

WEST ORDER FORM - For WestPack Products
 610 Opperman Drive, P.O. Box 64833
 St. Paul, MN 55164-1803
 Tel: 651/687-8000



THOMSON REUTERS

Check West account status below as applicable: Rep Name & Number Helena Cruz Sanchez 6034926

New (NACI Form attached) Existing with Increase Credit Limit (NACI Form attached)
 Existing with no changes Existing with changes (Permanent name change must attach a Customer Name Change Form)

Acct # 1000315073 Quote # _____ PO # _____ Date _____
 Name/Subscriber Lake County Counsel Bill To Acct # _____
 Order Confirmation Contact Name Anita Grant
 E-Mail anitag@co.lake.ca.us
 Password Contact Name (for password delivery) same
 E-Mail same
 Time and Billing Contact Name N/A
 E-Mail N/A

*** R E Q U I R E D ***

I F N E E D E D

Permanent Address Change One-Time Ship To Additional Ship To Additional Bill To
 Name _____ Attn: _____
 Address _____ Suite/Floor _____
 City _____ State _____ County _____ Zip _____

WestPack Principal Product

WestPack Promotion Code: WPK3

Full Svc #	Online/ Practice Solutions/ Software Product	Quantity *	Monthly Rate/Banded/ Base Rate	Per User/Conc. User Rate	Other	Total Monthly Charges
40988734	Government Select Level 1 States	5	\$1092.00			\$1092.00

Notes:

* Fill in the maximum number of Passwords, Users, Seats, FTEs, Students, Terminals, CD/Concurrent Patron Users, and Active Legal Holds.
 Total Monthly Charges \$ _____

WestPack Secondary Products

-Quantity of
WestPack Titles-

Full Svc #	WestPack Print/CD-ROM/ProView® eBooks Products	New *	Existing **	# of eBook Seats	List Charges	Other	Total List Charges
021040614	CA CODE SUB		1				
40894627	CA Rules of Court S/F Dis/F and Bankr		1				
21041696	CA DESKTOP JUVENILE LAW & RULES SUB		1				
16282732	CA DESKTOP PROB CODE SUB		1				
41117564	CA FED DIST KEYRULE SUB		1				
11226778	Rutter Group - Civil Procedure Before Trial		1				
11226856	Rutter Group - Probate		1				

† Total Charges \$ _____

† Total Charges includes charges from Attachment (500.dot), if applicable, which is incorporated by reference.
 * This is a new title for you or you maintain an existing subscription to this WestPack title and desire additional copy(ies) – ship and enter subscription(s) for the requested title.
 ** You maintain an existing subscription to this WestPack title – do not ship.

	Subscription Terms for WestPack Principal and Secondary Products	
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Monthly Charges for the WestPack Principal Product begin on the date West Publishing Corporation ("West, "we" or "our") processes your order and continue for 12 complete calendar months (Minimum Term). Subscriber ("you" or "I") is also responsible for all Excluded Charges. Excluded Charges are charges for accessing Westlaw data or a Practice Solutions service that are not included in your the WestPack Principal Product subscription. Excluded Charges may change after 30 days written or online notice.

You also commit to enter and/or maintain all subscription(s) to the WestPack Secondary Products during the Minimum Term. The charges for your WestPack Secondary Products (both initial and subscription charges will be billed separately at our then current rate with the applicable discount below.

If you have an existing Per User CD-ROM license and are adding additional users with this Order Form, the Minimum Term in your underlying Order Form will apply.

Initial below to select the Minimum Term.

_____ **12 Month Minimum Term.** WestPack Principal Monthly Charges stated above and 20% discount on new and existing WestPack Secondary Products.

AB _____ **24 Month Minimum Term.** WestPack Principal Monthly Charges stated above for the first 12 months; second 12 months will be _____% over the first 12 months, and; 30% discount on new and existing WestPack Secondary Products.

_____ **36 Month Minimum Term.** WestPack Principal Monthly Charges stated above for the first 12 months; second 12 months will be _____% over the first 12 months; the third 12 months shall be _____% more than the Monthly Charges for the second 12 months; and 50% discount on new and existing WestPack Secondary Products.

