

**COUNTY OF LAKE
BOARD OF SUPERVISORS**



**TUESDAY, NOVEMBER 4, 2025
9:00 AM
AGENDA**

Helen Owen, District 1
Bruno Sabatier, District 2
Eddie Crandell, District 3
Brad Rasmussen, District 4
Jessica Pyska, District 5

Susan Parker,
County Administrative Officer
Lloyd Guintivano, County Counsel
Johanna DeLong,
Assistant Clerk of the Board

GENERAL INFORMATION

The Board of Supervisors meets the first four Tuesdays of each month, at 9:00 a.m. at 255 North Forbes Street, Lakeport, California. The meeting room is wheelchair accessible. A request for a disability-related modification or accommodation necessary to participate in the Board of Supervisors meeting should be made in writing to the Clerk of the Board at least 48 hours prior to the meeting.

This agenda is divided into four sections:

CONSENT ITEMS - These items are expected to be routine and non-controversial. They will be acted upon by the Board at one time without discussion. Any Board member may request that any item be removed from the Consent Agenda for later discussion.

TIMED ITEMS - These items are noticed hearings, work sessions and items with a previously set time.

NON-TIMED ITEMS - These items include significant policy and administrative actions and are listed alphabetically by department. These non-timed items may be taken up at any unspecified time during the meeting.

CLOSED SESSION - Pursuant to applicable Government Codes, the Board may consider certain matters in Closed Session. The Board will reconvene into Open Session to take any action on a Closed Session item.

The Lake County Board of Supervisors meets concurrently as the Board of Directors of Lake County Air Quality Management District, Board of Directors of Lake County Watershed Protection District, Board of Directors of Kelseyville County Waterworks District #3, Board of Directors of Lake County Sanitation District, Lake County Housing Commission, Lake County Board of Equalization and Board of Directors of Lake County In-Home Supportive Services Public Authority.

Agendas of public meetings and supporting documents are available for public inspection in the Lake County Courthouse, Board of Supervisors Office, First Floor, Room 109, 255 North Forbes Street, Lakeport, California.

Any person may speak for three (3) minutes on any agenda item; however, total public input per item is not to exceed 15 minutes, unless extended at the discretion of the Board. This rule does not apply to public hearings.

AGENDA AVAILABLE ONLINE AT www.lakecountyca.gov

Meetings of the Lake County Board of Supervisors will be available for participation virtually via Zoom. Live video of all Board of Supervisors meetings is broadcast online, at:
<https://countyoflake.legistar.com/Calendar.aspx>

To participate in real time, please join the Zoom Meeting, by clicking the link below at 9am:
Join from a PC, Mac, iPad, iPhone or Android device:

Please click this URL to join. [https://lakecounty.zoom.us/j/86533544962?](https://lakecounty.zoom.us/j/86533544962?pwd=eFU3SWhhVIR4OGtqK1hPLzI0N2F0dz09)
[pwd=eFU3SWhhVIR4OGtqK1hPLzI0N2F0dz09](https://lakecounty.zoom.us/j/86533544962?pwd=eFU3SWhhVIR4OGtqK1hPLzI0N2F0dz09)

Passcode: 726865

Or One tap mobile:

+16694449171,,86533544962#,,,,*726865# US

+16699006833,,86533544962#,,,,*726865# US (San Jose)

Or join by phone:

Dial(for higher quality, dial a number based on your current location):

US: +1 669 444 9171 or +1 669 900 6833 or +1 346 248 7799 or +1 719 359 4580 or +1
253 205 0468 or +1 253 215 8782 or +1 360 209 5623 or +1 386 347 5053 or +1 507 473
4847 or +1 564 217 2000 or +1 646 931 3860 or +1 689 278 1000 or +1 929 205 6099 or +1
301 715 8592 or +1 305 224 1968 or +1 309 205 3325 or +1 312 626 6799

