

Attachment 2

FORM A - BUDGET COVER SHEET

NON-GENERAL FUND BUDGET UNITS

FUND TITLE:	<u>Air Quality Management District</u>	FUND NUMBER:	<u>298</u>
BUDGET TITLE:	<u>Air Quality Management District</u>	BUDGET UNIT:	<u>8798</u>

Prior FY Adopted Budget:	<u>\$ 2,486,424</u>		
(1) Requested Budget:	<u>\$ 3,320,885</u>	Permanent Positions:	<u>0</u>
(2) Estimated Revenue:	<u>\$ 1,784,030</u>	Prior FY Perm Positions:	<u>0</u>
(3) Estimated Fund Balance Carryover:	<u>\$ 1,536,855</u>		
(4) Reserve Adjustments:	<u>\$ -</u>		
Total = (2) + (3) - (4) - (1)	<u>\$ -</u>	<i>(This total will be zero if the budget is balanced)</i>	

Before submitting your completed packet please review and initial each of the items on the checklist below and sign the bottom of the form.

DG All calculations have been double checked to ensure accuracy of the totals.

DG Form #2 has been printed and included in the budget packet with the other forms.

DG The Revenue total shown on Form #2 equals the total on Form #3 - Departmental Revenue.

DG The Salaries and Benefits total shown on Form #2 equals the total on Form #4 - Salaries and Benefits.

DG The combined total of Services & Supplies, Other Charges, and Other Financing Uses shown on Form #2 equals the total on Form #5 - Services & Supplies, Other Charges & Other Financing Uses.

DG The Capital Assets total shown on Form #2 equals the total on Form #6 - Capital Asset Detail.

DG The Expenditure total shown on Form #2 equals the total on Form #7 - Budget Request Summary.

DG Forms are assembled in numerical order.

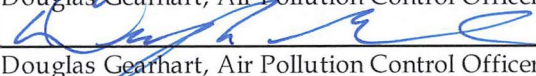
DG Pages are numbered consecutively in the upper right corner of the finished packet.

DG An electronic copy of Form #1 has been submitted to your budget analyst.

Budget Prepared By:

 4/4/2024
Douglas Gearhart, Air Pollution Control Officer

Budget Approved By:

 4/4/2024
Douglas Gearhart, Air Pollution Control Officer

Air Quality Management District

Douglas Gearhart, Air Pollution Control Officer



BU 8798 – Air Quality Management District

DEPARTMENT OVERVIEW

This Budget, #8798, was created from the discontinued APCO's Trust Fund. That fund was limited to enforcement related expenses (testing, litigation, expert witnesses, etc.), grant programs, and specific projects. A Designated Reserve for enforcement activities exists.

The 8798 Budget, for administrative reasons, covers multi-year projects, grants, and processes and thus is not completely expended, though budgeted to cash balance on a yearly basis. Some projects and funding have explicit constraints on spending and accounting and are in this budget to ensure a separation from AQMD operational budget and grant supported activities.

ACCOMPLISHMENTS IN FY 2023-2024

- Woodstove Change Out Program - additional funding obtained, will be accepting applications soon.
- Funded an electric micro bus for Middletown Unified School District.
- Annual Emissions inventory work.
- FARMER Grant Program received funding for the replacement of one large agricultural diesel engine.
- Prescribed Fire Grant funded work to mitigate wildfires, reduce burn permit costs, and conversion of online permitting by the LCAQMD.

GOALS FOR FY 2024-2025

- Goal #1: To protect and preserve our air quality through an active and effective enforcement program that is adequately funded and has reserves for the unexpected situation as outlined in the purpose of the fund.
- Goal #2: Adopt and adapt state and federal programs for air quality that require specialized project/grant specific fiscal tracking and accounting over a multi-year period utilizing the least complex method possible that is compatible with the County Auditor's system and is compliant with program requirements.

