

# APPLICATION FOR APPOINTMENT TO LAKE COUNTY BOARDS, COMMISSIONS, & COMMITTEES

**Application For: \***

Local Area Plan Advisory Committee

Name of Board, Commission or Committee

**Seat Category: \***

Member

**Incumbent: \***

Yes

No

**Supervisorial District: \***

District 3 (District 3)

[Lake Country District Map](#)

**Applicant Name: \***

Clarke, Debbie

**Home Address: \***

Street Address

Address Line 2

City

Nice

Zip Code

95464

State

California

**Is This Your Mailing Address as well? \***

Yes

No (No)

No (No)

## Mailing Address

**Address**

Street Address

Address Line 2

City

Nice

Zip Code

95464

State

CA

Country

United States

**Primary Phone \***

[Redacted]

**E-mail \***

[retrodeb@sbcglobal.net](mailto:retrodeb@sbcglobal.net)

**Current Occupation: \***

Retired Teacher/Business Owner

**Are you registered to vote in Lake County? \***

Yes

No

**Community organizations to which you belong: \***

North Shore Business Association

**List past or present County appointments, as well as any other public service appointments, or elected positions held (please list dates served): \***

Nice Mutual Water Company Board Elected 2008 to 2012

Nice Fire Auxiliary Board Member 2005 to 2008

**Briefly describe how your participation on this Board will help the Lake County Community: \***

As a long time resident of Lake County, I know a lot of history and have been involved with several planning sessions for change. I am also involved in my north shore community and am very aware of the positive and negative aspects of living here. I was here in the 1970s and returned when I retired during the early 2000s. I can perhaps answer questions about water quality, parks, and other areas of interest around the whole lake.

**List any special qualifications or expertise you may have for the position and any other information you would like to include as part of your application: \***

I am a great note taker from my experience as a board secretary for several nonprofit organizations (and will share them with you), a trained Socratic seminar teacher, I was trained in quagga mussel inspection (I was in charge of putting up signs at marinas on the north shore when it first started), and I have means of getting information out to the public and I am trained in calming people down.

**Do you or any member of your immediate family hold a position that might conflict with your duties for this Board/Commission? \***

Yes

No (No)

No (No)

## LAKE COUNTY ADVISORY BOARD, COMMITTEE AND COMMISSION CONFLICT OF INTEREST POLICY

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### Policy

#### LAKE COUNTY ADVISORY BOARD, COMMITTEE AND COMMISSION CONFLICT OF INTEREST POLICY POLICY

In addition to any Federal or State conflict of interest requirements which may apply, no member of any Advisory board, commission or committee shall make, participate in making or in any way attempt to use their position to influence a decision in which he or she knows or has reason to know that he or she or their spouse has a financial interest. In all such cases, the affected member shall disclose his or her interests in the records of the board, commission or committee and shall refrain from participating in all discussions and votes concerning the matter in which he/she or his/her spouse has a financial interest.

The purpose of this policy is not only to avoid actual improprieties, but also the appearance of possible improprieties. Therefore, it is the policy of the Board of Supervisors that any doubts as to whether a member shall refrain from participating in a particular matter should be resolved in favor of non-participation.

While recognizing that state law and regulations may specify categories of memberships on certain boards, commissions and committees, to the extent possible, no one shall be appointed to a board, commission or committee which recommends funding allocations to community based organizations, who is (or whose spouse

is) a director, or officer of an agency or organization which competes in the funding process before that board, commission or committee.

The Clerk of the Board of Supervisors shall provide all applicants for County boards, commissions and committees with copies of this Conflict of Interest Policy. Additionally, the County's staff to each board, commission, and committee shall assist in monitoring compliance with the conflict of interest policy. Monitoring shall include annual review of appointee circumstances as they may change during each appointee's term of office.

All applicants shall state on their application for appointment what affiliation, if any, they or their spouse has with public service agencies. Additionally, all applicants shall certify prior to their participation as a voting representative of the Board of Supervisors that they have read this policy and can serve free of any conflict of interest. The certification will be made by an applicant/nominee by signing the application for their appointment. Further, should any conflict of interest arise during the appointee's term of office, the appointee shall so declare and abstain from participation on the proceeding and business as it relates to the area of conflict.

