

**MODIFICATION OF GRANT OR AGREEMENT**

PAGE OF PAGES

1

1. U.S. FOREST SERVICE GRANT/AGREEMENT NUMBER: 21-LE-11051360-011	2. RECIPIENT/COOPERATOR GRANT or AGREEMENT NUMBER, IF ANY:	3. MODIFICATION NUMBER: 005
4. NAME/ADDRESS OF U.S. FOREST SERVICE UNIT ADMINISTERING GRANT/AGREEMENT (unit name, street, city, state, and zip + 4): Pacific Southwest Region Grants&Agreements, 1323 Club Dr Vallejo Ca. 94592-1110	5. NAME/ADDRESS OF U.S. FOREST SERVICE UNIT ADMINISTERING PROJECT/ACTIVITY (unit name, street, city, state, and zip + 4): Mendocino National Forest 825 N. Humboldt Ave Willows Ca. 95988-9783	
6. NAME/ADDRESS OF RECIPIENT/COOPERATOR (street, city, state, and zip + 4, county): Lake County Sheriff's Office 1220 Martin St Lakeport Ca. 95453-9708	7. RECIPIENT/COOPERATOR'S HHS SUB ACCOUNT NUMBER (For HHS payment use only):	

8. PURPOSE OF MODIFICATION

CHECK ALL THAT APPLY:	This modification is issued pursuant to the modification provision in the grant/agreement referenced in item no. 1, above.
<input type="checkbox"/>	CHANGE IN PERFORMANCE PERIOD:
<input checked="" type="checkbox"/>	CHANGE IN FUNDING: Increase funding by:\$30,000 (Patrol-\$20,000 Controlled Substance-\$10,000)
<input checked="" type="checkbox"/>	ADMINISTRATIVE CHANGES: Old Sheriff Brian Martin retired, added new Sheriff Rob Howe
<input type="checkbox"/>	OTHER (Specify type of modification):

Except as provided herein, all terms and conditions of the Grant/Agreement referenced in 1, above, remain unchanged and in full force and effect.

9. ADDITIONAL SPACE FOR DESCRIPTION OF MODIFICATION (add additional pages as needed):

10. ATTACHED DOCUMENTATION (Check all that apply):

<input type="checkbox"/>	Revised Scope of Work
<input type="checkbox"/>	Revised Financial Plan
<input type="checkbox"/>	Other:

11. SIGNATURES

AUTHORIZED REPRESENTATIVE: BY SIGNATURE BELOW, THE SIGNING PARTIES CERTIFY THAT THEY ARE THE OFFICIAL REPRESENTATIVES OF THEIR RESPECTIVE PARTIES AND AUTHORIZED TO ACT IN THEIR RESPECTIVE AREAS FOR MATTERS RELATED TO THE ABOVE-REFERENCED GRANT/AGREEMENT.

11.A. SIGNATURE	11.B. DATE SIGNED	11.C. U.S. FOREST SERVICE SIGNATURE	11.D. DATE SIGNED
(Signature of Signatory Official)		(Signature of Signatory Official)	
11.E. NAME (type or print): ROB HOWE		11.F. NAME (type or print): DON HOANG	
11.G. TITLE (type or print): Lake County Sheriff		11.H. TITLE (type or print): Special Agent in Charge	

12. G&A REVIEW

12.A. The authority and format of this modification have been reviewed and approved for signature by: _____ U.S. Forest Service Grants & Agreements Specialist	12.B. DATE SIGNED
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INSTRUCTIONS FOR FORM FS-1500-19

