



**COUNTY OF LAKE**  
**CLERK OF THE BOARD OF SUPERVISORS**  
 Courthouse - 255 North Forbes Street  
 Lakeport, California 95453  
 TELEPHONE (707) 263-2368  
 FAX (707) 263-2207

**APPLICATION FOR APPOINTMENT TO LAKE COUNTY BOARDS, COMMISSIONS, AND COMMITTEES**

Application For: Local Area Plan Advisory Committee Seat Category: Member  
Name of Board, Commission or Committee

Incumbent? Y/N: N Supervisorial District: 5

Applicant Name: Andrus, Sabrina  
Last, First

Home Address: \_\_\_\_\_ Zip Code \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
(leave blank if same as above) Street City Zip Code

Primary Phone: \_\_\_\_\_ Email Address: \_\_\_\_\_

Current Occupation: Self-employed/Exec Dir Are you registered to vote in Lake County? Y/N: Y

Community organizations to which you belong: Maternal Child and Adolescent Health Advisory Board


List past or present County appointments, as well as any other public service appointments, or elected positions held (please list dates served):  
MCAH Advisory Board, ad-hoc Covid small business advisory board

Briefly describe how your participation on this Board will help the Lake County Community:  
I assisted in setting up the Big Valley Area Council, own a small business in Kelseyville, and was born and raised in Kelseyville.

List any special qualifications or expertise you may have for the position and any other information you would like to include as part of your application:  
Familiarity with the General Area Plan process. Lawyer by training. Born and raised in Kelseyville with deep ties to the community.

Do you or any member of your immediate family hold a position that might conflict with your duties for this Board/Commission? If yes, please explain:  
N

I certify that the above information is true and correct, and I have read the Lake County Advisory Board, Committee and Commission Conflict of Interest Policy. I agree to abide by that policy and to the best of my knowledge, I have no conflict of interest.

  
Sabrina Andrus (May 21, 2024 10:57 PDT)  
 Signature

05/21/2024  
 Date

For Board Use Only:  
 APPOINTED YES \_\_\_ NO \_\_\_  
 APPOINTED ON: \_\_\_\_\_

## County of Lake Code of Conduct for Boards, Commissions, and Committees

This Code of Conduct is incorporated in the Board of Supervisors, Committees Policy, Sec 1.6, Rule 6, "County of Lake Code of Conduct for Boards, Commissions, and Committees".

The County of Lake's (County's) wide range of boards, commissions, and committees serve a critical role as a mechanism for civic engagement. While no single code of conduct can address all the varied board, commission, and committee circumstances, the purpose of this universal Code of Conduct is to create standards and expectations of conduct that align with the County's values and are consistent with the protocols of the Board of Supervisors.

All members of County boards, commissions, and committees are expected to abide by this Code of Conduct. Each appointee to such boards, commissions, and committees shall acknowledge receipt, understanding, and agreement to abide by this Code of Conduct.

**By our conduct, we create an environment in which we adhere to and pledge to uphold the following values:**

- We acknowledge that the principal function of County of Lake boards, commissions, and committees (or representatives) is public service, and we therefore commit to serving the public interest and promoting the greatest public good.
- We recognize that our actions impact the community's trust in the County and government as a whole and commit to act with honesty and integrity.
- We commit to vigilance in avoiding bias or conflict of interest whether they be real or perceived, acknowledging that even the perception of such corrodes public trust.
- We commit to fairness, impartiality, active listening, and consideration of all points of view by setting aside our personal agendas, affiliations, and biases. We make informed decisions after carefully weighing relevant data and assessing the merits and possible impacts.
- We recognize that diversity is a strength and commit to promoting an inclusive and welcoming culture at public meetings and with each other to foster participation and representation across all our varied communities.
- We practice civility by fostering a professional environment of courteous, respectful, and equitable treatment of our fellow members, elected officials, County staff and the residents we serve, through our words and actions whether we agree or disagree.
- We are committed to fostering an environment free from violence, discrimination, intimidation, or harassment of any kind.
- We are committed to transparency, access to information, and promoting broad public engagement.
- We will respect and comply with all applicable laws, regulations, and County policies, including Board of Supervisors' Policy section 1.6 "Committees Policy", the County's Code of Ethics, the Political Reform Act, and the Ralph M. Brown Act.

