

# COUNTY ADMINISTRATIVE OFFICE

SUSAN PARKER, County Administrative Officer



## BU 1011 – Board of Supervisors

### DEPARTMENT OVERVIEW

The five-member Board of Supervisors (BOS) serves as executive and legislative governing body for the County of Lake, pursuant to State law. The Board establishes County priorities and operating policies, adopts ordinances and ensures mandated functions are properly discharged. The Board directs financial resources through adoption of the annual County budget, selects and supervises non-elected County department heads, makes important land use decisions and provides an informed framework to prepare for the County's future. Board Members concurrently serve as Directors of numerous Special Districts and entities. This is a General Fund budget unit, financed by General Fund discretionary revenues. Requested appropriations are needed to maintain normal operations in the Board's office and provide for Board travel to various meetings and conferences.

### ACCOMPLISHMENTS IN FY 2021-22

Continued focus on amended "Vision 2028: Reimagining Lake County"

- Considered and promoted the well-being and economic resilience of every Lake County resident.
- Maintained a transparent County government that is responsive, efficient, effective and fair.
- Continued rebuilding and all efforts to recover from our recent disasters.
- Enhanced Public Safety:
  - Protected our residents and served them well
  - Supported Public Health in effective, science-based COVID-19 response and vaccine rollout
  - Began work to develop and maintain a high standard of Disaster Prevention, Preparedness and Recovery, encouraging collaboration with all stakeholders
- Grew our economy and spurred creation of quality local jobs:
  - Focused Economic Development
  - Cleaned up our neighborhoods through Code Enforcement
  - Fostered a business-friendly environment
  - Pursued funding to strengthen communities
  - Marketed Lake County as a premier California outdoor recreation destination
  - Advocated for Lake County's needs through targeted political action
- Improved our infrastructure:
  - Roads and transportation
  - Internet access for all
- Supported the County workforce, through targeted training, retention and recruitment Initiatives.

# COUNTY ADMINISTRATIVE OFFICE

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SUSAN PARKER, County Administrative Officer  
BU 1011 – Board of Supervisors

- Collaborated with Tribes, Cities and community groups to maximize opportunities.
- Cared for our County's defining feature: Clear Lake.
- Invested in Lake County's richest resource: our People
  - Provided pathways for Lake County's children to invest in their future and their community's
  - Encouraged volunteerism, service and action toward the common good
  - Recognized the wisdom and experience of Senior Citizens and served them well
- Established American Rescue Plan Act Spending Priorities, via the "Recovery and Revitalization Plan, adopted December 21, 2021
- Developed and began implementation of a Clearlake Oaks Community Revitalization Pilot Project
- Continued to support efforts to invest in and develop the County of Lake workforce
- Effectively oversaw an open and inclusive 2021 Redistricting process

## GOALS FOR FY 2022-23

- Continue work to realize "Vision 2028: Reimagining Lake County"
- Implement the ARPA Spending Priorities "Recovery and Revitalization Plan"
- Maintain emphases on Disaster Prevention, Preparedness and Recovery and Economic Development, and investment in the County workforce

# Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 1011 : Administration, Board of Supervisors

