



COUNTY OF LAKE

255 North Forbes Street
Lakeport, CA 95453

Meeting Minutes - Draft BOARD OF SUPERVISORS

Tuesday, January 2, 2018

10:00 AM

Board Chambers

1. Call to Order

The meeting was called to order at 9:00 a.m. by Chair Smith. County Administrative Officer Carol Huchingson, County Counsel Anita Grant, and Assistant Clerk of the Board Carolyn Purdy were present, along with the following Supervisors:

Present: Supervisor Simon, Supervisor Steele and Chair Smith

Absent: Supervisor Scott and Supervisor Brown, who arrived later in the meeting.

2. Moment of Silence

A moment of silence was observed.

3. Pledge of Allegiance

Led by Jamesina Scott.

4. Presentations by County Departments:

(a) Animal Care & Control - Animals Available for Adoption;

(b) Human Resources - Current County Job Openings.

(a) Animal Care and Control was not present.

(b) Human Resources Analyst Diana Rico presented the current job openings available in the County of Lake.

5. Consideration of Items Not Appearing on the Posted Agenda (Extra Items)

There were no extra items to consider.

6. Current Construction Projects - Contract Change Orders

There were no contract change orders to consider.

7. Approval of the Consent Agenda

- 7.1 Approve Minutes of the Board of Supervisors meeting held September 19, 2017 and October 17, 2017.

7.2 Adopt Resolution Establishing Salaries and Benefits for Employees Assigned to the Management Unit for the Period from July 1, 2017, Through June 30, 2018.

This item was pulled at the request of citizen Joan Moss. Deputy County Administrative Officer Matthew Rothstein presented the item to the Board.

Chair Steele asked if anyone present wished to speak and Joan Moss spoke. No one else wished to speak and the public input portion of this item was closed.

Supervisor Smith offered the Resolution and it was passed by roll call vote:

Ayes - Supervisors: 4 - Simon, Smith, Brown and Steele
Absent - Supervisors: 1 - Scott

Enactment No: Resolution No. 2018-01

7.3 (a) Waive the formal bidding process, pursuant to Lake County Code Section 38.2, as it is not in the public interest due to the unique nature of goods or services; and (b) Approve the Agreement between the County of Lake and Redwood Community Services, Inc. for the MHSA funded Lake County Family Stabilization Program for Fiscal Year 2017-18 for a contract maximum of \$141,698.40 and authorize the Board Chair to sign the Agreement.

7.4 Approve Purchase of Network Switches for Lakeport Courthouse facility through NASPO (formerly CMAS) contract from ConvergeOne in the amount of \$84,976.80.

7.5 Approve Notice of Project Completion and Authorize Release of Retention to Warner Enterprises, Inc. for the Valley Fire Hazard Tree Mitigation Phase II Project completed on August 30, 2017, in the amount of \$25,742.31.

7.6 (a) Waive the formal bidding process, per Ordinance #2406, Purchasing Code 38.2, as it is not in the public interest due to the unique nature of goods and services; and (b) Approve Service Agreement between the County of Lake and the County of Mendocino to provide technical services for Lake County radio systems in the amount of \$20,000; and authorize Chair to sign.

On motion of Supervisor Steele, and by vote of the Board, approved Consent Agenda Items 7.1 through 7.6, with the exception of 7.2 which was pulled at the request of citizen Joan Moss and taken up later in the meeting. The motion carried by the following vote:

Ayes - Supervisors: 3 - Simon, Smith and Steele
Absent - Supervisors: 2 - Scott and Brown

8. Timed Items

8.1 10:02 A.M. - Election of Chair of the Board of Supervisors and Vice-Chair of the Board of Supervisors for 2018 (outgoing Chair conducts election)

On motion of Supervisor Simon, and by vote of the Board, elected Supervisor Steele to be Chair of the Board of Supervisors for 2018. The motion carried by the following vote:

**Ayes - Supervisors: 3 - Simon, Smith and Steele
Absent - Supervisors: 2 - Scott and Brown**

On motion of Supervisor Smith, and by vote of the Board, elected Supervisor Scott to be Vice-Chair of the Board of Supervisors for 2018. The motion carried by the following vote:

**Ayes - Supervisors: 3 - Simon, Smith and Steele
Absent - Supervisors: 2 - Scott and Brown**

8.2 10:04 A.M. - (Sitting as the Lake County Board of Equalization) - Election of Chair and Vice-Chair of the Lake County Local Board of Equalization for 2018.