### ACKNOWLEDGEMENT

I, Sabrina Andrus, have read, understand, and agree to abide by the above County of Lake Code of Conduct for Boards, Commissions, and Committees during my tenure as a member of a County board, commission, or committee.

Dated: 05/21/2024

Signature:   
Sabrina Andrus (May 21, 2024 10:57 PDT)



RECEIVED

MAY 15 2024



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COUNTY OF LAKE
BOARD OF SUPERVISORS /
ADMINISTRATIVE OFFICE

APPLICATION FOR APPOINTMENT TO LAKE COUNTY BOARDS, COMMISSIONS, AND COMMITTEES

Application For: KPAC - Kelseyville Plan Area Committee Seat Category: ?? Committee
Name of Board, Commission or Committee

Incumbent? Y/N: N Supervisorial District: 4

Applicant Name: BORGHESENI, MARK
Last, First

Home Address: [Redacted]
Street City Zip Code

Mailing Address: [Redacted]
(leave blank if same as above) Street City Zip Code

Primary Phone: [Redacted] Email Address: [Redacted]

Current Occupation: Business Owner/CEO Are you registered to vote in Lake County? Y/N: Y

Community organizations to which you belong: NCBE (Santa Rosa), Hospice of Lake County, Kelseyville Lions Club, Kelseyville Business Assoc, Homeless for Hope
List past or present County appointments, as well as any other public service appointments, or elected positions held (please list dates served):

no public appointments or service. I am on the Building Appeals Committee

Briefly describe how your participation on this Board will help the Lake County Community:
Experience, land owner, developer, contractor

List any special qualifications or expertise you may have for the position and any other information you would like to include as part of your application:

Excellent knowledge of Area Planning & Development. I've been through Use Permit Process, PLAFCO, BASE ZONING & REZONING. Familiar with Area Boundary & the Local Economy

Do you or any member of your immediate family hold a position that might conflict with your duties for this Board/Commission? If yes, please explain:

NO, NO FAMILY. NOTE: I own a great deal of Property in Kelseyville. MAY or MAY NOT be Conflict of Interest.

I certify that the above information is true and correct, and I have read the Lake County Advisory Board, Committee and Commission Conflict of Interest Policy. I agree to abide by that policy and to the best of my knowledge, I have no conflict of interest.

Signature: Mark Borgheseni

Date: 5-13-2024

For Board Use Only:
APPOINTED YES \_\_\_ NO \_\_\_
APPOINTED ON:

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- We will respect and comply with all applicable laws, regulations, and County policies, including Board of Supervisors' Policy section 1.6 "Committees Policy", the County's Code of Ethics, the Political Reform Act, and the Ralph M. Brown Act.

### ACKNOWLEDGEMENT

I, Mark Boykes, have read, understand, and agree to abide by the above County of Lake Code of Conduct for Boards, Commissions, and Committees during my tenure as a member of a County board, commission, or committee.

Dated: 5-13-2024

Signature: 





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**APPLICATION FOR APPOINTMENT TO LAKE COUNTY BOARDS, COMMISSIONS, AND COMMITTEES**

Application For: LAPAC Seat Category: Kelseyville  
 Name of Board, Commission or Committee

Incumbent? Y/N Supervisorial District: \_\_\_\_\_

Applicant Name: Brown, Summer  
 Last, First

Home Address: \_\_\_\_\_  
 Street City Zip Code

Mailing Address: \_\_\_\_\_  
 (leave blank if same as above) Street City Zip Code

Primary Phone: \_\_\_\_\_ Email Address: summermichellebrown@gmail.com

Current Occupation: marketing Are you registered to vote in Lake County? Y/N

Community organizations to which you belong: Lake County Young Farmers & Ranchers, Farm Bureau, Kelseyville Business Association, Winegrape Commission  
 List past or present County appointments, as well as any other public service appointments, or elected positions held (please list dates served):  
N/A

Briefly describe how your participation on this Board will help the Lake County Community:  
I was raised in Lake County & left for college & then came back to help better my community. I'm hopeful my participation will bring a useful perspective  
 List any special qualifications or expertise you may have for the position and any other information you would like to include as part of your application:

My degree is in marketing & I think that gives me a unique perspective to Lake County & Kelseyville as a whole. This town has so much character and charm through ag, business & personal communities that I would love to experience others to.