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
52-60 State Taxes-Motor Vehicle In Lieu	25,000	40,000	0	0	40,000
<b>Revenue - Summary</b>	<b>25,000</b>	<b>40,000</b>	<b>0</b>	<b>0</b>	<b>40,000</b>
<b>Appropriation</b>					
01-11 Salaries & Wages-Permanent	320,965	323,832	0	0	323,832
02-21 Retirement Contributions-FICA	25,128	24,944	0	0	24,944
02-22 Retirement Contributions-PERS	78,219	76,935	0	0	76,935
03-30 Insurance-Health/Life	44,139	55,213	0	0	55,213
03-32 Insurance-Opt Out	4,800	2,400	0	0	2,400
04-00 Worker's Compensation-	2,003	2,144	0	0	2,144
11-00 Clothing & Personal Suppl-	150	400	0	0	400
12-00 Communications-	4,000	4,000	0	0	4,000
15-12 Insurance-Public Liability	10,151	4,584	0	0	4,584
15-13 Insurance-Fire & Allied Cvrgrs	289	645	0	0	645
17-00 Maintenance-Equipment-	800	800	0	0	800
22-70 Office Expense-Supplies	1,000	1,000	0	0	1,000
22-71 Office Expense-Postage	250	250	0	0	250
22-72 Office Expense-Books & Periodicals	100	100	0	0	100
23-80 Prof & Specialized Svcs-Professional & Specialize	175,000	987,250	100,000	0	1,087,250
24-00 Publications & Legal Ntcs-	753	750	0	0	750
28-30 Special Departmental Exp-Supplies & Services	2,250	4,000	0	0	4,000
29-50 Transportation & Travel-Transportation & Travel	2,250	4,000	0	0	4,000
29-51 Transportation & Travel-Cent. Gar.-Pool Mlg ONLY	300	300	0	0	300
38-00 Inventory Items-	0	6,250	0	0	6,250
80-80 Other Financing Uses-Interfund Reimbursements	(35,000)	(987,250)	0	0	(987,250)
<b>Appropriation - Summary</b>	<b>637,547</b>	<b>512,547</b>	<b>100,000</b>	<b>0</b>	<b>612,547</b>
<b>NET COST</b>	<b>612,547</b>	<b>472,547</b>	<b>100,000</b>	<b>0</b>	<b>572,547</b>

# COUNTY ADMINISTRATIVE OFFICE

SUSAN PARKER, County Administrative Officer



## BU 1012 – County Administrative Office

### DEPARTMENT OVERVIEW

The County Administrative Office performs general administration and management of County government functions, under the direction of the Board of Supervisors (BOS). The County Administrative Officer also serves as Clerk of the Board of Supervisors and the County Purchasing Agent. The Office is responsible for direct administration of more than 20 Budget Units, covering a wide range of County government functions including CDBG grants, Economic Development, the Public Defender program, Geothermal Resource Royalties, Grand Jury, the Domestic Violence Prevention Program, Trial Court Funding, and other important functions of County government.

One of the primary functions of the CAO is to oversee preparation, adoption and administration of the annual County budget, which serves as the driver for virtually all services provided by County government. The CAO serves as the Chief of Staff to the Board of Supervisors, assisting the Board in implementing, administering and monitoring Board goals, policies and directives. The CAO provides support and leadership to the County Department Heads, and partners with Lake County's State and Federal legislators, and numerous State and Federal agencies.

### ACCOMPLISHMENTS IN FY 2021-22

- Continued to support the Board in implementing Vision 2028, through actionable steps in alignment with our ten-year plan with particular focus on Economic Development and supported the Economic Development Task Force (EDTF) in identifying key priorities, particularly surrounding housing and infrastructure needs
- Worked with members of the Board, Public Services/Buildings and Grounds staff, Sheriff Martin and Senator McGuire to secure the Lakeport Armory building, as the future home of Lake County's Emergency Operations Center (EOC) and Sheriff's Office
- Led Phase 2 Classification and Total Compensation Study implementation, addressing critical needs of our workforce while strengthening the local economy
- In collaboration with Information Technology and Human Resources staff, procured a Document Management System that can become a countywide model
- Partnered with the Board of Supervisors and Prentice Long, PC, to facilitate an open, effective 2021 Redistricting process
- Supported Board, City Council, Tribal Government and community members in their leadership of countywide Diversity, Equity and Inclusion efforts, through the Community Visioning Forum Planning Committee
- Completed publication of an updated and reformatted County Policy and Procedures Manual
- With the Road Map Task Force, supported development and implementation of a Community Revitalization Pilot Project in the Clearlake Oaks Area

# COUNTY ADMINISTRATIVE OFFICE

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SUSAN PARKER, County Administrative Officer  
BU 1012 – County Administrative Office

- Transitioned Administrative Office leadership, with Susan Parker appointed permanent CAO.
- Provided hands-on administrative leadership to County Departments in times of transition
- Assisted the Board in “Telling Our Own Story,” through public communications
- Partnered with Human Resources, the Board and Public Health staff to implement evidence-based safety measures and protocols in the face of the ongoing COVID-19 pandemic.

