COUNTY ADMINISTRATIVE OFFICE

SUSAN PARKER, County Administrative Officer

BU 1011 – Board of Supervisors

DEPARTMENT OVERVIEW

The five-member Board of Supervisors (BOS) serves as the executive and legislative governing body for the County of Lake, pursuant to State law. The Board establishes County priorities and operating policies, adopts ordinances and ensures mandated functions are properly discharged. The Board directs financial resources through adoption of the annual County budget, selects and supervises non-elected County department heads, makes important land use decisions and provides an informed framework to prepare for the County's future. Board Members concurrently serve as Directors of numerous Special Districts and entities.

This is a General Fund budget unit, financed by General Fund discretionary revenues. Requested appropriations are needed to maintain normal operations in the Board's office and provide for Board travel to various meetings and conferences.

ACCOMPLISHMENTS IN FY 2023-24

Continued focus on "Vision 2028: Reimagining Lake County"

- Considered and promoted the well-being and economic resilience of every Lake County resident.
- Maintained a transparent County government that is responsive, efficient, effective and fair.
- Continued rebuilding and all efforts to recover from our recent disasters.
- Enhanced Public Safety:
  - Protected our residents and served them well
  - Continued work to develop and maintain a high standard of Disaster Prevention,
  - Preparedness and Recovery, encouraging collaboration with all stakeholders
- Grew our economy and spurred creation of quality local jobs:
  - Focused Economic Development
  - Cleaned up our neighborhoods through Code Enforcement
  - Fostered a business-friendly environment
  - Pursued funding to strengthen communities
  - Marketed Lake County as a premier California outdoor recreation destination
  - Advocated for Lake County's needs through targeted political action
- Acted to improve our infrastructure, in the following areas:
  - Roads and transportation
  - Water and Sanitation
  - Internet availability and Broadband planning

COUNTY ADMINISTRATIVE OFFICE

SUSAN PARKER, County Administrative Officer
BU 1011—Board of Supervisors

- Supported the County workforce, through targeted training, retention and recruitment initiatives.
- Collaborated with Tribes, Cities and community groups to maximize opportunities.
- Cared for our County's defining feature: Clear Lake.
- Invested in Lake County's richest resource: our People
  - Provided pathways for Lake County's children to invest in their future and their community's
  - Encouraged volunteerism, service and action toward the common good
  - Recognized the wisdom and experience of Senior Citizens and served them well
- Maintained emphases on Climate Resiliency, Disaster Prevention, Preparedness and Recovery and Economic development and investments in the County workforce:
  - Led efforts to secure funding for sustainable administrative support of climate resiliency-focused Lake County organizations
  - Completed purchase of Kelseyville Seniors, Inc., property
  - Culminated support of Road Map Task Force activities in Clearlake Oaks and approved Community Oriented Policing and Targeted Restoration (COPTR) program as next step
  - Supported 2023 Countywide "Honoring All Voices" Community Visioning Forum Series, in collaboration with City government, sovereign Tribal Nation and community leaders
  - Continued efforts to secure funding to address Lake County's Tree Mortality Emergency
  - Contracted with Tetra Tech, Inc., to perform Pre-Assessment for Tree Mortality mitigation
  - Hired a Chief Public Defender
  - Engaged a Lobbying Firm to enhance State-level advocacy
  - Approved three-year Agreement with Imprenta Communications Group, Inc., to expand public communications
- Led and/or brought insight to numerous Advisory Boards and Committees.
- Collaborated with County Department Heads and Administrative staff, to implement American Rescue Plan Act Spending Priorities (*Recovery and Revitalization Plan, adopted December 21, 2021*), including support for Senior Centers and Armory Repurposing Project.
- Approved updated Purchasing Ordinance, to take effect July 1.
- Conducted annual Governance/State of the County Workshop to highlight organization-wide efforts and priorities.
- Continued to support efforts to invest in and develop the County of Lake workforce.

COUNTY ADMINISTRATIVE OFFICE

SUSAN PARKER, County Administrative Officer
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GOALS FOR FY 2024-25

- Continue work to realize "Vision 2028: Reimagining Lake County"
  - Maintain emphases on Disaster Prevention, Preparedness and Recovery and Economic Development
  - Support COPTR initiative, improving Nice, Lucerne and other shoreline area communities
  - Renovate the Kelseyville Senior Center property to support area residents
  - Provide continued policy direction and support needed for meaningful action on Lake County's housing and homelessness crises,
  - Maintain and enhance advocacy for Lake County's State and Federal priorities, including the proposed FERC Project No. 77 Surrender and other regulatory proceedings
  - Continue investment to develop and strengthen the County workforce
  - Promote organizational core values of "professionalism, integrity, people and service," and ensure internal policies, practices and procedures are fair and equitable
  - Advance efforts to understand and mitigate social injustices in Lake County, building on the findings of the "Honoring All Voices" Community Visioning Forum Series
  - Evaluate County organizational structure, to ensure departmental leadership staff have the best possible support in realizing community priorities
  - Support efforts to secure state and federal funding necessary to enable meaningful improvement of Lake County's road network and other infrastructure
  - Implement Remaining ARPA Spending Priorities (*Recovery and Revitalization Plan*)
  - Cultivate partnerships to promote the health and well-being of every County resident, and take policy action where needs are identified
- Celebrate successes, and "Tell our own story," through public communications, in collaboration with Administrative Office staff.

Revenue and Appropriation Detail

Fund: 1 : General County
Budget Unit: 1011 : Administration, Board of Supervisors

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
52-60 State Taxes-Motor Vehicle In Lieu	58,397.85	50,000	50,000	0	50,000
81-22 Operating Transfers-In	342,327.23	1,407,399	1,514,355	0	1,514,355
Revenue - Summary	**400,725.08**	**1,457,399**	**1,564,355**	**0**	**1,564,355**
Appropriation					
01-11 Salaries & Wages-Permanent	345,112.10	446,888	453,227	0	453,227
02-21 Retirement Contributions-FICA	25,320.20	34,273	34,813	0	34,813
02-22 Retirement Contributions-PERS	82,343.59	104,125	116,208	0	116,208
03-30 Insurance-Health/Life	65,705.52	70,022	86,687	0	86,687
04-00 Worker's Compensation-	2,144.00	1,587	1,522	0	1,522
11-00 Clothing & Personal Suppl-	0.00	400	400	0	400
12-00 Communications-	4,451.46	4,200	4,200	0	4,200
15-12 Insurance-Public Liability	4,584.00	5,699	6,801	0	6,801
15-13 Insurance-Fire & Allied Cvrgs	603.00	862	1,200	0	1,200
17-00 Maintenance-Equipment-	1,300.00	500	0	0	0
22-70 Office Expense-Supplies	632.08	1,000	1,000	0	1,000
22-71 Office Expense-Postage	117.75	250	100	0	100
22-72 Office Expense-Books & Periodicals	0.00	100	100	0	100
23-80 Prof & Specialized Svcs-Professional & Specialize	319,868.23	1,377,399	1,114,355	0	1,114,355
24-00 Publications & Legal Ntcs-	545.72	750	500	0	500
28-30 Special Departmental Exp-Supplies & Services	22,614.10	30,317	47,689	0	47,689
28-59 Special Departmental Exp-Software Subscriptions	0.00	0	1,000	0	1,000
29-50 Transportation & Travel-Transportation & Travel	1,943.90	3,500	3,500	0	3,500
29-51 Transportation & Travel-Cent. Gar.-Pool Mlg ONLY	1,772.24	2,200	3,000	0	3,000
38-00 Inventory Items-	6,096.03	1,500	3,000	0	3,000
52-10 Other Charges-Contrib to Non-Co GovAgen	96,990.64	100,000	400,000	0	400,000
Appropriation - Summary	**982,144.56**	**2,185,572**	**2,279,302**	**0**	**2,279,302**

Revenue and Appropriation Detail

Fund: 1 : General County
Budget Unit: 1011 : Administration, Board of Supervisors

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
NET COST	**581,631.87**	**728,173**	**714,947**	**0**	**714,947**

COUNTY ADMINISTRATIVE OFFICE

SUSAN PARKER, County Administrative Officer

BU 1012—County Administrative Office

DEPARTMENT OVERVIEW

The County Administrative Office performs general administration and management of County government functions, under the direction of the Board of Supervisors (BOS). The County Administrative Officer also serves as Clerk of the Board of Supervisors and the County Purchasing Agent. The Office is responsible for direct administration of more than 20 Budget Units, covering a wide range of County government functions including CDBG grants, Economic Development, the Public Defender program, Geothermal Resource Royalties, Grand Jury, the Domestic Violence Prevention Program, Trial Court Funding, and other important functions of County government.

One of the primary functions of the CAO is to oversee preparation, adoption and administration of the annual County budget, which serves as the driver for virtually all services provided by County government. The CAO serves as the Chief of Staff to the Board of Supervisors, assisting the Board in implementing, administering and monitoring Board goals, policies and directives. The CAO provides support and leadership to the County Department Heads, and partners with Lake County's State and Federal legislators, and numerous State and Federal agencies.

ACCOMPLISHMENTS IN FY 2023-24

- Continued to support the Board in implementing Vision 2028, through actionable steps in alignment with our ten-year plan.
- Completed Adoption and began implementation of Community Wildfire Protection Plan (CWPP), in collaboration with the Lake County Community Risk Reduction Authority and others.
- Economic Development-focused Deputy County Administrative Officer (DCAO), Ben Rickelman, led efforts to prepare for historic State and Federal Broadband funding and supported community business and workforce development priorities.
- Housing-focused DCAO, Lisa Judd, assisted the Board in engaging PlaceWorks to develop a comprehensive Housing Action and Implementation Plan.
- Chief Climate Resiliency Officer, Terre Logsdon, brought strong focus to meaningful reduction of climate change-related risks, in collaboration with community organizations.
- Secured $700,000 for Analysis of Effects of Proposed Scott Dam Decommissioning.
- Partnered with the Countywide Community Visioning Forum Planning Committee and Nicole Anderson and Associates, LLC, to complete "Honoring All Voices" public Forum series promoting Tolerance, Respect, Diversity, Equity and Inclusion in Lake County.

COUNTY ADMINISTRATIVE OFFICE

SUSAN PARKER, County Administrative Officer
BU 1012—County Administrative Office

- Continued collaboration with Sheriff, Public Services staff and others, toward repurposing Lakeport Armory Facility, including submittal of FY25 Congressional Community Project Funding Request.
- Supported Chief Public Defender (PD), Ray Buenaventura, in development of County Public Defender Office.
- Took action to implement the Recovery and Revitalization Plan (ARPA spending priorities), including support for housing-focused priorities.
- Partnered with Congressman Thompson and County staff on Community Project Funding priorities, successfully securing support for multiple FY24 projects.
- Supported the Board in establishing stronger and more adaptive County Purchasing policies.
- Completed Master Fee Schedule updates in collaboration with County departments.
- Continued Classification and Total Compensation Study implementation support, in collaboration with Payroll staff, addressing critical needs of our workforce while strengthening the local economy.
- Supported the Risk Reduction Authority in hosting Mediterranean Oak Borer Virtual Town Hall and participation in Governor's Office of Planning and Research Biomass Utilization Pilot Project.
- Partnered with the Board of Supervisors to enhance State-level advocacy efforts.
- Multi-modal advocacy surrounding the Board of Supervisors' response to PG&E's proposed Surrender and Decommissioning of Scott Dam.
- Completed implementation of Laserfiche Electronic Documentation Management System, improving digital record access.
- Assisted the Board in engaging Imprenta Communications Group, Inc. (Countywide newsletters to debut June 2024.)
- Provided Interim Director services to County Departments in times of transition.

GOALS FOR FY 2024-25

- Continue to support the Board's realization of Vision 2028 priorities, implementation of the Recovery and Revitalization Plan (ARPA spending priorities), and emphases on Disaster Prevention, Preparedness and Recovery, Housing and Economic Development.
- Complete Housing Action and Implementation Plan, with PlaceWorks, and begin implementation.
- Adopt and implement the Lake County Broadband Action Plan, with CBG Communications.
- Further pursuit of sustainable energy opportunities that provide community benefits.
- Support development and Board Adoption of Strategic Capital Improvement Plan.
- In collaboration with Municipal Advisory Councils, community groups and Community Development staff, continue work on Climate Adaptation, Countywide Climate Resiliency Plans.
- Take action on recommendations emerging from 2023 Community Visioning Forums promoting Tolerance, Respect, Equity and Inclusion in Lake County.
- Partner with Human Resources staff and County Counsel to prepare for Labor Negotiations.

COUNTY ADMINISTRATIVE OFFICE

SUSAN PARKER, County Administrative Officer
BU 1012—County Administrative Office

- Assist with Public Defender Office transition, including establishment of long-term office space.
- With the Space Use Committee, continue efforts to optimize County use of existing office spaces.
- Continue support of Departments in advancing Middle Creek Flood Damage and Ecosystem Restoration and Armory Repurposing efforts.
- Maintain ongoing partnership with Human Resources and Department Heads to enhance employee recruitment and retention strategies.
- Support State and Federal advocacy priorities, in collaboration with the Board of Supervisors and County Departments, including Requests for Proposals for Advocacy services at both levels.
- Develop cohort training for new Department Heads.
- Select an appropriate model and complete planning for Lake County's Housing Trust.
- Complete digitization of Board of Supervisors records, and promote greater access.
- Conduct Bulk Diesel and Propane Bidding and finalize County organization-wide Agreements.
- Implement new Purchasing Ordinance, in support of the Board of Supervisors.

Revenue and Appropriation Detail

Fund: 1 : General County
Budget Unit: 1012 : Administration, Administrative Office

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
42-10 Rents & Concessions-Rents & Concessions	660.00	2,400	2,400	0	2,400
54-90 State Aid-Other	25,375.60	125,209	132,979	0	132,979
69-20 Other Current Services-Other	1.90	15	15	0	15
81-22 Operating Transfers-In	113,097.95	541,574	635,886	(300,000)	335,886
Revenue - Summary	**139,135.45**	**669,198**	**771,280**	**300,000**	**471,280**
Appropriation					
01-11 Salaries & Wages-Permanent	936,877.75	1,313,564	1,350,014	0	1,350,014
01-12 Salaries & Wages-Extra Help	29,459.34	0	32,420	0	32,420
01-14 Salaries & Wages-Other, Term	37,793.85	0	50,000	0	50,000
02-21 Retirement Contributions-FICA	71,871.41	97,737	105,383	0	105,383
02-22 Retirement Contributions-PERS	220,740.83	300,732	340,836	0	340,836
03-30 Insurance-Health/Life	91,470.83	134,751	166,974	0	166,974
03-31 Insurance-Unemployment	2,679.00	2,632	2,875	0	2,875
03-32 Insurance-Opt Out	2,400.00	0	4,800	0	4,800
04-00 Worker's Compensation-	815.00	886	790	0	790
11-00 Clothing & Personal Suppl-	0.00	440	520	0	520
12-00 Communications-	5,105.45	5,600	5,600	0	5,600
14-00 Household Expense-	370.75	500	500	0	500
15-10 Insurance-Other	11,640.00	13,000	15,000	0	15,000
15-12 Insurance-Public Liability	4,290.00	5,441	6,425	0	6,425
15-13 Insurance-Fire & Allied Cvrgs	2,774.00	3,967	5,521	0	5,521
17-00 Maintenance-Equipment-	0.00	3,000	2,000	0	2,000
18-00 Maint-Bldgs & Imprvmts-	14,911.96	750	0	0	0
20-00 Memberships-	11,827.96	11,450	12,500	0	12,500
22-70 Office Expense-Supplies	7,754.93	12,274	12,000	0	12,000
22-71 Office Expense-Postage	234.39	250	250	0	250
22-72 Office Expense-Books & Periodicals	217.90	500	500	0	500
23-80 Prof & Specialized Svcs-Professional & Specialize	9,875.73	449,250	566,492	(300,000)	266,492
24-00 Publications & Legal Ntcs-	364.54	2,000	1,000	0	1,000

Revenue and Appropriation Detail

Fund: 1 : General County
Budget Unit: 1012 : Administration, Administrative Office

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
28-30 Special Departmental Exp-Supplies & Services	17,243.03	18,500	45,000	1,000,000	1,045,000
28-59 Special Departmental Exp-Software Subscriptions	0.00	0	3,000	0	3,000
29-50 Transportation & Travel-Transportation & Travel	7,327.02	6,000	8,000	0	8,000
38-00 Inventory Items-	11,958.66	15,000	40,000	0	40,000
80-80 Other Financing Uses-Interfund Reimbursements	(103,889.08)	(35,000)	(35,000)	0	(35,000)
80-81 Other Financing Uses-Intrafund Reimbursements	(136,144.00)	(100,000)	(100,000)	0	(100,000)
Appropriation - Summary	**1,259,971.25**	**2,263,224**	**2,643,400**	**700,000**	**3,343,400**
NET COST	**1,124,639.17**	**1,594,026**	**1,872,120**	**1,000,000**	**2,872,120**

COUNTY ADMINISTRATIVE OFFICE

SUSAN PARKER, County Administrative Officer

BU 1014—Clerk of the Board of Supervisors

DEPARTMENT OVERVIEW

The Clerk of the Board is a statutory office responsible to maintain the official records of the Board of Supervisors (BOS), prepare the Board's agendas, take minutes at each Board meeting, maintain the County Ordinance Code, publish legal notices mandated for many types of Board hearings and perform many related duties. The Clerk of the Board assists all County departments and extensively interacts with County staff, other governmental and non-governmental agencies and members of the general public.

The source of funding for this Budget Unit is General Fund discretionary revenue.

Revenue and Appropriation Detail

Fund: 1 : General County
Budget Unit: 1014 : Administration, Clerk to Bd of Supervisor

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
69-20 Other Current Services-Other	10.50	15	15	0	15
79-90 Other-Miscellaneous	6,190.00	4,000	5,000	0	5,000
Revenue - Summary	**6,200.50**	**4,015**	**5,015**	**0**	**5,015**
Appropriation					
01-11 Salaries & Wages-Permanent	52,440.78	56,082	57,990	0	57,990
02-21 Retirement Contributions-FICA	3,695.43	4,474	4,620	0	4,620
02-22 Retirement Contributions-PERS	12,503.98	13,068	14,869	0	14,869
03-30 Insurance-Health/Life	4,136.54	6,137	142	0	142
03-31 Insurance-Unemployment	110.00	117	121	0	121
03-32 Insurance-Opt Out	1,666.66	2,400	2,400	0	2,400
04-00 Worker's Compensation-	78.00	84	75	0	75
11-00 Clothing & Personal Suppl-	0.00	40	40	0	40
15-12 Insurance-Public Liability	4,290.00	5,441	6,425	0	6,425
15-13 Insurance-Fire & Allied Cvrgs	720.00	1,031	1,435	0	1,435
20-00 Memberships-	750.00	500	500	0	500
22-70 Office Expense-Supplies	805.45	2,500	2,500	0	2,500
22-71 Office Expense-Postage	441.74	1,000	1,000	0	1,000
23-80 Prof & Specialized Svcs-Professional & Specialize	15,426.42	53,221	30,000	0	30,000
24-00 Publications & Legal Ntcs-	275.34	3,500	3,500	0	3,500
28-30 Special Departmental Exp-Supplies & Services	2,532.00	31,000	10,226	0	10,226
29-50 Transportation & Travel-Transportation & Travel	0.00	300	300	0	300
Appropriation - Summary	**99,872.34**	**180,895**	**136,143**	**0**	**136,143**
NET COST	**118,323.84**	**176,880**	**131,128**	**0**	**131,128**

COUNTY ADMINISTRATIVE OFFICE

SUSAN PARKER, County Administrative Officer

BU 1072—Cannabis Program (Fund 64)

DEPARTMENT OVERVIEW

This Budget Unit captures cannabis revenues that would otherwise be commingled with the General Fund. The funding for this Budget Unit comes from cannabis cultivation taxes, grow site development and environmental planning permits and administrative fees related to cannabis activities.

ACCOMPLISHMENTS IN FY 2023-24

- Promoted economic development through implementation of the Type II Cannabis Equity Grant funding awarded in 2022-2023. This funding helped small local cultivation businesses.
- Continued to identify State grant funding opportunities stemming from Proposition 64, including successfully applying for the Local Jurisdiction Assistance Grant to help address the permitting backlog.
- Provided funding for the Board's community revitalization project focused on Clearlake Oaks at the recommendation of the Road Map Task Force.
- Board of Supervisors approved Community Oriented Policing and Targeted Restoration (COPTR) program, as follow up to initial Road Map Task Force efforts
- Provided analysis for regulatory and legislative changes related to cannabis taxes.

GOALS FOR FY 2024-25

- Continue analysis of market trends and regulatory changes for impact on cannabis program revenue.
- Continue implementation of Proposition 64 Grant programs.
- Continue implementation of Local Equity Program.

Revenue and Appropriation Detail

Fund: 64 : Cannabis Fees & Taxation
Budget Unit: 1072 : Administration, Cannabis Program

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
10-95 Other Taxes-Cannabis	1,850,374.40	1,445,000	1,550,000	0	1,550,000
21-10 Development Permits-Development Permits	102,134.00	37,408	50,000	0	50,000
31-95 Fines, Forfeit, Penalties-Penalties & Cost on Delq	33,601.70	10,000	15,000	0	15,000
42-01 Revenue from Use of Money-Interest	271,807.13	200,000	550,000	0	550,000
54-90 State Aid-Other	1,048,471.40	618,250	573,894	0	573,894
66-12 Charges for Services-Environment Planning Fees	5,093.26	21,969	25,000	0	25,000
66-45 Charges for Services-Cannabis Program Fee	(8,320.00)	25,000	25,000	0	25,000
81-23 Operating Transfers-Out	(3,518,362.75)	(4,932,664)	(5,524,632)	(5,906)	(5,530,538)
Revenue - Summary	**(215,200.86)**	**(2,575,037)**	**(2,735,738)**	**5,906**	**(2,741,644)**
Appropriation					
23-91 Prof & Specialized Svcs-Intra-Div Services	1,351,589.80	1,463,737	1,413,097	0	1,413,097
28-30 Special Departmental Exp-Supplies & Services	1,060,442.52	1,941,122	600,000	0	600,000
Appropriation - Summary	**2,412,032.32**	**3,404,859**	**2,013,097**	**0**	**2,013,097**
NET COST	**2,627,233.18**	**5,979,896**	**4,748,835**	**5,906**	**4,754,741**

COUNTY ADMINISTRATIVE OFFICE

SUSAN PARKER, County Administrative Officer

BU 1120—Non-Departmental Revenue

DEPARTMENT OVERVIEW

The purposes of this Budget Unit are to:

- Account for various general discretionary revenues that cannot be initially assigned to any specific department of County government
- Provide for the permanent transfer of funding from the General fund to other Budget Units to provide required matching funds or operating subsidies
- Serve as a revolving loan fund providing for the temporary transfer of funding from the General Fund to other Budget Units as interim financing and the consequent repayment of such interim financing.

This Budget Unit accounts for various sources of General Fund discretionary revenue and can therefore be allocated for any general County purpose at the discretion of the Board of Supervisors. The most significant source of funding comes from the County's share of property taxes and sales taxes.

Revenue and Appropriation Detail

Fund: 1 : General County
Budget Unit: 1120 : Finance, Non Departmental Rev

Revenue	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
10-10 Property Taxes-Current Secured	19,805,013.55	20,446,761	20,855,697	0	20,855,697
10-20 Property Taxes-Current Unsecured	423,033.96	426,597	455,745	0	455,745
10-25 Property Taxes-Supp 813-Current	448,673.69	286,000	80,000	0	80,000
10-30 Property Taxes-Prior Secured	1,594,256.00	500,000	500,000	0	500,000
10-35 Property Taxes-Supp 813-Prior	92,605.68	75,000	90,000	0	90,000
10-40 Property Taxes-Prior Unsecured	24,924.35	15,000	20,000	0	20,000
10-56 Property Taxes-Prop Tax In-Lieu of VLF	8,752,264.67	8,750,000	9,250,000	0	9,250,000
10-60 Other Taxes-Retail Sales and Use	4,841,467.52	4,200,000	4,175,000	0	4,175,000
10-70 Other Taxes-Timber Yield	640.42	300	100	0	100
10-92 Other Taxes-Aircraft	30,612.60	17,500	23,500	0	23,500
10-93 Other Taxes-Property Transfer	438,990.62	430,000	435,000	0	435,000
21-50 Permits-Franchises	828,387.04	775,000	783,010	0	783,010
31-95 Fines, Forfeit, Penalties-Penalties & Cost on Delq	802,055.57	450,000	450,000	0	450,000
42-01 Revenue from Use of Money-	1,726,719.80	1,325,689	4,108,553	0	4,108,553
52-90 State Taxes-Other In Lieu	7,260.00	15,260	7,760	0	7,760
54-60 State Aid-HOPTR	158,669.35	156,000	150,000	0	150,000
54-80 State Aid-Tobacco Settlement	0.00	675,000	0	0	0
54-90 State Aid-Other	193,000.00	193,000	193,000	0	193,000
54-91 State Aid-Other (SB 90)	73,970.00	50,000	50,000	0	50,000
54-99 State Aid-Sales & Use Tax Reimburse	4,472,693.14	4,300,000	3,600,000	0	3,600,000
55-90 Other Federal-In Lieu Taxes	1,006,080.00	900,000	0	0	0
56-01 Other Federal-Other	1,530,375.39	1,530,376	0	0	0
56-30 Other Government Agencies-Other	2,757,011.37	4,240,605	5,210,450	0	5,210,450
66-40 Charges for Services-Assess & Tax Collection	228,366.00	225,000	200,000	0	200,000
79-90 Other-Miscellaneous	1,635,716.39	0	650,000	0	650,000
80-92 Loans/Int Fin/Bonds-Advance From Other Fund	0.00	750,000	135,000	0	135,000
80-93 Loans/Int Fin/Bonds-Advance To Other Fund	(750,000.00)	(146,001)	(135,000)	0	(135,000)
80-99 Loans/Int Fin/Bonds-Subsequent Yr Adv Repay	161,507.00	189,700	461,145	3,000,000	3,461,145
81-22 Operating Transfers-In	4,530,375.00	10,560,752	0	0	0
81-23 Operating Transfers-Out	(22,519,995.22)	(17,692,688)	(6,106,446)	(200,000)	(6,306,446)
Revenue - Summary	**33,294,673.89**	**43,644,851**	**45,642,514**	**(2,800,000)**	**48,442,514**

Appropriation					
23-80 Prof & Specialized Svcs-Professional & Specialize	6,377.64	112,300	122,300	0	122,300
52-10 Other Charges-Contrib to Non-Co GovAgen	22,000.00	2,010,000	0	0	0
Appropriation - Summary	**28,377.64**	**2,122,300**	**122,300**	**0**	**122,300**

NET COST	**(26,704,202.95)**	**(41,522,551)**	**(45,520,214)**	**(2,800,000)**	**(48,320,214)**

AUDITOR-CONTROLLER/COUNTY CLERK

JENAVIVE HERRINGTON, Auditor-Controller/County Clerk

BU 1121 – Auditor-Controller/County Clerk

DEPARTMENT OVERVIEW

The Auditor-Controller/County Clerk is a consolidated office of the County Clerk and the Auditor-Controller. The duties and functions of these offices are addressed separately in law. Functions of the Auditor-Controller include financial reporting, general ledger accounting for all County departments, budgeting, property tax administration and allocation, administration and processing of the County payroll and accounts payable, A-87 Cost Plan development and coordination, annual audit(s) coordination, SB90 claiming, and court settlement distribution for Superior Court/ Collections/Probation. Divisions include Payroll, Property Tax, and General Ledger/Financial Reporting. The Auditor Controller's Office was tasked with the responsibility of coordination, claiming, and financial disaster recovery as a result of the multiple emergencies that have occurred over the years, and it is presented in Budget Unit 1920.

The Auditor-Controller provides services to twenty-one independent special districts (fire/water/ cemetery), the Lake County office of Education, the First Five Commission and our local transit agencies. Services provided to those customers include accounting support, budget and general ledger transaction processing.

Functions of the County Clerk include marriage licensing, fictitious business name statement filing, notary oaths, fish and wildlife administrative fees, Form 700 processing, conflict of interest code maintenance and administration, as well as a variety of additional County Clerk filings and duties as required by the County Board of Supervisors and the State of California. This department is a general fund service department, funded by a combination of user fees and services to others.

ACCOMPLISHMENTS IN FY 2023-24

- Completed RFP for Needs Assessment to pave the way for a new Enterprise Resource Planning system. Entered into agreement with Avero and began discovery sessions.
- Hired a Business Software Analyst to enhance efficiencies and plan for future system conversions.
- Completed implementation of the new check print/form template software, ACOM.
- Implemented clerk kiosk to provide self-service for marriage license and fictitious business name statement applications.
- Completed Fiscal Year 22/23 Single Audit with no material findings.

AUDITOR-CONTROLLER/COUNTY CLERK

JENAVIVE HERRINGTON, Auditor-Controller/County Clerk
BU 1121 — Auditor-Controller/County Clerk

GOALS FOR FY 2024-25

- Create plan for next phase of contract automation.
- Continue to evaluate potential for streamlining processes, including credit cards and other electronic payments.
- Complete Needs Assessment and RFP for a new county ERP.
- Increase training and development for staff.

Revenue and Appropriation Detail

Fund: 1 : General County
Budget Unit: 1121 : Finance, Auditor-Controller

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
66-40 Charges for Services-Assess & Tax Collection	163,536.92	161,000	190,000	0	190,000
66-50 Charges for Services-Auditing & Accounting	43,880.58	36,000	29,000	0	29,000
66-85 Charges for Services-County Clerk	38,010.40	48,000	28,000	0	28,000
69-20 Other Current Services-Other	521.50	500	510	0	510
81-22 Operating Transfers-In	69,534.12	7,500	0	0	0
Revenue - Summary	**315,483.52**	**253,000**	**247,510**	**0**	**247,510**
Appropriation					
01-11 Salaries & Wages-Permanent	909,735.40	1,129,617	1,212,086	0	1,212,086
01-13 Salaries & Wages-OT, Holiday, Stby	14,181.65	1,176	0	0	0
01-14 Salaries & Wages-Other, Term	17,501.04	5,164	5,769	0	5,769
02-21 Retirement Contributions-FICA	70,681.81	86,980	93,067	0	93,067
02-22 Retirement Contributions-PERS	214,113.76	262,855	310,779	0	310,779
03-30 Insurance-Health/Life	141,765.77	190,891	225,525	0	225,525
03-31 Insurance-Unemployment	1,636.00	1,944	2,093	0	2,093
03-32 Insurance-Opt Out	2,400.00	2,400	2,400	0	2,400
04-00 Worker's Compensation-	1,360.00	1,525	1,538	0	1,538
11-00 Clothing & Personal Suppl-	0.00	900	2,500	0	2,500
12-00 Communications-	3,122.39	3,500	4,000	0	4,000
14-00 Household Expense-	701.99	650	700	0	700
15-12 Insurance-Public Liability	4,290.00	5,441	6,425	0	6,425
15-13 Insurance-Fire & Allied Cvrgs	3,046.00	4,357	6,063	0	6,063
17-00 Maintenance-Equipment-	17.84	1,700	10,000	0	10,000
20-00 Memberships-	796.00	1,700	2,500	0	2,500
22-70 Office Expense-Supplies	16,592.71	29,000	35,000	0	35,000
22-71 Office Expense-Postage	11,092.86	11,000	13,000	0	13,000
22-72 Office Expense-Books & Periodicals	143.73	946	1,500	0	1,500
23-80 Prof & Specialized Svcs-Professional & Specialize	252,415.09	204,482	259,890	300,000	559,890
24-00 Publications & Legal Ntcs-	0.00	500	750	0	750

Revenue and Appropriation Detail

Fund: 1 : General County
Budget Unit: 1121 : Finance, Auditor-Controller

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
28-30 Special Departmental Exp-Supplies & Services	17,516.38	84,443	55,870	0	55,870
28-59 Special Departmental Exp-Software Subscriptions	0.00	0	90,110	0	90,110
29-50 Transportation & Travel-Transportation & Travel	7,640.16	8,500	25,000	0	25,000
29-51 Transportation & Travel-Cent. Gar.-Pool Mlg ONLY	31.00	50	1,000	0	1,000
38-00 Inventory Items-	3,423.25	7,730	7,730	0	7,730
62-71 Cap. FA-Equipment-Office	0.00	7,500	0	0	0
80-80 Other Financing Uses-Interfund Reimbursements	(50,815.38)	(48,650)	(62,800)	0	(62,800)
80-81 Other Financing Uses-Intrafund Reimbursements	(4,930.00)	(4,840)	(5,020)	0	(5,020)
Appropriation - Summary	**1,638,459.45**	**2,001,461**	**2,307,475**	**300,000**	**2,607,475**
NET COST	**1,323,005.93**	**1,748,461**	**2,059,965**	**300,000**	**2,359,965**

TREASURER-TAX COLLECTOR

PATRICK SULLIVAN, Treasurer-Tax Collector

BU 1122 – Treasurer-Tax Collector

DEPARTMENT OVERVIEW

The Treasurer-Tax Collector operates three divisions: Treasury, Tax, and Court/County Debt Collections.

Treasury functions include banking and cash flow management, pooled investments, depository services, warrant maintenance, unclaimed estates, and deferred compensation administration.

Tax Collector functions include the billing and collection of property tax, transient occupancy tax, cannabis tax, preparation of tax liens, and coordination of tax defaulted land auctions.

The Collections division collects court fines/fees and other countywide debts. The Treasurer-Tax Collector's operations are funded through service fees, reimbursements, and general funding.

ACCOMPLISHMENTS IN FY 2023-24

- Completed software and necessary hardware upgrades in Property Tax and Payment Processing.
- Implemented Check 21 Electronic Check Deposit Program with RT Lawrence and bank integration.
- Implemented lockbox processing system for property tax payments.
- Continued implementation of banking restructuring.
- Implemented sweep account automation at operating bank to ensure all County funds are in interest bearing accounts.
- Reallocated funds to utilize government pools including California Asset Management Program, Cal trust, and Local Agency Investment Fund.
- Continued work with Chandler Asset Management on primary investment portfolio and implemented additional liquidity portfolio.
- Conducted Chapter 7 tax sale.
- Conducted Chapter 8 sale with the City of Clearlake.
- Initiated process to utilize new enforcement mechanisms in court collections, including third-party agency and tax intercept.
- Began transition with Probation to reconsolidate collections.
- Treasurer-Tax Collector began managing all financial enforcement of court-ordered debt on all new cases as of December 2023.

TREASURER-TAX COLLECTOR

PATRICK SULLIVAN, Treasurer-Tax Collector
BU 1122—Treasurer-Tax Collector

GOALS FOR FY 2024-25

- Implement Megabyte Tax Sale Module into the current sale process.
- Continue conducting Chapter 7 sales and additional Chapter 8 sales of eligible tax defaulted properties.
- Continue to advance capacity of the Lockbox Payment Program.
- Pursue new enforcement opportunities for Transient Occupancy Tax.
- Continue development and grow County's investment program.
- Continue to coordinate management of funds in Chandler Asset Management.
- Migrate existing cases from Probation RevQ System (collection software) to Treasurer-Tax Collector System to create single comprehensive system.
- Implement tax intercept and third-party agency collections programs.
- Continue to monitor impacts to Court Collections Program at State and local levels.
- Continue development of the Cannabis Tax Program-compliance and enforcement.

Revenue and Appropriation Detail

Fund: 1 : General County
Budget Unit: 1122 : Finance, Treasurer-Tax Collector

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
31-95 Fines, Forfeit, Penalties-Penalties & Cost on Delq	249,040.00	300,000	285,000	0	285,000
66-40 Charges for Services-Assess & Tax Collection	383,879.26	380,000	400,000	7,900	407,900
66-50 Charges for Services-Auditing & Accounting	386,391.33	350,000	400,000	0	400,000
66-52 Charges for Services-Data Processing Charges	7,900.00	7,050	7,900	(7,900)	0
Revenue - Summary	**1,027,210.59**	**1,037,050**	**1,092,900**	**0**	**1,092,900**
Appropriation					
01-11 Salaries & Wages-Permanent	578,886.12	662,667	799,416	0	799,416
01-12 Salaries & Wages-Extra Help	24,385.97	24,920	0	0	0
01-13 Salaries & Wages-OT, Holiday, Stby	1,562.78	7,600	3,000	0	3,000
01-14 Salaries & Wages-Other, Term	10,323.00	9,081	9,353	0	9,353
02-21 Retirement Contributions-FICA	45,074.30	51,651	61,433	0	61,433
02-22 Retirement Contributions-PERS	135,589.57	154,401	204,970	0	204,970
03-30 Insurance-Health/Life	86,238.60	109,515	150,030	0	150,030
03-31 Insurance-Unemployment	1,036.00	1,056	1,314	0	1,314
03-32 Insurance-Opt Out	3,266.66	2,400	2,400	0	2,400
04-00 Worker's Compensation-	3,629.00	1,392	1,518	0	1,518
12-00 Communications-	909.02	2,760	2,820	0	2,820
14-00 Household Expense-	0.00	0	500	0	500
15-12 Insurance-Public Liability	11,790.00	125,770	148,487	0	148,487
15-13 Insurance-Fire & Allied Cvrgs	1,877.00	2,685	3,736	0	3,736
17-00 Maintenance-Equipment-	231,546.78	246,000	254,645	0	254,645
20-00 Memberships-	480.00	500	500	0	500
22-70 Office Expense-Supplies	25,365.58	26,000	30,000	0	30,000
22-71 Office Expense-Postage	79,188.41	100,000	100,000	0	100,000
22-72 Office Expense-Books & Periodicals	106.15	150	150	0	150
23-80 Prof & Specialized Svcs-Professional & Specialize	405,600.03	612,020	542,732	0	542,732
24-00 Publications & Legal Ntcs-	23,616.69	32,000	32,000	0	32,000

Revenue and Appropriation Detail

Fund: 1 : General County
Budget Unit: 1122 : Finance, Treasurer-Tax Collector

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
28-30 Special Departmental Exp-Supplies & Services	29,524.02	8,174	4,000	0	4,000
29-51 Transportation & Travel-Cent. Gar.-Pool Mlg ONLY	218.30	300	300	0	300
38-00 Inventory Items-	340.63	1,750	1,650	0	1,650
80-80 Other Financing Uses-Interfund Reimbursements	(32,000.00)	(32,000)	(32,000)	0	(32,000)
Appropriation - Summary	**1,668,554.61**	**2,150,792**	**2,322,954**	**0**	**2,322,954**
NET COST	**297,259.63**	**1,113,742**	**1,230,054**	**0**	**1,230,054**

ASSESSOR-RECORDER

RICHARD A. FORD, Assessor-Recorder

BU 1123 – Assessor

DEPARTMENT OVERVIEW

The Assessor's Office is required to assess all taxable property in the county, except for state assessed property. The duties of the Assessor's Office include: discover all assessable property, inventory and list all taxable property, value all assessable property and enroll all taxable property on the local assessment roll. This roll must be completes by July first of each year. The roll provides values for property tax computations that are the basis for the following fiscal year's tax bills. Approximately 23% of the revenue generated from property taxes collected goes to the county general fund.

ACCOMPLISHMENTS IN FY 2023-24

- Completed SFD permits.
- Additional Staff passed basic Appraisal Exam.
- Continued training.

GOALS FOR FY 2024-25

- Use Code Reduced – Increase efficiency in the Property Tax System.

Revenue and Appropriation Detail

Fund: 1 : General County
Budget Unit: 1123 : Finance, Assessor

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
66-10 Charges for Services-Planning & Engineering	3,235.00	4,000	4,000	0	4,000
66-11 Charges for Services-Subdivision Insp Fees	(8.00)	100	100	0	100
66-40 Charges for Services-Assess & Tax Collection	120,787.66	140,000	155,000	0	155,000
69-20 Other Current Services-Other	0.00	300	300	0	300
79-70 Sales-Other Sales-Miscellaneous	14,429.20	18,000	18,000	0	18,000
79-91 Other-Cancelled Checks	125.00	125	125	0	125
Revenue - Summary	**138,568.86**	**162,525**	**177,525**	**0**	**177,525**
Appropriation					
01-11 Salaries & Wages-Permanent	795,875.48	1,051,859	1,085,617	0	1,085,617
01-12 Salaries & Wages-Extra Help	36,999.84	33,270	47,520	0	47,520
01-13 Salaries & Wages-OT, Holiday, Stby	11,833.71	10,000	10,000	0	10,000
01-14 Salaries & Wages-Other, Term	5,307.08	5,000	5,000	0	5,000
02-21 Retirement Contributions-FICA	57,592.83	82,197	87,511	0	87,511
02-22 Retirement Contributions-PERS	187,410.93	247,182	278,562	0	278,562
03-30 Insurance-Health/Life	123,910.58	158,173	217,355	0	217,355
03-31 Insurance-Unemployment	1,817.00	1,828	1,883	0	1,883
03-32 Insurance-Opt Out	5,000.01	4,800	7,200	0	7,200
04-00 Worker's Compensation-	5,757.00	4,506	4,567	0	4,567
11-00 Clothing & Personal Suppl-	845.00	2,000	2,000	0	2,000
12-00 Communications-	2,051.38	2,500	2,500	0	2,500
14-00 Household Expense-	227.00	500	800	0	800
15-12 Insurance-Public Liability	4,290.00	5,441	64,421	0	64,421
15-13 Insurance-Fire & Allied Cvrgs	1,697.00	2,427	3,377	0	3,377
17-00 Maintenance-Equipment-	3,000.00	4,000	4,000	0	4,000
20-00 Memberships-	2,655.60	2,700	4,700	0	4,700
22-70 Office Expense-Supplies	5,636.12	6,000	6,000	0	6,000
22-71 Office Expense-Postage	5,717.44	8,000	8,000	0	8,000
22-72 Office Expense-Books & Periodicals	1,901.11	2,000	2,000	0	2,000

Revenue and Appropriation Detail

Fund: 1 : General County
Budget Unit: 1123 : Finance, Assessor

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
23-80 Prof & Specialized Svcs-Professional & Specialize	20,017.59	22,000	25,000	0	25,000
24-00 Publications & Legal Ntcs-	0.00	1,000	1,000	0	1,000
28-30 Special Departmental Exp-Supplies & Services	10,488.40	7,000	7,000	0	7,000
29-50 Transportation & Travel-Transportation & Travel	15,221.50	14,000	14,000	0	14,000
29-51 Transportation & Travel-Cent. Gar.-Pool Mlg ONLY	9,310.12	9,000	9,000	0	9,000
38-00 Inventory Items-	1,183.35	2,000	2,000	0	2,000
80-80 Other Financing Uses-Interfund Reimbursements	(59,772.00)	(54,883)	(64,883)	0	(64,883)
80-81 Other Financing Uses-Intrafund Reimbursements	(26,885.00)	(23,784)	(26,573)	0	(26,573)
Appropriation - Summary	**1,229,089.07**	**1,610,716**	**1,809,557**	**0**	**1,809,557**
NET COST	**1,090,520.21**	**1,448,191**	**1,632,032**	**0**	**1,632,032**

COUNTY ADMINISTRATIVE OFFICE

SUSAN PARKER, County Administrative Officer

BU 1124 – Central Services

DEPARTMENT OVERVIEW

The division's primary responsibilities are:

1) Processing incoming and outgoing mail at the Courthouse
2) Managing the photocopier pool
3) Administering various contracts such as the equipment maintenance contract
4) Coordinating various purchasing programs such as the CAL-Card VISA program
5) Assisting County departments in their purchase of supplies, materials and other items in accordance with the County Purchasing Ordinance, including assisting departments with the preparation of bids, RFP's and contracts
6) Coordinating the collection, redistribution and disposal of surplus property.

The funding for this Budget Unit is provided primarily by general fund discretionary revenues. The requested appropriations reflect application of reimbursements for printing and paper from other County departments, which are accounted for as operating transfers. Revenues include reimbursement from contract service providers and outside governmental agencies, such as public defenders and the superior court, for the use of copy machines.

Revenue and Appropriation Detail

Fund: 1 : General County
Budget Unit: 1124 : Finance, Central Services

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
69-20 Other Current Services-Other	6,397.70	5,000	5,000	0	5,000
Revenue - Summary	**6,397.70**	**5,000**	**5,000**	**0**	**5,000**
Appropriation					
01-11 Salaries & Wages-Permanent	32,475.44	32,993	33,956	0	33,956
02-21 Retirement Contributions-FICA	2,455.01	2,524	2,598	0	2,598
02-22 Retirement Contributions-PERS	7,743.46	7,687	8,706	0	8,706
03-30 Insurance-Health/Life	11,919.67	12,096	14,421	0	14,421
03-31 Insurance-Unemployment	65.00	66	68	0	68
04-00 Worker's Compensation-	322.00	238	228	0	228
11-00 Clothing & Personal Suppl-	0.00	80	80	0	80
12-00 Communications-	398.53	400	500	0	500
15-12 Insurance-Public Liability	4,290.00	5,441	6,425	0	6,425
15-13 Insurance-Fire & Allied Cvrgs	888.00	1,270	1,767	0	1,767
17-00 Maintenance-Equipment-	2,423.54	6,000	5,000	0	5,000
22-70 Office Expense-Supplies	6.40	250	1,000	0	1,000
22-71 Office Expense-Postage	158,267.92	144,845	150,000	0	150,000
23-91 Prof & Specialized Svcs-Intra-Div Services	25,000.00	25,000	25,000	0	25,000
24-00 Publications & Legal Ntcs-	0.00	200	50	0	50
25-00 Rents & Leases-Equipment-	1,090.20	1,500	1,500	0	1,500
28-30 Special Departmental Exp-Supplies & Services	154,867.26	175,000	170,068	0	170,068
28-80 Special Departmental Exp-Cal Card Clearing	0.00	100,000	100,000	0	100,000
38-00 Inventory Items-	0.00	4,906	4,900	0	4,900
80-80 Other Financing Uses-Interfund Reimbursements	(54,212.05)	(100,000)	(100,000)	0	(100,000)
80-81 Other Financing Uses-Intrafund Reimbursements	(145,578.53)	(200,000)	(200,000)	0	(200,000)
Appropriation - Summary	**202,421.85**	**220,496**	**226,267**	**0**	**226,267**
NET COST	**197,731.22**	**215,496**	**221,267**	**0**	**221,267**

COUNTY COUNSEL

LLOYD GUINTIVANO, County Counsel

BU 1231 – County Counsel

DEPARTMENT OVERVIEW

The Office of County Counsel is presently composed of the following staff: County Counsel, three staff attorneys, one senior legal administrative assistant, and one risk analyst. We currently have one staff attorney position open, and we are attempting to fill that position.

This office provides legal advice and assistance to the Board of Supervisors and all County departments. We also advise various County commissions, boards, and agencies. Legal advice and assistance may involve, but is not limited to, issues relating to land use, employment, taxation, contracts, public works, water rights and water resources, personnel, conservatorships and probate, juvenile dependency, mental health, parks, sewers, water systems, landfills, real property sales and acquisitions, elections, public records, and law enforcement. We draft and review contracts, ordinances, resolutions, requests for proposals, and policy documents, We oversee all matters of liability and workers' compensation, property damage claims, and any other matters covered under the County's membership in the CSAC-EIA Insurance Authority risk-sharing pool. We prepare findings of fact for various administrative matters before the Board of Supervisors and respond to writs of habeas corpus, prohibition, and mandate. We provide Brown Act training to various County agencies upon request.

ACCOMPLISHMENTS IN FY 2023-24

- Involved in a number of labor-intensive litigation matters in-house, sensitive negotiations, redevelopment, and other complex matters with generally positive conclusions.
- Maintained case loads and departmental priorities to the greatest extense possible given the severe staff reduction.
- Continued to work with all departments in a collaborative and congenial manner.

COUNTY COUNSEL

LLOYD GUINTIVANO, County Counsel
BU 1231—County Counsel

GOALS FOR FY 2024-25

- Continue to provide comprehensive legal services to the Board of Supervisors and County departments.
- Fill one (1) vacancy Deputy County Counsel position budgeted for this office.
- Conduct additional trainings to benefit departments regarding the Brown Act and other ethical guidelines for local agencies.
- Obtain case management software for this office's implementation and use.
- Collaborate with Public Services to initiate renovations for office space and additional office furniture to accommodate space for the recently budgeted Deputy County Counsel position.

Revenue and Appropriation Detail

Fund: 1 : General County
Budget Unit: 1231 : Counsel, County Counsel

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
66-90 Charges for Services-Legal Services	13,455.40	20,000	20,000	0	20,000
Revenue - Summary	**13,455.40**	**20,000**	**20,000**	**0**	**20,000**
Appropriation					
01-11 Salaries & Wages-Permanent	720,551.78	858,172	884,579	0	884,579
01-14 Salaries & Wages-Other, Term	71,481.93	50,000	36,275	0	36,275
02-21 Retirement Contributions-FICA	53,534.06	64,247	65,265	0	65,265
02-22 Retirement Contributions-PERS	171,855.68	199,955	226,806	0	226,806
03-30 Insurance-Health/Life	77,487.84	97,708	127,217	0	127,217
03-31 Insurance-Unemployment	1,847.00	1,717	1,769	0	1,769
04-00 Worker's Compensation-	543.00	675	527	0	527
12-00 Communications-	703.47	1,000	1,000	0	1,000
15-12 Insurance-Public Liability	4,290.00	5,657	7,269	0	7,269
15-13 Insurance-Fire & Allied Cvrgs	1,001.00	1,432	1,993	0	1,993
16-00 Jury and Witness Expense-	0.00	100	100	0	100
17-00 Maintenance-Equipment-	0.00	100	100	0	100
20-00 Memberships-	7,486.90	8,950	8,950	0	8,950
22-70 Office Expense-Supplies	1,361.73	3,500	3,500	0	3,500
22-71 Office Expense-Postage	623.65	1,000	1,000	0	1,000
22-72 Office Expense-Books & Periodicals	937.47	15,000	5,000	0	5,000
23-80 Prof & Specialized Svcs-Professional & Specialize	1,723.89	3,000	3,000	0	3,000
24-00 Publications & legal Ntcs-	0.00	1,000	1,000	0	1,000
28-30 Special Departmental Exp-Supplies & Services	16,161.82	55,000	19,250	0	19,250
28-59 Special Departmental Exp-Software Subscriptions	0.00	0	750	0	750
29-50 Transportation & Travel-Transportation & Travel	874.46	1,000	1,000	0	1,000
29-51 Transportation & Travel-Cent. Gar.-Pool Mlg ONLY	185.20	250	250	0	250
38-00 Inventory Items-	856.95	19,475	0	0	0
80-80 Other Financing Uses-Interfund	(80,066.00)	(97,486)	(104,276)	0	(104,276)

Revenue and Appropriation Detail

Fund: 1 : General County
Budget Unit: 1231 : Counsel, County Counsel

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Reimbursements					
80-81 Other Financing Uses-Intrafund Reimbursements	0.00	(15,000)	(15,000)	0	(15,000)
Appropriation - Summary	**1,053,441.83**	**1,276,452**	**1,277,324**	**0**	**1,277,324**
NET COST	**1,044,619.35**	**1,256,452**	**1,257,324**	**0**	**1,257,324**

COUNTY ADMINISTRATIVE OFFICE

PAMELA Z. SAMAC, Human Resources Director

BU 1341 – Human Resources

DEPARTMENT OVERVIEW

Delivers human resources services which include workforce planning, employee recruitment, benefits administration, employee performance management, policy development and training and development. The Human Resources Department ensures the maintenance of high-quality workforce for the provision of critical services to the public.

The mission of the Human Resources Department is to promote the power of public service by fostering a positive, productive and collaborative workplace where all employees are qualified, empowered, respected, and valued. The vision of the department is, as an employer of choice, to maximize individual and organizational success through strategic partnerships and collaboration by implementing and supporting programs, processes, and services that add value to both the County of Lake employees and the community.

The Human Resources Office is funded primarily by General Fund sources, with one position jointly funded by the Department of Child Support Services and Department of Social Services. In addition, some funding is received from the Countywide Cost Allocation Plan, reimbursement from self-funded departments, and reimbursements from the Unemployment Insurance Fund. Insignificant revenue is generated by ID badge replacement fees, subpoena fees, and photocopy fees.

ACCOMPLISHMENTS IN FY 2023-24

- Maintained collaborative and integrated processes for HR service delivery.
- 100% of Employee files are now in Laserfiche.
- Hired 200 employees.
- Adjusted Dept Head Recruiting with HR conducting first round interviews and helped hire 7 Department Heads (CS, PH, PD, WR, PW, SD SS) without using a paid recruiter saving 250k.
- Implemented County Wide DEI Training.
- Created HR guides for benefit and retirement guides.
- Benchmarked 170 positions.
- Provided substantial supplementary support to Public Defender and Health Departments.
- Conducted multiple complex investigations.
- Conducted 50 Reasonable Accommodations.
- Added employee resource pages to the HR Web pages.

ADMINISTRATIVE OFFICE

PAMELA Z. SAMAC, Director
BU 1341—Human Resources

GOALS FOR FY 2024-25

- Priority on recruitment and hiring to help reduce vacancy rate including implementing recruiting module in NeoGov.
- Review and update policy and HR Forms.
- Training.
- Work with Auditor Office on New HRIS System.

Revenue and Appropriation Detail

Fund: 1 : General County
Budget Unit: 1341 : Personnel, Human Resources

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
69-20 Other Current Services-Other	105.00	90	90	0	90
Revenue - Summary	**105.00**	**90**	**90**	**0**	**90**
Appropriation					
01-11 Salaries & Wages-Permanent	627,622.64	660,532	697,216	0	697,216
01-12 Salaries & Wages-Extra Help	0.00	17,500	34,500	0	34,500
01-14 Salaries & Wages-Other, Term	9,582.20	7,307	8,003	0	8,003
02-21 Retirement Contributions-FICA	49,337.55	51,558	55,545	0	55,545
02-22 Retirement Contributions-PERS	149,192.32	153,396	153,396	0	153,396
03-30 Insurance-Health/Life	74,069.89	73,465	86,002	0	86,002
03-31 Insurance-Unemployment	1,351.00	1,331	1,453	0	1,453
03-32 Insurance-Opt Out	4,800.00	4,800	4,800	0	4,800
04-00 Worker's Compensation-	13,743.00	17,972	602	0	602
11-00 Clothing & Personal Suppl-	228.59	350	350	0	350
12-00 Communications-	1,541.32	2,500	2,450	0	2,450
14-00 Household Expense-	474.30	600	600	0	600
15-12 Insurance-Public Liability	367,813.00	479,577	320,932	0	320,932
15-13 Insurance-Fire & Allied Cvrgs	863.00	1,234	1,717	0	1,717
17-00 Maintenance-Equipment-	13,842.22	2,000	2,000	0	2,000
20-00 Memberships-	5,793.00	7,150	2,650	0	2,650
22-70 Office Expense-Supplies	6,205.73	15,500	15,841	0	15,841
22-71 Office Expense-Postage	475.59	600	600	0	600
23-80 Prof & Specialized Svcs-Professional & Specialize	152,717.81	220,287	158,600	0	158,600
24-00 Publications & Legal Ntcs-	0.00	20,000	20,000	0	20,000
28-30 Special Departmental Exp-Supplies & Services	71,227.45	363,741	187,900	0	187,900
28-59 Special Departmental Exp-Software Subscriptions	0.00	0	1,900	0	1,900
29-50 Transportation & Travel-Transportation & Travel	42.70	5,000	6,000	0	6,000
29-51 Transportation & Travel-Cent. Gar.-Pool Mlg ONLY	0.00	1,000	1,000	0	1,000

Revenue and Appropriation Detail

Fund: 1 : General County
Budget Unit: 1341 : Personnel, Human Resources

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
38-00 Inventory Items-	2,516.49	10,000	10,000	0	10,000
80-80 Other Financing Uses-Interfund Reimbursements	(176,470.89)	(192,301)	(188,916)	0	(188,916)
80-81 Other Financing Uses-Intrafund Reimbursements	(43,443.77)	(43,359)	(42,359)	0	(42,359)
Appropriation - Summary	**1,333,525.14**	**1,881,740**	**1,542,782**	**0**	**1,542,782**
NET COST	**1,333,695.99**	**1,881,650**	**1,542,692**	**0**	**1,542,692**

REGISTRAR OF VOTERS

MARIA VALADEZ, Registrar of Voters

BU 1451 – Registrar of Voters

DEPARTMENT OVERVIEW

The Registrar of Voters Office conducts all Federal, State, County, Municipal, and local district elections held in Lake County, while following strict State and Federal regulations. This department is responsible for all components of election administration and management, including but not limited to; voter registration, poll worker recruitment/training, securing polling place locations which meet accessibility requirements, ballot creation, voting system security, ballot processing/ vote tallying, candidate services (candidate and campaign finance filings), as well as voter education/community outreach.

There is one (1) election scheduled for fiscal year 2024-2025; the November 5, 2024, Statewide General Election. The November 5, 2024, Presidential General Election will include Presidential candidates from each qualified political party; U.S. Senate; Congressional offices; Legislative office; runoff of County Supervisor, District 1; candidates for City of Clearlake and City of Lakeport councilmembers; school and college governing board members; special district directors; as well as numerous State Propositions and possibly local measures on the ballot.

This budget unit has five (5) full-time permanent employees. During peak election periods, it is necessary to employ several extra help employees to work in the office to assist with the many tasks required in order to certify an election. This budget unit is funded primarily by general fund discretionary revenues with limited reimbursement from the State and local jurisdictions (if applicable).

ACCOMPLISHMENTS IN FY 2023-24

- Completed candidate filing for the November 2023 General District Election.
- Recruited and trained poll workers for the March Presidential Primary Election.
- Verified signatures on four (4) state initiative petitions.
- Conducted the March 2024 Presidential Primary Election.
- Continued attending public events to promote voter outreach.
- Began preparations for the November 2024 Presidential General Election.

REGISTRAR OF VOTERS

MARIA VALADEZ, Registrar of Voters
BU 1451—Registrar of Voters

GOALS FOR FY 2024-25

- Continue conducting fair, transparent, and impartial elections.
- Continue providing effective customer service and public communications on voting and election procedures.
- Encourage voter participation through voter education and outreach.
- Continue attending training courses and utilizing any materials, and resources offered by the Secretary of State, California Association of Election Officials and County Clerks (CACEO), Fair Political Practices Commission (FPPC), and vendors, available to our department.
- Conduct a successful Presidential General Election.

Revenue and Appropriation Detail

Fund: 1 : General County
Budget Unit: 1451 : General, Registrar of Voters

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
54-90 State Aid-Other	24,142.47	2,700	2,500	0	2,500
66-70 Charges for Services-Election Services	189,085.85	15,200	40,000	0	40,000
69-20 Other Current Services-Other	16.60	20	15	0	15
79-72 Sales-Great Register	4,667.22	3,000	2,500	0	2,500
Revenue - Summary	**217,912.14**	**20,920**	**45,015**	**0**	**45,015**
Appropriation					
01-11 Salaries & Wages-Permanent	319,691.25	352,627	373,039	0	373,039
01-12 Salaries & Wages-Extra Help	36,487.86	43,136	44,925	0	44,925
01-13 Salaries & Wages-OT, Holiday, Stby	18,329.82	15,364	16,572	0	16,572
01-14 Salaries & Wages-Other, Term	8,918.39	5,905	6,082	0	6,082
02-21 Retirement Contributions-FICA	27,025.44	29,809	31,528	0	31,528
02-22 Retirement Contributions-PERS	76,290.73	82,162	95,648	0	95,648
03-30 Insurance-Health/Life	58,451.02	60,798	73,894	0	73,894
03-31 Insurance-Unemployment	953.00	1,008	841	0	841
04-00 Worker's Compensation-	349.00	380	338	0	338
12-00 Communications-	9,064.55	8,230	9,270	0	9,270
14-00 Household Expense-	491.55	800	600	0	600
15-12 Insurance-Public Liability	4,290.00	5,441	6,425	0	6,425
15-13 Insurance-Fire & Allied Cvrgs	1,950.00	2,790	3,883	0	3,883
17-00 Maintenance-Equipment-	19,918.14	21,032	8,500	0	8,500
18-00 Maint-Bldgs & Imprvmts-	5,777.20	3,000	2,500	0	2,500
20-00 Memberships-	250.00	325	325	0	325
22-70 Office Expense-Supplies	8,149.35	12,120	11,000	0	11,000
22-71 Office Expense-Postage	37,426.97	62,400	54,400	0	54,400
22-72 Office Expense-Books & Periodicals	347.10	450	500	0	500
24-00 Publications & Legal Ntcs-	1,747.13	3,000	3,100	0	3,100
26-00 Rents & Leases-Bldg & Imp-	33,840.00	34,818	34,840	0	34,840
28-30 Special Departmental Exp-Supplies & Services	252,059.04	381,640	377,750	0	377,750
29-50 Transportation & Travel-	3,114.64	3,956	4,750	0	4,750

Revenue and Appropriation Detail

Fund: 1 : General County
Budget Unit: 1451 : General, Registrar of Voters

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Transportation & Travel					
29-51 Transportation & Travel-Cent. Gar.-Pool Mlg ONLY	3,620.03	5,200	4,700	0	4,700
30-00 Utilities-	7,916.22	11,820	11,900	0	11,900
Appropriation - Summary	**936,458.43**	**1,148,211**	**1,177,310**	**0**	**1,177,310**
NET COST	**749,707.99**	**1,127,291**	**1,132,295**	**0**	**1,132,295**

PUBLIC SERVICES

LARS EWING. Director

BU 1671 – Buildings and Grounds

DEPARTMENT OVERVIEW

The Buildings & Grounds division of Public Services has primary responsibility for the maintenance, repair, and improvement of approximately 60 county facilities totaling 350,000 square feet of building space and provides assistance and technical expertise for an additional 85 facilities totaling 170,000 square feet. Division staff consists of one facilities maintenance superintendent, one facilities maintenance supervisor, and six facilities maintenance workers/technicians, who have combined expertise in multiple trades including carpentry, plumbing, electrical, boilers, HVAC, welding, equipment mechanics, locksmithing, mold remediation, and more, as well as certifications for mold testing and asbestos sampling. Additional staffing includes four janitors who provide cleaning services for dozens of buildings. Facility capital improvement projects are typically appropriated in other budget units; however, the project management responsibility falls to Public Services staff housed in this budget unit (as well as others in Public Services).

The primary source of funding for this budget unit is the General Fund. Other self-funded departments are billed for services through the county cost allocation plan or direct billings. Another specific source of funding comes from lease agreements with telecommunications companies for antenna space on the courthouse roof, as well as various other facility leases and public community room rentals. Additional revenues are derived from reimbursements from the Administrative Office of the Courts (AOC) for their prorated share of maintenance and repairs to common courthouse areas. Lastly, this year there is a transfer of funds into this budget unit from American Rescue Plan Act (ARPA) Local Fiscal Recovery Funds for deferred facilities maintenance.

ACCOMPLISHMENTS IN FY 2023-24

- Completed approximately 1,200 general work order requests.
- Renovations/remodels: Juvenile Hall warming center, Probation, Upper Lake senior center, Lakeport library restroom, and Courthouse museum fire panel.
- Roof replacements: Courthouse and Courthouse museum.
- HVAC improvements: Middletown Library, Redbud Library, Lakeport Library, Health Services, Central Garage, Registrar of Voters, and Lower Lake Schoolhouse Museum.
- Exterior: Courthouse paint and seal brick, District Attorney's paint and seal brick, B&G shop paint, Vista Point paint, Agriculture paint, Probation paint, and Veterans seal and stain.
- Interior: Redbud Library carpet, OES/EOC locks, Central Dispatch locks, and Hill Road Jail locks.

LARS EWING, Director
BU 1671—Buildings and Grounds

- Designs in progress: Armory-to-Sheriff renovation, Courthouse HVAC modernization, Courthouse campus parking lot solar array, Kelseyville Senior Center renovation, OES/AWP renovation, and Behavioral Health Clearlake facility expansion/renovation.
- Adopted the County Facilities Capital Improvement Plan for FY 2023-24 thru FY 2027-28.
- Reclassified janitorial staff from extra-help to permanent.

GOALS FOR FY 2024-25

- Focus on planned maintenance to minimize emergency repairs.
- Prioritize energy efficiency improvement projects.
- Identify interior projects that improve natural light and air quality.
- Plan for countywide keyless system.
- Update the County ADA Transition Plan.
- Train facilities staff on modern facilities management methods.
- Revise the County Facilities Capital Improvement Plan for FY 2024-25 thru FY 2028-29.
- Project delivery for numerous facility capital improvement projects:
  - Armory-to-Sheriff renovation
  - Courthouse campus parking lot solar array
  - Courthouse HVAC modernization
  - Courthouse interior modernization (County Counsel, Board chambers, restrooms)
  - Kelseyville Senior Center renovation
  - OES/AWP renovation
  - Library facility improvements
  - Behavioral Health Clearlake facility expansion/renovation
  - Hill Road Jail generator
  - Roof replacement projects

Revenue and Appropriation Detail

Fund: 1 : General County
Budget Unit: 1671 : Property Management, Buildings & Grounds

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
42-10 Rents & Concessions-Rents & Concessions	267,285.76	262,930	260,614	6,298	266,912
54-90 State Aid-Other	0.00	225,000	15,600	0	15,600
79-90 Other-Miscellaneous	1,762.43	400	800	0	800
81-22 Operating Transfers-In	250,000.00	838,510	0	0	0
Revenue - Summary	**519,048.19**	**1,326,840**	**277,014**	**(6,298)**	**283,312**
Appropriation					
01-11 Salaries & Wages-Permanent	387,855.95	623,916	689,000	0	689,000
01-12 Salaries & Wages-Extra Help	83,260.45	50,202	35,424	0	35,424
01-13 Salaries & Wages-OT, Holiday, Stby	24,602.36	35,000	35,000	0	35,000
01-14 Salaries & Wages-Other, Term	7,810.96	4,000	4,000	0	4,000
02-21 Retirement Contributions-FICA	32,536.85	49,703	53,974	0	53,974
02-22 Retirement Contributions-PERS	99,627.84	147,182	177,458	0	177,458
03-30 Insurance-Health/Life	81,756.03	134,955	143,695	0	143,695
03-31 Insurance-Unemployment	1,492.00	2,401	1,625	0	1,625
04-00 Worker's Compensation-	51,272.00	51,592	65,220	0	65,220
11-00 Clothing & Personal Suppl-	7,966.53	8,000	9,000	0	9,000
12-00 Communications-	6,537.86	7,500	8,000	0	8,000
14-00 Household Expense-	50,224.59	62,000	60,000	0	60,000
15-12 Insurance-Public Liability	21,661.00	27,439	32,599	0	32,599
15-13 Insurance-Fire & Allied Cvrgs	73,075.00	104,530	145,466	0	145,466
17-00 Maintenance-Equipment-	20,691.07	15,000	20,000	0	20,000
18-00 Maint-Bldgs & Imprvmts-	324,333.12	1,092,000	935,000	(690,000)	245,000
20-00 Memberships-	255.50	256	300	0	300
22-70 Office Expense-Supplies	1,671.90	2,500	2,500	0	2,500
22-71 Office Expense-Postage	256.43	200	200	0	200
23-80 Prof & Specialized Svcs-Professional & Specialize	102,949.49	88,500	70,000	0	70,000
23-91 Prof & Specialized Svcs-Intra-Div Services	46,594.04	46,595	46,595	0	46,595
25-00 Rents & Leases-Equipment-	2,410.82	2,500	2,500	0	2,500

Revenue and Appropriation Detail

Fund: 1 : General County
Budget Unit: 1671 : Property Management, Buildings & Grounds

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
26-00 Rents & Leases-Bldg & Imp-	33,996.00	34,000	34,000	0	34,000
27-00 Small Tools & Instruments-	8,231.75	7,900	7,900	0	7,900
28-30 Special Departmental Exp-Supplies & Services	5,002.21	18,000	18,000	0	18,000
29-50 Transportation & Travel-Transportation & Travel	11,195.53	12,000	12,000	0	12,000
29-51 Transportation & Travel-Cent. Gar.-Pool Mlg ONLY	18,869.23	45,500	52,000	0	52,000
30-00 Utilities-	428,957.47	415,000	415,000	(30,812)	384,188
38-00 Inventory Items-	13,345.08	10,000	20,000	0	20,000
48-00 Taxes & Assessments-	347.12	400	400	0	400
62-72 Cap. FA-Equipment-Autos & Light Trucks	42,101.53	50,000	0	0	0
80-80 Other Financing Uses-Interfund Reimbursements	(51,424.00)	(162,000)	(795,000)	648,298	(146,702)
Appropriation - Summary	**1,939,463.71**	**2,986,771**	**2,301,856**	**(72,514)**	**2,229,342**

NET COST	**1,427,795.15**	**1,659,931**	**2,024,842**	**(78,812)**	**1,946,030**

WATER RESOURCES

SCOTT DE LEON, Director

BU 1672 – Lakebed Management (Fund 133)

DEPARTMENT OVERVIEW

Budget Unit 1672 is used to maintain and enhance navigation, aquatic life, habitat, commerce, and recreation in and around Clear Lake. This Budget Unit is funded through lakeshore construction permit fees, aquatic vegetation control permit fees and annual lake encroachment lease payments. Budgeted activities include plant and algae control, buoy maintenance, water and sediment monitoring and the administration of permits for lakeshore construction and the encroachment leases.

ACCOMPLISHMENTS IN FY 2023-24

- Increased enforcement of non-compliant lakebed structures, including unpermitted structures.
- Increased the Annual Lakebed Encroachment Lease billing by identifying structures not in the current billing database.
- Continued the implementation of a successful Clear Lake Water Quality Monitoring Program for Clear Lake and its tributaries.
- Continued the abatement of nuisance and dilapidated lakebed structures along Highway 20 on the Nice / Lucerne Corridor.
- Increased the inventory and placement of aids to navigation to efficiently mark navigation hazards on Clear Lake.

GOALS FOR FY 2024-25

- Continue to provide effective boat lanes and safe navigation on Clear Lake through herbicide application, harvesting and regulatory and warning buoy placement.
- Continue the enforcement of non-compliant lakebed structures, structures built without a permit, and increase the Annual Lakebed Encroachment Lease billing by identifying structures not in the current billing database.
- Continue to monitor water quality for Clear Lake and its tributaries.
- Continue to develop and share outreach and education materials on Clear Lake water quality.
- Continue conversations and coordination with the State and littoral parcel owners regarding Clear Lake Hitch shoreline habitat protection and enhancement.

SCOTT DELEON, Director
BU 1672—Lakebed Management (Fund 133)

EXPLANATION OF RESERVES

Reserve Title	Amount	Description
Restricted Reserve	$14,625	Its purpose is to provide an emergency source of funding for any unforeseen expenditures. As a reserve account, Board approval will be required prior to the Department expending these funds.

Revenue and Appropriation Detail

Fund: 133 : Lakebed Management
Budget Unit: 1672 : Property Management, Lakebed Management

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
21-60 Permits-Other	12,706.78	10,829	10,000	0	10,000
31-82 Fines, Forfeit, Penalties-Criminal Fines	1,800.00	2,500	1,000	0	1,000
42-01 Revenue from Use of Money-Interest	564.82	300	500	0	500
81-22 Operating Transfers-In	280,000.00	400,000	376,000	0	376,000
Revenue - Summary	**295,071.60**	**413,629**	**387,500**	**0**	**387,500**
Appropriation					
14-00 Household Expense-	0.00	1,000	1,000	0	1,000
15-10 Insurance-Other	613.17	1,500	1,500	0	1,500
17-00 Maintenance-Equipment-	5,036.57	4,000	4,000	0	4,000
22-70 Office Expense-Supplies	1,373.03	1,500	1,500	0	1,500
22-71 Office Expense-Postage	3,046.20	3,500	3,500	0	3,500
23-80 Prof & Specialized Svcs-Professional & Specialize	2,636.40	6,500	6,500	0	6,500
23-81 Prof & Specialized Svcs-Engineering In-House	0.00	400	400	0	400
23-90 Prof & Specialized Svcs-Administrative Services	11,040.00	8,589	4,740	0	4,740
23-91 Prof & Specialized Svcs-Intra-Div Services	221,066.53	321,939	290,430	0	290,430
24-00 Publications & Legal Ntcs-	0.00	200	200	0	200
27-00 Small Tools & Instruments-	19.28	800	800	0	800
28-30 Special Departmental Exp-Supplies & Services	11,993.68	16,000	21,507	0	21,507
53-48 Other Charges-Water Quality Improvement	24,533.55	46,701	60,600	0	60,600
90-91 Transfers & Contingencies-Contingencies	0.00	1,000	1,000	0	1,000
Appropriation - Summary	**281,358.41**	**413,629**	**397,677**	**0**	**397,677**
NET COST	**(11,953.19)**	**0**	**10,177**	**0**	**10,177**

WATER RESOURCES

SCOTT DE LEON, Director

BU 1673 – Lakebed Special Programs (Fund 179)

DEPARTMENT OVERVIEW

The Lakebed Management fund was established under the State Trust on Clear Lake, Chapter 639, Statute of 1973: the furtherance of navigation, commerce, fisheries, recreation and wherever possible and appropriate, preservation of the land and waters in their natural state. Revenue from BU 1673 is derived solely from permits and annual encroachment lease payment for structures on Clear Lake and are used to fund BU 1672 - Lakebed Management.

ACCOMPLISHMENTS IN FY 2023-24

- Continued Annual Lakebed Billing collection.
- Continued funding contribution to Budget Unit 1672 – Lakebed Management.
- Continued the planning of processes for implementing liens for properties with large past due Lakebed Billing payments.
- Received payment from a large past-due account.

GOALS FOR FY 2024-25

- Annual Lakebed billing collection.
- Continue funding contribution to 1672 – Lakebed Management.
- Implement liens for properties with large past due Lakebed accounts.

EXPLANATION OF RESERVES

Reserve Title	Amount	Description
Restricted Reserve	$112,001	Its purpose is to provide an emergency source of funding for any unforeseen expenditures or shortfalls in revenue. As a reserve account, Board approval will be required prior to the Department expending these funds.