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International numbers available: [https://lakecounty.zoom.us/u/kcUkQmMtyj](https://lakecounty.zoom.us/j/86533544962?pwd=eFU3SWhhVIR4OGtqK1hPLzI0N2F0dz09)

PLEASE NOTE: IF ALL BOARD MEMBERS ARE PRESENT IN PERSON, PUBLIC PARTICIPATION BY ZOOM IS FOR CONVENIENCE ONLY AND IS NOT REQUIRED BY LAW. IF THE ZOOM FEED IS LOST FOR ANY REASON, THE MEETING MAY BE PAUSED WHILE A FIX IS ATTEMPTED BUT THE MEETING MAY CONTINUE AT THE DISCRETION OF THE CHAIRPERSON.

To submit a written comment on any agenda item please visit:

<https://countyoflake.legistar.com/Calendar.aspx> and click on the eComment feature linked to the meeting date. If a comment is submitted after the meeting begins, it may not be read during the meeting but will become a part of the record.

Thank you for your interest in this meeting.

1. Call to Order

2. Moment of Silence

3. Pledge of Allegiance

4. Consideration of Extra Items Not Appearing on the Posted Agenda

- 4.1 EXTRA ITEM: (a) Consideration of “extra” agenda item; and (b) Consideration of recommendation to approve administrative funding to provide hunger relief due to SNAP/CalFresh benefit delay in the amount of \$40,000 per week for two weeks, \$80,000 total; and (c) Consideration of recommendation to establish an Ad-Hoc Work Group for hunger relief due to SNAP/CalFresh benefit delay

Sponsors: Social Services

Memo: [25-1092](#)

5. Approval of the Consent Agenda

- 5.1 Approve Continuation of Proclamation declaring a Clear Lake Hitch Emergency

Sponsors: BOARD OF SUPERVISORS

Memo: [25-1019](#)

Attachments: [Reso2023-10_HitchEmergency](#)

- 5.2 Approve Continuation of Proclamation of the Existence of a Local Emergency Due to Pervasive Tree Mortality

Sponsors: BOARD OF SUPERVISORS

Memo: [25-1020](#)

Attachments: [Tree Mortality Emergency Proclamation final](#)

- 5.3 Approve Continuation of Emergency Proclamation Declaring a Shelter Crisis in the County of Lake

Sponsors: BOARD OF SUPERVISORS

Memo: [25-1021](#)

Attachments: [Shelter Crisis Emergency Proclamation](#)

- 5.4 Adopt Proclamation Recognizing our Veterans on Veterans Day

Sponsors: BOARD OF SUPERVISORS

Memo: [25-1080](#)

- 5.5 Adopt Proclamation Designating November 2025 as National Native American Heritage Month in Lake County

Sponsors: BOARD OF SUPERVISORS

Memo: [25-1082](#)

- 5.6** (Sitting as the Lake County Air Quality Management District Board of Directors) Authorize the APCO to Sign the County of Lake South Main St. Purchase Agreement for a Portion of District Property at 2617 South Main Street, Lakeport, CA 95453

Sponsors: Air Quality Management District

Memo: [25-1084](#)

Attachments: [Corrected Purchase Agreement](#)
[Purchase offer](#)
[Restricted Appraisal Report](#)
[L01-350 Exhibit Air Quality ROW](#)

- 5.7** Affirm Authority of County Administrative Officer Susan Parker to Manage the Fiscal and Budget Responsibilities of the Public Defenders Office

Sponsors: Administrative Office

Memo: [25-1076](#)

- 5.8** (a) Approve Agreement No. BSCC 1527-25 by and between the Board of State and Community Corrections and the County of Lake in the amount of \$52,326.00, for law enforcement equipment and training; (b) Adopt the Governing Body Resolution; (c) Adopt the Resolution amending Resolution to amend the adopted budget for FY 2025-2026 by adjusting revenues and appropriations in Budget Unit 2201-Sheriff/Coroner; (d) Approve Appendix C, Certification of Compliance and (e) Authorize the Sheriff/Coroner as the Authorized Payee to sign any additional documents

