

**COUNTY OF LAKE  
BOARD OF SUPERVISORS**



**TUESDAY, MAY 22, 2018  
9:00 AM  
AGENDA**

Mokey Simon, District 1  
Jeff Smith, District 2  
Jim Steele, District 3  
Tina Scott, District 4  
Rob Brown, District 5

Carol J. Huchingson,  
County Administrative Officer  
Anita L. Grant, County Counsel  
Carolyn Purdy, Asst. Clerk of the Board

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**GENERAL INFORMATION**

The Board of Supervisors meets the first four Tuesdays of each month, at 9:00 a.m. at 255 North Forbes Street, Lakeport, California. The meeting room is wheelchair accessible. A request for a disability-related modification or accommodation necessary to participate in the Board of Supervisors meeting should be made in writing to the Clerk of the Board at least 48 hours prior to the meeting.

**This agenda is divided into four sections:**

**CONSENT ITEMS** - These items are expected to be routine and non-controversial. They will be acted upon by the Board at one time without discussion. Any Board member may request that any item be removed from the Consent Agenda for later discussion.

**TIMED ITEMS** - These items are noticed hearings, work sessions and items with a previously set time.

**NON-TIMED ITEMS** - These items include significant policy and administrative actions and are listed alphabetically by department. These non-timed items may be taken up at any unspecified time during the meeting.

**CLOSED SESSION** - Pursuant to applicable Government Codes, the Board may consider certain matters in Closed Session. The Board will reconvene into Open Session to take any action on a Closed Session item.

The Lake County Board of Supervisors meets concurrently as the Board of Directors of Lake County Air Quality Management District, Board of Directors of Lake County Watershed Protection District, Board of Directors of Kelseyville County Waterworks District #3, Board of Directors of Lake County Sanitation District, Lake County Housing Commission, Lake County Board of Equalization and Board of Directors of Lake County In-Home Supportive Services Public Authority.

Agendas of public meetings and supporting documents are available for public inspection in the Lake County Courthouse, Board of Supervisors Office, First Floor, Room 109, 255 North Forbes Street, Lakeport, California.

Any person may speak for three (3) minutes on any agenda item; however, total public input per item is not to exceed 15 minutes, unless extended at the discretion of the Board. This rule does not apply to public hearings.

**AGENDA AVAILABLE ONLINE AT [www.co.lake.ca.us](http://www.co.lake.ca.us)**

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1. Call to Order
2. Moment of Silence
3. Pledge of Allegiance
4. Presentation by Animal Care & Control - Animals Available for Adoption
5. Consideration of Items Not Appearing on the Posted Agenda (Extra Items)
6. Current Construction Projects - Contract Change Orders
7. Approval of the Consent Agenda

- 7.1 Approve Minutes of the Board of Supervisors meetings held February 27, 2018, April 17, 2018 and April 24, 2018

**Sponsors:** Clerk of the Board

**Memo:** [18-450](#)

**Attachments:** [MeetingMinutes\\_02272018\\_Draft](#)

[MeetingMinutes-04172018\\_Draft](#)

[MeetingMinutes-04242018\\_Draft](#)

- 7.2 Adopt a Resolution Designating Applicant's Agent for Federal and State funding for all open disasters and any other disasters for a three year period.

**Sponsors:** Administrative Office

**Memo:** [18-418](#)

**Attachments:** [Cal OES 130 - Designation Form 5-22](#)

- 7.3 Approve Extended Leave of Absence for Deputy Assessor-Recorder III Marilyn Higgins

**Sponsors:** Administrative Office

**Memo:** [18-436](#)

- 7.4 Adopt Resolution to Permit the Continuous Destruction or Disposal of Certain Records of the Office of Lake County Animal Care & Control