Revenue and Appropriation Detail

Fund: 179 : Lakebed Special Programs
Budget Unit: 1673 : Property Management, Lakebed Special Programs

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
21-60 Permits-Other	29,050.00	25,000	25,000	0	25,000
42-01 Revenue from Use of Money-Interest	1,681.88	500	1,000	0	1,000
79-97 Other-Contributions Lakebed	252,786.42	374,500	350,000	0	350,000
81-23 Operating Transfers-Out	(280,000.00)	(400,000)	(376,000)	0	(376,000)
Revenue - Summary	**3,518.30**	**0**	**0**	**0**	**0**
NET COST	**(3,518.3)**	**0**	**0**	**0**	**0**

WATER RESOURCES

SCOTT DE LEON, Director

BU 1674—Flood Corridor Maintenance (Fund 136)

DEPARTMENT OVERVIEW

The Flood Protection Corridor Program consists of purchasing flood prone property for the future implementation of the Middle Creek Flood Damage Reduction and Ecosystem Restoration Project (Middle Creek Project). The County currently owns and maintains over 40 properties and expects to purchase the remaining parcels from willing sellers using a $15,000,000 grant from California Department of Water Resources (DWR).

This budget unit allows regular maintenance, structure demolition and removal or relocation from acquired parcels located within the Middle Creek Project area.

ACCOMPLISHMENTS IN FY 2023-24

- Utilized grant funds to purchase four (4) parcels within the Middle Creek Project area.
- Conducted routine maintenance including; vegetation control, trash /debris cleanup and a pump house repair for Middle Creek Project area.
- Installed several hidden game cameras to discourage illegal dumping in the Middle Creek Project area.
- Coordinated and participated on the Middle Creek Project Committee to further the progress of the planning and implementation of the Middle Creek Project.
- Completed tasks outlined in and provided direct oversight for DWR Agreement No. 4600012946 for the Middle Creek Project.
- Engaged with Legislative, DWR, and Army Corps of Engineers on the planning and support of the Middle Creek Project.

GOALS FOR FY 2024-25

- Prioritize the expending of DWR grant funds to purchase as many as properties as possible from willing sellers within the Middle Creek Project area.
- Continue Maintenance/Demolition for properties purchased using grant funds.
- Continue to participate in the Middle Creek Project Committee for the furthering of property acquisition and project planning and implementation.
- Continue conversations with project interested communities including; Tribal communities, DWR, Legislative, property owners, PG&E and Army Corps of Engineers to ensure momentum towards Middle Creek Project completion.
- Continue routine maintenance for Middle Creek Project Area.

SCOTT DELEON, Director
BU 1674—Flood Corridor Maintenance (Fund 136)

EXPLANATION OF RESERVES

Reserve Title	Amount	Description
General Reserve	$750,000 (includes a proposed increase of $485,228)	Its purpose is to provide an emergency source of funding for any unforeseen expenditures or shortfalls in revenue. As a reserve account, Board approval will be required prior to the Department expending these funds.

Revenue and Appropriation Detail

Fund: 136 : Flood Corridor Prop Maint
Budget Unit: 1674 : Property Management, Flood Corridor Prop Maint

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	5,087.58	5,000	5,000	0	5,000
54-90 State Aid-Other	548,534.12	555,357	350,000	0	350,000
Revenue - Summary	**553,621.70**	**560,357**	**355,000**	**0**	**355,000**
Appropriation					
14-00 Household Expense-	128.12	5,000	5,000	0	5,000
17-00 Maintenance-Equipment-	0.00	20,000	20,000	0	20,000
18-00 Maint-Bldgs & Imprvmts-	85,082.99	440,000	440,000	0	440,000
23-80 Prof & Specialized Svcs-Professional & Specialize	0.00	10,000	10,000	0	10,000
23-81 Prof & Specialized Svcs-Engineering In-House	1,489.58	14,000	14,000	0	14,000
23-90 Prof & Specialized Svcs-Administrative Services	365.00	2,363	3,749	0	3,749
23-91 Prof & Specialized Svcs-Intra-Div Services	16,212.98	42,042	54,060	0	54,060
28-30 Special Departmental Exp-Supplies & Services	72,039.80	206,200	225,312	0	225,312
30-00 Utilities-	13,042.89	20,000	30,000	0	30,000
48-00 Taxes & Assessments-	232.49	700	700	0	700
90-91 Transfers & Contingencies-Contingencies	0.00	1,000	1,000	0	1,000
Appropriation - Summary	**188,593.85**	**761,305**	**803,821**	**0**	**803,821**
NET COST	**(365,027.85)**	**200,948**	**448,821**	**0**	**448,821**

COUNTY ADMINISTRATIVE OFFICE

SUSAN PARKER, County Administrative Officer

BU 1778 – Capital Projects (Fund 978)

DEPARTMENT OVERVIEW

This Budget Unit is utilized for the purpose of appropriating funds for miscellaneous General Fund capital projects. See Capital Asset List for this fiscal year's projects.

ACCOMPLISHMENTS IN FY 2023-24

The following Capital Projects were completed in FY 2023-24. In addition to this list, considerable progress was made on the Courthouse Solar Photovoltaic and Electric Vehicle Charging Project. Many thanks to Public Services' Buildings and Grounds and Project Management staff for their collaboration on General Fund-supported Capital Projects:

- Courthouse Roof
- Lower Lake School House Museum HVAC/Electrical
- Courthouse Exterior Repairs
- Ely Stage Stop Roof
- Redbud Library Carpet Replacement
- Lakeport Library Bathroom Restoration

Revenue and Appropriation Detail

Fund: 978 : Capital Projects
Budget Unit: 1778 : Special Projects, Capital Projects

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
54-90 State Aid-Other	0.00	0	1,040,252	0	1,040,252
81-22 Operating Transfers-In	4,875,000.00	100,000	750,000	0	750,000
Revenue - Summary	**4,875,000.00**	**100,000**	**1,790,252**	**0**	**1,790,252**
Appropriation					
18-00 Maint-Bldgs & Imprvmts-	0.00	9,273	9,273	0	9,273
28-30 Special Departmental Exp-Supplies & Services	0.00	45,000	45,000	0	45,000
63-04 Construction in Progress-Water Systems	0.00	2,582,149	2,500,000	0	2,500,000
63-13 Construction in Progress-Buildings & Improvements	1,093,408.83	5,892,240	6,547,648	0	6,547,648
Appropriation - Summary	**1,093,408.83**	**8,528,662**	**9,101,921**	**0**	**9,101,921**
NET COST	**(3,773,625.17)**	**8,428,662**	**7,311,669**	**0**	**7,311,669**

COUNTY ADMINISTRATIVE OFFICE

SUSAN PARKER, County Administrative Officer

BU 1781 – Special Projects

DEPARTMENT OVERVIEW

This Budget Unit is used primarily for special projects involving other departments. This is a General Fund Budget Unit financed primarily by one-time discretionary revenues, with some carried over from prior years. Specifically, revenues include Digital Infrastructure and Video Competition Act of 2006 (DIVCA)-associated franchise fees, and rental fees from Harbor Village. This BU provides a small amount of funding for Lampson Field infrastructure match and for the lease of the pilot's lounge. Appropriations are included for Water Quality Improvement projects, and one-time monies budgeted for Code Enforcement activities.

GOALS FOR FY 2024-25

- Advance Lucerne Harbor dredging project.
- Continue commitment to Community Revitalization.

Revenue and Appropriation Detail

Fund: 1 : General County
Budget Unit: 1781 : Special Projects, Administration

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
21-50 Permits-Franchises	41,267.49	45,000	45,000	0	45,000
52-90 State Taxes-Other In Lieu	2,781.58	2,500	2,651	0	2,651
54-90 State Aid-Other	33,750.00	313,250	313,250	1,349,350	1,662,600
81-22 Operating Transfers-In	921,248.59	803,000	400,000	175,000	575,000
81-23 Operating Transfers-Out	(12,674.33)	(15,908)	0	0	0
Revenue - Summary	**986,373.33**	**1,147,842**	**760,901**	**(1,524,350)**	**2,285,251**
Appropriation					
12-00 Communications-	700.13	750	750	0	750
15-12 Insurance-Public Liability	4,290.00	5,441	6,425	0	6,425
15-13 Insurance-Fire & Allied Cvrgs	935.00	1,337	1,861	0	1,861
18-00 Maint-Bldgs & Imprvmts-	576.00	10,768	10,768	0	10,768
23-80 Prof & Specialized Svcs-Professional & Specialize	60,281.42	941,734	600,395	1,424,350	2,024,745
23-91 Prof & Specialized Svcs-Intra-Div Services	10,000.00	10,000	10,000	0	10,000
28-30 Special Departmental Exp-Supplies & Services	100,775.01	132,170	231,799	0	231,799
30-00 Utilities-	6,187.14	10,000	10,000	0	10,000
48-00 Taxes & Assessments-	418.50	4,000	4,000	0	4,000
52-10 Other Charges-Contrib to Non-Co GovAgen	1,113,676.21	982,500	485,500	0	485,500
53-48 Other Charges-Water Quality Improvement	0.00	84,338	84,338	0	84,338
53-54 Other Charges-Law Enforcement	7,002.00	9,502	13,866	0	13,866
55-07 Other Charges-Community Revitalization	107,676.97	665,636	522,342	0	522,342
63-11 Construction in Progress-Docks/ Piers	11,321.30	338,679	338,679	0	338,679
63-13 Construction in Progress-Buildings & Improvements	0.00	150,000	0	0	0
80-80 Other Financing Uses-Interfund Reimbursements	(390,373.78)	(322,000)	(100,000)	100,000	0
Appropriation - Summary	**1,033,465.90**	**3,024,855**	**2,220,723**	**1,524,350**	**3,745,073**

Revenue and Appropriation Detail

Fund: 1 : General County
Budget Unit: 1781 : Special Projects, Administration

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
NET COST	**47,092.57**	**1,877,013**	**1,459,822**	**0**	**1,459,822**

SHERIFF

ROB HOWE, Sheriff

BU 1785 – Public Safety Facilities (Fund 960)

DEPARTMENT OVERVIEW

Monies in this budget were originally set aside for the future expansion of the Lake County Jail/Hill Road Facility under SB1022. These monies were both received from the County General Fund as well as Rural Sheriff Funds from Budget 2206. Allocated Funds have been received through ARPA. A Homeland Security Grant that has been supported by Congressman Mike Thompson, for the remodel of the Emergency Operations Center.

ACCOMPLISHMENTS IN FY 2023-24

- Replacement of the Generator at the Lake County Jail/Hill Road Facility.

GOALS FOR FY 2024-25

- The design and construction of the new Lake County Sheriff's Headquarters located at the old Lake County National Guard Armory Facility and the remodel of the Emergency Operations Center.

Revenue and Appropriation Detail

Fund: 960 : Public Safety Facilities
Budget Unit: 1785 : Special Projects, Public Safety Facilities

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
56-01 Other Federal-Other	0.00	988,600	988,600	0	988,600
81-22 Operating Transfers-In	4,725,000.00	1,329,533	1,329,533	0	1,329,533
Revenue - Summary	**4,725,000.00**	**2,318,133**	**2,318,133**	**0**	**2,318,133**
Appropriation					
63-13 Construction in Progress-Buildings & Improvements	1,122,733.62	6,262,492	7,635,043	0	7,635,043
Appropriation - Summary	**1,122,733.62**	**6,262,492**	**7,635,043**	**0**	**7,635,043**
NET COST	**(3,602,266.38)**	**3,944,359**	**5,316,910**	**0**	**5,316,910**

COUNTY ADMINISTRATIVE OFFICE

SUSAN PARKER, County Administrative Officer

BU 1794 – CDBG Program Income (Fund 94)

DEPARTMENT OVERVIEW

CDBG Loan payments and payoffs accumulate in this fund and must be used pursuant to the terms of the Program Income Reuse Agreement approved by the Board of Supervisors. If program income exceeds $35,000 in any fiscal year, it must be used for CDBG projects in Budget Units 1796 or 1891. Annual amounts less than $35,000 can be retained by the General Fund.

Revenue and Appropriation Detail

Fund: 94 : CDBG Program Income
Budget Unit: 1794 : Special Projects, CDBG Projects

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	1,045.83	500	500	0	500
80-97 Loans/Int Fin/Bonds-Priv Sector Loan Rec	59,008.06	75,029	104,739	0	104,739
81-23 Operating Transfers-Out	(52,345.71)	(135,449)	(125,272)	(135,449)	(260,721)
Revenue - Summary	**7,708.18**	**(59,920)**	**(20,033)**	**135,449**	**(155,482)**
NET COST	**(7,708.18)**	**59,920**	**20,033**	**135,449**	**155,482**

COUNTY ADMINISTRATIVE OFFICE

SUSAN PARKER, County Administrative Officer

BU 1796 – CDBG Capital Projects (Fund 936)

DEPARTMENT OVERVIEW

This Budget Unit provides funding to capital projects financed by the Community Development Block Grant (CDBG) program.

Revenue and Appropriation Detail

Fund: 936 : CDBG-Capital Projects
Budget Unit: 1796 : Special Projects, CDBG-Capital Projects

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
81-22 Operating Transfers-In	90,000.00	26,543	0	0	0
Revenue - Summary	**90,000.00**	**26,543**	**0**	**0**	**0**
Appropriation					
42-11 Principal & Interest-Advances	90,000.00	90,000	0	0	0
Appropriation - Summary	**90,000.00**	**90,000**	**0**	**0**	**0**
NET COST	**36,568**	**63,457**	**0**	**0**	**0**

COUNTY ADMINISTRATIVE OFFICE

SUSAN PARKER, County Administrative Officer

BU 1891 – CDBG-PI-Business Relief (Fund 091)

DEPARTMENT OVERVIEW

The Community Development Block Grant – Program Income Business Relief budget receives grant funding from the State CDBG Program through the Department of Housing and Community Development. The County uses the funds to provide low interest loans to local businesses, and technical assistance services to persons for business start-up or expansion activities. Loan repayments become the source of a revolving pool of funds available for future low interest loans to the business community.

ACCOMPLISHMENTS IN FY 2023-24

- Continued Microenterprise Services for Small Businesses.
  - Technical Assistance Services provided to local business owners:
    - Researching and Writing Business Plans
    - Small Business Financial Management
    - Financial Business Software training
    - Social Media Marketing
    - Cash Flow Management

GOALS FOR FY 2024-25

- Pending State approval, continuation of Microenterprise Technical Assistance Services Program.

Revenue and Appropriation Detail

Fund: 91 : CDBG-PI-Business RLF
Budget Unit: 1891 : Promotion, CDBG-PI-Business RLF

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
54-90 State Aid-Other	894,490.00	778,174	326,872	0	326,872
80-92 Loans/Int Fin/Bonds-Advance From Other Fund	750,000.00	146,001	0	0	0
81-22 Operating Transfers-In	52,345.71	135,449	125,272	135,449	260,721
Revenue - Summary	**1,696,835.71**	**1,059,624**	**452,144**	**(135,449)**	**587,593**
Appropriation					
23-30 Prof & Specialized Svcs-CDBG General Admin	134,056.75	104,123	116,423	0	116,423
23-80 Prof & Specialized Svcs-Professional & Specialize	27,988.75	186,554	75,000	0	75,000
42-11 Principal & Interest-Advances	0.00	750,000	440,000	0	440,000
56-01 Other Loans-Business Dev Loans-94 Gnt	805,000.00	712,947	260,721	0	260,721
Appropriation - Summary	**967,045.50**	**1,753,624**	**892,144**	**0**	**892,144**
NET COST	**(729,790.21)**	**694,000**	**440,000**	**(135,449)**	**304,551**

COUNTY ADMINISTRATIVE OFFICE

SUSAN PARKER, County Administrative Officer

BU 1892—Marketing and Economic Development

DEPARTMENT OVERVIEW

This budget unit works collaboratively to promote the marketing of Lake County as a tourist destination, increase local tourism and commerce, and foster local economic development.

Revenue and Appropriation Detail

Fund: 1 : General County
Budget Unit: 1892 : Promotion, Marketing & Econ Dvlpmnt

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
10-91 Other Taxes-Transient Occupancy	866,423.21	900,000	950,000	0	950,000
81-22 Operating Transfers-In	66,296.50	875,776	736,669	0	736,669
81-23 Operating Transfers-Out	(50,000.00)	(100,000)	(100,000)	0	(100,000)
Revenue - Summary	**882,719.71**	**1,675,776**	**1,586,669**	**0**	**1,586,669**
Appropriation					
15-12 Insurance-Public Liability	4,290.00	5,441	6,425	0	6,425
17-00 Maintenance-Equipment-	0.00	50	50	0	50
20-00 Memberships-	570.00	570	800	0	800
22-70 Office Expense-Supplies	0.50	1,500	500	0	500
22-71 Office Expense-Postage	0.00	100	100	0	100
23-80 Prof & Specialized Svcs-Professional & Specialize	153,872.50	1,265,276	1,187,229	0	1,187,229
23-91 Prof & Specialized Svcs-Intra-Div Services	86,144.00	50,000	50,000	0	50,000
28-30 Special Departmental Exp-Supplies & Services	25,000.00	30,000	30,000	0	30,000
28-91 Special Departmental Exp-Advertising & Promotion	0.00	11,565	11,565	0	11,565
53-48 Other Charges-Water Quality Improvement	75,000.00	112,500	100,000	0	100,000
53-54 Other Charges-Law Enforcement	150,000.00	150,000	150,000	0	150,000
55-02 Other Charges-Highway Signage	0.00	50,000	50,000	0	50,000
Appropriation - Summary	**494,877.00**	**1,677,002**	**1,586,669**	**0**	**1,586,669**
NET COST	**(377,842.71)**	**1,226**	**0**	**0**	**0**

DEPARTMENT OF PUBLIC WORKS

SCOTT DE LEON, Director

BU 1903 – Department of Public Works Administration

DEPARTMENT OVERVIEW

The management of the Department of Public Works is provided by this Budget Unit, DPW Administration. The Division includes ten (10) full-time positions which provide the administrative, fiscal and clerical functions of both the Department of Public Works and the Water Resources Department.

The Administrative positions are responsible for the conduct and activities of the Department, including strategic planning, policy development and implementation, and oversight of all functions of the various Divisions in the Department.

The Fiscal segment of the Division is responsible for the development, implementation and accomplishment of detailed cost accounting, providing billing services, supervising accounts receivable functions, and serving as the focal point for internal and external financial audits.

The Clerical staff provide point of contact for interaction with the public, both on the phone and at the counter. The clerical staff also handles bid documents, coordination with the Administrative Staff for placing items on the Board agenda, and all tasks associated with Human Resources, including tracking of required trainings and certifications.

ACCOMPLISHMENTS IN FY 2023-24

- Continued to ensure strict accounting processes are followed to maintain adherence with local, State and Federal fiscal control requirements.
- Continued to provide accurate and timely customer service for all aspects of the Department's operations.
- Continued managing the various budget units within the Department.
- Continue accurate control of Road Division and ISF fund expenditures to ensure all expenditures comply with the requirements of the State Controller's Office.

GOALS FOR FY 2024-25

- Continue performing all functions of the Division in support of all Budget Units within the Departments of Public Works and Water Resources.
- Complete a smooth transition of Department Directors.
- Successfully recruit an Assistant Director of Public Works.

Revenue and Appropriation Detail

Fund: 1 : General County
Budget Unit: 1903 : General, Public Works Admin

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
66-50 Charges for Services-Auditing & Accounting	1,033,866.10	1,496,385	1,646,722	0	1,646,722
69-20 Other Current Services-Other	0.00	12	20	0	20
79-71 Sales-Books	32.00	32	32	0	32
Revenue - Summary	**1,033,898.10**	**1,496,429**	**1,646,774**	**0**	**1,646,774**
Appropriation					
01-11 Salaries & Wages-Permanent	601,939.81	798,877	830,459	0	830,459
01-14 Salaries & Wages-Other, Term	7,855.52	8,123	11,526	0	11,526
02-21 Retirement Contributions-FICA	43,981.75	60,622	66,110	0	66,110
02-22 Retirement Contributions-PERS	143,584.31	186,138	212,930	0	212,930
03-30 Insurance-Health/Life	73,357.41	109,324	152,083	0	152,083
03-31 Insurance-Unemployment	1,555.00	1,619	1,689	0	1,689
03-32 Insurance-Opt Out	933.33	2,400	2,400	0	2,400
04-00 Worker's Compensation-	1,634.00	2,226	3,088	0	3,088
11-00 Clothing & Personal Suppl-	342.92	500	800	0	800
12-00 Communications-	3,697.14	7,444	7,945	0	7,945
14-00 Household Expense-	429.43	950	950	0	950
15-12 Insurance-Public Liability	12,870.00	16,322	19,274	0	19,274
15-13 Insurance-Fire & Allied Cvrgs	5,247.00	7,506	10,445	0	10,445
17-00 Maintenance-Equipment-	19,424.69	25,630	25,630	0	25,630
18-00 Maint-Bldgs & Imprvmts-	0.00	500	500	0	500
20-00 Memberships-	1,915.50	2,589	2,588	0	2,588
22-70 Office Expense-Supplies	7,304.17	18,000	18,000	0	18,000
22-71 Office Expense-Postage	435.63	3,000	3,000	0	3,000
22-72 Office Expense-Books & Periodicals	0.00	450	450	0	450
23-80 Prof & Specialized Svcs-Professional & Specialize	6,641.00	37,325	37,375	0	37,375
23-90 Prof & Specialized Svcs-Administrative Services	179,896.00	166,333	188,517	0	188,517
24-00 Publications & Legal Ntcs-	0.00	500	500	0	500
28-30 Special Departmental Exp-Supplies &	4,691.25	12,825	15,365	0	15,365

Revenue and Appropriation Detail

Fund: 1 : General County
Budget Unit: 1903 : General, Public Works Admin

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Services					
28-59 Special Departmental Exp-Software Subscriptions	0.00	0	680	0	680
29-50 Transportation & Travel-Transportation & Travel	6,928.27	18,050	19,050	0	19,050
29-51 Transportation & Travel-Cent. Gar.-Pool Mlg ONLY	3,429.69	6,720	6,720	0	6,720
38-00 Inventory Items-	2,400.08	8,500	8,700	0	8,700
Appropriation - Summary	**1,130,493.90**	**1,502,473**	**1,646,774**	**0**	**1,646,774**
NET COST	**96,561.64**	**6,044**	**0**	**0**	**0**

INFORMATION TECHNOLOGY

SHANE FRENCH, Director

BU 1904 – Information Technology

DEPARTMENT OVERVIEW

The Information Technology Department acts as a strategic partner to all County agencies in the development, implementation, support and maintenance of the County's technology infrastructure. The department's ten (10) employees perform work that can be classified into five broad categories: Desktop Computer Support, Network and Infrastructure Support, Software Development and Support, Geographical Information Systems (GIS) Support, and Telecommunications support for voice-over-internet-protocol systems.

The Desktop Support function maintains hardware and software for over 750 desktop computers, and associated printers. Network and Infrastructure supports miles of copper and fiber optic cabling, over 100 servers, and the Wide Area Network (WAN) connections for more than 50 remote sites providing government services throughout the County. In addition, this function coordinates the County's internet presence and connections to State and Federal agencies.

Software Development and Support is primarily responsible for providing technical assistance to agencies in managing the County's myriad of software solutions with private-sector software providers, which are the County's primary source of business software solutions. In addition, the software team develops and supports a small amount of custom software for various agencies. The telephone support role involves the support of the County's Voice Over Internet Protocol (VOIP) phone system used in most county office locations.

Finally, our GIS Specialist provides support for and maintains the County's investment in GIS data. As a group, the department provides technical assistance and consultation to all of the various agencies in support of their technology initiatives.

This budget unit is funded by general fund discretionary revenues with reimbursement for services provided to self-funded departments.

INFORMATION TECHNOLOGY

SHANE FRENCH, Director
BU 1904—Information Technology

ACCOMPLISHMENTS IN FY 2023-24

- Significantly enhanced endpoint protection to prevent ransomware and other attacks.
- Updated edge network infrastructure.
- Conducted Countywide Cybersecurity Tabletop Exercise.
- Completed Intranet site migration to CivicPlus platform.

GOALS FOR FY 2024-25

- Increase efficiency of systems deployment.
- Increase datacenter capacity.
- Virtual Infrastructure replacement.
- Core networking replacement.

Revenue and Appropriation Detail

Fund: 1 : General County
Budget Unit: 1904 : General, Information Technology

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
66-52 Charges for Services-Data Processing Charges	381,355.53	400,000	420,000	0	420,000
69-20 Other Current Services-Other	1,172.50	1,400	2,000	0	2,000
81-22 Operating Transfers-In	184,096.86	302,055	0	200,000	200,000
Revenue - Summary	**566,624.89**	**703,455**	**422,000**	**(200,000)**	**622,000**
Appropriation					
01-11 Salaries & Wages-Permanent	685,973.26	907,969	981,584	(185,972)	795,612
01-12 Salaries & Wages-Extra Help	0.00	27,000	34,000	0	34,000
01-13 Salaries & Wages-OT, Holiday, Stby	24,874.49	28,300	30,000	0	30,000
02-21 Retirement Contributions-FICA	54,016.15	71,818	76,341	(14,227)	62,114
02-22 Retirement Contributions-PERS	163,588.96	218,547	251,678	(47,683)	203,995
03-30 Insurance-Health/Life	57,114.25	94,336	119,754	(36,448)	83,306
03-31 Insurance-Unemployment	1,845.00	1,890	1,977	(373)	1,604
03-32 Insurance-Opt Out	6,800.00	7,200	7,200	0	7,200
04-00 Worker's Compensation-	3,676.00	3,272	3,076	0	3,076
12-00 Communications-	34,166.42	41,640	41,160	0	41,160
15-12 Insurance-Public Liability	4,290.00	5,441	6,425	0	6,425
15-13 Insurance-Fire & Allied Cvrgs	1,592.00	2,277	3,169	0	3,169
17-00 Maintenance-Equipment-	37,054.19	86,500	99,000	(12,000)	87,000
22-70 Office Expense-Supplies	1,053.70	600	600	0	600
22-71 Office Expense-Postage	30.72	300	300	0	300
22-72 Office Expense-Books & Periodicals	29.01	200	200	0	200
26-00 Rents & Leases-Bldg & Imp-	238.27	1,000	1,000	0	1,000
27-00 Small Tools & Instruments-	124.33	1,000	1,000	0	1,000
28-30 Special Departmental Exp-Supplies & Services	369,250.83	407,816	69,000	0	69,000
28-31 Special Departmental Exp-Geographical Inform Sys	8,500.00	9,750	10,100	0	10,100
28-59 Special Departmental Exp-Software Subscriptions	0.00	0	583,480	(38,500)	544,980
29-50 Transportation & Travel-Transportation & Travel	370.63	3,250	1,500	0	1,500

Revenue and Appropriation Detail

Fund: 1 : General County
Budget Unit: 1904 : General, Information Technology

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
29-51 Transportation & Travel-Cent. Gar.-Pool Mlg ONLY	6,220.35	7,500	9,500	0	9,500
62-71 Cap. FA-Equipment-Office	17,287.63	150,000	200,000	0	200,000
62-72 Cap. FA-Equipment-Autos & Light Trucks	0.00	34,000	0	0	0
Appropriation - Summary	**1,478,096.19**	**2,111,606**	**2,532,044**	**(335,203)**	**2,196,841**
NET COST	**1,007,388.41**	**1,408,151**	**2,110,044**	**(535,203)**	**1,574,841**

DEPARTMENT OF PUBLIC WORKS

SCOTT DE LEON, Director

BU 1908 – Engineering and Inspection

DEPARTMENT OVERVIEW

This budget unit was established to fund the activities of the Engineering and Inspection Division. Revenues are received from the recipients of this Division's services as well as a general county fund contribution for the Surveyor functions.

The Design Engineering segment provides for the design or oversight of contracted professional services for a wide variety of Public Works projects serving county roads, bridges, drainage structures, bikeways, pedestrian facilities, parks, county building improvements and modifications, support facilities and other engineering or architectural needs.

The Construction Supervision segment provides contract administration for all county capital investments -- roads, buildings, airport, flood control projects -- to assure conformance to the plans, specifications and county standards. This segment also inspects improvements to assure compliance to the approved plans and specifications that are constructed with private capital, some of which may eventually be operated and maintained by the county (i.e. - land development improvements, such as streets and utilities).

The Surveyor segment is responsible for checking and processing of Parcel and Subdivision Maps, Final Maps, and Records of Survey for accuracy and compliance with county ordinances and with the Subdivision Map Act of the State of California. Additionally, staff reviews and recommends conditions to the Community Development Department on all tentative parcel and subdivision maps, voluntary mergers, lot line adjustments, waivers, zoning maps, certificates of compliance, and related proposals. They also prepare related agreements and resolutions for Board of Supervisors' approval. The Surveyor segment is responsible for the preparation of maps and legal descriptions for fee title deeds and easements for a variety of public works projects; and for the formation of, or boundary changes for, special Service Areas, Maintenance Districts, Assessment Districts, and jurisdictional boundaries such as Supervisorial Districts. This segment also oversees the County Master Address Grid System, processes request for naming of roads and road name changes.

The "Property Services" segment includes the obtaining of professional property appraisals, developing agreements with property owners or their agent's relative to purchase of land and easements for public improvement purposes. This segment negotiates and formalizes leases of county facilities (airports) and manages such leases. Additionally, staff processes those actions necessary to dispose of surplus county property, easements, and similar assets.

DEPARTMENT OF PUBLIC WORKS

SCOTT DE LEON, Director
BU 1908—Engineering and Inspection

The Traffic Engineering and Transportation Planning segment provides traffic engineering services including the maintenance of a traffic accident database, countywide speed and volume studies, participates in the Traffic Advisory Committee (TRAC), researches and responds to traffic regulatory requests (speed limits, stop sign, etc.), reviews land development proposals as they impact traffic safety and operations, investigates and makes recommendations on the elimination of hazardous road conditions, reviews transportation permit applications, and provides staff with information for use in designing road projects. It also pursues various transportation grant funds to improve traffic safety within the county road system.

ACCOMPLISHMENTS IN FY 2023-24

- Worked with our consultant to continue property acquisition for the South Main Street/Soda Bay Road underground utility portion of the corridor improvement project.
- Successfully bid and awarded the construction contracts for the Chalk Mountain Road Bridge over the North Fork of Cache Creek and the Bartlett Springs Road over Bartlett Creek (Bridge 14C -0099).
- Continued work with our consultants to complete the design for First Street Bridge over Clover Creek (Bridge 14C-0015), , for construction pending availability of federal funding.
- Worked with a consultant, completed plans and specifications for the first project in the 10-year pavement rehabilitation program.
- Completed the construction of the Middletown Multi-use path project.
- Successfully bid and awarded the construction contract for the storm-damage repairs on Socrates Mine Road.
- Successfully bid and awarded the construction contract for the Pavement Rehabilitation Project on the Nice-Lucerne Cutoff.
- Improved the responses to the CDD Department on proposed projects to ensure DPW road requirements are adequately addressed in project conditions.
- Hired an engineering consultant to provide staff augmentation services.
- Sent multiple staff members to special Caltrans Resident Engineer Academy Training.

GOALS FOR FY 2024-25

- Secure funding for various road improvement projects through available State and Federal sources.
- Prepare construction plans for the next phases of the 10-year pavement rehabilitation program.
- Complete right of way acquisition for the South Main Street/Soda Bay Road project.
- Continue and expand the use of our staff-augmentation consultant.
- Continue to provide property acquisitions for the Middle Creek project.

Revenue and Appropriation Detail

Fund: 1 : General County
Budget Unit: 1908 : General, Engineering & Inspection

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
21-30 Permits-Road Privileges & Permit	104,828.00	105,000	115,000	0	115,000
21-60 Permits-Other	1,370.00	22,000	12,000	0	12,000
66-10 Charges for Services-Planning & Engineering	417,146.40	969,219	1,189,341	0	1,189,341
66-11 Charges for Services-Subdivision Insp Fees	6,251.63	20,000	32,500	0	32,500
79-73 Sales-Surveyor Maps	2,502.00	6,000	4,400	0	4,400
79-90 Other-Miscellaneous	0.00	5	5	0	5
81-22 Operating Transfers-In	4,644.64	4,645	0	0	0
Revenue - Summary	**536,742.67**	**1,126,869**	**1,353,246**	**0**	**1,353,246**
Appropriation					
01-11 Salaries & Wages-Permanent	514,188.91	724,555	839,231	0	839,231
01-12 Salaries & Wages-Extra Help	6,220.82	43,047	43,047	0	43,047
01-13 Salaries & Wages-OT, Holiday, Stby	11,047.25	10,000	10,000	0	10,000
01-14 Salaries & Wages-Other, Term	5,625.90	20,000	10,000	0	10,000
02-21 Retirement Contributions-FICA	40,283.84	58,907	67,099	0	67,099
02-22 Retirement Contributions-PERS	122,615.38	168,821	215,179	0	215,179
03-30 Insurance-Health/Life	83,566.14	110,026	144,087	0	144,087
03-31 Insurance-Unemployment	1,417.00	1,535	1,765	0	1,765
03-32 Insurance-Opt Out	0.00	0	2,400	0	2,400
04-00 Worker's Compensation-	1,203.00	1,418	1,261	0	1,261
11-00 Clothing & Personal Suppl-	380.87	1,500	1,500	0	1,500
12-00 Communications-	2,118.23	2,050	3,000	0	3,000
15-12 Insurance-Public Liability	12,870.00	16,322	19,274	0	19,274
17-00 Maintenance-Equipment-	3,737.27	7,150	7,150	0	7,150
20-00 Memberships-	330.00	1,470	1,470	0	1,470
22-72 Office Expense-Books & Periodicals	1,145.02	1,300	1,300	0	1,300
23-80 Prof & Specialized Svcs-Professional & Specialize	23,387.60	29,930	32,500	0	32,500
23-85 Prof & Specialized Svcs-DPW Services	63,524.83	90,901	99,959	0	99,959

Revenue and Appropriation Detail

Fund: 1 : General County
Budget Unit: 1908 : General, Engineering & Inspection

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
23-90 Prof & Specialized Svcs-Administrative Services	23,988.00	36,324	46,446	0	46,446
24-00 Publications & Legal Ntcs-	285.63	500	500	0	500
26-00 Rents & Leases-Bldg & Imp-	1,740.00	1,800	2,845	0	2,845
27-00 Small Tools & Instruments-	142.58	1,000	3,000	0	3,000
28-30 Special Departmental Exp-Supplies & Services	5,576.74	24,445	32,850	0	32,850
28-59 Special Departmental Exp-Software Subscriptions	0.00	0	3,800	0	3,800
29-50 Transportation & Travel-Transportation & Travel	177.29	6,600	15,972	0	15,972
29-51 Transportation & Travel-Cent. Gar.-Pool Mlg ONLY	19,537.06	22,000	30,000	0	30,000
38-00 Inventory Items-	2,187.62	8,000	14,700	0	14,700
62-72 Cap. FA-Equipment-Autos & Light Trucks	0.00	0	56,000	0	56,000
Appropriation - Summary	**947,296.98**	**1,389,601**	**1,706,335**	**0**	**1,706,335**
NET COST	**410,554.31**	**262,732**	**353,089**	**0**	**353,089**

COUNTY ADMINISTRATIVE OFFICE

SUSAN PARKER, County Administrative Office

BU 1918—Geothermal Resource Royalties (Fund 118)

DEPARTMENT OVERVIEW

This Budget Unit is used to account for Geothermal Resource Royalty payments received from the Federal and State governments. This is a non-General Fund revenue source. The portion of these revenues received from the State are commonly referred to as AB 1905 funds and have some restrictions. Funding from this Budget Unit consists of projects to mitigate the impact of geothermal development, maintenance, planning and resource management and various other special projects.

GOALS FOR FY 2024-25

- Funding from this Budget Unit will be transferred to responsible departments for algae, aquatic weed and quagga mussel programs impacting Clear Lake, Resource Planner services and Deputy Sheriff Patrol in Middletown.
- This Budget Unit contains funding required to be used for mitigation efforts in the Geothermal area.
- Funding allocations have historically supported Cobb Area Community Parks and Trails and other qualifying activities that mitigate community impacts of Geothermal development.

Revenue and Appropriation Detail

Fund: 118 : Geo Resource Royalties
Budget Unit: 1918 : General, Geo Resource Royalties

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	35,185.48	12,000	50,000	0	50,000
54-90 State Aid-Other	575,968.83	525,000	500,000	0	500,000
56-01 Other Federal-Other	801,001.82	775,000	700,000	0	700,000
81-23 Operating Transfers-Out	(735,000.00)	(1,735,000)	(1,430,361)	0	(1,430,361)
Revenue - Summary	**677,156.13**	**(423,000)**	**(180,361)**	**0**	**(180,361)**
Appropriation					
15-12 Insurance-Public Liability	4,290.00	5,441	6,425	0	6,425
23-80 Prof & Specialized Svcs-Professional & Specialize	32,249.90	32,443	33,212	0	33,212
23-91 Prof & Specialized Svcs-Intra-Div Services	35,000.00	35,000	35,000	0	35,000
28-30 Special Departmental Exp-Supplies & Services	218,399.45	785,000	1,087,173	0	1,087,173
53-48 Other Charges-Water Quality Improvement	150,000.00	150,000	150,000	0	150,000
53-50 Other Charges-Resource Management	7,820.82	102,390	102,389	0	102,389
53-54 Other Charges-Law Enforcement	100,000.00	100,000	100,000	0	100,000
53-90 Other Charges-Library & Community Svcs	15,000.00	15,000	15,000	0	15,000
55-07 Other Charges-Community Revitalization	0.00	454,905	500,000	0	500,000
Appropriation - Summary	**562,760.17**	**1,680,179**	**2,029,199**	**0**	**2,029,199**
NET COST	**(114,395.96)**	**2,103,179**	**2,209,560**	**0**	**2,209,560**

AUDITOR-CONTROLLER/COUNTY CLERK

JENAVIVE HERRINGTON, Auditor-Controller/County Clerk

BU 1920—Disaster Response and Recovery (Fund 110)

DEPARTMENT OVERVIEW

The Auditor-Controller/County Clerk is a consolidated office of the Auditor-Controller and County Clerk. The duties and functions of these offices are prescribed by various Government Code. Functions of the Auditor-Controller/County Clerk are described in Form 1-BU 1121 Auditor-Controller/County Clerk.

The Disaster Response and Recovery budget unit was established to assist with tracking and claiming of general fund obligations as they relate to declared disasters, and the Auditor-Controller absorbed responsibility of the 1920 budget unit in September 2015. The general fund provided startup funding of $2,150,000 to bridge the gap between costs incurred, claiming, and State and Federal reimbursement.

Since 2015, the Disaster Response and Recovery budget unit has taken on the financial administration of fourteen declared disasters. All declared disasters are at various stages in the claiming and closeout procedures. The disasters can be audited for up to three years post closeout finalization. The fourteen declared disasters have varying funding sources, including Federal Public Assistance (PA), Federal Fire Management Grants (FMAG), and the California Disaster Assistance Act (CDAA).

Reserves in this budget unit include the general fund startup funding, monies set aside for potential audit exceptions, return of any State advance payments, and insurance duplication of benefits.

ACCOMPLISHMENTS IN FY 2023-24

- Navigated the 2023 February Storms from preliminary damage reports to notification of obligation for countywide emergency protective measures.
- Responded to Requests for Information from FEMA concerning COVID-19 projects which moved 4 projects from in review to obligated.
- Initiated closeouts through the new CalOES online portal.
- Reimbursed departments for expenses incurred on projects where funding has been received.
- Attended three California State Training Institute courses.

AUDITOR-CONTROLLER/COUNTY CLERK

JENAVIVE HERRINGTON, Auditor-Controller/County Clerk
BU 1920—Disaster Response and Recovery (Fund 110)

GOALS FOR FY 2024-25

- Closeout complete projects and transfer funds received to departments as applicable.
- Maintain readiness for future disasters.
- Prepare a guide for county fiscal staff in the event of a declared disaster.
- Finalize past closeout requests through CalOES portal.
- Collaborate with CalOES to determine a procedure to remit private property debris removal insurance collection payments for legacy events.
- Increase training and development for staff.

EXPLANATION OF RESERVES

Reserve Title	Amount	Description
General Reserve	$4,035,382	The General Reserve has been established to ensure money is available in the event of a major disaster .
Audit Exceptions	$4,000,000	The Audit Exception reserve has been established to ensure there are monies available for any audit findings that cause a de-obligation of funds. All events are within their audit period.
Advance Repay	$3,429,286	The Advance Repay reserve has been established to ensure monies are available to repay the advance received for Mendocino Fire as we were also paid in full for the event.
Insurance Proceeds Duplication	$609,121	The Insurance Proceeds Duplication reserve has been established due to a duplication of benefits where the county received both public assistance and insurance proceeds for the same damages. FEMA and CalOES prohibit duplication of benefits.

Revenue and Appropriation Detail

Fund: 110 : Disaster Response & Recov
Budget Unit: 1920 : General, Disaster Response/Recover

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	351,084.97	262,800	700,000	0	700,000
54-40 State Aid-Disaster Relief	3,007.00	375,577	356,600	0	356,600
55-40 Other Federal-Disaster Relief	105,548.23	1,318,869	560,380	0	560,380
81-23 Operating Transfers-Out	(262,274.93)	(716,933)	(716,933)	0	(716,933)
Revenue - Summary	**197,365.27**	**1,240,313**	**900,047**	**0**	**900,047**
Appropriation					
01-11 Salaries & Wages-Permanent	81,162.47	134,150	140,535	0	140,535
01-14 Salaries & Wages-Other, Term	2,498.44	2,475	2,676	0	2,676
02-21 Retirement Contributions-FICA	6,437.99	10,451	10,753	0	10,753
02-22 Retirement Contributions-PERS	19,365.59	31,257	36,033	0	36,033
03-30 Insurance-Health/Life	12,317.92	30,392	32,659	0	32,659
03-31 Insurance-Unemployment	289.00	268	281	0	281
04-00 Worker's Compensation-	155.00	169	150	0	150
11-00 Clothing & Personal Suppl-	0.00	0	80	0	80
12-00 Communications-	486.68	1,500	1,500	0	1,500
14-00 Household Expense-	0.00	0	100	0	100
20-00 Memberships-	0.00	0	150	0	150
22-70 Office Expense-Supplies	1,035.63	3,500	4,000	0	4,000
22-71 Office Expense-Postage	0.00	250	0	0	0
22-72 Office Expense-Books & Periodicals	0.00	0	131	0	131
23-01 Prof & Specialized Svcs-COVID19-LABOR	630.46	550,000	166,000	0	166,000
23-02 Prof & Specialized Svcs-COVID19-S&S	4,142.15	255,000	50,000	0	50,000
23-64 Prof & Specialized Svcs-Valley Fire-Svcs & Suppl	3,612.44	23,000	23,000	0	23,000
23-66 Prof & Specialized Svcs-Clayton Fire-Svcs & Suppl	8,807.59	95,000	78,000	0	78,000
23-67 Prof & Specialized Svcs-Clayton Fire-Labor in-hse	0.00	70,000	57,000	0	57,000
23-70 Prof & Specialized Svcs-Sulphur Fire-S & S	15,272.50	12,500	12,500	0	12,500

Revenue and Appropriation Detail

Fund: 110 : Disaster Response & Recov
Budget Unit: 1920 : General, Disaster Response/Recover

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
23-71 Prof & Specialized Svcs-Sulphur Fire-Labor	0.00	55,000	55,000	0	55,000
23-72 Prof & Specialized Svcs-Pawnee Fire- S & S	9,246.92	2,100	2,100	0	2,100
23-74 Prof & Specialized Svcs-RiverRanch Fire-S&S	118,359.22	2,500	2,500	0	2,500
23-75 Prof & Specialized Svcs-RiverRanch Fire-Labor	466,848.02	64,000	59,000	0	59,000
23-80 Prof & Specialized Svcs-Professional & Specialize	0.00	0	200	0	200
28-30 Special Departmental Exp-Supplies & Services	24,063.99	223,534	234,284	0	234,284
29-50 Transportation & Travel-Transportation & Travel	0.00	0	150	0	150
29-51 Transportation & Travel-Cent. Gar.-Pool Mlg ONLY	0.00	0	150	0	150
Appropriation - Summary	**774,732.01**	**1,567,046**	**968,932**	**0**	**968,932**
NET COST	**823,568.73**	**326,733**	**68,885**	**0**	**68,885**

COUNTY ADMINISTRATIVE OFFICE

SUSAN PARKER, County Administrative Office

BU 2101 – Trial Courts

DEPARTMENT OVERVIEW

The purpose of this Budget Unit is to receive revenues from the collection of court imposed fines and fees, a portion of which are then paid to the State as required by State law. The other function of this Budget Unit is to appropriate funding and receive State reimbursement for County costs related to the transfer of court facilities. This Budget Unit also receives reimbursement from the Superior Court for the cost of providing mailroom services and reimbursement from the State for maintenance and operating costs of the fourth floor of the Courthouse.

Revenue and Appropriation Detail

Fund: 1 : General County
Budget Unit: 2101 : Judicial, Trial Courts

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
31-70 Fines, Forfeit, Penalties-Vehicle Code Fines	132,729.35	135,000	130,000	0	130,000
31-82 Fines, Forfeit, Penalties-Criminal Fines	1,671.83	5,000	5,000	0	5,000
31-83 Fines, Forfeit, Penalties-Parking Fines	1,332.00	300	500	0	500
31-90 Fines, Forfeit, Penalties-Forfeitures & Penalties	55,280.80	55,000	55,000	0	55,000
31-91 Fines, Forfeit, Penalties-Traffic School Bail	83,495.53	115,000	115,000	0	115,000
54-90 State Aid-Other	80,682.14	75,000	70,000	0	70,000
66-50 Charges for Services-Auditing & Accounting	1,765.30	2,000	2,000	0	2,000
66-80 Charges for Services-Law Enforcement Services	0.00	100	100	0	100
66-91 Charges for Services-Recording Fees	40,868.70	60,000	50,000	0	50,000
67-50 Judicial-Court Fees and Costs	1,912.73	2,000	2,000	0	2,000
67-63 Judicial-Admin Screen/Cite Process	0.00	100	100	0	100
67-64 Judicial-Traffic School Fee	16,047.34	15,000	20,000	0	20,000
Revenue - Summary	**415,785.72**	**464,500**	**449,700**	**0**	**449,700**
Appropriation					
23-91 Prof & Specialized Svcs-Intra-Div Services	1,688.63	3,500	3,500	0	3,500
52-10 Other Charges-Contib to Non-Co Gov Agen	276,158.00	301,158	301,158	0	301,158
Appropriation - Summary	**277,846.63**	**304,658**	**304,658**	**0**	**304,658**
NET COST	**(137,939.09)**	**(159,842)**	**(145,042)**	**0**	**(145,042)**

COUNTY ADMINISTRATIVE OFFICE

SUSAN PARKER, County Administrative Office

BU 2106—Grand Jurors

DEPARTMENT OVERVIEW

The Lake County Grand Jury is a State mandated function the County General Fund is required to finance. The Grand Jury serves as a group of impartial citizens that review the work of the County, cities, schools, special districts, and other local agencies to determine whether they can be made more efficient, effective and responsive to the needs of our community.

Revenue and Appropriation Detail

Fund: 1 : General County
Budget Unit: 2106 : Judicial, Grand Jurors

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Appropriation					
12-00 Communications-	1,826.04	1,750	2,640	0	2,640
15-12 Insurance-Public Liability	4,290.00	5,441	6,425	0	6,425
15-13 Insurance-Fire & Allied Cvrgs	261.00	374	520	0	520
16-00 Jury & Witness Expense-	23,550.00	29,923	30,000	0	30,000
22-70 Office Expense-Supplies	5,067.36	3,758	5,000	0	5,000
22-71 Office Expense-Postage	210.00	230	273	0	273
28-30 Special Departmental Exp-Supplies & Services	2,400.00	3,154	3,600	0	3,600
29-50 Transportation & Travel-Transportation & Travel	17,248.92	31,923	50,000	0	50,000
Appropriation - Summary	**54,853.32**	**76,553**	**98,458**	**0**	**98,458**
NET COST	**55,035.72**	**76,553**	**98,458**	**0**	**98,458**

DISTRICT ATTORNEY

SUSAN J. KRONES, District Attorney

BU 2110—District Attorney

DEPARTMENT OVERVIEW

The District Attorney's Office is responsible for the prosecution of all criminal felonies and misdemeanors in Lake County. This process starts by reviewing law enforcement agency reports and charging those cases when appropriate. Deputy District Attorneys prepare and respond to pretrial motions, participate in settlements, and go to jury trials and eventually sentencing hearings upon conviction. Prosecutors also handle appeals, motions for resentencing, habeas corpus petitions, parole and probation violation hearings. Our Office provides a Prosecutor for Juvenile and Veterans Court as well Mental Health Court and Parole Hearings. Prosecutors review all search warrants before submission to the Judge. Investigators assist Prosecutors in trial preparation and respond to crime scenes to assist in investigations, conduct Critical Incident Investigations, write search warrants, interview individuals who submit good cause requests and conduct background investigations for new hires.

ACCOMPLISHMENTS IN FY 2023-24

- Hired two new Deputy District Attorneys and several Office staff to reduce workload for current staff.
- Hired two new Deputy District Attorneys that will be starting the beginning of June 2024.
- Established new Certified Law Clerk and Intern positions to assist Deputy District Attorneys in preparation for trial and pretrial motions.
- Provided consumer protection outreach and information to the community.
- Successfully prosecuted offenders of serious and violent felonies including assault offenses and sex offenses.

GOALS FOR FY 2024-25

- Fill new Certified Law Clerk and Intern positions with the goal of increasing our Deputy District Attorney recruitment efforts.
- Continue to work with local businesses, state and local government, and organizations to reduce retail theft and vandalism offenses in our community.
- Upgrade to a new and comprehensive case management system that will increase efficiency in case and trial preparation as well as case and data management.
- Implement procedures to comply with the requirements of the Racial Justice Act Race Blind Charging.

Revenue and Appropriation Detail

Fund: 1 : General County
Budget Unit: 2110 : Judicial, District Attorney

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
54-01 State Aid-Supplemental Law Enf Svcs	84,327.05	18,000	20,000	0	20,000
54-02 State Aid-Local Comm. Corrections	148,000.00	148,000	260,000	0	260,000
54-04 State Aid-DA & Public Defender	103,430.99	48,000	60,000	0	60,000
54-90 State Aid-Other	92,628.02	72,000	72,000	0	72,000
68-80 Public Protection-Educational Svcs (POST)	0.00	500	500	0	500
79-82 Other-Other Agencies-Private	425.00	680	0	0	0
Revenue - Summary	**428,811.06**	**287,180**	**412,500**	**0**	**412,500**
Appropriation					
01-11 Salaries & Wages-Permanent	2,393,005.14	2,606,574	2,769,714	0	2,769,714
01-12 Salaries & Wages-Extra Help	63,170.82	89,190	135,522	0	135,522
01-13 Salaries & Wages-OT, Holiday, Stby	7,745.10	10,670	17,066	0	17,066
01-14 Salaries & Wages-Other, Term	82,909.81	76,934	56,696	0	56,696
02-21 Retirement Contributions-FICA	181,897.96	207,584	220,151	0	220,151
02-22 Retirement Contributions-PERS	670,756.23	681,233	801,654	0	801,654
03-30 Insurance-Health/Life	268,311.74	310,150	459,584	0	459,584
03-31 Insurance-Unemployment	5,247.00	5,029	5,430	0	5,430
03-32 Insurance-Opt Out	15,799.99	12,000	9,600	0	9,600
04-00 Worker's Compensation-	12,143.00	37,045	58,779	0	58,779
11-00 Clothing & Personal Suppl-	2,748.01	2,500	3,550	0	3,550
12-00 Communications-	5,046.79	5,148	14,280	0	14,280
14-00 Household Expense-	1,120.70	1,620	1,620	0	1,620
15-12 Insurance-Public Liability	233,039.00	558,031	639,146	0	639,146
15-13 Insurance-Fire & Allied Cvrgs	9,123.00	13,049	18,159	0	18,159
16-00 Jury & Witness Expense-	8,396.97	6,000	10,000	0	10,000
17-00 Maintenance-Equipment-	16,846.58	12,600	19,400	0	19,400
18-00 Maint-Bldgs & Imprvmts-	0.00	3,000	3,000	0	3,000
20-00 Memberships-	11,306.69	12,511	18,273	0	18,273
22-70 Office Expense-Supplies	19,780.18	27,230	28,000	0	28,000
22-71 Office Expense-Postage	685.84	1,110	1,110	0	1,110

Revenue and Appropriation Detail

Fund: 1 : General County
Budget Unit: 2110 : Judicial, District Attorney

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
22-72 Office Expense-Books & Periodicals	36,087.42	38,700	23,700	0	23,700
23-80 Prof & Specialized Svcs-Professional & Specialize	27,170.18	19,280	18,500	0	18,500
24-00 Publications & Legal Ntcs-	0.00	150	150	0	150
26-00 Rents & Leases-Bldg & Imp-	8,400.00	8,400	10,800	0	10,800
28-30 Special Departmental Exp-Supplies & Services	20,897.71	17,366	10,700	0	10,700
28-34 Special Departmental Exp-D.A.	1,273.85	1,500	1,500	0	1,500
28-36 Special Departmental Exp-P.O.S.T. Training	3,964.50	5,500	5,500	0	5,500
28-59 Special Departmental Exp-Software Subscriptions	0.00	0	19,958	0	19,958
29-50 Transportation & Travel-Transportation & Travel	17,795.50	16,600	15,400	0	15,400
29-51 Transportation & Travel-Cent. Gar.-Pool Mlg ONLY	9,356.02	19,542	19,082	0	19,082
38-00 Inventory Items-	5,443.23	4,000	4,000	0	4,000
48-00 Taxes & Assessments-	2.76	3	3	0	3
80-80 Other Financing Uses-Interfund Reimbursements	(17,352.02)	(42,000)	(42,000)	0	(42,000)
Appropriation - Summary	**4,122,119.70**	**4,768,249**	**5,378,027**	**0**	**5,378,027**
NET COST	**3,844,849.81**	**4,481,069**	**4,965,527**	**0**	**4,965,527**

COUNTY ADMINISTRATIVE OFFICE

SUSAN PARKER, County Administrative Office

BU 2111 – Public Defender

DEPARTMENT OVERVIEW

Pursuant to State and Federal law, legal representation must be provided to indigent defendants who, in the opinion of the Court, do not have the financial resources to retain the services of a private attorney.

In addition to the legal proceedings funded by a flat fee, this Budget Unit includes funding for court ordered services to provide ancillary services including expert witnesses, verbatim transcription, interpreter services, polygraph testing, psychological evaluations, forensic testing and the cost of court appointed attorneys that are legally mandated when contract public defenders cannot serve because they have a conflict of interest with a case.

The General Fund provides the majority of funding for this Budget Unit. Pursuant to AB 109, the Public Safety Realignment Act and AB 118, Realignment 2011, the State provides funding for revocation hearings of Post-Release Community Supervision persons.

ACCOMPLISHMENTS IN FY 2023-24

- Retained Chief Public Defender.
- Hired administrative and attorney staff.

GOALS FOR FY 2024-25

- Continue implementation of transition to statutory office.

Revenue and Appropriation Detail

Fund: 1 : General County
Budget Unit: 2111 : Judicial, Public Defender

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
54-04 State Aid-DA & Public Defender	103,430.98	50,000	50,000	0	50,000
54-90 State Aid-Other	0.00	161,278	0	0	0
81-22 Operating Transfers-In	0.00	591,976	300,000	0	300,000
Revenue - Summary	**103,430.98**	**803,254**	**350,000**	**0**	**350,000**
Appropriation					
01-11 Salaries & Wages-Permanent	0.00	950,140	1,181,235	0	1,181,235
01-13 Salaries & Wages-OT, Holiday, Stby	0.00	5,000	0	0	0
02-21 Retirement Contributions-FICA	0.00	73,246	89,073	0	89,073
02-22 Retirement Contributions-PERS	0.00	221,383	302,870	0	302,870
03-30 Insurance-Health/Life	0.00	132,550	285,404	0	285,404
03-31 Insurance-Unemployment	0.00	1,900	2,362	0	2,362
11-00 Clothing & Personal Suppl-	0.00	1,500	1,001	0	1,001
12-00 Communications-	0.00	3,300	13,595	0	13,595
14-00 Household Expense-	0.00	1,260	1,260	0	1,260
15-12 Insurance-Public Liability	4,290.00	5,516	6,425	0	6,425
16-00 Jury & Witness Expense-	0.00	6,000	10,000	0	10,000
17-00 Maintenance-Equipment-	0.00	20,000	20,000	0	20,000
18-00 Maint-Bldgs & Imprvmts-	0.00	250,000	250,000	0	250,000
20-00 Memberships-	0.00	10,648	10,648	0	10,648
22-70 Office Expense-Supplies	0.00	22,400	33,400	0	33,400
22-71 Office Expense-Postage	0.00	1,235	1,235	0	1,235
22-72 Office Expense-Books & Periodicals	0.00	35,876	34,776	0	34,776
23-80 Prof & Specialized Svcs-Professional & Specialize	149,919.83	363,184	1,299,890	0	1,299,890
23-91 Prof & Specialized Svcs-Intra-Div Services	15,000.00	30,000	30,000	0	30,000
23-98 Prof & Specialized Svcs-Attorney Contracts	1,620,000.00	1,180,993	0	0	0
24-00 Publications & Legal Ntcs-	0.00	150	150	0	150
26-00 Rents & Leases-Bldg & Imp-	0.00	8,400	86,400	0	86,400
28-30 Special Departmental Exp-Supplies &	0.00	16,544	15,994	0	15,994

Revenue and Appropriation Detail

Fund: 1 : General County
Budget Unit: 2111 : Judicial, Public Defender

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Services					
28-36 Special Departmental Exp-P.O.S.T. Training	0.00	7,500	5,000	0	5,000
29-50 Transportation & Travel-Transportation & Travel	0.00	26,400	26,400	0	26,400
29-51 Transportation & Travel-Cent. Gar.-Pool Mlg ONLY	0.00	9,200	9,200	0	9,200
38-00 Inventory Items-	0.00	54,912	60,940	0	60,940
62-72 Cap. FA-Equipment-Autos & Light Trucks	0.00	80,000	80,000	0	80,000
Appropriation - Summary	**1,789,209.83**	**3,519,237**	**3,857,258**	**0**	**3,857,258**
NET COST	**1,685,778.85**	**2,715,983**	**3,507,258**	**0**	**3,507,258**

CHILD SUPPORT SERVICES

TAMMIE WIDENER, Director

BU 2112 – Child Support Services (Fund 107)

DEPARTMENT OVERVIEW

The Department of Child Support Services was created in 1975 Under Title 22, Division 13 of the Social Security Act. This was done by Congress to reduce public expenditures on welfare by establishing paternity and obtaining financial support from the person paying support and getting the person receiving support off of financial aid. This is a federally mandated program that is funded 66% by the Federal Government and 34% by the State.

The Department is responsible for establishing paternity, child support, and medical support orders and enforcing those orders. As circumstances change, the department also modifies child support orders to get right sized orders that are enforceable.

The Department strives to put children first by helping parents assume responsibility for the economic and social well-being, health, and stability of their children while recognizing the value of improved relationships with both parents.

ACCOMPLISHMENTS IN FY 2023-24

- Successfully upgraded connection to the California Department of Child Support Services to fiber, increasing staff productivity.
- Implemented new legislation to provide relief to incarcerated parents.

GOALS FOR FY 2024-25

- Increase number of open cases and collections to promote the well-being of the children and self-sufficiency of families.
- Continue to implement other social media accounts and links to promote our services to the community.
- Continue to work on staff development and succession planning and training by utilizing multiple free online training platforms, and training materials and sites provided by the State Department of Child Support Services.
- Transition to State DCSSS managing our connection to the State Child Support System and replace all workstations with new technology and software programs.

Revenue and Appropriation Detail

Fund: 107 : Child Support Services
Budget Unit: 2112 : Judicial, Child Support Services

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	3,137.07	1,500	12,000	0	12,000
53-02 State Assistance Program-Child Support Incentive	954,184.00	829,946	829,946	0	829,946
55-02 Federal Assist Program-Child Support Admin	1,569,283.00	1,705,235	1,611,071	0	1,611,071
81-22 Operating Transfers-In	128,987.00	103,262	0	133,396	133,396
Revenue - Summary	**2,655,591.07**	**2,639,943**	**2,453,017**	**(133,396)**	**2,586,413**
Appropriation					
01-11 Salaries & Wages-Permanent	1,314,464.47	1,526,330	1,432,994	0	1,432,994
01-13 Salaries & Wages-OT, Holiday, Stby	31,040.07	60,000	10,000	0	10,000
01-14 Salaries & Wages-Other, Term	42,464.18	34,420	35,673	0	35,673
02-21 Retirement Contributions-FICA	105,411.90	114,859	112,968	0	112,968
02-22 Retirement Contributions-PERS	313,483.27	340,833	367,419	0	367,419
03-30 Insurance-Health/Life	188,613.61	225,928	299,120	0	299,120
03-31 Insurance-Unemployment	2,903.00	2,945	2,876	0	2,876
03-32 Insurance-Opt Out	7,200.00	7,200	4,800	0	4,800
04-00 Worker's Compensation-	33,464.00	23,466	14,495	0	14,495
12-00 Communications-	10,938.54	12,300	12,300	0	12,300
14-00 Household Expense-	36,328.16	48,095	44,750	0	44,750
15-12 Insurance-Public Liability	23,163.00	28,709	33,736	0	33,736
15-13 Insurance-Fire & Allied Cvrgs	895.00	1,280	1,781	0	1,781
17-00 Maintenance-Equipment-	5,141.49	9,600	10,100	0	10,100
18-00 Maint-Bldgs & Imprvmts-	10,796.28	44,960	32,260	0	32,260
20-00 Memberships-	2,541.58	2,717	3,350	0	3,350
21-00 Miscellaneous-	0.00	15,329	15,329	(15,329)	0
22-70 Office Expense-Supplies	13,806.01	34,398	36,773	0	36,773
22-71 Office Expense-Postage	10,525.44	17,540	13,240	0	13,240
22-72 Office Expense-Books & Periodicals	5,303.36	9,300	8,600	0	8,600
23-21 Prof & Specialized Svcs-Transcripts	0.00	500	500	0	500
23-41 Prof & Specialized Svcs-District	2,488.84	4,000	4,000	0	4,000

Revenue and Appropriation Detail

Fund: 107 : Child Support Services
Budget Unit: 2112 : Judicial, Child Support Services

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Attorney					
23-42 Prof & Specialized Svcs-Data Processing	2,026.50	4,000	4,000	0	4,000
23-44 Prof & Specialized Svcs-Credit/ Fingerprints	223.25	600	1,000	0	1,000
23-47 Prof & Specialized Svcs-Service Fees	17,407.00	37,455	37,455	0	37,455
23-48 Prof & Specialized Svcs-P.O.P.	1,060.00	3,200	3,200	0	3,200
23-80 Prof & Specialized Svcs-Professional & Specialize	2,099.00	1,797	1,797	0	1,797
23-90 Prof & Specialized Svcs-Administrative Services	80,944.44	83,168	79,752	0	79,752
23-91 Prof & Specialized Svcs-Intra-Div Services	7,299.01	13,160	15,000	0	15,000
26-00 Rents & Leases-Bldg & Imp-	120,000.00	120,000	120,000	0	120,000
28-30 Special Departmental Exp-Supplies & Services	6,039.76	48,895	23,375	0	23,375
29-50 Transportation & Travel-Transportation & Travel	4,010.75	39,918	35,400	0	35,400
30-00 Utilities-	24,533.03	40,000	45,000	0	45,000
38-00 Inventory Items-	2,252.22	25,750	7,750	0	7,750
62-71 Cap. FA-Equipment-Office	0.00	8,000	0	0	0
62-72 Cap. FA-Equipment-Autos & Light Trucks	0.00	37,000	37,000	0	37,000
80-80 Other Financing Uses-Interfund Reimbursements	(15,536.44)	(15,329)	(148,725)	133,396	(15,329)
Appropriation - Summary	**2,413,330.72**	**3,012,323**	**2,759,068**	**118,067**	**2,877,135**

NET COST	**(239,802.79)**	**372,380**	**306,051**	**(15,329)**	**290,722**

DISTRICT ATTORNEY

SUSAN KRONES, District Attorney

BU 2113—Victim Witness Division

DEPARTMENT OVERVIEW

The Victim Witness Division is an essential part of the Office of the District Attorney. Its main purpose is to provide comprehensive services to victims and witnesses of all types of crimes as outlined in Section 13835.5 of the California Penal Code.

Victim-Witness personnel coordinates with law enforcement agencies to provide immediate crisis response to victims of crime - for which the staff is available 24 hours a day. They also serve as the liaison between victims / witnesses and prosecuting attorneys throughout the entire justice process, aiding in the process of convictions of offenders.

All of our Victim Advocates are able to provide services to any victim of any crime. In addition, because we have obtained funding from crime-specific grants in the past, we have specialized Advocates for domestic violence, sexual assault, elder/ dependent adult abuse and child abuse. We also received special funding to hire a mass victimization advocate who has received specialized training in providing services should such an event occur.

ACCOMPLISHMENTS IN FY 2023-24

- Provided victims with quality services while managing a high volume of cases and have assisted over 1000 victims and provided over 10,000 services to this date.
- Assisted victims in meeting with prosecutors, answered questions about the court process and informed victims of their rights.
- Received grant funds to provide for a mass victimization advocate, who coordinated with local and outside agencies to prepare for mass victimization events should one occur.
- Provided ongoing training so that advocates are knowledgeable and informed on new laws and procedures to assist victims.
- Advocates reached out to victims and family members of victims going through parole hearings.
- Advocates have been actively attending events to reach out to communities and spread awareness.

DISTRICT ATTORNEY

SUSAN KRONES, District Attorney
BU 2113—Victim Witness Division

GOALS FOR FY 2024-25

- Continue to provide consistent, professional services to victims and witnesses of crime.
- Continue to work with prosecutors and to ensure that victims are informed of that status of cases and the outcome of cases.
- Partner with other agencies to educate, provide training and provide services cooperatively so each victim gets the services they need and deserve.
- Provide training to community organizations, and provide education and outreach to our community, especially to the underserved population.
- Provide advocates with ongoing training so they are knowledgeable and informed as to new laws and procedures that would allow them to continue supporting victims.

Revenue and Appropriation Detail

Fund: 1 : General County
Budget Unit: 2113 : Judicial, DA/Victim-Witness Program

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
54-90 State Aid-Other	523,055.00	419,518	426,743	0	426,743
Revenue - Summary	**523,055.00**	**419,518**	**426,743**	**0**	**426,743**
Appropriation					
01-11 Salaries & Wages-Permanent	246,410.51	296,263	288,847	0	288,847
01-12 Salaries & Wages-Extra Help	16,871.71	7,308	13,648	0	13,648
01-13 Salaries & Wages-OT, Holiday, Stby	1,840.18	1,448	709	0	709
01-14 Salaries & Wages-Other, Term	2,324.17	1,198	5,124	0	5,124
02-21 Retirement Contributions-FICA	19,322.92	23,067	22,918	0	22,918
02-22 Retirement Contributions-PERS	58,765.59	69,030	74,060	0	74,060
03-30 Insurance-Health/Life	56,875.14	72,790	80,814	0	80,814
03-31 Insurance-Unemployment	598.00	608	605	0	605
04-00 Worker's Compensation-	1,364.00	1,671	989	0	989
11-00 Clothing & Personal Suppl-	0.00	500	500	0	500
12-00 Communications-	1,794.19	1,860	2,028	0	2,028
14-00 Household Expense-	484.40	572	556	0	556
15-12 Insurance-Public Liability	4,290.00	5,441	6,425	0	6,425
15-13 Insurance-Fire & Allied Cvrgs	564.00	807	1,123	0	1,123
17-00 Maintenance-Equipment-	7,626.00	2,800	2,800	0	2,800
18-00 Maint-Bldgs & Imprvmts-	4,466.73	500	500	0	500
20-00 Memberships-	435.00	435	435	0	435
22-70 Office Expense-Supplies	1,294.32	1,740	1,560	0	1,560
22-71 Office Expense-Postage	232.35	280	330	0	330
22-72 Office Expense-Books & Periodicals	455.00	550	0	0	0
23-80 Prof & Specialized Svcs-Professional & Specialize	6,297.00	7,794	6,390	0	6,390
28-30 Special Departmental Exp-Supplies & Services	3,888.75	12,987	12,776	0	12,776
28-59 Special Departmental Exp-Software Subscriptions	0.00	0	797	0	797
29-50 Transportation & Travel-Transportation & Travel	2,927.22	5,200	5,200	0	5,200

Revenue and Appropriation Detail

Fund: 1 : General County
Budget Unit: 2113 : Judicial, DA/Victim-Witness Program

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
29-51 Transportation & Travel-Cent. Gar.-Pool Mlg ONLY	3,220.20	3,192	3,600	0	3,600
38-00 Inventory Items-	570.39	500	1,000	0	1,000
62-74 Cap. FA-Equipment-Other	0.00	0	8,000	0	8,000
80-80 Other Financing Uses-Interfund Reimbursements	0.00	(23,000)	(17,300)	0	(17,300)
Appropriation - Summary	**442,917.77**	**495,541**	**524,434**	**0**	**524,434**
NET COST	**(79,713.23)**	**76,023**	**97,691**	**0**	**97,691**

COUNTY ADMINISTRATIVE OFFICE

SUSAN PARKER, County Administrative Officer

BU 2115—Domestic Violence Programs (Fund 180)

DEPARTMENT OVERVIEW

This Budget Unit collects funds from marriage license fees and domestic violence fines. In turn, the County contracts with Lake Family Resource Center (LFRC) to provide crisis intervention shelter care for local victims of domestic violence.

Revenue and Appropriation Detail

Fund: 180 : Domestic Violence Prgms
Budget Unit: 2115 : Judicial, Domestic Violence Prgms

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
31-82 Fines, Forfeit, Penalties-Criminal Fines	4,450.52	4,550	4,600	0	4,600
69-20 Other Current Services-Other	6,325.00	6,100	6,200	0	6,200
Revenue - Summary	**10,775.52**	**10,650**	**10,800**	**0**	**10,800**
Appropriation					
23-80 Prof & Specialized Svcs-Professional & Specialize	9,432.18	12,500	12,500	0	12,500
Appropriation - Summary	**9,432.18**	**12,500**	**12,500**	**0**	**12,500**
NET COST	**(1,343.34)**	**1,850**	**1,700**	**0**	**1,700**

DISTRICT ATTORNEY

SUSAN KRONES, District Attorney

BU 2116—District Attorney-Asset Forfeiture (Fund 80)

DEPARTMENT OVERVIEW

The purpose of this fund is to account for the portion of asset forfeiture monies distributed to the District Attorney's Office. Although these funds cannot be used to supplant County funds that would normally support DA's law enforcement and prosecution efforts, they can be used to enhance the DA's resources.

ACCOMPLISHMENTS IN FY 2023-24

- Purchased updated and necessary equipment for District Attorney Investigators.

GOALS FOR FY 2024-25

- Continue to use the money as needed and appropriate.

Revenue and Appropriation Detail

Fund: 80 : DA-Asset Forfeiture
Budget Unit: 2116 : Judicial, DA Asset Forfeiture

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
31-90 Fines, Forfeit, Penalties-Forfeitures & Penalties	0.00	5,000	5,000	0	5,000
42-01 Revenue from Use of Money-Interest	3,826.45	2,000	4,000	0	4,000
Revenue - Summary	**3,826.45**	**7,000**	**9,000**	**0**	**9,000**
Appropriation					
22-70 Office Expense-Supplies	0.00	500	500	0	500
22-71 Office Expense-Postage	183.50	200	200	0	200
23-91 Prof & Specialized Svcs-Intra-Div Services	0.00	43,000	37,300	0	37,300
24-00 Publications & Legal Ntcs-	2,127.36	1,800	2,400	0	2,400
28-30 Special Departmental Exp-Supplies & Services	282.75	3,000	2,500	0	2,500
29-50 Transportation & Travel-Transportation & Travel	0.00	3,000	3,000	0	3,000
38-00 Inventory Items-	0.00	20,750	20,000	0	20,000
Appropriation - Summary	**2,593.61**	**72,250**	**65,900**	**0**	**65,900**
NET COST	**(1,232.84)**	**65,250**	**56,900**	**0**	**56,900**

SHERIFF

ROB HOWE, Sheriff

BU 2201 — Sheriff-Coroner

DEPARTMENT OVERVIEW

Under State law, the Sheriff-Coroner is responsible for the delivery of law enforcement services to the unincorporated areas of Lake County as well as County-wide adult detention services and conducts legally mandated investigations. It also serves as the County's Office of Emergency Services and coordinates preparation and responses to local emergencies.

The Office is responsible for delivering public safety and 911 dispatching services 24 hours, 7 days a week. It provides marine patrol on the navigable waters of Lake County, provides Search and Rescue services, a youth Explorer program, provides court security services, and operates the local County Adult Detention Facility. The Office, including Corrections, is comprised of approximately 112 sworn and civilian personnel.

For more information, call (707) 262-4200, or visit www.lakesheriff.com.

ACCOMPLISHMENTS IN FY 2023-24

- Increased engagement on social media regarding open positions as well as information on working at the Sheriff's Office.
- Increased visibility of OES activities through active community engagement, both via social media and in-person meetings and events.
- 177 investigations, 111 arrests, 52 search warrants related to the work of the Road Map Task Force.

GOALS FOR FY 2024-25

- Providing baseline services in all areas continues to prove challenging given the struggle to attract, hire, and retain qualified employees. Staff will continue to use available tools such as social media and community outreach as well as monetary incentives provided by the Board of Supervisors, to fill vacant positions.
- Increase retention of qualified employees.
- Continue to meet timelines set for the design and remodel of the Armory as the new Sheriff's Office headquarters. Plans to share updates with County staff as well as the public are being made.