Sponsors: Sheriff

Memo: [25-1048](#)

Attachments: [STD-204-Payee-Data-Record a](#)
[2025 JAG RFA - Contract Lake County](#)
[Grantee-Contact-Information-Sheet-September-2020 \(1\)](#)
[Resolution to Appropriate Unanticipated Revenue BU 2201 JAGgrantBSCC Du](#)
[Governing Body Resolution -JAG BSCC Dutra](#)
[certification of complia 20251022165802](#)
[addendum bscc resolution 20251031111318](#)

- 5.9** Adopt Resolution Adopting the Lake County Multi-Jurisdictional Hazard Mitigation Plan; and (b) Accept and adopt the Lake County Multi-Jurisdictional Hazard Mitigation Plan (MJHMP)

Sponsors: Sheriff

Memo: [25-1068](#)

Attachments: [Lake County PRT 8-12-25](#)
[APA Lake County 8-12-25](#)
[2025 Lake County MJHMP FEMA Approved](#)
[2025 Lake County MJHMP Clearlake Annex Final 9.4.25 Adopted Plan](#)
[2025 Lake County MJHMP Lakeport Annex Adopted Plan](#)
[Lake County MJHMP Approval PPT](#)
[Signed Revised Multi J HMP Reso](#)

- 5.10** (Sitting in Concurrence with the Kelseyville County Water Works Board of Directors and Lake County Sanitation District Board of Directors) Approve Agreement between the County of Lake, Kelseyville County Water Works and Lake County Sanitation District, on behalf of CSA #1 Lighting Districts, CSA #2 Spring Valley, CSA #6 Finley, CSA #13 Kono Tayee, CSA #20 Soda Bay, CSA #21 North Lakeport, Kelseyville County Water Works District #3, and Lake County Sanitation District, with Lechowicz & Tseng Municipal Consultants for Rate and Fee Study Services, award the identified task orders, and Authorize the Chair to Sign

Sponsors: Special Districts

Memo: [25-1060](#)

Attachments: [Fee Schedule- Lechowicz](#)
[LACOSAN SE Sewer Rate 8.21.25](#)
[Lands End Sewer Rate Proposal 8.21.25](#)
[Lechowicz + Tseng RFP](#)
[Rate and Fee Studies RFP #251110](#)
[Rate and Fee Study Services Contract- Lechowicz BOS Ready](#)
[User Fees LT Proposal 8.21.25](#)

6. Timed Items

6.1 9:02 A.M. - Public Input

- 6.2** 1:00 P.M. - HEARING - Consideration of Transient Occupancy Tax Appeal - 21469 Yankee Valley Rd, Hidden Valley Lake, CA 95467 APN 144-131-040-000
- Sponsors:** Treasurer-Tax Collector
- Memo:** [25-1075](#)
- Attachments:** [TOT Appeal - APN 144-131-040-000](#)
[LIENED AMOUNT 8-14-25 \(upload 11-3-2025 to BOS agenda\)](#)
- 6.3** 1:15 P.M. - Consideration of Presentation on Cannabis Policy Update Process
- Sponsors:** Community Development
- Memo:** [25-1047](#)
- Attachments:** [LakeCoCannabisRegulationsUpdate_EIRScope_092925](#)
- 6.4** 1:45 P.M - Consideration of 2026 Cannabis Cultivation and Business Tax Rates
- Sponsors:** Treasurer-Tax Collector
- Memo:** [25-1062](#)
- Attachments:** [Cannabis - Historical Tax Data Table \(uploaded to BOS Agenda 11-3-2025\)](#)
[Cannabis - Historical Tax Data Chart \(uploaded to BOS agenda 11-3-2025\)](#)
[Reso2024-91_CannabisTax \(uploaded 11-3-2025\)](#)
[Reso2024-51_CannabisTax \(uploaded 11-3-2025\)](#)
- 6.5** 2:15 P.M. - a) Presentation of Proclamation Recognizing our Veterans on Veterans Day; and b) Consideration of joining Operation Green Light and Lighting the County Courthouse with Green Lights from November 4-11, 2025
- Sponsors:** BOARD OF SUPERVISORS
- Memo:** [25-1081](#)
- 6.6** 2:30 P.M. - Presentation of Proclamation Designating November 2025 as National Native American Heritage Month in Lake County
- Sponsors:** BOARD OF SUPERVISORS
- Memo:** [25-1083](#)

