,840)	0	(4,840)
Appropriation - Summary	1,441,129.08	1,819,886	1,844,623	154,239	1,998,862
NET COST	1,219,914.55	1,520,816	1,599,123	146,739	1,745,862

TREASURER-TAX COLLECTOR

PATRICK SULLIVAN, Treasurer-Tax Collector



BU 1122 – Treasurer-Tax Collector

DEPARTMENT OVERVIEW

The Treasurer-Tax Collector operates three divisions; Treasury, Tax and Court/County Debt Collections.

Treasury functions include banking and cash flow management, pooled investments, depository services, warrant maintenance, unclaimed estates and deferred compensation administration.

Tax Collector functions include the billing and collection of property tax, transient occupancy tax, cannabis tax, preparation of tax liens and coordination of tax defaulted land auctions.

The Collections division collects court fines/fees and other countywide debts. The Treasurer-Tax Collector's operations are funded through service fees, reimbursements and general funding.

The majority of revenue is generated from delinquent property tax fees and penalties, accounting and treasury, administrative fees, and cost reimbursement for delinquent court fines.

ACCOMPLISHMENTS IN FY 2022-23

- Continued development of the investment program for Treasury
- Restructuring of County banking systems to lower costs and increase revenue
- Continued collection of Transient Occupancy Taxes
- Continued development and implementation of Cannabis Cultivation and Business Taxes
- Managed billing and collections of secured, unsecured, and supplemental property tax
- Successfully conducted an extensive Chapter 7 Tax Sale
- Successful testing and verification of electronic check processing
- Identification of court ordered debt for eligible for discharge of accountability

GOALS FOR FY 2023-24

- Implement technological improvements necessary to update existing software programs
- Update existing software supporting check processing, allowing for electronic banking transmission and interfacing
- Implement lockbox payment processing service following necessary software upgrades, permitting more rapid processing integrated with current systems

TREASURER-TAX COLLECTOR

PATRICK SULLIVAN, Treasurer-Tax Collector
BU 1122 – Treasurer-Tax Collector

GOALS FOR FY 2023-24

- Conduct Chapter 7 Tax Auctions & Chapter 8 Tax Sales with eligible entities
- Develop a proposed low value ordinance and review discharges across departmental programs, reducing existing inventory and limiting collections activity to more cost effective operations
- Update existing property tax software to streamline operations and reduce the need for manual processing, especially regarding tax sales

Revenue and Appropriation Detail

Fund: 1 : General County
Budget Unit: 1122 : Finance, Treasurer-Tax Collector

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
31-95 Fines, Forfeit, Penalties-Penalties & Cost on Delq	286,700.00	212,353	300,000	0	300,000
66-40 Charges for Services-Assess & Tax Collection	366,941.09	472,000	380,000	0	380,000
66-50 Charges for Services-Auditing & Accounting	84,666.95	280,000	350,000	0	350,000
66-52 Charges for Services-Data Processing Charges	2,618.00	5,000	7,050	0	7,050
Revenue - Summary	740,926.04	969,353	1,037,050	0	1,037,050
Appropriation					
01-11 Salaries & Wages-Permanent	513,625.90	653,746	662,667	0	662,667
01-12 Salaries & Wages-Extra Help	33,224.87	24,922	24,920	0	24,920
01-13 Salaries & Wages-OT, Holiday, Stby	3.97	1,000	7,600	0	7,600
01-14 Salaries & Wages-Other, Term	10,149.30	8,903	9,081	0	9,081
02-21 Retirement Contributions-FICA	41,132.49	50,385	51,651	0	51,651
02-22 Retirement Contributions-PERS	123,834.39	156,366	154,401	0	154,401
03-30 Insurance-Health/Life	69,341.67	94,698	109,515	0	109,515
03-31 Insurance-Unemployment	3,102.00	1,036	1,056	0	1,056
03-32 Insurance-Opt Out	5,466.67	4,800	2,400	0	2,400
04-00 Worker's Compensation-	3,044.00	3,629	1,392	0	1,392
12-00 Communications-	516.27	960	2,760	0	2,760
15-12 Insurance-Public Liability	12,096.00	11,790	97,430	0	97,430
15-13 Insurance-Fire & Allied Cvrsg	895.00	2,006	1,839	0	1,839
17-00 Maintenance-Equipment-	215,413.98	232,200	246,000	0	246,000
20-00 Memberships-	400.00	480	500	0	500
22-70 Office Expense-Supplies	18,330.73	19,000	26,000	0	26,000
22-71 Office Expense-Postage	87,628.61	100,000	100,000	0	100,000
22-72 Office Expense-Books & Periodicals	128.77	150	150	0	150
23-80 Prof & Specialized Svcs-Professional & Specialize	359,516.92	579,918	612,020	0	612,020
24-00 Publications & Legal Ntcs-	22,294.18	32,000	32,000	0	32,000
28-30 Special Departmental Exp-Supplies	1,409.48	4,090	8,174	0	8,174

Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 1122 : Finance, Treasurer-Tax Collector

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
& Services					
29-51 Transportation & Travel-Cent. Gar.- Pool Mlg ONLY	186.24	300	300	0	300
38-00 Inventory Items-	608.68	400	1,750	0	1,750
80-80 Other Financing Uses-Interfund Reimbursements	(40,205.65)	(32,000)	(32,000)	0	(32,000)
Appropriation - Summary	1,482,144.47	1,950,779	2,121,606	0	2,121,606
NET COST	300,090.89	981,426	1,084,556	0	1,084,556

ASSESSOR-RECORDER

RICHARD A. FORD, Assessor-Recorder



BU 1123 – Assessor

DEPARTMENT OVERVIEW

The Assessor's Office is required to assess all taxable property in the county, except for state assessed property. The duties of the Assessor's Office include: discover all assessable property, inventory and list all taxable property, value all assessable property and enroll all taxable property on the local assessment roll. This roll must be completed by July first of each year. The roll provides values for property tax computations that are the basis for the following fiscal year's tax bills. Approximately 23% of the revenue generated from property taxes collected goes to the county general fund.

ACCOMPLISHMENTS IN FY 2022-23

- Continued training of inexperienced staff
- Reduction of backlog for Prop 8
- Implementation of Mobile Home and Vessel Modules

GOALS FOR FY 2023-24

- Continue to enhance training of inexperienced staff
- Reduce backlog further of new construction (permits)
- Install new property tax modules
- Reconstruct use codes
- Continue to increase staff State certifications

Revenue and Appropriation Detail

Fund: 1 : General County
Budget Unit: 1123 : Finance, Assessor

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
66-10 Charges for Services-Planning & Engineering	2,993.00	4,000	4,000	0	4,000
66-11 Charges for Services-Subdivision Insp Fees	24.00	100	100	0	100
66-40 Charges for Services-Assess & Tax Collection	106,954.67	135,000	140,000	0	140,000
69-20 Other Current Services-Other	70.00	300	300	0	300
79-70 Sales-Other Sales-Miscellaneous	14,821.98	15,000	18,000	0	18,000
79-91 Other-Cancelled Checks	125.00	0	125	0	125
Revenue - Summary	124,988.65	154,400	162,525	0	162,525

Appropriation

01-11 Salaries & Wages-Permanent	740,951.02	1,039,615	1,057,359	0	1,057,359
01-12 Salaries & Wages-Extra Help	29,741.68	38,376	33,270	0	33,270
01-13 Salaries & Wages-OT, Holiday, Stby	13,994.14	9,000	10,000	0	10,000
01-14 Salaries & Wages-Other, Term	14,230.33	5,000	5,000	0	5,000
02-21 Retirement Contributions-FICA	54,031.81	81,144	82,197	0	82,197
02-22 Retirement Contributions-PERS	179,241.11	250,532	247,182	0	247,182
03-30 Insurance-Health/Life	136,499.58	183,990	158,173	0	158,173
03-31 Insurance-Unemployment	5,193.00	1,817	1,828	0	1,828
03-32 Insurance-Opt Out	1,533.33	2,400	4,800	0	4,800
04-00 Worker's Compensation-	6,429.00	5,757	4,506	0	4,506
11-00 Clothing & Personal Suppl-	438.71	2,000	2,000	0	2,000
12-00 Communications-	1,640.46	2,500	2,500	0	2,500
15-12 Insurance-Public Liability	4,898.00	4,290	4,215	0	4,215
15-13 Insurance-Fire & Allied Cvrgrs	809.00	1,814	1,662	0	1,662
17-00 Maintenance-Equipment-	4,907.92	5,600	4,000	0	4,000
20-00 Memberships-	4,022.00	2,700	2,700	0	2,700
22-70 Office Expense-Supplies	5,691.65	6,000	6,000	0	6,000
22-71 Office Expense-Postage	5,414.01	8,000	8,000	0	8,000
22-72 Office Expense-Books & Periodicals	1,321.90	2,000	2,000	0	2,000
23-80 Prof & Specialized Svcs-	84,511.04	8,127	22,000	0	22,000

Revenue and Appropriation Detail

Fund: 1 : General County
Budget Unit: 1123 : Finance, Assessor

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Professional & Specialize					
24-00 Publications & Legal Ntcs-	0.00	1,500	1,000	0	1,000
28-30 Special Departmental Exp-Supplies & Services	737.36	2,000	2,000	0	2,000
29-50 Transportation & Travel- Transportation & Travel	6,198.91	7,000	14,000	0	14,000
29-51 Transportation & Travel-Cent. Gar.- Pool Mlg ONLY	8,233.60	9,000	9,000	0	9,000
38-00 Inventory Items-	946.82	2,000	2,000	0	2,000
80-80 Other Financing Uses-Interfund Reimbursements	(29,800.35)	(59,772)	(54,883)	0	(54,883)
80-81 Other Financing Uses-Intrafund Reimbursements	0.00	(26,885)	(23,784)	0	(23,784)
Appropriation - Summary	1,281,816.03	1,595,505	1,608,725	0	1,608,725
NET COST	1,157,516.43	1,441,105	1,446,200	0	1,446,200

COUNTY ADMINISTRATIVE OFFICE

SUSAN PARKER, County Administrative Officer



BU 1124 – Central Services

DEPARTMENT OVERVIEW

The division's primary responsibilities are:

- 1) Processing incoming and outgoing mail at the Courthouse
- 2) Managing the photocopier pool
- 3) Administering various contracts such as the equipment maintenance contract
- 4) Coordinating various purchasing programs such as the CAL-Card VISA program
- 5) Assisting County departments in their purchase of supplies, materials and other items in accordance with the County Purchasing Ordinance, including assisting departments with the preparation of bids, RFP's and contracts
- 6) Coordinating the collection, redistribution and disposal of surplus property.

The funding for this Budget Unit is provided primarily by general fund discretionary revenues. The requested appropriations reflect application of reimbursements for printing and paper from other County departments, which are accounted for as operating transfers. Revenues include reimbursement from contract service providers and outside governmental agencies, such as public defenders and the superior court, for the use of copy machines.

Revenue and Appropriation Detail

Fund: 1 : General County
Budget Unit: 1124 : Finance, Central Services

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
69-20 Other Current Services-Other	4,492.01	5,000	5,000	0	5,000
Revenue - Summary	4,492.01	5,000	5,000	0	5,000
Appropriation					
01-11 Salaries & Wages-Permanent	30,663.02	32,353	32,993	0	32,993
02-21 Retirement Contributions-FICA	2,340.06	2,475	2,524	0	2,524
02-22 Retirement Contributions-PERS	7,467.93	7,719	7,687	0	7,687
03-30 Insurance-Health/Life	12,045.85	12,042	12,096	0	12,096
03-31 Insurance-Unemployment	195.00	65	66	0	66
04-00 Worker's Compensation-	300.00	322	238	0	238
11-00 Clothing & Personal Suppl-	0.00	80	80	0	80
12-00 Communications-	380.25	350	400	0	400
15-12 Insurance-Public Liability	4,898.00	4,290	4,215	0	4,215
15-13 Insurance-Fire & Allied Cvrgrs	423.00	949	870	0	870
17-00 Maintenance-Equipment-	516.00	6,000	6,000	0	6,000
22-70 Office Expense-Supplies	105.36	250	250	0	250
22-71 Office Expense-Postage	71,850.98	170,000	144,845	0	144,845
23-91 Prof & Specialized Svcs-Intra-Div Services	25,000.00	25,000	25,000	0	25,000
24-00 Publications & Legal Ntcs-	0.00	200	200	0	200
25-00 Rents & Leases-Equipment-	574.20	1,500	1,500	0	1,500
28-30 Special Departmental Exp-Supplies & Services	153,508.00	175,000	175,000	0	175,000
28-80 Special Departmental Exp-Cal Card Clearing	(492.03)	100,000	100,000	0	100,000
38-00 Inventory Items-	0.00	4,802	4,906	0	4,906
80-80 Other Financing Uses-Interfund Reimbursements	(79,795.08)	(101,250)	(100,000)	0	(100,000)
80-81 Other Financing Uses-Intrafund Reimbursements	(157,141.44)	(223,750)	(200,000)	0	(200,000)
Appropriation - Summary	72,839.10	218,397	218,870	0	218,870
NET COST	92,742.76	213,397	213,870	0	213,870

COUNTY COUNSEL

LLOYD GUINTIVANO, County Counsel



BU 1231 – County Counsel

DEPARTMENT OVERVIEW

This office provides legal advice and assistance to the Board of Supervisors and all County departments. We also advise various County commissions, boards, and agencies. Legal advice and assistance may involve, but is not limited to, issues relating to land use, employment, taxation, contracts, public works, water rights and water resources, personnel, conservatorships and probate, juvenile dependency, mental health, parks, sewers, water systems, landfills, real property sales and acquisitions, elections, public records, and law enforcement. We draft contracts, ordinances, resolutions, requests for proposals, and policy documents. We oversee all matters of liability and workers' compensation, property damage claims, and any other matters covered under the County's membership in the CSAC-EIA Insurance Authority risk-sharing pool. We prepare findings of fact for various administrative matters before the Board of Supervisors and respond to writs of habeas corpus, prohibition, and mandate. We provide Brown Act training to various County agencies upon request.

ACCOMPLISHMENTS IN FY 2022-23

- Involved in a number of labor-intensive litigation matters in-house, sensitive negotiations, redevelopment, and other complex matters with generally positive conclusions.
- Maintained our case loads and departmental priorities to the greatest extent possible given the severe staff reduction.
- Continued to work with all departments in a collaborative and congenial manner. Given the confidential nature of our work, it is difficult to provide more than generalities.
- While this office is going through a transition period upon the retirement of Anita Grant, staff has done their best to continue her legacy of providing quality legal advice and assistance to the Board of Supervisors and County departments.

GOALS FOR FY 2023-24

- To continue to provide comprehensive legal services to the Board of Supervisors and County departments.
- To fill the two (2) vacant deputy county counsel positions budgeted for this office.
- To conduct additional trainings to benefit departments and to organize our compendium of disaster-related legal documents and our historical legal information regarding Clear Lake.
- Obtain case management software for this office's implementation and use.
- Further explore options for renovations for office space and additional office furniture to accommodate space for the recently budgeted deputy county counsel position.

Revenue and Appropriation Detail

Fund: 1 : General County
Budget Unit: 1231 : Counsel, County Counsel

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
66-90 Charges for Services-Legal Services	21,575.58	30,000	20,000	0	20,000
Revenue - Summary	21,575.58	30,000	20,000	0	20,000
Appropriation					
01-11 Salaries & Wages-Permanent	659,814.54	924,144	858,172	0	858,172
01-14 Salaries & Wages-Other, Term	41,888.80	18,000	50,000	0	50,000
02-21 Retirement Contributions-FICA	48,641.84	67,336	64,247	0	64,247
02-22 Retirement Contributions-PERS	160,772.44	220,982	199,955	0	199,955
03-30 Insurance-Health/Life	62,904.45	103,344	97,708	0	97,708
03-31 Insurance-Unemployment	5,192.00	1,847	1,717	0	1,717
04-00 Worker's Compensation-	496.00	543	675	0	675
12-00 Communications-	610.06	1,835	1,000	0	1,000
15-12 Insurance-Public Liability	4,898.00	4,290	4,382	0	4,382
15-13 Insurance-Fire & Allied Cvrgrs	477.00	1,070	981	0	981
16-00 Jury and Witness Expense-	0.00	100	100	0	100
17-00 Maintenance-Equipment-	417.41	100	100	0	100
18-00 Maint-Bldgs & Imprvmnts-	0.00	5,000	0	0	0
20-00 Memberships-	6,292.60	8,950	8,950	0	8,950
22-70 Office Expense-Supplies	3,343.05	3,000	3,500	0	3,500
22-71 Office Expense-Postage	395.14	1,000	1,000	0	1,000
22-72 Office Expense-Books & Periodicals	0.00	10,000	15,000	0	15,000
23-80 Prof & Specialized Svcs- Professional & Specialize	1,060.00	2,500	3,000	0	3,000
24-00 Publications & legal Ntcs-	225.00	1,000	1,000	0	1,000
28-30 Special Departmental Exp-Supplies & Services	14,833.71	30,000	55,000	0	55,000
29-50 Transportation & Travel- Transportation & Travel	43.68	1,000	1,000	0	1,000
29-51 Transportation & Travel-Cent. Gar.- Pool Mlg ONLY	0.00	250	250	0	250
38-00 Inventory Items-	0.00	0	19,475	0	19,475
80-80 Other Financing Uses-Interfund Reimbursements	(149,141.22)	(80,066)	(97,486)	0	(97,486)

Revenue and Appropriation Detail

Fund: 1 : General County
 Budget Unit: 1231 : Counsel, County Counsel

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
80-81 Other Financing Uses-Intrafund Reimbursements	0.00	0	0	(15,000)	(15,000)
Appropriation - Summary	863,164.50	1,326,225	1,289,726	(15,000)	1,274,726
NET COST	843,262.25	1,296,225	1,269,726	(15,000)	1,254,726

HUMAN RESOURCES

PAMELA Z. SAMAC, Director



BU 1341 – Human Resources

DEPARTMENT OVERVIEW

Delivers human resources services which include workforce planning, employee recruitment, benefits administration, employee performance management, policy development and training and development. The Human Resources Department ensures the maintenance of high quality workforce for the provision of critical services to the public.

The mission of the Human Resources Department is to promote the power of public service by fostering a positive, productive and collaborative workplace where all employees are qualified, empowered, respected, and valued. The vision of the department is, as an employer of choice, to maximize individual and organizational success through strategic partnerships and collaboration by implementing and supporting programs, processes, and services that add value to both the County of Lake employees and the community.

The Human Resources Office is funded primarily by General Fund sources, with one position jointly funded by the Department of Child Support Services and Department of Social Services. In addition, some funding is received from the Countywide Cost Allocation Plan, reimbursement from self-funded departments, and reimbursements from the Unemployment Insurance Fund. Insignificant revenue is generated by ID badge replacement fees, subpoena fees, and photocopy fees.

ACCOMPLISHMENTS IN FY 2022-23

- Maintained collaborative and integrated processes for HR service delivery
- Scanned over 41,500 HR documents into Laserfiche
- Hired 180 new hires
- Increase applicant flow and added 8 diversity job boards
- Updated HR web pages, created employee resource page, learning corner, and added DEI page

GOALS FOR FY 2023-24

- Priority on recruitment and hiring to help reduce vacancy rate
- Review and update policy and HR Forms
- Leadership Training for Supervisors and Managers
- Effective Interviewing and Recruitment Strategies
- Effective Onboarding of New Employees

HUMAN RESOURCES

PAMELA Z. SAMAC, Director
BU 1341 – Human Resources

- Effective Coaching & Mentoring
- Communication & Conflict Resolution
- Correcting and Documenting Performance Issues; How To Complete Performance Evaluations, Counseling Memos, PIPS, and Disciplinary Notices
- Leaves 101 Training & HR Paperwork and Documentation

Revenue and Appropriation Detail

Fund: 1 : General County
Budget Unit: 1341 : Personnel, Human Resources

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
69-20 Other Current Services-Other	100.00	90	90	0	90
Revenue - Summary	100.00	90	90	0	90
Appropriation					
01-11 Salaries & Wages-Permanent	521,949.88	663,162	660,532	0	660,532
01-12 Salaries & Wages-Extra Help	399.36	10,000	17,500	0	17,500
01-13 Salaries & Wages-OT, Holiday, Stby	2,713.88	5,000	0	0	0
01-14 Salaries & Wages-Other, Term	4,815.83	10,000	7,307	0	7,307
02-21 Retirement Contributions-FICA	40,406.53	52,408	51,558	0	51,558
02-22 Retirement Contributions-PERS	127,146.91	157,322	153,396	0	153,396
03-30 Insurance-Health/Life	71,240.97	83,428	73,465	0	73,465
03-31 Insurance-Unemployment	3,791.00	1,351	1,331	0	1,331
03-32 Insurance-Opt Out	2,866.67	2,400	4,800	0	4,800
04-00 Worker's Compensation-	567.00	13,743	17,972	0	17,972
11-00 Clothing & Personal Suppl-	0.00	250	350	0	350
12-00 Communications-	1,250.74	2,500	2,500	0	2,500
14-00 Household Expense-	45.51	500	600	0	600
15-12 Insurance-Public Liability	17,029.00	367,813	371,514	0	371,514
15-13 Insurance-Fire & Allied Cvrgrs	411.00	923	845	0	845
17-00 Maintenance-Equipment-	13,600.61	20,500	6,500	(4,500)	2,000
20-00 Memberships-	1,074.98	6,850	2,150	5,000	7,150
22-70 Office Expense-Supplies	10,644.09	15,500	15,500	0	15,500
22-71 Office Expense-Postage	571.99	600	600	0	600
23-80 Prof & Specialized Svcs- Professional & Specialize	117,564.36	360,615	115,787	104,500	220,287
24-00 Publications & Legal Ntcs-	0.00	20,000	25,000	(5,000)	20,000
28-30 Special Departmental Exp-Supplies & Services	37,909.31	85,000	186,241	(10,000)	176,241
29-50 Transportation & Travel- Transportation & Travel	758.75	5,000	5,000	0	5,000
29-51 Transportation & Travel-Cent. Gar.- Pool Mlg ONLY	0.00	1,000	1,000	0	1,000

Revenue and Appropriation Detail

Fund: 1 : General County
 Budget Unit: 1341 : Personnel, Human Resources

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
38-00 Inventory Items-	11,170.48	7,500	10,000	0	10,000
80-80 Other Financing Uses-Interfund Reimbursements	(142,402.15)	(183,769)	(180,801)	0	(180,801)
80-81 Other Financing Uses-Intrafund Reimbursements	(36,745.80)	(45,056)	(42,359)	0	(42,359)
Appropriation - Summary	808,780.90	1,664,540	1,508,288	90,000	1,598,288
NET COST	809,667.6	1,664,450	1,508,198	90,000	1,598,198

REGISTRAR OF VOTERS

MARIA VALADEZ, Registrar of Voters



BU 1451 – Registrar of Voters

DEPARTMENT OVERVIEW

The Registrar of Voters office conducts all Federal, State, County, Municipal, and local district elections in Lake County, following strict State and Federal regulations. This department is responsible for all components of election administration and management, including but not limited to; voter registration, poll worker recruitment/training, securing polling place locations which meet accessibility requirements, ballot creation, voting system security, ballot processing/vote tallying, candidate services (candidate and campaign finance filings), and voter education/community outreach.

There are two (2) elections scheduled for fiscal year 2023-2024; the November 2023 General District Election and the March 2024 Presidential Primary Election.

This budget unit has four (4) full-time permanent employees and one (1) half-time permanent employee, however, we are requesting to increase the half-time position to a full-time position. During peak election periods, it is necessary to employ several extra help employees to work in the office to assist with the many tasks required in order to certify an election.

This budget unit is funded primarily by general fund discretionary revenues with limited reimbursement from the State and local jurisdictions (if applicable).

ACCOMPLISHMENTS IN FY 2022-23

- Completed candidate filing for the November General Election
- Recruited and trained half-time permanent employee during the November General Election
- Recruited and trained poll workers for the November General Election
- Verified signatures on four (4) state initiative petitions
- Management staff attended and graduated from CSAC's Institute for Excellence in County Government and received a certificate "Credentialed California County Senior Executive"
- Staff members attended and graduated from CACEO's CalPEAC program and received a certificate "California Professional Election Administrator"
- Successfully conducted the November General Election
- Began attending public events to encourage voter registration and provide voter information
- Preparations for the November 2023 and March 2024 Elections

REGISTRAR OF VOTERS

MARIA VALADEZ, Registrar of Voters
BU 1451 – Registrar of Voters

GOALS FOR FY 2023-24

- Encourage voter participation through voter education and outreach
- Continue conducting fair, transparent and impartial elections
- Continue providing effective customer service and public communications on voting and election procedures
- Continue attending training courses and utilizing any materials, and resources offered by the Secretary of State, California Association of Election Officials and County Clerks (CACEO), Fair Political Practices Commission (FPPC), and vendors, available to our department
- Conduct a successful Presidential Primary

Revenue and Appropriation Detail

Fund: 1 : General County
Budget Unit: 1451 : General, Registrar of Voters

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
54-90 State Aid-Other	339,601.78	19,950	2,700	0	2,700
54-91 State Aid-Other (SB 90)	0.00	12,003	0	0	0
66-70 Charges for Services-Election Services	30,552.20	55,000	15,200	0	15,200
69-20 Other Current Services-Other	31.50	25	20	0	20
79-72 Sales-Great Register	6,514.89	3,000	3,000	0	3,000
Revenue - Summary	376,700.37	89,978	20,920	0	20,920
Appropriation					
01-11 Salaries & Wages-Permanent	293,258.93	322,629	332,898	19,729	352,627
01-12 Salaries & Wages-Extra Help	52,756.19	43,136	28,824	14,312	43,136
01-13 Salaries & Wages-OT, Holiday, Stby	16,455.53	19,347	15,364	0	15,364
01-14 Salaries & Wages-Other, Term	5,302.00	5,744	5,905	0	5,905
02-21 Retirement Contributions-FICA	25,395.07	27,973	29,809	0	29,809
02-22 Retirement Contributions-PERS	71,451.12	77,207	82,162	0	82,162
03-30 Insurance-Health/Life	43,217.84	47,784	60,798	0	60,798
03-31 Insurance-Unemployment	1,922.00	953	1,008	0	1,008
03-32 Insurance-Opt Out	2,413.48	2,400	0	0	0
04-00 Worker's Compensation-	319.00	349	380	0	380
12-00 Communications-	3,734.51	8,880	8,230	0	8,230
14-00 Household Expense-	370.55	500	800	0	800
15-12 Insurance-Public Liability	4,898.00	4,290	4,215	0	4,215
15-13 Insurance-Fire & Allied Cvrsg	951.00	2,085	1,934	0	1,934
17-00 Maintenance-Equipment-	55,641.53	55,070	13,532	7,500	21,032
18-00 Maint-Bldgs & Imprvmnts-	0.00	5,000	3,000	0	3,000
20-00 Memberships-	250.00	250	325	0	325
22-70 Office Expense-Supplies	10,620.15	11,000	12,120	0	12,120
22-71 Office Expense-Postage	53,549.25	51,500	52,400	10,000	62,400
22-72 Office Expense-Books & Periodicals	261.00	360	450	0	450
24-00 Publications & Legal Ntcs-	1,343.08	3,000	3,000	0	3,000
25-00 Rents & Leases-Equipment-	29,214.72	29,000	0	0	0

Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 1451 : General, Registrar of Voters

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
26-00 Rents & Leases-Bldg & Imp-	32,690.00	34,354	34,818	0	34,818
28-30 Special Departmental Exp-Supplies & Services	345,844.22	222,210	371,440	10,200	381,640
29-50 Transportation & Travel- Transportation & Travel	3,318.29	4,214	3,956	0	3,956
29-51 Transportation & Travel-Cent. Gar.- Pool Mlg ONLY	2,131.71	5,200	5,200	0	5,200
30-00 Utilities-	5,361.04	11,520	11,820	0	11,820
Appropriation - Summary	1,062,670.21	995,955	1,084,388	61,741	1,146,129
NET COST	775,519.43	905,977	1,063,468	61,741	1,125,209



BU 1671 – Buildings and Grounds

DEPARTMENT OVERVIEW

The Buildings & Grounds division of Public Services has primary responsibility for the maintenance and capital improvement of approximately 60 county facilities totaling 350,000 square feet of building space, and provides assistance and technical expertise for an additional 80 facilities with 170,000 square feet. Division staff consists of one facilities maintenance superintendent, one facilities maintenance lead worker, and five facilities maintenance technicians, who have combined expertise in multiple trades including carpentry, plumbing, electrical, boilers, HVAC, welding, equipment mechanics, locksmithing, mold remediation, and more, as well as certifications for mold testing and asbestos sampling. Additional staffing includes one janitorial supervisor and three part-time extra help janitors who provide cleaning services for dozens of buildings.

The primary source of funding for this budget unit is the General Fund. Other self-funded departments are billed for services through the county cost allocation plan or direct billings. Another specific source of funding comes from lease agreements with telecommunications companies for antenna space on the Lakeport courthouse roof as well as various other facility leases and public community room rentals. Additional revenues are derived from reimbursements from the Administrative Office of the Courts (AOC) for their prorated share of maintenance and repairs to common courthouse areas. Lastly, uniquely this year there is a significant source of revenue for deferred facilities maintenance from cannabis taxes.

ACCOMPLISHMENTS IN FY 2022-23

In addition to recurring maintenance of county buildings, the following are highlighted for FY 2022-2023:

- Completed approximately 1,000 general work order requests ranging from roof leaks to plumbing problems to elevator maintenance/repair to HVAC unit replacement to construction and remodeling projects and everything in between
- HVAC upgrades: District Attorney, Registrar of Voters, Lower Lake Schoolhouse Museum
- Roof replacements: Courthouse, Lower Lake Townhall, B&G shop
- Paint: Courthouse Interior stairwells & staircase, Public Services, Redbud library
- Renovation/remodels: Public Health, Sheriff Admin, County Administrator, Victim Witness
- Generators: Road yards, Public Health, Registrar of Voters
- Adopted a county facilities capital improvement plan policy

PUBLIC SERVICES

LARS EWING, Director
BU 1671 – Buildings and Grounds

GOALS FOR FY 2023-24

In addition to recurring facilities maintenance, the following specific FY 23/24 goals are highlighted:

- Continuing replacement of outdated HVAC units
- Parking lot improvements at Middletown library, Upper Lake library
- Solar gate and fence at County overflow parking
- Phase in keyless system at courthouse campus buildings
- Building envelope projects at a dozen county buildings
- Using the results of the facilities condition assessments, establish a countywide Facilities Capital Improvement Plan (FCIP)
- Implement a new maintenance management plan and work order system
- Establish permanent, part-time janitorial positions
- Manage numerous facility capital improvement projects. While these projects are funded through other budget units, the project management responsibility falls to Public Services therefore they are referenced here:
 - Hill Road Jail generator
 - National Guard Armory
 - Courthouse campus parking lot solar array
 - Behavioral Health Clearlake facility expansion
 - Library facility improvements through the Building Forward grant

Revenue and Appropriation Detail

Fund: 1 : General County
Budget Unit: 1671 : Property Management, Buildings & Grounds

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
42-10 Rents & Concessions-Rents & Concessions	262,477.15	255,256	262,930	0	262,930
54-90 State Aid-Other	19,146.05	225,000	225,000	0	225,000
79-90 Other-Miscellaneous	810.10	400	400	0	400
81-22 Operating Transfers-In	183,393.00	1,000,000	903,510	(65,000)	838,510
Revenue - Summary	465,826.30	1,480,656	1,391,840	65,000	1,326,840
Appropriation					
01-11 Salaries & Wages-Permanent	399,027.24	460,103	570,740	0	570,740
01-12 Salaries & Wages-Extra Help	62,127.99	80,658	50,202	0	50,202
01-13 Salaries & Wages-OT, Holiday, Stby	18,762.35	35,000	35,000	0	35,000
01-14 Salaries & Wages-Other, Term	12,727.42	7,354	4,000	0	4,000
02-21 Retirement Contributions-FICA	32,108.35	37,907	45,635	0	45,635
02-22 Retirement Contributions-PERS	99,242.30	120,125	134,494	0	134,494
03-30 Insurance-Health/Life	77,898.53	83,067	122,955	0	122,955
03-31 Insurance-Unemployment	3,313.00	1,492	2,029	0	2,029
04-00 Worker's Compensation-	47,149.00	51,272	51,592	0	51,592
11-00 Clothing & Personal Suppl-	8,145.25	8,000	8,000	0	8,000
12-00 Communications-	7,141.46	7,500	7,500	0	7,500
14-00 Household Expense-	43,812.75	62,000	62,000	0	62,000
15-12 Insurance-Public Liability	14,726.00	21,661	21,256	0	21,256
15-13 Insurance-Fire & Allied Cvrsgs	92,454.00	78,118	75,560	0	75,560
17-00 Maintenance-Equipment-	25,431.19	6,000	15,000	0	15,000
18-00 Maint-Bldgs & Imprvmnts-	197,140.22	713,160	972,000	120,000	1,092,000
20-00 Memberships-	255.50	256	256	0	256
22-70 Office Expense-Supplies	1,510.57	2,500	2,500	0	2,500
22-71 Office Expense-Postage	119.42	200	200	0	200
23-80 Prof & Specialized Svcs-Professional & Specialize	77,152.09	739,000	88,500	0	88,500
23-91 Prof & Specialized Svcs-Intra-Div Services	46,594.04	46,589	46,595	0	46,595
25-00 Rents & Leases-Equipment-	5,372.07	2,500	2,500	0	2,500

Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 1671 : Property Management, Buildings & Grounds

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
26-00 Rents & Leases-Bldg & Imp-	33,996.00	34,000	34,000	0	34,000
27-00 Small Tools & Instruments-	9,231.04	7,900	7,900	0	7,900
28-30 Special Departmental Exp-Supplies & Services	13,778.39	18,000	18,000	0	18,000
29-50 Transportation & Travel- Transportation & Travel	8,167.59	11,000	12,000	0	12,000
29-51 Transportation & Travel-Cent. Gar.- Pool Mlg ONLY	15,835.36	30,000	45,500	0	45,500
30-00 Utilities-	366,135.48	350,000	415,000	0	415,000
38-00 Inventory Items-	17,808.35	10,000	10,000	0	10,000
48-00 Taxes & Assessments-	3,347.12	3,900	400	0	400
62-72 Cap. FA-Equipment-Autos & Light Trucks	0.00	45,000	50,000	0	50,000
62-74 Cap. FA-Equipment-Other	187,342.76	11,000	0	0	0
80-80 Other Financing Uses-Interfund Reimbursements	(198,076.31)	(45,000)	(45,000)	(65,000)	(110,000)
Appropriation - Summary	1,729,776.52	3,040,262	2,866,314	55,000	2,921,314
NET COST	1,325,696.22	1,559,606	1,474,474	120,000	1,594,474



BU 1672 – Lakebed Management (Fund 133)

DEPARTMENT OVERVIEW

Budget Unit 1672 is used to maintain and enhance navigation, aquatic life, habitat, commerce, and recreation in and around Clear Lake. This Budget Unit is funded through lakeshore construction permit fees, aquatic vegetation control permit fees and annual lake encroachment lease payments. Budgeted activities include plant and algae control, buoy maintenance, water and sediment monitoring and the administration of permits for lakeshore construction and the encroachment leases.

ACCOMPLISHMENTS IN FY 2022-23

- Increased enforcement of non-compliant lakebed structures, including unpermitted structures
- Increased the Annual Lakebed Encroachment Lease billing by identifying structures not in the current billing database
- Continued the implementation of a successful Clear Lake Water Quality Monitoring Program for Clear Lake and its tributaries
- Continued the abatement of nuisance and dilapidated lakebed structures along Highway 20 on the Nice / Lucerne Corridor
- Increased the inventory and placement of aids to navigation to efficiently mark navigation hazards on Clear Lake

GOALS FOR FY 2023-24

- Continue to provide effective boat lanes and safe navigation on Clear Lake through herbicide application, harvesting and regulatory and warning buoy placement
- Continue the enforcement of non-compliant lakebed structures, structures built without a permit, and increase the Annual Lakebed Encroachment Lease billing by identifying structures not in the current billing database
- Continue to monitor water quality for Clear Lake and its tributaries
- Continue to develop and share outreach and education materials on Clear Lake water quality.
- Continue conversations and coordination with the State and littoral parcel owners regarding Clear Lake Hitch shoreline habitat protection and enhancement

Revenue and Appropriation Detail

Fund: 133 : Lakebed Management

Budget Unit: 1672 : Property Management, Lakebed Management

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
21-60 Permits-Other	6,705.76	25,000	10,000	0	10,000
31-82 Fines, Forfeit, Penalties-Criminal Fines	600.00	500	2,500	0	2,500
42-01 Revenue from Use of Money-Interest	131.19	90	300	0	300
81-22 Operating Transfers-In	220,165.00	400,000	400,000	0	400,000
Revenue - Summary	227,601.95	425,590	412,800	0	412,800
Appropriation					
14-00 Household Expense-	48.22	1,000	1,000	0	1,000
15-10 Insurance-Other	613.17	1,500	1,500	0	1,500
17-00 Maintenance-Equipment-	1,815.57	4,000	4,000	0	4,000
22-70 Office Expense-Supplies	141.13	1,500	1,500	0	1,500
22-71 Office Expense-Postage	3,116.98	3,500	3,500	0	3,500
23-80 Prof & Specialized Svcs-Professional & Specialize	38,347.90	4,000	1,000	0	1,000
23-81 Prof & Specialized Svcs-Engineering In-House	450.27	400	400	0	400
23-90 Prof & Specialized Svcs-Administrative Services	6,348.88	10,673	7,760	0	7,760
23-91 Prof & Specialized Svcs-Intra-Div Services	198,728.54	309,428	321,939	0	321,939
24-00 Publications & Legal Ntcs-	0.00	200	200	0	200
26-00 Rents & Leases-Bldg & Imp-	1,650.00	3,000	0	0	0
27-00 Small Tools & Instruments-	220.31	800	800	0	800
28-30 Special Departmental Exp-Supplies & Services	8,257.36	21,758	21,500	0	21,500
53-48 Other Charges-Water Quality Improvement	62,023.53	62,600	46,701	0	46,701
90-91 Transfers & Contingencies-Contingencies	0.00	1,000	1,000	0	1,000
Appropriation - Summary	321,761.86	425,359	412,800	0	412,800
NET COST	96,526.13	(231)	0	0	0

WATER RESOURCES

SCOTT DE LEON, Director



BU 1673 – Lakebed Special Programs (Fund 179)

DEPARTMENT OVERVIEW

The Lakebed Management fund was established under the State Trust on Clear Lake, Chapter 639, Statute of 1973: the furtherance of navigation, commerce, fisheries, recreation and wherever possible and appropriate, preservation of the land and waters in their natural state. Revenue from BU 1673 is derived solely from permits and annual encroachment lease payment for structures on Clear Lake and are used to fund BU 1672 - Lakebed Management.

ACCOMPLISHMENTS IN FY 2022-23

- Continued Annual Lakebed Billing collection
- Continued funding contribution to Budget Unit 1672 - Lakebed Management
- Continued the planning of processes for implementing liens for properties with large past due Lakebed Billing payments.

GOALS FOR FY 2023-24

- Annual Lakebed billing collection
- Continued funding contribution to 1672 - Lakebed Management
- Implement liens for properties with large past due Lakebed accounts

Revenue and Appropriation Detail

Fund: 179 : Lakebed Special Programs

Budget Unit: 1673 : Property Management, Lakebed Special Programs

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
21-60 Permits-Other	38,425.75	33,513	25,000	0	25,000
42-01 Revenue from Use of Money-Interest	239.63	200	500	0	500
79-97 Other-Contributions Lakebed	233,699.03	366,283	374,500	0	374,500
81-23 Operating Transfers-Out	(220,165.00)	(400,000)	(400,000)	0	(400,000)
Revenue - Summary	52,199.41	(4)	0	0	0
NET COST	(52,124.41)	4	0	0	0

WATER RESOURCES

SCOTT DE LEON, Director



BU 1674 – Flood Corridor Maintenance (Fund 136)

DEPARTMENT OVERVIEW

The Flood Protection Corridor Program consists of purchasing flood prone property for the future implementation of the Middle Creek Flood Damage Reduction and Ecosystem Restoration Project (Middle Creek Project). The County currently owns and maintains over 40 properties and expects to purchase the remaining parcels from willing sellers using a \$15,000,000 grant from California Department of Water Resources (DWR).

This budget unit allows regular maintenance, structure demolition and removal or relocation from acquired parcels located within the Middle Creek Project area.

ACCOMPLISHMENTS IN FY 2022-23

- Utilized grant funds to purchase two (2) priority parcels within the Middle Creek Project area
- Conducted routine maintenance including; vegetation control, trash /debris cleanup and a pump house repair for Middle Creek Project area
- Installed several hidden game cameras to discourage illegal dumping in the Middle Creek Project area
- Coordinated and participated on the Middle Creek Project Committee to further the progress of the planning and implementation of the Middle Creek Project.
- Completed tasks outlined in and provided direct oversight for DWR Agreement No. 4600012946 for the Middle Creek Project.
- Engaged with Legislative, DWR, and Army Corps of Engineers on the planning and support of the Middle Creek Project

GOALS FOR FY 2023-24

- Prioritize the expending of DWR grant funds to purchase as many as properties as possible from willing sellers within the Middle Creek Project area
- Continue Maintenance/Demolition for properties purchased using grant funds
- Continue to participate in the Middle Creek Project Committee for the furthering of property acquisition and project planning and implementation
- Continue conversations with project interested communities including; Tribal communities, DWR, Legislative, property owners, PG&E and Army Corps of Engineers to ensure momentum towards Middle Creek Project completion
- Continue routine maintenance for Middle Creek Project Area

Revenue and Appropriation Detail

Fund: 136 : Flood Corridor Prop Maint

Budget Unit: 1674 : Property Management, Flood Corridor Prop Maint

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	725.36	500	5,000	0	5,000
54-90 State Aid-Other	281,190.23	1,506,018	555,357	0	555,357
Revenue - Summary	281,915.59	1,506,518	560,357	0	560,357
Appropriation					
14-00 Household Expense-	0.00	10,000	5,000	0	5,000
17-00 Maintenance-Equipment-	0.00	20,000	20,000	0	20,000
18-00 Maint-Bldgs & Imprvmnts-	232.39	1,025,000	440,000	0	440,000
23-80 Prof & Specialized Svcs-Professional & Specialize	0.00	10,000	10,000	0	10,000
23-81 Prof & Specialized Svcs-Engineering In-House	0.00	24,000	14,000	0	14,000
23-90 Prof & Specialized Svcs-Administrative Services	516.32	365	2,363	0	2,363
23-91 Prof & Specialized Svcs-Intra-Div Services	11,833.82	76,925	42,042	0	42,042
28-30 Special Departmental Exp-Supplies & Services	74,742.00	206,200	206,200	0	206,200
30-00 Utilities-	299.43	20,000	20,000	0	20,000
48-00 Taxes & Assessments-	229.73	700	700	0	700
90-91 Transfers & Contingencies-Contingencies	0.00	1,000	1,000	0	1,000
Appropriation - Summary	87,853.69	1,394,190	761,305	0	761,305
NET COST	(194,061.9)	(112,328)	200,948	0	200,948

COUNTY ADMINISTRATIVE OFFICE

SUSAN PARKER, County Administrative Officer



BU 1778 – Capital Projects (Fund 978)

DEPARTMENT OVERVIEW

This Budget Unit is utilized for the purpose of appropriating funds for miscellaneous General Fund capital projects. See Capital Asset List for this fiscal year's projects.

ACCOMPLISHMENTS IN FY 2022-23

- Began Courthouse roof replacement project
- Completed repair of Courthouse Museum roof
- Completed repair of Buildings and Grounds shop roof
- Completed repair of Lower Lake Town Hall roof
- Completed exterior repairs of Public Services building
- Began Lower Lake Schoolhouse Museum HVAC/Electrical project
- Began soliciting bids for the Solar Photovoltaic and Electric Charging project

GOALS FOR FY 2023-24

- Completion of Courthouse roof replacement
- Roof replacement/repair of various County owned buildings
- Kelseyville Senior Center renovations (using ARPA funds)

Revenue and Appropriation Detail

Fund: 978 : Capital Projects

Budget Unit: 1778 : Special Projects, Capital Projects

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
81-22 Operating Transfers-In	363,000.00	4,875,000	0	0	0
Revenue - Summary	363,000.00	4,875,000	0	0	0
Appropriation					
18-00 Maint-Bldgs & Imprvmnts-	5,303.02	9,273	9,273	0	9,273
28-30 Special Departmental Exp-Supplies & Services	0.00	45,000	45,000	0	45,000
61-60 Cap. FA-Bldgs & Imp-Current	11,742.01	19,679	0	0	0
63-04 Construction in Progress-Water Systems	0.00	2,786,526	2,786,526	0	2,786,526
63-13 Construction in Progress-Buildings & Improvements	17,668.36	6,669,559	5,792,240	0	5,792,240
Appropriation - Summary	34,713.39	9,530,037	8,633,039	0	8,633,039
NET COST	(292,335.61)	4,655,037	8,633,039	0	8,633,039

COUNTY ADMINISTRATIVE OFFICE

SUSAN PARKER, County Administrative Officer



BU 1781 – Special Projects

DEPARTMENT OVERVIEW

This Budget Unit is used primarily for special projects involving other departments. This is a General Fund Budget Unit financed primarily by one-time discretionary revenues, with some carried over from prior years. Specifically, revenues include PEG franchise fees, and rental fees from Harbor Village. This BU provides a small amount of funding for Lampson Field infrastructure match and for the lease of the pilot's lounge. Appropriations are included for Water Quality Improvement projects, and one-time monies budgeted for Code Enforcement activities.

GOALS FOR FY 2023-24

- Advance Lucerne Harbor dredging project
- Create or refurbish Departmental Storage Facilities
- Continue commitment to Community Revitalization

Revenue and Appropriation Detail

Fund: 1 : General County
Budget Unit: 1781 : Special Projects, Administration

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
21-50 Permits-Franchises	45,503.61	45,000	45,000	0	45,000
42-10 Rents & Concessions-Rents & Concessions	5,260.00	5,000	0	0	0
52-90 State Taxes-Other In Lieu	2,948.13	2,750	2,500	0	2,500
54-90 State Aid-Other	0.00	0	313,250	0	313,250
81-22 Operating Transfers-In	292,680.34	1,251,520	775,000	0	775,000
81-23 Operating Transfers-Out	(38,000.00)	(96,579)	(15,908)	0	(15,908)
Revenue - Summary	308,392.08	1,207,691	1,119,842	0	1,119,842
Appropriation					
12-00 Communications-	194.66	550	750	0	750
15-12 Insurance-Public Liability	9,796.00	4,290	4,215	0	4,215
15-13 Insurance-Fire & Allied Cvrgrs	1,078.00	999	914	0	914
18-00 Maint-Bldgs & Imprvmts-	768.00	10,000	10,768	0	10,768
23-80 Prof & Specialized Svcs-Professional & Specialize	12,294.00	453,760	941,734	0	941,734
23-91 Prof & Specialized Svcs-Intra-Div Services	9,000.00	10,000	10,000	0	10,000
28-30 Special Departmental Exp-Supplies & Services	1,023.22	104,170	4,170	0	4,170
30-00 Utilities-	4,292.34	6,950	10,000	0	10,000
48-00 Taxes & Assessments-	410.22	3,500	4,000	0	4,000
52-10 Other Charges-Contrib to Non-Co GovAgen	388,270.21	1,132,020	760,500	0	760,500
53-48 Other Charges-Water Quality Improvement	0.00	84,338	84,338	0	84,338
53-54 Other Charges-Law Enforcement	0.00	7,002	9,502	0	9,502
55-07 Other Charges-Community Revitalization	57,196.88	665,636	665,636	0	665,636
63-11 Construction in Progress-Docks/ Piers	13,198.25	350,000	338,679	0	338,679
63-13 Construction in Progress-Buildings & Improvements	0.00	150,000	150,000	0	150,000
80-80 Other Financing Uses-Interfund Reimbursements	(217.52)	0	(100,000)	0	(100,000)

Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 1781 : Special Projects, Administration

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Appropriation - Summary	497,304.26	2,983,215	2,895,206	0	2,895,206
NET COST	381,931.18	1,775,524	1,775,364	0	1,775,364



BU 1785 – Public Safety Facilities (Fund 960)

DEPARTMENT OVERVIEW

Monies in this budget were originally set aside for the future expansion of the Lake County Jail/Hill Road Facility under SB1022. These monies were both received from the County General Fund as well as Rural Sheriff Funds from Budget 2206. Allocated Funds have been received through ARPA and it is expected funds will be forthcoming from a Homeland Security Grant that has been supported by Congressman Mike Thompson.

ACCOMPLISHMENTS IN FY 2022-23

- Completion of the Tower/Control projects at the Lake County Jail/Hill Road Facility
- Replacement of the Generator at the Lake County Jail/Hill Road Facility

GOALS FOR FY 2023-24

- The design and construction of the new Lake County Sheriff's Headquarters located at the old Lake County National Guard Armory Facility

Revenue and Appropriation Detail

Fund: 960 : Public Safety Facilities

Budget Unit: 1785 : Special Projects, Public Safety Facilities

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
56-01 Other Federal-Other	0.00	0	988,600	0	988,600
81-22 Operating Transfers-In	366,786.00	4,725,000	1,329,533	0	1,329,533
Revenue - Summary	366,786.00	4,725,000	2,318,133	0	2,318,133
Appropriation					
63-13 Construction in Progress-Buildings & Improvements	98,277.83	6,560,156	6,262,492	0	6,262,492
Appropriation - Summary	98,277.83	6,560,156	6,262,492	0	6,262,492
NET COST	(268,508.17)	1,835,156	3,944,359	0	3,944,359

COUNTY ADMINISTRATIVE OFFICE

SUSAN PARKER, County Administrative Officer



BU 1794 – CDBG Program Income (Fund 94)

DEPARTMENT OVERVIEW

CDBG Loan payments and payoffs accumulate in this fund and must be used pursuant to the terms of the Program Income Reuse Agreement approved by the Board of Supervisors. If program income exceeds \$35,000 in any fiscal year, it must be used for other CDBG projects and is transferred to Budget Unit 1796 CDBG Capital Projects. Annual amounts less than \$35,000 can be retained by the General Fund.

Revenue and Appropriation Detail

Fund: 94 : CDBG Program Income
 Budget Unit: 1794 : Special Projects, CDBG Projects

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	328.11	50	500	0	500
80-97 Loans/Int Fin/Bonds-Priv Sector Loan Rec	47,060.86	1,000	75,029	0	75,029
81-23 Operating Transfers-Out	0.00	0	(147,766)	0	(147,766)
81-31 Residual Equity Transfers-Residual Equity Transfer	0.00	(53,262)	0	0	0
Revenue - Summary	47,388.97	(52,212)	(72,237)	0	(72,237)
NET COST	(47,388.97)	52,212	72,237	0	72,237

COUNTY ADMINISTRATIVE OFFICE

SUSAN PARKER, County Administrative Officer



BU 1796 – CDBG Capital Projects (Fund 936)

DEPARTMENT OVERVIEW

This Budget Unit provides funding to capital projects financed by the Community Development Block Grant (CDBG) program, presently including the Cobb Water Project pass through.

Revenue and Appropriation Detail

Fund: 936 : CDBG-Capital Projects

Budget Unit: 1796 : Special Projects, CDBG-Capital Projects

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
54-90 State Aid-Other	320,307.00	2,312,320	0	0	0
80-99 Loans/Int Fin/Bonds-Subsequent Yr Adv Repay	0.00	(90,000)	0	0	0
81-22 Operating Transfers-In	4,561.00	90,000	26,543	0	26,543
81-31 Residual Equity Transfers-Residual Equity Transfer	0.00	52,212	0	0	0
Revenue - Summary	324,868.00	2,364,532	26,543	0	26,543
Appropriation					
23-30 Prof & Specialized Svcs-General Admin	66,345.00	139,565	0	0	0
28-30 Special Departmental Exp-Supplies & Services	270,222.00	526,668	0	0	0
42-11 Principal & Interest-Advances	0.00	0	90,000	0	90,000
52-10 Other Charges-Contrib to Non-Co GovAgen	0.00	1,743,258	0	0	0
Appropriation - Summary	336,567.00	2,409,491	90,000	0	90,000
NET COST	11,699	44,959	63,457	0	63,457

COUNTY ADMINISTRATIVE OFFICE

SUSAN PARKER, County Administrative Officer



BU 1891 – CDBG-PI-Business Relief (Fund 091)

DEPARTMENT OVERVIEW

The Community Development Block Grant – Program Income Business Relief budget receives grant funding from the State CDBG Program through the Department of Housing and Community Development. The County uses the funds to provide low interest loans to local businesses, and technical assistance services to persons for business start-up or expansion activities. Loan repayments become the source of a revolving pool of funds available for future low interest loans to the business community.

ACCOMPLISHMENTS IN FY 2022-23

- Four (4) State CDBG Program grants were awarded in FY 2021-2022, and implemented in FY 2022-2023
- Low interest loans made to local small business owners total \$805,000
- Technical Assistance Services provided to local business owners:
 - Researching and Writing Business Plans
 - Small Business Financial Management
 - Financial Business Software training
 - Social Media Marketing
 - Cash Flow Management

Revenue and Appropriation Detail

Fund: 91 : CDBG-PI-Business RLF

Budget Unit: 1891 : Promotion, CDBG-PI-Business RLF

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
54-90 State Aid-Other	0.00	0	832,082	(1)	832,081
80-92 Loans/Int Fin/Bonds-Advance From Other Fund	0.00	0	430,082	(284,081)	146,001
81-22 Operating Transfers-In	0.00	0	147,766	0	147,766
Revenue - Summary	0.00	0	1,409,930	284,082	1,125,848
Appropriation					
23-30 Prof & Specialized Svcs-CDBG General Admin	0.00	0	149,946	0	149,946
23-80 Prof & Specialized Svcs-Professional & Specialize	0.00	0	194,638	0	194,638
42-11 Principal & Interest-Advances	0.00	0	430,082	409,918	840,000
56-01 Other Loans-Business Dev Loans-94 Gnt	0.00	0	635,264	0	635,264
Appropriation - Summary	0.00	0	1,409,930	409,918	1,819,848
NET COST	0	0	0	694,000	694,000

COUNTY ADMINISTRATIVE OFFICE

SUSAN PARKER, County Administrative Officer



BU 1892 – Marketing and Economic Development

DEPARTMENT OVERVIEW

This budget unit works collaboratively to promote the marketing of Lake County as a tourist destination; serves to increase local tourism and commerce; and fosters local economic development.

Revenue and Appropriation Detail

Fund: 1 : General County
Budget Unit: 1892 : Promotion, Marketing & Econ Dvlpmnt

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
10-91 Other Taxes-Transient Occupancy	914,821.31	600,000	900,000	0	900,000
56-01 Other Federal-Other	0.00	10,000	0	0	0
81-22 Operating Transfers-In	0.00	700,000	624,750	251,026	875,776
81-23 Operating Transfers-Out	0.00	(50,000)	(100,000)	0	(100,000)
Revenue - Summary	914,821.31	1,260,000	1,424,750	(251,026)	1,675,776
Appropriation					
15-12 Insurance-Public Liability	9,796.00	4,290	4,215	0	4,215
17-00 Maintenance-Equipment-	0.00	50	50	0	50
20-00 Memberships-	570.00	570	570	0	570
22-70 Office Expense-Supplies	0.00	300	1,500	0	1,500
22-71 Office Expense-Postage	0.00	50	100	0	100
23-80 Prof & Specialized Svcs-Professional & Specialize	86,200.00	891,536	1,054,250	251,026	1,305,276
23-91 Prof & Specialized Svcs-Intra-Div Services	86,144.00	86,144	50,000	0	50,000
28-30 Special Departmental Exp-Supplies & Services	0.00	25,000	0	0	0
28-91 Special Departmental Exp-Advertising & Promotion	1,195.91	1,560	1,565	0	1,565
29-50 Transportation & Travel-Transportation & Travel	0.00	500	0	0	0
53-48 Other Charges-Water Quality Improvement	75,000.00	75,000	112,500	0	112,500
53-54 Other Charges-Law Enforcement	150,000.00	150,000	150,000	0	150,000
55-02 Other Charges-Highway Signage	0.00	25,000	50,000	0	50,000
Appropriation - Summary	408,905.91	1,260,000	1,424,750	251,026	1,675,776
NET COST	(495,915.4)	0	0	0	0

DEPARTMENT OF PUBLIC WORKS

SCOTT DE LEON, Director



BU 1903 – Department of Public Works Administration

DEPARTMENT OVERVIEW

The management of the Department of Public Works is provided by this Budget Unit, DPW Administration. The Division includes ten (10) full-time positions which provide the administrative, fiscal and clerical functions of both the Department of Public Works and the Water Resources Department.

The Administrative positions are responsible for the conduct and activities of the Department, including strategic planning, policy development and implementation, and oversight of all functions of the various Divisions in the Department.

The Fiscal segment of the Division is responsible for the development, implementation and accomplishment of detailed cost accounting, providing billing services, supervising accounts receivable functions, and serving as the focal point for internal and external financial audits.

The Clerical staff provide point of contact for interaction with the public, both on the phone and at the counter. The clerical staff also handles bid documents, coordination with the Administrative Staff for placing items on the Board agenda, and all tasks associated with Human Resources, including tracking of required trainings and certifications.

ACCOMPLISHMENTS IN FY 2022-23

- Continued to ensure strict accounting processes are followed to maintain adherence with local, State and Federal fiscal control requirements
- Continued to provide accurate and timely customer service for all aspects of the Department's operations
- Continued managing the various budget units within the Department
- Continue accurate control of Road Division and ISF fund expenditures to ensure all expenditures comply with the requirements of the State Controller's Office

GOALS FOR FY 2023-24

- Continue performing all functions of the Division in support of all Budget Units within the Departments of Public Works and Water Resources
- Successfully recruit an Assistant Director of Public Works

Revenue and Appropriation Detail

Fund: 1 : General County
Budget Unit: 1903 : General, Public Works Admin

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
66-50 Charges for Services-Auditing & Accounting	1,027,832.00	1,463,843	1,496,385	0	1,496,385
69-20 Other Current Services-Other	2.50	12	12	0	12
79-71 Sales-Books	32.00	32	32	0	32
Revenue - Summary	1,027,866.50	1,463,887	1,496,429	0	1,496,429
Appropriation					
01-11 Salaries & Wages-Permanent	511,597.92	767,011	798,877	0	798,877
01-14 Salaries & Wages-Other, Term	9,059.59	7,840	8,123	0	8,123
02-21 Retirement Contributions-FICA	37,640.71	57,564	60,622	0	60,622
02-22 Retirement Contributions-PERS	124,632.14	183,009	186,138	0	186,138
03-30 Insurance-Health/Life	72,172.59	108,537	109,324	0	109,324
03-31 Insurance-Unemployment	4,983.00	1,555	1,619	0	1,619
03-32 Insurance-Opt Out	1,066.67	2,400	2,400	0	2,400
04-00 Worker's Compensation-	1,063.00	1,634	2,226	0	2,226
11-00 Clothing & Personal Suppl-	0.00	400	500	0	500
12-00 Communications-	3,686.52	6,845	7,444	0	7,444
14-00 Household Expense-	393.59	800	950	0	950
15-12 Insurance-Public Liability	9,796.00	12,870	12,644	0	12,644
15-13 Insurance-Fire & Allied Cvrgrs	2,501.00	5,609	5,140	0	5,140
17-00 Maintenance-Equipment-	17,902.94	25,630	25,630	(24,300)	1,330
18-00 Maint-Bldgs & Imprvmts-	0.00	500	500	0	500
20-00 Memberships-	1,784.00	2,588	2,589	0	2,589
22-70 Office Expense-Supplies	13,142.89	17,500	18,000	0	18,000
22-71 Office Expense-Postage	392.31	3,000	3,000	0	3,000
22-72 Office Expense-Books & Periodicals	0.00	450	450	0	450
23-80 Prof & Specialized Svcs-Professional & Specialize	6,449.87	37,325	37,325	0	37,325
23-90 Prof & Specialized Svcs-Administrative Services	191,615.63	179,896	166,333	0	166,333
24-00 Publications & Legal Ntcs-	75.00	500	500	0	500
28-30 Special Departmental Exp-Supplies	3,520.00	12,425	12,825	24,300	37,125

Revenue and Appropriation Detail

Fund: 1 : General County
 Budget Unit: 1903 : General, Public Works Admin

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
& Services					
29-50 Transportation & Travel- Transportation & Travel	2,219.73	16,150	18,050	0	18,050
29-51 Transportation & Travel-Cent. Gar.- Pool Mlg ONLY	3,798.40	6,720	6,720	0	6,720
38-00 Inventory Items-	4,696.30	5,129	8,500	0	8,500
Appropriation - Summary	1,024,189.80	1,463,887	1,496,429	0	1,496,429
NET COST	(26,573.98)	0	0	0	0

INFORMATION TECHNOLOGY

SHANE FRENCH, Director



BU 1904 – Information Technology

DEPARTMENT OVERVIEW

The Information Technology Department acts as a strategic partner to all County agencies in the development, implementation, support and maintenance of the County's technology infrastructure. The department's ten (10) employees perform work that can be classified into five broad categories: Desktop Computer Support, Network and Infrastructure Support, Software Development and Support, Geographical Information Systems (GIS) Support, and Telecommunications support for voice-over-internet-protocol systems.

The Desktop Support function maintains hardware and software for over 750 desktop computers, and associated printers. Network and Infrastructure supports miles of copper and fiber optic cabling, over 100 servers, and the Wide Area Network (WAN) connections for more than 50 remote sites providing government services throughout the County. In addition, this function coordinates the County's internet presence and connections to State and Federal agencies.

Software Development and Support is primarily responsible for providing technical assistance to agencies in managing the County's myriad of software solutions with private-sector software providers, which are the County's primary source of business software solutions. In addition, the software team develops and supports a small amount of custom software for various agencies.

The telephone support role involves the support of the County's Voice Over Internet Protocol (VOIP) phone system used in most county office locations.

Finally, our GIS Specialist provides support for and maintains the County's investment in GIS data. As a group, the department provides technical assistance and consultation to all of the various agencies in support of their technology initiatives.

This budget unit is funded by general fund discretionary revenues with reimbursement for services provided to self-funded departments.

INFORMATION TECHNOLOGY

SHANE FRENCH, Director
BU 1904 – Information Technology

ACCOMPLISHMENTS IN FY 2022-23

- Modernized network using ARPA funds
- Progress on Information Systems Policies through Technology Governance Committee
- Migrated to new website and Content Management System
- Implemented new Document Management and Electronic Business Process Systems
- Expanded use of Electronic Workflows
- Upgrade and keep-current office productivity tools

GOALS FOR FY 2023-24

- Assist departments with paperless initiatives
- Significantly enhance endpoint protection to prevent ransomware and other attacks
- Infrastructure updates and replacements for critical county systems

Revenue and Appropriation Detail

Fund: 1 : General County
Budget Unit: 1904 : General, Information Technology

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
66-52 Charges for Services-Data Processing Charges	467,652.50	365,750	400,000	0	400,000
69-20 Other Current Services-Other	537.00	600	1,400	0	1,400
81-22 Operating Transfers-In	84,320.30	565,679	0	377,055	377,055
Revenue - Summary	552,509.80	932,029	401,400	(377,055)	778,455
Appropriation					
01-11 Salaries & Wages-Permanent	614,169.52	864,027	937,969	0	937,969
01-13 Salaries & Wages-OT, Holiday, Stby	26,237.85	28,300	28,300	0	28,300
01-14 Salaries & Wages-Other, Term	12,817.91	1,750	0	0	0
02-21 Retirement Contributions-FICA	50,479.25	69,659	71,818	0	71,818
02-22 Retirement Contributions-PERS	149,599.81	218,925	218,547	0	218,547
03-30 Insurance-Health/Life	48,091.27	90,734	94,336	0	94,336
03-31 Insurance-Unemployment	4,954.00	1,845	1,890	0	1,890
03-32 Insurance-Opt Out	7,200.00	7,200	7,200	0	7,200
04-00 Worker's Compensation-	2,237.00	3,676	3,272	0	3,272
12-00 Communications-	27,670.06	35,160	41,640	0	41,640
15-12 Insurance-Public Liability	4,898.00	4,290	4,215	0	4,215
15-13 Insurance-Fire & Allied Cvrsgs	759.00	1,702	1,560	0	1,560
17-00 Maintenance-Equipment-	50,418.99	83,000	86,500	0	86,500
22-70 Office Expense-Supplies	210.34	600	600	0	600
22-71 Office Expense-Postage	50.45	300	300	0	300
22-72 Office Expense-Books & Periodicals	85.32	200	200	0	200
23-80 Prof & Specialized Svcs-Professional & Specialize	0.00	15,000	0	0	0
26-00 Rents & Leases-Bldg & Imp-	0.00	1,000	1,000	0	1,000
27-00 Small Tools & Instruments-	191.50	1,000	1,000	0	1,000
28-30 Special Departmental Exp-Supplies & Services	216,375.94	606,946	482,816	0	482,816
28-31 Special Departmental Exp-Geographical Inform Sys	8,500.00	9,250	9,250	0	9,250
29-50 Transportation & Travel-Transportation & Travel	568.51	750	750	0	750

Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 1904 : General, Information Technology

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
29-51 Transportation & Travel-Cent. Gar.- Pool Mlg ONLY	7,129.60	7,500	7,500	0	7,500
62-71 Cap. FA-Equipment-Office	87,209.14	257,903	150,000	0	150,000
62-72 Cap. FA-Equipment-Autos & Light Trucks	0.00	0	34,000	0	34,000
Appropriation - Summary	1,319,853.46	2,310,717	2,184,663	0	2,184,663
NET COST	736,760.12	1,378,688	1,783,263	(377,055)	1,406,208

DEPARTMENT OF PUBLIC WORKS

SCOTT DE LEON, Director



BU 1908 – Engineering and Inspection

DEPARTMENT OVERVIEW

This budget unit was established to fund the activities of the Engineering and Inspection Division. Revenues are received from the recipients of this Division's services as well as a general county fund contribution for the Surveyor functions.

