

From: Maria Kann mariackann@gmail.com
Subject: California Public Records Act Request for Lake County

Date: July 25, 2025 at 8:27 PM

To: Katherine.Vanderwall@lakecountyca.gov, CountyClerk@lakecountyca.gov, Janavive.Herrington@lakecountyca.gov



Dear Clerk Herrington and Commissioner VanderWall:

Pursuant to the California Public Records Act (PRA), Government Code section 6250 *et seq.*, this letter on behalf of Maria Kann serves as a formal request upon the Lake County (County) to furnish all public records prepared, received, owned, used, transmitted, or possessed (including, without limitation, those constructively possessed) by the County which are responsive to the categories listed below, dating from October 20, 1987. This request applies to all public records as defined in Government Code section 6252, subdivision (e), which includes any electronic mail and “writing,” as defined in Government Code section 6252, subdivision (g). The County’s response is subject to the 10-day deadline set forth in the Public Records Act, Government Code section 6253, subdivision (c).

DEFINITIONS

1. “Document” and/or “Writing” means every public record that is known to the County and which the County can locate or discover by reasonably diligent efforts and includes:

- Documents, communications, letters, memoranda, notes, reports, papers, files, books, records, contracts, agreements, telegrams, electronic mail (saved or deleted), texts (saved or deleted), and other communications sent or received;
- Printouts, calendars, drafts, tables, compilations, tabulations, charts, spreadsheets, graphs, recommendations, accounts, worksheets, logs, work papers, minutes, notes, summaries, speeches, presentations, and other written records or recordings of or relating to any conference, meeting, visit, interview, or telephone conversations;
- Bills, statements, invoices, and other records of any obligation or expenditure, cancelled checks, vouchers, receipts, and other records of payment;
- Financial and statistical data, analyses, surveys and schedules;
- Audiotapes and videotapes and cassettes and transcripts thereof, affidavits, transcripts of testimony, statements, interviews, and conversations;
- Printed matter (including published articles, speeches, newspaper clippings, press releases, and photographs);
- Microfilm and microfiche, disks, computer files, electronically stored data (including the metadata associated with any such written and/or spoken content), electronically stored information, electronic devices, film, tapes, and other sources from which information can be obtained, including materials used in electronic data processing; and

- Documents and writings on personal devices and/or personal accounts including, but not limited to, text messages, voicemails, and emails.
- 2. “Electronic” means relating to technology having electrical, digital, magnetic, wireless, optical, electromagnetic, or similar capabilities
- 3. “Electronically stored information” means information that is stored in an electronic medium, including data, metadata, and all electronically stored data or information
- 4. “Relating to” means analyzing, concerning, describing, discussing, evidencing, mentioning, proving, referencing, regarding, supporting, commenting upon, opining about, pertaining to, referring to and/or relating to, whether directly or indirectly.

REQUEST

Please provide or otherwise make available for review copies of the following:

1. All documents and writings as defined above referencing or relating to the Assessor Parcel Number 006-004-22 (10535 High Valley Road, Clearlake Oaks, CA) for the time period starting October 20, 1987, and ending upon the date this request is fulfilled.

Documents and writings requested herein should include all communications between and amongst County staff, County-elected officials, County-appointed officials, and County consultants regarding the projects and documents defined and described above. Documents and writings requested herein also should include all communications between and amongst the applicant(s) of these projects, and any and all associated applicant staff or representatives, as well as legal counsel for applicant(s), and County staff, County-elected officials, County-appointed officials, and County consultants.

Records produced in response to this request should be produced as they are kept in the usual course of business. All electronically stored information shall be produced in its native format with all metadata intact. We request that all hard-copy records be scanned and produced electronically in Adobe Acrobat PDF format and transmitted electronically to me at ljdk2007@aol.com.

If the response is voluminous, I request that you produce responsive records on a rolling basis.

Please contact me within ten (10) business days of this request to let me know if the County has any of the public records requested herein. Should you decide to withhold any of the requested records, please provide a written response in accordance with Government Code section 6255 that specifies the basis for withholding the records. I can be reached at 707 331 3922 or via email at mariackann@gmail.com. Thank you for your attention to this matter.

Sincerely,
Maria Kann

