

COUNTY OF LAKE
OFFICE OF THE AUDITOR-CONTROLLER

COUNTY OF LAKE

BUDGET TRANSFER

Fiscal Year: 19/20

Budget Title: <u>Information Technology</u> Budget Unit No. <u>1904</u>	Budget Transfer #B _____ (Admin. Office Completes this section)
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TRANSFER FROM:

From: Fund 001 Dept 1904
(000) (0000)

<u>Account</u> <small>(000.00-00)</small>	<u>Account Title</u>	<u>Amount</u>
<u>719.0111</u>	<u>Salaries & Wages Perm.</u>	<u>\$32186</u>
_____	_____	\$ _____
_____	_____	\$ _____
_____	_____	\$ _____
_____	_____	\$ _____

TRANSFER TO:

To: Fund 001 Dept 1904
(000) (0000)

<u>Account</u> <small>(000.00-00)</small>	<u>Account Title</u>	<u>Amount</u>
<u>719.6272</u>	<u>Cap. FA/Autos</u>	<u>\$32186</u>
_____	_____	\$ _____
_____	_____	\$ _____
_____	_____	\$ _____
_____	_____	\$ _____

Department's explanation of why savings will be available in the account from which the money is requested to be transferred:

Unfilled tech and OA positions

Department's justification & explanation of why transfer is necessary (A brief statement such as, "To cover anticipated deficit," is not adequate and, therefore, not acceptable.)

Vehicle was purchase via purchase order in FY 18/19 but not delivered until FY 19/20

Authorized Department Signature: _____ Date: _____

APPROVED DENIED

 COUNTY ADMINISTRATIVE OFFICER DATE CHAIRPERSON, BOARD OF SUPERVISORS DATE

Auditor-Controller Use Only

Date _____ JE# _____ By: _____