For those boards, commissions and committees which recommend funding allocations to the Board of Supervisors, no member shall participate in any discussions or decisions related to an agency of which the member or the member's spouse is a director or officer. Additionally, unless state law or regulation require otherwise, any such member shall also refrain from participation in discussions or decisions related to proposals which are in direct competition with a proposal submitted by the agency of which the member or member's spouse is a director or officer.

#### APPOINTMENT OF COUNTY EMPLOYEES TO ADVISORY BOARDS

(Policies & Procedures Manual, Section 1-7)

In order to further community involvement in County government and to further the independence of advisory boards, it shall be the policy of the Board of Supervisors to discourage appointment of County employees to those advisory boards which are intended to consist of independent citizens and/or community members.

(Adopted on 10/14/86 and amended on 4/12/94)

#### **County of Lake Code of Conduct for Boards, Commissions, and Committees**

This Code of Conduct is incorporated in the Board of Supervisors, Committees Policy, Sec 1.6, Rule 6, "County of Lake Code of Conduct for Boards, Commissions, and Committees".

The County of Lake's (County's) wide range of boards, commissions, and committees serve a critical role as a mechanism for civic engagement. While no single code of conduct can address all the varied board, commission, and committee circumstances, the purpose of this universal Code of Conduct is to create standards and expectations of conduct that align with the County's values and are consistent with the protocols of the Board of Supervisors.

All members of County boards, commissions, and committees are expected to abide by this Code of Conduct. Each appointee to such boards, commissions, and committees shall acknowledge receipt, understanding, and agreement to abide by this Code of Conduct.

By our conduct, we create an environment in which we adhere to and pledge to uphold the following values:

We acknowledge that the principal function of County of Lake boards, commissions, and committees (or representatives) is public service, and we therefore commit to serving the public interest and promoting the greatest public good.

We recognize that our actions impact the community's trust in the County and government as a whole and commit to act with honesty and integrity.

We commit to vigilance in avoiding bias or conflict of interest whether they be real or perceived, acknowledging that even the perception of such corrodes public trust.

We commit to fairness, impartiality, active listening, and consideration of all points of view by setting aside our personal agendas, affiliations, and biases. We make informed decisions after carefully weighing relevant data and assessing the merits and possible impacts.

We recognize that diversity is a strength and commit to promoting an inclusive and welcoming culture at public meetings and with each other to foster participation and representation across all our varied communities.

We practice civility by fostering a professional environment of courteous, respectful, and equitable treatment of our fellow members, elected officials, County staff and the residents we serve, through our words and actions whether we agree or disagree.

We are committed to fostering an environment free from violence, discrimination, intimidation, or harassment of any kind.

We are committed to transparency, access to information, and promoting broad public engagement.

We will respect and comply with all applicable laws, regulations, and County policies, including Board of Supervisors' Policy section 1.6 "Committees Policy", the County's Code of Ethics, the Political Reform Act, and the Ralph M. Brown Act.

#### ACKNOWLEDGEMENT

I, , have read, understand, and agree to abide by the above County of Lake Code of Conduct for Boards, Commissions, and Committees during my tenure as a member of a County board, commission, or committee.

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**Signature\***



Travis Clarke

**Date Time\***

07/17/2024

I certify that the above information is true and correct, and that I have read the Lake County Advisory Board, Committee and Commission Conflict of Interest Policy. I agree to abide by that policy, and to the best of my knowledge, I have no conflict of interest.



**COUNTY OF LAKE**  
**CLERK OF THE BOARD OF SUPERVISORS**  
 Courthouse - 255 North Forbes Street  
 Lakeport, California 95453  
 TELEPHONE (707) 263-2368  
 FAX (707) 263-2207

**APPLICATION FOR APPOINTMENT TO LAKE COUNTY BOARDS, COMMISSIONS, AND COMMITTEES**

Application For: LAPC Seat Category: MEMBER/ From WRTH(Western Region Townhall)  
 Name of Board, Commission or Committee

Incumbent? Y/N: NO Supervisorial District: 3rd

Applicant Name: ACEVES, THOMAS  
 Last, First

Home Address: [REDACTED]  
 Street City Zip Code

Mailing Address: SAME  
 (leave blank if same as above) Street City Zip Code

Primary Phone: [REDACTED] Email Address: [REDACTED]

Current Occupation: Financial Service Manager Are you registered to vote in Lake County? Y/N: Y

Community organizations to which you belong: WRTH, NAACP , PBAC(CAL-Trans)

List past or present County appointments, as well as any other public service appointments, or elected positions held (please list dates served):

WRTH(MAC) for Supervisor Crandell 3rd district 01-21-current, PBAC 01-23-current, NAACP Executive member 01-24-current

Briefly describe how your participation on this Board will help the Lake County Community:  
 With over four years of contributing to improving the community needs, I have the perspective and knowledge of bringing my community residents perspective to the membership planning committee.

