



COUNTY OF LAKE  
COMMUNITY DEVELOPMENT DEPARTMENT  
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Item #6e  
9:05 AM  
January 25, 2024

## MEMORANDUM

**TO:** Planning Commission

**FROM:** Mireya G. Turner, Director  
Michelle Irace, Principal Planner

**DATE:** January 25, 2024

**SUBJECT:** Consideration of proposed Major Use Permit (UP 22-24) and Mitigated Negative Declaration (IS 22-29) for Rancho Novoa for a private campground and special event venue on a property located at 5680 Blue Lakes Road, Upper Lake (APN: 003-007-03)

The Community Development Department has received an application for a proposed Major Use Permit (UP 22-24) for a private campground with 16 camp sites and a special event venue (known as Rancho Novoa) for weddings and gatherings at 5680 Blue Lake Road, Upper Lake.

However, during final review of the project, errors and inconsistencies were found within the Staff Report and associated documents. As such, Staff requests that the item be continued to a later date and time to allow further analysis of the project.