## GOALS FOR FY 2022-23

- Continue to support the Board’s realization of Vision 2028 priorities, implementation of the Recovery and Revitalization Plan (ARPA spending priorities), and emphasis of Disaster Prevention, Preparedness and Recovery and Economic Development
- Collaborating with the Sheriff, Public Services staff and others, continue efforts to repurpose the Lakeport Armory Facility
- With the Space Use Committee, continue efforts to optimize County use of office spaces
- Support Board members and Nicole Anderson and Associates, LLC, in facilitating Community Visioning Forums promoting Tolerance, Respect, Equity and Inclusion in Lake County
- With CivicPlus, Board members, Information Technology staff, Department Heads and Content Managers, redesign and more effective index the County of Lake website, enhancing public Information availability
- Continue Classification and Total Compensation Study implementation, in collaboration with Payroll staff
- Contribute to Document Management System implementation, improving digital record accessibility
- Formulate sustainable recommendations for Indigent Defense Services
- Secure funding for a Climate Resiliency Officer, to meaningfully reduce disaster risk
- Continue to partner with Human Resources and Department Heads to enhance employee recruitment and retention strategies
- Advance the Collier Avenue (Nice) apartment housing project to shovel ready status

## Revenue and Appropriation Detail

Fund: 1 : General County  
 Budget Unit: 1012 : , Administrative Office

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
42-10 Rents & Concessions-Rents & Concessions	4,500	0	0	0	0
69-20 Other Current Services-Other	10	15	0	0	15
81-22 Operating Transfers-In	0	0	243,144	0	243,144
<b>Revenue - Summary</b>	<b>4,510</b>	<b>15</b>	<b>243,144</b>	<b>0</b>	<b>243,159</b>
<b>Appropriation</b>					
01-11 Salaries & Wages-Permanent	942,543	1,149,817	0	0	1,149,817
01-12 Salaries & Wages-Extra Help	22,212	46,548	0	0	46,548
01-13 Salaries & Wages-OT, Holiday, Stby	1,000	0	0	0	0
01-14 Salaries & Wages-Other, Term	20,000	25,000	0	0	25,000
02-21 Retirement Contributions-FICA	72,792	86,569	0	0	86,569
02-22 Retirement Contributions-PERS	229,941	271,681	0	0	271,681
03-30 Insurance-Health/Life	128,501	108,129	0	0	108,129
03-31 Insurance-Unemployment	7,043	2,679	0	0	2,679
03-32 Insurance-Opt Out	2,400	2,400	0	0	2,400
04-00 Worker's Compensation-	744	815	0	0	815
11-00 Clothing & Personal Suppl-	330	440	0	0	440
12-00 Communications-	4,000	4,000	0	0	4,000
14-00 Household Expense-	500	400	0	0	400
15-10 Insurance-Other	12,400	13,000	0	0	13,000
15-12 Insurance-Public Liability	4,965	4,290	0	0	4,290
15-13 Insurance-Fire & Allied Cvrgrs	1,326	2,965	0	0	2,965
17-00 Maintenance-Equipment-	3,248	3,000	0	0	3,000
20-00 Memberships-	14,820	10,593	0	0	10,593
22-70 Office Expense-Supplies	10,000	7,000	0	0	7,000
22-71 Office Expense-Postage	500	250	0	0	250
22-72 Office Expense-Books & Periodicals	500	500	0	0	500
23-80 Prof & Specialized Svcs-Professional & Specialize	202,023	92,346	46,146	0	138,492
24-00 Publications & Legal Ntcs-	3,000	2,000	0	0	2,000
28-30 Special Departmental Exp-Supplies & Services	4,500	3,750	0	0	3,750
29-50 Transportation & Travel-	3,500	3,500	0	0	3,500