The Design Engineering segment provides for the design or oversight of contracted professional services for a wide variety of Public Works projects serving county roads, bridges, drainage structures, bikeways, pedestrian facilities, parks, county building improvements and modifications, support facilities and other engineering or architectural needs.

The Construction Supervision segment provides contract administration for all county capital investments -- roads, buildings, airport, flood control projects -- to assure conformance to the plans, specifications and county standards. This segment also inspects improvements to assure compliance to the approved plans and specifications that are constructed with private capital, some of which may eventually be operated and maintained by the county (i.e. - land development improvements, such as streets and utilities).

The Surveyor segment is responsible for checking and processing of Parcel and Subdivision Maps, Final Maps, and Records of Survey for accuracy and compliance with county ordinances and with the Subdivision Map Act of the State of California. Additionally, staff reviews and recommends conditions to the Community Development Department on all tentative parcel and subdivision maps, voluntary mergers, lot line adjustments, waivers, zoning maps, certificates of compliance, and related proposals. They also prepare related agreements and resolutions for Board of Supervisors' approval. The Surveyor segment is responsible for the preparation of maps and legal descriptions for fee title deeds and easements for a variety of public works projects; and for the formation of, or boundary changes for, special Service Areas, Maintenance Districts, Assessment Districts, and jurisdictional boundaries such as Supervisorial Districts. This segment also oversees the County Master Address Grid System, processes request for naming of roads and road name changes.

The "Property Services" segment includes the obtaining of professional property appraisals, developing agreements with property owners or their agent's relative to purchase of land and easements for public improvement purposes. This segment negotiates and formalizes leases of county facilities (airports) and manages such leases. Additionally, staff processes those actions necessary to dispose of surplus county property, easements, and similar assets.

The Traffic Engineering and Transportation Planning segment provides traffic engineering services including the maintenance of a traffic accident database, countywide speed and volume studies,

DEPARTMENT OF PUBLIC WORKS

SCOTT DE LEON, Director

BU 1908 – Engineering and Inspection

participates in the Traffic Advisory Committee (TRAC), researches and responds to traffic regulatory requests (speed limits, stop sign, etc.), reviews land development proposals as they impact traffic safety and operations, investigates and makes recommendations on the elimination of hazardous road conditions, reviews transportation permit applications, and provides staff with information for use in designing road projects. It also pursues various transportation grant funds to improve traffic safety within the county road system.

ACCOMPLISHMENTS IN FY 2022-23

- Worked with our consultant to continue property acquisition for the South Main Street/Soda Bay Road underground utility portion of the corridor improvement project
- Completed the environmental clearance and right-of-way certification for several bridge projects, and completed construction plans for the Chalk Mountain Road Bridge over the North Fork of Cache Creek
- Completed construction of Witter Springs Road Bridge over Cooper Creek (Bridge 14C-0102)
- Continued work with our consultants to complete the design for First Street Bridge over Clover Creek (Bridge 14C-0015), Bartlett Springs Road over Bartlett Creek (Bridge 14C-0099), for construction pending availability of federal funding
- Provide right of way acquisition services to other Departments – specifically Water Resources for their Middle Creek Marsh project
- Working with a consultant, completed a 10-year pavement rehabilitation program
- Prepared successful grant application for pedestrian-crossing improvements at multiple locations throughout the County

GOALS FOR FY 2023-24

- Secure funding for various road improvement projects through available State and Federal sources
- Complete the construction of the Middletown Multi-use path project
- Complete construction of storm-damage repairs on Socrates Mine Road
- Hire a consultant to prepare construction plans for the 10-year pavement rehabilitation program
- Complete right of way acquisition for the South Main Street/Soda Bay Road project
- Improve collaboration with the CDD Department on proposed projects to ensure DPW road requirements are adequately addressed in project conditions
- Explore the option of a consultant to provide staff-augmentation for the Division
- Continue to provide property acquisitions for the Middle Creek project

Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 1908 : General, Engineering & Inspection

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
21-30 Permits-Road Privileges & Permit	80,093.00	78,250	105,000	0	105,000
21-60 Permits-Other	12,089.00	22,000	22,000	0	22,000
66-10 Charges for Services-Planning & Engineering	450,663.73	981,199	969,219	0	969,219
66-11 Charges for Services-Subdivision Insp Fees	7,549.64	20,000	20,000	0	20,000
79-73 Sales-Surveyor Maps	4,122.00	6,000	6,000	0	6,000
79-90 Other-Miscellaneous	390.00	5	5	0	5
81-22 Operating Transfers-In	0.00	5,383	4,645	0	4,645
Revenue - Summary	554,907.37	1,112,837	1,126,869	0	1,126,869

Appropriation

01-11 Salaries & Wages-Permanent	364,678.81	716,449	724,555	0	724,555
01-12 Salaries & Wages-Extra Help	22,783.84	42,210	43,047	0	43,047
01-13 Salaries & Wages-OT, Holiday, Stby	2,843.32	10,000	10,000	0	10,000
01-14 Salaries & Wages-Other, Term	16,428.30	20,000	20,000	0	20,000
02-21 Retirement Contributions-FICA	29,545.20	57,656	58,907	0	58,907
02-22 Retirement Contributions-PERS	88,817.65	169,047	168,821	0	168,821
03-30 Insurance-Health/Life	56,373.49	106,911	110,026	0	110,026
03-31 Insurance-Unemployment	4,849.00	1,417	1,535	0	1,535
04-00 Worker's Compensation-	3,307.00	1,203	1,418	0	1,418
11-00 Clothing & Personal Suppl-	0.00	700	1,500	0	1,500
12-00 Communications-	1,479.90	2,050	2,050	0	2,050
15-12 Insurance-Public Liability	14,694.00	12,870	12,644	0	12,644
17-00 Maintenance-Equipment-	2,153.28	7,150	7,150	0	7,150
20-00 Memberships-	0.00	740	1,470	0	1,470
22-72 Office Expense-Books & Periodicals	260.02	1,300	1,300	0	1,300
23-80 Prof & Specialized Svcs-Professional & Specialize	17,833.20	59,930	29,930	0	29,930
23-85 Prof & Specialized Svcs-DPW Services	64,021.17	88,957	90,901	0	90,901
23-90 Prof & Specialized Svcs-Administrative Services	37,964.70	23,988	36,324	0	36,324

Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 1908 : General, Engineering & Inspection

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
24-00 Publications & Legal Ntcs-	433.20	500	500	0	500
26-00 Rents & Leases-Bldg & Imp-	1,565.00	1,800	1,800	0	1,800
27-00 Small Tools & Instruments-	21.44	1,000	1,000	0	1,000
28-30 Special Departmental Exp-Supplies & Services	2,633.73	15,864	24,445	0	24,445
29-50 Transportation & Travel- Transportation & Travel	117.64	2,600	6,600	0	6,600
29-51 Transportation & Travel-Cent. Gar.- Pool Mlg ONLY	14,855.41	22,000	22,000	0	22,000
38-00 Inventory Items-	219.62	3,700	8,000	0	8,000
Appropriation - Summary	747,878.92	1,370,042	1,385,923	0	1,385,923
NET COST	175,830.82	257,205	259,054	0	259,054

COUNTY ADMINISTRATIVE OFFICE

SUSAN PARKER, County Administrative Office



BU 1918 – Geothermal Resource Royalties (Fund 118)

DEPARTMENT OVERVIEW

This Budget Unit is used to account for Geothermal Resource Royalty payments received from the Federal and State governments. This is a non-General Fund revenue source. The portion of these revenues received from the State are commonly referred to as AB 1905 funds and have some restrictions. Funding from this Budget Unit consists of projects to mitigate the impact of geothermal development, maintenance, planning and resource management and various other special projects.

GOALS FOR FY 2023-24

- Funding from this Budget Unit will be transferred to responsible departments for algae, aquatic weed and quagga mussel programs impacting Clear Lake, Resource Planner services and Deputy Sheriff Patrol in Middletown.
- This Budget Unit contains funding which is not presently appropriated and is required to be used for mitigation efforts in the Geothermal area.
- Funding the Cobb Area Community Park and Trails.

Revenue and Appropriation Detail

Fund: 118 : Geo Resource Royalties

Budget Unit: 1918 : General, Geo Resource Royalties

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	3,697.81	12,000	12,000	0	12,000
54-90 State Aid-Other	560,409.91	550,000	525,000	0	525,000
56-01 Other Federal-Other	804,501.56	750,000	775,000	0	775,000
81-23 Operating Transfers-Out	(765,000.00)	(1,735,000)	(1,735,000)	0	(1,735,000)
Revenue - Summary	603,609.28	(423,000)	(423,000)	0	(423,000)
Appropriation					
15-12 Insurance-Public Liability	9,796.00	4,290	4,215	0	4,215
23-80 Prof & Specialized Svcs-Professional & Specialize	59,052.50	30,810	32,443	0	32,443
23-91 Prof & Specialized Svcs-Intra-Div Services	20,000.00	35,000	35,000	0	35,000
28-30 Special Departmental Exp-Supplies & Services	0.00	1,028,902	785,000	0	785,000
53-48 Other Charges-Water Quality Improvement	91,000.00	150,000	150,000	0	150,000
53-50 Other Charges-Resource Management	85,815.00	165,933	102,390	0	102,390
53-54 Other Charges-Law Enforcement	100,000.00	100,000	100,000	0	100,000
53-90 Other Charges-Library & Community Svcs	15,000.00	15,000	15,000	0	15,000
55-07 Other Charges-Community Revitalization	0.00	140,107	456,131	0	456,131
Appropriation - Summary	380,663.50	1,670,042	1,680,179	0	1,680,179
NET COST	(222,945.78)	2,093,042	2,103,179	0	2,103,179

AUDITOR-CONTROLLER/COUNTY CLERK

JENAVIVE HERRINGTON, Auditor-Controller/County Clerk



BU 1920 – Disaster Response and Recovery (Fund 110)

DEPARTMENT OVERVIEW

The Auditor-Controller/County Clerk is a consolidated office of the Auditor-Controller and County Clerk. The duties and functions of these offices are prescribed by various Government Code. Functions of the Auditor-Controller/County Clerk are described in Form 1-BU 1121 Auditor-Controller/County Clerk.

The Disaster Response and Recovery budget unit was established to assist with tracking and claiming of general fund obligations as they relate to declared disasters, and the Auditor-Controller absorbed responsibility of the 1920 budget unit in September 2015. The general fund provided startup funding of \$2,150,000 to bridge the gap between costs incurred, claiming, and State and Federal reimbursement.

Since 2015, the Disaster Response and Recovery budget unit has taken on the financial administration of fourteen declared disasters as well as the administration of CARES Act funding. All declared disasters are at various stages in the claiming and closeout procedures. The disasters can be audited for up to three years post closeout. The fourteen declared disasters have varying funding sources, including Federal Public Assistance (PA), Federal Fire Management Grants (FMAG), the California Disaster Assistance Act (CDAA), and PG&E Settlement funds.

Reserves in this budget unit include the general fund startup funding, monies set aside for potential audit exceptions, return of any State advance payments, and insurance duplication of benefits.

ACCOMPLISHMENTS IN FY 2022-23

- Closed out Valley Fire, Sulphur Fire, and LNU Complex Fire
- Continued participation in and assisted County Administration with the required private property debris removal insurance collection projects
- Reimbursed departments for expenses incurred for projects/events where funding has been received
- Reviewed prior events and ensured audit readiness
- Developed Disaster Response and Recovery Policies and Procedures

AUDITOR-CONTROLLER/COUNTY CLERK

JENAVIVE HERRINGTON, Auditor-Controller/County Clerk

BU 1920 – Disaster Response and Recovery

GOALS FOR FY 2023-24

- Close out complete projects and transfer funds received to departments as applicable
- Maintain readiness in the event of future declared disasters
- Enhance the Disaster Response and Recovery Policies and Procedures
- Streamline the claiming process
- Increase training and development for staff

Revenue and Appropriation Detail

Fund: 110 : Disaster Response & Recov

Budget Unit: 1920 : General, Disaster Response/Recover

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	89,459.61	40,000	262,800	0	262,800
54-40 State Aid-Disaster Relief	192,242.80	635,924	375,577	0	375,577
55-40 Other Federal-Disaster Relief	1,067,416.18	1,105,237	1,318,869	0	1,318,869
81-23 Operating Transfers-Out	(7,227,218.36)	(976,073)	(716,933)	0	(716,933)
Revenue - Summary	(5,878,099.77)	805,088	1,240,313	0	1,240,313
Appropriation					
01-11 Salaries & Wages-Permanent	86,341.60	141,340	134,150	0	134,150
01-13 Salaries & Wages-OT, Holiday, Stby	16.30	6,000	0	0	0
01-14 Salaries & Wages-Other, Term	2,497.80	0	2,475	0	2,475
02-21 Retirement Contributions-FICA	6,874.34	11,340	10,451	0	10,451
02-22 Retirement Contributions-PERS	21,033.66	34,580	31,257	0	31,257
03-30 Insurance-Health/Life	13,244.73	23,861	30,392	0	30,392
03-31 Insurance-Unemployment	809.00	289	268	0	268
04-00 Worker's Compensation-	142.00	155	169	0	169
12-00 Communications-	900.00	1,500	1,500	0	1,500
22-70 Office Expense-Supplies	3,464.13	5,000	3,500	0	3,500
22-71 Office Expense-Postage	0.00	0	250	0	250
23-01 Prof & Specialized Svcs-COVID19-LABOR	0.00	550,000	550,000	0	550,000
23-02 Prof & Specialized Svcs-COVID19-S&S	220.68	148,000	255,000	0	255,000
23-64 Prof & Specialized Svcs-Valley Fire-Svcs & Suppl	0.00	25,500	23,000	0	23,000
23-65 Prof & Specialized Svcs-Valley Fire-Labor in-hous	0.00	575,000	0	0	0
23-66 Prof & Specialized Svcs-Clayton Fire-Svcs & Suppl	143,257.90	284,000	95,000	0	95,000
23-67 Prof & Specialized Svcs-Clayton Fire-Labor in-hse	0.00	76,000	70,000	0	70,000
23-70 Prof & Specialized Svcs-Sulphur Fire-S & S	132,294.03	52,650	12,500	0	12,500
23-71 Prof & Specialized Svcs-Sulphur Fire-	0.00	65,000	55,000	0	55,000

Revenue and Appropriation Detail

Fund: 110 : Disaster Response & Recov

Budget Unit: 1920 : General, Disaster Response/Recover

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Labor					
23-72 Prof & Specialized Svcs-Pawnee Fire- S & S	12,257.50	11,000	2,100	0	2,100
23-73 Prof & Specialized Svcs-Pawnee Fire-Inhouse Labor	0.00	48,000	0	0	0
23-74 Prof & Specialized Svcs-RiverRanch Fire-S&S	26,704.00	202,000	2,500	0	2,500
23-75 Prof & Specialized Svcs-RiverRanch Fire-Labor	0.00	545,000	64,000	0	64,000
28-30 Special Departmental Exp-Supplies & Services	5,448,448.74	140,234	223,534	0	223,534
Appropriation - Summary	5,898,506.41	2,946,449	1,567,046	0	1,567,046
NET COST	11,778,190.47	2,141,361	326,733	0	326,733

COUNTY ADMINISTRATIVE OFFICE

SUSAN PARKER, County Administrative Office



BU 2101 – Trial Courts

DEPARTMENT OVERVIEW

The purpose of this Budget Unit is to receive revenues from the collection of court imposed fines and fees, a portion of which are then paid to the State as required by State law. The other function of this Budget Unit is to appropriate funding and receive State reimbursement for County costs related to the transfer of court facilities. This Budget Unit also receives reimbursement from the Superior Court for the cost of providing mailroom services and reimbursement from the State for maintenance and operating costs of the fourth floor of the Courthouse.

Revenue and Appropriation Detail

Fund: 1 : General County
Budget Unit: 2101 : Judicial, Trial Courts

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
31-70 Fines, Forfeit, Penalties-Vehicle Code Fines	127,585.57	130,000	135,000	0	135,000
31-82 Fines, Forfeit, Penalties-Criminal Fines	1,630.89	5,000	5,000	0	5,000
31-83 Fines, Forfeit, Penalties-Parking Fines	296.00	300	300	0	300
31-90 Fines, Forfeit, Penalties-Forfeitures & Penalties	54,422.90	55,000	55,000	0	55,000
31-91 Fines, Forfeit, Penalties-Traffic School Bail	105,512.26	115,000	115,000	0	115,000
54-90 State Aid-Other	59,449.12	70,000	75,000	0	75,000
66-50 Charges for Services-Auditing & Accounting	1,679.26	2,000	2,000	0	2,000
66-80 Charges for Services-Law Enforcement Services	0.00	100	100	0	100
66-91 Charges for Services-Recording Fees	67,631.00	50,000	60,000	0	60,000
67-50 Judicial-Court Fees and Costs	1,765.59	2,500	2,000	0	2,000
67-63 Judicial-Admin Screen/Cite Process	46.27	500	100	0	100
67-64 Judicial-Traffic School Fee	19,568.95	20,000	15,000	0	15,000
Revenue - Summary	439,587.81	450,400	464,500	0	464,500
Appropriation					
23-91 Prof & Specialized Svcs-Intra-Div Services	1,721.68	3,500	3,500	0	3,500
52-10 Other Charges-Contib to Non-Co Gov Agen	295,414.00	301,158	301,158	0	301,158
Appropriation - Summary	297,135.68	304,658	304,658	0	304,658
NET COST	(142,452.13)	(145,742)	(159,842)	0	(159,842)

COUNTY ADMINISTRATIVE OFFICE

SUSAN PARKER, County Administrative Office



BU 2106 – Grand Jurors

DEPARTMENT OVERVIEW

The Lake County Grand Jury is a State mandated function that the County General Fund is required to finance. The Grand Jury serves as a group of impartial citizens that review the work of the County, cities, schools, special districts, and other local agencies to determine whether they can be made more efficient, effective and responsive to the needs of our community.

Revenue and Appropriation Detail

Fund: 1 : General County
Budget Unit: 2106 : Judicial, Grand Jurors

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Appropriation					
12-00 Communications-	1,740.18	1,750	1,750	0	1,750
15-12 Insurance-Public Liability	4,898.00	4,290	4,215	0	4,215
15-13 Insurance-Fire & Allied Cvrgrs	124.00	279	256	0	256
16-00 Jury & Witness Expense-	25,620.00	30,000	30,000	0	30,000
22-70 Office Expense-Supplies	5,433.78	3,660	3,758	0	3,758
22-71 Office Expense-Postage	199.06	230	230	0	230
28-30 Special Departmental Exp-Supplies & Services	2,400.00	3,000	3,000	0	3,000
29-50 Transportation & Travel- Transportation & Travel	20,186.40	24,500	32,000	0	32,000
Appropriation - Summary	60,601.42	67,709	75,209	0	75,209
NET COST	60,550.59	67,709	75,209	0	75,209

DISTRICT ATTORNEY

SUSAN J. KRONES, District Attorney



BU 2110 – District Attorney

DEPARTMENT OVERVIEW

The District Attorney's Office has the responsibility to prosecute all criminal felony and misdemeanor crimes in Lake County. In addition to prosecuting cases the Deputy District Attorneys write and respond to a wide variety of pre- and post-trial motions. Prosecutors are also responsible for responding to local appeals, criminal habeas corpus petitions and re-sentencings. Our office provides prosecutors for Juvenile, Mental Health and Veterans Courts. Prosecutors review all search warrants before submission to the Judge. Our Investigators assist the Deputy District Attorneys in trial preparation as well as respond to crime scenes to assist in investigations, conduct Critical Incident and Officer Involved Shooting Investigations, write search warrants, interview applicants for good cause requests and conduct background investigations for new hires. This budget unit is funded 6% by various State Aid programs and 94% by General fund.

ACCOMPLISHMENTS IN FY 2022-23

- Maintained a high volume of successful prosecutions despite a continuing shortage of staff
- Successfully prosecuted several high profile cases, including several domestic violence related homicides and adult and child sexual assaults
- Began the update of our webpage to provide more information to the public
- Increased staff in the Office, including two Deputy District Attorneys and one Investigator
- As a member of the County Road Map Task Force, we continue to assist in reducing blight, dumping and environmental damage in our community
- Membership to a multi-county Task Force to reduce human trafficking of agricultural workers abused by illegal marijuana growers
- Provided input and advocated for victims at parole review hearings

GOALS FOR FY 2023-24

- Continue to increase office staff to pre-pandemic levels by using new recruiting techniques
- Work with the County Road Map Task Force to reduce blight, dumping and environmental damage in our community
- Continue to partner with other Counties as part of multi-county Task Force to reduce human trafficking of agricultural workers abused by illegal marijuana growers
- Participate in Mental Health Court to promote the rights of victims and the safety of the community

Revenue and Appropriation Detail

Fund: 1 : General County
Budget Unit: 2110 : Judicial, District Attorney

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
54-01 State Aid-Supplemental Law Enf Svcs	17,717.20	16,000	18,000	0	18,000
54-02 State Aid-Local Comm. Corrections	148,000.00	148,000	148,000	0	148,000
54-04 State Aid-DA & Public Defender	80,960.95	40,000	48,000	0	48,000
54-90 State Aid-Other	166,001.28	102,000	72,000	0	72,000
68-80 Public Protection-Educational Svcs (POST)	0.00	500	500	0	500
79-82 Other-Other Agencies-Private	14,415.00	850	680	0	680
Revenue - Summary	427,094.43	307,350	287,180	0	287,180
Appropriation					
01-11 Salaries & Wages-Permanent	1,875,086.53	2,670,004	2,606,574	0	2,606,574
01-12 Salaries & Wages-Extra Help	57,224.99	91,989	89,190	0	89,190
01-13 Salaries & Wages-OT, Holiday, Stby	11,658.53	7,589	10,670	0	10,670
01-14 Salaries & Wages-Other, Term	64,274.54	55,678	76,934	0	76,934
02-21 Retirement Contributions-FICA	145,771.41	209,232	207,584	0	207,584
02-22 Retirement Contributions-PERS	544,423.78	744,271	681,233	0	681,233
03-30 Insurance-Health/Life	214,718.43	322,384	310,150	0	310,150
03-31 Insurance-Unemployment	14,430.00	5,247	5,029	0	5,029
03-32 Insurance-Opt Out	16,041.86	16,800	12,000	0	12,000
04-00 Worker's Compensation-	9,514.00	12,143	37,045	0	37,045
11-00 Clothing & Personal Suppl-	1,569.57	2,500	2,500	0	2,500
12-00 Communications-	4,799.04	5,100	5,148	0	5,148
14-00 Household Expense-	611.78	1,380	1,620	0	1,620
15-12 Insurance-Public Liability	58,905.00	233,039	432,290	0	432,290
15-13 Insurance-Fire & Allied Cvrsgs	4,324.00	9,752	8,967	0	8,967
16-00 Jury & Witness Expense-	5,340.31	6,000	6,000	0	6,000
17-00 Maintenance-Equipment-	20,530.55	13,500	12,600	0	12,600
18-00 Maint-Bldgs & Imprvmnts-	1,296.97	3,500	3,000	0	3,000
20-00 Memberships-	10,937.49	12,480	12,511	0	12,511
22-70 Office Expense-Supplies	23,787.04	24,725	27,230	0	27,230
22-71 Office Expense-Postage	1,004.12	1,165	1,110	0	1,110

Revenue and Appropriation Detail

Fund: 1 : General County
Budget Unit: 2110 : Judicial, District Attorney

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
22-72 Office Expense-Books & Periodicals	33,609.27	35,876	38,700	0	38,700
23-80 Prof & Specialized Svcs- Professional & Specialize	15,794.36	16,780	19,280	0	19,280
24-00 Publications & Legal Ntcs-	0.00	150	150	0	150
26-00 Rents & Leases-Bldg & Imp-	8,400.00	8,400	8,400	0	8,400
28-30 Special Departmental Exp-Supplies & Services	17,302.41	16,544	17,366	0	17,366
28-34 Special Departmental Exp-D.A.	554.46	1,500	1,500	0	1,500
28-36 Special Departmental Exp-P.O.S.T. Training	870.65	7,500	5,500	0	5,500
29-50 Transportation & Travel- Transportation & Travel	11,841.84	18,900	16,600	0	16,600
29-51 Transportation & Travel-Cent. Gar.- Pool Mlg ONLY	7,504.27	9,200	19,542	0	19,542
38-00 Inventory Items-	7,320.60	2,000	4,000	0	4,000
48-00 Taxes & Assessments-	2.76	3	3	0	3
80-80 Other Financing Uses-Interfund Reimbursements	(74,668.79)	(22,000)	(42,000)	0	(42,000)
Appropriation - Summary	3,114,781.77	4,543,331	4,638,426	0	4,638,426
NET COST	2,771,407.93	4,235,981	4,351,246	0	4,351,246

COUNTY ADMINISTRATIVE OFFICE

SUSAN PARKER, County Administrative Office



BU 2111 – Public Defender

DEPARTMENT OVERVIEW

Pursuant to State and Federal law, legal representation must be provided to indigent defendants who, in the opinion of the Court, do not have the financial resources to retain the services of a private attorney. Since May 2017, the Administrative Office administers the contract with Lake Indigent Defense, LLP (LID) to provide these services.

In addition to the legal proceedings funded by a flat fee, this Budget Unit includes funding for court ordered services to provide ancillary services including expert witnesses, verbatim transcription, interpreter services, polygraph testing, psychological evaluations, forensic testing and the cost of court appointed attorneys that are legally mandated when contract public defenders cannot serve because they have a conflict of interest with a case.

The General Fund provides the majority of funding for this Budget Unit. Pursuant to AB 109, the Public Safety Realignment Act and AB 118, Realignment 2011, the State provides funding for revocation hearings of Post-Release Community Supervision persons.

ACCOMPLISHMENTS IN FY 2022-23

- Presented the Organizational Analysis of Indigent Services report entitled “The Right to Counsel in Lake County, California”
- Presented Public Defender Services Program Implementation Plan
- Reconstituted Lake County Public Defender Advisory Committee.

GOALS FOR FY 2023-24

- Retain Chief Public Defender
- Complete Phase I of workplan to transition to statutory office.

Revenue and Appropriation Detail

Fund: 1 : General County
Budget Unit: 2111 : Judicial, Public Defender

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
54-04 State Aid-DA & Public Defender	80,960.95	50,000	50,000	0	50,000
54-90 State Aid-Other	81,403.94	162,808	81,404	79,874	161,278
81-22 Operating Transfers-In	0.00	0	0	591,976	591,976
Revenue - Summary	162,364.89	212,808	131,404	(671,850)	803,254
Appropriation					
01-11 Salaries & Wages-Permanent	0.00	0	1,090,140	(140,000)	950,140
01-13 Salaries & Wages-OT, Holiday, Stby	0.00	0	5,000	0	5,000
02-21 Retirement Contributions-FICA	0.00	0	83,396	(10,150)	73,246
02-22 Retirement Contributions-PERS	0.00	0	254,003	(32,620)	221,383
03-30 Insurance-Health/Life	0.00	0	144,600	(12,050)	132,550
03-31 Insurance-Unemployment	0.00	0	2,180	(280)	1,900
11-00 Clothing & Personal Suppl-	0.00	0	1,500	0	1,500
12-00 Communications-	0.00	0	3,300	0	3,300
14-00 Household Expense-	0.00	0	1,260	0	1,260
15-12 Insurance-Public Liability	4,898.00	4,290	4,290	0	4,290
16-00 Jury & Witness Expense-	0.00	0	6,000	0	6,000
17-00 Maintenance-Equipment-	0.00	0	20,000	0	20,000
18-00 Maint-Bldgs & Imprvmnts-	0.00	0	250,000	0	250,000
20-00 Memberships-	0.00	0	10,648	0	10,648
22-70 Office Expense-Supplies	0.00	0	22,400	0	22,400
22-71 Office Expense-Postage	0.00	0	1,235	0	1,235
22-72 Office Expense-Books & Periodicals	0.00	0	35,876	0	35,876
23-80 Prof & Specialized Svcs-Professional & Specialize	191,645.64	442,910	363,184	0	363,184
23-91 Prof & Specialized Svcs-Intra-Div Services	10,000.00	15,000	30,000	0	30,000
23-98 Prof & Specialized Svcs-Attorney Contracts	1,560,000.00	1,620,000	393,917	787,076	1,180,993
24-00 Publications & Legal Ntcs-	0.00	0	150	0	150
26-00 Rents & Leases-Bldg & Imp-	0.00	0	8,400	0	8,400
28-30 Special Departmental Exp-Supplies	0.00	0	16,544	0	16,544

Revenue and Appropriation Detail

Fund: 1 : General County
Budget Unit: 2111 : Judicial, Public Defender

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
& Services					
28-36 Special Departmental Exp-P.O.S.T. Training	0.00	0	7,500	0	7,500
29-50 Transportation & Travel- Transportation & Travel	0.00	0	26,400	0	26,400
29-51 Transportation & Travel-Cent. Gar.- Pool Mlg ONLY	0.00	0	9,200	0	9,200
38-00 Inventory Items-	0.00	0	54,912	0	54,912
62-72 Cap. FA-Equipment-Autos & Light Trucks	0.00	0	80,000	0	80,000
Appropriation - Summary	1,766,543.64	2,082,200	2,926,035	591,976	3,518,011
NET COST	1,604,178.75	1,869,392	2,794,631	(79,874)	2,714,757

CHILD SUPPORT SERVICES

TAMMIE WIDENER, Director



BU 2112 – Child Support Services (Fund 107)

DEPARTMENT OVERVIEW

The Department of Child Support Services was created in 1975 Under Title 22, Division 13 of the Social Security Act. This was done by Congress to reduce public expenditures on welfare by establishing paternity and obtaining financial support from the person paying support and getting the person receiving support off of financial aid. This is a federally mandated program that is funded 66% by the Federal Government and 34% by the State.

Assembly Bill 1058 is a legislatively mandated program implemented in 1996 to provide a cost-effective, expedited, and accessible process in the court for establishing and enforcing child support orders for cases maintained by local child support agencies. Assembly Bill 1058 also established the CS Commissioner position to oversee Child Support cases.

The Department is responsible for establishing paternity, child support, and medical support orders and enforcing those orders. As circumstances change, the department also modifies child support orders to get right sized orders that are enforceable.

ACCOMPLISHMENTS IN FY 2022-23

- We implemented new technology by successfully upgrading our network connection to fiber and provided all of our staff with high-speed scanners for imaging Child Support documents
- We streamlined our legal processes by successfully implementing DocuSign so our customers can electronically sign documents, and E-Filing to electronically file legal documents with the Court

GOALS FOR FY 2023-24

- Increase number of open cases and collections on current support
- Continue to implement other social media accounts and links to promote our services to the community
- Continue to work on staff development and succession training by utilizing multiple free online training platforms, and training materials and sites provided by the State Department of Child Support Services
- To replace all workstations and printers with new technology, scheduled for November 2023

Revenue and Appropriation Detail

Fund: 107 : Child Support Services

Budget Unit: 2112 : Judicial, Child Support Services

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	202.73	1,200	1,500	0	1,500
53-02 State Assistance Program-Child Support Incentive	864,316.00	776,419	829,946	0	829,946
55-02 Federal Assist Program-Child Support Admin	1,533,700.00	1,757,554	1,811,521	0	1,811,521
81-22 Operating Transfers-In	66,209.00	128,987	0	103,262	103,262
Revenue - Summary	2,464,427.73	2,664,160	2,642,967	(103,262)	2,746,229

Appropriation					
01-11 Salaries & Wages-Permanent	1,339,504.20	1,494,230	1,465,330	0	1,465,330
01-13 Salaries & Wages-OT, Holiday, Stby	17,326.58	12,000	20,000	0	20,000
01-14 Salaries & Wages-Other, Term	25,204.61	37,608	24,420	0	24,420
02-21 Retirement Contributions-FICA	104,822.02	116,622	114,859	0	114,859
02-22 Retirement Contributions-PERS	326,298.43	356,658	340,833	0	340,833
03-30 Insurance-Health/Life	196,624.58	196,350	225,928	0	225,928
03-31 Insurance-Unemployment	8,834.00	2,903	2,945	0	2,945
03-32 Insurance-Opt Out	7,200.00	7,200	7,200	0	7,200
04-00 Worker's Compensation-	42,425.00	33,464	23,466	0	23,466
12-00 Communications-	9,839.51	15,700	12,300	0	12,300
14-00 Household Expense-	32,288.66	35,335	38,095	0	38,095
15-12 Insurance-Public Liability	25,025.00	23,163	22,240	0	22,240
15-13 Insurance-Fire & Allied Cvrsgs	623.00	957	905	0	905
17-00 Maintenance-Equipment-	7,340.85	10,600	9,600	0	9,600
18-00 Maint-Bldgs & Imprvmnts-	7,382.17	13,960	14,960	0	14,960
20-00 Memberships-	3,084.58	2,602	2,717	0	2,717
21-00 Miscellaneous-	0.00	15,329	15,329	0	15,329
22-70 Office Expense-Supplies	15,050.14	33,873	34,773	0	34,773
22-71 Office Expense-Postage	8,013.32	9,980	12,540	0	12,540
22-72 Office Expense-Books & Periodicals	4,537.03	4,694	5,300	0	5,300
23-21 Prof & Specialized Svcs-Transcripts	0.00	500	500	0	500
23-41 Prof & Specialized Svcs-District Attorney	0.00	2,000	4,000	0	4,000

Revenue and Appropriation Detail

Fund: 107 : Child Support Services

Budget Unit: 2112 : Judicial, Child Support Services

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
23-42 Prof & Specialized Svcs-Data Processing	2,897.00	4,000	4,000	0	4,000
23-44 Prof & Specialized Svcs-Credit/ Fingerprints	0.00	597	600	0	600
23-47 Prof & Specialized Svcs-Service Fees	28,750.70	37,455	37,455	0	37,455
23-48 Prof & Specialized Svcs-P.O.P.	1,340.00	3,200	3,200	0	3,200
23-80 Prof & Specialized Svcs-Professional & Specialize	1,375.00	1,797	1,797	0	1,797
23-90 Prof & Specialized Svcs-Administrative Services	78,352.11	124,850	83,168	0	83,168
23-91 Prof & Specialized Svcs-Intra-Div Services	6,681.80	7,250	8,160	0	8,160
26-00 Rents & Leases-Bldg & Imp-	120,000.00	120,000	120,000	0	120,000
28-30 Special Departmental Exp-Supplies & Services	8,220.38	13,790	13,895	0	13,895
29-50 Transportation & Travel-Transportation & Travel	2,236.65	24,702	19,918	0	19,918
30-00 Utilities-	22,027.56	30,000	30,000	0	30,000
38-00 Inventory Items-	4,790.00	11,750	5,750	0	5,750
62-71 Cap. FA-Equipment-Office	4,339.30	6,000	8,000	0	8,000
62-72 Cap. FA-Equipment-Autos & Light Trucks	0.00	0	37,000	0	37,000
80-80 Other Financing Uses-Interfund Reimbursements	(101,833.95)	(15,329)	(118,591)	103,262	(15,329)
Appropriation - Summary	2,360,600.23	2,795,790	2,652,592	103,262	2,755,854
NET COST	(103,538.5)	131,630	9,625	0	9,625

DISTRICT ATTORNEY

SUSAN KRONES, District Attorney



BU 2113 – Victim Witness Division

DEPARTMENT OVERVIEW

The Victim Witness division is an essential part of the Office of the District Attorney. Its main purpose is to provide comprehensive services to victims and witnesses of all types of crimes as outlined in Section 13835.5 of the California Penal Code.

The staff of Victim-Witness coordinates with law enforcement agencies to provide immediate crisis response to victims of crime – for which the staff is available 24 hours a day. They also serve as the liaison between witnesses and prosecuting attorneys, throughout the entire justice process, and thereby add to the conviction of offenders.

All of our Victim Advocates are able to provide services to any victim of any crime. In addition, because we have been fortunate in obtaining funding from the crime-specific grants in the past, we have specialized Advocates for domestic violence, sexual assault, elder/dependent adult abuse and child abuse. We also received special funding to hire a mass victimization advocate who has received specialized training in providing services should such an event occur.

ACCOMPLISHMENTS IN FY 2022-23

- Provided victims with quality service while managing a high volume of cases
- Assisted victims in meeting with prosecutors, answered questions about the court process and informed victims of their rights
- Received grant funds to provide for a mass victimization advocate, who coordinated with local and outside agencies to make preparations for a mass victimization event should one occur
- Provided ongoing training so that advocates are knowledgeable and informed on new laws and procedures to assist victims
- Advocates reached out to victims and family members of victims going through parole hearings

GOALS FOR FY 2023-24

- Continue to provide consistent, professional services to victims and witnesses of crime
- Continue to working with prosecutors to ensure that victims are informed of the status of cases and the outcome of cases
- Provide training to law enforcement to ensure victims' rights are protected and appropriate services are offered
- Partner with other agencies to educate, provide training and provide services cooperatively so that each victim gets the services they need and deserve
- Provide training to community organizations and education and outreach to our community, especially to the underserved population

Revenue and Appropriation Detail

Fund: 1 : General County
Budget Unit: 2113 : Judicial, DA/Victim-Witness Program

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
54-90 State Aid-Other	391,716.00	456,720	419,518	0	419,518
Revenue - Summary	391,716.00	456,720	419,518	0	419,518
Appropriation					
01-11 Salaries & Wages-Permanent	249,540.51	279,340	296,263	0	296,263
01-12 Salaries & Wages-Extra Help	438.77	14,616	7,308	0	7,308
01-13 Salaries & Wages-OT, Holiday, Stby	1,132.63	1,386	1,448	0	1,448
01-14 Salaries & Wages-Other, Term	1,291.60	1,428	1,198	0	1,198
02-21 Retirement Contributions-FICA	19,003.24	21,981	23,067	0	23,067
02-22 Retirement Contributions-PERS	60,786.41	66,632	69,030	0	69,030
03-30 Insurance-Health/Life	58,975.39	63,733	72,790	0	72,790
03-31 Insurance-Unemployment	1,906.00	598	608	0	608
04-00 Worker's Compensation-	2,073.00	1,364	1,671	0	1,671
11-00 Clothing & Personal Suppl-	809.88	500	500	0	500
12-00 Communications-	1,576.61	1,800	1,860	0	1,860
14-00 Household Expense-	429.19	760	572	0	572
15-12 Insurance-Public Liability	4,898.00	4,290	4,215	0	4,215
15-13 Insurance-Fire & Allied Cvrsg	313.00	603	559	0	559
17-00 Maintenance-Equipment-	2,157.60	2,400	2,800	0	2,800
18-00 Maint-Bldgs & Imprvmnts-	0.00	750	500	0	500
20-00 Memberships-	435.00	435	435	0	435
22-70 Office Expense-Supplies	1,541.34	2,080	1,740	0	1,740
22-71 Office Expense-Postage	168.48	400	280	0	280
22-72 Office Expense-Books & Periodicals	502.76	600	550	0	550
23-80 Prof & Specialized Svcs-Professional & Specialize	6,111.50	7,590	7,794	0	7,794
28-30 Special Departmental Exp-Supplies & Services	14,028.66	33,034	12,987	0	12,987
29-50 Transportation & Travel-Transportation & Travel	5,747.95	6,700	5,200	0	5,200
29-51 Transportation & Travel-Cent. Gar.-Pool Mlg ONLY	2,698.20	2,700	3,192	0	3,192

Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 2113 : Judicial, DA/Victim-Witness Program

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
38-00 Inventory Items-	5,033.60	1,000	500	0	500
80-80 Other Financing Uses-Interfund Reimbursements	(10,213.92)	0	(23,000)	0	(23,000)
Appropriation - Summary	431,385.40	516,720	494,067	0	494,067
NET COST	39,669.4	60,000	74,549	0	74,549

COUNTY ADMINISTRATIVE OFFICE

SUSAN PARKER, County Administrative Officer



BU 2115 – Domestic Violence Programs (Fund 180)

DEPARTMENT OVERVIEW

This Budget Unit collects funds from marriage license fees and domestic violence fines. In turn, the County contracts with Lake Family Resource Center (LFRC) to provide crisis intervention shelter care for local victims of domestic violence.

Revenue and Appropriation Detail

Fund: 180 : Domestic Violence Prgms

Budget Unit: 2115 : Judicial, Domestic Violence Prgms

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
31-82 Fines, Forfeit, Penalties-Criminal Fines	5,014.66	4,334	4,550	0	4,550
69-20 Other Current Services-Other	6,946.00	6,716	6,100	0	6,100
Revenue - Summary	11,960.66	11,050	10,650	0	10,650
Appropriation					
23-80 Prof & Specialized Svcs-Professional & Specialize	11,376.10	16,163	12,500	0	12,500
Appropriation - Summary	11,376.10	16,163	12,500	0	12,500
NET COST	(584.56)	5,113	1,850	0	1,850

DISTRICT ATTORNEY

SUSAN KRONES, District Attorney



BU 2116 – District Attorney-Asset Forfeiture (Fund 80)

DEPARTMENT OVERVIEW

The purpose of this fund is to account for the portion of asset forfeiture monies distributed to the District Attorney's Office. Although these funds cannot be used to supplant County funds that would normally support DA's law enforcement and prosecution efforts, they can be used to enhance the DA's resources.

ACCOMPLISHMENTS IN FY 2022-23

- Purchased updated and necessary equipment for District Attorney Investigators.

GOALS FOR FY 2023-24

- Continue to use the money as needed and appropriate.

Revenue and Appropriation Detail

Fund: 80 : DA-Asset Forfeiture

Budget Unit: 2116 : Judicial, DA Asset Forfeiture

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
31-90 Fines, Forfeit, Penalties-Forfeitures & Penalties	180,007.07	20,000	5,000	0	5,000
42-01 Revenue from Use of Money-Interest	497.68	1,000	2,000	0	2,000
Revenue - Summary	180,504.75	21,000	7,000	0	7,000
Appropriation					
22-70 Office Expense-Supplies	0.00	500	500	0	500
22-71 Office Expense-Postage	25.47	200	200	0	200
23-91 Prof & Specialized Svcs-Intra-Div Services	0.00	0	43,000	0	43,000
24-00 Publications & Legal Ntcs-	1,289.66	2,600	1,800	0	1,800
28-30 Special Departmental Exp-Supplies & Services	0.00	3,000	3,000	0	3,000
29-50 Transportation & Travel-Transportation & Travel	0.00	3,000	3,000	0	3,000
38-00 Inventory Items-	3,505.00	1,000	750	20,000	20,750
62-71 Cap. FA-Equipment-Office	0.00	0	20,000	(20,000)	0
62-72 Cap. FA-Equipment-Autos & Light Trucks	0.00	50,000	0	0	0
Appropriation - Summary	4,820.13	60,300	72,250	0	72,250
NET COST	(175,684.62)	39,300	65,250	0	65,250



BU 2201 – Sheriff-Coroner

DEPARTMENT OVERVIEW

Under State law, the Sheriff-Coroner is responsible for the delivery of law enforcement services to the unincorporated areas of Lake County as well as County-wide adult detention services and conducts legally mandated investigations. It also serves as the County's Office of Emergency Services and coordinates preparation and responses to local emergencies. The Office is responsible for delivering public safety and 911 dispatching services 24 hours, 7 days a week. It provides marine patrol on the navigable waters of Lake County, provides Search and Rescue services, a youth Explorer program, provides court security services, and operates the local County Adult Detention Facility. The Office, including Corrections, is comprised of 129 sworn and civilian personnel.

ACCOMPLISHMENTS IN FY 2022-23

- Increased engagement on social media regarding open positions as well as information on working at the Sheriff's Office
- Successfully filled the OES Specialist position
- Increased visibility of OES activities through active community engagement, both via social media and in-person meetings and events
- 189 investigations, 94 arrests related to the work of the Road Map Task Force

GOALS FOR FY 2023-24

- Providing baseline services in all areas continues to prove challenging given the struggle to attract, hire, and retain qualified employees. Staff will continue to use available tools such as social media and community outreach as well as monetary incentives provided by the Board of Supervisors, to fill vacant positions
- Increase retention of qualified employees
- Return Deputy Sheriffs from augmenting staffing levels in Dispatch and Corrections back to Patrol and regular duties
- Continue to meet timelines set for the design and remodel of the Armory as the new Sheriff's Office headquarters. Plans to share updates with County staff as well as the public are being made
- Continue to innovate disaster planning and preparedness by building on the solid success of the Hazard Mitigation Plan so that Lake County agencies and citizens are ready should we face another disaster, such as fire, flood, or extreme weather
- Continue to provide proper training for all employees
- Continue to provide employees with proper equipment and tools

Revenue and Appropriation Detail

Fund: 1 : General County
Budget Unit: 2201 : Sheriff, Sheriff-Coroner

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
21-60 Permits-Other	4,826.16	3,000	2,375	0	2,375
21-62 Permits-Gun & Explosive	1,553.00	1,250	1,600	0	1,600
54-01 State Aid-Supplemental Law Enf Svcs	100,372.08	100,000	100,000	0	100,000
54-90 State Aid-Other	457,885.67	151,521	160,792	0	160,792
56-01 Other Federal-Other	7,973.37	32,027	15,000	0	15,000
56-30 Other Government Agencies-Other	39,052.00	520,000	0	0	0
66-80 Charges for Services-Law Enforcement Services	89,894.97	95,550	55,375	0	55,375
67-40 Judicial-Cert Fee-Not Fixed State	29,342.00	25,000	30,000	0	30,000
69-20 Other Current Services-Other	315.00	150	275	0	275
79-99 Other-Donations	50.00	25,000	0	0	0
81-22 Operating Transfers-In	327,161.42	443,873	691,118	(409,836)	281,282
Revenue - Summary	1,058,425.67	1,397,371	1,056,535	409,836	646,699

Appropriation

01-11 Salaries & Wages-Permanent	4,172,719.36	5,414,940	5,657,127	(803,373)	4,853,754
01-12 Salaries & Wages-Extra Help	126,900.05	175,825	168,572	0	168,572
01-13 Salaries & Wages-OT, Holiday, Stby	752,212.57	497,671	697,196	0	697,196
01-14 Salaries & Wages-Other, Term	122,779.88	96,666	107,843	0	107,843
02-21 Retirement Contributions-FICA	382,378.51	461,095	492,010	0	492,010
02-22 Retirement Contributions-PERS	1,724,945.25	2,196,134	2,076,033	0	2,076,033
03-30 Insurance-Health/Life	794,369.28	980,665	1,072,774	0	1,072,774
03-31 Insurance-Unemployment	33,782.00	10,861	11,170	0	11,170
03-32 Insurance-Opt Out	11,084.61	12,000	9,600	0	9,600
04-00 Worker's Compensation-	340,343.00	350,490	435,734	0	435,734
11-00 Clothing & Personal Suppl-	78,962.52	82,500	75,000	0	75,000
12-00 Communications-	79,404.07	82,500	75,000	0	75,000
14-00 Household Expense-	35,211.31	35,000	35,000	0	35,000
15-12 Insurance-Public Liability	773,838.00	752,947	482,095	0	482,095
15-13 Insurance-Fire & Allied Cvrgs	11,643.00	13,920	13,276	0	13,276

Revenue and Appropriation Detail

Fund: 1 : General County
Budget Unit: 2201 : Sheriff, Sheriff-Coroner

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
17-00 Maintenance-Equipment-	229,285.15	275,000	280,000	0	280,000
18-00 Maint-Bldgs & Imprvmts-	18,266.26	55,000	35,000	0	35,000
20-00 Memberships-	5,646.00	8,000	10,000	0	10,000
22-70 Office Expense-Supplies	25,692.88	23,000	26,000	0	26,000
22-71 Office Expense-Postage	4,391.56	5,000	5,500	0	5,500
22-72 Office Expense-Books & Periodicals	20,642.74	25,000	35,000	0	35,000
23-80 Prof & Specialized Svcs-Professional & Specialize	857,775.84	835,000	950,000	0	950,000
23-91 Prof & Specialized Svcs-Intra-Div Services	0.00	0	0	119,125	119,125
24-00 Publications & Legal Ntcs-	78.73	250	250	0	250
25-00 Rents & Leases-Equipment-	0.00	250	250	0	250
26-00 Rents & Leases-Bldg & Imp-	67,641.00	74,201	74,201	0	74,201
27-00 Small Tools & Instruments-	482.59	500	500	0	500
28-30 Special Departmental Exp-Supplies & Services	95,935.13	110,000	85,000	0	85,000
28-35 Special Departmental Exp-Sheriff	2,274.88	5,000	5,000	0	5,000
28-50 Special Departmental Exp-S.A.R.	0.00	9,495	9,495	0	9,495
29-50 Transportation & Travel-Transportation & Travel	303,190.37	275,000	315,000	0	315,000
29-53 Transportation & Travel-Sheriff	166,844.58	170,000	310,560	0	310,560
30-00 Utilities-	77,279.78	90,000	95,000	0	95,000
38-00 Inventory Items-	21,331.12	25,000	35,000	0	35,000
48-00 Taxes & Assessments-	18.12	266	266	0	266
62-74 Cap. FA-Equipment-Other	115,387.68	58,000	0	0	0
80-80 Other Financing Uses-Interfund Reimbursements	(2,158,611.24)	(352,809)	(255,774)	(100,000)	(355,774)
80-81 Other Financing Uses-Intrafund Reimbursements	(368,073.51)	(643,845)	(355,920)	(309,836)	(665,756)
Appropriation - Summary	8,926,053.07	12,210,522	13,068,758	(1,094,084)	11,974,674
NET COST	7,877,443.71	10,813,151	12,012,223	(684,248)	11,327,975



BU 2202 – Sheriff-Central Dispatch

DEPARTMENT OVERVIEW

The Lake County Sheriff's Dispatch Center serves as Lake County's Public Safety Access Point. Emergency 911 calls for fire, law, and medical services are received here. The Center is staffed 24 hours a day, 7 days a week, 365 days a year.

The Dispatch Center handled 48,592 law enforcement calls for service, including deputy-initiated incidents during the last calendar year. These incidents included 29,770 911 calls, and 77,031 telephone (non 911) calls in the previous year.

The Dispatch Center provided services by way of MOU and/or contract for several federal entities (BLM & USFS), county departments (Probation and District Attorney's Office), and for the Lakeport Police Department.

ACCOMPLISHMENTS IN FY 2022-23

- Repeater project improving the communications and safety of LEO and Fire staff in the county
- Purchased replacement radios for our mountain top repeater sites to replace radios that were end of life and posed a significant risk to first responders and the community

GOALS FOR FY 2023-24

- Improve staffing in the Central Dispatch to reduce and/or eliminate the need for Deputy Sheriffs to be assigned to work as Public Safety Dispatchers
- Complete the installation of the Mountain Top Repeater Radios
- Upgrade to the phone/radio logging recorder

Revenue and Appropriation Detail

Fund: 1 : General County
Budget Unit: 2202 : Sheriff, Sheriff-Central Dispatch

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
56-01 Other Federal-Other	0.00	0	5,487	0	5,487
66-60 Charges for Services-Communication Services	304,879.43	286,505	296,395	19,980	316,375
Revenue - Summary	304,879.43	286,505	301,882	(19,980)	321,862
Appropriation					
01-11 Salaries & Wages-Permanent	619,557.02	661,369	688,006	0	688,006
01-12 Salaries & Wages-Extra Help	2,312.28	0	20,556	0	20,556
01-13 Salaries & Wages-OT, Holiday, Stby	198,100.50	50,577	82,038	0	82,038
01-14 Salaries & Wages-Other, Term	24,297.69	11,321	11,596	0	11,596
02-21 Retirement Contributions-FICA	62,280.55	55,331	56,535	0	56,535
02-22 Retirement Contributions-PERS	220,815.95	181,662	185,290	0	185,290
03-30 Insurance-Health/Life	108,277.23	118,632	145,120	0	145,120
03-31 Insurance-Unemployment	3,640.00	1,327	1,374	0	1,374
03-32 Insurance-Opt Out	800.00	2,400	0	0	0
04-00 Worker's Compensation-	11,045.00	19,069	37,134	0	37,134
11-00 Clothing & Personal Suppl-	5,747.98	5,500	5,500	0	5,500
12-00 Communications-	19,432.00	25,000	20,000	0	20,000
14-00 Household Expense-	773.92	1,000	1,000	0	1,000
15-12 Insurance-Public Liability	10,922.00	7,970	6,839	0	6,839
15-13 Insurance-Fire & Allied Cvrsg	3,801.00	8,255	7,698	0	7,698
17-00 Maintenance-Equipment-	80,573.21	90,000	115,000	0	115,000
18-00 Maint-Bldgs & Imprvmnts-	6,550.72	10,000	7,500	0	7,500
20-00 Memberships-	0.00	250	250	0	250
22-70 Office Expense-Supplies	1,155.84	1,000	1,000	0	1,000
22-71 Office Expense-Postage	0.00	100	100	0	100
22-72 Office Expense-Books & Periodicals	0.00	100	300	0	300
23-80 Prof & Specialized Svcs-Professional & Specialize	6,236.58	7,500	7,500	0	7,500
25-00 Rents & Leases-Equipment-	2,128.39	2,750	2,750	0	2,750
26-00 Rents & Leases-Bldg & Imp-	12,794.60	20,000	20,000	0	20,000
28-30 Special Departmental Exp-Supplies	0.00	1,000	1,000	0	1,000

Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 2202 : Sheriff, Sheriff-Central Dispatch

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
& Services					
29-50 Transportation & Travel- Transportation & Travel	0.00	1,500	2,500	0	2,500
30-00 Utilities-	38,746.41	40,000	45,000	0	45,000
38-00 Inventory Items-	0.00	5,000	5,000	0	5,000
62-74 Cap. FA-Equipment-Other	0.00	100,000	0	0	0
80-81 Other Financing Uses-Intrafund Reimbursements	0.00	0	0	(58,943)	(58,943)
Appropriation - Summary	1,439,988.87	1,428,613	1,476,586	(58,943)	1,417,643
NET COST	1,116,183.98	1,142,108	1,174,704	(78,923)	1,095,781



BU 2203 – Sheriff-Marijuana Suppression

DEPARTMENT OVERVIEW

Monies in this unit are received from United States Forest Service and US DEA grants.

Per grant requirements, monies received from DEA and DCESP (Domestic Cannabis Eradication and Suppression Program) are prohibited for being used to support **any** licensing or license compliance activities.

ACCOMPLISHMENTS IN FY 2022-23

- Continued enforcement of illegal marijuana cultivation with emphasis on public lands, water theft/diversion and environmental crimes associated with illegal operations
- Numerous illegal marijuana cultivation operations were eradicated from public lands
- Participated in the Lake County Environmental Crimes Task Force
- Work with Allied Agencies in the enforcement of DTO's operating within Lake County

GOALS FOR FY 2023-24

- Continue to build upon accomplishments from previous fiscal year to enhance services provided to our community

Revenue and Appropriation Detail

Fund: 1 : General County
Budget Unit: 2203 : Sheriff, Sh-Marijuana Suppression

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
56-01 Other Federal-Other	116,489.31	215,000	195,000	0	195,000
Revenue - Summary	116,489.31	215,000	195,000	0	195,000
Appropriation					
11-00 Clothing & Personal Suppl-	0.00	6,500	6,500	0	6,500
12-00 Communications-	648.00	1,000	1,000	0	1,000
14-00 Household Expense-	1,743.75	1,500	1,500	0	1,500
17-00 Maintenance-Equipment-	4,547.60	4,500	7,500	0	7,500
23-80 Prof & Specialized Svcs-Professional & Specialize	62,913.50	135,000	109,500	0	109,500
23-91 Prof & Specialized Svcs-Intra-Div Services	74,627.51	51,400	51,400	0	51,400
25-00 Rents & Leases-Equipment-	0.00	100	100	0	100
28-30 Special Departmental Exp-Supplies & Services	1,388.31	2,500	5,000	0	5,000
29-50 Transportation & Travel-Transportation & Travel	3,150.38	2,500	2,500	0	2,500
38-00 Inventory Items-	0.00	10,000	10,000	0	10,000
Appropriation - Summary	149,019.05	215,000	195,000	0	195,000
NET COST	32,529.74	0	0	0	0



BU 2204 – Sheriff-Court Security

DEPARTMENT OVERVIEW

The Sheriff's Office provides executive protection for the Judges and Court Security. This function is performed with a combination of permanent full-time employees and retired annuitants, supervised by a full time sergeant.

ACCOMPLISHMENTS IN FY 2022-23

- Continued program to ensure compliance with Court Security Agreement.
- Additional Deputy Sheriff position approved.

GOALS FOR FY 2023-24

- Continue to build upon accomplishments from previous fiscal year to enhance services provided to our community

Revenue and Appropriation Detail

Fund: 1 : General County
Budget Unit: 2204 : Sheriff, Sheriff-Court Security

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
54-03 State Aid-Trial Court Security	606,580.87	913,199	941,263	0	941,263
Revenue - Summary	606,580.87	913,199	941,263	0	941,263
Appropriation					
01-11 Salaries & Wages-Permanent	238,489.13	315,110	327,627	0	327,627
01-12 Salaries & Wages-Extra Help	93,595.26	190,449	198,135	0	198,135
01-13 Salaries & Wages-OT, Holiday, Stby	57,695.25	75,000	74,934	0	74,934
01-14 Salaries & Wages-Other, Term	4,603.20	3,483	5,106	0	5,106
02-21 Retirement Contributions-FICA	24,966.93	35,651	36,647	0	36,647
02-22 Retirement Contributions-PERS	104,611.34	134,582	126,047	0	126,047
03-30 Insurance-Health/Life	56,706.77	68,435	79,958	0	79,958
03-31 Insurance-Unemployment	3,405.00	1,014	1,055	0	1,055
03-32 Insurance-Opt Out	1,140.21	2,400	0	0	0
04-00 Worker's Compensation-	4,140.00	4,899	3,903	0	3,903
11-00 Clothing & Personal Suppl-	5,655.24	10,188	10,000	0	10,000
15-12 Insurance-Public Liability	27,670.00	38,988	44,851	0	44,851
23-80 Prof & Specialized Svcs-Professional & Specialize	0.00	2,500	2,500	0	2,500
28-30 Special Departmental Exp-Supplies & Services	0.00	10,000	10,000	0	10,000
29-50 Transportation & Travel- Transportation & Travel	173.00	10,000	10,000	0	10,000
29-51 Transportation & Travel-Cent. Gar.- Pool Mlg ONLY	0.00	500	500	0	500
38-00 Inventory Items-	0.00	10,000	10,000	0	10,000
Appropriation - Summary	622,851.33	913,199	941,263	0	941,263
NET COST	(4,510.96)	0	0	0	0

SHERIFF

ROB HOWE, Sheriff



BU 2205 – Sheriff-Marine Patrol

DEPARTMENT OVERVIEW

The Sheriff/Marine Patrol Division provides enforcement of California's Harbors and Navigation Code on the navigable waters of Lake County. The Division is staffed by one (1) full time Sergeant and augmented by seasonal deputy sheriffs. The Division also enforces the County's Quagga Mussel/ Invasive Species ordinance.

ACCOMPLISHMENTS IN FY 2022-23

- Conducted "Operation Dry Water", an effort to identify and arrest boaters who are BUI
- Assisted with "on the water" patrol during two 4th of July fireworks shows on Clear Lake
- Assisted 135 boaters and 56 vessels in distress
- Spent 3,290 hours patrolling lakes of Lake County
- Increased boat patrol deputies during fishing tournaments and special events

GOALS FOR FY 2023-24

- Continue to build upon accomplishments from the previous fiscal year to enhance services provided to our community.

Revenue and Appropriation Detail

Fund: 1 : General County
Budget Unit: 2205 : Sheriff, Sheriff-Marine Patrol

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
54-92 State Aid-Crews	244,458.89	315,312	315,312	0	315,312
Revenue - Summary	244,458.89	315,312	315,312	0	315,312
Appropriation					
01-11 Salaries & Wages-Permanent	94,900.36	99,688	104,229	0	104,229
01-12 Salaries & Wages-Extra Help	76,320.98	136,035	141,525	(29,140)	112,385
01-13 Salaries & Wages-OT, Holiday, Stby	16,028.00	25,751	56,013	0	56,013
01-14 Salaries & Wages-Other, Term	0.00	1,917	2,004	0	2,004
02-21 Retirement Contributions-FICA	10,286.74	13,483	16,302	0	16,302
02-22 Retirement Contributions-PERS	43,902.32	44,473	41,688	0	41,688
03-30 Insurance-Health/Life	10,011.12	36	8,669	0	8,669
03-31 Insurance-Unemployment	1,522.00	907	493	0	493
03-32 Insurance-Opt Out	1,466.67	2,400	0	0	0
04-00 Worker's Compensation-	3,147.00	3,228	1,952	0	1,952
11-00 Clothing & Personal Suppl-	2,350.22	2,500	2,500	0	2,500
12-00 Communications-	446.65	1,000	1,000	0	1,000
15-10 Insurance-Other	2,045.83	2,500	2,500	0	2,500
15-12 Insurance-Public Liability	24,490.00	38,994	43,659	0	43,659
15-13 Insurance-Fire & Allied Cvrgrs	201.00	430	404	0	404
17-00 Maintenance-Equipment-	17,666.97	35,000	35,000	(20,000)	15,000
25-00 Rents & Leases-Equipment-	44.59	100	100	0	100
26-00 Rents & Leases-Bldg & Imp-	17,290.00	25,420	25,420	0	25,420
27-00 Small Tools & Instruments-	0.00	250	250	0	250
28-30 Special Departmental Exp-Supplies & Services	713.83	2,000	2,000	0	2,000
29-50 Transportation & Travel- Transportation & Travel	25,347.71	35,000	35,000	0	35,000
30-00 Utilities-	2,627.31	3,000	3,500	0	3,500
80-81 Other Financing Uses-Intrafund Reimbursements	0.00	0	0	(60,182)	(60,182)
Appropriation - Summary	350,809.30	474,112	524,208	(109,322)	414,886

Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 2205 : Sheriff, Sheriff-Marine Patrol

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
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NET COST	98,197.33	158,800	208,896	(109,322)	99,574
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SHERIFF

ROB HOWE, Sheriff



BU 2206 – Sheriff-Rural & Small Counties (Fund 194)

DEPARTMENT OVERVIEW

Monies received in this budget are funded entirely with AB443 funds. The Sheriff's Office receives \$500,000 annually. Monies in this unit are designated to enhance law enforcement services in rural communities. They are not designated to supplant existing or mandatory services.

ACCOMPLISHMENTS IN FY 2022-23

- Continued upgrades and improvements on department equipment to enhance law enforcement service delivery
- Funds are allocated from this BU to supplement salary commitments for Sheriff's Department staff

GOALS FOR FY 2023-24

- Continue to utilize funds to enhance services provided to our community

Revenue and Appropriation Detail

Fund: 194 : Sheriff-Rural & Small Co
 Budget Unit: 2206 : Sheriff, Sheriff-Rural & Small Co

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	3,513.32	1,000	15,000	0	15,000
54-90 State Aid-Other	500,000.00	500,000	500,000	0	500,000
81-23 Operating Transfers-Out	0.00	0	0	(1,000,000)	(1,000,000)
Revenue - Summary	503,513.32	501,000	515,000	1,000,000	(485,000)
Appropriation					
23-91 Prof & Specialized Svcs-Intra-Div Services	212,000.00	212,000	212,000	0	212,000
28-30 Special Departmental Exp-Supplies & Services	0.00	150,000	1,300,805	0	1,300,805
38-00 Inventory Items-	0.00	285,500	800,000	0	800,000
62-74 Cap. FA-Equipment-Other	0.00	14,500	0	0	0
62-79 Cap. FA-Equipment-Prior Years	0.00	0	14,500	0	14,500
63-13 Construction in Progress-Buildings & Improvements	0.00	2,169,930	1,000,000	(1,000,000)	0
Appropriation - Summary	212,000.00	2,831,930	3,327,305	(1,000,000)	2,327,305
NET COST	(263,538.32)	2,330,930	2,812,305	0	2,812,305



BU 2207 – Sheriff-Civil (Fund 191)

DEPARTMENT OVERVIEW

Fees for this budget are collected pursuant to GC26746, 26731 and 26746.1

The Civil Division is responsible for the service of civil papers. The Civil Division processed and served hundreds of subpoenas, notices, summons, complaints, restraining orders, earnings withholding orders, claims, levies, evictions and other services.