AB _____ **Initials for WestPack Principal Product Post Minimum Term.** Your WestPack Principal Product subscription will change to month-to-month status at the end of the Minimum Term and your Principal Product Monthly Charges will be billed at up to our then current retail rate. Thereafter, we may modify the WestPack Principal Product Monthly Charges after 30 days notice. You are also responsible for all Excluded Charges. Excluded Charges may change after 30 days written or online notice. Either of us may cancel the month-to-month subscription by sending 30 days written notice. In such event, all discounts associated with WestPack Secondary Products will also terminate and the terms below for WestPack Secondary Products shall apply. Send your notice of cancellation to Customer Service, 610 Opperman Drive, P.O. Box 64833, Eagan MN 55123-1803.

AB _____ **Initials for WestPack Secondary Products Post Minimum Term.** I request West to provide subscription services for the WestPack Secondary Products associated with the WestPack agreement. Print, CD-ROM and eBook subscription services include automatic shipments or updates. For print subscriptions you will receive automatic shipments of updates and supplements, such as pocket parts, pamphlets, replacement volumes or loose-leaf pages. For CD-ROM subscriptions you will receive automatic shipments of updates and supplements. For eBook products you will receive updates to the most current version of each edition of the eBooks which are available during your subscription term. Subscription services will be billed or auto-charged or debited (if separately authorized). You will continue to receive the discounts as set forth above unless your subscription to the WestPack Principal Product is terminated in which case the discounts will terminate. After the Minimum Term, WestPack Secondary Products subscription services will continue until cancelled. Either party may cancel the WestPack Secondary Products subscription services in writing. Send your notice of cancellation to Customer Service, 610 Opperman Drive, P.O. Box 64833, Eagan MN 55123-1803.

Your West sales representative will provide frequency of updates upon request. Transportation charges, return and refund information is in the "Miscellaneous" section below.

	Banded Products Subscriptions	
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You have 5 attorneys (partners, shareholders, associates, contract or staff attorneys, of counsel, and the like), corporate users, personnel or full-time-equivalent students for the banded products you selected to license or purchase in this Order Form. Our pricing for banded products is made in reliance upon your certification. If we learn that the actual number is greater, we reserve the right to increase your charges as applicable.

Internal Corporate Use Only		BND
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Technical Contacts for Westlaw Patron Access and Campus Research

Technical Contact Name (please print): _____
 Telephone: _____
 E-Mail Address: _____
 Current Account #: _____
 Patron Access: IP Address: _____
 One IP Address per terminal. Additional pages may be attached if needed.

Campus Research: IP Address Range _____

* Orders submitted without IP Address information may delay set up and access

_____ Subscriber Initials _____ Terminals will be used for Patron Access (not required for Campus Research).

_____ Subscriber Initials _____ Concurrent users will be used for Patron Access (not required for Campus Research).

Contact us to increase the number of publicly accessible terminals or concurrent users. We reserve the right to increase your charges if we learn that you have increased the number of publicly accessible terminals without first contacting us.

For Internal Office Use Only
OF Instructions: Max Concu = # of terms/Eml to WTC/Blk Ancil/1 term = 5 atty = 1 pw/Tech cont = 59

	Passwords and QuickView+	
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Last Name	First Name, M.I.	Atty	Lib	Para	Other	Product(s)
Grant	Anita	X				Westlaw
Guintivano	Lloyd C	X				Westlaw
Harry	Shanda	X				Westlaw
Utsurogi	Corey	X				Westlaw

QuickView+ is provided as a service to you for estimating your Westlaw charges. Actual charges billed may vary from Quickview+ due to discounts you receive or other charges, such as taxes. <https://www.quickview.com>

Identify which Westlaw password holder you would like to have Quickview+ access:

Last Name _____ First Name _____ E-mail _____

	ProView eBook Users	
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Last Name	First Name, M.I.	ProView eBook Product(s)	*Optional E-Mail Address

*An e-mail address is required only if an individual user prefers to receive his or her registration key to a personal e-mail address. If necessary, attach additional page(s) including full names, products and optional e-mail addresses.

