



# COUNTY OF LAKE

255 North Forbes Street  
Lakeport, CA 95453

## Meeting Minutes - Final BOARD OF SUPERVISORS

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Tuesday, January 3, 2017

9:00 AM

Board Chambers

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### 1. Call to Order

*The meeting was called to order at 9:00 a.m. by Chair Brown. County Administrative Officer/Clerk of the Board Carol Huchingson, County Counsel Anita Grant, and Asst. Clerk of the Board Alicia Flores were present, along with the following Supervisors:*

*Present: Supervisors Comstock, Smith, Steele, Farrington and Brown*

### 2. Moment of Silence

### 3. Pledge of Allegiance

*Led by Supervisor Comstock.*

### 4. Presentation of Animals Available for Adoption at the Animal Care and Control Shelter

*Animal Care and Control Officer Alicia Brisker presented one canine currently available for adoption.*

### 5. Consideration of Items Not Appearing on the Posted Agenda (Extra Items)

*There were no Extra Items to consider.*

### 6. Current Construction Projects - Contract Change Orders

*There were no Contract Change Orders presented.*

### 7. Approval of the Consent Agenda

#### 7.1 Approve Minutes of the Board of Supervisors meeting held December 20, 2016.

*This item was pulled from Consent Agenda, as the minutes were not complete.*

#### 7.2 Adopt Resolution Amending Resolution No. 2016-145 Establishing Position Allocations for Fiscal Year 2016-2017, Budget Unit No. 1012, Administrative Office.

Enactment No: Resolution No. 2017-01

#### 7.3 Approve Recommended Changes to the Employee Appreciation and Team Building Policy (EATS).

- 7.4** Adopt Resolution Amending Resolution No. 2016-144 to Amend the FY 2016-17 Adopted Budget by Adjusting Revenues and Appropriations in Budget Unit 9919 – Public Liability.

*This item was pulled from Consent Agenda as it was previously adopted on December 13, 2016.*

Enactment No: Reso. No. 2016-187

- 7.5** (a) Waive the formal bidding process, per Ordinance #3043, Purchasing Code 38.2, as it is not in the public interest due to the unique nature of goods or services; and (b) Approve the Third Amendment to the Agreement between the County of Lake and Crestwood Behavioral Health for Adult Residential Support and Specialty Mental Health Services for Fiscal Year 2015-16, an increase of \$29,392 for a new contract maximum of \$774,392 and authorize the Board Chair to sign.
- 7.6** Approve Travel Exceeding 1,500 Miles Round Trip for Community Development Department staff (Director-Robert Massarelli, Principal Planners- Michalyn DeValle and Byron Turner) to attend the Annual National American Planning Association Conference in New York, NY, May 5-9, 2017.
- 7.7** Adopt Resolution Approving a Request From Lake County Health Services Department to Submit an Application for Medical Reserve Corps (MRC) Capacity Building Funds Through the National Association of County and City Health Officials (NACCHO) and Authorizing the Director of Health Services to Sign Said Application

Enactment No: Resolution No. 2017-02

- 7.8** Approve Agreement Between County of Lake, Probation Department and the State of California, Franchise Tax Board from the Date of Approval Through November 30, 2019. The State Will Receive a Maximum of 15% of Collected Fines and Fees Referred to Them By Lake County Probation; and Authorize the Chief Probation Officer to Sign.
- 7.9** Approve Amendment One to Memorandum of Understanding between Special Districts and Cobb Area Water District for Water System Consolidation Feasibility Study and Authorize Chair to Sign.

**On motion of Supervisor Steele, and by vote of the Board, approved Consent Agenda Items 7.1 through 7.9, with the exception of 7.1 and 7.4 (reasons noted on items). The motion carried by the following vote:**

**Ayes- Supervisors: 5 - Smith, Steele, Brown, Scott and Simon**

## **8. Timed Items**

**8.1** 9:00 A.M. - Remarks from outgoing Supervisors Comstock and Farrington, and Presentations/Commendations thereto

*Outgoing Supervisor Jim Comstock addressed Board members, staff and constituents.  
Outgoing Supervisor Anthony Farrington addressed Board members, staff and constituents.  
Each Supervisor spoke thereafter.*

*Supervisor Smith read a Proclamation into the record and presented it to outgoing District 4 Supervisor Anthony Farrington.*

*Supervisor Steele read a Proclamation into the record and presented it to outgoing District 1 Supervisor Jim Comstock.*