ACCOMPLISHMENTS IN FY 2022-23

- Sent newly assigned Civil Deputy and Unit Supervisor to initial training
- Implemented new Teleosoft software
- Successfully migrated civil files from the unsupported Sirron software to Teleosoft

GOALS FOR FY 2023-24

- Continue to build upon accomplishments from previous fiscal year to enhance services provided to our community

Revenue and Appropriation Detail

Fund: 191 : Sheriff-Civil
Budget Unit: 2207 : Sheriff, Sheriff-Civil

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
68-50 Public Protection-Sheriff-Civil	16,886.00	15,000	20,000	0	20,000
68-51 Public Protection-Sheriff Civil	2,940.00	2,500	2,500	0	2,500
Revenue - Summary	19,826.00	17,500	22,500	0	22,500
Appropriation					
17-00 Maintenance-Equipment-	5,441.87	18,769	30,601	0	30,601
23-91 Prof & Specialized Svcs-Intra-Div Services	15,500.00	15,500	15,500	0	15,500
28-30 Special Departmental Exp-Supplies & Services	620.15	5,000	5,000	0	5,000
29-50 Transportation & Travel- Transportation & Travel	328.00	5,000	5,000	0	5,000
Appropriation - Summary	21,890.02	44,269	56,101	0	56,101
NET COST	48,434.73	26,769	33,601	0	33,601



BU 2208 – Sheriff-Blood Alcohol (Fund 192)

DEPARTMENT OVERVIEW

This budget pays for blood, breath and urine analysis for any tests conducted in the unincorporated areas of Lake County, regardless of which agency administers the tests.

ACCOMPLISHMENTS IN FY 2022-23

- Facilitated testing to assist in the prosecution and resolution of criminal investigations

GOALS FOR FY 2023-24

- Continue to assist outside agencies in facilitation of testing

Revenue and Appropriation Detail

Fund: 192 : Sheriff-Blood Alcohol

Budget Unit: 2208 : Sheriff, Sheriff-Blood Alcohol

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
31-70 Fines, Forfeit, Penalties-Vehicle Code Fines	6,958.39	5,000	5,000	0	5,000
Revenue - Summary	6,958.39	5,000	5,000	0	5,000
Appropriation					
23-80 Prof & Specialized Svcs-Professional & Specialize	4,982.50	6,002	6,000	0	6,000
28-30 Special Departmental Exp-Supplies & Services	0.00	1,224	755	0	755
Appropriation - Summary	4,982.50	7,226	6,755	0	6,755
NET COST	(1,975.89)	2,226	1,755	0	1,755

SHERIFF

ROB HOWE, Sheriff



BU 2210 – Sheriff-STC (Fund 196)

DEPARTMENT OVERVIEW

The Board of State and Community Corrections (BSCC), as well as state law, requires all new Deputy Sheriff-Corrections to attend and successfully complete a 5 week Corrections academy within the first year of hire. Newly appointed Sergeants are required to attend a 2 week Supervisory course intended to provide them with leadership concepts and personnel laws. All correctional staff are required to receive 24 hours of BSCC approved training every year. These funds are intended to assist the department in meeting the minimum state requirements.

ACCOMPLISHMENTS IN FY 2022-23

- Continued to hire and train Deputy Sheriff-Corrections.

GOALS FOR FY 2023-24

- Continue to meet state minimum requirements for training.

Revenue and Appropriation Detail

Fund: 196 : Sheriff-STC

Budget Unit: 2210 : Sheriff, Sheriff-STC

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
56-30 Other Government Agencies-Other	23,100.00	35,000	25,000	0	25,000
Revenue - Summary	23,100.00	35,000	25,000	0	25,000
Appropriation					
28-30 Special Departmental Exp-Supplies & Services	6,245.68	35,998	53,699	0	53,699
29-50 Transportation & Travel- Transportation & Travel	12,552.22	56,978	35,000	0	35,000
Appropriation - Summary	18,797.90	92,976	88,699	0	88,699
NET COST	(4,302.1)	57,976	63,699	0	63,699



BU 2212 – Sheriff-Automated Warrants (Fund 195)

DEPARTMENT OVERVIEW

Monies in this budget are collected by the courts per PC853.7 and VC40508.5 for an automated warrants system and used to provide a county wide automated warrant system.

ACCOMPLISHMENTS IN FY 2022-23

- N/A as system is not established.

GOALS FOR FY 2023-24

- Purchase, implement, and maintain a suitable system.

Revenue and Appropriation Detail

Fund: 195 : Sheriff-Automated Warrant

Budget Unit: 2212 : Sheriff, Sheriff-Automated Warrant

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
31-90 Fines, Forfeit, Penalties-Forfeitures & Penalties	112.82	150	0	0	0
Revenue - Summary	112.82	150	0	0	0
Appropriation					
28-30 Special Departmental Exp-Supplies & Services	0.00	3,080	8,811	0	8,811
Appropriation - Summary	0.00	3,080	8,811	0	8,811
NET COST	5,767.18	2,930	8,811	0	8,811



BU 2213 – Sheriff-DNA (Fund 189)

DEPARTMENT OVERVIEW

Monies in this budget are collected by both the Courts and Probation per GC76104.6 as set forth as a result of Proposition 69.

ACCOMPLISHMENTS IN FY 2022-23

- Utilized genealogy research to identify unidentifiable human remains

GOALS FOR FY 2023-24

- Purchase a new law enforcement evidence refrigerator unit
- Purchase a sterile wet-vacuum (M-Vac) DNA collection unit
- Continue to maintain evidence items that require temperature controlled environments ensuring the integrity of our investigations and providing confidence in our ability to ensure justice is served for our communities

Revenue and Appropriation Detail

Fund: 189 : Sheriff-DNA

Budget Unit: 2213 : Sheriff, Sheriff - D N A

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
31-70 Fines, Forfeit, Penalties-Vehicle Code Fines	13,452.09	10,000	10,000	0	10,000
42-01 Revenue from Use of Money-Interest	387.90	0	2,000	0	2,000
Revenue - Summary	13,839.99	10,000	12,000	0	12,000
Appropriation					
17-00 Maintenance-Equipment-	0.00	3,000	3,000	0	3,000
23-80 Prof & Specialized Svcs-Professional & Specialize	0.00	0	50,000	0	50,000
23-91 Prof & Specialized Svcs-Intra-Div Services	0.00	2,000	250	0	250
28-30 Special Departmental Exp-Supplies & Services	0.00	259,568	221,106	0	221,106
Appropriation - Summary	0.00	264,568	274,356	0	274,356
NET COST	2,155.64	254,568	262,356	0	262,356



BU 2214 – Sheriff-Asset Forfeiture (Fund 198)

DEPARTMENT OVERVIEW

Monies in this budget are from seized property in accordance with the Equitable Sharing agreements between the County of Lake and the Department of Justice and Treasury. Monies are also received from State and Local forfeitures.

ACCOMPLISHMENTS IN FY 2022-23

- No expenditures.

GOALS FOR FY 2023-24

- Utilize funding for equipment to enhance LCSO capabilities and continued services.

Revenue and Appropriation Detail

Fund: 198 : Sheriff-Asset Forfeiture

Budget Unit: 2214 : Sheriff, Sheriff-Asset Forfeiture

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	1,114.38	0	5,000	0	5,000
Revenue - Summary	1,114.38	0	5,000	0	5,000
Appropriation					
17-00 Maintenance-Equipment-	11,449.36	35,000	35,000	0	35,000
18-00 Maint-Bldgs & Imprvmnts-	854.57	45,953	50,000	0	50,000
28-30 Special Departmental Exp-Supplies & Services	13,046.81	557,022	508,458	0	508,458
29-50 Transportation & Travel- Transportation & Travel	1,582.10	50,000	25,000	0	25,000
38-00 Inventory Items-	0.00	25,000	50,000	0	50,000
Appropriation - Summary	26,932.84	712,975	668,458	0	668,458
NET COST	85,049	712,975	663,458	0	663,458



BU 2215 – Sheriff-Inmate Welfare (Fund 199)

DEPARTMENT OVERVIEW

Services provided by these funds under PC4025 are used primarily for the benefit, education and welfare of the inmates confined within the jail facility. This BU also provides funding for a deputy sheriff-corrections assigned to coordinate inmate programs.

ACCOMPLISHMENTS IN FY 2022-23

- Conducted Programs at Jail to include GED, anger management, parenting classes, and others related to rehabilitation of offenders
- Continue to provide current programs in an effort to reduce recidivism and expand these programs to include Corrections to College courses. The Corrections to College courses would be presented by partnering with Mendocino Community College to allow inmates to receive college credits for attending vocational classes at the jail
- Contracting out commissary services, addition of tablets, electronic banking, on line educational programs

GOALS FOR FY 2023-24

- Purchase and implement mobile video conference units for all housing units to allow for access to virtual classes and religious services

Revenue and Appropriation Detail

Fund: 199 : Sheriff-Inmate Welfare

Budget Unit: 2215 : Sheriff, Sheriff - Inmate Welfare

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	1,198.82	0	7,500	0	7,500
56-30 Other Government Agencies-Other	170,623.33	90,000	87,500	0	87,500
79-70 Sales-Other Sales-Miscellaneous	913.00	0	200	0	200
Revenue - Summary	172,735.15	90,000	95,200	0	95,200
Appropriation					
23-91 Prof & Specialized Svcs-Intra-Div Services	0.00	17,950	19,279	0	19,279
28-30 Special Departmental Exp-Supplies & Services	37,600.97	898,439	958,592	0	958,592
38-00 Inventory Items-	0.00	15,000	15,000	0	15,000
Appropriation - Summary	37,600.97	931,389	992,871	0	992,871
NET COST	(135,134.18)	841,389	897,671	0	897,671



BU 2216 – Sheriff-Pool Vehicle Replacement (Fund 57)

DEPARTMENT OVERVIEW

This fund allows the department to purchase replacement unmarked pool vehicles.

ACCOMPLISHMENTS IN FY 2022-23

- Accomplished routine replacement of vehicles that were no longer serviceable or had reached the end of their useful life

GOALS FOR FY 2023-24

- Increase cents per mile to meet cost of replacement vehicle due to inflation
- Increase the balance of existing trust fund

Revenue and Appropriation Detail

Fund: 57 : Sheriff-Pool Vehicle Repl
 Budget Unit: 2216 : Sheriff, Pool-Vehicle Replacement

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
69-25 Other Current Services-Central Garage	15,637.58	20,000	36,960	0	36,960
Revenue - Summary	15,637.58	20,000	36,960	0	36,960
Appropriation					
28-30 Special Departmental Exp-Supplies & Services	0.00	43,174	50,000	0	50,000
62-72 Cap. FA-Equipment-Autos & Light Trucks	0.00	400,000	410,135	0	410,135
Appropriation - Summary	0.00	443,174	460,135	0	460,135
NET COST	(13,503.58)	423,174	423,175	0	423,175



BU 2217 – Sheriff-Pursuit Vehicle Replacement (Fund 58)

DEPARTMENT OVERVIEW

This fund purchases vehicles and equipment to replace existing fleet of emergency response vehicles as they end their serviceable life.

ACCOMPLISHMENTS IN FY 2022-23

- As we learned during previous years' emergencies, many areas of Lake County are only accessible with 4 wheel drive capable vehicles. We equip our patrol staff with a combination of 4WD and 2WD vehicles to ensure our ability to reach people in the event of an emergency or evacuation.
- Purchased 7 new vehicles and equipment for each to replace vehicles that have reached their end of life.

GOALS FOR FY 2023-24

- Increase cents per mile to meet cost of replacement vehicle due to inflation.
- Increase the balance of existing trust fund.

Revenue and Appropriation Detail

Fund: 58 : Sheriff-Pursuit Veh Replc
 Budget Unit: 2217 : Sheriff, Pursuit Vehicle Replaceme

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
69-25 Other Current Services-Central Garage	160,087.40	170,000	309,190	0	309,190
Revenue - Summary	160,087.40	170,000	309,190	0	309,190
Appropriation					
28-30 Special Departmental Exp-Supplies & Services	92,210.82	176,817	50,000	0	50,000
62-72 Cap. FA-Equipment-Autos & Light Trucks	329,388.65	400,000	666,008	0	666,008
Appropriation - Summary	421,599.47	576,817	716,008	0	716,008
NET COST	264,713.07	406,817	406,818	0	406,818



BU 2218 – Sheriff-Search & Rescue (Fund 187)

DEPARTMENT OVERVIEW

This budget functions strictly on donations. Its main beneficiary was a donation from the Grace Mouzakis-Thompson trust. Under the terms of her trust, 25% of the monies were designated to be made available to the Lake County Search and Rescue with the Sheriff as the beneficiary.

ACCOMPLISHMENTS IN FY 2022-23

- Responded to 12 callouts for SAR assistance
- Assisted with 5 mutual aid searches outside of Lake County
- Conducted over 500 hours of training
- Total of 2,100 volunteer hours

GOALS FOR FY 2023-24

- Continue recruitment of volunteers to better serve the community
- Enhance the capabilities of the team through training and technology
- Increase efficiency by acquiring additional specialized equipment

Revenue and Appropriation Detail

Fund: 187 : Sheriff-Search & Rescue
 Budget Unit: 2218 : Sheriff, Sheriff-Search & Rescue

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	327.69	0	2,000	0	2,000
Revenue - Summary	327.69	0	2,000	0	2,000
Appropriation					
11-00 Clothing & Personal Suppl-	300.00	20,000	20,000	0	20,000
17-00 Maintenance-Equipment-	8,626.13	25,000	25,000	0	25,000
28-30 Special Departmental Exp-Supplies & Services	1,664.97	124,939	108,526	0	108,526
29-50 Transportation & Travel- Transportation & Travel	6,114.54	15,000	15,000	0	15,000
38-00 Inventory Items-	0.00	10,000	10,000	0	10,000
62-74 Cap. FA-Equipment-Other	0.00	0	15,000	0	15,000
Appropriation - Summary	16,705.64	194,939	193,526	0	193,526
NET COST	16,377.95	194,939	191,526	0	191,526

SHERIFF

ROB HOWE, Sheriff



BU 2220 – Sheriff-POST (Fund 186)

DEPARTMENT OVERVIEW

POST (Peace Officer Standards and Training) requires all peace officers and public safety dispatchers to receive a minimum of 24 hours training every two years. These funds assist the department in meeting these requirements. A maximum of 80 hours of POST reimbursement is allowable per employee per year.

ACCOMPLISHMENTS IN FY 2022-23

- 140* Deputies and employees sent to training (total includes same individual attending multiple trainings)
- 4,150 hours of POST / STC / Office training conducted.

GOALS FOR FY 2023-24

- Continue to provide training to ensure officer safety and competency of employees.

Revenue and Appropriation Detail

Fund: 186 : Sheriff-Post
 Budget Unit: 2220 : Sheriff, Sheriff - POST

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	306.27	0	2,000	0	2,000
68-80 Public Protection-Educational Svcs (POST)	81,604.21	0	30,000	0	30,000
Revenue - Summary	81,910.48	0	32,000	0	32,000
Appropriation					
28-36 Special Departmental Exp-P.O.S.T. Training	35,897.69	195,976	288,312	0	288,312
Appropriation - Summary	35,897.69	195,976	288,312	0	288,312
NET COST	(44,010.63)	195,976	256,312	0	256,312

SHERIFF

ROB HOWE, Sheriff



BU 2221 – Sheriff-Local Law Enforcement Block Grant (Fund 181)

DEPARTMENT OVERVIEW

Monies in this budget are received from a Federal Byrne JAG grant.

GOALS FOR FY 2023-24

- To fill the extra help position to process backlogged evidence.

Revenue and Appropriation Detail

Fund: 181 : Sheriff-LCL Law Enfrmnt
 Budget Unit: 2221 : Sheriff, Sheriff-LCL Law Enfrmnt

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
56-01 Other Federal-Other	69,171.49	15,004	0	0	0
Revenue - Summary	69,171.49	15,004	0	0	0
Appropriation					
23-91 Prof & Specialized Svcs-Intra-Div Services	0.00	57,011	42,142	0	42,142
Appropriation - Summary	0.00	57,011	42,142	0	42,142
NET COST	(97,143.43)	42,007	42,142	0	42,142



BU 2301 – Jail Facilities

DEPARTMENT OVERVIEW

Staffing at the facility is made up of a Captain, a Correctional Lieutenant, Correctional Sergeants, Correctional Deputies, Correctional Aides, Staff Service Analyst, Law Enforcement Records Technicians, and Maintenance workers.

Food services are provided by way of a contract and meals are prepared on site.

Medical services are provided by way of contract and limited medical and dental services are provided on site. More extensive medical care is provided off-site as needed.

The jail is rated to house 297 inmates. The average daily population for FY 22-23 was 201, with a high of 236.

Correctional Staff are responsible for security, programming, recreation, feeding, and medical attention for inmates. Additionally, correctional staff are responsible for transporting inmates to court appearances, inter-facility transfers, and medical appointments.

ACCOMPLISHMENTS IN FY 2022-23

- The Tower and Control update project is complete.
- Purchase and installation of new generator is complete.
- Enrolled in and completed two programs for inmate competency. Both were successful in returning inmates to competency without the need for transport to the state hospital.
- Hiring push for Deputy Sheriff Corrections has yielded positive results reducing vacancy rate

GOALS FOR FY 2023-24

- Fill vacant allocated positions for deputy sheriff corrections.
- Enhance video surveillance system and storage capacity of saved video footage.
- Purchase and implement mobile video conference units for all housing units to allow for access to virtual classes and religious services.
- Purchase and install generator switch.

Revenue and Appropriation Detail

Fund: 1 : General County
Budget Unit: 2301 : Detention & Correction, Sheriff-Jail Facilities

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
54-01 State Aid-Supplemental Law Enf Svcs	17,938.78	20,500	20,500	0	20,500
54-02 State Aid-Local Comm. Corrections	797,120.00	1,060,620	1,460,965	0	1,460,965
54-90 State Aid-Other	10,000.00	36,045	36,045	0	36,045
54-95 State Aid-AB 90 CJSF	36,045.00	43,800	0	0	0
66-80 Charges for Services-Law Enforcement Services	85,970.38	84,000	84,000	0	84,000
68-60 Public Protection-Institutional Care & Svcs	61,326.76	5,000	4,000	0	4,000
81-22 Operating Transfers-In	75,852.00	100,000	85,000	0	85,000
Revenue - Summary	1,084,252.92	1,349,965	1,690,510	0	1,690,510
Appropriation					
01-11 Salaries & Wages-Permanent	3,087,986.91	3,667,643	4,076,094	(118,500)	3,957,594
01-12 Salaries & Wages-Extra Help	53,085.88	69,300	72,717	0	72,717
01-13 Salaries & Wages-OT, Holiday, Stby	812,223.42	335,276	667,335	0	667,335
01-14 Salaries & Wages-Other, Term	74,258.49	34,059	31,452	0	31,452
02-21 Retirement Contributions-FICA	300,900.00	320,114	366,170	0	366,170
02-22 Retirement Contributions-PERS	1,299,621.58	1,537,426	1,495,956	0	1,495,956
03-30 Insurance-Health/Life	552,882.45	674,972	757,833	0	757,833
03-31 Insurance-Unemployment	23,383.00	8,187	8,340	0	8,340
03-32 Insurance-Opt Out	12,000.00	14,400	16,800	0	16,800
04-00 Worker's Compensation-	142,535.00	184,773	254,526	0	254,526
11-00 Clothing & Personal Suppl-	114,839.53	125,000	125,000	0	125,000
12-00 Communications-	7,602.40	7,500	7,500	0	7,500
13-00 Food-	560,193.38	575,000	675,000	0	675,000
14-00 Household Expense-	80,743.50	85,000	95,000	0	95,000
15-12 Insurance-Public Liability	589,481.00	198,213	134,065	0	134,065
15-13 Insurance-Fire & Allied Cvrsgs	30,508.00	68,251	62,533	0	62,533
17-00 Maintenance-Equipment-	36,226.53	45,000	45,000	0	45,000
18-00 Maint-Bldgs & Imprvmts-	221,381.30	216,045	175,000	0	175,000
20-00 Memberships-	200.00	1,000	1,000	0	1,000

Revenue and Appropriation Detail

Fund: 1 : General County
Budget Unit: 2301 : Detention & Correction, Sheriff-Jail Facilities

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
22-70 Office Expense-Supplies	22,362.68	25,000	25,000	0	25,000
22-71 Office Expense-Postage	1,762.73	2,000	2,750	0	2,750
22-72 Office Expense-Books & Periodicals	12,454.36	15,000	20,000	0	20,000
23-80 Prof & Specialized Svcs- Professional & Specialize	45,026.43	40,000	45,000	0	45,000
25-00 Rents & Leases-Equipment-	0.00	1,000	500	0	500
27-00 Small Tools & Instruments-	382.58	1,500	1,000	0	1,000
28-30 Special Departmental Exp-Supplies & Services	17,843.58	25,000	25,000	0	25,000
29-50 Transportation & Travel- Transportation & Travel	45,032.10	37,500	45,000	0	45,000
29-53 Transportation & Travel-Sheriff	8,880.40	20,000	35,590	0	35,590
30-00 Utilities-	371,591.50	375,000	400,000	0	400,000
38-00 Inventory Items-	11,088.06	10,000	10,000	0	10,000
40-70 Support & Care of Persons-Support & Care of Persons	0.00	5,000	5,000	0	5,000
48-00 Taxes & Assessments-	523.47	526	526	0	526
54-02 State Aid-Local Comm. Corrections	0.00	130,000	170,000	0	170,000
62-74 Cap. FA-Equipment-Other	300.00	55,000	0	0	0
62-79 Cap. FA-Equipment-Prior Years	0.00	0	75,000	0	75,000
80-80 Other Financing Uses-Interfund Reimbursements	(162,694.12)	(17,950)	0	0	0
Appropriation - Summary	8,374,606.14	8,891,735	9,927,687	(118,500)	9,809,187
NET COST	7,314,176.65	7,541,770	8,237,177	(118,500)	8,118,677

PROBATION

WENDY MONDFRANS, Chief Probation Officer



BU 2302 – Probation

DEPARTMENT OVERVIEW

The Probation Department provides services that enhance public safety. We are an “arm” of the Lake County Superior Court and as such we conduct investigations, author reports, and make recommendations to Lake County Superior Court Judges. We supervise offenders and utilize Evidence-Based Practices in programming, testing, counseling, and assessments, with the objective of reducing recidivism. We engage in the collection of restitution and support victim restoration programs.

At any one time, the Probation Department supervises approximately 40 individuals on pre-trial supervision, 700 adult offenders, and 100 juvenile offenders.

ACCOMPLISHMENTS IN FY 2022-23

- Created a Pre-trial Unit in collaboration with the Lake County Superior Court where individuals who are released from custody are supervised by the department while they are going through the court process.
- The Juvenile Division of the Department conducted the Annual Exploring Horizons Summer Program and exposed justice-involved youth to new opportunities like college tours, Cal Fire, California Conservation Corps, zip-lining, and UTI.
- The First Annual Resilient Reentry event was held at Woodland Community College. Over 100 individuals learned about reentry services, expungement advice, and heard motivational speakers.
- Lake County Child Welfare Services, Probation and the Lake County Children’s Council partnered to complete the Lake County Child Abuse Prevention Plan. This Plan will be used to access Federal dollars to bring evidence-based prevention strategies to Lake County.
- The Probation Department was awarded the Mobile Probation Services Grant of more than \$220,000.
- Probation contracted with Upper Lake School District, Lucerne Elementary, Kelseyville School District, Lakeport Unified School Districts and the Lake County Office of Education to have School Resource Officers on campuses daily

PROBATION

WENDY MONDFRANS, Chief Probation Officer
BU 2302 – Probation

GOALS FOR FY 2023-24

- Purchase the vehicle for the Mobile Probation Services Unit and have it operating by June of 2024 to provide services to the unhoused that are on probation.
- Explore housing for individuals that are reentering the community from incarceration.
- Develop leaders within the Department so a clear succession plan is in place.
- Begin teaching Ace Overcomers Life Skills classes to trauma impacted community members.
- Begin using new evidenced-bases programs adopted in the Child Abuse Prevention Plan.
- Partner with the Lake County Jail and community-based organizations to bolster reentry services for adults reentering the community.
- Partner with Mendocino College to provide services to those on the north side of Lake County.
- Provide access to additional wellness resources to our staff.

Revenue and Appropriation Detail

Fund: 1 : General County
Budget Unit: 2302 : Detention & Correction, Probation

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
53-01 State Assistance Program-Public Assistance Admin	832,944.22	757,006	933,648	0	933,648
54-01 State Aid-Supplemental Law Enf Svcs	0.00	175,000	0	0	0
54-02 State Aid-Local Comm. Corrections	1,661,660.00	1,662,910	1,912,691	220,638	2,133,329
54-05 State Aid-Jv Just-Youthful Offender	213,680.00	457,000	434,796	0	434,796
54-06 State Aid-Jv Just-Juv Re-Entry Grnt	19,473.67	13,000	24,223	0	24,223
54-14 State Aid-SB823 /SB92 Juv Justice	0.00	100,000	100,000	0	100,000
54-90 State Aid-Other	648,596.90	473,424	919,416	(220,638)	698,778
54-95 State Aid-AB 90 CJSF	20,000.00	20,000	20,000	0	20,000
55-01 Federal Assist Program-Public Assistance Admin	157,740.00	95,000	160,000	0	160,000
56-30 Other Government Agencies-Other	19,032.00	111,895	284,860	0	284,860
66-50 Charges for Services-Auditing & Accounting	169,173.23	5,000	5,000	0	5,000
67-50 Judicial-Court Fees and Costs	7.60	0	50	0	50
Revenue - Summary	3,742,307.62	3,870,235	4,794,684	0	4,794,684

Appropriation

01-11 Salaries & Wages-Permanent	2,174,598.44	2,753,142	2,969,441	0	2,969,441
01-13 Salaries & Wages-OT, Holiday, Stby	52,992.37	50,400	50,000	50,000	100,000
01-14 Salaries & Wages-Other, Term	89,836.68	142,065	3,859	0	3,859
02-21 Retirement Contributions-FICA	173,542.13	234,252	231,579	0	231,579
02-22 Retirement Contributions-PERS	882,184.80	1,169,004	1,021,759	0	1,021,759
03-30 Insurance-Health/Life	346,066.84	466,892	538,384	0	538,384
03-31 Insurance-Unemployment	18,042.00	6,031	5,941	0	5,941
03-32 Insurance-Opt Out	6,617.55	7,200	2,400	0	2,400
04-00 Worker's Compensation-	273,762.00	410,792	208,336	0	208,336
11-00 Clothing & Personal Suppl-	10,328.44	18,000	25,000	0	25,000
12-00 Communications-	24,003.34	26,675	30,000	0	30,000
14-00 Household Expense-	7,789.97	14,000	13,000	0	13,000
15-12 Insurance-Public Liability	110,691.00	43,749	21,651	0	21,651

Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 2302 : Detention & Correction, Probation

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
15-13 Insurance-Fire & Allied Cvrgrs	1,377.00	3,074	2,823	0	2,823
17-00 Maintenance-Equipment-	32,599.69	60,000	3,000	0	3,000
18-00 Maint-Bldgs & Imprvmts-	18,952.71	21,000	20,000	0	20,000
19-40 Medical Expense-Medical, Dental & Lab Exp	337.12	500	500	0	500
20-00 Memberships-	5,649.43	6,800	6,500	0	6,500
22-70 Office Expense-Supplies	10,665.26	20,000	20,000	0	20,000
22-71 Office Expense-Postage	1,500.88	6,000	3,000	0	3,000
22-72 Office Expense-Books & Periodicals	2,010.00	2,500	3,000	0	3,000
23-80 Prof & Specialized Svcs-Professional & Specialize	82,406.64	88,550	200,000	0	200,000
23-91 Prof & Specialized Svcs-Intra-Div Services	15,995.63	0	0	75,821	75,821
27-00 Small Tools & Instruments-	0.00	0	200	0	200
28-30 Special Departmental Exp-Supplies & Services	57,423.33	60,000	461,340	30,000	491,340
29-50 Transportation & Travel-Transportation & Travel	41,371.80	65,000	100,000	0	100,000
29-51 Transportation & Travel-Cent. Gar.-Pool Mlg ONLY	70,794.39	95,000	180,345	0	180,345
30-00 Utilities-	32,175.51	51,000	60,000	0	60,000
38-00 Inventory Items-	11,060.52	40,000	76,000	30,101	106,101
40-70 Support & Care of Persons-Support & Care of Persons	241,861.12	551,600	596,025	0	596,025
48-00 Taxes & Assessments-	152.68	170	170	0	170
54-02 State Aid-Local Comm. Corrections	10,642.20	84,550	200,000	0	200,000
62-72 Cap. FA-Equipment-Autos & Light Trucks	0.00	75,000	160,000	114,488	274,488
62-74 Cap. FA-Equipment-Other	0.00	0	0	20,000	20,000
63-13 Construction in Progress-Buildings & Improvements	0.00	0	0	565,000	565,000
Appropriation - Summary	4,807,431.47	6,572,946	7,214,253	885,410	8,099,663

NET COST	974,106.36	2,702,711	2,419,569	885,410	3,304,979
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HEALTH SERVICES

JONATHAN PORTNEY, Director



BU 2304 – Jail Medical Services

DEPARTMENT OVERVIEW

Wellpath, previously known as California Forensic Medical Group (CFMG), has developed medical delivery systems that have proven responsive to the needs of inmates, correctional facility administrators and county officials throughout California. Experts in California-based Correctional Healthcare, Wellpath currently operates the majority of IMQ accredited sites in the state for both adult and juvenile corrections facilities.

GOALS FOR FY 2023-24

- Apply for continued AB109 funding
- Provide a constitutional level of medical, dental and behavioral health services to the jail inmate population
- Evaluate trends in local incarceration and associated healthcare costs
- Review the Medi-Cal County Inmate Program (MCIP) for possible participation next fiscal year

Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 2304 : Detention & Correction, Jail-Medical Services

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
54-02 State Aid-Local Comm. Corrections	448,900.00	598,900	873,196	0	873,196
Revenue - Summary	448,900.00	598,900	873,196	0	873,196
Appropriation					
19-41 Medical Expense-Incarcerated Individual	22,716.76	252,482	300,000	0	300,000
23-80 Prof & Specialized Svcs-Professional & Specialize	2,707,758.70	4,570,187	4,398,215	25,281	4,423,496
28-48 Special Departmental Exp-Ambulance Expense	0.00	5,000	10,000	0	10,000
80-80 Other Financing Uses-Interfund Reimbursements	(606,230.50)	(254,200)	(254,200)	0	(254,200)
Appropriation - Summary	2,124,244.96	4,573,469	4,454,015	25,281	4,479,296
NET COST	1,675,344.96	3,974,569	3,580,819	25,281	3,606,100

COUNTY ADMINISTRATIVE OFFICE

SUSAN PARKER, County Administrative Officer



BU 2305 – Criminal Justice Facilities (Fund 51)

DEPARTMENT OVERVIEW

This Budget Unit accounts for funding allocated to the Criminal Justice Facilities Temporary Construction Fund, pursuant to State law and Board of Supervisors Resolution. The funding in this Budget Unit consists of a portion of court imposed fines which are allocated for purposes of maintaining and operating courthouse and criminal justice facilities. These are non-discretionary revenues.

Revenue and Appropriation Detail

Fund: 51 : Criminal Justice Programs

Budget Unit: 2305 : Detention & Correction, Sheriff-Crim Just Progrms

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
31-70 Fines, Forfeit, Penalties-Vehicle Code Fines	85,266.07	89,734	85,000	0	85,000
81-23 Operating Transfers-Out	(75,852.00)	(100,000)	(85,000)	0	(85,000)
Revenue - Summary	9,414.07	(10,266)	0	0	0
NET COST	(9,414.07)	10,266	0	0	0

AGRICULTURAL COMMISSIONER

KATHERINE VANDERWALL, Agricultural Commissioner/Sealer of Weights and Measures



BU 2601 – Agricultural Commissioner

DEPARTMENT OVERVIEW

The Lake County Department of Agriculture and Weights & Measures serves to protect and promote agriculture, the public and the environment as well as to ensure fairness and equity in the marketplace.

The following services are provided by the department: pest exclusion, pest detection, pest eradication, pest management, pesticide use enforcement, nursery plant inspections, fruit and vegetable standardization, invasive weed eradication, cannabis and hemp programs, egg quality inspections, inspections of weighing devices for commercial use, quantity control inspections of pre-packaged commodities, ensuring that petroleum advertising and labeling are accurate and correct, and inspections of weighmaster operations.

This budget is funded 50% by state sub-venting, 10% fees and 40% general fund discretionary revenue.

ACCOMPLISHMENTS IN FY 2022-23

- Successfully filled the Deputy Agricultural Commissioner/Sealer position.
- Filled the vacant Agricultural Biologist/Inspector position.
- Successfully filled all Extra Help positions.
- Hosted a Weighmaster Training for the Cannabis industry in Lake County.
- 2021 Crop Report was completed.
- There have been 1335 commercial weighing and measuring devices inspected.
- We have expanded our Pesticide Use Enforcement program to include the Cannabis Industry.
- Host a pesticide outreach session for the Cannabis industry in Lake County (June 2023).

GOALS FOR FY 2023-24

- Increase staff program hours and inspections in the Direct Marketing Program (Certified Producers and Certified Farmers Markets) to ensure program integrity and consumer confidence.
- Complete the 2022 Crop Report.
- Resume pre COVID schedule for commercial weighing and measuring device inspections.
- Coordinate with CDFA Division of Measurement Standards for training and testing of Electric Vehicle Supply Equipment (EVSE) devices.

Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 2601 : Protective Inspection, Agricultural Commissioner

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
53-90 State Admin Program-Agriculture	469,580.91	413,248	456,012	0	456,012
66-30 Charges for Services-Agricultural Services	13,226.00	7,980	6,450	0	6,450
69-20 Other Current Services-Other	86,577.24	75,400	83,600	0	83,600
Revenue - Summary	569,384.15	496,628	546,062	0	546,062
Appropriation					
01-11 Salaries & Wages-Permanent	380,309.11	420,932	447,053	0	447,053
01-12 Salaries & Wages-Extra Help	31,707.52	49,599	50,598	0	50,598
01-13 Salaries & Wages-OT, Holiday, Stby	2,550.20	5,177	5,135	0	5,135
01-14 Salaries & Wages-Other, Term	27,515.77	5,717	6,124	0	6,124
02-21 Retirement Contributions-FICA	31,212.91	34,403	36,467	0	36,467
02-22 Retirement Contributions-PERS	92,358.07	100,759	104,164	0	104,164
03-30 Insurance-Health/Life	69,241.49	71,074	73,005	0	73,005
03-31 Insurance-Unemployment	3,011.00	942	997	0	997
04-00 Worker's Compensation-	2,073.00	2,221	1,671	0	1,671
10-00 Agricultural-	67.65	3,000	3,000	0	3,000
11-00 Clothing & Personal Suppl-	579.74	1,000	1,000	0	1,000
12-00 Communications-	2,037.13	3,720	3,080	0	3,080
14-00 Household Expense-	492.67	1,000	650	0	650
15-12 Insurance-Public Liability	10,010.00	13,556	13,111	0	13,111
15-13 Insurance-Fire & Allied Cvrgrs	536.00	1,121	1,035	0	1,035
17-00 Maintenance-Equipment-	6,039.12	10,000	10,000	0	10,000
18-00 Maint-Bldgs & Imprvmnts-	9,398.10	5,000	5,000	0	5,000
20-00 Memberships-	2,384.00	2,775	2,742	0	2,742
22-70 Office Expense-Supplies	3,360.03	5,000	5,000	0	5,000
22-71 Office Expense-Postage	1,216.36	2,500	2,500	0	2,500
22-72 Office Expense-Books & Periodicals	246.07	250	200	0	200
23-80 Prof & Specialized Svcs-Professional & Specialize	74,405.98	57,823	61,139	28,357	89,496
28-30 Special Departmental Exp-Supplies & Services	12,260.58	13,600	10,000	0	10,000

Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 2601 : Protective Inspection, Agricultural Commissioner

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
29-50 Transportation & Travel- Transportation & Travel	3,147.70	10,000	10,000	0	10,000
29-51 Transportation & Travel-Cent. Gar.- Pool Mlg ONLY	28,612.40	34,773	40,220	0	40,220
30-00 Utilities-	59.65	140	140	0	140
38-00 Inventory Items-	7,100.17	6,800	3,000	0	3,000
48-00 Taxes & Assessments-	79.56	80	80	0	80
62-74 Cap. FA-Equipment-Other	0.00	300,000	0	300,000	300,000
Appropriation - Summary	802,011.98	1,162,962	897,111	328,357	1,225,468
NET COST	215,512.01	666,334	351,049	328,357	679,406

COMMUNITY DEVELOPMENT DEPARTMENT

MIREYA TURNER, Director



BU 2602 – Building and Safety (Fund 109)

DEPARTMENT OVERVIEW

The Building & Safety Division is currently staffed with one Chief Building Official (CBO), two Plans Examiners, three Building Inspectors, one Building Inspector for Grading permits, three Technicians, two Office Assistants, one Staff Services Analyst, one Business Software Analyst, one Accountant, and one Accounting Technician. This team is instrumental to all development taking place within the unincorporated area of the County.

The Community Development Department prioritizes Staff retention, professional education, and fiscal sustainability in order to achieve and maintain the level of professional excellence required to provide superior public service. In the Building Division, this vision is displayed in our reduced staff turnover, ongoing trainings, and fiscal oversight. Reflection of this vision is further described in our Accomplishments and Goals.

ACCOMPLISHMENTS IN FY 2022-23

International Construction Council (ICC) Certifications achieved for some/all Staff:

- Building Inspectors: Residential Building Inspection, Plumbing
 - Plans Examiners: Residential Plans Examination, Building Plans Examination for Commercial Projects
 - Technicians: Permit Technician
- CA Certified Accessibility Specialists (CASP)

- CBO: Continuing education for certification maintenance
 - Plans Examiner: ongoing education toward certification
- Over 1,600 permits issued and almost 4,000 inspections conducted

GOALS FOR FY 2023-24

- The Building & Safety Division will continue to prepare for ICC examinations for Plumbing, Electrical, and Mechanical Certifications. The recent purchase of Bluebeam software is already increasing the efficiency of plan review, and this will continue.
- The new QR code for the scheduling inspections is becoming a popular way for contractors to get on the inspection calendar without having to call.
- Continue scanning permit records into Laserfiche for secure retention

Revenue and Appropriation Detail

Fund: 109 : Building and Safety

Budget Unit: 2602 : Protective Inspection, Building & Safety

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
21-20 Permits-Construction	1,326,366.00	1,202,500	1,320,000	0	1,320,000
21-63 Permits-Mobile Home	21,689.85	21,105	12,000	0	12,000
31-90 Fines, Forfeit, Penalties-Forfeitures & Penalties	22,664.02	0	10,000	0	10,000
42-01 Revenue from Use of Money-Interest	2,704.60	0	12,000	0	12,000
66-10 Charges for Services-Planning & Engineering	712,235.96	422,000	600,000	0	600,000
66-18 Charges for Services-Admin-CBSC fees 10%	97.40	0	100	0	100
66-19 Charges for Services-Technology Recovery	26,202.24	19,101	24,000	0	24,000
66-20 Charges for Services-CASP	8,275.99	8,406	5,700	0	5,700
66-50 Charges for Services-Auditing & Accounting	3,390.11	103	50	0	50
69-20 Other Current Services-Other	234.79	279	400	0	400
Revenue - Summary	2,123,860.96	1,673,494	1,984,250	0	1,984,250

Appropriation

01-11 Salaries & Wages-Permanent	684,062.46	942,969	1,090,473	0	1,090,473
01-12 Salaries & Wages-Extra Help	9,028.19	14,328	14,616	0	14,616
01-13 Salaries & Wages-OT, Holiday, Stby	2,247.81	50	0	0	0
02-21 Retirement Contributions-FICA	53,591.25	73,202	84,160	0	84,160
02-22 Retirement Contributions-PERS	166,733.60	225,203	254,080	0	254,080
03-30 Insurance-Health/Life	102,182.62	136,063	164,568	0	164,568
03-31 Insurance-Unemployment	5,798.00	1,884	2,186	0	2,186
03-32 Insurance-Opt Out	1,533.33	2,400	2,400	0	2,400
04-00 Worker's Compensation-	5,107.00	12,654	6,557	0	6,557
11-00 Clothing & Personal Suppl-	2,649.14	7,650	5,120	0	5,120
12-00 Communications-	7,225.12	11,440	11,409	0	11,409
14-00 Household Expense-	263.15	1,250	926	0	926
15-12 Insurance-Public Liability	25,140.00	69,912	38,685	0	38,685
15-13 Insurance-Fire & Allied Cvrgrs	608.00	1,363	1,249	0	1,249
17-00 Maintenance-Equipment-	34,156.08	180,308	113,000	(100,000)	13,000

Revenue and Appropriation Detail

Fund: 109 : Building and Safety

Budget Unit: 2602 : Protective Inspection, Building & Safety

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
20-00 Memberships-	204.00	135	60	0	60
22-70 Office Expense-Supplies	10,566.66	14,624	10,900	0	10,900
22-71 Office Expense-Postage	1,847.08	5,300	3,800	0	3,800
22-72 Office Expense-Books & Periodicals	2,357.76	8,650	2,000	0	2,000
23-80 Prof & Specialized Svcs-Professional & Specialize	5,234.04	180,500	69,000	100,000	169,000
23-90 Prof & Specialized Svcs- Administrative Services	69,148.92	39,980	141,536	0	141,536
23-91 Prof & Specialized Svcs-Intra-Div Services	474,601.04	1,000,849	921,092	(126,027)	795,065
24-00 Publications & Legal Ntcs-	0.00	550	1,500	0	1,500
27-00 Small Tools & Instruments-	212.14	500	1,000	0	1,000
28-30 Special Departmental Exp-Supplies & Services	2,890.54	16,400	81,120	1,500	82,620
28-61 Special Departmental Exp-Flood Mitigation Projects	0.00	0	325,000	45,000	370,000
29-50 Transportation & Travel- Transportation & Travel	1,420.77	4,430	2,300	(1,500)	800
29-51 Transportation & Travel-Cent. Gar.- Pool Mlg ONLY	43,534.18	45,000	57,823	0	57,823
38-00 Inventory Items-	7,615.96	1,000	3,165	0	3,165
48-00 Taxes & Assessments-	0.00	10	0	0	0
62-72 Cap. FA-Equipment-Autos & Light Trucks	0.00	50,000	86,000	(45,000)	41,000
Appropriation - Summary	1,719,958.84	3,048,604	3,495,725	(126,027)	3,369,698
NET COST	(412,133.16)	1,375,110	1,511,475	(126,027)	1,385,448

COMMUNITY DEVELOPMENT DEPARTMENT

MIREYA TURNER, Director



BU 2603 – Code Enforcement

DEPARTMENT OVERVIEW

The Code Enforcement Division is currently staffed with one Manager, one Supervisor, five Officers (two of which are funded by Cannabis grants), and one Technician. The division receives an average of five complaint calls per day, with 3.5 of those resulting in open cases. They currently have 1,261 open cases, 218 cannabis and 1,061 for other Code violations.

The Community Development Department prioritizes Staff retention, professional education, and fiscal sustainability. In the Code Enforcement Division, this vision is displayed in our reduced staff turnover, trainings, and grants administration. Reflection of this vision is further described in our Accomplishments and Goals.

ACCOMPLISHMENTS IN FY 2022-23

- All Staff trained on procedures
- Brought training on human trafficking to County for County Staff
- Removal of 90,833 lbs of debris
- Removal of 12,500 lbs of trash during homeless encampment abatements
- Removed 25,000 illegal cannabis plants
- Shut down and abated 54 unpermitted grow sites
- Road Map Task Force (RMTF): Opened 226 cases in the Clearlake Oaks area (64 of those for vehicle abatements)
- RMTF: Worked with property owners for self-abatement, and abated, closing 126 cases

GOALS FOR FY 2023-24

- Continue focus on RMTF cases
- Hire a 3rd Party Administration contractor for collection of fines
- Continue to send Staff to trainings on Code, procedures, and safety
- Explore grant options for the division to increase revenue
- Continue to develop and rely on relationships with Sheriff's Department, and other local and state agencies

Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 2603 : Protective Inspection, Code Enforcement

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
31-90 Fines, Forfeit, Penalties-Forfeitures & Penalties	165.92	5,000	0	0	0
66-50 Charges for Services-Auditing & Accounting	41,583.37	40,000	45,000	0	45,000
69-20 Other Current Services-Other	3,040.00	6,000	0	0	0
81-22 Operating Transfers-In	65,453.11	757,906	1,538,278	(780,474)	757,804
Revenue - Summary	110,242.40	808,906	1,583,278	780,474	802,804

Appropriation

01-11 Salaries & Wages-Permanent	264,809.13	508,756	489,666	0	489,666
01-12 Salaries & Wages-Extra Help	12,563.74	12,600	34,800	0	34,800
01-13 Salaries & Wages-OT, Holiday, Stby	213.05	0	1,000	0	1,000
01-14 Salaries & Wages-Other, Term	3,961.76	0	2,355	0	2,355
02-21 Retirement Contributions-FICA	20,469.18	44,266	37,645	0	37,645
02-22 Retirement Contributions-PERS	64,495.52	116,949	114,092	0	114,092
03-30 Insurance-Health/Life	61,953.14	106,245	97,217	0	97,217
03-31 Insurance-Unemployment	3,130.00	1,043	979	0	979
04-00 Worker's Compensation-	7,439.00	2,805	5,929	0	5,929
11-00 Clothing & Personal Suppl-	1,578.61	4,025	10,125	0	10,125
12-00 Communications-	5,838.88	9,164	12,909	0	12,909
14-00 Household Expense-	98.86	132	245	0	245
15-12 Insurance-Public Liability	95,148.00	38,610	58,503	0	58,503
17-00 Maintenance-Equipment-	15,434.10	10,070	18,000	(5,000)	13,000
20-00 Memberships-	665.00	760	770	0	770
22-70 Office Expense-Supplies	7,200.17	5,366	31,415	0	31,415
22-71 Office Expense-Postage	5,994.85	5,000	12,200	0	12,200
23-80 Prof & Specialized Svcs-Professional & Specialize	47,574.00	40,300	175,300	0	175,300
23-90 Prof & Specialized Svcs-Administrative Services	0.00	0	75,881	0	75,881
23-91 Prof & Specialized Svcs-Intra-Div Services	143,446.00	297,512	309,896	0	309,896
24-00 Publications & Legal Ntcs-	343.30	500	500	0	500

Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 2603 : Protective Inspection, Code Enforcement

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
27-00 Small Tools & Instruments-	72.60	300	1,300	0	1,300
28-30 Special Departmental Exp-Supplies & Services	4,626.75	232,439	527,887	5,000	532,887
29-50 Transportation & Travel- Transportation & Travel	5,328.85	20,100	10,840	0	10,840
29-51 Transportation & Travel-Cent. Gar.- Pool Mlg ONLY	33,763.21	52,500	71,620	0	71,620
38-00 Inventory Items-	2,665.44	4,946	26,200	0	26,200
62-72 Cap. FA-Equipment-Autos & Light Trucks	30,638.21	37,000	81,805	0	81,805
80-80 Other Financing Uses-Interfund Reimbursements	(481,789.44)	(609,805)	(537,336)	(698,669)	(1,236,005)
80-81 Other Financing Uses-Intrafund Reimbursements	(57,196.88)	(107,677)	(117,096)	0	(117,096)
Appropriation - Summary	300,465.03	833,906	1,554,647	(698,669)	855,978
NET COST	190,331.61	25,000	(28,631)	81,805	53,174

COMMUNITY DEVELOPMENT DEPARTMENT

MIREYA TURNER, Director



BU 2604 – Nuisance Abatement (Fund 188)

DEPARTMENT OVERVIEW

Lake County Code Enforcement receives funds as apportioned by the Board of Supervisors to abate public nuisances on private property and to remove illegal dumping in the County.

GOALS FOR FY 2023-24

- To improve current abatement processes for more timely and efficient outcomes.

Revenue and Appropriation Detail

Fund: 188 : Nuisance Abatement

Budget Unit: 2604 : Protective Inspection, Nuisance Abatement Progrm

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
10-30 Property Taxes-Prior Secured	15,719.14	0	5,000	0	5,000
42-01 Revenue from Use of Money-Interest	853.79	300	1,500	0	1,500
Revenue - Summary	16,572.93	300	6,500	0	6,500
Appropriation					
23-90 Prof & Specialized Svcs- Administrative Services	2,587.00	3,208	2,182	0	2,182
28-30 Special Departmental Exp-Supplies & Services	73,420.07	64,484	100,000	0	100,000
55-06 Other Charges-Nuisance Abatement	79,118.50	200,000	100,000	0	100,000
Appropriation - Summary	155,125.57	267,692	202,182	0	202,182
NET COST	332,396.62	267,392	195,682	0	195,682

AGRICULTURAL COMMISSIONER

KATHERINE VANDERWALL, Agricultural Commissioner/Sealer of Weights and Measures



BU 2701 – Fish and Game Protection & Propagation (Fund 131)

DEPARTMENT OVERVIEW

The purpose to this budget is to support projects that improve the habitat for wildlife and fisheries in the County. The Agricultural Commissioner manages the budget for the Lake County Fish and Wildlife Advisory Committee which recommends projects to the Lake County Board of Supervisors for approval. This budget is fully funded by State Fish and Wildlife fines, forfeitures and penalties.

ACCOMPLISHMENTS IN FY 2022-23

- Updated the Committee Bylaws to include staggered terms and two representatives from different Tribal Governments based in Lake County.
- Of the 13 appointed committee seats, 12 have been filled.

GOALS FOR FY 2023-24

- To be determined by the committee and pending any project proposals. This varies from year to year.

Revenue and Appropriation Detail

Fund: 131 : Fish and Wildlife

Budget Unit: 2701 : Other Protection, Fish and Wildlife

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
31-81 Fines, Forfeit, Penalties-Fish and Game Fines	1,110.69	800	900	0	900
31-90 Fines, Forfeit, Penalties-Forfeitures & Penalties	667.63	300	400	0	400
42-01 Revenue from Use of Money-Interest	74.32	100	200	0	200
Revenue - Summary	1,852.64	1,200	1,500	0	1,500
Appropriation					
22-70 Office Expense-Supplies	0.00	50	50	0	50
22-71 Office Expense-Postage	0.00	50	50	0	50
23-90 Prof & Specialized Svcs-Administrative Services	751.02	573	1,606	0	1,606
28-30 Special Departmental Exp-Supplies & Services	8,500.00	18,728	17,694	0	17,694
53-87 Other Charges-Fish & Game Propagation	0.00	100	100	0	100
Appropriation - Summary	9,251.02	19,501	19,500	0	19,500
NET COST	7,398.38	18,301	18,000	0	18,000

COMMUNITY DEVELOPMENT DEPARTMENT

MIREYA TURNER, Director



BU 2702 – Planning

DEPARTMENT OVERVIEW

The Planning Division is currently staffed with two Resource Planners (one Senior and one Assistant Planner), one Associate Planner, three Assistant Planners, one Cannabis Program Manager, two Technicians, and two Office Assistants. The Community Development Director provides Planning supervision in the absence of a Principal Planner. This team processes all land use permits, including land merger, subdivision and adjustments, use permits, land use policy development, grading permits, and shoreline development permits. We support other departments with environmental analysis and general plan conformity determination projects. This team also assists with long-range planning projects, and provides administrative support for the Planning Commission and Cannabis Ordinance Task Force.

The Community Development Department prioritizes Staff retention, professional education, and fiscal sustainability in order to achieve and maintain the level of professional excellence required to provide superior public service. In the Planning Division, this vision is displayed in our reduced staff turnover, ongoing trainings, and fiscal oversight. Reflection of this vision is further described in our Accomplishments and Goals.

ACCOMPLISHMENTS IN FY 2022-23

- Accepted 434 Planning permit applications
- Completed education in land use policies, California Environmental Quality Act (CEQA), legislative briefings, emergency management, and Planning in the Wildland Urban Interface (WUI)
- Completed all Annual Inspections for Commercial Cannabis Use Permits
- Promoted Staff from within for Resource Planner position
- Created process for Opt-Out and Canopy Reduction to support cannabis Permittees during the drought and industry downturn
- Administered LJAG Grant and supported the Administrative Office with the Cannabis Equity Grant

COMMUNITY DEVELOPMENT DEPARTMENT

MIREYA TURNER, Director
BU 2702 – Planning

GOALS FOR FY 2023-24

- Launch the 5-year plan to update the General Plan, and eight Area Plans – including Climate Vulnerability Assessment, Countywide Evacuation Plan, and Elements for Agriculture, Geothermal Resources, Aggregate Resource Management, and Water Resources
- Launch Grants Program through Deputy Administrator, Staff Services Analyst, and new requested position of Grant Writer/Manager
- Locate and apply for grant funding for Climate Action Plan, and Resiliency Plan
- Become current on use permit applications for cannabis-related businesses

Revenue and Appropriation Detail

Fund: 1 : General County
Budget Unit: 2702 : Other Protection, Planning

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
21-10 Development Permits-Development Permits	43,337.75	43,160	48,255	0	48,255
21-40 Permits-Zoning	43,941.00	40,254	45,000	0	45,000
21-65 Permits-Sanit-Land Development	4,922.50	4,440	4,500	0	4,500
54-90 State Aid-Other	1,000.00	0	299,682	0	299,682
66-10 Charges for Services-Planning & Engineering	8,550.00	8,344	15,000	0	15,000
66-11 Charges for Services-Subdivision Insp Fees	8,763.75	0	6,150	0	6,150
66-12 Charges for Services-Environment Planning Fees	73,457.50	56,528	72,000	0	72,000
66-13 Charges for Services-Planned Development Fees	7,125.00	0	7,000	0	7,000
66-14 Charges for Services-Mitigation Monitor/Inspec	58,805.00	77,500	60,000	0	60,000
66-19 Charges for Services-Technology Recovery	8,272.64	9,388	10,000	0	10,000
66-21 Charges for Services-General Plan Maint	35,828.49	36,783	42,000	0	42,000
79-90 Other-Miscellaneous	7,068.75	4,936	0	0	0
81-22 Operating Transfers-In	619,658.35	1,407,667	1,811,823	(137,264)	1,674,559
Revenue - Summary	920,730.73	1,689,000	2,421,410	137,264	2,284,146

Appropriation

01-11 Salaries & Wages-Permanent	673,507.37	1,241,815	1,599,288	(359,043)	1,240,245
01-12 Salaries & Wages-Extra Help	25,378.04	33,354	18,000	0	18,000
01-13 Salaries & Wages-OT, Holiday, Stby	16,047.96	21	0	0	0
01-14 Salaries & Wages-Other, Term	21,730.62	6,320	20,055	0	20,055
02-21 Retirement Contributions-FICA	54,691.02	96,088	80,943	14,873	95,816
02-22 Retirement Contributions-PERS	164,070.93	297,727	243,704	45,301	289,005
03-30 Insurance-Health/Life	115,783.68	199,176	168,111	36,126	204,237
03-31 Insurance-Unemployment	6,491.00	2,532	2,092	389	2,481
03-32 Insurance-Opt Out	1,800.00	2,400	0	0	0
04-00 Worker's Compensation-	5,130.00	5,344	4,984	0	4,984

Revenue and Appropriation Detail

Fund: 1 : General County
Budget Unit: 2702 : Other Protection, Planning

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
11-00 Clothing & Personal Suppl-	0.00	250	0	0	0
12-00 Communications-	1,738.10	2,370	3,278	0	3,278
14-00 Household Expense-	296.59	350	415	0	415
15-12 Insurance-Public Liability	9,796.00	4,290	4,215	0	4,215
15-13 Insurance-Fire & Allied Cvrgrs	1,196.00	2,683	2,458	0	2,458
17-00 Maintenance-Equipment-	15,691.84	38,448	265	0	265
20-00 Memberships-	125.00	1,952	2,643	0	2,643
22-70 Office Expense-Supplies	9,131.40	12,053	10,714	0	10,714
22-71 Office Expense-Postage	2,928.79	2,600	5,200	0	5,200
22-72 Office Expense-Books & Periodicals	519.18	1,220	198	0	198
23-80 Prof & Specialized Svcs- Professional & Specialize	374,539.22	1,202,080	1,700,182	0	1,700,182
23-90 Prof & Specialized Svcs- Administrative Services	185,566.20	118,575	182,596	0	182,596
24-00 Publications & Legal Ntcs-	14,718.97	30,000	18,000	0	18,000
26-00 Rents & Leases-Bldg & Imp-	0.00	1,680	0	0	0
27-00 Small Tools & Instruments-	0.00	0	100	0	100
28-30 Special Departmental Exp-Supplies & Services	5,371.80	9,673	47,194	(3,302)	43,892
29-50 Transportation & Travel- Transportation & Travel	2,453.49	600	5,011	0	5,011
29-51 Transportation & Travel-Cent. Gar.- Pool Mlg ONLY	0.00	2,000	1,000	0	1,000
38-00 Inventory Items-	5,217.02	10,201	450	0	450
52-10 Other Charges-Contib to Non-Co Gov Agen	44,874.00	46,000	50,000	0	50,000
80-80 Other Financing Uses-Interfund Reimbursements	(112,026.74)	(1,182,802)	(590,719)	(425,089)	(1,015,808)
Appropriation - Summary	1,646,767.48	2,189,000	3,580,377	(690,745)	2,889,632
NET COST	726,502	500,000	1,158,967	(553,481)	605,486

ANIMAL CARE AND CONTROL

JONATHAN ARMAS, Director



BU 2703 – Animal Care and Control

DEPARTMENT OVERVIEW

Lake County Animal Care and Control enforces local and state laws pertaining to the ownership and care of domestic animals. LCACC provides rabies control efforts through the quarantine of biting animals, responding to loose and vicious dog complaints, a dog licensing program, and offering low cost rabies vaccinations to the community. LCACC also provides humane animal investigations, abatement of loose and nuisance animals (including livestock), animal rescue and disaster response services (LEAP), and by providing veterinary services to any stray domestic animal within the County of Lake as mandated. LCACC operates a shelter with a holding capacity of 42 dogs, 90 cats, and nearly 24 assorted livestock. The facility is open to the public 6 days a week where they can retrieve lost pets, surrender of stray animals, purchasing of licenses, and viewing of available animals.

ACCOMPLISHMENTS IN FY 2022-23

- Returned to 100% Animal Control Officer staffing levels
- Animal Control responded to nearly 1800 calls for service.
- Applied and received multiple grants totaling over \$150,000
- Increased community outreach through multiple events (National Night Outs, Trucks on the Track, and others)
- Engagement with a revitalized Advisory Board

GOALS FOR FY 2023-24

- Resumption of On-Call officer services.
- Increase Live Release rates after a difficult 2022
- Train and certify with the State of California all new Animal Control Officers
- Continue work with Advisory Board to further department and programs to public needs

Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 2703 : Other Protection, Animal Care & Control

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
21-01 Development Permits-Animal	35,405.70	39,000	36,000	0	36,000
21-60 Permits-Other	2,215.00	2,000	2,200	0	2,200
56-30 Other Government Agencies-Other	5,520.15	15,000	10,000	0	10,000
66-71 Charges for Services-Animal Sales	5,658.00	5,000	5,500	0	5,500
66-72 Charges for Services-Humane Services	163,002.00	150,000	150,000	0	150,000
79-70 Sales-Other Sales-Miscellaneous	2,734.00	2,000	2,000	0	2,000
79-82 Other-Other Agencies-Private	0.00	10,000	0	0	0
81-22 Operating Transfers-In	165,000.00	135,000	135,000	0	135,000
81-23 Operating Transfers-Out	(165,000.00)	(135,000)	(135,000)	0	(135,000)
Revenue - Summary	214,534.85	223,000	205,700	0	205,700

Appropriation

01-11 Salaries & Wages-Permanent	386,101.95	456,362	541,140	0	541,140
01-12 Salaries & Wages-Extra Help	152,314.33	57,312	79,128	0	79,128
01-13 Salaries & Wages-OT, Holiday, Stby	35,449.28	36,000	36,000	0	36,000
01-14 Salaries & Wages-Other, Term	3,794.04	4,831	5,500	0	5,500
02-21 Retirement Contributions-FICA	36,990.49	42,154	44,500	0	44,500
02-22 Retirement Contributions-PERS	94,202.38	118,184	126,086	0	126,086
03-30 Insurance-Health/Life	94,678.92	129,372	133,425	0	133,425
03-31 Insurance-Unemployment	3,712.00	1,132	1,214	0	1,214
03-32 Insurance-Opt Out	2,333.33	2,400	0	0	0
04-00 Worker's Compensation-	10,456.00	10,497	13,506	0	13,506
11-00 Clothing & Personal Suppl-	3,939.79	4,000	7,500	0	7,500
12-00 Communications-	8,821.08	9,000	9,000	0	9,000
14-00 Household Expense-	8,898.78	10,000	10,000	0	10,000
15-12 Insurance-Public Liability	10,469.00	15,326	14,317	0	14,317
15-13 Insurance-Fire & Allied Cvrsg	2,491.00	5,422	4,984	0	4,984
17-00 Maintenance-Equipment-	5,337.78	9,000	9,000	0	9,000
18-00 Maint-Bldgs & Imprvmts-	7,710.02	9,000	9,000	0	9,000
19-40 Medical Expense-Medical, Dental & Lab Exp	23,374.04	27,732	27,000	0	27,000

Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 2703 : Other Protection, Animal Care & Control

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
20-00 Memberships-	12.76	250	250	0	250
22-70 Office Expense-Supplies	10,146.91	10,000	8,000	0	8,000
22-71 Office Expense-Postage	548.73	1,000	800	0	800
22-72 Office Expense-Books & Periodicals	0.00	700	824	0	824
23-80 Prof & Specialized Svcs-Professional & Specialize	59,506.14	105,000	52,000	0	52,000
24-00 Publications & Legal Ntcs-	230.56	2,000	1,275	0	1,275
28-30 Special Departmental Exp-Supplies & Services	23,572.36	38,000	27,000	0	27,000
29-50 Transportation & Travel- Transportation & Travel	728.93	11,000	5,000	0	5,000
29-51 Transportation & Travel-Cent. Gar.- Pool Mlg ONLY	45,796.47	65,000	65,000	0	65,000
30-00 Utilities-	60,500.90	60,000	75,000	0	75,000
38-00 Inventory Items-	2,930.58	5,000	5,000	0	5,000
Appropriation - Summary	1,095,048.55	1,245,674	1,311,449	0	1,311,449
NET COST	846,992.23	1,022,674	1,105,749	0	1,105,749



BU 2704 – Office of Emergency Services

DEPARTMENT OVERVIEW

The Lake County Sheriff's Office of Emergency Services ("Lake County OES", "Sheriff's OES" or "OES") is the lead agency for local emergency management for the County of Lake as defined by the Lake County Board of Supervisors (BOS) in Chapter 6, Article I of the Lake County Code. Emergency management is necessary to coordinate resources, maintain government operations and respond to the needs of Lake County when an emergency becomes a disaster.

The OES Mission is to enhance the resilience of Lake County (the Operational Area) in the face of disaster. The Lake County Sheriff's OES meets its mission through activities focused on mitigation, preparation, response and recovery. This is accomplished by engaging County, City and Tribal governments, special districts, and public and private sector agencies.

County emergency management plans such as the Emergency Operations Plan and Annexes and the Hazard Mitigation Plan are maintained by OES. OES facilitates training and exercises, plan updates and ensures plan compliance with local, state and federal laws.

OES staff is comprised of a Director of Emergency Services (Sheriff/Coroner), Deputy Director (Lieutenant), Emergency Services Manager, Emergency Services Specialist, Sheriff/Coroner Administrative Manager, and OES Coordinator.

ACCOMPLISHMENTS IN FY 2022-23

STAFF AND ROUTINE ACTIVITIES

- Filled the OES Specialist position.
- Completed Emergency Management Specialist certification courses (Manager & Specialist)
- Monitored incidents 24/7. Activated the EOC to coordinate resources in response to the 2023 January Storm Event (Duty Officer) and 2023 Late-February Low Elevation Snow (Level II).
- Continued Op Area Emergency Coordinators Group and Disaster Council.
- Maintain training and conduct routine testing of the alert and warning platform.
- Implemented a quarterly OES newsletter for County staff.

PLANS, TRAINING & EXERCISES

- Conducted an Earthquake Tabletop Exercise.
- Facilitated the Hazard Mitigation Plan Update.

SHERIFF

ROB HOWE, Sheriff

BU 2704 – Office of Emergency Services

PUBLIC INFORMATION, EDUCATION AND OUTREACH

- Increased engagement on social media (Facebook).
- Continued outreach to increase registration for LakeCoAlerts and knowledge of Know Your Zone (including online and via outreach at community events).
- Developed interactive outreach pages for kids.
- Designed and implemented a public outreach campaign: “8 Weeks to Prepare for Fire Season with OES” piloted on social media. Engaged partnerships to enhance outreach (including County Library’s and Konocti Fire Safe Council).
- Produced a “Go Bag Essentials” video.

OP AREA ENGAGEMENT

- Continued and enhanced partnerships with emergency response agencies including: Fire Chiefs, PG&E, Cal OES, Red Cross, NCO, County and State Care and Shelter, local community organizations and Fire Safe Councils.
- Conducted monthly warning siren tests in communities with sirens.
- Updated OES web pages (About, Plans, Preparedness, Hazard Mitigation Plan Update, Disaster Council and more) at www.lakesheriff.com/about/oes

GRANTS

- Maintained and continued EMPG and SHSGP grant programs.
- Continued radio and repeater upgrade projects.