List any special qualifications or expertise you may have for the position and any other information you would like to include as part of your application:  
 As a continuing member of The WRTH committee as well as The PBAC, I want to bring my knowledge of our residents preferences, long term perspective of our community's needs, land use improvements, and by helping create a blueprint for improving our North Shore community's way of life.

Do you or any member of your immediate family hold a position that might conflict with your duties for this Board/Commission? If yes, please explain:

N

I certify that the above information is true and correct, and I have read the Lake County Advisory Board, Committee and Commission Conflict of Interest Policy. I agree to abide by that policy and to the best of my knowledge, I have no conflict of interest.

Thomas Aceves  
 Thomas Aceves (May 8, 2024 10:46 PDT)  
 Signature

05/08/2024  
 Date

For Board Use Only:  
 APPOINTED YES\_\_\_ NO\_\_\_  
 APPOINTED ON:

LAKE COUNTY  
ADVISORY BOARD, COMMITTEE AND COMMISSION  
CONFLICT OF INTEREST POLICY

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POLICY

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APPOINTMENT OF COUNTY EMPLOYEES TO ADVISORY BOARDS  
(Policies & Procedures Manual, Section 1-7)

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In order to further community involvement in County government and to further the independence of advisory boards, it shall be the policy of the Board of Supervisors to discourage appointment of County employees to those advisory boards which are intended to consist of independent citizens and/or community members.  
(Adopted on 10/14/86 and amended on 4/12/94)



## County of Lake Code of Conduct for Boards, Commissions, and Committees

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**By our conduct, we create an environment in which we adhere to and pledge to uphold the following values:**

- We acknowledge that the principal function of County of Lake boards, commissions, and committees (or representatives) is public service, and we therefore commit to serving the public interest and promoting the greatest public good.
- We recognize that our actions impact the community's trust in the County and government as a whole and commit to act with honesty and integrity.
- We commit to vigilance in avoiding bias or conflict of interest whether they be real or perceived, acknowledging that even the perception of such corrodes public trust.
- We commit to fairness, impartiality, active listening, and consideration of all points of view by setting aside our personal agendas, affiliations, and biases. We make informed decisions after carefully weighing relevant data and assessing the merits and possible impacts.
- We recognize that diversity is a strength and commit to promoting an inclusive and welcoming culture at public meetings and with each other to foster participation and representation across all our varied communities.
- We practice civility by fostering a professional environment of courteous, respectful, and equitable treatment of our fellow members, elected officials, County staff and the residents we serve, through our words and actions whether we agree or disagree.
- We are committed to fostering an environment free from violence, discrimination, intimidation, or harassment of any kind.
- We are committed to transparency, access to information, and promoting broad public engagement.
- We will respect and comply with all applicable laws, regulations, and County policies, including Board of Supervisors' Policy section 1.6 "Committees Policy", the County's Code of Ethics, the Political Reform Act, and the Ralph M. Brown Act.

### ACKNOWLEDGEMENT

I, Thomas Aceves, have read, understand, and agree to abide by the above County of Lake Code of Conduct for Boards, Commissions, and Committees during my tenure as a member of a County board, commission, or committee.

Dated: 05/08/2024

Signature: *Thomas Aceves*  
Thomas Aceves (May 8, 2024 10:46 PDT)







# Advisory Board Application

Final Audit Report

2024-05-08

Created:	2024-05-08
By:	Johanna DeLong (Johanna.DeLong@lakecountyca.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAAH06LMwv3Avylo_ICVph8HZjuVJYZJMIG

## "Advisory Board Application" History

-  Web Form created by Johanna DeLong (Johanna.DeLong@lakecountyca.gov)  
2023-03-31 - 4:06:24 PM GMT
-  Web Form filled in by Thomas Aceves ([REDACTED])  
2024-05-08 - 5:46:44 PM GMT- IP address: [REDACTED]
-  Email verification link emailed to Thomas Aceves ([REDACTED])  
2024-05-08 - 5:46:46 PM GMT
-  Email viewed by Thomas Aceves ([REDACTED])  
2024-05-08 - 5:47:04 PM GMT- IP address: [REDACTED]
-  E-signature verified by Thomas Aceves ([REDACTED])  
2024-05-08 - 5:47:09 PM GMT- IP address: [REDACTED]
-  Agreement completed.  
2024-05-08 - 5:47:09 PM GMT