On motion of Supervisor Smith, and by vote of the Board, elected Director Steele to be Chair of the Lake County Local Board of Equalization for 2018. The motion carried by the following vote:

**Ayes - Supervisors: 3 - Simon, Smith and Steele
Absent - Supervisors: 2 - Scott and Brown**

On motion of Supervisor Smith, and by vote of the Board, elected Director Scott to be Vice-Chair of the Lake County Local Board of Equalization for 2018. The motion carried by the following vote:

**Ayes - Supervisors: 3 - Simon, Smith and Steele
Absent - Supervisors: 2 - Scott and Brown**

8.3 10:05 A.M. - (Sitting as the Lake County In-Home Supportive Services) - Election of Chair and Vice-Chair of the Lake County In-Home Supportive Services Public Authority Board of Directors for 2018.

On motion of Supervisor Smith, and by vote of the Board, elected Director Steele to be Chair of the Lake County In-Home Supportive Services Public Authority Board of Directors for 2018. The motion carried by the following vote:

**Ayes - Supervisors: 3 - Simon, Smith and Steele
Absent - Supervisors: 2 - Scott and Brown**

On motion of Supervisor Smith, and by vote of the Board, elected Director Scott to be Vice-Chair of the Lake County In-Home Supportive Services Public Authority Board of Directors for 2018. The motion carried by the following vote:

**Ayes - Supervisors: 3 - Simon, Smith and Steele
Absent - Supervisors: 2 - Scott and Brown**

- 8.4** 10:10 A.M. - (a) Consideration of Continuation of a Proclamation of a Declaration of a Local Emergency due to Wildfire Conditions, pertaining to the Rocky, Jerusalem and Valley Fires; and (b) Update on Valley Fire Debris Insurance Collection Project.

(a) Undersheriff Chris Macedo presented the item to the Board.

Chair Steele asked if anyone present wished to speak. No one wished to speak and the public input portion of this item was closed.

(b) Administrative Analyst Marcy Harrison gave an update on the Valley Fire Debris Insurance Collection Project.

Chair Steele asked if anyone present wished to speak. No one wished to speak and the public input portion of this item was closed.

(a) On motion of Supervisor Simon, and by vote of the Board, approved the continuation of a Proclamation of a Declaration of a Local Emergency due to Wildfire Conditions, pertaining to the Rocky, Jerusalem and Valley Fires. The motion carried by the following vote:

Ayes - Supervisors: 4 - Simon, Smith, Brown and Steele
Absent - Supervisors: 1 - Scott

(b) No action, informational only.

- 8.5** 10:11 A.M. - Consideration of Continuation of a Proclamation of a Declaration of a Local Emergency due to Clayton Fire

Undersheriff Chris Macedo presented the item to the Board.

Chair Steele asked if anyone present wished to speak. No one wished to speak and the public input portion of this item was closed.

On motion of Supervisor Simon, and by vote of the Board, approved the continuation of a Proclamation of a Declaration of a Local Emergency due to Clayton Fire. The motion carried by the following vote:

Ayes - Supervisors: 4 - Simon, Smith, Brown and Steele
Absent - Supervisors: 1 - Scott

- 8.6** 10:12 A.M. - Consideration of Continuation of a Proclamation of a Declaration of a Local Emergency due to the Atmospheric River Storm

Undersheriff Chris Macedo presented the item to the Board.

Chair Steele asked if anyone present wished to speak. No one wished to speak and the public input portion of this item was closed.