SHERIFF'S OFFICE

ROB HOWE, Sheriff
BU 2201—Sheriff-Coroner

- Continue to innovate disaster planning and preparedness by building on the solid success of the Hazard Mitigation Plan so that Lake County agencies and citizens are ready should we face another disaster, such as fire, flood, or extreme weather.
- Continue to provide proper training for all employees.
- Continue to provide employees with proper equipment and tools.

Revenue and Appropriation Detail

Fund: 1 : General County
Budget Unit: 2201 : Sheriff, Sheriff-Coroner

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
21-60 Permits-Other	2,456.00	2,375	2,375	0	2,375
21-62 Permits-Gun & Explosive	2,101.00	1,600	1,500	0	1,500
54-01 State Aid-Supplemental Law Enf Svcs	267,930.80	100,000	100,000	0	100,000
54-90 State Aid-Other	289,237.21	160,792	167,574	0	167,574
56-01 Other Federal-Other	12,097.49	15,000	15,000	0	15,000
66-80 Charges for Services-Law Enforcement Services	73,159.71	55,375	57,875	0	57,875
67-40 Judicial-Cert Fee-Not Fixed State	34,681.00	30,000	30,000	0	30,000
69-20 Other Current Services-Other	315.00	275	150	0	150
79-90 Other-Miscellaneous	19,874.52	0	1,044	0	1,044
79-91 Other-Cancelled Checks	6,413.13	4,649	0	0	0
81-22 Operating Transfers-In	433,873.00	281,282	1,028,207	(100,000)	928,207
Revenue - Summary	**1,142,138.86**	**651,348**	**1,403,725**	**100,000**	**1,303,725**
Appropriation					
01-11 Salaries & Wages-Permanent	4,137,126.82	4,853,754	5,737,244	0	5,737,244
01-12 Salaries & Wages-Extra Help	108,826.16	168,572	226,494	0	226,494
01-13 Salaries & Wages-OT, Holiday, Stby	830,694.24	697,196	908,052	0	908,052
01-14 Salaries & Wages-Other, Term	173,649.56	107,843	103,225	0	103,225
02-21 Retirement Contributions-FICA	385,837.14	492,010	512,350	0	512,350
02-22 Retirement Contributions-PERS	1,639,783.74	2,076,033	2,339,313	0	2,339,313
03-30 Insurance-Health/Life	800,293.58	1,072,774	1,088,625	0	1,088,625
03-31 Insurance-Unemployment	10,861.00	11,170	11,517	0	11,517
03-32 Insurance-Opt Out	9,747.70	9,600	12,000	0	12,000
04-00 Worker's Compensation-	350,490.00	435,734	493,933	0	493,933
11-00 Clothing & Personal Suppl-	62,371.21	75,000	75,000	0	75,000
12-00 Communications-	61,214.31	75,000	65,000	0	65,000
14-00 Household Expense-	35,869.61	35,000	37,500	0	37,500
15-12 Insurance-Public Liability	752,947.00	622,322	553,295	0	553,295
15-13 Insurance-Fire & Allied Cvrgs	13,022.00	18,626	25,920	0	25,920

Revenue and Appropriation Detail

Fund: 1 : General County
Budget Unit: 2201 : Sheriff, Sheriff-Coroner

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
17-00 Maintenance-Equipment-	342,996.62	280,000	320,000	0	320,000
18-00 Maint-Bldgs & Imprvmts-	30,252.32	35,000	20,000	0	20,000
20-00 Memberships-	5,701.00	10,000	11,000	0	11,000
22-70 Office Expense-Supplies	25,352.71	26,000	30,000	0	30,000
22-71 Office Expense-Postage	4,842.96	5,500	5,500	0	5,500
22-72 Office Expense-Books & Periodicals	21,945.74	35,000	30,000	0	30,000
23-80 Prof & Specialized Svcs-Professional & Specialize	852,174.64	950,000	1,050,000	0	1,050,000
23-91 Prof & Specialized Svcs-Intra-Div Services	0.00	119,125	250,000	0	250,000
24-00 Publications & Legal Ntcs-	289.02	250	150	0	150
25-00 Rents & Leases-Equipment-	0.00	250	250	0	250
26-00 Rents & Leases-Bldg & Imp-	67,641.00	74,201	74,201	0	74,201
27-00 Small Tools & Instruments-	364.54	500	500	0	500
28-30 Special Departmental Exp-Supplies & Services	215,396.23	85,000	105,000	0	105,000
28-35 Special Departmental Exp-Sheriff	0.00	5,000	5,000	0	5,000
28-50 Special Departmental Exp-S.A.R.	0.00	9,495	9,495	0	9,495
29-50 Transportation & Travel-Transportation & Travel	285,512.52	315,000	325,000	0	325,000
29-53 Transportation & Travel-Sheriff	162,006.62	310,560	310,560	0	310,560
30-00 Utilities-	91,741.10	95,000	85,000	0	85,000
38-00 Inventory Items-	14,303.79	39,649	100,000	0	100,000
48-00 Taxes & Assessments-	18.12	266	266	0	266
62-74 Cap. FA-Equipment-Other	39,705.06	64,591	0	0	0
80-80 Other Financing Uses-Interfund Reimbursements	(518,221.02)	(356,274)	(256,274)	(100,000)	(356,274)
80-81 Other Financing Uses-Intrafund Reimbursements	(676,547.00)	(665,756)	(364,241)	0	(364,241)
Appropriation - Summary	**10,338,210.04**	**12,188,991**	**14,300,875**	**(100,000)**	**14,200,875**
NET COST	**9,353,282.88**	**11,537,643**	**12,897,150**	**0**	**12,897,150**

SHERIFF

ROB HOWE, Sheriff

BU 2202—Sheriff-Central Dispatch

DEPARTMENT OVERVIEW

The Lake County Sheriff's Dispatch Center serves as Lake County's Public Safety Access Point. Emergency 911 calls for fire, law, and medical services are received here. The Center is staffed 24 hours a day, 7 days a week, 365 days a year.

The Dispatch Center handled 48,549 law enforcement calls for service, including deputy-initiated incidents during the last fiscal year. These incidents included 29,770 911 calls, and 77,031 telephone (non 911) calls in the previous year.

The Dispatch Center provided services by way of MOU and/or contract for several federal entities (BLM & USFS), county departments (Probation and District Attorney's Office), and for the Lakeport Police Department.

ACCOMPLISHMENTS IN FY 2023-24

- Completed the repeater project improving the communications and safety of LEO and Fire staff in the county.
- Completed installation of replacement radios for our mountain top repeater sites to replace radios that were end of life and posed a significant risk to first responders and the community.
- Reached staffing levels that eliminated the need for Deputy Sheriff's being assigned to dispatch.
- Upgraded to the phone/radio logging recorder.

GOALS FOR FY 2024-25

- Continued to improve staffing in the Central Dispatch to reduce and/or eliminate the need for Public Safety Dispatchers being assigned to mandatory overtime shifts.
- Continue to provide proper training to all employees.
- Continue to provide employees with proper equipment.

Revenue and Appropriation Detail

Fund: 1 : General County
Budget Unit: 2202 : Sheriff, Sheriff-Central Dispatch

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
56-01 Other Federal-Other	0.00	5,487	5,652	0	5,652
56-30 Other Government Agencies-Other	0.00	0	306,381	0	306,381
66-60 Charges for Services-Communication Services	279,016.50	316,375	0	0	0
Revenue - Summary	**279,016.50**	**321,862**	**312,033**	**0**	**312,033**
Appropriation					
01-11 Salaries & Wages-Permanent	598,326.10	688,006	801,341	0	801,341
01-12 Salaries & Wages-Extra Help	0.00	20,556	0	0	0
01-13 Salaries & Wages-OT, Holiday, Stby	203,861.27	82,038	177,895	0	177,895
01-14 Salaries & Wages-Other, Term	51,709.14	11,596	12,273	0	12,273
02-21 Retirement Contributions-FICA	63,837.96	56,535	76,675	0	76,675
02-22 Retirement Contributions-PERS	202,227.57	185,290	230,903	0	230,903
03-30 Insurance-Health/Life	115,081.87	145,120	158,192	0	158,192
03-31 Insurance-Unemployment	1,327.00	1,374	1,608	0	1,608
03-32 Insurance-Opt Out	0.00	0	2,400	0	2,400
04-00 Worker's Compensation-	19,069.00	37,134	32,115	0	32,115
11-00 Clothing & Personal Suppl-	4,834.83	5,500	1,600	0	1,600
12-00 Communications-	15,769.22	20,000	20,000	0	20,000
14-00 Household Expense-	634.30	1,000	1,000	0	1,000
15-12 Insurance-Public Liability	7,970.00	8,828	121,396	0	121,396
15-13 Insurance-Fire & Allied Cvrgs	7,722.00	11,046	15,372	0	15,372
17-00 Maintenance-Equipment-	56,966.77	115,000	115,000	0	115,000
18-00 Maint-Bldgs & Imprvmts-	3,454.80	27,500	20,000	0	20,000
20-00 Memberships-	0.00	250	250	0	250
22-70 Office Expense-Supplies	710.39	1,000	3,000	0	3,000
22-71 Office Expense-Postage	0.00	100	100	0	100
22-72 Office Expense-Books & Periodicals	0.00	300	300	0	300
23-80 Prof & Specialized Svcs-Professional & Specialize	5,353.00	7,500	7,500	0	7,500
25-00 Rents & Leases-Equipment-	0.00	2,750	2,750	0	2,750
26-00 Rents & Leases-Bldg & Imp-	13,436.74	20,000	20,000	0	20,000

Revenue and Appropriation Detail

Fund: 1 : General County
Budget Unit: 2202 : Sheriff, Sheriff-Central Dispatch

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
28-30 Special Departmental Exp-Supplies & Services	475.00	1,000	1,000	0	1,000
29-50 Transportation & Travel-Transportation & Travel	0.00	2,500	2,500	0	2,500
30-00 Utilities-	39,116.02	45,000	55,000	0	55,000
38-00 Inventory Items-	1,568.00	5,000	16,000	0	16,000
62-79 Cap. FA-Equipment-Prior Years	0.00	80,000	0	0	0
80-81 Other Financing Uses-Intrafund Reimbursements	0.00	(58,943)	(150,000)	0	(150,000)
Appropriation - Summary	**1,413,450.98**	**1,522,980**	**1,746,170**	**0**	**1,746,170**
NET COST	**1,163,595.14**	**1,201,118**	**1,434,137**	**0**	**1,434,137**

SHERIFF

ROB HOWE, Sheriff

BU 2203 – Sheriff-Marijuana Suppression

DEPARTMENT OVERVIEW

Monies in this unit are received from United States Forest Service and US DEA grants.

Per grant requirements, monies received from DEA and DCESP (Domestic Cannabis Eradication and Suppression Program) are prohibited for being used to support **any** licensing or license compliance activities. DEA funding has been reduced for the upcoming fiscal year.

ACCOMPLISHMENTS IN FY 2023-24

- Continued enforcement of illegal marijuana cultivation with emphasis on public lands, water theft/diversion and environmental crimes associated with illegal operations.
- Eradicated numerous illegal marijuana cultivation operations from public lands.
- Participated in the Lake County Environmental Crimes Task Force.
- Worked with Allied Agencies in the enforcement of DTO's operating within Lake County.

GOALS FOR FY 2024-25

- Continue to build upon accomplishments from previous fiscal year to enhance services provided to our community.

Revenue and Appropriation Detail

Fund: 1 : General County
Budget Unit: 2203 : Sheriff, Sh-Marijuana Suppression

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
56-01 Other Federal-Other	171,915.80	195,000	195,000	0	195,000
Revenue - Summary	**171,915.80**	**195,000**	**195,000**	**0**	**195,000**
Appropriation					
11-00 Clothing & Personal Suppl-	14,448.29	6,500	6,500	0	6,500
12-00 Communications-	773.70	1,000	1,000	0	1,000
14-00 Household Expense-	2,456.12	1,500	1,500	0	1,500
17-00 Maintenance-Equipment-	9,558.82	7,500	7,500	0	7,500
23-80 Prof & Specialized Svcs-Professional & Specialize	47,750.00	109,500	109,500	0	109,500
23-91 Prof & Specialized Svcs-Intra-Div Services	84,120.00	51,400	51,400	0	51,400
25-00 Rents & Leases-Equipment-	0.00	100	100	0	100
28-30 Special Departmental Exp-Supplies & Services	5,831.70	5,000	5,000	0	5,000
29-50 Transportation & Travel-Transportation & Travel	3,097.71	2,500	2,500	0	2,500
38-00 Inventory Items-	2,098.34	10,000	10,000	0	10,000
Appropriation - Summary	**170,134.68**	**195,000**	**195,000**	**0**	**195,000**
NET COST	**(1,781.12)**	**0**	**0**	**0**	**0**

SHERIFF

ROB HOWE, Sheriff

BU 2204—Sheriff-Court Security

DEPARTMENT OVERVIEW

The Sheriff's Office provides executive protection for the Judges and Court Security. This function is performed with a combination of permanent full-time employees and retired annuitants, supervised by a full time sergeant.

ACCOMPLISHMENTS IN FY 2023-24

- Continued program to ensure compliance with Court Security Agreement.

GOALS FOR FY 2024-25

- Continue to build upon accomplishments from previous fiscal year to enhance services provided to our community.
- Plan for new Court construction.

Revenue and Appropriation Detail

Fund: 1 : General County
Budget Unit: 2204 : Sheriff, Sheriff-Court Security

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
54-03 State Aid-Trial Court Security	666,576.43	941,263	1,082,150	0	1,082,150
Revenue - Summary	**666,576.43**	**941,263**	**1,082,150**	**0**	**1,082,150**
Appropriation					
01-11 Salaries & Wages-Permanent	273,645.07	327,627	388,974	0	388,974
01-12 Salaries & Wages-Extra Help	85,687.63	198,135	230,895	0	230,895
01-13 Salaries & Wages-OT, Holiday, Stby	56,602.47	74,934	50,000	0	50,000
01-14 Salaries & Wages-Other, Term	1,500.40	5,106	5,623	0	5,623
02-21 Retirement Contributions-FICA	27,204.19	36,647	40,361	0	40,361
02-22 Retirement Contributions-PERS	115,309.93	126,047	163,930	0	163,930
03-30 Insurance-Health/Life	54,265.11	79,958	93,984	0	93,984
03-31 Insurance-Unemployment	1,014.00	1,055	1,240	0	1,240
04-00 Worker's Compensation-	4,899.00	3,903	5,965	0	5,965
11-00 Clothing & Personal Suppl-	5,973.37	10,000	10,000	0	10,000
15-12 Insurance-Public Liability	38,988.00	57,923	58,178	0	58,178
23-80 Prof & Specialized Svcs-Professional & Specialize	0.00	2,500	2,500	0	2,500
28-30 Special Departmental Exp-Supplies & Services	350.00	9,980	10,000	0	10,000
29-50 Transportation & Travel-Transportation & Travel	0.00	10,000	10,000	0	10,000
29-51 Transportation & Travel-Cent. Gar.-Pool Mlg ONLY	0.00	500	500	0	500
38-00 Inventory Items-	270.79	10,000	10,000	0	10,000
Appropriation - Summary	**665,709.96**	**954,315**	**1,082,150**	**0**	**1,082,150**
NET COST	**0.2**	**13,052**	**0**	**0**	**0**

SHERIFF

ROB HOWE, Sheriff

BU 2205—Sheriff-Marine Patrol

DEPARTMENT OVERVIEW

The Sheriff/Marine Patrol Division provides enforcement of California's Harbors and Navigation Code on the navigable waters of Lake County. The Division is staffed by one (1) full time Sergeant and augmented by seasonal deputy sheriffs. The Division also enforces the County's Quagga Mussel/Invasive Species ordinance.

ACCOMPLISHMENTS IN FY 2023-24

- Conducted "Operation Dry Water", an effort to identify and arrest boaters who are BUI.
- Assisted with "on the water" patrol during four 4th of July fireworks shows on Clear Lake.
- Assisted 198 boaters, 92 vessels in distress, seven search and rescues missions and conducted 26 vessel inspections.
- Spent 3,360 hours patrolling lakes of Lake County.
- Increased boat patrol deputies during fishing tournaments and special events.

GOALS FOR FY 2024-25

- Continue to build upon accomplishments from the previous fiscal year to enhance services provided to our community.

Revenue and Appropriation Detail

Fund: 1 : General County
Budget Unit: 2205 : Sheriff, Sheriff-Marine Patrol

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
54-92 State Aid-Crews	297,744.90	315,312	315,312	0	315,312
Revenue - Summary	**297,744.90**	**315,312**	**315,312**	**0**	**315,312**
Appropriation					
01-11 Salaries & Wages-Permanent	100,372.90	104,229	120,245	0	120,245
01-12 Salaries & Wages-Extra Help	73,448.16	112,385	105,082	0	105,082
01-13 Salaries & Wages-OT, Holiday, Stby	18,639.61	56,013	57,400	0	57,400
01-14 Salaries & Wages-Other, Term	0.00	2,004	2,165	0	2,165
02-21 Retirement Contributions-FICA	10,770.92	16,302	16,477	0	16,477
02-22 Retirement Contributions-PERS	44,452.68	41,688	53,799	0	53,799
03-30 Insurance-Health/Life	5,468.82	8,669	9,699	0	9,699
03-31 Insurance-Unemployment	907.00	493	438	0	438
04-00 Worker's Compensation-	3,228.00	1,952	5,884	0	5,884
11-00 Clothing & Personal Suppl-	2,231.00	2,500	2,500	0	2,500
12-00 Communications-	737.35	1,000	1,500	0	1,500
15-10 Insurance-Other	2,045.83	2,500	2,500	0	2,500
15-12 Insurance-Public Liability	38,994.00	58,940	212,247	0	212,247
15-13 Insurance-Fire & Allied Cvrgs	402.00	575	800	0	800
17-00 Maintenance-Equipment-	9,452.58	15,000	35,000	0	35,000
25-00 Rents & Leases-Equipment-	18.87	100	100	0	100
26-00 Rents & Leases-Bldg & Imp-	18,175.00	25,420	25,420	0	25,420
27-00 Small Tools & Instruments-	25.72	250	250	0	250
28-30 Special Departmental Exp-Supplies & Services	223.69	2,000	2,000	0	2,000
29-50 Transportation & Travel-Transportation & Travel	31,111.62	33,000	35,000	0	35,000
30-00 Utilities-	3,064.72	3,500	4,000	0	4,000
80-81 Other Financing Uses-Intrafund Reimbursements	0.00	(60,182)	0	0	0
Appropriation - Summary	**363,770.47**	**428,338**	**692,506**	**0**	**692,506**
NET COST	**66,958.9**	**113,026**	**377,194**	**0**	**377,194**

SHERIFF

ROB HOWE, Sheriff

BU 2206—Sheriff-Rural & Small Counties (Fund 194)

DEPARTMENT OVERVIEW

Monies received in this budget are funded entirely with AB443 funds. The Sheriff's Office receives $500,000 annually. Monies in this unit are designated to enhance law enforcement services in rural communities. They are not designated to supplant existing or mandatory services.

ACCOMPLISHMENTS IN FY 2023-24

- Continued upgrades and improvements on department equipment to enhance law enforcement service delivery.
- Funds are allocated from this BU to supplement salary commitments for Sheriff's Department staff.

GOALS FOR FY 2024-25

- Continue to utilize funds to enhance services provided to our community.
- Funding from this budget is being encumbered for the construction of the new Sheriff's Administrative and Patrol Services at the old Armory facility.

Revenue and Appropriation Detail

Fund: 194 : Sheriff-Rural & Small Co
Budget Unit: 2206 : Sheriff, Sheriff-Rural & Small Co

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	40,464.95	15,000	75,000	0	75,000
54-90 State Aid-Other	500,000.00	500,000	500,000	0	500,000
81-23 Operating Transfers-Out	0.00	(1,000,000)	0	(1,000,000)	(1,000,000)
Revenue - Summary	**540,464.95**	**(485,000)**	**575,000**	**1,000,000**	**(425,000)**
Appropriation					
23-91 Prof & Specialized Svcs-Intra-Div Services	212,000.00	212,000	212,000	0	212,000
28-30 Special Departmental Exp-Supplies & Services	0.00	1,142,394	1,648,568	0	1,648,568
38-00 Inventory Items-	0.00	800,000	800,000	0	800,000
62-79 Cap. FA-Equipment-Prior Years	0.00	20,000	0	0	0
63-13 Construction in Progress-Buildings & Improvements	0.00	0	1,000,000	(1,000,000)	0
Appropriation - Summary	**212,000.00**	**2,174,394**	**3,660,568**	**(1,000,000)**	**2,660,568**
NET COST	**(328,464.95)**	**2,659,394**	**3,085,568**	**0**	**3,085,568**

SHERIFF

ROB HOWE, Sheriff

BU 2207—Sheriff-Civil
(Fund 191)

DEPARTMENT OVERVIEW

Fees for this budget are collected pursuant to GC26746, 26731 and 26746.1

The Civil Division is responsible for the service of civil papers. The Civil Division processed and served hundreds of subpoenas, notices, summons, complaints, restraining orders, earnings withholding orders, claims, levies, evictions and other services.

ACCOMPLISHMENTS IN FY 2023-24

CLOSED FILES	COUNT
Bank Levy	20
Bench Warrant	0
Eviction	174
EWO	46
Hearing Date	254
Miscellaneous Service	60
Property Levy	9
Real Property Levy	2
Summons	195
Temporary Restraining Order	330
TOTAL	*1091*

GOALS FOR FY 2024-25

- Continue to build upon accomplishments from previous fiscal year to enhance services provided to our community.

Revenue and Appropriation Detail

Fund: 191 : Sheriff-Civil
Budget Unit: 2207 : Sheriff, Sheriff-Civil

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
68-50 Public Protection-Sheriff-Civil	20,908.00	20,000	20,000	0	20,000
68-51 Public Protection-Sheriff Civil	2,496.00	2,500	2,000	0	2,000
Revenue - Summary	**23,404.00**	**22,500**	**22,000**	**0**	**22,000**
Appropriation					
17-00 Maintenance-Equipment-	5,243.00	21,784	27,329	0	27,329
23-91 Prof & Specialized Svcs-Intra-Div Services	15,500.00	15,500	15,500	0	15,500
28-30 Special Departmental Exp-Supplies & Services	3,314.46	5,000	5,000	0	5,000
29-50 Transportation & Travel-Transportation & Travel	1,331.15	5,000	5,000	0	5,000
Appropriation - Summary	**25,388.61**	**47,284**	**52,829**	**0**	**52,829**
NET COST	**1,984.61**	**24,784**	**30,829**	**0**	**30,829**

SHERIFF

ROB HOWE, Sheriff

BU 2208—Sheriff-Blood Alcohol (Fund 192)

DEPARTMENT OVERVIEW

This budget pays for blood, breath and urine analysis for any tests conducted in the unincorporated areas of Lake County, regardless of which agency administers the tests.

ACCOMPLISHMENTS IN FY 2023-24

- Facilitated testing to assist in the prosecution and resolution of criminal investigations.

GOALS FOR FY 2024-25

- Continue to assist outside agencies in facilitation of testing.

Revenue and Appropriation Detail

Fund: 192 : Sheriff-Blood Alcohol
Budget Unit: 2208 : Sheriff, Sheriff-Blood Alcohol

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
31-70 Fines, Forfeit, Penalties-Vehicle Code Fines	6,345.33	5,000	10,000	0	10,000
Revenue - Summary	**6,345.33**	**5,000**	**10,000**	**0**	**10,000**
Appropriation					
23-80 Prof & Specialized Svcs-Professional & Specialize	5,835.00	6,000	11,452	0	11,452
28-30 Special Departmental Exp-Supplies & Services	0.00	755	500	0	500
Appropriation - Summary	**5,835.00**	**6,755**	**11,952**	**0**	**11,952**
NET COST	**(510.33)**	**1,755**	**1,952**	**0**	**1,952**

SHERIFF

ROB HOWE, Sheriff

BU 2210—Sheriff-STC
(Fund 196)

DEPARTMENT OVERVIEW

The Board of State and Community Corrections (BSCC), as well as state law, requires all new Deputy Sheriff-Corrections to attend and successfully complete a 5 week Corrections academy within the first year of hire. Newly appointed Sergeants are required to attend a 2 week Supervisory course intended to provide them with leadership concepts and personnel laws. All correctional staff are required to receive 24 hours of BSCC approved training every year. These funds are intended to assist the department in meeting the minimum state requirements.

ACCOMPLISHMENTS IN FY 2023-24

- Continued to hire and train Deputy Sheriff-Corrections.
- Continued to increase staffing levels.

GOALS FOR FY 2024-25

- Continue to meet state minimum requirements for training.

Revenue and Appropriation Detail

Fund: 196 : Sheriff-STC
Budget Unit: 2210 : Sheriff, Sheriff-STC

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
56-30 Other Government Agencies-Other	23,505.90	25,000	27,657	0	27,657
Revenue - Summary	**23,505.90**	**25,000**	**27,657**	**0**	**27,657**
Appropriation					
28-30 Special Departmental Exp-Supplies & Services	4,657.33	42,135	32,151	0	32,151
29-50 Transportation & Travel-Transportation & Travel	26,628.03	35,000	35,000	0	35,000
Appropriation - Summary	**31,285.36**	**77,135**	**67,151**	**0**	**67,151**
NET COST	**9,718.42**	**52,135**	**39,494**	**0**	**39,494**

SHERIFF

ROB HOWE, Sheriff

BU 2212—Sheriff-Automated Warrants (Fund 195)

DEPARTMENT OVERVIEW

Monies in this budget are collected by the courts per PC853.7 and VC40508.5 for an automated warrants system and used to provide a county wide automated warrant system.

ACCOMPLISHMENTS IN FY 2023-24

- N/A as system is not established.

GOALS FOR FY 2024-25

- Purchase, implement, and maintain a suitable system.

Revenue and Appropriation Detail

Fund: 195 : Sheriff-Automated Warrant
Budget Unit: 2212 : Sheriff, Sheriff-Automated Warrant

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Appropriation					
28-30 Special Departmental Exp-Supplies & Services	0.00	8,810	8,811	0	8,811
Appropriation - Summary	**0.00**	**8,810**	**8,811**	**0**	**8,811**
NET COST	**5,880**	**8,810**	**8,811**	**0**	**8,811**

SHERIFF

ROB HOWE, Sheriff

BU 2213—Sheriff-DNA
(Fund 189)

DEPARTMENT OVERVIEW

Monies in this budget are collected by both the Courts and Probation per GC76104.6 as set forth as a result of Proposition 69.

ACCOMPLISHMENTS IN FY 2023-24

- Utilized genealogy research to identify unidentifiable human remains.

GOALS FOR FY 2024-25

- Purchase a new law enforcement evidence refrigerator unit.
- Purchase a sterile wet-vacuum (M-Vac) DNA collection unit.
- Continue to maintain evidence items that require temperature controlled environments ensuring the integrity of our investigations and providing confidence in our ability to ensure justice is served for our communities.

Revenue and Appropriation Detail

Fund: 189 : Sheriff-DNA
Budget Unit: 2213 : Sheriff, Sheriff - D N A

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
31-70 Fines, Forfeit, Penalties-Vehicle Code Fines	13,453.79	10,000	10,000	0	10,000
42-01 Revenue from Use of Money-Interest	2,702.43	2,000	6,000	0	6,000
Revenue - Summary	**16,156.22**	**12,000**	**16,000**	**0**	**16,000**
Appropriation					
17-00 Maintenance-Equipment-	0.00	3,000	3,500	0	3,500
23-80 Prof & Specialized Svcs-Professional & Specialize	0.00	50,000	50,000	0	50,000
23-91 Prof & Specialized Svcs-Intra-Div Services	0.00	250	250	0	250
28-30 Special Departmental Exp-Supplies & Services	0.00	221,106	243,517	0	243,517
Appropriation - Summary	**0.00**	**274,356**	**297,267**	**0**	**297,267**
NET COST	**(16,156.22)**	**262,356**	**281,267**	**0**	**281,267**

SHERIFF

ROB HOWE, Sheriff

BU 2214—Sheriff-Asset Forfeiture (Fund 198)

DEPARTMENT OVERVIEW

Monies in this budget are from seized property in accordance with the Equitable Sharing agreements between the County of Lake and the Department of Justice and Treasury. Monies are also received from State and Local forfeitures.

ACCOMPLISHMENTS IN FY 2023-24

- No expenditures.

GOALS FOR FY 2024-25

- Utilize funding for equipment to enhance LCSO capabilities and continued services.

Revenue and Appropriation Detail

Fund: 198 : Sheriff-Asset Forfeiture
Budget Unit: 2214 : Sheriff, Sheriff-Asset Forfeiture

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	7,093.72	5,000	15,000	0	15,000
Revenue - Summary	**7,093.72**	**5,000**	**15,000**	**0**	**15,000**
Appropriation					
17-00 Maintenance-Equipment-	12,323.70	35,000	35,000	0	35,000
18-00 Maint-Bldgs & Imprvmts-	23,249.00	50,000	50,000	0	50,000
28-30 Special Departmental Exp-Supplies & Services	10,475.90	508,458	514,150	0	514,150
29-50 Transportation & Travel-Transportation & Travel	3,312.76	25,000	25,000	0	25,000
38-00 Inventory Items-	6,418.69	50,000	50,000	0	50,000
Appropriation - Summary	**55,780.05**	**668,458**	**674,150**	**0**	**674,150**
NET COST	**48,686.33**	**663,458**	**659,150**	**0**	**659,150**

SHERIFF

ROB HOWE, Sheriff

BU 2215—Sheriff-Inmate Welfare (Fund 199)

DEPARTMENT OVERVIEW

Services provided by these funds under PC4025 are used primarily for the benefit, education and welfare of the inmates confined within the jail facility. This BU also provides funding for a deputy sheriff-corrections assigned to coordinate inmate programs.

ACCOMPLISHMENTS IN FY 2023-24

- Conducted Programs at Jail to include GED, anger management, parenting classes, and others related to rehabilitation of offenders.
- Continued to provide current programs in an effort to reduce recidivism and expand these programs to include Corrections to College courses. The Corrections to College courses would be presented by partnering with Mendocino Community College to allow inmates to receive college credits for attending vocational classes at the jail.
- Contracted out commissary services, addition of tablets, electronic banking, on line educational programs.

GOALS FOR FY 2024-25

- Purchase and implement mobile video conference units for all housing units to allow for access to virtual classes and religious services.
- Completion of the generator installation.
- Replacement of the Phase I roof.
- Installation of a security fence around facility perimeter.

Revenue and Appropriation Detail

Fund: 199 : Sheriff-Inmate Welfare
Budget Unit: 2215 : Sheriff, Sheriff - Inmate Welfare

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	9,058.31	7,500	17,500	0	17,500
56-30 Other Government Agencies-Other	118,913.06	87,500	92,500	0	92,500
79-70 Sales-Other Sales-Miscellaneous	1,044.60	200	0	0	0
Revenue - Summary	**129,015.97**	**95,200**	**110,000**	**0**	**110,000**
Appropriation					
23-91 Prof & Specialized Svcs-Intra-Div Services	17,950.00	19,279	19,279	0	19,279
28-30 Special Departmental Exp-Supplies & Services	59,950.19	958,592	1,022,575	0	1,022,575
38-00 Inventory Items-	0.00	15,000	20,000	0	20,000
Appropriation - Summary	**77,900.19**	**992,871**	**1,061,854**	**0**	**1,061,854**
NET COST	**(51,115.78)**	**897,671**	**951,854**	**0**	**951,854**

SHERIFF

ROB HOWE, Sheriff

BU 2216—Sheriff-Pool Vehicle Replacement (Fund 57)

DEPARTMENT OVERVIEW

This fund allows the department to purchase replacement unmarked pool vehicles.

ACCOMPLISHMENTS IN FY 2023-24

- Accomplished routine replacement of vehicles that were no longer serviceable or had reached the end of their useful life.
- Increased per mile replacement costs to meet ability to replace vehicles due to inflation.

GOALS FOR FY 2024-25

- Increase the balance of existing trust fund.

Revenue and Appropriation Detail

Fund: 57 : Sheriff-Pool Vehicle Repl
Budget Unit: 2216 : Sheriff, Pool-Vehicle Replacement

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
69-25 Other Current Services-Central Garage	14,722.82	36,960	36,960	0	36,960
Revenue - Summary	**14,722.82**	**36,960**	**36,960**	**0**	**36,960**
Appropriation					
28-30 Special Departmental Exp-Supplies & Services	0.00	50,000	50,000	0	50,000
62-72 Cap. FA-Equipment-Autos & Light Trucks	142,836.08	282,021	282,021	0	282,021
Appropriation - Summary	**142,836.08**	**332,021**	**332,021**	**0**	**332,021**
NET COST	**128,113.26**	**295,061**	**295,061**	**0**	**295,061**

SHERIFF

ROB HOWE, Sheriff

BU 2217—Sheriff-Pursuit Vehicle Replacement (Fund 58)

DEPARTMENT OVERVIEW

This fund purchases vehicles and equipment to replace existing fleet of emergency response vehicles as they end their serviceable life.

ACCOMPLISHMENTS IN FY 2023-24

- Equipped our patrol staff with a combination of 4WD and 2WD vehicles to ensure our ability to reach people in the event of an emergency or evacuation. As we learned during previous years' emergencies, many areas of Lake County are only accessible with 4 wheel drive capable vehicles.
- Purchased 7 new vehicles and equipment for each to replace vehicles that have reached their end of life.
- Increased per mile replacement costs to meet ability to replace vehicles due to inflation.

GOALS FOR FY 2024-25

- Increase the balance of existing trust fund.

Revenue and Appropriation Detail

Fund: 58 : Sheriff-Pursuit Veh Replc
Budget Unit: 2217 : Sheriff, Pursuit Vehicle Replaceme

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
69-25 Other Current Services-Central Garage	159,631.80	309,190	309,190	0	309,190
Revenue - Summary	**159,631.80**	**309,190**	**309,190**	**0**	**309,190**
Appropriation					
28-30 Special Departmental Exp-Supplies & Services	0.00	50,000	50,000	0	50,000
62-72 Cap. FA-Equipment-Autos & Light Trucks	336,978.60	488,661	503,867	0	503,867
Appropriation - Summary	**336,978.60**	**538,661**	**553,867**	**0**	**553,867**
NET COST	**177,346.8**	**229,471**	**244,677**	**0**	**244,677**

SHERIFF

ROB HOWE, Sheriff

BU 2218 – Sheriff-Search & Rescue (Fund 187)

DEPARTMENT OVERVIEW

This budget functions strictly on donations. Its main beneficiary was a donation from the Grace Mouzakis-Thompson trust. Under the terms of her trust, 25% of the monies were designated to be made available to the Lake County Search and Rescue with the Sheriff as the beneficiary.

ACCOMPLISHMENTS IN FY 2023-24

- Responded to 14 callouts for SAR assistance.
- Assisted with 3 mutual aid searches outside of Lake County.
- Conducted over 600 hours of training.
- Total of 2,800 volunteer hours.

GOALS FOR FY 2024-25

- Continue recruitment of volunteers to better serve the community.
- Enhance the capabilities of the team through training and technology.
- Increase efficiency by acquiring additional specialized equipment.

Revenue and Appropriation Detail

Fund: 187 : Sheriff-Search & Rescue
Budget Unit: 2218 : Sheriff, Sheriff-Search & Rescue

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	2,023.98	2,000	3,000	0	3,000
Revenue - Summary	**2,023.98**	**2,000**	**3,000**	**0**	**3,000**
Appropriation					
11-00 Clothing & Personal Suppl-	0.00	20,000	20,000	0	20,000
17-00 Maintenance-Equipment-	8,705.19	25,000	25,000	0	25,000
28-30 Special Departmental Exp-Supplies & Services	3,091.20	97,827	81,617	0	81,617
29-50 Transportation & Travel-Transportation & Travel	4,513.52	15,000	15,000	0	15,000
38-00 Inventory Items-	0.00	10,000	10,000	0	10,000
62-74 Cap. FA-Equipment-Other	0.00	15,000	20,000	0	20,000
Appropriation - Summary	**16,309.91**	**182,827**	**171,617**	**0**	**171,617**
NET COST	**14,460.17**	**180,827**	**168,617**	**0**	**168,617**

SHERIFF

ROB HOWE, Sheriff

BU 2220—Sheriff-POST
(Fund 186)

DEPARTMENT OVERVIEW

POST (Peace Officer Standards and Training) requires all peace officers and public safety dispatchers to receive a minimum of 24 hours training every two years. These funds assist the department in meeting these requirements. A maximum of 80 hours of POST reimbursement is allowable per employee per year.

ACCOMPLISHMENTS IN FY 2023-24

- Hired three deputy sheriff's trainees and sent to a POST academy to total 2,243 hours of POST training conducted.

GOALS FOR FY 2024-25

- Continue to provide training to ensure officer safety and competency of employees.

Revenue and Appropriation Detail

Fund: 186 : Sheriff-Post
Budget Unit: 2220 : Sheriff, Sheriff - POST

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	2,486.36	2,000	4,000	0	4,000
68-80 Public Protection-Educational Svcs (POST)	36,603.40	30,000	30,000	0	30,000
Revenue - Summary	**39,089.76**	**32,000**	**34,000**	**0**	**34,000**
Appropriation					
28-36 Special Departmental Exp-P.O.S.T. Training	28,050.56	283,116	334,467	0	334,467
Appropriation - Summary	**28,050.56**	**283,116**	**334,467**	**0**	**334,467**
NET COST	**(11,035.28)**	**251,116**	**300,467**	**0**	**300,467**

SHERIFF

ROB HOWE, Sheriff

BU 2221—Sheriff-Local Law Enforcement Block Grant (Fund 181)

DEPARTMENT OVERVIEW

Monies in this budget are received from a Federal Byrne JAG grant which are no longer allocated to this budget.

Revenue and Appropriation Detail

Fund: 181 : Sheriff-LCL Law Enfrcmnt
Budget Unit: 2221 : Sheriff, Sheriff-LCL Law Enfrcmnt

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Appropriation					
23-91 Prof & Specialized Svcs-Intra-Div Services	0.00	42,142	0	0	0
Appropriation - Summary	**0.00**	**42,142**	**0**	**0**	**0**
NET COST	**414.45**	**42,142**	**0**	**0**	**0**

SHERIFF

ROB HOWE, Sheriff

BU 2301 – Jail Facilities

DEPARTMENT OVERVIEW

Staffing at the facility is made up of a Captain, a Correctional Lieutenant, Correctional Sergeants, Correctional Deputies, Correctional Aides, Staff Service Analyst, Law Enforcement Records Technicians, and Maintenance workers.

Food services are provided by way of a contract and meals are prepared on site.

Medical services are provided by way of contract and limited medical and dental services are provided on site. More extensive medical care is provided off-site as needed.

The jail is rated to house 297 inmates. The average daily population for FY 23-24 was 220, with a high of 253.

Correctional Staff are responsible for security, programming, recreation, feeding, and medical attention for inmates. Additionally, correctional staff are responsible for transporting inmates to court appearances, inter-facility transfers, and medical appointments.

ACCOMPLISHMENTS IN FY 2023-24

- Filled all but two DSC positions.
- Filled all Correctional Aide positions.
- Purchased and installed generator switch.
- Reestablished several inmate programs.

GOALS FOR FY 2024-25

- Enhance video surveillance system and storage capacity.
- Purchase and implement mobile video conference units for all housing units to allow for access to virtual classes.
- Install new roof for the Phase I portion of the facility.
- Upgrade smoke and heat detector sensors throughout the facility.
- Install perimeter security fencing around facility.

Revenue and Appropriation Detail

Fund: 1 : General County
Budget Unit: 2301 : Detention & Correction, Sheriff-Jail Facilities

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
54-01 State Aid-Supplemental Law Enf Svcs	84,327.04	20,500	20,500	0	20,500
54-02 State Aid-Local Comm. Corrections	912,120.00	1,460,965	1,155,620	0	1,155,620
54-90 State Aid-Other	12,000.00	36,045	0	0	0
54-95 State Aid-AB 90 CJSF	53,290.00	0	36,045	0	36,045
66-80 Charges for Services-Law Enforcement Services	85,037.94	84,000	84,000	0	84,000
68-60 Public Protection-Institutional Care & Svcs	67,339.50	4,000	1,500	0	1,500
81-22 Operating Transfers-In	265,000.00	85,000	85,000	0	85,000
Revenue - Summary	**1,479,114.48**	**1,690,510**	**1,382,665**	**0**	**1,382,665**
Appropriation					
01-11 Salaries & Wages-Permanent	3,323,130.41	3,957,594	4,093,324	0	4,093,324
01-12 Salaries & Wages-Extra Help	71,186.92	72,717	81,510	0	81,510
01-13 Salaries & Wages-OT, Holiday, Stby	849,066.06	667,335	557,819	0	557,819
01-14 Salaries & Wages-Other, Term	256,540.41	31,452	37,582	0	37,582
02-21 Retirement Contributions-FICA	335,955.00	366,170	356,188	0	356,188
02-22 Retirement Contributions-PERS	1,368,967.62	1,495,956	1,656,978	0	1,656,978
03-30 Insurance-Health/Life	586,241.19	757,833	846,086	0	846,086
03-31 Insurance-Unemployment	8,187.00	8,340	8,379	0	8,379
03-32 Insurance-Opt Out	13,052.29	16,800	7,200	0	7,200
04-00 Worker's Compensation-	184,773.00	254,526	311,520	0	311,520
11-00 Clothing & Personal Suppl-	141,296.87	125,000	125,000	0	125,000
12-00 Communications-	7,128.68	7,500	10,000	0	10,000
13-00 Food-	621,566.45	675,000	675,000	0	675,000
14-00 Household Expense-	76,344.43	95,000	100,000	0	100,000
15-12 Insurance-Public Liability	198,213.00	173,061	109,338	0	109,338
15-13 Insurance-Fire & Allied Cvrgs	63,845.00	91,327	127,092	0	127,092
17-00 Maintenance-Equipment-	41,729.00	45,000	65,000	0	65,000
18-00 Maint-Bldgs & Imprvmts-	139,200.45	175,000	200,000	0	200,000
20-00 Memberships-	250.00	1,000	1,000	0	1,000

Revenue and Appropriation Detail

Fund: 1 : General County
Budget Unit: 2301 : Detention & Correction, Sheriff-Jail Facilities

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
22-70 Office Expense-Supplies	12,592.41	25,000	25,000	0	25,000
22-71 Office Expense-Postage	1,930.46	2,750	2,750	0	2,750
22-72 Office Expense-Books & Periodicals	13,479.15	20,000	20,000	0	20,000
23-80 Prof & Specialized Svcs-Professional & Specialize	39,266.02	45,000	25,000	0	25,000
25-00 Rents & Leases-Equipment-	100.00	500	500	0	500
27-00 Small Tools & Instruments-	1,280.07	1,000	1,000	0	1,000
28-30 Special Departmental Exp-Supplies & Services	15,658.49	25,000	25,000	0	25,000
29-50 Transportation & Travel-Transportation & Travel	46,721.58	45,000	65,000	0	65,000
29-53 Transportation & Travel-Sheriff	12,348.00	35,590	35,590	0	35,590
30-00 Utilities-	377,677.74	400,000	400,000	0	400,000
38-00 Inventory Items-	19,794.15	10,000	25,000	0	25,000
40-70 Support & Care of Persons-Support & Care of Persons	0.00	5,000	5,000	0	5,000
48-00 Taxes & Assessments-	523.47	526	526	0	526
54-02 State Aid-Local Comm. Corrections	0.00	170,000	170,000	0	170,000
61-60 Cap. FA-Bldgs & Imp-Current	0.00	0	250,000	0	250,000
62-74 Cap. FA-Equipment-Other	0.00	200,000	0	0	0
62-79 Cap. FA-Equipment-Prior Years	0.00	75,000	0	275,000	275,000
80-80 Other Financing Uses-Interfund Reimbursements	(120,458.32)	0	(100,000)	0	(100,000)
Appropriation - Summary	**8,707,587.00**	**10,076,977**	**10,319,382**	**275,000**	**10,594,382**
NET COST	**7,230,963.31**	**8,386,467**	**8,936,717**	**275,000**	**9,211,717**

PROBATION

WENDY MONDFRANS, Chief Probation Officer

BU 2302 – Probation

DEPARTMENT OVERVIEW

The Probation Department's motto is "An Encouraging Force for Positive Change." This is done by providing services that enhance public safety, enforcing court orders, assessing risks and needs of offenders, and providing targeted services aimed at reducing the risks and eliminating the needs while treating each person with dignity. The Probation Department collaborates with community partners to provide evidence-based prevention and intervention services so that Lake County can be a safe and healthy place to live. The Department is staffed with strong, caring, and dedicated individuals who tirelessly strive to meet the Department's purpose each day.

ACCOMPLISHMENTS IN FY 2023-24

- Participated in Resilient Reentry Event at Woodland Community College with 40 community partners and over 100 participants.
- Completed Child Abuse Prevention Plan with our partners and began implementation.
- Purchased Mobile Services Unit for use in the community for those that are justice-involved and homeless.
- Partnered with Sheriff's Office to provide programming in jail so those in custody have a flow of services between in custody and out of custody.
- Provided tattoo removal to 83 individuals.
- Supervised on 69 Pre-Trial Supervision, 882 adults on supervision, and 104 juveniles (as of March 1, 2024).

GOALS FOR FY 2024-25

- Contract with entity chosen to build Supportive Housing for Justice-Involved Individuals and begin process.
- Partnering with Behavioral Health, Library and Public Defender for mobile unit services.
- Partnering with Behavioral Health to jointly provide services in Lower Lake.
- Motivational Interviewing training for all partners pursuant to Prevention Plan.
- Have dedicated staff to providing services through CalAim as an Enhanced Case Manager and receive reimbursement for those services.
- HIRE-enthusiastic, caring, and dedicated individuals to strengthen our team.

Revenue and Appropriation Detail

Fund: 1 : General County
Budget Unit: 2302 : Detention & Correction, Probation

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
53-01 State Assistance Program-Public Assistance Admin	927,123.03	933,648	1,042,296	0	1,042,296
54-02 State Aid-Local Comm. Corrections	1,661,660.00	1,912,691	1,909,441	0	1,909,441
54-05 State Aid-Jv Just-Youthful Offender	877,528.05	434,796	434,128	0	434,128
54-06 State Aid-Jv Just-Juv Re-Entry Grnt	48,115.51	24,223	0	0	0
54-14 State Aid-SB823 /SB92 Juv Justice	100,000.00	100,000	318,862	0	318,862
54-90 State Aid-Other	1,598,681.24	919,416	552,819	0	552,819
54-95 State Aid-AB 90 CJSF	20,000.00	20,000	20,000	0	20,000
55-01 Federal Assist Program-Public Assistance Admin	146,524.00	160,000	160,000	0	160,000
56-30 Other Government Agencies-Other	274,518.24	284,860	285,997	0	285,997
66-50 Charges for Services-Auditing & Accounting	5,179.93	5,000	1,268	0	1,268
67-50 Judicial-Court Fees and Costs	52.22	50	0	0	0
Revenue - Summary	**5,659,382.22**	**4,794,684**	**4,724,811**	**0**	**4,724,811**
Appropriation					
01-11 Salaries & Wages-Permanent	2,306,407.36	2,969,441	3,097,987	0	3,097,987
01-13 Salaries & Wages-OT, Holiday, Stby	95,919.25	100,000	90,000	0	90,000
01-14 Salaries & Wages-Other, Term	54,754.01	3,859	60,000	0	60,000
02-21 Retirement Contributions-FICA	181,505.19	231,579	248,919	0	248,919
02-22 Retirement Contributions-PERS	881,019.96	1,021,759	1,208,699	0	1,208,699
03-30 Insurance-Health/Life	396,609.43	538,384	660,175	0	660,175
03-31 Insurance-Unemployment	6,031.00	5,941	6,200	0	6,200
03-32 Insurance-Opt Out	3,600.00	2,400	4,800	0	4,800
04-00 Worker's Compensation-	410,792.00	208,336	139,563	0	139,563
11-00 Clothing & Personal Suppl-	19,197.57	25,000	28,000	0	28,000
12-00 Communications-	26,643.15	30,000	63,568	0	63,568
14-00 Household Expense-	9,166.56	13,000	13,000	0	13,000
15-12 Insurance-Public Liability	43,749.00	55,151	141,429	0	141,429
15-13 Insurance-Fire & Allied Cvrgs	2,876.00	4,113	5,724	0	5,724
17-00 Maintenance-Equipment-	62,340.99	3,000	3,000	0	3,000

Revenue and Appropriation Detail

Fund: 1 : General County
Budget Unit: 2302 : Detention & Correction, Probation

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
18-00 Maint-Bldgs & Imprvmts-	4,995.20	20,000	14,740	0	14,740
19-40 Medical Expense-Medical, Dental & Lab Exp	156.94	500	2,000	0	2,000
20-00 Memberships-	4,415.03	6,500	10,000	0	10,000
22-70 Office Expense-Supplies	11,948.84	20,000	20,000	0	20,000
22-71 Office Expense-Postage	1,605.24	3,000	3,000	0	3,000
22-72 Office Expense-Books & Periodicals	3,069.68	3,000	4,000	0	4,000
23-80 Prof & Specialized Svcs-Professional & Specialize	118,918.76	200,000	192,333	0	192,333
23-91 Prof & Specialized Svcs-Intra-Div Services	44,662.16	75,821	0	0	0
27-00 Small Tools & Instruments-	172.68	200	200	0	200
28-30 Special Departmental Exp-Supplies & Services	195,976.46	371,340	217,000	0	217,000
28-59 Special Departmental Exp-Software Subscriptions	0.00	0	103,050	0	103,050
29-50 Transportation & Travel-Transportation & Travel	57,516.99	100,000	79,997	0	79,997
29-51 Transportation & Travel-Cent. Gar.-Pool Mlg ONLY	86,408.63	180,345	100,000	0	100,000
30-00 Utilities-	37,499.55	60,000	50,000	0	50,000
38-00 Inventory Items-	30,514.81	106,101	43,900	0	43,900
40-70 Support & Care of Persons-Support & Care of Persons	455,349.76	716,025	680,000	0	680,000
48-00 Taxes & Assessments-	152.68	170	180	0	180
54-02 State Aid-Local Comm. Corrections	28,400.00	200,000	193,000	0	193,000
62-72 Cap. FA-Equipment-Autos & Light Trucks	0.00	274,488	0	0	0
62-74 Cap. FA-Equipment-Other	0.00	20,000	0	0	0
63-13 Construction in Progress-Buildings & Improvements	0.00	565,000	0	0	0
Appropriation - Summary	**5,582,374.88**	**8,134,453**	**7,484,464**	**0**	**7,484,464**
NET COST	**(123,580.34)**	**3,339,769**	**2,759,653**	**0**	**2,759,653**

HEALTH SERVICES

ANTHONY ARTON, Director

BU 2304 – Jail Medical Services

DEPARTMENT OVERVIEW

Jail Medical Services are currently provided through contract with Wellpath, previously known as California Forensic Medical Group (CFMG). Wellpath has developed medical delivery systems that have proven responsive to the needs of inmates, correctional facility administrators, and county officials throughout California.

Experts in California-based Correctional Healthcare, Wellpath is fully accredited by the National Committee for Quality Assurance (NCQA) for Population Health Program Management in correctional settings.

ACCOMPLISHMENTS IN FY 2023-24

- Participation in the Medi-Cal Inmate Program (MCIP).

GOALS FOR FY 2024-25

- Continued participation in MCIP.
- Continue to provide a constitutional level of medical, dental, and behavioral health services to our jail inmate population.

Revenue and Appropriation Detail

Fund: 1 : General County
Budget Unit: 2304 : Detention & Correction, Jail-Medical Services

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
54-02 State Aid-Local Comm. Corrections	299,450.00	873,196	598,900	274,296	873,196
Revenue - Summary	**299,450.00**	**873,196**	**598,900**	**(274,296)**	**873,196**
Appropriation					
19-41 Medical Expense-Incarcerated Individual	11,915.05	300,000	300,000	0	300,000
23-80 Prof & Specialized Svcs-Professional & Specialize	3,304,786.46	4,423,496	4,612,290	(188,794)	4,423,496
28-48 Special Departmental Exp-Ambulance Expense	0.00	10,000	10,000	0	10,000
80-80 Other Financing Uses-Interfund Reimbursements	(254,200.00)	(254,200)	254,200	(508,400)	(254,200)
Appropriation - Summary	**3,062,501.51**	**4,479,296**	**5,176,490**	**(697,194)**	**4,479,296**
NET COST	**2,763,051.51**	**3,606,100**	**4,577,590**	**(971,490)**	**3,606,100**

COUNTY ADMINISTRATIVE OFFICE

SUSAN PARKER, County Administrative Officer

BU 2305—Criminal Justice Facilities (Fund 51)

DEPARTMENT OVERVIEW

This Budget Unit accounts for funding allocated to the Criminal Justice Facilities Temporary Construction Fund, pursuant to State law and Board of Supervisors Resolution. The funding in this Budget Unit consists of a portion of court imposed fines which are allocated for purposes of maintaining and operating courthouse and criminal justice facilities. These are non-discretionary revenues.

Revenue and Appropriation Detail

Fund: 51 : Criminal Justice Programs
Budget Unit: 2305 : Detention & Correction, Sheriff-Crim Just Progms

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
31-70 Fines, Forfeit, Penalties-Vehicle Code Fines	94,762.87	85,000	85,000	0	85,000
81-23 Operating Transfers-Out	(100,000.00)	(85,000)	(85,000)	0	(85,000)
Revenue - Summary	**(5,237.13)**	**0**	**0**	**0**	**0**
NET COST	**5,237.13**	**0**	**0**	**0**	**0**

AGRICULTURAL COMMISSIONER

KATHERINE VANDERWALL, Agricultural Commissioner/Sealer of Weights and Measures

BU 2601 – Agricultural Commissioner

DEPARTMENT OVERVIEW

The Lake County Department of Agriculture and Weights & Measures serves to protect and promote agriculture, the public and the environment as well as to ensure fairness and equity in the marketplace.

The following services are provided by the department: pest exclusion, pest detection, pest eradication, pest management, pesticide use enforcement, nursery plant inspections, fruit and vegetable standardization, invasive weed eradication, cannabis and hemp programs, egg quality inspections, inspections of weighing devices for commercial use, quantity control inspections of pre-packaged commodities, ensuring that petroleum advertising and labeling are accurate and correct, and inspections of weighmaster operations.

This budget is funded 47% by state sub-venting, 10% fees and 43% general fund discretionary revenue.

ACCOMPLISHMENTS IN FY 2023-24

- Prepared and presented a Weights & Measures Report.
- Prepared and presented the 2022 Crop Report.
- Participated in the Ag Pass Outreach Sessions hosted by Lake County Office of Emergency Services.
- There have been 770 commercial weighing and measuring devices inspected to date.
- Staff received training from CDFA Division of Measurement Standards on testing Electric Vehicle Supply Equipment (EVSE) devices.
- Increased staff hours in the Direct Marketing Program (Certified Farmers Markets and Producers).

GOALS FOR FY 2024-25

- Continue employee development increasing program proficiencies.
- Receive new weight truck.
- Prepare the 2023 Crop Report.

Revenue and Appropriation Detail

Fund: 1 : General County
Budget Unit: 2601 : Protective Inspection, Agricultural Commissioner

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
53-90 State Admin Program-Agriculture	545,939.32	456,012	463,192	0	463,192
66-30 Charges for Services-Agricultural Services	7,475.00	6,450	7,150	0	7,150
69-20 Other Current Services-Other	90,020.25	83,600	85,600	0	85,600
Revenue - Summary	**643,434.57**	**546,062**	**555,942**	**0**	**555,942**
Appropriation					
01-11 Salaries & Wages-Permanent	369,659.55	447,053	464,088	0	464,088
01-12 Salaries & Wages-Extra Help	41,029.08	50,598	52,110	0	52,110
01-13 Salaries & Wages-OT, Holiday, Stby	2,561.84	5,135	5,109	0	5,109
01-14 Salaries & Wages-Other, Term	6,210.39	6,124	7,153	0	7,153
02-21 Retirement Contributions-FICA	29,473.52	36,467	38,074	0	38,074
02-22 Retirement Contributions-PERS	88,175.24	104,164	118,993	0	118,993
03-30 Insurance-Health/Life	63,285.84	73,005	77,787	0	77,787
03-31 Insurance-Unemployment	942.00	997	1,039	0	1,039
03-32 Insurance-Opt Out	0.00	0	2,400	0	2,400
04-00 Worker's Compensation-	2,221.00	1,671	1,597	0	1,597
10-00 Agricultural-	48.22	3,000	3,000	0	3,000
11-00 Clothing & Personal Suppl-	173.46	1,000	5,500	0	5,500
12-00 Communications-	2,744.66	3,080	3,080	0	3,080
14-00 Household Expense-	196.87	650	650	0	650
15-12 Insurance-Public Liability	13,556.00	16,925	19,274	0	19,274
15-13 Insurance-Fire & Allied Cvrgs	1,049.00	1,500	2,087	0	2,087
17-00 Maintenance-Equipment-	9,954.10	10,000	10,000	0	10,000
18-00 Maint-Bldgs & Imprvmts-	1,642.86	5,000	5,000	0	5,000
20-00 Memberships-	2,507.78	2,742	3,001	0	3,001
22-70 Office Expense-Supplies	3,594.83	5,000	5,000	0	5,000
22-71 Office Expense-Postage	1,667.56	2,500	2,500	0	2,500
22-72 Office Expense-Books & Periodicals	0.00	200	500	0	500
23-80 Prof & Specialized Svcs-Professional & Specialize	151,858.84	89,496	65,097	0	65,097
28-30 Special Departmental Exp-Supplies &	5,360.43	10,000	10,000	0	10,000

Revenue and Appropriation Detail

Fund: 1 : General County
Budget Unit: 2601 : Protective Inspection, Agricultural Commissioner

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Services					
29-50 Transportation & Travel-Transportation & Travel	5,438.52	10,000	10,000	0	10,000
29-51 Transportation & Travel-Cent. Gar.-Pool Mlg ONLY	30,179.55	40,220	67,673	0	67,673
30-00 Utilities-	31.47	140	200	0	200
38-00 Inventory Items-	962.66	3,000	6,500	0	6,500
48-00 Taxes & Assessments-	79.56	80	80	0	80
62-74 Cap. FA-Equipment-Other	0.00	300,000	0	146,874	146,874
Appropriation - Summary	**834,604.83**	**1,229,747**	**987,492**	**146,874**	**1,134,366**
NET COST	**191,170.26**	**683,685**	**431,550**	**146,874**	**578,424**

COMMUNITY DEVELOPMENT DEPARTMENT

MIREYA TURNER, Director

BU 2602 – Building and Safety (Fund 109)

DEPARTMENT OVERVIEW

The Building Division's primary function is to safeguard the life, health, and property of the residents of the unincorporated area of Lake County through the enforcement and interpretation of State and Local adopted Building and Fire Codes and ordinances. The Building Division strives to implement these codes and standards in a fair and consistent manner while remaining open to alternative materials and methods that comply with the intent of the codes.

Services provided by the Division include commercial and residential plan review, issuance of building permits, inspections of structural, electrical, plumbing and mechanical installations in new construction, additions and remodels. The Division also ensures that Flood Plain requirements are met for all buildings in the mapped Flood Hazard Zones in the County, issues permits for manufactured home installations on private property and other miscellaneous items such as solar systems, re-roofs, signs, and window replacements.

ACCOMPLISHMENTS IN FY 2023-24

- 1 Building Inspectors achieved certification as ICC Residential Plumbing Inspector (P1).
- 1 Building Inspectors achieved certification as ICC Residential Mechanical Inspector (M1).
- Chief Building Official achieved designation as a Certified Floodplain Manager (CFM).
- 1 Community Development Technician achieved certification as ICC Permit Technicians.
- Created a new Supervising Community Development Technician position and filled it with an internal promotion.
- Issued over 1,750 building permits and provided over 5,700 inspections.

GOALS FOR FY 2024-25

- Maximize Efficiency of OpenGov throughout the implementation process.
- Maximize Efficiency of digital document retention program using LaserFiche and OpenGov.
- Continue to Gain ICC Certifications for Building Inspectors, Plans Examiners.
- Supervising Community Development Technician achieved designation as a Certified Floodplain Manager CFM.

COMMUNITY DEVELOPMENT DEPARTMENT

MIREYA TURNER, Director
BU 2602—Building and Safety (Fund 109)

- Plans Examiner achieved designation as a Certified Access Specialist (CASp).
- Cut Down Plan Review Turnaround Time.
- Start Accepting Credit/ATM cards.
- Start issuing Solar permit in real time using the Solar App.

EXPLANATION OF RESERVES

Reserve Title	Amount	Description
Restricted Reserve	$50,326	The Building Safety Division has two (2) apartment complexes, one (1) hotel and a wide array of smaller projects including single family dwellings that are permitted and will not be completed before the end of FY23/24. The funds in this reserve are fees that were collected for these projects where the Building Safety Division has yet to render the applicable services due.

Revenue and Appropriation Detail

Fund: 109 : Building and Safety
Budget Unit: 2602 : Protective Inspection, Building & Safety

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
21-20 Permits-Construction	1,212,709.49	1,320,000	1,300,000	0	1,300,000
21-63 Permits-Mobile Home	16,699.63	12,000	15,000	0	15,000
31-90 Fines, Forfeit, Penalties-Forfeitures & Penalties	9,538.02	10,000	7,500	(993)	6,507
42-01 Revenue from Use of Money-Interest	30,612.70	12,000	12,000	0	12,000
66-10 Charges for Services-Planning & Engineering	498,100.13	600,000	575,000	(9,000)	566,000
66-17 Charges for Services-State-CBSC fees 90%	(1,315.75)	0	1,000	0	1,000
66-18 Charges for Services-Admin-CBSC fees 10%	80.20	100	100	0	100
66-19 Charges for Services-Technology Recovery	23,968.78	24,000	24,000	0	24,000
66-20 Charges for Services-CASP	5,866.51	5,700	5,700	0	5,700
66-50 Charges for Services-Auditing & Accounting	1,532.97	50	50	0	50
69-20 Other Current Services-Other	272.20	400	34,650	0	34,650
Revenue - Summary	**1,798,064.88**	**1,984,250**	**1,975,000**	**9,993**	**1,965,007**
Appropriation					
01-11 Salaries & Wages-Permanent	887,307.81	1,014,754	1,001,735	(1)	1,001,734
01-12 Salaries & Wages-Extra Help	12,538.69	14,616	0	0	0
01-13 Salaries & Wages-OT, Holiday, Stby	48.08	0	6,000	0	6,000
01-14 Salaries & Wages-Other, Term	6,909.08	0	4,195	0	4,195
02-21 Retirement Contributions-FICA	68,470.77	78,363	77,250	0	77,250
02-22 Retirement Contributions-PERS	211,576.08	236,438	257,690	0	257,690
03-30 Insurance-Health/Life	142,889.12	149,380	194,094	0	194,094
03-31 Insurance-Unemployment	1,816.00	2,035	2,015	0	2,015
03-32 Insurance-Opt Out	2,400.00	2,400	2,400	0	2,400
04-00 Worker's Compensation-	12,654.00	6,557	5,824	0	5,824
11-00 Clothing & Personal Suppl-	3,648.60	4,620	3,965	0	3,965
12-00 Communications-	8,370.83	11,409	10,000	0	10,000
14-00 Household Expense-	355.32	926	926	0	926

Revenue and Appropriation Detail

Fund: 109 : Building and Safety
Budget Unit: 2602 : Protective Inspection, Building & Safety

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
15-12 Insurance-Public Liability	69,912.00	49,937	49,937	23,647	73,584
15-13 Insurance-Fire & Allied Cvrgs	1,275.00	1,823	1,823	714	2,537
17-00 Maintenance-Equipment-	55,954.58	13,000	6,000	0	6,000
20-00 Memberships-	1,808.00	259	764	0	764
22-70 Office Expense-Supplies	10,002.53	16,900	16,900	97	16,997
22-71 Office Expense-Postage	3,106.71	3,800	5,800	0	5,800
22-72 Office Expense-Books & Periodicals	5,971.16	2,000	1,000	0	1,000
23-80 Prof & Specialized Svcs-Professional & Specialize	46,560.28	162,426	56,000	0	56,000
23-90 Prof & Specialized Svcs-Administrative Services	39,979.52	141,536	129,860	0	129,860
23-91 Prof & Specialized Svcs-Intra-Div Services	657,946.38	872,664	720,802	130,624	851,426
24-00 Publications & Legal Ntcs-	1,034.03	1,500	600	0	600
27-00 Small Tools & Instruments-	609.54	1,000	507	0	507
28-30 Special Departmental Exp-Supplies & Services	16,955.31	81,421	11,100	0	11,100
28-59 Special Departmental Exp-Software Subscriptions	0.00	0	119,708	0	119,708
28-61 Special Departmental Exp-Flood Mitigation Projects	0.00	370,000	20,000	(2,000)	18,000
29-50 Transportation & Travel-Transportation & Travel	20.04	300	1,800	0	1,800
29-51 Transportation & Travel-Cent. Gar.-Pool Mlg ONLY	41,056.37	57,823	45,000	0	45,000
38-00 Inventory Items-	11,351.21	3,165	3,165	0	3,165
Appropriation - Summary	**2,322,527.04**	**3,301,052**	**2,756,860**	**153,081**	**2,909,941**
NET COST	**562,241.39**	**1,316,802**	**781,860**	**163,074**	**944,934**

COMMUNITY DEVELOPMENT DEPARTMENT

MIREYA TURNER, Director

BU 2603 – Code Enforcement

DEPARTMENT OVERVIEW

The Code Enforcement Division is currently staffed with One (1) Manager, one (1) Supervisor, one (1) technician, one (1) office assistant (which is funded by a Prop 64 Health and Safety grant), five (5) officers (two (2) of which are funded by a Prop 64 Health and Safety grant, and two (2) of which are funded by cannabis funds for the Road Map Task Force). The division receives an average of 3 to 4 complaints per day, of which approximately are setup and assigned for investigation.

The Community Development Department prioritizes staff retention, professional education, and fiscal sustainability. In the Code Enforcement Division, the vision is displayed in our reduced staff turnover which has resulted in more mature and experienced staff to address the plethora of varying situations and provide a better service to the community and grants administration. Reflection of this vision is further described in our Accomplishments and Goals section.

ACCOMPLISHMENTS IN FY 2023-24

- All staff is certified as a code enforcement officer (except one new hire) and attained a PC 832 – Search & Seizure certification.
- Enforcement cases opened: 860; enforcement cases closed: 346.
- Cannabis Enforcement cases opened: 140.
- AVA: 237 vehicles tagged; 105 vehicles towed (July 2023 to March 2024).
- Abatement(s) performed: 10.

GOALS FOR FY 2024-25

- To implement and maximize the benefits of 3rd Party Collection and Processing for administrative penalties to allow code enforcement a new, more cost efficient tool to achieve compliance.
- To implement new case management software (OpenGov) to maximize enforcement procedures, track case timelines, track cost recovery, and eliminate redundancies and inefficiencies for code officers to be more efficient and effective investigating complaints and enforcing codes.
- To implement the use of new Code Enforcement tools/technology to improve enforcement efforts such drones, decibel meter reader, and laser measurers.

COMMUNITY DEVELOPMENT DEPARTMENT

MIREYA TURNER, Director
BU 2603—Code Enforcement

- To re-deploy the former task force known as Road Map Task Force to the Lucerne and Nice areas, which will allow for the hiring of two new code officers, to provide at least one code officer to be assigned to all townships and all program areas.
- Implement newly obtained grants for hazardous vegetation, sub-standard housing, and illegal dump sites or sites which are cost prohibitive to currently abate.

Revenue and Appropriation Detail

Fund: 1 : General County
Budget Unit: 2603 : Protective Inspection, Code Enforcement

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
31-90 Fines, Forfeit, Penalties-Forfeitures & Penalties	15,175.53	0	31,250	0	31,250
54-90 State Aid-Other	0.00	6,500	573,894	(573,894)	0
66-50 Charges for Services-Auditing & Accounting	48,415.93	45,000	50,000	0	50,000
69-20 Other Current Services-Other	15.00	0	1,000	0	1,000
79-90 Other-Miscellaneous	0.00	0	1,000	0	1,000
81-22 Operating Transfers-In	190,013.01	757,804	0	293,646	293,646
Revenue - Summary	**253,619.47**	**809,304**	**657,144**	**280,248**	**376,896**
Appropriation					
01-11 Salaries & Wages-Permanent	415,266.28	536,349	449,435	206,827	656,262
01-12 Salaries & Wages-Extra Help	0.00	34,800	0	0	0
01-13 Salaries & Wages-OT, Holiday, Stby	1,186.53	1,000	1,000	0	1,000
01-14 Salaries & Wages-Other, Term	4,807.44	2,355	5,174	(174)	5,000
02-21 Retirement Contributions-FICA	31,203.99	41,527	34,583	16,009	50,592
02-22 Retirement Contributions-PERS	99,040.56	125,901	115,278	53,031	168,309
03-30 Insurance-Health/Life	88,127.28	103,941	90,594	50,896	141,490
03-31 Insurance-Unemployment	1,043.00	1,080	903	419	1,322
03-32 Insurance-Opt Out	466.67	2,400	2,400	2,400	4,800
04-00 Worker's Compensation-	2,805.00	5,929	3,321	0	3,321
11-00 Clothing & Personal Suppl-	5,536.90	10,125	5,500	2,020	7,520
12-00 Communications-	6,370.35	12,909	14,119	3,000	17,119
14-00 Household Expense-	146.44	245	245	0	245
15-12 Insurance-Public Liability	38,610.00	75,520	75,520	10,429	85,949
17-00 Maintenance-Equipment-	12,207.48	13,000	12,000	0	12,000
20-00 Memberships-	700.00	770	700	0	700
22-70 Office Expense-Supplies	8,863.56	35,415	18,000	1,830	19,830
22-71 Office Expense-Postage	6,526.05	12,200	7,000	0	7,000
23-80 Prof & Specialized Svcs-Professional & Specialize	50,984.74	181,800	220,400	0	220,400
23-90 Prof & Specialized Svcs-	0.00	75,881	84,634	0	84,634

Revenue and Appropriation Detail

Fund: 1 : General County
Budget Unit: 2603 : Protective Inspection, Code Enforcement

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Administrative Services					
23-91 Prof & Specialized Svcs-Intra-Div Services	297,512.00	309,896	0	0	0
24-00 Publications & Legal Ntcs-	250.00	500	100	0	100
27-00 Small Tools & Instruments-	378.84	1,300	300	4,365	4,665
28-30 Special Departmental Exp-Supplies & Services	29,154.79	532,887	21,545	(900)	20,645
28-59 Special Departmental Exp-Software Subscriptions	0.00	0	61,300	0	61,300
29-50 Transportation & Travel-Transportation & Travel	10,513.93	10,840	7,000	0	7,000
29-51 Transportation & Travel-Cent. Gar.-Pool Mlg ONLY	42,686.93	71,620	51,000	15,000	66,000
30-00 Utilities-	0.00	0	0	5,600	5,600
38-00 Inventory Items-	27,659.86	26,200	6,745	5,500	12,245
62-72 Cap. FA-Equipment-Autos & Light Trucks	32,950.85	81,805	53,000	0	53,000
80-80 Other Financing Uses-Interfund Reimbursements	(473,740.58)	(1,311,604)	(485,290)	(603,500)	(1,088,790)
80-81 Other Financing Uses-Intrafund Reimbursements	(107,676.97)	(117,096)	(124,473)	0	(124,473)
Appropriation - Summary	**633,581.92**	**879,495**	**732,033**	**(227,248)**	**504,785**

NET COST	**380,422.45**	**70,191**	**74,889**	**53,000**	**127,889**

COMMUNITY DEVELOPMENT DEPARTMENT

MIREYA TURNER, Director

BU 2604—Nuisance Abatement (Fund 188)

DEPARTMENT OVERVIEW

Lake County Code Enforcement receives funds as apportioned by the Board of Supervisors to abate public nuisances on private property and to remove illegal dumping in the County.

GOALS FOR FY 2024-25

- To improve current abatement processes for more timely and efficient outcomes.

Revenue and Appropriation Detail

Fund: 188 : Nuisance Abatement
Budget Unit: 2604 : Protective Inspection, Nuisance Abatement Progrm

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
10-30 Property Taxes-Prior Secured	11,059.65	5,000	5,500	0	5,500
31-95 Fines, Forfeit, Penalties-Penalties & Cost on Delq	176,593.14	0	5,500	0	5,500
42-01 Revenue from Use of Money-Interest	4,975.44	1,500	2,100	0	2,100
81-22 Operating Transfers-In	0.00	0	0	250,000	250,000
Revenue - Summary	**192,628.23**	**6,500**	**13,100**	**(250,000)**	**263,100**
Appropriation					
23-90 Prof & Specialized Svcs-Administrative Services	3,208.00	2,182	2,500	0	2,500
28-30 Special Departmental Exp-Supplies & Services	83,859.80	100,000	100,000	100,000	200,000
55-06 Other Charges-Nuisance Abatement	18,136.01	100,000	100,000	150,000	250,000
Appropriation - Summary	**105,203.81**	**202,182**	**202,500**	**250,000**	**452,500**
NET COST	**(10,705.39)**	**195,682**	**189,400**	**0**	**189,400**

AGRICULTURAL COMMISSIONER

KATHERINE VANDERWALL, Agricultural Commissioner/Sealer of Weights and Measures

BU 2701 – Fish and Game Protection & Propagation (Fund 131)

DEPARTMENT OVERVIEW

The purpose to this budget is to support projects that improve the habitat for wildlife and fisheries in the County. The Agricultural Commissioner manages the budget for the Lake County Fish and Wildlife Advisory Committee which recommends projects to the Lake County Board of Supervisors for approval. This budget is fully funded by State Fish and Wildlife fines, forfeitures, and penalties.

