

**COUNTY OF LAKE  
BOARD OF SUPERVISORS**



**TUESDAY, DECEMBER 3, 2024  
9:00 AM  
AGENDA**

Mokey Simon, District 1  
Bruno Sabatier, District 2  
Eddie Crandell, District 3  
Michael S. Green, District 4  
Jessica Pyska, District 5

Susan Parker,  
County Administrative Officer  
Lloyd Guintivano, County Counsel  
Johanna DeLong,  
Assistant Clerk of the Board

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**GENERAL INFORMATION**

The Board of Supervisors meets the first four Tuesdays of each month, at 9:00 a.m. at 255 North Forbes Street, Lakeport, California. The meeting room is wheelchair accessible. A request for a disability-related modification or accommodation necessary to participate in the Board of Supervisors meeting should be made in writing to the Clerk of the Board at least 48 hours prior to the meeting.

**This agenda is divided into four sections:**

**CONSENT ITEMS** - These items are expected to be routine and non-controversial. They will be acted upon by the Board at one time without discussion. Any Board member may request that any item be removed from the Consent Agenda for later discussion.

**TIMED ITEMS** - These items are noticed hearings, work sessions and items with a previously set time.

**NON-TIMED ITEMS** - These items include significant policy and administrative actions and are listed alphabetically by department. These non-timed items may be taken up at any unspecified time during the meeting.

**CLOSED SESSION** - Pursuant to applicable Government Codes, the Board may consider certain matters in Closed Session. The Board will reconvene into Open Session to take any action on a Closed Session item.

The Lake County Board of Supervisors meets concurrently as the Board of Directors of Lake County Air Quality Management District, Board of Directors of Lake County Watershed Protection District, Board of Directors of Kelseyville County Waterworks District #3, Board of Directors of Lake County Sanitation District, Lake County Housing Commission, Lake County Board of Equalization and Board of Directors of Lake County In-Home Supportive Services Public Authority.

Agendas of public meetings and supporting documents are available for public inspection in the Lake County Courthouse, Board of Supervisors Office, First Floor, Room 109, 255 North Forbes Street, Lakeport, California.

Any person may speak for three (3) minutes on any agenda item; however, total public input per item is not to exceed 15 minutes, unless extended at the discretion of the Board. This rule does not apply to public hearings.

**AGENDA AVAILABLE ONLINE AT [www.lakecountyca.gov](http://www.lakecountyca.gov)**

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To participate in real time, please join the Zoom Meeting, by clicking the link below at 9am: Join from a PC, Mac, iPad, iPhone or Android device:

Please click this URL to join. <https://lakecounty.zoom.us/j/86533544962?pwd=eFU3SWhhVIR4OGtqK1hPLzI0N2F0dz09>

Passcode: 726865

Or One tap mobile:

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+16699006833,,86533544962#,,,,\*726865# US (San Jose)

Or join by phone:

Dial(for higher quality, dial a number based on your current location):

US: +1 669 444 9171 or +1 669 900 6833 or +1 346 248 7799 or +1 719 359 4580 or +1 253 205 0468 or +1 253 215 8782 or +1 360 209 5623 or +1 386 347 5053 or +1 507 473 4847 or +1 564 217 2000 or +1 646 931 3860 or +1 689 278 1000 or +1 929 205 6099 or +1 301 715 8592 or +1 305 224 1968 or +1 309 205 3325 or +1 312 626 6799

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Thank you for your interest in this meeting.