	Online/CD-ROM/Practice Solutions/Software/West LegalEdcenter Products	
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Full Svc #	Online/CD-ROM/ Practice Solutions/Software/WLEc Products	Quantity *	Monthly Rate Banded/Base Rate	Per User/Conc. User Rate	Other	Total Monthly Charges

Notes:

* Fill in the maximum number of Passwords, Users, Seats, FTEs, Students, Terminals, CD/Conc. Patron Users, Active Legal Holds and Quantity of Additional Storage.

Total Monthly Charges \$ _____

	Subscription Terms for Online/Practice Solutions/Software Products	
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Monthly Charges begin on the date West Publishing Corporation ("West", "we" or "our") processes your order and continue for 12 complete calendar months ("Minimum Term"). Subscriber ("You" or "I") is also responsible for all Excluded Charges. Excluded Charges are charges for accessing Westlaw data or a Practice Solutions service that is not included in your subscription. Excluded Charges may change after 30 days written or online notice.

Initial below for a longer Minimum Term:

_____ 24 month Minimum Term. Monthly Charges for the second 12 months will be _____% over the first 12 months.

_____ 36 month Minimum Term. Monthly Charges for the second 12 months will be _____% over the first 12 months; Monthly Charges for the third 12 months will be _____% over the second 12 months.

When your Minimum Term terminates, the following will apply:

Government Subscribers Post-Minimum Term. If you are a government subscriber, your subscription will change to a month-to-month status at the end of the Minimum Term, and your Monthly Charges will be billed at up to our then current retail rate. Thereafter, we may modify the Monthly Charges after 30 days notice. You are also responsible for all Excluded Charges. Excluded Charges may change after 30 days written or online notice. Either of us may cancel the month-to-month subscription by sending 30 days written notice. Send your notice of cancellation to Customer Service, 610 Opperman Drive, P.O. Box 64833, Eagan MN 55123-1803.

Automatic Renewal Term for Non-Government Subscribers Only. If you are a non-government subscriber, your subscription will automatically renew at the end of the Minimum Term. Each Automatic Renewal Term will be 12 months in length and include a 7% price increase unless we notify you of a different rate at least 60 days before each Automatic Renewal Term starts. You are also responsible for all Excluded Charges. Excluded Charges may change after 30 days written or online notice. Either of us may cancel in writing 30 days before an Automatic Renewal Term starts. Send your notice of cancellation to Customer Service, 610 Opperman Drive, P.O. Box 64833, Eagan MN 55123-1803.

	West LegalEdcenter (WLEc) Products Subscriptions	
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Monthly Charges begin on the date we process your order and will continue for a Minimum Term of 12 complete calendar months. You are also responsible for Excluded Charges. Excluded Charges are charges for West LegalEdcenter programs which are not included in the Online CLE Pass. Excluded Charges will be billed at our then current rate via credit card billing.

Initial below for a longer Minimum Term:

_____ **24 month Minimum Term.** Monthly Charges for the second 12 months will be _____% over the first 12 months.

_____ **36 month Minimum Term.** Monthly Charges for the second 12 months will be _____% over the first 12 months; Monthly Charges for the third 12 months will be _____% over the second 12 months.

Post Minimum Term. Your West LegalEdcenter subscription, not part of a WestlawPRO Select, will change to a month-to-month status at the end of the Minimum Term, and your Monthly Charges will be billed at up to our then current retail rate. Either of us may cancel the month-to-month subscription by sending 30 days written notice. Send your notice of cancellation to Customer Service, 610 Opperman Drive, P.O. Box 64833, Eagan MN 55123-1803.

_____ **West LegalEdcenter annual billing (please check if requested)**

	CD-ROM Products Subscriptions with Westlaw Access	
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Monthly Charges for CD-ROM Products subscriptions with Westlaw access begin on the date we process your order and continue for a Minimum Term of 12 complete calendar months.

_____ **Initials for Subscription Services.** I request that West continue to provide subscription services for the CD-ROM Products listed above. Your CD-ROM Products subscription(s) will change to a month-to-month status at the end of the Minimum Term, and your Monthly Charges will be billed at up to our then current retail rate. If you have an existing Per User CD-ROM license and are adding additional users with this Order Form, the Minimum Term in your underlying Order Form will apply. We may modify Westlaw Charges after 30 days written or online notice.