7. Non-Timed Items

7.1 Supervisors' weekly calendar, travel and reports

- 7.2** Consideration of Update and Discussion on status of SNAP/CalFresh Benefit Delay
- Sponsors:** Sabatier
- Memo:** [25-1086](#)

- 7.3** Consideration of Funding Request for \$50,000 Under BU 1892 Pursuant to Board Direction on September 23, 2025
- Sponsors:** Administrative Office and County Counsel
- Memo:** [25-1088](#)
- 7.4** Consideration of Proposed 2026 Board of Supervisors Regular Meeting Calendar
- Sponsors:** Administrative Office
- Memo:** [25-1049](#)
- Attachments:** [2026 BOS Meeting Calendar.11042025](#)
- 7.5** Consideration of the following Advisory Board appointments:
East Region Town Hall (ERTH)
Spring Valley County Service Area (CSA) #2 Advisory Board
- Sponsors:** Clerk of the Board
- Memo:** [25-1074](#)
- Attachments:** [Robin, Stephen_EARTH_Redacted.pdf](#)
[Wellman, Sterling_EARTH_Redacted.pdf](#)
[Renkes, Scott_CSA2_Redacted.pdf](#)
[Sahf, Mark_CSA2_Redacted.pdf](#)
- 7.6** Consideration of approval to accept \$100,000 in funding from Partnership HealthPlan of California to be utilized over three years to support implementation of the Community Health Assessment and Community Health Improvement Plan process.
- Sponsors:** Health Services
- Memo:** [25-1053](#)
- Attachments:** [00_CHACHIP_Addendum_08.2025_COMSFINAL_1](#)
- 7.7** Consideration of Resolution Amending Resolution No. 2025-119 Establishing Position Allocations for Fiscal Year 2025-2026 Budget Unit 2301, Sheriff-Jail Facilities
- Sponsors:** Sheriff
- Memo:** [25-1042](#)
- Attachments:** [Signed Resolution for Position Allocation Sheriff Jail 2301 10.2025](#)

8. 10:00 A.M. - (Sitting as the Board of Equalization) Assessment Appeal Hearings

8.1 Consideration of Continuation of Assessment Appeal Applications: No. 02-2024 through 09-2024, Donica LLC

Sponsors: Clerk of the Board and Assessor

Memo: [25-1069](#)

Attachments: [Donica_02 through 09-2024](#)
[025-472-050-000 20251030 Nov 4 Appeal Stipulation](#)

9. Closed Session

9.1 9:03 A.M. - Public Employee Appointment Pursuant to Gov. Code Section 54957(b) (1):

Interviews for Interim Chief Public Defender
Appointment of Interim Chief Public Defender

Memo: [25-1072](#)

9.2 3:00 P.M. - Public Employee Appointment Pursuant to Gov. Code Section 54957(b) (1):

Interviews for Animal Care and Control Director
Appointment of Animal Care and Control Director

Memo: [25-1025](#)

9.3 Conference with Legal Counsel: Existing Litigation pursuant to Gov. Code sec. 54956.9 (d)(1) – FERC Proceeding No. P-77, Potter Valley Hydroelectric Project

Memo: [25-1085](#)

10. Adjournment