

**COUNTY OF LAKE  
BOARD OF SUPERVISORS**



**TUESDAY, SEPTEMBER 19, 2023  
9:00 AM  
AGENDA**

Mokey Simon, District 1  
Bruno Sabatier, District 2  
Eddie Crandell, District 3  
Michael S. Green, District 4  
Jessica Pyska, District 5

Susan Parker,  
County Administrative Officer  
Lloyd Guintivano, County Counsel  
Johanna DeLong,  
Assistant Clerk of the Board

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**GENERAL INFORMATION**

The Board of Supervisors meets the first four Tuesdays of each month, at 9:00 a.m. at 255 North Forbes Street, Lakeport, California. The meeting room is wheelchair accessible. A request for a disability-related modification or accommodation necessary to participate in the Board of Supervisors meeting should be made in writing to the Clerk of the Board at least 48 hours prior to the meeting.

**This agenda is divided into four sections:**

**CONSENT ITEMS** - These items are expected to be routine and non-controversial. They will be acted upon by the Board at one time without discussion. Any Board member may request that any item be removed from the Consent Agenda for later discussion.

**TIMED ITEMS** - These items are noticed hearings, work sessions and items with a previously set time.

**NON-TIMED ITEMS** - These items include significant policy and administrative actions and are listed alphabetically by department. These non-timed items may be taken up at any unspecified time during the meeting.

**CLOSED SESSION** - Pursuant to applicable Government Codes, the Board may consider certain matters in Closed Session. The Board will reconvene into Open Session to take any action on a Closed Session item.

The Lake County Board of Supervisors meets concurrently as the Board of Directors of Lake County Air Quality Management District, Board of Directors of Lake County Watershed Protection District, Board of Directors of Kelseyville County Waterworks District #3, Board of Directors of Lake County Sanitation District, Lake County Housing Commission, Lake County Board of Equalization and Board of Directors of Lake County In-Home Supportive Services Public Authority.

Agendas of public meetings and supporting documents are available for public inspection in the Lake County Courthouse, Board of Supervisors Office, First Floor, Room 109, 255 North Forbes Street, Lakeport, California.

Any person may speak for three (3) minutes on any agenda item; however, total public input per item is not to exceed 15 minutes, unless extended at the discretion of the Board. This rule does not apply to public hearings.

**AGENDA AVAILABLE ONLINE AT [www.co.lake.ca.us](http://www.co.lake.ca.us)**

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Meetings of the Lake County Board of Supervisors will be available for participation virtually via Zoom. Live video of all Board of Supervisors meetings is broadcast online, at:  
<https://countyoflake.legistar.com/Calendar.aspx>

To participate in real time, please join the Zoom Meeting, by clicking the link below at 9am:  
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[pwd=R0VGcm5LRldlK3dVV1ZrcXZTYjZrZz09](https://lakecounty.zoom.us/j/97499943424?pwd=R0VGcm5LRldlK3dVV1ZrcXZTYjZrZz09)

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To submit a written comment on any agenda item please visit:

<https://countyoflake.legistar.com/Calendar.aspx> and click on the eComment feature linked to the meeting date. If a comment is submitted after the meeting begins, it may not be read during the meeting but will become a part of the record.

Thank you for your interest in this meeting.

## **1. Call to Order**

## **2. Moment of Silence**

## **3. Pledge of Allegiance**

## **4. Consideration of Extra Items Not Appearing on the Posted Agenda**

## **5. Approval of the Consent Agenda**

- 5.1** Approve the 2nd Amendment to 2019 Agreement Between the City of Clearlake, City of Lakeport and the County of Lake Relative to Operation of a Local Public, Educational, Governmental (PEG) Cable Television Channel, extending the term through June 30, 2025 and authorize the Chair to sign

**Sponsors:** Sabatier and Administrative Office

**Memo:** [23-1044](#)

**Attachments:** [2019 PEG Agreement \(signed\)](#)  
[Second Amendment to 2019 PEG Agreement](#)

- 5.2** Approve Letter of Support for Clearlake Grant Application for Reconnecting Communities Program

**Sponsors:** Simon and Sabatier

**Memo:** [23-1042](#)

**Attachments:** [Reconnecting Communities Letter of Support](#)

- 5.3** Adopt Proclamation Declaring September 22, 2023 as Native American Day in Lake County