# Revenue and Appropriation Detail

Fund: 1 : General County  
 Budget Unit: 1012 : , Administrative Office

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
Transportation & Travel					
38-00 Inventory Items-	1,000	3,868	0	0	3,868
80-80 Other Financing Uses-Interfund Reimbursements	(236,467)	(385,679)	196,998	0	(188,681)
80-81 Other Financing Uses-Intrafund Reimbursements	(130,144)	(136,144)	0	0	(136,144)
<b>Appropriation - Summary</b>	<b>1,327,177</b>	<b>1,323,717</b>	<b>243,144</b>	<b>0</b>	<b>1,566,861</b>
<b>NET COST</b>	<b>1,322,667</b>	<b>1,323,702</b>	<b>0</b>	<b>0</b>	<b>1,323,702</b>

# COUNTY ADMINISTRATIVE OFFICE

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SUSAN PARKER, County Administrative Officer



## BU 1014 – Clerk of the Board of Supervisors

### DEPARTMENT OVERVIEW

The Clerk of the Board is a statutory office responsible to maintain the official records of the Board of Supervisors (BOS), prepare the Board's agendas, take minutes at each Board meeting, maintain the County Ordinance Code, publish legal notices mandated for many types of Board hearings and perform many related duties. The Clerk of the Board assists all County departments and extensively interacts with County staff, other governmental and non-governmental agencies and members of the general public.

The source of funding for this Budget Unit is General Fund discretionary revenue.

# Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 1014 : ,

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
79-90 Other-Miscellaneous	3,500	1,700	0	0	1,700
81-22 Operating Transfers-In	0	0	12,133	0	12,133
<b>Revenue - Summary</b>	<b>3,500</b>	<b>1,700</b>	<b>12,133</b>	<b>0</b>	<b>13,833</b>
<b>Appropriation</b>					
01-11 Salaries & Wages-Permanent	42,759	52,364	0	0	52,364
01-13 Salaries & Wages-OT, Holiday, Stby	250	0	0	0	0
02-21 Retirement Contributions-FICA	3,290	4,190	0	0	4,190
02-22 Retirement Contributions-PERS	10,481	12,552	0	0	12,552
03-30 Insurance-Health/Life	36	36	0	0	36
03-31 Insurance-Unemployment	301	110	0	0	110
03-32 Insurance-Opt Out	2,400	2,400	0	0	2,400
04-00 Worker's Compensation-	71	78	0	0	78
11-00 Clothing & Personal Suppl-	30	40	0	0	40
15-12 Insurance-Public Liability	4,898	4,290	0	0	4,290
15-13 Insurance-Fire & Allied Cvrgrs	345	770	0	0	770
17-00 Maintenance-Equipment-	29,615	29,615	0	0	29,615
20-00 Memberships-	500	500	0	0	500
22-70 Office Expense-Supplies	2,500	2,500	0	0	2,500
22-71 Office Expense-Postage	1,000	1,000	0	0	1,000
23-80 Prof & Specialized Svcs-Professional & Specialize	50,000	0	100,000	0	100,000
24-00 Publications & Legal Ntcs-	2,500	3,500	0	0	3,500
28-30 Special Departmental Exp-Supplies & Services	7,500	7,288	0	0	7,288
29-50 Transportation & Travel- Transportation & Travel	500	300	0	0	300
80-80 Other Financing Uses-Interfund Reimbursements	0	(12,133)	12,133	0	0
<b>Appropriation - Summary</b>	<b>158,976</b>	<b>109,400</b>	<b>112,133</b>	<b>0</b>	<b>221,533</b>
<b>NET COST</b>	<b>155,476</b>	<b>107,700</b>	<b>100,000</b>	<b>0</b>	<b>207,700</b>

# COUNTY ADMINISTRATIVE OFFICE

SUSAN PARKER, County Administrative Officer



## BU 1072 – Cannabis Program (Fund 64)

### DEPARTMENT OVERVIEW

This Budget Unit captures cannabis revenues that would otherwise be commingled with the General Fund. The funding for this Budget Unit comes from cannabis cultivation taxes, grow site development and environmental planning permits and administrative fees related to cannabis activities.

