

**County of Lake
Registrar of Voters Office
Records Destruction Calendar**

Ballot Tabulation Programs: Federal Elections - 22 months; State/Local Elections - 6 months after election certification (EC 15209)
Precinct Supplies & Ballots: Federal Elections - 22 months; State/Local Elections - 6 months after election certification (EC 17300 - 17306)
Rosters (All Elections) - 5 years after election certification (EC 173003 - 17306)
Initiative or Recall Petitions - 8 months after election certification (EC 17200 & 17400)
Voter Registration Affidavit - 5 years (EC 17000 - 17001)
Voter Registration: Updates, Cancels (Official Notices), 3PCOAs - 22 months (U.S.C. 42, Sec. 194)
Voter Registration: Correspondence - 22 months (U.S.C. 42, Sec. 194)
Accounts Payable - Retain current fiscal year + 5 years

Orig. Date:	Type:	# of boxes	Destroy by date:	Agenda Approval	Destroyed date:
	Election Materials: Ballot Tabulation Programs Precinct Supplies & Ballots				
10/4/2021	California Gubernatorial Recall Election September 14, 2021	268	4/1/2022		
11/30/2020	General Election November 3, 2020	401	9/4/2022		
	Rosters				
March 2017	March 2017 Rosters	1	3/8/2022		
Nov 2017	November 2017 Rosters	1	11/8/2022		
	Petitions				
2020	Initiative 1885 (W 6/30/22)	1	12/29/2021		
2022	Initiative 1877 (F 2022)	1	4/1/2022		
2021	Recall of Gavin Newsom (Orrin E. Heatlie) September 14, 2021	1	6/14/2022		
	Voter Registration: Affidavit				
2017	Add Batches	1	9/1/2022		
2018	COVR; Add Batches	2	1/1/2023		
	Voter Registration: Other				
2017	Updates, Cancels, 3PCOAs	1	6/1/2022		
2017	Updates, Cancels, 3PCOAs	1	10/1/2022		
2018	VoteCal; Corresp.	2	1/1/2023		
2021	Pending Voter Under 18 Reports; Push Voters	1	1/2/2023		
	Miscellaneous				
2021	Qrt Postage Reports 1990 - 2014	1	1/1/2023		