Do you or any member of your immediate family hold a position that might conflict with your duties for this Board/Commission? If yes, please explain:  
No

I certify that the above information is true and correct, and I have read the Lake County Advisory Board, Committee and Commission Conflict of Interest Policy. I agree to abide by that policy and to the best of my knowledge, I have no conflict of interest.

Summer Brown  
 Signature

6/27/2024  
 Date

For Board Use Only:  
 APPOINTED YES \_\_\_ NO \_\_\_  
 APPOINTED ON: \_\_\_\_\_

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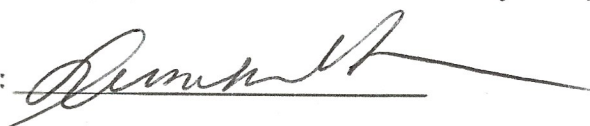
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- We will respect and comply with all applicable laws, regulations, and County policies, including Board of Supervisors' Policy section 1.6 "Committees Policy", the County's Code of Ethics, the Political Reform Act, and the Ralph M. Brown Act.

### ACKNOWLEDGEMENT

I, Summer Brown, have read, understand, and agree to abide by the above County of Lake Code of Conduct for Boards, Commissions, and Committees during my tenure as a member of a County board, commission, or committee.

Dated: 6/27/2024

Signature: 





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**APPLICATION FOR APPOINTMENT TO LAKE COUNTY BOARDS, COMMISSIONS, AND COMMITTEES**

Application For: General Plan Advisory Committee Seat Category: Public at-Large, Supervisory District 4  
 Name of Board, Commission or Committee

Incumbent? Y/N: N Supervisorial District: 4

Applicant Name: Kambara, Margaux  
 Last, First

Home Address: [Redacted]  
 Street City Zip Code

Mailing Address: [Redacted]  
 (leave blank if same as above) Street City Zip Code

Primary Phone: [Redacted] Email Address: [Redacted]

Current Occupation: Retired Are you registered to vote in Lake County? Y/N: Y

Community organizations to which you belong: Redwood Empire Food Bank; Habitat for Humanity

List past or present County appointments, as well as any other public service appointments, or elected positions held (please list dates served):  
None

Briefly describe how your participation on this Board will help the Lake County Community:  
I'm familiar with issues affecting Lake County. My family and I moved into the county in 2005. I'm a strategic thinker and visionary with skills and experience to work on the General Plan, the Constitution for a thriving Lake County.

List any special qualifications or expertise you may have for the position and any other information you would like to include as part of your application:  
My skills and experience include community relations and corporate communications; attending and providing input to county Cannabis Task Force meetings since 2022; drafting clear communications for a spectrum of stakeholders; journalism; research; program/project management; consensus building; problem solving; conflict resolution. I'm also familiar with General Plan required elements and issues.

Do you or any member of your immediate family hold a position that might conflict with your duties for this Board/Commission? If yes, please explain:  
No

I certify that the above information is true and correct, and I have read the Lake County Advisory Board, Committee and Commission Conflict of Interest Policy. I agree to abide by that policy and to the best of my knowledge, I have no conflict of interest.