### ACCOMPLISHMENTS IN FY 2021-22

- Promoted economic development through implementation of the Type II Cannabis Equity Grant funding awarded in 2021. This funding will help provide small local businesses develop and succeed in the newly emerging licensed industry.
- Successfully applied for additional Type II Cannabis Equity Grant funding to begin program implementation.
- Continued to identify State grant funding opportunities stemming from Proposition 64, including successfully applying for the Local Jurisdiction Assistance Grant to help address the permitting backlog.
- Provided funding for the Board’s planned community revitalization project focused on a specific neighborhood subject to the recommendation of the Road Map Task Force.
- Provided analysis for regulatory and legislative changes related to cannabis taxes.

### GOALS FOR FY 2022-23

- Continue analysis of market trends and regulatory changes for impact on the cannabis program revenue.
- Continue to develop infrastructure associated with regulating cannabis industry, including identifying necessary legislative changes regarding cannabis taxes.
- Continue implementation Proposition 64 Public Health & Safety Grant programs, including support of unlawful cannabis cultivation code enforcement and Family WRAP program.
- Continue implementation of Local Equity Program and apply for further funding allocations as available.
- Pursue an economic impact study for cannabis in Lake County to further guide future policy-making.

# Revenue and Appropriation Detail

Fund: 64 : Cannabis Fees & Taxation  
 Budget Unit: 1072 : , Cannabis Program

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
10-95 Other Taxes-Cannabis	10,400,000	3,600,000	0	0	3,600,000
21-10 Development Permits-Development Permits	200,000	75,000	0	0	75,000
42-01 Revenue from Use of Money-Interest	20,000	5,000	0	0	5,000
54-90 State Aid-Other	1,263,882	375,709	0	0	375,709
66-12 Charges for Services-Environment Planning Fees	80,000	45,000	0	0	45,000
66-45 Charges for Services-Cannabis Program Fee	250,000	25,000	0	0	25,000
81-23 Operating Transfers-Out	0	0	(5,476,182)	0	(5,476,182)
<b>Revenue - Summary</b>	<b>12,213,882</b>	<b>4,125,709</b>	<b>(5,476,182)</b>	<b>0</b>	<b>(1,350,473)</b>
<b>Appropriation</b>					
23-91 Prof & Specialized Svcs-Intra-Div Services	13,321,898	17,283,296	(5,476,182)	0	11,807,114
<b>Appropriation - Summary</b>	<b>13,321,898</b>	<b>17,283,296</b>	<b>(5,476,182)</b>	<b>0</b>	<b>11,807,114</b>
<b>NET COST</b>	<b>1,108,016</b>	<b>13,157,587</b>	<b>0</b>	<b>0</b>	<b>13,157,587</b>

# COUNTY ADMINISTRATIVE OFFICE

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SUSAN PARKER, County Administrative Officer



## BU 1120 – Non-Departmental Revenue

### DEPARTMENT OVERVIEW

The purposes of this Budget Unit are to:

- Account for various general discretionary revenues that cannot be initially assigned to any specific department of County government
- Provide for the permanent transfer of funding from the General fund to other Budget Units to provide required matching funds or operating subsidies
- Serve as a revolving loan fund providing for the temporary transfer of funding from the General Fund to other Budget Units as interim financing and the consequent repayment of such interim financing.

This Budget Unit accounts for various sources of General Fund discretionary revenue and can therefore be allocated for any general County purpose at the discretion of the Board of Supervisors. The most significant source of funding comes from the County's share of property taxes and sales taxes.

# Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 1120 : Finance, Non Departmental Rev

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
10-10 Property Taxes-Current Secured	17,206,331	18,446,080	0	0	18,446,080
10-20 Property Taxes-Current Unsecured	375,000	387,244	0	0	387,244
10-25 Property Taxes-Supp 813-Current	75,000	286,000	0	0	286,000
10-35 Property Taxes-Supp 813-Prior	50,000	70,000	0	0	70,000
10-40 Property Taxes-Prior Unsecured	10,000	10,000	0	0	10,000
10-56 Property Taxes-Prop Tax In-Lieu of VLF	7,700,000	8,000,000	0	0	8,000,000
10-60 Other Taxes-Retail Sales and Use	3,326,140	4,500,000	0	0	4,500,000
10-70 Other Taxes-Timber Yield	2,000	300	0	0	300
10-92 Other Taxes-Aircraft	25,000	17,500	0	0	17,500
10-93 Other Taxes-Property Transfer	500,000	500,000	0	0	500,000
21-50 Permits-Franchises	640,000	675,000	0	0	675,000
31-95 Fines, Forfeit, Penalties-Penalties & Cost on Delq	425,000	450,000	0	0	450,000
42-01 Revenue from Use of Money-Interest	400,000	339,659	0	0	339,659
52-90 State Taxes-Other In Lieu	14,760	15,260	0	0	15,260
54-60 State Aid-HOPTR	165,000	165,000	0	0	165,000
54-90 State Aid-Other	193,000	193,000	0	0	193,000
54-91 State Aid-Other (SB 90)	40,000	65,000	0	0	65,000
54-99 State Aid-Sales & Use Tax Reimburse	3,100,000	4,400,000	0	0	4,400,000
55-90 Other Federal-In Lieu Taxes	750,000	750,000	0	0	750,000
56-01 Other Federal-Other	6,253,113	0	0	0	0
56-30 Other Government Agencies-Other	3,566,777	3,053,919	0	0	3,053,919
66-40 Charges for Services-Assess & Tax Collection	250,000	225,000	0	0	225,000
79-90 Other-Miscellaneous	550,000	675,000	0	0	675,000
80-92 Loans/Int Fin/Bonds-Advance From Other Fund	205,000	0	0	0	0
80-93 Loans/Int Fin/Bonds-Advance To Other Fund	(205,000)	0	0	0	0
80-99 Loans/Int Fin/Bonds-Subsequent Yr Adv Repay	227,025	71,507	0	0	71,507
81-22 Operating Transfers-In	9,753,113	0	0	0	0

# Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 1120 : Finance, Non Departmental Rev

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
81-23 Operating Transfers-Out	(4,259,883)	(335,640)	(12,619,003)	0	(12,954,643)
<b>Revenue - Summary</b>	<b>51,337,376</b>	<b>42,959,829</b>	<b>(12,619,003)</b>	<b>0</b>	<b>30,340,826</b>

## Appropriation

23-80 Prof & Specialized Svcs-Professional & Specialize	62,300	62,300	0	0	62,300
28-30 Special Departmental Exp-Supplies & Services	12,506,226	0	0	0	0
52-10 Other Charges-Contrib to Non-Co GovAgen	3,000,000	0	0	0	0
<b>Appropriation - Summary</b>	<b>15,568,526</b>	<b>62,300</b>	<b>0</b>	<b>0</b>	<b>62,300</b>

<b>NET COST</b>	<b>(35,768,850)</b>	<b>(42,897,529)</b>	<b>12,619,003</b>	<b>0</b>	<b>(30,278,526)</b>
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# AUDITOR-CONTROLLER/COUNTY CLERK

CATHY SADERLUND, Auditor-Controller/County Clerk



## BU 1121 – Auditor-Controller/ County Clerk

### DEPARTMENT OVERVIEW

The Auditor-Controller/County Clerk is a consolidated office of the County Clerk and the Auditor-Controller. The duties and functions of these offices are addressed separately in law.

Functions of the Auditor-Controller include financial reporting, general ledger accounting for all County departments, budgeting, property tax administration and allocation, administration and processing of the County payroll and accounts payable, A-87 Cost Plan development and coordination, annual audit(s) coordination, SB90 claiming, and court settlement distribution for Superior Court/Collections/Probation. Divisions include Payroll, Property Tax, and General Ledger/Financial Reporting. The Auditor-Controller's Office was tasked with the responsibility of coordination, claiming and financial disaster recovery as a result of the multiple fires during the summer of 2015 and the department is now responsible for Disaster Finance budget unit 1920. The Auditor-Controller provides services to twenty-one independent special districts (fire/water/cemetery), the Lake County Office of Education, the First Five Commission and our local transit agencies. Services provided to those customers include accounting support, budget and general ledger transaction processing.