ACCOMPLISHMENTS IN FY 2023-24

- The Committee made two recommendations to the Board of Supervisors for FY 23/24 which were approved by the Board. These projects include:
  - Robinson Rancheria Carp Removal Project
  - Lake County Department of Water Resources Clear Lake Science Symposium

GOALS FOR FY 2024-25

- To be determined by the Committee and pending any project proposals. This varies from year to year.

Revenue and Appropriation Detail

Fund: 131 : Fish and Wildlife
Budget Unit: 2701 : Other Protection, Fish and Wildlife

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
31-81 Fines, Forfeit, Penalties-Fish and Game Fines	1,086.72	900	1,200	0	1,200
31-90 Fines, Forfeit, Penalties-Forfeitures & Penalties	566.16	400	800	0	800
42-01 Revenue from Use of Money-Interest	415.47	200	300	0	300
Revenue - Summary	**2,068.35**	**1,500**	**2,300**	**0**	**2,300**
Appropriation					
22-70 Office Expense-Supplies	0.00	50	50	0	50
22-71 Office Expense-Postage	0.00	50	50	0	50
23-90 Prof & Specialized Svcs-Administrative Services	573.00	1,606	1,653	0	1,653
28-30 Special Departmental Exp-Supplies & Services	0.00	17,694	17,647	0	17,647
53-87 Other Charges-Fish & Game Propagation	0.00	100	100	0	100
Appropriation - Summary	**573.00**	**19,500**	**19,500**	**0**	**19,500**
NET COST	**(1,297.04)**	**18,000**	**17,200**	**0**	**17,200**

COMMUNITY DEVELOPMENT DEPARTMENT

MIREYA TURNER, Director

BU 2702—Planning

DEPARTMENT OVERVIEW

The Planning Division is currently staffed with one Principal Planner, one Senior Planner, one Resource Planner, two Associate Planners, two Assistant Planners, two Technicians, and two Office Assistants. This team processes all land use permits, including land merger, subdivision and lot line adjustments, use permits, grading permits, and shoreline development permits. We support other departments with environmental analysis and general plan conformity determinations. This team also assists with long-range planning projects, and provides administrative support for the Planning Commission, Cannabis Ordinance Task Force, General Plan Advisory Committee (GPAC) and eight Local Area Plan Advisory Committees (LAPACs).

The Community Development Department prioritizes Staff retention, professional education, and fiscal sustainability in order to achieve and maintain the level of professional excellence required to provide superior public service. In the Planning Division, this vision is displayed in our reduced staff turnover, ongoing trainings, and fiscal oversight. Reflection of this vision is further described in our Accomplishments and Goals.

ACCOMPLISHMENTS IN FY 2023-24

- The capability of the division has improved over the past year as Staff has continued to take advantage of educational and professional development opportunities. An experienced Principal Planner has joined the team, relieving the Director of that responsibility.
- The LakeCounty2050 Project, updating the General Plan and all eight Local Area Plans has begun. This three-year effort is already attracting significant public interest and interaction.
- The Cannabis Ordinance Task Force sent its first set of recommendations to the Board, and it was approved in concept, with minor amendments.
- Planning Staff completed 2023 Cannabis Annual Compliance Monitoring Site Visits, and is already scheduling the 2024 visits.

COMMUNITY DEVELOPMENT DEPARTMENT

MIREYA TURNER, Director
BU 2702—Planning

GOALS FOR FY 2024-25

- Complete 2024 Cannabis Compliance Monitoring site visits.
- Complete Cannabis Ordinance Task Force Review and present the Draft Ordinance of Recommended Cannabis Policy Amendments to the BOS by end of calendar year.
- Recruit one additional Senior Planner to the team.
- Continue to find and offer educational and professional opportunities to Staff.
- Find and offer educational opportunities to Planning Commissioners.
- Complete review of Maha Guenoc Valley Project and submit project to Planning Commission and BOS.
- Accomplish LakeCounty2050 tasks in compliance with existing timeline.
- Provide staff support in BOS priorities of policy development for illegal dumping, and hazardous vegetation management within riparian areas.

Revenue and Appropriation Detail

Fund: 1 : General County
Budget Unit: 2702 : Other Protection, Planning

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
21-10 Development Permits-Development Permits	41,460.96	48,255	60,000	5,000	65,000
21-40 Permits-Zoning	45,929.60	45,000	50,000	5,000	55,000
21-65 Permits-Sanit-Land Development	2,658.15	4,500	3,750	750	4,500
31-90 Fines, Forfeit, Penalties-Forfeitures & Penalties	0.00	0	299,487	0	299,487
54-90 State Aid-Other	0.00	299,682	0	0	0
66-10 Charges for Services-Planning & Engineering	15,533.00	15,000	7,500	1,500	9,000
66-11 Charges for Services-Subdivision Insp Fees	1,015.00	6,150	4,500	0	4,500
66-12 Charges for Services-Environment Planning Fees	76,840.78	72,000	200,750	0	200,750
66-13 Charges for Services-Planned Development Fees	4,284.00	7,000	3,500	0	3,500
66-14 Charges for Services-Mitigation Monitor/Inspec	92,106.00	60,000	5,500	0	5,500
66-19 Charges for Services-Technology Recovery	5,827.89	10,000	30,000	0	30,000
66-21 Charges for Services-General Plan Maint	29,694.80	42,000	0	48,000	48,000
81-22 Operating Transfers-In	774,584.94	2,274,559	2,320,424	(45,865)	2,274,559
Revenue - Summary	**1,089,935.12**	**2,884,146**	**2,985,411**	**(14,385)**	**2,999,796**
Appropriation					
01-11 Salaries & Wages-Permanent	774,154.63	1,303,856	1,124,941	(33,237)	1,091,704
01-12 Salaries & Wages-Extra Help	21,379.92	18,000	0	0	0
01-13 Salaries & Wages-OT, Holiday, Stby	147.56	0	6,000	0	6,000
01-14 Salaries & Wages-Other, Term	8,960.34	20,055	15,000	(15,000)	0
02-21 Retirement Contributions-FICA	59,741.97	100,730	86,308	(2,547)	83,761
02-22 Retirement Contributions-PERS	184,615.23	303,973	288,434	(8,523)	279,911
03-30 Insurance-Health/Life	121,725.17	216,279	198,925	(368)	198,557
03-31 Insurance-Unemployment	2,532.00	2,610	2,255	(67)	2,188
03-32 Insurance-Opt Out	200.00	0	2,400	0	2,400

Revenue and Appropriation Detail

Fund: 1 : General County
Budget Unit: 2702 : Other Protection, Planning

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
04-00 Worker's Compensation-	5,344.00	4,984	2,915	0	2,915
11-00 Clothing & Personal Suppl-	0.00	0	3,000	0	3,000
12-00 Communications-	2,594.75	3,278	3,038	0	3,038
14-00 Household Expense-	450.14	415	415	0	415
15-12 Insurance-Public Liability	4,290.00	5,441	5,441	984	6,425
15-13 Insurance-Fire & Allied Cvrgs	2,510.00	3,590	3,590	1,406	4,996
17-00 Maintenance-Equipment-	35,056.74	265	3,500	0	3,500
20-00 Memberships-	1,389.00	2,643	2,543	0	2,543
22-70 Office Expense-Supplies	6,466.10	22,028	9,500	(305)	9,195
22-71 Office Expense-Postage	4,807.75	5,200	3,500	0	3,500
22-72 Office Expense-Books & Periodicals	332.35	198	150	0	150
23-80 Prof & Specialized Svcs-Professional & Specialize	435,543.82	2,300,182	2,175,902	(50,000)	2,125,902
23-90 Prof & Specialized Svcs-Administrative Services	118,575.00	182,596	185,299	0	185,299
24-00 Publications & Legal Ntcs-	25,126.99	18,000	0	15,000	15,000
27-00 Small Tools & Instruments-	0.00	100	0	0	0
28-30 Special Departmental Exp-Supplies & Services	8,066.83	43,892	16,944	0	16,944
28-59 Special Departmental Exp-Software Subscriptions	0.00	0	37,180	0	37,180
29-50 Transportation & Travel-Transportation & Travel	1,542.80	5,011	27,600	0	27,600
29-51 Transportation & Travel-Cent. Gar.-Pool Mlg ONLY	586.88	1,000	1,000	0	1,000
38-00 Inventory Items-	3,633.31	450	5,500	0	5,500
52-10 Other Charges-Contib to Non-Co Gov Agen	45,170.00	50,000	50,000	0	50,000
80-80 Other Financing Uses-Interfund Reimbursements	(1,133,517.10)	(1,015,808)	(301,277)	(117,550)	(418,827)
80-81 Other Financing Uses-Intrafund Reimbursements	0.00	0	0	(250,000)	(250,000)
Appropriation - Summary	**741,426.18**	**3,598,968**	**3,960,003**	**(460,207)**	**3,499,796**

Revenue and Appropriation Detail

Fund: 1 : General County
Budget Unit: 2702 : Other Protection, Planning

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
NET COST	**(346,216.67)**	**714,822**	**974,592**	**(474,592)**	**500,000**

ANIMAL CARE AND CONTROL

JONATHAN ARMAS, Director

BU 2703 – Animal Care and Control

DEPARTMENT OVERVIEW

Lake County Animal Care and Control enforces local and state laws pertaining to the ownership and care of domestic animals. LCACC provides rabies control efforts through the quarantine of biting animals, responding to loose and vicious dog complaints, a dog licensing program, and offering low cost rabies vaccinations to the community. LCACC also provides humane animal investigations, abatement of loose and nuisance animals (including livestock), animal rescue and disaster response services (LEAP), and by providing veterinary services to any stray domestic animal within the County of Lake as mandated. LCACC operates a shelter with a holding capacity of 42 dogs, 90 cats, and nearly 24 assorted livestock. The facility is open to the public 6 days a week where they can retrieve lost pets, surrender of stray animals, purchasing of licenses, and viewing of available animals.

ACCOMPLISHMENTS IN FY 2023-24

- Continued Community Cat program with nearly 400 cats altered.
- Responded to over 1900 calls for assistance.
- Increased collaboration with local veterinarian clinics.
- Prepared and created a foster program with SOP, training, and guidelines.
- Conducted multiple free microchip clinics where nearly 100 animals have been microchipped.

GOALS FOR FY 2024-25

- Resumption of On-Call officer services.
- Increase of public services such as vaccination clinics, community cat program, and low cost spay/neuter.
- Finalize volunteer programs to include fosters, shelter assistance, and LEAP.
- Fill, train, and certify vacant officer positions.

Revenue and Appropriation Detail

Fund: 1 : General County
Budget Unit: 2703 : Other Protection, Animal Care & Control

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
21-01 Development Permits-Animal	28,667.20	36,000	25,000	0	25,000
21-60 Permits-Other	1,700.00	2,200	2,000	0	2,000
56-30 Other Government Agencies-Other	5,344.16	10,000	10,000	0	10,000
66-71 Charges for Services-Animal Sales	5,498.13	5,500	5,500	0	5,500
66-72 Charges for Services-Humane Services	142,800.00	150,000	150,000	0	150,000
79-70 Sales-Other Sales-Miscellaneous	2,132.00	2,000	2,824	0	2,824
81-22 Operating Transfers-In	135,000.00	135,000	135,000	0	135,000
81-23 Operating Transfers-Out	(135,000.00)	(135,000)	(135,000)	0	(135,000)
Revenue - Summary	**186,141.49**	**205,700**	**195,324**	**0**	**195,324**
Appropriation					
01-11 Salaries & Wages-Permanent	440,155.14	581,435	621,871	0	621,871
01-12 Salaries & Wages-Extra Help	70,816.54	79,128	112,302	0	112,302
01-13 Salaries & Wages-OT, Holiday, Stby	23,436.33	36,000	45,000	0	45,000
01-14 Salaries & Wages-Other, Term	6,361.39	5,500	5,603	0	5,603
02-21 Retirement Contributions-FICA	38,085.42	47,583	50,975	0	50,975
02-22 Retirement Contributions-PERS	106,764.84	135,475	159,555	0	159,555
03-30 Insurance-Health/Life	102,132.49	145,467	168,577	0	168,577
03-31 Insurance-Unemployment	1,132.00	1,295	1,469	0	1,469
04-00 Worker's Compensation-	10,497.00	13,506	16,417	0	16,417
11-00 Clothing & Personal Suppl-	7,361.80	7,500	7,500	0	7,500
12-00 Communications-	7,337.73	9,000	9,000	0	9,000
14-00 Household Expense-	11,178.61	10,000	12,000	0	12,000
15-12 Insurance-Public Liability	15,326.00	18,481	21,639	0	21,639
15-13 Insurance-Fire & Allied Cvrgs	5,072.00	7,255	10,096	0	10,096
17-00 Maintenance-Equipment-	6,679.56	9,000	7,000	0	7,000
18-00 Maint-Bldgs & Imprvmts-	8,727.80	9,000	9,000	0	9,000
19-40 Medical Expense-Medical, Dental & Lab Exp	24,609.92	27,000	27,000	0	27,000
20-00 Memberships-	250.00	250	250	0	250
22-70 Office Expense-Supplies	8,134.59	8,000	8,000	0	8,000

Revenue and Appropriation Detail

Fund: 1 : General County
Budget Unit: 2703 : Other Protection, Animal Care & Control

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
22-71 Office Expense-Postage	486.22	800	800	0	800
22-72 Office Expense-Books & Periodicals	480.33	824	800	0	800
23-80 Prof & Specialized Svcs-Professional & Specialize	62,740.55	52,000	65,000	0	65,000
24-00 Publications & Legal Ntcs-	0.00	1,275	1,000	0	1,000
28-30 Special Departmental Exp-Supplies & Services	29,773.17	27,000	25,000	0	25,000
29-50 Transportation & Travel-Transportation & Travel	2,083.25	5,000	5,000	0	5,000
29-51 Transportation & Travel-Cent. Gar.-Pool Mlg ONLY	36,914.89	65,000	65,000	0	65,000
30-00 Utilities-	68,396.34	75,000	75,000	0	75,000
38-00 Inventory Items-	4,170.90	85,000	5,000	0	5,000
62-74 Cap. FA-Equipment-Other	0.00	76,000	0	90,000	90,000
Appropriation - Summary	**1,099,104.81**	**1,538,774**	**1,535,854**	**90,000**	**1,625,854**
NET COST	**886,141.67**	**1,333,074**	**1,340,530**	**90,000**	**1,430,530**

SHERIFF

ROB HOWE, Sheriff

BU 2704—Office of Emergency Services

DEPARTMENT OVERVIEW

The Lake County Sheriff's Office of Emergency Services ("Lake County OES", "Sheriff's OES" or "OES") is the lead agency for local emergency management for the County of Lake as defined by the Lake County Board of Supervisors (BOS) in Chapter 6, Article I of the Lake County Code. Emergency management is necessary to coordinate resources, maintain government operations and respond to the needs of Lake County when an emergency becomes a disaster.

The OES Mission is to enhance the resilience of Lake County (the Operational Area) in the face of disaster. The Lake County Sheriff's OES meets its mission through activities focused on mitigation, preparation, response and recovery. This is accomplished by engaging County, City and Tribal governments, special districts, and public and private sector agencies.

County emergency management plans such as the Emergency Operations Plan and Annexes and the Hazard Mitigation Plan are maintained by OES. OES facilitates training and exercises, plan updates and ensures plan compliance with local, state and federal laws.

OES staff is comprised of a Director of Emergency Services (Sheriff/Coroner), Deputy Director (Lieutenant), Emergency Services Manager, Emergency Services Specialist, Sheriff/Coroner Administrative Manager, and OES Coordinator.

ACCOMPLISHMENTS IN FY 2023-24

STAFF AND ROUTINE ACTIVITIES

- Monitored incidents 24/7. Activated the EOC to coordinate resources in response to the 2024 Late-February Winter Storm.
- Continued Op Area Emergency Coordinators Group and Disaster Council.
- Maintain training and conduct routine testing of the alert and warning platform.
- Continued the quarterly OES newsletter for County staff; added a dedicated DSW page on the Intranet for County staff and developed a self-guided introduction to OES for new hires.
- OES Manager obtained AEM credential from the International Association of Emergency Management.

ROB HOWE, Sheriff
BU 2704—Office of Emergency Services

PLANS, TRAINING AND EXERCISES

- Hosted EOC position specific training facilitated by CSTI.
- Hosted ICS 300/400 facilitated by CSTI.
- Attended the annual California Emergency Services Association conference.
- Initiated the Emergency Operations Plan Update and transition to a Multi-Jurisdictional Hazard Mitigation Plan.

PUBLIC INFORMATION, EDUCATION AND OUTREACH

- Continued engagement on social media (Facebook).
- Continued outreach to increase registration for LakeCoAlerts and knowledge of Know Your Zone (including online and via outreach at community events).
- Developed ready.lakecountyca.gov – a public facing website that helps the user identify preparedness steps and resources and obtain response and recovery information in coordination with County Departments and stakeholders.

OP AREA ENGAGEMENT

- Continued and enhanced partnerships with emergency response agencies including: Fire Chiefs, PG&E, Cal OES, Red Cross, NCO, County and State Care and Shelter, local community organizations and Fire Safe Councils.
- Focused on targeting larger groups that can help others prepare through coordination with and/or presentations to: Konocti Fire Safe Council, Lake County Realtor's Association. Tourism Improvement District, Rotary Club, Traditional Media Partners (via open house) and EDD to reach Spanish speaking communities.
- Facilitated a wildfire tabletop exercise with Hospice Services of Lake County.
- Conducted monthly warning siren tests in communities with sirens.

GRANTS

- Maintained and continued EMPG and SHSGP grant programs.
- Continued radio and repeater upgrade projects.
- Obtained grant funding for an EOC upgrade project.

GOALS FOR FY 2024-25

- Continue to implement activities from the OES Strategic Plan.
- Complete the EOP Update.
- Enhance County and Op Area understanding of OES; continuing to build projects and programs that meet the OES mission and vision.
- Explore new pathways to enhance emergency management across the Operational Area (county) including volunteer and education-based programs.
- Complete a county-wide Hazard Mitigation plan.

Revenue and Appropriation Detail

Fund: 1 : General County
Budget Unit: 2704 : Other Protection, Emergency Services

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
54-90 State Aid-Other	454,624.00	375,463	751,369	0	751,369
81-22 Operating Transfers-In	0.00	0	23,446	0	23,446
Revenue - Summary	**454,624.00**	**375,463**	**774,815**	**0**	**774,815**
Appropriation					
17-00 Maintenance-Equipment-	16,635.00	24,376	12,557	0	12,557
18-00 Maint-Bldgs & Imprvmts-	0.00	11,291	11,291	0	11,291
23-80 Prof & Specialized Svcs-Professional & Specialize	19,107.70	66,009	358,142	0	358,142
23-91 Prof & Specialized Svcs-Intra-Div Services	137,913.00	153,486	162,841	0	162,841
38-00 Inventory Items-	0.00	0	18,207	0	18,207
52-10 Other Charges-Contib to Non-Co Gov Agen	0.00	59,307	90,935	0	90,935
62-74 Cap. FA-Equipment-Other	0.00	72,285	142,133	0	142,133
80-80 Other Financing Uses-Interfund Reimbursements	(4,000.00)	(4,000)	(4,000)	0	(4,000)
Appropriation - Summary	**169,655.70**	**382,754**	**792,106**	**0**	**792,106**
NET COST	**(284,968.3)**	**7,291**	**17,291**	**0**	**17,291**

ASSESSOR-RECORDER

RICHARD A. FORD, Assessor-Recorder

BU 2707 — Recorder

DEPARTMENT OVERVIEW

The County Recorder is responsible for recording a variety of documents that pertain to real property in Lake County or documents that are required by statute to be recorded. The County Recorder is the official custodian for all permanent records and indexes of the county's official records. The records are available to the public during regular business hours.

ACCOMPLISHMENTS IN FY 2023-24

- Conducted training for new recording system.
- Hired two new staff.

GOALS FOR FY 2024-25

- Incorporate new recording system.
- Start E-Recording.

Revenue and Appropriation Detail

Fund: 1 : General County
Budget Unit: 2707 : Other Protection, Recorder

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
66-91 Charges for Services-Recording Fees	223,201.70	300,000	300,000	16,000	316,000
69-20 Other Current Services-Other	42,500.00	53,000	50,000	10,000	60,000
79-70 Sales-Other Sales-Miscellaneous	0.00	100	100	0	100
79-90 Other-Miscellaneous	0.00	100	100	0	100
Revenue - Summary	**265,701.70**	**353,200**	**350,200**	**(26,000)**	**376,200**
Appropriation					
01-11 Salaries & Wages-Permanent	192,212.34	227,219	243,305	0	243,305
01-14 Salaries & Wages-Other, Term	0.00	5,000	5,683	0	5,683
02-21 Retirement Contributions-FICA	15,559.26	17,382	18,797	0	18,797
02-22 Retirement Contributions-PERS	45,832.43	52,958	62,383	0	62,383
03-30 Insurance-Health/Life	40,902.83	58,226	61,525	0	61,525
03-31 Insurance-Unemployment	602.00	454	491	0	491
03-32 Insurance-Opt Out	2,400.00	2,400	2,400	0	2,400
04-00 Worker's Compensation-	2,223.00	1,682	1,684	0	1,684
12-00 Communications-	823.58	1,000	1,000	0	1,000
15-12 Insurance-Public Liability	4,290.00	5,441	6,425	0	6,425
15-13 Insurance-Fire & Allied Cvrgs	1,851.00	2,649	3,686	0	3,686
17-00 Maintenance-Equipment-	75.21	800	800	0	800
20-00 Memberships-	800.00	1,000	1,800	0	1,800
22-70 Office Expense-Supplies	1,579.89	2,500	2,500	0	2,500
22-71 Office Expense-Postage	8,494.70	8,000	10,000	(574)	9,426
22-72 Office Expense-Books & Periodicals	150.00	400	600	0	600
23-80 Prof & Specialized Svcs-Professional & Specialize	594.53	500	500	0	500
23-91 Prof & Specialized Svcs-Intra-Div Services	26,885.00	23,784	0	26,574	26,574
24-00 Publications & Legal Ntcs-	0.00	500	500	0	500
28-30 Special Departmental Exp-Supplies & Services	0.00	800	0	0	0
29-50 Transportation & Travel-Transportation & Travel	494.06	2,000	5,000	0	5,000

Revenue and Appropriation Detail

Fund: 1 : General County
Budget Unit: 2707 : Other Protection, Recorder

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
29-51 Transportation & Travel-Cent. Gar.-Pool Mlg ONLY	0.00	1,000	1,000	0	1,000
80-80 Other Financing Uses-Interfund Reimbursements	(63,224.00)	(52,433)	(52,433)	0	(52,433)
Appropriation - Summary	**282,545.83**	**363,262**	**377,646**	**26,000**	**403,646**
NET COST	**28,998.43**	**10,062**	**27,446**	**0**	**27,446**

ASSESSOR-RECORDER

RICHARD A. FORD, Assessor-Recorder

BU 2708—Recorder-Micrographics (Fund 182)

DEPARTMENT OVERVIEW

This budget unit was established to replace the old micrographics Trust Fund 431.02 as the result of GASB 34.

ACCOMPLISHMENTS IN FY 2023-24

- Finished the redaction project.
- Trained new staff on indexing and verifying.

GOALS FOR FY 2024-25

- Train new staff on indexing and verifying, two new staff.
- Scanning of old records for preservation.

EXPLANATION OF RESERVES

Reserve Title	Amount	Description
Recorder- Micrographics (390.00-00)	$237,255	Used for any projects related to micrographics
Recorder-Micrographics (392.00-00)	$749,843	Used for any projects related to micrographics

Revenue and Appropriation Detail

Fund: 182 : Recorder-Micrographics
Budget Unit: 2708 : Other Protection, Recorder-Micrographics

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	15,774.01	4,500	5,000	0	5,000
66-91 Charges for Services-Recording Fees	39,707.00	40,000	40,000	0	40,000
Revenue - Summary	**55,481.01**	**44,500**	**45,000**	**0**	**45,000**
Appropriation					
04-00 Worker's Compensation-	31.00	34	30	0	30
22-70 Office Expense-Supplies	1,087.13	1,500	3,000	0	3,000
23-80 Prof & Specialized Svcs-Professional & Specialize	19,874.85	140,000	139,000	0	139,000
23-91 Prof & Specialized Svcs-Intra-Div Services	63,224.00	52,433	52,433	0	52,433
Appropriation - Summary	**84,216.98**	**193,967**	**194,463**	**0**	**194,463**
NET COST	**28,735.97**	**149,467**	**149,463**	**0**	**149,463**

ASSESSOR-RECORDER

RICHARD A. FORD, Assessor-Recorder

BU 2709—Recorder-Modernization (Fund 183)

DEPARTMENT OVERVIEW

The budget unit was established to replace the old Modernization Trust Fund 431.05 as the result of GASB 34.

ACCOMPLISHMENTS IN FY 2023-24

- Started Tyler Recording System Implementation
- Finished redaction project.

GOALS FOR FY 2024-25

- Tyler Recording System finished.
- Rebind next batch of historical records.

EXPLANATION OF RESERVES

Reserve Title	Amount	Description
Recorder-Modernization (390.00-00)	$388,714	Used Exclusively for Modernization of Recorder's Office
Recorder-Modernization (392.00-00)	$536,987	Used Exclusively for Modernization of Recorder's Office

Revenue and Appropriation Detail

Fund: 183 : Recorder-Modernization
Budget Unit: 2709 : Other Protection, Recorder-Modernization

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	9,943.08	4,000	10,000	0	10,000
66-91 Charges for Services-Recording Fees	68,572.00	65,000	65,000	0	65,000
Revenue - Summary	**78,515.08**	**69,000**	**75,000**	**0**	**75,000**
Appropriation					
17-00 Maintenance-Equipment-	0.00	2,500	16,745	0	16,745
18-00 Maint-Bldgs & Imprvmts-	0.00	20,000	20,000	0	20,000
23-80 Prof & Specialized Svcs-Professional & Specialize	21,096.37	350,000	100,000	0	100,000
23-90 Prof & Specialized Svcs-Administrative Services	942.00	15,330	15,330	0	15,330
23-91 Prof & Specialized Svcs-Intra-Div Services	59,772.00	54,883	64,883	0	64,883
28-30 Special Departmental Exp-Supplies & Services	0.00	0	350,000	0	350,000
38-00 Inventory Items-	4,097.91	15,000	15,000	0	15,000
Appropriation - Summary	**85,908.28**	**457,713**	**581,958**	**0**	**581,958**
NET COST	**8,417.09**	**388,713**	**506,958**	**0**	**506,958**

ASSESSOR-RECORDER

RICHARD A. FORD, Assessor-Recorder

BU 2710—Recorder-Vitals & Health Statistics (Fund 184)

DEPARTMENT OVERVIEW

This budget unit was established to replace the old Vital and Health Statistics Trust Fun 431.06 as a result of GASB 34.

ACCOMPLISHMENTS IN FY 2023-24

- Trained new staff in vital records handling.

GOALS FOR FY 2024-25

- Install remote kiosk for vital records.
- Scanning of vital records.

EXPLANATION OF RESERVES

Reserve Title	Amount	Description
Vtls & Hlth Stat. (390.00-00)	$39,828	Used Exclusively for Vital and Health Records
Vtls & Hlth Stat. (392.00-00)	$69,588	Used Exclusively for Vital and Health Records

Revenue and Appropriation Detail

Fund: 184 : Recorder-Vtls & Hlth Stat
Budget Unit: 2710 : Other Protection, Recorder-Vtls & Hlth Stat

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
66-91 Charges for Services-Recording Fees	976.70	2,000	2,000	0	2,000
Revenue - Summary	**976.70**	**2,000**	**2,000**	**0**	**2,000**
Appropriation					
22-70 Office Expense-Supplies	676.65	1,000	2,500	0	2,500
23-80 Prof & Specialized Svcs-Professional & Specialize	0.00	34,000	30,000	0	30,000
23-90 Prof & Specialized Svcs-Administrative Services	644.00	721	721	0	721
38-00 Inventory Items-	0.00	2,500	5,000	0	5,000
90-91 Transfers & Contingencies-Contingencies	0.00	500	500	0	500
Appropriation - Summary	**1,320.65**	**38,721**	**38,721**	**0**	**38,721**
NET COST	**343.95**	**36,721**	**36,721**	**0**	**36,721**

ANIMAL CARE AND CONTROL

JONATHAN ARMAS, Director

BU 2711 – Animal Medical Clinic (Fund 190)

DEPARTMENT OVERVIEW

The Animal Medical Clinic is responsible for providing medical needs for LCACC. It allows us to provide our own spays and neuters on site, as well as most of our medical needs. This In-house Medical Program provides a huge bonus for our department and the community. Since we are providing our own surgeries and medical care, the cost of adopting an animal has decreased and our euthanasia rates are declining as well. Services provided to the community, such as, the Community Cat Program and Low Cost Spay/Neuter allow much of the community to afford to spay/neuter their animals. The Animal Medical Clinic is able to exam all animals that are in our care where we can properly treat them for any illness or injury. In turn, our relationships with our rescue partners benefit as we are not transferring any illness or transmittable diseases. Overall, the Animal Medical Clinic allows for a better standard of care to be provided to all animals that come through the shelter.

ACCOMPLISHMENTS IN FY 2023-24

- Continued Community Cat program and vaccination clinics regularly. Nearly 300 cat surgeries were conducted for the public while still altering shelter adoptions.
- Utilized grant funding to improve medical equipment.
- Increased public services by utilizing local veterinarians to increase Community Cat surgeries.

GOALS FOR FY 2024-25

- Fill vacant Registered Veterinary Technician and Veterinarian positions.
- Continue to increase public services by looking for new resources.
- Identify more grant opportunities and to locate relief veterinarians.

Revenue and Appropriation Detail

Fund: 190 : Animal Medical Clinic
Budget Unit: 2711 : Other Protection, Animal Medical Clinic

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
21-01 Development Permits-Animal	7,897.00	9,000	9,000	0	9,000
66-72 Charges for Services-Humane Services	35,175.95	35,000	32,000	0	32,000
79-99 Other-Donations	7,101.24	7,000	7,000	0	7,000
81-22 Operating Transfers-In	135,000.00	135,000	135,000	0	135,000
Revenue - Summary	**185,174.19**	**186,000**	**183,000**	**0**	**183,000**
Appropriation					
01-11 Salaries & Wages-Permanent	31,180.08	171,439	201,113	0	201,113
01-12 Salaries & Wages-Extra Help	0.00	50,013	0	0	0
01-13 Salaries & Wages-OT, Holiday, Stby	1,012.94	0	5,000	0	5,000
02-21 Retirement Contributions-FICA	3,062.25	14,499	15,768	0	15,768
02-22 Retirement Contributions-PERS	7,438.52	39,945	43,129	0	43,129
03-30 Insurance-Health/Life	72.81	12,599	36,000	0	36,000
03-31 Insurance-Unemployment	184.00	448	402	0	402
03-32 Insurance-Opt Out	1,533.33	2,400	0	0	0
04-00 Worker's Compensation-	858.00	635	609	0	609
17-00 Maintenance-Equipment-	0.00	4,350	7,500	0	7,500
19-40 Medical Expense-Medical, Dental & Lab Exp	19,010.03	25,000	25,000	0	25,000
23-80 Prof & Specialized Svcs-Professional & Specialize	47,303.18	182,025	244,965	0	244,965
38-00 Inventory Items-	0.00	0	10,000	0	10,000
Appropriation - Summary	**111,655.14**	**503,353**	**589,486**	**0**	**589,486**
NET COST	**89,571.9**	**317,353**	**406,486**	**0**	**406,486**

AGRICULTURAL COMMISSIONER

KATHERINE VANDERWALL, Agricultural Commissioner/Sealer of Weights and Measures

BU 2714 – Biological Community (Fund 134)

DEPARTMENT OVERVIEW

The purpose of this budget is to fund USDA Wildlife Services which assists the public by: protecting public health and safety, reduce livestock depredation and mitigating, and property damaged by wildlife. This is done by removing the individual animals that pose an immediate threat to human health and safety. Livestock losses are addressed through educating ranchers and removal of individual animals when necessary. Animal activity which results in damaged property is addressed through education of the public and removal of the animals when necessary. This budget is funded 57% by local property taxes and 43% by general fund discretionary revenues.

ACCOMPLISHMENTS IN FY 2023-24

- 635 visits were made to private property.
- Number of Wildlife Services employee hours worked: 3,287.
- Verified Monetary loss to private property caused by wildlife conflict: $220,715.
- Wildlife Services staff collected a total of 138 feral pig disease samples. The samples included testing for swine fever, pseudorabies, and swine brucellosis.

GOALS FOR FY 2024-25

- Continue support of this program.

Revenue and Appropriation Detail

Fund: 134 : Biological Community
Budget Unit: 2714 : Other Protection, Biological Community

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
10-10 Property Taxes-Current Secured	86,519.52	70,696	74,872	0	74,872
10-20 Property Taxes-Current Unsecured	1,882.84	1,509	1,622	0	1,622
10-25 Property Taxes-Supp 813-Current	1,635.85	1,173	1,229	0	1,229
10-35 Property Taxes-Supp 813-Prior	398.14	211	256	0	256
10-40 Property Taxes-Prior Unsecured	113.02	97	97	0	97
10-70 Other Taxes-Timber Yield	2.35	33	25	0	25
42-01 Revenue from Use of Money-Interest	380.79	225	315	0	315
54-60 State Aid-HOPTR	706.20	746	733	0	733
81-22 Operating Transfers-In	46,627.00	66,587	60,833	0	60,833
Revenue - Summary	**138,265.71**	**141,277**	**139,982**	**0**	**139,982**
Appropriation					
23-80 Prof & Specialized Svcs-Professional & Specialize	117,141.50	127,630	137,318	0	137,318
23-90 Prof & Specialized Svcs-Administrative Services	2,936.00	3,647	2,664	0	2,664
42-11 Principal & Interest-Advances	0.00	10,000	0	0	0
Appropriation - Summary	**120,077.50**	**141,277**	**139,982**	**0**	**139,982**
NET COST	**(18,185.82)**	**0**	**0**	**0**	**0**

DEPARTMENT OF PUBLIC WORKS

SCOTT DE LEON, Director

BU 3011 – Road Department (Fund 98)

DEPARTMENT OVERVIEW

The Road Maintenance Division is responsible for protecting and maintaining 613 centerline miles of public roads, plus 4 miles of CSA roads in the unincorporated area of the County. The Division also maintains 125 bridges and thousands of drainage culverts on County-maintained roads. The Division consists of 33 field employees stationed at three satellite road maintenance yards located in Lower Lake, Kelseyville and Upper Lake.

The focus of this division's program is preventative maintenance and the protection of the public's investment in its road system. This program is accomplished by an aggressive approach with emphasis on drainage, patching and sealing of pavement surfaces and extensions of pavement life. Traffic safety is afforded through efforts to provide adequate visibility via control of vegetation by mowing, trimming, and herbicide spraying in addition to an aggressive pavement marking and roadside warning and regulatory sign maintenance program which assists the motorist's perception of roadway conditions. Accessory and complimentary roadside fixtures are also maintained by this division such as fencing, guardrails, barriers, etc.

Additionally, this division serves as a maintenance and labor resource for other divisions' needs including maintenance of flood control facilities, and the Division's employees all respond as needed to wildfire and winter storm emergencies.

ACCOMPLISHMENTS IN FY 2023-24

- Expanded training opportunities within the Division which resulted in several employee advancements as openings were created.
- Continued to provide quality maintenance services with a focus on roadway safety, adequate and proper signage, and clear roadside recovery areas.
- County-wide preparation for increased pavement preservation projects with a focus on asphalt repairs, vegetation control and ditch cleaning.
- Completed a county-wide chip seal program that resulted in approximately 16 miles of pavement preservation.
- Responded to significant winter storms that resulted in another year of heavy snowfall and damages from wind and rain.
- Purchased and implemented the use of several masticator heads for hazardous vegetation removal.

DEPARTMENT OF PUBLIC WORKS

SCOTT DE LEON, Director
BU 3011—Road Department

GOALS FOR FY 2024-25

- Continue training opportunities for entry-level staff members to help them advance in the future.
- Complete a county-wide chip seal program that will result in approximately 20 miles of pavement preservation.
- Continue to explore new technologies for roadway rehabilitation with the goal of expanding in-house rehabilitation work.
- Expand collaboration with City partners to develop larger scale road rehabilitation projects to attract more bidders and improve unit pricing.

EXPLANATION OF RESERVES

Reserve Title	Amount	Description
Inventory Reserve	$241,000	This reserve account represents the value of materials on hand such as drainage culverts, de-icing sand, all-weather patching material, etc.
Restricted Reserve	$7,240,573	This account was created to reserve funds for the overall operation of the Road Division in the event of any funding interruptions or other unanticipated event. This reserve is sufficient to sustain the operation of the Road Division for a year.
Restricted Reserve—SB1	$7,082,904	This account was created to set-aside special funding created by the passing of Senate Bill 1, or SB-1, which raised the gasoline tax. This reserve fund is being saved for large-scale pavement rehabilitation projects, and reflects a reduction of $1,283,067 which was proposed to fund various pavement rehabilitation projects.

Revenue and Appropriation Detail

Fund: 98 : Road
Budget Unit: 3011 : Public Ways & Facilities, Road

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
10-10 Property Taxes-Current Secured	1,011,987.54	1,125,406	1,175,575	0	1,175,575
10-20 Property Taxes-Current Unsecured	21,872.84	25,000	25,000	0	25,000
10-25 Property Taxes-Supp 813-Current	19,513.06	25,000	25,000	0	25,000
10-35 Property Taxes-Supp 813-Prior	4,680.81	4,000	6,500	0	6,500
10-40 Property Taxes-Prior Unsecured	1,313.47	2,575	2,575	0	2,575
10-70 Other Taxes-Timber Yield	40.65	120	120	0	120
21-30 Permits-Road Privileges & Permit	199,673.44	335,600	365,100	0	365,100
31-90 Fines, Forfeit, Penalties-Forfeitures & Penalties	47.19	300	300	0	300
31-95 Fines, Forfeit, Penalties-Penalties & Cost on Delq	2,672.75	45	45	0	45
42-01 Revenue from Use of Money-Interest	288,063.89	200,000	750,000	0	750,000
52-51 State Taxes-Highway Users	3,183,858.45	3,744,745	3,464,168	0	3,464,168
52-52 State Taxes-RMRA SB1	3,192,940.50	3,537,375	3,666,818	0	3,666,818
54-40 State Aid-Disaster Relief	0.00	1,253,664	325,195	0	325,195
54-60 State Aid-HOPTR	8,204.03	9,000	9,000	0	9,000
54-70 State Aid-Disaster Rev Loss Backfil	0.00	25,000	25,000	0	25,000
54-90 State Aid-Other	1,146,936.17	2,288,269	1,222,869	0	1,222,869
55-30 Other Federal-Construction (FAS)	1,800,891.92	8,991,501	8,673,853	0	8,673,853
55-40 Other Federal-Disaster Relief	13,832.28	8,273,813	5,778,351	0	5,778,351
55-50 Other Federal-Forest Reserve	196,034.48	170,000	196,034	0	196,034
66-10 Charges for Services-Planning & Engineering	22,275.84	66,900	83,900	0	83,900
66-50 Charges for Services-Auditing & Accounting	0.00	50	50	0	50
68-01 Public Ways/Facilities-Road and Street Services	0.00	721,586	730,045	0	730,045
79-73 Sales-Surveyor Maps	0.00	6,000	6,000	0	6,000
79-90 Other-Miscellaneous	2,541.80	4,000	4,000	0	4,000
79-91 Other-Cancelled Checks	0.00	10	10	0	10
79-93 Other-Insurance Proceeds	992.74	10,000	20,000	0	20,000
81-22 Operating Transfers-In	271,953.93	727,032	727,012	0	727,012
Revenue - Summary	**11,390,327.78**	**31,546,991**	**27,282,520**	**0**	**27,282,520**

Appropriation					
01-11 Salaries & Wages-Permanent	1,487,390.13	1,810,756	1,872,263	0	1,872,263
01-12 Salaries & Wages-Extra Help	3,423.39	43,632	43,632	0	43,632
01-13 Salaries & Wages-OT, Holiday, Stby	38,869.99	30,000	30,000	0	30,000
01-14 Salaries & Wages-Other, Term	23,637.32	14,673	26,769	0	26,769
02-21 Retirement Contributions-FICA	118,278.89	143,110	148,924	0	148,924
02-22 Retirement Contributions-PERS	354,650.04	421,906	480,048	0	480,048
03-30 Insurance-Health/Life	295,812.09	365,291	404,214	0	404,214
03-31 Insurance-Unemployment	3,763.00	3,823	3,971	0	3,971
03-32 Insurance-Opt Out	9,400.00	9,600	12,000	0	12,000
04-00 Worker's Compensation-	23,068.00	31,072	29,236	0	29,236
11-00 Clothing & Personal Suppl-	21,238.51	27,625	27,625	0	27,625
12-00 Communications-	12,078.86	16,000	21,000	0	21,000
14-00 Household Expense-	2,994.42	8,670	8,670	0	8,670
15-12 Insurance-Public Liability	63,606.00	199,748	368,324	0	368,324
15-13 Insurance-Fire & Allied Cvrgs	2,984.00	4,269	5,941	0	5,941
17-00 Maintenance-Equipment-	33,744.84	51,950	51,950	0	51,950
18-00 Maint-Bldgs & Imprvmts-	5,912.95	34,235	34,235	0	34,235
19-40 Medical Expense-Medical Supplies	275.76	1,320	1,320	0	1,320
20-00 Memberships-	220.00	4,355	4,355	0	4,355
22-72 Office Expense-Books & Periodicals	365.74	500	500	0	500
23-80 Prof & Specialized Svcs-Professional & Specialize	37,675.58	1,124,554	1,124,554	0	1,124,554
23-81 Prof & Specialized Svcs-Engineering In-House	734.37	22,850	22,850	0	22,850
23-85 Prof & Specialized Svcs-DPW Services	735,803.74	1,074,913	1,133,618	0	1,133,618
23-90 Prof & Specialized Svcs-Administrative Services	83,529.00	118,725	148,130	0	148,130
24-00 Publications & Legal Ntcs-	164.16	600	600	0	600
25-00 Rents & Leases-Equipment-	1,096,132.79	1,280,885	1,473,051	0	1,473,051
27-00 Small Tools & Instruments-	10,063.76	19,100	19,100	0	19,100
28-30 Special Departmental Exp-Supplies & Services	709,631.82	1,021,167	1,112,505	0	1,112,505
29-50 Transportation & Travel-Transportation & Travel	841.45	5,400	5,400	0	5,400
29-51 Transportation & Travel-Cent. Gar.-Pool Mlg ONLY	4,710.23	10,000	20,000	0	20,000
30-00 Utilities-	34,757.29	38,400	38,400	0	38,400
38-00 Inventory Items-	1,296.80	21,000	20,000	0	20,000

Revenue and Appropriation Detail

Fund: 98 : Road
Budget Unit: 3011 : Public Ways & Facilities, Road

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
47-00 Rights-of-Way-	157,203.63	1,567,107	1,444,107	0	1,444,107
48-00 Taxes & Assessments-	53.45	75	75	0	75
53-55 Other Charges-Road Improvements	467,015.01	17,064,550	4,506,902	0	4,506,902
61-60 Cap FA-Bldgs & Imp-Current	0.00	6,700	0	0	0
62-74 Cap. FA-Equipment-Other	500,994.89	41,000	0	0	0
63-01 Construction in Progress-Roads	139,576.76	3,372,407	17,040,681	0	17,040,681
63-02 Construction in Progress-Bridges	2,096,344.88	5,484,000	6,101,425	0	6,101,425
63-09 Construction in Progress-Sidewalks/ Curbs/BikePaths	18,842.29	1,937,000	853,000	0	853,000
Appropriation - Summary	**8,597,085.83**	**37,432,968**	**38,639,375**	**0**	**38,639,375**
NET COST	**(2,800,758.7)**	**5,885,977**	**11,356,855**	**0**	**11,356,855**

DEPARTMENT OF PUBLIC WORKS

SCOTT DE LEON, Director

BU 3062-3081 – Subdivision/Road Improvements (Funds 962-981)

DEPARTMENT OVERVIEW

These Budget Units were created to track the revenues and expenses of various Subdivision or other commercial developments that were required, as a condition of approval, to set aside funds for future road or intersection improvements. Funding for the various Budget Units is from contributions of the developer.

GOALS FOR FY 2024-25

- Complete road repairs to Socrates Mine Rd with Geyser Geothermal funds.

EXPLANATION OF RESERVES

Historically, each of the various Budget Units has had zero funds in Reserves, and all funds were kept as Fund Balance. At the request of Administration, we have placed the individual fund balances into reserve accounts. These reserve accounts will be retained until such time that a project is proposed for the specific development.

Revenue and Appropriation Detail

Fund: 962 : Konocti Terr-Intersection
Budget Unit: 3062 : Public Ways & Facilities, Konocti Terrace

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	170.97	100	250	0	250
Revenue - Summary	**170.97**	**100**	**250**	**0**	**250**
NET COST	**(170.97)**	**(100)**	**(250)**	**0**	**(250)**

Revenue and Appropriation Detail

Fund: 963 : Konocti Terrace-Monument
Budget Unit: 3063 : Public Ways & Facilities, Konocti Terrace Monument

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	196.08	120	300	0	300
Revenue - Summary	**196.08**	**120**	**300**	**0**	**300**
NET COST	**(196.08)**	**(120)**	**(300)**	**0**	**(300)**

Revenue and Appropriation Detail

Fund: 964 : Beaver Creek Campground
Budget Unit: 3064 : Public Ways & Facilities, Beaver Creek Campground

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	21.80	50	50	0	50
Revenue - Summary	**21.80**	**50**	**50**	**0**	**50**
NET COST	**(21.8)**	**(50)**	**(50)**	**0**	**(50)**

Revenue and Appropriation Detail

Fund: 965 : Geysers Geothermal
Budget Unit: 3065 : Public Ways & Facilities, Geysers Geothermal

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	5,611.98	2,000	7,500	0	7,500
Revenue - Summary	**5,611.98**	**2,000**	**7,500**	**0**	**7,500**
Appropriation					
23-80 Prof & Specialized Svcs-Professional & Specialize	0.00	510,000	510,000	0	510,000
Appropriation - Summary	**0.00**	**510,000**	**510,000**	**0**	**510,000**
NET COST	**(5,611.98)**	**508,000**	**502,500**	**0**	**502,500**

Revenue and Appropriation Detail

Fund: 966 : Spruce Grove Rd @ Hwy 29
Budget Unit: 3066 : Public Ways & Facilities, Spruce Grove Rd @ Hwy 29

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	363.60	350	650	0	650
Revenue - Summary	**363.60**	**350**	**650**	**0**	**650**
NET COST	**(3,310.97)**	**(350)**	**(650)**	**0**	**(650)**

Revenue and Appropriation Detail

Fund: 968 : Berger Bay Drainage
Budget Unit: 3068 : Public Ways & Facilities, Berger Bay Drainage

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	323.62	300	450	0	450
Revenue - Summary	**323.62**	**300**	**450**	**0**	**450**
NET COST	**(323.62)**	**(300)**	**(450)**	**0**	**(450)**

Revenue and Appropriation Detail

Fund: 969 : Lakeshore Blvd Bike Lanes
Budget Unit: 3069 : Public Ways & Facilities, Lakeshore Blvd Bike Lanes

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	704.97	450	760	0	760
Revenue - Summary	**704.97**	**450**	**760**	**0**	**760**
NET COST	**(704.97)**	**(450)**	**(760)**	**0**	**(760)**

Revenue and Appropriation Detail

Fund: 970 : Highland Springs Road
Budget Unit: 3070 : Public Ways & Facilities, Highland Springs Rd

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	73.67	100	100	0	100
Revenue - Summary	**73.67**	**100**	**100**	**0**	**100**
NET COST	**(73.67)**	**(100)**	**(100)**	**0**	**(100)**

Revenue and Appropriation Detail

Fund: 971 : South Main @ Hwy 175
Budget Unit: 3071 : Public Ways & Facilities, South Main @ Hwy 175

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	248.73	150	350	0	350
Revenue - Summary	**248.73**	**150**	**350**	**0**	**350**
NET COST	**(248.73)**	**(150)**	**(350)**	**0**	**(350)**

Revenue and Appropriation Detail

Fund: 972 : Harmony Park-Melody Lane
Budget Unit: 3072 : Public Ways & Facilities, Harmony Park-Melody Lane

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	503.30	400	750	0	750
81-23 Operating Transfers-Out	0.00	(400)	(400)	0	(400)
Revenue - Summary	**503.30**	**0**	**350**	**0**	**350**
NET COST	**(503.3)**	**0**	**(350)**	**0**	**(350)**

Revenue and Appropriation Detail

Fund: 973 : Harmony Park-Drainage
Budget Unit: 3073 : Public Ways & Facilities, Harmony Park-Drainage

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	441.90	375	550	0	550
Revenue - Summary	**441.90**	**375**	**550**	**0**	**550**
NET COST	**(441.9)**	**(375)**	**(550)**	**0**	**(550)**

Revenue and Appropriation Detail

Fund: 974 : Harmony Park-Gov't St
Budget Unit: 3074 : Public Ways & Facilities, Harmony Park-Gov't St

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	61.44	75	105	0	105
Revenue - Summary	**61.44**	**75**	**105**	**0**	**105**
NET COST	**(61.44)**	**(75)**	**(105)**	**0**	**(105)**

Revenue and Appropriation Detail

Fund: 975 : Pinoleville Subdivision
Budget Unit: 3075 : Public Ways & Facilities, Pinoleville Subdivision

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	145.98	95	215	0	215
Revenue - Summary	**145.98**	**95**	**215**	**0**	**215**
NET COST	**(145.98)**	**(95)**	**(215)**	**0**	**(215)**

Revenue and Appropriation Detail

Fund: 976 : Hill Rd-Lakeshore Blvd
Budget Unit: 3076 : Public Ways & Facilities, Hill Rd-Lakeshore Blvd

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	32.38	50	50	0	50
Revenue - Summary	**32.38**	**50**	**50**	**0**	**50**
NET COST	**(32.38)**	**(50)**	**(50)**	**0**	**(50)**

Revenue and Appropriation Detail

Fund: 977 : South Main Improvements
Budget Unit: 3077 : Public Ways & Facilities, South Main Improvements

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	159.33	175	250	0	250
Revenue - Summary	**159.33**	**175**	**250**	**0**	**250**
NET COST	**(159.33)**	**(175)**	**(250)**	**0**	**(250)**

Revenue and Appropriation Detail

Fund: 979 : High Valley Rd-Brassfield
Budget Unit: 3079 : Public Ways & Facilities, High Valley Rd-Brassfield

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	121.13	150	150	0	150
79-90 Other-Miscellaneous	4,052.08	4,050	6,500	0	6,500
Revenue - Summary	**4,173.21**	**4,200**	**6,650**	**0**	**6,650**
NET COST	**(4,173.21)**	**(4,200)**	**(6,650)**	**0**	**(6,650)**

Revenue and Appropriation Detail

Fund: 981 : Developer Fees - Road Imp
Budget Unit: 3081 : Public Ways & Facilities, Hartmann Road

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	374.73	275	350	0	350
Revenue - Summary	**374.73**	**275**	**350**	**0**	**350**
NET COST	**(374.73)**	**(275)**	**(350)**	**0**	**(350)**

DEPARTMENT OF PUBLIC WORKS

SCOTT DE LEON, Director

BU 3122 – Lampson Airport (Fund 132)

DEPARTMENT OVERVIEW

Budget Unit 3122 was established to fund the operation and maintenance of the county's only general aviation airport. Revenues are received from property leases, airport activity permit fees, a state grant, and contributions from the County general fund. The Right of Way Agent/Airport Operations Coordinator is responsible for the general supervision and administration of this facility and a temporary maintenance worker (900 hours per year) is responsible for basic daily maintenance activities at the airport, such as checking airport runway and taxi lights, rotating beacons, mowing, etc.

Revenue for operations and improvements continues to be an issue for the Airport. When the land for the airport was donated to the County, the property owner who donated the land retained ownership of nearly all the land surrounding the field. As a result, all revenues from building rents or leases went to the owner instead of the County. Though the County has managed to purchase a hand-full of properties, the majority of the land surrounding the airport today is privately held. The County does receive an annual fee from aeronautical use permits issued to businesses that utilize the airport; however that revenue is not sufficient to adequately manage or support the operations of the airport.

ACCOMPLISHMENTS IN FY 2023-24

- Sold and began removal of derelict aircraft from the parking area.
- Continued operation of the pilots lounge.
- Performed ground and equipment maintenance.
- Continued outreach with the Fixed-based Operators and users at the airport.
- Passed annual FAA and Caltrans inspection.
- Successfully recruited an Extra-help Airport Maintenance Worker.

GOALS FOR FY 2024-25

- Continue removal of derelict aircraft.
- Develop an alternative fuel source on County-owned property that will result in a more reliable fuel source for pilots as well as generate revenue for the airport.
- Develop process for charging all users of the airport a fee for accessing and utilizing the County runway property, in accordance with FAA regulations.

Revenue and Appropriation Detail

Fund: 132 : Lampson Airport
Budget Unit: 3122 : Transportation Terminals, Lampson Airport

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
10-70 Other Taxes-Timber Yield	5.86	120	50	0	50
42-10 Rents & Concessions-Rents & Concessions	39,653.00	68,860	60,623	0	60,623
52-40 State Taxes-Aviation	10,000.00	10,000	10,000	0	10,000
81-22 Operating Transfers-In	12,674.33	66,741	7,500	0	7,500
81-23 Operating Transfers-Out	0.00	0	(7,500)	0	(7,500)
Revenue - Summary	**62,333.19**	**145,721**	**70,673**	**0**	**70,673**
Appropriation					
01-12 Salaries & Wages-Extra Help	4,003.78	42,274	47,346	(29,898)	17,448
02-21 Retirement Contributions-FICA	110.11	1,162	1,302	(822)	480
03-31 Insurance-Unemployment	83.00	85	95	(60)	35
12-00 Communications-	303.00	312	330	0	330
14-00 Household Expense-	0.00	500	500	(500)	0
15-10 Insurance-Other	3,216.00	3,387	3,295	0	3,295
15-12 Insurance-Public Liability	4,290.00	5,441	6,425	0	6,425
15-13 Insurance-Fire & Allied Cvrgs	3,696.00	5,286	7,356	0	7,356
17-00 Maintenance-Equipment-	3,122.94	7,600	8,600	(5,000)	3,600
18-00 Maint-Bldgs & Imprvmts-	230.25	59,386	56,096	(43,484)	12,612
20-00 Memberships-	0.00	75	75	0	75
23-80 Prof & Specialized Svcs-Professional & Specialize	5,550.00	5,950	6,100	0	6,100
23-85 Prof & Specialized Svcs-DPW Services	16,098.71	23,037	23,037	0	23,037
23-90 Prof & Specialized Svcs-Administrative Services	3,770.00	3,032	1,905	0	1,905
26-00 Rents & Leases-Bldg & Imp-	12,240.00	12,608	13,000	(13,000)	0
27-00 Small Tools & Instruments-	0.00	627	627	0	627
28-30 Special Departmental Exp-Supplies & Services	0.00	150	85	0	85
29-50 Transportation & Travel-Transportation & Travel	0.00	650	650	0	650
29-51 Transportation & Travel-Cent. Gar.-Pool Mlg ONLY	0.00	400	400	0	400

Revenue and Appropriation Detail

Fund: 132 : Lampson Airport
Budget Unit: 3122 : Transportation Terminals, Lampson Airport

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
30-00 Utilities-	4,504.91	5,900	5,900	(1,800)	4,100
38-00 Inventory Items-	0.00	200	200	(4,300)	(4,100)
48-00 Taxes & Assessments-	2.76	5	5	0	5
Appropriation - Summary	**61,221.46**	**178,067**	**183,329**	**(98,864)**	**84,465**
NET COST	**(1,111.73)**	**32,346**	**112,656**	**(98,864)**	**13,792**

DEPARTMENT OF PUBLIC WORKS

SCOTT DE LEON, Director

BU 3123 – Lampson Field Capital Projects (Fund 923)

DEPARTMENT OVERVIEW

Budget Unit 3123 was established to fund capital improvements at Lampson Field. Revenues are received from Federal Aviation Administration (FAA), State grants and contributions from the County's general fund.

Due to the lack of sustainable funding, all capital improvement projects are performed using funding from the FAA and their annual Aviation Improvement Program (AIP) grant funding of $150,000 for small general aviation airports. These funds can be "banked" for a period not to exceed 4 years in order to perform larger improvement projects. This past year's expenditure was for the completion of the much-needed pavement rehabilitation project, and funds are now starting to accrue for future pavement repairs.

ACCOMPLISHMENTS IN FY 2023-24

- Continued working with the local Chamber of Commerce to enhance the pilots lounge.
- Continue engaging with our elected officials and concerned citizens regarding plans for the future of the airport.
- Completed the environmental reviews for the Hangar Development Project.
- Completed an analysis of a future expansion of the existing Lampson Field Airport.
- Submitted grant paperwork for the East Parking Area Pavement Rehab Project.

GOALS FOR FY 2024-25

- Continue to explore funding sources for future improvement projects.
- Work with our consultant to stay current with FAA and Caltrans requirements, as well as develop plans for future projects.
- Begin design of the proposed apron/tie-down area pavement rehabilitation project expected to be constructed in 2024.
- Using General Fund contribution, complete preliminary plans for the development of hangars in the area south of the taxiway.

Revenue and Appropriation Detail

Fund: 923 : Lampson Field Cap Proj
Budget Unit: 3123 : Transportation Terminals, Lampson Field Cap Proj

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	284.68	325	4,009	0	4,009
52-40 State Taxes-Aviation	0.00	0	7,500	0	7,500
56-01 Other Federal-Other	0.00	0	135,000	0	135,000
80-93 Loans/Int Fin/Bonds-Advance To Other Fund	0.00	0	(135,000)	0	(135,000)
81-22 Operating Transfers-In	105,973.00	35,324	7,500	0	7,500
Revenue - Summary	**106,257.68**	**35,649**	**19,009**	**0**	**19,009**
Appropriation					
23-80 Prof & Specialized Svcs-Professional & Specialize	27,808.40	61,653	69,617	0	69,617
61-60 Cap FA-Bldgs & Imp-Current	0.00	0	117,107	0	117,107
Appropriation - Summary	**27,808.40**	**61,653**	**186,724**	**0**	**186,724**
NET COST	**(78,449.28)**	**26,004**	**167,715**	**0**	**167,715**

HEALTH SERVICES

ANTHONY ARTON, Director

BU 4010—Environmental Health (Fund 170)

DEPARTMENT OVERVIEW

Environmental Health is a regulatory agency whose mission is founded on public health, safety, and sanitation. Its primary services are permits and inspections for regulated businesses and land development. Services also include investigations, consultations with individuals and other agencies on health-related issues, and emergency response to various incidents.

PROGRAM OVERVIEW:

- Consumer Protection Group for retail food, public pools and spas, small state water systems, detention facilities, body art facilities, and other fixed facilities.
- Land Development Permit Group primarily for on-site sewage and water supply wells including abandonment.
- Local Enforcement agency for Waste Management and Hazardous Materials Group for businesses and emergency response.
- Office Services Group to support the division and customers.

ACCOMPLISHMENTS IN FY 2023-24

- Developed and hosted a Food Safety Manager Certification Class.
- Contracted with HS GovTech to provide an updated software solution for use at the front counter and in the field.
- Continued CUPA efforts, supporting state hazardous waste and hazardous materials regulatory management programs (HMBP, UST, APSA, HW, CalARP).
- Provided Consumer Protection (Retail Food, Body Art, Swimming Pools, State Small Water) by:
  - Maintained Retail Food inspection frequency compliance for more than 300 facilities
  - Completing Plan Checks for new/remodeled restaurants
  - Investigating complaints of restaurant code violations
  - Opening and inspecting two new facilities for Body Art (Tattoo and Piercing)
  - Continuing the Microenterprise Home Kitchen Operation Program
  - Continuing collaboration with Tribal Partners, local agencies, and the Public Health Officer to identify immediate threats to public health due to Cyanobacteria Harmful Algal Blooms
- Solid Waste (Open/Closed Landfills, Transfer Stations).
  - Completed all required inspections of open and closed landfills on time.
- Land (Septic Systems, Wells).

HEALTH SERVICES

ANTHONY ARTON, Director
BU 4010—Environmental Health

- Permitting Onsite Wastewater Treatment System
- Providing Authorizations/Field Clearance
- Agricultural and Domestic Well permitting
- Implemented updated Land fees

GOALS FOR FY 2024-25

- Strategically work to improve the CUPA program to better serve local businesses by providing educational outreach on complicated hazardous material laws and regulations.
- Transition to paperless office operations.
- Implement HS GovTech Environmental Health software to support inspectors in the office and field, and simplify office operations.
- Complete a CUPA fee study.
- Continue providing Food Safety classes to the community, encouraging and improving engagement, safety, and collaboration between facilities and the Division's regulatory functions.

Revenue and Appropriation Detail

Fund: 170 : Health Administration
Budget Unit: 4010 : Health, Environmental Health

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
21-10 Development Permits-Development Permits	5,982.00	5,000	9,000	0	9,000
21-40 Permits-Zoning	914.00	1,000	1,000	0	1,000
21-61 Permits-Sanitation-Misc	46,128.61	35,000	40,000	0	40,000
21-65 Permits-Sanit-Land Development	134,784.05	189,000	150,000	0	150,000
21-66 Permits-Sanit-Hazardous Materials	421,641.89	450,000	475,000	0	475,000
21-67 Permits-Sanit-Food Establishment	289,438.35	330,000	350,000	0	350,000
53-80 State Admin Program-Other Health	522,270.00	976,423	1,073,071	0	1,073,071
66-10 Charges for Services-Planning & Engineering	2,426.00	1,300	1,300	0	1,300
66-11 Charges for Services-Subdivision Insp Fees	(65.00)	130	150	0	150
66-12 Charges for Services-Environment Planning Fees	64.00	100	150	0	150
66-13 Charges for Services-Planned Development Fees	190.00	300	300	0	300
66-14 Charges for Services-Mitigation Monitor/Inspec	0.00	20,000	20,000	0	20,000
69-20 Other Current Services-Other	80.75	100	500	0	500
79-90 Other-Miscellaneous	2,328.00	3,000	12,000	0	12,000
79-91 Other-Cancelled Checks	154.00	200	200	0	200
Revenue - Summary	**1,426,336.65**	**2,011,553**	**2,132,671**	**0**	**2,132,671**
Appropriation					
01-11 Salaries & Wages-Permanent	720,993.83	903,669	965,527	(2,400)	963,127
01-12 Salaries & Wages-Extra Help	0.00	25,659	14,904	0	14,904
01-13 Salaries & Wages-OT, Holiday, Stby	6,362.20	100	0	0	0
01-14 Salaries & Wages-Other, Term	10,698.82	5,679	5,849	0	5,849
02-21 Retirement Contributions-FICA	55,982.42	71,598	74,802	(30)	74,772
02-22 Retirement Contributions-PERS	171,921.88	210,672	254,708	(863)	253,845
03-30 Insurance-Health/Life	115,006.26	230,228	175,537	0	175,537
03-31 Insurance-Unemployment	1,593.00	1,808	1,961	0	1,961
03-32 Insurance-Opt Out	866.67	402	2,400	0	2,400

Revenue and Appropriation Detail

Fund: 170 : Health Administration
Budget Unit: 4010 : Health, Environmental Health

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
04-00 Worker's Compensation-	6,002.00	4,153	4,724	0	4,724
11-00 Clothing & Personal Suppl-	719.83	1,000	1,000	0	1,000
12-00 Communications-	6,952.46	8,000	10,000	0	10,000
14-00 Household Expense-	705.66	1,500	7,000	0	7,000
15-12 Insurance-Public Liability	21,450.00	27,203	32,124	0	32,124
15-13 Insurance-Fire & Allied Cvrgs	2,225.00	3,182	4,428	0	4,428
17-00 Maintenance-Equipment-	324.31	500	700	0	700
18-00 Maint-Bldgs & Imprvmts-	8,809.05	5,000	3,500	0	3,500
19-40 Medical Expense-Medical Supplies	184.88	250	250	0	250
20-00 Memberships-	0.00	1,000	1,000	0	1,000
22-70 Office Expense-Supplies	3,241.25	4,000	4,000	0	4,000
22-71 Office Expense-Postage	1,164.56	2,000	2,000	0	2,000
22-72 Office Expense-Books & Periodicals	0.00	50	550	0	550
23-80 Prof & Specialized Svcs-Professional & Specialize	93,134.65	90,000	49,094	0	49,094
23-86 Prof & Specialized Svcs-Health Admin Services	251,760.25	307,802	312,764	30,303	343,067
23-90 Prof & Specialized Svcs-Administrative Services	26,037.00	47,727	53,778	0	53,778
24-00 Publications & Legal Ntcs-	0.00	300	300	0	300
25-00 Rents & Leases-Equipment-	1,192.48	2,000	3,503	0	3,503
27-00 Small Tools & Instruments-	41.80	200	200	0	200
28-30 Special Departmental Exp-Supplies & Services	2,082.05	3,001	9,000	0	9,000
28-59 Special Departmental Exp-Software Subscriptions	0.00	0	78,871	0	78,871
29-50 Transportation & Travel-Transportation & Travel	2,618.94	5,000	5,000	0	5,000
29-51 Transportation & Travel-Cent. Gar.-Pool Mlg ONLY	32,592.43	35,000	35,000	0	35,000
30-00 Utilities-	13,302.99	14,000	15,000	0	15,000
38-00 Inventory Items-	0.00	5,000	5,000	0	5,000
Appropriation - Summary	**1,557,966.67**	**2,017,683**	**2,134,474**	**27,010**	**2,161,484**

Revenue and Appropriation Detail

Fund: 170 : Health Administration
Budget Unit: 4010 : Health, Environmental Health

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
NET COST	**(6,815.35)**	**6,130**	**1,803**	**27,010**	**28,813**

HEALTH SERVICES

ANTHONY ARTON, Director

BU 4011 – Public Health
(Fund 170)

DEPARTMENT OVERVIEW

Public Health's mission is to Promote an Optimal State of Wellness in Lake County by focusing on preventing disease and disability in the community, using trained and licensed healthcare and professional staff to manage a variety of programs, including Emergency Preparedness. Disease prevention is cost-effective, saving many thousands of dollars in treatment (return on investment is between 4.1 and 27.2, depending on PH intervention). In rural communities, such as Lake County, disease prevention is especially important because we are a medically underserved county with the poorest health outcomes in the state. The widespread traditional public support for the goal of healthy communities has led to Federal and State funds being allocated to each California County to accomplish the goals of Public Health.

- AIDS Drug Assistance Program (ADAP)
- California Children's Services (CCS) and Medical Therapy Unit (MTU)
- California Lead Poisoning Prevention Program (CLPPP)
- CalFresh Healthy Living (SNAP-Ed)
- CHDP- Foster Care Psychotropic Medication, Monitoring and Oversight (CHDP-FC PMM&O)
- Communicable Disease investigation and surveillance
- Emergency Preparedness
- Health Equity Program
- HIV Surveillance
- Immunization Assistance Program (IAP)
- Maternal Child and Adolescent Health (MCAH) including SIDS
- Medi-Cal Administrative Activities (MAA)
- Medical Marijuana Program (MMP)
- Oral Health Program
- Public Health Clinical Services
- SafeRx
- Tobacco Control Program (CTCP)
- Vital Statistics

HEALTH SERVICES

ANTHONY ARTON, Director
BU 4011—Public Health

ACCOMPLISHMENTS IN FY 2023-24

- Launched a Home Visitation Program with Community Health Workers playing a central role.
- Updated Emergency Preparedness policies.
- Held ongoing monthly MCAH Advisory board meetings and supported the work of many agencies.
- Supported by AmeriCorps Vista, expanded the distribution of Narcan (naloxone) kits and training in FY 23-24 to the community and local partners, while exploring new and innovative ways to improve access.
- California Children's Services continues to provide telehealth services for the Medical Therapy Unit.
- Oral Health Program continues to partner with the Lake County Office of Education in providing dental services to elementary schools.
- Maintained Lead Surveillance programming to monitor for exposure and response.
- Drafted and are implementing a Community Health Improvement Plan in partnership with Sutter Lakeside Hospital and Adventist Health Clearlake, as well as Hope Rising, community stakeholders, and numerous partners.
- Completed the RFP process for and contracted with a vendor for a Mobile Medical Clinic.

GOALS FOR FY 2024-25

- Continue to recruit for Public Health roles.
- Update existing Public Health policies, evaluate gaps, and establish policies and procedures where gaps exist.
- Continue to evaluate and improve regulatory compliance.
- Establish backup coverage for Public Health Officer.
- Begin Mobile Van services.
- Create and staff an STI Testing and Treatment Program.
- Expand Public Health's Vaccination Program.
- Establish cross-training efforts within clinical program staff.
- Successfully recruit and onboard a Director of Nursing.

Revenue and Appropriation Detail

Fund: 170 : Health Administration
Budget Unit: 4011 : Health, Public Health

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
21-60 Permits-Other	900.00	0	0	900	900
31-90 Fines, Forfeit, Penalties-Forfeitures & Penalties	1,155.17	2,000	2,000	0	2,000
53-80 State Admin Program-Other Health	4,017,702.36	8,133,485	8,045,853	759,002	8,804,855
56-01 Other Federal-Other	149,817.45	323,801	320,620	0	320,620
66-91 Charges for Services-Recording Fees	48,962.85	50,000	50,000	0	50,000
68-10 Health & Sanitation-Health Fees	568.38	1,000	1,000	0	1,000
68-30 Health & Sanitation-Calif Children Services	0.00	100	100	0	100
79-90 Other-Miscellaneous	204.42	500	500	0	500
79-91 Other-Cancelled Checks	91.66	100	100	0	100
79-93 Other-Insurance Proceeds	19,966.66	15,000	15,000	0	15,000
81-22 Operating Transfers-In	118,222.00	275,022	118,222	150,000	268,222
Revenue - Summary	**4,357,590.95**	**8,801,008**	**8,553,395**	**(909,902)**	**9,463,297**
Appropriation					
01-11 Salaries & Wages-Permanent	1,602,592.86	3,244,745	3,058,779	111,632	3,170,411
01-12 Salaries & Wages-Extra Help	141,140.76	189,036	137,799	0	137,799
01-13 Salaries & Wages-OT, Holiday, Stby	32,217.28	1,600	0	0	0
01-14 Salaries & Wages-Other, Term	29,433.83	17,781	21,929	0	21,929
02-21 Retirement Contributions-FICA	128,141.10	253,598	232,421	8,540	240,961
02-22 Retirement Contributions-PERS	382,162.25	751,687	770,859	28,622	799,481
03-30 Insurance-Health/Life	226,718.59	674,298	562,408	27,342	589,750
03-31 Insurance-Unemployment	6,170.00	6,885	6,399	224	6,623
03-32 Insurance-Opt Out	7,533.33	7,200	2,400	0	2,400
04-00 Worker's Compensation-	35,378.00	65,734	34,961	0	34,961
12-00 Communications-	29,572.68	30,000	32,500	0	32,500
14-00 Household Expense-	6,595.32	10,180	17,890	0	17,890
15-10 Insurance-Other	29,593.67	35,700	42,485	0	42,485
15-12 Insurance-Public Liability	30,030.00	38,454	83,210	0	83,210
15-13 Insurance-Fire & Allied Cvrgs	2,225.00	3,182	4,428	0	4,428

Revenue and Appropriation Detail

Fund: 170 : Health Administration
Budget Unit: 4011 : Health, Public Health

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
17-00 Maintenance-Equipment-	1,519.52	6,000	10,000	0	10,000
18-00 Maint-Bldgs & Imprvmts-	10,217.06	22,700	25,000	0	25,000
19-40 Medical Expense-Medical Supplies	2,200.34	5,000	25,000	0	25,000
20-00 Memberships-	13,164.99	20,000	20,000	0	20,000
22-70 Office Expense-Supplies	18,364.47	25,000	25,000	0	25,000
22-71 Office Expense-Postage	584.91	3,000	3,000	0	3,000
22-72 Office Expense-Books & Periodicals	606.27	3,000	1,500	0	1,500
23-80 Prof & Specialized Svcs-Professional & Specialize	555,024.50	1,631,508	1,500,000	270,606	1,770,606
23-83 Prof & Specialized Svcs-Vital Stats	184.46	10,000	10,000	0	10,000
23-86 Prof & Specialized Svcs-Health Admin Services	634,067.50	1,163,330	1,182,285	114,549	1,296,834
23-90 Prof & Specialized Svcs-Administrative Services	112,306.00	189,675	202,219	0	202,219
24-00 Publications & Legal Ntcs-	0.00	10,000	10,000	0	10,000
25-00 Rents & Leases-Equipment-	1,056.93	2,500	2,500	0	2,500
26-00 Rents & Leases-Bldg & Imp-	26,525.00	40,000	45,000	10,000	55,000
27-00 Small Tools & Instruments-	0.00	250	250	0	250
28-30 Special Departmental Exp-Supplies & Services	62,463.33	423,063	150,000	241,093	391,093
28-59 Special Departmental Exp-Software Subscriptions	0.00	0	175,000	0	175,000
29-50 Transportation & Travel-Transportation & Travel	21,101.61	35,730	35,000	0	35,000
29-51 Transportation & Travel-Cent. Gar.-Pool Mlg ONLY	2,215.80	15,000	10,000	0	10,000
29-52 Transportation & Travel-CCS	0.00	600	600	0	600
30-00 Utilities-	29,059.44	28,000	32,000	0	32,000
38-00 Inventory Items-	23,160.38	50,000	50,000	0	50,000
48-00 Taxes & Assessments-	130.87	160	160	0	160
62-72 Cap. FA-Equipment-Autos & Light Trucks	0.00	495,877	495,877	0	495,877
80-80 Other Financing Uses-Interfund Reimbursements	(195,143.06)	(300,800)	300,000	(600,000)	(300,000)
Appropriation - Summary	**4,008,314.99**	**9,209,673**	**9,318,859**	**212,608**	**9,531,467**

NET COST	**(341,120.79)**	**408,665**	**765,464**	**(697,294)**	**68,170**

HEALTH SERVICES

ANTHONY ARTON, Director

BU 4012—Health Services Administration (Fund 170)

DEPARTMENT OVERVIEW

The Health Services Department Administration Division provides central direction and oversight, accounting, file maintenance, personnel records, contracts, grant management, division-specific software support, and communications linkage for all the programs within the following divisions:

- Public Health
- Environmental Health
- Veterans
- Jail Medical
- Emergency Medical Services
- Tobacco Education Program
- First 5 Lake

Administration staff allocations remain at a minimum to reduce department costs, yet still meet the financial and administrative requirements and demands of the Department. Administration staff work daily in close collaboration with the staff of all programs within the Health Services Department to reduce costs and maximize funding while adhering to state and federal regulations, general accounting principles, and individual program requirements and scope of work. Administration staff is trained and meets the annual HIPPA compliance requirements as required by Public Health and Veterans Services regulations.