Margaux Kambara  
 Margaux Kambara [Feb 13, 2024 20:05 PST]  
 Signature

02/13/2024  
 Date

For Board Use Only:  
 APPOINTED YES \_\_\_ NO \_\_\_  
 APPOINTED ON:

# APPLICATION FOR APPOINTMENT TO LAKE COUNTY BOARDS, COMMISSIONS, & COMMITTEES



**Application For: \***

Area Plan Committee - Kelseyville

Name of Board, Commission or Committee

**Seat Category: \***

Business Owner

**Incumbent: \***

Yes

No

**Supervisorial District: \***

District 5

[Lake Country District Map](#)

**Applicant Name: \***

Lincoln, Elizabeth

**Home Address: \***

Street Address

Address Line 2

City

Kelseyville

Zip Code

95451

State

CA

**Is This Your Mailing Address as well? \***

Yes

No

Mailing Address

**Primary Phone \***

**E-mail \***

[lizjhowe04@yahoo.com](mailto:lizjhowe04@yahoo.com)

**Current Occupation: \***

Economic Development Director

**Are you registered to vote in Lake County? \***

Yes

No

**Community organizations to which you belong: \***

Kelseyville Business Association

Lake County Chamber of Commerce

Lake County 4H leader for - Xa-Ben-Na-Po



**List past or present County appointments, as well as any other public service appointments, or elected positions held (please list dates served): \***

None

**Briefly describe how your participation on this Board will help the Lake County Community: \***

As a business owner and a resident since 2016 I am familiar with current County processes and needs in the community. I work as the Economic Development Director for the Big Valley Band of Pomo Indians. I facilitated in acquiring over 100 Million dollars in funding towards projects related to Big Valley Rancheria. The largest project currently under construction is the Fuel station, convenient store, Car wash, Retail, and Drive-through Starbucks; Located on Soda Bay Road. Once completed will provide over 70 jobs to the local community.

I graduated from Kansas State University in 2001 with a double bachelors. I am currently obtaining my Masters online through the University of Oklahoma. My background and education provides me with a unique experience and perspective toward building economic development in rural Communities.

**List any special qualifications or expertise you may have for the position and any other information you would like to include as part of your application: \***

Kansas State University Bachelors in Park Resource Management; secondary Environmental sciences and Natural Resources  
4H leader  
Small Business Development Course 14weeks - The A to Z of small business Success

**Do you or any member of your immediate family hold a position that might conflict with your duties for this Board/Commission? \***

Yes

No

## LAKE COUNTY ADVISORY BOARD, COMMITTEE AND COMMISSION CONFLICT OF INTEREST POLICY

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### Policy

#### LAKE COUNTY ADVISORY BOARD, COMMITTEE AND COMMISSION CONFLICT OF INTEREST POLICY POLICY

In addition to any Federal or State conflict of interest requirements which may apply, no member of any Advisory board, commission or committee shall make, participate in making or in any way attempt to use their position to influence a decision in which he or she knows or has reason to know that he or she or their spouse has a financial interest. In all such cases, the affected member shall disclose his or her interests in the records of the board, commission or committee and shall refrain from participating in all discussions and votes concerning the matter in which he/she or his/her spouse has a financial interest.

The purpose of this policy is not only to avoid actual improprieties, but also the appearance of possible improprieties. Therefore, it is the policy of the Board of Supervisors that any doubts as to whether a member shall refrain from participating in a particular matter should be resolved in favor of non-participation.

While recognizing that state law and regulations may specify categories of memberships on certain boards, commissions and committees, to the extent possible, no one shall be appointed to a board, commission or committee which recommends funding allocations to community based organizations, who is (or whose spouse is) a director, or officer of an agency or organization which competes in the funding process before that board, commission or committee.

The Clerk of the Board of Supervisors shall provide all applicants for County boards, commissions and committees with copies of this Conflict of Interest Policy. Additionally, the County's staff to each board, commission, and committee shall assist in monitoring compliance with the conflict of interest policy. Monitoring shall include annual review of appointee circumstances as they may change during each appointee's term of office.

All applicants shall state on their application for appointment what affiliation, if any, they or their spouse has with public service agencies. Additionally, all applicants shall certify prior to their participation as a voting representative of the Board of Supervisors that they have read this policy and can serve free of any conflict of interest. The certification will be made by an applicant/nominee by signing the application for their appointment. Further, should any conflict of interest arise during the appointee's term of office, the appointee shall so declare

**Signature\***

A grey rectangular box containing the handwritten signature "Elizabeth Lincoln" in black ink.