Functions of the County Clerk include marriage licensing, fictitious business name statement filing, notary oaths, fish and wildlife administrative fees, Form 700 processing, Conflict of Interest Code maintenance and administration, as well as a variety of additional County Clerk filings and duties as required by the County Board of Supervisors and the State of California.

This department is a general fund service department, funded by a combination of user fees and services to others. The revenue (billed and unbilled) adjusted net County cost contribution is 13% of total 22/23 appropriations.

### ACCOMPLISHMENTS IN FY 2021-22

#### Auditor-Controller

- County Finance System Modernization continued with updated processes and preparation for Phase II.
- Completed analysis and project retooling for Contract Management automation scheduled for completion by June 30, 2022.
- Presented a newly revised County Finance System user workshop for over 100 County finance system users.

# AUDITOR-CONTROLLER/COUNTY CLERK

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CATHY SADERLUND, Auditor-Controller/County Clerk  
BU 1121 – Auditor-Controller/County Clerk

- Implemented the Classification and Compensation Study, Phase II within a condensed timeframe.
- Implemented GASB 84 requiring analysis and reclassification of over 250 funds in the County Treasury.
- Implemented GASB 87 for debt and lease accounting utilizing software purchased with ARPA funding.

## County Clerk

- Secured ClerkDocs system upgrade with ARPA funding, completing the analysis and review of current system with anticipated RFP issuance to enhance service delivery prior to May 31, 2022.
- Updated all form letters and performed enhanced outreach for Form 700 compliance.

## GOALS FOR FY 2022-23

### Auditor-Controller

- Implement streamlined check issuance processes to facilitate more efficient payables disbursements.
- Provide accounting and process support for credit card implementation.
- Enhance staff training through expanded use of finance system eLearning subscription.
- Transition newly elected Auditor-Controller/County Clerk upon retirement of current tenured Auditor-Controller/County Clerk

### County Clerk

- Perform bi-annual Conflict of Interest Code update.
- Implement upgraded ClerkDocs system with enhanced customer service focus.

# Revenue and Appropriation Detail

Fund: 1 : General County  
 Budget Unit: 1121 : Finance, Auditor-Controller

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
66-40 Charges for Services-Assess & Tax Collection	182,500	151,000	0	0	151,000
66-50 Charges for Services-Auditing & Accounting	55,158	32,500	0	0	32,500
66-85 Charges for Services-County Clerk	43,000	46,520	0	0	46,520
69-20 Other Current Services-Other	500	300	0	0	300
81-22 Operating Transfers-In	0	0	220,807	0	220,807
<b>Revenue - Summary</b>	<b>281,158</b>	<b>230,320</b>	<b>220,807</b>	<b>0</b>	<b>451,127</b>
<b>Appropriation</b>					
01-11 Salaries & Wages-Permanent	845,415	985,137	0	0	985,137
01-12 Salaries & Wages-Extra Help	11,568	4,254	0	0	4,254
01-13 Salaries & Wages-OT, Holiday, Stby	7,468	1,986	0	0	1,986
01-14 Salaries & Wages-Other, Term	13,318	6,523	0	0	6,523
02-21 Retirement Contributions-FICA	66,575	75,355	0	0	75,355
02-22 Retirement Contributions-PERS	205,944	235,467	0	0	235,467
03-30 Insurance-Health/Life	127,155	138,785	0	0	138,785
03-31 Insurance-Unemployment	4,971	1,636	0	0	1,636
03-32 Insurance-Opt Out	7,800	2,400	0	0	2,400
04-00 Worker's Compensation-	1,099	1,360	0	0	1,360
11-00 Clothing & Personal Suppl-	780	780	0	0	780
12-00 Communications-	3,420	3,240	0	0	3,240
14-00 Household Expense-	600	600	0	0	600
15-12 Insurance-Public Liability	4,898	4,290	0	0	4,290
15-13 Insurance-Fire & Allied Cvrgs	1,457	3,256	0	0	3,256
17-00 Maintenance-Equipment-	1,500	1,500	0	0	1,500
20-00 Memberships-	1,571	1,571	0	0	1,571
22-70 Office Expense-Supplies	24,300	24,300	0	0	24,300
22-71 Office Expense-Postage	11,100	8,300	0	0	8,300
22-72 Office Expense-Books & Periodicals	946	946	0	0	946
23-80 Prof & Specialized Svcs-Professional & Specialize	201,928	270,085	0	0	270,085
24-00 Publications & Legal Ntcs-	500	500	0	0	500
28-30 Special Departmental Exp-Supplies	18,281	18,470	0	0	18,470