**Sponsors:** Crandell and Simon

**Memo:** [23-1033](#)

**Attachments:** [Native American Day 2023](#)

- 5.4** (a) Waive the formal bidding process, pursuant to Lake County Code Section 38.1, as an extension of an annual agreement; and (b) Approve Amendment No. 5 to the Contract between County of Lake and Granicus, Inc. for Agenda Management and Government Transparency Services in the amount of \$26,723.43, and authorize the Chair to sign

**Sponsors:** Administrative Office

**Memo:** [23-926](#)

**Attachments:** [Granicus Amendment 5 09192023](#)  
[Granicus FourthAmendment-2.6.2023](#)  
[Granicus ThirdAmendment\\_073120](#)  
[Granicus SecondAmendment Admin](#)  
[Granicus FirstAmendment Admin](#)  
[GranicusServiceAgreement LakeCounty](#)

- 5.5** Adopt Resolution Approving MOU Between County of Lake and Lake County Resource Conservation District for Management of Goatsrue in Lake County for July 1, 2023, through June 30, 2025, in the amount of \$32,716.00

**Sponsors:** Agriculture

**Memo:** [23-1039](#)

**Attachments:** [Goatsrue MOU 23-25 .pdf](#)  
[Goatsrue Resolution.pdf](#)

- 5.6** Adopt Proclamation Designating the Week of September 10, 2023 through September 16, 2023 as National Suicide Prevention Week.

**Sponsors:** Behavioral Health Services

**Memo:** [23-1015](#)

**Attachments:** [PROCLAMATION Suicide Awareness Month 2023](#)

- 5.7** Approve Lease between County of Lake and Berg Investments, LP for 13300 East Highway 20, Unit N, Clearlake Oaks for a term commencing on July 1, 2023 and ending on February 29, 2028 and Authorize the Behavioral Health Director to Sign

**Sponsors:** Behavioral Health Services

**Memo:** [23-1020](#)

**Attachments:** [LEASE 13440 E. Hwy 20 Unit N LCBHS](#)

- 5.8** Approve Agreement Between County of Lake and Resource Development Associates for Consultation and Support in the Community Program Planning (CPP) Process for Fiscal Years 2023-24, 2024-25, 2025-26 in the amount of \$310,920 and Authorize the Board Chair to Sign

**Sponsors:** Behavioral Health Services

**Memo:** [23-1030](#)

**Attachments:** [23.24.40 Resource Development Associates FYs 2023-26](#)

- 5.9** Approve Amendment No. 2 to the Agreement Between Willow Glen Care Center for Adult Residential Support Services and Specialty Mental Health Services with no change to the Contract Maximum for Fiscal years 2022-25 and Authorize the Board Chair to Sign.

**Sponsors:** Behavioral Health Services

**Memo:** [23-1031](#)

**Attachments:** [22.23.50.2 Willow Glen AMENDMENT No. 2 FYs 2022-25](#)  
[22.23.50.1 Willow Glen AMEND No. 1 FY 2022-2025](#)  
[22.23.50 Willow Glen FYs 2022-25](#)