**1. Call to Order**

**2. Moment of Silence**

**3. Pledge of Allegiance**

**4. Consideration of Extra Items Not Appearing on the Posted Agenda**

**5. Approval of the Consent Agenda**

**5.1** Adopt Resolution Approving Agreement # 23-0529-016-SF with California Department of Food Agriculture for Glassy-Winged Sharpshooter (GWSS) Program of \$28,257.75 for July 1, 2024, through June 30, 2025

**Sponsors:** Agriculture

**Memo:** [24-1143](#)

**Attachments:** [GWSS Resolution 24-25](#)

[GWSS Agreement 24-25](#)

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- 5.2** Adopt Resolution Approving Agreement No. 24-0388-025-SF with the California Department of Food and Agriculture for Compliance with the Sudden Oak Death Quarantine program for the period July 1, 2024, through June 30, 2025, in the Amount of \$2,809.91
- Sponsors:** Agriculture
- Memo:** [24-1164](#)
- Attachments:** [SOD Agreement](#)  
[SOD Resolution](#)
- 5.3** Approve Closure of the Auditor-Controller/Clerk Office from 1:00 p.m. to 5:00 p.m. on Friday, December 13th.
- Sponsors:** Auditor-Controller/County Clerk
- Memo:** [24-1182](#)
- 5.4** Approve Continuation of Emergency Proclamation Declaring a Shelter Crisis in the County of Lake
- Sponsors:** BOARD OF SUPERVISORS
- Memo:** [24-1165](#)
- Attachments:** [Shelter Crisis Emergency Proclamation](#)
- 5.5** Approve Continuation of Proclamation of the Existence of a Local Emergency Due to Pervasive Tree Mortality
- Sponsors:** BOARD OF SUPERVISORS
- Memo:** [24-1166](#)
- Attachments:** [Tree Mortality Emergency Proclamation final](#)
- 5.6** Approve Continuation of Proclamation declaring a Clear Lake Hitch Emergency
- Sponsors:** BOARD OF SUPERVISORS
- Memo:** [24-1167](#)
- Attachments:** [Reso2023-10 HitchEmergency Green&Crandell](#)
- 5.7** Approve Continuation of Local Emergency by the Lake County Sheriff/OES Director for the 2024 Late January, Early February Winter Storms
- Sponsors:** BOARD OF SUPERVISORS
- Memo:** [24-1168](#)
- Attachments:** [2024-02-05 SO Declaration Winter Storms](#)  
[Reso2024-07 Emergency Sheriff](#)

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- 5.8** Approve Continuation of Proclamation of a Local Health Emergency by the Lake County Health Officer for the Boyles Fire
- Sponsors:** BOARD OF SUPERVISORS
- Memo:** [24-1169](#)
- Attachments:** [Proclamation of Local Health Emergency Boyles Fire](#)  
[Health Proclamation-Boyles Doohan signed](#)
- 5.9** Approve Continuation of a Local Emergency by the Lake County Sheriff/OES Director for the 2024 Boyles Fire
- Sponsors:** BOARD OF SUPERVISORS
- Memo:** [24-1170](#)
- Attachments:** [2024-09-10 BOS Ratification Draft](#)  
[2024 Boyles Proc SO](#)
- 5.10** Approve Continuation of Local Emergency Proclamation by the Lake County Sheriff/OES Director for the Glenhaven Fire
- Sponsors:** BOARD OF SUPERVISORS
- Memo:** [24-1171](#)
- Attachments:** [2024-10-04 SO Declaration - signed](#)  
[2024-10-04 BOS Ratification Draft](#)
- 5.11** Approve Board of Supervisors Minutes June 20-21, 2024, October 22, 2024 and November 5, 2024
- Sponsors:** Clerk of the Board
- Memo:** [24-1189](#)
- Attachments:** [BOSMinutes0620-212024](#)  
[BOSMinutes10222024](#)  
[BOSMinutes11052024](#)
- 5.12** Authorize Closure of Community Development Department to the Public on Wednesday, December 11th, 2024, from 12:00 p.m. to 5:00 p.m. for All-Staff Training.
- Sponsors:** Community Development
- Memo:** [24-1201](#)
- 5.13** Approve SafeRx grant application for the California Overdose Prevention Network Coalition Funding for \$75,000 per Year for 3 Years
- Sponsors:** Health Services and Sabatier
- Memo:** [24-1203](#)
- 5.14** Approve Request to Close the Probation Department on Thursday, December 12, 2024, from 10:30AM to 5 PM for All-Staff Training
- Sponsors:** Probation
- Memo:** [24-1140](#)