1. Enter the original U.S. Forest Service agreement number.
2. Enter the cooperator's agreement number, if applicable.
3. Enter the number for this Modification, i.e. 01, 02, or 03. The first modification to an instrument is '01', subsequent modifications receive a subsequent modification number (for example, the fourth modification is '04').
4. Enter the address of the G&A Specialist/Signatory Official responsible for this agreement.
5. Enter the address of the U.S. Forest Service Program/Project Manager or Lead Scientist responsible for this agreement.
6. Enter the cooperator's address.
7. Enter the cooperator's HHS Sub-Account numbers, if funding is provided on this modification (for example: G2412345003) (Only used by NA/S&PF and NRS)
8. Select all boxes that apply:
 - Change in Performance = updated performance period agreed to.
 - Change in Funding = obligation OR de-obligation amount and new totals.
 - Administrative = change in pay address, administrator address, correcting typing errors, etc.
 - Other = any other modification not described, such as update new objective to study plan, change the Principle Investigator, etc.
9. Insert changes such as updated provision, tasks, or any other data needed by the modification, add additional pages as needed.
10. Check all boxes that apply and ensure to attach these documents to the modification. Other attachments could include SF-424 forms.
11. A – D, self explanatory.
11. E – H, Type or print the names of signatory officials.
12. G&A Specialist signs and dates before sending to the individuals in block 11, if all modification data are approved for signature.

FY 2023 R5 GRANTS AND AGREEMENTS COVER SHEET

SUBMIT THIS PAGE WITH ALL G&A PACKETS

Use current templates found at: <https://usdagcc.sharepoint.com/sites/fs-wo-ga/SitePages/Templates.aspx>
SEND EMAIL WITH ATTACHMENTS TO: SM.FS.R5-GA-Mail@usda.gov

Block ID		Fill in Fields Here.
1	Type of Submission (Close out, Modification, New Agreement, Re-Submission)	
2	WPAP /AAP ID Number (Request from Zone RBOB Budget) Always required except w/ Non-Fund Mod and Close Out	
3	Job Codes and Amounts (Separated by Semi-colons). MUST create commitment and submit to Budget for approval.	
4	Enter Full Legal Name (Get SAM.gov printout from partner)	
5	Enter Legal Physical Address (No P.O. Box), Zip Code Plus Four Digits and Congressional District (From SAM.gov)	
6	SAM.gov Registration Expiration Date (From SAM.gov)	
7	Cooperator's Unique Entity Identifier (UEI) (From SAM.gov)	
8	Will the Cooperator Charge Indirect Costs? If yes, Please Submit a Copy of the Current Signed NICRA.	
9	Confirm actions are completed in NRM: 1) Linked WPAP, 2) Accepted proposal, 3) Approved Proposal, 4) Create Commitment or select "commitments not applicable".	
10	NRM Proposal Number (ONLY for NEW agreements)	
11	Agreement/ Project Title (Ensure title in NRM does not include acronyms, Cooperator's Name, Location)	
12	FS Agreement Number and Modification Number (If Applicable)	
13	Master Agreement Number (If Applicable)	
14	Start and End Date of Project	
15	Will Government Housing Be Provided?	
16	FS Program Manager, Email and 05XX Org code	
17	FS Budget Approver E-Signature (Required for ALL funded agreements.) DO NOT SUBMIT TO G&A until commitment status reflects "BUDGET-APPROVED" in NRM.	NOT REQUIRED FOR LE&I
18	Official Signatory Name & Title (Forest Supervisor/Directors)	
19	County(ies) where the work will be conducted	
20	Program Category (See Chart Page 3)	
21	Include in NEW Agreement Packet: Cover Sheet, Draft G&A Form, Statement of Work, Financial Plan, Other Supporting Documents	
22	Include in Modification Packet: FS 1500-19 or IAA 7600A and B, and applicable supporting documents (Statement of Work, Financial Plan, Maps, etc.)	