- 5.10** Approve the Continuation of the Proclamation Declaring a Shelter Crisis Urgency Due to the Current Need for Sheltering for Those Experiencing Homelessness during the Weather and Temperature Patterns that the County of Lake has Been Experiencing
- Sponsors:** BOARD OF SUPERVISORS
- Memo:** [23-972](#)
- Attachments:** [Shelter in Place](#)
- 5.11** Approve Continuation of Proclamation declaring a Clear Lake Hitch Emergency
- Sponsors:** BOARD OF SUPERVISORS
- Memo:** [23-974](#)
- Attachments:** [Reso2023-10\\_HitchEmergency\\_Green&Crandell](#)
- 5.12** Approve Continuation of Proclamation of the Existence of a Local Emergency Due to Pervasive Tree Mortality.
- Sponsors:** BOARD OF SUPERVISORS
- Memo:** [23-976](#)
- Attachments:** [Tree Mortality Emergency Proclamation final](#)
- 5.13** Approve Continuation of an Emergency Declaration for Drought Conditions
- Sponsors:** BOARD OF SUPERVISORS
- Memo:** [23-977](#)
- Attachments:** [sheriff drought proclama\\_20210506174828](#)  
[2021 drought emergency\\_20210506174916](#)  
[2021 usda drought emerge\\_20210506174855](#)
- 5.14** Approve Continuation of a Local Emergency by the Lake County Sheriff/OES Director for the January 2023 Atmospheric River Event
- Sponsors:** BOARD OF SUPERVISORS
- Memo:** [23-978](#)
- Attachments:** [Emergency Services Local Emergency Proclamation - 2023 Atmospheric River.](#)  
[RESOLUTION CONFIRMING THE EXISTENCE OF A LOCAL EMERGENCY](#)
- 5.15** Approve Continuation of Proclamation of the Existence of a Local Emergency Due to Low Elevation Snow and Extreme Cold
- Sponsors:** BOARD OF SUPERVISORS
- Memo:** [23-979](#)
- Attachments:** [Emergency Proclamation Snow Event](#)

- 5.16** Adopt Proposed Resolution Authorizing Submittal of Application for the Illegal Dumping and Site Abatement Grant through CalRecycle, and authorize the Community Development Director to Sign All Grant Documents.

**Sponsors:** Community Development

**Memo:** [23-1014](#)

**Attachments:** [Illegal Disposal Grant Narrative](#)  
[Illegal Disposal Grant Workplan and Budget](#)  
[Draft Resolution Illegal Dumping Grant](#)

- 5.17** (a) Waive the competitive bidding procedures pursuant to Lake County Code Section 2-39.2 and Section 1.C.2 of the County's Consultant Selection Policy; and (b) Approve Amendment One to Agreement for Investigative Services Between the Oppenheimer Investigations Group and the County of Lake increasing the contract amount by \$522, not to exceed \$30,522, and authorize the Chair to sign

**Sponsors:** County Counsel

**Memo:** [23-1045](#)

**Attachments:** [Amendment](#)  
[Minute Order](#)  
[Agreement](#)

- 5.18** Approve Supplemental Services Agreement Number 2 between the County of Lake and NCE for consulting services related to the Design of Road Rehabilitation Plans and authorize the Chair to sign the Agreement

**Sponsors:** Public Works

**Memo:** [23-1012](#)

**Attachments:** [Supplemental Services Agreement 2 design](#)  
[Lake County 2024 Pavement and PSE Scope Final 2023.8.16](#)

- 5.19** Adopt Resolution Approving the Applications for Grant Funds Through the FAA Airport Improvement Program and Designating the Public Works Director as the County's Authorized Representative

**Sponsors:** Public Works

**Memo:** [23-1043](#)

**Attachments:** [Resolution FAA AIP Grant Applications](#)

- 5.20** Approve Purchase Orders for the Purchase of one (1) vehicle for the Central Garage Fleet and three (3) Capital Assets for the Road Department, and authorize the Public Works Director/Assistant Purchasing Agent to sign the Purchase Orders

**Sponsors:** Public Works

**Memo:** [23-1013](#)

**Attachments:** [Quote-Main](#)  
[County of Lake 8.2 VXT Plow Quote](#)  
[pdf2621 Boss plow quote](#)  
[81423-KD](#)  
[County of Lake Fecon FMX28 8-28-23 #](#)

- 5.21** Approve Equitable Sharing Agreement and Certification between the County of Lake Sheriff's Department and the US Department of Justice; and authorize the Sheriff and Chair to sign

**Sponsors:** Sheriff

**Memo:** [23-889](#)

**Attachments:** [equitable sharing\\_20230905083538](#)

- 5.22** (Sitting as the Board of Directors of the Lake County Watershed Protection District) Approve the Well House Easement Deed with Linda Ruth Chandler for Property within the Middle Creek Flood Damage Reduction and Ecosystem Restoration Project and Authorize the Chair of the Board of Directors to Sign the Well House Easement Deed

**Sponsors:** Water Resources

**Memo:** [23-1001](#)

**Attachments:** [Easement Deed - Chandler](#)

- 5.23** (Sitting as the Board of Directors of the Lake County Watershed Protection District) Adopt Resolution authorizing the County of Lake Water Resources Director to apply for California Department of Water Resources (DWR) Flood System Repair Project (FSRP) for much-needed repairs to levee maintenance areas within the Upper Lake levee system.