**8.2** 9:01 A.M. - Administer Oath of Office to District 1, District 4, and District 5 Supervisors

*Registrar of Voters Diane Fridley administered Oath of Office to newly elected/re-elected Supervisors Moke Simon, Tina Scott and Rob Brown.*

**8.3** 9:02 A.M. - Election of Chair of the Board of Supervisors and Vice-Chair of the Board of Supervisors for 2017 (outgoing Chair conducts election)

*Chair Brown passed the gavel to Vice Chair Smith.*

**On motion of Supervisor Brown, and by vote of the Board, elected Supervisor Jeff Smith as Chair and Supervisor Jim Steele as Vice Chair. The motion carried by the following vote:**

**Ayes: Supervisors Simon, Smith, Steele, Scott and Brown**

**8.4** 9:04 A.M. - (Sitting as the Lake County Board of Equalization) - Election of Chair and Vice-Chair of the Lake County Local Board of Equalization for 2017.

*County Administrative Officer Carol Huchingson spoke.*

**On motion of Director Scott, and by vote of the Board, elected Director Smith as Chair of the Lake County Board of Equalization for 2017 and Director Steele as Vice Chair of the Board of Equalization for 2017. The motion carried by the following vote:**

**Ayes: Directors Simon, Steele, Scott, Brown and Smith**

**8.5** 9:05 A.M. - (Sitting as the Lake County In-Home Supportive Services) - Election of Chair and Vice-Chair of the Lake County In-Home Supportive Services Public Authority Board of Directors for 2017.

**On motion of Director Scott, and by vote of the Board, elected Director Smith as Chair and Director Steele as Vice Chair for In-Home Support Services Board of Directors. The motion carried by the following vote:**

**Ayes- Supervisors: 4 - Smith, Steele, Scott and Simon**

**Abstain- Supervisors: 1 - Brown**

**8.6 9:15 A.M. - Consideration of Continuation of a Proclamation of a Local Health Emergency by the Lake County Health Officer**

*Public Health Officer Karen Tate presented the item to the Board. Environmental Health Director Ray Ruiminski provided a brief update with regard to Clayton fire clean-up efforts, informing the Board that CalRecycle have completed 150 properties, private contractors have cleared 45. The focus will now shift to Notice of Nuisance to Abate for the remaining 13 properties.*

*Chair Smith asked if anyone present wished to speak. No one wished to speak and the public input portion of this item was closed.*

**On motion of Supervisor Steele, and by vote of the Board, continued the Declaration of a Proclamation of a Local Health Emergency by the Lake County Health Officer. The motion carried by the following vote:**

**Ayes- Supervisors:** 5 - Smith, Steele, Brown, Scott and Simon

**8.7 9:16 A.M. - Consideration of Continuation of a Proclamation of a Declaration of a Local Emergency due to Wildfire Conditions, pertaining to the Rocky, Jerusalem and Valley Fires**

*Sheriff Martin presented the item to the Board.*

*Chair Smith asked if anyone present wished to speak. No one wished to speak and the public input portion of this item was closed.*

**On motion of Supervisor Brown, and by vote of the Board, continued the Declaration of a Proclamation of a Local Emergency due to Wildfire Conditions, pertaining to the Rocky, Jerusalem and Valley Fires. The motion carried by the following vote:**

**Ayes- Supervisors:** 5 - Smith, Steele, Brown, Scott and Simon

**8.8 9:17 A.M. - Consideration of Continuation of a Proclamation of a Declaration of a Local Emergency due to Clayton Fire**

*Sheriff Martin presented the item to the Board.*

*Chair Smith asked if anyone present wished to speak. No one wished to speak and the public input portion of this item was closed.*

**On motion of Supervisor Brown, and by vote of the Board, continued the Declaraion of Local Emergency due to Clayton Fire. The motion carried by the following vote:**

**Ayes- Supervisors:** 5 - Smith, Steele, Brown, Scott and Simon

**8.9 9:20 A.M. - Public Input**

*County Administrative Officer Carol Huchingson introduced new hire Water Resources Director Phil Moy.*

**8.10 9:45 A.M. - PUBLIC HEARING - Consideration of an Ordinance Establishing Article XXVIII in Chapter 2 of the County Code Providing the Authority and Procedures for Adopting and Administering a Master Fee Schedule**

*County Administrative Officer Carol Huchingson and Deputy CAO Stephen Carter presented the item to the Board.*

*Chair Smith asked if anyone present wish to speak and Voris Brumfield spoke. No one else wished to speak and the public input portion of this item was closed.*

**On motion of Supervisor Steele, and by vote of the Board, waived the reading of the Ordinance, having it read in title only (Clerk did so). The motion carried by the following vote:**