Attachment 2

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DEPARTMENT BUDGET REQUEST

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PROGRAM GM601L

FISCAL YEAR 2024/2025

RUN DATE PERIOD/YEAR 10/2024

Board of Supervisors- Sar

FORM 2

DEPTREQS

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	21/22	22/23	23/24	23/24	2024-2025
		ACTUALS	ACTUALS	ADJUSTED BUDGET	ACTUALS RUN DATE	DEPT REQ5
	Air Cntrl Officer Sp Prog					
	Air Control Spec Programs					
298-8798-441.42-01 Interest		1,592-	17,222-	5,500-	9,534-	35,000-
		-----	-----	-----	-----	-----
*		1,592-	17,222-	5,500-	9,534-	35,000-
298-8798-452.53-81 ARB Funding		0	650,138-	1,279,431-	442,954-	1,749,030-
		-----	-----	-----	-----	-----
*		0	650,138-	1,279,431-	442,954-	1,749,030-
**	Air Control Spec Programs	1,592-	667,360-	1,284,931-	452,488-	1,784,030-
		-----	-----	-----	-----	-----
***	REVENUE	1,592-	667,360-	1,284,931-	452,488-	1,784,030-

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DEPARTMENT BUDGET REQUEST

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PROGRAM GM601L

FISCAL YEAR 2024/2025

RUN DATE PERIOD/YEAR 10/2024

Board of Supervisors- Sar

FORM 2

DEPTREQS

				23/24	23/24	
		21/22	22/23	ADJUSTED	ACTUALS	2024-2025
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ACTUALS	ACTUALS	BUDGET	RUN DATE	DEPT REQ\$
Air Control Spec Programs						
298-8798-787.23-80	Professional & Specialize	0	0	40,517	0	60,517
298-8798-787.23-90	Administrative Services	7,356	2,091	0	0	4,942
298-8798-787.28-30	Supplies & Services	0	0	22,200	0	32,200
298-8798-787.28-73	Moyer	158,236	406,632	2,414,506	347,910	3,214,025
298-8798-787.55-20	GAMP I Data Mgmt System	0	0	9,201	0	9,201
		-----	-----	-----	-----	-----
*		165,592	408,723	2,486,424	347,910	3,320,885
**	Air Control Spec Programs	165,592	408,723	2,486,424	347,910	3,320,885
		-----	-----	-----	-----	-----
***	EXPENDITURE	165,592	408,723	2,486,424	347,910	3,320,885
****	Air Cntrl Officer Sp Prog	164,000	258,637-	1,201,493	104,578-	1,536,855