**COUNTY OF LAKE**  
**CLERK OF THE BOARD OF SUPERVISORS**  
 Courthouse - 255 North Forbes Street  
 Lakeport, California 95453  
 TELEPHONE (707) 263-2368  
 FAX (707) 263-2207

**APPLICATION FOR APPOINTMENT TO LAKE COUNTY BOARDS, COMMISSIONS, AND COMMITTEES**

Application For: Local Area Committee  
Upper Lake - Nice Seat Category: WRTH / AT Large  
 Name of Board, Commission or Committee

Incumbent? Y/N: \_\_\_\_\_ Supervisorial District: 3

Applicant Name: Alakszay, Tammy  
 Last, First

Home Address: \_\_\_\_\_  
 Street City Zip Code

Mailing Address: Same as above  
 (leave blank if same as above) Street City Zip Code

Primary Phone: \_\_\_\_\_ Email Address: \_\_\_\_\_

Current Occupation: Community Projects manager Are you registered to vote in Lake County? Y/N: \_\_\_\_\_

Community organizations to which you belong: WRTH, ARC, LC FSC, NEO-STAFF

List past or present County appointments, as well as any other public service appointments, or elected positions held (please list dates served):  
CA FSC - county coordinator

Briefly describe how your participation on this Board will help the Lake County Community:  
Passionate about Community and want to see LC grow and remain a great place to live

List any special qualifications or expertise you may have for the position and any other information you would like to include as part of your application:  
Very involved in community and volunteerism. I have been a part of all phases of disaster preparedness through recovery

Do you or any member of your immediate family hold a position that might conflict with your duties for this Board/Commission? If yes, please explain:  
No.

I certify that the above information is true and correct, and I have read the Lake County Advisory Board, Committee and Commission Conflict of Interest Policy. I agree to abide by that policy and to the best of my knowledge, I have no conflict of interest.

Signature: Tammy Alakszay Date: 4/14/24

For Board Use Only:  
 APPOINTED YES \_\_\_ NO \_\_\_  
 APPOINTED ON: \_\_\_\_\_

## County of Lake Code of Conduct for Boards, Commissions, and Committees

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- We commit to fairness, impartiality, active listening, and consideration of all points of view by setting aside our personal agendas, affiliations, and biases. We make informed decisions after carefully weighing relevant data and assessing the merits and possible impacts.
- We recognize that diversity is a strength and commit to promoting an inclusive and welcoming culture at public meetings and with each other to foster participation and representation across all our varied communities.
- We practice civility by fostering a professional environment of courteous, respectful, and equitable treatment of our fellow members, elected officials, County staff and the residents we serve, through our words and actions whether we agree or disagree.
- We are committed to fostering an environment free from violence, discrimination, intimidation, or harassment of any kind.
- We are committed to transparency, access to information, and promoting broad public engagement.
- We will respect and comply with all applicable laws, regulations, and County policies, including Board of Supervisors' Policy section 1.6 "Committees Policy", the County's Code of Ethics, the Political Reform Act, and the Ralph M. Brown Act.

### ACKNOWLEDGEMENT

I, Tommy Alaksay, have read, understand, and agree to abide by the above County of Lake Code of Conduct for Boards, Commissions, and Committees during my tenure as a member of a County board, commission, or committee.

Dated: 4.14.24

Signature: 

Code of Conduct for Boards, Commissions, and Committees



**COUNTY OF LAKE**  
**CLERK OF THE BOARD OF SUPERVISORS**  
 Courthouse - 255 North Forbes Street  
 Lakeport, California 95453  
 TELEPHONE (707) 263-2368  
 FAX (707) 263-2207

**APPLICATION FOR APPOINTMENT TO LAKE COUNTY BOARDS, COMMISSIONS, AND COMMITTEES**

Application For: LPAC - Lake County 2050 Seat Category: At Large - Upper Lake Resident  
 Name of Board, Commission or Committee