Block ID		Fill in Submittal Information
	Interagency Agreements	
23	7600 A Form (General Terms and Conditions)	
23a	7600 B Form (Order Form commits funds)	
23b	7600 A and B Supplemental Provisions	
23c	Optional Formats (Interagency Agreement- Narrative Form or Cooperator's Form)	
23d	Economy Act Determination Letter (when using Economy Act)	
23e	Other Federal Agency Location Code (ALC)	
23f	Other Federal Agency Treasure Account Symbol	
23g	Statement of Work, Financial Plan, Maps, and Supporting Documents (If Applicable)	
	Federal Financial Assistance (Grants and Cooperative Agreements)	
24	SF-424 (Application for Federal Assistance)	
24a	SF-424A or SF-424C (Budget Information)	
24b	SF-424B or SF-424D (Assurances)	
24c	AD-1047 (Certification Regarding Debarment, Suspension).	
24d	AD-1049 or AD-1050 or AD 1052 (Certification Regarding Drug-Free).	
24e	AD-3030 FS (Final Rep. RE: Felony and Tax Delinquency)	
24f	FS 1500 35 (Certification RE Lobbying (FS \$ under \$100K)	
24g	SF LLL (Disclose Lobbying Activities (FS \$ Over \$100K)	
24h	Non-Compete Justification Letter (if over \$75K and not competed)	
24i	FS 1500-22 Financial Capability Questionnaire FS 1500 22 or 22A (Financial Capability Checklist)	
24j	Delegation of Authority for Cooperator Signatory	
24k	Detailed Project Budget and Descriptive Narrative (detailed budget break out by line item with sufficient detail to perform a Federal cost analysis)	

Fill in 3rd column for each step. To clear form click Edit-Form Options-Clear Form. Remember to attach all documents, including cover sheet and email to R5 G&A Inbox:

SM.FS.R5-GA-Mail@usda.gov

Program Categories

Category	Definition
Business Admin/Operations	Co-location; Business related operation/maintenance services, i.e., computers, telecommunications. Security, wellness, facilities, etc.
Archeology/Paleontology	
Disaster Assistance	External Disaster Assistance
Ecosystem Management	
Environmental Education/Interpretation	
Fire Management	Includes all aspects of Fire Management, i.e., prevention, preparedness, prescribed fire, hazardous fuels, fire training, etc.
Forest Health	Includes, but not limited to Invasive Species, i.e., bugs, noxious weeds, etc.
Remote Sensing/GIS/Mapping	
Land Management	FER
Law Enforcement	Patrol and Controlled Substances
Legacy Conservation	Includes, but not limited to Open Space
Wildlife Management	Includes both habitat and species management
Fisheries Management	Includes both habitat and species management
Minerals and Geology	Includes, but not limited to mine cleanup
Policy, Analysis, Development and Planning	
Protected Areas, Ecotourism	
Range Management	
Recreation Management	
Road Management	
Soils and Air Management	
Sustainable Forestry Practices	Biomass, Conservation Reserve Program
Timber Management	NFS Lands, Stewardship
Trails Management	
Training, Manpower Development	
Urban Forestry	
Watershed Management	
ARRA-FS Capital Improvement and Maintenance	No longer used
AARA-FS Wildland Fire Management	No longer used

FS Agreement No. 21-LE-11051360-011

Cooperator Agreement No. _____

EXHIBIT A

COOPERATIVE LAW ENFORCEMENT OPERATING & FINANCIAL PLAN
Between The
LAKE, COUNTY OF
And the
USDA, FOREST SERVICE
MENDOCINO NATIONAL FOREST

2023 PATROL OPERATING AND FINANCIAL PLAN

This Financial and Operating Plan (Operating Plan) is hereby made and entered into by and between the Lake, County of, hereinafter referred to as “the Cooperator,” and the United States Department of Agriculture (USDA), Forest Service, Mendocino National Forest, hereinafter referred to as the “U.S. Forest Service,” under the provisions of Cooperative Law Enforcement Agreement #**21-LE-11051360-011**. This Operating and Financial Plan is made and agreed to as of the last signature date on the Cooperative Law Enforcement Agreement and is in effect through **September 30, 2025**, unless modified during the annual review.

FY 21 Carry-over: \$0.00

FY 22 Carry-over: \$19,929.14

FY23 Obligation: \$20,000.00

Total Operating Plan Available (as of 3/17/2023): \$39,929.14**MOD 005****I. GENERAL:**

- A. The following individuals shall be the designated and alternate representative(s) of each party, so designated to make or receive requests for special enforcement activities.