UNIQUE PROJECTS

- Continued engagement with the Smart and Connected Communities Research Team studying impacts of cascading disasters in rural communities. The project aims to develop K-12 curriculum to support youth impacted by disasters, identify and design early disaster warning capacities and increase emergency management capabilities to support response and recovery.

GOALS FOR FY 2023-24

- Implement activities from the OES Strategic Plan.
- Initiate the EOP Update.
- Enhance County and Op Area understanding of OES; continuing to build projects and programs that meet the OES mission and vision.
- Identify and develop funding to increase OES capacity including staff attendance at conferences to stay up-to-date and informed on current emergency management practices, laws and regulations and public information, education and outreach.

Revenue and Appropriation Detail

Fund: 1 : General County
Budget Unit: 2704 : Other Protection, Emergency Services

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
54-90 State Aid-Other	349,159.00	561,861	397,176	0	397,176
Revenue - Summary	349,159.00	561,861	397,176	0	397,176
Appropriation					
17-00 Maintenance-Equipment-	8,442.36	22,691	25,518	0	25,518
18-00 Maint-Bldgs & Imprvmts-	0.00	11,291	11,291	0	11,291
23-80 Prof & Specialized Svcs- Professional & Specialize	20,767.23	35,000	59,209	0	59,209
23-91 Prof & Specialized Svcs-Intra-Div Services	0.00	137,931	154,520	0	154,520
52-10 Other Charges-Contib to Non-Co Gov Agen	0.00	0	38,514	0	38,514
62-74 Cap. FA-Equipment-Other	323,181.23	376,239	129,415	0	129,415
80-80 Other Financing Uses-Interfund Reimbursements	(162.96)	(4,000)	(4,000)	0	(4,000)
Appropriation - Summary	352,227.86	579,152	414,467	0	414,467
NET COST	63,551.86	17,291	17,291	0	17,291

ASSESSOR-RECORDER

RICHARD A. FORD, Assessor-Recorder



BU 2707 – Recorder

DEPARTMENT OVERVIEW

The County Recorder is responsible for recording a variety of documents that pertain to real property in Lake County or documents that are required by statute to be recorded. The County Recorder is the official custodian for all permanent records and indexes of the county's official records. The records are available to the public during regular business hours.

ACCOMPLISHMENTS IN FY 2022-23

- Continued cross - training of new staff
- Certification of Uncertificated staff
- Prepared for New Recording System Implementation

GOALS FOR FY 2023-24

- Further cross - training of new staff
- New recording system implemented
- Purchase and implementation of electronic recording module
- Certification for non-certified staff.

Revenue and Appropriation Detail

Fund: 1 : General County
Budget Unit: 2707 : Other Protection, Recorder

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
66-91 Charges for Services-Recording Fees	298,564.40	315,000	300,000	0	300,000
69-20 Other Current Services-Other	15,672.50	20,000	53,000	0	53,000
79-70 Sales-Other Sales-Miscellaneous	0.00	100	100	0	100
79-90 Other-Miscellaneous	0.00	100	100	0	100
Revenue - Summary	314,236.90	335,200	353,200	0	353,200
Appropriation					
01-11 Salaries & Wages-Permanent	191,358.38	297,623	227,219	0	227,219
01-13 Salaries & Wages-OT, Holiday, Stby	14,149.25	1,000	0	0	0
01-14 Salaries & Wages-Other, Term	266.78	2,735	5,000	0	5,000
02-21 Retirement Contributions-FICA	15,673.30	23,028	17,382	0	17,382
02-22 Retirement Contributions-PERS	46,599.92	71,961	52,958	0	52,958
03-30 Insurance-Health/Life	37,396.55	58,961	58,226	0	58,226
03-31 Insurance-Unemployment	1,454.00	602	454	0	454
03-32 Insurance-Opt Out	2,400.00	2,400	2,400	0	2,400
04-00 Worker's Compensation-	504.00	2,223	1,682	0	1,682
12-00 Communications-	384.87	500	1,000	0	1,000
15-12 Insurance-Public Liability	9,796.00	4,290	4,215	0	4,215
15-13 Insurance-Fire & Allied Cvrgrs	883.00	1,979	1,814	0	1,814
17-00 Maintenance-Equipment-	0.00	800	800	0	800
20-00 Memberships-	750.00	900	1,000	0	1,000
22-70 Office Expense-Supplies	3,824.55	4,000	2,500	0	2,500
22-71 Office Expense-Postage	13,216.68	8,900	8,000	0	8,000
22-72 Office Expense-Books & Periodicals	616.54	400	400	0	400
23-80 Prof & Specialized Svcs- Professional & Specialize	437.52	500	500	0	500
23-91 Prof & Specialized Svcs-Intra-Div Services	0.00	26,885	23,784	0	23,784
24-00 Publications & Legal Ntcs-	0.00	700	500	0	500
28-30 Special Departmental Exp-Supplies & Services	191.00	811	800	0	800
29-50 Transportation & Travel-	2,481.58	2,500	2,000	0	2,000

Revenue and Appropriation Detail

Fund: 1 : General County
 Budget Unit: 2707 : Other Protection, Recorder

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Transportation & Travel					
29-51 Transportation & Travel-Cent. Gar.- Pool Mlg ONLY	0.00	1,500	1,000	0	1,000
80-80 Other Financing Uses-Interfund Reimbursements	(13,690.93)	(63,224)	(52,433)	0	(52,433)
Appropriation - Summary	328,692.99	451,974	361,201	0	361,201
NET COST	14,456.09	116,774	8,001	0	8,001

ASSESSOR-RECORDER

RICHARD A. FORD, Assessor-Recorder



BU 2708 – Recorder-Micrographics (Fund 182)

DEPARTMENT OVERVIEW

This budget unit was established to replace the old micrographics Trust Fund 431.02 as the result of GASB 34.

ACCOMPLISHMENTS IN FY 2022-23

- OCR scanning of documents to make available for public access
- Started Redaction Project

GOALS FOR FY 2023-24

- Finish redaction project: related to/ and corresponds to new recording system.
- Further Training of new staff to better understand indexing and verifying of documents.

Revenue and Appropriation Detail

Fund: 182 : Recorder-Micrographics

Budget Unit: 2708 : Other Protection, Recorder-Micrographics

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	1,568.06	4,000	4,500	0	4,500
66-91 Charges for Services-Recording Fees	57,321.00	60,000	40,000	0	40,000
Revenue - Summary	58,889.06	64,000	44,500	0	44,500
Appropriation					
04-00 Worker's Compensation-	11.00	31	34	0	34
22-70 Office Expense-Supplies	1,402.11	1,500	1,500	0	1,500
23-80 Prof & Specialized Svcs-Professional & Specialize	8,528.55	160,000	140,000	0	140,000
23-91 Prof & Specialized Svcs-Intra-Div Services	0.00	63,224	52,433	0	52,433
62-71 Cap. FA-Equipment-Office	0.00	250,000	0	0	0
Appropriation - Summary	9,941.66	474,755	193,967	0	193,967
NET COST	(47,376.52)	410,755	149,467	0	149,467

ASSESSOR-RECORDER

RICHARD A. FORD, Assessor-Recorder



BU 2709 – Recorder-Modernization (Fund 183)

DEPARTMENT OVERVIEW

The budget unit was established to replace the old Modernization Trust Fund 431.05 as the result of GASB 34.

ACCOMPLISHMENTS IN FY 2022-23

- Started Redaction Project

GOALS FOR FY 2023-24

- Redesign and build recorder's counter
- Purchase of new recording system
- Finish Redaction Project: related to/ and corresponds to new recording system
- Finish de-acidifying and rebinding historical books.

Revenue and Appropriation Detail

Fund: 183 : Recorder-Modernization

Budget Unit: 2709 : Other Protection, Recorder-Modernization

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	1,396.29	4,000	4,000	0	4,000
66-91 Charges for Services-Recording Fees	111,013.77	125,000	65,000	0	65,000
Revenue - Summary	112,410.06	129,000	69,000	0	69,000
Appropriation					
17-00 Maintenance-Equipment-	998.24	2,500	2,500	0	2,500
18-00 Maint-Bldgs & Imprvmnts-	0.00	20,000	20,000	0	20,000
23-80 Prof & Specialized Svcs-Professional & Specialize	16,699.73	90,000	350,000	0	350,000
23-90 Prof & Specialized Svcs- Administrative Services	0.00	942	15,330	0	15,330
23-91 Prof & Specialized Svcs-Intra-Div Services	0.00	59,772	54,883	0	54,883
38-00 Inventory Items-	749.03	15,000	15,000	0	15,000
80-80 Other Financing Uses-Interfund Reimbursements	0.00	(25,000)	0	0	0
Appropriation - Summary	18,447.00	163,214	457,713	0	457,713
NET COST	(93,963.06)	34,214	388,713	0	388,713

ASSESSOR-RECORDER

RICHARD A. FORD, Assessor-Recorder



BU 2710 – Recorder-Vitals & Health Statistics (Fund 184)

DEPARTMENT OVERVIEW

This budget unit was established to replace the old Vital and Health Statistics Trust Fun 431.06 as a result of GASB 34.

ACCOMPLISHMENTS IN FY 2022-23

- Organizing and indexing vital records provided by Public Health Department

GOALS FOR FY 2023-24

- Scanning vital records
- Install kiosk for remote purchase of vital records

Revenue and Appropriation Detail

Fund: 184 : Recorder-VtIs & Hlth Stat

Budget Unit: 2710 : Other Protection, Recorder-VtIs & Hlth Stat

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
66-91 Charges for Services-Recording Fees	2,402.80	3,500	2,000	0	2,000
Revenue - Summary	2,402.80	3,500	2,000	0	2,000
Appropriation					
22-70 Office Expense-Supplies	754.66	1,000	1,000	0	1,000
23-80 Prof & Specialized Svcs-Professional & Specialize	0.00	34,000	34,000	0	34,000
23-90 Prof & Specialized Svcs- Administrative Services	189.66	644	721	0	721
38-00 Inventory Items-	0.00	2,500	2,500	0	2,500
90-91 Transfers & Contingencies- Contingencies	0.00	500	500	0	500
Appropriation - Summary	944.32	38,644	38,721	0	38,721
NET COST	(1,458.48)	35,144	36,721	0	36,721

ANIMAL CARE AND CONTROL

JONATHAN ARMAS, Director



BU 2711 – Animal Medical Clinic (Fund 190)

DEPARTMENT OVERVIEW

The Animal Medical Clinic is responsible for providing medical needs for LCACC. It allows us to provide our own spays and neuters on site, as well as most of our medical needs. This In-house Medical Program provides a huge bonus for our department and the community. Since we are providing our own surgeries and medical care, the cost of adopting an animal has decreased and our euthanasia rates are declining as well. Services provided to the community, such as, the Community Cat Program and Low Cost Spay/Neuter allow much of the community to afford to spay/neuter their animals. The Animal Medical Clinic is able to exam all animals that are in our care where we can properly treat them for any illness or injury. In turn, our relationships with our rescue partners benefit as we are not transferring any illness or transmittable diseases. Overall, the Animal Medical Clinic allows for a better standard of care to be provided to all animals that come through the shelter.

ACCOMPLISHMENTS IN FY 2022-23

- Continued to offer and provide regular Vaccination Clinics and Community Cat surgeries without a full time vet.
- Received multiple grants that enabled medical clinic to replace worn out equipment
- Continuation of contract for limited veterinary services while looking for full time replacement

GOALS FOR FY 2023-24

- Fill vacant Registered Veterinary Tech and Veterinary positions
- Increase public services by looking to local resources
- Identify more opportunities to provide increased services to the public

Revenue and Appropriation Detail

Fund: 190 : Animal Medical Clinic
Budget Unit: 2711 : Other Protection, Animal Medical Clinic

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
21-01 Development Permits-Animal	9,125.00	9,000	9,000	0	9,000
66-72 Charges for Services-Humane Services	44,745.10	30,233	35,000	0	35,000
79-99 Other-Donations	18,723.24	10,000	7,000	0	7,000
81-22 Operating Transfers-In	165,000.00	135,000	135,000	0	135,000
Revenue - Summary	237,593.34	184,233	186,000	0	186,000
Appropriation					
01-11 Salaries & Wages-Permanent	93,606.92	87,768	171,439	0	171,439
01-12 Salaries & Wages-Extra Help	0.00	0	50,013	0	50,013
01-13 Salaries & Wages-OT, Holiday, Stby	295.55	2,000	0	0	0
01-14 Salaries & Wages-Other, Term	410.19	25,000	0	0	0
02-21 Retirement Contributions-FICA	7,099.82	9,116	14,499	0	14,499
02-22 Retirement Contributions-PERS	22,807.58	27,907	39,945	0	39,945
03-30 Insurance-Health/Life	8,610.81	12,000	12,599	0	12,599
03-31 Insurance-Unemployment	916.00	184	448	0	448
03-32 Insurance-Opt Out	1,266.67	2,400	2,400	0	2,400
04-00 Worker's Compensation-	900.00	858	635	0	635
17-00 Maintenance-Equipment-	0.00	500	4,350	0	4,350
19-40 Medical Expense-Medical, Dental & Lab Exp	18,489.32	12,000	25,000	0	25,000
23-80 Prof & Specialized Svcs-Professional & Specialize	4,506.02	103,271	200,000	0	200,000
Appropriation - Summary	158,908.88	283,004	521,328	0	521,328
NET COST	(68,694.76)	98,771	335,328	0	335,328

AGRICULTURAL COMMISSIONER

KATHERINE VANDERWALL, Agricultural Commissioner/Sealer of Weights and Measures



BU 2714 – Biological Community (Fund 134)

DEPARTMENT OVERVIEW

The purpose of this budget is to fund USDA Wildlife Services which assists the public by: protecting public health and safety, reduce livestock depredation and mitigating, and property damaged by wildlife. This is done by removing the individual animals that pose an immediate threat to human health and safety. Livestock losses are addressed through educating ranchers and removal of individual animals when necessary. Animal activity which results in damaged property is addressed through education of the public and removal of the animals when necessary. This budget is funded 57% by local property taxes and 43% by general fund discretionary revenues.

ACCOMPLISHMENTS IN FY 2022-23

- 313 people assisted with nuisance wildlife using non-lethal methods.
- 730 visits were made to private property.
- Number of Wildlife Services employee hours worked: 3,254
- Verified Monetary loss to private property caused by wildlife conflict: \$221,710. (Agriculture loss \$54,805 and property loss \$ 166,905)
- Wildlife Services staff collected a total of 102 feral pig disease samples. The samples included testing for swine fever, pseudorabies, and swine brucellosis.

GOALS FOR FY 2023-24

- Continue support of this program.

Revenue and Appropriation Detail

Fund: 134 : Biological Community
Budget Unit: 2714 : Other Protection, Biological Community

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
10-10 Property Taxes-Current Secured	80,745.55	70,305	70,696	0	70,696
10-20 Property Taxes-Current Unsecured	1,666.88	1,513	1,509	0	1,509
10-25 Property Taxes-Supp 813-Current	751.50	1,248	1,173	0	1,173
10-35 Property Taxes-Supp 813-Prior	361.36	198	211	0	211
10-40 Property Taxes-Prior Unsecured	68.04	95	97	0	97
10-70 Other Taxes-Timber Yield	1.07	33	33	0	33
42-01 Revenue from Use of Money-Interest	53.69	217	225	0	225
54-60 State Aid-HOPTR	720.24	745	746	0	746
81-22 Operating Transfers-In	37,237.00	46,627	56,587	0	56,587
Revenue - Summary	121,605.33	120,981	131,277	0	131,277
Appropriation					
23-80 Prof & Specialized Svcs-Professional & Specialize	114,700.77	118,048	127,630	0	127,630
23-90 Prof & Specialized Svcs-Administrative Services	2,591.99	2,936	3,647	0	3,647
Appropriation - Summary	117,292.76	120,984	131,277	0	131,277
NET COST	(4,310.2)	3	0	0	0

DEPARTMENT OF PUBLIC WORKS

SCOTT DE LEON, Director



BU 3011 – Road Department (Fund 98)

DEPARTMENT OVERVIEW

The Road Maintenance Division is responsible for protecting and maintaining 613 centerline miles of public roads, plus 4 miles of CSA roads in the unincorporated area of the County. The Division also maintains 125 bridges and thousands of drainage culverts on County-maintained roads. The Division consists of 33 field employees stationed at three satellite road maintenance yards located in Lower Lake, Kelseyville and Upper Lake.

The focus of this division's program is preventative maintenance and the protection of the public's investment in its road system. This program is accomplished by an aggressive approach with emphasis on drainage, patching and sealing of pavement surfaces and extensions of pavement life. Traffic safety is afforded through efforts to provide adequate visibility via control of vegetation by mowing, trimming, and herbicide spraying in addition to an aggressive pavement marking and roadside warning and regulatory sign maintenance program which assists the motorist's perception of roadway conditions. Accessory and complimentary roadside fixtures are also maintained by this division such as fencing, guardrails, barriers, etc.

Additionally, this division serves as a maintenance and labor resource for other divisions' needs including maintenance of flood control facilities, and the Division's employees all respond as needed to wildfire and winter storm emergencies.

ACCOMPLISHMENTS IN FY 2022-23

- Expanded training opportunities within the Division which resulted in several employee advancements as openings were created
- Continued to provide quality maintenance services with a focus on roadway safety, adequate and proper signage, and clear roadside recovery areas
- County-wide preparation for increased pavement preservation projects with a focus on asphalt repairs, vegetation control and ditch cleaning
- Leveraged one-time Federal funding to purchase a new chip cart for the chip-seal program
- Installed generators at road yards to ensure operational status during Public Safety Power Shutdowns
- Completed a county-wide chip seal program that resulted in approximately 16 miles of pavement preservation
- Responded to significant winter storms that resulted in record snowfall and damages from wind and rain

DEPARTMENT OF PUBLIC WORKS

SCOTT DE LEON, Director
BU 3011 – Road Department

GOALS FOR FY 2023-24

- Continue training opportunities for entry-level staff members to help them advance in the future
- Complete a county-wide chip seal program that will result in approximately 20 miles of pavement preservation
- Continue to explore new technologies for roadway rehabilitation with the goal of expanding in-house rehabilitation work;
- Provide \$110k to each road yard for discretionary asphalt repairs

Revenue and Appropriation Detail

Fund: 98 : Road

Budget Unit: 3011 : Public Ways & Facilities, Road

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
10-10 Property Taxes-Current Secured	959,362.63	990,000	1,125,406	0	1,125,406
10-20 Property Taxes-Current Unsecured	19,368.36	22,000	25,000	0	25,000
10-25 Property Taxes-Supp 813-Current	15,052.30	25,000	25,000	0	25,000
10-35 Property Taxes-Supp 813-Prior	4,232.56	3,500	4,000	0	4,000
10-40 Property Taxes-Prior Unsecured	790.02	2,575	2,575	0	2,575
10-70 Other Taxes-Timber Yield	18.49	120	120	0	120
21-30 Permits-Road Privileges & Permit	273,761.08	260,100	335,600	0	335,600
31-90 Fines, Forfeit, Penalties-Forfeitures & Penalties	90.77	300	300	0	300
31-95 Fines, Forfeit, Penalties-Penalties & Cost on Delq	46.47	5	45	0	45
42-01 Revenue from Use of Money-Interest	47,180.32	10,000	200,000	0	200,000
52-51 State Taxes-Highway Users	3,128,551.91	3,734,134	3,744,745	0	3,744,745
52-52 State Taxes-RMRA SB1	2,900,518.46	3,290,614	3,537,375	0	3,537,375
54-40 State Aid-Disaster Relief	0.00	331,250	1,253,664	0	1,253,664
54-60 State Aid-HOPTR	8,369.27	9,000	9,000	0	9,000
54-70 State Aid-Disaster Rev Loss Backfil	0.00	25,000	25,000	0	25,000
54-90 State Aid-Other	801,794.28	2,015,232	2,288,269	0	2,288,269
55-30 Other Federal-Construction (FAS)	2,434,754.38	7,034,807	8,991,501	0	8,991,501
55-40 Other Federal-Disaster Relief	183,510.05	4,225,046	8,273,813	0	8,273,813
55-50 Other Federal-Forest Reserve	194,663.40	170,000	170,000	0	170,000
66-10 Charges for Services-Planning & Engineering	39,696.30	63,900	66,900	0	66,900
66-50 Charges for Services-Auditing & Accounting	0.00	50	50	0	50
68-01 Public Ways/Facilities-Road and Street Services	0.00	714,987	721,586	0	721,586
79-73 Sales-Surveyor Maps	0.00	6,000	6,000	0	6,000
79-90 Other-Miscellaneous	923.15	4,000	4,000	0	4,000
79-91 Other-Cancelled Checks	0.00	10	10	0	10
79-93 Other-Insurance Proceeds	0.00	10,000	10,000	0	10,000
81-22 Operating Transfers-In	466,900.86	996,754	727,033	(1)	727,032
Revenue - Summary	11,479,585.06	23,944,384	31,546,992	1	31,546,991

Appropriation

01-11 Salaries & Wages-Permanent	1,380,279.75	1,789,553	1,810,756	0	1,810,756
01-12 Salaries & Wages-Extra Help	1,644.49	43,632	43,632	0	43,632
01-13 Salaries & Wages-OT, Holiday, Stby	25,062.02	30,000	30,000	0	30,000
01-14 Salaries & Wages-Other, Term	14,298.92	6,175	14,673	0	14,673
02-21 Retirement Contributions-FICA	108,597.34	141,786	143,110	0	143,110
02-22 Retirement Contributions-PERS	336,177.55	426,987	421,906	0	421,906
03-30 Insurance-Health/Life	301,343.99	360,541	365,291	0	365,291
03-31 Insurance-Unemployment	11,563.00	3,763	3,823	0	3,823
03-32 Insurance-Opt Out	9,266.67	12,000	9,600	0	9,600
04-00 Worker's Compensation-	25,367.00	23,068	31,072	0	31,072
11-00 Clothing & Personal Suppl-	10,150.21	26,125	27,625	0	27,625
12-00 Communications-	11,346.84	15,000	16,000	0	16,000
14-00 Household Expense-	2,707.84	8,670	8,670	0	8,670
15-12 Insurance-Public Liability	77,959.00	63,606	154,739	0	154,739
15-13 Insurance-Fire & Allied Cvrgrs	1,429.00	3,190	2,931	0	2,931
17-00 Maintenance-Equipment-	27,800.58	41,950	51,950	0	51,950
18-00 Maint-Bldgs & Imprvmts-	12,824.89	16,735	34,235	0	34,235
19-40 Medical Expense-Medical Supplies	585.82	1,320	1,320	0	1,320
20-00 Memberships-	3,500.00	4,355	4,355	0	4,355
22-72 Office Expense-Books & Periodicals	323.33	500	500	0	500
23-80 Prof & Specialized Svcs-Professional & Specialize	60,285.54	623,069	1,124,554	0	1,124,554
23-81 Prof & Specialized Svcs-Engineering In-House	1,036.80	22,850	22,850	0	22,850
23-85 Prof & Specialized Svcs-DPW Services	735,624.91	1,047,849	1,074,913	0	1,074,913
23-90 Prof & Specialized Svcs-Administrative Services	154,843.64	83,529	118,725	0	118,725
24-00 Publications & Legal Ntcs-	0.00	600	600	0	600
25-00 Rents & Leases-Equipment-	900,921.57	1,230,757	1,280,885	0	1,280,885
27-00 Small Tools & Instruments-	11,258.09	19,100	19,100	0	19,100
28-30 Special Departmental Exp-Supplies & Services	390,376.61	970,885	1,022,505	0	1,022,505
29-50 Transportation & Travel-Transportation & Travel	0.00	5,400	5,400	0	5,400
29-51 Transportation & Travel-Cent. Gar.-Pool Mlg ONLY	4,638.40	10,000	10,000	0	10,000
30-00 Utilities-	26,821.69	28,400	38,400	0	38,400
38-00 Inventory Items-	173.98	21,000	21,000	0	21,000

Revenue and Appropriation Detail

Fund: 98 : Road

Budget Unit: 3011 : Public Ways & Facilities, Road

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
47-00 Rights-of-Way-	193,691.47	1,672,107	1,567,107	0	1,567,107
48-00 Taxes & Assessments-	53.45	75	75	0	75
53-55 Other Charges-Road Improvements	973,299.81	11,406,576	17,497,339	0	17,497,339
61-60 Cap FA-Bldgs & Imp-Current	0.00	20,000	0	6,700	6,700
62-74 Cap. FA-Equipment-Other	141,842.38	496,773	41,000	0	41,000
62-79 Cap. FA-Equipment-Prior Years	16,999.13	100,000	0	0	0
63-01 Construction in Progress-Roads	263,035.60	3,084,523	3,372,407	0	3,372,407
63-02 Construction in Progress-Bridges	930,385.87	4,699,000	5,484,000	0	5,484,000
63-09 Construction in Progress-Sidewalks/ Curbs/BikePaths	53,392.06	1,942,000	1,937,000	0	1,937,000
Appropriation - Summary	7,220,909.24	30,503,449	37,814,048	6,700	37,820,748

NET COST	(4,292,075.33)	6,559,065	6,267,056	6,701	6,273,757
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DEPARTMENT OF PUBLIC WORKS

SCOTT DE LEON, Director



BU 3062-3081 – Subdivision/Road Improvements (Funds 962-981)

DEPARTMENT OVERVIEW

These Budget Units were created to track the revenues and expenses of various Subdivision or other commercial developments that were required, as a condition of approval, to set aside funds for future road or intersection improvements. Funding for the various Budget Units is from contributions of the developer.

GOALS FOR FY 2023-24

- Develop a plan for improvements to Socrates Mine Rd w/Geyser Geothermal funds

Revenue and Appropriation Detail

Fund: 962 : Konocti Terr-Intersection

Budget Unit: 3062 : Public Ways & Facilities, Konocti Terrace

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	25.82	20	100	0	100
Revenue - Summary	25.82	20	100	0	100
NET COST	(25.82)	(20)	(100)	0	(100)

Revenue and Appropriation Detail

Fund: 963 : Konocti Terrace-Monument

Budget Unit: 3063 : Public Ways & Facilities, Konocti Terrace Monument

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	29.62	25	120	0	120
Revenue - Summary	29.62	25	120	0	120
NET COST	(29.62)	(25)	(120)	0	(120)

Revenue and Appropriation Detail

Fund: 964 : Beaver Creek Campground

Budget Unit: 3064 : Public Ways & Facilities, Beaver Creek Campground

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	3.29	5	50	0	50
Revenue - Summary	3.29	5	50	0	50
NET COST	(3.29)	(5)	(50)	0	(50)

Revenue and Appropriation Detail

Fund: 965 : Geysers Geothermal

Budget Unit: 3065 : Public Ways & Facilities, Geysers Geothermal

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	847.61	200	2,000	0	2,000
Revenue - Summary	847.61	200	2,000	0	2,000
Appropriation					
23-80 Prof & Specialized Svcs-Professional & Specialize	0.00	510,000	510,000	0	510,000
Appropriation - Summary	0.00	510,000	510,000	0	510,000
NET COST	(847.61)	509,800	508,000	0	508,000

Revenue and Appropriation Detail

Fund: 966 : Spruce Grove Rd @ Hwy 29

Budget Unit: 3066 : Public Ways & Facilities, Spruce Grove Rd @ Hwy 29

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	56.63	40	350	0	350
Revenue - Summary	56.63	40	350	0	350
NET COST	(56.63)	(40)	(350)	0	(350)

Revenue and Appropriation Detail

Fund: 968 : Berger Bay Drainage

Budget Unit: 3068 : Public Ways & Facilities, Berger Bay Drainage

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	48.89	35	300	0	300
Revenue - Summary	48.89	35	300	0	300
NET COST	(48.89)	(35)	(300)	0	(300)

Revenue and Appropriation Detail

Fund: 969 : Lakeshore Blvd Bike Lanes

Budget Unit: 3069 : Public Ways & Facilities, Lakeshore Blvd Bike Lanes

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	106.48	50	450	0	450
Revenue - Summary	106.48	50	450	0	450
NET COST	(106.48)	(50)	(450)	0	(450)

Revenue and Appropriation Detail

Fund: 970 : Highland Springs Road

Budget Unit: 3070 : Public Ways & Facilities, Highland Springs Rd

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	11.12	10	100	0	100
Revenue - Summary	11.12	10	100	0	100
NET COST	(11.12)	(10)	(100)	0	(100)

Revenue and Appropriation Detail

Fund: 971 : South Main @ Hwy 175

Budget Unit: 3071 : Public Ways & Facilities, South Main @ Hwy 175

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	37.57	25	150	0	150
Revenue - Summary	37.57	25	150	0	150
NET COST	(37.57)	(25)	(150)	0	(150)

Revenue and Appropriation Detail

Fund: 972 : Harmony Park-Melody Lane

Budget Unit: 3072 : Public Ways & Facilities, Harmony Park-Melody Lane

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	90.33	45	400	0	400
81-23 Operating Transfers-Out	(10,203.47)	(1,000)	(400)	0	(400)
Revenue - Summary	(10,113.14)	(955)	0	0	0
NET COST	10,113.14	955	0	0	0

Revenue and Appropriation Detail

Fund: 973 : Harmony Park-Drainage

Budget Unit: 3073 : Public Ways & Facilities, Harmony Park-Drainage

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	66.74	42	375	0	375
Revenue - Summary	66.74	42	375	0	375
NET COST	(66.74)	(42)	(375)	0	(375)

Revenue and Appropriation Detail

Fund: 974 : Harmony Park-Gov't St

Budget Unit: 3074 : Public Ways & Facilities, Harmony Park-Gov't St

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	9.22	5	75	0	75
Revenue - Summary	9.22	5	75	0	75
NET COST	(9.22)	(5)	(75)	0	(75)

Revenue and Appropriation Detail

Fund: 975 : Pinoleville Subdivision

Budget Unit: 3075 : Public Ways & Facilities, Pinoleville Subdivision

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	22.05	7	95	0	95
Revenue - Summary	22.05	7	95	0	95
NET COST	(22.05)	(7)	(95)	0	(95)

Revenue and Appropriation Detail

Fund: 976 : Hill Rd-Lakeshore Blvd

Budget Unit: 3076 : Public Ways & Facilities, Hill Rd-Lakeshore Blvd

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	4.90	5	50	0	50
Revenue - Summary	4.90	5	50	0	50
NET COST	(4.9)	(5)	(50)	0	(50)

Revenue and Appropriation Detail

Fund: 977 : South Main Improvements

Budget Unit: 3077 : Public Ways & Facilities, South Main Improvements

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	24.07	12	175	0	175
Revenue - Summary	24.07	12	175	0	175
NET COST	(24.07)	(12)	(175)	0	(175)

Revenue and Appropriation Detail

Fund: 979 : High Valley Rd-Brassfield

Budget Unit: 3079 : Public Ways & Facilities, High Valley Rd-Brassfield

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	20.41	7	150	0	150
79-90 Other-Miscellaneous	2,241.20	1,450	4,050	0	4,050
Revenue - Summary	2,261.61	1,457	4,200	0	4,200
NET COST	(2,261.61)	(1,457)	(4,200)	0	(4,200)

Revenue and Appropriation Detail

Fund: 981 : Developer Fees - Road Imp
 Budget Unit: 3081 : Public Ways & Facilities, Hartmann Road

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	56.59	35	275	0	275
Revenue - Summary	56.59	35	275	0	275
NET COST	(56.59)	(35)	(275)	0	(275)

DEPARTMENT OF PUBLIC WORKS

SCOTT DE LEON, Director



BU 3122 – Lampson Airport (Fund 132)

DEPARTMENT OVERVIEW

Budget Unit 3122 was established to fund the operation and maintenance of the county's only general aviation airport. Revenues are received from property leases, airport activity permit fees, a state grant, and contributions from the County general fund. The Right of Way Agent/ Airport Operations Coordinator is responsible for the general supervision and administration of this facility and a temporary maintenance worker (900 hours per year) is responsible for basic daily maintenance activities at the airport, such as checking airport runway and taxi lights, rotating beacons, mowing, etc.

Revenue for operations and improvements continues to be an issue for the Airport. When the land for the airport was donated to the County, the property owner who donated the land retained ownership of nearly all the land surrounding the field. As a result, all revenues from building rents or leases went to the owner instead of the County. Though the County has managed to purchase a hand-full of properties, the majority of the land surrounding the airport today is privately held. The County does receive an annual fee from aeronautical use permits issued to businesses that utilize the airport; however that revenue is not sufficient to adequately manage or support the operations of the airport.

ACCOMPLISHMENTS IN FY 2022-23

- Sold and began removal of derelict aircraft from the parking area
- Continued operation of the pilots lounge
- Performed ground and equipment maintenance
- Continued outreach with the Fixed-based Operators and users at the airport
- Passed annual FAA and Caltrans inspection

GOALS FOR FY 2023-24

- Continue removal of derelict aircraft
- Develop an alternative fuel source on County-owned property that will result in a more reliable fuel source for pilots as well as generate revenue for the airport
- Develop process for charging all users of the airport a fee for accessing and utilizing the County runway property, in accordance with FAA regulations

Revenue and Appropriation Detail

Fund: 132 : Lampson Airport
Budget Unit: 3122 : Transportation Terminals, Lampson Airport

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
10-70 Other Taxes-Timber Yield	2.67	120	120	0	120
42-10 Rents & Concessions-Rents & Concessions	37,162.00	59,800	68,860	0	68,860
52-40 State Taxes-Aviation	20,000.00	10,000	10,000	0	10,000
56-30 Other Federal-Other Gov'l Agencies	0.00	2,719	0	0	0
81-22 Operating Transfers-In	38,000.00	64,282	66,741	0	66,741
Revenue - Summary	95,164.67	136,921	145,721	0	145,721
Appropriation					
01-12 Salaries & Wages-Extra Help	6,746.99	41,451	42,274	0	42,274
02-21 Retirement Contributions-FICA	185.56	1,140	1,162	0	1,162
03-31 Insurance-Unemployment	81.00	83	85	0	85
12-00 Communications-	274.55	264	312	0	312
14-00 Household Expense-	0.00	500	500	0	500
15-10 Insurance-Other	2,923.00	3,216	3,387	0	3,387
15-12 Insurance-Public Liability	4,898.00	4,290	4,215	0	4,215
15-13 Insurance-Fire & Allied Cvrgrs	1,772.00	3,951	3,632	0	3,632
17-00 Maintenance-Equipment-	1,708.52	7,600	7,600	0	7,600
18-00 Maint-Bldgs & Imprvmnts-	343.32	80,444	62,266	0	62,266
20-00 Memberships-	0.00	75	75	0	75
23-80 Prof & Specialized Svcs-Professional & Specialize	5,528.14	5,900	5,950	0	5,950
23-85 Prof & Specialized Svcs-DPW Services	16,224.49	22,544	23,037	0	23,037
23-90 Prof & Specialized Svcs-Administrative Services	3,611.16	4,083	3,032	0	3,032
26-00 Rents & Leases-Bldg & Imp-	12,000.00	12,240	12,608	0	12,608
27-00 Small Tools & Instruments-	55.96	627	627	0	627
28-30 Special Departmental Exp-Supplies & Services	0.00	150	150	0	150
29-50 Transportation & Travel-Transportation & Travel	0.00	650	650	0	650
29-51 Transportation & Travel-Cent. Gar.-Pool Mlg ONLY	0.00	400	400	0	400

Revenue and Appropriation Detail

Fund: 132 : Lampson Airport

Budget Unit: 3122 : Transportation Terminals, Lampson Airport

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
30-00 Utilities-	4,312.20	5,800	5,900	0	5,900
38-00 Inventory Items-	0.00	200	200	0	200
48-00 Taxes & Assessments-	2.76	5	5	0	5
Appropriation - Summary	60,667.65	195,613	178,067	0	178,067
NET COST	35,126.11	58,692	32,346	0	32,346

DEPARTMENT OF PUBLIC WORKS

SCOTT DE LEON, Director



BU 3123 – Lampson Field Capital Projects (Fund 923)

DEPARTMENT OVERVIEW

Budget Unit 3123 was established to fund capital improvements at Lampson Field. Revenues are received from Federal Aviation Administration (FAA), State grants and contributions from the County's general fund.

Due to the lack of sustainable funding, all capital improvement projects are performed using funding from the FAA and their annual Aviation Improvement Program (AIP) grant funding of \$150,000 for small general aviation airports. These funds can be "banked" for a period not to exceed 4 years in order to perform larger improvement projects. This past year's expenditure was for the completion of the much-needed pavement rehabilitation project, and funds are now starting to accrue for future pavement repairs.

ACCOMPLISHMENTS IN FY 2022-23

- Continued working with the local Chamber of Commerce to enhance the pilots lounge
- Continue engaging with our elected officials and concerned citizens regarding plans for the future of the airport
- Requested and was granted a special General Fund contribution for the development of additional hangars on County-owned property

GOALS FOR FY 2023-24

- Continue to explore funding sources for future improvement projects
- Work with our consultant to stay current with FAA and Caltrans requirements, as well as develop plans for future projects
- Begin design of the proposed apron/tie-down area pavement rehabilitation project expected to be constructed in 2024
- Using General Fund contribution, complete preliminary plans for the development of hangars in the area south of the taxiway

Revenue and Appropriation Detail

Fund: 923 : Lampson Field Cap Proj

Budget Unit: 3123 : Transportation Terminals, Lampson Field Cap Proj

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	133.90	300	325	0	325
81-22 Operating Transfers-In	0.00	132,297	35,324	0	35,324
Revenue - Summary	133.90	132,597	35,649	0	35,649
Appropriation					
23-80 Prof & Specialized Svcs-Professional & Specialize	0.00	160,000	61,653	0	61,653
Appropriation - Summary	0.00	160,000	61,653	0	61,653
NET COST	10,175.71	27,403	26,004	0	26,004

HEALTH SERVICES

JONATHAN PORTNEY, Director



BU 4010 – Environmental Health (Fund 170)

DEPARTMENT OVERVIEW

Environmental Health is a regulatory agency with its mission founded on public health, safety and sanitation. Primary services are permits and inspections for regulated businesses and land development. Services also include investigations and consultations with individuals and other agencies on health related issues and emergency response to various incidents.

PROGRAM OVERVIEW:

- Consumer Protection Group for retail food, public pools and spas, small state water systems, detention facilities, body art facilities and other fixed facilities.
- Land Development Permit Group primarily for on-site sewage and water supply wells including abandonment.
- Local Enforcement agency for Waste Management and Hazardous Materials Group for businesses and emergency response.
- Office Services Group to support the division and customers.

ACCOMPLISHMENTS IN FY 2022-23

CUPA (HMBP, UST, APSA, HW, CalARP)

- Completed and passed the CUPA evaluation
- Reduce open deficiencies from 2019 CalEPA evaluation from 11 to 3.
- Caught up in facility inspections for the first time since the 2015 Valley Fire
- Maintained 100% compliance with Underground Storage Tank Inspection Frequency
- Responded to 109 Sewage and Hazmat Complaints
- Processed and approved over 350 Hazardous Material Business Plans
- Provided technical assistance to dozens of operators regarding Hazardous Material reporting and handling.

Consumer Protection (Retail Food, Body Art, Swimming Pools, State Small Water)

- Maintained Retail Food inspection frequency compliance for approximately 343 facilities
- Completed 49 Plan Checks for new/remodel restaurants
- Investigate 54 complaints of restaurant code violations
- Opened and inspected four new facilities for Body Art (Tattoo and Piercing)
- Implemented Microenterprise Home Kitchen Operation Trial Program.

HEALTH SERVICES

JONATHAN PORTNEY, Director
BU 4010 – Environmental Health

- Work with Tribal Partners and Health Officer to identify immediate threat to public health due to Cyanobacteria Harmful Algal Blooms.

- Completed food fee study

Solid Waste (Open/Closed Landfills, Transfer Stations)

- Completed requirements for Eastlake Landfill Expansion permit from Calrecycle
- Completed all required inspections of open and closed landfills on time
- Worked directly with Lake County Public Works to identify methods for compliance with SB1383 – Edible Foods Recovery Program.

Land (Septic Systems, Wells)

- 271 Onsite Wastewater Treatment System permits applied for and completed
- 80 Authorizations/Field Clearance
- 230 Well permits (143 Agriculture Wells and 50 Domestic Wells)
- Sat on Drought Task Force
- Completed land fee study

Emergency Response

- Responded to Cache Creek Fire by assisting DTSC with 53 Household Hazardous Waste inspections.
- Worked directly with state to complete 12 property debris removal ROEs from Lightening Fire Complex.
- Created a Tech position which provides a career pathway from aide to director

GOALS FOR FY 2023-24

- Strategically work to improve the CUPA program to better serve local business by providing educational outreach on complicated hazardous material laws and regulations.
- Transition to paperless office operations.
- Implement new Environmental Health software
- Complete CUPA fee study

Revenue and Appropriation Detail

Fund: 170 : Health Administration
Budget Unit: 4010 : Health, Environmental Health

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
21-10 Development Permits-Development Permits	4,264.00	5,000	5,000	0	5,000
21-40 Permits-Zoning	165.00	0	1,000	0	1,000
21-61 Permits-Sanitation-Misc	33,453.77	35,000	35,000	0	35,000
21-65 Permits-Sanit-Land Development	179,341.50	180,000	189,000	0	189,000
21-66 Permits-Sanit-Hazardous Materials	442,243.50	445,586	450,000	0	450,000
21-67 Permits-Sanit-Food Establishment	231,499.33	225,000	330,000	0	330,000
53-80 State Admin Program-Other Health	460,316.00	867,316	976,423	0	976,423
66-10 Charges for Services-Planning & Engineering	615.00	1,300	1,300	0	1,300
66-11 Charges for Services-Subdivision Insp Fees	260.00	500	130	0	130
66-12 Charges for Services-Environment Planning Fees	33.00	100	100	0	100
66-13 Charges for Services-Planned Development Fees	164.00	100	300	0	300
66-14 Charges for Services-Mitigation Monitor/Inspec	19,901.55	20,000	20,000	0	20,000
69-20 Other Current Services-Other	356.25	232	100	0	100
79-90 Other-Miscellaneous	3,160.00	4,700	3,000	0	3,000
79-91 Other-Cancelled Checks	178.68	200	200	0	200
Revenue - Summary	1,375,951.58	1,785,034	2,011,553	0	2,011,553

Appropriation

01-11 Salaries & Wages-Permanent	656,309.72	770,434	904,171	0	904,171
01-12 Salaries & Wages-Extra Help	9,382.29	25,902	25,659	0	25,659
01-13 Salaries & Wages-OT, Holiday, Stby	1,926.93	300	0	0	0
01-14 Salaries & Wages-Other, Term	3,154.20	5,303	5,679	0	5,679
02-21 Retirement Contributions-FICA	50,485.11	60,986	71,598	0	71,598
02-22 Retirement Contributions-PERS	159,897.95	184,396	210,672	0	210,672
03-30 Insurance-Health/Life	114,449.27	122,911	230,228	0	230,228
03-31 Insurance-Unemployment	5,104.00	1,593	1,808	0	1,808
04-00 Worker's Compensation-	21,957.00	6,002	4,153	0	4,153

Revenue and Appropriation Detail

Fund: 170 : Health Administration
Budget Unit: 4010 : Health, Environmental Health

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
11-00 Clothing & Personal Suppl-	625.00	1,000	1,000	0	1,000
12-00 Communications-	4,011.07	4,200	8,000	0	8,000
14-00 Household Expense-	600.64	1,700	1,500	0	1,500
15-12 Insurance-Public Liability	14,694.00	21,450	21,073	0	21,073
15-13 Insurance-Fire & Allied Cvrgrs	1,064.00	2,378	2,183	0	2,183
17-00 Maintenance-Equipment-	72.28	500	500	0	500
18-00 Maint-Bldgs & Imprvmnts-	7,814.49	5,000	5,000	0	5,000
19-40 Medical Expense-Medical Supplies	208.50	500	250	0	250
20-00 Memberships-	1,664.60	1,000	1,000	0	1,000
22-70 Office Expense-Supplies	5,627.77	6,000	4,000	0	4,000
22-71 Office Expense-Postage	1,446.01	2,000	2,000	0	2,000
22-72 Office Expense-Books & Periodicals	0.00	100	50	0	50
23-80 Prof & Specialized Svcs-Professional & Specialize	88,276.62	76,734	90,000	0	90,000
23-86 Prof & Specialized Svcs-Health Admin Services	256,331.00	368,497	307,802	0	307,802
23-90 Prof & Specialized Svcs-Administrative Services	45,331.30	26,037	47,727	0	47,727
24-00 Publications & Legal Ntcs-	289.64	400	300	0	300
25-00 Rents & Leases-Equipment-	1,998.97	2,000	2,000	0	2,000
27-00 Small Tools & Instruments-	650.82	400	200	0	200
28-30 Special Departmental Exp-Supplies & Services	7,098.46	7,120	4,000	0	4,000
29-50 Transportation & Travel-Transportation & Travel	1,128.73	5,515	5,000	0	5,000
29-51 Transportation & Travel-Cent. Gar.-Pool Mlg ONLY	29,511.25	35,000	35,000	0	35,000
30-00 Utilities-	12,653.78	13,500	14,000	0	14,000
38-00 Inventory Items-	9,747.87	8,800	5,000	0	5,000
61-60 Cap. FA-Bldgs & Imp-Current	0.00	20,000	0	0	0
Appropriation - Summary	1,513,513.27	1,787,658	2,011,553	0	2,011,553
NET COST	67,251.53	2,624	0	0	0



BU 4011 – Public Health (Fund 170)

DEPARTMENT OVERVIEW

Public Health's mission is to Promote an Optimal State of Wellness in Lake County by focusing on preventing disease and disability in the community, using trained and licensed healthcare and professional staff to manage a variety of programs, including Emergency Preparedness. Disease prevention is cost-effective, saving many thousands of dollars in treatment (return on investment is between 4.1 and 27.2, depending on PH intervention). In rural communities, such as Lake County, disease prevention is especially important because we are a medically underserved county with the poorest health outcomes in the state. The widespread traditional public support for the goal of healthy communities has led to Federal and State funds being allocated to each California County to accomplish the goals of Public Health.

- AIDS Drug Assistance Program (ADAP)
- California Children's Services (CCS) and Medical Therapy Unit (MTU)
- California Lead Poisoning Prevention (CLPPP)
- Child Health and Disability Prevention (CHDP)
- CHDP - Foster Care (CHDP-FC)
- CHDP- Foster Care Psychotropic Medication, Monitoring and Oversight (CHDP-FC PMM&O)
- Communicable Disease (CD)
- Emergency Preparedness (EPO)
- Hepatitis C Program
- HIV Surveillance
- Immunization Assistance (IAP)
- Maternal Child and Adolescent Health (MCAH) including SIDS
- Medi-Cal Administrative Activities (MAA)
- Medical Marijuana Program (MMP)
- Oral Health Program
- Public Health Accreditation (PHA)
- Public Health Clinical Services
- SNAP-Ed
- Tobacco Control Program (CTCP)
- Vital Statistics (VS)

HEALTH SERVICES

JONATHAN PORTNEY, Director
BU 4011 – Public Health

ACCOMPLISHMENTS IN FY 2022-23

- MCAH Launched a Well Child Campaign to mirror and support efforts by PHC, to get kids caught up on immunizations and screenings.
- SIDS information and training given to all EMS and Fire Stations in Lake County
- Ongoing monthly MCAH Advisory board meetings are taking place and supporting the work of many agencies.
- SIDS information and training given to all EMS and Fire Stations in Lake County
- SafeRx facilitated by Lake County Public Health distributed 442 Narcan kits and 201 trainings in 2023 to include training to individuals on administration and rescue breaths.
- SafeRx wrote the Narcan policy, trained staff and set up their standing order for distribution of Narcan to all school districts in Lake County.
- Hosted 2nd Annual International Overdose Awareness Event. Planning for year 3. Thru additional outreach events, presented Narcan, Overdose statistics, Stigma reduction, Bias awareness education & resources to community members.
- Improved access and quality of reporting for OD Map. Data thru OD Map indicates that from Jan.1-March 24, 2023, there were 30 suspected incidents of OD including 3 fatal and Naloxone was administered to 16 ODs.
- SafeRx has assisted in setting up Standing Orders for Narcan in numerous agencies in Lake County to include BH, Lake County Fire and EMS, Woodland College and more.
- CCS continues to provide telehealth services for the Medical Therapy Unit, ensuring OP and PT services are maintained.
- CCS has hired a full time Physical Therapist which will ensure the additional resources for continued success of the program.
- The Lake County Medical Therapy Unit is considered a model of function of the State of California, and provides direct care for more than 40 needy children in addition to PT services provided directly to schools throughout the county.
- Child Health and Disability Prevention Program (CDPH) continued to provide services for children who require special care through Psychotropic Medication Monitoring & Oversight (PMM&O) program, working with social workers, Psychiatrists, Behavioral Health and Social Services to ensure safe and effective medicine for children that need it.
- CHDP continues to provide medical and dental care for children in the CDPH program.
- Deepened relationships and trust between stakeholders, community, and government organizations.
- COVID-19 Outreach assisted school-aged students in returning to class by setting up pop-up clinics for vaccinations and successfully collaborated with the underserved community. Assisting the new Temporary Warming Center with vaccinations, PPE, informative resources, serving meals.
- Provided COVID-19 Information and resource information to the community partners, schools and businesses.
- COVID-19 and Immunization programming have been able to serve homebound populations (8.8% of the total vaccinations for this time period, and to partner with multiple Community Based Organizations including, Robinson Rancheria, Twin Pine Casinos, Orchard Park Assisted

HEALTH SERVICES

JONATHAN PORTNEY, Director
BU 4011 – Public Health

ACCOMPLISHMENTS IN FY 2022-23

Living, City of Lakeport skilled nursing facilities, OptumServe Testing, Hope Rising, local libraries and many others to provide vaccination access to those who need it most.

- Vaccinations from July 2022 to the present amounted to 1,970 and included homebound, pop-up clinics, drive-ups, skilled nursing facilities, OPTUM and walk-ins.
- Communicable Disease reporting has been strengthened and continues to report and assist with case management of Sexually Transmitted Infections, Enteric Diseases and Tuberculosis.
- Maintained Lead surveillance programing to monitor for exposure and response.
- Tobacco Control Program presented a collaborative Policy Platform packet and Tobacco Retail License Ordinance draft to our Board of Supervisors.
- Emergency Prep program participated in a joint CalOES and UCSG MCI exercise, increasing staff preparation for fire season and other emergencies.
- Community Health Needs Assessment was completed in collaboration with both local hospitals.
- Developed a Health Equity program and successfully recruited and onboarded a Health Equity Program Coordinator.

GOALS FOR FY 2023-24

- Successfully develop and stand-up MCH Home Visitation Program, working with the requirements of Healthy Families and the state to best serve pregnant women and families with children 0-3 months with qualifying circumstances.
- Continue with community awareness and understanding of current need for MCAH well child visits and developmental screenings.
- Work with SafeRx and other community partners on establishing or joining a local Youth Advisory board to incorporate youth voice and feedback into MCAH health programs.
- Coordinate community Health Education and awareness and expand and re-envision Narcan, youth education and anti-stigma campaign for SafeRx.
- Opioid Crisis Settlement comes with Guidelines and SafeRx has appointed a subcommittee on how the funds will be used. There is the need to involve community members with lived experience of substance use.
- Collaboration with Adventist Health, Sutter & Hope Rising to finalize a joint Community Health Needs Assessment and Community Health Improvement Plan for 2023-24.
- CCS plans to increase outreach to the community to help children with disabilities to receive services.
- CCS will continue to fill vacant positions within the program to better serve Lake County. CCS will recruit and hire a full-time OT.
- CHDP will sunset on June 30, 2024, and will aim to make the transition as seamless as possible. Foster Care will become a stand-alone program.
- Continue to provide oversight for the PMM&O program.
- Outreach program plans on the expansions of vaccines options and services (shingles, TB, pneumococcal, Hep B, etc.) in addition to COVID-19 vaccinations.

HEALTH SERVICES

JONATHAN PORTNEY, Director
BU 4011 – Public Health

- Outreach will also focus more on underserved communities. Set up vaccination pop-up clinics at the Mobil Home parks, Migrate camps, farm workers.
- COVID-19 funded programming will continue to form new partnerships, implement VFA provider to our data base program, by doing so, will allow vaccination of adults.
- Immunization plans to address vaccine hesitancy, improve vaccine access, reach vulnerable populations, and vaccinate adolescents and children 5-11 years of age and
- also develop and implement a COVID-19 vaccination plan that ensures equitable vaccination access and encourages widespread vaccine acceptance and uptake.
- Immunization plans to provide annual, visit schools with kindergarteners that reported > 10% were either conditionally admitted or overdue for required immunization; provide guidance and support follow-up until these students are up to date.
- Maintain an immunization safety net that includes any LHD resource and referral lists to other programs that connect patients to services.
- Lake County Public Health Department plans to hire and train nursing staff to assist with reporting and case management of reportable diseases and conditions, MCAH and CCS.
- Community Health Improvement Plan drafted and implemented in collaboration with local hospitals and other stakeholders.
- Successful recruitment of CalFresh Healthy Living and Lead Poisoning Prevention Program.
- Resume Public Health Accreditation efforts with successful recruitment and onboarding of Staff Services Analyst, Sr.

Revenue and Appropriation Detail

Fund: 170 : Health Administration
Budget Unit: 4011 : Health, Public Health

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
21-60 Permits-Other	0.00	900	0	0	0
31-90 Fines, Forfeit, Penalties-Forfeitures & Penalties	1,098.70	2,000	2,000	0	2,000
53-80 State Admin Program-Other Health	4,742,079.70	6,611,609	8,133,485	0	8,133,485
56-01 Other Federal-Other	288,694.16	347,313	323,801	0	323,801
66-91 Charges for Services-Recording Fees	50,338.25	45,000	50,000	0	50,000
68-10 Health & Sanitation-Health Fees	650.00	2,500	1,000	0	1,000
68-30 Health & Sanitation-Calif Children Services	0.00	100	100	0	100
69-20 Other Current Services-Other	0.00	50	0	0	0
79-90 Other-Miscellaneous	751.67	500	500	0	500
79-91 Other-Cancelled Checks	(25.00)	25	100	0	100
79-93 Other-Insurance Proceeds	22,690.00	10,000	15,000	0	15,000
81-22 Operating Transfers-In	118,222.00	318,222	318,222	0	318,222
Revenue - Summary	5,224,499.48	7,338,219	8,844,208	0	8,844,208

Appropriation					
01-11 Salaries & Wages-Permanent	1,730,084.00	3,015,353	3,246,345	0	3,246,345
01-12 Salaries & Wages-Extra Help	142,051.98	132,345	189,036	0	189,036
01-13 Salaries & Wages-OT, Holiday, Stby	83,378.42	1,000	0	0	0
01-14 Salaries & Wages-Other, Term	62,162.72	15,356	17,781	0	17,781
02-21 Retirement Contributions-FICA	142,461.21	241,313	253,598	0	253,598
02-22 Retirement Contributions-PERS	428,534.70	718,454	751,687	0	751,687
03-30 Insurance-Health/Life	252,224.32	414,609	674,298	0	674,298
03-31 Insurance-Unemployment	17,896.00	5,976	6,885	0	6,885
03-32 Insurance-Opt Out	7,600.00	7,200	7,200	0	7,200
04-00 Worker's Compensation-	17,708.00	35,378	65,734	0	65,734
12-00 Communications-	28,401.89	28,500	30,000	0	30,000
14-00 Household Expense-	6,447.61	10,180	10,180	0	10,180
15-10 Insurance-Other	30,275.07	35,700	35,700	0	35,700
15-12 Insurance-Public Liability	23,326.00	30,030	29,789	0	29,789

Revenue and Appropriation Detail

Fund: 170 : Health Administration
Budget Unit: 4011 : Health, Public Health

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
15-13 Insurance-Fire & Allied Cvrgrs	1,195.00	2,378	2,183	0	2,183
17-00 Maintenance-Equipment-	3,894.60	7,000	6,000	0	6,000
18-00 Maint-Bldgs & Imprvmnts-	14,943.96	26,700	22,700	0	22,700
19-40 Medical Expense-Medical Supplies	5,877.06	15,829	5,000	0	5,000
20-00 Memberships-	3,568.80	6,460	20,000	0	20,000
22-70 Office Expense-Supplies	19,804.00	30,836	25,000	0	25,000
22-71 Office Expense-Postage	1,478.83	6,100	3,000	0	3,000
22-72 Office Expense-Books & Periodicals	794.35	6,800	3,000	0	3,000
23-80 Prof & Specialized Svcs- Professional & Specialize	1,060,245.16	1,477,306	1,674,708	0	1,674,708
23-83 Prof & Specialized Svcs-Vital Stats	3,193.98	10,000	10,000	0	10,000
23-86 Prof & Specialized Svcs-Health Admin Services	652,520.00	924,927	1,163,330	0	1,163,330
23-90 Prof & Specialized Svcs- Administrative Services	136,611.15	112,306	189,675	0	189,675
24-00 Publications & Legal Ntcs-	0.00	1,050	10,000	0	10,000
25-00 Rents & Leases-Equipment-	1,303.94	2,500	2,500	0	2,500
26-00 Rents & Leases-Bldg & Imp-	13,725.00	13,700	40,000	0	40,000
27-00 Small Tools & Instruments-	0.00	250	250	0	250
28-30 Special Departmental Exp-Supplies & Services	145,793.62	407,290	424,062	0	424,062
29-50 Transportation & Travel- Transportation & Travel	9,458.79	35,730	35,730	0	35,730
29-51 Transportation & Travel-Cent. Gar.- Pool Mlg ONLY	9,116.38	15,000	15,000	0	15,000
29-52 Transportation & Travel-CCS	0.00	500	600	0	600
30-00 Utilities-	22,294.57	23,000	28,000	0	28,000
38-00 Inventory Items-	50,556.80	50,000	50,000	0	50,000
48-00 Taxes & Assessments-	130.87	160	160	0	160
61-60 Cap. FA-Bldgs & Imp-Current	0.00	180,000	0	0	0
62-72 Cap. FA-Equipment-Autos & Light Trucks	0.00	495,877	495,877	0	495,877
80-80 Other Financing Uses-Interfund Reimbursements	(536,287.14)	(438,918)	(300,800)	0	(300,800)
Appropriation - Summary	4,592,771.64	8,104,175	9,244,208	0	9,244,208

NET COST	(279,697.34)	765,956	400,000	0	400,000
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BU 4012 – Health Services Administration (Fund 170)

DEPARTMENT OVERVIEW

The Health Services Department Administration Division provides central direction and oversight, accounting, file maintenance, personnel records, contracts, grant management, division specific software support and communications linkage for all the programs within the following divisions:

- Public Health
- Environmental Health
- Veterans
- Jail Medical
- Emergency Medical Services
- Tobacco Education Program
- First 5 Lake

Administration staff allocations remain at a minimum to reduce department cost, yet still meet all of the financial and administrative requirements and demands of the Department. Administration staff work daily in close collaboration with the staff of all programs within Health Services Department to reduce costs and maximize funding while adhering to state and federal regulations, general accounting principles and individual program requirements and scope of work. Administration staff is trained and meets the annual HIPPA compliance requirements as required by Public Health and Veterans Services regulations.

ACCOMPLISHMENTS IN FY 2022-23

- Gained CDC approval through CDPH to secure full funding for the Bevins file room to be remodeled to workspaces and upgrade the current HVAC system.
- Working with CDPH to secure an additional \$1.4 million dollars in our IAP funding- with a portion of the funds earmarked to purchase a medical mobile clinic so that Health may provide direct vax services to homebound residents or those with barriers to transportation.
- Implemented new perpetual time software for Public Health and Admin staff
- Supported training of new staff in programs
- Worked with Public Health and Environmental Health to support contracts and agreements through the approval process

HEALTH SERVICES

JONATHAN PORTNEY, Director
BU 4012 – Health Services Administration

GOALS FOR FY 2023-24

- Continue to search for new funding sources and maximize revenue from existing sources
- Recruit for the Grant Manager position
- Continue direct onsite work with each division and their programs to enhance the Health Services Departments ability to collect, process and maximize fiscal and administrative information
- Continue to achieve compliance as required by Federal and State programs and grants
- Oversee and collaborate with both the Public Health and Environmental Health Divisions to continue the three-year process of Public Health Accreditation
- Development of Department Strategic Plan

Revenue and Appropriation Detail

Fund: 170 : Health Administration
Budget Unit: 4012 : Health, Health Administration

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	736.61	4,000	4,000	0	4,000
66-50 Charges for Services-Auditing & Accounting	950,822.00	1,335,424	1,573,133	0	1,573,133
69-20 Other Current Services-Other	0.00	25	10	0	10
79-90 Other-Miscellaneous	0.00	10	10	0	10
79-91 Other-Cancelled Checks	0.00	20	25	0	25
Revenue - Summary	951,558.61	1,339,479	1,577,178	0	1,577,178
Appropriation					
01-11 Salaries & Wages-Permanent	584,894.98	818,327	843,265	0	843,265
01-12 Salaries & Wages-Extra Help	41,005.21	43,641	28,395	0	28,395
01-13 Salaries & Wages-OT, Holiday, Stby	24,498.78	1,408	0	0	0
01-14 Salaries & Wages-Other, Term	19,324.99	7,787	14,004	0	14,004
02-21 Retirement Contributions-FICA	49,052.83	67,011	67,970	0	67,970
02-22 Retirement Contributions-PERS	142,416.43	195,013	195,965	0	195,965
03-30 Insurance-Health/Life	85,052.43	114,610	191,049	0	191,049
03-31 Insurance-Unemployment	3,891.00	1,736	1,692	0	1,692
03-32 Insurance-Opt Out	4,533.34	4,800	2,400	0	2,400
04-00 Worker's Compensation-	1,346.00	909	929	0	929
12-00 Communications-	2,279.99	3,900	2,500	0	2,500
14-00 Household Expense-	590.66	1,000	1,500	0	1,500
15-12 Insurance-Public Liability	4,898.00	4,290	4,215	0	4,215
15-13 Insurance-Fire & Allied Cvrsgs	6,820.00	4,954	4,857	0	4,857
17-00 Maintenance-Equipment-	429.46	500	500	0	500
18-00 Maint-Bldgs & Imprvmts-	4,669.39	29,000	20,000	0	20,000
20-00 Memberships-	18,676.00	10,000	10,000	0	10,000
22-70 Office Expense-Supplies	3,077.13	4,500	4,500	0	4,500
22-71 Office Expense-Postage	13.42	100	100	0	100
23-80 Prof & Specialized Svcs-Professional & Specialize	22,762.74	25,295	25,000	0	25,000
23-90 Prof & Specialized Svcs-Administrative Services	39,228.91	48,626	133,587	0	133,587

Revenue and Appropriation Detail

Fund: 170 : Health Administration
 Budget Unit: 4012 : Health, Health Administration

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
24-00 Publications & Legal Ntcs-	0.00	100	100	0	100
25-00 Rents & Leases-Equipment-	29.15	150	150	0	150
27-00 Small Tools & Instruments-	347.45	400	200	0	200
28-30 Special Departmental Exp-Supplies & Services	2,438.83	5,000	7,500	0	7,500
29-50 Transportation & Travel- Transportation & Travel	1,449.34	5,000	5,000	0	5,000
29-51 Transportation & Travel-Cent. Gar.- Pool Mlg ONLY	98.46	650	250	0	250
30-00 Utilities-	7,568.18	8,000	9,500	0	9,500
38-00 Inventory Items-	2,003.78	2,050	2,050	0	2,050
Appropriation - Summary	1,073,396.88	1,408,757	1,577,178	0	1,577,178

NET COST	78,187.05	69,278	0	0	0
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BEHAVIORAL HEALTH

STEPHEN L. CARTER, JR., Interim Director



BU 4014 – Mental Health (Fund 145)

DEPARTMENT OVERVIEW

Lake County Behavioral Health Services provides integrated, recovery-oriented mental health and substance use disorder services in two clinic locations as the County Mental Health Plan. The Department operates and supports five peer support centers in the community to meet the needs of unserved and underserved populations. In addition, the Department administers the Continuum of Care, which collaborates with multiple organizations to work with and support individuals experiencing homelessness.

Mental health services are designed to provide strong community-based partnerships with individuals and families who are dealing with serious mental illness, including those who have co-occurring (mental health and substance abuse) disorders. Services include assistance with accessing stable housing, access to physical health care, medication management, trauma-informed counseling and peer supports. Services through the Mental Health Plan include a range of outpatient, residential, psychiatric health facility, mental health rehabilitation facility, and acute hospitalization services.

ACCOMPLISHMENTS IN FY 2022-23

- Continued implementation of hybrid telehealth and in-person services.
- Continued successful implementation of the Homeless Management Information system.
- Awarded \$130,000 BHCIP Planning Grant to begin work on Clearlake Clinic expansion and revitalization project.
- Implemented the Behavioral Health Quality Improvement Program as part of the CalAIM initiative. This entailed myriad policy revisions to expand eligibility criteria for Specialty Mental Health Services as well as payment reform, which will transition Mental Health Plans to CPT Coding and all-inclusive provider rates. This will likely generate significant patient revenue in FY 2023-24 that can be used to expand services.
- Implemented a new Electronic Health Record as a pilot County with the California Mental Health Services Authority, bringing us into the future of healthcare documentation. This includes a Health Information Exchange (HIE).
- Provided significant outreach to Native American and LGBTQ communities through culturally approach outreach services (as noted by EQRO).
- Expanding outreach services through the Street Outreach program.
- Despite significant leadership turnover, we have implemented the required two Performance Improvement Plans (as noted by EQRO).