ACCOMPLISHMENTS IN FY 2023-24

- Successfully recruited a Business Software Analyst.
- Provided support to programs throughout the grant application and acceptance processes.
- Formalized a Strategic Plan, using data collected during an all-staff training facilitated and supported by CAO Parker and Human Resources Director Samac.
- Created Program Sheets, streamlining the perpetual time recording process.
- Supported training of Public Health staff grant coding, purchasing process, and travel requests to improve appropriate grant draw-down.
- Worked with Public Health and Environmental Health, with the support of our County Administration Office and Auditor's Office, to support contracts and agreements from drafting, approval, and through the accounts process.

HEALTH SERVICES

ANTHONY ARTON, Director
BU 4012—Health Services Administration

GOALS FOR FY 2024-25

- Continue to search for new funding sources and maximize revenue from existing sources.
- Continue to coach program staff on appropriate coding to improve grant draw-down and maximize funding.
- Contract a third party to conduct an internal audit.
- Improve recruitment and retention rates by streamlining our internal hiring processes, reestablishing and updating Department policies, and improving overall Department culture.
- Continue to achieve compliance as required by Federal and State programs and grants
- Successfully recruit and onboard a Grants Manager.
- Improve the range and frequency of internal fiscal reporting to support program needs and decision-making at all levels.
- Work with the Emergency Medical Care Committee to bring an updated Ambulance Ordinance to the Board of Supervisors for consideration.
- Establish a pathway for Public Health billable services to include a functional Electronic Health Record and Practice Management software that supports, coding, and electronic billing and claims maintenance.
- Address current building and space needs, securing additional space if appropriate
- Continue building new partnerships.
- Achieve and maintain staffing levels at 80% across the department, and retention at 75%.

Revenue and Appropriation Detail

Fund: 170 : Health Administration
Budget Unit: 4012 : Health, Health Administration

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	8,211.56	4,000	4,938	0	4,938
66-50 Charges for Services-Auditing & Accounting	939,059.75	1,573,133	1,587,049	144,852	1,731,901
69-20 Other Current Services-Other	0.00	10	10	0	10
79-90 Other-Miscellaneous	0.00	10	10	0	10
79-91 Other-Cancelled Checks	0.00	25	25	0	25
Revenue - Summary	**947,271.31**	**1,577,178**	**1,592,032**	**(144,852)**	**1,736,884**
Appropriation					
01-11 Salaries & Wages-Permanent	641,423.62	843,100	823,576	26,614	850,190
01-12 Salaries & Wages-Extra Help	34,260.78	28,395	28,395	0	28,395
01-14 Salaries & Wages-Other, Term	9,216.87	14,004	8,152	0	8,152
02-21 Retirement Contributions-FICA	50,350.21	67,970	66,009	644	66,653
02-22 Retirement Contributions-PERS	153,015.55	195,965	211,165	6,824	217,989
03-30 Insurance-Health/Life	96,850.72	191,049	170,761	13,732	184,493
03-31 Insurance-Unemployment	1,736.00	1,692	1,652	53	1,705
03-32 Insurance-Opt Out	2,533.33	2,400	2,400	0	2,400
04-00 Worker's Compensation-	909.00	929	25,339	0	25,339
12-00 Communications-	2,312.84	2,500	2,750	0	2,750
14-00 Household Expense-	1,077.76	1,500	4,935	0	4,935
15-12 Insurance-Public Liability	4,290.00	5,441	6,425	0	6,425
15-13 Insurance-Fire & Allied Cvrgs	4,634.00	6,629	9,225	0	9,225
17-00 Maintenance-Equipment-	133.54	500	2,500	0	2,500
18-00 Maint-Bldgs & Imprvmts-	1,491.72	20,000	25,000	0	25,000
20-00 Memberships-	590.00	10,000	10,000	0	10,000
22-70 Office Expense-Supplies	3,733.24	4,500	4,000	0	4,000
22-71 Office Expense-Postage	11.43	100	100	0	100
23-80 Prof & Specialized Svcs-Professional & Specialize	17,562.92	25,000	65,000	0	65,000
23-90 Prof & Specialized Svcs-Administrative Services	48,626.00	133,587	79,635	0	79,635
24-00 Publications & Legal Ntcs-	0.00	100	100	0	100

Revenue and Appropriation Detail

Fund: 170 : Health Administration
Budget Unit: 4012 : Health, Health Administration

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
25-00 Rents & Leases-Equipment-	338.75	315	665	0	665
27-00 Small Tools & Instruments-	0.00	200	500	0	500
28-30 Special Departmental Exp-Supplies & Services	6,992.12	5,728	7,000	0	7,000
28-59 Special Departmental Exp-Software Subscriptions	0.00	0	7,000	0	7,000
29-50 Transportation & Travel-Transportation & Travel	1,825.41	5,000	5,000	0	5,000
29-51 Transportation & Travel-Cent. Gar.-Pool Mlg ONLY	0.00	250	250	0	250
30-00 Utilities-	7,599.23	9,500	9,500	0	9,500
38-00 Inventory Items-	201.01	2,050	15,000	0	15,000
Appropriation - Summary	**1,091,716.05**	**1,578,404**	**1,592,034**	**47,867**	**1,639,901**
NET COST	**130,404.4**	**1,226**	**2**	**(96,985)**	**(96,983)**

BEHAVIORAL HEALTH

ELISE JONES, Director

BU 4014 – Mental Health
(Fund 145)

DEPARTMENT OVERVIEW

Lake County Behavioral Health Services provides integrated, recovery-oriented mental health and substance use disorder services in two clinic locations as the County Mental Health Plan. The Department operates and supports five peer support centers in the community to meet the needs of unserved and underserved populations. In addition, the Department administers the Continuum of Care, which collaborates with multiple organizations to work with and support individuals experiencing homelessness.

Mental health services are designed to provide strong community-based partnerships with individuals and families who are dealing with serious mental illness, including those who have co-occurring (mental health and substance abuse) disorders. Services include assistance with accessing stable housing, access to physical health care, medication management, trauma-informed counseling and peer supports. Services through the Mental Health Plan include a range of outpatient, residential, psychiatric health facility, mental health rehabilitation facility, and acute hospitalization services.

ACCOMPLISHMENTS IN FY 2023-24

- Continued implementation of hybrid telehealth and in-person services.
- Awarded $763,177 Mobile Crisis Grant
- Awarded Path 3 Grant in the amount of $865,863 to expand jail medical services to comply with CalAIM requirements.
- Continued successful implementation of Mental Health Student Services Act Grant.
- Continued successful implementation of Early Psychosis Intervention Plus Grant.
- Continued implementation of the Behavioral Health Quality Improvement Program (BHQIP) as part of the CalAIM initiative.
- Implemented the Mobile Crisis benefit.
- Increased compliance/QA monitoring and technical assistance to contracted providers.

GOALS FOR FY 2024-25

- Begin construction for the Clearlake Clinic revitalization and expansion (pending funding).
- Re-establish productivity tracking.
- Complete BH CONNECT implementation.

Revenue and Appropriation Detail

Fund: 145 : Behavioral Health
Budget Unit: 4014 : Health, Behavioral Health

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	57,191.92	1,930,374	25,000	0	25,000
53-60 State Admin Program-Mental Health	13,305,039.58	20,682,257	23,298,930	1,000,000	24,298,930
54-02 State Aid-Local Comm. Corrections	0.00	87,709	87,790	0	87,790
56-30 Other Government Agencies-Other	3,527,957.09	2,164,227	2,070,565	0	2,070,565
68-20 Health & Sanitation-Mental Health Services	53,134.43	38,000	40,000	0	40,000
69-20 Other Current Services-Other	1,359.90	4,000	2,000	0	2,000
79-60 Sales-Sale of Fixed Assets	0.00	500	0	0	0
79-90 Other-Miscellaneous	0.00	0	500	0	500
79-91 Other-Cancelled Checks	3,454.88	1,500	2,000	0	2,000
79-93 Other-Insurance Proceeds	4,991.67	0	6,500	0	6,500
81-22 Operating Transfers-In	61,111.56	661,112	61,112	0	61,112
81-36 Non Operating Revenue-Pr Yr Overpayment/Repay	89,181.35	(50,000)	(50,000)	0	(50,000)
Revenue - Summary	**17,103,422.38**	**25,519,679**	**25,544,397**	**(1,000,000)**	**26,544,397**
Appropriation					
01-11 Salaries & Wages-Permanent	4,875,177.28	7,059,514	6,890,411	0	6,890,411
01-12 Salaries & Wages-Extra Help	93,246.68	105,625	138,816	0	138,816
01-13 Salaries & Wages-OT, Holiday, Stby	131,831.21	85,000	75,000	0	75,000
01-14 Salaries & Wages-Other, Term	62,958.36	42,500	62,500	0	62,500
02-21 Retirement Contributions-FICA	382,580.92	959,365	530,168	0	530,168
02-22 Retirement Contributions-PERS	1,162,535.56	1,649,527	1,771,845	0	1,771,845
03-30 Insurance-Health/Life	842,722.15	1,282,363	1,511,452	0	1,511,452
03-31 Insurance-Unemployment	11,713.00	47,464	13,643	0	13,643
03-32 Insurance-Opt Out	6,266.67	7,200	9,600	0	9,600
04-00 Worker's Compensation-	100,536.00	122,426	62,355	0	62,355
11-00 Clothing & Personal Suppl-	82.57	100	4,500	0	4,500
12-00 Communications-	105,470.29	105,000	91,000	(8,500)	82,500
14-00 Household Expense-	26,285.16	26,000	15,700	0	15,700

Revenue and Appropriation Detail

Fund: 145 : Behavioral Health
Budget Unit: 4014 : Health, Behavioral Health

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
15-10 Insurance-Other	43,979.23	46,000	47,000	0	47,000
15-12 Insurance-Public Liability	57,398.00	67,777	85,376	0	85,376
15-13 Insurance-Fire & Allied Cvrgs	5,470.00	7,824	10,888	0	10,888
17-00 Maintenance-Equipment-	15,160.94	12,000	11,000	0	11,000
18-00 Maint-Bldgs & Imprvmts-	12,337.99	32,965	8,600	0	8,600
19-40 Medical Expense-Medical Supplies	1,921.93	2,200	1,500	0	1,500
19-41 Medical Expense-Incarcerated Individual	254,200.00	254,200	254,200	0	254,200
20-00 Memberships-	15,244.70	36,000	28,272	0	28,272
22-70 Office Expense-Supplies	20,404.52	15,000	5,500	0	5,500
22-71 Office Expense-Postage	3,032.49	2,000	2,500	0	2,500
22-72 Office Expense-Books & Periodicals	0.00	150	150	0	150
23-80 Prof & Specialized Svcs-Professional & Specialize	5,731,189.47	6,849,594	5,248,647	0	5,248,647
23-90 Prof & Specialized Svcs-Administrative Services	314,546.00	447,961	638,085	0	638,085
24-00 Publications & Legal Ntcs-	904.16	0	100	0	100
26-00 Rents & Leases-Bldg & Imp-	301,236.21	290,000	334,267	0	334,267
28-30 Special Departmental Exp-Supplies & Services	546,104.37	200,000	111,800	0	111,800
28-59 Special Departmental Exp-Software Subscriptions	0.00	0	143,570	8,500	152,070
29-50 Transportation & Travel-Transportation & Travel	22,192.00	13,000	12,000	0	12,000
29-51 Transportation & Travel-Cent. Gar.-Pool Mlg ONLY	103,288.98	86,023	87,000	0	87,000
29-52 Transportation & Travel-CCS	5,065.69	2,500	5,000	0	5,000
30-00 Utilities-	67,506.64	64,000	43,500	0	43,500
38-00 Inventory Items-	24,838.20	40,000	43,520	0	43,520
40-70 Support & Care of Persons-Support & Care of Persons	6,327,610.03	5,500,000	5,195,000	0	5,195,000
42-11 Principal & Interest-Advances	0.00	0	3,000,000	1,000,000	4,000,000
48-00 Taxes & Assessments-	0.00	300	500	0	500
62-72 Cap. FA-Equipment-Autos & Light	0.00	33,000	250,000	0	250,000

Revenue and Appropriation Detail

Fund: 145 : Behavioral Health
Budget Unit: 4014 : Health, Behavioral Health

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Trucks					
63-13 Construction in Progress-Buildings & Improvements	48,000.00	426,000	166,600	0	166,600
80-80 Other Financing Uses-Interfund Reimbursements	(322,095.29)	(586,567)	(757,325)	0	(757,325)
Appropriation - Summary	**21,400,942.11**	**25,334,011**	**26,154,240**	**1,000,000**	**27,154,240**
NET COST	**4,897,519.73**	**(185,668)**	**609,843**	**0**	**609,843**

BEHAVIORAL HEALTH

ELISE JONES, Director

BU 4015—Substance Abuse Disorder Services (Fund 141)

DEPARTMENT OVERVIEW

Lake County Behavioral Health Services provides integrated, recovery-oriented mental health and substance use disorder services in two clinic locations as the County Mental Health Plan. The Department operates and supports five peer support centers in the community to meet the needs of unserved and underserved populations. In addition, the Department administers the Continuum of Care, which collaborates with multiple organizations to work with and support individuals experiencing homelessness.

Substance use disorder diversion and treatment services include individual and group counseling, and trauma-informed treatment services for adults and youth. The Department also provides referrals to detoxification or residential treatment centers. Services are provided to the community free of charge or at a sliding scale fee. Behavioral Health Services assists with management of substance use disorder and mental health crises for all members of the community and provides for inpatient or temporary residential care as appropriate.

ACCOMPLISHMENTS IN FY 2023-24

- Worked diligently over the past year to develop our Organized Delivery System Implementation Plan: on-target to go live on July 1, 2024.
- Continued to partner with the Pinoleville Pomo Nation for the provision of Narcotic Treatment Program and Medication Assisted Treatment Services through New Life Clinic, LLC, a Tribal 638 clinic. The Tribe continues to provide the Federal Financial Participation match for beneficiaries.
- Migrated to a new Electronic Health Record.

GOALS FOR FY 2024-25

- Join ODS July 1, 2024.
- Expand provider network, as required by ODS.

Revenue and Appropriation Detail

Fund: 141 : Substance Use Dis. Svcs
Budget Unit: 4015 : Health, Substance Use Dis. Svcs

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
31-70 Fines, Forfeit, Penalties-Vehicle Code Fines	1,330.01	2,540	2,743	0	2,743
42-01 Revenue from Use of Money-Interest	31,000.89	4,703	11,990	0	11,990
53-62 State Admin Program-Drug Abuse	2,664,478.60	6,666,885	7,021,127	0	7,021,127
54-02 State Aid-Local Comm. Corrections	0.00	60,000	60,000	0	60,000
54-22 State Aid-Behavioral Health	1,514,282.06	1,760,671	1,872,383	0	1,872,383
56-30 Other Government Agencies-Other	3,802,019.69	5,122,874	5,136,218	0	5,136,218
68-10 Health & Sanitation-Health Fees	203,917.75	199,855	207,740	0	207,740
79-90 Other-Miscellaneous	99.51	416	495,076	0	495,076
79-91 Other-Cancelled Checks	233.00	45	86	0	86
79-93 Other-Insurance Proceeds	4,991.67	8,207	4,992	0	4,992
81-22 Operating Transfers-In	969,067.54	519,139	0	0	0
81-23 Operating Transfers-Out	0.00	(600,000)	0	0	0
81-36 Non Operating Revenue-Pr Yr Overpayment/Repay	2.81	(50,113)	0	0	0
Revenue - Summary	**9,191,423.53**	**13,695,222**	**14,812,355**	**0**	**14,812,355**

Appropriation					
01-11 Salaries & Wages-Permanent	807,379.32	1,284,853	1,625,181	0	1,625,181
01-12 Salaries & Wages-Extra Help	38,638.44	20,000	24,399	0	24,399
01-13 Salaries & Wages-OT, Holiday, Stby	9,033.07	0	24,000	0	24,000
01-14 Salaries & Wages-Other, Term	21,872.21	1,000	4,202	0	4,202
02-21 Retirement Contributions-FICA	65,651.40	99,410	124,615	0	124,615
02-22 Retirement Contributions-PERS	195,686.36	302,167	416,975	0	416,975
03-30 Insurance-Health/Life	146,559.94	264,410	406,219	0	406,219
03-31 Insurance-Unemployment	2,534.00	2,598	3,280	0	3,280
03-32 Insurance-Opt Out	2,400.00	2,400	2,400	0	2,400
04-00 Worker's Compensation-	22,766.00	10,712	73,219	0	73,219
11-00 Clothing & Personal Suppl-	35.38	100	100	0	100
12-00 Communications-	20,420.50	21,000	21,100	0	21,100
14-00 Household Expense-	4,865.65	6,500	7,500	0	7,500
15-10 Insurance-Other	21,473.11	23,000	23,000	0	23,000

Revenue and Appropriation Detail

Fund: 141 : Substance Use Dis. Svcs
Budget Unit: 4015 : Health, Substance Use Dis. Svcs

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
15-12 Insurance-Public Liability	30,030.00	38,083	44,973	0	44,973
15-13 Insurance-Fire & Allied Cvrgs	2,033.00	2,908	4,047	0	4,047
17-00 Maintenance-Equipment-	21.52	1,000	1,000	0	1,000
18-00 Maint-Bldgs & Imprvmts-	9,034.79	15,985	16,000	0	16,000
19-40 Medical Expense-Medical Supplies	0.97	500	500	0	500
20-00 Memberships-	6,105.30	18,200	25,000	0	25,000
22-70 Office Expense-Supplies	4,875.85	7,650	6,000	0	6,000
22-71 Office Expense-Postage	1,213.60	1,300	1,400	0	1,400
22-72 Office Expense-Books & Periodicals	0.00	150	150	0	150
23-80 Prof & Specialized Svcs-Professional & Specialize	4,801,135.71	11,072,150	11,105,329	0	11,105,329
23-86 Prof & Specialized Svcs-Health Admin Services	279,327.00	586,567	757,325	0	757,325
23-90 Prof & Specialized Svcs-Administrative Services	37,471.00	110,353	203,003	0	203,003
24-00 Publications & Legal Ntcs-	0.00	100	100	0	100
26-00 Rents & Leases-Bldg & Imp-	86,196.35	78,200	90,000	0	90,000
28-30 Special Departmental Exp-Supplies & Services	175,909.79	63,164	38,388	0	38,388
28-59 Special Departmental Exp-Software Subscriptions	0.00	0	12,140	0	12,140
29-50 Transportation & Travel-Transportation & Travel	1,878.84	1,791	2,000	0	2,000
29-51 Transportation & Travel-Cent. Gar.-Pool Mlg ONLY	0.00	500	500	0	500
29-52 Transportation & Travel-CCS	0.00	500	500	0	500
30-00 Utilities-	16,071.31	18,123	17,000	0	17,000
38-00 Inventory Items-	7,675.98	13,389	30,038	0	30,038
48-00 Taxes & Assessments-	0.00	15	15	0	15
80-80 Other Financing Uses-Interfund Reimbursements	(14,843.29)	(14,729)	(8,288)	0	(8,288)
Appropriation - Summary	**6,803,453.10**	**14,054,049**	**15,103,310**	**0**	**15,103,310**
NET COST	**(1,787,970.43)**	**358,827**	**290,955**	**0**	**290,955**

HEALTH SERVICES

ANTHONY ARTON, Director

BU 4016 – Tobacco Education (Fund 171)

DEPARTMENT OVERVIEW

The Tobacco Program is a state mandated Public Health program. It provides tobacco education and outreach services to the people of Lake County. This fiscal year, we will continue to receive funding from proposition 99 and proposition 56. The Prop 56 funds doubled the program and funding. The program includes a youth group coalition, adult group coalition and a Health Education Coalition. "The mission of the California Tobacco Control Program is to improve the health of all Californians by reducing illness and premature death attributable to the use of tobacco products. Through leadership, experience and research, the California Tobacco Control Program empowers statewide and local health agencies to promote health and quality of life by advocating social norms that create a tobacco-free environment."

ACCOMPLISHMENTS IN FY 2023-24

- Continued collaboration with numerous community partners and stakeholders to provide education and cessation resources.
- Continued work on a Tobacco Retail License Ordinance draft for consideration of Lake's Board of Supervisors.
- Continued supporting youth coalitions in schools, and hosting the Health Education Coalition (HEC), a cross-discipline forum for local programs to partner, collaborate on upcoming events, and share best practices.
- Continued to provide technical assistance and education to local agencies and community groups.
- Continued participation in local events, such as the Lake County Fair, Mental Health Matters, Recovery Happens, and Back to School Nights across the County.
- Maintained a 97% average on our progress reports grades with California Tobacco Control Program.
- Successfully recruited and onboarded a Health Program Support Specialist, ensuring consistent program support.

HEALTH SERVICES

ANTHONY ARTON, Director
BU 4016—Tobacco Education

GOALS FOR FY 2024-25

- Present final draft Tobacco Retail License Ordinance for Board consideration.
- Continue participation in school and community events, sharing data and information to empower our youth and community members to advocate for tobacco and vape control issues affecting Lake County.
- Continue to successfully complete program objectives and extra activities to maintain a high average report grade.

Revenue and Appropriation Detail

Fund: 171 : Tobacco Education
Budget Unit: 4016 : Health, Tobacco Education

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	1,406.15	800	3,500	0	3,500
53-80 State Admin Program-Other Health	300,000.00	300,000	300,000	0	300,000
Revenue - Summary	**301,406.15**	**300,800**	**303,500**	**0**	**303,500**
Appropriation					
23-80 Prof & Specialized Svcs-Professional & Specialize	159,831.08	396,982	452,480	0	452,480
23-86 Prof & Specialized Svcs-Health Admin Services	0.00	3,818	1,020	0	1,020
Appropriation - Summary	**159,831.08**	**400,800**	**453,500**	**0**	**453,500**
NET COST	**(141,575.07)**	**100,000**	**150,000**	**0**	**150,000**

BEHAVIORAL HEALTH

ELISE JONES, Director

BU 4018 – Alcoholism Program Services (Fund 142)

DEPARTMENT OVERVIEW

Lake County Behavioral Health Services provides integrated recovery-oriented mental health and substance use disorder services in clinic locations. The Department operates and supports several peer support centers in the community to meet the needs of unserved and underserved populations. In addition, the Department administers the Continuum of Care, which collaborates with multiple organizations to work with and support individuals experiencing homelessness.

Funding for Alcoholism Program Services is received from vehicle code fines and court-imposed fees.

Revenue and Appropriation Detail

Fund: 142 : Alcoholism Program Svcs
Budget Unit: 4018 : Health, Alcoholism Program Serv

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
31-70 Fines, Forfeit, Penalties-Vehicle Code Fines	8,497.30	14,705	15,571	0	15,571
42-01 Revenue from Use of Money-Interest	5.78	24	64	0	64
Revenue - Summary	**8,503.08**	**14,729**	**15,635**	**0**	**15,635**
Appropriation					
23-91 Prof & Specialized Svcs-Intra-Div Services	8,058.70	14,729	15,635	0	15,635
Appropriation - Summary	**8,058.70**	**14,729**	**15,635**	**0**	**15,635**
NET COST	**(444.38)**	**0**	**0**	**0**	**0**

PUBLIC SERVICES

LARS EWING, Director

BU 4121 – Integrated Waste Management (Fund 985)

DEPARTMENT OVERVIEW

The Integrated Waste Management division of the Public Services Department operates the Eastlake Landfill, administers two franchise contracts for waste and recycling collection in the unincorporated areas of the county; develops and implements programs for materials that require special handling; provides environmental education related to solid waste reduction, reuse, and recycling; and oversees the county integrated waste management plan.

This budget is an enterprise fund, and as such the revenues generated within the budget are solely devoted to funding solid waste operations. Funds are primarily derived from tipping fees at the landfill and waste hauler franchise fees. State grants provide minimal assistance for various non-discretionary recycling and waste diversion programs. Federal and State regulations require landfill owners to provide financial assurances for the cost of future landfill closure and post-closure maintenance, corrective actions for reasonably foreseeable events, and operating liability; reserve funds are adequately funded to meet those requirements. Additionally, reserve funds are in place as a repository for funding various known future expenses, namely landfill expansion, equipment replacement, and the County's maintenance responsibilities for Davis Avenue and Moss Street.

Current landfill staffing includes one Landfill Manager, one Landfill Operations Supervisor, six Heavy Equipment Operators, two Weighmasters, one Landfill Operator, one Facilities Maintenance Technician, and various extra help staff to support seasonal needs. A proposed change in this budget is a reclassification of the Landfill Manager to Integrated Solid Waste Manager. Additionally, this budget unit houses the six office staff that provide management and administrative support for the entirety of the Public Services department. The other department budget units proportionately contribute to BU 4121 for a cost-share of those positions.

ACCOMPLISHMENTS IN FY 2023-24

- Broke ground on construction Eastlake Landfill expansion Phase One, and began design work for Phase Two.
- Developed a work plan for upgrades to the landfill gas collection and control system.
- Partnered with Mendocino County to provide additional beverage container recycling & reimbursement locations in Lake County; waiting on State approval.
- Initiated a carpet recycling program.
- Recycled approximately 5,426 tires, 5,073 mattresses, 12,035 gallons of oil and 10,974 oil filters, all free to the public and funded from outside sources.

PUBLIC SERVICES

LARS EWING, Director
BU 4121—Integrated Waste Management

- Hosted 27 free household hazardous waste drop-off days.
- Arranged for 27 recycling "EcoHero" education shows reaching 2,390 students plus parents, teachers, and school staff at 12 local schools. The style of shows included 8 in-person whole school assemblies and 21 virtual classroom shows which are live streamed for interaction.

GOALS FOR FY 2024-25

- Complete construction of phase one of the landfill expansion.
- Begin construction of upgrades to the landfill gas collection and control system.
- Prepare a feasibility study to evaluate the potential of the beneficial reuse of landfill gas.
- Secure State approval of a pilot program for additional beverage container recycling & reimbursement locations.
- Expand education and outreach for the public to reduce, reuse and recycle.
- Pursue grants to expand integrated waste management capacity (infrastructure, planning, education, outreach).

EXPLANATION OF RESERVES

Reserve Title	Amount	Description
986 Equipment	$1,485,597	Planning for future capital needs related to landfill equipment and vehicle acquisition, repairs and maintenance.
981 Closure / Post Closure	$13,519,599	State and federal regulations require landfill owners to demonstrate adequate financial assurances for the future costs of landfill closure and post-closure maintenance.
989 Environmental Insurance	$1,000,000	State and federal regulations require landfill operators to demonstrate adequate financial assurances for costs of environmental insurance for operating liability.
992 Corrective Action	$1,126,839	State and federal regulations require landfill owners to demonstrate adequate financial assurances for the potential costs of reasonably foreseeable corrective actions.
985 Expansion	$12,268,414	Planning for future capital needs related to landfill expansion.
985 Davis Ave	$125,100	Planning for future capital needs related to the County's MOU with the City of Clearlake for improvements to Davis Avenue.
985 Landfill Gas and Water Quality	$750,000	Planning for future capital needs related to landfill gas / water quality improvement projects.

Revenue and Appropriation Detail

Fund: 985 : Integrated Waste Mgmt
Budget Unit: 4121 : Sanitation, Integrated Waste Mgmt

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
21-50 Permits-Franchises	996,367.25	1,119,073	1,119,073	0	1,119,073
42-01 Revenue from Use of Money-Interest	525,334.92	95,585	274,000	0	274,000
42-10 Rents & Concessions-Rents & Concessions	7,992.00	7,992	7,992	0	7,992
54-90 State Aid-Other	133,081.95	147,000	300,251	0	300,251
68-40 Health & Sanitation-Sanitation Svcs-Current	3,587,313.47	3,510,715	3,633,530	0	3,633,530
81-22 Operating Transfers-In	257,542.00	270,000	0	1,737,368	1,737,368
81-23 Operating Transfers-Out	(257,542.00)	(270,000)	0	(1,737,368)	(1,737,368)
Revenue - Summary	**5,250,089.59**	**4,880,365**	**5,334,846**	**0**	**5,334,846**
Appropriation					
01-11 Salaries & Wages-Permanent	1,019,087.85	1,142,505	1,427,822	0	1,427,822
01-12 Salaries & Wages-Extra Help	151,752.52	133,110	85,419	0	85,419
01-13 Salaries & Wages-OT, Holiday, Stby	28,985.96	30,000	30,000	0	30,000
01-14 Salaries & Wages-Other, Term	28,114.36	30,000	30,000	0	30,000
02-21 Retirement Contributions-FICA	85,691.23	88,596	111,181	0	111,181
02-22 Retirement Contributions-PERS	249,726.09	268,932	365,161	0	365,161
03-30 Insurance-Health/Life	164,086.94	187,067	291,279	0	291,279
03-31 Insurance-Unemployment	2,495.00	3,187	3,690	0	3,690
04-00 Worker's Compensation-	35,256.00	44,079	52,314	0	52,314
11-00 Clothing & Personal Suppl-	9,804.83	10,500	11,500	0	11,500
12-00 Communications-	6,562.59	5,352	5,352	0	5,352
14-00 Household Expense-	2,718.87	8,269	8,500	0	8,500
15-12 Insurance-Public Liability	80,402.00	85,718	66,720	0	66,720
15-13 Insurance-Fire & Allied Cvrgs	6,515.00	9,318	12,967	0	12,967
17-00 Maintenance-Equipment-	507,838.82	604,000	550,000	0	550,000
18-00 Maint-Bldgs & Imprvmts-	361,870.88	304,000	379,000	0	379,000
19-40 Medical Expense-Medical Supplies	149.14	1,100	1,500	0	1,500
20-00 Memberships-	6,528.00	6,700	6,700	0	6,700
22-70 Office Expense-Supplies	4,063.69	6,500	6,500	0	6,500

Revenue and Appropriation Detail

Fund: 985 : Integrated Waste Mgmt
Budget Unit: 4121 : Sanitation, Integrated Waste Mgmt

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
22-71 Office Expense-Postage	1,886.39	2,500	2,500	0	2,500
23-80 Prof & Specialized Svcs-Professional & Specialize	494,500.69	480,000	462,000	0	462,000
23-90 Prof & Specialized Svcs-Administrative Services	134,691.00	222,473	283,265	0	283,265
23-91 Prof & Specialized Svcs-Intra-Div Services	29,082.00	29,082	2,200	0	2,200
25-00 Rents & Leases-Equipment-	37,332.31	38,000	38,000	0	38,000
27-00 Small Tools & Instruments-	1,092.89	3,000	3,000	0	3,000
28-30 Special Departmental Exp-Supplies & Services	139,999.42	173,700	173,700	0	173,700
29-50 Transportation & Travel-Transportation & Travel	215,420.17	157,500	157,500	0	157,500
29-51 Transportation & Travel-Cent. Gar.-Pool Mlg ONLY	17,126.67	19,500	19,500	0	19,500
30-00 Utilities-	63,883.16	47,250	47,250	0	47,250
38-00 Inventory Items-	11,626.99	16,500	15,000	0	15,000
48-00 Taxes & Assessments-	277.02	400	400	0	400
62-72 Cap. FA-Equipment-Autos & Light Trucks	0.00	0	56,000	0	56,000
62-74 Cap. FA-Equipment-Other	7,281.98	1,408,000	340,000	(220,000)	120,000
63-13 Construction in Progress-Buildings & Improvements	82,236.68	6,440,000	2,800,000	0	2,800,000
80-80 Other Financing Uses-Interfund Reimbursements	(73,752.32)	(62,530)	0	(62,530)	(62,530)
Appropriation - Summary	**3,914,334.82**	**11,944,308**	**7,845,920**	**(282,530)**	**7,563,390**

NET COST	**(1,268,225.25)**	**7,063,943**	**2,511,074**	**(282,530)**	**2,228,544**

DEPARTMENT OF SOCIAL SERVICES

RACHAEL DILLMAN PARSONS, Director

BU 5011—Social Services Administration (Fund 168)

DEPARTMENT OVERVIEW

This is the administrative budget for the Department of Social Services. It provides all staffing, services, and supplies necessary to carry out departmental functions.

In addition to the administrative expenses, this budget includes certain program expenses such as CalFresh, Medi-Cal, CalWORKs Welfare-to-Work (WTW) supportive services and childcare, CalWORKs Expanded Subsidized Employment (ESE) costs, Adult Protective Services, Public Guardian/Public Administrator and direct Child Welfare Services. This budget also includes In-Home Supportive Services (IHSS) Public Authority contract costs.

ACCOMPLISHMENTS IN FY 2023-24

- Served the most vulnerable of Lake County citizens:
  - Issued $38 million in CalFresh benefits to more than 17,000 residents (25% of Lake County's population.)
  - Renewed Medi-Cal coverage for over 31,000 individuals (46% of Lake County's population.)
  - Supported over 2500 In-Home Supportive Service Recipients with 2100 providers.
  - Certified 18 new Resource Family Homes
- Expanded Medi-Cal and CalFresh Outreach, including securing grant funding for Medi-Cal Outreach via the DHCS Navigators Grant.
- With County support, added two positions, a Social Worker and a Social Services Aide, to the Public Guardian/Administrator unit to better serve this vulnerable population during a time of increased referrals and case management.
- CWS increased collaboration with community partners to assist in prevention efforts and crisis response when youth are involved.
- Completed transition of DSS programs back to normal operations due to the end of the Public Health Emergency.
- Successfully created and implemented a plan to consolidate building space more appropriate to serve our clients and staff and to support the hybrid work environment.

DEPARTMENT OF SOCIAL SERVICES

RACHAEL DILLMAN PARSONS, Director
BU 5011—Social Services Administration

GOALS FOR FY 2024-25

- Continue to lead the mass care and shelter efforts during disaster preparation and response in partnership with local, state, and federal sheltering organizations.
- Continue to pursue creative ways to recruit and retain staff to reduce vacancies, in order to deliver vital services to the residents of Lake County.
- Research and pursue technologies that will strengthen our abilities to meet our reporting requirements, reduce inefficiencies, support staff, and provide excellent service to our clients.
- Implement state-approved CalWORKs Outcomes and Accountability Review (CalOAR) to improve Employment Services processes and stakeholder partnerships.
- Increase collaboration with community partners to help ensure services are provided with cultural sensitivity.

Revenue and Appropriation Detail

Fund: 168 : Social Services Admin
Budget Unit: 5011 : Admin - Social Services, Social Services Admin

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
53-01 State Assistance Program-Public Assistance Admin	3,483,124.58	2,868,898	1,649,125	0	1,649,125
53-30 State Admin Program-CMSP	1,995.00	2,000	10,000	0	10,000
53-32 State Admin Program-Food Stamps	1,761,213.20	2,026,788	2,751,269	0	2,751,269
53-33 State Admin Program-Foster Care	8,477.00	184,920	154,461	0	154,461
53-34 State Admin Program-AFDC-FG/U	1,327,145.00	1,939,320	2,389,593	0	2,389,593
53-35 State Admin Program-CWS	669,705.00	1,114,897	1,020,844	0	1,020,844
53-38 State Admin Program-CCBC	563,058.00	527,135	225,000	0	225,000
53-39 State Admin Program-Medical	5,206,378.00	3,942,621	4,273,763	0	4,273,763
53-50 State Admin Program-Soc Svcs Realign Sls Tx	1,981,945.91	4,152,471	5,555,150	0	5,555,150
54-07 State Aid-H&HS-Adult Protective Sv	571,854.04	638,512	413,993	0	413,993
54-08 State Aid-H&HS-Foster Care	49,525.59	54,629	62,032	0	62,032
54-09 State Aid-H&HS-Child Welfare Svcs	2,056,729.95	2,268,667	2,576,124	0	2,576,124
54-11 State Aid-H&HS-Adoptions	389,713.10	429,871	488,129	0	488,129
54-12 State Aid-H&HS-Child Ab Prevention	110,814.04	122,234	138,798	0	138,798
54-90 State Aid-Other	22,607.00	25,000	25,000	0	25,000
55-01 Federal Assist Program-Public Assistance Admin	495,021.00	98,538	230,672	0	230,672
55-32 Other Federal-Food Stamps	2,175,011.00	2,181,266	2,594,903	0	2,594,903
55-33 Other Federal-Foster Care	132,262.00	598,498	144,182	0	144,182
55-34 Other Federal-AFDC FG/U	3,405,974.00	4,238,285	4,121,328	0	4,121,328
55-35 Other Federal-CWS	2,336,710.00	1,992,391	2,790,615	0	2,790,615
56-30 Other Government Agencies-Other	18,480.00	25,000	25,000	0	25,000
66-01 Charges for Services-Personnel Services	121,875.83	301,677	139,047	0	139,047
67-60 Judicial-Estate Fees	315,776.65	265,609	100,000	0	100,000
69-20 Other Current Services-Other	0.00	0	100	0	100
79-50 Sales-Revenue Applic Prior Year	(0.08)	25,000	25,000	0	25,000
79-60 Sales-Sale of Fixed Assets	0.00	10,000	25,000	0	25,000

Revenue and Appropriation Detail

Fund: 168 : Social Services Admin
Budget Unit: 5011 : Admin - Social Services, Social Services Admin

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
79-70 Sales-Other Sales-Miscellaneous	0.00	50	50	0	50
79-90 Other-Miscellaneous	421.50	5,000	1,000	0	1,000
79-91 Other-Cancelled Checks	1,304.27	5,000	1,000	0	1,000
79-93 Other-Insurance Proceeds	0.00	25,000	0	0	0
80-92 Loans/Int Fin/Bonds-Advance From Other Fund	98,221.96	100,000	100,000	0	100,000
80-93 Loans/Int Fin/Bonds-Advance To Other Fund	(98,221.96)	100,000	(100,000)	0	(100,000)
80-99 Loans/Int Fin/Bonds-Subsequent Yr Adv Repay	0.00	0	0	1,000,000	1,000,000
81-22 Operating Transfers-In	30,066.31	150,190	225,000	0	225,000
81-23 Operating Transfers-Out	(150,000.00)	(439,357)	(521,887)	0	(521,887)
Revenue - Summary	**27,087,187.89**	**29,980,110**	**31,634,291**	**(1,000,000)**	**32,634,291**

Appropriation

01-11 Salaries & Wages-Permanent	12,807,851.88	14,087,889	16,230,290	0	16,230,290
01-12 Salaries & Wages-Extra Help	179,219.03	131,675	347,533	0	347,533
01-13 Salaries & Wages-OT, Holiday, Stby	524,240.62	457,430	640,054	0	640,054
01-14 Salaries & Wages-Other, Term	113,104.04	234,372	249,666	0	249,666
02-21 Retirement Contributions-FICA	1,008,988.14	1,014,789	1,265,290	0	1,265,290
02-22 Retirement Contributions-PERS	3,065,875.29	3,104,380	4,095,690	0	4,095,690
03-30 Insurance-Health/Life	2,399,785.11	2,544,279	3,855,908	0	3,855,908
03-31 Insurance-Unemployment	30,160.00	32,000	33,176	0	33,176
03-32 Insurance-Opt Out	21,720.78	19,200	19,200	0	19,200
04-00 Worker's Compensation-	236,083.96	191,712	146,577	0	146,577
12-00 Communications-	110,254.96	179,550	166,542	0	166,542
14-00 Household Expense-	41,856.15	57,624	60,624	0	60,624
15-12 Insurance-Public Liability	75,543.48	67,864	71,722	0	71,722
15-13 Insurance-Fire & Allied Cvrgs	5,109.52	7,606	10,585	0	10,585
17-00 Maintenance-Equipment-	92,880.23	150,266	121,265	0	121,265
18-00 Maint-Bldgs & Imprvmts-	45,050.47	224,900	159,657	0	159,657
20-00 Memberships-	41,287.00	48,400	45,400	0	45,400
22-70 Office Expense-Supplies	57,954.51	146,600	134,600	0	134,600

Revenue and Appropriation Detail

Fund: 168 : Social Services Admin
Budget Unit: 5011 : Admin - Social Services, Social Services Admin

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
22-71 Office Expense-Postage	197,521.14	226,600	276,600	0	276,600
22-72 Office Expense-Books & Periodicals	21.57	6,900	6,600	0	6,600
23-50 Prof & Specialized Svcs-Gr Ave for Indep-Contract	1,012,297.44	1,219,292	834,590	0	834,590
23-53 Prof & Specialized Svcs-Child Care Bridging	86,183.45	111,320	84,647	0	84,647
23-54 Prof & Specialized Svcs-Cal Learn-Transportation	81,000.73	139,200	144,200	0	144,200
23-55 Prof & Specialized Svcs-Cal Learn-Child Care	493,506.91	890,000	810,000	0	810,000
23-56 Prof & Specialized Svcs-Cal Learn-Ancillary	114,896.03	185,200	200,200	0	200,200
23-57 Prof & Specialized Svcs-Cal Learn-Contract Pymts	49,606.00	50,000	50,000	0	50,000
23-58 Prof & Specialized Svcs-Subsidized Employment	33,895.83	247,766	100,000	0	100,000
23-59 Prof & Specialized Svcs-Family Stabilization	29,725.14	94,000	40,000	0	40,000
23-70 Prof & Specialized Svcs-Perform Incent Contract	0.00	99,863	104,862	0	104,862
23-80 Prof & Specialized Svcs-Professional & Specialize	1,998,029.91	3,326,627	2,631,476	0	2,631,476
23-90 Prof & Specialized Svcs-Administrative Services	490,156.28	1,148,277	1,620,499	0	1,620,499
23-91 Prof & Specialized Svcs-Intra-Div Services	124,123.74	130,000	140,000	0	140,000
24-00 Publications & Legal Ntcs-	3,149.06	5,000	5,000	0	5,000
25-00 Rents & Leases-Equipment-	2,392.20	2,500	2,500	0	2,500
26-00 Rents & Leases-Bldg & Imp-	769,779.72	795,291	658,023	0	658,023
27-00 Small Tools & Instruments-	628.92	5,000	5,000	0	5,000
28-30 Special Departmental Exp-Supplies & Services	103,810.47	146,940	195,525	0	195,525
28-32 Special Departmental Exp-EBT	319,930.47	398,000	252,000	0	252,000
28-41 Special Departmental Exp-IHSS	94,365.28	193,842	180,023	0	180,023
28-59 Special Departmental Exp-Software Subscriptions	0.00	0	140,692	0	140,692
29-50 Transportation & Travel-	110,155.75	200,000	175,000	0	175,000

Revenue and Appropriation Detail

Fund: 168 : Social Services Admin
Budget Unit: 5011 : Admin - Social Services, Social Services Admin

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Transportation & Travel					
30-00 Utilities-	210,860.01	280,000	260,000	0	260,000
38-00 Inventory Items-	334,015.50	157,000	167,700	0	167,700
40-70 Support & Care of Persons-Support & Care of Persons	22,645.04	186,500	186,500	0	186,500
40-72 Support & Care of Persons-Direct Child Welfare Cost	180,746.23	476,432	506,432	0	506,432
62-71 Cap. FA-Equipment-Office	0.00	100,000	120,000	0	120,000
Appropriation - Summary	**27,720,407.99**	**33,522,086**	**37,551,848**	**0**	**37,551,848**
NET COST	**617,684.91**	**3,541,976**	**5,917,557**	**(1,000,000)**	**4,917,557**

DEPARTMENT OF SOCIAL SERVICES

RACHAEL DILLMAN PARSONS, Director

BU 5012—Social Services Special Programs (Fund 168)

DEPARTMENT OVERVIEW

Budget Unit 5012 is comprised of Staff assigned to Public Authority (PA) and to the Area Agency on Aging (AAA).

ACCOMPLISHMENTS IN FY 2023-24

- See Budget Unit 5011.

GOALS FOR FY 2024-25

- See Budget Unit 5011.

Revenue and Appropriation Detail

Fund: 168 : Social Services Admin
Budget Unit: 5012 : Admin - Social Services, Social Services Spec Prog

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
66-01 Charges for Services-Personnel Services	527,628.04	795,539	896,547	0	896,547
Revenue - Summary	**527,628.04**	**795,539**	**896,547**	**0**	**896,547**
Appropriation					
01-11 Salaries & Wages-Permanent	469,727.05	515,263	560,309	0	560,309
01-13 Salaries & Wages-OT, Holiday, Stby	7,176.35	6,000	10,000	0	10,000
01-14 Salaries & Wages-Other, Term	0.00	1,500	1,500	0	1,500
02-21 Retirement Contributions-FICA	35,685.72	39,608	43,433	0	43,433
02-22 Retirement Contributions-PERS	109,899.33	120,057	143,177	0	143,177
03-30 Insurance-Health/Life	95,185.42	108,832	133,856	0	133,856
03-31 Insurance-Unemployment	1,368.00	1,035	1,120	0	1,120
03-32 Insurance-Opt Out	1,466.67	2,400	2,400	0	2,400
04-00 Worker's Compensation-	776.00	844	752	0	752
Appropriation - Summary	**721,284.54**	**795,539**	**896,547**	**0**	**896,547**
NET COST	**193,179.48**	**0**	**0**	**0**	**0**

DEPARTMENT OF SOCIAL SERVICES

RACHAEL DILLMAN PARSONS, Director

BU 5121 – General Welfare
(Fund 169)

DEPARTMENT OVERVIEW

This Budget Unit provides assistance payments to families through the CalWORKs program. It funds direct payments to Resource Families and residential facilities for children who are removed from home due to abuse and neglect. Adoption Assistance payments are made to families that have adopted children through the foster care system.

This Budget Unit also funds the county share of payroll costs for In-Home-Supportive Services (IHSS) providers who assist the elderly and disabled so they can remain safely in their home.

ACCOMPLISHMENTS IN FY 2023-24

- See Budget Unit 5011

GOALS FOR FY 2024-25

- See Budget Unit 5011

Revenue and Appropriation Detail

Fund: 169 : Welfare Assistance
Budget Unit: 5121 : Public Assistance, General Welfare

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
53-03 State Assistance Program-Family Support	1,041,510.00	895,344	2,030,143	0	2,030,143
53-11 State Assistance Program-AFDC-FG/U	457,368.71	2,280,010	708,385	0	708,385
53-12 State Assistance Program-Adoptions	24,374.00	100,000	184,712	0	184,712
53-13 State Assistance Program-Foster Care	5,638.00	100,000	106,809	0	106,809
53-15 State Assistance Program-Kin-Gap State	24,328.00	45,000	45,000	0	45,000
53-50 State Admin Program-Soc Svcs Realign Sls Tx	11,001,217.97	5,740,475	4,564,850	0	4,564,850
53-51 State Admin Program-Realignment CalWorks MOE	3,088,921.81	3,103,646	2,916,480	0	2,916,480
54-08 State Aid-H&HS-Foster Care	1,859,263.77	1,582,370	2,328,790	0	2,328,790
54-13 State Aid-H&HS-Adoption Asst Prog	1,631,411.34	1,969,935	2,043,398	0	2,043,398
55-11 Federal Assist Program-AFDC FG/U	2,599,081.00	2,730,000	4,195,789	0	4,195,789
55-12 Federal Assist Program-Adoptions	3,041,882.00	3,240,111	2,976,903	0	2,976,903
55-13 Federal Assist Program-Foster Care	1,497,960.00	2,174,395	1,230,179	0	1,230,179
55-15 Federal Assist Program-Kingap	22,203.00	26,378	20,000	0	20,000
56-30 Other Government Agencies-Other	40,942.34	45,000	25,000	0	25,000
79-50 Sales-Revenue Applic Prior Year	0.00	0	5,000	0	5,000
81-22 Operating Transfers-In	47,520.00	100,000	200,000	0	200,000
Revenue - Summary	**26,383,621.94**	**24,132,664**	**23,581,438**	**0**	**23,581,438**
Appropriation					
28-30 Special Departmental Exp-Supplies & Services	7,384,569.32	7,669,828	8,219,917	0	8,219,917
40-30 Support & Care of Persons-Child AFDC-FG-30	9,105,803.54	9,100,000	9,500,000	0	9,500,000
40-40 Support & Care of Persons-FDC Foster Care (40-42)	4,190,262.94	6,350,000	5,500,000	0	5,500,000
40-44 Support & Care of Persons-Aid to Adopt Child (04)	5,575,838.00	6,000,000	6,350,000	0	6,350,000
40-46 Support & Care of Persons-Kin-Gap Children	71,301.00	100,000	100,000	0	100,000

Revenue and Appropriation Detail

Fund: 169 : Welfare Assistance
Budget Unit: 5121 : Public Assistance, General Welfare

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
40-47 Support & Care of Persons-Apprvd Relative Caregiver	58,281.00	45,000	70,000	0	70,000
Appropriation - Summary	**26,386,055.80**	**29,264,828**	**29,739,917**	**0**	**29,739,917**
NET COST	**2,433.86**	**5,132,164**	**6,158,479**	**0**	**6,158,479**

DEPARTMENT OF SOCIAL SERVICES

RACHAEL DILLMAN PARSONS, Director

BU 5125 – Wraparound Services (Fund 169)

DEPARTMENT OVERVIEW

This budget unit is the location for depositing wraparound reinvestment funds that have been collected. Funds will be used to cover those CWS services that are approved to be paid through these funds.

ACCOMPLISHMENTS IN FY 2023-24

- See Budget Unit 5011

GOALS FOR FY 2024-25

- See Budget Unit 5011

EXPLANATION OF RESERVES

Reserve Title	Amount	Description
Wraparound Services	$1,118,500	Funds in this budget unit are the balance of reinvestment funds from Lake County's participation in a time-limited wraparound pilot program. The funds are restricted for use to pay for only those CWS services provided for clients meeting the necessary criteria.

Revenue and Appropriation Detail

Fund: 169 : Welfare Assistance
Budget Unit: 5125 : Public Assistance, Wraparound Services

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
81-23 Operating Transfers-Out	(54,387.31)	(100,000)	(200,000)	0	(200,000)
Revenue - Summary	**(54,387.31)**	**(100,000)**	**(200,000)**	**0**	**(200,000)**
Appropriation					
40-40 Support & Care of Persons-FDC Foster Care (40-42)	0.00	100,000	200,000	350,000	550,000
Appropriation - Summary	**0.00**	**100,000**	**200,000**	**350,000**	**550,000**
NET COST	**54,387.31**	**200,000**	**400,000**	**350,000**	**750,000**

DEPARTMENT OF SOCIAL SERVICES

RACHAEL DILLMAN PARSONS, Director

BU 5164—Housing Administration (Fund 90)

DEPARTMENT OVERVIEW

This budget unit includes operation of the Housing Choice Voucher (Section 8) low-income rental subsidy program and staffing/support for other Housing Budget Units 5165 and 5169.

ACCOMPLISHMENTS IN FY 2023-24

- Distributed approximately $1.5 million dollars in Housing Assistance Payments to landlords, allowing tenants to remain in affordable housing units.
- The PHA has been able to utilize 93% of our allotment of Veterans Affairs Supportive Housing (VASH) vouchers during this FY.
- The PHA continued our partnership with the Continuum of Care to administer the Emergency Housing Voucher (EHV) program.

GOALS FOR FY 2024-25

- Use forecasting tools to continually issue vouchers to raise our utilization rate and expend more of our available HUD funding to serve as many people in our community as possible.
- Work with our local Veterans Affairs office to reach and maintain 100% utilization of our Veterans Affairs Supportive Housing (VASH) vouchers and request additional vouchers with local VA support.
- To continue to serve tenants with competence and efficiency by ensuring staff have access to the training and resources they need to be successful in their positions.

Revenue and Appropriation Detail

Fund: 90 : Housing Admin
Budget Unit: 5164 : Public Assistance, Housing Admin

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	496.29	300	1,000	0	1,000
55-01 Federal Assist Program-Public Assistance Admin	249,602.00	307,972	246,220	0	246,220
81-22 Operating Transfers-In	163,088.69	514,783	607,776	0	607,776
Revenue - Summary	**413,186.98**	**823,055**	**854,996**	**0**	**854,996**
Appropriation					
01-11 Salaries & Wages-Permanent	169,757.55	388,792	410,978	0	410,978
01-13 Salaries & Wages-OT, Holiday, Stby	984.55	1,500	1,500	0	1,500
01-14 Salaries & Wages-Other, Term	2,431.93	1,914	0	0	0
02-21 Retirement Contributions-FICA	21,054.24	29,884	31,822	0	31,822
02-22 Retirement Contributions-PERS	65,051.41	89,421	105,375	0	105,375
03-30 Insurance-Health/Life	43,858.29	60,954	63,429	0	63,429
03-31 Insurance-Unemployment	777.00	788	830	0	830
03-32 Insurance-Opt Out	1,745.86	2,400	2,400	0	2,400
04-00 Worker's Compensation-	817.00	739	681	0	681
12-00 Communications-	4,546.18	4,800	4,500	0	4,500
14-00 Household Expense-	1,261.80	1,250	1,325	0	1,325
15-12 Insurance-Public Liability	4,290.00	55,128	108,126	0	108,126
17-00 Maintenance-Equipment-	214.89	1,500	1,500	0	1,500
18-00 Maint-Bldgs & Imprvmts-	4,959.00	4,900	3,500	0	3,500
20-00 Memberships-	1,154.92	1,700	1,307	0	1,307
22-70 Office Expense-Supplies	2,288.21	5,750	4,850	0	4,850
22-71 Office Expense-Postage	2,790.85	7,100	6,000	0	6,000
22-72 Office Expense-Books & Periodicals	873.00	1,125	1,175	0	1,175
23-80 Prof & Specialized Svcs-Professional & Specialize	24,295.80	24,235	14,440	0	14,440
23-90 Prof & Specialized Svcs-Administrative Services	13,391.00	28,692	29,125	0	29,125
24-00 Publications & Legal Ntcs-	351.55	2,250	2,250	0	2,250
26-00 Rents & Leases-Bldg & Imp-	17,854.68	17,501	14,151	0	14,151
27-00 Small Tools & Instruments-	0.00	100	100	0	100

Revenue and Appropriation Detail

Fund: 90 : Housing Admin
Budget Unit: 5164 : Public Assistance, Housing Admin

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
28-30 Special Departmental Exp-Supplies & Services	4,576.00	96,852	12,150	0	12,150
28-59 Special Departmental Exp-Software Subscriptions	0.00	0	27,632	0	27,632
29-50 Transportation & Travel-Transportation & Travel	1,771.90	7,000	7,000	0	7,000
30-00 Utilities-	5,588.52	6,200	5,600	0	5,600
38-00 Inventory Items-	0.00	725	0	0	0
80-80 Other Financing Uses-Interfund Reimbursements	(6,073.04)	(7,723)	(6,750)	0	(6,750)
Appropriation - Summary	**390,613.09**	**835,477**	**854,996**	**0**	**854,996**
NET COST	**(22,573.89)**	**12,422**	**0**	**0**	**0**

DEPARTMENT OF SOCIAL SERVICES

RACHAEL DILLMAN PARSONS, Director

BU 5165 – HOME PI Housing Services (Fund 97)

DEPARTMENT OVERVIEW

This Budget Unit consists of loan payment proceeds from First Time Home Buyer (FTHB) and Owner Occupied Rehabilitation (OOR) loans made out of HOME grants from previous years.

ACCOMPLISHMENTS IN FY 2023-24

- Continued to monitor the County loan portfolio for compliance.
- Worked closely with participants to maintain compliance as loan maturity dates approach.

GOALS FOR FY 2024-25

- To use the balance of PI funds available.

Revenue and Appropriation Detail

Fund: 97 : Home-Housing Services
Budget Unit: 5165 : Public Assistance, Home-Housing Services

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	15,873.42	7,815	32,808	0	32,808
69-20 Other Current Services-Other	30.20	17	26	0	26
80-92 Loans/Int Fin/Bonds-Advance From Other Fund	0.00	30,382	0	0	0
80-97 Loans/Int Fin/Bonds-Priv Sector Loan Rec	295,733.46	150,000	98,722	0	98,722
Revenue - Summary	**311,637.08**	**188,214**	**131,556**	**0**	**131,556**
Appropriation					
23-30 Prof & Specialized Svcs-General Admin	20,774.00	43,000	24,000	0	24,000
23-31 Prof & Specialized Svcs-CDBG Activity Delivery	0.00	193,171	216,375	0	216,375
23-90 Prof & Specialized Svcs-Administrative Services	0.00	1,970	518	0	518
23-91 Prof & Specialized Svcs-Intra-Div Services	6,073.04	7,723	6,750	0	6,750
57-03 Home/Rental Loans-Home Pgm Income Activity	0.00	1,064,300	1,212,000	0	1,212,000
Appropriation - Summary	**26,847.04**	**1,310,164**	**1,459,643**	**0**	**1,459,643**
NET COST	**(284,790.04)**	**1,121,950**	**1,328,087**	**0**	**1,328,087**

DEPARTMENT OF SOCIAL SERVICES

RACHAEL DILLMAN PARSONS, Director

BU 5168—Senior Citizen Program

DEPARTMENT OVERVIEW

This Budget Unit assists in supporting local senior centers and provides Lake County's matching funds to the Area Agency on Aging (AAA) of Lake and Mendocino Counties.

ACCOMPLISHMENTS IN FY 2023-24

- Continued support of contracted providers including Tai Chi for arthritis, legal services, and caregiver counseling.
- Supported Senior Centers as they transitioned to in-person services. All Senior Centers are now open for in-person meals and many offer to-go and/or meal service delivery.
- Returned to in-person outreach and events attendance.
- Secured funding for, and appointed, a full-time Long-Term Care Ombudsman Coordinator for Lake and Mendocino Counties allowing for increased service to facility residents in both counties.

GOALS FOR FY 2024-25

- Continue collaboration with our Independent Living Center to implement the Aging and Disability Resource Connection (ADRC) Program to create a community network of public, private, and/or non-profit agencies to form a No Wrong Door System to improve awareness of the resources available to support elderly and disabled persons.
- Increase attendance at in-person outreach events.

Revenue and Appropriation Detail

Fund: 1 : General County
Budget Unit: 5168 : Public Assistance, Senior Citizens Program

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
53-38 State Admin Program-CCBC	24,687.00	24,687	29,778	0	29,778
Revenue - Summary	**24,687.00**	**24,687**	**29,778**	**0**	**29,778**
Appropriation					
52-10 Other Charges-Contib to Non-Co Gov Agen	95,335.00	127,840	138,022	0	138,022
Appropriation - Summary	**95,335.00**	**127,840**	**138,022**	**0**	**138,022**
NET COST	**70,648**	**103,153**	**108,244**	**0**	**108,244**

DEPARTMENT OF SOCIAL SERVICES

RACHAEL DILLMAN PARSONS, Director

BU 5169—Housing-HOME New Grant (Fund 95)

DEPARTMENT OVERVIEW

Subject to the availability of grant funding, this program provides both First Time Home Buyer (FTHB) and Owner Occupied Rehabilitation (OOR) loans to qualified low-income households in the unincorporated areas of Lake County. As a Housing and Community Development (HCD) requirement for the use of any HOME Grant funds, all loan payment proceeds held in Budget Unit 5165 must be used in full.

DEPARTMENT OF SOCIAL SERVICES

RACHAEL DILLMAN PARSONS, Director

BU 5281 – General Welfare
(Fund 169)

DEPARTMENT OVERVIEW

This Budget Unit is comprised of the General Relief (GR) assistance payments.

Revenue and Appropriation Detail

Fund: 169 : Welfare Assistance
Budget Unit: 5281 : Aid Programs, General Relief

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
53-50 State Admin Program-Soc Svcs Realign Sls Tx	0.00	45,000	45,000	0	45,000
79-95 Other-SSI/SSP Refunds	0.00	5,000	5,000	0	5,000
Revenue - Summary	**0.00**	**50,000**	**50,000**	**0**	**50,000**
Appropriation					
40-70 Support & Care of Persons-Support & Care of Persons	2,012.13	50,000	50,000	0	50,000
Appropriation - Summary	**2,012.13**	**50,000**	**50,000**	**0**	**50,000**
NET COST	**2,012.13**	**0**	**0**	**0**	**0**

DEPARTMENT OF SOCIAL SERVICES

RACHAEL DILLMAN PARSONS, Director

BU 5282 – IHSS Public Authority Administration (Fund 161)

DEPARTMENT OVERVIEW

The In-Home Supportive Services (IHSS) Public Authority (PA) maintains a registry of screened providers and offers training to providers and recipients. The PA contracts with Social Services Budget Unit 5012 for staffing and Budget Unit 5011 for operations.

Revenue and Appropriation Detail

Fund: 161 : IHSS Public Authority
Budget Unit: 5282 : Aid Programs, IHSS Public Authority

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
53-01 State Assistance Program-Public Assistance Admin	219,318.07	269,659	239,693	0	239,693
55-01 Federal Assist Program-Public Assistance Admin	217,357.80	267,003	236,577	0	236,577
79-85 Other-Livescan	23,199.00	25,000	25,000	0	25,000
81-23 Operating Transfers-Out	(23,199.00)	(25,000)	(25,000)	0	(25,000)
Revenue - Summary	**436,675.87**	**536,662**	**476,270**	**0**	**476,270**
Appropriation					
28-41 Special Departmental Exp-	331,349.87	536,662	476,270	0	476,270
Appropriation - Summary	**331,349.87**	**536,662**	**476,270**	**0**	**476,270**
NET COST	**(105,326)**	**0**	**0**	**0**	**0**

HEALTH SERVICES

ANTHONY ARTON, Director

BU 5321 – Veterans Services

DEPARTMENT OVERVIEW

MISSION STATEMENT: The Lake County Veterans Service Office (LCVSO) was originally established in 1946 and remains a department of professional veterans' advocates. The LCVSO plays a critical role in the veteran's advocacy system and is often the initial contact in the community for veterans' services. The Department of Veterans Affairs estimates they paid approximately $57 million in new benefits to Lake County veterans and their dependents during this last federal fiscal year, and much of this can be attributed directly to the collaborative efforts of this office. Therefore, the LCVSO is committed, within the State of California and nationally, to continue providing the vital and efficient system of services, and advocacy, to veterans and their dependents and survivors.

The LCVSO promotes state and federal legislation, as well as policy support of veterans' rights and issues, in harmony with our national obligation to veterans of the United States armed forces. The LCVSO additionally provides a medium for the exchange of ideas, information, training and support to facilitate delivery of services to nearly 10,000 local clients, plus 1500 out of county clients.

The LCVSO recognizes the importance and merit of the congressionally-chartered veterans' service organizations, and is committed to fostering a mutually beneficial relationship with them for the common good of all veterans. It is the intent of this department that every veteran residing in the county receives the benefits and services to which they are entitled to by law and moral obligation.

PROGRAM OVERVIEW - Services include, but are not limited to:

- Provide comprehensive benefits counseling
- Accurate preparation and submission of claims (Disability, Pension, Healthcare, Education, Cemetery & Burial Benefits, Vocational Rehabilitation, Home Loans, Life Insurance, DMV Veterans Programs, National Parks Veterans Programs, Property Tax Exemptions, etc.)
- Case management / Follow-up on all claims to assure final and fair decisions are reached
- Initiation and development of appeals - when applicable
- Network with federal, state, and local agencies to maximize benefits for clients
- Outreach to recently discharged veterans and their dependents
- Interact with county veterans service organizations to link relevant local assistance with our veteran community

HEALTH SERVICES

ANTHONY ARTON, Director
BU 5321 — Veterans Services

ACCOMPLISHMENTS IN FY 2023-24

- Continued collaboration with Oakland and Sacramento Regional Offices with the Department of Veterans Affairs, along with the California Department of Veterans Affairs of electronic processing of claims; having a positive impact in the timeliness of their adjudication.
- Processed well over 1800 new claims, and other benefits applications.
- Exceeded the goal of enrollments of over 1000 additional veterans and family members into the VA Healthcare System & CHAMPVA Program in FY 2020-2021.
- Educated the *Next Generation of Veterans* by enrolling getting them into college by using the Post-9/11 GI Bill program.
- Ensured that every opportunity to reach out to our homeless veterans is taken, by creating and maintaining a registry for homeless veterans.
- Continued to be a collaborative program in partnership with the local Superior Court, and other involved key agencies such as the District Attorney's Office, Public Defender's Office and Probation Departments – not only local but throughout the State of California.
- Continued working towards the development of a curriculum for every eligible veteran within the program.

GOALS FOR FY 2024-25

- Continue to Increase Veteran satisfaction with Financial (Disability & Pension), Healthcare, Education, Cemetery & Burial Benefits, Vocational Rehabilitation, Home Loans, Life Insurance, DMV Veterans Programs, National Parks Veterans Programs, Property Tax Exemptions, etc.
- Continue improving customer satisfaction with management systems and support services to the Veteran Community – both local and out of county.
- Maintain an exceptionally high level of quality in Client Services, while optimizing assessment of benefits eligibility since it one of the main keys to professional success.
- Raise readiness and outreach concerning services to continuously protect people and assets in time of crisis, such as the periods we are currently experiencing due to the current global contagion.

Revenue and Appropriation Detail

Fund: 1 : General County
Budget Unit: 5321 : Veterans Services, Veterans Services

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
54-50 State Aid-Veterans Affairs	157,621.00	135,000	162,000	(32,000)	130,000
Revenue - Summary	**157,621.00**	**135,000**	**162,000**	**32,000**	**130,000**
Appropriation					
01-11 Salaries & Wages-Permanent	189,070.67	191,566	192,147	0	192,147
01-14 Salaries & Wages-Other, Term	1,783.20	4,436	5,086	(375)	4,711
02-21 Retirement Contributions-FICA	13,006.17	15,010	15,105	(29)	15,076
02-22 Retirement Contributions-PERS	45,097.21	62,635	49,267	0	49,267
03-30 Insurance-Health/Life	36,818.24	36,489	50,792	0	50,792
03-31 Insurance-Unemployment	371.00	383	384	0	384
04-00 Worker's Compensation-	907.00	727	1,034	0	1,034
12-00 Communications-	2,908.85	3,000	3,000	1,000	4,000
15-12 Insurance-Public Liability	4,290.00	5,441	6,425	0	6,425
15-13 Insurance-Fire & Allied Cvrgs	366.00	523	728	0	728
17-00 Maintenance-Equipment-	0.00	200	200	0	200
18-00 Maint-Bldgs & Imprvmts-	0.00	50	500	500	1,000
20-00 Memberships-	50.00	3,200	3,140	0	3,140
22-70 Office Expense-Supplies	1,879.68	1,500	1,500	0	1,500
22-71 Office Expense-Postage	880.11	1,000	1,000	0	1,000
22-72 Office Expense-Books & Periodicals	263.08	300	300	0	300
23-80 Prof & Specialized Svcs-Professional & Specialize	0.00	0	20,851	0	20,851
23-90 Prof & Specialized Svcs-Administrative Services	19,448.00	11,666	20,851	0	20,851
23-91 Prof & Specialized Svcs- Intra-Div Services	2,000.00	2,000	2,000	0	2,000
28-30 Special Departmental Exp-Supplies & Services	5,385.78	4,850	4,850	0	4,850
29-50 Transportation & Travel-Transportation & Travel	972.16	3,950	4,000	1,000	5,000
29-51 Transportation & Travel-Cent. Gar.-Pool Mlg ONLY	0.00	500	5,000	0	5,000
30-00 Utilities-	1,951.29	3,000	3,000	1,000	4,000

Revenue and Appropriation Detail

Fund: 1 : General County
Budget Unit: 5321 : Veterans Services, Veterans Services

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Appropriation - Summary	**327,448.44**	**352,426**	**391,160**	**3,096**	**394,256**
NET COST	**169,923.17**	**217,426**	**229,160**	**35,096**	**264,256**

LIBRARY

CHRISTOPHER VEACH, County Librarian

BU 6022—Library
(Fund 125)

DEPARTMENT OVERVIEW

This budget unit provides library services for County residents of all ages through four libraries located in Lakeport, Clearlake, Middletown, and Upper Lake as well as a mobile library vehicle. These services include loaning books and materials to residents, programs and events for children, teens, and adults that promote life-long learning and literacy, internet access through free Wi-Fi, public computers and loaning of devices, reference assistance, digital resources, and the adult, family, and ESL literacy programs.

The library is primarily funded with a dedicated property tax approved by the voters in 1974. Property taxes make up over 57% of all revenue. A small portion of revenue (1%) is provided by library fines and fees. The Adult Literacy Program, ESL Program and ZipBooks program is funded partially by state grants through the California State Library and makes up 4% of all revenue. 27% of revenue is sourced from the County Cannabis Grant program and the General Fund. Cannabis Grant funds are used to provide additional educational opportunities and extend library open hours. The General fund contribution is used to reimburse other County departments for services rendered to the Library.

Appropriations in this budget unit pay the benefits and salary of library staff and for maintenance of library buildings and infrastructure. This budget unit also includes funding for library materials, both physical and digital, to lend to the public.

ACCOMPLISHMENTS IN FY 2023-24

- Checked out 171,635 library materials (digital and print) to the public from July 2023 to March 2024.
- Facilitated 13,864 sessions on public computers and lent 939 devices from July 2023 to March 2024.
- Conducted 250 programs for adults and 376 programs for children with a combined attendance of 6,409 from July 2023 to March 2024 in person and online.
- Selected, purchased, and added 3,352 items for adults and children to improve the library collection from July 2023 to March 2024
- Launched the Lake County Library Bookmobile, a mobile library vehicle serving communities not currently served by a library branch with 8 stops over a three day per week schedule, utilizing state grant funds, American Rescue Plan Act Funds, and local library funding.

LIBRARY

CHRISTOPHER VEACH, County Librarian
BU 6022—Library

GOALS FOR FY 2024-25

- Improve the physical library collection by replacing 5%of the collection with new books and other materials for adults, children and teens, to meet the long term objective of 25% of library holdings having a publishing date with the last 5 years.
- Apply for grants funds to, if awarded, host a community wide reading event and a summer Lunch at the Library program to further meet the needs of the community.
- Increase ease of access to the library by joining with our library consortium partners in improving the library patron experience of the library catalog.
- Continue to provide excellent library service to the public.

EXPLANATION OF RESERVES

Reserve Title	Amount	Description
General Reserves	$213,943	These reserves are ear-marked to provide for sustained library operations in the event of an unexpected revenue reduction.

Revenue and Appropriation Detail

Fund: 125 : Library
Budget Unit: 6022 : Library Services, Library

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
10-10 Property Taxes-Current Secured	1,042,031.77	1,028,770	1,077,386	0	1,077,386
10-20 Property Taxes-Current Unsecured	22,365.81	22,310	25,122	0	25,122
10-25 Property Taxes-Supp 813-Current	19,437.24	17,030	17,274	0	17,274
10-35 Property Taxes-Supp 813-Prior	4,729.87	4,510	5,780	0	5,780
10-40 Property Taxes-Prior Unsecured	1,342.43	820	1,784	0	1,784
10-70 Other Taxes-Timber Yield	28.14	30	2	0	2
42-01 Revenue from Use of Money-Interest	4,122.77	1,940	7,902	0	7,902
42-10 Rents & Concessions-Rents & Concessions	9,832.71	8,470	10,600	0	10,600
54-60 State Aid-HOPTR	8,388.82	8,400	8,289	0	8,289
54-98 State Aid-Library	187,577.00	104,130	89,118	0	89,118
56-01 Other Federal-Other	38,641.00	8,275	0	0	0
66-60 Charges for Services-Communication Services	58,632.23	40,700	40,700	0	40,700
69-01 Other Current Services-Library	9,332.25	9,780	8,768	0	8,768
79-99 Other-Donations	5,764.19	5,000	5,000	0	5,000
81-22 Operating Transfers-In	309,732.00	667,670	533,552	0	533,552
Revenue - Summary	**1,721,958.23**	**1,927,835**	**1,831,277**	**0**	**1,831,277**
Appropriation					
01-11 Salaries & Wages-Permanent	506,337.50	588,480	598,718	0	598,718
01-12 Salaries & Wages-Extra Help	74,181.73	87,495	95,782	0	95,782
01-13 Salaries & Wages-O/T Holiday	2,151.61	500	500	0	500
02-21 Retirement Contributions-FICA	40,780.80	47,429	48,436	0	48,436
02-22 Retirement Contributions-PERS	122,036.98	137,116	152,792	0	152,792
03-30 Insurance-Health/Life	124,271.40	145,556	175,202	0	175,202
03-31 Insurance-Unemployment	1,250.00	1,352	1,384	0	1,384
03-32 Insurance-Opt Out	933.33	2,400	0	0	0
04-00 Worker's Compensation-	1,052.00	1,729	2,038	0	2,038
12-00 Communications-	73,016.70	69,680	64,990	0	64,990
14-00 Household Expense-	16,315.97	18,290	17,800	0	17,800
15-12 Insurance-Public Liability	4,290.00	5,446	6,425	0	6,425

Revenue and Appropriation Detail

Fund: 125 : Library
Budget Unit: 6022 : Library Services, Library

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
15-13 Insurance-Fire & Allied Cvrgs	37,834.00	54,118	75,311	0	75,311
17-00 Maintenance-Equipment-	1,999.72	4,950	3,150	0	3,150
18-00 Maint-Bldgs & Imprvmts-	25,257.52	29,000	29,000	0	29,000
20-00 Memberships-	3,527.00	3,780	3,780	0	3,780
22-70 Office Expense-Supplies	13,273.71	16,000	16,400	0	16,400
22-71 Office Expense-Postage	1,196.17	2,100	1,400	0	1,400
23-80 Prof & Specialized Svcs-Professional & Specialize	117,898.61	123,000	139,400	0	139,400
23-90 Prof & Specialized Svcs-Administrative Services	134,642.00	131,676	214,210	0	214,210
24-00 Publications & Legal Ntcs-	0.00	150	150	0	150
26-00 Rents & Leases-Bldg & Imp-	1.00	1	1	0	1
28-30 Special Departmental Exp-Supplies & Services	157,455.72	375,542	211,120	0	211,120
29-50 Transportation & Travel-Transportation & Travel	1,649.99	2,700	2,600	0	2,600
29-51 Transportation & Travel-Cent. Gar.-Pool Mlg ONLY	0.00	0	3,680	0	3,680
30-00 Utilities-	65,682.38	71,980	71,840	0	71,840
38-00 Inventory Items-	47,487.70	13,965	7,880	0	7,880
48-00 Taxes & Assessments-	190.31	190	190	0	190
55-51 Other Charges-Literacy Grant	62,934.08	34,100	42,640	0	42,640
62-72 Cap. FA-Equipment-Autos & Light Trucks	74,175.00	146,658	0	0	0
80-80 Other Financing Uses-Interfund Reimbursements	(17,382.56)	(15,000)	(15,000)	0	(15,000)
Appropriation - Summary	**1,694,440.37**	**2,100,383**	**1,971,819**	**0**	**1,971,819**
NET COST	**(26,892.86)**	**172,548**	**140,542**	**0**	**140,542**

LIBRARY

CHRISTOPHER VEACH, County Librarian

BU 6023 – Library Improvements (Fund 71)

DEPARTMENT OVERVIEW

This budget supports needed improvements to the library collection and enhancements for library programming and is historically funded entirely by public donations from individual donors and community groups like the Friends of the Lake County Library and the Friends of Middletown Library. This budget unit is also being used to contain the funds from the Building Forward Library Infrastructure State Library grant program that will make capital improvements to all library branches from 2022 to 2026.