On motion of Chair Smith, and by vote of the Board, approved the continuation of a Proclamation of a Declaration of a Local Emergency due to the Atmospheric River Storm. The motion carried by the following vote:

Ayes - Supervisors: 4 - Simon, Smith, Brown and Steele
Absent - Supervisors: 1 - Scott

8.7 10:15 A.M. - Public Input

CalOES representative Sarah Finnegan spoke. Water Resources Director Phil Moy introduced new Program Coordinator David Cowan.

9. Non-Timed Items

9.1 Supervisors' weekly calendar, travel and reports

9.2 Consideration of Chairman's recommended 2018 Committee Assignments for Members of the Board of Supervisors

County Administrative Officer Carol Huchingson presented the item to the Board. The question came up regarding the Emergency Medical Care Committee (EMCC) which had been removed from the list. County Counsel Anita Grant advised that she would research the need for this committee and update the Board.

Chair Steele asked if anyone present wished to speak. No one wished to speak and the public input portion of this item was closed.

On motion of Supervisor Smith, and by vote of the Board, approved the Chairman's recommended 2018 Committee Assignments for Members of the Board of Supervisors. The motion carried by the following vote:

Ayes - Supervisors: 4 - Simon, Smith, Brown and Steele
Absent - Supervisors: 1 - Scott

9.3 Consideration of the following appointments:

Child Care Planning and Development
IHSS Public Authority Advisory Committee
Law Library Board of Trustees
Vector Control District Board of Trustees

Chair Steele presented the item to the Board.

Chair Steele asked if anyone present wished to speak and Jamesina Scott spoke. No one else wished to speak and the public input portion of this item was closed.

On motion of Supervisor Simon, and by vote of the Board, appointed the following people to the Child Care Planning and Development Council: Gina Lyle-Griffin, Kim Gentle and Katrina Hickey. The motion carried by the following vote:

Ayes - Supervisors: 4 - Simon, Smith, Brown and Steele
Absent - Supervisors: 1 - Scott

On motion of Supervisor Simon, and by vote of the Board, appointed the following person to the Lake County In-Home Supportive Services (IHSS) Public Authority Advisory Committee: Inez Wenckus. The motion carried by the following vote:

Ayes - Supervisors: 3 - Simon, Smith and Steele
Absent - Supervisors: 2 - Scott and Brown

On motion of Supervisor Simon, and by vote of the Board, appointed the following people to the Law Library Board of Trustees: Shanda Harry and Dennis Fordham. The motion carried by the following vote:

Ayes - Supervisors: 4 - Simon, Smith, Brown and Steele
Absent - Supervisors: 1 - Scott

On motion of Supervisor Smith, and by vote of the Board, appointed the following people to a four (4) year term to the Vector Control District Board of Trustees. The motion carried by the following vote:

Ayes - Supervisors: 4 - Simon, Smith, Brown and Steele
Absent - Supervisors: 1 - Scott

9.4 Consideration of the Request that all Involved County Departments Expedite the Permitting Process for the Emergency Placement of a Stone Rubble Wall at Holiday Island Mobile Home Park.

Water Resources Director Phil Moy presented the item to the Board. Community Development Director Bob Massarelli was also present and spoke.

Chair Steele asked if anyone present wished to speak. No one wished to speak and the public input portion of this item was closed.

On motion of Supervisor Smith, and by vote of the Board, directed staff to expedite the permitting process for the emergency placement of a stone rubble wall at Holiday Island Mobile Home Park. The motion carried by the following vote:

Ayes - Supervisors: 4 - Simon, Smith, Brown and Steele
Absent - Supervisors: 1 - Scott

10. Closed Session

Chair Steele announced that the Board would now go into Closed Session for the reasons stated on the agenda.

10.1 Conference with Legal Counsel: Decision whether to Initiate Litigation Pursuant to Gov. Code sec. 54956.9(d)(4): County of Lake v. PG&E

The Board reconvened into Regular Session at 11:26 a.m. having taken no action.

11. Adjournment

There being no further business, the Board of Supervisors adjourned at 11:26 a.m.

CAROL J. HUCHINGSON
Clerk of the Board

By: _____
Carolyn Purdy
Assistant Clerk of the Board

Chair-Lake County Board of Supervisors