BEHAVIORAL HEALTH

STEPHEN L. CARTER JR., Interim Director
BU 4014 – Mental Health

- Implementing Peer Support Services as a new Medi-Cal benefit.
- Continued implementation of the Early Psychosis Intervention Program grant and the Mental Health Student Services Act grant.

GOALS FOR FY 2023-24

- Complete the Clearlake clinic revitalization and expansion.
- Increase clinical capacity through internal staffing and contracted providers by 25%, increasing Coordinated Care services for beneficiaries in the Clearlake area.
- Certify at least two school sites for the provision of school-based Specialty Mental Health Services through the Mental Health Student Services Act grant program.
- Implement a Mobile Crisis Response program to contact consumers in the field and divert involuntary admissions (5150s) to acute psychiatric hospitals.
- Increase mobile Street Outreach to bring community-based mental health services closer to the areas where consumers reside.
- Provide increased quality monitoring and technical assistance to contracted MHP providers.

Revenue and Appropriation Detail

Fund: 145 : Behavioral Health
Budget Unit: 4014 : Health, Behavioral Health

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	17,357.43	25,000	25,000	0	25,000
53-60 State Admin Program-Mental Health	17,370,706.35	17,767,175	20,682,257	0	20,682,257
54-02 State Aid-Local Comm. Corrections	0.00	0	87,709	0	87,709
56-30 Other Government Agencies-Other	2,014,252.85	2,204,128	2,164,227	0	2,164,227
68-20 Health & Sanitation-Mental Health Services	29,655.62	30,000	38,000	0	38,000
69-20 Other Current Services-Other	4,384.82	5,000	4,000	0	4,000
79-60 Sales-Sale of Fixed Assets	970.00	0	500	0	500
79-90 Other-Miscellaneous	2,161.00	5,000	0	0	0
79-91 Other-Cancelled Checks	20,901.47	1,500	1,500	0	1,500
79-93 Other-Insurance Proceeds	5,672.50	7,000	0	0	0
80-99 Loans/Int Fin/Bonds-Subsequent Yr Adv Repay	0.00	515,000	0	0	0
81-22 Operating Transfers-In	61,111.56	61,112	61,112	600,000	661,112
81-36 Non Operating Revenue-Pr Yr Overpayment/Repay	2,457.26	(50,000)	(50,000)	0	(50,000)
Revenue - Summary	19,529,630.86	20,570,915	23,014,305	(600,000)	23,614,305
Appropriation					
01-11 Salaries & Wages-Permanent	4,276,370.09	5,482,961	7,079,514	0	7,079,514
01-12 Salaries & Wages-Extra Help	57,810.72	50,000	105,625	0	105,625
01-13 Salaries & Wages-OT, Holiday, Stby	101,913.54	85,000	85,000	0	85,000
01-14 Salaries & Wages-Other, Term	54,468.87	40,000	40,000	0	40,000
02-21 Retirement Contributions-FICA	334,850.98	463,089	542,864	416,501	959,365
02-22 Retirement Contributions-PERS	1,041,594.17	1,312,603	1,649,527	0	1,649,527
03-30 Insurance-Health/Life	707,491.39	887,824	1,202,683	79,680	1,282,363
03-31 Insurance-Unemployment	34,514.00	11,713	47,464	0	47,464
03-32 Insurance-Opt Out	8,449.11	9,600	7,200	0	7,200
04-00 Worker's Compensation-	91,115.00	100,536	122,426	0	122,426
11-00 Clothing & Personal Suppl-	0.00	100	100	0	100

Revenue and Appropriation Detail

Fund: 145 : Behavioral Health
Budget Unit: 4014 : Health, Behavioral Health

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
12-00 Communications-	103,158.40	112,000	105,000	0	105,000
14-00 Household Expense-	10,444.40	6,000	26,000	0	26,000
15-10 Insurance-Other	42,988.21	41,000	46,000	0	46,000
15-12 Insurance-Public Liability	35,932.00	57,398	52,505	0	52,505
15-13 Insurance-Fire & Allied Cvrgrs	10,017.00	5,847	5,583	0	5,583
17-00 Maintenance-Equipment-	23,162.08	25,000	12,000	0	12,000
18-00 Maint-Bldgs & Imprvmts-	14,113.17	21,000	12,000	0	12,000
19-40 Medical Expense-Medical Supplies	1,104.20	1,200	2,200	0	2,200
19-41 Medical Expense-Incarcerated Individual	254,200.00	254,200	254,200	0	254,200
20-00 Memberships-	15,244.70	30,000	16,000	0	16,000
22-70 Office Expense-Supplies	19,645.55	25,335	15,000	0	15,000
22-71 Office Expense-Postage	2,625.08	2,970	2,000	0	2,000
22-72 Office Expense-Books & Periodicals	34.16	500	150	0	150
23-80 Prof & Specialized Svcs-Professional & Specialize	4,769,813.54	4,700,000	5,893,426	0	5,893,426
23-90 Prof & Specialized Svcs-Administrative Services	333,142.61	314,546	447,961	0	447,961
24-00 Publications & Legal Ntcs-	992.68	1,057	0	0	0
26-00 Rents & Leases-Bldg & Imp-	276,356.18	270,000	290,000	0	290,000
28-30 Special Departmental Exp-Supplies & Services	75,172.69	70,000	200,000	0	200,000
29-50 Transportation & Travel-Transportation & Travel	16,146.20	15,166	13,000	0	13,000
29-51 Transportation & Travel-Cent. Gar.-Pool Mlg ONLY	77,937.48	86,023	86,023	0	86,023
29-52 Transportation & Travel-CCS	3,685.42	10,562	5,000	0	5,000
30-00 Utilities-	60,553.69	62,468	64,000	0	64,000
38-00 Inventory Items-	37,389.57	56,485	40,000	0	40,000
40-70 Support & Care of Persons-Support & Care of Persons	4,931,436.39	6,563,000	5,000,000	0	5,000,000
48-00 Taxes & Assessments-	23.04	500	300	0	300
62-72 Cap. FA-Equipment-Autos & Light Trucks	0.00	0	33,000	0	33,000
62-74 Cap. FA-Equipment-Other	11,739.70	427,971	0	0	0

Revenue and Appropriation Detail

Fund: 145 : Behavioral Health
 Budget Unit: 4014 : Health, Behavioral Health

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
80-80 Other Financing Uses-Interfund Reimbursements	(239,670.71)	(279,327)	(1,186,567)	600,000	(586,567)
Appropriation - Summary	17,595,965.30	21,324,327	22,317,184	1,096,181	23,413,365
NET COST	(2,451,580.14)	753,412	(697,121)	496,181	(200,940)

BEHAVIORAL HEALTH

STEPHEN L. CARTER, JR., Interim Director



BU 4015 – Substance Abuse Disorder Services (Fund 141)

DEPARTMENT OVERVIEW

Lake County Behavioral Health Services provides integrated, recovery-oriented mental health and substance use disorder services in two clinic locations as the County Mental Health Plan. The Department operates and supports five peer support centers in the community to meet the needs of unserved and underserved populations. In addition, the Department administers the Continuum of Care, which collaborates with multiple organizations to work with and support individuals experiencing homelessness.

Substance use disorder diversion and treatment services include individual and group counseling, and trauma-informed treatment services for adults and youth. The Department also provides referrals to detoxification or residential treatment centers. Services are provided to the community free of charge or at a sliding scale fee. Behavioral Health Services assists with management of substance use disorder and mental health crises for all members of the community and provides for inpatient or temporary residential care as appropriate.

ACCOMPLISHMENTS IN FY 2022-23

- Established a unique partnership with Pinoleville Pomo Nation for the provision of Narcotic Treatment Program and Medication Assisted Treatment program services through New Life Clinic, LLC, a Tribal 638 clinic. Pinoleville Pomo Nation is providing the Federal Financial Participation match for beneficiaries, which means these services are provided to beneficiaries at no cost to the Department.
- Continued to build relationships with contract community providers to ensure continuity of services, even for services not covered by Medi-Cal such as withdrawal management.
- Achieved a claims denial rate of 0.15% compared to the industry standard of 2%-4%.

GOALS FOR FY 2023-24

- Increase access to opioid treatment through partnership with SafeRx and the administration of the Opioid Settlement funds.
- Re-examine entry into the Organized Delivery System, i.e. Regional Model vs. direct contract.
- Continue to achieve a very low claims denial rate.
- Expand network of contracted providers through increased rates for outpatient services.

Revenue and Appropriation Detail

Fund: 141 : Substance Use Dis. Svcs

Budget Unit: 4015 : Health, Substance Use Dis. Svcs

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
31-70 Fines, Forfeit, Penalties-Vehicle Code Fines	1,438.66	3,305	2,540	0	2,540
42-01 Revenue from Use of Money-Interest	1,523.80	9,179	4,703	0	4,703
53-62 State Admin Program-Drug Abuse	917,897.30	2,263,073	6,311,055	0	6,311,055
54-02 State Aid-Local Comm. Corrections	0.00	20,000	60,000	0	60,000
54-22 State Aid-Behavioral Health	1,661,034.31	1,606,600	1,760,671	0	1,760,671
56-30 Other Government Agencies-Other	41,594.76	94,211	5,122,874	0	5,122,874
68-10 Health & Sanitation-Health Fees	221,103.58	215,717	199,855	0	199,855
79-90 Other-Miscellaneous	24,797.00	4,333	416	0	416
79-91 Other-Cancelled Checks	0.00	113	45	0	45
79-93 Other-Insurance Proceeds	5,672.50	10,304	8,207	0	8,207
81-22 Operating Transfers-In	0.00	0	0	519,139	519,139
81-23 Operating Transfers-Out	0.00	0	0	(600,000)	(600,000)
81-36 Non Operating Revenue-Pr Yr Overpayment/Repay	4,848.47	0	(50,113)	0	(50,113)
Revenue - Summary	2,879,910.38	4,226,835	13,420,253	80,861	13,339,392

Appropriation

01-11 Salaries & Wages-Permanent	734,994.64	1,230,850	1,296,853	0	1,296,853
01-12 Salaries & Wages-Extra Help	25,351.41	24,610	20,000	0	20,000
01-13 Salaries & Wages-OT, Holiday, Stby	19,047.41	20,000	0	0	0
01-14 Salaries & Wages-Other, Term	18,950.23	10,000	0	0	0
02-21 Retirement Contributions-FICA	59,571.55	95,785	99,410	0	99,410
02-22 Retirement Contributions-PERS	179,009.32	297,532	302,167	0	302,167
03-30 Insurance-Health/Life	146,285.72	249,114	264,410	0	264,410
03-31 Insurance-Unemployment	7,075.00	2,534	2,598	0	2,598
03-32 Insurance-Opt Out	866.67	2,400	2,400	0	2,400
04-00 Worker's Compensation-	20,978.00	22,766	10,712	0	10,712
11-00 Clothing & Personal Suppl-	0.00	100	100	0	100
12-00 Communications-	19,331.27	30,000	21,000	0	21,000

Revenue and Appropriation Detail

Fund: 141 : Substance Use Dis. Svcs

Budget Unit: 4015 : Health, Substance Use Dis. Svcs

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
14-00 Household Expense-	1,509.16	2,552	6,500	0	6,500
15-10 Insurance-Other	20,923.46	23,000	23,000	0	23,000
15-12 Insurance-Public Liability	24,490.00	30,030	29,502	0	29,502
15-13 Insurance-Fire & Allied Cvrgrs	971.00	2,173	1,994	0	1,994
17-00 Maintenance-Equipment-	20.76	1,000	1,000	0	1,000
18-00 Maint-Bldgs & Imprvmnts-	10,570.01	10,000	7,000	0	7,000
19-40 Medical Expense-Medical Supplies	0.00	1,500	500	0	500
20-00 Memberships-	6,105.30	11,110	6,200	0	6,200
22-70 Office Expense-Supplies	5,819.81	7,931	7,650	0	7,650
22-71 Office Expense-Postage	979.45	1,500	1,300	0	1,300
22-72 Office Expense-Books & Periodicals	0.00	150	150	0	150
23-80 Prof & Specialized Svcs- Professional & Specialize	2,487,288.86	1,251,529	10,734,800	0	10,734,800
23-86 Prof & Specialized Svcs-Health Admin Services	0.00	279,327	1,186,567	(600,000)	586,567
23-90 Prof & Specialized Svcs- Administrative Services	88,996.37	37,471	110,353	0	110,353
24-00 Publications & Legal Ntcs-	0.00	200	100	0	100
26-00 Rents & Leases-Bldg & Imp-	76,243.85	78,031	78,200	0	78,200
28-30 Special Departmental Exp-Supplies & Services	4,545.64	50,000	63,164	0	63,164
29-50 Transportation & Travel- Transportation & Travel	3,247.98	13,000	2,791	0	2,791
29-51 Transportation & Travel-Cent. Gar.- Pool Mlg ONLY	0.00	500	500	0	500
29-52 Transportation & Travel-CCS	0.00	500	500	0	500
30-00 Utilities-	13,884.29	15,215	18,123	0	18,123
38-00 Inventory Items-	21,917.50	25,000	13,389	0	13,389
42-11 Principal & Interest-Advances	0.00	515,000	0	0	0
48-00 Taxes & Assessments-	0.00	15	15	0	15
62-74 Cap. FA-Equipment-Other	0.00	144,083	0	0	0
80-80 Other Financing Uses-Interfund Reimbursements	(55,902.04)	(10,029)	(14,729)	0	(14,729)
Appropriation - Summary	3,943,072.62	4,476,479	14,298,219	(600,000)	13,698,219

Revenue and Appropriation Detail

Fund: 141 : Substance Use Dis. Svcs

Budget Unit: 4015 : Health, Substance Use Dis. Svcs

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
NET COST	1,663,162.24	249,644	877,966	(519,139)	358,827



BU 4016 – Tobacco Education (Fund 171)

DEPARTMENT OVERVIEW

The Tobacco Program is a state mandated Public Health program. It provides tobacco education and outreach services to the people of Lake County. In FY23/24 we will continue to receive funding from proposition 99 and proposition 56. The Prop 56 funds doubled the program and funding. The program also includes a youth group coalition, adult group coalition and a Health/Education Coalition. The California Tobacco Control Program mission is: "The mission of the California Tobacco Control Program is to improve the health of all Californians by reducing illness and premature death attributable to the use of tobacco products. Through leadership, experience and research, the California Tobacco Control Program empowers statewide and local health agencies to promote health and quality of life by advocating social norms that create a tobacco-free environment."

ACCOMPLISHMENTS IN FY 2022-23

- During the 22/23 school year our program has reestablished the Youth Coalition in-person at Konocti Education Center. We provided trainings on topics such as Tobacco Product Waste, Second & Third hand smoke, the importance of a Tobacco Retail Policy and Flavor Bans and Health Risks associated with Tobacco Use. The youth coalition provided students at KEC with education and cessation resources during a Great American Smokeout event on campus.
- Our program built a vape education and cessation program for students in collaboration with Lake County Behavioral Health & Lake Country Tribal Health Consortium. We provided a 12-week program for students that are struggling with nicotine addiction and opened the program to any student interested in learning more. The program focused on brain development and addiction, health risks of tobacco use, marketing strategy of big tobacco, tobacco product waste, and cannabis effects on the teen brain. We had a total of 36 students from Upper Lake High school participate and 8 students from Lucerne Elementary.
- Our program in collaboration with the other tobacco funded partners and Blue Zones that are doing work in Lake County, developed the Lake County Tobacco Policy Platform for community leaders to use as a resource to create a healthier community.
- Staff presented the health risks of youth vaping and how the community can get involved to support youth through cessation efforts at the Lake County Judges breakfast and was recognized in the Record Bee.
- Staff provided education and resources to Kelseyville Unified families at a parent night on Risks of Vaping and how to help your child through cessation.
- Staff presented information requested to the Board of Supervisors about Tobacco Retail Licensing and Smoke-free Outdoor Policies.

HEALTH SERVICES

JONATHAN PORTNEY, Director
BU 4016 – Tobacco Education

- Provided a workshop at Lake County Office of Education for school administrators regarding k-12 curriculum and alternative to suspension programs for school districts to incorporate for youth tobacco use issues. Encourage them to utilize free evidence-based curriculums through programs like Catch.org and Stanford University tool kits for k-12 schools.
- Disseminated education and cessation resources at a variety of community events including the Veteran's Standdown, National Night Out, Lake County Tribal Health Walk for Health, Recovery Happens, Lake County Fair, Robinson Rancheria Youth Summer Programs, and back to school events throughout Lake County.
- Staff has maintained a 97% average on our progress reports grades with California Tobacco Control Program.

Revenue and Appropriation Detail

Fund: 171 : Tobacco Education
 Budget Unit: 4016 : Health, Tobacco Education

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	297.07	1,200	800	0	800
53-80 State Admin Program-Other Health	150,000.00	300,000	300,000	0	300,000
Revenue - Summary	150,297.07	301,200	300,800	0	300,800
Appropriation					
23-80 Prof & Specialized Svcs-Professional & Specialize	290,245.09	394,261	396,982	0	396,982
23-86 Prof & Specialized Svcs-Health Admin Services	0.00	0	3,818	0	3,818
23-90 Prof & Specialized Svcs-Administrative Services	0.00	857	0	0	0
Appropriation - Summary	290,245.09	395,118	400,800	0	400,800
NET COST	139,948.02	93,918	100,000	0	100,000

BEHAVIORAL HEALTH

STEPHEN L. CARTER, JR., Interim Director



BU 4018 – Alcoholism Program Services (Fund 142)

DEPARTMENT OVERVIEW

Lake County Behavioral Health Services provides integrated recovery-oriented mental health and substance use disorder services in clinic locations. The Department operates and supports several peer support centers in the community to meet the needs of unserved and underserved populations. In addition, the Department administers the Continuum of Care, which collaborates with multiple organizations to work with and support individuals experiencing homelessness.

Funding for Alcoholism Program Services is received from vehicle code fines and court-imposed fees.

Revenue and Appropriation Detail

Fund: 142 : Alcoholism Program Svcs
 Budget Unit: 4018 : Health, Alcoholism Program Serv

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
31-70 Fines, Forfeit, Penalties-Vehicle Code Fines	9,216.60	10,017	14,705	0	14,705
42-01 Revenue from Use of Money-Interest	1.18	12	24	0	24
Revenue - Summary	9,217.78	10,029	14,729	0	14,729
Appropriation					
23-91 Prof & Specialized Svcs-Intra-Div Services	9,217.89	10,029	14,729	0	14,729
Appropriation - Summary	9,217.89	10,029	14,729	0	14,729
NET COST	0.11	0	0	0	0



BU 4121 – Integrated Waste Management (Fund 985)

DEPARTMENT OVERVIEW

The Integrated Waste Management division of the Public Services Department operates the Eastlake Landfill, administers two franchise contracts for waste and recycling collection in the unincorporated areas of the county; develops and implements programs for materials that require special handling; provides environmental education related to solid waste reduction, reuse, and recycling; and oversees the county integrated waste management plan.

Budget Unit 4121 is an enterprise fund, and as such the revenues generated within the budget are solely devoted to funding solid waste operations. Funds are primarily derived from tipping fees at the landfill and waste hauler franchise fees. State grants provide minimal assistance for various non-discretionary recycling and waste diversion programs. Federal and State regulations require landfill owners to provide financial assurances for the cost of future landfill closure and post-closure maintenance, corrective actions for reasonably foreseeable events, and operating liability; reserve funds are adequately funded to meet those requirements. Additionally, reserve funds are in place as a repository for funding various known future expenses, namely landfill expansion, equipment replacement, and the County's maintenance responsibilities for Davis Avenue and Moss Street.

Current landfill staffing includes one Landfill Manager, seven Heavy Equipment Operators, two Weighmasters, one Landfill Operator, one Facilities Maintenance Technician, and various extra help staff to support seasonal needs. Proposed changes this year include a reclassification of the Landfill Manager to Integrated Solid Waste Manager, and filling the Landfill Operations Supervisor in place of one operator. Additionally this budget unit houses the six office staff that provide management and administrative support for the Public Services department. The other department budget units contribute financially to BU 4121 for the cost of management and administrative salaries.

ACCOMPLISHMENTS IN FY 2022-23

- Solicited bids for materials and construction to begin Phase One of the Eastlake Landfill expansion
- Implemented a recycling pilot program in coordination with Mendocino County and Waste Connections, Inc. to provide additional recycling locations in Lake County
- Purchased a new landfill compactor
- Installed a hazardous waste storage building for hazwaste illegally dumped at the landfill
- Recovered 192,239,053 cubic feet of landfill gas with a 99.9% efficiency
- Recycled approximately 5,000 tires, 5,200 mattresses, 10,000 gallons of oil and 4,000 oil filters, all free to the public and funded from outside sources

PUBLIC SERVICES

LARS EWING, Director
BU 4121 – Integrated Waste Management

- Held 26 household hazardous waste drop-off days. Free to the public and funded through CalRecycle and franchise fees
- Arranged for two dozen recycling “EcoHero” education assembly-style shows to 2,300 students at 11 local schools. Funding from CalRecycle beverage funds and a Caltrans Clean CA grant

GOALS FOR FY 2023-24

Landfill

- Break ground on Phase One of the landfill expansion, and begin engineering for Phase Two
- Hire a Landfill Operations Supervisor
- Implement upgrades to the landfill gas collection and control system

County Integrated Waste Management

- Establish a community cleanup program to allow for public use of a community cleanup trailer for illegal dumping cleanup and beautification projects
- Update the county solid waste management code
- Through the Solid Waste Task Force and CDD, ensure progress to minimize illegal dumping through education, eradication, and enforcement
- In cooperation with Caltrans and their Clean CA program, take full advantage of Clean CA funding for free public disposal days

Revenue and Appropriation Detail

Fund: 985 : Integrated Waste Mgmt

Budget Unit: 4121 : Sanitation, Integrated Waste Mgmt

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
21-50 Permits-Franchises	1,245,247.73	1,070,421	1,119,073	0	1,119,073
42-01 Revenue from Use of Money-Interest	98,837.24	32,000	95,585	0	95,585
42-10 Rents & Concessions-Rents & Concessions	7,992.00	7,992	7,992	0	7,992
54-90 State Aid-Other	111,193.00	116,750	147,000	0	147,000
68-40 Health & Sanitation-Sanitation Svcs-Current	3,971,478.91	3,327,350	3,510,715	0	3,510,715
81-22 Operating Transfers-In	408,487.00	257,541	270,000	0	270,000
81-23 Operating Transfers-Out	(408,487.00)	(257,541)	(270,000)	0	(270,000)
Revenue - Summary	5,434,748.88	4,554,513	4,880,365	0	4,880,365

Appropriation

01-11 Salaries & Wages-Permanent	959,304.63	1,116,084	1,144,978	0	1,144,978
01-12 Salaries & Wages-Extra Help	99,180.97	133,110	133,110	0	133,110
01-13 Salaries & Wages-OT, Holiday, Stby	24,418.41	30,000	30,000	0	30,000
01-14 Salaries & Wages-Other, Term	27,643.07	47,217	30,000	0	30,000
02-21 Retirement Contributions-FICA	79,694.91	87,908	88,596	0	88,596
02-22 Retirement Contributions-PERS	236,510.46	266,784	268,932	0	268,932
03-30 Insurance-Health/Life	174,987.25	202,727	187,067	0	187,067
03-31 Insurance-Unemployment	7,118.00	2,495	3,187	0	3,187
04-00 Worker's Compensation-	21,765.00	35,256	44,079	0	44,079
11-00 Clothing & Personal Suppl-	8,635.33	10,000	10,500	0	10,500
12-00 Communications-	6,598.78	5,353	5,352	0	5,352
14-00 Household Expense-	2,182.37	7,875	8,269	0	8,269
15-12 Insurance-Public Liability	37,538.00	80,402	66,403	0	66,403
15-13 Insurance-Fire & Allied Cvrsgs	7,417.00	6,964	6,845	0	6,845
17-00 Maintenance-Equipment-	577,001.75	558,000	604,000	0	604,000
18-00 Maint-Bldgs & Imprvmnts-	246,422.27	274,000	304,000	0	304,000
19-40 Medical Expense-Medical Supplies	0.00	1,100	1,100	0	1,100
20-00 Memberships-	6,506.00	6,700	6,700	0	6,700
22-70 Office Expense-Supplies	3,931.93	6,500	6,500	0	6,500

Revenue and Appropriation Detail

Fund: 985 : Integrated Waste Mgmt

Budget Unit: 4121 : Sanitation, Integrated Waste Mgmt

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
22-71 Office Expense-Postage	551.28	2,500	2,500	0	2,500
23-80 Prof & Specialized Svcs- Professional & Specialize	407,551.11	480,000	480,000	0	480,000
23-90 Prof & Specialized Svcs- Administrative Services	166,881.00	192,832	222,473	0	222,473
23-91 Prof & Specialized Svcs-Intra-Div Services	26,882.00	29,082	29,082	0	29,082
25-00 Rents & Leases-Equipment-	20,637.78	33,000	38,000	0	38,000
27-00 Small Tools & Instruments-	363.94	3,000	3,000	0	3,000
28-30 Special Departmental Exp-Supplies & Services	148,756.99	173,700	173,700	0	173,700
29-50 Transportation & Travel- Transportation & Travel	183,592.32	150,000	157,500	0	157,500
29-51 Transportation & Travel-Cent. Gar.- Pool Mlg ONLY	15,296.03	21,000	19,500	0	19,500
30-00 Utilities-	49,196.08	45,000	47,250	0	47,250
38-00 Inventory Items-	6,295.91	23,500	16,500	0	16,500
48-00 Taxes & Assessments-	276.98	400	400	0	400
61-60 Cap FA-Bldgs & Imp-Current	0.00	65,000	0	0	0
62-72 Cap. FA-Equipment-Autos & Light Trucks	0.00	1,200,000	0	0	0
62-74 Cap. FA-Equipment-Other	126,054.08	30,000	1,408,000	0	1,408,000
63-13 Construction in Progress-Buildings & Improvements	108,184.58	6,400,000	6,440,000	0	6,440,000
80-80 Other Financing Uses-Interfund Reimbursements	(119,250.39)	(62,530)	(62,530)	0	(62,530)
Appropriation - Summary	3,668,125.82	11,664,959	11,924,993	0	11,924,993

NET COST	(1,736,786.85)	7,110,446	7,044,628	0	7,044,628
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DEPARTMENT OF SOCIAL SERVICES

CRYSTAL MARKYTAN, Director



BU 5011 – Social Services Administration (Fund 168)

DEPARTMENT OVERVIEW

This is the administrative budget for the Department of Social Services. It provides all staffing, services, and supplies necessary to carry out departmental functions.

In addition to the administrative expenses, this budget includes certain program expenses such as CalFresh, Medi-Cal, CalWORKs Welfare-to-Work (WTW) supportive services and childcare, CalWORKs Expanded Subsidized Employment (ESE) costs, Adult Protective Services, Public Guardian/Public Administrator and direct Child Welfare Services. This budget also includes In-Home Supportive Services (IHSS) Public Authority contract costs.

ACCOMPLISHMENTS IN FY 2022-23

- Served the most vulnerable of Lake County citizens:
 - Issued \$47 million in CalFresh Benefits to more than 15,000 residents (nearly 1/4 of Lake County's population.)
 - Maintained Medi-Cal coverage for over 30,000 individuals (nearly 1/2 of Lake County's population.)
 - Permanently housed 28 families under the CalWORKs Housing Support Program (HSP).
 - Supported 2300 In-Home Supportive Service Recipients with 2000 providers.
 - Successfully implemented the Home Safe program for enhanced case management of some particularly vulnerable Adult Protective Services (APS) clients.
 - Using Adult Protective Services Expansion Funding, added staff to more adequately serve individuals in Lake County.
- Child Welfare Services (CWS) successfully created and submitted a plan to the California Department of Social Services securing an award of enhancement funding to support staffing in our CWS Emergency Response Unit.
- Hired a Deputy Director specifically to serve Lake County's adult population through the DSS Adult Services division.
- Successfully implemented new Public Authority – Nexus registry software bringing program technology up to date.
- Continued to provide uninterrupted service to our clients with virtual tools and technologies introduced during the pandemic.

DEPARTMENT OF SOCIAL SERVICES

CRYSTAL MARKYTAN, Director
BU 5011 – Social Services Administration

GOALS FOR FY 2023-24

- DSS will continue to lead the mass care and shelter efforts during disaster preparation and response in partnership with local, state, and federal sheltering organizations.
- Transition applicable programs back to normal operation with the end of the Public Health Emergency
- Expand outreach for Medi-Cal and CalFresh programs to help serve as many eligible individuals as possible.
- Continue to pursue creative ways to recruit and retain staff to reduce vacancies, in order to deliver vital services to the residents of Lake County.
- Implementation of CalWORKS Outcomes and Accountability Review (CalOAR) to evaluate and help improve Employment Services processes and stakeholder partnerships.
- Create and implement a plan to consolidate building space more appropriate to serve our staff and the hybrid work environment.
- Research and pursue technologies that will strengthen our abilities to meet our reporting requirements, reduce inefficiencies, support staff, and provide excellent service to our clients.

Revenue and Appropriation Detail

Fund: 168 : Social Services Admin

Budget Unit: 5011 : Admin - Social Services, Social Services Admin

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
53-01 State Assistance Program-Public Assistance Admin	2,320,525.43	3,789,915	2,868,898	0	2,868,898
53-30 State Admin Program-CMSP	3,412.00	3,500	2,000	0	2,000
53-32 State Admin Program-Food Stamps	1,871,636.82	1,704,762	1,826,788	0	1,826,788
53-33 State Admin Program-Foster Care	0.00	206,673	184,920	0	184,920
53-34 State Admin Program-AFDC-FG/U	1,412,795.00	1,141,835	1,939,320	0	1,939,320
53-35 State Admin Program-CWS	596,015.00	1,187,307	1,114,897	0	1,114,897
53-38 State Admin Program-CCBC	(51,058.00)	726,596	527,135	0	527,135
53-39 State Admin Program-Medical	3,763,360.00	3,955,934	3,942,621	0	3,942,621
53-50 State Admin Program-Soc Svcs Realign Sls Tx	3,595,189.48	1,472,477	4,147,471	0	4,147,471
54-07 State Aid-H&HS-Adult Protective Sv	914,931.96	538,840	638,512	0	638,512
54-08 State Aid-H&HS-Foster Care	56,225.94	92,202	54,629	0	54,629
54-09 State Aid-H&HS-Child Welfare Svcs	2,334,986.97	3,829,033	2,268,667	0	2,268,667
54-11 State Aid-H&HS-Adoptions	442,437.74	725,532	429,871	0	429,871
54-12 State Aid-H&HS-Child Ab Prevention	125,806.18	206,304	122,234	0	122,234
54-90 State Aid-Other	18,086.00	15,000	25,000	0	25,000
55-01 Federal Assist Program-Public Assistance Admin	545,565.00	379,111	98,538	0	98,538
55-32 Other Federal-Food Stamps	2,353,905.28	1,572,378	2,181,266	0	2,181,266
55-33 Other Federal-Foster Care	159,581.00	144,182	598,498	0	598,498
55-34 Other Federal-AFDC FG/U	3,159,253.00	3,617,950	4,238,285	0	4,238,285
55-35 Other Federal-CWS	2,231,618.00	1,851,180	1,992,391	0	1,992,391
55-39 Other Federal-Kingap	0.00	500	0	0	0
56-30 Other Government Agencies-Other	15,778.00	15,000	25,000	0	25,000
66-01 Charges for Services-Personnel Services	297,024.19	298,678	301,677	0	301,677
67-60 Judicial-Estate Fees	93,845.58	75,000	265,609	0	265,609
79-50 Sales-Revenue Applic Prior Year	68,090.00	25,000	25,000	0	25,000
79-60 Sales-Sale of Fixed Assets	5,723.00	10,000	10,000	0	10,000
79-70 Sales-Other Sales-Miscellaneous	12.00	50	50	0	50
79-90 Other-Miscellaneous	20,118.86	5,000	5,000	0	5,000

Revenue and Appropriation Detail

Fund: 168 : Social Services Admin

Budget Unit: 5011 : Admin - Social Services, Social Services Admin

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
79-91 Other-Cancelled Checks	2,010.97	1,000	5,000	0	5,000
79-93 Other-Insurance Proceeds	0.00	25,000	25,000	0	25,000
80-92 Loans/Int Fin/Bonds-Advance From Other Fund	200,000.00	0	100,000	0	100,000
80-93 Loans/Int Fin/Bonds-Advance To Other Fund	(200,000.00)	0	100,000	0	100,000
81-22 Operating Transfers-In	20,625.00	25,000	150,190	0	150,190
81-23 Operating Transfers-Out	(135,000.00)	(360,199)	439,357	(878,714)	(439,357)
Revenue - Summary	26,242,500.40	27,280,740	30,653,824	878,714	29,775,110

Appropriation

01-11 Salaries & Wages-Permanent	10,958,169.92	15,047,848	14,190,105	0	14,190,105
01-12 Salaries & Wages-Extra Help	137,194.38	209,554	131,675	0	131,675
01-13 Salaries & Wages-OT, Holiday, Stby	457,944.03	494,177	457,430	0	457,430
01-14 Salaries & Wages-Other, Term	76,022.51	269,801	234,372	0	234,372
02-21 Retirement Contributions-FICA	868,400.15	1,152,630	1,014,789	0	1,014,789
02-22 Retirement Contributions-PERS	2,681,759.49	3,634,903	3,104,380	0	3,104,380
03-30 Insurance-Health/Life	2,098,479.22	2,846,747	2,544,279	0	2,544,279
03-31 Insurance-Unemployment	88,504.00	30,160	32,000	0	32,000
03-32 Insurance-Opt Out	29,600.01	28,500	19,200	0	19,200
04-00 Worker's Compensation-	215,857.04	236,860	191,712	0	191,712
12-00 Communications-	116,106.14	170,862	179,550	0	179,550
14-00 Household Expense-	37,487.65	57,624	57,624	0	57,624
15-12 Insurance-Public Liability	59,569.12	78,405	52,572	0	52,572
15-13 Insurance-Fire & Allied Cvrgrs	5,431.44	5,684	5,390	0	5,390
17-00 Maintenance-Equipment-	111,994.69	238,477	150,266	0	150,266
18-00 Maint-Bldgs & Imprvmts-	13,863.97	226,460	224,900	0	224,900
20-00 Memberships-	33,253.00	41,590	41,400	0	41,400
22-70 Office Expense-Supplies	68,553.81	92,200	148,600	0	148,600
22-71 Office Expense-Postage	182,702.83	202,600	226,600	0	226,600
22-72 Office Expense-Books & Periodicals	5,480.46	6,900	6,900	0	6,900
23-50 Prof & Specialized Svcs-Gr Ave for Indep-Contract	987,428.32	1,200,205	1,219,292	0	1,219,292

Revenue and Appropriation Detail

Fund: 168 : Social Services Admin

Budget Unit: 5011 : Admin - Social Services, Social Services Admin

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
23-53 Prof & Specialized Svcs-Child Care Bridging	25,911.44	85,037	111,320	0	111,320
23-54 Prof & Specialized Svcs-Cal Learn-Transportation	87,423.35	148,800	139,200	0	139,200
23-55 Prof & Specialized Svcs-Cal Learn-Child Care	367,412.34	890,000	890,000	0	890,000
23-56 Prof & Specialized Svcs-Cal Learn-Ancillary	87,779.00	150,000	185,200	0	185,200
23-57 Prof & Specialized Svcs-Cal Learn-Contract Pymts	60,658.00	50,000	50,000	0	50,000
23-58 Prof & Specialized Svcs-Subsidized Employment	0.00	247,766	247,766	0	247,766
23-59 Prof & Specialized Svcs-Family Stabilization	31,380.94	94,000	94,000	0	94,000
23-70 Prof & Specialized Svcs-Perform Incent Contract	4,526.92	94,427	99,863	0	99,863
23-80 Prof & Specialized Svcs-Professional & Specialize	1,213,005.06	3,068,926	3,326,627	0	3,326,627
23-90 Prof & Specialized Svcs-Administrative Services	914,900.22	770,964	1,148,277	0	1,148,277
23-91 Prof & Specialized Svcs-Intra-Div Services	96,402.95	113,000	130,000	0	130,000
24-00 Publications & Legal Ntcs-	2,631.12	5,000	5,000	0	5,000
25-00 Rents & Leases-Equipment-	3,587.23	3,220	2,500	0	2,500
26-00 Rents & Leases-Bldg & Imp-	755,309.46	815,364	795,291	0	795,291
27-00 Small Tools & Instruments-	1,073.44	5,000	5,000	0	5,000
28-30 Special Departmental Exp-Supplies & Services	66,086.85	86,440	146,940	0	146,940
28-32 Special Departmental Exp-EBT	73,637.95	94,500	98,000	0	98,000
28-41 Special Departmental Exp-IHSS	77,459.09	160,651	193,842	0	193,842
29-50 Transportation & Travel-Transportation & Travel	76,712.15	195,000	200,000	0	200,000
30-00 Utilities-	177,683.12	255,209	280,000	0	280,000
38-00 Inventory Items-	131,971.95	228,250	157,000	0	157,000
40-70 Support & Care of Persons-Support & Care of Persons	14,052.58	286,250	186,500	0	186,500
40-72 Support & Care of Persons-Direct	230,972.39	411,466	476,432	0	476,432

Revenue and Appropriation Detail

Fund: 168 : Social Services Admin

Budget Unit: 5011 : Admin - Social Services, Social Services Admin

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Child Welfare Cost					
62-71 Cap. FA-Equipment-Office	0.00	0	0	100,000	100,000
62-74 Cap. FA-Equipment-Other	0.00	5,000	0	0	0
62-79 Cap. FA-Equipment-Prior Year	0.00	100,000	100,000	(100,000)	0
Appropriation - Summary	23,734,379.73	34,636,457	33,301,794	0	33,301,794
NET COST	(3,380,301.16)	7,355,717	2,647,970	878,714	3,526,684

DEPARTMENT OF SOCIAL SERVICES

CRYSTAL MARKYTAN, Director



BU 5012 – Social Services Special Programs (Fund 168)

DEPARTMENT OVERVIEW

Budget Unit 5012 is comprised of Staff assigned to Public Authority (PA) and to the Area Agency on Aging (AAA).

ACCOMPLISHMENTS IN FY 2022-23

See Budget Unit 5011

GOALS FOR FY 2023-24

See Budget Unit 5011

Revenue and Appropriation Detail

Fund: 168 : Social Services Admin

Budget Unit: 5012 : Admin - Social Services, Social Services Spec Prog

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
66-01 Charges for Services-Personnel Services	649,830.43	896,679	795,539	0	795,539
Revenue - Summary	649,830.43	896,679	795,539	0	795,539
Appropriation					
01-11 Salaries & Wages-Permanent	450,635.32	543,331	515,263	0	515,263
01-12 Salaries & Wages-Extra Help	0.00	40,284	0	0	0
01-13 Salaries & Wages-OT, Holiday, Stby	4,198.34	3,000	6,000	0	6,000
01-14 Salaries & Wages-Other, Term	0.00	1,500	1,500	0	1,500
02-21 Retirement Contributions-FICA	31,980.90	43,200	39,608	0	39,608
02-22 Retirement Contributions-PERS	101,138.18	129,640	120,057	0	120,057
03-30 Insurance-Health/Life	97,198.99	131,180	108,832	0	108,832
03-31 Insurance-Unemployment	3,331.00	1,368	1,035	0	1,035
03-32 Insurance-Opt Out	0.00	2,400	2,400	0	2,400
04-00 Worker's Compensation-	709.00	776	844	0	844
Appropriation - Summary	689,191.73	896,679	795,539	0	795,539
NET COST	10,680.33	0	0	0	0

DEPARTMENT OF SOCIAL SERVICES

CRYSTAL MARKYTAN, Director



BU 5121 – General Welfare (Fund 169)

DEPARTMENT OVERVIEW

This Budget Unit provides assistance payments to families through the CalWORKs program. It funds direct payments to Resource Families and residential facilities for children who are removed from home due to abuse and neglect. Adoption Assistance payments are made to families that have adopted children through the foster care system.

This Budget Unit also funds the county share of payroll costs for In-Home-Supportive Services (IHSS) providers who assist the elderly and disabled so they can remain safely in their home.

ACCOMPLISHMENTS IN FY 2022-23

See Budget Unit 5011

GOALS FOR FY 2023-24

See Budget Unit 5011

Revenue and Appropriation Detail

Fund: 169 : Welfare Assistance

Budget Unit: 5121 : Public Assistance, General Welfare

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
53-03 State Assistance Program-Family Support	974,763.80	3,182,931	895,344	0	895,344
53-11 State Assistance Program-AFDC-FG/U	(1,330,021.87)	1,417,069	2,280,010	0	2,280,010
53-12 State Assistance Program-Adoptions	(18,279.00)	200,000	100,000	0	100,000
53-13 State Assistance Program-Foster Care	141,040.00	750,000	100,000	0	100,000
53-15 State Assistance Program-Kin-Gap State	38,603.00	90,041	45,000	0	45,000
53-50 State Admin Program-Soc Svcs Realign Sls Tx	11,973,387.25	2,856,758	4,348,800	100,000	4,448,800
53-51 State Admin Program-Realignment CalWorks MOE	3,264,439.47	2,477,356	3,103,646	0	3,103,646
54-08 State Aid-H&HS-Foster Care	2,110,805.32	1,064,830	1,582,370	0	1,582,370
54-13 State Aid-H&HS-Adoption Asst Prog	1,852,126.54	1,869,935	1,969,935	0	1,969,935
55-11 Federal Assist Program-AFDC FG/U	1,812,234.00	2,087,500	2,730,000	0	2,730,000
55-12 Federal Assist Program-Adoptions	2,880,193.00	2,740,111	3,240,111	0	3,240,111
55-13 Federal Assist Program-Foster Care	1,493,734.00	1,885,315	2,174,395	0	2,174,395
55-15 Federal Assist Program-Kingap	22,124.00	36,088	26,378	0	26,378
56-30 Other Government Agencies-Other	49,007.59	51,900	45,000	0	45,000
81-22 Operating Transfers-In	0.00	168,420	200,000	(100,000)	100,000
Revenue - Summary	25,264,157.10	20,878,254	22,840,989	0	22,840,989

Appropriation

28-30 Special Departmental Exp-Supplies & Services	6,624,127.11	7,272,331	7,669,828	0	7,669,828
40-30 Support & Care of Persons-Child AFDC-FG-30	6,726,456.49	7,500,000	9,100,000	0	9,100,000
40-40 Support & Care of Persons-FDC Foster Care (40-42)	4,163,495.88	6,350,000	6,350,000	0	6,350,000
40-44 Support & Care of Persons-Aid to Adopt Child (04)	5,265,600.00	6,000,000	6,000,000	0	6,000,000
40-46 Support & Care of Persons-Kin-Gap Children	82,712.00	150,000	100,000	0	100,000

Revenue and Appropriation Detail

Fund: 169 : Welfare Assistance

Budget Unit: 5121 : Public Assistance, General Welfare

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
40-47 Support & Care of Persons-Apprvd Relative Caregiver	46,752.00	51,900	45,000	0	45,000
Appropriation - Summary	22,909,143.48	27,324,231	29,264,828	0	29,264,828
NET COST	(2,355,013.62)	6,445,977	6,423,839	0	6,423,839

DEPARTMENT OF SOCIAL SERVICES

CRYSTAL MARKYTAN, Director



BU 5125 – Wraparound Services (Fund 169)

DEPARTMENT OVERVIEW

This budget unit is the location for depositing wraparound reinvestment funds that have been collected. Funds will be used to cover services that are approved to be paid through these funds.

ACCOMPLISHMENTS IN FY 2022-23

See Budget Unit 5011

GOALS FOR FY 2023-24

See Budget Unit 5011

Revenue and Appropriation Detail

Fund: 169 : Welfare Assistance

Budget Unit: 5125 : Public Assistance, Wraparound Services

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
81-23 Operating Transfers-Out	0.00	(168,420)	(100,000)	0	(100,000)
Revenue - Summary	0.00	(168,420)	(100,000)	0	(100,000)
Appropriation					
40-40 Support & Care of Persons-FDC Foster Care (40-42)	0.00	0	100,000	0	100,000
Appropriation - Summary	0.00	0	100,000	0	100,000
NET COST	0	168,420	200,000	0	200,000

DEPARTMENT OF SOCIAL SERVICES

CRYSTAL MARKYTAN, Director



BU 5164 – Housing Administration (Fund 90)

DEPARTMENT OVERVIEW

This budget unit includes operation of the Housing Choice Voucher (Section 8) low-income rental subsidy program and staffing/support for other Housing Budget Units 5165 and 5169.

ACCOMPLISHMENTS IN FY 2022-23

- As the COVID waivers expired, normal activities resumed, and staff continued to maintain a high level of service to clients in the Housing Choice Voucher (HCV) program.
- Our PHA has been able to utilize 90% of our allotment of Veterans Affairs Supportive Housing (VASH) vouchers during this FY.
- Our PHA continued our partnership with the Continuum of Care to administer the Emergency Housing Voucher (EHV) program. We have had some success with folks in this program securing rentals.
- Our PHA successfully opened our HCV waitlist for the first time since 2016.

GOALS FOR FY 2023-24

- To maintain our High Performer status under HUD's rating system for Public Housing Authorities.
- Using forecasting tools to continually issue vouchers to raise our utilization rate and expend more of our available HUD funding to serve as many people in our community as possible.
- To work with our local Veterans Affairs office to reach and maintain 100% utilization of our Veterans Affairs Supportive Housing (VASH) vouchers.
- To continue to serve tenants with competence and efficiency by ensuring staff have access to the training and resources they need to be successful in their positions.

Revenue and Appropriation Detail

Fund: 90 : Housing Admin

Budget Unit: 5164 : Public Assistance, Housing Admin

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	62.99	225	300	0	300
55-01 Federal Assist Program-Public Assistance Admin	337,135.47	316,178	307,972	0	307,972
81-22 Operating Transfers-In	135,000.00	441,692	514,783	0	514,783
Revenue - Summary	472,198.46	758,095	823,055	0	823,055

Appropriation					
01-11 Salaries & Wages-Permanent	216,901.82	385,119	388,792	0	388,792
01-13 Salaries & Wages-OT, Holiday, Stby	864.77	1,300	1,500	0	1,500
01-14 Salaries & Wages-Other, Term	1,698.40	3,068	1,914	0	1,914
02-21 Retirement Contributions-FICA	22,203.10	29,788	29,884	0	29,884
02-22 Retirement Contributions-PERS	70,723.74	92,040	89,421	0	89,421
03-30 Insurance-Health/Life	59,340.57	71,191	60,954	0	60,954
03-31 Insurance-Unemployment	2,231.00	777	788	0	788
03-32 Insurance-Opt Out	0.00	0	2,400	0	2,400
04-00 Worker's Compensation-	755.00	817	739	0	739
12-00 Communications-	4,042.92	4,601	4,800	0	4,800
14-00 Household Expense-	1,178.52	1,249	1,250	0	1,250
15-12 Insurance-Public Liability	4,898.00	4,290	42,706	0	42,706
17-00 Maintenance-Equipment-	1,859.16	3,420	1,500	0	1,500
18-00 Maint-Bldgs & Imprvmts-	4,681.80	4,906	4,900	0	4,900
20-00 Memberships-	1,150.44	1,550	1,700	0	1,700
22-70 Office Expense-Supplies	2,586.85	4,598	5,750	0	5,750
22-71 Office Expense-Postage	2,735.89	6,600	7,100	0	7,100
22-72 Office Expense-Books & Periodicals	762.24	1,125	1,125	0	1,125
23-80 Prof & Specialized Svcs-Professional & Specialize	28,140.45	30,032	37,017	0	37,017
23-90 Prof & Specialized Svcs-Administrative Services	12,882.35	13,391	28,692	0	28,692
24-00 Publications & Legal Ntcs-	243.27	1,500	2,250	0	2,250
26-00 Rents & Leases-Bldg & Imp-	17,474.04	17,627	17,501	0	17,501
27-00 Small Tools & Instruments-	0.00	100	100	0	100

Revenue and Appropriation Detail

Fund: 90 : Housing Admin

Budget Unit: 5164 : Public Assistance, Housing Admin

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
28-30 Special Departmental Exp-Supplies & Services	1,620.40	95,224	84,070	0	84,070
29-50 Transportation & Travel- Transportation & Travel	644.38	5,000	7,000	0	7,000
30-00 Utilities-	5,278.56	5,528	6,200	0	6,200
38-00 Inventory Items-	0.00	0	725	0	725
80-80 Other Financing Uses-Interfund Reimbursements	(30,073.35)	(7,723)	(7,723)	0	(7,723)
Appropriation - Summary	434,824.32	777,118	823,055	0	823,055
NET COST	(36,224.14)	19,023	0	0	0

DEPARTMENT OF SOCIAL SERVICES

CRYSTAL MARKYTAN, Director



BU 5165 – HOME PI Housing Services (Fund 97)

DEPARTMENT OVERVIEW

This Budget Unit consists of loan payment proceeds from First Time Home Buyer (FTHB) and Owner Occupied Rehabilitation (OOR) loans made out of HOME grants from previous years.

ACCOMPLISHMENTS IN FY 2022-23

- Continued to monitor the County loan portfolio for compliance.
- Worked closely with participants to maintain compliance as loan maturity dates approach.

GOALS FOR FY 2023-24

- To use the balance of PI funds available.

Revenue and Appropriation Detail

Fund: 97 : Home-Housing Services

Budget Unit: 5165 : Public Assistance, Home-Housing Services

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	1,092.37	2,301	7,815	0	7,815
69-20 Other Current Services-Other	17.22	17	17	0	17
80-92 Loans/Int Fin/Bonds-Advance From Other Fund	0.00	33,761	30,382	0	30,382
80-97 Loans/Int Fin/Bonds-Priv Sector Loan Rec	324,235.29	114,122	150,000	0	150,000
Revenue - Summary	325,344.88	150,201	188,214	0	188,214
Appropriation					
23-30 Prof & Specialized Svcs-General Admin	24,593.50	46,768	43,000	0	43,000
23-31 Prof & Specialized Svcs-CDBG Activity Delivery	7,150.00	56,673	193,171	0	193,171
23-90 Prof & Specialized Svcs-Administrative Services	289.78	0	1,970	0	1,970
23-91 Prof & Specialized Svcs-Intra-Div Services	9,204.72	7,723	7,723	0	7,723
57-03 Home/Rental Loans-Home Pgm Income Activity	110,000.00	885,932	1,064,300	0	1,064,300
Appropriation - Summary	151,238.00	997,096	1,310,164	0	1,310,164
NET COST	(174,046.88)	846,895	1,121,950	0	1,121,950

DEPARTMENT OF SOCIAL SERVICES

CRYSTAL MARKYTAN, Director



BU 5168 – Senior Citizen Program

DEPARTMENT OVERVIEW

This Budget Unit assists in supporting local senior centers and provides Lake County's matching funds to the Area Agency on Aging (AAA) of Lake and Mendocino Counties.

ACCOMPLISHMENTS IN FY 2022-23

- Continued support of contracted providers, including but not limited to Tai Chi for arthritis, legal services and caregiver counseling. Providers continued to serve people remotely with an ongoing shift to in-person services.
- Supported Senior Centers as they reopened for in-person services. Most Senior Centers are now open for in-person meals and continue to offer meal service delivery.
- Applied for and was awarded the HCBS Infrastructure Grant which allowed for the disbursement of additional funding to Senior Centers to be used for facility or equipment updates to enhance meal service delivery.
- Began return to in-person outreach and events attendance.

GOALS FOR FY 2023-24

- Implementation of the Aging and Disability Resource Connection (ADRC) Program to create a community network of public, private, and/or non-profit agencies to form a No Wrong Door System to improve awareness of the resources available to support elderly and disabled persons.

Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 5168 : Public Assistance, Senior Citizens Program

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
53-38 State Admin Program-CCBC	24,687.00	24,687	24,687	0	24,687
Revenue - Summary	24,687.00	24,687	24,687	0	24,687
Appropriation					
52-10 Other Charges-Contib to Non-Co Gov Agen	95,335.00	95,335	127,840	0	127,840
Appropriation - Summary	95,335.00	95,335	127,840	0	127,840
NET COST	70,648	70,648	103,153	0	103,153

DEPARTMENT OF SOCIAL SERVICES

CRYSTAL MARKYTAN, Director



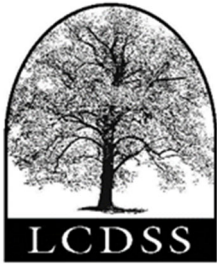
BU 5169 – Housing-HOME New Grant (Fund 95)

DEPARTMENT OVERVIEW

Subject to the availability of grant funding, this program provides both First Time Home Buyer (FTHB) and Owner Occupied Rehabilitation (OOR) loans to qualified low-income households in unincorporated areas of Lake County. As a Housing and Community Development (HCD) requirement for the use of any HOME Grant funds, all loan payment proceeds held in Budget Unit 5165 must be used in full.

DEPARTMENT OF SOCIAL SERVICES

CRYSTAL MARKYTAN, Director



BU 5281 – General Welfare
(Fund 169)

DEPARTMENT OVERVIEW

This Budget Unit is comprised of the General Relief (GR) assistance payments.

Revenue and Appropriation Detail

Fund: 169 : Welfare Assistance

Budget Unit: 5281 : Aid Programs, General Relief

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
53-50 State Admin Program-Soc Svcs Realign Sls Tx	45,000.00	45,000	45,000	0	45,000
79-95 Other-SSI/SSP Refunds	0.00	5,000	5,000	0	5,000
Revenue - Summary	45,000.00	50,000	50,000	0	50,000
Appropriation					
40-70 Support & Care of Persons-Support & Care of Persons	3,588.00	50,000	50,000	0	50,000
Appropriation - Summary	3,588.00	50,000	50,000	0	50,000
NET COST	(41,412)	0	0	0	0

DEPARTMENT OF SOCIAL SERVICES

CRYSTAL MARKYTAN, Director



BU 5282 – IHSS Public Authority Administration (Fund 161)

DEPARTMENT OVERVIEW

The In-Home Supportive Services (IHSS) Public Authority (PA) maintains a registry of screened providers and offers training to providers and recipients. The PA contracts with Social Services Budget Unit 5012 for staffing and Budget Unit 5011 for operations.

Revenue and Appropriation Detail

Fund: 161 : IHSS Public Authority

Budget Unit: 5282 : Aid Programs, IHSS Public Authority

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
53-01 State Assistance Program-Public Assistance Admin	214,126.28	283,630	269,659	0	269,659
55-01 Federal Assist Program-Public Assistance Admin	212,083.57	323,093	267,003	0	267,003
79-85 Other-Livescan	20,625.00	25,000	25,000	0	25,000
81-23 Operating Transfers-Out	(20,625.00)	(25,000)	(25,000)	0	(25,000)
Revenue - Summary	426,209.85	606,723	536,662	0	536,662
Appropriation					
28-41 Special Departmental Exp-	568,956.82	522,801	536,662	0	536,662
Appropriation - Summary	568,956.82	522,801	536,662	0	536,662
NET COST	142,746.97	(83,922)	0	0	0



BU 5321 – Veterans Services

DEPARTMENT OVERVIEW

MISSION STATEMENT: The Lake County Veterans Service Office (LCVSO) was originally established in 1946 and remains a department of professional veterans' advocates. The LCVSO plays a critical role in the veteran's advocacy system and is often the initial contact in the community for veterans' services. The Department of Veterans Affairs estimates they paid approximately \$50 million in new benefits to Lake County veterans and their dependents during this last federal fiscal year, and much of this can be attributed directly to the collaborative efforts of this office. Therefore, the LCVSO is committed, within the State of California and nationally, to continue providing the vital and efficient system of services, and advocacy, to veterans and their dependents and survivors.

The LCVSO promotes state and federal legislation, as well as policy support of veterans' rights and issues, in harmony with our national obligation to veterans of the United States armed forces. The LCVSO additionally provides a medium for the exchange of ideas, information, training, and support to facilitate delivery of services to nearly 12,000 local clients.

The LCVSO recognizes the importance and merit of the congressionally chartered veterans' service organizations and is committed to fostering a mutually beneficial relationship with them for the common good of all veterans. It is the intent of this department that every veteran residing in the county receives the benefits and services to which they are entitled to by law and moral obligation.

PROGRAM OVERVIEW - Services include, but are not limited to:

- Provide comprehensive benefits counseling
- Accurate preparation and submission of claims
- Follow-up on all claims to assure final and fair decisions are reached
- Initiation and development of appeals when applicable
- Network with federal, state and local agencies to maximize benefits for clients
- Outreach to recently discharged veterans and their dependents in order to eligible benefits
- Interact with county veterans service organizations to get link local relevant assistance with veteran community

HEALTH SERVICES

JONATHAN PORTNEY, Director
BU 5321 – Veterans Services

ACCOMPLISHMENTS IN FY 2022-23

- Continued collaboration with Oakland and Sacramento Regional Offices with the Department of Veterans Affairs, along with the California Department of Veterans Affairs of electronic processing of claims; having a positive impact in the timeliness of their adjudication
- Processed well over 1575 new claims, and other benefits applications.
- Exceeded the goal of enrollments of over 1100 additional veterans and family members into the VA Healthcare System & CHAMPVA Program in FY 2022-2023
- Educating the Next Generation of Veterans by enrolling and getting them into college by using the Post-9/11 GI Bill program
- Ensuring that every opportunity to reach out to our homeless veterans is taken, by creating and maintaining a registry for homeless veterans
- Veterans Court continues to be a collaborative program in partnership with the local Superior Court, and other involved key agencies such as the District Attorney's Office, Public Defender's Office and Probation Departments – not only local but throughout the State of California. The LCVSO remains working towards the development of a curriculum for every eligible veteran within the program

GOALS FOR FY 2023-24

- Increase Veteran satisfaction with financial, health, education, training, counseling, outreach, burial benefits and so many other services.
- Continue improving customer satisfaction with management systems and support services to the Veteran Community
- Maintain an exceptional high level of quality of Client Services, while optimizing assessment of benefits eligibility since it one of the main keys to professional success
- Raise readiness and outreach concerning services to continuously protect people and assets in time of crisis, and/or through any future epidemics

Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 5321 : Veterans Services, Veterans Services

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
54-50 State Aid-Veterans Affairs	120,330.00	126,000	135,000	0	135,000
Revenue - Summary	120,330.00	126,000	135,000	0	135,000
Appropriation					
01-11 Salaries & Wages-Permanent	173,199.98	185,600	191,566	0	191,566
01-14 Salaries & Wages-Other, Term	0.00	4,349	4,436	0	4,436
02-21 Retirement Contributions-FICA	11,785.22	14,531	15,010	0	15,010
02-22 Retirement Contributions-PERS	42,195.86	44,333	62,635	0	62,635
03-30 Insurance-Health/Life	35,451.38	35,274	36,489	0	36,489
03-31 Insurance-Unemployment	1,146.00	371	383	0	383
04-00 Worker's Compensation-	625.00	907	727	0	727
12-00 Communications-	1,486.62	2,800	3,000	0	3,000
15-12 Insurance-Public Liability	4,898.00	4,290	4,215	0	4,215
15-13 Insurance-Fire & Allied Cvrgrs	175.00	391	359	0	359
17-00 Maintenance-Equipment-	12.29	200	200	0	200
20-00 Memberships-	3,050.00	2,845	3,200	0	3,200
22-70 Office Expense-Supplies	3,060.54	2,200	1,500	0	1,500
22-71 Office Expense-Postage	870.72	1,100	1,000	0	1,000
22-72 Office Expense-Books & Periodicals	237.18	252	300	0	300
23-90 Prof & Specialized Svcs- Administrative Services	17,816.69	19,448	11,666	0	11,666
23-91 Prof & Specialized Svcs- Intra-Div Services	2,000.00	2,000	2,000	0	2,000
28-30 Special Departmental Exp-Supplies & Services	1,458.54	4,465	4,850	0	4,850
29-50 Transportation & Travel- Transportation & Travel	275.00	3,800	4,000	0	4,000
29-51 Transportation & Travel-Cent. Gar.- Pool Mlg ONLY	202.00	1,200	500	0	500
30-00 Utilities-	1,911.33	4,000	3,000	0	3,000
Appropriation - Summary	301,857.35	334,356	351,036	0	351,036
NET COST	174,205.8	208,356	216,036	0	216,036

LIBRARY

CHRISTOPHER VEACH, County Librarian



BU 6022 – Library (Fund 125)

DEPARTMENT OVERVIEW

This budget unit provides library services for County residents and visitors of all ages through four libraries located in Lakeport, Clearlake, Middletown, and Upper Lake. These services include loaning books and materials to residents, programs and events for children, teens, and adults that promote life-long learning and literacy, internet access through free wifi, public computers, and loaning devices, reference assistance, digital resources, and the adult literacy program.

The library is primarily funded with a dedicated property tax approved by the voters in 1974. Property taxes make up over 64% of all revenue. A small portion of revenue (1%) is provided by library fines, fees, and charges for printing, copying, and room rent. The Adult Literacy Program, ESL Program and ZipBooks program is funded partially by state grants through the California State Library and makes up 5% of all revenue. 24% of revenue is sourced from the County Cannabis Grant program and a contribution from the General Fund in order to provide additional educational opportunities and library access to the public as well as reimburse other County departments for services rendered to the library.

Appropriations in this budget unit pay the benefits and salary of library staff and provide funds for maintenance of library buildings and library infrastructure. This budget unit also includes funding for library materials, both physical and digital, to lend to the public.

ACCOMPLISHMENTS IN FY 2022-23

- Checked out 166,277 library materials (digital and print) to the public from July 2022 to March 2023.
- Facilitated 12,725 sessions on public computers and lent 662 devices from July 2022 to March 2023.
- Conducted 241 programs for adults and 384 programs for children with a combined attendance of 8,978 from July 2022 to March 2023 in person and online.
- Used grant funds to expand Wi-Fi hotspot lending, recognizing the significant demand for internet connectivity within the community and working to provide access within our capacity.
- Hosted a successful community wide reading event, the NEA Big Read in Lake County, with over 30 community partners and cumulative event attendance of over 450 adults and children.
- In coordination with Administration and Public Services pursued and won multiple grants to improve library facilities through the California State Library Building Forward Grant program.

LIBRARY

CHRISTOPHER VEACH, County Librarian
BU 6022 – Library

GOALS FOR FY 2023-24

- Improve the physical library collection by replacing 5% of the collection with new books and other materials for adults, children and teens, to meet the long term objective of 25% of library holdings having a publishing date with the last 5 years.
- Foster a greater sense of community and opportunities for lifelong learning by creating, supporting and promoting ongoing interest based clubs at the library.
- Continue work on increasing access to and visibility of the library through additional service points such as the mobile library vehicle, digital library app, and participating in community events.
- Continue to provide excellent library service to the public.