Incumbent? Y/N: N Supervisorial District: 3rd

Applicant Name: Carrera, Julia  
 Last, First

Home Address: \_\_\_\_\_  
 Street City Zip Code

Mailing Address: \_\_\_\_\_  
 (leave blank if same as above) Street City Zip Code

Primary Phone: \_\_\_\_\_ Email Address: \_\_\_\_\_

Current Occupation: Environmental Scientist Are you registered to vote in Lake County? Y/N: Y

Community organizations to which you belong: Upper Lake Community Services District Formation/Draft Oak Ordinance

List past or present County appointments, as well as any other public service appointments, or elected positions held (please list dates served):  
Western Town Hall Advisory Counsel

Briefly describe how your participation on this Board will help the Lake County Community:  
I have been working with the Lake County General Plan for 15 years now in my business and for 8 years with my own properties. I have worked with 5 local planning/building departments for fifteen years. I have acquired a vast knowledge base of planning, zoning, special districts, etc. over the last 15 years. In addition,

With my background, I believe can greatly benefit the committee, the process, the community and Lake County 2050

List any special qualifications or expertise you may have for the position and any other information you would like to include as part of your application:  
 Extensive Experience with 5 different county General Plans (Lake, Mendocino, Sonoma, Humboldt, Trinity); Extensive Experience with 5 different Planning and Building Departments  
 15 years of Participating in Working Groups at both the State and County level to create more than 25 Ordinances/Regulations/Policy/Laws;  
 Upper Lake Citizen Patrol for 8 years; was appointed and had to resign from WORTH; have worked directly with Lake County Planning and Building staff and my company was on their referral list for 15+ years.

Do you or any member of your immediate family hold a position that might conflict with your duties for this Board/Commission? If yes, please explain:  
No

I certify that the above information is true and correct; and I have read the Lake County Advisory Board, Committee and Commission Conflict of Interest Policy. I agree to abide by that policy and to the best of my knowledge, I have no conflict of interest.

Julia Carrera  
 Julia Carrera (Apr 4, 2024 15:54 PDT)  
 Signature

04/04/2024  
 Date

For Board Use Only:  
 APPOINTED YES \_\_\_ NO \_\_\_  
 APPOINTED ON: \_\_\_\_\_

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- We are committed to transparency, access to information, and promoting broad public engagement.
- We will respect and comply with all applicable laws, regulations, and County policies, including Board of Supervisors' Policy section 1.6 "Committees Policy", the County's Code of Ethics, the Political Reform Act, and the Ralph M. Brown Act.

### ACKNOWLEDGEMENT

I, Julia Carrera, have read, understand, and agree to abide by the above County of Lake Code of Conduct for Boards, Commissions, and Committees during my tenure as a member of a County board, commission, or committee.

Dated: 04/04/2024

Signature: Julia Carrera  
Julia Carrera (Apr 4, 2024 15:54 PDT)





**COUNTY OF LAKE**  
**CLERK OF THE BOARD OF SUPERVISORS**  
 Courthouse - 255 North Forbes Street  
 Lakeport, California 95453  
 TELEPHONE (707) 263-2368  
 FAX (707) 263-2207

**APPLICATION FOR APPOINTMENT TO LAKE COUNTY BOARDS, COMMISSIONS, AND COMMITTEES**

Application For: General Plan Advisory Committee Seat Category: Senior Support Services  
 Name of Board, Commission or Committee

Incumbent? Y/N: No Supervisorial District: 3

Applicant Name: Cawn, Betsy  
 Last, First

Home Address: \_\_\_\_\_  
 Street City Zip Code

Mailing Address: \_\_\_\_\_  
 (leave blank if same as above) Street City Zip Code

Primary Phone: \_\_\_\_\_ Email Address: \_\_\_\_\_

Current Occupation: Sole Proprietor, Editor in Chief, The Essential Public Information Center Are you registered to vote in Lake County? Y/N: Yes

Community organizations to which you belong: Lake County Community Radio (KPFZ 88.1 FM)

List past or present County appointments, as well as any other public service appointments, or elected positions held (please list dates served):  
Clear Lake Advisory Committee, 2011-2014; Quagga/Zebra Mussel Program, 2011 (reporting to Department of Public Works); Area Agency on Aging Advisory Committee, Elder Abuse and Emergency Preparedness subcommittees, 2008-2010; Board of Directors member, Senior Support Services of Upper Lake, 2008-2011; B