**Sponsors:** Animal Care and Control

**Memo:** [18-448](#)

**Attachments:** [Resolution Dispose of Records](#)

- 7.5** Approve to Appoint Jim Campbell at Step 5 of the Chief Deputy Assessor-Recorder - Valuations position
- Sponsors:** Assessor and Recorder
- Memo:** [18-437](#)
- 7.6** Approve Inclusion of Cash Handling Policy in Board of Supervisors Policies and Procedures Manual and authorize the Auditor-Controller to update as needed.
- Sponsors:** Auditor-Controller/County Clerk
- Memo:** [18-424](#)
- Attachments:** [18M-082](#)  
[BOS Policies and Procedures Manual v4](#)
- 7.7** Approve Amendment 2 to the Agreement between the County of Lake and Star View Adolescent Center OP for Specialty Mental Health Services for an increase of \$100,000 for a new contract maximum in the amount of \$210,000 for Fiscal Year 2017-18 and authorize the Board Chair to sign the Amendment.
- Sponsors:** Behavioral Health
- Memo:** [18-059](#)
- Attachments:** [Star View](#)
- 7.8** Approve Amendment 1 to the Agreement between the County of Lake and I.D.E.A. Consulting for Professional Consulting Services for FY 2017-18 for an increase of \$40,000 and a new contract maximum of \$50,000, and authorize the Board Chair to sign the Amendment.
- Sponsors:** Behavioral Health
- Memo:** [18-180](#)
- Attachments:** [IDEA Consulting Amend 1 FY 17-18](#)
- 7.9** Approve Amendment 1 to the Agreement between the County of Lake and Clover Valley Guest Home for Adult Residential Support Services and Specialty Mental Health Services for Fiscal Year 2017-18 for the amount of \$69,300 and authorize the Chair to sign the Amendment.
- Sponsors:** Behavioral Health
- Memo:** [18-266](#)
- Attachments:** [Clover Valley Amend 1 FY 17-18](#)

- 7.10** Approve Amendment 1 to the Agreement between the County of Lake and Manzanita House for Adult Residential Support Services and Specialty Mental Health Services for Fiscal Year 2017-18 for a increase of \$11,000 for a new contract maximum of \$131,450 and authorize the Chair to sign the Amendment.
- Sponsors:** Behavioral Health
- Memo:** [18-267](#)
- Attachments:** [Manzanita Amend 1 FY 17-18](#)
- 7.11** Adopt Resolution Expressing Support of the Rotary Club of Lakeport's Konocti Challenge Bicycling Event
- Sponsors:** Public Works
- Memo:** [18-402](#)
- Attachments:** [Resolution-Konocti Challenge](#)
- 7.12** Adopt Resolution Expressing Support for the Middletown Days Parade and Events; and Temporarily Authorizing a Road Closure, Prohibiting Parking and Authorizing Removal of Vehicles and Ordering the Department of Public Works to Post Signs.
- Sponsors:** Public Works
- Memo:** [18-417](#)
- Attachments:** [Resolution 2018](#)
- 7.13** Adopt Resolution to Establish a list of Projects Proposed to be Funded in FY 2018/19 Pursuant to the Road Repair and Accountability Act of 2017 (SB1) and Authorize the Chair to Sign.
- Sponsors:** Public Works
- Memo:** [18-447](#)
- Attachments:** [Resolution SB1](#)
- 7.14** Adopt Resolution of Intention to transfer County Property not required for public use, Pursuant to Government Code Section 25365 to the Northshore Fire Protection District
- Sponsors:** Sheriff
- Memo:** [18-366](#)
- Attachments:** [intent pontoon\\_20180517164804.pdf](#)
- 7.15** Adopt Resolution of Intention to transfer County Property not required for public use, Pursuant to Government Code Section 25365 to the City of Clearlake for use by the Clearlake Police Department
- Sponsors:** Sheriff
- Memo:** [18-393](#)
- Attachments:** [intent crown vics\\_20180517164746.pdf](#)

- 7.16** (a) Approve purchase of a 2019 Kenworth T370 2 axle tractor at a cost of \$79,343.38 from NorCal Kenworth Bay Area, an approved vendor under the National Joint Powers Alliance (NJPA) and (b) Approve Budget Transfer allocating money from object code 2830 to 6272 in the Sheriff's Pursuit Replacement Fund 2217 and (c) Authorize the Sheriff/Coroner, Assistant Purchasing Agent to issue a purchase order.

**Sponsors:** Sheriff

**Memo:** [18-392](#)

**Attachments:** [peterbilt\\_20180501170517.pdf](#)  
[kenworth\\_20180501170425.pdf](#)

- 7.17** Approve Acceptance of Easement Deeds on Multiple Parcels in Anderson Springs for the Anderson Springs Septic to Sewer Project and authorize Clerk to sign.