FORM #3 - DEPARTMENT REVENUE

FUND TITLE: APCO's Special Projects - Enforcement

BUDGET UNIT: 8798

BUDGET TITLE: Air Quality Management District

A	B	C	D	E	F	G	H	I	J
FUND NO.	ACCT. NO. AND TITLE	DESCRIPTION OF REVENUE, HOW IT IS GENERATED & REASON FOR ESTIMATING INCREASE/DECREASE FROM PRIOR YEAR	ACTUAL REVENUE RECEIVED THROUGH 2/29/24	TOTAL AMOUNT DEPARTMENT ANTICIPATES RECEIVING IN FY 23/24	MO/YEAR GRANT APPROVED BY BOS	TOTAL AMOUNT OF GRANT	AMOUNT REC'D FY 23/24 AND PRIOR	AMOUNT TO BE RECEIVED AFTER FY 24/25	REVENUE ESTIMATE FOR FY 24/25
					COMPLETE THESE COLUMNS IF REVENUE IS FROM A GRANT WHICH CROSSES FISCAL YEARS. G MUST EQUAL H+I+J				
298	4201	Interest on Money	\$9,534	\$30,000	n.a.	n.a.	n.a.	n.a.	\$35,000
298	5381	GGRF Woodstove Replacement Grant G21-WSRP-11-1	\$166,670	\$166,670	3/2020	\$347,010	\$0	"TBD"	\$180,340
298	5381	AB617 Community Monitoring Grant C22-CAPP-13	\$0	\$0		\$15,430	\$0	\$0	\$15,430
298	5381	AB617 Community Monitoring Grant G21-CAPP-13	\$0	\$0	7/2022	\$15,430	\$0	\$0	\$15,430
298	5381	AB617 Community Monitoring Grant C22-MCAP-09	\$0	\$0	TBD	\$136,096	\$0	\$0	\$136,096
298	5381	AB617 Community Monitoring Grant G21-MCAP-09	\$0	\$0	TBD	\$135,151	\$0	\$0	\$135,151
298	5381	AB617 Community Monitoring Grant G19-MCAP-21-1	\$0	\$0	5/2020	\$75,224	\$75,224	\$0	\$0
298	5381	AB197 Emissions Inventory Grant G21-EIDG-12	\$0	\$8,583	"TBD"	\$8,583	\$0	\$0	\$0
298	5381	AB197 Emissions Inventory Grant (Grant # TBD)	\$0	\$0	"TBD"	\$8,583	\$0	\$0	\$8,583
298	5381	SB 1260 SB 690 Prescribed Fire Grant G-21-PBRM-10	\$0	\$0	5/2019	\$45,000	\$0	\$0	\$45,000
298	5381	SB 1260 SB 690 Prescribed Fire Grant G18-PBRM-10	\$0	\$2,202	5/2019	\$65,000	\$0	\$0	\$0
298	5381	FARMER Grant Program	\$276,284	\$0	"TBD"	\$435,969	\$435,969	"TBD"	\$400,000
298	5381	Carl Moyer 24/25 (Year 27) *	\$0	\$0	"TBD"	\$200,000	\$0	"TBD"	\$200,000
298	5381	Carl Moyer 23/24 (Year 26) *	\$0	\$0	"TBD"	\$200,000	\$0	"TBD"	\$200,000
298	5381	Carl Moyer 22/23 (Year 25) * (G22-MO-11)	\$0	\$0	"TBD"	\$200,000	\$0	"TBD"	\$200,000
298	5381	Carl Moyer 21/22 (Year 24) * (G21-MO-11)	\$0	\$0	"TBD"	\$200,000	\$0	"TBD"	\$205,000
298	5381	Carl Moyer 20/21 (Year 23) * (G20-MO-12)	\$0	\$200,000	9/2021	\$200,000	\$200,000	\$0	\$5,000
298	5381	Carl Moyer 19/20 (Year 22) * (G19-MO-11)	\$0	\$0	5/2020	\$200,000	\$200,000	\$0	\$3,000
TOTAL REVENUE			\$452,488	\$407,455	\$0	\$2,487,476	\$911,193	\$0	\$1,784,030
Justification for fund balance carry-over: Carryover is primarily the result of multi-year grants and special project funds.			Estimated Fund Balance Carry-over (NON GENERAL FUND DEPARTMENTS ONLY):						
			Total Financing Sources						

FORM #5 - SERVICES & SUPPLIES, OTHER CHARGES & OTHER FINANCING USES

FUND TITLE: APCO's Special Projects - EnforcementFUND NUMBER: 298BUDGET TITLE: Air Quality Management DistrictBUDGET UNIT: 8798

OBJECT CODE/TITLE	BUDGET 23/24	REQUESTED 24/25	DETAIL/JUSTIFICATION/EXPLANATION
23.80 Professional & Specialized Services	\$40,517	\$60,517	Funds are for legal representation, expert witnesses, laboratory or source testing, process evaluation or trial preparation and associated activity. This may include the hiring of outside counsel, or help by County Counsel to assist the District in enforcement cases. Increase results from interest earned. Efforts requiring specialized professional service testing, modeling, etc. Air Quality consultant services to review District Rules and/or provide other assistance.
23.90 Administrative Services	\$0	\$4,942	Estimated costs per A-87 Cost Allocation Plan.
28.30 Special Department Supplies & Services	\$22,200	\$32,200	Training, office supplies, legal references, travel and other costs of enforcement, and for research or special programs addressing air quality that will utilize funds on a temporary basis and which are anticipated to generate income to reimburse the trust from revenue received after completion of work. Public seminars, education programs, and recognition of individuals, companies and agencies when the Board of Directors endorses such. This shall include the use of funds in preparation for such activities when partial reimbursement is anticipated by attendee at such functions (i.e. paying registration costs or other charges). Additionally, costs for a Clean Air Awards Luncheon are included.
28.73 ARB "Moyer Diesel Grant"	\$1,300,000	\$1,500,000	ARB's "Carl Moyer" diesel engine switch out program is available with funding revenue anticipated to be up to \$600,000. Appropriation factors in projected interest earned, per grant requirements must be expended as grant funding or returned to the State. The AQMD is compensated 10-12.5% of actual grant funding.
28.73 GGRF "Woodstove Replacement Grant"	\$125,000	\$360,409	The State of California through AB 1613 created the Woodsmoke Reduction Program to fund replacing uncertified, inefficient wood burning devices with cleaner devices. The next annual allocation for Lake County is still unknown, but we estimate an allocation of \$75,000 but could receive as much as \$250,000, depending on the finalized State Budget. The AQMD is compensated 5% of actual grant funding.
TOTAL:	\$2,486,424	\$3,320,885	

Use this form for appropriation requests in the following categories: Services and Supplies, Other Charges, and Other Financing Uses. Double space between object codes. If correct amount of justification and explanation is provided for each line item request, most departments will need to use several copies of this form.