**Date Time\***

06/03/2024

I certify that the above information is true and correct, and that I have read the Lake County Advisory Board, Committee and Commission Conflict of Interest Policy. I agree to abide by that policy, and to the best of my knowledge, I have no conflict of interest.



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**APPLICATION FOR APPOINTMENT TO LAKE COUNTY BOARDS, COMMISSIONS, AND COMMITTEES**

Application For: LAKE PLON AREA COMMITTEE Seat Category: AT LARGE  
Name of Board, Commission or Committee

Incumbent?  Y/N:  N Supervisory District: 1

Applicant Name: LIARS MARK  
Last First

Home Address: [REDACTED]  
Street City

Mailing Address: SAME  
(leave blank if same as above) Street City Zip Code

Primary Phone: [REDACTED] Email Address: [REDACTED]

Current Occupation: SELF Are you registered to vote in Lake County?  Y/N:  N

Community organizations to which you belong: ROTARY, CHAMBER, LMSA

List past or present County appointments, as well as any other public service appointments, or elected positions held (please list dates served):  
COMMISSIONER (MAN BCK, CA)

Briefly describe how your participation on this Board will help the Lake County Community:  
I LIVE HERE FULL TIME

List any special qualifications or expertise you may have for the position and any other information you would like to include as part of your application:  
I HAVE TIME, & INTEREST

Do you or any member of your immediate family hold a position that might conflict with your duties for this Board/Commission? If yes, please explain:  
NO

I certify that the above information is true and correct, and I have read the Lake County Advisory Board, Committee and Commission Conflict of Interest Policy. I agree to abide by that policy and to the best of my knowledge, I have no conflict of interest.

Mark Liars  
 Signature

4/22/2024  
 Date

For Board Use Only:  
 APPOINTED YES \_\_\_ NO \_\_\_  
 APPOINTED ON: \_\_\_\_\_



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### ACKNOWLEDGEMENT

I, MARK HOIS, have read, understand, and agree to abide by the above County of Lake Code of Conduct for Boards, Commissions, and Committees during my tenure as a member of a County board, commission, or committee.

Dated: 4/22/2024

Signature: Mark Hois

Code of Conduct for Boards, Commissions, and Committees

# APPLICATION FOR APPOINTMENT TO LAKE COUNTY BOARDS, COMMISSIONS, & COMMITTEES



**Application For: \***

Local Area Plan Advisory Committee  
Name of Board, Commission or Committee

**Seat Category: \***

Local Area Advisory Council

**Incumbent: \***

Yes  No

**Supervisorial District: \***

District 5

[Lake Country District Map](#)

**Applicant Name: \***

Morse, Mary

**Home Address: \***

Street Address

Address Line 2

City

kelseyville

Zip Code

95451

State

California

**Is This Your Mailing Address as well? \***

Yes  No

Mailing Address

**Primary Phone \***

**E-mail \***

[kelseyvilleappliance@yahoo.com](mailto:kelseyvilleappliance@yahoo.com) ✓

**Current Occupation: \***

Owner of a Retail Sales store

**Are you registered to vote in Lake County? \***

Yes  No

**Community organizations to which you belong: \***

Kelseyville Business Association,

which are in direct competition with a proposal submitted by the agency of which the member or member's spouse is a director or officer.

#### APPOINTMENT OF COUNTY EMPLOYEES TO ADVISORY BOARDS

(Policies & Procedures Manual, Section 1-7)

In order to further community involvement in County government and to further the independence of advisory boards, it shall be the policy of the Board of Supervisors to discourage appointment of County employees to those advisory boards which are intended to consist of independent citizens and/or community members.

(Adopted on 10/14/86 and amended on 4/12/94)

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#### ACKNOWLEDGEMENT

I, , have read, understand, and agree to abide by the above County of Lake Code of Conduct for Boards, Commissions, and Committees during my tenure as a member of a County board, commission, or committee.