Subscription services consist of automatic shipments of updates, replacement or supplemental CD-ROMs and online updates. Your West sales representative will provide frequency of updates upon request. For transportation charges, returns and refunds see "Miscellaneous" below.

Either of us may cancel any time after the Minimum Term on 30 days written notice. Send your notice of cancellation to Customer Service, 610 Opperman Drive, P.O. Box 64833, Eagan MN 55123-1803.

_____ **CD-ROM/DVD annual billing (please check if requested)**

	Banded Products Subscriptions	
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You have _____ attorneys (partners, shareholders, associates, contract or staff attorneys, of counsel, and the like), corporate users, personnel or full-time-equivalent students for the banded products you selected to license or purchase in this Order Form. Our pricing for banded products is made in reliance upon your certification. If we learn that the actual number is greater, we reserve the right to increase your charges as applicable.

Internal Corporate Use Only	BND
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	Print/CD-ROM Products	
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Full Svc #	Print/CD-ROM Products	Quantity	List Charges	Other	Charges	Print Subscription Service (y/n)

Notes:

Total Charges \$ _____

_____ **Initials for Subscription Services.** I request West to provide subscription services for the print and/or CD-ROM products designated above. Print and/or CD-ROM subscription services include automatic shipments. For print subscriptions you will receive automatic shipments of updates and supplements, such as pocket parts, pamphlets, replacement volumes or loose-leaf pages and will be billed or auto-charged or debited (if separately authorized) at our then current rate. For CD-ROM subscriptions you will receive automatic shipments of updates and supplements and will be billed or auto-charged or debited (if separately authorized) at our then current rate.

Your West sales representative will provide frequency of updates upon request. Transportation charges, return and refund information is in the "Miscellaneous" section below.

Subscription services will continue until cancelled by either party at any time in writing. Send your notice of cancellation to Customer Service, 610 Opperman Drive, P.O. Box 64833, Eagan MN 55123-1803.

	Online/CD-ROM Products to be Lapsed	
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Full Svc #	Online/CD-ROM Products	# of Passwords
40988734	Government Select Level 1 States 9-11 points	5

Notes:

	WestPack Secondary Print/CD-ROM/ProView eBook Products to be Lapsed	
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Sub Matl #	WestPack Secondary Print/CD-ROM/ProView eBook Products	Quantity

Notes:

	Westlaw Roaming Access	
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If you access Westlaw regulated data, you receive roaming access by default. Roaming access permits users located outside your designated IP address range to access Westlaw regulated data. We may block roaming access at our option. You may choose to block roaming access by initialing below.

____ Initials to block roaming access

	Miscellaneous	
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1. **Charges, Payments & Taxes.** You agree to pay all charges in full within 30 days of the date of invoice. You are responsible for any applicable sales, use, value added tax (VAT), etc. unless you are tax exempt. If you are a non-government subscriber and fail to pay your invoiced charges, you are responsible for collection costs including attorneys' fees.

2. **Credit Verification.** If you are applying for credit as an individual, we may request a consumer credit report to determine your creditworthiness. If we obtain a consumer credit report, you may request the name, address and telephone number of the agency that supplied the credit report. If you are applying for credit on behalf of a business, we may request a current business financial statement from you to consider your request.

3. **Excluded Charges.** If you access Westlaw data or Practice Solutions services that are not included in your subscription you will be charged our then current rate. Excluded Charges will be invoiced and due with your next payment. For your reference, the current Excluded Charges schedules are located at <http://static.legalsolutions.thomsonreuters.com/static/agreement/schedule-a-westlaw.pdf> and <http://static.legalsolutions.thomsonreuters.com/static/agreement/schedule-a-concourse-firm-central-caselogistix.pdf>. Excluded Charges may change after 30 days written or online notice. Modification of Excluded Charges or Schedule A rates is not a basis for termination under Term, Termination of the General Terms and Conditions.