**Sponsors:** Special Districts

**Memo:** [18-428](#)

**Attachments:** [Anderson Springs Easements for BOS Acceptance ROUND 3.pdf](#)

- 7.18** Approve Letter Opposing a Number of the Supplemental Nutrition Assistance Program (SNAP) Provisions in the Farm Bill (H.R.2) and authorize the Chair to sign

**Sponsors:** Social Services

**Memo:** [18-429](#)

**Attachments:** [Snap Letter \(2\) 050918](#)  
[Snap farm bill letter-house 05-08-2018 final](#)

- 7.19** Approve Encroachment Permit #18-16 - Temporary closure of Clear Lake in front of Library Park from June 1 through June 3, 2018 for Sprint Boat Races, and authorize the Water Resources Director to sign.

**Sponsors:** Water Resources

**Memo:** [18-453](#)

**Attachments:** [Map sprint boat races](#)  
[Encroachment Permit 18-16](#)  
[Permit Conditions BoatRace](#)

## 8. Timed Items

### 8.1 9:05 A.M. - Public Input

- 8.2** 9:10 A.M. - (a) Annual presentation from the Sheriff's Activities League (SAL) and (b) Acceptance of Donation from AT&T

**Sponsors:** Sheriff

**Memo:** [18-425](#)

- 8.3** 9:15 A.M. - HEARING - Nuisance Abatement Assessment confirmation and proposed recordation of Notice of Lien in the amount of \$20,613.57, for 15720 North Road, Lower Lake, CA (APN 012-026-43 - Elizabeth Reinhard)
- Sponsors:** Community Development
- Memo:** [18-406](#)
- Attachments:** [#18-00003 Scanned Docs- staff rpt 5-2-18](#)
- 8.4** 9:45 A.M. - PUBLIC HEARING - Consideration of Request for Extension (SDX 17-12) of Subdivision (SD 04-01); Initial Study (IS 04-05) of Clearlake Estates Subdivision; Project Located at 9555 State Highway 281 and 4619 Kaweah Road, Kelseyville (APNs 009-017-07 & 009-004-22); Applicant is Mitch Thurston
- Sponsors:** Community Development
- Memo:** [18-400](#)
- Attachments:** [Corrected BOS exhibit A](#)  
[Corrected BOS exhibit B](#)  
[Corrected BOS Exhibit C](#)  
[Corrected BOS exhibit D](#)  
[Corrected BOS exhibit E](#)  
[Corrected BOS exhibit F](#)
- 8.5** 10:00 A.M. - PUBLIC HEARING - Consideration of Major Use Permit (UP 17-06) and Design Review (DR 17-07) to Allow the Construction of a New Off-site Sign (Billboard); Project Location is 2325 E. State Highway 20, Nice (APN 004-055-37); Applicant is Stott Outdoor Advertising for Owners Larry and Frances Montgomery
- Sponsors:** Community Development
- Memo:** [18-405](#)
- Attachments:** [Exhibit 1](#)  
[Exhibit 2 - Site Plan](#)  
[Exhibit 3 - IS 17-25](#)  
[Corrected Exhibit 4 Conditions UP 17-06](#)  
[Exhibit 5 agency comments](#)  
[Exhibit 6a Submitted Material](#)  
[Exhibit 6b](#)  
[Applicant letter UP 17-06 5-22-18 hearing](#)

## 9. Non-Timed Items

### 9.1 Supervisors' weekly calendar, travel and reports

- 9.2** Consideration and possible adoption of: (a) new County Purpose Statement and Motto; (b) update to "Vision 2028: Reimagining Lake County," Ten Key Priorities to Build a Brighter Future

**Sponsors:** Administrative Office

**Memo:** [18-438](#)

**Attachments:** [CountyPurposeStatement&Motto](#)  
[Vision 2028](#)

- 9.3** Consideration of the following appointments:  
Upper Lake Cemetery District

**Sponsors:** Clerk of the Board

**Memo:** [18-449](#)

**Attachments:** [UpperLakeCemeteryDist\\_Scuderi-Schulman](#)

## **10. Closed Session**

- 10.1** Public Employee Evaluations  
Title: Public Works Director

**Memo:** [18-454](#)

## **11. Adjournment**