COUNTY OF LAKE
PROPERTY TRANSFER RECORD

To the Auditor-Controller
Process the Following Property Transfer Record:

MAY 13 , 20 26

From SHERIFF- ARMORY (DEPT. NAME) 2214 (NUMBER) **To** _____ (DEPT. NAME) _____ (NUMBER)

COUNTY I.D. NUMBER	DESCRIPTION OF ASSET	COST OR VALUE (AT ACQUISITION)	DEPTS. COMMODITY REFERENCE NO.	DEPARTMENTS SEQUENCE NO.	REASON FOR TRANSFER (please be specific)
NDW918	GLOCK 17	466.54	70	NDW918	SURPLUS

Comments SURPLUS

Released by _____ (DEPARTMENT HEAD) **Deleted from Inventory List** ☐ (YES) _____ (DATE)

Received by _____ (DEPARTMENT HEAD) **Added to Inventory List** ☐ (YES) _____ (DATE)

Verified by Auditor-Controller _____ (DEPUTY) _____ (DATE) **Entered into HTE:** _____

Entered into FA Recon: _____

E:\FORMS\FIXED ASSETS\PROP TSFR REC.DOC 5/07
Revised Dec 2009