Briefly describe how your participation on this Board will help the Lake County Community:  
Over 40 years experience in medical/mental health family caregiving and contract management of federally-funded, state-administered Older Americans Act programs coordinated by the Lake County Department of Social Services, Adult Services; 18 years practice as volunteer Peer Counselor; 15 years as local public off

List any special qualifications or expertise you may have for the position and any other information you would like to include as part of your application:  
10 years technical publications manager for multi-million dollar projects for applied science industries in the San Francisco Bay Area, inclusive of federally-funded pure research and commercial product development. 23 years active support for the US EPA National Pollutant Discharge Elimination System; multi-year ed

Do you or any member of your immediate family hold a position that might conflict with your duties for this Board/Commission? If yes, please explain:  
 No.

I certify that the above information is true and correct, and I have read the Lake County Advisory Board, Committee and Commission Conflict of Interest Policy. I agree to abide by that policy and to the best of my knowledge, I have no conflict of interest.

Betsy Cawn  
Betsy Cawn (Feb 8, 2024 12:33 PST)  
 Signature

02/08/2024  
 Date

For Board Use Only:  
 APPOINTED YES \_\_\_ NO \_\_\_  
 APPOINTED ON: \_\_\_\_\_

# APPLICATION FOR APPOINTMENT TO LAKE COUNTY BOARDS, COMMISSIONS, & COMMITTEES

**Application For: \***

Local Area Plan Advisory Committee

Name of Board, Commission or Committee

**Seat Category: \***

Environmental Representative/Member At-Large

**Incumbent: \***

Yes

No

**Supervisorial District: \***

District 3

[Lake Country District Map](#)

**Applicant Name: \***

McVey, Connor

**Home Address: \***

Street Address

[REDACTED]

Address Line 2

City

Upper Lake

Zip Code

95485

State

California

**Is This Your Mailing Address as well? \***

Yes

No

## Mailing Address

---

---

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**Primary Phone \***

[REDACTED]

**E-mail \***

[connorjmcvey@yahoo.com](mailto:connorjmcvey@yahoo.com)

**Current Occupation: \***

Engineering Geologist

**Are you registered to vote in Lake County? \***

Yes

No

**Community organizations to which you belong: \***

N/A



**List past or present County appointments, as well as any other public service appointments, or elected positions held (please list dates served): \***

N/A

**Briefly describe how your participation on this Board will help the Lake County Community: \***

I am a professional in the fields of Geology, Hydrology, and Environmental Science. I have a background in research with the USGS, and currently work on groundwater sustainability for the State of California.

I am passionate about public service and intend to serve in that capacity the rest of my career.

I grew up in district three, then left for college and to start a career. I then moved back after nearly a decade, with the goal of serving my home community. I desire to live in a thriving region which: fosters economic development, promotes local business and innovation, encourages recreation, has adequate housing, prioritizes the needs and safety of its residents, and manages to do all of this while being stewards and conservators of our abundant natural resources.

I believe both my personal and professional knowledge of Lake County makes me an ideal candidate for such an advisory committee

**List any special qualifications or expertise you may have for the position and any other information you would like to include as part of your application: \***

I have extensive knowledge, statewide and locally, of: Geology, Hydrology, surface and groundwater, aquifers, water quality, geomorphology, geochemistry, watershed science, and volcanology. I also possess intimate knowledge of Lake County communities, particularly those in District 3.

I hold three degrees: Associate of Science in Earth Sciences, Bachelor of Science in Geology, and a Master of Science in Geology.

I began my career in scientific research at the US Geological Survey and concurrently completed my MS Thesis on Sulphur Bank Mine. After more than six years with the federal government I transitioned to working for the California Waterboards, where I now provide expert feedback and analysis on Groundwater Sustainability Plans statewide.

**Do you or any member of your immediate family hold a position that might conflict with your duties for this Board/Commission? \***

Yes

No

## LAKE COUNTY ADVISORY BOARD, COMMITTEE AND COMMISSION CONFLICT OF INTEREST POLICY

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### Policy

#### LAKE COUNTY ADVISORY BOARD, COMMITTEE AND COMMISSION CONFLICT OF INTEREST POLICY POLICY

In addition to any Federal or State conflict of interest requirements which may apply, no member of any Advisory board, commission or committee shall make, participate in making or in any way attempt to use their position to influence a decision in which he or she knows or has reason to know that he or she or their spouse has a financial interest. In all such cases, the affected member shall disclose his or her interests in the records of the board, commission or committee and shall refrain from participating in all discussions and votes concerning the matter in which he/she or his/her spouse has a financial interest.