**Ayes: Supervisors Simon, Steele, Scott, Brown and Smith**

**On motion of Supervisor Steele, and by vote of the Board, advanced the Ordinance to January 10, 2017. The motion carried by the following vote:**

**Ayes: Supervisors Simon, Steele, Scott, Brown and Smith**

**8.11 10:00 A.M. - PUBLIC HEARING - (Continued from December 13, 2016, September 13, 2016, August 23, 2016, July 26, 2016 and June 28, 2016) - Consideration of Appeal (AB 16-01) of Planning Commission's denial of Use Permit (15-10) to construct a new seventy-five foot (75') monopole cellular antenna; project located at 5660 Staheli Drive, Kelseyville (APN 008-050-22); applicant is Epic Wireless Group for Verizon Wireless.**

*Chair Smith opened the public hearing. Clerk swore in County staff, Verizon representatives and members of the public wishing to speak.*

*Associate Planner Keith Gronendyke presented the item to the Board. Principal Planner Michalyn DelValle was also present and spoke. Verizon representative, Andrew Lesa of Epic Wireless and Ed Godfrey with Verizon.*

*Chair Smith opened public comment and the following people spoke: Joan Moss and Mary Beth Strong.*

*Supervisor Brown asked that the Public Hearing be continued to January 24, 2017 @ 10:00 a.m. to allow Verizon and it's representatives to meet with the Kelseyville School District.*

*Chair Smith closed the public hearing.*

**On motion of Supervisor Brown, and by vote of the Board, continued this item to January 24, 2017 at 10:00 a.m. The motion carried by the following vote:**

**Ayes- Supervisors: 5 - Smith, Steele, Brown, Scott and Simon**

## **9. Non-Timed Items**

### **9.1 Supervisors' weekly calendar, travel and reports**

**9.2 Consideration of Chairman's recommended 2017 committee assignments for members of the Board of Supervisors**

*Supervisor Steele would like to lead Lake County Coordinating Resource Management Committee (RMC) with Supervisor Simon as alternate, vs. Supervisor Scott leading with Supervisor Steele as alternate.*

*It was also suggested that Supervisor Scott and Supervisor Simon be appointed to LAFCO with Supervisor Smith as an alternate, vs. Supervisor Steele and Supervisor Simon.*

*There was discussion surrounding the Marymount California University Long Range Planning Advisory Council, whether the committee title needed to be changed. County Administrative Officer Carol Huchingson asked the Board not take action on this committee assignment and allowing staff time to research.*

*There was Board consensus to remove Public Authority/IHSS.*

*Chair Smith asked if anyone present wished to speak and Joan Moss spoke. No one else wished to speak and the public input portion of this item was closed.*

**On motion of Supervisor Steele, and by vote of the Board, approved the Chairman's recommendations for 2017 committee assignments, as amended. The motion carried by the following vote:**

**Ayes- Supervisors: 5 - Smith, Steele, Brown, Scott and Simon**

**9.3** Consideration of the following appointments:

Animal Control Advisory Board  
Audit Committee  
Child Care Planning and Development  
Fish and Wildlife Advisory Council  
Hartley Cemetery District  
IHSS Public Authority Advisory Committee  
Kelseyville Cemetery District  
Law Library Board of Trustees  
Maternal, Child and Adolescent Health  
Spring Valley CSA #2 Advisory Board  
Upper Lake Cemetery District  
Vector Control District Board of Trustees

*Chair Smith asked if anyone present wished to speak and Robert Bostock spoke. No one else wished to speak and the public input portion of this item was closed.*

**On motion of Supervisor Brown, and by vote of the Board, appointed incumbents Susan Cannon, Paula Werner, Nora Star and Victoria Chamberlin to the Animal Control Advisory Board. The motion carried by the following vote:**

**Ayes: Supervisors Simon, Steele, Scott, Brown and Smith**

**On motion of Supervisor Brown, and by vote of the Board, appointed Ronald Nagy (incumbent) to the Audit Committee. The motion carried by the following vote:**

**Ayes: Supervisors Simon, Steele, Scott, Brown and Smith**

**On motion of Supervisor Brown, and by vote of the Board, appointed Angela Cuellar-Marroquin (Child Care Provider- new applicant), Gloria Bradford (Public Agency- incumbent), Mary Prather (Community Representative- incumbent), and Laurie Daly (Public Agency- new applicant) to the Child Care Planning and Development Council. The motion carried by the following vote:**

