



# COUNTY OF LAKE

255 North Forbes Street  
Lakeport, CA 95453

## Meeting Minutes - Draft BOARD OF SUPERVISORS

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Tuesday, August 7, 2018

9:00 AM

Board Chambers

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### 1. Call to Order

*The meeting was called to order at 9:00 a.m. by Chair Steele. County Administrative Officer Carol Huchingson, County Counsel Anita Grant, and Assistant Clerk of the Board Carolyn Purdy were present, along with the following Supervisors:*

*Present: Supervisor Simon, Supervisor Smith, Supervisor Scott, Supervisor Brown and Chair Steele*

### 2. Moment of Silence

*A moment of silence was observed.*

### 3. Pledge of Allegiance

*Led by Chairman Steele.*

### 4. Consideration of Extra Items Not Appearing on the Posted Agenda

- 4.1 EXTRA ITEM - Consideration of the Rental of Redwood Fuels Fuel Truck with driver and the Purchase of Gasoline and Diesel Fuels from Redwood Fuels, in the Amount of \$33,781 plus the Cost of Fuel for the Mendocino Complex (River and Ranch) Fires Disaster Response, Authorizing the Sheriff/OES Director to sign all necessary documents

*Sheriff Brian Martin requested this item be taken up as an extra as the information came up after the posting of the agenda and needs to be acted on before the next Board meeting.*

*Chair Steele asked if anyone present wished to speak. No one wished to speak and the public input portion of this item was closed.*

*Sheriff Brian Martin presented the item to the Board.*

*Chair Steele asked if anyone present wished to speak. No one wished to speak and the public input portion of this item was closed.*

**On motion of Supervisor Smith, and by vote of the Board, approved to take this item up as an extra. The motion carried by the following vote:**

**Ayes: Supervisors Simon, Smith, Scott, Brown and Steele**

**On motion of Supervisor Smith, and by vote of the Board, approved the rental of Redwood Fuels Fuel Truck with driver and the Purchase of Gasoline and Diesel Fuels from Redwood Fuels, in the Amount of \$33,781 plus the Cost of Fuel for the Mendocino Complex (River and Ranch) Fires Disaster Response, and authorized the Sheriff/OES Director to sign all necessary documents. The motion carried by the following vote:**

**Ayes: Supervisors Simon, Smith, Scott, Brown and Steele**

**4.2 EXTRA ITEM - Consideration of transportation-related expenses in excess of \$25,000 for evacuees of the Mendocino Complex (River and Ranch) Fires Disaster, Authorizing the Sheriff/OES Director to sign all necessary documents**

*Sheriff Brian Martin requested this item be taken up as an extra as the information came up after the posting of the agenda and needs to be acted on before the next Board meeting.*

*Chair Steele asked if anyone present wished to speak. No one wished to speak and the public input portion of this item was closed.*

*Sheriff Brian Martin presented the item to the Board.*

*Chair Steele asked if anyone present wished to speak. No one wished to speak and the public input portion of this item was closed.*

**On motion of Supervisor Brown, and by vote of the Board, approved to take this item up as an extra. The motion carried by the following vote:**

**Ayes: Supervisors Simon, Smith, Scott, Brown and Steele**

**On motion of Supervisor Smith, and by vote of the Board, approved transportation-related expenses in excess of \$25,000 for evacuees of the Mendocino Complex (River and Ranch) Fires Disaster, and authorized the Sheriff/OES Director to sign all necessary documents. The motion carried by the following vote:**

**Ayes: Supervisors Simon, Smith, Scott, Brown and Steele**

**4.3 EXTRA ITEM - Consideration of a Resolution establishing Primarily Call First and By Appointment Services for the Office of the Lake County Air Quality Management District, for the period of August 1, 2018 to November 30, 2018**

*Air Pollution Control Officer Doug Gearhart requested this item be taken up as an extra as the information came up after the posting of the agenda and needs to be acted on before the next Board meeting.*

*Chair Steele asked if anyone present wished to speak. No one wished to speak and the public input portion of this item was closed.*

*Air Pollution Control Officer Doug Gearhart presented the item to the Board.*

*Chair Steele asked if anyone present wished to speak and Michael Green spoke. No one else wished to speak and the public input portion of this item was closed.*

**On motion of Supervisor Brown, and by vote of the Board, approved to take this item up as an extra. The motion carried by the following vote:**