ACCOMPLISHMENTS IN FY 2023-24

- Purchased books, audiobooks, and DVDs for children and adults to improve the library collection.
- Purchased supplies to enhance library programming for children.
- Completed projects to increase the health, safety, and security of the library through California State Library Building Forward Library Infrastructure Grant by replacing the circulation desk at the Middletown Library, installing security cameras at all branches, and made other facility improvements.

GOALS FOR FY 2024-25

- Continue to purchase library materials to improve the library collection.
- Continue to purchase supplies to support library programs.
- Support the work of Lake County Public Services to implement the grant plan to fund capital improvement projects at the four Lake County Library facilities to include photovoltaic and backup power generation, automated building control systems and other life-safety and critical maintenance needs.

LIBRARY

CHRISTOPHER VEACH, County Librarian
BU 6023—Library Improvements (Fund 71)

EXPLANATION OF RESERVES

Reserve Title	Amount	Description
General / Unreserved—Designated	$60,670	These reserves are comprised of community donations ear-marked to improve the library collection or library events. Since community donations can fluctuate keeping a reserve can maintain a consistent level of spending on these activities from year to year.

Revenue and Appropriation Detail

Fund: 71 : Library Improvements
Budget Unit: 6023 : Library Services, Library Improvements

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	1,920.42	0	14,202	0	14,202
54-90 State Aid-Other	738,334.00	361,333	108,106	0	108,106
79-99 Other-Donations	25,220.75	15,000	13,000	0	13,000
Revenue - Summary	**765,475.17**	**376,333**	**135,308**	**0**	**135,308**
Appropriation					
18-00 Maint-Bldgs & Imprvmts-	0.00	29,602	0	0	0
28-30 Special Departmental Exp-Supplies & Services	9,773.27	15,000	40,417	0	40,417
63-13 Construction in Progress-Buildings & Improvements	0.00	1,619,900	1,566,801	0	1,566,801
Appropriation - Summary	**9,773.27**	**1,664,502**	**1,607,218**	**0**	**1,607,218**
NET COST	**(205,866.9)**	**1,288,169**	**1,471,910**	**0**	**1,471,910**

UC COOPERATIVE EXTENSION

MATTHEW BARNES, Director

UNIVERSITY OF CALIFORNIA
Agriculture and Natural Resources

BU 6131—UC Cooperative Extension

DEPARTMENT OVERVIEW

The University of California Cooperative Extension (UCCE) is the public outreach arm of the UC Division of Agriculture and Natural Resources (UCANR). Its Advisors and Specialists develop and extend research-based information to local agencies, industries and the public. UCANR is the only locally-based agency with the sole mission of sustaining a vital economy, environment and community by developing and providing information on management practices pertaining to agriculture, home horticulture, natural resources, youth development and consumer sciences.

UCCE programs operate through a partnership of county government and UCANR, with support from the USDA and external funding sources. Backed by the resources of the entire UC system, our educational programs use applied research to solve community problems. We conduct research and educational programs in cooperation with local clientele; consult with individuals and organizations on a variety of topics through meetings, phone contacts, and in-person visits; create and produce outreach materials, including newsletters, leaflets, and digital media and social mass media; and conduct informational seminars and workshops. Our website is http://celake.ucanr.edu and our email is celake@ucanr.edu.

County funding for UCCE is provided 100% through the general fund. The County provides payroll funding for two Administrative Support staff and one newly added Agricultural Technician (cross county) field position. All of which support the UC academic advisors, UC programs and the public. The salaries of County Director and all UC academic advisors assigned to Lake County are fully paid by UC. County of Lake and UC ANR each cover 50% of our Lake County 4-H Representative salary. The County of Lake has also provided full support of the 40% FTE (2 days per week) for the UC-paid Master Gardener Program Coordinator.

ACCOMPLISHMENTS IN FY 2023-24

- **Forestry & Wildlands Ecology** for Mendocino, Lake, and Sonoma Counties (Michael Jones): Evidence was found of the expansion of the Mediterranean oak borer infestation in Lake County, and we hosted a regional workshop to help tree care professionals identify signs and symptoms and outlined best management practices. Over 300 people attended this hybrid meeting, which will help the community manage forests that are more resilient to this pest and future disturbance. We continued to build the Lake County Prescribed Burn Association (PBA) by increasing the capacity of the steering committee, increasing membership, and expanding our engagement with Tribal communities by helping the Tribal Eco Restoration Alliance host a Prescribed Fire Exchange Training which will greatly expand the communities access to

prescribed fire resources. We continued assisting the Lake County Risk Reduction Authority by providing information and resources to help the group better understand vegetation management, fire risk, and using prescribed fire as a tool, with the ultimate goal of creating a safer Lake County. We continued to provide technical advice to help local government determine best management practices to address the extensive conifer mortality associated with forest pest outbreaks in order to enhance public safety and protect the natural environment.

- **Pomology-Emeritus** for Mendocino and Lake Counties (Rachel Elkins): After officially retiring July 1, 2020, Rachel returned immediately in a recall capacity funded by the California Pear Advisory Board to continue assisting the pear and walnut industries through February 28, 2023. In the meantime, the newly-created Diversified Agriculture Advisor position was created prior to her retiring, and was filled July 1, 2022 by Clebson Goncalves. This position was a major change from the position Rachel Elkins held as Pomology and Master Gardener Advisor in that emphasis and focus was placed on expanding the breadth of crops and agricultural economic activity in Lake and Mendocino Counties to ensure that agricultural land remained productive as acreage of the traditional orchard crops (pears and walnuts) continued to decrease. Once the new advisor had been hired it became unnecessary to extend Rachel's recall. As an Emeritus advisor she retains many academic privileges, including the ability to seek grant funds. Specific activities in 2023 through the present are: 1) assist and mentor the new advisor as appropriate, especially in the field of pomology and related research techniques; 2) begin the process of compiling a historical database of Lake and Mendocino pomological crop materials in order to ensure these materials will remain available to researchers, extensionists, and industry personnel, just as they were very important in developing my career goal and methods; 3) summarize results of multiple trials, e.g. long-term rootstock and training systems, reflective fabric to increase fruiting, late season fruit thinning to increase pack outs, and others; 4) continue service on several pear-related committees, including completing peer-reviewed and other publications, 5) Continue to assist local, statewide, and national pear-related activities as needed and appropriate.
- **Diversified Agriculture Advisor** for Mendocino and Lake Counties (Dr. Clebson G Gonçalves): Dr. Gonçalves has spent the last year introducing himself to the many growers in Mendocino and Lake Counties who grow pear, walnuts, olive, stone fruits, hay/alfalfa crops, berry crops, vegetable crops, etc. Dr. Gonçalves received financial support from the California Department of Food and Agriculture (CDFA), the California Pear Advisory Board, and the California Walnut Board to conduct studies related to sustainable weed management in organic and conventional orchard systems and to evaluate the response of rootstocks and orchard systems for European pears in Lake County. Beyond that, Dr. Gonçalves collaborated with Dr. Akif Eskalen's team (UC Cooperative Extension Specialist in Plant Pathology) in field trials related to the characterization and control of branch dieback disease fungi in Lake and Mendocino pear orchards. Also, Dr. Gonçalves collaborated with Dr. Cindy Kron (North Coast Area Integrated Pest Management (IPM) Advisor), Chuck Burks (USDA-ARS - Research Entomologist), Dr. Houston Wilson (UC Cooperative Extension Specialist in Orchard/Vineyard IPM), and Broc Zoller (Agricultural Consultant for Pear Industry) in a study to assess the release of sterile insect technique (SIT) combined with mating disruption for management of codling moth in pear orchards. Dr. Gonçalves's outreach methods included digital methods (phone calls, e-mails, newsletters, meetings via Zoom, social media, etc.) and in-person farm visits, meetings, and field days (e.g., Diversified Small Farm Meeting, Walnut Update, North Coast Pear Research Meeting, Pear

grower and PCA meeting, and Joint Grapes and Olive Field Day). Other activities included: 1) Advising the Master Gardener (MG) with training and problem-solving. 2) Newsletter, Extension Article, and Peer-reviewed Publication. 3) California Weed Science Society (CWSS) Board Member. 4) Weed Research and Information Center Advisory Board Member. 5) Small Farm Conference Steering Committee Member. 6) Mendocino and Lake Counties Good Farm Fund Grant Committee Member.

- **Vertebrate Pest Management** for Napa, Lake, and Solano Counties (Breanna Martinico): In her second year as the Human-Wildlife Interactions advisor Breanna launched the American Kestrel nest box network research and monitoring program in collaboration with UC Davis researchers, Napa-Solano Audubon, and over 100 grower partners in her three-county area. American Kestrels contribute to biological control of common pests on farms in California, however, they are declining in many parts of their range. This research will help us understand how to conserve natural predators and increase benefits agricultural landscapes. Breanna has also worked with research collaborators to synthesize research results from the first year of their songbird-vineyard research that will help growers better manage to reduce pest birds and enhance beneficial birds in vineyards. Breanna spoke to agricultural producers in Lake County on topics including Rodent Integrated Pest Management (IPM) strategies, Pest Bird Integrated Pest Management (IPM), and Beneficial Bird Management. Topics she presented on included for rodents and birds and practical information on how to reduce impacts of pests and increase farm viability. Breanna has participated in outreach in Lake County at the Agricultural Commissioner's 2023 Annual Laws and Regulations meeting, California Tree School 2024 at Hopland REC, Lake County Grape and Olive Day, and Diversified Small Farm meeting. Breanna created social media accounts and developed a website to provide IPM resources for Lake County agricultural producers. Fact sheets summarizing her presentations that can be downloaded from her website. Breanna began working on a collaborative project funded by the Agricultural Research Institute to understand how insectivorous songbirds impact pest management in vineyards. Her team used tracking devices to investigate where bluebirds and tree swallows foraged in relation to vineyards and eDNA metabarcoding to examine what insects the birds were eating. They trapped insects to compare what proportion of bird diets included grapevine pests. They examined over 10,000 bunches of grapes for bird damage with the goal of understanding management and landscape features that influence bird damage in vineyards.
- **Integrated Pest Management** for Mendocino, Lake, and Napa (Cindy Kron): North Coast IPM Advisor Dr. Cindy Kron received funding from the California Pear Advisory Board to trap for the invasive Brown Marmorated Stink Bug (BMSB). Traps were deployed in pear orchards in Lake County to continue to monitor for presence. Trap sites were chosen where pear orchards were in close proximity to areas of high-volume human traffic to monitor places where BMSB would most likely be first Introduced. Trapping for invasive species is very important because early detection can help prevent establishment and economic damage. In addition, Kron partnered with Ricky Lara, CDFA Senior Environmental Scientist, to deploy nonviable BMSB eggs in pear orchards to monitor for parasitoids (both native and introduced) that could possibly serve as natural control of this species. Cindy Kron teamed up with Chuck Burks (USDA-ARS Research Entomologist), Houston Wilson (UC Specialist), Clebson Goncalves (Diversified Ag Advisor), and Broc Zoller (PCA) to study Sterile Insect releases of Codling Moth in pear orchards with mating disruption in place. Kron partnered with Chris Chen, Viticulture Advisor, to offer monthly Pest

Control Advisor (PCA) breakfasts in Ukiah for licensed PCAs and QALs in Lake and Mendocino Counties. Kron has also been working on identifying the species of flatheaded borer larvae that were found in pear fruit just before harvest. The family of flatheaded borers has over 15,500 species that are all known to be wood borers with no documentation of these species attacking any fruit. Larvae were reared to adults on artificial diet and taxonomic ID of adults along with DNA analysis has identified the flatheaded borer in Lake County pears as the Pacific flatheaded borer.

- **Master Gardener Program** for Lake County (Louise Pagone): Lake County Master Gardeners have continued to be present in the County by participating in local events with our mobile Help Desk and in the UCCE office to provide information in person, by phone, and by email as volunteer staffing allows. Our bi-weekly radio show "Right Plant, Right Place" on KPFZ 88.1FM continues every other Tuesday with our Master Gardener hosts Karole Ward, Louise Pagone and David Velasquez, with an increasing number of followers. We completed our second year of on-line/distance learning Master Gardener training classes to recruit new volunteers in the program, with the addition of two new members to the program. In April Master Gardeners had members participating in the Earth Day Celebrations at the Woodland Community College in Clearlake, and also presented a class at the Middletown Community Garden on growing tomatoes during the Calpine Earth Day Celebration. The Master Gardeners participated again at the Ag & Natural Resources Day at the Lake County Fairgrounds on May 8, 2024, collaborating with Lake County 4 -H to provide information to students and teachers from schools around the County educating about pollinators, with the emphasis on butterflies. We continue to have a presence at the Saturday Farmers' Market at The Mercantile in Kelseyville, and with the addition of new volunteer members we have now added a mobile help desk to participate at the Middletown Friday night Farmers' Market. Master Gardener Gabriele O'Neill continues collaborating with Lake County Tribal Health Consortium by teaching and participating in classes at the Legacy Garden in Lakeport during the Spring, Summer, and Fall, and will also participate in the Garden Blessing Day on May 16, 2024. Since March 2024 the UC Master Gardener Program has included training for all Master Gardeners to assist the California Department of Food and Agriculture (CDFA) in the efforts to prevent the spotted lantern fly from invading California. Training includes how to identify the Spotted Lantern Fly and its preferred host: Tree of Heaven (Ailanthus altissima). The data collected by the Master Gardeners is entered into a state database for the future eradication of these trees. The trees are invasive and considered a noxious weed by the State of California.
- **4-H Youth Development Program** for Lake County (Jean Goulart)*:* Despite the vacancy of a 4-H Advisor, the program has successfully provided Lake County youth with resource, activities and experiential learning opportunities in part to the successful hiring of Jean Goulart as our new 4-H Community Education Specialist in March of 2023. With the overlap of her predecessor, Julie Frazell as 4-H Community Education Specialist who was hired back part time until December 2023, the transition has been smooth. Julie will continue to participate with 4-H Camp as a volunteer. Jean has been actively promoting the 4-H program around the County with banners, distributing brochures to schools, the Office of Education, Lakeport Chamber of Commerce, and other community organizations, and using social media outlets for news releases like The Lake County Bloom, UCCE website, and Facebook. She participated in the Blackberry Festival in Cobb, Health Expo in Clearlake, and Middletown High School Career Day, and presented 4-H during

the Healthy Start Collaborative which hosted Children's Council, Probation Department, Juvenile Justice & Delinquency Prevention Committee. In October 2023 Lake County Board Supervisor Jessica Pyska supported a proclamation for 4-H Appreciation Week, and 4-H partnered with That Ranch in Kelseyville to display signage from highway 29, and an informational sign-up table during the weekend with the 4-H staff, 4-H teen members, 4-H council members volunteers. January 2024 Jean led a two-part Project Leader Training workshop with ten club leader volunteers. This was a help way for different club leaders to come together and share ideas with in person training. Day two hosted was hosted by our newest club Xa-Ben-Na-Po, in collaboration with the Big Valley Band of Pomo. February 4-H put on their annual Presentation Day (public speaking event hosted at Lower Lake Elementary School. This has been a long-time event that will become a requirement for animal exhibitors in the 2025 Lake County Fair Jr. Livestock Auction. From March to May, Jean Goulart and 4-H Secretary Nicole Gentry attended scheduled monthly 4-H club meetings as part of 4-H Volunteer Appreciation Week, partnering with our local pizza establishments around the lake to support each area club. Certificates and leader pins were presented, and everyone at the club meeting enjoyed pizza. Acknowledgement to Round Table of Lakeport, DJ Pizza of Lower Lake, Stone Fire Pizza of Hidden Valley Lake, Cobb Mountain Pizza, Pogo's Pizza of Kelseyville, and Treasurer Cove Pizza of Upper Lake for their community support. In May 2024 Jean participated on the project planning committee and represented the 4-H program at Lake County Agriculture and Natural Resource Day in collaboration with the Lake County Fair Foundation passing out 4-H brochures to each elementary student and teachers were given brochures in Spanish for dual language learners. Memorial Day weekend 4-H will once again participate in the annual Kiwanis Pancake Breakfast helping serve breakfast to the public. This year all proceeds with be donated by Kiwanis to 4-H Council which will benefit all 4-H clubs around the County. The enrollment year will end with the opportunity for youth and adult chaperones to attend our annual Mendocino-Lake 4-H Camp the last week of June at the Mendocino Camp of the Woodlands.

- **4-H Regional Program Supervisor** for Plumas, Sierra, Lassen, Modoc, and Lake Counties (Jacki Zediker): Jacki Zediker is a former Siskiyou County Office Manager, and then 4-H Community Education Specialist. She was hired through the 4-H Statewide as Regional Program Supervisor in the middle of the year. Jacki's role is to supervise and train our 4-H Community Education Specialists that work with our 4-H volunteer leaders, members, and parents. As well as focus on increasing participation in the 4-H Youth Development Program. Jacki will work with community engagement and provide guidance on program enrichment and developmental support, with the concerted effort to increase enrollment and volunteer trainings.
- **Integrated Vineyard Systems** for Mendocino, Lake, and Sonoma Counties (Christopher Chen): Christopher Chen has worked in conjunction with UC Cooperative Extension colleagues and the Lake County Winegrape Commission to bring educational events and seminars to grape producers of Lake County. These collaborative events such as the first ever *Olive and Grape Field Day* were designed to reoccur annually or offered monthly as was the case with the *Pest Control Advisor Breakfasts*; monthly events served as a method to improve communication and information sharing about current issues in vineyards among industry professionals throughout the region. A total of eight educational-extension events were hosted or co-organized by the North Coast Viticulture UCCE program to serve Lake County clientele. Research in vineyards was robust during the 2023-2024 fiscal year. Complete summer data was collected to satisfy the

requirements of the *North Coast Grapevine Rootstock Resilience Project*, originally launched in October 2022. This included cooperation of three individual vineyards in Lake County and rigorous collection of environmental, weather, and plant related data. The collected data are being analyzed now for meaningful conclusions. Further research was initiated in congruence with local vineyard management company, Bella Vista, to install temperature inversion towers for frost detection and potential for wind disturbance techniques to prevent grapevine spring frost damage. Over 25 of these temperature inversion towers have been installed across the county, each measuring 30 + feet in height. Findings from this study should inform grape growers of the potential to replace overhead frost irrigation with wind machines for frost protection at their given vineyard; if successful, this project could lead to decreased water use in the vineyards of Lake County during key times in early spring each year. During 2023-2024 fiscal year, the UCCE North Coast Viticulture Program accepted over 30 requests for farm-related assistance or advice in commercial vineyards; approximately 30% of these requests were from Lake County clientele.

- **Water Quality, Quantity and Climate Change Advisor** for Mendocino and Lake Counties (Dr. Laura Garza): UC ANR welcomed Dr. Laura Garza on January 3rd, 2024, as the Area Water Quality, Quantity, and Climate Change advisor for Lake and Mendocino Counties. During her first quarter, Dr. Garza has immersed herself in Lake County community to assess needs and establish vital connections. Dr. Garza has reached out to current and past UCCE advisors in Lake County, building a strong network for collaboration and knowledge exchange. In addition, she has introduced herself directly to local vine grape and organic crop growers through personal visits and met with stakeholders through phone calls and gatherings. She has attended several meetings organized by the Blue-Ribbon Commission for the Rehabilitation for Clear Lake as well as their Technical Subcommittee on projects related to Water Quality and Water Education. Moreover, Dr. Garza recently supported advisors Dr. Christopher Chen and Dr. Clebson Goncalves in their UCCE Organic Crop Workshop where she served as a speaker to talk about water use efficiency and water quality practices. Through these actions, she has focuses on addressing the needs of Lake County in regards with the impacts on water supply, quality, and climate change impacts of the region.
- **Livestock & Natural Resources** for Mendocino and Lake Counties (John Harper): On June 30, 2023, John Harper retired as Livestock & Natural Resources advisor. He was hired back in August for a one-year period to provide County Director leadership for Lake & Mendocino Counties at 30% time As Livestock & Natural Resources advisor, John conducted a sheep shearing school at a new venue in Lake County (previously held in Mendocino) at Pugh Ranch in Clearlake Oaks where 28 students completed the course. John successful obtained a grant with the National Sheep Industry Improvement Program that enable him to build custom portable shearing pens so the school could be held at the new venue in Lake County. Acting as County Director he was involve in 4 search committees. The three that were successful brought the hire of Dr. Laura Garza (Water Quality, Quantity and Climate Change Advisor), Wilfredo Bello (Agricultural Technician for Lake County), and Matthew Barnes (UC paid County Director for Mendocino and Lake Counties). Matthew Barnes is a local from Lake County whose primary office will be at the UCCE Lake County, although he will share his time between counties. John Harper will continue as mentor for our new County Director until June 30, 2024.

UC COOPERATIVE EXTENSION

MATTHEW BARNES, Director
BU 6131—UC Cooperative Extension

GOALS FOR FY 2024-25

- **Forestry & Wildlands Ecology:** We will continue to develop and enhance relationships with local government and other organizations to help expand the capacity for planning and implementing forest and natural resource management, addressing vegetation management, and working towards wildfire safety and community resiliency. We will continue to build relationships with private landowners, local community partners, local government, and Tribal communities in Lake County and host outreach and education programs to help begin the process of forest and natural resource management. We will continue to research impacts of recent wildfires on forests and natural resources to better understand post-fire forest restoration needs. We will also continue to study forest health issues to help landowners and managers improve forest health and work towards implementing sustainable forest management practices that help address an increase in wildfire risk and severity and climate change. We will continue to develop and expand forest stewardship and health workshop opportunities for private landowners.
- **Pomology:** Rachel Elkins will continue to summarize and present research trial results, including reports and other publications and presentations at meeting organized by active colleagues. Elkins has also begun organizing many years of Lake and Mendocino County pomological crop history and technical material to prepare it for digitization in collaboration with UC Davis Fruit and Nut Research and Information Center (FNRIC). This will ensure historical material is available for future interest and use. She will also continue to serve on multistate committees (USDA *Pyrus* Germplasm Committee (including Pyrus Crop Vulnerability Statement writing subcommittee), USDA SCRI scientific committee for a pome fruit climate change project) and provide expertise in her field of knowledge as needed and requested.
- **Diversified Agriculture:** Dr. Gonçalves will continue to develop and enhance applied research and extension responsibilities for pomological crops, but importantly, will focus on the breadth of specialty crops grown in Lake and Mendocino Counties in order to ensure that all farm types and sizes can thrive and contribute to a strong local agricultural base and improving local food security. He will continue to update industry personnel (growers, pest control advisors, etc.) on the most up-to-date research and technological innovations to enhance sustainability and provide added revenue to growers. He will continue to explore emerging technologies and contribute to cutting-edge research and extension that addresses the critical needs of productivity and sustainability. Dr. Gonçalves is engaging and collaborating with other UCCE Advisors, UC Davis, UC Riverside, and UC Santa Cruz specialists to support a sustainable agriculture and integrated pest management (IPM) adoption in California agriculture to provide California growers and agricultural pest control advisors (PCAs) a better pest management programs (including insects, diseases, and weed management). Dr. Gonçalves will continue to collaborate with Dr. Akif Eskalen's team (UC Cooperative Extension Specialist) in a second-year trial related to the characterization and control of branch dieback disease fungi in Lake and Mendocino pear orchards. Dr. Gonçalves will continue to collaborate with Dr. Cindy Kron (North Coast Area IPM Advisor), Chuck Burks (USDA-ARS-Research Entomologist), Dr. Houston Wilson (UC Cooperative Extension Specialist), and Broc Zoller (PCA) in the second-year study related to the release of sterile insect technique (SIT) combined with mating disruption for management of codling moth in pear orchards. Furthermore, Dr. Gonçalves, in collaboration with Dr. Kron, will conduct surveys in an attempt to identify the causes of the occurrence of the flatheaded borers in

pear fruits in Lake County. He will continue advising the Master Gardeners program through online/distance learning training and in-person classes. He will also assist with help desk requests and represent UCCE with related requests as needed in Lake and Mendocino Counties. He will continue to participate in important committees serving Lake and Mendocino Counties as well as across the state.

- **Vertebrate Pest Management** for Napa, Lake, and Solano Counties (Breanna Martinico): In her second year as the Human-Wildlife Interactions advisor Breanna launched the American Kestrel nest box network research and monitoring program in collaboration with UC Davis researchers, Napa- Solano Audubon, and over 100 grower partners in her three-county area. American Kestrels contribute to biological control of common pests on farms in California, however, they are declining in many parts of their range. This research will help us understand how to conserve natural predators and increase benefits agricultural landscapes. Breanna has also worked with research collaborators to synthesize research results from the first year of their songbird-vineyard research that will help growers better manage to reduce pest birds and enhance beneficial birds in vineyards. Breanna spoke to agricultural producers in Lake County on topics including Rodent Integrated Pest Management (IPM) strategies, Pest Bird Integrated Pest Management (IPM), and Beneficial Bird Management. Topics she presented on included for rodents and birds and practical information on how to reduce impacts of pests and increase farm viability. Breanna has participated in outreach in Lake County at the Agricultural Commissioner's 2023 Annual Laws and Regulations meeting, California Tree School 2024 at Hopland REC, Lake County Grape and Olive Day, and Diversified Small Farm meeting. Breanna created social media accounts and developed a website to provide IPM resources for Lake County agricultural producers. Fact sheets summarizing her presentations that can be downloaded from her website. Breanna began working on a collaborative project funded by the Agricultural Research Institute to understand how insectivorous songbirds impact pest management in vineyards. Her team used tracking devices to investigate where bluebirds and tree swallows foraged in relation to vineyards and eDNA metabarcoding to examine what insects the birds were eating. They trapped insects to compare what proportion of bird diets included grapevine pests. They examined over 10,000 bunches of grapes for bird damage with the goal of understanding management and landscape features that influence bird damage in vineyards.
- **Integrated Pest Management:** Dr. Cindy Kron will continue to trap for the Brown Marmorated Stink Bug (BMSB) in Lake County pear orchards funded by the Pear Pest Management Research Fund (PPMRF) in addition to deploying nonviable BMSB egg masses to continue monitoring for parasitism. The Sterile Insect releases of Codling Moth in pear orchards with mating disruption in place will continue for the second year also funded by the PPMRF. Kron will continue to partner with Chris Chen, Viticulture Advisor, to offer monthly Pest Control Advisor (PCA) breakfasts in Ukiah for licensed PCAs and QALs in Lake and Mendocino Counties. Kron received funding for a joint project with multiple researchers that work on walnut husk fly from the California Walnut Board to test newly designed lures against the industry standard. The hope is that the new lure will trap flies earlier and at a higher number than the current industry standard trap/lure combination. A more accurate assessment of when flies are in the orchard could result in more effective timing of sprays to reduce walnut husk fly populations. Kron has also teamed up with Clebson Goncalves to survey Lake County pear orchards to determine the distribution of the Pacific flatheaded borer found in pear fruit. At this time, it is unknown whether the flatheaded

borer displayed odd behavior for the 2023 season that continued and well distributed pest of pear fruit that has been misdiagnosed as codling moth damage in orchards for some time.

- **Master Gardener Program:** A new Master Gardener Class will be starting at the end of August 2024 via Zoom and in person, where we hope to have five additional students complete to become Master Gardener volunteers. Our bi-weekly radio show "Right Plant, Right Place" on KPFZ 88.1FM continues every other Tuesday with our Master Gardener hosts Karole Ward, Louise Pagone and David Velasquez, to continue educational outreach to our community. Master Gardeners will be collaborating with Lake County Public Health to assist with school gardens around the County by providing consultation and workshops for the students and teachers. In the summer of 2024 will be starting a quarterly newsletter, with the hope to have a Spanish version available, as well. Master Gardeners has received invitations to assist with the new demonstration garden at the Kuulanapo Wetland Preserve which will contain native plants that are important to the Lake County Pomo with signage highlighting their uses. We will also have a table at the Clear Lake Integrated Science Symposium 2024 on August 15th & 16th. In 2025 Master Gardeners will participate in the 2025 Lake County Resource Conservation District (RCD) Field Day on the Creek with students attending from Coyote Valley, Minnie Cannon, and Cobb elementary schools along with teachers and parent volunteers. We will also be presenting an informational table on native plants with recommendation from Sarah Simone Angulo from the UC Davis Department of Education. In the next year, our Master Gardeners have plans in process to; 1) participate in the 2024 Tule Boat Races in July at the Clear Lake State Park in collaboration with Diversified Agriculture Advisor, Dr. Clebson Goncalves. 2) work with Angela De Palma-Dow from Water Resources to create a plant guide for aquatic plants that can be grown by homeowners with lake front property. 3) install a demonstration garden at the UC Cooperative Extension office in Lakeport with the focus on Pollinators. We will have two Master Gardeners with certification to lead the effort and hope to make a garden available to the students of Lake County and provide a place where they can learn about the importance of crops, orchards, and home gardeners in Lake County.
- **4-H Youth Development Program:** We will continue serving our youth and volunteers by providing them with resources, activities, and experiential learning opportunities in multiple venues such as clubs, school settings, events, and summer camp. We strive to increase member participation in the 4-H club program and increase youth and adult volunteer attendance for our Mendocino-Lake 4-H Camp throughout both counties. We continue to participate in the Lake County Agriculture and Natural Resource Day in collaboration with the Lake County Fair Foundation. We will continue to network and collaborate with afterschool programs and community organizations to expand education and healthy lifestyles through nutrition, and youth development through science, and gardening curriculum. We will work toward revitalizing participation at our Presentation Day (public speaking event) as a revised requirement for participation in the 2025 Lake County Fair Jr. Livestock Auction. We aim to increase 4-H visibility throughout the County of Lake for the whole child approach to grow curious, creative, caring, empathetic, and confident young people by way of 4-H experiential learning opportunities with supportive adult volunteer positive interactions, nurturing celebration of our cultural community with inclusion, diversity, and belonging, and boost community awareness to 4-H programs in STEM, Agriculture, Healthy Living, and Civic Engagement.

UC COOPERATIVE EXTENSION

MATTHEW BARNES, Director
BU 6131—UC Cooperative Extension

- **Integrated Vineyard Systems:** The North Coast Viticulture Program objectives will include continuing the educational programming offered to grape producers in 2023-2024 fiscal year. Preparations have already been made to offer a *Pear and Grape Field Day* event in conjunction with the UCCE Diversified Agriculture Producer. This is a continuation of the *Olive and Grape Field Day* offered last year. Additionally, all *Pest Control Advisor Breakfasts* will be offered again during the same timeframes as in 2023. This will lead to offering at least eight events during 2024-2025, matching event offerings of the previous year. However, the goal of the Viticulture Program is to also test more one-off events for improving future events. Research projects from 2023 are planned to conclude in 2024, including the *North Coast Grapevine Rootstock Resilience Project* which will complete data collection and analysis by end of 2024. The study to quantify regions of temperature inversion for frost protection will continue with the objective of obtaining three years of data before drawing meaningful conclusions. Other research proposals are under consideration for funding by various agencies and would total $123,000 worth of shared research funds for investigations in Lake County and adjacent regions. These proposed projects are planned in conjunction with University of California Davis Viticulture and Enology Department and the UC Organic Institute. As always, the UCCE North Coast Viticulture Program strives to provide practical assistance to grape producers and will continue to accept requests from commercial growers in Lake County for farming-related assistance and advice.
- **Water Quality, Quantity and Climate Change Advisor:** Dr. Garza's efforts aim to significantly promote sustainable water management practices and enhance climate resilience. Through targeted outreach and education initiatives, Dr. Garza will play a pivotal role in sharing essential knowledge on water resources and climate change at events such as Pear and Grape Day and Clear Lake Integrated Science Symposium. These provide an opportunity to reach a diverse audience, including agricultural and natural resource producers, stakeholders, and the overall community. Dr. Garza's will collaborate with UC Davis Professor Dr. Sandoval where they will develop a master class in water resources and policy, facilitating cross-disciplinary dialogue and enriching understanding of water management challenges and solutions. This educational outreach serves to cultivate the next generation of water management professionals, ensuring a sustainable legacy of expertise. She will continue engaging with Blue Ribbon Commission for the Rehabilitation for Clear Lake to support water resources and climate change research. By actively engaging in such events and appointments, Dr. Garza will continue having a strong commitment to advancing the goals outlined by the Water Quality, Quantity, and Climate Change Advisor. Her contributions will enhance the resilience of water resources in the North Coast region and beyond, ensuring sustainable management practices for future generations.
- **Livestock & Natural Resources:** We plan to recruit ranchers to test the CRSA program mentioned above so we can refine it and release it as a general tool accessible through the internet. Modifications from the test ranchers will be incorporated. Forage production assessment will continue on the three rancher locations. We expect to complete this project by the end of 2024. We plan to offer our shearing school in 2024 and may have a host for the school in Lake County.

New Positions Being Recruited: New Advisor position in recruitment for the coming year that will be serving multiple counties, including Lake County.

UC COOPERATIVE EXTENSION

MATTHEW BARNES, Director
BU 6131—UC Cooperative Extension

- **Cultural Burning and Indigenous Land Stewardship Advisor** (Lake & Mendocino Counties): This position will provide leadership in Mendocino and Lake Counties in: evaluating and implementing cultural burning as a fire hazard mitigation and eco-cultural revitalization strategy that enhances the resilience of our regional communities and fire-adapted ecosystems and promotes Indigenous food sovereignty; understanding fire effects on human communities and ecosystems; developing innovative partnerships that enable active cultural fire management and empower Indigenous land stewardship; networking, outreach focused on fire ecology, cultural resource management, climate change adaptation, and community wildfire resilience; research on methods of and effects from various cultural burning techniques. This Advisor will extend research-based information on fire ecology, Indigenous stewardship and management, cultural burning and fire-related topics through field days, conferences, trainings, newsletters, technical publications (online and print), policy briefs, webinars, and social media. Key clientele groups include Tribes, Native youth, federal and state agencies who work on fire and fuels management; private landowners and resource managers, and other professionals with an interest in fire and Indigenous stewardship and management; regulators and policy makers; and Fire Safe Councils and other community groups working on community-based fire adaptation. It is anticipated that the Advisor will conduct research on Indigenous cultural burning effects in different habitat types; efficacy of fuel treatment and reduction strategies, targeted grazing, cultural burns, and mechanical thinning; techniques for integrating fire with culturally significant flora and fauna to enhance Indigenous food sovereignty; cultural and ecosystem processes and recovery after fire; methods for decreasing the impact of wildfire on human communities through land stewardship, management and planning practices.
  - This position had a failed search and was readvertised. The committee has reviewed the new candidates and should complete the task this coming year.

Revenue and Appropriation Detail

Fund: 1 : General County
Budget Unit: 6131 : Agricultural Education, UC Cooperative Extension

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Appropriation					
01-11 Salaries & Wages-Permanent	97,665.32	127,393	141,098	0	141,098
02-21 Retirement Contributions-FICA	7,466.37	9,746	10,794	0	10,794
02-22 Retirement Contributions-PERS	23,287.74	29,682	36,177	0	36,177
03-30 Insurance-Health/Life	24,331.31	33,295	30,040	0	30,040
03-31 Insurance-Unemployment	220.00	254	282	0	282
03-32 Insurance-Opt Out	0.00	0	2,400	0	2,400
04-00 Worker's Compensation-	245.00	276	150	0	150
10-00 Agricultural-	0.00	200	500	0	500
11-00 Clothing & Personal Suppl-	46.54	300	600	0	600
12-00 Communications-	3,204.05	3,723	5,000	0	5,000
14-00 Household Expense-	64.82	200	500	0	500
15-12 Insurance-Public Liability	4,290.00	5,441	6,425	0	6,425
15-13 Insurance-Fire & Allied Cvrgs	1,009.00	1,444	2,009	0	2,009
17-00 Maintenance-Equipment-	742.50	500	1,500	0	1,500
19-40 Medical Expense-Medical Supplies	47.96	400	500	0	500
20-00 Memberships-	0.00	200	200	0	200
22-70 Office Expense-Supplies	5,324.43	6,000	5,000	0	5,000
22-71 Office Expense-Postage	410.10	600	500	0	500
22-72 Office Expense-Books & Periodicals	457.03	300	300	0	300
23-80 Prof & Specialized Svcs-Professional & Specialize	57,200.00	57,200	60,000	0	60,000
27-00 Small Tools & Instruments-	153.25	500	1,000	0	1,000
28-30 Special Departmental Exp-Supplies & Services	1,032.07	1,350	3,054	0	3,054
28-38 Special Departmental Exp-Agricultural Research	159.77	800	1,000	0	1,000
28-59 Special Departmental Exp-Software Subscriptions	0.00	0	436	0	436
29-50 Transportation & Travel-Transportation & Travel	0.00	300	500	0	500
29-51 Transportation & Travel-Cent. Gar.-Pool Mlg ONLY	8,277.42	10,000	13,000	0	13,000
38-00 Inventory Items-	5,967.48	0	2,000	0	2,000

Revenue and Appropriation Detail

Fund: 1 : General County
Budget Unit: 6131 : Agricultural Education, UC Cooperative Extension

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
62-72 Cap. FA-Equipment-Autos & Light Trucks	0.00	0	33,200	0	33,200
Appropriation - Summary	**241,602.16**	**290,104**	**358,165**	**0**	**358,165**
NET COST	**252,351.18**	**290,104**	**358,165**	**0**	**358,165**

PUBLIC SERVICES

LARS EWING, Director

BU 7011—Parks and Recreation

DEPARTMENT OVERVIEW

The Parks and Recreation Division is responsible for the maintenance and repair of 27 county parks which include eleven playgrounds, nine boat docks, five baseball/softball fields, seven boat launch ramps, four dog parks, two tennis courts, one skate park, one basketball court, one public swimming pool, and numerous trail systems for hiking located within county parks. Additionally, the division provides grounds maintenance services for the three County museums and the courthouse grounds.

The Konocti Regional Trails (KRT) is a planned network of community pathways, land and water trails on and around Clear Lake that highlight the region's outstanding scenic beauty, diverse wildlife, natural landscapes, and cultural history. Its mission is to enhance the visitor experience by providing an opportunity for recreation and appreciation of these unique assets, and promote community health and economic vitality throughout the region.
This budget unit is supported by several sources of funding and includes general fund discretionary revenues, grants, geothermal royalties, telecommunication leases, developer fees for park improvements (Quimby fees), donations, TOT fees, and park and pool use fees.

Parks staffing includes one Parks Superintendent, two Parks Area Supervisors, and nine Parks Maintenance Workers, as well as seasonal extra help staff.

ACCOMPLISHMENTS IN FY 2023-24

- Completed a $1.3 mil grant for public education for litter abatement and improvements at 15 parks (new restrooms, shade structures, drinking fountains, trees, benches, and other amenities).
- Progressed to final design for a $2.3 mil grant for improvements to Hammond Park in Nice.
- Acquired a 13-acre parcel on Cobb for a new park; prepared concept plans; secured a state grant to pay for 50% of acquisition costs; environmental studies and design efforts are in progress.
- Adopted the Lake County Parks, Recreation, and Trails Master Plan.
- Restored to historic standards the Mary Downen Cabin on Mt Konocti Park.
- Solicited bids for Lucerne Harbor dredging project.
- Started planning efforts for John T. Klaus Park in Clearlake Oaks, which will include community outreach, environmental/cultural analysis, an interim use plan, and conceptual designs; began site cleanup and building improvement efforts.
- Installed fitness court at Kelseyville Community Park.

PUBLIC SERVICES

LARS EWING, Director
BU 7011—Parks and Recreation

- Prepared feasibility study for shoreline improvements to the Lucerne Community Garden property.
- Improved parking at Middletown Square.
- Constructed trail improvements in cooperation with EcoArts at Trailside Park in Middletown.
- Began an initiative to provide more robust public recreation programming and marketing.
- Continued ongoing parks maintenance and enhancements.

GOALS FOR FY 2024-25

- Secure new permanent position of Recreation Program Coordinator.
- John T. Klaus Park site cleanup, community outreach, interim use plan, and technical studies.
- Cobb Park interim use plan and final design.
- Hammond Park improvements design completion and construction award.
- Mt Konocti Park enhanced use planning.
- Lucerne Harbor Park harbor dredging.
- Lucerne Community Garden shoreline improvements design.
- Trailside Park trail improvements.
- Upgrade the parks and trails (and recreation) website.
- Reconfigure the parks advisory board in accordance with master plan recommendations.
- Partner with Redwood Trails Alliance for trail planning, development, and construction.

Revenue and Appropriation Detail

Fund: 1 : General County
Budget Unit: 7011 : Recreation Facilities, Parks & Recreation

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
10-91 Other Taxes-Transient Occupancy	108,296.10	112,500	75,000	37,500	112,500
42-10 Rents & Concessions-Rents & Concessions	316,509.26	312,829	336,167	28,791	364,958
54-90 State Aid-Other	0.00	4,085,508	3,499,743	(7,496)	3,492,247
69-02 Other Current Services-Park and Recreation Fees	15,410.25	8,000	7,695	6,462	14,157
81-22 Operating Transfers-In	431,000.00	1,400,000	1,095,361	0	1,095,361
Revenue - Summary	**871,215.61**	**5,918,837**	**5,013,966**	**(65,257)**	**5,079,223**
Appropriation					
01-11 Salaries & Wages-Permanent	503,006.45	603,361	647,168	0	647,168
01-12 Salaries & Wages-Extra Help	123,027.76	134,964	134,964	0	134,964
01-13 Salaries & Wages-OT, Holiday, Stby	1,941.29	5,000	8,000	0	8,000
01-14 Salaries & Wages-Other, Term	4,475.37	5,000	5,000	0	5,000
02-21 Retirement Contributions-FICA	44,039.00	49,998	53,878	0	53,878
02-22 Retirement Contributions-PERS	129,263.62	140,761	166,912	0	166,912
03-30 Insurance-Health/Life	108,245.94	106,671	152,486	18,000	170,486
03-31 Insurance-Unemployment	1,924.00	2,175	2,277	0	2,277
04-00 Worker's Compensation-	27,910.00	36,273	38,376	0	38,376
11-00 Clothing & Personal Suppl-	11,025.50	14,000	16,000	(1,000)	15,000
12-00 Communications-	4,890.01	8,000	8,000	0	8,000
14-00 Household Expense-	17,394.36	27,000	27,000	0	27,000
15-12 Insurance-Public Liability	20,786.00	23,376	25,882	0	25,882
15-13 Insurance-Fire & Allied Cvrgs	21,909.00	31,340	46,613	(3,000)	43,613
17-00 Maintenance-Equipment-	29,673.60	25,000	25,000	0	25,000
18-00 Maint-Bldgs & Imprvmts-	174,507.63	269,500	250,000	0	250,000
19-40 Medical Expense-Medical Supplies	0.00	2,500	2,500	0	2,500
20-00 Memberships-	350.00	600	600	0	600
22-70 Office Expense-Supplies	1,784.88	2,500	2,500	0	2,500
22-71 Office Expense-Postage	102.40	500	500	0	500
23-80 Prof & Specialized Svcs-Professional & Specialize	153,736.84	281,000	318,500	(128,500)	190,000

Revenue and Appropriation Detail

Fund: 1 : General County
Budget Unit: 7011 : Recreation Facilities, Parks & Recreation

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
23-91 Prof & Specialized Svcs-Intra-Div Services	31,265.00	31,265	31,265	0	31,265
24-00 Publications & Legal Ntcs-	0.00	1,500	1,500	0	1,500
25-00 Rents & Leases-Equipment-	2,963.15	7,500	7,500	0	7,500
26-00 Rents & Leases-Bldg & Imp-	10,289.08	7,500	7,500	0	7,500
27-00 Small Tools & Instruments-	6,025.79	10,000	10,000	0	10,000
28-30 Special Departmental Exp-Supplies & Services	12,609.02	70,000	60,000	0	60,000
29-50 Transportation & Travel-Transportation & Travel	20,560.73	30,000	30,000	(5,000)	25,000
29-51 Transportation & Travel-Cent. Gar.-Pool Mlg ONLY	69,575.72	58,500	65,000	(3,000)	62,000
30-00 Utilities-	212,314.45	230,000	230,000	13,000	243,000
38-00 Inventory Items-	79,784.05	86,000	10,000	0	10,000
48-00 Taxes & Assessments-	1,124.07	1,800	1,900	0	1,900
55-03 Other Charges-Pathway Project	0.00	149,918	0	149,918	149,918
62-72 Cap. FA-Equipment-Autos & Light Trucks	37,916.83	0	50,000	(50,000)	0
62-74 Cap. FA-Equipment-Other	0.00	13,500	7,500	0	7,500
63-12 Construction in Progress-Park Improvements	352,321.68	5,166,508	4,368,141	(180,533)	4,187,608
63-13 Construction in Progress-Buildings & Improvements	0.00	50,000	0	0	0
80-80 Other Financing Uses-Interfund Reimbursements	(33,419.29)	(26,882)	0	0	0
Appropriation - Summary	**2,183,323.93**	**7,656,628**	**6,812,462**	**(190,115)**	**6,622,347**
NET COST	**1,374,233.32**	**1,737,791**	**1,798,496**	**(255,372)**	**1,543,124**

PUBLIC SERVICES

LARS EWING, Director

BU 7073 – Park Development-Quimby (Fund 73)

DEPARTMENT OVERVIEW

Quimby fees are collected as a condition of approval of the tentative map for certain subdivisions in order to provide funding to ensure that adequate recreational land, open space, and related facilities are available in the area in which the subdivision occurs. Quimby fees are used for the development of new parks or the rehabilitation and improvement of existing parks; these fees cannot be used to pay operating or maintenance expenses for existing parks.

ACCOMPLISHMENTS IN FY 2023-24

- Kelseyville Community Park fitness circuit.
- Parks, Recreation and Trails Master Plan will determine a long-term plan for the use of Quimby Fees.

GOALS FOR FY 2024-25

- Hammond Park improvements – Collier Ave Quimby fees.

EXPLANATION OF RESERVES

Reserve Title	Amount	Description
Quimby – Park Improvement Fees	$260,296	Quimby fees are collected on new residential subdivisions to provide funding to ensure that adequate recreational land, open space, and related facilities are available in the general area in which the subdivision occurs.

Revenue and Appropriation Detail

Fund: 73 : Park Development Quimby
Budget Unit: 7073 : Recreation Facilities, Park Development-Quimby

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	1,205.55	400	5,593	0	5,593
66-11 Charges for Services-Subdivision Insp Fees	135,720.00	6,786	6,786	0	6,786
Revenue - Summary	**136,925.55**	**7,186**	**12,379**	**0**	**12,379**
Appropriation					
23-90 Prof & Specialized Svcs-Administrative Services	0.00	137	85	0	85
Appropriation - Summary	**0.00**	**137**	**85**	**0**	**85**
NET COST	**(136,925.55)**	**(7,049)**	**(12,294)**	**0**	**(12,294)**

PUBLIC SERVICES

LARS EWING, Director

BU 7074—John T. Klaus Park (Fund 74)

DEPARTMENT OVERVIEW

The County of Lake is the benefactor of the 1994 John T. Klaus Estate Trust (Trust) for the development of the John T. Klaus Park in Clearlake Oaks. A condition of the Trust is that all funds from the Trust, profits generated by the Trust assets, or fees received from activities at the future park, are to be used solely for improvement and maintenance costs of the park and are to be held in an account that is not to be commingled with any general County fund or other County parks and recreation funds. Fund 074 and Budget Unit 7074 were established for that purpose.

ACCOMPLISHMENTS IN FY 2023-24

- Refurbished the existing quonset hut for use by parks staff for storage of tools, vehicles, and supplies
- Contracted with a landscape architecture and planning firm for park planning efforts which will include community outreach, environmental/cultural analysis, an interim use plan, and conceptual designs

GOALS FOR FY 2024-25

- Complete property cleanup
- Commence community outreach/input to develop an interim use plan and conceptual park designs
- Begin necessary technical studies for environmental analysis

EXPLANATION OF RESERVES

Reserve Title	Amount	Description
Klaus Park	$3,155,202	All funds from the Trust, profits generated by the Trust assets, or fees received from activities at the future park, are to be used solely for improvement and maintenance costs of the park and are to be held in an account that is not to be commingled with any general County fund or other County parks and recreation funds.

Revenue and Appropriation Detail

Fund: 74 : Parks - John T Klaus Park
Budget Unit: 7074 : Recreation Facilities, Parks - John T Klaus Park

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	6,977.00	0	39,000	0	39,000
92-01 Contributions-Private Party	1,479,770.61	1,000,000	200,000	0	200,000
Revenue - Summary	**1,486,747.61**	**1,000,000**	**239,000**	**0**	**239,000**
Appropriation					
01-12 Salaries & Wages-Extra Help	0.00	64,269	67,077	0	67,077
03-31 Insurance-Unemployment	0.00	177	184	0	184
11-00 Clothing & Personal Suppl-	0.00	0	3,000	0	3,000
12-00 Communications-	0.00	0	1,000	0	1,000
14-00 Household Expense-	0.00	0	1,000	0	1,000
17-00 Maintenance-Equipment-	0.00	0	5,000	0	5,000
18-00 Maint-Bldgs & Imprvmts-	0.00	0	20,000	0	20,000
22-70 Office Expense-Supplies	0.00	0	500	0	500
23-80 Prof & Specialized Svcs-Professional & Specialize	0.00	299,446	75,000	0	75,000
24-00 Publications & Legal Ntcs-	0.00	0	200	0	200
25-00 Rents & Leases-Equipment-	0.00	0	5,000	0	5,000
27-00 Small Tools & Instruments-	0.00	0	10,000	0	10,000
30-00 Utilities-	0.00	5,000	5,000	0	5,000
38-00 Inventory Items-	0.00	0	10,000	0	10,000
63-12 Construction in Progress-Park Improvements	0.00	0	250,000	0	250,000
Appropriation - Summary	**0.00**	**368,892**	**452,961**	**0**	**452,961**
NET COST	**(1,486,747.61)**	**(631,108)**	**213,961**	**0**	**213,961**

PUBLIC SERVICES

LARS EWING, Director

BU 7201 – County Museums

DEPARTMENT OVERVIEW

The Lake County Museums serve as stewards of Lake County's historic and cultural resources and educators for Lake County's future. Each of the three museums receive many artifacts of importance each year and in sum hold a great deal of the historic and cultural non-renewable resources of Lake County. Through the interpretation of these sites and the many artifacts that are saved within their walls, the county's residents, students and visitors can learn about the unique and interesting history of the region. Proper preservation and display techniques are vital to the longevity of the artifacts.

The Museums of Lake County are comprised of three distinctly different historic buildings in three different communities:

- The Courthouse Museum built in 1871 in Lakeport houses the largest part of the County of Lake's cultural object collection.
- The Lower Lake Schoolhouse Museum, built in 1878, highlights the late 19th and early 20th century grammar school experience as well as the emphasizing its second-floor auditorium as a community gathering place historically and currently.
- The Gibson Museum & Cultural Center in Middletown is a California storybook-style home and was converted to a community library.

ACCOMPLISHMENTS IN FY 2023-24

- Secured two grants to support Pomo tribal culture projects at the Courthouse Museum; a Pomo family sculpture outside the museum; and upgrades to the Pomo gallery and exhibit on the inside.
- Increased one-year visitation to across all museums - 2,393 at the Courthouse Museum, 1,478 at the Lower Lake Schoolhouse, and 222 at Gibson Museum.
- Brought 129 students to the Courthouse Museum and 366 students to the Lower Lake Museum, through school tours.
- Collaborated with Historicorps, a historic preservation non-profit, for the restoration of the Mary Downen cabin on Mount Konocti Park .
- Created a new exhibit on aviation history of Lake County.

LARS EWING, Director
BU 7201—County Museums

GOALS FOR FY 2024-25

- Complete the Courthouse Pomo gallery in collaboration with seven Lake County tribes.
- Construction of a new gazebo at the Lower Lake Schoolhouse Museum.
- Create a new temporary exhibit in Spring of 2025.
- Update permanent displays, with emphasis on the Lower Lake Schoolhouse Museum.
- Finish fabrication of the bronze Pomo family sculpture for the Courthouse Museum.

Revenue and Appropriation Detail

Fund: 1 : General County
Budget Unit: 7201 : Cultural Services, Museum

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
42-10 Rents & Concessions-Rents & Concessions	935.00	1,500	1,500	0	1,500
54-90 State Aid-Other	0.00	140,080	79,080	0	79,080
69-20 Other Current Services-Other	3.10	10	10	0	10
81-22 Operating Transfers-In	50,000.00	100,000	100,000	0	100,000
Revenue - Summary	**50,938.10**	**241,590**	**180,590**	**0**	**180,590**
Appropriation					
01-11 Salaries & Wages-Permanent	101,843.11	104,441	104,260	0	104,260
01-12 Salaries & Wages-Extra Help	101,541.45	141,458	142,304	0	142,304
01-13 Salaries & Wages-OT, Holiday, Stby	1,022.22	3,000	3,000	0	3,000
02-21 Retirement Contributions-FICA	10,631.27	11,898	11,958	0	11,958
02-22 Retirement Contributions-PERS	24,283.53	24,335	26,732	0	26,732
03-30 Insurance-Health/Life	12,407.11	12,275	32,562	0	32,562
03-31 Insurance-Unemployment	423.00	492	494	0	494
04-00 Worker's Compensation-	2,051.00	2,051	2,051	0	2,051
12-00 Communications-	5,640.53	6,000	6,000	0	6,000
14-00 Household Expense-	22.00	1,000	2,000	0	2,000
15-12 Insurance-Public Liability	4,486.00	5,613	6,425	0	6,425
15-13 Insurance-Fire & Allied Cvrgs	9,349.00	13,373	18,610	0	18,610
17-00 Maintenance-Equipment-	459.85	3,000	500	0	500
18-00 Maint-Bldgs & Imprvmts-	178.99	500	455	0	455
19-40 Medical Expense-Medical, Dental & Lab Exp	0.00	2,000	300	0	300
20-00 Memberships-	898.00	1,764	2,000	0	2,000
22-70 Office Expense-Supplies	889.33	3,000	5,000	0	5,000
22-71 Office Expense-Postage	31.38	200	200	0	200
22-72 Office Expense-Books & Periodicals	105.08	800	800	0	800
23-80 Prof & Specialized Svcs-Professional & Specialize	775.40	17,000	17,000	0	17,000
28-30 Special Departmental Exp-Supplies & Services	17,340.00	85,080	80,000	0	80,000

Revenue and Appropriation Detail

Fund: 1 : General County
Budget Unit: 7201 : Cultural Services, Museum

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
28-59 Special Departmental Exp-Software Subscriptions	0.00	0	3,500	0	3,500
28-91 Special Departmental Exp-Advertising & Promotion	0.00	50,000	30,000	0	30,000
29-50 Transportation & Travel-Transportation & Travel	1,626.59	3,200	3,000	0	3,000
38-00 Inventory Items-	559.33	1,646	20,000	0	20,000
48-00 Taxes & Assessments-	27.33	27	30	0	30
63-13 Construction in Progress-Buildings & Improvements	0.00	205,000	0	144,000	144,000
Appropriation - Summary	**296,591.50**	**699,153**	**519,181**	**144,000**	**663,181**
NET COST	**245,653.4**	**457,563**	**338,591**	**144,000**	**482,591**

LARS EWING, Director

BU 7202—Museum Improvements (Fund 70)

DEPARTMENT OVERVIEW

The Lake County Museum Fund was created as a repository for monies that are collected through donations and trusts. These funds are solely earmarked for exhibits, exhibit displays, archival storage supplies, tracking and care.

ACCOMPLISHMENTS IN FY 2023-24

- Secured a Chinese Pioneers traveling exhibit.
- Created a new permanent display at the Courthouse on the history of the building and the museums.
- Updated exhibit materials for all three sites.
- Exhibited new guns and military items at the Lower Lake schoolhouse.
- Created a new display about the Mary Dowen cabin at the Lower Lake Schoolhouse.
- Repackaged, photographed, and inventoried thousands of items.
- Began work at all museums to complete a full collections inventory.

GOALS FOR FY 2024-25

- Complete an inventory of the collections at each museum.
- Refresh long-term and permanent exhibits, while planning for short-term temporary exhibits that attract a variety of visitors both residents and tourists.
- Program activities that are hands-on and family-friendly to encourage even more visitors.

LARS EWING, Director
BU 7202—Museums Improvements (Fund 70)

EXPLANATION OF RESERVES

Reserve Title	Amount	Description
Museum Improvements	$33,211	Exhibits, exhibit improvements, exhibit displays, archival storage supplies tracking and care. Designated as the repository for the donations for also designated.
Lake Family Pomo Sculpture Project	$49,590	Donations that are designated for the Lake Family Pomo sculpture are separated from museum donations and housed in the 7202 reserves for use on the project.

Revenue and Appropriation Detail

Fund: 70 : Museum Improvements
Budget Unit: 7202 : Cultural Services, Museum Improvements

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	573.54	200	1,700	0	1,700
79-99 Other-Donations	18,789.60	14,000	5,500	0	5,500
Revenue - Summary	**19,363.14**	**14,200**	**7,200**	**0**	**7,200**
Appropriation					
23-90 Prof & Specialized Svcs-Administrative Services	0.00	1,711	0	0	0
28-30 Special Departmental Exp-Supplies & Services	1,500.00	4,000	5,000	0	5,000
Appropriation - Summary	**1,500.00**	**5,711**	**5,000**	**0**	**5,000**
NET COST	**(17,863.14)**	**(8,489)**	**(2,200)**	**0**	**(2,200)**

COUNTY ADMINISTRATIVE OFFICE

SUSAN PARKER, County Administrative Officer

BU 7999 – Contingencies

DEPARTMENT OVERVIEW

This Budget Unit serves as the contingency fund for all General Fund budgets. The source of funding for this Budget Unit is one-time General Fund discretionary revenues carried over from prior fiscal years.

Revenue and Appropriation Detail

Fund: 1 : General County
Budget Unit: 7999 : Contingencies, Contingencies

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Appropriation					
90-91 Transfers & Contingencies-Contingencies	0.00	4,548,360	4,548,360	0	4,548,360
Appropriation - Summary	**0.00**	**4,548,360**	**4,548,360**	**0**	**4,548,360**
NET COST	**0**	**4,548,360**	**4,548,360**	**0**	**4,548,360**

WATER RESOURCES

SCOTT DE LEON, Director

BU 8101 – Flood Zone #1
Adobe Creek and Highland Springs
(Fund 201)

DEPARTMENT OVERVIEW

Flood Control Zone 1 was formed to provide funding for operation and maintenance of the watershed encompassing Highland Springs Dam, Adobe Creek Dam, Adobe Creek and approximately 22.5 miles of fire roads. Flood Control Zone 1 Budget reimburses the Water Resources Department for engineering and design services, groundwater planning, watershed management and public information activities that benefit the zone.

ACCOMPLISHMENTS IN FY 2023-24

- Continued to perform maintenance at Adobe Reservoir and Highland Springs Reservoir as required by State Dam Safety Inspections.

GOALS FOR FY 2024-25

- Work with County Council and Administration to reduce dam inspection fees through legislation.
- Continue investigation of feasibility of passing a Zone Assessment to cover operational costs.
- Continue the successful preparation and maintenance prior to the State Dam Safety Inspections.
- Continue to seek and apply for State funding for necessary dam repairs.

EXPLANATION OF RESERVES

Reserve Title	Amount	Description
Restricted O&M	$19,309	Its purpose is to provide an emergency source of funding for any unforeseen expenditures or shortfalls in revenue. As a reserve account, Board approval will be required prior to the Department expending these funds.

Revenue and Appropriation Detail

Fund: 201 : Flood-Zone #1
Budget Unit: 8101 : Watershed Protection, Flood-Zone #1

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
10-10 Property Taxes-Current Secured	33,535.47	35,000	35,000	0	35,000
10-20 Property Taxes-Current Unsecured	712.31	725	800	0	800
10-25 Property Taxes-Supp 813-Current	592.15	450	450	0	450
10-35 Property Taxes-Supp 813-Prior	145.95	100	125	0	125
10-40 Property Taxes-Prior Unsecured	42.66	30	30	0	30
42-01 Revenue from Use of Money-Interest	809.59	300	750	0	750
54-60 State Aid-HOPTR	267.16	275	275	0	275
56-01 Other Federal-Other	0.00	200,000	200,000	0	200,000
Revenue - Summary	**36,105.29**	**236,880**	**237,430**	**0**	**237,430**
Appropriation					
18-00 Maint-Bldgs & Imprvmts-	0.00	180,337	192,386	0	192,386
23-80 Prof & Specialized Svcs-Professional & Specialize	26,686.00	65,500	65,500	0	65,500
23-91 Prof & Specialized Svcs-Intra-Div Services	8,428.25	13,066	16,750	0	16,750
28-30 Special Departmental Exp-Supplies & Services	0.00	10,000	10,000	0	10,000
48-00 Taxes & Assessments-	65.48	200	200	0	200
Appropriation - Summary	**35,179.73**	**269,103**	**284,836**	**0**	**284,836**
NET COST	**(925.56)**	**32,223**	**47,406**	**0**	**47,406**

WATER RESOURCES

SCOTT DE LEON, Director

BU 8104—Flood Zone #4 Scotts Creek (Fund 204)

DEPARTMENT OVERVIEW

Flood Control Zone 4 was formed in 1958 to fund maintenance for planned flood control facilities. The majority of those facilities were never built. Consequently the funds are predominantly used to maintain flow capacity in Scott's Creek through brush clearing and thinning.

ACCOMPLISHMENTS IN FY 2023-24

- Completed a debris jam clearing on Scotts Creek as a result of the winter storm events.
- Successfully applied for and received grant funding for a hydrological analysis of the entire Scott's Valley Basin.

GOALS FOR FY 2024-25

- Solicit a Request for Quotes to onboard a contractor for emergency removal of debris jams in Scotts Creek.
- If approved, and provided direction by the Board of Supervisors, coordinate with the Scotts Valley Advisory Committee, develop a project proposal to utilize the allocated $165,000 District 4 Supervisor Discretionary Cannabis Funds.
- Solicit a consultant to perform the planned hydrologic analysis of the region.

EXPLANATION OF RESERVES

Reserve Title	Amount	Description
Restricted O&M Reserve	$94,062	The purpose of these reserve accounts is to provide an emergency source of funding for any unforeseen expenditures or shortfalls in revenue. As a reserve account, Board approval will be required prior to the Department expending these funds
Restricted Flood Fight Reserve	$800	
Restricted Groundwater Recharge Reserve	$11,105	

Revenue and Appropriation Detail

Fund: 204 : Flood-Zone #4
Budget Unit: 8104 : Watershed Protection, Flood-Zone #4

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
10-10 Property Taxes-Current Secured	11,890.33	12,692	13,000	0	13,000
10-20 Property Taxes-Current Unsecured	252.45	300	300	0	300
10-25 Property Taxes-Supp 813-Current	207.20	250	100	0	100
10-35 Property Taxes-Supp 813-Prior	50.94	40	50	0	50
10-40 Property Taxes-Prior Unsecured	14.90	10	20	0	20
42-01 Revenue from Use of Money-Interest	3,119.88	1,000	5,000	0	5,000
54-60 State Aid-HOPTR	94.69	100	100	0	100
Revenue - Summary	**15,630.39**	**14,392**	**18,570**	**0**	**18,570**
Appropriation					
18-00 Maint-Bldgs & Imprvmts-	0.00	28,000	30,000	0	30,000
23-80 Prof & Specialized Svcs-Professional & Specialize	0.00	165,000	170,000	0	170,000
23-81 Prof & Specialized Svcs-Engineering In-House	0.00	3,000	3,000	0	3,000
23-91 Prof & Specialized Svcs-Intra-Div Services	9,156.04	10,065	30,800	0	30,800
27-00 Small Tools & Instruments-	0.00	2,000	1,000	0	1,000
28-30 Special Departmental Exp-Supplies & Services	0.00	13,000	12,906	0	12,906
Appropriation - Summary	**9,156.04**	**221,065**	**247,706**	**0**	**247,706**
NET COST	**(171,474.35)**	**206,673**	**229,136**	**0**	**229,136**

WATER RESOURCES

SCOTT DE LEON, Director

BU 8105—Flood Zone #5 Kelsey Creek (Fund 205)

DEPARTMENT OVERVIEW

Flood Zone 5 was established in 1964 to fund the Kelsey Creek Water Supply Project. Zone 5 funds operation and maintenance of the Kelsey Creek Detention Structure (KCDS) and maintenance of Kelsey Creek in the vicinity of the structure. Zone 5 also funds implementation of the Big Valley Groundwater Sustainability plan (Big Valley GSP) as outlined by California's Sustainable Groundwater Management Act (SGMA). The plan, adopted by the Big Valley Groundwater Sustainability Agency (BVGSA) in 2022, outlines the hydrology of the aquifer and outlines measures to protect and supplement sustainable groundwater supply.

Revenues come from a percentage of property taxes within the District; funding has not kept pace with increasing program costs. In 2005, property owners rejected a benefit assessment to make the zone financially viable.

ACCOMPLISHMENTS IN FY 2023-24

- Completed tasks as outlined in the Big Valley GSP, including the annual report.
- Identified and prepared plans for a necessary maintenance project for the KCDS to ensure successful structure operation during winter months.

GOALS FOR FY 2024-25

- Complete repairs to the slide gates and motor of the KCDS to ensure successful structure operation.
- Investigate feasibility of passing a Zone Assessment to cover operational costs.
- Implement a Zone Assessment to cover costs associated with the implementation of the Big Valley GSP.
- Continue coordination with the Big Valley Groundwater Sustainable Plan Advisory Committee and Big Valley community for the successful implementation of the Big Valley GSP.

COUNTY ADMINISTRATIVE OFFICE

SCOTT DE LEON, Director
BU 8105—Flood Zone #5 Kelsey Creek (Fund 205)

EXPLANATION OF RESERVES

Reserve Title	Amount	Description
General Reserve	$11,851	The purpose of these reserve accounts is to provide an emergency source of funding for any unforeseen expenditures or shortfalls in revenue. As a reserve account, Board approval will be required prior to the Department expending these funds
Restricted O&M Reserve	$4,024	
Restricted Flood Fight Reserve	$495	
Restricted Modification Reserve	$1,743	

Revenue and Appropriation Detail

Fund: 205 : Flood-Zone #5
Budget Unit: 8105 : Watershed Protection, Flood-Zone #5

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
10-10 Property Taxes-Current Secured	9,818.72	15,000	10,000	0	10,000
10-20 Property Taxes-Current Unsecured	207.97	250	250	0	250
10-25 Property Taxes-Supp 813-Current	173.56	100	50	0	50
10-35 Property Taxes-Supp 813-Prior	42.87	50	50	0	50
10-40 Property Taxes-Prior Unsecured	12.50	25	25	0	25
42-01 Revenue from Use of Money-Interest	368.58	200	500	0	500
54-60 State Aid-HOPTR	78.00	100	100	0	100
54-70 State Aid-Disaster Rev Loss Backfil	0.00	100	0	0	0
56-01 Other Federal-Other	0.00	300,000	300,000	0	300,000
79-90 Other-Miscellaneous	0.00	2,000	2,000	0	2,000
81-22 Operating Transfers-In	0.00	25,000	25,000	0	25,000
Revenue - Summary	**10,702.20**	**342,825**	**337,975**	**0**	**337,975**
Appropriation					
18-00 Maint-Bldgs & Imprvmts-	0.00	300,000	290,000	0	290,000
23-80 Prof & Specialized Svcs-Professional & Specialize	0.00	0	5,500	0	5,500
23-91 Prof & Specialized Svcs-Intra-Div Services	3,359.51	17,185	26,620	0	26,620
28-30 Special Departmental Exp-Supplies & Services	4,850.40	34,500	29,725	0	29,725
30-00 Utilities-	2.95	150	150	0	150
48-00 Taxes & Assessments-	0.00	50	50	0	50
Appropriation - Summary	**8,212.86**	**351,885**	**352,045**	**0**	**352,045**
NET COST	**(2,489.34)**	**9,060**	**14,070**	**0**	**14,070**

WATER RESOURCES

SCOTT DE LEON, Director

BU 8107—Water Resources (Fund 207)

DEPARTMENT OVERVIEW

Budget Unit 8107 supports fiscal monitoring and the development of personnel, policies, procedures and daily office expenses. This budget unit also supports the Department's Thirteen (13) full-time positions and maintains departmental programs such as Lakebed Management, levee maintenance, floodplain administration, groundwater and Stormwater management and grant management for the department.

ACCOMPLISHMENTS IN FY 2023-24

- Continued Water Resources team participation in state and national trainings, memberships, and conferences to ensure the Department has the necessary tools, networks and resources to coordinate and implement the variety of programs and projects overseen by the Department.
- Added two positions specifically designated to perform projects related to the Clear Lake Hitch.

GOALS FOR FY 2024-25

- Continue providing training and resources to ensure staff development in their programs, leadership, project management and necessary skills to complete their identified tasks and duties.
- Successfully recruit a Director and Deputy Director for the Department.

EXPLANATION OF RESERVES

Reserve Title	Amount	Description
General Reserve	$25	The purpose of these reserve accounts is to provide an emergency source of funding for any unforeseen expenditures or shortfalls in revenue. As a reserve account, Board approval will be required prior to the Department expending these funds . *Note: staff will likely recommend closing the General Reserve at Final Budget and transferring the funds to the Restricted Reserve fund.*
Restricted Reserve	$264,243	

Revenue and Appropriation Detail

Fund: 207 : Water Resources Admin
Budget Unit: 8107 : Watershed Protection, Administration

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	842.30	350	1,000	0	1,000
69-20 Other Current Services-Other	15.00	5	5	0	5
81-22 Operating Transfers-In	0.00	200,000	353,000	0	353,000
Revenue - Summary	**857.30**	**200,355**	**354,005**	**0**	**354,005**
Appropriation					
01-11 Salaries & Wages-Permanent	598,299.77	821,086	870,654	0	870,654
01-12 Salaries & Wages-Extra Help	1,613.83	0	27,090	0	27,090
01-13 Salaries & Wages-OT, Holiday, Stby	0.00	10,000	5,000	0	5,000
02-21 Retirement Contributions-FICA	45,987.87	63,578	67,734	0	67,734
02-22 Retirement Contributions-PERS	142,999.72	191,313	223,234	0	223,234
03-30 Insurance-Health/Life	111,172.46	149,169	178,377	0	178,377
03-31 Insurance-Unemployment	1,506.00	1,662	1,797	0	1,797
04-00 Worker's Compensation-	4,952.00	27,275	50,240	0	50,240
11-00 Clothing & Personal Suppl-	209.49	10,000	8,000	0	8,000
12-00 Communications-	2,534.65	7,600	10,500	0	10,500
14-00 Household Expense-	674.99	1,400	1,500	0	1,500
15-12 Insurance-Public Liability	44,044.00	47,418	54,302	0	54,302
15-13 Insurance-Fire & Allied Cvrgs	354.00	506	704	0	704
17-00 Maintenance-Equipment-	6,073.97	9,500	12,500	0	12,500
18-00 Maint-Bldgs & Imprvmts-	35.46	1,000	1,000	0	1,000
20-00 Memberships-	1,682.19	14,750	6,000	0	6,000
22-70 Office Expense-Supplies	3,373.31	20,000	8,000	0	8,000
22-71 Office Expense-Postage	1,435.53	5,000	5,000	0	5,000
23-80 Prof & Specialized Svcs-Professional & Specialize	6,756.71	13,100	13,100	0	13,100
23-85 Prof & Specialized Svcs-DPW Services	130,585.55	186,862	154,360	0	154,360
23-90 Prof & Specialized Svcs-Administrative Services	17,268.00	42,235	57,729	0	57,729
24-00 Publications & Legal Ntcs-	0.00	1,500	1,500	0	1,500

Revenue and Appropriation Detail

Fund: 207 : Water Resources Admin
Budget Unit: 8107 : Watershed Protection, Administration

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
26-00 Rents & Leases-Bldg & Imp-	0.00	2,000	2,000	0	2,000
27-00 Small Tools & Instruments-	551.21	5,000	1,500	0	1,500
28-30 Special Departmental Exp-Supplies & Services	14,400.67	76,622	32,084	0	32,084
28-59 Special Departmental Exp-Software Subscriptions	0.00	0	3,000	0	3,000
29-50 Transportation & Travel-Transportation & Travel	5,458.87	15,000	12,500	0	12,500
29-51 Transportation & Travel-Cent. Gar.-Pool Mlg ONLY	22,128.80	64,000	33,000	0	33,000
38-00 Inventory Items-	429.54	12,000	5,000	0	5,000
80-80 Other Financing Uses-Interfund Reimbursements	(1,135,187.22)	(1,432,994)	(1,493,400)	0	(1,493,400)
Appropriation - Summary	**29,341.37**	**366,582**	**354,005**	**0**	**354,005**
NET COST	**184,145.57**	**166,227**	**0**	**0**	**0**

WATER RESOURCES

SCOTT DE LEON, Director

BU 8108—Zone #8 Upper Middle Creek Basin (Fund 208)

DEPARTMENT OVERVIEW

Flood Control Zone 8 was established in 2000 to pay for the O&M costs associated with the Upper Middle Creek Flood Control Project. The project includes 11 miles of levees on Scotts, Middle, Alley and Clover creeks and a flow diversion structure in Clover Creek. Levee maintenance includes mowing, vegetation control, in-channel vegetation and gravel removal and maintaining levee roads. The work is accomplished by Water Resources, Public Works, and private contractors and crews. Work is funded through a zone 8 assessment attached to property taxes.

