



Class Code: 5-0312  
FLSA: Non-Exempt  
EEO: 4  
Bargaining Unit: 5  
Revised: 10/2020

## **BUILDING INSPECTOR, SENIOR**

### **DEFINITION**

Under general supervision, conducts inspections of residential, commercial, or industrial building structures and installations in various states of alteration, construction, and repair; determines that construction, alterations, and repairs are in compliance with county and adopted building codes and ordinances; enforces building and zoning codes and ordinances; answers questions regarding building code and structural requirements for the public, architects, contractors, and engineers; and performs related duties as assigned.

### **DISTINGUISHING CHARACTERISTICS**

This is the journey-level class in the Building Inspector series. Incumbents perform the full range of building inspection and code enforcement duties in residential, commercial, and mobile home areas. Incumbents are required to possess substantial knowledge of the adopted Building Code, Plumbing and Mechanical Codes, the National Electrical Code, and Title 25 requirements for mobile home construction.

This class is distinguished from Building Inspector in that latter class performs routine building inspection duties in residential, commercial, and mobile home areas.

### **SUPERVISION RECEIVED AND EXERCISED**

Receives general supervision from the Chief Building Official. Exercises no direct supervision over staff. May provide lead direction, work coordination, and training, as assigned.

### **EXAMPLES OF ESSENTIAL DUTIES**

Class specifications are intended to present a descriptive list of the scope of duties performed by employees in this class and are not intended to reflect all duties performed within the job.

- Conducts field inspections of residential, commercial, industrial structures, and county buildings in varying stages of construction, alteration, or repair to ensure compliance with zoning laws and health and safety standards, initiates enforcement actions.
- Interprets applicable building codes and ordinances for builders and homeowners; provides advice on construction procedures and practices.
- Inspects the quality of materials and methods of construction for electrical, plumbing, mechanical, framework, concrete, masonry work, lathing, plastering, tile work, roofing, etc.
- Reviews applications, plans, and specifications; drafts plan review comments for code compliance.
- Performs grading inspections and evaluates grading construction and erosion control methods and practices.
- Investigates complaints, including those related to existing buildings, new construction, and zoning ordinance standards, to determine if code violations or problem conditions exist.
- Inspects damaged buildings for safe occupancy after fires, floods, or other occurrences.
- Prepares notices of correction, violation, and/or nuisance; abatement orders; and various reports.
- Performs inspections to determine causes of structural failures.
- Performs related duties as assigned.

### **MINIMUM QUALIFICATIONS**

**Knowledge of:**

- Principles, practices, tools, equipment, and materials used in the general construction trades.
- Accepted safety standards and methods of building construction.
- Quality of various construction materials.
- Applicable building and related codes and ordinances enforceable by the county.
- Principles of mathematics related to the building trades.
- Inspection methods and procedures.
- County code enforcement policies.
- Customer service principles.
- Applicable business equipment and desktop applications.
- Proper English spelling, grammar, and punctuation.

**Ability to:**

- Provide lead direction, work coordination, and training, as assigned.
- Perform a variety of building inspections, examining workmanship and materials, and enforcing requisite codes and ordinances.
- Use and apply a wide scope of inspection methods and techniques.
- Identify deviations from laws, regulations, and standard construction practices.
- Read, interpret, and explain building plans, specifications, and codes.
- Perform plan checks and reviews for building projects.
- Apply technical knowledge of building trades work.
- Perform mathematical calculations quickly and accurately.
- Communicate effectively both orally and in writing.
- Enforce regulations with firmness and tact.
- Prepare clear and concise reports.
- Represent the county building inspection functions in a courteous and professional manner.
- Utilize a computer, relevant software applications, and/or other equipment as assigned.
- Regularly work well under pressure and meet conflicting deadlines.
- Constantly demonstrate cooperative behavior with colleagues, supervisors, customers, and the public.

**Licensing and Certifications:**

Possession of, or ability to obtain, an appropriate valid California Driver's License.

Possession of an ICC Certification as a Building Inspector.

Possession of any or all the following International Code Council (ICC) certifications is highly desirable: Combination Residential Inspector, Residential Plans Examiner, Building Official, Code Enforcement and Certified Access Specialist.

**Education and Experience:**

One (1) year of current experience performing building inspection and building and zoning code enforcement duties for a government agency at a level comparable to that of a Building Inspector I with the County of Lake. Qualifying experience must have been within the last four (4) years.

Additional directly related experience and/or education may be substituted.

**WORKING CONDITIONS, ADA, AND OTHER REQUIREMENTS**

The County of Lake is an equal opportunity employer. The County of Lake will comply with its obligations under the law to provide equal employment opportunities to qualified individuals with disabilities.

Positions in this class typically require: sitting, stooping, kneeling, crouching, reaching, standing, walking, pushing, pulling, lifting, fingering, grasping, talking, hearing, seeing, and repetitive motions.

**Sedentary Work:** Exerting up to 10 pounds of force occasionally and/or a negligible amount of force frequently or constantly to lift, carry, push, pull or otherwise move objects. Sedentary work involves sitting most of the time. Jobs are sedentary if walking and standing are required only occasionally and all other sedentary criteria are met.

**Light Work:** Exerting up to 25 pounds of force occasionally, and/or up to 10 pounds of force frequently, and/or a negligible amount of force constantly to move objects. If the use of arm and/or leg controls requires exertion of forces greater than that for Sedentary Work and the worker sits most of the time, the job is rated for light work.

**Medium Work:** Exerting up to 50 pounds of force occasionally, and/or up to 25 pounds of force frequently, and/or up to 10 pounds of force constantly to move objects.

**Heavy Work:** Exerting 50 to 100 pounds of force occasionally, and/or 20 to 50 pounds of force frequently, and/or 10 to 20 pounds of force constantly to move objects.

**Very Heavy Work:** Exerting in excess of 100 pounds of force occasionally, and/or in excess of 50 pounds of force frequently, and/or in excess of 20 pounds of force constantly to move objects.

Employees work primarily in an office environment with moderate noise levels, controlled temperature conditions and occasionally in the field where they may be exposed to inclement weather. Employees may interact with upset staff and/or public and private representatives in interpreting and enforcing departmental policies and procedures.

Incumbents generally work outside of a typical office environment and may be exposed to extreme temperatures, loud noise, fumes, noxious odors, dust, mist, gases, and poor ventilation; underground, confined, or restricted workspaces.

Positions in this class may require local and statewide travel as necessary.

**Disaster Service Workers:** As members of the County of Lake Emergency Services Organization, all County of Lake employees are designated as Disaster Service Workers during a proclaimed emergency and may be required to perform certain emergency services at the direction of the department/county.

**The contents of this class specification shall not be construed to constitute any expressed or implied warranty or guarantee, nor shall it constitute a contract of employment. The County of Lake assumes no responsibility beyond the general accuracy of the document, nor does it assume responsibility for any errors or omissions in the information contained herein. The contents of this specification may be modified or revoked without notice. Terms and conditions of employment are determined through a “meet and confer” process and are subject to the Memorandum of Understanding currently in effect.**