**Sponsors:** Public Works and Water Resources

**Memo:** [23-1010](#)

**Attachments:** [Resolution Signed by CC](#)  
[LMARepresentatives\\_B-2](#)  
[LetterOfIntent\\_B-1](#)

- 5.24** (Sitting as the Board of Directors for the Lake County Watershed Protection District) Approve "Approval of Just Compensation" for five (5) Properties within the Middle Creek Flood Damage Reduction and Ecosystem Restoration Project and authorize the Chair of the Board of Directors to sign the Approval

**Sponsors:** Water Resources

**Memo:** [23-1002](#)

**Attachments:** [Approval of Just Compensation](#)

## **6. Timed Items**

### **6.1 9:06 A.M. - Public Input**

- 6.2** 9:07 A.M. - Pet of the Week

**Sponsors:** Animal Care and Control

**Memo:** [23-1028](#)

- 6.3** 9:08 A.M. - New and Noteworthy at the Library

**Sponsors:** Library

**Memo:** [23-1048](#)

- 6.4** 9:09 A.M. - Presentation of Proclamation Designating the Week of September 10, 2023 through September 16, 2023 as National Suicide Prevention Week

**Sponsors:** Behavioral Health Services

**Memo:** [23-1016](#)

**Attachments:** [Proclamation National Suicide Prevention Wk 2023](#)

- 6.5** 9:10 A.M. - Presentation of Proclamation Declaring September 22, 2023 as Native American Day in Lake County

**Sponsors:** BOARD OF SUPERVISORS

**Memo:** [23-1032](#)

**Attachments:** [Proclamation Native American Day 2023](#)

- 6.6** 9:30 A.M. - HEARING - Consideration of Requested Hearing (Appeal) by Richard Saunders for a Notice of Nuisance and Order to Abate issued against 15892 Kugleman Street., Lower Lake / APN# 012-025-860

**Sponsors:** Community Development

**Memo:** [23-994](#)

**Attachments:** [Request for Hearing](#)  
[Lake County Code Chapter 13, Section 13-7 Hearing Procedures](#)  
[Site Photos](#)  
[Notice of Nuisance and Order to Abate \(NONOTA\)](#)



- 6.7** 10:00 A.M. - PUBLIC HEARING - Consideration of Appeal (AB 23-01) of Planning Commission's Approval of Parcel Map (PM 22-02); Appellant: Scotts Valley Energy Corporation; Location: 7130 Red Hills Road, Kelseyville (APN: 009-021-07)

**Sponsors:** Community Development

**Memo:** [23-965](#)

**Attachments:** [Vicinity Map](#)  
[Parcel Map \(PM 22-02\)](#)  
[Appeal Application](#)  
[PC Staff Report, Part 1](#)  
[PC Staff Report, Part 2](#)  
[PC Minutes from May 25, 2023 Meeting](#)  
[Agency Comments](#)

- 6.8** 10:30 A.M. - PUBLIC HEARING - Consideration of Draft Ordinance Amending Chapter 5 of the Lake County Code Relating to Permitting Agriculture-Exempt and Temporary Cannabis Processing Structures, and Amending Chapter 27 of the Lake County Code regarding Mitigation Fees, and Amending Article 68 of the Zoning Ordinance Regarding Definitions of Temporary Building Types

**Sponsors:** Community Development

**Memo:** [23-1049](#)

**Attachments:** [Draft Ordinance with Recommendations\\_redlined](#)  
[Draft Ordinance with Recommendations\\_clean](#)  
[2022-122\\_Resolution of Intent](#)  
[Draft Initial Study and Negative Declaration \(IS 23-13\)](#)  
[Public Comment\\_6.8 drying-structures\\_09192923](#)  
[drying-ord-is - added 9-19](#)

- 6.9** 1:30 P.M. – PUBLIC HEARING – (Continued from September 12, 2023) Consideration of the Final Recommended Budget for Fiscal Year 2023/2024 for the County of Lake and Special Districts Governed by the Board of Supervisors