**Ayes: Supervisors Simon, Steele, Scott, Brown and Smith**

**On motion of Supervisor Brown, and by vote of the Board, appointed Mark Miller (new applicant), Lynette Shimek (incumbent) and Richard Hinchcliff (incumbent) to the Fish and Wildlife Advisory Board. The motion carried by the following vote:**

**Ayes: Supervisors Simon, Steele, Scott, Brown and Smith**

**On motion of Supervisor Scott, and by vote of the Board, appointed Audrey Lindeblad (incumbent) to the Hartley Cemetery District Advisory Board. The motion carried by the following vote:**

**Ayes: Supervisors Simon, Steele, Scott, Brown and Smith**

**On motion of Supervisor Scott, and by vote of the Board, appointed Marilyn Johnson (incumbent) to the Lake County (IHSS) Public Authority Advisory Board. The motion carried by the following vote:**

**Ayes: Supervisors Simon, Steele, Scott and Smith**

**Abstained: Supervisor Brown**

**On motion of Supervisor Brown, and by vote of the Board, appointed Michael Powers (incumbent) to the Kelseyville Cemetery District Advisory Board. The motion carried by the following vote:**

**Ayes: Supervisors Simon, Steele, Scott, Brown and Smith**

**On motion of Supervisor Brown, and by vote of the Board, appointed incumbents Shanda Harry**

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and Dennis Fordham to the Law Library Board of Trustees Advisory Board. The motion carried by the following vote:

**Ayes: Supervisors Simon, Steele, Scott, Brown and Smith**

On motion of Supervisor Brown, and by vote of the Board, appointed incumbents Helaine Moore, Jaleen White and Kim Tangermann to the Maternal, Child and Adolescent Health (MCAH) Advisory Board. The motion carried by the following vote:

**Ayes: Supervisors Simon, Steele, Scott, Brown and Smith**

On motion of Supervisor Steele, and by vote of the Board, appointed incumbents Mark Currier, Peggy O'Day, James McDole, Edward Smith and Scott Prewett (new applicant) to the Spring Valley CSA #2 Advisory Board. The motion carried by the following vote:

**Ayes: Supervisors Simon, Steele, Scott, Brown and Smith**

On motion of Supervisor Brown, and by vote of the Board, appointed Robert Bostock (incumbent) to the Vector Control District Board of Trustees. The motion carried by the following vote:

**Ayes: Supervisors Simon, Steele, Scott, Brown and Smith**

**9.4 Report from Treasurer-Tax Collector on tax sale process for delinquent properties including plans and timeline for sale to be conducted in FY 2016-17**

*Barbara Ringen provided a report to the Board, with regard to how the tax sale works, what factors need to be considered, as well as noticing requirements and online auction options. County Administrative Officer Carol Huchingson also spoke.*

*Chair Smith asked if anyone present wished to speak. No one spoke and the public input portion of this item was closed.*

**This item was informational only. The Board would like a progress report on this item at the February 28, 2017 Board meeting.**

**9.5 Consideration of Plan for New Board Member Training 2017 and Board of Supervisors Protocol 2017**

*County Administrative Officer Carol Huchingson presented the item to the Board.*

*Chair Smith asked if anyone present wished to speak. No one wished to speak and the public input portion of this item was closed.*

**There was Board consensus to move forward with the New Board Member Training 2017, subject to revisions by the Department Head and/or County Administrative Officer.**

**On motion of Supervisor Steele, and by vote of the Board, approved the Board of Supervisors Protocol 2017. The motion carried by the following vote:**

**Ayes- Supervisors: 5 - Smith, Steele, Brown, Scott and Simon**

## **10. Closed Session**

*Chair Smith announced the Board would now go into Closed Session for the reasons stated on the agenda.*

**10.1 Conference with Labor Negotiator: (a) County Negotiators: A. Grant, S. Harry, C. Huchingson, K. Ferguson and S. Jansen; and (b) Employee Organizations: DDAA, DSA, LCCOA, LCEA and LCSEA**

**10.2** Employee Disciplinary Appeal (EDA-16-04), Pursuant to Gov. Code Sec. 54957

**10.3** Public Employee Evaluations  
Title: Special Districts Administrator

*The Board reconvened into Regular Session at 12:57 p.m. having taken no action.*

**11. Adjournment**

*There being no further business, the Board of Supervisors adjourned at 12:57 p.m.*

**CAROL J. HUCHINGSON**  
Clerk of the Board

By:   
Alicia Flores  
Assistant Clerk of the Board

  
Chair, Lake County Board of Supervisors