The levees are currently structurally sound. However, state and federal inspections have identified maintenance deficiencies and illegal encroachments that will required continued attention in 2023 and beyond.

ACCOMPLISHMENTS IN FY 2023-24

- Routine levee maintenance (gravel repairs, pest control and vegetation control).
- Addressed state and federal inspection findings including brush clearing, tree removal and encroachment concerns.
- Continued work on the Upper Lake Feasibility Study per California Department of Water Resources (DWR) Grant.
- Completed yearly Zone 8 billing for tax rolls.

GOALS FOR FY 2024-25

- Continue to address State and Federal inspection findings to repair maintenance deficiencies.
- Continue outreach and engagement with community members in Zone 8 regarding the Upper Middle Creek Flood Control Project.
- Engage with Upper Lake Community to identify preferred Alternative as presented by the Upper Lake Feasibility Study, and complete the Study.
- Seek and apply for funding opportunities for gravel and vegetation removal in Scotts, Middle, Alley and Clover Creeks.
- Conduct sediment removal in priority reaches of Clover and Middle Creek.
- Implement Creek Stabilization Project to damaged area at Clover Creek Diversion Structure.
- Conduct gravel repairs to levees.
- Continue with yearly Zone 8 Billing for tax rolls.

COUNTY ADMINISTRATIVE OFFICE

SCOTT DE LEON, Director
BU 8108—Zone #8 Upper Middle Creek Basin (Fund 208)

EXPLANATION OF RESERVES

Reserve Title	Amount	Description
Restricted Capital Improvement Reserve	$3,099	The purpose of these reserve accounts is to provide an emergency source of funding for any unforeseen expenditures or shortfalls in revenue. As a reserve account, Board approval will be required prior to the Department expending these funds . *This Budget Unit contains a total of four reserves, however, only the Restricted Capital Improvement Reserve contains funds.*

Revenue and Appropriation Detail

Fund: 208 : Flood-Upr Middle Cr Basin
Budget Unit: 8108 : Watershed Protection, Upper Middle Creek Basin

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
10-30 Property Taxes-Prior Secured	7,872.81	10,000	5,000	0	5,000
31-95 Fines, Forfeit, Penalties-Penalties & Cost on Delq	3,988.78	6,000	5,000	0	5,000
42-01 Revenue from Use of Money-Interest	768.31	750	1,000	0	1,000
54-90 State Aid-Other	40,267.13	420,354	403,344	0	403,344
66-40 Charges for Services-Assess & Tax Collection	61,819.78	71,000	70,000	0	70,000
81-22 Operating Transfers-In	14,015.70	16,500	16,500	0	16,500
Revenue - Summary	**128,732.51**	**524,604**	**500,844**	**0**	**500,844**
Appropriation					
14-00 Household Expense-	0.00	300	300	0	300
23-80 Prof & Specialized Svcs-Professional & Specialize	70,544.00	209,000	197,000	0	197,000
23-81 Prof & Specialized Svcs-Engineering In-House	0.00	2,500	2,500	0	2,500
23-91 Prof & Specialized Svcs-Intra-Div Services	73,353.00	93,078	114,550	0	114,550
28-30 Special Departmental Exp-Supplies & Services	5,307.34	270,992	217,431	0	217,431
90-91 Transfers & Contingencies-Contingencies	0.00	1,000	1,000	0	1,000
Appropriation - Summary	**149,204.34**	**576,870**	**532,781**	**0**	**532,781**
NET COST	**20,471.83**	**52,266**	**31,937**	**0**	**31,937**

WATER RESOURCES

SCOTT DE LEON, Director

BU 8109 – Watershed Protection District (Fund 200)

DEPARTMENT OVERVIEW

This budget unit supports the activities of the Lake County Watershed Protection District (WPD), including management of the National Flood Insurance Program, flood control, Highland Springs Recreation Area, Stormwater management, groundwater management, and watershed planning and management.

The WPD supports engineering and technical assistance for drainage and flood mitigation projects including permit and project review. Staff training for flood emergencies comes under the purview of the WPD. The District also supports administration of grant-funded projects including the Quagga Mussel Prevention Program, the Middle Creek Restoration Project, nutrient monitoring for Total Maximum Daily Load (TMDL) assessment, water quality data grant, and the Sustainable Groundwater Management grant.

This budget supports the Quagga Mussel Prevention Program, employing up to 14 Extra Help Ramp Monitors and 3 Ramp Coordinators.

ACCOMPLISHMENTS IN FY 2023-24

- Applied for over fifteen (15) grants to sustain the variety of programs and projects falling under the purview of the WPD.
- Continued outreach and ramp monitoring activities under State Quagga Mussel Grant to prevent an introduction of Quagga / Zebra Mussels to Clear Lake.
- Secured and awarded grants from the Blue Ribbon Committee for projects including; water quality sampling, abatement of dilapidated lakebed structures, waterway trash cleanup, and spill response planning.
- Continued acquisition of willing-seller parcels located within the Middle Creek Project area.

WATER RESOURCES

SCOTT DE LEON, Director
BU 8109—Watershed Protection District

GOALS FOR FY 2024-25

- Continue to educate the public about invasive species through the Quagga Mussel Prevention Program.
- Continue momentum of property acquisitions for parcels located within the Middle Creek Restoration Project.
- Continue to work with our consultant to successfully implement the Big Valley GSP to remain compliant with SGMA.
- Continue to expand our groundwater monitoring program to gain a better representation of groundwater conditions around the County.
- Continue to seek State and Federal funding for projects including but not limited to; water quality management, Hitch habitat restoration, Quagga / Zebra Mussel Preventions, TMDL / Stormwater, groundwater management, drought response, Clear Lake tributaries flow monitoring.

EXPLANATION OF RESERVES

Reserve Title	Amount	Description
General Reserve	$89,997	The purpose of these reserve accounts is to provide an emergency source of funding for any unforeseen expenditures or shortfalls in revenue. As a reserve account, Board approval will be required prior to the Department expending these funds.
Restricted Equipment Reserve	$27,420	
Restricted Flood Fight Reserve	$7,766	
Restricted Flood Matching Reserve	$1,175	

Revenue and Appropriation Detail

Fund: 200 : Watershed Protection Dist
Budget Unit: 8109 : Watershed Protection, Watershed Protection Dist

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
10-10 Property Taxes-Current Secured	751,534.73	765,000	765,000	0	765,000
10-20 Property Taxes-Current Unsecured	16,363.11	18,000	20,000	0	20,000
10-25 Property Taxes-Supp 813-Current	14,218.01	10,000	10,000	0	10,000
10-35 Property Taxes-Supp 813-Prior	3,460.68	4,000	4,000	0	4,000
10-40 Property Taxes-Prior Unsecured	982.37	1,000	1,000	0	1,000
10-70 Other Taxes-Timber Yield	31.66	50	20	0	20
21-60 Permits-Other	150,221.00	200,000	150,000	0	150,000
31-82 Fines, Forfeit, Penalties-Criminal Fines	0.00	500	500	0	500
31-95 Fines, Forfeit, Penalties-Penalties & Cost on Delq	20.80	20	20	0	20
42-01 Revenue from Use of Money-Interest	9,105.91	5,000	10,000	0	10,000
42-10 Rents & Concessions-Rents & Concessions	600.00	10,000	1,000	0	1,000
54-60 State Aid-HOPTR	6,137.35	7,000	7,000	0	7,000
54-70 State Aid-Disaster Rev Loss Backfil	0.00	2,500	0	0	0
54-90 State Aid-Other	1,155,351.71	12,888,484	11,118,304	0	11,118,304
56-01 Other Federal-Other	180,827.13	273,988	1,032,595	0	1,032,595
56-30 Other Government Agencies-Other	5,411.00	20,000	7,500	0	7,500
66-10 Charges for Services-Planning & Engineering	742.00	3,000	3,000	0	3,000
79-90 Other-Miscellaneous	11,881.00	20,000	20,000	0	20,000
81-22 Operating Transfers-In	124,943.34	1,040,000	847,500	140,000	987,500
81-23 Operating Transfers-Out	(14,015.70)	(16,500)	(16,500)	0	(16,500)
Revenue - Summary	**2,417,816.10**	**15,252,042**	**13,980,939**	**(140,000)**	**14,120,939**
Appropriation					
01-11 Salaries & Wages-Permanent	8,550.00	9,000	9,000	0	9,000
01-12 Salaries & Wages-Extra Help	272,929.37	343,737	335,484	0	335,484
02-21 Retirement Contributions-FICA	8,526.99	9,453	9,225	0	9,225
02-22 Retirement Contributions-PERS	1,863.81	9,562	17,529	0	17,529
03-31 Insurance-Unemployment	622.00	687	671	0	671

Revenue and Appropriation Detail

Fund: 200 : Watershed Protection Dist
Budget Unit: 8109 : Watershed Protection, Watershed Protection Dist

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
04-00 Worker's Compensation-	13,334.00	2,261	1,257	0	1,257
11-00 Clothing & Personal Suppl-	2,911.82	3,140	7,500	0	7,500
12-00 Communications-	2,551.35	7,100	7,600	0	7,600
14-00 Household Expense-	3,802.69	7,250	7,250	0	7,250
17-00 Maintenance-Equipment-	2,387.00	10,000	5,000	0	5,000
18-00 Maint-Bldgs & Imprvmts-	7,427.33	75,000	50,000	0	50,000
22-70 Office Expense-Supplies	496.34	445	5,350	0	5,350
22-71 Office Expense-Postage	1,689.89	5,000	5,000	0	5,000
23-80 Prof & Specialized Svcs-Professional & Specialize	369,428.35	1,719,200	2,039,000	150,000	2,189,000
23-81 Prof & Specialized Svcs-Engineering In-House	889.18	5,000	5,000	0	5,000
23-85 Prof & Specialized Svcs-DPW Services	0.00	0	102,906	0	102,906
23-90 Prof & Specialized Svcs-Administrative Services	60,196.00	86,086	65,249	0	65,249
23-91 Prof & Specialized Svcs-Intra-Div Services	803,166.96	935,619	960,190	0	960,190
24-00 Publications & Legal Ntcs-	0.00	500	500	0	500
25-00 Rents & Leases-Equipment-	0.00	0	5,000	0	5,000
27-00 Small Tools & Instruments-	19,622.54	5,000	9,000	0	9,000
28-30 Special Departmental Exp-Supplies & Services	161,439.46	3,346,881	2,714,608	0	2,714,608
28-59 Special Departmental Exp-Software Subscriptions	0.00	0	15,000	0	15,000
29-50 Transportation & Travel-Transportation & Travel	21.95	6,160	12,485	0	12,485
29-51 Transportation & Travel-Cent. Gar.-Pool Mlg ONLY	0.00	7,000	5,000	0	5,000
30-00 Utilities-	6,486.33	8,000	8,000	0	8,000
38-00 Inventory Items-	1,222.50	4,580	5,050	0	5,050
52-10 Other Charges-Contrib to Non-Co GovAgen	5,000.00	5,000	5,000	0	5,000
53-48 Other Charges-Water Quality Improvement	110,859.59	192,000	152,500	0	152,500
60-00 Cap. Fixed Asset-Land-	24,418.73	8,700,000	7,900,000	0	7,900,000

Revenue and Appropriation Detail

Fund: 200 : Watershed Protection Dist
Budget Unit: 8109 : Watershed Protection, Watershed Protection Dist

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
62-72 Cap. FA-Equipment-Autos & Light Trucks	0.00	54,320	0	0	0
62-74 Cap. FA-Equipment-Other	107,129.94	35,000	10,000	0	10,000
80-80 Other Financing Uses-Interfund Reimbursements	(137,000.00)	(25,000)	(11,000)	(10,000)	(21,000)
Appropriation - Summary	**1,859,974.12**	**15,567,981**	**14,464,354**	**140,000**	**14,604,354**
NET COST	**(386,955.85)**	**315,939**	**483,415**	**0**	**483,415**

SPECIAL DISTRICTS

SCOTT HARTER, Administrator

BU 8210, 8211, 8212, 8213, 8216, 8217, 8218, 8219, 8461 – Lighting Districts (Funds 210-219, 261)

DEPARTMENT OVERVIEW

Street Lighting Districts provide public safety and security.

The districts served include Anderson Springs Lighting, Clearlake Oaks Lighting, Glenhaven Lighting, Kelseyville Lighting, Lower Lake Lighting, Lucerne Lighting, Middletown Lighting, Upper Lake Lighting, and Clearlake Keys Lighting.

Managing these districts requires a fine balance between providing safety and security to those that desire it and allowing for the dark skies for those that desire it.

ACCOMPLISHMENTS IN FY 2023-24

- Continue to provide lighting for the safety and security of the public.

GOALS FOR FY 2024-25

- Consolidation of Clearlake Oaks and Clearlake Keys Districts as well as annexation of additional area.
- Continue to provide lighting for the safety and security of the public.

EXPLANATION OF RESERVES

Reserve Title	Amount	Description
O & M Reserve	$822,069	Includes routine and maintenance work, as well as reserves for emergencies, equipment, and any additional expenditures as needed for the streetlight districts.

Revenue and Appropriation Detail

Fund: 210 : Anderson Springs Lighting
Budget Unit: 8210 : Street Lighting, Anderson Springs Lighting

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
10-10 Property Taxes-Current Secured	4,796.91	3,876	4,335	0	4,335
10-20 Property Taxes-Current Unsecured	102.27	84	91	0	91
10-25 Property Taxes-Supp 813-Current	83.42	45	65	0	65
10-30 Property Taxes-Prior Secured	234.00	150	270	0	270
10-35 Property Taxes-Supp 813-Prior	18.92	12	16	0	16
10-40 Property Taxes-Prior Unsecured	5.93	6	8	0	8
31-95 Fines, Forfeit, Penalties-Penalties & Cost on Delq	127.80	16	145	0	145
42-01 Revenue from Use of Money-Interest	833.22	291	419	0	419
54-60 State Aid-HOPTR	38.36	34	37	0	37
66-40 Charges for Services-Assess & Tax Collection	2,426.75	2,184	2,352	0	2,352
Revenue - Summary	**8,667.58**	**6,698**	**7,738**	**0**	**7,738**
Appropriation					
23-89 Prof & Specialized Svcs-Spec Dist Admin's Svcs	144.00	51	161	0	161
23-90 Prof & Specialized Svcs-Administrative Services	118.00	153	278	0	278
30-00 Utilities-	685.63	1,500	1,500	0	1,500
Appropriation - Summary	**947.63**	**1,704**	**1,939**	**0**	**1,939**
NET COST	**(7,719.95)**	**(4,994)**	**(5,799)**	**0**	**(5,799)**

Revenue and Appropriation Detail

Fund: 211 : Clearlake Oaks Lighting
Budget Unit: 8211 : Street Lighting, Clearlake Oaks Lighting

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
10-10 Property Taxes-Current Secured	1,350.58	973	1,000	0	1,000
10-20 Property Taxes-Current Unsecured	30.73	26	26	0	26
10-25 Property Taxes-Supp 813-Current	36.63	19	29	0	29
10-35 Property Taxes-Supp 813-Prior	7.80	5	5	0	5
10-40 Property Taxes-Prior Unsecured	1.88	2	2	0	2
31-95 Fines, Forfeit, Penalties-Penalties & Cost on Delq	0.39	1	1	0	1
42-01 Revenue from Use of Money-Interest	56.57	28	42	0	42
54-60 State Aid-HOPTR	11.52	11	11	0	11
Revenue - Summary	**1,496.10**	**1,065**	**1,116**	**0**	**1,116**
Appropriation					
23-89 Prof & Specialized Svcs-Spec Dist Admin's Svcs	97.00	20	68	0	68
23-90 Prof & Specialized Svcs-Administrative Services	79.00	102	110	0	110
30-00 Utilities-	456.99	550	600	0	600
Appropriation - Summary	**632.99**	**672**	**778**	**0**	**778**
NET COST	**(863.11)**	**(393)**	**(338)**	**0**	**(338)**

Revenue and Appropriation Detail

Fund: 212 : Glenhaven Lighting
Budget Unit: 8212 : Street Lighting, Glenhaven Lighting

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
10-10 Property Taxes-Current Secured	6,226.37	5,361	5,520	0	5,520
10-20 Property Taxes-Current Unsecured	188.02	164	163	0	163
10-25 Property Taxes-Supp 813-Current	240.27	132	200	0	200
10-35 Property Taxes-Supp 813-Prior	51.13	31	35	0	35
10-40 Property Taxes-Prior Unsecured	10.81	5	12	0	12
31-95 Fines, Forfeit, Penalties-Penalties & Cost on Delq	3.34	1	1	0	1
42-01 Revenue from Use of Money-Interest	562.48	250	533	0	533
54-60 State Aid-HOPTR	70.53	63	74	0	74
Revenue - Summary	**7,352.95**	**6,007**	**6,538**	**0**	**6,538**
Appropriation					
23-89 Prof & Specialized Svcs-Spec Dist Admin's Svcs	647.00	145	463	0	463
23-90 Prof & Specialized Svcs-Administrative Services	531.00	688	745	0	745
30-00 Utilities-	3,075.93	4,100	4,100	0	4,100
Appropriation - Summary	**4,253.93**	**4,933**	**5,308**	**0**	**5,308**
NET COST	**(3,099.02)**	**(1,074)**	**(1,230)**	**0**	**(1,230)**

Revenue and Appropriation Detail

Fund: 213 : Kelseyville Lighting
Budget Unit: 8213 : Street Lighting, Kelseyville Lighting

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
10-10 Property Taxes-Current Secured	18,294.31	16,733	18,686	0	18,686
10-20 Property Taxes-Current Unsecured	363.86	320	320	0	320
10-25 Property Taxes-Supp 813-Current	306.33	203	309	0	309
10-35 Property Taxes-Supp 813-Prior	76.19	53	55	0	55
10-40 Property Taxes-Prior Unsecured	22.10	11	23	0	23
42-01 Revenue from Use of Money-Interest	98.72	57	71	0	71
54-60 State Aid-HOPTR	136.47	145	143	0	143
Revenue - Summary	**19,297.98**	**17,522**	**19,607**	**0**	**19,607**
Appropriation					
18-00 Maint-Bldgs & Imprvmts-	0.00	0	0	20,000	20,000
23-89 Prof & Specialized Svcs-Spec Dist Admin's Svcs	3,050.00	681	0	0	0
23-90 Prof & Specialized Svcs-Administrative Services	2,496.00	3,234	0	0	0
30-00 Utilities-	18,394.41	19,250	22,405	0	22,405
80-80 Other Financing Uses-Interfund Reimbursements	0.00	0	0	(20,000)	(20,000)
Appropriation - Summary	**23,940.41**	**23,165**	**22,405**	**0**	**22,405**
NET COST	**4,642.43**	**5,643**	**2,798**	**0**	**2,798**

Revenue and Appropriation Detail

Fund: 216 : Lower Lake Lighting
Budget Unit: 8216 : Street Lighting, Lower Lake Lighting

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
10-10 Property Taxes-Current Secured	21,304.91	18,397	18,900	0	18,900
10-20 Property Taxes-Current Unsecured	442.29	384	374	0	374
10-25 Property Taxes-Supp 813-Current	371.88	225	358	0	358
10-35 Property Taxes-Supp 813-Prior	90.70	62	64	0	64
10-40 Property Taxes-Prior Unsecured	26.71	13	27	0	27
42-01 Revenue from Use of Money-Interest	792.58	407	563	0	563
54-60 State Aid-HOPTR	165.89	167	168	0	168
Revenue - Summary	**23,194.96**	**19,655**	**20,454**	**0**	**20,454**
Appropriation					
23-89 Prof & Specialized Svcs-Spec Dist Admin's Svcs	1,945.00	457	1,578	0	1,578
23-90 Prof & Specialized Svcs-Administrative Services	1,592.00	2,064	2,236	0	2,236
30-00 Utilities-	11,708.42	13,000	14,225	0	14,225
Appropriation - Summary	**15,245.42**	**15,521**	**18,039**	**0**	**18,039**
NET COST	**(7,949.54)**	**(4,134)**	**(2,415)**	**0**	**(2,415)**

Revenue and Appropriation Detail

Fund: 217 : Lucerne Lighting
Budget Unit: 8217 : Street Lighting, Lucerne Lighting

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
10-10 Property Taxes-Current Secured	33,695.07	23,518	27,873	0	27,873
10-20 Property Taxes-Current Unsecured	1,006.09	829	804	0	804
10-25 Property Taxes-Supp 813-Current	1,291.79	563	976	0	976
10-35 Property Taxes-Supp 813-Prior	256.23	126	164	0	164
10-40 Property Taxes-Prior Unsecured	56.67	24	56	0	56
31-95 Fines, Forfeit, Penalties-Penalties & Cost on Delq	18.65	5	10	0	10
42-01 Revenue from Use of Money-Interest	2,009.24	984	1,823	0	1,823
54-60 State Aid-HOPTR	377.46	348	360	0	360
Revenue - Summary	**38,711.20**	**26,397**	**32,066**	**0**	**32,066**
Appropriation					
23-89 Prof & Specialized Svcs-Spec Dist Admin's Svcs	3,098.00	612	2,139	0	2,139
23-90 Prof & Specialized Svcs-Administrative Services	2,536.00	3,287	3,727	0	3,727
30-00 Utilities-	15,281.41	17,000	18,859	0	18,859
Appropriation - Summary	**20,915.41**	**20,899**	**24,725**	**0**	**24,725**
NET COST	**(17,795.79)**	**(5,498)**	**(7,341)**	**0**	**(7,341)**

Revenue and Appropriation Detail

Fund: 218 : Middletown Lighting
Budget Unit: 8218 : Street Lighting, Middletown Lighting

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
10-10 Property Taxes-Current Secured	17,583.36	16,319	16,251	0	16,251
10-20 Property Taxes-Current Unsecured	355.26	353	293	0	293
10-25 Property Taxes-Supp 813-Current	293.05	255	278	0	278
10-35 Property Taxes-Supp 813-Prior	70.04	48	49	0	49
10-40 Property Taxes-Prior Unsecured	21.01	12	21	0	21
42-01 Revenue from Use of Money-Interest	290.10	368	289	0	289
54-60 State Aid-HOPTR	133.25	131	132	0	132
Revenue - Summary	**18,746.07**	**17,486**	**17,313**	**0**	**17,313**
Appropriation					
23-89 Prof & Specialized Svcs-Spec Dist Admin's Svcs	2,210.00	620	2,198	0	2,198
23-90 Prof & Specialized Svcs-Administrative Services	1,808.00	2,344	2,568	0	2,568
30-00 Utilities-	16,455.96	17,980	20,281	0	20,281
Appropriation - Summary	**20,473.96**	**20,944**	**25,047**	**0**	**25,047**
NET COST	**1,727.89**	**3,458**	**7,734**	**0**	**7,734**

Revenue and Appropriation Detail

Fund: 219 : Upper Lake Lighting
Budget Unit: 8219 : Street Lighting, Upper Lake Lighting

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
10-10 Property Taxes-Current Secured	16,160.24	13,539	15,804	0	15,804
10-20 Property Taxes-Current Unsecured	503.32	439	429	0	429
10-25 Property Taxes-Supp 813-Current	703.33	361	542	0	542
10-35 Property Taxes-Supp 813-Prior	140.38	63	91	0	91
10-40 Property Taxes-Prior Unsecured	30.58	19	31	0	31
31-95 Fines, Forfeit, Penalties-Penalties & Cost on Delq	10.56	5	6	0	6
42-01 Revenue from Use of Money-Interest	1,979.27	1,354	1,886	0	1,886
54-60 State Aid-HOPTR	188.84	195	193	0	193
Revenue - Summary	**19,716.52**	**15,975**	**18,982**	**0**	**18,982**
Appropriation					
18-00 Maint-Bldgs & Imprvmts-	964.37	2,000	2,000	0	2,000
23-89 Prof & Specialized Svcs-Spec Dist Admin's Svcs	1,441.00	413	1,313	0	1,313
23-90 Prof & Specialized Svcs-Administrative Services	1,179.00	1,529	1,353	0	1,353
30-00 Utilities-	7,599.42	10,000	10,000	0	10,000
Appropriation - Summary	**11,183.79**	**13,942**	**14,666**	**0**	**14,666**
NET COST	**(8,532.73)**	**(2,033)**	**(4,316)**	**0**	**(4,316)**

Revenue and Appropriation Detail

Fund: 261 : CSA #1-Clearlake Keys
Budget Unit: 8461 : Public Ways & Facilities, CSA #1-Clearlake Keys

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
10-10 Property Taxes-Current Secured	13,848.78	11,672	12,905	0	12,905
10-20 Property Taxes-Current Unsecured	294.33	254	251	0	251
10-25 Property Taxes-Supp 813-Current	239.92	171	248	0	248
10-35 Property Taxes-Supp 813-Prior	60.77	44	45	0	45
10-40 Property Taxes-Prior Unsecured	17.16	8	19	0	19
31-95 Fines, Forfeit, Penalties-Penalties & Cost on Delq	216.45	162	201	0	201
42-01 Revenue from Use of Money-Interest	1,389.39	1,655	1,315	0	1,315
54-60 State Aid-HOPTR	110.39	113	113	0	113
66-40 Charges for Services-Assess & Tax Collection	9,530.50	9,532	9,551	0	9,551
Revenue - Summary	**25,707.69**	**23,611**	**24,648**	**0**	**24,648**
Appropriation					
23-80 Prof & Specialized Svcs-Professional & Specialize	14,273.37	15,000	15,000	0	15,000
23-89 Prof & Specialized Svcs-Spec Dist Admin's Svcs	2,618.00	1,005	3,192	0	3,192
23-90 Prof & Specialized Svcs-Administrative Services	2,143.00	2,777	3,037	0	3,037
30-00 Utilities-	12,559.94	15,000	15,000	0	15,000
Appropriation - Summary	**31,594.31**	**33,782**	**36,229**	**0**	**36,229**
NET COST	**5,886.62**	**10,171**	**11,581**	**0**	**11,581**

SPECIAL DISTRICTS

SCOTT HARTER, Administrator

BU 8351 — Lands End
(Fund 251)

DEPARTMENT OVERVIEW

LACOSAN manages this infrastructure as a satellite sewer collection system. The wastewater collected in this system is discharged to the City of Lakeport and is treated at their treatment facility. The collection system contains 42 commercial and 156 residential connections.

ACCOMPLISHMENTS IN FY 2023-24

- Provided high quality customer service
- Protected the environment
- Maintained the safe collection and disposal of waste water
- Promoted awareness, protection and conservation of our natural resources.

GOALS FOR FY 2024-25

- Consolidation of Clearlake Oaks and Clearlake Keys Districts as well as annexation of additional area.
- Continue to provide lighting for the safety and security of the public.

EXPLANATION OF RESERVES

Reserve Title	Amount	Description
Capital Improvement Reserve	$3,413	Reserves for capital improvement projects and expenditures outside of routine, recurring, and usual operations, and maintenance work.

Revenue and Appropriation Detail

Fund: 251 : Lands End
Budget Unit: 8351 : H & S Utilities, Lands End

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	774.26	1,020	897	0	897
66-50 Charges for Services-Auditing & Accounting	90.00	100	75	0	75
70-40 Sewer-Sales and Service	200,108.37	188,000	191,723	0	191,723
70-46 Sewer-Delinquent Sewer	415.90	1,094	1,290	0	1,290
70-51 Sewer-Special Assmt-Cap Imp	13,204.19	13,150	1,342	0	1,342
Revenue - Summary	**214,592.72**	**203,364**	**195,327**	**0**	**195,327**
Appropriation					
12-00 Communications-	3,961.99	2,688	2,784	0	2,784
17-00 Maintenance-Equipment-	0.00	500	500	0	500
18-00 Maint-Bldgs & Imprvmts-	0.00	500	500	0	500
23-77 Prof & Specialized Svcs-Labor-In House	1,276.89	4,500	2,000	0	2,000
23-80 Prof & Specialized Svcs-Professional & Specialize	204,365.64	203,000	203,200	0	203,200
23-89 Prof & Specialized Svcs-Spec Dist Admin's Svcs	5,115.00	6,567	9,761	0	9,761
23-90 Prof & Specialized Svcs-Administrative Services	1,906.00	3,147	2,680	0	2,680
30-00 Utilities-	9,308.98	7,150	9,076	0	9,076
Appropriation - Summary	**225,934.50**	**228,052**	**230,501**	**0**	**230,501**
NET COST	**11,341.78**	**24,688**	**35,174**	**0**	**35,174**

SCOTT HARTER, Administrator

BU 8352—Corinthian Bay (Fund 252)

DEPARTMENT OVERVIEW

This budget provides the funding for the operation and maintenance of this satellite wastewater collection system in Corinthian Bay. This system contains 73 single family dwelling unit connections. LACOSAN manages this collection system which discharges to the Kelseyville Wastewater Treatment facility.

ACCOMPLISHMENTS IN FY 2023-24

- Provided of high quality customer service.
- Protected the environment.
- Supported local economic development with community infrastructure.
- Maintained the safe collection, transfer & treatment of waste water throughout our sewer districts.
- Promoted awareness, protection, and conservation of our natural resources & environment.

GOALS FOR FY 2024-25

- Continue to provide high quality customer service.
- Continue to protect the environment.
- Continue to support local economic development with community infrastructure.
- Continue to maintain the safe collection, transfer & treatment of waste water throughout our sewer districts.
- Continue to promote awareness, protection, and conservation of our natural resources & environment.

EXPLANATION OF RESERVES

Reserve Title	Amount	Description
Capital Expansion Reserve	$19,712	Reserves for capital improvement projects and expenditures outside of routine, recurring, and usual operations, and maintenance work.

Revenue and Appropriation Detail

Fund: 252 : Corinthian Bay
Budget Unit: 8352 : H & S Utilities, Corithian Bay

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	487.53	222	503	0	503
66-50 Charges for Services-Auditing & Accounting	110.00	156	90	0	90
70-40 Sewer-Sales and Service	19,509.39	20,153	20,153	0	20,153
70-46 Sewer-Delinquent Sewer	308.50	228	474	0	474
Revenue - Summary	**20,415.42**	**20,759**	**21,220**	**0**	**21,220**
Appropriation					
12-00 Communications-	1,572.42	1,092	1,164	0	1,164
17-00 Maintenance-Equipment-	0.00	500	500	0	500
18-00 Maint-Bldgs & Imprvmts-	0.00	500	500	0	500
23-77 Prof & Specialized Svcs-Labor-In House	309.74	4,855	2,000	0	2,000
23-80 Prof & Specialized Svcs-Professional & Specialize	9,880.00	7,651	16,771	0	16,771
23-89 Prof & Specialized Svcs-Spec Dist Admin's Svcs	6,613.00	5,266	12,214	0	12,214
23-90 Prof & Specialized Svcs-Administrative Services	686.00	1,133	965	0	965
30-00 Utilities-	4,058.20	3,000	4,800	0	4,800
Appropriation - Summary	**23,119.36**	**23,997**	**38,914**	**0**	**38,914**
NET COST	**2,703.94**	**3,238**	**17,694**	**0**	**17,694**

SPECIAL DISTRICTS

SCOTT HARTER, Administrator

BU 8353 – Middletown Sewer (Fund 253)

DEPARTMENT OVERVIEW

Budget Unit 8353 provides funding for the operation and maintenance of the wastewater collection system and treatment plant in Middletown. The Middletown treatment plant serves approximately 572 connections in the Middletown community and 75 in the Anderson Springs Community.

ACCOMPLISHMENTS IN FY 2023-24

- Provided high quality customer service.
- Protected the environment.

GOALS FOR FY 2024-25

- Continue to provide high quality customer service.
- Complete 90%-100% PSE and begin construction of the Middletown Sewer Treatment Plant Improvement project.

EXPLANATION OF RESERVES

Reserve Title	Amount	Description
Capacity Expansion Reserve	$15,018	Reserves for future projects that expand the capacity capabilities of the collection and treatment systems.
Capital Improvement Reserve	$0	Reserves for capital improvement projects and expenditures outside of routine, recurring, and usual operations, and maintenance work.
O & M Reserve	$0	Reserves for Operations and Maintenance which include routine and maintenance work, as well as reserves for emergencies, equipment, and any additional expenditures as needed

Revenue and Appropriation Detail

Fund: 253 : Middletown Sewer
Budget Unit: 8353 : H & S Utilities, Middletown Sewer

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
31-95 Fines, Forfeit, Penalties-Penalties & Cost on Delq	108.10	173	200	0	200
42-01 Revenue from Use of Money-Interest	806.79	689	4,803	0	4,803
54-90 State Aid-Other	0.00	4,751,250	4,751,250	0	4,751,250
66-50 Charges for Services-Auditing & Accounting	1,777.04	1,386	1,475	0	1,475
70-40 Sewer-Sales and Service	210,376.49	324,302	336,750	0	336,750
70-42 Sewer-Capacity Expansion Fee	24,325.37	0	24,643	0	24,643
70-46 Sewer-Delinquent Sewer	5,917.61	5,138	8,942	0	8,942
Revenue - Summary	**243,311.40**	**5,082,938**	**5,128,063**	**0**	**5,128,063**
Appropriation					
12-00 Communications-	3,194.31	2,447	2,611	0	2,611
14-00 Household Expense-	133.45	500	500	0	500
17-00 Maintenance-Equipment-	9,346.32	22,000	22,000	0	22,000
18-00 Maint-Bldgs & Imprvmts-	9,501.29	23,000	23,000	0	23,000
23-77 Prof & Specialized Svcs-Labor-In House	0.00	84,462	54,851	0	54,851
23-80 Prof & Specialized Svcs-Professional & Specialize	54,013.32	46,054	48,104	0	48,104
23-89 Prof & Specialized Svcs-Spec Dist Admin's Svcs	0.00	77,719	114,427	0	114,427
23-90 Prof & Specialized Svcs-Administrative Services	5,452.00	9,001	7,664	0	7,664
27-00 Small Tools & Instruments-	0.00	2,500	2,500	0	2,500
28-30 Special Departmental Exp-Supplies & Services	37,770.44	34,000	41,000	0	41,000
30-00 Utilities-	82,757.37	65,500	97,500	0	97,500
38-00 Inventory Items-	1,959.93	4,801	0	0	0
48-00 Taxes & Assessments-	2.76	5	5	0	5
62-74 Cap. FA-Equipment-Other	0.00	68,000	0	0	0
63-05 Construction in Progress-Sewer Systems	0.00	4,751,250	4,751,250	0	4,751,250
80-80 Other Financing Uses-Interfund	(15,000.00)	(8,081)	(13,483)	0	(13,483)

Revenue and Appropriation Detail

Fund: 253 : Middletown Sewer
Budget Unit: 8353 : H & S Utilities, Middletown Sewer

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Reimbursements					
Appropriation - Summary	**189,131.19**	**5,183,158**	**5,151,929**	**0**	**5,151,929**
NET COST	**(54,179.66)**	**100,220**	**23,866**	**0**	**23,866**

SPECIAL DISTRICTS

SCOTT HARTER, Administrator

BU 8354—Lake County Sanitation District
SE Regional System
(Fund 254)

DEPARTMENT OVERVIEW

Budget Unit 8354 includes the Southeast Regional Wastewater System, the single largest utility system managed by Special Districts. This system serves a population of approximately 13,000 people. It consists of over 100 miles of raw wastewater collection pipelines and 21 pump stations. It includes a full service treatment facility with septage receiving station.

The Southeast Regional Wastewater System serves the City of Clearlake and the area northwest to the "Gooseneck", and the community of Lower Lake. There are 8,094 single family dwelling unit connections being served in this system.

This system is connected to the effluent recycling system that transports treated wastewater to the Geysers geothermal generation complex. This portion of the recycling system includes 29 miles of pipeline, 6 pump stations and storage tank reservoir under the management of LACOSAN. This includes the day to day and annual maintenance activities of these systems.

ACCOMPLISHMENTS IN FY 2023-24

- Used acoustic inspection equipment allowing for more efficient inspection of sewer mains and identification of lines needing cleaning. This conserve water through targeted line cleaning only using water where needed.
- Continued line cleaning and inspections, manhole inspections and repairs to reduce I&I.
- Took delivery of pond dredging equipment to facilitate in house processing/cleaning of treatment ponds.
- Completed the rehabilitation of Lift Station #6 wet pit with the installation of a direct pumping system.
- Secured contract for SCADA system upgrades

SPECIAL DISTRICTS

SCOTT HARTER, Administrator
BU 8354—Lake County Sanitation District SE Regional System (Fund 254)

GOALS FOR FY 2024-25

- Completion of Odor Control Unit upgrades at Lift Stations #1 & #2
- Complete Septage Receiving Station improvements
- Complete Bayliss Sewer Improvement Project
- Complete SCADA upgrades to wireless communication for 12 lift stations
- Upgrades to Molesworth Creek collection system area

EXPLANATION OF RESERVES

Reserve Title	Amount	Description
Debt Service Reserves	$322,204	Reserve is a requirement of the Bond Financing.
Capacity Expansion Reserve	$2,103,550	Reserves for future projects that expand the capacity capabilities of the collection and treatment systems.
Mitigation Reserve	$1,324	Reserve for Mitigation.
Capital Improvement Reserve	$463,501	Reserves for capital improvement projects and expenditures outside of routine, recurring, and usual operations, and maintenance work.
O & M Reserves	$2,228,639	Reserves for Operations and Maintenance which include routine and maintenance work, as well as reserves for emergencies, equipment, and any additional expenditures as needed.

Revenue and Appropriation Detail

Fund: 254 : LACOSAN SE Regional Sys
Budget Unit: 8354 : H & S Utilities, LACOSAN SE Regional Sys

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
31-95 Fines, Forfeit, Penalties-Penalties & Cost on Delq	128,893.82	131,967	131,967	0	131,967
42-01 Revenue from Use of Money-Interest	124,387.91	21,771	124,387	0	124,387
54-90 State Aid-Other	38,127.55	1,730,796	1,381,809	0	1,381,809
55-40 Other Federal-Disaster Relief	0.00	54,298	54,298	0	54,298
66-50 Charges for Services-Auditing & Accounting	33,684.47	24,285	27,624	0	27,624
70-40 Sewer-Sales and Service	3,055,332.76	2,858,190	2,940,451	0	2,940,451
70-42 Sewer-Capacity Expansion Fee	724,772.50	0	13,446	0	13,446
70-44 Sewer-Other Agencies Septic	126,391.15	117,925	124,671	0	124,671
70-46 Sewer-Delinquent Sewer	621,015.46	608,973	605,927	0	605,927
70-51 Sewer-Special Assmt-Cap Imp	445,854.07	411,349	418,744	0	418,744
71-90 Water-Other Contributions	241,632.59	628,389	862,052	0	862,052
79-91 Other-Cancelled Checks	4,357.48	500	500	0	500
Revenue - Summary	**5,544,449.76**	**6,588,443**	**6,685,876**	**0**	**6,685,876**
Appropriation					
12-00 Communications-	47,733.12	43,092	44,550	0	44,550
14-00 Household Expense-	12,169.97	17,196	18,669	0	18,669
15-13 Insurance-Fire & Allied Cvrgs	65,572.00	93,797	130,529	0	130,529
17-00 Maintenance-Equipment-	225,437.96	568,000	603,000	0	603,000
18-00 Maint-Bldgs & Imprvmts-	284,894.93	414,500	414,500	0	414,500
20-00 Memberships-	10,000.00	15,000	12,000	0	12,000
23-77 Prof & Specialized Svcs-Labor-In House	851,315.29	963,146	1,095,624	0	1,095,624
23-79 Prof & Specialized Svcs-Projects-Outside	0.00	8,500	8,500	0	8,500
23-80 Prof & Specialized Svcs-Professional & Specialize	313,521.57	449,985	470,608	0	470,608
23-89 Prof & Specialized Svcs-Spec Dist Admin's Svcs	1,821,471.00	1,573,878	2,309,680	0	2,309,680
23-90 Prof & Specialized Svcs-Administrative Services	59,367.00	98,000	83,445	0	83,445
25-00 Rents & Leases-Equipment-	5,336.64	10,000	10,000	0	10,000

Revenue and Appropriation Detail

Fund: 254 : LACOSAN SE Regional Sys
Budget Unit: 8354 : H & S Utilities, LACOSAN SE Regional Sys

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
27-00 Small Tools & Instruments-	14,886.04	12,000	15,000	0	15,000
28-30 Special Departmental Exp-Supplies & Services	378,844.52	424,760	519,760	0	519,760
28-59 Special Departmental Exp-Software Subscriptions	0.00	0	9,161	0	9,161
30-00 Utilities-	759,028.14	935,704	949,317	0	949,317
38-00 Inventory Items-	9,909.60	4,000	4,000	0	4,000
48-00 Taxes & Assessments-	155.04	172	172	0	172
61-60 Cap. FA-Bldgs & Imp-Current	6,500.00	578,500	250,000	0	250,000
62-74 Cap. FA-Equipment-Other	658,385.76	1,461,399	745,865	0	745,865
62-79 Cap. FA-Equipment-Prior Years	0.00	0	550,000	0	550,000
63-05 Construction in Progress-Sewer Systems	0.00	1,434,659	1,781,809	0	1,781,809
Appropriation - Summary	**5,524,528.58**	**9,106,288**	**10,026,189**	**0**	**10,026,189**
NET COST	**19,653.34**	**2,517,845**	**3,340,313**	**0**	**3,340,313**

SPECIAL DISTRICTS

SCOTT HARTER, Administrator

BU 8355—Lake County Sanitation District
NW Regional System
(Fund 255)

DEPARTMENT OVERVIEW

Budget unit 8355 includes the Northwest Regional Wastewater Systems. This system serves a population of approximately 9,000 people and consists of over 100 miles of raw wastewater collection pipelines and 21 pump stations. It includes a full service treatment facility with septage receiving station.

The Northwest Regional Wastewater System serves the northern portion of the City of Lakeport (16th Street/Ashe Street Pump Station and northward), and the communities of North Lakeport, Upper Lake, Nice, Lucerne, Kono Tayee, and Paradise Valley. There are 6,038 single family dwelling unit connections served by this system.

This system is connected to the effluent recycling system that transports treated wastewater to the Geysers geothermal generation complex. This portion of the wastewater recycling system includes 23 miles of pipeline, 2 pump stations, and SCADA (supervisory control and data acquisition) facilities under the management of LACOSAN. This includes the day to day and annual maintenance activities of this portion of the system.

ACCOMPLISHMENTS IN FY 2023-24

- Continued to increase length (quantity) of inspection and cleaning of sewer collection mains within the Northwest region.
- Initiated rate study to review rates and rate structure.
- Negotiated and executed a lease with the Rodeo Association for use of approximately 80 acres for a future rodeo grounds.

GOALS FOR FY 2024-25

- Continue to inspect, clean, and maintain the sewer collection system.
- Implementation of the rate study and adoption of updated rates to provide sustainability for the system.
- Continue to work with Rodeo Association on land improvement/purchase.
- Work with County Admin as needed on FLASHES project.
- Completion of septic hauler station.

SCOTT HARTER, Administrator
BU 8355—Lake County Sanitation District NW Regional System (Fund 255)

EXPLANATION OF RESERVES

Reserve Title	Amount	Description
Capacity Expansion Reserve	$132,329	Reserves for future projects that expand the capacity capabilities of the collection and treatment systems.
O&M Reserve	$52,595	Reserves for Operations and Maintenance which include routine and maintenance work, as well as reserves for emergencies, equipment, and any additional expenditures as needed.

Revenue and Appropriation Detail

Fund: 255 : LACOSAN NW Regional Sys
Budget Unit: 8355 : H & S Utilities, LACOSAN NW Regional Sys

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
31-95 Fines, Forfeit, Penalties-Penalties & Cost on Delq	29,906.52	32,494	35,890	0	35,890
42-01 Revenue from Use of Money-Interest	5,249.50	2,443	6,021	0	6,021
55-40 Other Federal-Disaster Relief	0.00	126,287	168,385	0	168,385
66-50 Charges for Services-Auditing & Accounting	12,494.19	10,420	10,875	0	10,875
70-40 Sewer-Sales and Service	2,304,011.42	2,220,497	2,718,000	0	2,718,000
70-42 Sewer-Capacity Expansion Fee	386,991.99	133,090	0	0	0
70-44 Sewer-Other Agencies Septic	69,715.21	102,353	95,825	0	95,825
70-46 Sewer-Delinquent Sewer	203,388.52	186,199	190,514	0	190,514
79-91 Other-Cancelled Checks	411.77	289	313	0	313
81-22 Operating Transfers-In	0.00	400,000	400,000	0	400,000
Revenue - Summary	**3,012,169.12**	**3,214,072**	**3,625,823**	**0**	**3,625,823**
Appropriation					
12-00 Communications-	21,489.17	16,982	15,765	0	15,765
14-00 Household Expense-	2,377.73	3,000	3,000	0	3,000
15-13 Insurance-Fire & Allied Cvrgs	1,104.00	1,578	2,196	0	2,196
17-00 Maintenance-Equipment-	87,547.47	105,630	80,000	0	80,000
18-00 Maint-Bldgs & Imprvmts-	104,721.84	84,900	86,900	0	86,900
19-40 Medical Expense-Medical Supplies	0.00	250	250	0	250
20-00 Memberships-	4,300.00	4,900	5,203	0	5,203
23-77 Prof & Specialized Svcs-Labor-In House	433,003.65	465,800	548,675	0	548,675
23-80 Prof & Specialized Svcs-Professional & Specialize	165,543.65	242,404	225,116	0	225,116
23-89 Prof & Specialized Svcs-Spec Dist Admin's Svcs	577,760.00	427,515	962,122	0	962,122
23-90 Prof & Specialized Svcs-Administrative Services	39,539.00	65,270	55,577	0	55,577
26-00 Rents & Leases-Bldg & Imp-	6,419.90	7,000	7,200	0	7,200
27-00 Small Tools & Instruments-	4,733.76	6,000	6,000	0	6,000
28-30 Special Departmental Exp-Supplies & Services	400,451.00	333,054	287,554	0	287,554

Revenue and Appropriation Detail

Fund: 255 : LACOSAN NW Regional Sys
Budget Unit: 8355 : H & S Utilities, LACOSAN NW Regional Sys

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
28-59 Special Departmental Exp-Software Subscriptions	0.00	0	9,456	0	9,456
30-00 Utilities-	1,187,270.78	964,184	1,103,700	0	1,103,700
38-00 Inventory Items-	2,443.81	435	0	0	0
48-00 Taxes & Assessments-	396.89	430	430	0	430
61-60 Cap. FA-Bldgs & Imp-Current	0.00	400,000	400,000	0	400,000
62-74 Cap. FA-Equipment-Other	5,102.00	188,385	168,385	0	168,385
Appropriation - Summary	**3,044,204.65**	**3,317,717**	**3,967,529**	**0**	**3,967,529**
NET COST	**33,639.01**	**103,645**	**341,706**	**0**	**341,706**

SPECIAL DISTRICTS

SCOTT HARTER, Administrator

BU 8356 — Anderson Springs Sewer District (Fund 256)

DEPARTMENT OVERVIEW

Budget Unit 8356 provides funding for the Anderson Springs Sewer System. This is a new sewer system within the boundaries of Lake County Sanitation District. The district is made up of approximately 3.5 miles of low pressure sewer force main within the community and about 2 miles of transmission main along State Highway 175 to the Middletown wastewater treatment plant. Each active parcel within the district has an onsite grinder pump/wet well configuration which collects the residential waste, processes it, and pumps it into the collection system to the treatment plant.

The community lost 198 of 212 homes during the Valley Fire and most could not be rebuilt without a sewer system due to building and code changes for septic systems.

Many agencies and organizations worked together to secure funding for this system. The system became operational in 2020 and there are currently 75 active customers with more coming online on a regular basis.

ACCOMPLISHMENTS IN FY 2023-24

- Continued to provide sewer service to the community.
- Provided excellent customer service through the installation of additional properties to the system.

GOALS FOR FY 2024-25

- Continue to meet with and work with property owners as they rebuild to facilitate construction to the sewer collection system.

SCOTT HARTER, Administrator
BU 8356 — Anderson Springs Sewer District (Fund 256)

EXPLANATION OF RESERVES

Reserve Title	Amount	Description
Capacity Expansion Reserve	$688,541	Reserves for future projects that expand the capacity capabilities of the collection and treatment systems.
Capital Improvement Reserve	$66,138	Reserves for capital improvement projects and expenditures outside of routine, recurring, and usual operations, and maintenance work.
O&M Reserve	$139,573	Reserves for Operations and Maintenance which include routine and maintenance work, as well as reserves for emergencies, equipment, and any additional expenditures as needed.

Revenue and Appropriation Detail

Fund: 256 : Anderson Springs Sewer
Budget Unit: 8356 : H & S Utilities, Anderson Springs Sewer

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	8,454.72	2,468	9,290	0	9,290
66-50 Charges for Services-Auditing & Accounting	290.00	205	251	0	251
70-40 Sewer-Sales and Service	39,570.55	35,665	39,570	0	39,570
70-46 Sewer-Delinquent Sewer	(176.75)	1,000	1,000	0	1,000
70-51 Sewer-Special Assmt-Cap Imp	13,997.00	13,289	14,723	0	14,723
Revenue - Summary	**62,135.52**	**52,627**	**64,834**	**0**	**64,834**
Appropriation					
17-00 Maintenance-Equipment-	2,113.96	3,000	2,000	0	2,000
18-00 Maint-Bldgs & Imprvmts-	1,616.22	3,000	3,000	0	3,000
23-77 Prof & Specialized Svcs-Labor-In House	2,268.40	12,097	10,000	0	10,000
23-80 Prof & Specialized Svcs-Professional & Specialize	15,000.00	9,181	14,583	0	14,583
23-89 Prof & Specialized Svcs-Spec Dist Admin's Svcs	10,118.00	6,137	10,998	0	10,998
23-90 Prof & Specialized Svcs-Administrative Services	467.00	771	657	0	657
28-59 Special Departmental Exp-Software Subscriptions	0.00	0	2,000	0	2,000
Appropriation - Summary	**31,583.58**	**34,186**	**43,238**	**0**	**43,238**
NET COST	**(30,416.02)**	**(18,441)**	**(21,596)**	**0**	**(21,596)**

SPECIAL DISTRICTS

SCOTT HARTER, Administrator

BU 8460—Spring Valley Campground (Fund 260)

DEPARTMENT OVERVIEW

Budget Unit 8460 funds the Spring Valley Campground. This campground is located in County Service Area #2, Spring Valley. The CSA has a campground committee and an advisory board that helps Special Districts maintain and operate the campground.

ACCOMPLISHMENTS IN FY 2023-24

- Maintained facilities and grounds to promote public safety and enjoyment.
- Worked with County Admin coordinated a grant to facilitate paving of the Community Center parking lot which will provide ADA access and allow for a community resource center to be established in the event of an emergency.

GOALS FOR FY 2024-25

- Continue to maintain facilities for resident use and enjoyment.
- Continue to work with County Admin on the CDBG funding to see the paving project through to construction.

EXPLANATION OF RESERVES

Reserve Title	Amount	Description
Community Center Reserve	$35,725	Reserves for Operations and Maintenance which include routine and maintenance work, as well as reserves for emergencies, equipment, and any additional expenditures as needed for the Community Center and Campground.

Revenue and Appropriation Detail

Fund: 260 : CSA #2-Spr Valley Cmpgrnd
Budget Unit: 8460 : Public Ways & Facilities, CSA #2-Spr Valley Cmpgrnd

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	479.65	244	327	0	327
66-50 Charges for Services-Auditing & Accounting	419.50	356	395	0	395
69-02 Other Current Services-Park and Recreation Fees	18,149.16	19,836	19,836	0	19,836
79-91 Other-Cancelled Checks	18.64	15	30	0	30
Revenue - Summary	**19,066.95**	**20,451**	**20,588**	**0**	**20,588**
Appropriation					
14-00 Household Expense-	267.96	400	400	0	400
15-12 Insurance-Public Liability	1,000.00	1,291	1,000	0	1,000
18-00 Maint-Bldgs & Imprvmts-	14,817.79	12,500	13,500	0	13,500
22-70 Office Expense-Supplies	9.78	100	100	0	100
22-71 Office Expense-Postage	2,329.05	2,500	3,200	0	3,200
23-80 Prof & Specialized Svcs-Professional & Specialize	1,933.65	4,952	5,182	0	5,182
23-89 Prof & Specialized Svcs-Spec Dist Admin's Svcs	3,024.00	3,188	3,188	0	3,188
30-00 Utilities-	255.87	500	500	0	500
48-00 Taxes & Assessments-	2.35	6	6	0	6
Appropriation - Summary	**23,640.45**	**25,437**	**27,076**	**0**	**27,076**
NET COST	**4,694.66**	**4,986**	**6,488**	**0**	**6,488**

SPECIAL DISTRICTS

SCOTT HARTER, Administrator

BU 8462—CSA #2 Spring Valley (Fund 262)

DEPARTMENT OVERVIEW

Budget unit 8462 provides the funding and operation of the potable water system in County Service Area #2 – Spring Valley Lakes Subdivision and also includes roads, bridges, and dams. This system contains 495 single family dwelling unit connections.

Property tax revenues can be utilized for Roads/Bridges and Dams, or to supplement water operations and maintenance. The rate structure also includes a CIP fee and money collected through this fee is being placed in the Capital Improvement Reserve Designation.

ACCOMPLISHMENTS IN FY 2023-24

- Provided high quality, potable water while maintaining compliance with all health and safety regulations.
- Issued RFP for Distribution Pressure Zone Study and convened Consultant Selection Board.
- Initiated rate study and worked with Advisory Committee on preferred rate structure.

GOALS FOR FY 2024-25

- Complete Rate Study and work to implement new rate structure for sustainability.
- Complete pressure zone distribution study to determine alternatives for distribution system.
- Continue work on the Lakebed Recovery project
- Complete location and construction of DWR funded well project.
- Complete lead service line inventory.
- Continue working with the Advisory Committee on roads maintenance.

SCOTT HARTER, Administrator
BU 8462—CSA #2 Spring Valley (Fund 262)

EXPLANATION OF RESERVES

Reserve Title	Amount	Description
Capacity Expansion	$23,253	Reserves for future projects that expand the capacity capabilities of the distribution and treatment systems.
Capital Improvement	$93,371	Reserves for capital improvement projects and expenditures outside of routine, recurring, and usual operations, and maintenance work for the water system.
Water System Replacement	$2,910	Reserves for Operations and Maintenance which include routine and maintenance work, as well as reserves for emergencies, equipment, and any additional expenditures as needed for the water system.
Roads—Bridges—Dams Reserves	$588,137	Reserves for Operations and Maintenance which include routine and maintenance work, as well as reserves for emergencies, equipment, and any additional expenditures as needed for the roads, bridges, dams, and reservoir.

Revenue and Appropriation Detail

Fund: 262 : CSA #2-Spring Valley
Budget Unit: 8462 : Public Ways & Facilities, CSA #2 Spring Valley

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
10-10 Property Taxes-Current Secured	150,999.56	127,765	138,267	0	138,267
10-20 Property Taxes-Current Unsecured	3,219.64	2,597	2,721	0	2,721
10-25 Property Taxes-Supp 813-Current	2,635.99	2,699	6,548	0	6,548
10-30 Property Taxes-Prior Secured	0.00	255	205	0	205
10-35 Property Taxes-Supp 813-Prior	649.02	463	595	0	595
10-40 Property Taxes-Prior Unsecured	190.07	203	280	0	280
31-95 Fines, Forfeit, Penalties-Penalties & Cost on Delq	1,832.65	2,458	2,333	0	2,333
42-01 Revenue from Use of Money-Interest	6,567.96	3,518	7,909	0	7,909
54-60 State Aid-HOPTR	1,207.58	1,233	1,228	0	1,228
54-90 State Aid-Other	803,907.72	2,039,764	1,852,257	0	1,852,257
55-40 Other Federal-Disaster Relief	0.00	66,633	66,633	0	66,633
56-01 Other Federal-Other	131,459.33	231,174	146,378	0	146,378
66-50 Charges for Services-Auditing & Accounting	10,002.65	9,920	9,936	0	9,936
71-21 Water-Sales & Svcs Misc	186,691.36	216,205	204,161	0	204,161
71-25 Water-Water Collection-Tax Roll	11,565.55	10,814	8,070	0	8,070
71-26 Water-Reconnections	6,663.33	4,824	4,824	0	4,824
71-51 Water-Special Assmt-Cap Imp	37,667.74	39,610	38,911	0	38,911
79-91 Other-Cancelled Checks	5.07	5	5	0	5
Revenue - Summary	**1,355,265.22**	**2,760,140**	**2,491,261**	**0**	**2,491,261**
Appropriation					
12-00 Communications-	1,484.45	1,467	1,467	0	1,467
17-00 Maintenance-Equipment-	18,610.19	24,328	19,328	0	19,328
18-00 Maint-Bldgs & Imprvmts-	88,262.38	50,400	70,400	0	70,400
23-77 Prof & Specialized Svcs-Labor-In House	112,278.00	145,224	135,227	0	135,227
23-80 Prof & Specialized Svcs-Professional & Specialize	28,933.68	32,168	33,798	0	33,798
23-89 Prof & Specialized Svcs-Spec Dist Admin's Svcs	102,957.00	87,506	126,136	0	126,136
23-90 Prof & Specialized Svcs-	9,697.00	13,079	12,657	0	12,657

Revenue and Appropriation Detail

Fund: 262 : CSA #2-Spring Valley
Budget Unit: 8462 : Public Ways & Facilities, CSA #2 Spring Valley

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Administrative Services					
27-00 Small Tools & Instruments-	0.00	1,005	1,005	0	1,005
28-30 Special Departmental Exp-Supplies & Services	20,201.32	19,562	23,350	0	23,350
28-59 Special Departmental Exp-Software Subscriptions	0.00	0	5,000	0	5,000
30-00 Utilities-	68,660.48	70,000	88,000	0	88,000
38-00 Inventory Items-	0.00	17,724	0	0	0
48-00 Taxes & Assessments-	48.56	75	75	0	75
62-74 Cap. FA-Equipment-Other	0.00	88,845	88,845	0	88,845
63-02 Construction in Progress-Bridges	392,204.96	700,654	513,011	0	513,011
63-04 Construction in Progress-Water Systems	403,546.33	1,488,705	1,449,999	0	1,449,999
Appropriation - Summary	**1,246,884.35**	**2,740,742**	**2,568,298**	**0**	**2,568,298**
NET COST	**(115,482.63)**	**(19,398)**	**77,037**	**0**	**77,037**

DEPARTMENT OF PUBLIC WORKS

SCOTT DE LEON, Director

BU 8463—CSA #3 Twin Lakes (Fund 263)

DEPARTMENT OVERVIEW

This Budget Unit provides for the routine maintenance of the service area that was created for this subdivision. Work includes patching, shoulder restoration, ditch cleaning and pavement rehabilitation. Funding for the Budget Unit is from a share of the property taxes of the properties within the subdivision, interest earnings, and fund balance carryover.

ACCOMPLISHMENTS IN FY 2023-24

- Performed routine maintenance throughout the year.

GOALS FOR FY 2024-25

- The only project planned for this year is regular, routine maintenance.

EXPLANATION OF RESERVES

Reserve Title	Amount	Description
General Reserve	$537,184	This reserve account was created to place unused revenue for future projects. This total reflects the proposed increase of $104,262 – which is the remaining balance of the expected annual revenue plus the fund balance carryover, minus the anticipated expenditures for the next year.
Restricted Emergency	$187,520	This account was created to reserve funds to pay for any damages as a result of an emergency event.
Pavement Rehab—Designated	$0	This account was created to set aside funding for any special pavement rehabilitation projects. NOTE: this fund was fully utilized two years ago for a large chip-seal project.

Revenue and Appropriation Detail

Fund: 263 : CSA #3-Twin Lakes
Budget Unit: 8463 : Public Ways & Facilities, CSA #3-Twin Lakes

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
10-10 Property Taxes-Current Secured	74,153.86	67,000	70,000	0	70,000
10-20 Property Taxes-Current Unsecured	1,583.73	1,700	2,500	0	2,500
10-25 Property Taxes-Supp 813-Current	1,325.60	750	750	0	750
10-35 Property Taxes-Supp 813-Prior	334.62	250	450	0	450
10-40 Property Taxes-Prior Unsecured	95.21	100	100	0	100
42-01 Revenue from Use of Money-Interest	5,459.66	1,500	12,000	0	12,000
54-60 State Aid-HOPTR	594.00	650	650	0	650
Revenue - Summary	**83,546.68**	**71,950**	**86,450**	**0**	**86,450**
Appropriation					
23-80 Prof & Specialized Svcs-Professional & Specialize	423.48	25,000	25,000	0	25,000
23-85 Prof & Specialized Svcs-DPW Services	4,203.44	6,015	6,752	0	6,752
23-90 Prof & Specialized Svcs-Administrative Services	1,080.00	2,160	1,359	0	1,359
30-00 Utilities-	0.00	310	310	0	310
Appropriation - Summary	**5,706.92**	**33,485**	**33,421**	**0**	**33,421**
NET COST	**(77,839.76)**	**(38,465)**	**(53,029)**	**0**	**(53,029)**

DEPARTMENT OF PUBLIC WORKS

SCOTT DE LEON, Director

BU 8464, 8465, 8468, 8470, 8471, 8472, 8483 thru 8492—CSA #23 Benefit Zones

DEPARTMENT OVERVIEW

These Budget Units were created to track the revenues and expenses of the various Benefit Zones that have been created throughout the County for road maintenance purposes. Depending on the scope of work approved for the Benefit Zone, work includes patching, shoulder restoration, ditch cleaning and pavement preservation/rehabilitation. Funding for the Budget Units is from a share of the property taxes of the properties within the Benefit Zones, interest earnings, and fund balance carryover.

ACCOMPLISHMENTS IN FY 2023-24

- Conducted routine maintenance throughout the year.

Revenue and Appropriation Detail

Fund: 264 : CSA #23 Zone A Gordon Spr
Budget Unit: 8464 : Public Ways & Facilities, Zone A-Gordon Springs

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	152.82	60	200	0	200
66-40 Charges for Services-Assess & Tax Collection	3,025.00	3,276	3,276	0	3,276
Revenue - Summary	**3,177.82**	**3,336**	**3,476**	**0**	**3,476**
Appropriation					
23-80 Prof & Specialized Svcs-Professional & Specialize	0.00	931	1,000	0	1,000
23-85 Prof & Specialized Svcs-DPW Services	425.00	425	425	0	425
Appropriation - Summary	**425.00**	**1,356**	**1,425**	**0**	**1,425**
NET COST	**(2,752.82)**	**(1,980)**	**(2,051)**	**0**	**(2,051)**

Revenue and Appropriation Detail

Fund: 265 : CSA #23-Zone B Stonefield
Budget Unit: 8465 : Public Ways & Facilities, Zone B Stonefield Court

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	22.64	20	50	0	50
66-40 Charges for Services-Assess & Tax Collection	1,131.50	1,308	1,308	0	1,308
Revenue - Summary	**1,154.14**	**1,328**	**1,358**	**0**	**1,358**
Appropriation					
23-80 Prof & Specialized Svcs-Professional & Specialize	0.00	997	1,000	0	1,000
23-85 Prof & Specialized Svcs-DPW Services	337.00	337	337	0	337
Appropriation - Summary	**337.00**	**1,334**	**1,337**	**0**	**1,337**
NET COST	**(817.14)**	**6**	**(21)**	**0**	**(21)**

Revenue and Appropriation Detail

Fund: 268 : CSA#23 Zone M Riviera Hgh
Budget Unit: 8468 : Public Ways & Facilities, CSA#23 Zone M Riviera Hgh

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
81-23 Operating Transfers-Out	0.00	(20)	0	0	0
Revenue - Summary	**0.00**	**(20)**	**0**	**0**	**0**
NET COST	**3,426.92**	**20**	**0**	**0**	**0**

Revenue and Appropriation Detail

Fund: 270 : CSA#23 Zone P CL Keys
Budget Unit: 8470 : Public Ways & Facilities, CSA#23 Zone P CL Keys

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	1,221.54	500	1,500	0	1,500
Revenue - Summary	**1,221.54**	**500**	**1,500**	**0**	**1,500**
Appropriation					
23-80 Prof & Specialized Svcs-Professional & Specialize	0.00	118,618	122,659	0	122,659
Appropriation - Summary	**0.00**	**118,618**	**122,659**	**0**	**122,659**
NET COST	**(902.77)**	**118,118**	**121,159**	**0**	**121,159**

Revenue and Appropriation Detail

Fund: 272 : CSA#23 Zone R Chippewa So
Budget Unit: 8472 : Public Ways & Facilities, CSA#23 Zone R Chippewa So

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	110.14	50	15	0	15
Revenue - Summary	**110.14**	**50**	**15**	**0**	**15**
Appropriation					
23-80 Prof & Specialized Svcs-Professional & Specialize	0.00	10,958	12,123	0	12,123
Appropriation - Summary	**0.00**	**10,958**	**12,123**	**0**	**12,123**
NET COST	**773.81**	**10,908**	**12,108**	**0**	**12,108**

Revenue and Appropriation Detail

Fund: 283 : CSA#23 Zone C Oak Tree Ct
Budget Unit: 8483 : Public Ways & Facilities, CSA#23 Zone C Oak Tree Ct

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	72.45	40	105	0	105
66-40 Charges for Services-Assess & Tax Collection	1,982.75	2,160	2,160	0	2,160
Revenue - Summary	**2,055.20**	**2,200**	**2,265**	**0**	**2,265**
Appropriation					
23-80 Prof & Specialized Svcs-Professional & Specialize	0.00	1,000	1,000	0	1,000
23-85 Prof & Specialized Svcs-DPW Services	338.00	338	338	0	338
Appropriation - Summary	**338.00**	**1,338**	**1,338**	**0**	**1,338**
NET COST	**(1,717.2)**	**(862)**	**(927)**	**0**	**(927)**

Revenue and Appropriation Detail

Fund: 284 : CSA#23 Zone D Shadow Hill
Budget Unit: 8484 : Public Ways & Facilities, CSA#23 Zone D Shadow Hill

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	766.13	100	1,000	0	1,000
66-40 Charges for Services-Assess & Tax Collection	13,243.25	13,039	13,039	0	13,039
Revenue - Summary	**14,009.38**	**13,139**	**14,039**	**0**	**14,039**
Appropriation					
23-80 Prof & Specialized Svcs-Professional & Specialize	329.82	1,428	1,600	0	1,600
23-85 Prof & Specialized Svcs-DPW Services	628.00	628	628	0	628
Appropriation - Summary	**957.82**	**2,056**	**2,228**	**0**	**2,228**
NET COST	**(13,001.7)**	**(11,083)**	**(11,811)**	**0**	**(11,811)**

Revenue and Appropriation Detail

Fund: 285 : CSA#23 Zone E Monte Vista
Budget Unit: 8485 : Public Ways & Facilities, CSA#23 Zone E Monte Vista

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	66.38	75	100	0	100
66-40 Charges for Services-Assess & Tax Collection	1,811.00	1,988	1,988	0	1,988
Revenue - Summary	**1,877.38**	**2,063**	**2,088**	**0**	**2,088**
Appropriation					
23-80 Prof & Specialized Svcs-Professional & Specialize	0.00	968	1,000	0	1,000
23-85 Prof & Specialized Svcs-DPW Services	331.00	331	331	0	331
Appropriation - Summary	**331.00**	**1,299**	**1,331**	**0**	**1,331**
NET COST	**(1,546.38)**	**(764)**	**(757)**	**0**	**(757)**

Revenue and Appropriation Detail

Fund: 286 : CSA#23 Zone F Piner Court
Budget Unit: 8486 : Public Ways & Facilities, CSA#23 Zone F Piner Court

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	110.05	50	150	0	150
66-40 Charges for Services-Assess & Tax Collection	824.25	1,001	1,001	0	1,001
Revenue - Summary	**934.30**	**1,051**	**1,151**	**0**	**1,151**
Appropriation					
23-80 Prof & Specialized Svcs-Professional & Specialize	0.00	965	1,000	0	1,000
23-85 Prof & Specialized Svcs-DPW Services	326.00	326	326	0	326
Appropriation - Summary	**326.00**	**1,291**	**1,326**	**0**	**1,326**
NET COST	**(608.3)**	**240**	**175**	**0**	**175**

Revenue and Appropriation Detail

Fund: 287 : CSA#23 Zone G Vista Mount
Budget Unit: 8487 : Public Ways & Facilities, CSA#23 Zone G Vista Mntn

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	467.38	100	750	0	750
66-40 Charges for Services-Assess & Tax Collection	3,608.50	5,299	4,542	0	4,542
Revenue - Summary	**4,075.88**	**5,399**	**5,292**	**0**	**5,292**
Appropriation					
23-80 Prof & Specialized Svcs-Professional & Specialize	0.00	924	1,000	0	1,000
23-85 Prof & Specialized Svcs-DPW Services	360.00	360	360	0	360
Appropriation - Summary	**360.00**	**1,284**	**1,360**	**0**	**1,360**
NET COST	**(3,715.88)**	**(4,115)**	**(3,932)**	**0**	**(3,932)**

Revenue and Appropriation Detail

Fund: 288 : CSA#23 Zone H Dohnary Rdg
Budget Unit: 8488 : Public Ways & Facilities, CSA#23 Zone H Dohnary Rdg

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	398.42	100	600	0	600
66-40 Charges for Services-Assess & Tax Collection	4,392.50	5,425	4,570	0	4,570
Revenue - Summary	**4,790.92**	**5,525**	**5,170**	**0**	**5,170**
Appropriation					
23-80 Prof & Specialized Svcs-Professional & Specialize	796.76	1,300	1,300	0	1,300
23-85 Prof & Specialized Svcs-DPW Services	410.00	410	410	0	410
Appropriation - Summary	**1,206.76**	**1,710**	**1,710**	**0**	**1,710**
NET COST	**(3,584.16)**	**(3,815)**	**(3,460)**	**0**	**(3,460)**

Revenue and Appropriation Detail

Fund: 290 : CSA#23 Zone J So Buckingh
Budget Unit: 8490 : Public Ways & Facilities, CSA#23 Zone J So Buckingh

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	233.01	50	150	0	150
66-40 Charges for Services-Assess & Tax Collection	0.00	814	0	0	0
Revenue - Summary	**233.01**	**864**	**150**	**0**	**150**
Appropriation					
23-80 Prof & Specialized Svcs-Professional & Specialize	0.00	23,364	23,200	0	23,200
Appropriation - Summary	**0.00**	**23,364**	**23,200**	**0**	**23,200**
NET COST	**(233.01)**	**22,500**	**23,050**	**0**	**23,050**

Revenue and Appropriation Detail

Fund: 291 : CSA#23 Zone K Riviera Wst
Budget Unit: 8491 : Public Ways & Facilities, CSA#23 Zone K Riviera Wst

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	476.94	0	750	0	750
Revenue - Summary	**476.94**	**0**	**750**	**0**	**750**
Appropriation					
23-80 Prof & Specialized Svcs-Professional & Specialize	0.00	46,505	50,166	0	50,166
Appropriation - Summary	**0.00**	**46,505**	**50,166**	**0**	**50,166**
NET COST	**1,355.43**	**46,505**	**49,416**	**0**	**49,416**

Revenue and Appropriation Detail

Fund: 292 : CSA#23 Zone L Walnut Vist
Budget Unit: 8492 : Public Ways & Facilities, CSA#23 Zone L Walnut Vist

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	118.48	90	150	0	150
66-40 Charges for Services-Assess & Tax Collection	2,058.75	2,235	2,235	0	2,235
Revenue - Summary	**2,177.23**	**2,325**	**2,385**	**0**	**2,385**
Appropriation					
23-80 Prof & Specialized Svcs-Professional & Specialize	0.00	11,870	11,897	0	11,897
23-85 Prof & Specialized Svcs-DPW Services	338.00	338	338	0	338
Appropriation - Summary	**338.00**	**12,208**	**12,235**	**0**	**12,235**
NET COST	**(1,839.23)**	**9,883**	**9,850**	**0**	**9,850**

SPECIAL DISTRICTS

SCOTT HARTER, Administrator

BU 8466 – CSA #6 Finley
(Fund 266)

DEPARTMENT OVERVIEW

Budget Unit 8466 provides the funding for the operation and maintenance of the potable water system in County Service Area #6 - Finley Water, located southeast of Lakeport. This system contains 251 single family dwelling unit connections. This system is physically consolidated with the Kelseyville County Waterworks District #3 water system and no longer recognized by the State Water Resource Control Board as a separate public water system.

ACCOMPLISHMENTS IN FY 2023-24

- Provided high quality, potable water while maintaining compliance with all health and safety regulations.
- Completed the permanent repairs of the water main crossing over Adobe Creek.

GOALS FOR FY 2024-25

- Continue to provide continuous water service that complies with State and Federal regulations in the most cost-effective manner.
- Formally consolidate BU with the Kelseyville system.
- Complete lead service line inventory.