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**Signature\***



**Date Time\***

06/05/2024

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# APPLICATION FOR APPOINTMENT TO LAKE COUNTY BOARDS, COMMISSIONS, & COMMITTEES



Application For: \*

LAPAC

Name of Board, Commission or Committee

Seat Category: \*

Appointed

Incumbent: \*

Yes

No

Supervisorial District: \*

District 5

[Lake Country District Map](#)

Applicant Name: \*

White, Rachel

Home Address: \*

Street Address

Address Line 2

City

Kelseyville

Zip Code

95451

State

CA

Is This Your Mailing Address as well? \*

Yes

No

Mailing Address

Primary Phone \*

[Redacted]

E-mail \*

[rlwhite24@gmail.com](mailto:rlwhite24@gmail.com) ✓

Current Occupation: \*

Nurse Practitioner

Are you registered to vote in Lake County? \*

Yes

No

Community organizations to which you belong: \*

Kelseyville Business Association, Kelseyville Pear Festival Committee, California Women for Agriculture

List past or present County appointments, as well as any other public service appointments, or elected positions held (please list dates served): \*

None

Briefly describe how your participation on this Board will help the Lake County Community: \*

As a dedicated resident of this town, I am committed to ensuring that its exceptional qualities are preserved and nurtured as our community continues to grow and evolve. Growing up in Kelseyville instilled a deep love and appreciation for our town's unique character and heritage. Although I ventured out for education and experience, my roots in Kelseyville remain strong. I can offer a valuable perspective to help balance growth and preservation, building a sustainable path for Kelseyville that embraces growth while safeguarding our heritage, resources, and sense of community.

List any special qualifications or expertise you may have for the position and any other information you would like to include as part of your application: \*

With more than ten years of experience in health care, I can offer a professional perspective to concerns regarding the health and safety of our community. Nearly ten (cumulative) years working with Lake County Public Works and San Luis Obispo Public Works brings familiarity with government operations. Previous experience in agriculture and ranch management, emphasizing food safety and labor compliance, requires excellent attention to detail. Additionally, a knack for design and aesthetics lends an artistic touch to any project I am involved in. Finally, I am self-motivated, organized, and always willing to step in and help my community.

Do you or any member of your immediate family hold a position that might conflict with your duties for this Board/Commission? \*

Yes

No

## LAKE COUNTY ADVISORY BOARD, COMMITTEE AND COMMISSION CONFLICT OF INTEREST POLICY

### Policy

#### LAKE COUNTY ADVISORY BOARD, COMMITTEE AND COMMISSION CONFLICT OF INTEREST POLICY POLICY

In addition to any Federal or State conflict of interest requirements which may apply, no member of any Advisory Board, Commission or Committee shall make, participate in making, or in any way attempt to use their position to influence a decision in which he or she knows or has reason to know that he or she or their spouse has a financial interest. In all such cases, the affected member shall disclose his or her interests in the records of the Board, Commission or Committee and shall refrain from participating in all discussions and votes concerning the matter in which he/she or his/her spouse has a financial interest.

The purpose of this policy is not only to avoid actual improprieties, but also the appearance of possible improprieties. Therefore, it is the policy of the Board of Supervisors that any doubts as to whether a member shall refrain from participating in a particular matter should be resolved in favor of non-participation. While recognizing that state law and regulations may specify categories of memberships on certain boards, commissions and committees, to the extent possible, no one shall be appointed to a board, commission or committee which recommends funding allocations to community based organizations who is (or whose spouse is) a director, or officer of an agency or organization which competes in the funding process before that board, commission or committee.

The Clerk of the Board of Supervisors shall provide all applicants for County boards, commissions and committees with copies of this Conflict of Interest Policy. Additionally, the County's staff to each board, commission, and committee shall assist in monitoring compliance with the conflict of interest policy. Monitoring shall include annual review of appointee circumstances as they may change during each appointee's term of office.