Revenue and Appropriation Detail

Fund: 125 : Library
Budget Unit: 6022 : Library Services, Library

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
10-10 Property Taxes-Current Secured	972,394.60	932,180	1,028,770	0	1,028,770
10-20 Property Taxes-Current Unsecured	19,795.34	20,100	22,310	0	22,310
10-25 Property Taxes-Supp 813-Current	15,201.99	14,320	17,030	0	17,030
10-35 Property Taxes-Supp 813-Prior	4,292.58	3,390	4,510	0	4,510
10-40 Property Taxes-Prior Unsecured	808.19	775	820	0	820
10-70 Other Taxes-Timber Yield	12.80	30	30	0	30
42-01 Revenue from Use of Money-Interest	520.91	160	1,940	0	1,940
42-10 Rents & Concessions-Rents & Concessions	8,135.85	7,100	8,470	0	8,470
54-60 State Aid-HOPTR	8,553.44	8,400	8,400	0	8,400
54-98 State Aid-Library	108,659.00	155,399	109,300	(5,170)	104,130
56-01 Other Federal-Other	38,084.00	25,700	0	0	0
66-60 Charges for Services-Communication Services	60,640.10	58,632	40,700	0	40,700
69-01 Other Current Services-Library	10,674.46	8,700	9,780	0	9,780
79-99 Other-Donations	10,618.37	5,000	5,000	0	5,000
81-22 Operating Transfers-In	213,130.00	441,016	417,670	200,000	617,670
Revenue - Summary	1,471,521.63	1,680,902	1,674,730	(194,830)	1,869,560
Appropriation					
01-11 Salaries & Wages-Permanent	455,845.16	495,250	588,480	0	588,480
01-12 Salaries & Wages-Extra Help	64,801.04	92,535	87,495	0	87,495
01-13 Salaries & Wages-O/T Holiday	128.95	500	500	0	500
02-21 Retirement Contributions-FICA	36,538.08	40,450	47,429	0	47,429
02-22 Retirement Contributions-PERS	111,036.95	118,250	137,116	0	137,116
03-30 Insurance-Health/Life	120,348.19	116,978	145,556	0	145,556
03-31 Insurance-Unemployment	3,978.00	1,250	1,352	0	1,352
03-32 Insurance-Opt Out	1,866.67	2,400	2,400	0	2,400
04-00 Worker's Compensation-	1,226.00	1,052	1,729	0	1,729
12-00 Communications-	71,727.35	68,350	69,680	0	69,680
14-00 Household Expense-	17,174.11	19,030	18,290	0	18,290
15-12 Insurance-Public Liability	4,898.00	4,290	4,220	0	4,220

Revenue and Appropriation Detail

Fund: 125 : Library
Budget Unit: 6022 : Library Services, Library

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
15-13 Insurance-Fire & Allied Cvrgs	32,289.00	40,444	38,350	0	38,350
17-00 Maintenance-Equipment-	3,027.11	5,690	4,950	0	4,950
18-00 Maint-Bldgs & Imprvmnts-	59,115.48	35,470	29,000	0	29,000
20-00 Memberships-	3,730.00	3,730	3,780	0	3,780
22-70 Office Expense-Supplies	19,348.83	17,700	16,000	0	16,000
22-71 Office Expense-Postage	479.16	4,660	2,100	0	2,100
23-80 Prof & Specialized Svcs- Professional & Specialize	112,514.18	127,200	123,000	0	123,000
23-90 Prof & Specialized Svcs- Administrative Services	32,285.97	134,642	131,676	0	131,676
24-00 Publications & Legal Ntcs-	0.00	150	150	0	150
26-00 Rents & Leases-Bldg & Imp-	1.00	1	1	0	1
28-30 Special Departmental Exp-Supplies & Services	157,477.83	289,200	191,310	200,000	391,310
29-50 Transportation & Travel- Transportation & Travel	1,631.44	2,700	2,700	0	2,700
30-00 Utilities-	70,372.00	64,900	71,980	0	71,980
38-00 Inventory Items-	33,532.75	42,500	5,690	0	5,690
48-00 Taxes & Assessments-	182.55	190	190	0	190
55-51 Other Charges-Literacy Grant	47,764.23	45,620	39,270	(5,170)	34,100
62-72 Cap. FA-Equipment-Autos & Light Trucks	0.00	196,659	0	0	0
80-80 Other Financing Uses-Interfund Reimbursements	(25,567.56)	(15,000)	(15,000)	0	(15,000)
Appropriation - Summary	1,437,752.47	1,956,791	1,749,394	194,830	1,944,224
NET COST	32,456.97	275,889	74,664	0	74,664



BU 6023 – Library Improvements (Fund 71)

DEPARTMENT OVERVIEW

This budget supports needed improvements to the library collection and enhancements for library programming and is historically funded entirely by public donations from individual donors and community groups like the Friends of the Lake County Library and the Friends of Middletown Library. This budget unit is also being used to contain the funds from the Building Forward Library Infrastructure State Library grant program that will make capital improvements to all library branches from 2022 to 2026.

ACCOMPLISHMENTS IN FY 2022-23

- Purchased books, audiobooks, and DVDs for children and adults to improve the library collection.
- Purchased supplies to enhance library programming for children.
- Received funding from the California State Library Building Forward Library Infrastructure Grant

GOALS FOR FY 2023-24

- Continue to purchase library materials to improve the library collection.
- Continue to purchase supplies to support library programs.
- Support the work of Lake County Public Services to implement the grant plan to fund capital improvement projects at the four Lake County Library facilities to include photovoltaic and backup power generation, automated building control systems and other life-safety and critical maintenance needs.

Revenue and Appropriation Detail

Fund: 71 : Library Improvements

Budget Unit: 6023 : Library Services, Library Improvements

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
54-90 State Aid-Other	0.00	0	253,227	108,106	361,333
79-99 Other-Donations	26,500.00	13,000	15,000	0	15,000
Revenue - Summary	26,500.00	13,000	268,227	(108,106)	376,333
Appropriation					
18-00 Maint-Bldgs & Imprvmts-	0.00	0	29,602	0	29,602
28-30 Special Departmental Exp-Supplies & Services	12,049.19	27,508	15,000	0	15,000
38-00 Inventory Items-	0.00	5,000	0	0	0
63-13 Construction in Progress-Buildings & Improvements	0.00	0	1,619,900	0	1,619,900
Appropriation - Summary	12,049.19	32,508	1,664,502	0	1,664,502
NET COST	(14,392.84)	19,508	1,396,275	(108,106)	1,288,169

UC COOPERATIVE EXTENSION

JOHN HARPER, Director



BU 6131 – UC Cooperative Extension

DEPARTMENT OVERVIEW

The University of California Cooperative Extension (UCCE) is the public outreach arm of the UC Division of Agriculture and Natural Resources (UCANR). Its academic Advisors and Specialists develop and extend research-based information to local agencies, industries and the public. UCANR is the only locally-based agency with the sole mission of sustaining a vital economy, environment and community by developing and providing information on management practices pertaining to agriculture, home horticulture, natural resources, youth development and consumer sciences.

UCCE programs operate through a partnership of county government and UCANR, with support from the USDA and external funding sources. Backed by the resources of the entire UC system, our educational programs use applied research to solve community problems. We conduct research and educational programs in cooperation with local clientele; consult with individuals and organizations on a variety of topics through meetings, phone contacts, and in-person visits; create and produce outreach materials, including newsletters, leaflets, and digital media and social mass media; and conduct informational seminars and workshops. Our website is <http://celake.ucanr.edu> and our email is celake@ucanr.edu.

County funding for UCCE is provided 100% through the general fund. The County of Lake's generous support leverages nearly a 5:1 dollar ratio. The salaries of all UC academic advisors assigned to Lake County are fully paid by UC. County of Lake and UCANR each cover 50% of our Lake County 4-H Representative salary. The County of Lake has also provided full support of the 40% FTE (2 days per week) for the UC-paid Master Gardener Program Coordinator.

ACCOMPLISHMENTS IN FY 2022-23

Forestry & Wildlands Ecology (Michael Jones): We hosted a Forest Stewardship Workshop for Lake County, in which 35 Lake County landowners and managers (also from surrounding Counties) participated in a workshop to learn about forestry in California and develop a forest management plan. The workshop was hosted virtually, but we had a field day in the Cobb Mt area to teach participants how to use forestry tools and collect data. Participants were connected with Registered Professional Foresters, prescribed grazers and prescribed fire practitioners to help them implement management practices. We continued to build the Lake County Prescribed Burn Association (PBA) by increasing the capacity of the steering committee, increasing membership, and expanding our engagement with Tribal communities. The PBA is collaborating with Tribal EcoRestoration Alliance to host a Prescribed Fire Exchange Training that will greatly expand the communities access to

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prescribed fire resources. We continued assisting the Lake County Risk Reduction Authority by providing information and resources to help the group better understand vegetation management, fire risk, and using prescribed fire as a tool, with the ultimate goal of creating a safer Lake County. We worked with local government to establish a local emergency in order to coordinate a response and help determine best management practices to address the extensive conifer mortality associated with forest pest outbreaks in order to enhance public safety and protect the natural environment.

Pomology (Rachel Elkins): Pomology Advisor Emeritus/Recall Non-Faculty Academic Appointee (.25 FTE through February 29, 2023). Rachel Elkins continued to complete long-term applied research and educational programs for pear and walnut growers and related industry professionals, particularly addressing economic pests and innovative pear farming systems to improve efficiency, including rootstocks and training, as well as assist with other UCCE programs as needed. Her recall appointment was possible through the generous financial support of the California Pear Advisory Board and the California Walnut Board. In addition to directly serving the Lake and Mendocino pear and walnut industries, she continued to serve as the statewide pear specialist and UC statewide pear commodity liaison for European Pear. 2022-2023 fiscal year highlights were: 1) Completed a 10-year trial to develop a mechanization-friendly pear orchard comparing multiple tree training systems, row spacings, and rootstocks in order to mitigate reduced labor availability. This trial has been a high priority of the labor-intensive pear industry. 2) Completed Year 7 of 10 data collection from four trials comparing three pear rootstocks. 3) Continued research to test multiple selections of clonal Paradox walnut rootstocks in order to evaluate effects on tree growth/vigor/suckering, yield, nut quality, and soil-borne diseases, i.e. crown gall and root lesion nematodes. 4) Continued to monitor tree water use using a pressurized chamber to measure mid-day stem water potential (MSWP) in order to optimize irrigation and water use efficiencies. 5) Assisted North Coast Area IPM Advisor Dr. Cindy Kron as needed on several projects monitoring brown marmorated stink bug, pear psylla, and walnut husk fly. 7) Collaborated with UC Davis Extension Plant Pathologist Dr. Akif Eskalen to test alternative fungicide treatment for pear scab. Assisted new Diversified Agriculture Advisor Dr. Clebson Gonçalves in planning and carrying out his first annual pear and walnut grower meetings. Also assisted the new advisor during this transition from Pomology Advisor Diversified Ag Advisor tenure, including introducing him to growers, trial methodologies, educational event logistics, and UC policy, among other aspects. The overlap during the new advisor's first year has enabled him to learn about the local agricultural industry situation much faster.

Diversified Agriculture (Dr. Clebson G Gonçalves): Dr. Clebson Gonçalves joined UC ANR team on July 1st, 2022 as UCCE Diversified Agriculture advisor. His goals and interests center around Diversified Agricultural Farms, including vegetable, commercial fruit, and nut crops, integrated weed management practices exploring chemical and organic options for weed control, improving pesticide application technology, etc. In this first year, Clebson has dedicated himself to getting to know the region's growers through personal visits, phone calls, e-mails, and needs assessments. His goal has been to introduce himself to the growers and get to know the stakeholders, the commodity board, and other potential collaborators within Lake and Mendocino. The information and knowledge gained have been used to develop a research and extension program that meets the challenges and needs of growers in the region. Other activities included: 1) Working with the Master

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Gardeners program during on-line/distance learning training classes and assisting with help desk requests. 2) Collaborating with Emeritus Advisor Rachel Elkins on Pear Rootstocks field trials. 3) Composing a newsletter. 4) Creation and submittal of grant proposals for the UC Integrated Pest Management, and Pear and Walnut industries. 5) Started collaboration with North Coast Area (IPM) Integrated Pest Management Advisor Dr. Cindy Kron and UC Davis Extension Plant Pathologist Dr. Akif Eskalen in several field trials.

Vertebrate Pest Management (Breanna Martinico) for Napa, Lake, and Solano Counties: In her first year as an advisor, Breanna launched a songbird-vineyard research project in collaboration with University of California, California State University, and University of California collaborators with 20 grower partners. Through this work she aims to understand how songbirds, especially those easily attracted to vineyards with nest boxes, can contribute to Integrated Pest Management programs. We also aim to better understand patterns of bird damage to wine grapes near fruit ripening. Breanna has participated in outreach in Lake County as a speaker at the Lake County Agricultural Commissioner's 2022 Annual Laws and Regulations meeting, UCCE North Coast Pear Research Meeting, and the Lake County Walnut Growers meeting, and multiple virtual webinar events, such as the UCCE North Coast Virtual IPM Seminar, with practical tools and advice for sustainably tackling pest problems within an Integrated Pest. Topics include increasing pest management from beneficial raptors and songbirds, managing burrowing rodents in perennial crops, and managing pest birds in orchards. She continues to conduct assessments to address the initial needs of Lake County growers and community leaders to identify priorities regarding wildlife and vertebrate pest management in the region.

Integrated Pest Management (Cindy Kron): North Coast IPM Advisor Dr. Cindy Kron received funding from the California Pear Advisory Board to trap for the invasive Brown Marmorated Stink Bug (BMSB). Traps were deployed in pear orchards in Lake County to continue to monitor for presence. Trap sites were chosen where pear orchards were in close proximity to areas of high-volume human traffic to monitor places where BMSB would most likely be first introduced. Trapping for invasive species is very important because early detection can help prevent establishment and economic damage. In addition, Kron partnered with Ricky Lara, CDFA Senior Environmental Scientist, to deploy nonviable BMSB eggs in pear orchards to monitor for parasitoids (both native and introduced) that could possibly serve as natural control of this species. Kron received funding from the California Walnut Board to test different shape/color traps looking for a combination that is more attractive to walnut husk fly females carrying eggs than the industry standard traps. A more accurate assessment of when gravid females appear in the orchard could result in more effective timing of sprays to reduce walnut husk fly populations.

Master Gardener Program (Louise Pagone): With the ease of COVID restrictions, our Master Gardeners are now able to provide information in person, by phone, and by email as volunteer staffing allows. In November 2022, we started our bi-weekly radio show at KPFB 88.1FM. The show is called "Right Plant, Right Place". Every other Tuesday two Master Gardeners are the co-hosts: Karole Ward and Louise Pagone. Master Gardener David Velasquez runs the board for us and adds a third voice to the show. Master Gardener Barbara Starke continues as an instrumental part of maintaining our demonstration garden. She continues to make changes that enhance its beauty,

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while adding plants that address our changing climate and fire safety. Master Gardener Gabriele O'Neill continues to maintain her connection with the members of Tribal Health (THCC) in Lakeport, and teaching classes about various aspects of gardening. This year our new Master Gardener training classes were done through on-line/distance learning, organized and instructed by Master Gardner volunteers, Merry Jo Velasquez and Victoria Smithson. This could potentially be an occurrence twice a year with recruitment. In April we attended Earth Day Celebrations at Woodland College in Clearlake, and at the Calpine Visitors' Center in collaboration with the Middletown Art Festival. Both events were highly successful. We were able to share a lot of information to the community and we received several invitations to speak at more workshops around the County. We have given multiple talks with the local Rotary Clubs, and for the first time this year the Master Gardeners attended the Open House for the South Lake Fire Protection District in Middletown, promoting prevention through firewise landscaping and native plants.

4-H Youth Development Program (Julie Frazell): Despite the lack of a 4-H Advisor, the program has successfully provided Lake County youth with resource, activities and experiential learning opportunities thanks largely to the hire-back of Julie Frazell as the 4-H CES. Knowing that Julie will eventually retire permanently we have sought and got approval to recruit and hire Jean Goulart as a 4-H CES. It is great that Julie is able to work with Jean and provide her with the extensive knowledge that Julie has of the 4-H program. We expect great things of Jean and welcome her to our team. Post pandemic our program is going back to more face-to-face meetings and activities. Plans are shaping up nicely for summer camp 2023. In collaboration with the California 4-H Foundation, we established the Gift Agreement for the Danny Wilds Memorial 4-H Fund. This endowment will provide scholarships for youth to attend the Mendocino-Lake 4-H Camp. We chartered a new 4-H club, Xa-Ben-Na-Po, in collaboration with the Big Valley Band of Pomo. We are still hoping to get a UC funded 4-H Regional Supervisor that will help our existing 4-H CES's expand their programs. We interviewed two candidates in late 2022 and early 2023 but had a failed search.

Integrated Vineyard Systems (Christopher Chen): Christopher Chen has introduced himself to the many growers in Lake County who deal with commercial winegrape production since the start of 2022. The establishment of the UCCE North Coast Viticulture Program has included recurring events and seminars across the county including workshops on water use efficiency in vineyards, presentations on heat and drought resilience in vineyards, presenting at events organized by the Lake Co. Agriculture Commissioner's office, and monthly PCA breakfast event in conjunction with the North Coast IPM program. These events are designed to be accessible and affordable for grower clientele, with some of them run at no-cost to the attendees. Collaboration with growers for research in the county has been ongoing and focuses on two main projects. These projects are the North Coast grapevine rootstock resilience project which is designed to survey existing rootstock plantings and their response to unique microclimates within Lake County and the Temperature inversions for frost protection project which was designed in conjunction with local growers to identify regions of Lake County which may be able to utilize wind machines for frost protection instead of overhead irrigation. The latter has seen over 25 temperature inversion towers installed across the county and direct support and maintenance of the towers provided by a variety of grape growers. Both projects have been implemented with the objective of helping Lake County grape growers adapt to changing

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climates and unforeseen growing conditions.

Livestock & Natural Resources (John Harper): Post pandemic, the one-on-one ranch calls have continued as have the on-line programs. One of those on-line programs is the California Rancher Sustainability Assessment (CRSA). This program will help ranchers conduct a self-assessment of their ranch with regard to sustainable practices. The rancher self-identifies their knowledge of various natural resource management practices and receives a personal score on their knowledge. If a rancher is weak in an area, the program will take them to an educational module where they increase their knowledge, skills and awareness of the scientific information presented. The current program is at the beta stage of release. The statewide research program to verify if satellite imagery could predict range forage production has begun and thanks to the unprecedented rainfall we should get really good data for the algorithm to predict forage production. Previous ground-truthing has been during drought. Seventeen students completed this year's sheep shearing school and have gone on to shear for other people this year.

GOALS FOR FY 2023-24

Forestry & Wildlands Ecology: Forestry & Wildlands Ecology: We will continue to develop and enhance relationships with local government and other organizations to help expand the capacity for planning and implementing forest and natural resource management, addressing vegetation management, and working towards wildfire safety and community resiliency. We will continue to build relationships with private landowners, local community partners, local government, and Tribal communities in Lake County and host outreach and education programs to help begin the process of forest and natural resource management. We will continue to research impacts of recent wildfires on forests and natural resources to better understand post-fire forest restoration needs. We will also continue to study forest health issues to help landowners and managers improve forest health and work towards implementing sustainable forest management that helps address an increase in wildfire risk and severity and climate change. We will continue to develop and expand forest stewardship and health workshop opportunities for private landowners.

Pomology: Elkins will continue to summarize and present research trial results, including reports and other publications and presentations at meeting organized by active colleagues. Elkins has also begun organizing many years of Lake and Mendocino County pomological crop history and technical material to prepare it for digitization in collaboration with UC Davis Fruit and Nut Research and Information Center (FNRIC). This will ensure historical material is available for future interest and use. She will also continue to serve on multistate committees (USDA Pyrus Germplasm Committee (including Pyrus Crop Vulnerability Statement writing subcommittee), USDA SCRI scientific committee for a pome fruit climate change project) and provide expertise in her field of knowledge as needed and requested.

Diversified Agriculture: Dr. Gonçalves will assume applied research and extension responsibilities for pomological crops, but importantly, will focus on the breadth of specialty crops grown in Lake and Mendocino Counties in order to ensure that all farm types and sizes can thrive and contribute to a strong local agricultural base. He will continue to update industry personnel (growers, pest

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control advisors, etc.) on the most up-to-date research and technological innovations to enhance sustainability and provide added revenue to growers. He will explore emerging technologies and contribute to cutting-edge research and extension that addresses the critical needs of productivity and sustainability. Dr. Gonçalves is engaging and collaborating with other UCCE Advisors and UC Davis specialists to support Integrated Pest Management (IPM) adoption in California agriculture to provide California growers and agricultural pest control advisors (PCAs) a better pest management programs (including insects, disease, and weed management). He will continue working with the Master Gardeners program during on-line/distance learning training classes and assisting with help desk requests and will represent UCCE with related requests as needed in Lake and Mendocino Counties.

Integrated Pest Management: Dr. Cindy Kron will continue to trap for the Brown Marmorated Stink Bug (BMSB) in Lake County pear orchards funded by the California Pear Advisory Board in addition to deploying nonviable BMSB egg masses to continue monitoring for parasitism. Cindy Kron teamed up with Chuck Burks (USDA-ARS Research Entomologist), Houston Wilson (UC Specialist), Clebson Goncalves (Diversified Ag Advisor), and Broc Zoller (PCA) to study Sterile Insect releases of Codling Moth in pear orchards with mating disruption in place. Kron partnered with Chris Chen, Viticulture Advisor, to offer monthly Pest Control Advisor (PCA) breakfasts in Ukiah for licensed PCAs in Lake and Mendocino Counties.

Vertebrate Pest Management (Napa, Lake, and Solano Counties): Based on the songbird-vineyard project research findings, with our research and outreach team I will produce outreach materials, including pamphlets, infographics, and short informational videos, and offer field days to help disseminate information to vineyard operators across the region. We hope to provide information on how songbirds contribute to pest management in vineyards, practical suggestions for maximizing their pest controlservices, and what growers can expect if they implement these practices. Continued needs assessment will generate information towards the development of the new wildlife program tailored to serve the specific needs of Lake County and will address high priority needs and problems involving pest and beneficial wildlife. Applied research and extension will promote wildlife management practices that minimize human-wildlife conflict and tackle issues that have the potential to support co-existence and enhance mutual benefits of humans and wildlife.

Master Gardener Program: Requests for community education continue to increase. The Master Gardeners will be attending The Mercantile Farmers' Market and we have received invitations to provide information tables at the Middletown Farmers' Market, First Friday in Middletown, and at the Farmers' Market at Grocery Outlet in Hidden Valley Lake. We will continue with recruiting into Master Gardener program with on-line/distance learning training classes, potentially two a year. We plan to have an information table at the Concerts on the Green in Hidden Valley Lake with scheduled dates from May to September. Master Gardener Gabriele O'Neill will continue her connection with the members of Tribal Health in Lakeport and provide instructional talks. We will also be attending the State Master Gardener Conference in October 2023. This will be the first conference since 2017. It will be a great opportunity for all Master Gardeners to network and meet colleagues around the state.

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4-H Youth Development Program: We will continue serving our youth and volunteers by providing them with resources, activities, and experiential learning opportunities in multiple venues such as clubs, school settings, events, and summer camp. We strive to increase member participation in the 4-H club program, and increase youth and adult volunteer attendance for our Mendocino-Lake 4-H Camp throughout both counties. We continue to participate in the Lake County Agriculture and Natural Resource Day in collaboration with the Lake County Fair Foundation. We will continue to network and collaborate with afterschool programs and community organizations to expand education and healthy lifestyles through nutrition, and youth development through science, and gardening curriculum. With a break in 4-H Program events due to COVID 19, we will work toward revitalizing participation at our Presentation Day (public speaking event) and 4-H Fling (hands on arts and science event). We aim to increase 4-H visibility throughout the County of Lake for the whole child approach to grow curious, creative, caring, empathetic, and confident young people by way of 4-H experiential learning opportunities with supportive adult volunteer positive interactions, nurturing celebration of our cultural community with inclusion, diversity, and belonging, and boost community awareness to 4-H programs in STEM, Agriculture, Healthy Living, and Civic Engagement advancing participation.

Integrated Vineyard Systems: The North Coast Viticulture Program has objectives related to both extension and research. Educational events and seminars will be organized for grape growers operating within Lake County; these will address concerns of the moment and will be implemented at little-to-no cost to attendees. We hope to offer at least the same volume of extension events this year as in the 2022-2023 fiscal year. Research projects are ongoing and will be continued until meaningful conclusions are reached or funding sources are exhausted. Due to the limitations on personnel, no further research projects are planned within any of the three counties covered by the North Coast Viticulture Program.

Livestock & Natural Resources: We plan to recruit ranchers to test the CRSA program mentioned above so we can refine it and release it as a general tool accessible through the internet. Modifications from the test ranchers will be incorporated. Forage production assessment will continue on the three rancher locations. We expect to complete this project by the end of 2024. We plan to offer our shearing school in 2024 and may have a host for the school in Lake County

New Positions Being Recruited: Several new Advisor positions are in recruitment for the coming year that will be serving multiple counties, including Lake County.

Water Quality, Quantity and Climate Change Advisor (Lake & Mendocino Counties): This position is unique and will focus on the impacts of climate change (intensifying droughts, floods, wildfire, and extreme events) on water supply and quality in the North Coast regional area. Clientele include agricultural and natural resource producers as well as local government water agencies and water districts. Targeted areas include 1) maintain and diversify local water supplies that reduce reliance on any one water supply (springs and well systems, recycled water, or water harvesting); 2) protect and enhance natural ecosystems sustaining fish, wildlife, and crop and animal agriculture; 3) build connections with local government water agencies, water districts, indigenous tribes and integrate water management through shared use of science, data and technology; and 4) identify and develop

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viable options to meet the requirements of the Sustainable Groundwater Management Act, Governor's Water Resilience Portfolio and other local, state and regional policy issues. The Advisor will work with other CE Advisors with crop, animal agriculture and environmental disciplines including forestry, rangeland and fire Advisors providing water expertise to ensure watershed management is improved with direct benefits to climate resiliency. This position would become part of the UC Water Resilience team of Advisors and Specialists by specializing in North Coast water and climate change issues. The advisor will lead outreach efforts to help leaders and policymakers understand and create long-term water resiliency plans that include water development and storage, alternative water sources (e.g. recycled and rainwater capture), water conservation and dealing with increasing effects of climate change. Extension efforts would target supporting and strengthening agencies; be they local government, water bodies, county, non-profits; non-profits; community members and landowners. Also, the advisor's outreach would report on his/her research through all forms of media that would provide credible and practical options for landowners and organizations to address water use and quality concerns. Opportunities for research by this position are exciting and include both watershed level work, social and policy research, post-fire effects on water quality and quantity, modernization of water capture, storage infrastructure and conservation. Hydrological analysis of area surface (rivers, lakes) and groundwater (springs and wells) is also a need for planning purposes.

The search committee has formed and met once. Advertisement and recruitment has begun. The position opening doesn't close until the 15th of May, but as of now we have 14 applicants which represents a great potential selection. The committee will begin to review parts of the applications in late May and we expect initial interviews with some public participation June 5th and possibly June 7th. If we have a successful candidate selected, the offer would be made some time in late June or early July. Actual start date would depend on the successful candidate's schedule. We expect mid or late summer but it is too soon to predict.

Cultural Burning and Indigenous Land Stewardship Advisor (Lake & Mendocino Counties): This position will provide leadership in Mendocino and Lake Counties in: evaluating and implementing cultural burning as a fire hazard mitigation and eco-cultural revitalization strategy that enhances the resilience of our regional communities and fire-adapted ecosystems and promotes Indigenous food sovereignty; understanding fire effects on human communities and ecosystems; developing innovative partnerships that enable active cultural fire management and empower Indigenous land stewardship; networking, outreach focused on fire ecology, cultural resource management, climate change adaptation, and community wildfire resilience; research on methods of and effects from various cultural burning techniques. This Advisor will extend research-based information on fire ecology, Indigenous stewardship and management, cultural burning and fire-related topics through field days, conferences, trainings, newsletters, technical publications (online and print), policy briefs, webinars, and social media. Key clientele groups include Tribes, Native youth, federal and state agencies who work on fire and fuels management; private landowners and resource managers, and other professionals with an interest in fire and Indigenous stewardship and management; regulators and policy makers; and Fire Safe Councils and other community groups working on community-based fire adaptation. It is anticipated that the Advisor will conduct research on Indigenous cultural burning effects in different habitat types; efficacy of fuel treatment and

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reduction strategies, targeted grazing, cultural burns, and mechanical thinning; techniques for integrating fire with culturally significant flora and fauna to enhance Indigenous food sovereignty; cultural and ecosystem processes and recovery after fire; methods for decreasing the impact of wild-fire on human communities through land stewardship, management and planning practices.

This position is on hold as UCANR is working with all of the tribes to refine the position. We expect once that is completed, a search committee will be assembled and recruitment can begin.

4-H Regional Supervisor (Lake, Mendocino, Humboldt and Del Norte Counties): This position is still expected to be filled when possible. This position will supervise and train our 4-H Community Education Specialists that work with our 4-H volunteer leaders, members and parents as well as focus on increasing participation in the 4-H Youth Development Program. They will also work with community engagement and provide guidance on program enrichment and developmental support. There will also be a concerted effort to increase enrollment and volunteer trainings.

Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 6131 : Agricultural Education, UC Cooperative Extension

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
79-90 Other-Miscellaneous	6,625.41	6,527	0	0	0
Revenue - Summary	6,625.41	6,527	0	0	0
Appropriation					
01-11 Salaries & Wages-Permanent	89,909.89	94,120	97,238	30,155	127,393
01-12 Salaries & Wages-Extra Help	2,771.85	15,354	0	0	0
02-21 Retirement Contributions-FICA	6,874.33	8,375	7,439	2,307	9,746
02-22 Retirement Contributions-PERS	21,897.56	22,457	22,656	7,026	29,682
03-30 Insurance-Health/Life	23,751.02	23,661	24,263	9,032	33,295
03-31 Insurance-Unemployment	577.00	220	194	60	254
04-00 Worker's Compensation-	232.00	245	276	0	276
10-00 Agricultural-	0.00	80	200	0	200
11-00 Clothing & Personal Suppl-	0.00	75	300	0	300
12-00 Communications-	2,192.69	4,000	4,073	(350)	3,723
14-00 Household Expense-	44.75	50	200	0	200
15-12 Insurance-Public Liability	4,898.00	4,290	4,215	0	4,215
15-13 Insurance-Fire & Allied Cvrgrs	485.00	1,079	993	0	993
17-00 Maintenance-Equipment-	221.78	500	500	0	500
19-40 Medical Expense-Medical Supplies	15.60	50	400	0	400
20-00 Memberships-	0.00	0	200	0	200
22-70 Office Expense-Supplies	4,651.14	6,378	6,000	0	6,000
22-71 Office Expense-Postage	0.00	600	600	0	600
22-72 Office Expense-Books & Periodicals	0.00	250	300	0	300
23-80 Prof & Specialized Svcs-Professional & Specialize	57,200.00	57,200	57,200	0	57,200
27-00 Small Tools & Instruments-	81.54	100	500	0	500
28-30 Special Departmental Exp-Supplies & Services	25.33	250	1,000	350	1,350
28-38 Special Departmental Exp-Agricultural Research	154.18	700	800	0	800
29-50 Transportation & Travel-Transportation & Travel	0.00	300	300	0	300

Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 6131 : Agricultural Education, UC Cooperative Extension

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
29-51 Transportation & Travel-Cent. Gar.- Pool Mlg ONLY	6,222.36	12,038	10,000	0	10,000
38-00 Inventory Items-	6,541.69	6,527	0	0	0
Appropriation - Summary	228,747.71	258,899	239,847	48,580	288,427
NET COST	222,122.3	252,372	239,847	48,580	288,427



BU 7011 – Parks and Recreation

DEPARTMENT OVERVIEW

The Parks and Recreation Division is responsible for the maintenance and repair of 27 county parks which include various amenities such as eleven playgrounds, nine boat docks, five baseball/softball fields, seven boat launch ramps, four dog parks, one skate park, one basketball court, two tennis courts, one public swimming pool, and numerous trail systems for hiking located within county parks. Additionally, the division provides grounds maintenance services for the Gibson Museum, Lower Lake School House Museum, the Lakeport Courthouse Museum, Lucerne Artist's Village, and the main County Courthouse grounds.

The Konocti Regional Trails (KRT) is a network of community pathways, land and water trails on and around Clear Lake that highlight the region's outstanding scenic beauty, diverse wildlife, natural landscapes, and cultural history. Its mission is to enhance the visitor experience by providing an opportunity for recreation and appreciation of these unique assets, and promote community health and economic vitality throughout the region.

This budget unit is supported by several sources of funding and includes general fund discretionary revenues, geothermal royalties, telecommunication leases, developer fees for park improvements (Quimby fees), grants, donations, TOT fees, and park and pool use fees.

Parks staffing includes one Parks Superintendent, two Parks Area Supervisors, and nine Parks Maintenance Workers (an increase of one), as well as seasonal extra help staff.

ACCOMPLISHMENTS IN FY 2022-23

In addition to recurring parks maintenance, the following FY 22/23 accomplishments are highlighted:

- Lake County Recreation Agency JPA formed, a joint effort between the County and the cities of Clearlake and Lakeport, to pursue significant regional recreation improvements
- Awarded a \$2.3 million Statewide Park Development and Community Revitalization Program grant for improvements to Hammond Park in Nice
- Progressed on a \$1.3 million park beautification grant through the Caltrans Clean California Local Grant Program for miscellaneous improvements at 15 parks across the county
- Completed the community engagement and needs assessment phases for the countywide parks/recreation/trails master plan

PUBLIC SERVICES

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BU 7011 – Parks and Recreation

- Lucerne Harbor Park harbor dredging CEQA evaluation complete, regulatory permits secured, project out to bid
- Initiated negotiations for the purchase of a 13-acre parcel on Cobb for a new community park
- Submitted grant applications for improvements to Courthouse Museum Square and property acquisition for Cobb
- Lucerne Creek Park fitness circuit
- Mount Konocti power poles brush clearing
- Upper Lake Park, Alpine Park, and Lakeside Park parking lot pavement restoration
- Lakeside Park new parking lot lighting
- Lakeside Park and Alpine Park cornhole boards

GOALS FOR FY 2023-24

In addition to recurring parks maintenance, the following FY 23/24 goals are highlighted:

Planning

- Completion of the countywide parks/recreation/trails master plan
- Future Cobb Park property acquisition and concept planning
- Hammond Park improvements design
- Future John T. Klaus Park interim use plan
- Mt Konocti Park enhanced use planning

Development

- Kelseyville Community Park fitness court
- Hinman Park and Middletown Plaza new restrooms
- Caltrans Clean California grant improvements at over a dozen parks countywide (shade structures, trees, benches, drinking fountains, etc.)
- Lakeside Park softball field outfield sod
- Lucerne Harbor Park harbor dredging
- Upper Lake Park basketball court, dog park, parking lot lighting
- Trailside Park trail improvements
- Mt Konocti Park historic restoration of Mary Downen Cabin
- Courthouse Museum Park improvements (dependent on grant award)
- Upper Lake parks area shop office trailer

Revenue and Appropriation Detail

Fund: 1 : General County
Budget Unit: 7011 : Recreation Facilities, Parks & Recreation

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
10-91 Other Taxes-Transient Occupancy	117,567.86	75,000	75,000	37,500	112,500
42-10 Rents & Concessions-Rents & Concessions	319,565.28	279,708	312,829	0	312,829
54-90 State Aid-Other	37,335.00	1,758,545	4,085,508	0	4,085,508
69-02 Other Current Services-Park and Recreation Fees	13,104.78	7,695	8,000	0	8,000
81-22 Operating Transfers-In	420,000.00	1,605,000	1,400,000	0	1,400,000
Revenue - Summary	907,572.92	3,725,948	5,881,337	(37,500)	5,918,837
Appropriation					
01-11 Salaries & Wages-Permanent	463,973.44	548,612	603,361	0	603,361
01-12 Salaries & Wages-Extra Help	95,958.07	118,386	134,964	0	134,964
01-13 Salaries & Wages-OT, Holiday, Stby	2,239.16	7,500	5,000	0	5,000
01-14 Salaries & Wages-Other, Term	5,066.20	3,751	5,000	0	5,000
02-21 Retirement Contributions-FICA	40,733.79	45,204	49,998	0	49,998
02-22 Retirement Contributions-PERS	123,582.89	130,617	140,761	0	140,761
03-30 Insurance-Health/Life	114,673.44	125,301	106,671	0	106,671
03-31 Insurance-Unemployment	4,073.00	1,924	2,175	0	2,175
04-00 Worker's Compensation-	33,162.00	27,910	36,273	0	36,273
11-00 Clothing & Personal Suppl-	4,571.02	13,748	14,000	0	14,000
12-00 Communications-	5,095.01	8,000	8,000	0	8,000
14-00 Household Expense-	11,951.93	25,000	27,000	0	27,000
15-12 Insurance-Public Liability	10,966.00	20,786	18,109	0	18,109
15-13 Insurance-Fire & Allied Cvrgrs	15,077.00	23,421	21,547	0	21,547
17-00 Maintenance-Equipment-	24,158.61	25,000	25,000	0	25,000
18-00 Maint-Bldgs & Imprvmnts-	181,420.26	204,000	232,000	37,500	269,500
19-40 Medical Expense-Medical Supplies	0.00	2,000	2,500	0	2,500
20-00 Memberships-	450.00	600	600	0	600
22-70 Office Expense-Supplies	1,410.21	2,500	2,500	0	2,500
22-71 Office Expense-Postage	27.27	500	500	0	500
23-80 Prof & Specialized Svcs-Professional & Specialize	22,958.10	333,000	153,000	128,000	281,000

Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 7011 : Recreation Facilities, Parks & Recreation

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
23-91 Prof & Specialized Svcs-Intra-Div Services	31,265.00	31,265	31,265	0	31,265
24-00 Publications & Legal Ntcs-	110.76	1,500	1,500	0	1,500
25-00 Rents & Leases-Equipment-	3,167.69	7,500	7,500	0	7,500
26-00 Rents & Leases-Bldg & Imp-	9,026.00	7,500	7,500	0	7,500
27-00 Small Tools & Instruments-	3,626.87	10,000	10,000	0	10,000
28-30 Special Departmental Exp-Supplies & Services	14,380.15	65,000	70,000	0	70,000
29-50 Transportation & Travel- Transportation & Travel	19,920.56	30,000	30,000	0	30,000
29-51 Transportation & Travel-Cent. Gar.- Pool Mlg ONLY	57,762.74	63,000	58,500	0	58,500
30-00 Utilities-	176,783.34	230,000	230,000	0	230,000
38-00 Inventory Items-	4,892.81	5,000	17,000	0	17,000
48-00 Taxes & Assessments-	1,193.39	1,800	1,800	0	1,800
55-03 Other Charges-Pathway Project	0.00	149,918	0	149,918	149,918
62-72 Cap. FA-Equipment-Autos & Light Trucks	0.00	45,000	0	0	0
62-74 Cap. FA-Equipment-Other	24,253.94	0	13,500	0	13,500
63-12 Construction in Progress-Park Improvements	61,037.80	3,034,882	5,135,508	0	5,135,508
63-13 Construction in Progress-Buildings & Improvements	0.00	0	50,000	0	50,000
80-80 Other Financing Uses-Interfund Reimbursements	(54,446.24)	(26,882)	(26,882)	0	(26,882)
Appropriation - Summary	1,514,522.21	5,323,243	7,226,150	315,418	7,541,568
NET COST	613,679.33	1,597,295	1,344,813	277,918	1,622,731



BU 7073 – Park Development-Quimby (Fund 73)

DEPARTMENT OVERVIEW

Quimby fees are collected on new residential subdivisions in order to provide funding to ensure that adequate recreational land, open space, and related facilities are available in the area in which the subdivision occurs. Quimby fees are used for the development of new parks or the rehabilitation and improvement of existing parks; these fees cannot be used to pay operating or maintenance expenses for existing parks.

ACCOMPLISHMENTS IN FY 2022-23

- Received \$135,720 for park improvement fees from the Collier Avenue Apartments development.

GOALS FOR FY 2023-24

- Kelseyville Community Park fitness circuit
- Hammond Park improvements
- Create a long-term plan for the use of Quimby Fees as a component of the Countywide Parks Master Plan

Revenue and Appropriation Detail

Fund: 73 : Park Development Quimby
 Budget Unit: 7073 : Recreation Facilities, Park Development-Quimby

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	168.63	100	400	0	400
66-11 Charges for Services-Subdivision Insp Fees	3,393.00	6,786	0	6,786	6,786
81-23 Operating Transfers-Out	0.00	(30,000)	0	0	0
Revenue - Summary	3,561.63	(23,114)	400	(6,786)	7,186
Appropriation					
23-90 Prof & Specialized Svcs- Administrative Services	71.50	0	137	0	137
Appropriation - Summary	71.50	0	137	0	137
NET COST	(3,490.13)	23,114	(263)	(6,786)	(7,049)

PUBLIC SERVICES

LARS EWING, Director



BU 7074 – John T. Klaus Park (Fund 74)

DEPARTMENT OVERVIEW

The County of Lake is the recent benefactor of the 1994 John T. Klaus Estate Trust (Trust) for the development of the John T. Klaus Park in Clearlake Oaks. A condition of the Trust is that all funds from the Trust, profits generated by the Trust assets, or fees received from activities at the future park, are to be used solely for improvement and maintenance costs of the park and are to be held in an account that is not to be commingled with any general County fund or other County parks and recreation funds. Fund 074 and Budget Unit 7074 were established for that purpose.

ACCOMPLISHMENTS IN FY 2022-23

- Resolution accepting the bequest
- Established Fund 74 and Budget Unit 7074
- Received the first deposit of Trust assets of approximately \$1.4 million
- Solicited a bid for partial property cleanup
- Solicited a proposal for an interim use plan

GOALS FOR FY 2023-24

- Property cleanup at the main residence and barn area
- Develop and implement an interim use plan to allow for public use at the park
- Develop a park master plan to guide long-term use

Revenue and Appropriation Detail

Fund: 74 : Parks - John T Klaus Park

Budget Unit: 7074 : Recreation Facilities, Parks - John T Klaus Park

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
92-01 Contributions-Private Party	0.00	0	1,000,000	0	1,000,000
Revenue - Summary	0.00	0	1,000,000	0	1,000,000
Appropriation					
01-12 Salaries & Wages-Extra Help	0.00	0	0	64,269	64,269
03-31 Insurance-Unemployment	0.00	0	0	177	177
23-80 Prof & Specialized Svcs-Professional & Specialize	0.00	0	299,446	0	299,446
30-00 Utilities-	0.00	0	0	5,000	5,000
Appropriation - Summary	0.00	0	299,446	69,446	368,892
NET COST	0	0	(700,554)	69,446	(631,108)



BU 7201 – County Museums

DEPARTMENT OVERVIEW

The Lake County Museums serve as stewards of Lake County's cultural resources and educators for Lake County's future. Each of the three Museum sites holds a great deal of the historical and cultural non-renewable resources of Lake County, and the County receives many artifacts of importance each year. Through the interpretation of these sites and the many artifacts that are saved within their walls, the residents, students and visitors can learn about the unique and interesting history of the region. Display and proper preservation is vital to the longevity of the artifacts so that many generations can enjoy viewing and learning about the history of Lake County for generations to come.

The Museums of Lake County are comprised of three distinctly different historic buildings in three different communities:

1. The Courthouse Museum built in 1871 in Lakeport houses the largest part of the County of Lake's cultural object collection. One particular highlight is the Pomo Gallery with dozens of Pomo baskets, stone points, shell necklaces and fishing gear.
2. The Lower Lake Schoolhouse Museum, built in 1878, highlights the late 19th and early 20th century grammar school experience as well as the emphasizing its second floor auditorium as a community gathering place historically and currently. The exhibits at the Schoolhouse feature early Pomo cultural objects, settler heritage, mining, geology and agriculture.
3. The Gibson Museum & Cultural Center in Middletown is a California Storybook style home and was converted to a community library. The Friends of the Gibson envisioned a museum and cultural gathering place for Middletown. Gibson highlights include local Pomo culture, the rich geologic history the international beauty, and Lillie Langtry's presence and influence on the region.

ACCOMPLISHMENTS IN FY 2022-23

- Recorded 1,952 visitors at the Courthouse Museum, 1,055 at the Lower Lake Schoolhouse and 335 at Gibson Museum. School tours brought 150 students through the Courthouse Museum and 133 students to the Lower Lake Museum.
- New exhibits in FY 22-23:
 - Bittersweet Harvest – The Bracero Program (in-person)
 - Between the Pages Family Bibles in Lake County (in-person)
 - Growing Lake County – The History of Agriculture in Lake County (virtual)
 - Sailors Secret – Jerome Veio and the NC-3 (virtual)
- Notification of a grant award from the California Natural Resources Agency for improvements and upgrades to the Pomo gallery at the Historic Courthouse Museum.

PUBLIC SERVICES

LARS EWING, Director
BU 7201 – County Museums

- Increased marketing outreach beyond Lake County using TOT allocation. Created rack cards, expanded presence on social media, and advertisements in Mendocino, Sonoma, and the Bay Area.

GOALS FOR FY 2023-24

- Proposed exhibit: Wings over Water – An Aviation History of Lake County
- Continue collaboration with the Tribal Advisory Committee, Pomo Tribes and elders to create and install the new Lake Pomo Gallery Exhibit.
- Complete the purchase and then installation and training on a large format scanner to digitize great volumes for public use.
- Continue pursuing and applying for grants to help support and improve the Lake County Museums and the implementation of educational programs.
- Increase school tours by working with the Lake County Office of Education and local school districts. Increase our outreach to younger students through Family Fun Fridays that alternate between each of the museums throughout the summer months and provide educational and fun activities while learning valuable information.
- Work on targeted events for young adults such as: POMO basket weaving, Traditional Ecologic Knowledge (TEK), native planting, art and history classes.
- Secure funding for the Lake Pomo family sculpture in front of the Lake County Courthouse Museum.

Revenue and Appropriation Detail

Fund: 1 : General County
Budget Unit: 7201 : Cultural Services, Museum

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
42-10 Rents & Concessions-Rents & Concessions	0.00	500	1,500	0	1,500
54-90 State Aid-Other	0.00	0	75,080	0	75,080
69-20 Other Current Services-Other	1.00	10	10	0	10
81-22 Operating Transfers-In	0.00	50,000	0	100,000	100,000
Revenue - Summary	1.00	50,510	76,590	(100,000)	176,590
Appropriation					
01-11 Salaries & Wages-Permanent	93,278.18	102,487	104,441	0	104,441
01-12 Salaries & Wages-Extra Help	85,198.14	110,214	141,458	0	141,458
01-13 Salaries & Wages-OT, Holiday, Stby	371.16	3,000	3,000	0	3,000
02-21 Retirement Contributions-FICA	9,485.41	10,795	11,898	0	11,898
02-22 Retirement Contributions-PERS	22,717.32	24,323	24,335	0	24,335
03-30 Insurance-Health/Life	12,102.70	12,082	12,275	0	12,275
03-31 Insurance-Unemployment	1,381.00	423	492	0	492
04-00 Worker's Compensation-	555.00	2,051	2,051	0	2,051
12-00 Communications-	4,483.17	6,000	6,000	0	6,000
14-00 Household Expense-	63.72	1,000	3,000	(2,000)	1,000
15-12 Insurance-Public Liability	4,959.00	4,486	4,348	0	4,348
15-13 Insurance-Fire & Allied Cvrsgs	4,463.00	9,994	9,165	0	9,165
17-00 Maintenance-Equipment-	576.95	800	800	2,200	3,000
18-00 Maint-Bldgs & Imprvmnts-	24.61	500	500	0	500
19-40 Medical Expense-Medical, Dental & Lab Exp	0.00	0	0	2,000	2,000
20-00 Memberships-	348.00	564	1,764	0	1,764
22-70 Office Expense-Supplies	1,833.85	3,000	3,000	0	3,000
22-71 Office Expense-Postage	20.89	200	200	0	200
22-72 Office Expense-Books & Periodicals	451.13	900	800	0	800
23-80 Prof & Specialized Svcs-Professional & Specialize	2,205.83	2,500	17,000	0	17,000
28-30 Special Departmental Exp-Supplies & Services	4,695.71	80,644	85,080	0	85,080

Revenue and Appropriation Detail

Fund: 1 : General County
Budget Unit: 7201 : Cultural Services, Museum

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
28-91 Special Departmental Exp-Advertising & Promotion	0.00	0	0	50,000	50,000
29-50 Transportation & Travel-Transportation & Travel	776.38	3,500	3,200	0	3,200
38-00 Inventory Items-	2,958.18	3,000	1,646	0	1,646
48-00 Taxes & Assessments-	27.33	20	27	0	27
63-13 Construction in Progress-Buildings & Improvements	0.00	0	0	140,000	140,000
80-80 Other Financing Uses-Interfund Reimbursements	(7,526.15)	0	25,000	(25,000)	0
Appropriation - Summary	245,450.51	382,483	461,480	167,200	628,680
NET COST	272,105.64	331,973	384,890	67,200	452,090



BU 7202 – Museum Improvements (Fund 70)

DEPARTMENT OVERVIEW

The Lake County Museum Fund was created as a repository for monies that are collected through donations and trusts. These funds are solely earmarked for exhibits, exhibit displays, archival storage supplies tracking and care.

ACCOMPLISHMENTS IN FY 2022-23

- Purchased storage supplies for the appropriate conservation of thousands of irreplaceable archives.
- Received approximately \$4,000 in general door donations (through May 2023) which will go towards exhibit improvements.
- Received approximately \$13,000 in donations (through May 2023) for the Pomo Family Public Art Sculpture. The Pomo Family Art Sculpture has generated over \$55,000 in donations towards this project.

GOALS FOR FY 2023-24

- Purchase and install 2 new exhibit cases at the Courthouse Museum and the Schoolhouse Museum.
- Complete and upload 2 new virtual exhibits on Lake County.
- Continue the acceptance of donations for the Lake Pomo Family Public Art Sculpture and public donations for the improvements to exhibits and collection care supplies.

Revenue and Appropriation Detail

Fund: 70 : Museum Improvements

Budget Unit: 7202 : Cultural Services, Museum Improvements

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	82.21	15	200	0	200
79-99 Other-Donations	7,957.90	6,000	14,000	0	14,000
Revenue - Summary	8,040.11	6,015	14,200	0	14,200
Appropriation					
23-90 Prof & Specialized Svcs- Administrative Services	0.00	0	1,711	0	1,711
28-30 Special Departmental Exp-Supplies & Services	4,929.20	5,000	4,000	0	4,000
Appropriation - Summary	4,929.20	5,000	5,711	0	5,711
NET COST	(3,110.91)	(1,015)	(8,489)	0	(8,489)

COUNTY ADMINISTRATIVE OFFICE

SUSAN PARKER, County Administrative Officer



BU 7999 – Contingencies

DEPARTMENT OVERVIEW

This Budget Unit serves as the contingency fund for all General Fund budgets. The source of funding for the Budget Unit is one-time General Fund discretionary revenues carried over from prior fiscal years.

Revenue and Appropriation Detail

Fund: 1 : General County
Budget Unit: 7999 : Contingencies, Contingencies

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Appropriation					
90-91 Transfers & Contingencies- Contingencies	0.00	4,548,360	4,548,360	0	4,548,360
Appropriation - Summary	0.00	4,548,360	4,548,360	0	4,548,360
NET COST	0	4,548,360	4,548,360	0	4,548,360

WATER RESOURCES

SCOTT DE LEON, Director



BU 8101 – Flood Zone #1 Adobe Creek and Highland Springs (Fund 201)

DEPARTMENT OVERVIEW

Flood Control Zone 1 was formed to provide funding for operation and maintenance of the watershed encompassing Highland Springs Dam, Adobe Creek Dam, Adobe Creek and approximately 22.5 miles of fire roads. Flood Control Zone 1 Budget reimburses the Water Resources Department for engineering and design services, groundwater planning, watershed management and public information activities that benefit the zone.

ACCOMPLISHMENTS IN FY 2022-23

- Continued to perform maintenance at Adobe Reservoir and Highland Springs Reservoir as required by State Dam Safety Inspections.

GOALS FOR FY 2023-24

- Work with County Council and Administration to reduce dam inspection fees through legislation.
- Continue investigation of feasibility of passing a Zone Assessment to cover operational costs.
- Continue the successful preparation and maintenance prior to the State Dam Safety Inspections.
- Continue to seek and apply for State funding for necessary dam repairs.

Revenue and Appropriation Detail

Fund: 201 : Flood-Zone #1

Budget Unit: 8101 : Watershed Protection, Flood-Zone #1

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
10-10 Property Taxes-Current Secured	30,788.08	36,972	35,000	0	35,000
10-20 Property Taxes-Current Unsecured	629.09	700	725	0	725
10-25 Property Taxes-Supp 813-Current	4,862.79	500	450	0	450
10-35 Property Taxes-Supp 813-Prior	133.31	200	100	0	100
10-40 Property Taxes-Prior Unsecured	25.22	40	30	0	30
42-01 Revenue from Use of Money-Interest	117.14	350	300	0	300
54-60 State Aid-HOPTR	271.82	300	275	0	275
Revenue - Summary	36,827.45	39,062	36,880	0	36,880
Appropriation					
18-00 Maint-Bldgs & Imprvmnts-	14.99	31,705	20,337	0	20,337
23-80 Prof & Specialized Svcs-Professional & Specialize	24,791.00	35,500	35,500	0	35,500
23-91 Prof & Specialized Svcs-Intra-Div Services	9,575.96	21,929	13,066	0	13,066
48-00 Taxes & Assessments-	65.48	200	200	0	200
Appropriation - Summary	34,447.43	89,334	69,103	0	69,103
NET COST	(2,380.02)	50,272	32,223	0	32,223

WATER RESOURCES

SCOTT DE LEON, Director



BU 8104 – Flood Zone #4 Scotts Creek (Fund 204)

DEPARTMENT OVERVIEW

Flood Control Zone 4 was formed in 1958 to fund maintenance for planned flood control facilities. The majority of those facilities were never built. Consequently the funds are predominantly used to maintain flow capacity in Scott's Creek through brush clearing and thinning.

ACCOMPLISHMENTS IN FY 2022-23

- Completed a debris jam clearing on Scotts Creek as a result of the winter storm events.

GOALS FOR FY 2023-24

- Solicit a Request for Quotes to onboard a contractor for emergency removal of debris jams in Scotts Creek.
- If approved, and provided direction by the Board of Supervisors, coordinate with the Scotts Valley Advisory Committee, develop a project proposal to utilize the allocated \$165,000 District 4 Supervisor Discretionary Cannabis Funds.

Revenue and Appropriation Detail

Fund: 204 : Flood-Zone #4

Budget Unit: 8104 : Watershed Protection, Flood-Zone #4

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
10-10 Property Taxes-Current Secured	10,757.03	11,784	12,692	0	12,692
10-20 Property Taxes-Current Unsecured	219.60	400	300	0	300
10-25 Property Taxes-Supp 813-Current	291.42	50	250	0	250
10-35 Property Taxes-Supp 813-Prior	46.70	40	40	0	40
10-40 Property Taxes-Prior Unsecured	8.77	40	10	0	10
42-01 Revenue from Use of Money-Interest	246.58	500	1,000	0	1,000
54-60 State Aid-HOPTR	94.89	300	100	0	100
Revenue - Summary	11,664.99	13,114	14,392	0	14,392
Appropriation					
18-00 Maint-Bldgs & Imprvmnts-	0.00	35,000	28,000	0	28,000
23-80 Prof & Specialized Svcs-Professional & Specialize	0.00	165,000	165,000	0	165,000
23-81 Prof & Specialized Svcs-Engineering In-House	0.00	3,000	3,000	0	3,000
23-91 Prof & Specialized Svcs-Intra-Div Services	313.59	18,178	10,065	0	10,065
27-00 Small Tools & Instruments-	0.00	2,000	2,000	0	2,000
28-30 Special Departmental Exp-Supplies & Services	0.00	13,246	13,000	0	13,000
80-80 Other Financing Uses-Interfund Reimbursements	0.00	(165,000)	0	0	0
Appropriation - Summary	313.59	71,424	221,065	0	221,065
NET COST	(11,351.4)	58,310	206,673	0	206,673

WATER RESOURCES

SCOTT DE LEON, Director



BU 8105 – Flood Zone #5 Kelsey Creek (Fund 205)

DEPARTMENT OVERVIEW

Flood Zone 5 was established in 1964 to fund the Kelsey Creek Water Supply Project. Zone 5 funds operation and maintenance of the Kelsey Creek Detention Structure (KCDS) and maintenance of Kelsey Creek in the vicinity of the structure. Zone 5 also funds implementation of the Big Valley Groundwater Management Plan, adopted by the Board of Directors in 1999. The plan recommends measures to protect and supplement the groundwater supply.

Revenues come from a percentage of property taxes within the District; funding has not kept pace with increasing program costs. In 2005, property owners rejected a benefit assessment to make the zone financially viable.

ACCOMPLISHMENTS IN FY 2022-23

- The California Department of Water Resources (DWR) approved the Big Valley GSP deeming the County's successful compliance with SGMA.
- Accomplished all tasks as outlined in DWR's awarded Sustainable Groundwater Management grant for the planning and preparation of the Big Valley GSP.
- Identified and prepared plans for a necessary maintenance project for the KCDS to ensure successful structure operation during winter months.

GOALS FOR FY 2023-24

- Complete repairs to the slide gates and motor of the KCDS to ensure successful structure operation.
- Investigate feasibility of passing a Zone Assessment to cover operational costs.
- Implement a Zone Assessment to cover costs associated with the implementation of the Big Valley GSP.
- Continue coordination with the Big Valley Groundwater Sustainable Plan Advisory Committee and Big Valley community for the successful implementation of the Big Valley GSP.

Revenue and Appropriation Detail

Fund: 205 : Flood-Zone #5

Budget Unit: 8105 : Watershed Protection, Flood-Zone #5

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
10-10 Property Taxes-Current Secured	9,051.69	15,011	15,000	0	15,000
10-20 Property Taxes-Current Unsecured	184.45	750	250	0	250
10-25 Property Taxes-Supp 813-Current	206.08	100	100	0	100
10-35 Property Taxes-Supp 813-Prior	39.22	60	50	0	50
10-40 Property Taxes-Prior Unsecured	7.40	60	25	0	25
42-01 Revenue from Use of Money-Interest	58.40	200	200	0	200
54-60 State Aid-HOPTR	79.70	100	100	0	100
54-70 State Aid-Disaster Rev Loss Backfil	0.00	100	100	0	100
54-90 State Aid-Other	0.00	0	5,791,563	0	5,791,563
79-90 Other-Miscellaneous	0.00	2,000	2,000	0	2,000
81-22 Operating Transfers-In	0.00	100,000	115,000	0	115,000
Revenue - Summary	9,626.94	118,381	5,924,388	0	5,924,388
Appropriation					
18-00 Maint-Bldgs & Imprvmts-	100.99	100,000	90,000	0	90,000
23-91 Prof & Specialized Svcs-Intra-Div Services	6,132.44	21,906	46,607	0	46,607
28-30 Special Departmental Exp-Supplies & Services	4,850.40	12,748	5,796,641	0	5,796,641
30-00 Utilities-	107.04	150	150	0	150
48-00 Taxes & Assessments-	0.00	50	50	0	50
Appropriation - Summary	11,190.87	134,854	5,933,448	0	5,933,448
NET COST	1,563.93	16,473	9,060	0	9,060

WATER RESOURCES

SCOTT DE LEON, Director



BU 8107 – Water Resources (Fund 207)

DEPARTMENT OVERVIEW

Budget Unit 8107 supports fiscal monitoring and the development of personnel, policies, procedures and daily office expenses. This budget unit also supports the Department's Nine (9) full-time positions and maintains departmental programs such as Lakebed Management, levee maintenance, floodplain administration, groundwater and Stormwater management and grant management for the department.

At the guidance of the Board of Supervisors, there are two (2) Budgets prepared and submitted for BU 8107. One prepared budget includes the allocation for two (2) additional staff members focused on coordination and oversight of projects focused on the Clear Lake Hitch, and the other budget prepared not allocating funds for the onboarding of such positions.

ACCOMPLISHMENTS IN FY 2022-23

- Continued Water Resources team participation in state and national trainings, memberships, and conferences to ensure the Department has the necessary tools, networks and resources to coordinate and implement the variety of programs and projects overseen by the Department.

GOALS FOR FY 2023-24

- Continue providing training and resources to ensure staff development in their programs, leadership, project management and necessary skills to complete their identified tasks and duties.
- If directed by the Board of Supervisors, hire one (1) full-time Water Resources Program Coordinator and one (1) full-time Technician to provide support on programs and projects focused on Clear Lake Hitch habitat restoration and enhancement.

Revenue and Appropriation Detail

Fund: 207 : Water Resources Admin
Budget Unit: 8107 : Watershed Protection, Administration

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	216.11	50	350	0	350
66-50 Charges for Services-Auditing & Accounting	0.00	250	0	0	0
69-20 Other Current Services-Other	0.00	0	5	0	5
80-99 Loans/Int Fin/Bonds-Subsequent Yr Adv Repay	0.00	150,000	0	0	0
81-22 Operating Transfers-In	0.00	0	200,000	0	200,000
Revenue - Summary	216.11	150,300	200,355	0	200,355
Appropriation					
01-11 Salaries & Wages-Permanent	582,210.24	705,416	821,086	0	821,086
01-12 Salaries & Wages-Extra Help	43,467.34	37,413	0	0	0
01-13 Salaries & Wages-OT, Holiday, Stby	1,960.72	10,000	10,000	0	10,000
02-21 Retirement Contributions-FICA	46,534.65	55,942	63,578	0	63,578
02-22 Retirement Contributions-PERS	142,949.97	171,799	191,313	0	191,313
03-30 Insurance-Health/Life	97,161.76	113,712	149,169	0	149,169
03-31 Insurance-Unemployment	5,332.00	1,506	1,662	0	1,662
03-32 Insurance-Opt Out	2,333.33	2,400	0	0	0
04-00 Worker's Compensation-	2,998.00	4,952	27,275	0	27,275
11-00 Clothing & Personal Suppl-	0.00	20,000	10,000	0	10,000
12-00 Communications-	1,819.44	7,600	7,600	0	7,600
14-00 Household Expense-	751.30	1,000	1,400	0	1,400
15-12 Insurance-Public Liability	16,833.00	44,044	36,733	0	36,733
15-13 Insurance-Fire & Allied Cvrgs	150.00	378	350	0	350
17-00 Maintenance-Equipment-	0.00	14,500	14,500	(5,000)	9,500
18-00 Maint-Bldgs & Imprvmnts-	13.58	1,000	1,000	0	1,000
20-00 Memberships-	0.00	10,600	14,750	0	14,750
22-70 Office Expense-Supplies	4,564.11	40,000	40,000	0	40,000
22-71 Office Expense-Postage	711.44	5,000	5,000	0	5,000
23-80 Prof & Specialized Svcs-Professional & Specialize	10,615.75	13,100	13,100	0	13,100

Revenue and Appropriation Detail

Fund: 207 : Water Resources Admin

Budget Unit: 8107 : Watershed Protection, Administration

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
23-85 Prof & Specialized Svcs-DPW Services	123,449.02	182,866	186,862	0	186,862
23-90 Prof & Specialized Svcs-Administrative Services	22,670.76	17,268	42,235	0	42,235
24-00 Publications & Legal Ntcs-	0.00	1,500	1,500	0	1,500
26-00 Rents & Leases-Bldg & Imp-	0.00	0	2,000	0	2,000
27-00 Small Tools & Instruments-	0.00	10,000	5,000	0	5,000
28-30 Special Departmental Exp-Supplies & Services	5,903.68	131,404	75,200	5,000	80,200
29-50 Transportation & Travel-Transportation & Travel	0.00	55,000	15,000	0	15,000
29-51 Transportation & Travel-Cent. Gar.-Pool Mlg ONLY	19,860.67	70,000	70,000	0	70,000
38-00 Inventory Items-	1,025.08	12,000	12,000	0	12,000
80-80 Other Financing Uses-Interfund Reimbursements	(1,249,289.88)	(1,642,996)	(1,462,416)	0	(1,462,416)
Appropriation - Summary	(115,974.04)	97,404	355,897	0	355,897
NET COST	(260,899.31)	(52,896)	155,542	0	155,542

WATER RESOURCES

SCOTT DE LEON, Director



BU 8108 – Zone #8 Upper Middle Creek Basin (Fund 208)

DEPARTMENT OVERVIEW

Flood Control Zone 8 was established in 2000 to pay for the O&M costs associated with the Upper Middle Creek Flood Control Project. The project includes 11 miles of levees on Scotts, Middle, Alley and Clover creeks and a flow diversion structure in Clover Creek. Levee maintenance includes mowing, vegetation control, in-channel vegetation and gravel removal and maintaining levee roads. The work is accomplished by Water Resources, Public Works, and private contractors and crews. Work is funded through a zone 8 assessment attached to property taxes.

The levees are currently structurally sound. However, state and federal inspections have identified maintenance deficiencies and illegal encroachments that will required continued attention in 2023 and beyond.

ACCOMPLISHMENTS IN FY 2022-23

- Routine levee maintenance (gravel repairs, pest control and vegetation control).
- Addressed state and federal inspection findings including brush clearing, tree removal and encroachment concerns.
- Continued work on the Upper Lake Feasibility Study per California Department of Water Resources (DWR) Grant.
- Completed yearly Zone 8 billing for tax rolls.

GOALS FOR FY 2023-24

- Continue to address State and Federal inspection findings to repair maintenance deficiencies.
- Continue outreach and engagement with community members in Zone 8 regarding the Upper Middle Creek Flood Control Project.
- Engage with Upper Lake Community to identify preferred Alternative as presented by the Upper Lake Feasibility Study.
- Seek and apply for funding opportunities for gravel and vegetation removal in Scotts, Middle, Alley and Clover Creeks.
- Conduct sediment removal in priority reaches of Clover and Middle Creek.
- Implement Creek Stabilization Project to damaged area at Clover Creek Diversion Structure.
- Conduct gravel repairs to levees.
- Continue with yearly Zone 8 Billing for tax rolls.

Revenue and Appropriation Detail

Fund: 208 : Flood-Upr Middle Cr Basin

Budget Unit: 8108 : Watershed Protection, Upper Middle Creek Basin

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
10-30 Property Taxes-Prior Secured	8,535.25	8,000	10,000	0	10,000
31-95 Fines, Forfeit, Penalties-Penalties & Cost on Delq	7,075.83	6,000	6,000	0	6,000
42-01 Revenue from Use of Money-Interest	118.83	30	750	0	750
54-40 State Aid-Disaster Relief	0.00	7,420	0	0	0
54-90 State Aid-Other	131,762.57	160,000	173,862	0	173,862
66-40 Charges for Services-Assess & Tax Collection	66,818.05	85,470	71,000	0	71,000
81-22 Operating Transfers-In	0.00	0	16,500	0	16,500
Revenue - Summary	214,310.53	266,920	278,112	0	278,112
Appropriation					
14-00 Household Expense-	0.00	300	300	0	300
23-80 Prof & Specialized Svcs-Professional & Specialize	70,076.68	259,011	209,000	0	209,000
23-81 Prof & Specialized Svcs-Engineering In-House	0.00	2,500	2,500	0	2,500
23-91 Prof & Specialized Svcs-Intra-Div Services	113,446.00	57,353	93,078	0	93,078
28-30 Special Departmental Exp-Supplies & Services	3,307.04	30,000	24,500	0	24,500
90-91 Transfers & Contingencies-Contingencies	0.00	1,000	1,000	0	1,000
Appropriation - Summary	186,829.72	350,164	330,378	0	330,378
NET COST	(27,480.81)	83,244	52,266	0	52,266

WATER RESOURCES

SCOTT DE LEON, Director



BU 8109 – Watershed Protection District (Fund 200)

DEPARTMENT OVERVIEW

This budget unit supports the activities of the Lake County Watershed Protection District (WPD), including management of the National Flood Insurance Program, flood control, Highland Springs Recreation Area, Stormwater management, groundwater management, and watershed planning and management.