**Ayes: Supervisors Simon, Smith, Scott, Brown and Steele**

**Supervisor Scott offered the Resolution and it was passed by roll call vote:**

**Ayes: Supervisors Simon, Smith, Scott, Brown and Steele**

Enactment No: Resolution No. 2018-104

## 5. Current Construction Projects - Contract Change Orders

*There were no contract change orders to consider.*

## 6. Approval of the Consent Agenda

- 6.1 Approve Minutes of the Board of Supervisors meeting held June 19, 2018
- 6.2 Approve Resolution of the Board of Directors of the South Lake County Fire Protection District calling a Special Election for Tuesday, November 6, 2018, on an Ordinance authorizing the District to impose and levy a Special Tax to assist the District in meeting the costs of providing authorized services and exercising other rights and powers of the District, increasing the District's appropriations limit for the maximum period allowed by law to allow the use of the proceeds of the special tax, and requesting that the election be consolidated with any other election held on the same date in the same territory
- 6.3 (a) Waive the formal bidding process, pursuant to Lake County Code Section 38.2, as it is not in the public interest due to the unique nature of goods or services; and (b) Approve the Agreement between the County of Lake and Native American Mental Health Services dba North American Mental Health Services for Telepsychiatry Services for Fiscal Year 2018-19 for a contract maximum of \$250,000 and authorize the Chair to sign the Agreement.
- 6.4 Approve Agreement between the County of Lake and the Cities of Clearlake and Lakeport Creating an Agency to be known as the Lake County Abandoned Vehicle Abatement Service Authority, and authorize to Chair to sign
- 6.5 (a) Approve the Group Insurance Committee's recommendation to renew the EIA Health, Dental, Vision and Life insurance plans for 2019; and (b) Authorize Human Resources to execute renewal documents for the 2019 plan year
- 6.6 (Sitting as Lake County Sanitation District, Board of Directors) Approve an exception to Lake County Sewer Code Sec. 205, allowing APNs #013-040-16, #013-040-13, #013-040-10 and #050-406-02 to remain on private septic systems until such time as each system is in need of repairs or replacement, at which time, the property will be required to connect to the sewer system at owner's expense
- 6.7 (Sitting as Lake County Sanitation District, Board of Directors) Approve agreement with California Exterminators Alliance for herbicide/pesticide application in the amount of \$29,348 through June 30, 2019, and authorize the Chair to sign
- 6.8 Adopt Proclamation Recognizing the 50th Anniversary of North Coast Opportunities, Inc.
- 6.9 Adopt Resolution Approving the Application of the Lake County Arts Council for the California Arts Council Grant for FY 2018-19 and Authorizing the Lake County Arts Council to Execute the Grant Contract

Enactment No: Resolution No. 2018-105

- 6.10** Approve Amendment between the County of Lake and County of Yuba on behalf of Yuba-Sutter-Colusa Tri-County Regional Juvenile Rehabilitation Facility Maxine Singer Youth Guidance Center, Youth Housing Agreement for an amount not to exceed \$48,000 per County Fiscal Year and a term ending June 30, 2019; and authorize the Chair to Sign
- 6.11** (a) Waive the normal sealed bid process under Ordinance #2406, Section 38.2 because there is no economic benefit to the County, for the purchase of two vehicles with the Public Services Department; and (b) Authorize the Public Services Department / Assistant Purchasing Agent to issue a purchase order through the Statewide Bid Contract to Wondries Fleet Group in the amount of \$52,572.86
- 6.12** (a) Waive the normal sealed bid process under Ordinance #2406, Section 38.2 because there is no economic benefit to the County, for the purchase of two vehicles with the Public Services Department; and (b) Authorize the Public Services Department / Assistant Purchasing Agent to issue a purchase order through the Statewide Bid Contract to Downtown Ford in the amount of \$53,059.72
- 6.13** (a) Approve Rental Agreement between the County of Lake and Paul E. Lowen and Kevin Soto for Storage Hangar #1 at Lampson Field for the monthly amount of \$300, and authorize the Chair to sign; and (b) Approve Rental Agreement between the County of Lake and Paul E. Lowen and Kevin Soto for Storage Hangar #2 at Lampson Field for the monthly amount of \$500, and authorize the Chair to sign.
- 6.14** Adopt Resolution Approving Right-of-Way Certification, for the Active Transportation Program, Upper Lake Sidewalk Project, Federal Program # ATPL-5914(103)