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- 5.15** Approve the Qualified List from the Request for Qualifications for On-Call Civil Engineering Services
- Sponsors:** Public Services
- Memo:** [24-1183](#)
- Attachments:** [Qualified List - Civil Engineering Services](#)
- 5.16** Accept the Offers of Dedication and Adopt the Resolution Approving the Final Subdivision Map - Valley Oaks Subdivision Village PDC II Phase I
- Sponsors:** Public Works
- Memo:** [24-1152](#)
- Attachments:** [Resolution-ValleyOaks](#)  
[CDD PlanningCommissionMemo](#)  
[Maps-ValleyOaksPDCIIPhaseI](#)
- 5.17** Adopt Resolution Expressing Support for the Lower Lake HoliDAZE Street Fair, and Temporarily Authorizing a Road Closure, Prohibiting Parking and Authorizing Removal of Vehicles and Ordering the Department of Public Works to post signs
- Sponsors:** Public Works
- Memo:** [24-1156](#)
- Attachments:** [ResLLHolidaze24](#)
- 5.18** Approve the Purchase of One (1) Vehicle from Pape' Kenworth in the Amount of \$244,728.49 for the Heavy Equipment Fleet and Authorize the Public Works Director/Assistant Purchasing Agent to Sign the Sales Order
- Sponsors:** Public Works
- Memo:** [24-1192](#)
- Attachments:** [Customer Truck Sales Order Form New Build T880 Dump CofL steel wheels](#)
- 5.19** Approve Amendment Two to the Engineering Services Agreement for Staff Augmentation between County of Lake and Coastland Civil Engineering, LLC that increases the not to exceed amount to \$750,000 and Authorize the Chair to Sign Amendment Two
- Sponsors:** Public Works
- Memo:** [24-1193](#)
- Attachments:** [Amend2StaffAugSvsCoastland](#)
- 5.20** Authorize the Department of Public Works to apply for a FY 2025 Rebuilding American Infrastructure with Sustainability and Equity (RAISE) Grant for the South Main Street / Soda Bay Road Project and Authorize the Chair to Sign a Letter of Support
- Sponsors:** Public Works
- Memo:** [24-1184](#)

- 5.21** Adopt Resolution that will Authorize the Department Head of LCDSS to Apply for and Accept the County Allocation Award Under Round 6 of the Transitional Housing Program and Round 3 of the Housing Navigation and Maintenance Program.
- Sponsors:** Social Services
- Memo:** [24-1186](#)
- Attachments:** [Signed FY 24-25 Transitional Age Youth \(TAY\) Program Resolution Allocation / TAY application](#)
- 5.22** (Sitting as the Lake County Sanitation District, Board of Directors) Approve Purchase of a submersible Pump Assembly to Replace Pump at Lift Station #2 in Northwest Waterwater System from DXP Enterprises, Inc. in the amount not to exceed \$120,372.40.
- Sponsors:** Special Districts and Lake County Sanitation District
- Memo:** [24-1172](#)
- Attachments:** [DXP Pump Quote](#)
- 5.23** (Sitting as the Lake County Sanitation District, Board of Directors) Adopt Resolution revising the Fiscal Year 2024-2025 Adopted Budget of the County of Lake by closing out Fund 702 State Revolving Loan Fund Northwest and appropriating unanticipated revenues to Lake County Sanitation District Northwest Regional Capital Improvement Reserve Designation, in the amount of \$2,521,281 to make appropriations in the Budget Units 8355, Object Code 783.18-00,783.61-60 and 783.62-74 for multiple Capital Improvement Projects.
- Sponsors:** Special Districts and Lake County Sanitation District
- Memo:** [24-1197](#)
- Attachments:** [Transfer 702 to 255 FY 24-25 Resolution](#)  
[Funding History for Wastewater Reuse System](#)  
[Lake County SD\\_C-06-4086-110\\_Loan Agreement](#)  
[PAID IN FULL 4086-110 Lake County Sanitation District Payoff Confirmation L](#)