Principal Cooperator Contacts:

Cooperator Program Contact	Cooperator Administrative Contact
Rob Howe, Sheriff 1220 Martin Street Lakeport, Ca. 95453 Telephone: (707) 262-4091 Email: rob.howe@lakecountyca.gov	Chris Chwialkowski, Captain 1220 Martin Street Lakeport Ca. 95453 Telephone: (707) 262-4089 chris.chwialkowski@lakecountyca.gov



Cooperator Alternate Program Contact	Cooperator Finance Contact
Luke Bingham, Lieutenant 1220 Martin Street Lakeport Ca. 95453 Telephone: (707) 262-4082 lucas.bingham@lakecountycal.gov	Mary Beth Strong, Finance Manager 1220 Martin Street Lakeport Ca. 95453 Telephone: (707) 262-4225 Marybeth.strong@lakecountycal.gov

Principal U.S. Forest Service Contacts:

U.S. Forest Service Program Manager Contact	U.S. Forest Service Administrative Contact
Tad A. Call, Patrol Captain 825 N. Humboldt Ave Willows Ca. 95988 Telephone: (530) 638-6128 Email: tad.call@usda.gov	Jaime Hobbs, Program Assistant 825 N. Humboldt Ave Willows Ca. 95988 Telephone: (530) 884-4444 Email: jaime.hobbs@usda.gov
USDA Forest Service Special Agent in Charge Contact	U.S. Forest Service Grants & Agreement Contact
Don Hoang, Special Agent in Charge Pacific Southwest Regional Office 1323 Club Drive Vallejo, CA 94592 Phone: (707) 562-8647 E-mail: don.hoang@usda.gov	Darius Parks, Grants Management Specialist Pacific Southwest Regional Office 1323 Club Drive Vallejo, CA 94592 E-mail: darius.parks@usda.gov

- B. Reimbursement for all types of enforcement activities shall be at the following rates unless specifically stated otherwise:

\$0.655 mile patrolled

Wages at the prevailing rate of \$52.00/hour

Overtime Rate \$ 71.50/hour

II. PATROL ACTIVITIES:

- A. Time schedules for patrols will be flexible to allow for emergencies, other priorities, and day-to-day needs of both the Cooperator and the U.S. Forest Service. Ample time will be spent in each area to make residents and visitors aware that law enforcement officers are in the vicinity.



1. Patrol on following U.S. Forest Service roads:

Lake Pillsbury Basin Area: to make vehicle patrols within the Lake Pillsbury Basin, to include campgrounds and public access roads. Time and duration will be agreed upon by the Cooperator and the Forest Service. Primary patrols will be conducted during HIGH visitor use season May 1st through September 30th.

2. Patrol in the following campgrounds, developed sites, or dispersed areas:

Mendocino National Forest, general patrol: High visibility patrols during opening weekends of deer season (Rifle). This includes all campgrounds and dispersed campsites within Lake County of the Mendocino National Forest.

Total reimbursement for this category shall not exceed the amount of \$18,000

Unused patrol funds may be used for patrol activities, training, and equipment, in which case the maximum reimbursement may not exceed the amount of \$39,929.14. Prior authorization from the Forest Service will be required.

III. DISPATCH SERVICES:

See Cooperative Law Enforcement Agreement Provision IV-I for additional information.

Total reimbursement for this category shall not exceed the amount of \$2,000

Unused dispatch funds may be used for dispatch services, training and equipment, in which case the maximum reimbursement may not exceed the amount of \$39,929.14. Prior authorization from the Forest Service will be required.

IV. TRAINING:

See Cooperative Law Enforcement Agreement Provision IV-K for additional information.

Total reimbursement for this category shall not exceed the amount of \$0.00

Unused training funds may be used for patrol activities, dispatch and equipment, in which case the maximum reimbursement may not exceed the amount of \$39,929.14. Prior authorization from the Forest Service will be required.

V. EQUIPMENT:

See Cooperative Law Enforcement Agreement Provisions IV-K, IV-L, and IV-M for additional information.

Total reimbursement for this category shall not exceed the amount of: \$0.00



Unused equipment funds may be used for patrol activities, training, and dispatch, in which case the maximum reimbursement may not exceed the amount of \$39,929.14. Prior authorization from the Forest Service will be required.