Enactment No: Resolution No. 2018-106

- 6.15** Approve Contract Between the County of Lake and Lake Family Resource Center for Cal-Learn Teen Parenting Services in the amount of \$38,899 from July 1, 2018 to June 30, 2019, and authorize the Chair to sign.
- 6.16** Approve Contract Between the County of Lake and Lake Family Resource Center for Child Abuse Prevention, Intervention, and Treatment Services in the Amount of \$75,883 from July 1, 2018 to June 30, 2020 and authorize the Chair to Sign

On motion of Supervisor Simon, and by vote of the Board, approved Consent Agenda Items 6.1 through 6.16. The motion carried by the following vote:

**Ayes- Supervisors:** 5 - Simon, Smith, Scott, Brown and Steele

## 7. Timed Items

### 7.1 9:05 A.M. - Public Input

*Richard Knoll spoke.*

- 7.2** 9:10 A.M. - Presentation of Proclamation Recognizing the 50th Anniversary of North Coast Opportunities, Inc.

*Supervisor Steele read the proclamation into the record and presented it to North Coast Opportunities (NCO) Board Member Richard McKee and staff of NCO. Mr. McKee accepted the proclamation and spoke.*

**This Ceremonial Item was read into the record and presented.**

- 7.3** 9:15 A.M. - (a) Consideration of a Proclamation of a Local Health Emergency by the Lake County Health Officer due to the Mendocino Complex Fire; and (b) Status Report on Mendocino Complex Fire also known as the River and Ranch Fires

*(a) Health Services Director Denise Pomeroy presented the item to the Board. Environmental Health Director Jasjit Kang was also present.*

*Chair Steele asked if anyone present wished to speak. No one wished to speak and the public input portion of this item was closed.*

*(b) County Administrative Officer Carol Huchingson gave an update on the Mendocino Complex Fire. Air Pollution Control Officer Doug Gearhart gave a status report on the current air quality. Environmental Health Director Jasjit Kang spoke. Ms. Huchingson reported that CalFire would be broadcasting a virtual meeting on Wednesday, August 8, 2018 at 6:00 p.m. A Local Assistance Center (LAC) will be opening tomorrow at the Lakeport Senior Center with the Lakeport Transit Authority assisting with the transportation of disaster victims.*

*Chair Steele asked if anyone present wished to speak and Richard Knoll spoke. No one else wished to speak and the public input portion of this item was closed.*

**(a) On motion of Supervisor Scott, and by vote of the Board, approved the Proclamation of a Local Health Emergency by the Lake County Health Officer due to the Mendocino Complex Fire. The motion carried by the following vote:**

**Ayes- Supervisors:** 5 - Simon, Smith, Scott, Brown and Steele

- 7.4** 9:16 A.M. - Consideration of the Continuation of a Proclamation of a Local Health Emergency by the Lake County Health Officer due to the Pawnee Fire Incident

*Health Services Director Denise Pomeroy presented the item to the Board.*

*Chair Steele asked if anyone present wished to speak. No one wished to speak and the public input portion of this item was closed.*

**On motion of Supervisor Smith, and by vote of the Board, approved the continuation of a Proclamation of a Local Health Emergency by the Lake County Health Officer due to the Pawnee Fire Incident. The motion carried by the following vote:**

**Ayes- Supervisors:** 5 - Simon, Smith, Scott, Brown and Steele

- 7.5** 9:30 A.M. - Consideration of Resolution Declaring the Results of the Majority Protest Proceedings and Establishing the Lake County Tourism Improvement District (LCTID) (THIS ITEM TO BE CONTINUED TO AUGUST 21, 2018 @ 9:30 A.M.)

*Deputy County Administrative Officer Michelle Scully presented the item to the Board and requested a continuance to August 21, 2018 at 9:30 a.m.*

*Chair Steele asked if anyone present wished to speak. No one wished to speak and the public input portion of this item was closed.*

**On motion of Supervisor Simon, and by vote of the board, approved to continue this item to August 21, 2018 at 9:30 a.m. The motion carried by the following vote:**

**Ayes- Supervisors:** 4 - Simon, Smith, Scott and Steele

**Absent- Supervisors:** 1 - Brown

- 7.6** 10:00 A.M. - PUBLIC BID OPENING – Consideration of Bids to Purchase the Bevins Court Properties in Lakeport, CA (DUE TO THE MANDATED EVACUATION OF THE CITY OF LAKEPORT DUE TO DISASTER, THE PUBLIC BID OPENING WILL BE CONTINUED TO AUGUST 14, 2018 @ 10:15 A.M.)