SCOTT HARTER, Administrator
BU 8466—CSA #6 Finley (Fund 266)

EXPLANATION OF RESERVES

Reserve Title	Amount	Description
Capacity Expansion	$28,580	Reserves for future projects that expand the capacity capabilities of the distribution and treatment systems.
Capital Improvement Reserve	$84,488	Reserves for capital improvement projects and expenditures outside of routine, recurring, usual operations, and maintenance work.
O&M Reserve	$210,724	Reserves for Operations and Maintenance which include routine and maintenance work, as well as reserves for emergencies, equipment, and any additional expenditures as needed.

Revenue and Appropriation Detail

Fund: 266 : CSA #6-Finley
Budget Unit: 8466 : Public Ways & Facilities, CSA #6 Finley

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
31-95 Fines, Forfeit, Penalties-Penalties & Cost on Delq	0.00	1	1	0	1
42-01 Revenue from Use of Money-Interest	4,142.88	2,525	3,516	0	3,516
66-50 Charges for Services-Auditing & Accounting	1,664.69	1,519	1,591	0	1,591
71-21 Water-Sales & Svcs Misc	83,788.04	90,404	86,499	0	86,499
71-25 Water-Water Collection-Tax Roll	534.76	532	1,342	0	1,342
71-26 Water-Reconnections	2,137.20	1,420	1,697	0	1,697
71-90 Water-Other Contributions	181.84	185	185	0	185
79-91 Other-Cancelled Checks	42.79	13	13	0	13
Revenue - Summary	**92,492.20**	**96,599**	**94,844**	**0**	**94,844**
Appropriation					
15-13 Insurance-Fire & Allied Cvrgs	220.00	314	437	0	437
17-00 Maintenance-Equipment-	0.00	2,000	2,000	0	2,000
18-00 Maint-Bldgs & Imprvmts-	26,974.27	9,161	9,161	0	9,161
23-77 Prof & Specialized Svcs-Labor-In House	5,763.05	14,852	16,752	0	16,752
23-80 Prof & Specialized Svcs-Professional & Specialize	64,428.00	47,614	44,868	0	44,868
23-89 Prof & Specialized Svcs-Spec Dist Admin's Svcs	33,715.00	26,570	32,622	0	32,622
23-90 Prof & Specialized Svcs-Administrative Services	5,289.00	6,195	5,995	0	5,995
28-30 Special Departmental Exp-Supplies & Services	1,320.00	2,000	2,000	0	2,000
30-00 Utilities-	879.26	1,500	1,500	0	1,500
48-00 Taxes & Assessments-	5.52	10	10	0	10
Appropriation - Summary	**138,594.10**	**110,216**	**115,345**	**0**	**115,345**
NET COST	**49,126.9**	**13,617**	**20,501**	**0**	**20,501**

SPECIAL DISTRICTS

SCOTT HARTER, Administrator

BU 8467—CSA #7 Bonanza Springs (Fund 267)

DEPARTMENT OVERVIEW

This budget provides the funding for the operation and maintenance of the potable water system in County Service Area #7 – Bonanza Springs. This system is in the Cobb Mountain area southeast of Loch Lomond. Prior to the Valley Fire, it contained 179 single family dwelling unit connections. It now has 152 connections. This is a BU in the books only, no active operations or maintenance are associated with it.

Revenue and Appropriation Detail

Fund: 267 : CSA #7-Bonanza Springs
Budget Unit: 8467 : Public Ways & Facilities, CSA #7-Bonanza Springs

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
81-31 Residual Equity Transfers-Residual Equity Transfer	0.00	(154,347)	(154,515)	0	(154,515)
Revenue - Summary	**0.00**	**(154,347)**	**(154,515)**	**0**	**(154,515)**
NET COST	**15,573.55**	**154,347**	**154,515**	**0**	**154,515**

SPECIAL DISTRICTS

SCOTT HARTER, Administrator

BU 8473 – CSA #13 Kono Tayee (Fund 273)

DEPARTMENT OVERVIEW

Budget unit 8473 provides the funding for the operation and maintenance of the potable water system in County Service Area #13 – Kono Tayee Water. The community is on the Northshore of Clear Lake and contains 141 single family dwelling unit connections.

ACCOMPLISHMENTS IN FY 2023-24

- Maintained compliance with all health and safety regulations.
- Provided high quality customer service.
- Provided safe, dependable drinking water to all of our customers.

GOALS FOR FY 2024-25

- Continue to provide high quality customer service.
- Continue to maintain compliance with all health and safety regulations.
- Continue to provide safe, dependable drinking water to all of our customers.
- Continue to promote awareness, protection, and conservation of our natural resources and environment.
- Complete lead service line inventory.

EXPLANATION OF RESERVES

Reserve Title	Amount	Description
Capacity Expansion	$13,822	Reserves for future projects that expand the capacity capabilities of the distribution and treatment systems.
Capital Improvement	$202,086	Reserves for capital improvement projects and expenditures outside of routine, recurring, usual operations, and maintenance work.
O&M Reserve	$463,129	Reserves for Operations and Maintenance which include routine and maintenance work, as well as reserves for emergencies, equipment, and any additional expenditures as needed.

Revenue and Appropriation Detail

Fund: 273 : CSA #13-Kono Tayee
Budget Unit: 8473 : Public Ways & Facilities, CSA #13 Kono Tayee

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
10-10 Property Taxes-Current Secured	61,898.83	56,015	56,727	0	56,727
10-20 Property Taxes-Current Unsecured	1,318.25	1,182	1,248	0	1,248
10-25 Property Taxes-Supp 813-Current	1,141.97	808	1,152	0	1,152
10-35 Property Taxes-Supp 813-Prior	283.51	203	206	0	206
10-40 Property Taxes-Prior Unsecured	83.09	38	87	0	87
31-95 Fines, Forfeit, Penalties-Penalties & Cost on Delq	1,829.51	17	17	0	17
42-01 Revenue from Use of Money-Interest	6,189.01	1,818	4,974	0	4,974
54-60 State Aid-HOPTR	494.43	530	530	0	530
66-50 Charges for Services-Auditing & Accounting	1,911.81	1,483	1,996	0	1,996
71-21 Water-Sales & Svcs Misc	62,325.06	61,134	64,303	0	64,303
71-25 Water-Water Collection-Tax Roll	736.93	137	75	0	75
71-26 Water-Reconnections	359.68	440	323	0	323
71-51 Water-Special Assmt-Cap Imp	18,817.66	17,666	18,201	0	18,201
Revenue - Summary	**157,389.74**	**141,471**	**149,839**	**0**	**149,839**
Appropriation					
12-00 Communications-	827.51	612	400	0	400
17-00 Maintenance-Equipment-	536.55	5,000	5,000	0	5,000
18-00 Maint-Bldgs & Imprvmts-	3,392.41	11,000	40,000	0	40,000
23-77 Prof & Specialized Svcs-Labor-In House	32,688.77	45,454	66,126	0	66,126
23-80 Prof & Specialized Svcs-Professional & Specialize	3,901.31	4,134	500	0	500
23-89 Prof & Specialized Svcs-Spec Dist Admin's Svcs	22,955.00	16,078	35,332	0	35,332
23-90 Prof & Specialized Svcs-Administrative Services	2,762.00	3,235	3,131	0	3,131
28-30 Special Departmental Exp-Supplies & Services	7,008.77	4,320	4,320	0	4,320
28-59 Special Departmental Exp-Software Subscriptions	0.00	0	5,000	0	5,000
30-00 Utilities-	10,422.20	10,933	13,100	0	13,100

Revenue and Appropriation Detail

Fund: 273 : CSA #13-Kono Tayee
Budget Unit: 8473 : Public Ways & Facilities, CSA #13 Kono Tayee

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
62-74 Cap. FA-Equipment-Other	0.00	12,000	0	0	0
Appropriation - Summary	**84,494.52**	**112,766**	**172,909**	**0**	**172,909**
NET COST	**(72,895.22)**	**(28,705)**	**23,070**	**0**	**23,070**

COMMUNITY DEVELOPMENT DEPARTMENT

MIREYA TURNER, Director

BU 8475 – Wildfire Benefit (Fund 275)

DEPARTMENT OVERVIEW

Lake County Code Enforcement is charged with administering a pilot program that created zones of benefit to reduce the potential for wildfire damage to county-maintained roads for the areas commonly known as Buckingham, Kelseyville Riviera, Riviera Heights, and Riviera West.

ACCOMPLISHMENTS IN FY 2023-24

- Pilot program conducted abatements for twenty-two properties located in the Riviera West, Riviera Heights, and Buckingham areas.

GOALS FOR FY 2024-25

- Make the pilot program a success and carry-out the resolution passed by the Board and to achieve the goals as set forth in the action plan.
- Code Enforcement has enacted an action plan with a timeline starting in April 2024, with a graduated series of enforcement actions until compliance is achieved.
- The pilot program will start with Kelseyville Riviera and work westward to the Riviera Heights.

Revenue and Appropriation Detail

Fund: 275 : CSA #23-Wildfire Benefit
Budget Unit: 8475 : Public Ways & Facilities, CSA #23-Wildfire Benefit

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	3,285.95	0	4,000	0	4,000
66-40 Charges for Services-Assess & Tax Collection	3,050.00	0	56	0	56
Revenue - Summary	**6,335.95**	**0**	**4,056**	**0**	**4,056**
Appropriation					
23-80 Prof & Specialized Svcs-Professional & Specialize	0.00	299,000	283,950	(11,100)	272,850
23-91 Prof & Specialized Svcs-Intra-Div Services	0.00	16,750	11,552	(2)	11,550
Appropriation - Summary	**0.00**	**315,750**	**295,502**	**(11,102)**	**284,400**
NET COST	**(6,335.95)**	**315,750**	**291,446**	**(11,102)**	**280,344**

SPECIAL DISTRICTS

SCOTT HARTER, Administrator

BU 8476—CSA #16 Paradise Valley (Fund 276)

DEPARTMENT OVERVIEW

This Budget Unit 8476, Paradise Valley Water System, was previously for the CSA #16 Public Water System. That water system was consolidated with Clearlake Oaks County Water District to resolve capacity issues that had plagued the water system for many years. The consolidation was completed in 2019/2020.

County Service Area #16 has been dissolved. This budget unit continues to exist to repay a general fund loan that was borrowed for the consolidation project. The loan is repaid by property owners whose property was accepted by Clearlake Oaks County Water District.

A two year property assessment was created to repay the loan in two years. 2020/2021 is the second and final year of the assessment and loan payment. This is a BU in the books only, no active operations or maintenance are associated with it.

Revenue and Appropriation Detail

Fund: 276 : CSA #16-Paradise Valley
Budget Unit: 8476 : Public Ways & Facilities, CSA #16 Paradise Valley

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
81-31 Residual Equity Transfers-Residual Equity Transfer	(0.05)	(2,260)	(2,261)	0	(2,261)
Revenue - Summary	**(0.05)**	**(2,260)**	**(2,261)**	**0**	**(2,261)**
NET COST	**2,328.5**	**2,260**	**2,261**	**0**	**2,261**

SPECIAL DISTRICTS

SCOTT HARTER, Administrator

BU 8478 – CSA #18 Starview Water (Fund 278)

DEPARTMENT OVERVIEW

This budget provides the funding for the operation and maintenance of the potable water system in County Service Area #18–Starview Water System.

This system is in the Cobb Mountain area. Prior to the Valley Fire, it contained 151 single family dwelling unit connections. It now has 75 connections.

The water system was completely repaired and or replaced after the Valley Fire. This is a BU in the books only, no active operations or maintenance are associated with it.

Revenue and Appropriation Detail

Fund: 278 : CSA #18-Starview Water
Budget Unit: 8478 : Public Ways & Facilities, CSA #18 Starview Water

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
81-31 Residual Equity Transfers-Residual Equity Transfer	0.00	(524)	(604)	0	(604)
Revenue - Summary	**0.00**	**(524)**	**(604)**	**0**	**(604)**
NET COST	**1.97**	**524**	**604**	**0**	**604**

SPECIAL DISTRICTS

SCOTT HARTER, Administrator

BU 8480—CSA #20 Soda Bay Water (Fund 280)

DEPARTMENT OVERVIEW

Budget unit 8480 provides the funding for operation and maintenance of the potable water system in County Service Area #20 – Soda Bay Water on the southwest shore of Clear Lake. This system contains 861 single family dwelling unit connections. There is also a small area served by lighting with seven streetlights.

ACCOMPLISHMENTS IN FY 2023-24

- Continued working with CalOES to secure HMGP funding for replacement of two remaining redwood tanks.
- Completed annual maintenance and inspection of all fire hydrants in the district.
- Continued ongoing work with State Water Resources Control Board to secure $5M in funding for treatment plant upgrades.
- Continued to provide high quality potable water while maintaining compliance with all health and safety regulations through the midst of a significant drought.
- Worked on SCADA upgrades and implementation.

GOALS FOR FY 2024-25

- Perform annual maintenance and inspection of all fire hydrants within the district.
- Secure funding for water treatment plant upgrade project and negotiate removal of connection moratorium.
- Provide high quality, potable water while maintaining compliance with all health and safety regulations.
- Completion of SCADA upgrades for treatment plant and tank sites.
- Complete lead service line inventory.

SCOTT HARTER, Administrator
BU 8480—CSA #20 Soda Bay Water (Fund 280)

EXPLANATION OF RESERVES

Reserve Title	Amount	Description
Debt Service Reserve	$402,408	Reserves for securing and repaying a capital improvement loan for improvements to the water system.
Capacity Expansion	$223,020	Reserves for future projects that expand the capacity capabilities of the distribution and treatment systems.
Capital Improvement	$35,037	Reserves for capital improvement projects and expenditures outside of routine, recurring, usual operations, and maintenance work.
O&M Reserves	$169,626	Reserves for Operations and Maintenance which include routine and maintenance work, as well as reserves for emergencies, equipment, and any additional expenditures as needed.

Revenue and Appropriation Detail

Fund: 280 : CSA #20-Soda Bay Water
Budget Unit: 8480 : Public Ways & Facilities, CSA #20 Soda Bay Water

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	10,869.41	3,082	3,082	0	3,082
54-90 State Aid-Other	0.00	5,000,000	5,000,000	0	5,000,000
55-40 Other Federal-Disaster Relief	0.00	150,000	200,000	0	200,000
66-50 Charges for Services-Auditing & Accounting	12,919.02	9,568	12,980	0	12,980
70-51 Sewer-Special Assmt-Cap Imp	79,128.10	76,267	78,578	0	78,578
71-21 Water-Sales & Svcs Misc	468,439.23	497,761	483,073	0	483,073
71-25 Water-Water Collection-Tax Roll	8,187.62	5,568	6,092	0	6,092
71-26 Water-Reconnections	2,754.39	2,658	2,837	0	2,837
71-50 Water-Special Assmt-Loans	87,685.69	87,249	88,297	0	88,297
71-90 Water-Other Contributions	2,409.13	2,494	2,576	0	2,576
Revenue - Summary	**672,392.59**	**5,834,647**	**5,877,515**	**0**	**5,877,515**
Appropriation					
12-00 Communications-	9,819.48	10,180	10,435	0	10,435
14-00 Household Expense-	164.51	550	550	0	550
17-00 Maintenance-Equipment-	18,067.86	27,000	22,506	0	22,506
18-00 Maint-Bldgs & Imprvmts-	46,833.32	60,000	73,000	0	73,000
19-40 Medical Expense-Medical Supplies	0.00	100	100	0	100
23-77 Prof & Specialized Svcs-Labor-In House	189,598.28	230,945	217,507	0	217,507
23-80 Prof & Specialized Svcs-Professional & Specialize	15,662.05	63,500	38,500	0	38,500
23-89 Prof & Specialized Svcs-Spec Dist Admin's Svcs	194,828.00	138,074	218,834	0	218,834
23-90 Prof & Specialized Svcs-Administrative Services	12,635.00	14,800	14,322	0	14,322
27-00 Small Tools & Instruments-	330.55	2,500	2,500	0	2,500
28-30 Special Departmental Exp-Supplies & Services	26,539.60	40,040	40,040	0	40,040
28-59 Special Departmental Exp-Software Subscriptions	0.00	0	8,000	0	8,000
30-00 Utilities-	136,617.33	116,000	126,500	0	126,500
48-00 Taxes & Assessments-	68.19	86	86	0	86

Revenue and Appropriation Detail

Fund: 280 : CSA #20-Soda Bay Water
Budget Unit: 8480 : Public Ways & Facilities, CSA #20 Soda Bay Water

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
61-60 Cap. FA-Bldgs & Imp-Current	0.00	0	8,000	0	8,000
62-74 Cap. FA-Equipment-Other	0.00	0	65,000	0	65,000
63-04 Construction in Progress-Water Systems	0.00	5,200,000	5,200,000	0	5,200,000
Appropriation - Summary	**651,164.17**	**5,903,775**	**6,045,880**	**0**	**6,045,880**
NET COST	**(740.63)**	**69,128**	**168,365**	**0**	**168,365**

SPECIAL DISTRICTS

SCOTT HARTER, Administrator

BU 8481—CSA #21 North Lakeport Water (Fund 281)

DEPARTMENT OVERVIEW

Budget unit 8481 provides funding for the operation and maintenance of the potable water system in County Service Area #21 – North Lakeport Water. This system contains 1,906 single family dwelling unit connections.

North Lakeport water system is supplied by treated surface water from Clear Lake.

ACCOMPLISHMENTS IN FY 2023-24

- Continued to provide high quality potable water while maintaining compliance with all health and safety regulations during the midst of a significant drought.
- Completed upgrades to plant PLC.
- Continued engineering and permitting for raw water intake extension.
- Purchased replacement media for Trident units.

GOALS FOR FY 2024-25

- Perform annual maintenance and inspection of all fire hydrants within the district.
- Complete engineering and permitting for raw water intake extension.
- Provide high quality, potable water while maintaining compliance with all health and safety regulations.
- Upgrade Trident packages air scour equipment.
- Complete the lead service line inventory.
- Conduct 1 or 2 blocks of water main realignment in the Walnut Beach subdivision.

SCOTT HARTER, Administrator
BU 8481—CSA #21 North Lakeport Water (Fund 281)

EXPLANATION OF RESERVES

Reserve Title	Amount	Description
Capacity Expansion	$452,463	Reserves for future projects that expand the capacity capabilities of the distribution and treatment systems.
Capital Improvement	$175,173	Reserves for capital improvement projects and expenditures outside of routine, recurring, usual operations, and maintenance work.
O&M Reserve	$643,607	Reserves for Operations and Maintenance which include routine and maintenance work, as well as reserves for emergencies, equipment, and any additional expenditures as needed.

Revenue and Appropriation Detail

Fund: 281 : CSA #21-North Lkpt Water
Budget Unit: 8481 : Public Ways & Facilities, CSA #21 N Lakeport Water

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
31-95 Fines, Forfeit, Penalties-Penalties & Cost on Delq	930.45	1,846	365	0	365
42-01 Revenue from Use of Money-Interest	36,421.86	21,060	22,298	0	22,298
42-10 Rents & Concessions-Rents & Concessions	23,635.69	24,344	25,075	0	25,075
54-90 State Aid-Other	0.00	1,500,000	1,500,000	0	1,500,000
66-50 Charges for Services-Auditing & Accounting	11,963.03	11,151	11,313	0	11,313
71-21 Water-Sales & Svcs Misc	804,977.02	835,924	835,924	0	835,924
71-22 Water-Capacity Expansion Fee	18,393.63	34,363	0	0	0
71-23 Water-Connection Fee	7,007.64	8,593	0	0	0
71-25 Water-Water Collection-Tax Roll	5,948.94	5,958	5,958	0	5,958
71-26 Water-Reconnections	9,505.62	6,939	7,527	0	7,527
71-90 Water-Other Contributions	1,551.30	1,379	1,547	0	1,547
Revenue - Summary	**920,335.18**	**2,451,557**	**2,410,007**	**0**	**2,410,007**
Appropriation					
12-00 Communications-	3,467.06	3,610	3,449	0	3,449
14-00 Household Expense-	832.33	1,500	1,500	0	1,500
15-13 Insurance-Fire & Allied Cvrgs	44.00	63	88	0	88
17-00 Maintenance-Equipment-	27,224.35	68,000	53,000	0	53,000
18-00 Maint-Bldgs & Imprvmts-	80,541.36	83,500	83,500	0	83,500
19-40 Medical Expense-Medical Supplies	0.00	100	100	0	100
23-77 Prof & Specialized Svcs-Labor-In House	245,673.13	310,380	316,693	0	316,693
23-80 Prof & Specialized Svcs-Professional & Specialize	32,410.54	46,234	46,334	0	46,334
23-89 Prof & Specialized Svcs-Spec Dist Admin's Svcs	330,521.00	195,213	463,107	0	463,107
23-90 Prof & Specialized Svcs-Administrative Services	24,370.00	28,546	27,622	0	27,622
27-00 Small Tools & Instruments-	998.62	1,200	1,200	0	1,200
28-30 Special Departmental Exp-Supplies & Services	114,982.97	70,400	91,000	0	91,000

Revenue and Appropriation Detail

Fund: 281 : CSA #21-North Lkpt Water
Budget Unit: 8481 : Public Ways & Facilities, CSA #21 N Lakeport Water

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
28-59 Special Departmental Exp-Software Subscriptions	0.00	0	15,000	0	15,000
30-00 Utilities-	188,327.49	171,410	218,676	0	218,676
38-00 Inventory Items-	4,948.23	1,033	0	0	0
48-00 Taxes & Assessments-	5.52	10	10	0	10
60-00 Land-	0.00	20,000	17,000	0	17,000
61-60 Cap. FA-Bldgs & Imp-Current	0.00	345,000	30,000	0	30,000
63-04 Construction in Progress-Water Systems	35,037.00	1,620,000	1,857,611	0	1,857,611
Appropriation - Summary	**1,089,383.60**	**2,966,199**	**3,225,890**	**0**	**3,225,890**
NET COST	**170,936.56**	**514,642**	**815,883**	**0**	**815,883**

SPECIAL DISTRICTS

SCOTT HARTER, Administrator

BU 8482—CSA #22 Mt. Hannah Water (Fund 282)

DEPARTMENT OVERVIEW

This budget provides for the operation and maintenance of the potable water system in County Service Area#22 – Mt. Hannah Water. This system is in the Cobb Mountain area adjacent to Highway 175 and contains 40 single family dwelling unit connections. This is a BU in the books only, no active operations or maintenance are associated with it.

Revenue and Appropriation Detail

Fund: 282 : CSA #22-Mount Hannah Wtr
Budget Unit: 8482 : Public Ways & Facilities, CSA #22 Mt Hannah Water

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
81-31 Residual Equity Transfers-Residual Equity Transfer	0.00	(1,350)	(1,351)	0	(1,351)
Revenue - Summary	**0.00**	**(1,350)**	**(1,351)**	**0**	**(1,351)**
NET COST	**5.11**	**1,350**	**1,351**	**0**	**1,351**

SPECIAL DISTRICTS

SCOTT HARTER, Administrator

BU 8593 – Kelseyville Waterworks District #3 (Fund 293)

DEPARTMENT OVERVIEW

Budget unit 8593 provides funding for the operation and maintenance of the water and wastewater systems for Kelseyville County Waterworks District #3. The water system serves 1,542 single family dwelling unit connections, while the wastewater system serves 1,326 single family dwelling unit connections.

Water for the water system is sourced from 4 groundwater wells within the Big Valley Groundwater Basin.

ACCOMPLISHMENTS IN FY 2023-24

- Provided high quality, potable water while maintaining compliance with all health and safety regulations.
- Initiated rate study and determined draft recommended rates.
- Completed the Gaddy Lane water main project in conjunction with development project.

GOALS FOR FY 2024-25

- Complete the Live Oak Drive water main improvements.
- Complete the tertiary analysis for the wastewater plant.
- Complete the I&I slip lining project.
- Complete the lead service line inventory.

SCOTT HARTER, Administrator
BU 8593—Kelseyville Waterworks District #3 (Fund 293)

EXPLANATION OF RESERVES

Reserve Title	Amount	Description
O&M Reserves	$44,279	Reserves for Operations and Maintenance which include routine and maintenance work, as well as reserves for emergencies, equipment, and any additional expenditures as needed.
Mitigation Reserve	$16,000	Reserves for Mitigation.
Capital Improvement Reserve	$71,649	Reserves for capital improvement projects and expenditures outside of routine, recurring, usual operations, and maintenance work.
Sewer Replacement	$47,699	Reserves for infrastructure replacement and equipment purchases for the sewer system.
Capacity Expansion Reserve	$1,165,447	Reserves for future projects that expand the capacity capabilities of the distribution and treatment systems for the water system and the capacity capabilities of the collection and treatment systems of the sewer system.

Revenue and Appropriation Detail

Fund: 293 : Co Wtrwrks Dist #3 Kville
Budget Unit: 8593 : Co Wtrwrks Dist #3 Kville, Co Wtrwrks Dist #3 Kville

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
10-10 Property Taxes-Current Secured	138,534.57	127,960	133,247	0	133,247
10-20 Property Taxes-Current Unsecured	2,921.01	2,569	2,536	0	2,536
10-25 Property Taxes-Supp 813-Current	2,444.85	1,718	2,495	0	2,495
10-35 Property Taxes-Supp 813-Prior	613.53	355	552	0	552
10-40 Property Taxes-Prior Unsecured	176.07	82	188	0	188
31-95 Fines, Forfeit, Penalties-Penalties & Cost on Delq	2,195.57	306	581	0	581
42-01 Revenue from Use of Money-Interest	14,943.61	9,177	10,565	0	10,565
54-60 State Aid-HOPTR	1,095.57	1,149	1,146	0	1,146
54-90 State Aid-Other	53,881.05	364,638	331,086	0	331,086
55-40 Other Federal-Disaster Relief	0.00	150,111	200,149	0	200,149
56-01 Other Federal-Other	0.00	300,000	300,000	0	300,000
66-50 Charges for Services-Auditing & Accounting	7,627.72	6,405	6,849	0	6,849
70-40 Sewer-Sales and Service	349,025.92	348,896	348,896	0	348,896
70-42 Sewer-Capacity Expansion Fee	432,040.00	9,228	25,161	0	25,161
70-51 Sewer-Special Assmt-Cap Imp	161,710.58	166,825	166,825	0	166,825
71-21 Water-Sales & Svcs Misc	486,965.68	492,340	505,027	0	505,027
71-22 Water-Capacity Expansion Fee	202,500.00	7,500	10,000	0	10,000
71-23 Water-Connection Fee	1,050.00	1,400	1,400	0	1,400
71-25 Water-Water Collection-Tax Roll	6,287.33	3,555	3,951	0	3,951
71-26 Water-Reconnections	4,358.23	3,842	4,385	0	4,385
71-93 Water-Other Contrib CL State Pk	14,487.13	5,641	7,410	0	7,410
79-91 Other-Cancelled Checks	4.50	25	25	0	25
Revenue - Summary	**1,882,862.92**	**2,003,722**	**2,062,474**	**0**	**2,062,474**
Appropriation					
12-00 Communications-	12,915.24	11,527	11,527	0	11,527
14-00 Household Expense-	3,721.81	5,500	5,000	0	5,000
15-13 Insurance-Fire & Allied Cvrgs	470.00	672	935	0	935
17-00 Maintenance-Equipment-	75,044.99	56,553	65,800	0	65,800
18-00 Maint-Bldgs & Imprvmts-	70,272.60	80,830	76,000	0	76,000

Revenue and Appropriation Detail

Fund: 293 : Co Wtrwrks Dist #3 Kville
Budget Unit: 8593 : Co Wtrwrks Dist #3 Kville, Co Wtrwrks Dist #3 Kville

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
23-77 Prof & Specialized Svcs-Labor-In House	359,664.00	471,365	432,632	0	432,632
23-80 Prof & Specialized Svcs-Professional & Specialize	46,637.30	51,385	55,337	0	55,337
23-89 Prof & Specialized Svcs-Spec Dist Admin's Svcs	201,872.00	213,798	385,296	0	385,296
23-90 Prof & Specialized Svcs-Administrative Services	21,574.00	27,996	32,360	0	32,360
25-00 Rents & Leases-Equipment-	95,180.00	103,180	95,180	0	95,180
27-00 Small Tools & Instruments-	4,911.04	8,000	8,000	0	8,000
28-30 Special Departmental Exp-Supplies & Services	100,305.97	79,734	95,000	0	95,000
30-00 Utilities-	210,394.97	169,044	169,044	0	169,044
38-00 Inventory Items-	7,268.77	12,350	0	0	0
48-00 Taxes & Assessments-	81.31	82	82	0	82
61-60 Cap FA-Bldgs & Imp-Current	0.00	0	8,000	0	8,000
62-74 Cap. FA-Equipment-Other	25,452.12	359,859	206,149	0	206,149
63-04 Construction in Progress-Water Systems	70,438.95	364,638	331,086	0	331,086
63-05 Construction in Progress-Sewer Systems	0.00	300,000	300,000	0	300,000
80-80 Other Financing Uses-Interfund Reimbursements	(74,308.00)	(55,265)	(50,134)	0	(50,134)
Appropriation - Summary	**1,231,897.07**	**2,261,248**	**2,227,294**	**0**	**2,227,294**

NET COST	**(650,965.85)**	**257,526**	**164,820**	**0**	**164,820**

SPECIAL DISTRICTS

SCOTT HARTER, Administrator

BU 8695—Special Districts Administration (Fund 295)

DEPARTMENT OVERVIEW

The Special Districts Administration (SDA) is the water and wastewater agency of the County of Lake. Special Districts oversees the operation of five water systems, four wastewater treatment plants, seven wastewater collection systems serving over 35,000 people in twenty-one communities. SDA also oversees nine street lighting districts, 13 centerline miles of roads, 4 bridges, 3 dams and a campground.
Our mission includes:

- Provision of high quality customer service.
- Protection of the environment.
- Support for local economic development with community infrastructure.
- Providing safe, dependable drinking water to all of our customers in each of our water districts.
- Maintain the safe collection, transfer & treatment of waste water throughout our sewer districts.
- Promoting awareness, protection and conservation of our natural resources & environment.

Special Districts manages 23 separate, independent budget units with a combined total of $38 million. Each district is self- supporting and none of our districts utilize general fund money.

With a staff of 50 trained and certified professionals, we provide coverage throughout the entire county 365 days of the year.

ACCOMPLISHMENTS IN FY 2023-24

- Conducted a consultant selection process for the Full Circle Effluent Pipeline PDR Update project.
- Continued outreach efforts to local schools and colleges.
- Solicited informal bids for the administration building roof project.
- Participated in the LIWAP program to assist customers with their sewer and water bills.
- Coordinated the formation of an ad hoc committee to guide the renewal of the Joint Operating Agreement between LACOSAN, NCPA, and Calpine

SPECIAL DISTRICTS

SCOTT HARTER, Administrator
BU 8695—Special Districts Administration

GOALS FOR FY 2024-25

- Complete roof repairs to the administration building.
- Hire a CMOM Coordinator.
- Ongoing modernization of software to facilitate more efficient operations.
- Update twenty year old CIP documents and coordinate with Admin on the larger cross departmental Capital Improvement Plan.

EXPLANATION OF RESERVES

Reserve Title	Amount	Description
Petty Cash Reserve	$400	Reserves for Petty Cash.
Equipment Reserve	$105,399	Reserves for the purchase of equipment such as employee vehicles and office machinery.
O&M Reserves	$130,940	Reserves for Operations and Maintenance which include routine maintenance work, as well as reserves for emergencies, equipment, and any additional expenditures as needed.

Revenue and Appropriation Detail

Fund: 295 : Special Districts Admin
Budget Unit: 8695 : Admin - Special Dist, Special Districts Admin

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	21,168.21	2,799	25,901	0	25,901
54-90 State Aid-Other	174,467.52	612,682	480,761	0	480,761
66-11 Charges for Services-Subdivision Insp Fees	(26.00)	52	52	0	52
66-50 Charges for Services-Auditing & Accounting	2,042.53	1,500	1,500	0	1,500
66-51 Charges for Services-Accounting Fees S.D.A.	5,560,038.20	5,769,477	7,592,916	0	7,592,916
81-22 Operating Transfers-In	0.00	0	400,000	30,000	430,000
Revenue - Summary	**5,757,690.46**	**6,386,510**	**8,501,130**	**(30,000)**	**8,531,130**
Appropriation					
01-11 Salaries & Wages-Permanent	2,786,782.29	3,153,557	3,319,845	0	3,319,845
01-12 Salaries & Wages-Extra Help	9,802.73	39,114	73,287	0	73,287
01-13 Salaries & Wages-OT, Holiday, Stby	260,837.82	240,000	252,000	0	252,000
01-14 Salaries & Wages-Other, Term	18,957.54	34,679	17,214	0	17,214
02-21 Retirement Contributions-FICA	232,725.64	266,041	277,337	0	277,337
02-22 Retirement Contributions-PERS	664,530.70	740,450	851,207	0	851,207
03-30 Insurance-Health/Life	453,391.17	493,445	666,871	0	666,871
03-31 Insurance-Unemployment	6,197.00	6,439	6,791	0	6,791
03-32 Insurance-Opt Out	4,266.66	2,400	2,400	0	2,400
04-00 Worker's Compensation-	74,330.00	51,687	46,267	0	46,267
11-00 Clothing & Personal Suppl-	7,655.81	18,000	18,000	0	18,000
12-00 Communications-	19,122.92	19,800	21,924	0	21,924
14-00 Household Expense-	15,425.67	18,320	18,620	0	18,620
15-12 Insurance-Public Liability	250,425.00	234,834	258,902	0	258,902
15-13 Insurance-Fire & Allied Cvrgs	55,694.00	79,666	110,864	0	110,864
17-00 Maintenance-Equipment-	101,203.00	123,192	37,500	0	37,500
18-00 Maint-Bldgs & Imprvmts-	24,165.66	39,790	39,790	0	39,790
19-40 Medical Expense-Medical Supplies	1,098.71	500	1,000	0	1,000
20-00 Memberships-	7,718.00	8,164	8,697	0	8,697
22-70 Office Expense-Supplies	38,260.96	60,720	42,000	0	42,000

Revenue and Appropriation Detail

Fund: 295 : Special Districts Admin
Budget Unit: 8695 : Admin - Special Dist, Special Districts Admin

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
22-71 Office Expense-Postage	47,685.47	51,000	51,000	0	51,000
22-72 Office Expense-Books & Periodicals	2,823.75	1,000	1,000	0	1,000
23-80 Prof & Specialized Svcs-Professional & Specialize	47,097.22	76,880	77,880	0	77,880
23-90 Prof & Specialized Svcs-Administrative Services	137,774.00	196,891	263,918	0	263,918
25-00 Rents & Leases-Equipment-	0.00	500	500	0	500
27-00 Small Tools & Instruments-	1,020.02	4,500	2,000	0	2,000
28-30 Special Departmental Exp-Supplies & Services	97,431.96	90,240	105,920	0	105,920
28-59 Special Departmental Exp-Software Subscriptions	0.00	0	75,877	0	75,877
29-50 Transportation & Travel-Transportation & Travel	24,012.17	36,000	22,000	0	22,000
29-51 Transportation & Travel-Cent. Gar.-Pool Mlg ONLY	148,779.64	180,000	180,000	0	180,000
30-00 Utilities-	12,432.33	14,076	14,076	0	14,076
38-00 Inventory Items-	9,030.65	0	1,215	0	1,215
48-00 Taxes & Assessments-	2.76	5	5	0	5
52-10 Other Charges-Contrib to Non-Co GovAgen	104,407.85	474,281	377,797	0	377,797
61-60 Cap. FA-Bldgs & Imp-Current	0.00	65,000	65,000	0	65,000
62-72 Cap. FA-Equipment-Autos & Light Trucks	0.00	117,000	0	0	0
62-74 Cap. FA-Equipment-Other	15,312.63	174,000	923,551	0	923,551
62-79 Cap. FA-Equipment-Prior Years	0.00	0	103,000	0	103,000
63-05 Construction in Progress-Sewer Systems	0.00	0	400,000	0	400,000
80-80 Other Financing Uses-Interfund Reimbursements	(3,093.45)	0	(30,000)	30,000	0
Appropriation - Summary	**5,677,308.28**	**7,112,171**	**8,705,255**	**30,000**	**8,735,255**
NET COST	**(20,678.26)**	**725,661**	**204,125**	**0**	**204,125**

AIR QUALITY MANAGEMENT DISTRICT

DOUGLAS GEARHART, Air Pollution Control Officer

BU 8798 – Air Control Officer's Special Programs (Fund 298)

DEPARTMENT OVERVIEW

This Budget, #8798, was created from the discontinued APCO' s Trust Fund. That fund was limited to enforcement related expenses (testing, litigation, expert witnesses, etc.), grant programs, and specific projects. A Designated Reserve for enforcement activities exists.

The 8798 Budget, for administrative reasons, covers multi-year projects, grants, and processes and thus is not completely expended, though budgeted to cash balance on a yearly basis. Some projects and funding have explicit constraints on spending and accounting and are in this budget to ensure a separation from AQMD operational budget and grant supported activities.

ACCOMPLISHMENTS IN FY 2023-24

- Obtained additional funding for the Woodstove Change Out Program and will be accepting applications soon.
- Funded an electric micro bus for Middletown Unified School District.
- Annual Emissions inventory work.
- FARMER Grant Program received funding for the replacement of one large agricultural diesel engine.
- Prescribed Fire Grant funded work to mitigate wildfires, reduce burn permit costs, and conversion of online permitting by the LCAQMD.

GOALS FOR FY 2024-25

- To protect and preserve our air quality through an active and effective enforcement program that is adequately funded and has reserves for the unexpected situation as outlined in the purpose of the fund.
- Adopt and adapt state and federal programs for air quality that require specialized project/grant specific fiscal tracking and accounting over a multi-year period utilizing the least complex method possible that is compatible with the County Auditor's system and is compliant with program requirements.

Revenue and Appropriation Detail

Fund: 298 : Air Control Spec Programs
Budget Unit: 8798 : Air Quality, Air Cntrl Officer Sp Prog

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	17,221.88	5,500	35,000	0	35,000
53-81 State Admin Program-ARB Funding	650,137.52	1,360,512	1,749,030	0	1,749,030
Revenue - Summary	**667,359.40**	**1,366,012**	**1,784,030**	**0**	**1,784,030**
Appropriation					
23-80 Prof & Specialized Svcs-Professional & Specialize	0.00	40,517	60,517	0	60,517
23-90 Prof & Specialized Svcs-Administrative Services	2,091.00	0	4,942	0	4,942
28-30 Special Departmental Exp-Supplies & Services	0.00	22,200	32,200	0	32,200
28-73 Special Departmental Exp-Moyer	406,631.84	2,414,506	3,214,025	0	3,214,025
55-20 Other Charges-GAMP I Data Mgmt System	0.00	9,201	9,201	0	9,201
Appropriation - Summary	**408,722.84**	**2,486,424**	**3,320,885**	**0**	**3,320,885**
NET COST	**(258,636.56)**	**1,120,412**	**1,536,855**	**0**	**1,536,855**

AIR QUALITY MANAGEMENT DISTRICT

DOUGLAS GEARHART, Air Pollution Control Officer

BU 8799 – Air Quality Management District (Fund 299)

DEPARTMENT OVERVIEW

The mission of the Lake County Air Quality Management District (AQMD) is to maintain a proactive, effective air quality management program to protect and enhance air quality for residents and visitors of the Lake County Air Basin. This is accomplished by consistent application of Federal, State, and Local laws and regulations with a priority to retaining our healthful air and our Ambient Air Quality Standards (AAQS) attainment designation. This accomplishment continues to be a shared responsibility of the community, regulated sources, Local, Federal and State agencies. The AQMD has primary responsibility for non-vehicle air emissions. The AQMD will continue to emphasize a technologically trained staff, advanced testing, monitoring and enforcement methods with an emphasis on significant air emission sources to include geothermal operations, area wide source management, NESHAP asbestos (building materials), outreach on serpentine (asbestos), and vegetative waste burning.

The AQMD implements Local, State, and Federal laws regulating stationary air emission sources. We desire to be proactive by participating in the permitting of area sources, participation in California Environmental Quality Act (CEQA) review, and through coordination with other agencies such as the Community Development Department (CDD), Fire Protection Districts (FPD), and neighboring Air Districts. We implement our local (and State) serpentine/ asbestos management program. Additionally, we have been providing monitoring assistance for emergency response situations, working with Legislators and California Air Resources Board (ARB) to develop grant funding mechanisms and spending increased time in meetings with the State to ensure Lake County's attainment status is recognized as new statewide regulations and/ or requirements are developed. All of these activities are unfunded or underfunded, but are necessary activities.

ACCOMPLISHMENTS IN FY 2023-24

- Maintained Clean Air Attainment Status despite significant increases in EPA & ARB Quality Assurance requirements and mandatory updates to the monitoring program.
- Maintained EPA & ARB certification for air monitoring program.
- Permit Issuances: Assessment and issuance of various types of permits including operating permits, new stationary source permits and/ or modified project permits, ownership changes, source compliance reviews, serpentine/ asbestos applications, burn permits and smoke management plans.
- Provided CEQA reviews and permit sign-off's to appropriate agencies.

AIR QUALITY MANAGEMENT DISTRICT

DOUGLAS GEARHART, Air Pollution Control Officer
BU 8799—Air Quality Management District (Fund 299)

- Fee rule and minor burn rule updates drafted and under review by the State.
- Submitted all 2023 air monitoring data to show continued attainment with the State and Federal

GOALS FOR FY 2024-25

- Our highest priority is to continue to protect and preserve our air quality and maintain attainment with all State AAQS, and to accomplish this even with growth. This will continue to benefit the quality of life and economic status of the air basin, and prevent increasing costs and minimize additional regulations if successful. We continue to be the only AQMD in California that is in compliance with all State and Federal AAQS and as a result have greater local flexibility and autonomy, including avoiding costly programs. Costs of non-compliance are substantial and include but are not limited to: costs for increased state vehicle fees, mandatory inspection, implementation of many ATCM requirements impacting local industry and agriculture, developing more stringent burn regulations, developing and implementing an attainment plan and an emissions credit and banking program, which would add additional costs to the program, public, and local government agencies. Progress toward the goal will be measured through monitoring efforts of GAMP, SLAMS, and other air quality indicators. The performance criteria include: 1) the annual legal attainment determinations by the ARB; 2) public complaint activity; and 3) ambient air monitoring, marker results and trends.
- Adapt State and Federal programs governing stationary sources in an appropriate, fair, wise, responsible, and effective manner as possible. Enhance and preserve air quality while using an approach best adapted to local opportunities and benefits. Accomplish this goal in a manner that retains local control and meaningful decision making on how to achieve and maintain clean, healthful air. The measure of success is to avoid sanctions, and retain local control of decision-making authority.
- Continue to improve the organization, recruit new staff, build staffing effectiveness with an emphasis on training. Success will be determined by whether we can continue to provide the public services required by the expanding responsibilities, and challenges of retaining qualified staff.
- Review our Rules and Regulations. Several rules and definitions need to be updated to meet current standards. Once our fee rule and minor burn rule updates are adopted and implemented, we will start work on updating the District Rules, one rule section at a time, until all rules have been modernized and are brought up to current standards.

Revenue and Appropriation Detail

Fund: 299 : Air Quality Mgmt Dist
Budget Unit: 8799 : Air Quality, Air Quality Mgmt District

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
21-60 Permits-Other	610,949.82	815,061	850,000	0	850,000
31-70 Fines, Forfeit, Penalties-Vehicle Code Fines	0.00	50	50	0	50
31-84 Fines, Forfeit, Penalties-Civil Fines	41,895.00	70,000	70,000	0	70,000
42-01 Revenue from Use of Money-Interest	7,030.86	8,000	8,000	0	8,000
53-81 State Admin Program-ARB Funding	127,511.16	377,850	384,953	0	384,953
56-01 Other Federal-Other	122,988.00	39,770	12,740	0	12,740
56-30 Other Government Agencies-Other	0.00	55,000	0	0	0
69-20 Other Current Services-Other	57,863.28	300	55,000	0	55,000
69-23 Other Current Services-Air Monitoring	4,051.76	15,000	15,000	0	15,000
79-50 Sales-Revenue Applic Prior Year	2,174.41	4,000	4,000	0	4,000
Revenue - Summary	**974,464.29**	**1,385,031**	**1,399,743**	**0**	**1,399,743**
Appropriation					
01-11 Salaries & Wages-Permanent	393,779.39	534,564	541,393	0	541,393
01-12 Salaries & Wages-Extra Help	18,477.22	38,274	43,992	0	43,992
01-13 Salaries & Wages-Overtime	3,278.77	6,000	6,000	0	6,000
01-14 Salaries & Wages-Other, Term	13,668.32	19,016	19,585	0	19,585
02-21 Retirement Contributions-FICA	30,277.82	43,861	44,583	0	44,583
02-22 Retirement Contributions-PERS	87,365.74	132,948	149,515	0	149,515
03-30 Insurance-Health/Life	37,347.05	73,392	109,369	0	109,369
03-31 Insurance-Unemployment	1,052.00	1,147	1,171	0	1,171
03-32 Insurance-Insurance / Opt Out	2,333.34	2,400	7,200	0	7,200
04-00 Worker's Compensation-	2,744.00	3,500	3,500	0	3,500
11-00 Clothing & Personal Suppl-	0.00	3,000	5,000	0	5,000
12-00 Communications-	14,038.44	20,000	25,000	0	25,000
14-00 Household Expense-	1,122.03	4,500	4,500	0	4,500
15-12 Insurance-Public Liability	21,633.00	27,364	40,000	0	40,000
15-13 Insurance-Fire & Allied Cvrgs	4,956.00	7,500	15,000	0	15,000
17-00 Maintenance-Equipment-	6,856.86	18,000	18,000	0	18,000
18-00 Maint-Bldgs & Imprvmts-	7,240.53	35,000	85,000	0	85,000

Revenue and Appropriation Detail

Fund: 299 : Air Quality Mgmt Dist
Budget Unit: 8799 : Air Quality, Air Quality Mgmt District

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
19-40 Medical Expense-Medical Supplies	522.26	10,000	10,000	0	10,000
20-00 Memberships-	1,632.23	3,000	5,000	0	5,000
22-70 Office Expense-Supplies	5,001.65	6,000	7,000	0	7,000
22-71 Office Expense-Postage	2,428.05	5,000	6,000	0	6,000
22-72 Office Expense-Books & Periodicals	1,552.59	2,000	2,000	0	2,000
23-80 Prof & Specialized Svcs-Professional & Specialize	24,945.49	35,000	40,000	0	40,000
23-90 Prof & Specialized Svcs-Administrative Services	13,463.00	8,077	30,074	0	30,074
24-00 Publications & Legal Ntcs-	961.21	2,500	3,000	0	3,000
25-00 Rents & Leases-Equipment-	0.00	8,500	8,500	0	8,500
27-00 Small Tools & Instruments-	0.00	3,000	3,000	0	3,000
28-30 Special Departmental Exp-Supplies & Services	6,683.39	29,857	35,000	0	35,000
28-59 Special Departmental Exp-Software Subscriptions	0.00	0	15,000	0	15,000
29-50 Transportation & Travel-Transportation & Travel	11,056.15	15,500	15,500	0	15,500
30-00 Utilities-	23,449.32	25,000	30,000	0	30,000
38-00 Inventory Items-	9,786.11	34,136	30,200	0	30,200
61-69 Cap. FA-Bldgs & Imp-Prior	0.00	225,000	225,000	0	225,000
62-71 Cap. FA-Equipment-Office	0.00	20,000	20,000	0	20,000
62-79 Cap. FA-Equipment-Prior Years	0.00	225,000	225,000	0	225,000
90-91 Transfers & Contingencies-Contingencies	0.00	20,000	20,000	0	20,000
Appropriation - Summary	**747,651.96**	**1,648,036**	**1,849,082**	**0**	**1,849,082**
NET COST	**(226,812.33)**	**263,005**	**449,339**	**0**	**449,339**

COUNTY ADMINISTRATIVE OFFICE

SUSAN PARKER, County Administrative Officer

BU 8826 – Redevelopment Obligations (Fund 126)

DEPARTMENT OVERVIEW

The purpose of this Budget Unit is to repay the housing loan and General Fund loans made by the County to the former Redevelopment Agency, with 80% allocated to BU 1120, and 20% to BU 8894 for housing projects. This Budget Unit is funded by the Redevelopment Property Tax Trust Fund.

Revenue and Appropriation Detail

Fund: 126 : Co RDA Oblig Retirement
Budget Unit: 8826 : Agency Fund, Redevelopment Obligations

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
10-10 Property Taxes-Current Secured	266,597.00	134,619	137,311	0	137,311
42-01 Revenue from Use of Money-Interest	326.43	150	300	0	300
Revenue - Summary	**266,923.43**	**134,769**	**137,611**	**0**	**137,611**
Appropriation					
42-11 Principal & Interest-Advances	263,958.00	269,237	274,622	0	274,622
52-10 Other Charges-Contrib to Non-Co Gov Age	0.00	2,440	3,511	0	3,511
Appropriation - Summary	**263,958.00**	**271,677**	**278,133**	**0**	**278,133**
NET COST	**(2,965.43)**	**136,908**	**140,522**	**0**	**140,522**

COUNTY ADMINISTRATIVE OFFICE

SUSAN PARKER, County Administrative Officer

BU 8894—Redevelopment Housing (Fund 938)

DEPARTMENT OVERVIEW

The purpose of this Budget Unit is to account for assets, liabilities and obligations of the former Low and Moderate Income Housing Fund (LMIHF) that was part of the now dissolved Lake County Redevelopment Agency. This Budget Unit is funded by the Lake County Redevelopment Successor Agency Fund No. 126 for repayment of General Fund loans made to the former Redevelopment Agency. This fund will receive 20% of the loan repayments from the former Redevelopment Agency to the General Fund through FY 2030-31. (H&S Code Section 34191.4(b)(2)(C). This BU is intended to accrue funding until there is a sufficient amount collected to help finance a housing project for low and moderate income households.

Revenue and Appropriation Detail

Fund: 938 : Housing Successor Agency
Budget Unit: 8894 : Agency Fund, RDA Housing

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	42,843.29	31,424	46,149	0	46,149
80-99 Loans/Int Fin/Bonds-Subsequent Yr Adv Repay	17,877.00	22,424	27,786	0	27,786
Revenue - Summary	**60,720.29**	**53,848**	**73,935**	**0**	**73,935**
Appropriation					
23-80 Prof & Specialized Svcs-Professional & Specialize	2,900.00	5,900	5,900	0	5,900
57-07 Home/Rental Loans-Housing Development Loans	0.00	831,321	920,077	0	920,077
Appropriation - Summary	**2,900.00**	**837,221**	**925,977**	**0**	**925,977**
NET COST	**(57,820.29)**	**783,373**	**852,042**	**0**	**852,042**

DEPARTMENT OF PUBLIC WORKS

SCOTT DE LEON, Director

BU 9905 – ISF Central Garage (Fund 905)

DEPARTMENT OVERVIEW

The Central Garage (BU 9905) operation is an Internal Service Fund (ISF) that is responsible for providing safe and economical automobile and light truck transportation for all County departments. It maintains a "Pool" fleet of approximately 132 vehicles consisting of 69 sedans and 63 vans/pickup trucks/4-wheel drive vehicles. These vehicles are charged out to their respective assigned county departments on a mileage basis wherein the rates are established to cover the costs of operation and maintenance as well as to fund vehicle replacement. There is a proposed change to the mileage rates for this fiscal year of a $0.01/mile increase for operation and $0.03/mile for replacement. A total of eleven (11) vehicles are scheduled for replacement this year – seven (7) Passenger vehicles and four (4) Trucks – with one of the passenger vehicles being an electric or hybrid.

ACCOMPLISHMENTS IN FY 2023-24

- Maintained the service level at Central Garage/ISF to the high standard and good value that our "customers" deserve and grow the fleet as other county departments learn about the services we perform.
- Continued developing further training of staff and use of on-line diagnostic resources.
- Continued to promote the services of Central Garage with the intent of bringing more new vehicles into the Pool from other County Departments.
- Analyzed the data for the leased vehicles to determine the viability of leasing vehicles instead of purchasing them.

GOALS FOR FY 2024-25

- Continue to provide excellent customer service to the customers of Central Garage;
- Add one (1) new fully electric (or hybrid) vehicle to the fleet that will be stored at the courthouse parking lot and will be in conjunction with the upcoming parking lot solar system/charging stations project;
- Explore the construction of a solar-array at Campbell Lane Yard to provide covered parking and solar energy.

Revenue and Appropriation Detail

Fund: 905 : ISF-Central Garage
Budget Unit: 9905 : Internal Service, Central Garage

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	15,703.22	5,500	22,500	0	22,500
42-10 Rents & Concessions-Rents & Concessions	0.00	23,896	0	0	0
42-11 Rents & Concessions-Equipment Replacement	245,236.26	249,800	424,120	0	424,120
69-20 Other Current Services-Other	57,479.09	41,200	45,200	0	45,200
69-25 Other Current Services-Central Garage	477,229.94	848,881	902,860	0	902,860
79-60 Sales-Sale of Fixed Assets	0.00	3,800	13,800	0	13,800
79-70 Sales-Other Sales-Miscellaneous	0.00	7,500	0	0	0
79-90 Other-Miscellaneous	18,155.39	0	2,500	0	2,500
79-93 Other-Insurance Proceeds	0.00	0	25,000	0	25,000
81-23 Operating Transfers-Out	0.00	0	(30,000)	0	(30,000)
Revenue - Summary	**813,803.90**	**1,180,577**	**1,405,980**	**0**	**1,405,980**
Appropriation					
17-00 Maintenance-Equipment-	116,360.31	229,100	229,100	0	229,100
23-80 Prof & Specialized Svcs-Professional & Specialize	425.00	960	960	0	960
23-85 Prof & Specialized Svcs-DPW Services	37,385.07	53,496	58,790	0	58,790
23-91 Prof & Specialized Svcs-Intra-Div Services	169,234.53	150,585	195,587	0	195,587
28-30 Special Departmental Exp-Supplies & Services	368,938.32	472,191	496,673	0	496,673
48-00 Taxes & Assessments-	283.55	550	750	0	750
62-72 Cap. FA-Equipment-Autos & Light Trucks	211,715.84	401,000	352,866	0	352,866
62-79 Cap. FA-Equipment-Prior Years	65,510.64	0	142,953	1	142,954
80-80 Other Financing Uses-Interfund Reimbursements	(44,662.16)	(151,200)	(71,700)	0	(71,700)
Appropriation - Summary	**925,191.10**	**1,156,682**	**1,405,979**	**1**	**1,405,980**
NET COST	**111,387.2**	**(23,895)**	**(1)**	**1**	**0**

DEPARTMENT OF PUBLIC WORKS

SCOTT DE LEON, Director

BU 9907 – ISF Heavy Equipment (Fund 907)

DEPARTMENT OVERVIEW

The Heavy Equipment Maintenance Division (BU 9907) is an Internal Service Fund (ISF) that is responsible for performing scheduled services, maintenance, and repairs on approximately 128 pieces of equipment that are used by the Road Maintenance Division. Additionally, this division is responsible for administering the state-mandated Biennial Inspection Terminal (BIT). The BIT program consists of performing complete detailed inspections of all commercial trucks every 90 days, administering proficiency tests to every employee designated to drive commercial vehicles, keeping accurate weekly records on the operation and maintenance of these vehicles for review by the California Highway Patrol, and responding to the additional legal aspects required by the program.

This Division also coordinates and provides services, inspections and repairs for other County Departments that utilize heavy equipment and trucks to perform their operations such as Solid Waste, Agriculture Department, Special Districts and Flood Control.

This Division is self-supporting in that the County Road Department, who is the primary user of this Division's equipment, is charged an hourly rental rate on equipment used, which recovers operation/maintenance costs as well as a component for replacement costs. A five-year equipment replacement plan has been established which is reviewed and updated several times each year. In conjunction with the plan, approximately $250,000 is programmed each year to fund that budget year's scheduled equipment replacement. Equipment replacement funding is based on depreciation schedules for each piece of equipment and it's generated with the hourly rates paid for equipment. The depreciation is tracked in BU 9908.

ACCOMPLISHMENTS IN FY 2023-24

- Maintained equipment utilized by the Road Department and maximized their usage through efficient repairs and pro-active maintenance equipment.
- Improved efficiency by providing training for technicians to further increase their skill level.
- Continued to provide excellent maintenance and repair services to heavy equipment to maximize usage with minimum down-time.

DEPARTMENT OF PUBLIC WORKS

SCOTT DE LEON, Director
BU 9907—ISF Heavy Equipment (Fund 907)

GOALS FOR FY 2024-25

- Continue to maintain equipment utilized by the Road Department and maximize their usage through efficient repairs and pro-active maintenance.
- Continue to provide training for technicians to further increase their skill level.
- Maintain a fully-staffed team.

Revenue and Appropriation Detail

Fund: 907 : ISF-Hvy Equip-Rental Op
Budget Unit: 9907 : Internal Service, Heavy Equipment

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
42-10 Rents & Concessions-Rents & Concessions	880,913.39	1,073,689	1,252,342	0	1,252,342
69-20 Other Current Services-Other	39,801.85	21,500	21,500	0	21,500
Revenue - Summary	**920,715.24**	**1,095,189**	**1,273,842**	**0**	**1,273,842**
Appropriation					
17-00 Maintenance-Equipment-	227,357.78	255,782	255,113	0	255,113
18-00 Maint-Bldgs & Imprvmts-	422.68	750	750	0	750
23-80 Prof & Specialized Svcs-Professional & Specialize	575.00	1,035	1,035	0	1,035
23-85 Prof & Specialized Svcs-DPW Services	42,771.76	61,205	67,353	0	67,353
23-91 Prof & Specialized Svcs-Intra-Div Services	375,225.83	451,754	586,763	0	586,763
27-00 Small Tools & Instruments-	2,494.89	4,900	5,000	0	5,000
28-30 Special Departmental Exp-Supplies & Services	227,007.18	306,250	357,828	0	357,828
Appropriation - Summary	**875,855.12**	**1,081,676**	**1,273,842**	**0**	**1,273,842**
NET COST	**(44,860.12)**	**(13,513)**	**0**	**0**	**0**

DEPARTMENT OF PUBLIC WORKS

SCOTT DE LEON, Director

BU 9908-9909 – ISF Heavy Equipment Restricted and Replacement (Funds 908 & 909)

DEPARTMENT OVERVIEW

BU 9908 was created specifically for equipment replacement in accordance with the Division's five-year equipment replacement plan. This plan is reviewed and updated several times during the year and approximately $250,000 is programmed each year to fund that budget-cycle's equipment replacement. Equipment replacement funding is based on depreciation schedules for each piece of equipment and it's generated from a portion of the hourly rates paid for the use of the equipment.

BU 9909 is a special Budget Unit created to track equipment replacement funding and it only provides a small portion of revenue for BU 9908.

ACCOMPLISHMENTS IN FY 2023-24

- Replaced a 2006 Ford F350 truck with a 2023 Ford F250.

GOALS FOR FY 2024-25

- Replace a 1994 Interstate tilt equipment trailer (#0147) with a 2024 Trail king TKT24LP.
- Replace a 1994 Interstate tilt equipment trailer (#0148) with a 2024 Trail king TKT24LP.
- Replace a 1996 GMC Topkick Dump Truck with a 2024 Kenworth T880 Dump Truck.

Revenue and Appropriation Detail

Fund: 908 : ISF-Hvy Equip-Restricted
Budget Unit: 9908 : Internal Service, Heavy Equip-Restricted

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
42-11 Rents & Concessions-Equipment Replacement	209,674.31	224,612	238,302	0	238,302
79-60 Sales-Sale of Fixed Assets	0.00	3,000	6,100	0	6,100
81-22 Operating Transfers-In	0.00	490	490	0	490
Revenue - Summary	**209,674.31**	**228,102**	**244,892**	**0**	**244,892**
Appropriation					
62-74 Cap. FA-Equipment-Other	142,160.95	169,810	245,281	0	245,281
62-79 Cap. FA-Equipment-Prior Years	64,954.07	0	112,200	0	112,200
Appropriation - Summary	**207,115.02**	**169,810**	**357,481**	**0**	**357,481**
NET COST	**(2,559.29)**	**(58,292)**	**112,589**	**0**	**112,589**

Revenue and Appropriation Detail

Fund: 909 : ISF-Hvy Equip-Replacement
Budget Unit: 9909 : Internal Service, Heavy Equip-Replacement

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
81-23 Operating Transfers-Out	0.00	(490)	(490)	0	(490)
Revenue - Summary	**0.00**	**(490)**	**(490)**	**0**	**(490)**
NET COST	**0**	**490**	**490**	**0**	**490**

DEPARTMENT OF PUBLIC WORKS

SCOTT DE LEON, Director

BU 9911 – ISF Fleet Maintenance (Fund 911)

DEPARTMENT OVERVIEW

BU 9911 is the Budget Unit that accounts for the personnel of the Division. Revenue is generated for this Budget Unit through the "sale" of labor services to the other Budget Units. Staff time is tracked and charged depending on the vehicle or equipment receiving the work.

ACCOMPLISHMENTS IN FY 2023-24

- Provided quality, professional mechanic services for the maintenance and repair of vehicles and heavy equipment.

GOALS FOR FY 2024-25

- Continue to provide excellent maintenance and repair services to vehicles and heavy equipment to maximize usage with minimum down-time.

Revenue and Appropriation Detail

Fund: 911 : ISF-Fleet Maintenance
Budget Unit: 9911 : Internal Service, Fleet Maintenance

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
69-20 Other Current Services-Other	544,460.36	698,085	782,350	0	782,350
Revenue - Summary	**544,460.36**	**698,085**	**782,350**	**0**	**782,350**
Appropriation					
01-11 Salaries & Wages-Permanent	253,004.07	293,454	368,833	(1)	368,832
01-13 Salaries & Wages-OT, Holiday, Stby	0.00	2,500	2,500	0	2,500
01-14 Salaries & Wages-Other, Term	2,364.60	5,488	5,488	0	5,488
02-21 Retirement Contributions-FICA	19,390.02	23,060	28,827	0	28,827
02-22 Retirement Contributions-PERS	60,332.90	68,374	85,938	0	85,938
03-30 Insurance-Health/Life	57,632.71	61,215	109,341	0	109,341
03-31 Insurance-Unemployment	1,943.00	598	749	0	749
04-00 Worker's Compensation-	15,988.00	18,629	22,347	0	22,347
11-00 Clothing & Personal Suppl-	830.48	1,520	1,720	0	1,720
12-00 Communications-	6,800.76	6,515	7,620	0	7,620
14-00 Household Expense-	5,604.19	7,153	7,165	0	7,165
15-12 Insurance-Public Liability	4,290.00	5,441	6,425	0	6,425
15-13 Insurance-Fire & Allied Cvrgs	9,386.00	13,427	18,685	0	18,685
17-00 Maintenance-Equipment-	385.53	4,350	4,350	0	4,350
18-00 Maint-Bldgs & Imprvmts-	1,427.63	4,200	8,700	0	8,700
19-40 Medical Expense-Medical Supplies	0.00	300	300	0	300
23-80 Prof & Specialized Svcs-Professional & Specialize	1,164.75	2,775	2,775	0	2,775
23-90 Prof & Specialized Svcs-Administrative Services	13,841.00	54,886	72,983	0	72,983
27-00 Small Tools & Instruments-	1,367.63	3,980	4,340	0	4,340
28-30 Special Departmental Exp-Supplies & Services	1,808.60	7,625	7,950	0	7,950
29-50 Transportation & Travel-Transportation & Travel	0.00	2,400	2,400	0	2,400
30-00 Utilities-	12,445.50	12,618	12,915	0	12,915
61-60 Cap. FA-Bldgs & Imp-Current	0.00	6,700	0	0	0
Appropriation - Summary	**470,007.37**	**607,208**	**782,351**	**(1)**	**782,350**

Revenue and Appropriation Detail

Fund: 911 : ISF-Fleet Maintenance
Budget Unit: 9911 : Internal Service, Fleet Maintenance

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
NET COST	**(66,295.99)**	**(90,877)**	**1**	**(1)**	**0**

COUNTY ADMINSTRATIVE OFFICE

PAMELA Z. SAMAC, Human Resources Director

BU 9917—ISF Employee Health/Wellness (Fund 917)

DEPARTMENT OVERVIEW

This is an Internal Service Fund managed by the Human Resources Department. This Internal Service Fund is for the restricted purpose of employee health and wellness related to health, dental, and/or vision.

This ISF was initially funded by the unexpended residual of the County's prior self-funded Dental/ Vision insurance.

The revenue for this fund is primarily interest accrued. Also, unanticipated revenues may be added if the usage of such revenues is restricted to health and wellness purposes.

ACCOMPLISHMENTS IN FY 2023-24

- Created Virtual Health and Wellness on the HR Intranet page.
  - Wellness Newsletter
  - Hosted Lunch and Learn seminars

GOALS FOR FY 2024-25

- Work with our medical plan to provide health and wellness content to address our top medical issues.
- Offer quarterly lunch and learn presentations.
- Provide wellness content to the County Intranet Wellness page.
- Promote wellness activities.

Revenue and Appropriation Detail

Fund: 917 : Employee Health/Wellness
Budget Unit: 9917 : Internal Service, Self-Funded Dental Vision

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	2,694.84	1,000	5,000	0	5,000
Revenue - Summary	**2,694.84**	**1,000**	**5,000**	**0**	**5,000**
Appropriation					
28-30 Special Departmental Exp-Supplies & Services	0.00	229,961	284,154	0	284,154
Appropriation - Summary	**0.00**	**229,961**	**284,154**	**0**	**284,154**
NET COST	**49,855.16**	**228,961**	**279,154**	**0**	**279,154**

COUNTY ADMINISTRATIVE OFFICE

PAMELA Z. SAMAC, Human Resources Director

BU 9918 – ISF Unemployment
(Fund 918)

DEPARTMENT OVERVIEW

This is an Internal Service Fund managed by Human Resources to pay the cost of unemployment claims that are filed by former County employees. Unemployment claims are investigated and administered by a third-party administrator (TPA) in coordination with HR staff. The County is required to pay the full cost of claims instead of paying a lump sum insurance premium to the State.

Revenues for this Internal Service Fund are from all County departments that will contribute 0.2% of their budgeted salaries for the unemployment claim costs this year.

ACCOMPLISHMENTS IN FY 2023-24

- Responded timely to all unemployment claims
- Coordinated hearing notices.

GOALS FOR FY 2024-25

- Continue to be responsive to requests for information on unemployment claims from former County employees.

Revenue and Appropriation Detail

Fund: 918 : ISF-Unemployment Ins
Budget Unit: 9918 : Internal Service, Unemployment Insurance

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	11,915.88	3,500	25,000	0	25,000
79-90 Other-Miscellaneous	141,575.00	138,721	156,144	0	156,144
Revenue - Summary	**153,490.88**	**142,221**	**181,144**	**0**	**181,144**
Appropriation					
23-80 Prof & Specialized Svcs-Professional & Specialize	756.96	1,000	1,000	0	1,000
23-91 Prof & Specialized Svcs-Intra-Div Services	10,000.00	10,000	10,000	0	10,000
46-21 Claims & Judgements-Current Claims	4,160.79	812,049	1,315,184	0	1,315,184
Appropriation - Summary	**14,917.75**	**823,049**	**1,326,184**	**0**	**1,326,184**
NET COST	**(138,573.13)**	**680,828**	**1,145,040**	**0**	**1,145,040**

COUNTY COUNSEL

LLOYD GUINTIVANO, County Counsel

BU 9919—ISF Public Liability
(Fund 919)

DEPARTMENT OVERVIEW

The County Counsel's Office provides administrative risk management functions in regard to the County's public liability claims. This Office oversees the selection of counsel to be appointed through the County's membership in the CSAC-Excess Insurance Authority. This Authority is an independent joint powers authority that has created a risk-sharing pool for public entities. The Office reviews all claims for damages and has oversight of the third-party administrator for liability. This Office, as directed by the Board of Supervisors, provides direction to both the third-party administrator and the assigned counsel.

This Office reviews and considers the basis for all claims and litigation and looks for ways to assist County departments to minimize and/or prevent the re-occurrence of similar claims and actions through training and corrective action.

ACCOMPLISHMENTS IN FY 2023-24

- Resolved significant claims and cases in the last fiscal year which will result in a positive impact on our premium calculations.
- Departments have been and continue to be extraordinary partners in working with us to reduce potential liabilities.

GOALS FOR FY 2024-25

- Continue to work toward increasing the number of attorneys available for assignment to cases handling through the Authority.
- Adding more firms in addition to the ones we currently use to ensure that we can select a firm most adept at handling each particular case.

Revenue and Appropriation Detail

Fund: 919 : ISF-Public Liab Ins
Budget Unit: 9919 : Internal Service, Public Liability

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	9,431.10	10,000	10,000	0	10,000
79-90 Other-Miscellaneous	2,717,000.00	3,445,625	4,069,000	0	4,069,000
Revenue - Summary	**2,726,431.10**	**3,455,625**	**4,079,000**	**0**	**4,079,000**
Appropriation					
15-10 Insurance-Other	2,717,932.20	3,200,225	4,122,700	0	4,122,700
15-12 Insurance-Public Liability	4,290.00	5,441	6,425	0	6,425
15-13 Insurance-Fire & Allied Cvrgs	210.00	305	424	0	424
17-00 Maintenance-Equipment-	0.00	100	100	0	100
20-00 Memberships-	9,548.62	10,000	10,000	0	10,000
22-70 Office Expense-Supplies	3.07	500	500	0	500
22-71 Office Expense-Postage	0.00	50	50	0	50
23-80 Prof & Specialized Svcs-Professional & Specialize	115,423.74	200,000	166,453	0	166,453
23-90 Prof & Specialized Svcs-Administrative Services	64,316.00	25,019	0	0	0
23-91 Prof & Specialized Svcs-Intra-Div Services	40,033.00	48,743	52,138	0	52,138
28-30 Special Departmental Exp-Supplies & Services	0.00	9,900	10,000	0	10,000
29-50 Transportation & Travel-Transportation & Travel	0.00	1,000	1,000	0	1,000
29-51 Transportation & Travel-Cent. Gar.-Pool Mlg ONLY	0.00	300	300	0	300
38-00 Inventory Items-	0.00	500	500	0	500
46-20 Claims & Judgements-Judgements	(15,000.00)	100,000	100,000	0	100,000
46-23 Claims & Judgements-Miscellaneous Uninsured	103,798.50	230,854	232,080	0	232,080
90-91 Transfers & Contingencies-Contingencies	0.00	50,000	50,000	0	50,000
Appropriation - Summary	**3,040,555.13**	**3,882,937**	**4,752,670**	**0**	**4,752,670**
NET COST	**314,124.03**	**427,312**	**673,670**	**0**	**673,670**

COUNTY COUNSEL

LLOYD GUINTIVANO, County Counsel

BU 9920—ISF Workers' Compensation (Fund 920)

DEPARTMENT OVERVIEW

The County Counsel's Office provides services for the workers' compensation program, including general oversight of the County's third-party claims administrator. This office works with all other County departments regarding driver and workplace safety issues, assists departments with all workers' compensation matters, return to work and reasonable accommodation issues, and the development of services and programs designed to enhance employee access to medical care for work-related injuries. The office monitors the work of the third-party claims administrator to ensure that employee needs are being promptly addressed, that departments are kept informed, and to conduct periodic reviews throughout the year of open claims.

ACCOMPLISHMENTS IN FY 2023-24

- Worked diligently to create an effective team to address work-related injuries and by doing so, have greatly reduced the annual workers' compensation premium payment due from the County over the last several years.
- In particular, the total number of claims (33) incurred has been the lowest since FY 1984-1985 and the total amount paid ($26,832.07) has been the lowest since FY 1976-1977. Although we are seeing increases in premiums this coming fiscal year, those increases are not the result of our claims data. The increases are caused by other factors discussed below.

GOALS FOR FY 2024-25

- Continue efforts to reduce premium costs while improving employee access to medical care in the event of a work-related injury.
- Continue to provide driver safety training to employees and will provide other training opportunities this year.

Revenue and Appropriation Detail

Fund: 920 : ISF-Workers Compensation
Budget Unit: 9920 : Internal Service, Workers Compensation

	2022-23 Actuals	2023-24 Adopted	2024-25 Requested	Admin Adjustments (all)	2024-25 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	13,962.95	8,000	15,000	0	15,000
69-20 Other Current Services-Other	0.00	1,741,000	0	0	0
79-90 Other-Miscellaneous	1,750,000.00	0	2,692,000	0	2,692,000
Revenue - Summary	**1,763,962.95**	**1,749,000**	**2,707,000**	**0**	**2,707,000**
Appropriation					
15-10 Insurance-Other	2,226,795.00	2,521,000	2,692,000	0	2,692,000
20-00 Memberships-	9,548.61	9,836	9,600	0	9,600
22-70 Office Expense-Supplies	0.00	250	250	0	250
22-71 Office Expense-Postage	0.00	50	50	0	50
23-80 Prof & Specialized Svcs-Professional & Specialize	0.00	9,764	5,000	0	5,000
23-90 Prof & Specialized Svcs-Administrative Services	51,358.00	2,525	34,101	0	34,101
23-91 Prof & Specialized Svcs-Intra-Div Services	40,033.00	48,743	52,138	0	52,138
28-30 Special Departmental Exp-Supplies & Services	3,955.70	10,000	6,000	0	6,000
29-50 Transportation & Travel-Transportation & Travel	0.00	1,000	1,000	0	1,000
29-51 Transportation & Travel-Cent. Gar.-Pool Mlg ONLY	0.00	300	300	0	300
38-00 Inventory Items-	0.00	8,500	5,000	0	5,000
46-23 Claims & Judgements-Miscellaneous Uninsured	(500.00)	138,970	127,562	0	127,562
90-91 Transfers & Contingencies-Contingencies	0.00	100,000	100,000	0	100,000
Appropriation - Summary	**2,331,190.31**	**2,850,938**	**3,033,001**	**0**	**3,033,001**
NET COST	**567,227.36**	**1,101,938**	**326,001**	**0**	**326,001**