The purpose of this policy is not only to avoid actual improprieties, but also the appearance of possible improprieties. Therefore, it is the policy of the Board of Supervisors that any doubts as to whether a member shall refrain from participating in a particular matter should be resolved in favor of non-participation.

While recognizing that state law and regulations may specify categories of memberships on certain boards, commissions and committees, to the extent possible, no one shall be appointed to a board, commission or committee which recommends funding allocations to community based organizations, who is (or whose spouse is) a director, or officer of an agency or organization which competes in the funding process before that board, commission or committee.

The Clerk of the Board of Supervisors shall provide all applicants for County boards, commissions and committees with copies of this Conflict of Interest Policy. Additionally, the County's staff to each board, commission, and committee shall assist in monitoring compliance with the conflict of interest policy. Monitoring shall include annual review of appointee circumstances as they may change during each appointee's term of

office.

All applicants shall state on their application for appointment what affiliation, if any, they or their spouse has with public service agencies. Additionally, all applicants shall certify prior to their participation as a voting representative of the Board of Supervisors that they have read this policy and can serve free of any conflict of interest. The certification will be made by an applicant/nominee by signing the application for their appointment. Further, should any conflict of interest arise during the appointee's term of office, the appointee shall so declare and abstain from participation on the proceeding and business as it relates to the area of conflict.

For those boards, commissions and committees which recommend funding allocations to the Board of Supervisors, no member shall participate in any discussions or decisions related to an agency of which the member or the member's spouse is a director or officer. Additionally, unless state law or regulation require otherwise, any such member shall also refrain from participation in discussions or decisions related to proposals which are in direct competition with a proposal submitted by the agency of which the member or member's spouse is a director or officer.

#### APPOINTMENT OF COUNTY EMPLOYEES TO ADVISORY BOARDS

(Policies & Procedures Manual, Section 1-7)

In order to further community involvement in County government and to further the independence of advisory boards, it shall be the policy of the Board of Supervisors to discourage appointment of County employees to those advisory boards which are intended to consist of independent citizens and/or community members.

(Adopted on 10/14/86 and amended on 4/12/94)

#### **County of Lake Code of Conduct for Boards, Commissions, and Committees**

This Code of Conduct is incorporated in the Board of Supervisors, Committees Policy, Sec 1.6, Rule 6, "County of Lake Code of Conduct for Boards, Commissions, and Committees".

The County of Lake's (County's) wide range of boards, commissions, and committees serve a critical role as a mechanism for civic engagement. While no single code of conduct can address all the varied board, commission, and committee circumstances, the purpose of this universal Code of Conduct is to create standards and expectations of conduct that align with the County's values and are consistent with the protocols of the Board of Supervisors.

All members of County boards, commissions, and committees are expected to abide by this Code of Conduct. Each appointee to such boards, commissions, and committees shall acknowledge receipt, understanding, and agreement to abide by this Code of Conduct.

By our conduct, we create an environment in which we adhere to and pledge to uphold the following values:

We acknowledge that the principal function of County of Lake boards, commissions, and committees (or representatives) is public service, and we therefore commit to serving the public interest and promoting the greatest public good.

We recognize that our actions impact the community's trust in the County and government as a whole and commit to act with honesty and integrity.

We commit to vigilance in avoiding bias or conflict of interest whether they be real or perceived, acknowledging that even the perception of such corrodes public trust.

We commit to fairness, impartiality, active listening, and consideration of all points of view by setting aside our personal agendas, affiliations, and biases. We make informed decisions after carefully weighing relevant data and assessing the merits and possible impacts.

We recognize that diversity is a strength and commit to promoting an inclusive and welcoming culture at public meetings and with each other to foster participation and representation across all our varied communities.

We practice civility by fostering a professional environment of courteous, respectful, and equitable treatment of our fellow members, elected officials, County staff and the residents we serve, through our words and actions whether we agree or disagree.

We are committed to fostering an environment free from violence, discrimination, intimidation, or harassment of any kind.

We are committed to transparency, access to information, and promoting broad public engagement.

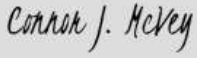
We will respect and comply with all applicable laws, regulations, and County policies, including Board of Supervisors' Policy section 1.6 "Committees Policy", the County's Code of Ethics, the Political Reform Act, and the Ralph M. Brown Act.