VI. SPECIAL ENFORCEMENT SITUATIONS:

- A. Special Enforcement Situations include but are not limited to: Fire Emergencies, Drug Enforcement, and certain Group Gatherings.
- B. Funds available for special enforcement situations vary greatly from year to year and must be specifically requested and approved prior to any reimbursement being authorized. Requests for funds should be made to the U.S. Forest Service designated representative listed in Item I-A of this Operating Plan. The designated representative will then notify the Cooperator whether funds will be authorized for reimbursement. If funds are authorized, the parties will then jointly prepare a revised Operating Plan.
 - 1. Drug Enforcement: This will be handled on a case-by-case basis. The request will normally come from the patrol Captain; however, it may come from the Special Agent in Charge or their designated representative. Reimbursement shall be made at the rates specified in Section I-B. Deputies assigned to the incident will coordinate all of their activities with the designated officer in charge of the incident.
 - 2. Fire Emergency: During emergency fire suppression situations and upon request by the U.S. Forest Service pursuant to an incident resource order, the Cooperator agrees to provide special services beyond those provided under Section II-A, within the Cooperator's resource capabilities, for the enforcement of State and local laws related to the protection of persons and their property. The Cooperator will be compensated at the rate specified in Section I-B; the U.S. Forest Service will specify times and schedules. Upon concurrence of the local patrol Captain or their designated representative, an official from the Incident Management Team managing the incident, Cooperator personnel assigned to an incident where meals are provided will be entitled to such meals.
 - 3. Group Gatherings: This includes but is not limited to situations which are normally unanticipated, or which typically include very short notices, large group gatherings such as rock concerts, demonstrations, and organization rendezvous. Upon authorization by a U.S. Forest Service representative listed in Section I-A for requested services of this nature, reimbursement shall be made at the rates specified in Section I-B. Deputies assigned to this type of incident will normally coordinate their activities with the designated officer in charge of the incident.

This includes but is not limited to situations which are normally unanticipated, or which typically include very short notice, large group gatherings such as rock concerts, demonstrations, and organizational rendezvous.

**VII. BILLING FREQUENCY:**

See Cooperative Law Enforcement Agreement Provisions II-H and III-B for additional information.

- A. The Cooperator will furnish itemized statements of expenses and billing for reimbursement either monthly, quarterly, or yearly to the U.S. Forest Service. These expenditures shall be tie to the reimbursable expenses and the rate schedule and shall be certified by the Cooperator as being proper. The statements must be completed and accompanied by a Law Enforcement Activity Report, form FS-5300-5 for each billing statement. These must be received no later than December 31st of the current year.

- B. **E-mail invoices and copy of itemized billing summary (Attachment A) to:**

Jaime Hobbs	Tad Call
Program Support LE&I	Patrol Captain
jaime.hobbs@usda.gov	tad.call@usda.gov

AND

E-mail invoice to: sm.fs.asc_ga@usda.gov

If sending hard copy invoices, mail to:

U.S. Forest Service
Albuquerque Service Center
Payments – Grants & Agreements
101 B Sun Ave NE
Albuquerque, NM 87109

- C. Any remaining funding in this Operating Plan may be carried forward to the next fiscal year and will be available to spend through the term of the Cooperative Law Enforcement Agreement, or de-obligated at the request of the U.S. Forest Service. *See Cooperative Law Enforcement Agreement Provision IV-C.*
- D. The following is a breakdown of the total estimated costs associated with this Operating Plan.

Category	Estimated Costs	Not to Exceed by %
Patrol Activities	\$36,000.00	N/A
Dispatch	\$3,929.14	N/A
Training	N/A	N/A
Equipment	N/A	N/A
Special Enforcement	N/A	N/A
Total	\$39,929.14	N/A



V. CLOSE OUT:

Final billing for reimbursement of this five-year Cooperative Law Enforcement Agreement must be received by the U.S. Forest Service no later than **120 days** from the agreement expiration date 09/30/2025.