**5.24** Approve Agreement between the County of Lake on behalf of CSA #02 Spring Valley, CSA #6 Finley, CSA #13 Kono Tayee, CSA #20 Soda Bay, CSA #21 North Lakeport, Kelseyville County Water Works District #3, and Lake County Sanitation District and Brelje & Race Consulting Engineers and LACO Associates for On Call Civil Engineering and Design Services, award the identified task orders, and Authorize the Chair to Sign.

**Sponsors:** Lake County Sanitation District

**Memo:** [24-1198](#)

**Attachments:** [On Call Engineering Design Services Contract - BRCE BOS Ready](#)  
[On Call Engineering Design Services Contract - LACO BOS Ready](#)  
[5089.11 241108 TO\\_02 Proposal BRCE](#)  
[5089.11 241114 TO\\_03 Scope and Fee BRCE](#)  
[5089.11 241118 TO\\_04 Proposal BRCE](#)  
[5089.22 241117 TO\\_05 Proposal BRCE](#)  
[7063.02 Task Order No.002 20241108 LACO](#)

## 6. Timed Items

### 6.1 9:02 A.M. - Public Input

**6.2** 9:03 A.M. - Pet of the Week

**Sponsors:** Animal Care and Control

**Memo:** [24-1188](#)

**6.3** 9:05 A.M. - PUBLIC HEARING - (a) Consideration of Lease Financing by the County of Lake and Lake County Public Financing Authority (the "Authority") to provide financing for certain public capital improvements (Seated as the Lake County Board of Supervisors and Board of Directors for Lake County Public Financing Authority)

(b) Seated as the Lake County Board of Supervisors, Consideration of Resolution of the County of Lake approving proceedings by the Lake County Public Financing Authority for the issuance of Lease Revenue Bonds in an initial aggregate principal amount not to exceed \$25,000,000

(c) Seated as the Board of Directors for Lake County Public Financing Authority, Consideration of Resolution of the Lake County Public Financing Authority authorizing the issuance of Lease Revenue Bonds in an initial aggregate principal amount not to exceed \$25,000,000

**Sponsors:** Administrative Office, Auditor-Controller/County Clerk and Treasurer-Tax Collector

**Memo:** [24-1191](#)

**Attachments:** [County Resolution \(Lease Revenue Bonds\)](#)  
[Authority Resolution revised \(Lease Revenue Bonds\)](#)  
[1 Indenture \(Lease Revenue Bonds\)](#)  
[2 Site and Facility Lease \(Lease Revenue Bonds\)](#)  
[3 Lease Agreement \(Lease Revenue Bonds\)](#)  
[4 Memo of Lease \(Lease Revenue Bonds\)](#)  
[5 Assignment Agreement \(Lease Revenue Bonds\)](#)  
[6 Official Notice of Sale](#)  
[7 Bond Purchase Agreement](#)  
[8 Preliminary Official Statement](#)  
[8b Appendix A to POS](#)  
[8c Appendix F to POS \(Continuing Disclosure Certificate\)](#)

**6.4** 9:45 A.M. - (a) Presentation of the County of Lake's Opioid Settlement Funds Expenditure Plan; and (b) Approve Letter of Support for Lake County Behavioral Health Services' Behavioral Health Continuum Infrastructure Program Grant Application.