**Sponsors:** Administrative Office

**Memo:** [23-1024](#)

**Attachments:** [Table of Contents](#)  
[Resolution Adopting Final Recommended Budget 2023-24](#)  
[Resolution Amending Position Allocation Final Rec Budget FY 2023-24](#)  
[Capital Asset List FY 23-24 Final Recommended Budget](#)  
[Adjustment Summary Final Recommended Budget FY 23-24](#)  
[Fund Summary Final Recommended Budget FY 23-24](#)  
[Budget narratives 23-24](#)

## 7. Non-Timed Items

### 7.1 Supervisors' weekly calendar, travel and reports

- 7.2** Consideration of (a) Purchase of an Animal Control Box in the amount of \$30,776.15 and (b) Authorize the Animal Care and Control Director or his designee to issue a Purchase Order

**Sponsors:** Animal Care and Control

**Memo:** [23-1027](#)

**Attachments:** [Jackson Creek Mfg AC Box Quote](#)  
[Diamond Truck Body AC Box Quote](#)

- 7.3** Consideration of Proposed Agreement between the County of Lake and PlaceWorks, for Planning Services for the General Plan and Local Area Plan Updates

**Sponsors:** Community Development

**Memo:** [23-1019](#)

**Attachments:** [PlaceWorks Proposal for Services](#)  
[PlaceWorks Cost Proposal](#)  
[Signed Agreement - PlaceWorks](#)

- 7.4** Consideration of Amendment One to the Agreement with COAR Design Group for Facility Design Services for the Behavioral Health Clearlake Facility Expansion Project

**Sponsors:** Public Services

**Memo:** [23-1026](#)

**Attachments:** [Amendment One Behavioral Health Clearlake Facility Expansion \(COAR\)-Signe](#)

- 7.5** (Sitting as Kelseyville County Waterworks District #3, Board of Directors) Consideration of (a) Waiving the Competitive Bid Process per Section 2-38.4, Cooperative Purchases, of the County Code and (b) Approving the Purchase of a Ford F-550 Service Truck for KCWWD#3 and authorize the Special Districts Administrator/Assistant Purchasing Agent to sign the Purchase Request

**Sponsors:** Special Districts

**Memo:** [23-1021](#)

**Attachments:** [F-550 KCWWD#3 Quote](#)

- 7.6** (Sitting as the Lake County Sanitation District Board of Directors)  
Consideration of a) Waiving the competitive bidding process, pursuant to Lake County Code Section 2-38.4 Cooperative Purchases; b) Authorizing Special Districts Administrator/Assistant Purchasing Agent to issue a purchase order not to exceed \$79,000 to Garton Tractors for the purchase of a Four-wheel Drive ROPS Tractor

**Sponsors:** Special Districts

**Memo:** [23-1022](#)

**Attachments:** [BOS Memo- 254 Tractor FY 23-24 Quote](#)

- 7.7** (Sitting as the Lake County Sanitation District Board of Directors)  
Consideration of a) Waiving the competitive bidding process, pursuant to Lake County Code Section 2-38.4 Cooperative Purchases; b) Authorizing Special Districts Administrator/Assistant Purchasing Agent to issue a purchase order not to exceed \$550,000 to Owen Equipment for the purchase of a Vactor 2100i Truck

**Sponsors:** Special Districts

**Memo:** [23-1023](#)

**Attachments:** [BOS Memo- 254 Vactor FY 23-24- Sourcewell Contract](#)

[BOS Memo- 254 Vactor FY 23-24- Quote](#)

## 8. Closed Session

- 8.1** Public Employee Appointment Pursuant to Gov. Code Section 54957(b) (1):

Interviews for Chief Public Defender  
Appointment of Chief Public Defender

**Memo:** [23-1029](#)

- 8.2** Public Employee Appointment Pursuant to Gov. Code Section 54957(b) (1):

Interviews for Interim Health Services Director  
Appointment of Interim Health Services Director

**Memo:** [23-1047](#)

- 8.3** Conference with Legal Counsel: Significant Exposure to Litigation pursuant to Gov. Code section 54956.9(d)(2), (e)(1) – One potential case

**Memo:** [23-1046](#)

## 9. Adjournment