#### ACKNOWLEDGEMENT

I, , have read, understand, and agree to abide by the above County of Lake Code of Conduct for Boards, Commissions, and Committees during my tenure as a member of a County board, commission, or committee.

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**Signature\***

A handwritten signature in black ink on a light gray rectangular background. The signature reads "Connor J. McVey" in a cursive script.

**Date Time\***

07/15/2024

I certify that the above information is true and correct, and that I have read the Lake County Advisory Board, Committee and Commission Conflict of Interest Policy. I agree to abide by that policy, and to the best of my knowledge, I have no conflict of interest.



**COUNTY OF LAKE**  
**CLERK OF THE BOARD OF SUPERVISORS**  
 Courthouse - 255 North Forbes Street  
 Lakeport, California 95453  
 TELEPHONE (707) 263-2368  
 FAX (707) 263-2207

**APPLICATION FOR APPOINTMENT TO LAKE COUNTY BOARDS, COMMISSIONS, AND COMMITTEES**

Application For: GPAC Seat Category: Tribal Representative  
Name of Board, Commission or Committee

Incumbent? Y/N: No Supervisorial District: 5

Applicant Name: Quitiquit, Irenia  
Last, First

Home Address: [Redacted]  
Street City Zip Code

Mailing Address: [Redacted]  
(leave blank if same as above) Street City Zip Code

Primary Phone: [Redacted] Email Address: [Redacted]

Current Occupation: Tribal Govt Official Are you registered to vote in Lake County? Y/N: Y

Community organizations to which you belong: Robinson Rancheria of Pomo Indians

List past or present County appointments, as well as any other public service appointments, or elected positions held (please list dates served):

Blue-Ribbon committee; Middle Creek Restoration Project; Lake County Area Plan for Nice/Upper Lake (199-200'); Clear Lake hitch; USEPA RTOC; CalEPA Tribal Advisory Committee.

Briefly describe how your participation on this Board will help the Lake County Community:  
Assist with reaching out to Lake Counties tribal communities to be involve and participate in the General Plan to ensure their comments and voice gets heard and included.

List any special qualifications or expertise you may have for the position and any other information you would like to include as part of your application:  
I have worked for 25 years as the Environmental Director for the Robinson Rancheria for 18 years and Scotts Valley for 10 years; 4 years as the Tribal Liaison for Cal Bay Delta Authority; Robinson Rancheria Council-Secretary/Treasurer for 4 years.

Do you or any member of your immediate family hold a position that might conflict with your duties for this Board/Commission? If yes, please explain:  
 None.

I certify that the above information is true and correct, and I have read the Lake County Advisory Board, Committee and Commission Conflict of Interest Policy. I agree to abide by that policy and to the best of my knowledge, I have no conflict of interest.

Irenia Quitiquit  
Irenia Quitiquit (Mar 14, 2024 10:16 PDT)  
 Signature

03/14/2024  
 Date

For Board Use Only:  
 APPOINTED YES \_\_\_ NO \_\_\_  
 APPOINTED ON:

# APPLICATION FOR APPOINTMENT TO LAKE COUNTY BOARDS, COMMISSIONS, & COMMITTEES



**Application For: \***

LAPAC

Name of Board, Commission or Committee

**Seat Category: \***

WRTH

**Incumbent: \***

Yes

No

**Supervisorial District: \***

District 3

[Lake Country District Map](#)

**Applicant Name: \***

Diane Tomkins Plante

**Home Address: \***

Street Address

Address Line 2

City

Upper Lake

Zip Code

95485

State

CA

**Is This Your Mailing Address as well? \***

Yes

No

## Mailing Address

**Primary Phone \***

[Redacted]

**E-mail \***

[dtplante101@gmail.com](mailto:dtplante101@gmail.com)

**Current Occupation: \***

Self Employed Accountant

**Are you registered to vote in Lake County? \***

Yes

No

**Community organizations to which you belong: \***

North Shore Business Association  
Board of Hospice Services of LC  
Board of Upper Lake School District

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(Adopted on 10/14/86 and amended on 4/12/94)

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Signature \*



Date Time \*

06/03/2024

I certify that the above information is true and correct, and that I have read the Lake County Advisory Board, Committee and Commission Conflict of Interest Policy. I agree to abide by that policy, and to the best of my knowledge, I have no conflict of interest.