The WPD supports engineering and technical assistance for drainage and flood mitigation projects including permit and project review. Staff training for flood emergencies comes under the purview of the WPD. The District also supports administration of grant-funded projects including the Quagga Mussel Prevention Program, the Middle Creek Restoration Project, nutrient monitoring for Total Maximum Daily Load (TMDL) assessment, water quality data grant, and the Sustainable Groundwater Management grant.

This budget supports the Quagga Mussel Prevention Program, employing up to 13 Ramp Monitors and 2 Ramp Coordinators.

ACCOMPLISHMENTS IN FY 2022-23

- Applied for over fifteen (15) grants to sustain the variety of programs and projects falling under the purview of the WPD.
- Continued outreach and ramp monitoring activities under State Quagga Mussel Grant to prevent an introduction of Quagga / Zebra Mussels to Clear Lake.
- Secured and awarded grants from the Blue Ribbon Committee for projects including; water quality sampling, abatement of dilapidated lakebed structures, waterway trash cleanup, and spill response planning.
- Continued acquisition of willing-seller parcels located within the Middle Creek Project area.

WATER RESOURCES

SCOTT DE LEON, Director
BU 8109 – Watershed Protection District

GOALS FOR FY 2023-24

- Continue to educate the public about invasive species through the Quagga Mussel Prevention Program.
- Continue momentum of property acquisitions for parcels located within the Middle Creek Restoration Project.
- Continue to work with our consultant to successfully implement the Big Valley GSP to remain compliant with SGMA.
- Continue to expand our groundwater monitoring program to gain a better representation of groundwater conditions around the County.
- Continue to seek State and Federal funding for projects including but not limited to; water quality management, Hitch habitat restoration, Quagga / Zebra Mussel Preventions, TMDL / Stormwater, groundwater management, drought response, Clear Lake tributaries flow monitoring.

Revenue and Appropriation Detail

Fund: 200 : Watershed Protection Dist

Budget Unit: 8109 : Watershed Protection, Watershed Protection Dist

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
10-10 Property Taxes-Current Secured	701,434.08	765,000	765,000	0	765,000
10-20 Property Taxes-Current Unsecured	14,485.86	20,000	18,000	0	18,000
10-25 Property Taxes-Supp 813-Current	7,060.19	10,000	10,000	0	10,000
10-35 Property Taxes-Supp 813-Prior	3,140.73	2,500	4,000	0	4,000
10-40 Property Taxes-Prior Unsecured	591.47	1,000	1,000	0	1,000
10-70 Other Taxes-Timber Yield	14.40	100	50	0	50
21-60 Permits-Other	158,611.25	235,800	200,000	0	200,000
31-82 Fines, Forfeit, Penalties-Criminal Fines	0.00	500	500	0	500
31-95 Fines, Forfeit, Penalties-Penalties & Cost on Delq	20.67	25	20	0	20
42-01 Revenue from Use of Money-Interest	1,490.18	5,000	5,000	0	5,000
42-10 Rents & Concessions-Rents & Concessions	14,100.00	10,000	10,000	0	10,000
54-60 State Aid-HOPTR	6,259.24	10,000	7,000	0	7,000
54-70 State Aid-Disaster Rev Loss Backfil	0.00	5,000	2,500	0	2,500
54-90 State Aid-Other	2,513,280.59	15,377,988	13,188,484	0	13,188,484
56-01 Other Federal-Other	70,950.22	489,137	273,988	0	273,988
56-30 Other Government Agencies-Other	0.00	403,938	20,000	0	20,000
66-10 Charges for Services-Planning & Engineering	7,183.50	15,000	3,000	0	3,000
79-90 Other-Miscellaneous	4,761.39	20,000	20,000	0	20,000
81-22 Operating Transfers-In	67,304.97	975,000	1,025,000	15,000	1,040,000
81-23 Operating Transfers-Out	0.00	(100,000)	(106,500)	0	(106,500)
Revenue - Summary	3,570,688.74	18,245,988	15,447,042	(15,000)	15,462,042

Appropriation

01-11 Salaries & Wages-Permanent	9,095.04	9,000	9,000	0	9,000
01-12 Salaries & Wages-Extra Help	214,038.21	311,004	343,737	0	343,737
01-13 Salaries & Wages-OT, Holiday, Stby	831.91	5,000	0	0	0
02-21 Retirement Contributions-FICA	7,288.57	8,553	9,453	0	9,453
02-22 Retirement Contributions-PERS	3,535.46	9,595	9,562	0	9,562

Revenue and Appropriation Detail

Fund: 200 : Watershed Protection Dist

Budget Unit: 8109 : Watershed Protection, Watershed Protection Dist

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
03-31 Insurance-Unemployment	880.00	622	687	0	687
04-00 Worker's Compensation-	12,968.00	13,334	2,261	0	2,261
11-00 Clothing & Personal Suppl-	4,260.42	4,400	3,140	0	3,140
12-00 Communications-	1,349.61	1,600	7,100	0	7,100
14-00 Household Expense-	2,896.16	7,250	7,250	0	7,250
17-00 Maintenance-Equipment-	2,834.76	10,000	10,000	0	10,000
18-00 Maint-Bldgs & Imprvmnts-	2,612.17	75,000	75,000	0	75,000
22-70 Office Expense-Supplies	1,081.41	900	445	0	445
22-71 Office Expense-Postage	203.72	3,000	5,000	0	5,000
23-80 Prof & Specialized Svcs- Professional & Specialize	1,010,525.59	1,172,950	1,594,200	35,000	1,629,200
23-81 Prof & Specialized Svcs-Engineering In-House	230.26	5,000	5,000	0	5,000
23-90 Prof & Specialized Svcs- Administrative Services	61,722.69	60,196	86,086	0	86,086
23-91 Prof & Specialized Svcs-Intra-Div Services	887,990.01	1,137,277	935,619	0	935,619
24-00 Publications & Legal Ntcs-	0.00	500	500	0	500
27-00 Small Tools & Instruments-	174.73	5,000	5,000	0	5,000
28-30 Special Departmental Exp-Supplies & Services	150,590.76	4,318,899	3,646,881	0	3,646,881
29-50 Transportation & Travel- Transportation & Travel	4,583.60	14,125	6,160	0	6,160
29-51 Transportation & Travel-Cent. Gar.- Pool Mlg ONLY	422.86	7,000	7,000	0	7,000
30-00 Utilities-	5,012.74	8,000	8,000	0	8,000
38-00 Inventory Items-	22,314.51	15,100	4,580	0	4,580
42-11 Principal & Interest-Advances	0.00	150,000	0	0	0
52-10 Other Charges-Contrib to Non-Co GovAgen	0.00	0	5,000	0	5,000
53-48 Other Charges-Water Quality Improvement	101,788.11	251,000	192,000	0	192,000
60-00 Cap. Fixed Asset-Land-	1,663,185.84	10,680,000	8,700,000	0	8,700,000
62-72 Cap. FA-Equipment-Autos & Light Trucks	0.00	42,000	54,320	0	54,320

Revenue and Appropriation Detail

Fund: 200 : Watershed Protection Dist

Budget Unit: 8109 : Watershed Protection, Watershed Protection Dist

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
62-74 Cap. FA-Equipment-Other	0.00	10,000	35,000	0	35,000
80-80 Other Financing Uses-Interfund Reimbursements	(3,461.53)	0	0	(25,000)	(25,000)
Appropriation - Summary	4,168,955.61	18,336,305	15,767,981	10,000	15,777,981
NET COST	751,308.58	90,317	320,939	(5,000)	315,939

SPECIAL DISTRICTS

SCOTT HARTER, Administrator



BU 8210, 8211, 8212, 8213, 8216, 8217,
8218, 8219, 8461 – Lighting Districts
(Funds 210-219, 261)

DEPARTMENT OVERVIEW

Street Lighting Districts provide public safety and security.

The districts served include Anderson Springs Lighting, Clearlake Oaks Lighting, Glenhaven Lighting, Kelseyville Lighting, Lower Lake Lighting, Lucerne Lighting, Middletown Lighting, Upper Lake Lighting, and Clearlake Keys Lighting.

Managing these districts requires a fine balance between providing safety and security to those that desire it and allowing for the dark skies for those that desire it.

ACCOMPLISHMENTS IN FY 2022-23

- Continue to provide lighting for the safety and security of the public.

GOALS FOR FY 2023-24

- Consolidation of Clearlake Oaks and Clearlake Keys Districts as well as annexation of additional area.
- Determine cost estimates and potential funding sources for a possible lighting district in Spring Valley
- Continue to provide lighting for the safety and security of the public.

Revenue and Appropriation Detail

Fund: 210 : Anderson Springs Lighting

Budget Unit: 8210 : Street Lighting, Anderson Springs Lighting

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
10-10 Property Taxes-Current Secured	4,230.52	3,500	3,876	0	3,876
10-20 Property Taxes-Current Unsecured	87.47	80	84	0	84
10-25 Property Taxes-Supp 813-Current	63.05	40	45	0	45
10-30 Property Taxes-Prior Secured	306.00	108	150	0	150
10-35 Property Taxes-Supp 813-Prior	16.39	9	12	0	12
10-40 Property Taxes-Prior Unsecured	3.41	5	6	0	6
31-95 Fines, Forfeit, Penalties-Penalties & Cost on Delq	233.55	15	16	0	16
42-01 Revenue from Use of Money-Interest	116.38	450	291	0	291
54-60 State Aid-HOPTR	37.79	30	34	0	34
66-40 Charges for Services-Assess & Tax Collection	2,264.50	1,800	2,184	0	2,184
Revenue - Summary	7,359.06	6,037	6,698	0	6,698
Appropriation					
23-89 Prof & Specialized Svcs-Spec Dist Admin's Svcs	710.00	144	51	0	51
23-90 Prof & Specialized Svcs-Administrative Services	69.33	118	118	35	153
30-00 Utilities-	699.79	1,500	1,500	0	1,500
Appropriation - Summary	1,479.12	1,762	1,669	35	1,704
NET COST	(5,879.94)	(4,275)	(5,029)	35	(4,994)

Revenue and Appropriation Detail

Fund: 211 : Clearlake Oaks Lighting
 Budget Unit: 8211 : Street Lighting, Clearlake Oaks Lighting

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
10-10 Property Taxes-Current Secured	(2,411.48)	970	973	0	973
10-20 Property Taxes-Current Unsecured	27.71	23	26	0	26
10-25 Property Taxes-Supp 813-Current	25.42	15	19	0	19
10-35 Property Taxes-Supp 813-Prior	6.73	3	5	0	5
10-40 Property Taxes-Prior Unsecured	1.18	2	2	0	2
31-95 Fines, Forfeit, Penalties-Penalties & Cost on Delq	0.41	1	1	0	1
42-01 Revenue from Use of Money-Interest	12.57	25	28	0	28
54-60 State Aid-HOPTR	11.99	11	11	0	11
54-70 State Aid-Disaster Rev Loss Backfil	0.00	1	0	0	0
Revenue - Summary	(2,325.47)	1,051	1,065	0	1,065
Appropriation					
23-89 Prof & Specialized Svcs-Spec Dist Admin's Svcs	128.00	97	20	0	20
23-90 Prof & Specialized Svcs-Administrative Services	45.56	79	79	23	102
30-00 Utilities-	425.59	500	550	0	550
Appropriation - Summary	599.15	676	649	23	672
NET COST	2,924.62	(375)	(416)	23	(393)

Revenue and Appropriation Detail

Fund: 212 : Glenhaven Lighting
Budget Unit: 8212 : Street Lighting, Glenhaven Lighting

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
10-10 Property Taxes-Current Secured	5,691.44	5,200	5,361	0	5,361
10-20 Property Taxes-Current Unsecured	159.40	155	164	0	164
10-25 Property Taxes-Supp 813-Current	159.44	125	132	0	132
10-35 Property Taxes-Supp 813-Prior	46.45	18	31	0	31
10-40 Property Taxes-Prior Unsecured	6.87	5	5	0	5
31-95 Fines, Forfeit, Penalties-Penalties & Cost on Delq	3.30	1	1	0	1
42-01 Revenue from Use of Money-Interest	81.62	250	250	0	250
54-60 State Aid-HOPTR	68.93	0	63	0	63
Revenue - Summary	6,217.45	5,754	6,007	0	6,007
Appropriation					
23-89 Prof & Specialized Svcs-Spec Dist Admin's Svcs	680.00	647	145	0	145
23-90 Prof & Specialized Svcs-Administrative Services	310.02	531	531	157	688
30-00 Utilities-	2,865.79	4,100	4,100	0	4,100
Appropriation - Summary	3,855.81	5,278	4,776	157	4,933
NET COST	(2,361.64)	(476)	(1,231)	157	(1,074)

Revenue and Appropriation Detail

Fund: 213 : Kelseyville Lighting
Budget Unit: 8213 : Street Lighting, Kelseyville Lighting

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
10-10 Property Taxes-Current Secured	17,078.01	15,800	16,733	0	16,733
10-20 Property Taxes-Current Unsecured	325.85	280	320	0	320
10-25 Property Taxes-Supp 813-Current	244.88	150	203	0	203
10-35 Property Taxes-Supp 813-Prior	69.33	40	53	0	53
10-40 Property Taxes-Prior Unsecured	13.25	10	11	0	11
42-01 Revenue from Use of Money-Interest	20.08	55	57	0	57
54-60 State Aid-HOPTR	140.78	145	145	0	145
Revenue - Summary	17,892.18	16,480	17,522	0	17,522
Appropriation					
23-89 Prof & Specialized Svcs-Spec Dist Admin's Svcs	0.00	3,050	681	0	681
23-90 Prof & Specialized Svcs-Administrative Services	1,458.97	2,496	2,496	738	3,234
30-00 Utilities-	16,672.42	17,000	19,250	0	19,250
Appropriation - Summary	18,131.39	22,546	22,427	738	23,165
NET COST	239.21	6,066	4,905	738	5,643

Revenue and Appropriation Detail

Fund: 216 : Lower Lake Lighting
 Budget Unit: 8216 : Street Lighting, Lower Lake Lighting

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
10-10 Property Taxes-Current Secured	19,737.81	16,000	18,397	0	18,397
10-20 Property Taxes-Current Unsecured	393.72	320	384	0	384
10-25 Property Taxes-Supp 813-Current	295.03	120	225	0	225
10-35 Property Taxes-Supp 813-Prior	80.63	45	62	0	62
10-40 Property Taxes-Prior Unsecured	16.03	12	13	0	13
42-01 Revenue from Use of Money-Interest	110.16	350	407	0	407
54-60 State Aid-HOPTR	170.11	160	167	0	167
Revenue - Summary	20,803.49	17,007	19,655	0	19,655
Appropriation					
23-89 Prof & Specialized Svcs-Spec Dist Admin's Svcs	2,189.00	1,945	457	0	457
23-90 Prof & Specialized Svcs-Administrative Services	931.05	1,592	1,592	472	2,064
30-00 Utilities-	10,711.61	13,000	13,000	0	13,000
Appropriation - Summary	13,831.66	16,537	15,049	472	15,521
NET COST	(6,971.83)	(470)	(4,606)	472	(4,134)

Revenue and Appropriation Detail

Fund: 217 : Lucerne Lighting
Budget Unit: 8217 : Street Lighting, Lucerne Lighting

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
10-10 Property Taxes-Current Secured	(63,683.79)	22,100	23,518	0	23,518
10-20 Property Taxes-Current Unsecured	835.76	762	829	0	829
10-25 Property Taxes-Supp 813-Current	814.41	350	563	0	563
10-35 Property Taxes-Supp 813-Prior	221.93	100	126	0	126
10-40 Property Taxes-Prior Unsecured	34.37	20	24	0	24
31-95 Fines, Forfeit, Penalties-Penalties & Cost on Delq	18.02	7	5	0	5
42-01 Revenue from Use of Money-Interest	414.96	1,200	984	0	984
54-60 State Aid-HOPTR	361.41	320	348	0	348
Revenue - Summary	(60,982.93)	24,859	26,397	0	26,397
Appropriation					
23-89 Prof & Specialized Svcs-Spec Dist Admin's Svcs	3,498.00	3,098	612	0	612
23-90 Prof & Specialized Svcs-Administrative Services	1,481.75	2,536	2,536	751	3,287
30-00 Utilities-	14,195.28	17,000	17,000	0	17,000
Appropriation - Summary	19,175.03	22,634	20,148	751	20,899
NET COST	80,157.96	(2,225)	(6,249)	751	(5,498)

Revenue and Appropriation Detail

Fund: 218 : Middletown Lighting
 Budget Unit: 8218 : Street Lighting, Middletown Lighting

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
10-10 Property Taxes-Current Secured	16,013.09	14,396	16,319	0	16,319
10-20 Property Taxes-Current Unsecured	309.77	267	353	0	353
10-25 Property Taxes-Supp 813-Current	228.88	250	255	0	255
10-35 Property Taxes-Supp 813-Prior	62.32	30	48	0	48
10-40 Property Taxes-Prior Unsecured	12.38	20	12	0	12
42-01 Revenue from Use of Money-Interest	47.45	368	368	0	368
54-60 State Aid-HOPTR	133.84	130	131	0	131
Revenue - Summary	16,807.73	15,461	17,486	0	17,486
Appropriation					
23-89 Prof & Specialized Svcs-Spec Dist Admin's Svcs	1,742.00	2,210	620	0	620
23-90 Prof & Specialized Svcs-Administrative Services	1,056.84	1,808	1,808	536	2,344
30-00 Utilities-	14,855.26	15,600	17,980	0	17,980
Appropriation - Summary	17,654.10	19,618	20,408	536	20,944
NET COST	846.37	4,157	2,922	536	3,458

Revenue and Appropriation Detail

Fund: 219 : Upper Lake Lighting

Budget Unit: 8219 : Street Lighting, Upper Lake Lighting

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
10-10 Property Taxes-Current Secured	15,448.35	12,840	13,539	0	13,539
10-20 Property Taxes-Current Unsecured	450.76	375	439	0	439
10-25 Property Taxes-Supp 813-Current	457.60	350	361	0	361
10-35 Property Taxes-Supp 813-Prior	126.17	55	63	0	63
10-40 Property Taxes-Prior Unsecured	18.43	20	19	0	19
31-95 Fines, Forfeit, Penalties-Penalties & Cost on Delq	11.52	5	5	0	5
42-01 Revenue from Use of Money-Interest	287.21	1,250	1,354	0	1,354
54-60 State Aid-HOPTR	194.97	195	195	0	195
Revenue - Summary	16,995.01	15,090	15,975	0	15,975
Appropriation					
18-00 Maint-Bldgs & Imprvmnts-	0.00	2,000	2,000	0	2,000
23-89 Prof & Specialized Svcs-Spec Dist Admin's Svcs	1,368.00	1,441	413	0	413
23-90 Prof & Specialized Svcs-Administrative Services	690.36	1,179	1,179	350	1,529
30-00 Utilities-	6,182.05	10,000	10,000	0	10,000
Appropriation - Summary	8,240.41	14,620	13,592	350	13,942
NET COST	(8,754.6)	(470)	(2,383)	350	(2,033)

Revenue and Appropriation Detail

Fund: 261 : CSA #1-Clearlake Keys

Budget Unit: 8461 : Public Ways & Facilities, CSA #1-Clearlake Keys

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
10-10 Property Taxes-Current Secured	4,732.08	11,500	11,672	0	11,672
10-20 Property Taxes-Current Unsecured	252.96	235	254	0	254
10-25 Property Taxes-Supp 813-Current	192.65	150	171	0	171
10-35 Property Taxes-Supp 813-Prior	56.88	35	44	0	44
10-40 Property Taxes-Prior Unsecured	10.43	7	8	0	8
31-95 Fines, Forfeit, Penalties-Penalties & Cost on Delq	175.44	145	162	0	162
42-01 Revenue from Use of Money-Interest	212.84	1,650	1,655	0	1,655
54-60 State Aid-HOPTR	109.30	115	113	0	113
66-40 Charges for Services-Assess & Tax Collection	9,644.25	9,400	9,532	0	9,532
Revenue - Summary	15,386.83	23,237	23,611	0	23,611
Appropriation					
23-80 Prof & Specialized Svcs-Professional & Specialize	0.00	6,000	15,000	0	15,000
23-89 Prof & Specialized Svcs-Spec Dist Admin's Svcs	3,475.00	2,618	1,005	0	1,005
23-90 Prof & Specialized Svcs-Administrative Services	1,252.12	2,143	2,143	634	2,777
30-00 Utilities-	11,756.38	15,000	15,000	0	15,000
Appropriation - Summary	16,483.50	25,761	33,148	634	33,782
NET COST	1,346.67	2,524	9,537	634	10,171

SPECIAL DISTRICTS

SCOTT HARTER, Administrator



BU 8351 – Lands End (Fund 251)

DEPARTMENT OVERVIEW

LACOSAN manages this infrastructure as a satellite sewer collection system. The wastewater collected in this system is discharged to the City of Lakeport and is treated at their treatment facility. The collection system contains 42 commercial and 156 residential connections.

ACCOMPLISHMENTS IN FY 2022-23

- Provide high quality customer service
- Protect the environment
- Maintain the safe collection and disposal of waste water
- Promote awareness, protection and conservation of our natural resources.

GOALS FOR FY 2023-24

- Pursue annexation of this satellite collection system into the City of Lakeport Municipal Sewer District (CLMSD). Existing agreement expires 2026.
- Continue to provide high quality customer service
- Continue to protect the environment
- Continue to maintain the safe collection and disposal of waste water
- Continue to promote awareness, protection and conservation of our natural resources.

Revenue and Appropriation Detail

Fund: 251 : Lands End

Budget Unit: 8351 : H & S Utilities, Lands End

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	140.02	650	1,020	0	1,020
66-50 Charges for Services-Auditing & Accounting	80.00	100	100	0	100
70-40 Sewer-Sales and Service	194,891.72	180,000	188,000	0	188,000
70-46 Sewer-Delinquent Sewer	0.00	1,000	1,094	0	1,094
70-51 Sewer-Special Assmt-Cap Imp	13,512.44	12,000	13,150	0	13,150
Revenue - Summary	208,624.18	193,750	203,364	0	203,364
Appropriation					
12-00 Communications-	1,913.15	2,688	2,688	0	2,688
17-00 Maintenance-Equipment-	0.00	500	500	0	500
18-00 Maint-Bldgs & Imprvmnts-	257.21	500	500	0	500
23-77 Prof & Specialized Svcs-Labor-In House	4,889.00	8,382	4,500	0	4,500
23-80 Prof & Specialized Svcs-Professional & Specialize	173,200.38	199,537	203,000	0	203,000
23-89 Prof & Specialized Svcs-Spec Dist Admin's Svcs	5,623.00	5,115	6,567	0	6,567
23-90 Prof & Specialized Svcs-Administrative Services	265.05	1,906	1,906	1,241	3,147
30-00 Utilities-	5,878.59	6,500	7,150	0	7,150
Appropriation - Summary	192,026.38	225,128	226,811	1,241	228,052
NET COST	(16,597.8)	31,378	23,447	1,241	24,688

SPECIAL DISTRICTS

SCOTT HARTER, Administrator



BU 8352 – Corinthian Bay (Fund 252)

DEPARTMENT OVERVIEW

This budget provides the funding for the operation and maintenance of this satellite wastewater collection system in Corinthian Bay. This system contains 73 single family dwelling unit connections. LACOSAN manages this collection system which discharges to the Kelseyville Wastewater Treatment facility.

ACCOMPLISHMENTS IN FY 2022-23

- Provision of high quality customer service.
- Protection of the environment.
- Support for local economic development with community infrastructure.
- Maintain the safe collection, transfer & treatment of waste water throughout our sewer districts.
- Promoting awareness, protection and conservation of our natural resources & environment.

GOALS FOR FY 2023-24

- Continue to provide high quality customer service.
- Continue to protect the environment.
- Continue to support local economic development with community infrastructure.
- Continue to maintain the safe collection, transfer & treatment of waste water throughout our sewer districts.
- Continue to promote awareness, protection and conservation of our natural resources & environment.

Revenue and Appropriation Detail

Fund: 252 : Corinthian Bay
Budget Unit: 8352 : H & S Utilities, Corinthian Bay

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	64.47	150	222	0	222
66-50 Charges for Services-Auditing & Accounting	120.00	165	156	0	156
70-40 Sewer-Sales and Service	18,917.69	19,000	19,100	0	19,100
70-46 Sewer-Delinquent Sewer	(81.75)	0	228	0	228
Revenue - Summary	19,020.41	19,315	19,706	0	19,706
Appropriation					
12-00 Communications-	762.27	1,068	1,092	0	1,092
17-00 Maintenance-Equipment-	0.00	500	500	0	500
18-00 Maint-Bldgs & Imprvmnts-	0.00	500	500	0	500
23-77 Prof & Specialized Svcs-Labor-In House	1,954.84	4,855	4,855	0	4,855
23-80 Prof & Specialized Svcs-Professional & Specialize	5,000.00	9,880	7,651	0	7,651
23-89 Prof & Specialized Svcs-Spec Dist Admin's Svcs	507.00	6,613	5,266	0	5,266
23-90 Prof & Specialized Svcs-Administrative Services	366.69	686	686	447	1,133
30-00 Utilities-	2,206.32	3,000	3,000	0	3,000
Appropriation - Summary	10,797.12	27,102	23,550	447	23,997
NET COST	(8,223.29)	7,787	3,844	447	4,291

SPECIAL DISTRICTS

SCOTT HARTER, Administrator



BU 8353 – Middletown Sewer (Fund 253)

DEPARTMENT OVERVIEW

Budget Unit 8353 provides funding for the operation and maintenance of the wastewater collection system and treatment plant in Middletown. The Middletown treatment plant serves approximately 572 connections in the Middletown community and 75 in the Anderson Springs Community.

ACCOMPLISHMENTS IN FY 2022-23

- Provision of high quality customer service.
- Protection of the environment.
- Implemented rate increase to provide financial stability to the district

GOALS FOR FY 2023-24

- Continue to provide high quality customer service.
- Begin construction on the Middletown Sewer Treatment Plant Improvement project.

Revenue and Appropriation Detail

Fund: 253 : Middletown Sewer
Budget Unit: 8353 : H & S Utilities, Middletown Sewer

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
31-95 Fines, Forfeit, Penalties-Penalties & Cost on Delq	321.45	114	173	0	173
42-01 Revenue from Use of Money-Interest	74.73	1,000	689	0	689
54-90 State Aid-Other	20,908.00	4,783,070	4,751,250	0	4,751,250
66-50 Charges for Services-Auditing & Accounting	1,323.46	1,200	1,386	0	1,386
70-40 Sewer-Sales and Service	150,455.67	308,509	324,302	0	324,302
70-46 Sewer-Delinquent Sewer	4,498.70	3,500	5,138	0	5,138
79-90 Other-Miscellaneous	1,800.00	1,800	0	0	0
Revenue - Summary	179,382.01	5,099,193	5,082,938	0	5,082,938

Appropriation

12-00 Communications-	1,952.64	2,341	2,447	0	2,447
14-00 Household Expense-	0.00	500	500	0	500
17-00 Maintenance-Equipment-	1,466.33	22,000	22,000	0	22,000
18-00 Maint-Bldgs & Imprvmnts-	5,524.69	31,040	23,000	0	23,000
23-77 Prof & Specialized Svcs-Labor-In House	4,054.86	80,957	84,463	0	84,463
23-80 Prof & Specialized Svcs-Professional & Specialize	38,846.30	45,696	46,054	0	46,054
23-89 Prof & Specialized Svcs-Spec Dist Admin's Svcs	13,282.75	80,415	77,719	0	77,719
23-90 Prof & Specialized Svcs-Administrative Services	2,646.53	5,452	5,452	3,549	9,001
27-00 Small Tools & Instruments-	0.00	0	2,500	0	2,500
28-30 Special Departmental Exp-Supplies & Services	34,411.33	36,100	34,000	0	34,000
30-00 Utilities-	57,459.01	60,000	65,500	0	65,500
38-00 Inventory Items-	1,034.49	1,960	4,800	0	4,800
48-00 Taxes & Assessments-	2.76	5	5	0	5
62-74 Cap. FA-Equipment-Other	2,400.00	0	68,000	0	68,000
63-05 Construction in Progress-Sewer Systems	0.00	4,751,250	4,751,250	0	4,751,250
80-80 Other Financing Uses-Interfund	(8,191.78)	(15,000)	(8,081)	0	(8,081)

Revenue and Appropriation Detail

Fund: 253 : Middletown Sewer

Budget Unit: 8353 : H & S Utilities, Middletown Sewer

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Reimbursements					
Appropriation - Summary	154,889.91	5,102,716	5,179,609	3,549	5,183,158
NET COST	(15,900.87)	3,523	96,671	3,549	100,220

SPECIAL DISTRICTS

SCOTT HARTER, Administrator



BU 8354 – Lake County Sanitation District SE Regional System (Fund 254)

DEPARTMENT OVERVIEW

Budget Unit 8354 includes the Southeast Regional Wastewater System, the single largest utility system managed by Special Districts. This system serves a population of approximately 18,000 people. It consists of over 100 miles of raw wastewater collection pipelines and 21 pump stations. It includes a full service treatment facility with septage receiving station.

The Southeast Regional Wastewater System serves the City of Clearlake and the area northwest to the "Gooseneck", and the community of Lower Lake. There are 7,599 single family dwelling unit connections being served in this system.

This system is connected to the effluent recycling system that transports treated wastewater to the Geysers geothermal generation complex. This portion of the recycling system includes 29 miles of pipeline, 6 pump stations and storage tank reservoir under the management of LACOSAN. This includes the day to day and annual maintenance activities of these systems.

ACCOMPLISHMENTS IN FY 2022-23

- Use of acoustic inspection equipment allowing for more efficient inspection of sewer mains and identification of lines needing cleaning. This resulted in water savings through targeted line cleaning only using water where needed.
- Continued line cleaning and inspections, manhole inspections and repairs to reduce I&I
- Purchased pond dredging equipment to facilitate in house processing/cleaning of treatment ponds

GOALS FOR FY 2023-24

- Complete the rehabilitation of Lift Station #6 wet pit
- Continued focus on the IRWM funded I&I Reduction project
- Completion of the Septage Receiving Station.
- Continue upgrades on the SCADA system, including telemetry, allowing for better system monitoring and collection of operational data

Revenue and Appropriation Detail

Fund: 254 : LACOSAN SE Regional Sys
Budget Unit: 8354 : H & S Utilities, LACOSAN SE Regional Sys

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
31-95 Fines, Forfeit, Penalties-Penalties & Cost on Delq	338,858.86	131,967	131,967	0	131,967
42-01 Revenue from Use of Money-Interest	22,732.13	18,814	21,771	0	21,771
54-90 State Aid-Other	33,041.74	1,734,651	1,730,796	0	1,730,796
55-40 Other Federal-Disaster Relief	0.00	54,298	54,298	0	54,298
66-50 Charges for Services-Auditing & Accounting	22,228.10	20,500	24,285	0	24,285
70-40 Sewer-Sales and Service	2,790,693.60	2,687,670	2,858,190	0	2,858,190
70-44 Sewer-Other Agencies Septic	115,137.27	110,000	117,925	0	117,925
70-46 Sewer-Delinquent Sewer	608,973.31	437,256	608,973	0	608,973
70-51 Sewer-Special Assmt-Cap Imp	402,748.22	388,759	411,349	0	411,349
71-90 Water-Other Contributions	246,045.44	434,364	628,389	0	628,389
79-91 Other-Cancelled Checks	1,277.40	500	500	0	500
Revenue - Summary	4,581,736.07	6,018,779	6,588,443	0	6,588,443
Appropriation					
12-00 Communications-	35,978.24	40,596	43,092	0	43,092
14-00 Household Expense-	14,754.63	18,428	17,196	0	17,196
15-13 Insurance-Fire & Allied Cvrqs	33,513.00	70,097	64,377	0	64,377
17-00 Maintenance-Equipment-	124,910.85	568,000	568,000	0	568,000
18-00 Maint-Bldgs & Imprvmts-	512,784.59	383,636	414,500	0	414,500
20-00 Memberships-	9,066.00	10,100	15,000	0	15,000
23-77 Prof & Specialized Svcs-Labor-In House	856,093.64	1,015,454	967,146	0	967,146
23-79 Prof & Specialized Svcs-Projects-Outside	0.00	8,500	8,500	0	8,500
23-80 Prof & Specialized Svcs-Professional & Specialize	148,248.00	475,763	479,405	0	479,405
23-89 Prof & Specialized Svcs-Spec Dist Admin's Svcs	1,366,678.00	1,821,471	1,573,878	0	1,573,878
23-90 Prof & Specialized Svcs-Administrative Services	31,650.82	59,367	59,367	38,633	98,000
25-00 Rents & Leases-Equipment-	0.00	10,000	10,000	0	10,000
27-00 Small Tools & Instruments-	15,982.37	12,000	12,000	0	12,000

Revenue and Appropriation Detail

Fund: 254 : LACOSAN SE Regional Sys

Budget Unit: 8354 : H & S Utilities, LACOSAN SE Regional Sys

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
28-30 Special Departmental Exp-Supplies & Services	290,416.54	382,705	424,760	0	424,760
30-00 Utilities-	476,866.43	807,720	935,704	0	935,704
38-00 Inventory Items-	14,924.45	4,700	0	0	0
48-00 Taxes & Assessments-	155.04	172	172	0	172
61-60 Cap. FA-Bldgs & Imp-Current	94,795.81	700,000	183,500	0	183,500
62-72 Cap. FA-Equipment-Autos & Light Trucks	0.00	40,000	0	0	0
62-73 Cap. FA-Equipment-Shop	0.00	8,500	0	0	0
62-74 Cap. FA-Equipment-Other	164,618.83	647,399	1,073,399	0	1,073,399
63-05 Construction in Progress-Sewer Systems	0.00	1,433,401	1,434,659	0	1,434,659
Appropriation - Summary	4,191,437.24	8,518,009	8,284,655	38,633	8,323,288
NET COST	(349,613.54)	2,499,230	1,696,212	38,633	1,734,845

SPECIAL DISTRICTS

SCOTT HARTER, Administrator



BU 8355 – Lake County Sanitation District NW Regional System (Fund 255)

DEPARTMENT OVERVIEW

Budget unit 8355 includes the Northwest Regional Wastewater Systems. This system serves a population of approximately 30,000 people and consists of over 100 miles of raw wastewater collection pipelines and 21 pump stations. It includes a full service treatment facility with septage receiving station.

The Northwest Regional Wastewater System serves the northern portion of the City of Lakeport (16th Street/Ashe Street Pump Station and northward), and the communities of North Lakeport, Upper Lake, Nice, Lucerne, Kono Tayee, and Paradise Valley. There are 6,038 single family dwelling unit connections served by this system.

This system is connected to the effluent recycling system that transports treated wastewater to the Geysers geothermal generation complex. This portion of the wastewater recycling system includes 23 miles of pipeline, 2 pump stations, and SCADA (supervisory control and data acquisition) facilities under the management of LACOSAN. This includes the day to day and annual maintenance activities of this portion of the system.

ACCOMPLISHMENTS IN FY 2022-23

- Secured funding for septage hauler dump station to better control volume and quality of waste being dumped at treatment plant
- Completed installation and startup of SGIP funded Tesla Backup Battery system at treatment plant
- SCADA system improvements for security purposes

GOALS FOR FY 2023-24

- Continued increase of length (quantity) of inspection and cleaning of sewer collection mains within the Northwest region
- Installation of HMGP funded stationary generators at 5 lift stations
- Purchase septic hauler dump station
- Conduct rate study and adjust rates if needed

Revenue and Appropriation Detail

Fund: 255 : LACOSAN NW Regional Sys
Budget Unit: 8355 : H & S Utilities, LACOSAN NW Regional Sys

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
31-95 Fines, Forfeit, Penalties-Penalties & Cost on Delq	44,429.20	28,408	32,494	0	32,494
42-01 Revenue from Use of Money-Interest	991.61	2,239	2,443	0	2,443
55-40 Other Federal-Disaster Relief	0.00	126,287	126,287	0	126,287
66-50 Charges for Services-Auditing & Accounting	10,335.73	10,516	10,420	0	10,420
70-40 Sewer-Sales and Service	2,220,497.90	1,996,341	2,220,497	0	2,220,497
70-42 Sewer-Capacity Expansion Fee	174,769.28	152,923	133,090	0	133,090
70-44 Sewer-Other Agencies Septic	74,008.06	111,801	102,353	0	102,353
70-46 Sewer-Delinquent Sewer	190,935.33	186,083	186,199	0	186,199
79-91 Other-Cancelled Checks	232.28	0	289	0	289
81-22 Operating Transfers-In	0.00	400,000	400,000	0	400,000
Revenue - Summary	2,716,199.39	3,014,598	3,214,072	0	3,214,072
Appropriation					
11-00 Clothing & Personal Suppl-	673.99	4,500	0	0	0
12-00 Communications-	12,237.85	15,582	16,982	0	16,982
14-00 Household Expense-	1,029.51	3,000	3,000	0	3,000
15-13 Insurance-Fire & Allied Cvrgrs	1,725.00	1,180	1,180	0	1,180
17-00 Maintenance-Equipment-	87,458.75	138,400	105,630	0	105,630
18-00 Maint-Bldgs & Imprvmts-	65,172.77	74,750	84,900	0	84,900
19-40 Medical Expense-Medical Supplies	42.57	250	250	0	250
20-00 Memberships-	4,534.00	4,900	4,900	0	4,900
23-77 Prof & Specialized Svcs-Labor-In House	396,893.00	448,188	465,800	0	465,800
23-80 Prof & Specialized Svcs-Professional & Specialize	257,109.16	215,696	243,237	0	243,237
23-89 Prof & Specialized Svcs-Spec Dist Admin's Svcs	577,760.00	577,760	427,515	0	427,515
23-90 Prof & Specialized Svcs-Administrative Services	15,123.91	39,539	39,539	25,731	65,270
26-00 Rents & Leases-Bldg & Imp-	5,855.94	6,000	7,000	0	7,000
27-00 Small Tools & Instruments-	3,048.63	6,000	6,000	0	6,000

Revenue and Appropriation Detail

Fund: 255 : LACOSAN NW Regional Sys

Budget Unit: 8355 : H & S Utilities, LACOSAN NW Regional Sys

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
28-30 Special Departmental Exp-Supplies & Services	267,713.63	309,114	333,054	0	333,054
30-00 Utilities-	841,640.01	935,728	964,184	0	964,184
38-00 Inventory Items-	5,948.13	1,469	0	0	0
48-00 Taxes & Assessments-	396.89	430	430	0	430
61-60 Cap. FA-Bldgs & Imp-Current	0.00	400,000	400,000	0	400,000
62-74 Cap. FA-Equipment-Other	62,200.23	168,385	188,385	0	188,385
Appropriation - Summary	2,606,563.97	3,350,871	3,291,986	25,731	3,317,717
NET COST	(110,576.72)	336,273	77,914	25,731	103,645

SPECIAL DISTRICTS

SCOTT HARTER, Administrator



BU 8356 – Anderson Springs Sewer District (Fund 256)

DEPARTMENT OVERVIEW

Budget Unit 8356 provides funding for the Anderson Springs Sewer System. This is a new sewer system within the boundaries of Lake County Sanitation District. The district is made up of approximately 3.5 miles of low pressure sewer force main within the community and about 2 miles of transmission main along State Highway 175 to the Middletown wastewater treatment plant. Each active parcel within the district has an onsite grinder pump/wet well configuration which collects the residential waste, processes it and pumps it into the collection system to the treatment plant.

The community lost 198 of 212 homes during the Valley Fire and most could not be rebuilt without a sewer system due to building and code changes for septic systems.

Many agencies and organizations worked together to secure funding for this system. The system became operational in 2020 and there are currently 75 active customers with more coming online on a regular basis.

ACCOMPLISHMENTS IN FY 2022-23

- Continued to provide sewer service to the community without spills
- Provide excellent customer service through the installation of additional properties to the system.

GOALS FOR FY 2023-24

- Continue to meet with and work with property owners as they rebuild to facilitate construction to the sewer collection system.

Revenue and Appropriation Detail

Fund: 256 : Anderson Springs Sewer
Budget Unit: 8356 : H & S Utilities, Anderson Springs Sewer

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	1,242.64	2,200	2,468	0	2,468
66-50 Charges for Services-Auditing & Accounting	235.30	135	205	0	205
70-40 Sewer-Sales and Service	35,459.96	33,000	35,665	0	35,665
70-46 Sewer-Delinquent Sewer	(251.00)	2,523	1,000	0	1,000
70-51 Sewer-Special Assmt-Cap Imp	13,217.94	12,500	13,289	0	13,289
Revenue - Summary	49,904.84	50,358	52,627	0	52,627
Appropriation					
11-00 Clothing & Personal Suppl-	0.00	100	0	0	0
14-00 Household Expense-	0.00	200	0	0	0
17-00 Maintenance-Equipment-	1,920.00	2,500	3,000	0	3,000
18-00 Maint-Bldgs & Imprvmts-	5,592.88	2,500	3,000	0	3,000
23-77 Prof & Specialized Svcs-Labor-In House	10,552.92	12,097	12,097	0	12,097
23-80 Prof & Specialized Svcs-Professional & Specialize	7,231.78	16,100	9,181	0	9,181
23-89 Prof & Specialized Svcs-Spec Dist Admin's Svcs	8,268.00	10,118	6,137	0	6,137
23-90 Prof & Specialized Svcs-Administrative Services	0.00	467	467	304	771
27-00 Small Tools & Instruments-	0.00	1,000	0	0	0
28-30 Special Departmental Exp-Supplies & Services	0.00	1,000	0	0	0
48-00 Taxes & Assessments-	0.00	50	0	0	0
Appropriation - Summary	33,565.58	46,132	33,882	304	34,186
NET COST	(16,339.26)	(4,226)	(18,745)	304	(18,441)

SPECIAL DISTRICTS

SCOTT HARTER, Administrator



BU 8460 – Spring Valley Campground (Fund 260)

DEPARTMENT OVERVIEW

Budget Unit 8460 funds the Spring Valley Campground. This campground is located in County Service Area #2, Spring Valley. The CSA has a campground committee and an advisory board that helps Special Districts maintain and operate the campground.

ACCOMPLISHMENTS IN FY 2022-23

- Maintained facilities and grounds to promote public safety and enjoyment.

GOALS FOR FY 2023-24

- Continue to maintain facilities for resident use and enjoyment.
- Special Districts does not have expertise in Campground Management. This budget unit would be better served by the Parks Department. This is a self-supporting County Park that is ran much like a private campground.

Revenue and Appropriation Detail

Fund: 260 : CSA #2-Spr Valley Cmpgrnd

Budget Unit: 8460 : Public Ways & Facilities, CSA #2-Spr Valley Cmpgrnd

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	71.77	125	244	0	244
66-50 Charges for Services-Auditing & Accounting	372.00	336	356	0	356
69-02 Other Current Services-Park and Recreation Fees	16,604.04	19,923	19,836	0	19,836
79-91 Other-Cancelled Checks	41.96	15	15	0	15
Revenue - Summary	17,089.77	20,399	20,451	0	20,451
Appropriation					
12-00 Communications-	0.00	450	0	0	0
14-00 Household Expense-	192.40	100	400	0	400
15-12 Insurance-Public Liability	1,000.00	1,000	1,000	0	1,000
18-00 Maint-Bldgs & Imprvmts-	6,554.91	14,578	12,500	0	12,500
22-70 Office Expense-Supplies	0.00	100	100	0	100
22-71 Office Expense-Postage	1,981.51	2,500	2,500	0	2,500
23-80 Prof & Specialized Svcs-Professional & Specialize	1,369.60	4,664	4,952	0	4,952
23-89 Prof & Specialized Svcs-Spec Dist Admin's Svcs	2,529.00	3,024	3,188	0	3,188
28-30 Special Departmental Exp-Supplies & Services	0.00	122	0	0	0
30-00 Utilities-	272.94	650	500	0	500
48-00 Taxes & Assessments-	2.35	6	6	0	6
Appropriation - Summary	13,902.71	27,194	25,146	0	25,146
NET COST	(3,187.06)	6,795	4,695	0	4,695

SPECIAL DISTRICTS

SCOTT HARTER, Administrator



BU 8462 – CSA #2 Spring Valley (Fund 262)

DEPARTMENT OVERVIEW

Budget unit 8462 provides the funding and operation of the potable water system in County Service Area #2 – Spring Valley Lakes Subdivision and also includes roads, bridges, and dams. This system contains 495 single family dwelling unit connections.

The rate structure allows for all water expenses to be paid with fees collected from water customers and allowing property tax revenues to build reserve designations for Roads/Bridges and Dams. The rate structure also includes a CIP fee and money collected through this fee is being placed in the Capital Improvement Reserve Designation.

ACCOMPLISHMENTS IN FY 2022-23

- Under contract for design for the Lakebed Recovery Project.
- Completion of the Quail Trail water main project
- Ongoing work with DPW/Caltrans related to the three Bridge Replacement Projects
- Received funding agreement from State Waterboard for the Distribution Pressure Zone study.
- Continued to provide high quality potable water while maintaining compliance with all health and safety regulations.
- Completed environmental process for the source water redundancy and security well project.

GOALS FOR FY 2023-24

- Investigate the possibility of adding street lights within the community.
- Complete design, permitting, and begin construction on the Lakebed Recovery project
- Issue RFP for Distribution Pressure Zone study project and begin work with consultant
- Purchase of Advisory Board requested road maintenance equipment to facilitate in house maintenance of community roads
- Provide high quality, potable water while maintaining compliance with all health and safety regulations.
- Complete location and construction of well for source water redundancy and security
- Conduct rate study and adjust rates if needed

Revenue and Appropriation Detail

Fund: 262 : CSA #2-Spring Valley
Budget Unit: 8462 : Public Ways & Facilities, CSA #2 Spring Valley

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
10-10 Property Taxes-Current Secured	136,658.77	119,597	127,765	0	127,765
10-20 Property Taxes-Current Unsecured	2,802.75	2,528	2,597	0	2,597
10-25 Property Taxes-Supp 813-Current	2,066.14	1,846	2,699	0	2,699
10-30 Property Taxes-Prior Secured	648.88	0	255	0	255
10-35 Property Taxes-Supp 813-Prior	608.79	371	463	0	463
10-40 Property Taxes-Prior Unsecured	110.15	75	203	0	203
31-95 Fines, Forfeit, Penalties-Penalties & Cost on Delq	8,566.48	80	2,458	0	2,458
42-01 Revenue from Use of Money-Interest	1,289.48	3,814	3,518	0	3,518
54-60 State Aid-HOPTR	1,210.97	1,174	1,233	0	1,233
54-90 State Aid-Other	12,123.52	2,763,217	2,039,764	0	2,039,764
55-40 Other Federal-Disaster Relief	0.00	66,633	66,633	0	66,633
56-01 Other Federal-Other	206,887.69	0	231,174	0	231,174
66-50 Charges for Services-Auditing & Accounting	13,709.46	8,534	9,920	0	9,920
71-21 Water-Sales & Svcs Misc	220,803.78	215,638	216,205	0	216,205
71-25 Water-Water Collection-Tax Roll	20,362.87	3,799	10,814	0	10,814
71-26 Water-Reconnections	2,289.50	2,807	4,824	0	4,824
71-51 Water-Special Assmt-Cap Imp	39,623.09	39,444	39,610	0	39,610
79-91 Other-Cancelled Checks	0.00	0	5	0	5
81-22 Operating Transfers-In	0.00	380,000	0	0	0
Revenue - Summary	669,762.32	3,609,557	2,760,140	0	2,760,140

Appropriation

12-00 Communications-	1,107.60	1,246	1,467	0	1,467
17-00 Maintenance-Equipment-	9,096.95	19,328	24,328	0	24,328
18-00 Maint-Bldgs & Imprvmts-	33,759.86	67,140	50,400	0	50,400
23-77 Prof & Specialized Svcs-Labor-In House	99,030.00	122,378	172,848	0	172,848
23-80 Prof & Specialized Svcs-Professional & Specialize	23,172.78	34,558	32,168	0	32,168
23-89 Prof & Specialized Svcs-Spec Dist Admin's Svcs	89,996.00	102,957	87,506	0	87,506

Revenue and Appropriation Detail

Fund: 262 : CSA #2-Spring Valley
 Budget Unit: 8462 : Public Ways & Facilities, CSA #2 Spring Valley

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
23-90 Prof & Specialized Svcs- Administrative Services	8,576.19	9,697	10,874	2,205	13,079
27-00 Small Tools & Instruments-	0.00	0	1,005	0	1,005
28-30 Special Departmental Exp-Supplies & Services	8,928.83	20,212	19,562	0	19,562
30-00 Utilities-	56,036.93	64,960	70,000	0	70,000
38-00 Inventory Items-	0.00	2,500	17,724	0	17,724
48-00 Taxes & Assessments-	48.56	75	75	0	75
62-74 Cap. FA-Equipment-Other	0.00	88,845	88,845	0	88,845
63-02 Construction in Progress-Bridges	323,200.32	1,274,668	765,142	0	765,142
63-04 Construction in Progress-Water Systems	7,966.25	1,868,549	1,505,796	0	1,505,796
Appropriation - Summary	660,920.27	3,677,113	2,847,740	2,205	2,849,945
NET COST	(8,520.48)	67,556	87,600	2,205	89,805

DEPARTMENT OF PUBLIC WORKS

SCOTT DE LEON, Director



BU 8463 – CSA #3 Twin Lakes (Fund 263)

DEPARTMENT OVERVIEW

This Budget Unit provides for the routine maintenance of the service area that was created for this subdivision. Work includes patching, shoulder restoration, ditch cleaning and pavement rehabilitation. Funding for the Budget Unit is from a share of the property taxes of the properties within the subdivision, interest earnings, and fund balance carryover.

ACCOMPLISHMENTS IN FY 2022-23

- Performed routine maintenance throughout the year.

GOALS FOR FY 2023-24

- The only project planned for this year is regular, routine maintenance.

Revenue and Appropriation Detail

Fund: 263 : CSA #3-Twin Lakes

Budget Unit: 8463 : Public Ways & Facilities, CSA #3-Twin Lakes

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
10-10 Property Taxes-Current Secured	68,249.71	67,000	67,000	0	67,000
10-20 Property Taxes-Current Unsecured	1,404.17	1,700	1,700	0	1,700
10-25 Property Taxes-Supp 813-Current	1,071.50	750	750	0	750
10-35 Property Taxes-Supp 813-Prior	305.85	250	250	0	250
10-40 Property Taxes-Prior Unsecured	58.24	100	100	0	100
42-01 Revenue from Use of Money-Interest	764.65	200	1,500	0	1,500
54-60 State Aid-HOPTR	606.70	650	650	0	650
Revenue - Summary	72,460.82	70,650	71,950	0	71,950
Appropriation					
23-80 Prof & Specialized Svcs-Professional & Specialize	30,470.02	25,000	25,000	0	25,000
23-85 Prof & Specialized Svcs-DPW Services	4,236.28	5,886	6,015	0	6,015
23-90 Prof & Specialized Svcs-Administrative Services	699.30	1,080	2,160	0	2,160
30-00 Utilities-	0.00	310	310	0	310
Appropriation - Summary	35,405.60	32,276	33,485	0	33,485
NET COST	(37,055.22)	(38,374)	(38,465)	0	(38,465)

DEPARTMENT OF PUBLIC WORKS

SCOTT DE LEON, Director



BU 8464, 8465, 8468, 8470, 8471, 8472,
8483 thru 8492 – CSA #23 Benefit Zones

DEPARTMENT OVERVIEW

These Budget Units were created to track the revenues and expenses of the various Benefit Zones that have been created throughout the County for road maintenance purposes. Depending on the scope of work approved for the Benefit Zone, work includes patching, shoulder restoration, ditch cleaning and pavement preservation/rehabilitation. Funding for the Budget Units is from a share of the property taxes of the properties within the Benefit Zones, interest earnings, and fund balance carryover.

ACCOMPLISHMENTS IN FY 2022-23

- The only projects completed for these CSA's was routine maintenance throughout the year.

Revenue and Appropriation Detail

Fund: 264 : CSA #23 Zone A Gordon Spr

Budget Unit: 8464 : Public Ways & Facilities, Zone A-Gordon Springs

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	18.66	15	60	0	60
66-40 Charges for Services-Assess & Tax Collection	3,371.50	3,276	3,276	0	3,276
Revenue - Summary	3,390.16	3,291	3,336	0	3,336
Appropriation					
23-80 Prof & Specialized Svcs-Professional & Specialize	0.00	1,204	1,000	0	1,000
23-85 Prof & Specialized Svcs-DPW Services	425.00	425	425	0	425
Appropriation - Summary	425.00	1,629	1,425	0	1,425
NET COST	(2,913.5)	(1,662)	(1,911)	0	(1,911)

Revenue and Appropriation Detail

Fund: 265 : CSA #23-Zone B Stonefield

Budget Unit: 8465 : Public Ways & Facilities, Zone B Stonefield Court

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	3.34	5	20	0	20
66-40 Charges for Services-Assess & Tax Collection	1,131.50	1,308	1,308	0	1,308
Revenue - Summary	1,134.84	1,313	1,328	0	1,328
Appropriation					
23-80 Prof & Specialized Svcs-Professional & Specialize	0.00	1,218	1,000	0	1,000
23-85 Prof & Specialized Svcs-DPW Services	337.00	337	337	0	337
Appropriation - Summary	337.00	1,555	1,337	0	1,337
NET COST	(797.84)	242	9	0	9

Revenue and Appropriation Detail

Fund: 268 : CSA#23 Zone M Riviera Hgh

Budget Unit: 8468 : Public Ways & Facilities, CSA#23 Zone M Riviera Hgh

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	24.14	15	0	0	0
66-40 Charges for Services-Assess & Tax Collection	2,391.86	10,000	0	0	0
81-23 Operating Transfers-Out	(22,380.73)	(10,002)	(20)	0	(20)
Revenue - Summary	(19,964.73)	13	(20)	0	(20)
NET COST	24,999.48	(13)	20	0	20

Revenue and Appropriation Detail

Fund: 270 : CSA#23 Zone P CL Keys

Budget Unit: 8470 : Public Ways & Facilities, CSA#23 Zone P CL Keys

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	184.50	15	500	0	500
66-40 Charges for Services-Assess & Tax Collection	0.00	1,187	0	0	0
Revenue - Summary	184.50	1,202	500	0	500
Appropriation					
23-80 Prof & Specialized Svcs-Professional & Specialize	0.00	117,935	118,618	0	118,618
Appropriation - Summary	0.00	117,935	118,618	0	118,618
NET COST	(184.5)	116,733	118,118	0	118,118

Revenue and Appropriation Detail

Fund: 272 : CSA#23 Zone R Chippewa So

Budget Unit: 8472 : Public Ways & Facilities, CSA#23 Zone R Chippewa So

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	13.28	5	50	0	50
66-40 Charges for Services-Assess & Tax Collection	5,561.00	1,000	0	0	0
Revenue - Summary	5,574.28	1,005	50	0	50
Appropriation					
23-80 Prof & Specialized Svcs-Professional & Specialize	0.00	11,832	10,958	0	10,958
Appropriation - Summary	0.00	11,832	10,958	0	10,958
NET COST	(200.16)	10,827	10,908	0	10,908

Revenue and Appropriation Detail

Fund: 283 : CSA#23 Zone C Oak Tree Ct

Budget Unit: 8483 : Public Ways & Facilities, CSA#23 Zone C Oak Tree Ct

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	11.38	10	40	0	40
66-40 Charges for Services-Assess & Tax Collection	1,982.75	2,160	2,160	0	2,160
Revenue - Summary	1,994.13	2,170	2,200	0	2,200
Appropriation					
23-80 Prof & Specialized Svcs-Professional & Specialize	123.10	1,000	1,000	0	1,000
23-85 Prof & Specialized Svcs-DPW Services	338.00	338	338	0	338
Appropriation - Summary	461.10	1,338	1,338	0	1,338
NET COST	(1,533.03)	(832)	(862)	0	(862)

Revenue and Appropriation Detail

Fund: 284 : CSA#23 Zone D Shadow Hill

Budget Unit: 8484 : Public Ways & Facilities, CSA#23 Zone D Shadow Hill

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	114.11	20	100	0	100
66-40 Charges for Services-Assess & Tax Collection	12,859.75	13,039	13,039	0	13,039
Revenue - Summary	12,973.86	13,059	13,139	0	13,139
Appropriation					
23-80 Prof & Specialized Svcs-Professional & Specialize	0.00	1,600	1,600	0	1,600
23-85 Prof & Specialized Svcs-DPW Services	628.00	628	628	0	628
Appropriation - Summary	628.00	2,228	2,228	0	2,228
NET COST	(12,186.71)	(10,831)	(10,911)	0	(10,911)

Revenue and Appropriation Detail

Fund: 285 : CSA#23 Zone E Monte Vista

Budget Unit: 8485 : Public Ways & Facilities, CSA#23 Zone E Monte Vista

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	10.71	15	75	0	75
66-40 Charges for Services-Assess & Tax Collection	1,939.00	1,988	1,988	0	1,988
Revenue - Summary	1,949.71	2,003	2,063	0	2,063
Appropriation					
23-80 Prof & Specialized Svcs-Professional & Specialize	0.00	1,000	1,000	0	1,000
23-85 Prof & Specialized Svcs-DPW Services	331.00	331	331	0	331
Appropriation - Summary	331.00	1,331	1,331	0	1,331
NET COST	(1,611.35)	(672)	(732)	0	(732)

Revenue and Appropriation Detail

Fund: 286 : CSA#23 Zone F Piner Court

Budget Unit: 8486 : Public Ways & Facilities, CSA#23 Zone F Piner Court

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	15.45	10	50	0	50
66-40 Charges for Services-Assess & Tax Collection	967.25	1,001	1,001	0	1,001
Revenue - Summary	982.70	1,011	1,051	0	1,051
Appropriation					
23-80 Prof & Specialized Svcs-Professional & Specialize	0.00	1,000	1,000	0	1,000
23-85 Prof & Specialized Svcs-DPW Services	326.00	326	326	0	326
Appropriation - Summary	326.00	1,326	1,326	0	1,326
NET COST	(603.79)	315	275	0	275

Revenue and Appropriation Detail

Fund: 287 : CSA#23 Zone G Vista Mount

Budget Unit: 8487 : Public Ways & Facilities, CSA#23 Zone G Vista Mntn

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	67.69	20	100	0	100
66-40 Charges for Services-Assess & Tax Collection	4,365.50	4,542	4,542	0	4,542
Revenue - Summary	4,433.19	4,562	4,642	0	4,642
Appropriation					
23-80 Prof & Specialized Svcs-Professional & Specialize	0.00	1,000	1,000	0	1,000
23-85 Prof & Specialized Svcs-DPW Services	360.00	360	360	0	360
Appropriation - Summary	360.00	1,360	1,360	0	1,360
NET COST	(4,073.19)	(3,202)	(3,282)	0	(3,282)

Revenue and Appropriation Detail

Fund: 288 : CSA#23 Zone H Dohnary Rdg

Budget Unit: 8488 : Public Ways & Facilities, CSA#23 Zone H Dohnary Rdg

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	58.61	20	100	0	100
66-40 Charges for Services-Assess & Tax Collection	3,478.50	4,570	4,570	0	4,570
Revenue - Summary	3,537.11	4,590	4,670	0	4,670
Appropriation					
23-80 Prof & Specialized Svcs-Professional & Specialize	0.00	1,300	1,300	0	1,300
23-85 Prof & Specialized Svcs-DPW Services	410.00	410	410	0	410
Appropriation - Summary	410.00	1,710	1,710	0	1,710
NET COST	(3,127.11)	(2,880)	(2,960)	0	(2,960)

Revenue and Appropriation Detail

Fund: 290 : CSA#23 Zone J So Buckingh

Budget Unit: 8490 : Public Ways & Facilities, CSA#23 Zone J So Buckingh

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	34.79	5	50	0	50
66-40 Charges for Services-Assess & Tax Collection	(205.25)	1,628	814	0	814
Revenue - Summary	(170.46)	1,633	864	0	864
Appropriation					
23-80 Prof & Specialized Svcs-Professional & Specialize	0.00	23,900	23,608	0	23,608
Appropriation - Summary	0.00	23,900	23,608	0	23,608
NET COST	1,603.1	22,267	22,744	0	22,744

Revenue and Appropriation Detail

Fund: 291 : CSA#23 Zone K Riviera Wst

Budget Unit: 8491 : Public Ways & Facilities, CSA#23 Zone K Riviera Wst

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Appropriation					
23-80 Prof & Specialized Svcs-Professional & Specialize	0.00	45,946	46,505	0	46,505
Appropriation - Summary	0.00	45,946	46,505	0	46,505
NET COST	3,346.41	45,946	46,505	0	46,505

Revenue and Appropriation Detail

Fund: 292 : CSA#23 Zone L Walnut Vist

Budget Unit: 8492 : Public Ways & Facilities, CSA#23 Zone L Walnut Vist

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	17.71	10	90	0	90
66-40 Charges for Services-Assess & Tax Collection	2,505.50	2,682	2,235	0	2,235
Revenue - Summary	2,523.21	2,692	2,325	0	2,325
Appropriation					
23-80 Prof & Specialized Svcs-Professional & Specialize	0.00	10,398	11,897	0	11,897
23-85 Prof & Specialized Svcs-DPW Services	338.00	338	338	0	338
Appropriation - Summary	338.00	10,736	12,235	0	12,235
NET COST	(2,185.21)	8,044	9,910	0	9,910

SPECIAL DISTRICTS

SCOTT HARTER, Administrator



BU 8466 – CSA #6 Finley (Fund 266)

DEPARTMENT OVERVIEW

Budget Unit 8466 provides the funding for the operation and maintenance of the potable water system in County Service Area #6 - Finley Water, located southeast of Lakeport. This system contains 251 single family dwelling unit connections. This system is physically consolidated with the Kelseyville County Waterworks District #3 water system and no longer recognized by the State Water Resource Control Board as a separate public water system.

ACCOMPLISHMENTS IN FY 2022-23

- Provided continuous water service that complied with State and Federal regulations in the most cost effective manner.
- Fabricated brackets and purchased materials for permanent repairs of water main crossing Adobe Creek Bridge

GOALS FOR FY 2023-24

- Complete permanent repairs to the main line crossing Adobe Creek
- Continue to provide continuous water service that complies with State and Federal regulations in the most cost effective manner.

Revenue and Appropriation Detail

Fund: 266 : CSA #6-Finley

Budget Unit: 8466 : Public Ways & Facilities, CSA #6 Finley

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
31-95 Fines, Forfeit, Penalties-Penalties & Cost on Delq	0.50	1	1	0	1
42-01 Revenue from Use of Money-Interest	579.26	2,200	2,525	0	2,525
66-50 Charges for Services-Auditing & Accounting	1,831.22	1,487	1,519	0	1,519
71-21 Water-Sales & Svcs Misc	89,211.74	75,315	90,404	0	90,404
71-25 Water-Water Collection-Tax Roll	4,758.88	475	532	0	532
71-26 Water-Reconnections	1,664.02	1,000	1,420	0	1,420
71-90 Water-Other Contributions	193.44	180	185	0	185
79-91 Other-Cancelled Checks	0.00	0	13	0	13
Revenue - Summary	98,239.06	80,658	96,599	0	96,599
Appropriation					
15-13 Insurance-Fire & Allied Cvrgrs	36.00	235	235	0	235
17-00 Maintenance-Equipment-	0.00	2,000	2,000	0	2,000
18-00 Maint-Bldgs & Imprvmts-	16,786.01	4,240	9,240	0	9,240
23-77 Prof & Specialized Svcs-Labor-In House	16,829.00	14,852	14,852	0	14,852
23-80 Prof & Specialized Svcs-Professional & Specialize	25,000.00	64,428	47,614	0	47,614
23-89 Prof & Specialized Svcs-Spec Dist Admin's Svcs	17,739.00	33,715	26,570	0	26,570
23-90 Prof & Specialized Svcs-Administrative Services	4,020.12	5,289	5,151	1,044	6,195
28-30 Special Departmental Exp-Supplies & Services	857.00	2,000	2,000	0	2,000
30-00 Utilities-	1,021.78	1,500	1,500	0	1,500
48-00 Taxes & Assessments-	5.52	10	10	0	10
Appropriation - Summary	82,294.43	128,269	109,172	1,044	110,216
NET COST	(3,011.8)	47,611	12,573	1,044	13,617

SPECIAL DISTRICTS

SCOTT HARTER, Administrator



BU 8467 – CSA #7 Bonanza Springs (Fund 267)

DEPARTMENT OVERVIEW

This budget provides the funding for the operation and maintenance of the potable water system in County Service Area #7 - Bonanza Springs. This system is in the Cobb Mountain area southeast of Loch Lomond. Prior to the Valley Fire, it contained 179 single family dwelling unit connections. It now has 152 connections.