Law Enforcement Billing Summary Patrol Enforcement

	Agreement #: 21-LE-11051360-011
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USDA Forest Service, NF: Mendocino	County: Lake
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Law Enforcement Billing Summary	Month:	Year: 2023
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Check appropriate block: <input checked="" type="checkbox"/> X Coop Patrol <input type="checkbox"/> Controlled Substance Ops

A. Total Labor Hours:	
B. Rate per Hour:	\$
C. Total Salary Reimbursement: (subtotal 1)	\$
D. Other Allowable Reimbursements: (mileage, dispatch, court, clerical, equipment, etc.)	
1. _____	\$ _____
2. _____	\$ _____
3. _____	\$ _____
4. _____	\$ _____
E. Total of D1 - D4 (subtotal 2)	\$
F. Total Expenditures:	\$
G. Total Invoice Reimbursement per Op Plan:	\$

Certification Statement

County Sheriff		USFS – Captain	
I certify this billing/invoice is accurate and complete.		I certify services have been received as stated.	
Sheriff	Date	US Forest Service	Date

 USDA Forest Service		LAW ENFORCEMENT ACTIVITY REPORT <i>(Ref. FSM 5300)</i>		Agreement Number 21-11051360-011 Initial <input type="checkbox"/> Follow Up <input type="checkbox"/>	
1. Cooperator (Department Name): Lake County Sheriff's Department			2. National Forest: Mendocino National Forest		
3. Record (1)	4. Action Code (2) (FS Use Only) U-Update	5. Unit Identification (3-11)		6. Date (12-5)	
		Region	Forest	State	County
		05	08	CA	21
7. Patrol Units (16-18)		8. Search and Rescue Missions Hours (19-22)		9. Property Stolen (25-30) Dollars	
10. Property Recovered (31-36) Dollars			11. Controlled Substances Seized (37-45) Dollars (Street Value)		
12. Record (1)		13. Number of Crimes Occurring on National Forest System Lands			
13a. Item # (16-17)	13b. Type of Crime	13c. Coop Agreement Reimbursed Activity (18-20)		13d. Non-Coop Agreement Activities (21-23)	
PART I - FBI UNIFORM CRIME REPORTING					
01	Criminal Homicide				
02	Forcible Rape				
03	Robbery				
04	Aggravated Assault				
05	Burglary - Breaking or Entering				
06	Larceny - Theft (Except Motor Vehicle)				
07	Motor Vehicle - Theft				
08	Arson				
PART II - FBI UNIFORM CRIME REPORTING					
09	Other Assaults (simple)				
10	Stolen Property by Buying, Receiving, Possessing				
11	Vandalism				
12	Weapons - Carry, Possessing				
13	Narcotic Drug Law				
14	Driving Under the Influence				
15	Liquor Laws				
16	Drunkenness				
17	Disorderly Conduct				
18	All Other Offenses				
PART III - COOPERATOR ASSISTS					
19	Assists to Forest Service Officers				
20	Assists to Public				
Remarks: <div style="margin-left: 40px;">Patrol FY 23</div>					
NOTE: This document is for OFFICIAL USE ONLY. It and its contents are not to be distributed outside your agency, nor duplicated, without prior approval of the USDA, Forest Service, Law Enforcement and Investigations.					

FS Agreement No. 21-LE-11051360-011

Cooperator Agreement No. _____

EXHIBIT B

COOPERATIVE LAW ENFORCEMENT OPERATING & FINANCIAL PLAN
Between The
LAKE, COUNTY OF
And the
USDA, FOREST SERVICE
MENDOCINO NATIONAL FOREST

2023 CONTROLLED SUBSTANCE OPERATING AND FINANCIAL PLAN

This Financial and Operating Plan (Operating Plan) is hereby made and entered into by and between the Lake, County of, hereinafter referred to as “the Cooperator,” and the United States Department of Agriculture (USDA), Forest Service, Mendocino National Forest, hereinafter referred to as the “U.S. Forest Service,” under the provisions of Cooperative Law Enforcement Agreement #**21-LE-11051360-011**. This Operating and Financial Plan is made and agreed to as of the last signature date on the Cooperative Law Enforcement Agreement and is in effect through **September 30, 2025**, unless modified during the annual review.