*County Administrative Officer Carol Huchingson presented the item to the Board and requested a continuance to August 14, 2018 @ 10:15 a.m., due to the mandated evacuation of the City of Lakeport due to the disaster.*

*Chair Steele asked if anyone present wished to speak. No one present wished to speak and the public input portion of this item was closed.*

**On motion of Supervisor Scott, and by vote of the Board, approved to continue the consideration of Bids to Purchase the Bevins Court Properties in Lakeport, CA to August 14, 2018 @ 10:15 A.M. The motion carried by the following vote:**

**Ayes- Supervisors:** 5 - Simon, Smith, Scott, Brown and Steele

## **8. Non-Timed Items**

### **8.1 Supervisors' weekly calendar, travel and reports**

- 8.2** Consideration of change in Board of Supervisors Committee Assignments to appoint Jim Steele as Chair to the Disaster Council

*Supervisor Brown presented the item to the Board.*

*Chair Steele asked if anyone present wished to speak. No one wished to speak and the public input portion of this item was closed.*

**On motion of Supervisor Simon, and by vote of the Board, appointed Jim Steele as the Chair for the Disaster Council. The motion carried by the following vote:**

**Ayes- Supervisors:** 5 - Simon, Smith, Scott, Brown and Steele

**8.3 Discussion/Consideration of Constituent concerns about their inability to make timely tax payments due to office closure resulting from disaster and the mandatory evacuation of Lakeport**

*Barbara Ringen presented the item to the Board. The delinquent date will be extended to August 15, 2018 for the supplemental taxes due by July 31, 2018, due to the closure of the Courthouse during the mandatory evacuation.*

*Chair Steele asked if anyone present wished to speak. No one wished to speak and the public input portion of this item was closed.*

**There was Board Consensus to extend the delinquent date to August 15, 2018 for the supplemental taxes due by July 31, 2018 in Lake County.**

**8.4 Consideration of Request for Board Approval of Recommended Changes to Paid Emergency Leave (PEL) Policy**

*County Administrative Officer Carol Huchingson presented the item to the Board.*

*Chair Steele asked if anyone present wished to speak. No one wished to speak and the public input portion of this item was closed.*

**On motion of Supervisor Smith, and by vote of the Board, approved the recommended changes to the Paid Emergency Leave (PEL) Policy, authorizing the initiation of the meet and confer process. The motion carried by the following vote:**

**Ayes- Supervisors: 5 - Simon, Smith, Scott, Brown and Steele**

**8.5 (a) Consideration of an Ordinance Establishing a Cannabis Business Tax in the Unincorporated Areas of the County of Lake (Second Reading); (b) Consideration of a Tax Measure, a General Purpose Local Revenue Measure for the November 6, 2018 General Election; and (c) Consideration of a Resolution Placing the Lake County Cannabis Business Tax Ordinance and the Ballot Measure Statement for the November 6, 2018 Election**

*County Counsel Anita Grant presented the item to the Board.*

*Chairman Steele asked if anyone present wished to speak and Michael Green spoke. No one else wished to speak and the public input portion of this item was closed.*

**(a) Supervisor Simon offered the Ordinance and it was passed by roll call vote:**

**Ayes: Supervisors Simon, Smith, Scott and Steele  
Absent: Supervisor Brown**

**(b) On motion of Supervisor Simon, and by vote of the Board, approved a Tax Measure, a General Purpose Local Revenue Measure for the November 6, 2018 General Election. The motion carried by the following vote:**

**Ayes: Supervisors Simon, Smith, Scott and Steele  
Absent: Supervisor Brown**

**(c) Supervisor Scott offered the Resolution and it was passed by roll call vote:**

**Ayes: Supervisors Simon, Smith, Scott and Steele  
Absent: Supervisor Brown**

## 9. Closed Session

*There were no closed session items to consider.*

## 10. Adjournment

*There being no further business, the Board of Supervisors adjourned at 10:17 a.m.*

**CAROL J. HUCHINGSON**  
Clerk of the Board

By: \_\_\_\_\_  
Carolyn Purdy  
Assistant Clerk of the Board

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Chair-Lake County Board of Supervisors