All applicants shall state on their application for appointment what affiliation, if any, they or their spouse has with public service agencies. Additionally, all applicants shall certify prior to their participation as a voting representative of the Board of Supervisors that they have read this policy and can serve free of any conflict of interest. The certification will be made by an applicant/nominee by signing the application for their appointment. Further, should any conflict of interest arise during the appointee's term of office, the appointee shall so declare and abstain from participation on the proceeding and business as it relates to the area of conflict.

Signature\*

A rectangular box containing a handwritten signature in black ink. The signature is cursive and appears to be the name 'D. J. ...'.

Date Time\*

05/30/2024

I certify that the above information is true and correct, and that I have read the Lake County Advisory Board, Committee and Commission Conflict of Interest Policy. I agree to abide by that policy and to the best of my knowledge, I have no conflict of interest.



# APPLICATION FOR APPOINTMENT TO LAKE COUNTY BOARDS, COMMISSIONS, & COMMITTEES



**Application For: \***

LPAC

Name of Board, Commission or Committee

**Seat Category: \***

5

**Incumbent: \***

Yes

No

**Supervisorial District: \***

District 5

[Lake Country District Map](#)

**Applicant Name: \***

Hanson, Brian

**Home Address: \***

Street Address

Address Line 2

City

Kelseyville

Zip Code

95451

State

CA

**Is This Your Mailing Address as well? \***

Yes

No

Mailing Address

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**Primary Phone \***

[REDACTED]

**E-mail \***

[brian.hanson@hotmail.com](mailto:brian.hanson@hotmail.com)

**Current Occupation: \***

Peace Officer

**Are you registered to vote in Lake County? \***

Yes

No

**Community organizations to which you belong: \***

BVAC (Chairperson), KYSL youth soccer coach, KYBL youth basketball coach

**List past or present County appointments, as well as any other public service appointments, or elected positions held (please list dates served): \***

Big Valley Advisory Council

**Briefly describe how your participation on this Board will help the Lake County Community: \***

As 5th generation community member, a local peace officer, parent of 4 active kids, and husband of a KUSD teacher, I bring a wide range of relationships and resources to the table. I'd love to use my knowledge and experience to assist CDD with growing economic development while maintaining our small town feel.

**List any special qualifications or expertise you may have for the position and any other information you would like to include as part of your application: \***

BVAC committee member, local peace officer, coach, generational (abundance) mindset

**Do you or any member of your immediate family hold a position that might conflict with your duties for this Board/Commission? \***

Yes

No

**If Yes, Please Explain**

BVAC?

## LAKE COUNTY ADVISORY BOARD, COMMITTEE AND COMMISSION CONFLICT OF INTEREST POLICY

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### Policy

#### LAKE COUNTY ADVISORY BOARD, COMMITTEE AND COMMISSION CONFLICT OF INTEREST POLICY POLICY

In addition to any Federal or State conflict of interest requirements which may apply, no member of any Advisory board, commission or committee shall make, participate in making or in any way attempt to use their position to influence a decision in which he or she knows or has reason to know that he or she or their spouse has a financial interest. In all such cases, the affected member shall disclose his or her interests in the records of the board, commission or committee and shall refrain from participating in all discussions and votes concerning the matter in which he/she or his/her spouse has a financial interest.

The purpose of this policy is not only to avoid actual improprieties, but also the appearance of possible improprieties. Therefore, it is the policy of the Board of Supervisors that any doubts as to whether a member shall refrain from participating in a particular matter should be resolved in favor of non-participation.

While recognizing that state law and regulations may specify categories of memberships on certain boards, commissions and committees, to the extent possible, no one shall be appointed to a board, commission or committee which recommends funding allocations to community based organizations, who is (or whose spouse is) a director, or officer of an agency or organization which competes in the funding process before that board, commission or committee.

The Clerk of the Board of Supervisors shall provide all applicants for County boards, commissions and committees with copies of this Conflict of Interest Policy. Additionally, the County's staff to each board, commission, and committee shall assist in monitoring compliance with the conflict of interest policy. Monitoring shall include annual review of appointee circumstances as they may change during each appointee's term of office.