FY 21 Carry-over: \$10,000

FY 22 Carry-over: \$10,000

FY23 Obligation: \$10,000

Total Operating Plan Available (as of 03/12/2023): \$30,000**MOD 005****I. GENERAL:**

- A. The following individuals shall be the designated and alternate representative(s) of each party, so designated to make or receive requests for special enforcement activities.

Principal Cooperator Contacts:

Cooperator Program Contact	Cooperator Administrative Contact
Rob Howe, Sheriff 1220 Martin Street Lakeport Ca. 95453 Telephone (707) 262-4098 rob.howe@lakecountyca.gov	Chris Chwialkowski Captain 1220 Martin Street Lakeport Ca. 95453 Telephone (707) 262-4089 chris.chwialkowski@lakecountyca.gov



Cooperator Alternate Contact	Cooperator Administrative Contact
Luke Bingham, Lieutenant 1220 Martin Street Lakeport Ca. 95453 Telephone (707) 262-4082 Lucas.bingham@lakecountyca.gov	Mary Beth Strong, Finance Manager 1220 Martin Street Lakeport Ca. 95453 Telephone (707) 262-4218 marybeth.strong@lakecountyca.gov

Principal U.S. Forest Service Contacts:

U.S. Forest Service Program Manager Contact	U.S. Forest Service Administrative Contact
Tad Call, Patrol Captain Mendocino National Forest 825 N. Humboldt Ave Willows Ca. 95988 Telephone: (530) 638-6128 tad.call@usda.gov	Jaime Hobbs Program Support Asst 825 N. Humboldt Ave Willows Ca. 95988 Telephone (530) 884-4444 jaime.hobbs@usda.gov
U.S. Forest Service Program Coordinator Contact	U.S. Forest Service Grants & Agreement Contact
Tony Magarrell Assistant Special Agent in Charge Pacific Southwest Regional Office 1323 Club Drive Vallejo Ca. 94592 (707) 562-8662 Tony.magarrell@usda.gov	Darius Parks, Grants Management Specialist Southwest Regional Office 1323 Club Drive Vallejo Ca. 94592 Darius.parks@usda.gov

II. CONTROLLED SUBSTANCE OPERATIONS

Pursuant to IV- I of Agreement No. **21-LE-11051360-011**, the following is in support of operations to suppress manufacturing and trafficking of controlled substances on or affecting the administration of National Forest System lands, with an emphasis on identification, apprehension and prosecution of suspects engaged in these activities:

A. The *U.S. Forest Service* agrees:

1. To reimburse the Cooperator for expenditures associated with the detection of locations and activities related to illegal production and trafficking of controlled substances, including;
 - a. Ground reconnaissance to identify and inventory locations and activities associated with producing or trafficking controlled substances.



- b. Investigations to determine the person(s) responsible for manufacturing or trafficking controlled substances.
 - c. Upon request and prior approval of the U.S. Forest Service, remove cannabis plants from National Forest System lands.
 2. To furnish all activity reports, crime reports, investigation reports, and other reports or records, resulting from activities identified in Section II, A of this Operating and Financial Plan to the affected Forests for review and forwarding to the Regional Office for processing.
- C. The *U.S. Forest Service* and the Cooperator mutually agree to the following:
 1. The following rate schedule will apply to all expenditures that may be reimbursed to the Cooperator under this agreement;

Salary (base)	\$52.00 per hour,
Salary (Overtime)	\$71.50
Per diem costs	\$59.00/M&IE + \$98.00/Loading,
Travel (mileage and fares)	\$0.655 per mile,
Helicopter flight time	Actual documented costs,
Supplies or equipment	Actual documented costs
 2. The total expenditures of the Cooperator that may be reimbursed may not exceed **\$30,000**.
The total expenditures for item **A.4** may not exceed..... **10%** of the total allocation without prior approval from the U.S. Forest Service.

III. BILLING FREQUENCY:

See Cooperative Law Enforcement Agreement Provisions II-H and III-B for additional information.

- A. The Cooperator will furnish itemized statements of expenses, and a Law Enforcement Billing Summary for reimbursement either monthly, quarterly, or yearly to the U.S. Forest Service for expenditures that may be reimbursed as identified in items II A.1, A.2, A.3, and A.4 of this Plan. The Cooperator will submit a Law Enforcement Activity Report, form FS-5300-5 yearly, which must be received no later than December 31 of that year.

