



County of Lake

## ENVIRONMENTAL HEALTH SPECIALIST, SENIOR

<b>CLASS CODE</b>	5-1193	<b>SALARY</b>	\$33.22 - \$40.38 Hourly \$5,758.13 - \$6,999.20 Monthly
<b>REVISION DATE</b>	July 01, 2024		

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### Job Details

Under general direction, conducts sanitary inspections and investigations in the enforcement of federal, state, county, and local environmental health, safety, and hazardous materials laws, rules, regulations, and standards; assists with program development and improvement; and performs related duties as assigned.

### Minimum Qualifications

#### Licensing and Certifications:

Possession of, or ability to obtain, an appropriate valid California Driver's License.

Possession of a valid Environmental Health registration issued by the State Department of Public Health.

#### Education and Experience:

Bachelor's degree from an accredited four-year college or university with major coursework in biology, chemistry, physics, environmental science, or a closely related field.

AND

Two (2) years of experience as a Registered Environmental Health Specialist performing a variety of environmental investigations and inspections.

Additional directly related experience and/or education may be substituted.

### General Recruitment Information

This is not exhaustive of all job responsibilities. For more details, please refer to the link provided below.

**To view the complete job description, you have two options: Either visit <https://www.governmentjobs.com/careers/lakecountycalifornia/classspecsor> simply click on this link.**

The information presented in job postings, job descriptions, or recruitment materials does not form a legally binding contract, either explicit or implicit. Benefits may differ among different employee groups. The details provided in these materials are subject to change or cancellation without prior notification. Prospective employees of the County of Lake must undergo the County's pre-employment medical review program upon receiving a conditional job offer before assuming their position with the County.

Applicants may substitute relevant experience and/or education at a 2 to 1 ratio to fulfill minimum qualifications. For further details, individuals should reach out to the Human Resources department.

### ADA Accommodations

Individuals in need of accommodation during the application and/or selection process under the Americans with Disabilities Act (ADA) should reach out to County of Lake Human Resources at (707) 263-2213.

The County of Lake is dedicated to valuing diversity and promoting inclusion, recognizing that our diverse workforce is our most valuable asset, and ensuring our customers remain our top priority.



**The County is an Equal Opportunity-Affirmative Action Employer  
Veteran's Preference**

## **Full Job Description**

### **ENVIRONMENTAL HEALTH SPECIALIST, SENIOR**

#### **DEFINITION**

Under general direction, conducts sanitary inspections and investigations in the enforcement of federal, state, county, and local environmental health, safety, and hazardous materials laws, rules, regulations, and standards; assists with program development and improvement; and performs related duties as assigned.

#### **DISTINGUISHING CHARACTERISTICS**

This is the fully experienced, advanced journey level in the Environmental Health Specialist series. Incumbents are Registered Environmental Health Specialists and conduct investigations in a broad range of Environmental Health areas on an independent basis. In addition, incumbents in this class are expected to participate in program development and improvement of existing programs. They may also provide some work coordination and direction for other Environmental Health Specialists and Environmental Health Technicians.

This class is distinguished from Environmental Health Specialist II by the performance of a broader range of more complex work, as well as the assignment of lead and work coordination responsibilities when necessary.

#### **SUPERVISION RECEIVED AND EXERCISED**

Receives immediate or general supervision from the assigned supervisor. Exercises no direct supervision over staff. May provide technical and functional direction to assigned staff.

#### **EXAMPLES OF ESSENTIAL DUTIES**

Class specifications are intended to present a descriptive list of the scope of duties performed by employees in this class and are not intended to reflect all duties performed within the job.

- Conducts the full scope of inspections and performs the most complex work to secure compliance with federal, state, and local sanitation laws and regulations governing food handling establishments, sewage disposal systems, substandard housing, land use, swimming pools, recreational health facilities, water supply systems, solid waste management, public nuisances, toxic/hazardous waste materials, zoning, underground storage tanks, and other areas.
- Recommends changes and provides instruction for deficiency and violation corrections.

- Advises food handlers and restaurant operators on correct sanitation methods.
- Conducts special investigations in response to public complaints.
- Conducts investigations of insect nuisances or infestations.
- Works with solid waste issues and problems, including illegal garbage dumping.
- Makes inspections of public and private recreational facilities and swimming pools.
- Makes housing inspections to determine health and safety compliance with appropriate laws and standards.
- Inspects facilities to minimize future health threats.
- Takes water, soil, and waste samples.
- Interprets environmental health laws and regulations for the public.
- Conducts on-site inspections to ensure suitable water and sewage facilities.
- Conducts on-site evaluations of sewage disposal systems.
- Conducts studies and evaluates information regarding underground storage tanks and other hazardous materials storage, treatment, disposal, reduction, and reuse.
- Completes reports of findings.
- Initiates non-compliance legal actions, filing criminal complaints in court, or scheduling an administrative hearing, as appropriate.
- Develops abatement recommendations for environmental health problems.
- Issues permits for wells, food handling establishments, septic systems, and hazardous and medical waste facilities.
- Develops and writes technical reports.
- Prepares correspondence regarding a variety of issues.
- Participates as needed in program planning, development, and implementation.
- Trains and supervises other Environmental Health Specialists and Technicians.
- Assist in disaster recovery, including site safety assessments during disaster, generally wildfires, occasionally floods, and provide environmental health presence at the local disaster recovery center.
- May be assigned lead direction and work coordination responsibilities for other staff.
- Performs related duties as assigned.

