

## Wendy Hoffman

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**To:** Eddie Crandell  
**Subject:** FW: FRRCC January Meeting - Travel (RESPONSE REQUIRED by 01/05)

Greetings FRRCC!

Plans are underway for our January meeting, and we look forward to seeing you January 29<sup>th</sup> – February 2(1) in New Mexico. Travel will take place on Monday January 29<sup>th</sup> and Friday January 2<sup>nd</sup>; we will have a tour on Tuesday 30<sup>th</sup> followed with a half day meeting and (full day) January 31<sup>st</sup>- February 1<sup>st</sup> in Santa Fe. The EPA travel team will book plane tickets for you trip and you will be required to secure your lodging at the La Posada De we have room blocks. We are planning to cater lunch for each day as well as a dinner (one night) which will be deducted from per diem for those respective days therefore, please included a dietary restriction.

Please complete the attached travel form and return to [FRRCC@epa.gov](mailto:FRRCC@epa.gov) AND [Rhoades.joshua@epa.gov](mailto:Rhoades.joshua@epa.gov) as soon as possible, but no later than Friday January .

### [Book your group rate for EPA FRRCC Public Meeting](#)

Thank you all for your cooperation and assistance. We will follow up with additional details and well as draft agendas soon.

Kindest Regards,

*Linda Brown*

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