**B. E-mail invoices and copy of itemized billing summary (Attachment A) to:**

Jaime Hobbs	Tad Call
Program Support LE&I	Patrol Captain
jaime.hobbs@usda.gov	tad.call@usda.gov

AND

E-mail invoice to: sm.fs.asc_ga@usda.gov

If sending hard copy invoices, mail to:

U.S. Forest Service

Albuquerque Service Center

Payments – Grants & Agreements

101 B Sun Ave NE

Albuquerque, NM 87109

- C. Any remaining funding in this Operating Plan may be carried forward to the next fiscal year and will be available to spend through the term of the Cooperative Law Enforcement Agreement, or de-obligated at the request of the U.S. Forest Service. *See Cooperative Law Enforcement Agreement Provision IV-C.*

IV. CLOSE OUT:

Final billing for reimbursement of this five-year Cooperative Law Enforcement Agreement must be received by the U.S. Forest Service no later than **120 days** from the agreement expiration date 09/30/2025.

Law Enforcement Billing Summary
Controlled Substance

	Agreement #: 21-LE-11051360-011
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USDA Forest Service, NF: Mendocino	County: Lake
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Law Enforcement Billing Summary	Month:	Year: 2023
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Check appropriate block: _____ Coop Patrol <u> X </u> Controlled Substance Ops

A. Total Labor Hours:	
B. Rate per Hour:	\$
C. Total Salary Reimbursement: (subtotal 1)	\$
D. Other Allowable Reimbursements: (mileage, dispatch, court, clerical, equipment, etc.)	
1. _____	\$ _____
2. _____	\$ _____
3. _____	\$ _____
4. _____	\$ _____
E. Total of D1 - D4 (subtotal 2)	\$
F. Total Expenditures:	\$
G. Total Invoice Reimbursement per Op Plan:	\$

Certification Statement

County Sheriff		USFS – Captain	
I certify this billing/invoice is accurate and complete.		I certify services have been received as stated.	
Sheriff	Date	US Forest Service	Date

 USDA Forest Service		LAW ENFORCEMENT ACTIVITY REPORT <i>(Ref. FSM 5300)</i>		Agreement Number 21-11051360-011 Initial <input type="checkbox"/> Follow Up <input type="checkbox"/>	
1. Cooperator (Department Name): Lake County Sheriff's Department			2. National Forest: Mendocino National Forest		
3. Record (1)	4. Action Code (2) (FS Use Only) U-Update	5. Unit Identification (3-11)			6. Date (12-5)
		Region	Forest	State	County
		05	08	CA	21
7. Patrol Units (16-18)		8. Search and Rescue Missions Hours (19-22)		9. Property Stolen (25-30) Dollars	
10. Property Recovered (31-36) Dollars			11. Controlled Substances Seized (37-45) Dollars (Street Value)		
12. Record (1)		13. Number of Crimes Occurring on National Forest System Lands			
13a. Item # (16-17)	13b. Type of Crime	13c. Coop Agreement Reimbursed Activity (18-20)		13d. Non-Coop Agreement Activities (21-23)	
PART I - FBI UNIFORM CRIME REPORTING					
01	Criminal Homicide				
02	Forcible Rape				
03	Robbery				
04	Aggravated Assault				
05	Burglary - Breaking or Entering				
06	Larceny - Theft (Except Motor Vehicle)				
07	Motor Vehicle - Theft				
08	Arson				
PART II - FBI UNIFORM CRIME REPORTING					
09	Other Assaults (simple)				
10	Stolen Property by Buying, Receiving, Possessing				
11	Vandalism				
12	Weapons - Carry, Possessing				
13	Narcotic Drug Law				
14	Driving Under the Influence				
15	Liquor Laws				
16	Drunkenness				
17	Disorderly Conduct				
18	All Other Offenses				
PART III - COOPERATOR ASSISTS					
19	Assists to Forest Service Officers				
20	Assists to Public				
Remarks: <div style="margin-left: 40px;">Drug FY 23</div>					
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