FORM #5 - SERVICES & SUPPLIES, OTHER CHARGES & OTHER FINANCING USES

FUND TITLE: APCO's Special Projects - EnforcementFUND NUMBER: 298BUDGET TITLE: Air Quality Management DistrictBUDGET UNIT: 8798

OBJECT CODE/TITLE	BUDGET 23/24	REQUESTED 24/25	DETAIL/JUSTIFICATION/EXPLANATION
28.73 ARB "FARMER Ag Diesel Grant"	\$512,340	\$508,450	ARB's "FARMER" (Funding Agricultural Replacement Measures for Emission Reductions) diesel engine switch out program is available with funding revenue anticipated to be up to \$400,000 in FY 24/25. Appropriation factors in projected interest earned, per grant requirements must be expended as grant funding or returned to the State. The AQMD is compensated 9.5% of actual grant funding.
28.73 GGRF "AB617 Community Monitoring Grant"	\$340,000	\$578,000	The State of California through AB 617 created the Community Air Protection Program to deploy community air monitoring systems, deploy fenceline monitoring, and other community emissions reduction activities.
28.73 GGRF "AB197 Emissions Inventory Grant"	\$17,166	\$17,166	The State of California through AB 197 created the Emissions Inventory Grant, to make available on CARB's website an updated inventory of sources of greenhouse gases, criteria pollutants, and toxic air contaminants, and to maintain the inventory on an annual basis.
28.73 GGRF "SB1260 / SB690 Prescribed Fire Program Grant"	\$120,000	\$250,000	The State of California through SB 1260 and SB 690 created the Prescribed Fire Program to perform localized air monitoring to support prescribed fire activities, fund public education efforts related to prescribed fire, and to fund any necessary work needed to support increased acreage of prescribed fire in CA.
55.20 GAMP I Data Management	\$9,201	\$9,201	Funds to be utilized for improvement and ongoing operation of the Geothermal air monitoring data systems.
TOTAL:	\$2,486,424	\$3,320,885	

Use this form for appropriation requests in the following categories: Services and Supplies, Other Charges, and Other Financing Uses. Double space between object codes. If correct amount of justification and explanation is provided for each line item request, most departments will need to use several copies of this form.

FORM #7 - BUDGET REQUEST SUMMARYFUND TITLE: APCO's Special Projects - EnforcementFUND NUMBER: 298BUDGET TITLE: Air Quality Management DistrictBUDGET UNIT: 8798

APPROPRIATION CATEGORY	REQUESTED
Salaries & Benefits:	\$0
Services & Supplies:	\$3,320,885
Other Charges:	
Capital Assets:	
Other Financing Uses:	
Contingencies*:	
Total:	\$3,320,885

FOR NON-GENERAL FUND BUDGET UNITS ONLY:	
Estimated unreserved fund balance carryover as of 6/30/2024	
	\$ 1,536,855

*Contingencies are applicable to special fund budgets only.

PROPOSED INCREASE/DECREASE TO OBLIGATED FUND BALANCES (applicable budget units only)

RESERVE/DESIGNATION CLASSIFICATION	Estimated Balance as of 6/30/24	Proposed Increase for FY 24/25	Proposed Decrease for FY 24/25	Total Proposed for FY 24/25
Enforcement Legal Assistance	\$22,850	\$0	\$0	\$22,850
TOTAL	\$22,850	\$0	\$0	\$22,850
Justification for reserve adjustment:				

PERMANENT POSITION ALLOCATION

Classification Title	Classification Code No.	Allocation in FY 23/24 Adopted Budget	Allocation as of 4/5/24	Requested for FY 24/25
Total		0.00	0.00	0.00