

COUNTY OF LAKE
OFFICE OF THE AUDITOR-CONTROLLER

COUNTY OF LAKE

BUDGET TRANSFER

Fiscal Year: 25/26

Budget Title: <u>Veterans Services</u> Budget Unit No. <u>5321</u>	Budget Transfer #B _____ (Admin. Office Completes this section)
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TRANSFER FROM:

From: Fund 001 Dept 1781
 (000) (0000)

<u>Account</u> <small>(000.00-00)</small>	<u>Account Title</u>	<u>Amount</u>
717.23-8C	Prof & Specialized Svcs	\$ 4700.00
_____	_____	\$ _____
_____	_____	\$ _____
_____	_____	\$ _____
_____	_____	\$ _____

TRANSFER TO:

To: Fund 001 Dept 5321
 (000) (0000)

<u>Account</u> <small>(000.00-00)</small>	<u>Account Title</u>	<u>Amount</u>
753.01-14	Salaries & Wages/Other, Te	\$ 4700.00
_____	_____	\$ _____
_____	_____	\$ _____
_____	_____	\$ _____
_____	_____	\$ _____

Department's explanation of why savings will be available in the account from which the money is requested to be transferred:

General Fund budget transfer

Department's justification & explanation of why transfer is necessary (A brief statement such as, "To cover anticipated deficit," is not adequate and, therefore, not acceptable.)

To cover cash in lieu for vacation and administrative leave.

Authorized Department Signature: _____ Date: _____

APPROVED

DENIED

COUNTY ADMINISTRATIVE OFFICER DATE

CHAIRPERSON, BOARD OF SUPERVISORS DATE

Auditor-Controller Use Only

Date _____ JE# _____ By: _____