**Sponsors:** Behavioral Health Services

**Memo:** [24-1150](#)

**Attachments:** [Lake County Final Summary Report 9.27.24](#)  
[OSF Expenditure Plan 2024](#)  
[BOS Letter of Support Bond BHCIP Round 1 App](#)



- 6.5** 10:15 A.M. - Presentation of National Flood Insurance Program
- Sponsors:** Community Development
- Memo:** [24-1134](#)
- 6.6** 11:15 A.M. - PUBLIC HEARING - Consideration of Resolution Adopting the Title VI Implementation Plan
- Sponsors:** Public Works
- Memo:** [24-1199](#)
- Attachments:** [Title VI Compliance Plan - Lake County](#)  
[Resolution - Title 6 Implementation Plan](#)
- 6.7** 11:30 A.M. - Consideration of a Lease Agreement Between the County of Lake and Lakeport Plaza, LLC, for Office Space at 55 1st St, Lakeport
- Sponsors:** Administrative Office
- Memo:** [24-1185](#)
- Attachments:** [County of Lake Lease - 55 1st St Lakeport - 2024-11-14 - signed](#)  
[6 month County of Lake Lease - 55 1st St Lakeport - Ed. 2024-12-03](#)

## 7. Non-Timed Items

### 7.1 Supervisors' weekly calendar, travel and reports

- 7.2** Consideration of Advanced Salary Step Appointment of Danielle Dizon to Health Services Administrative Manager
- Sponsors:** Health Services
- Memo:** [24-1200](#)
- Attachments:** [Job Description](#)

- 7.3 (a) Consideration of Contract Change Order No. 1 to the Construction Contract Between Lake County and Stewart Engineering, Inc. for the Construction of the Chalk Mountain Bridge Replacement Project (Federal Project No. BRLO-5914(094)) in the amount of \$25,270.77, increasing the original contract amount of \$6,176,906.00 to a new contract amount of \$6,202,176.77 and Authorize the Chair to Sign the Change Order; and (b) Consideration of Contract Change Order No. 2 to the Construction Contract Between Lake County and Stewart Engineering, Inc. for the Construction of the Chalk Mountain Bridge Replacement Project (Federal Project No. BRLO-5914(094)) in the amount of \$52,668.00, increasing the contract amount of \$6,202,176.77 to a new contract amount of \$6,254,844.77 and Authorize the Chair to Sign the Change Order.

**Sponsors:** Public Works

**Memo:** [24-1195](#)

**Attachments:** [Chalk Mountain Bridge Replacement - Contract Change Order No. 1](#)  
[Chalk Mountain Bridge Replacement - Contract Change Order No. 2](#)

- 7.4 (a) Consideration of Contract Change Order No. 1 to the Construction Contract Between Lake County and Greg Simpson Trucking, Inc. for the Construction of the Socrates Mine Road Landslide Repair Project (Federal Project No. FEMA-4308-DR-CA) in the amount of \$9,722.10, increasing the original contract amount of \$491,864.53 to a new contract amount of \$501,586.63 and Authorize the Chair to Sign the Change Order; and (b) Consideration of Contract Change Order No. 2 to the Construction Contract Between Lake County and Greg Simpson Trucking, Inc. for the Construction of the Socrates Mine Road Landslide Repair Project (Federal Project No. FEMA-4308-DR-CA) in the amount of \$139,200.25, increasing the contract amount from \$501,586.63 to a new contract amount of \$640,786.88 and Authorize the Chair to Sign the Change Order

**Sponsors:** Public Works

**Memo:** [24-1196](#)

**Attachments:** [Socrates Mine Road Landslide Repair - Contract Change Order No. 1](#)  
[Socrates Mine Road Landslide Repair - Contract Change Order No. 2](#)

## 8. Closed Session

- 8.1 Public Employee Evaluation:  
Title: Public Works Director

**Memo:** [24-1187](#)

- 8.2 Conference with Legal Counsel: Significant Exposure to Litigation pursuant to Gov. Code section 54956.9(d)(2), (e)(1) – One potential case

**Memo:** [24-1217](#)

**9. Adjournment**