Revenue and Appropriation Detail

Fund: 267 : CSA #7-Bonanza Springs

Budget Unit: 8467 : Public Ways & Facilities, CSA #7-Bonanza Springs

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
81-31 Residual Equity Transfers-Residual Equity Transfer	0.00	(138,773)	(154,347)	0	(154,347)
Revenue - Summary	0.00	(138,773)	(154,347)	0	(154,347)
NET COST	87,429.86	138,773	154,347	0	154,347

SPECIAL DISTRICTS

SCOTT HARTER, Administrator



BU 8473 – CSA #13 Kono Tayee (Fund 273)

DEPARTMENT OVERVIEW

Budget unit 8473 provides the funding for the operation and maintenance of the potable water system in County Service Area #13 – Kono Tayee Water. The community is on the Northshore of Clear Lake and contains 141 single family dwelling unit connections.

ACCOMPLISHMENTS IN FY 2022-23

- Maintain compliance with all health and safety regulations.
- Provide high quality customer service.
- Provide safe, dependable drinking water to all of our customers.
- Promote awareness, protection and conservation of our natural resources & environment.

GOALS FOR FY 2023-24

- Continue to provide high quality customer service.
- Continue to maintain compliance with all health and safety regulations.
- Continue to provide safe, dependable drinking water to all of our customers.
- Continue to promote awareness, protection and conservation of our natural resources & environment.

Revenue and Appropriation Detail

Fund: 273 : CSA #13-Kono Tayee
Budget Unit: 8473 : Public Ways & Facilities, CSA #13 Kono Tayee

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
10-10 Property Taxes-Current Secured	59,741.54	52,881	56,015	0	56,015
10-20 Property Taxes-Current Unsecured	1,225.46	1,093	1,182	0	1,182
10-25 Property Taxes-Supp 813-Current	909.37	750	808	0	808
10-35 Property Taxes-Supp 813-Prior	260.00	162	203	0	203
10-40 Property Taxes-Prior Unsecured	48.88	35	38	0	38
31-95 Fines, Forfeit, Penalties-Penalties & Cost on Delq	2,191.50	0	17	0	17
42-01 Revenue from Use of Money-Interest	867.27	2,294	1,818	0	1,818
54-60 State Aid-HOPTR	529.47	530	530	0	530
66-50 Charges for Services-Auditing & Accounting	2,528.14	1,500	1,483	0	1,483
71-21 Water-Sales & Svcs Misc	66,281.20	58,112	61,134	0	61,134
71-25 Water-Water Collection-Tax Roll	(789.27)	544	137	0	137
71-26 Water-Reconnections	160.00	120	440	0	440
71-51 Water-Special Assmt-Cap Imp	18,137.14	16,739	17,666	0	17,666
Revenue - Summary	152,090.70	134,760	141,471	0	141,471

Appropriation

12-00 Communications-	520.58	588	612	0	612
17-00 Maintenance-Equipment-	0.00	5,000	5,000	0	5,000
18-00 Maint-Bldgs & Imprvmts-	3,393.87	24,800	11,000	0	11,000
23-77 Prof & Specialized Svcs-Labor-In House	34,771.50	45,454	45,454	0	45,454
23-80 Prof & Specialized Svcs-Professional & Specialize	16,712.32	6,250	4,134	0	4,134
23-89 Prof & Specialized Svcs-Spec Dist Admin's Svcs	45,087.00	22,955	16,078	0	16,078
23-90 Prof & Specialized Svcs-Administrative Services	2,495.18	2,762	2,690	545	3,235
28-30 Special Departmental Exp-Supplies & Services	3,787.19	4,320	4,320	0	4,320
30-00 Utilities-	9,331.28	10,544	10,933	0	10,933
62-74 Cap. FA-Equipment-Other	0.00	12,000	12,000	0	12,000
Appropriation - Summary	116,098.92	134,673	112,221	545	112,766

NET COST	(35,991.78)	(87)	(29,250)	545	(28,705)
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COMMUNITY DEVELOPMENT DEPARTMENT

MIREYA TURNER, Director



BU 8475 – Wildfire Benefit (Fund 275)

DEPARTMENT OVERVIEW

Lake County Code Enforcement is charged with administering a pilot program that created zones of benefit to reduce the potential for wildfire damage to county-maintained roads for the areas commonly known as Buckingham, Kelseyville Riviera, Riviera Heights, and Riviera West.

ACCOMPLISHMENTS IN FY 2022-23

- The pilot program was put under review in 2022. From the review process an action plan was formulated to provide structure for the pilot program moving forward; an ad hoc committee group was formed to ensure better communication and cooperative efforts with the representatives from the Buckingham, Kelseyville Riviera, Riviera Heights, and Riviera West. The pilot program is now in a better situation to move forward and be successful.

GOALS FOR FY 2023-24

- To make the pilot program a success and carry-out the resolution passed by the Board and to achieve the goals as set forth in the action plan.

Revenue and Appropriation Detail

Fund: 275 : CSA #23-Wildfire Benefit

Budget Unit: 8475 : Public Ways & Facilities, CSA #23-Wildfire Benefit

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	553.20	300	0	0	0
Revenue - Summary	553.20	300	0	0	0
Appropriation					
23-80 Prof & Specialized Svcs-Professional & Specialize	110,585.00	297,107	299,000	0	299,000
23-91 Prof & Specialized Svcs-Intra-Div Services	0.00	16,750	16,750	0	16,750
Appropriation - Summary	110,585.00	313,857	315,750	0	315,750
NET COST	118,414.55	313,557	315,750	0	315,750

SPECIAL DISTRICTS

SCOTT HARTER, Administrator



BU 8476 – CSA #16 Paradise Valley (Fund 276)

DEPARTMENT OVERVIEW

This budget unit 8476 Paradise Valley Water System, was previously for the CSA #16 Public Water System. That water system was consolidated with Clearlake Oaks County Water District to resolve capacity issues that had plagued the water system for many years. The consolidation was completed in 2019/2020.

County Service Area #16 has been dissolved. This budget unit continues to exist to repay a general fund loan that was borrowed for the consolidation project. The loan is repaid by property owners whose property was accepted by Clearlake Oaks County Water District.

A two year property assessment was created to repay the loan in two years. 2020/2021 is the second and final year of the assessment and loan payment.

Revenue and Appropriation Detail

Fund: 276 : CSA #16-Paradise Valley

Budget Unit: 8476 : Public Ways & Facilities, CSA #16 Paradise Valley

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
81-31 Residual Equity Transfers-Residual Equity Transfer	(84,253.00)	(84,185)	(2,334)	0	(2,334)
Revenue - Summary	(84,253.00)	(84,185)	(2,334)	0	(2,334)
NET COST	86,942.21	84,185	2,334	0	2,334

SPECIAL DISTRICTS

SCOTT HARTER, Administrator



BU 8478 – CSA #18 Starview Water (Fund 278)

DEPARTMENT OVERVIEW

This budget provides the funding for the operation and maintenance of the potable water system in County Service Area #18–Starview Water System.

This system is in the Cobb Mountain area. Prior to the Valley Fire, it contained 151 single family dwelling unit connections. It now has 75 connections.

The water system was completely repaired and or replaced after the Valley Fire.

Revenue and Appropriation Detail

Fund: 278 : CSA #18-Starview Water

Budget Unit: 8478 : Public Ways & Facilities, CSA #18 Starview Water

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
81-31 Residual Equity Transfers-Residual Equity Transfer	0.00	(522)	(524)	0	(524)
Revenue - Summary	0.00	(522)	(524)	0	(524)
NET COST	(15.32)	522	524	0	524

SPECIAL DISTRICTS

SCOTT HARTER, Administrator



BU 8480 – CSA #20 Soda Bay Water (Fund 280)

DEPARTMENT OVERVIEW

Budget unit 8480 provides the funding for operation and maintenance of the potable water system in County Service Area #20 – Soda Bay Water on the southwest shore of Clear Lake. This system contains 861 single family dwelling unit connections. There is also a small area served by lighting with seven street lights.

ACCOMPLISHMENTS IN FY 2022-23

- Continued working with CalOES to secure HMGP funding for replacement of two remaining redwood tanks.
- Completed annual maintenance and inspection of all fire hydrants in the district
- Ongoing work with State Water Resources Control Board to secure \$5M in funding for treatment plant upgrades.
- Continued to provide high quality potable water while maintaining compliance with all health and safety regulations through the midst of a significant drought.
- Converted plant to liquid chlorine from chlorine gas increasing safety and reducing costs.

GOALS FOR FY 2023-24

- Secure funding through the HMGP program for replacement of the remaining two redwood tanks in the District.
- Perform annual maintenance and inspection of all fire hydrants within the district
- Secure funding for water treatment plant upgrade project and negotiate removal of connection moratorium
- Provide high quality, potable water while maintaining compliance with all health and safety regulations.
- Installation of additional SCADA equipment to comply with updated State permit
- Begin researching alternative water source to provide system redundancy and security as required by the State

Revenue and Appropriation Detail

Fund: 280 : CSA #20-Soda Bay Water

Budget Unit: 8480 : Public Ways & Facilities, CSA #20 Soda Bay Water

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	1,362.07	3,200	3,082	0	3,082
54-90 State Aid-Other	0.00	5,000,000	5,000,000	0	5,000,000
55-40 Other Federal-Disaster Relief	127,657.42	600,000	150,000	0	150,000
66-50 Charges for Services-Auditing & Accounting	15,489.72	9,636	9,568	0	9,568
70-51 Sewer-Special Assmt-Cap Imp	78,029.75	72,516	76,267	0	76,267
71-21 Water-Sales & Svcs Misc	476,374.37	435,720	497,761	0	497,761
71-25 Water-Water Collection-Tax Roll	17,513.49	1,587	5,568	0	5,568
71-26 Water-Reconnections	2,179.40	1,263	2,658	0	2,658
71-50 Water-Special Assmt-Loans	89,340.96	84,228	87,249	0	87,249
71-90 Water-Other Contributions	2,412.20	2,424	2,494	0	2,494
Revenue - Summary	810,359.38	6,210,574	5,834,647	0	5,834,647
Appropriation					
12-00 Communications-	8,645.69	9,744	10,180	0	10,180
14-00 Household Expense-	145.57	550	550	0	550
17-00 Maintenance-Equipment-	2,073.99	25,000	27,000	0	27,000
18-00 Maint-Bldgs & Imprvmts-	40,757.82	63,800	60,000	0	60,000
19-40 Medical Expense-Medical Supplies	0.00	100	100	0	100
23-77 Prof & Specialized Svcs-Labor-In House	169,200.00	230,945	230,945	0	230,945
23-80 Prof & Specialized Svcs-Professional & Specialize	16,069.39	86,250	63,500	0	63,500
23-89 Prof & Specialized Svcs-Spec Dist Admin's Svcs	198,229.00	194,828	138,074	0	138,074
23-90 Prof & Specialized Svcs-Administrative Services	11,556.98	12,635	12,305	2,495	14,800
27-00 Small Tools & Instruments-	1,047.70	2,500	2,500	0	2,500
28-30 Special Departmental Exp-Supplies & Services	39,694.79	40,040	40,040	0	40,040
30-00 Utilities-	108,759.89	109,000	116,000	0	116,000
38-00 Inventory Items-	1,430.31	3,550	0	0	0
48-00 Taxes & Assessments-	68.19	86	86	0	86

Revenue and Appropriation Detail

Fund: 280 : CSA #20-Soda Bay Water

Budget Unit: 8480 : Public Ways & Facilities, CSA #20 Soda Bay Water

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
63-04 Construction in Progress-Water Systems	(0.02)	5,500,000	5,200,000	0	5,200,000
Appropriation - Summary	597,679.30	6,279,028	5,901,280	2,495	5,903,775
NET COST	(185,317.45)	68,454	66,633	2,495	69,128

SPECIAL DISTRICTS

SCOTT HARTER, Administrator



BU 8481 – CSA #21 North Lakeport Water (Fund 281)

DEPARTMENT OVERVIEW

Budget unit 8481 provides funding for the operation and maintenance of the potable water system in County Service Area #21 – North Lakeport Water. This system contains 1,906 single family dwelling unit connections.

North Lakeport water system is supplied by treated surface water from Clear Lake.

ACCOMPLISHMENTS IN FY 2022-23

- Continued to provide high quality potable water while maintaining compliance with all health and safety regulations during the midst of a significant drought
- Completed environmental review for drought resiliency project

GOALS FOR FY 2023-24

- Perform annual maintenance and inspection of all fire hydrants within the district
- Provide high quality, potable water while maintaining compliance with all health and safety regulations.
- Complete engineering and permitting for raw water intake extension
- Complete location and construction of new well for source water
- Upgrade Trident packages filter media and air scour equipment
- Complete upgrades to plant PLC
- Conduct water main realignment in the Walnut Beach neighborhood

Revenue and Appropriation Detail

Fund: 281 : CSA #21-North Lkpt Water

Budget Unit: 8481 : Public Ways & Facilities, CSA #21 N Lakeport Water

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
31-95 Fines, Forfeit, Penalties-Penalties & Cost on Delq	25.43	250	1,846	0	1,846
42-01 Revenue from Use of Money-Interest	3,907.40	8,144	21,060	0	21,060
42-10 Rents & Concessions-Rents & Concessions	22,947.27	23,635	24,344	0	24,344
54-90 State Aid-Other	0.00	1,500,000	1,500,000	0	1,500,000
66-50 Charges for Services-Auditing & Accounting	12,828.94	9,949	11,151	0	11,151
71-21 Water-Sales & Svcs Misc	811,576.75	800,300	835,924	0	835,924
71-22 Water-Capacity Expansion Fee	34,363.68	0	34,363	0	34,363
71-23 Water-Connection Fee	8,953.08	0	8,593	0	8,593
71-25 Water-Water Collection-Tax Roll	31,251.18	6,492	5,958	0	5,958
71-26 Water-Reconnections	6,561.47	4,044	6,939	0	6,939
71-90 Water-Other Contributions	1,547.70	1,437	1,379	0	1,379
Revenue - Summary	933,962.90	2,354,251	2,451,557	0	2,451,557

Appropriation

12-00 Communications-	2,958.64	3,152	3,610	0	3,610
14-00 Household Expense-	784.24	2,000	1,500	0	1,500
15-13 Insurance-Fire & Allied Cvrsgs	57.00	47	47	0	47
17-00 Maintenance-Equipment-	32,121.44	68,000	68,000	0	68,000
18-00 Maint-Bldgs & Imprvmts-	75,585.77	93,500	83,500	0	83,500
19-40 Medical Expense-Medical Supplies	0.00	100	100	0	100
23-77 Prof & Specialized Svcs-Labor-In House	171,774.00	275,817	311,413	0	311,413
23-80 Prof & Specialized Svcs-Professional & Specialize	34,306.83	46,050	46,250	0	46,250
23-89 Prof & Specialized Svcs-Spec Dist Admin's Svcs	276,486.00	330,521	195,213	0	195,213
23-90 Prof & Specialized Svcs-Administrative Services	22,350.52	24,370	23,733	4,813	28,546
27-00 Small Tools & Instruments-	588.17	1,200	1,200	0	1,200
28-30 Special Departmental Exp-Supplies & Services	105,528.82	59,000	70,400	0	70,400

Revenue and Appropriation Detail

Fund: 281 : CSA #21-North Lkpt Water

Budget Unit: 8481 : Public Ways & Facilities, CSA #21 N Lakeport Water

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
30-00 Utilities-	157,817.66	171,254	171,410	0	171,410
48-00 Taxes & Assessments-	5.52	10	10	0	10
61-60 Cap. FA-Bldgs & Imp-Current	0.00	0	405,000	0	405,000
63-04 Construction in Progress-Water Systems	0.00	1,560,000	1,560,000	0	1,560,000
Appropriation - Summary	880,364.61	2,635,021	2,941,386	4,813	2,946,199
NET COST	(47,699.18)	280,770	489,829	4,813	494,642

SPECIAL DISTRICTS

SCOTT HARTER, Administrator



BU 8482 – CSA #22 Mt. Hannah Water (Fund 282)

DEPARTMENT OVERVIEW

This budget provides for the operation and maintenance of the potable water system in County Service Area#22 – Mt. Hannah Water. This system is in the Cobb Mountain area adjacent to Highway 175 and contains 40 single family dwelling unit connections.

Revenue and Appropriation Detail

Fund: 282 : CSA #22-Mount Hannah Wtr

Budget Unit: 8482 : Public Ways & Facilities, CSA #22 Mt Hannah Water

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
81-31 Residual Equity Transfers-Residual Equity Transfer	0.00	(1,345)	(1,350)	0	(1,350)
Revenue - Summary	0.00	(1,345)	(1,350)	0	(1,350)
NET COST	2.12	1,345	1,350	0	1,350

SPECIAL DISTRICTS

SCOTT HARTER, Administrator



BU 8593 – Kelseyville Waterworks District #3 (Fund 293)

DEPARTMENT OVERVIEW

Budget unit 8593 provides funding for the operation and maintenance of the water and wastewater systems for Kelseyville County Waterworks District #3. The water system serves 1,542 single family dwelling unit connections, while the wastewater system serves 1,326 single family dwelling unit connections.

Water for the water system is sourced from 4 groundwater wells within the Big Valley Groundwater Basin.

ACCOMPLISHMENTS IN FY 2022-23

- Continued to provide high quality potable water while maintaining compliance with all health and safety regulations.
- Completed design of Live Oak Drive water line replacement project

GOALS FOR FY 2023-24

- Provide high quality, potable water while maintaining compliance with all health and safety regulations.
- Construction of the Live Oak Drive Water Line Replacement Project.
- Complete design of I&I slip lining project
- Perform annual maintenance and inspection of all fire hydrants within the district.
- Conduct rate study and adjust rates if needed
- Complete analysis and tertiary treatment study for wastewater plant

Revenue and Appropriation Detail

Fund: 293 : Co Wtrwrks Dist #3 Kville

Budget Unit: 8593 : Co Wtrwrks Dist #3 Kville, Co Wtrwrks Dist #3 Kville

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
10-10 Property Taxes-Current Secured	127,960.95	118,156	127,960	0	127,960
10-20 Property Taxes-Current Unsecured	2,596.24	2,388	2,569	0	2,569
10-25 Property Taxes-Supp 813-Current	1,962.83	1,500	1,718	0	1,718
10-35 Property Taxes-Supp 813-Prior	562.62	347	355	0	355
10-40 Property Taxes-Prior Unsecured	106.27	74	82	0	82
31-95 Fines, Forfeit, Penalties-Penalties & Cost on Delq	39.90	0	306	0	306
42-01 Revenue from Use of Money-Interest	1,600.33	3,623	9,177	0	9,177
54-60 State Aid-HOPTR	1,121.75	1,171	1,149	0	1,149
54-90 State Aid-Other	208.00	337,500	364,638	0	364,638
55-40 Other Federal-Disaster Relief	0.00	150,111	150,111	0	150,111
56-01 Other Federal-Other	0.00	2,000,000	300,000	0	300,000
66-50 Charges for Services-Auditing & Accounting	7,791.91	6,275	6,405	0	6,405
70-40 Sewer-Sales and Service	349,400.89	315,675	348,896	0	348,896
70-42 Sewer-Capacity Expansion Fee	9,228.50	0	9,228	0	9,228
70-51 Sewer-Special Assmt-Cap Imp	161,966.29	146,641	166,825	0	166,825
71-21 Water-Sales & Svcs Misc	478,093.08	460,471	492,340	0	492,340
71-22 Water-Capacity Expansion Fee	7,500.00	0	7,500	0	7,500
71-23 Water-Connection Fee	1,400.00	0	1,400	0	1,400
71-25 Water-Water Collection-Tax Roll	5,621.55	2,616	3,555	0	3,555
71-26 Water-Reconnections	5,899.77	3,889	3,842	0	3,842
71-93 Water-Other Contrib CL State Pk	4,213.94	6,117	5,641	0	5,641
79-91 Other-Cancelled Checks	342.00	25	25	0	25
Revenue - Summary	1,167,616.82	3,556,579	2,003,722	0	2,003,722

Appropriation

12-00 Communications-	9,062.69	10,469	11,527	0	11,527
14-00 Household Expense-	3,085.71	5,500	5,500	0	5,500
15-13 Insurance-Fire & Allied Cvrsgs	851.00	502	502	0	502
17-00 Maintenance-Equipment-	34,125.06	56,553	56,553	0	56,553
18-00 Maint-Bldgs & Imprvmnts-	58,192.21	69,055	81,000	0	81,000

Revenue and Appropriation Detail

Fund: 293 : Co Wtrwrks Dist #3 Kville

Budget Unit: 8593 : Co Wtrwrks Dist #3 Kville, Co Wtrwrks Dist #3 Kville

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
23-77 Prof & Specialized Svcs-Labor-In House	425,122.00	429,745	471,365	0	471,365
23-80 Prof & Specialized Svcs-Professional & Specialize	44,475.39	49,420	51,385	0	51,385
23-89 Prof & Specialized Svcs-Spec Dist Admin's Svcs	207,648.00	201,872	213,798	0	213,798
23-90 Prof & Specialized Svcs-Administrative Services	28,755.59	24,574	21,574	6,422	27,996
25-00 Rents & Leases-Equipment-	95,180.00	103,180	103,180	0	103,180
27-00 Small Tools & Instruments-	5,218.91	5,000	8,000	0	8,000
28-30 Special Departmental Exp-Supplies & Services	77,170.38	75,091	79,734	0	79,734
30-00 Utilities-	147,572.86	151,949	169,044	0	169,044
38-00 Inventory Items-	19,289.04	3,150	12,350	0	12,350
48-00 Taxes & Assessments-	81.31	82	82	0	82
62-72 Cap. FA-Equipment-Autos & Light Trucks	31,509.08	0	78,000	0	78,000
62-74 Cap. FA-Equipment-Other	0.00	212,949	280,149	0	280,149
63-04 Construction in Progress-Water Systems	208.30	337,500	364,638	0	364,638
63-05 Construction in Progress-Sewer Systems	0.00	2,000,000	300,000	0	300,000
80-80 Other Financing Uses-Interfund Reimbursements	(30,960.00)	(74,308)	(55,265)	0	(55,265)
Appropriation - Summary	1,156,587.53	3,662,283	2,253,116	6,422	2,259,538
NET COST	(10,928.75)	105,704	249,394	6,422	255,816

SPECIAL DISTRICTS

SCOTT HARTER, Administrator



BU 8695 – Special Districts Administration (Fund 295)

DEPARTMENT OVERVIEW

The Special Districts Administration (SDA) is the water and wastewater agency of the County of Lake. Special Districts oversees the operation of ten water systems and four wastewater systems serving over 35,000 people in twenty-one communities. SDA also oversees street lighting districts, some roads, bridges, dams and a campground.

Our mission includes:

- Provision of high quality customer service.
- Protection of the environment.
- Support for local economic development with community infrastructure.
- Providing safe, dependable drinking water to all of our customers in each of our water districts.
- Maintain the safe collection, transfer & treatment of waste water throughout our sewer districts.
- Promoting awareness, protection and conservation of our natural resources & environment.

Special Districts manages 23 separate, independent budget units with a combined total of \$38 million. Each district is self- supporting and none of our districts utilize general fund money.

With a staff of 50 trained and certified professionals, we provide coverage throughout the entire county 365 days of the year.

ACCOMPLISHMENTS IN FY 2022-23

- Over 50 essential employees safely managed 6 water districts and 7 sewer service areas through a significant drought without interruption of service to our customers.
- Provided exceptional customer service to approximately 35,000 customers within the County.
- Completed the fiber optic project connecting a hardline from administration office to County IT in the courthouse providing a robust connection for more reliable network operations.
- Received confirmation of Congressional funding for the Full Circle Effluent Pipeline Preliminary Design Report update.
- Resumed outreach activities at local schools and community colleges and participated in multiple career day events

SPECIAL DISTRICTS

SCOTT HARTER, Administrator
BU 8695 – Special Districts Administration

GOALS FOR FY 2023-24

- Continued pursuit of various grants for capital projects
- Modernization of software and processes which promote staff efficiency
- Additional EOC training for management staff to provide depth to the OES staffing chart
- Facilitate larger BOS vision projects such as the Full Circle Pipeline, and small water system consolidations
- Complete roof repairs to the District Administration building

Revenue and Appropriation Detail

Fund: 295 : Special Districts Admin

Budget Unit: 8695 : Admin - Special Dist, Special Districts Admin

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	1,616.14	2,500	2,799	0	2,799
54-90 State Aid-Other	289,892.44	639,956	612,682	0	612,682
66-11 Charges for Services-Subdivision Insp Fees	104.00	72	52	0	52
66-50 Charges for Services-Auditing & Accounting	8,687.16	6,601	1,500	0	1,500
66-51 Charges for Services-Accounting Fees S.D.A.	5,014,787.51	6,095,739	5,529,562	0	5,529,562
Revenue - Summary	5,315,087.25	6,744,868	6,146,595	0	6,146,595
Appropriation					
01-11 Salaries & Wages-Permanent	2,399,324.07	3,033,340	3,177,899	0	3,177,899
01-12 Salaries & Wages-Extra Help	51,404.59	60,200	39,114	0	39,114
01-13 Salaries & Wages-OT, Holiday, Stby	207,593.18	214,859	240,000	0	240,000
01-14 Salaries & Wages-Other, Term	27,474.35	25,557	34,679	0	34,679
02-21 Retirement Contributions-FICA	200,131.62	252,565	266,041	0	266,041
02-22 Retirement Contributions-PERS	584,444.91	726,036	740,450	0	740,450
03-30 Insurance-Health/Life	418,639.64	497,360	493,445	0	493,445
03-31 Insurance-Unemployment	18,533.00	6,197	6,439	0	6,439
03-32 Insurance-Opt Out	6,800.00	4,800	2,400	0	2,400
04-00 Worker's Compensation-	85,172.00	74,330	51,687	0	51,687
11-00 Clothing & Personal Suppl-	5,538.41	15,000	18,000	0	18,000
12-00 Communications-	18,866.87	22,620	19,800	0	19,800
14-00 Household Expense-	13,067.94	4,500	18,320	0	18,320
15-12 Insurance-Public Liability	79,645.00	250,425	181,919	0	181,919
15-13 Insurance-Fire & Allied Cvrgrs	42,634.00	59,536	55,324	0	55,324
17-00 Maintenance-Equipment-	73,554.98	108,041	123,192	0	123,192
18-00 Maint-Bldgs & Imprvmts-	22,549.88	50,040	39,790	0	39,790
19-40 Medical Expense-Medical Supplies	0.00	500	500	0	500
20-00 Memberships-	7,085.00	8,091	8,164	0	8,164
22-70 Office Expense-Supplies	27,342.02	46,720	60,720	0	60,720
22-71 Office Expense-Postage	37,542.70	47,000	51,000	0	51,000

Revenue and Appropriation Detail

Fund: 295 : Special Districts Admin

Budget Unit: 8695 : Admin - Special Dist, Special Districts Admin

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
22-72 Office Expense-Books & Periodicals	108.00	750	1,000	0	1,000
23-80 Prof & Specialized Svcs-Professional & Specialize	45,766.13	90,462	76,880	0	76,880
23-90 Prof & Specialized Svcs-Administrative Services	112,094.55	137,774	137,774	59,117	196,891
25-00 Rents & Leases-Equipment-	0.00	500	500	0	500
27-00 Small Tools & Instruments-	1,457.85	5,000	4,500	0	4,500
28-30 Special Departmental Exp-Supplies & Services	93,288.63	89,500	90,240	0	90,240
29-50 Transportation & Travel-Transportation & Travel	25,808.03	45,000	36,000	0	36,000
29-51 Transportation & Travel-Cent. Gar.-Pool Mlg ONLY	149,625.78	146,276	180,000	0	180,000
30-00 Utilities-	12,442.15	12,732	14,076	0	14,076
38-00 Inventory Items-	24,497.25	658	0	0	0
48-00 Taxes & Assessments-	2.76	5	5	0	5
52-10 Other Charges-Contrib to Non-Co GovAgen	233,092.12	554,460	474,281	0	474,281
61-60 Cap. FA-Bldgs & Imp-Current	0.00	0	65,000	0	65,000
62-71 Cap. FA-Equipment-Office	0.00	60,000	0	0	0
62-74 Cap. FA-Equipment-Other	0.00	0	104,000	0	104,000
Appropriation - Summary	5,025,527.41	6,650,834	6,813,139	59,117	6,872,256

NET COST	(411,666.25)	(94,034)	666,544	59,117	725,661
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AIR QUALITY MANAGEMENT DISTRICT

DOUGLAS GEARHART, Air Pollution Control Officer



BU 8798 – Air Control Officer’s Special Programs (Fund 298)

DEPARTMENT OVERVIEW

This Budget, #8798, was created from the discontinued APCO’s Trust Fund. That fund was limited to enforcement related expenses (testing, litigation, expert witnesses, etc.), grant programs, and specific projects. A Designated Reserve for enforcement activities exists.

The 8798 Budget, for administrative reasons, covers multi-year projects, grants, and processes and thus is not completely expended, though budgeted to cash balance on a yearly basis. Some projects and funding have explicit constraints on spending and accounting and are in this budget to ensure a separation from AQMD operational budget and grant supported activities.

ACCOMPLISHMENTS IN FY 2022-23

- Woodstove Change Out Program funded the final 2 woodstove replacements of 54 woodstoves.
- Funded 80 HEPA filtration units for the Lake County Office of Education for use in school buildings for wildfire smoke protection for school children.
- Annual Emissions inventory work.
- FARMER Grant Program received \$435,968.52 for the replacement of 7 agricultural diesel engines.
- Prescribed Fire Grant funded work to mitigate wildfires. Work is ongoing.

GOALS FOR FY 2023-24

- To protect and preserve our air quality through an active and effective enforcement program that is adequately funded and has reserves for the unexpected situation as outlined in the purpose of the fund.
- Adopt and adapt state and federal programs for air quality that require specialized project/grant specific fiscal tracking and accounting over a multi-year period utilizing the least complex method possible that is compatible with the County Auditor’s system and is compliant with program requirements.

Revenue and Appropriation Detail

Fund: 298 : Air Control Spec Programs
 Budget Unit: 8798 : Air Quality, Air Cntrl Officer Sp Prog

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	1,592.14	5,500	5,500	0	5,500
53-81 State Admin Program-ARB Funding	0.00	978,792	1,360,512	0	1,360,512
Revenue - Summary	1,592.14	984,292	1,366,012	0	1,366,012
Appropriation					
23-80 Prof & Specialized Svcs-Professional & Specialize	0.00	40,517	40,517	0	40,517
23-90 Prof & Specialized Svcs-Administrative Services	7,355.70	3,000	0	0	0
28-30 Special Departmental Exp-Supplies & Services	0.00	22,200	22,200	0	22,200
28-73 Special Departmental Exp-Moyer	158,235.82	1,852,230	2,414,506	0	2,414,506
55-20 Other Charges-GAMP I Data Mgmt System	0.00	9,201	9,201	0	9,201
Appropriation - Summary	165,591.52	1,927,148	2,486,424	0	2,486,424
NET COST	163,999.38	942,856	1,120,412	0	1,120,412

AIR QUALITY MANAGEMENT DISTRICT

DOUGLAS GEARHART, Air Pollution Control Officer



BU 8799 – Air Quality Management District (Fund 299)

DEPARTMENT OVERVIEW

The mission of the Lake County Air Quality Management District (AQMD) is to maintain a proactive, effective air quality management program to protect and enhance air quality for residents and visitors of the Lake County Air Basin. This is accomplished by consistent application of Federal, State, and Local laws and regulations with a priority to retaining our healthful air and our Ambient Air Quality Standards (AAQS) attainment designation. This accomplishment continues to be a shared responsibility of the community, regulated sources, Local, Federal and State agencies. The AQMD has primary responsibility for non-vehicle air emissions. The AQMD will continue to emphasize a technologically trained staff, advanced testing, monitoring and enforcement methods with an emphasis on significant air emission sources to include geothermal operations, area wide source management, NESHAP asbestos (building materials), outreach on serpentine (asbestos), and vegetative waste burning.

The AQMD implements Local, State, and Federal laws regulating stationary air emission sources. We desire to be proactive by participating in the permitting of area sources, participation in California Environmental Quality Act (CEQA) review, and through coordination with other agencies such as the Community Development Department (CDD), Fire Protection Districts (FPD), and neighboring Air Districts. We implement our local (and State) serpentine/asbestos management program. Additionally, we have been providing monitoring assistance for emergency response situations, working with Legislators and California Air Resources Board (ARB) to develop grant funding mechanisms and spending increased time in meetings with the State to ensure Lake County's attainment status is recognized as new statewide regulations and/or requirements are developed. All of these activities are unfunded or underfunded, but are necessary activities.

ACCOMPLISHMENTS IN FY 2022-23

- Maintained Clean Air Attainment Status despite significant increases in EPA & ARB Quality Assurance requirements and mandatory updates to the monitoring program.
- Continued to maintain EPA & ARB certification for monitoring program.
- Replaced woodstoves with cleaner burning units through the Woodstove replacement program.
- Permit Issuances: Assessment and issuance of various types of permits including operating permits, new stationary source permits and/or modified project permits, ownership changes, source compliance reviews, burn permits and smoke management plans.
- Continuing to provide CEQA reviews and comments to appropriate agencies.
- Collaboration with CalFire in an Online burn permit program (ongoing project).

AIR QUALITY MANAGEMENT DISTRICT

DOUGLAS GEARHART, Air Pollution Control Officer
BU 8799 – Air Quality Management District

- Submitted all 2022 air monitoring data to show continued attainment with the State and Federal Ambient Air Quality Standards.

GOALS FOR FY 2023-24

- Our highest priority is to continue to protect and preserve our air quality and maintain attainment with all State AAQS, and to accomplish this even with growth. This will continue to benefit the quality of life and economic status of the air basin, and prevent increasing costs and minimize additional regulations if successful. We continue to be the only AQMD in California that is in compliance with all State and Federal AAQS and as a result have greater local flexibility and autonomy, including avoiding costly programs. Costs of non-compliance are substantial and include but are not limited to: costs for increased state vehicle fees, mandatory inspection, implementation of many ATCM requirements impacting local industry and agriculture, developing more stringent burn regulations, developing and implementing an attainment plan and an emissions credit and banking program, which would add additional costs to the program, public, and local government agencies. Progress toward the goal will be measured through monitoring efforts of GAMP, SLAMS, and other air quality indicators. The performance criteria include: 1) the annual legal attainment determinations by the ARB; 2) public complaint activity; and 3) ambient air monitoring, marker results and trends.
- Adapt State and Federal programs governing stationary sources in an appropriate, fair, wise, responsible, and effective manner as possible. Enhance and preserve air quality while using an approach best adapted to local opportunities and benefits. Accomplish this goal in a manner that retains local control and meaningful decision making on how to achieve and maintain clean, healthful air. The measure of success is to avoid sanctions, and retain local control of decision-making authority.
- Continue to improve the organization, recruit new staff, build staffing effectiveness with an emphasis on training. Success will be determined by whether we can continue to provide the public services required by the expanding responsibilities, and challenges of retaining qualified staff.
- Review our Rules and Regulations. Several rules and definitions need to be updated to meet current standards. Our fee rule must be updated due to the significant cost increases absorbed over the past 5 years related to staffing costs, minimum wage increases, and other cost increases. Additionally, new State mandates must be incorporated into our Rules and/or Fee structure. This goal is dependent on staff time, but due to increasing costs, the fee rule update is a priority activity in order to maintain staffing levels.

Revenue and Appropriation Detail

Fund: 299 : Air Quality Mgmt Dist
Budget Unit: 8799 : Air Quality, Air Quality Mgmt District

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
21-60 Permits-Other	536,029.76	666,297	815,061	0	815,061
31-70 Fines, Forfeit, Penalties-Vehicle Code Fines	18.11	50	50	0	50
31-84 Fines, Forfeit, Penalties-Civil Fines	33,626.96	50,000	70,000	0	70,000
42-01 Revenue from Use of Money-Interest	862.56	8,000	8,000	0	8,000
53-81 State Admin Program-ARB Funding	123,487.34	309,500	377,850	0	377,850
56-01 Other Federal-Other	9,610.00	125,610	39,770	0	39,770
56-30 Other Government Agencies-Other	0.00	0	55,000	0	55,000
69-20 Other Current Services-Other	13,200.00	300	300	0	300
69-23 Other Current Services-Air Monitoring	3,581.08	15,000	15,000	0	15,000
79-50 Sales-Revenue Applic Prior Year	1,943.59	4,000	4,000	0	4,000
Revenue - Summary	722,359.40	1,178,757	1,385,031	0	1,385,031
Appropriation					
01-11 Salaries & Wages-Permanent	358,295.43	488,219	534,564	0	534,564
01-12 Salaries & Wages-Extra Help	5,302.07	37,898	38,274	0	38,274
01-13 Salaries & Wages-Overtime	3,324.43	3,000	6,000	0	6,000
01-14 Salaries & Wages-Other, Term	16,508.76	18,641	19,016	0	19,016
02-21 Retirement Contributions-FICA	29,539.38	40,046	43,861	0	43,861
02-22 Retirement Contributions-PERS	84,563.74	124,995	132,948	0	132,948
03-30 Insurance-Health/Life	28,104.84	60,649	73,392	0	73,392
03-31 Insurance-Unemployment	3,115.00	1,052	1,147	0	1,147
03-32 Insurance-Insurance / Opt Out	4,466.66	2,400	2,400	0	2,400
04-00 Worker's Compensation-	2,243.00	3,500	3,500	0	3,500
11-00 Clothing & Personal Suppl-	0.00	3,000	3,000	0	3,000
12-00 Communications-	14,655.78	20,000	20,000	0	20,000
14-00 Household Expense-	954.75	4,500	4,500	0	4,500
15-12 Insurance-Public Liability	14,718.00	25,000	25,000	0	25,000
15-13 Insurance-Fire & Allied Cvrsgs	4,810.00	5,500	6,000	0	6,000
17-00 Maintenance-Equipment-	5,667.70	18,000	18,000	0	18,000
18-00 Maint-Bldgs & Imprvmnts-	10,944.16	35,000	35,000	0	35,000

Revenue and Appropriation Detail

Fund: 299 : Air Quality Mgmt Dist
 Budget Unit: 8799 : Air Quality, Air Quality Mgmt District

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
19-40 Medical Expense-Medical Supplies	1,515.08	10,000	10,000	0	10,000
20-00 Memberships-	1,557.03	3,000	3,000	0	3,000
22-70 Office Expense-Supplies	3,234.96	5,500	6,000	0	6,000
22-71 Office Expense-Postage	2,196.35	4,000	5,000	0	5,000
22-72 Office Expense-Books & Periodicals	886.54	2,000	2,000	0	2,000
23-80 Prof & Specialized Svcs-Professional & Specialize	16,968.18	35,000	35,000	0	35,000
23-90 Prof & Specialized Svcs- Administrative Services	17,162.44	15,000	8,077	0	8,077
24-00 Publications & Legal Ntcs-	1,640.49	2,500	2,500	0	2,500
25-00 Rents & Leases-Equipment-	0.00	10,000	10,000	0	10,000
27-00 Small Tools & Instruments-	0.00	3,000	3,000	0	3,000
28-30 Special Departmental Exp-Supplies & Services	3,101.35	29,857	29,857	0	29,857
29-50 Transportation & Travel- Transportation & Travel	4,681.13	15,500	15,500	0	15,500
30-00 Utilities-	19,501.55	25,000	25,000	0	25,000
38-00 Inventory Items-	12,547.71	36,500	36,500	0	36,500
61-69 Cap. FA-Bldgs & Imp-Prior	25,450.00	225,000	225,000	0	225,000
62-71 Cap. FA-Equipment-Office	0.00	15,000	20,000	0	20,000
62-79 Cap. FA-Equipment-Prior Years	0.00	225,000	225,000	0	225,000
90-91 Transfers & Contingencies- Contingencies	0.00	20,000	20,000	0	20,000
Appropriation - Summary	697,656.51	1,573,257	1,648,036	0	1,648,036
NET COST	(39,946.78)	394,500	263,005	0	263,005

COUNTY ADMINISTRATIVE OFFICE

SUSAN PARKER, County Administrative Officer



BU 8826 – Redevelopment Obligations (Fund 126)

DEPARTMENT OVERVIEW

The purpose of this Budget Unit is to repay the housing loan and General Fund loans made by the County to the former Redevelopment Agency, with 80% allocated to BU 1120, and 20% to BU 8894 for housing projects. This Budget Unit is funded by the Redevelopment Property Tax Trust Fund.

Revenue and Appropriation Detail

Fund: 126 : Co RDA Oblig Retirement

Budget Unit: 8826 : Agency Fund, Redevelopment Obligations

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
10-10 Property Taxes-Current Secured	261,370.00	131,979	134,619	0	134,619
42-01 Revenue from Use of Money-Interest	52.14	150	150	0	150
Revenue - Summary	261,422.14	132,129	134,769	0	134,769
Appropriation					
42-11 Principal & Interest-Advances	258,782.00	263,958	269,237	0	269,237
52-10 Other Charges-Contrib to Non-Co Gov Age	0.00	2,307	2,440	0	2,440
Appropriation - Summary	258,782.00	266,265	271,677	0	271,677
NET COST	(2,640.14)	134,136	136,908	0	136,908

COUNTY ADMINISTRATIVE OFFICE

SUSAN PARKER, County Administrative Officer



BU 8894 – Redevelopment Housing (Fund 938)

DEPARTMENT OVERVIEW

The purpose of this Budget Unit is to account for assets, liabilities and obligations of the former Low and Moderate Income Housing Fund (LMIHF) that was part of the now dissolved Lake County Redevelopment Agency. This Budget Unit is funded by the Lake County Redevelopment Successor Agency Fund No. 126 for repayment of General Fund loans made to the former Redevelopment Agency. This fund will receive 20% of the loan repayments from the former Redevelopment Agency to the General Fund through FY 2030-31. (H&S Code Section 34191.4(b)(2)(C). This BU is intended to accrue funding until there is a sufficient amount collected to help finance a housing project for low and moderate income households.

Revenue and Appropriation Detail

Fund: 938 : Housing Successor Agency
 Budget Unit: 8894 : Agency Fund, RDA Housing

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	23,712.96	43,953	31,424	0	31,424
80-99 Loans/Int Fin/Bonds-Subsequent Yr Adv Repay	29,162.00	17,877	22,424	0	22,424
Revenue - Summary	52,874.96	61,830	53,848	0	53,848
Appropriation					
23-80 Prof & Specialized Svcs-Professional & Specialize	0.00	5,900	5,900	0	5,900
57-07 Home/Rental Loans-Housing Development Loans	0.00	786,579	831,321	0	831,321
Appropriation - Summary	0.00	792,479	837,221	0	837,221
NET COST	(52,874.96)	730,649	783,373	0	783,373

DEPARTMENT OF PUBLIC WORKS

SCOTT DE LEON, Director



BU 9905 – ISF Central Garage (Fund 905)

DEPARTMENT OVERVIEW

The Central Garage (BU 9905) operation is an Internal Service Fund (ISF) that is responsible for providing safe and economical automobile and light truck transportation for all County departments. It maintains a "Pool" fleet of approximately 132 vehicles consisting of 69 sedans and 63 vans/pickup trucks/4-wheel drive vehicles. These vehicles are charged out to their respective assigned county departments on a mileage basis wherein the rates are established to cover the costs of operation and maintenance as well as to fund vehicle replacement. There is a proposed change to the mileage rates for this fiscal year of a \$0.01/mile increase for operation and \$0.03/mile for replacement. Staff will also continue the effort to add leased vehicles to the fleet, which currently includes seven (7) total vehicles of which there are five (5) sedans and two (2) trucks.

ACCOMPLISHMENTS IN FY 2022-23

- Maintained the service level at Central Garage/ISF to the high standard and good value that our "customers" deserve and grow the fleet as other county departments learn about the services we perform – despite having multiple vacant positions the majority of the year
- Continued developing further training of staff and use of on line diagnostic resources
- Continued to promote the services of Central Garage with the intent of bringing more new vehicles into the Pool from other County Departments
- Analyzed the data for the leased vehicles to determine the viability of leasing vehicles instead of purchasing them

GOALS FOR FY 2023-24

- Continue to provide excellent customer service to the customers of Central Garage
- Continue to add leased vehicles into the fleet as an option for departments that fit the usage criteria
- Add one (1) new fully electric vehicle to the fleet that will be stored at the courthouse parking lot and will be in conjunction with the upcoming parking lot solar system/charging stations project

Revenue and Appropriation Detail

Fund: 905 : ISF-Central Garage

Budget Unit: 9905 : Internal Service, Central Garage

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	2,230.64	1,500	5,500	0	5,500
42-11 Rents & Concessions-Equipment Replacement	208,388.04	196,635	249,800	0	249,800
69-20 Other Current Services-Other	49,377.54	25,500	41,200	0	41,200
69-25 Other Current Services-Central Garage	447,179.81	761,562	848,881	0	848,881
79-60 Sales-Sale of Fixed Assets	22,019.00	6,800	3,800	0	3,800
79-70 Sales-Other Sales-Miscellaneous	0.00	0	7,500	0	7,500
Revenue - Summary	729,195.03	991,997	1,156,681	0	1,156,681
Appropriation					
17-00 Maintenance-Equipment-	82,181.23	210,900	229,100	0	229,100
22-72 Office Expense-Books & Periodicals	0.00	350	0	0	0
23-80 Prof & Specialized Svcs-Professional & Specialize	425.00	870	960	0	960
23-85 Prof & Specialized Svcs-DPW Services	37,677.17	52,352	53,496	0	53,496
23-91 Prof & Specialized Svcs-Intra-Div Services	121,829.37	137,213	150,585	0	150,585
28-30 Special Departmental Exp-Supplies & Services	332,989.96	589,274	472,191	0	472,191
48-00 Taxes & Assessments-	283.55	520	550	0	550
62-72 Cap. FA-Equipment-Autos & Light Trucks	0.00	201,000	401,000	0	401,000
62-79 Cap. FA-Equipment-Prior Years	0.00	100,000	0	0	0
80-80 Other Financing Uses-Interfund Reimbursements	0.00	0	(151,200)	0	(151,200)
Appropriation - Summary	575,386.28	1,292,479	1,156,682	0	1,156,682
NET COST	(153,251.35)	300,482	1	0	1

DEPARTMENT OF PUBLIC WORKS

SCOTT DE LEON, Director



BU 9907 – ISF Heavy Equipment (Fund 907)

DEPARTMENT OVERVIEW

The Heavy Equipment Maintenance Division (BU 9907) is an Internal Service Fund (ISF) that is responsible for performing scheduled services, maintenance, and repairs on approximately 128 pieces of equipment that are used by the Road Maintenance Division. Additionally, this division is responsible for administering the state-mandated Biennial Inspection Terminal (BIT). The BIT program consists of performing complete detailed inspections of all commercial trucks every 90 days, administering proficiency tests to every employee designated to drive commercial vehicles, keeping accurate weekly records on the operation and maintenance of these vehicles for review by the California Highway Patrol, and responding to the additional legal aspects required by the program.

This Division also coordinates and provides services, inspections and repairs for other County Departments that utilize heavy equipment and trucks to perform their operations such as Solid Waste, Agriculture Department, Special Districts and Flood Control.

This Division is self-supporting in that the County Road Department, who is the primary user of this Division's equipment, is charged an hourly rental rate on equipment used, which recovers operation/maintenance costs as well as a component for replacement costs. A five-year equipment replacement plan has been established which is reviewed and updated several times each year. In conjunction with the plan, approximately \$250,000 is programmed each year to fund that budget year's scheduled equipment replacement. Equipment replacement funding is based on depreciation schedules for each piece of equipment and it's generated with the hourly rates paid for equipment. The depreciation is tracked in BU 9908.

ACCOMPLISHMENTS IN FY 2022-23

- Maintained equipment utilized by the Road Department and maximized their usage through efficient repairs and pro-active maintenance, including adding upgraded diagnostic equipment
- Improved efficiency by providing training for technicians to further increase their skill level
- Continued to provide excellent maintenance and repair services to heavy equipment to maximize usage with minimum down-time

GOALS FOR FY 2023-24

- Continue to maintain equipment utilized by the Road Department and maximize their usage through efficient repairs and pro-active maintenance
- Continue to provide training for technicians to further increase their skill level
- Maintain a fully-staffed team

Revenue and Appropriation Detail

Fund: 907 : ISF-Hvy Equip-Rental Op
 Budget Unit: 9907 : Internal Service, Heavy Equipment

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
42-10 Rents & Concessions-Rents & Concessions	664,590.33	1,010,782	1,060,176	0	1,060,176
69-20 Other Current Services-Other	32,488.01	18,500	21,500	0	21,500
Revenue - Summary	697,078.34	1,029,282	1,081,676	0	1,081,676
Appropriation					
17-00 Maintenance-Equipment-	158,233.79	242,800	255,783	(1)	255,782
18-00 Maint-Bldgs & Imprvmnts-	0.00	750	750	0	750
22-72 Office Expense-Books & Periodicals	0.00	250	0	0	0
23-80 Prof & Specialized Svcs-Professional & Specialize	675.00	940	1,035	0	1,035
23-85 Prof & Specialized Svcs-DPW Services	43,105.96	59,896	61,205	0	61,205
23-91 Prof & Specialized Svcs-Intra-Div Services	318,783.72	412,374	451,754	0	451,754
27-00 Small Tools & Instruments-	6,052.89	6,600	4,900	0	4,900
28-30 Special Departmental Exp-Supplies & Services	212,870.81	305,672	306,250	0	306,250
Appropriation - Summary	739,722.17	1,029,282	1,081,677	(1)	1,081,676
NET COST	44,054.92	0	1	(1)	0

DEPARTMENT OF PUBLIC WORKS

SCOTT DE LEON, Director



BU 9908-9909 – ISF Heavy Equipment Restricted and Replacement (Funds 908 & 909)

DEPARTMENT OVERVIEW

BU 9908 was created specifically for equipment replacement in accordance with the Division's five-year equipment replacement plan. This plan is reviewed and updated several times during the year and approximately \$250,000 is programmed each year to fund that budget-cycle's equipment replacement. Equipment replacement funding is based on depreciation schedules for each piece of equipment and it's generated from a portion of the hourly rates paid for the use of the equipment.

BU 9909 is a special Budget Unit created to track equipment replacement funding and it only provides a small portion of revenue for BU 9908

ACCOMPLISHMENTS IN FY 2022-23

- Replaced a tier 0 non CARB compliant 1994 Hyster vibratory roller with a tier 4 CARB compliant Hamm HD14i VV roller
- Replaced a tier 0 non CARB compliant 1990 Etnyre chip spreader with a tier 4 2023 Bearcat chip spreader
- Ordered a new 2023 Ford F450 4x4 ISF shop service truck to replace a 1989 Chevy 3500 4x4 service truck;

GOALS FOR FY 2023-24

- Replace a 1994 Interstate tilt equipment trailer (#0147) with a 2024 Trail king TKT24LP
- Replace a 1994 Interstate tilt equipment trailer (#0148) with a 2024 Trail king TKT24LP
- Replace a 2006 Ford F-350 4x2 (#0423) bridge maintenance truck with a 2024 Ford F250 4x4 multi use plow truck.

Revenue and Appropriation Detail

Fund: 908 : ISF-Hvy Equip-Restricted

Budget Unit: 9908 : Internal Service, Heavy Equip-Restricted

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
42-11 Rents & Concessions-Equipment Replacement	236,331.24	200,709	224,448	0	224,448
79-60 Sales-Sale of Fixed Assets	7,275.00	2,100	3,000	0	3,000
81-22 Operating Transfers-In	0.00	451	490	0	490
Revenue - Summary	243,606.24	203,260	227,938	0	227,938
Appropriation					
62-74 Cap. FA-Equipment-Other	92,778.02	140,000	169,810	0	169,810
62-79 Cap. FA-Equipment-Prior Years	0.00	65,000	0	0	0
Appropriation - Summary	92,778.02	205,000	169,810	0	169,810
NET COST	(150,828.22)	1,740	(58,128)	0	(58,128)

Revenue and Appropriation Detail

Fund: 909 : ISF-Hvy Equip-Replacement

Budget Unit: 9909 : Internal Service, Heavy Equip-Replacement

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
81-23 Operating Transfers-Out	0.00	(451)	(490)	0	(490)
Revenue - Summary	0.00	(451)	(490)	0	(490)
NET COST	0	451	490	0	490

DEPARTMENT OF PUBLIC WORKS

SCOTT DE LEON, Director



BU 9911 – ISF Fleet Maintenance (Fund 911)

DEPARTMENT OVERVIEW

BU 9911 is the Budget Unit that accounts for the personnel of the Division. Revenue is generated for this Budget Unit through the “sale” of labor services to the other Budget Units. Staff time is tracked and charged depending on the vehicle or equipment receiving the work.

ACCOMPLISHMENTS IN FY 2022-23

- Provided quality, professional mechanic services for the maintenance and repair of vehicles and heavy equipment

GOALS FOR FY 2023-24

- Continue to provide excellent maintenance and repair services to vehicles and heavy equipment to maximize usage with minimum down-time

Revenue and Appropriation Detail

Fund: 911 : ISF-Fleet Maintenance

Budget Unit: 9911 : Internal Service, Fleet Maintenance

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
69-20 Other Current Services-Other	440,613.09	548,853	602,338	0	602,338
Revenue - Summary	440,613.09	548,853	602,338	0	602,338
Appropriation					
01-11 Salaries & Wages-Permanent	202,558.34	267,817	293,453	1	293,454
01-13 Salaries & Wages-OT, Holiday, Stby	0.00	2,500	2,500	0	2,500
01-14 Salaries & Wages-Other, Term	3,589.00	9,722	5,488	0	5,488
02-21 Retirement Contributions-FICA	15,819.91	21,423	23,060	0	23,060
02-22 Retirement Contributions-PERS	49,342.55	63,901	68,374	0	68,374
03-30 Insurance-Health/Life	56,125.14	65,396	61,215	0	61,215
03-31 Insurance-Unemployment	1,563.00	1,943	598	0	598
04-00 Worker's Compensation-	12,766.00	15,988	18,629	0	18,629
11-00 Clothing & Personal Suppl-	967.99	1,320	1,520	0	1,520
12-00 Communications-	6,834.75	6,879	6,515	0	6,515
14-00 Household Expense-	5,683.50	6,953	7,153	0	7,153
15-12 Insurance-Public Liability	9,796.00	4,290	4,215	0	4,215
15-13 Insurance-Fire & Allied Cvrgrs	14,382.00	10,034	9,783	0	9,783
17-00 Maintenance-Equipment-	764.61	4,350	4,350	0	4,350
18-00 Maint-Bldgs & Imprvmts-	1,123.70	4,200	4,200	0	4,200
19-40 Medical Expense-Medical Supplies	0.00	300	300	0	300
20-00 Memberships-	0.00	160	0	0	0
23-80 Prof & Specialized Svcs-Professional & Specialize	1,214.95	2,775	2,775	0	2,775
23-90 Prof & Specialized Svcs-Administrative Services	17,561.00	36,224	54,886	0	54,886
27-00 Small Tools & Instruments-	1,252.17	3,980	3,980	0	3,980
28-30 Special Departmental Exp-Supplies & Services	2,063.68	6,275	7,625	0	7,625
29-50 Transportation & Travel-Transportation & Travel	0.00	2,400	2,400	0	2,400
30-00 Utilities-	8,465.81	10,076	12,618	0	12,618
61-60 Cap. FA-Bldgs & Imp-Current	0.00	0	6,700	0	6,700

Revenue and Appropriation Detail

Fund: 911 : ISF-Fleet Maintenance

Budget Unit: 9911 : Internal Service, Fleet Maintenance

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Appropriation - Summary	411,874.10	548,906	602,337	1	602,338
NET COST	(31,662.66)	53	(1)	1	0

HUMAN RESOURCES

PAMELA Z. SAMAC, Director



BU 9917 – ISF Employee Health/Wellness (Fund 917)

DEPARTMENT OVERVIEW

Human Resources (HR) oversees this Internal Service Fund is for the restricted purpose of employee health and wellness related to health, dental, and/or vision. This ISF was initially funded by the unexpended residual of the County's prior self-funded Dental/Vision insurance. The revenue for this fund is primarily interest accrued. Also, unanticipated revenues may be added if the usage of such revenues is restricted to health and wellness purposes.

Revenue and Appropriation Detail

Fund: 917 : Employee Health/Wellness

Budget Unit: 9917 : Internal Service, Self-Funded Dental Vision

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	410.20	500	1,000	0	1,000
79-90 Other-Miscellaneous	0.00	4,260	0	0	0
Revenue - Summary	410.20	4,760	1,000	0	1,000
Appropriation					
23-80 Prof & Specialized Svcs-Professional & Specialize	44,660.00	50,000	0	0	0
28-30 Special Departmental Exp-Supplies & Services	0.00	226,721	229,961	0	229,961
Appropriation - Summary	44,660.00	276,721	229,961	0	229,961
NET COST	80,726.24	271,961	228,961	0	228,961

HUMAN RESOURCES

PAMELA Z. SAMAC, Director



BU 9918 – ISF Unemployment (Fund 918)

DEPARTMENT OVERVIEW

This is an Internal Service Fund managed by Human Resources to pay the cost of unemployment claims that are filed by former County employees. Unemployment claims are investigated and administered by a third-party administrator (TPA) in coordination with HR staff. The County is required to pay the full cost of claims instead of paying a lump sum insurance premium to the State.

Revenues for this Internal Service Fund are from all County departments that will contribute 0.2% of their budgeted salaries for the unemployment claim costs this year.

Revenue and Appropriation Detail

Fund: 918 : ISF-Unemployment Ins

Budget Unit: 9918 : Internal Service, Unemployment Insurance

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	1,361.90	3,000	3,500	0	3,500
79-90 Other-Miscellaneous	406,809.00	136,919	138,721	0	138,721
Revenue - Summary	408,170.90	139,919	142,221	0	142,221
Appropriation					
23-80 Prof & Specialized Svcs-Professional & Specialize	756.96	1,000	1,000	0	1,000
23-91 Prof & Specialized Svcs-Intra-Div Services	0.00	10,000	10,000	0	10,000
46-21 Claims & Judgements-Current Claims	108,324.74	797,706	1,255,922	0	1,255,922
Appropriation - Summary	109,081.70	808,706	1,266,922	0	1,266,922
NET COST	(529,785.27)	668,787	1,124,701	0	1,124,701

COUNTY COUNSEL

LLOYD GUINTIVANO, County Counsel



BU 9919 – ISF Public Liability (Fund 919)

DEPARTMENT OVERVIEW

The County Counsel's Office provides administrative risk management functions in regard to the County's public liability claims. This Office oversees the selection of counsel to be appointed through the County's membership in the CSAC-Excess Insurance Authority. This Authority is an independent joint powers authority that has created a risk-sharing pool for public entities. The Office reviews all claims for damages and has oversight of the third-party administrator for liability. This Office, as directed by the Board of Supervisors, provides direction to both the third-party administrator and the assigned counsel.

This Office reviews and considers the bases for all claims and litigation and looks for ways to assist County departments to minimize and/ or prevent the re-occurrence of similar claims and actions through training and corrective action.

ACCOMPLISHMENTS IN FY 2022-23

- Significant claims and cases have resolved in the last fiscal year which will result in a positive impact on our premium calculations.
- Departments have been and continue to be extraordinary partners in working with us to reduce potential liabilities.

GOALS FOR FY 2023-24

- We continue to work toward increasing the number of attorneys available for assignment to cases handling through the Authority. We are in the process of adding more in addition to the firms we currently use to ensure that we can select a firm most adept at handling each particular case.

Revenue and Appropriation Detail

Fund: 919 : ISF-Public Liab Ins

Budget Unit: 9919 : Internal Service, Public Liability

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	1,941.64	10,000	10,000	0	10,000
79-90 Other-Miscellaneous	2,400,003.00	2,717,000	2,669,225	0	2,669,225
Revenue - Summary	2,401,944.64	2,727,000	2,679,225	0	2,679,225
Appropriation					
12-00 Communications-	0.00	400	0	0	0
15-10 Insurance-Other	2,211,401.00	2,714,700	2,719,225	0	2,719,225
15-12 Insurance-Public Liability	4,898.00	4,290	4,215	0	4,215
15-13 Insurance-Fire & Allied Cvrgrs	8,155.00	224	205	0	205
17-00 Maintenance-Equipment-	0.00	100	100	0	100
20-00 Memberships-	9,270.50	10,000	10,000	0	10,000
22-70 Office Expense-Supplies	363.74	500	500	0	500
22-71 Office Expense-Postage	0.00	50	50	0	50
23-80 Prof & Specialized Svcs-Professional & Specialize	58,078.62	217,532	200,000	0	200,000
23-90 Prof & Specialized Svcs-Administrative Services	27,030.00	64,316	25,019	0	25,019
23-91 Prof & Specialized Svcs-Intra-Div Services	66,212.00	40,033	48,743	0	48,743
28-30 Special Departmental Exp-Supplies & Services	0.00	16,000	10,000	0	10,000
29-50 Transportation & Travel-Transportation & Travel	0.00	1,000	1,000	0	1,000
29-51 Transportation & Travel-Cent. Gar.-Pool Mlg ONLY	0.00	300	300	0	300
38-00 Inventory Items-	0.00	500	500	0	500
46-20 Claims & Judgements-Judgements	(40,000.00)	50,000	100,000	0	100,000
46-23 Claims & Judgements-Miscellaneous Uninsured	137,536.10	250,000	232,080	0	232,080
90-91 Transfers & Contingencies-Contingencies	0.00	50,000	50,000	0	50,000
Appropriation - Summary	2,482,944.96	3,419,945	3,401,937	0	3,401,937
NET COST	81,000.32	692,945	722,712	0	722,712

COUNTY COUNSEL

LLOYD GUINTIVANO, County Counsel



BU 9920 – ISF Workers’ Compensation (Fund 920)

DEPARTMENT OVERVIEW

The County Counsel's Office provides services for the workers' compensation program, including general oversight of the County's third-party claims administrator. This office works with all other County departments regarding driver and workplace safety issues, assists departments with all workers' compensation matters, return to work and reasonable accommodation issues, and the development of services and programs designed to enhance employee access to medical care for work-related injuries. The office monitors the work of the third-party claims administrator to ensure that employee needs are being promptly addressed, that departments are kept informed, and to conduct periodic reviews throughout the year of open claims

ACCOMPLISHMENTS IN FY 2022-23

- We have worked diligently to create an effective team to address work-related injuries and by doing so, have greatly reduced the annual workers' compensation premium payment due from the County over the last several years. Although we are seeing increases in premiums this coming fiscal year, those increases are not the result of our claims data. The increases are caused by other factors discussed below.

GOALS FOR FY 2023-24

- Our goals for the coming year include continuing our efforts to reduce premium costs while improving employee access to medical care in the event of a work-related injury. We will continue to provide driver safety training to employees and will provide other training opportunities this year.

Revenue and Appropriation Detail

Fund: 920 : ISF-Workers Compensation

Budget Unit: 9920 : Internal Service, Workers Compensation

	2021-22 Actuals	2022-23 Adopted	2023-24 Requested	Admin Adjustments (all)	2023-24 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	2,763.08	8,000	8,000	0	8,000
69-20 Other Current Services-Other	0.00	0	1,741,000	0	1,741,000
79-90 Other-Miscellaneous	1,502,778.71	1,750,000	0	0	0
Revenue - Summary	1,505,541.79	1,758,000	1,749,000	0	1,749,000
Appropriation					
12-00 Communications-	0.00	100	0	0	0
15-10 Insurance-Other	1,831,031.00	2,431,000	2,521,000	0	2,521,000
20-00 Memberships-	9,270.50	9,550	9,600	0	9,600
22-70 Office Expense-Supplies	103.96	250	250	0	250
22-71 Office Expense-Postage	0.00	50	50	0	50
23-80 Prof & Specialized Svcs-Professional & Specialize	0.00	35,150	10,000	0	10,000
23-90 Prof & Specialized Svcs-Administrative Services	35,205.00	51,358	2,525	0	2,525
23-91 Prof & Specialized Svcs-Intra-Div Services	66,212.00	40,033	48,743	0	48,743
28-30 Special Departmental Exp-Supplies & Services	3,086.72	25,000	10,000	0	10,000
29-50 Transportation & Travel-Transportation & Travel	0.00	1,500	1,000	0	1,000
29-51 Transportation & Travel-Cent. Gar.-Pool Mlg ONLY	0.00	300	300	0	300
38-00 Inventory Items-	0.00	8,500	8,500	0	8,500
46-23 Claims & Judgements-Miscellaneous Uninsured	500.00	429,568	138,970	0	138,970
90-91 Transfers & Contingencies-Contingencies	0.00	400,000	100,000	0	100,000
Appropriation - Summary	1,945,409.18	3,432,359	2,850,938	0	2,850,938
NET COST	424,142.99	1,674,359	1,101,938	0	1,101,938