4. **Auto Charge Credit Card/Electronic Funds Transfer Election Payment Terms.** You may authorize us to automatically charge a credit card, debit card and electronic fund transfer to pay charges due. Contact Customer Service at 1-800-328-4880 for authorization procedures. If you are authorizing as part of this order, or have already authorized us to bill a credit card or debit card or make electronic fund transfer for West subscriptions on an ongoing basis, no further action is needed.

5. **Returns and Refunds.** You may return a print or CD-ROM/DVD product to us within 45 days of the original shipment date if you are not completely satisfied. Different policies apply to print products you receive as part of a program such as Assured Print Pricing, Library Savings Plan, West Complete, Library Maintenance Agreements, ePack and WestPack. Westlaw, CLEAR, Monitor Suite, ProView eBook, Software, West LegalEdcenter, Practice Solutions, TREWS and Serengeti charges are not refundable. Please see <http://static.legalsolutions.thomsonreuters.com/static/rcturns-refunds.pdf> or contact Customer Service at 1-800-328-4880 for additional details regarding our policies on returns and refunds.

6. **Transportation Charges.** Print and CD-ROM/DVD products are shipped F.O.B. origin. Transportation charges will be added for expedited shipments made at your request and for international product delivery. Expedited shipments and international product shipments will be charged at our then current carrier rate.

7. **Applicable Law.** This Order Form will be interpreted under Minnesota state law. Any claim by one of us may be brought in the state or federal courts in Minnesota. If you are a state or local governmental entity, your state's law will apply and any claim may be brought in the state or federal courts located in your state. If you are a United States Federal Government subscriber, United States federal law will apply and any claim may be brought in any federal court.

8. The **General Terms and Conditions**, located at <http://static.legalsolutions.thomsonreuters.com/static/general-terms-conditions.pdf> apply all products ordered, purchased or licensed on this Order Form except print. In the event of a conflict between the General Terms and Conditions and this Order Form, the terms of this Order Form control. This Order Form is subject to our approval.

9. **Product Specific Terms.** The following products have specific terms, which are incorporated by reference and made part of this Order Form. They can be found at <http://static.legalsolutions.thomsonreuters.com/static/product-specific-terms.pdf> if they apply to your order. If the product is not part of your order, the product specific terms do not apply. If there is a conflict between product specific terms and the Order Form, the product specific terms control.

- Hosted Practice Solutions
- CD-ROM Products / DVD products
- West LegalEdcenter
- West km software
- Westlaw Doc & Form Builder
- Time and Billing
- Westlaw Patron Access
- Westlaw Paralegal
- Campus Research
- ProView eBooks

ACKNOWLEDGMENT

I warrant that I am authorized to accept these terms and conditions on behalf of Subscriber.

Printed Name _____

Title _____

Date _____

Signature X _____

For Credit Card Transactions only:	Visa _____	Master Card _____	Am Ex _____
Card # _____	Expir. Date _____	Total Amt. to Charge for this Order _____	
Subscription charges for this order will be billed to your West account unless automatic credit card or electronic funds transfers have been separately authorized.			

For Internal Use Only (Rep to complete for telephone print orders only) By signing and completing below the Rep certifies that he/she discussed subscription terms with the subscriber and has initialed the subscription services sections above on behalf of the subscriber.	
Date: _____	Time: _____
Name of Customer Placing Order: _____	_____
Signature of Rep: _____	_____

WestlawPRO - Deal Builder - Government Select - WestlawNext - Modules Addendum

Customer Account Address:

Account #: 1000315073
LAKE COUNTY COUNSEL
255 N FORBES ST
LAKEPORT
CA
95453
US
707-262-1843

Core Product: Primary Law with KeyCite®: All — California (WestlawNext™)

Modules Selected

United States Code Annotated® (WestlawNext™)
All Federal Cases (WestlawNext™)
California Analytical Library (WestlawNext™)
Municipal Law Practitioner Core — California (WestlawNext™)
Real Property Practitioner Core — California (WestlawNext™)
RegulationsPlus (Westlaw PRO™)

Subscriber's Initials for Modules elected by Subscriber: _____

Date: _____

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