## **MINIMUM QUALIFICATIONS**

### **Knowledge of:**

- Policies and procedures of the Environmental Health Division and the Health Services Department.
- Program development and implementation principles.
- Laws, rules, regulations, requirements, and procedures governing environmental health inspection and enforcement.
- Chemical, biological, physical, and environmental sciences.
- Principles and practices of environmental health, including inspection, review, compliance, and consultation methods and practices.
- Functions and operations of state and federal environmental health agencies.
- Sampling techniques and standards.
- Computers and software used in environmental inspections and investigations.
- Proper English spelling, grammar, and punctuation.
- Applicable business equipment and software applications.

### **Ability to:**

- Perform a variety of environmental health and hazardous waste investigations, inspections, and enforcement.
- Collect, analyze, and interpret environmental data, reaching valid conclusions.
- Read and interpret and apply policies, regulations, and procedures regarding environmental health inspections and compliance.

- Prepare a variety of technical reports.
- Perform research and analytical work.
- Operate a variety of office and technical equipment and computers in the performance of environmental health inspections and investigations.
- Provide instruction, guidance, and consultation on environmental problems.
- Effectively represent the Environmental Health Division of the Health Services Department in contacts with the public, other county staff, and other government agencies.
- Communicate effectively, both orally and in writing.
- Regularly work well under pressure, meeting critical deadlines.
- Utilize a computer, relevant software applications, and/or other equipment as assigned.
- Constantly demonstrate cooperative behavior with colleagues, supervisors, customers, clients, and the public.

**Licensing and Certifications:**

Possession of, or ability to obtain, an appropriate valid California Driver's License.

Possession of a valid Environmental Health registration issued by the State Department of Public Health.

**Education and Experience:**

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Two (2) years of experience as a Registered Environmental Health Specialist performing a variety of environmental investigations and inspections.

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**WORKING CONDITIONS, ADA, AND OTHER REQUIREMENTS**

The County of Lake is an equal opportunity employer and will comply with its obligations under the law to provide equal employment opportunities to qualified individuals with disabilities. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions.

Incumbents are subject to shift work as assigned, including days, evenings, weekends, and holidays. Standby duty is also required.

Incumbents generally work partially in an office environment with moderate noise levels and controlled temperature conditions and partially in the field. As such, incumbents may have occasional exposure to loud noise levels, cold and hot temperatures, inclement weather conditions, and direct exposure to hazardous physical conditions. Incumbents may interact with upset staff and/or public and private representatives in interpreting and enforcing departmental policies and procedures.

Positions in this class typically require: sitting, stooping, kneeling, crouching, reaching, standing, walking, pushing, pulling, lifting, fingering, grasping, talking, hearing, seeing, and repetitive motions.

Sedentary Work: Exerting up to 10 pounds of force occasionally and/or a negligible amount of force frequently or constantly to lift, carry, push, pull or otherwise move objects. Sedentary work involves sitting most of the time.

Jobs are sedentary if walking and standing are required only occasionally and all other sedentary criteria are met.

Light Work: Exerting up to 25 pounds of force occasionally, and/or up to 10 pounds of force frequently, and/or a negligible amount of force constantly to move objects. If the use of arm and/or leg controls requires exertion of forces greater than that for Sedentary Work and the worker sits most of the time, the job is rated for light work.

Medium Work: Exerting up to 50 pounds of force occasionally, and/or up to 25 pounds of force frequently, and/or up to 10 pounds of force constantly to move objects.

Heavy Work: Exerting 50 to 100 pounds of force occasionally, and/or 20 to 50 pounds of force frequently, and/or 10 to 20 pounds of force constantly to move objects.

Positions in this class may require local and statewide travel as necessary.

A successful candidate will be required to submit to and pass a background check prior to the appointment. Depending upon the position and/or assigned department, the background check may include but is not limited to civil and criminal history check, reference check, Live Scan, and/or credit check (as allowed under state law).

**Disaster Service Workers:** As members of the County of Lake Emergency Services Organization, all Lake County employees are designated as Disaster Service Workers during a proclaimed emergency and may be required to perform certain emergency services at the direction of the department and / or County.

*The contents of this class specification shall not be construed to constitute any expressed or implied warranty or guarantee, nor shall it constitute a contract of employment. The County of Lake assumes no responsibility beyond the general accuracy of the document, nor does it assume responsibility for any errors or omissions in the information contained herein. The contents of this specification may be modified or revoked without notice. Terms and conditions of employment are determined through a "meet and confer" process and are subject to the Memorandum of Understanding currently in effect.*