All applicants shall state on their application for appointment what affiliation, if any, they or their spouse has with public service agencies. Additionally, all applicants shall certify prior to their participation as a voting representative of the Board of Supervisors that they have read this policy and can serve free of any conflict of interest. The certification will be made by an applicant/nominee by signing the application for their appointment. Further, should any conflict of interest arise during the appointee's term of office, the appointee shall so declare and abstain from participation on the proceeding and business as it relates to the area of conflict.

For those boards, commissions and committees which recommend funding allocations to the Board of Supervisors, no member shall participate in any discussions or decisions related to an agency of which the

member or the member's spouse is a director or officer. Additionally, unless state law or regulation require otherwise, any such member shall also refrain from participation in discussions or decisions related to proposals which are in direct competition with a proposal submitted by the agency of which the member or member's spouse is a director or officer.

#### APPOINTMENT OF COUNTY EMPLOYEES TO ADVISORY BOARDS

(Policies & Procedures Manual, Section 1-7)

In order to further community involvement in County government and to further the independence of advisory boards, it shall be the policy of the Board of Supervisors to discourage appointment of County employees to those advisory boards which are intended to consist of independent citizens and/or community members.

(Adopted on 10/14/86 and amended on 4/12/94)

#### **County of Lake Code of Conduct for Boards, Commissions, and Committees**

This Code of Conduct is incorporated in the Board of Supervisors, Committees Policy, Sec 1.6, Rule 6, "County of Lake Code of Conduct for Boards, Commissions, and Committees".

The County of Lake's (County's) wide range of boards, commissions, and committees serve a critical role as a mechanism for civic engagement. While no single code of conduct can address all the varied board, commission, and committee circumstances, the purpose of this universal Code of Conduct is to create standards and expectations of conduct that align with the County's values and are consistent with the protocols of the Board of Supervisors.

All members of County boards, commissions, and committees are expected to abide by this Code of Conduct. Each appointee to such boards, commissions, and committees shall acknowledge receipt, understanding, and agreement to abide by this Code of Conduct.

By our conduct, we create an environment in which we adhere to and pledge to uphold the following values:

We acknowledge that the principal function of County of Lake boards, commissions, and committees (or representatives) is public service, and we therefore commit to serving the public interest and promoting the greatest public good.

We recognize that our actions impact the community's trust in the County and government as a whole and commit to act with honesty and integrity.

We commit to vigilance in avoiding bias or conflict of interest whether they be real or perceived, acknowledging that even the perception of such corrodes public trust.

We commit to fairness, impartiality, active listening, and consideration of all points of view by setting aside our personal agendas, affiliations, and biases. We make informed decisions after carefully weighing relevant data and assessing the merits and possible impacts.

We recognize that diversity is a strength and commit to promoting an inclusive and welcoming culture at public meetings and with each other to foster participation and representation across all our varied communities.

We practice civility by fostering a professional environment of courteous, respectful, and equitable treatment of our fellow members, elected officials, County staff and the residents we serve, through our words and actions whether we agree or disagree.

We are committed to fostering an environment free from violence, discrimination, intimidation, or harassment of any kind.

We are committed to transparency, access to information, and promoting broad public engagement.

We will respect and comply with all applicable laws, regulations, and County policies, including Board of Supervisors' Policy section 1.6 "Committees Policy", the County's Code of Ethics, the Political Reform Act, and the Ralph M. Brown Act.

#### ACKNOWLEDGEMENT

I, , have read, understand, and agree to abide by the above County of Lake Code of Conduct for Boards, Commissions, and Committees during my tenure as a member of a County board, commission, or committee.

I, , have read, understand, and agree to abide by the above County of Lake Code of Conduct for Boards, Commissions, and Committees during my tenure as a member of a County board, commission, or committee.

**Signature\***

*Brian Hanson*

**Date Time\***

07/10/2024

I certify that the above information is true and correct, and that I have read the Lake County Advisory Board, Committee and Commission Conflict of Interest Policy. I agree to abide by that policy, and to the best of my knowledge, I have no conflict of interest.