## Revenue and Appropriation Detail

Fund: 1 : General County  
 Budget Unit: 1121 : Finance, Auditor-Controller

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
& Services					
29-50 Transportation & Travel- Transportation & Travel	7,050	7,570	0	0	7,570
29-51 Transportation & Travel-Cent. Gar.- Pool Mlg ONLY	50	50	0	0	50
38-00 Inventory Items-	8,490	8,490	0	0	8,490
61-60 Cap. FA-Bldgs & Imp-Current	30,000	0	0	0	0
62-71 Cap. FA-Equipment-Office	50,000	0	0	0	0
80-80 Other Financing Uses-Interfund Reimbursements	(56,650)	(271,857)	220,807	0	(51,050)
80-81 Other Financing Uses-Intrafund Reimbursements	(4,380)	(4,665)	0	0	(4,665)
<b>Appropriation - Summary</b>	<b>1,597,154</b>	<b>1,530,329</b>	<b>220,807</b>	<b>0</b>	<b>1,751,136</b>
<b>NET COST</b>	<b>1,315,996</b>	<b>1,300,009</b>	<b>0</b>	<b>0</b>	<b>1,300,009</b>

# TREASURER-TAX COLLECTOR

BARBARA C. RINGEN, Treasurer-Tax Collector



## BU 1122 – Treasurer-Tax Collector

### DEPARTMENT OVERVIEW

The Treasurer-Tax Collector operates three divisions; Treasury, Tax, and Court/County Debt Collections.

Treasury functions include banking and cash flow management, pooled investments, depository services, warrant maintenance, unclaimed estates and deferred compensation administration.

Tax Collector functions include the billing and collection of property tax and transient occupancy tax, cannabis cultivation tax, preparation of tax liens and coordination of tax defaulted land auctions.

The Collection division collects court fines/fees and other countywide debts. The Treasurer-Tax Collector operations are funded through service fees, reimbursements and general funding.

The majority of revenue is generated from delinquent property tax fees and penalties, accounting and treasury administrative fees, and cost reimbursement for delinquent court fines.

### ACCOMPLISHMENTS IN FY 2021-22

- Successfully collected in excess of \$100 million in property taxes and assessments for the County, School Districts and Independent Special Districts.
- Successfully collected in excess of \$6.5 million in cannabis cultivation property/business tax.
- Conducted a tax defaulted land sales which included over 900 properties.
- Filled all vacancies in our tax division

### GOALS FOR FY 2022-23

- Continue to efficiently collect taxes relating to cannabis cultivation and business tax.
- Conduct another tax defaulted land sale to include 1,000 parcels.
- Recruit and train our two department vacancies in order to provide accurate and timely customer service.
- Continue to cross train staff throughout our three divisions.

# Revenue and Appropriation Detail

Fund: 1 : General County  
 Budget Unit: 1122 : Finance, Treasurer-Tax Collector

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
31-95 Fines, Forfeit, Penalties-Penalties & Cost on Delq	200,000	212,353	0	0	212,353
66-40 Charges for Services-Assess & Tax Collection	472,000	472,000	0	0	472,000
66-50 Charges for Services-Auditing & Accounting	280,000	280,000	0	0	280,000
66-52 Charges for Services-Data Processing Charges	5,000	5,000	0	0	5,000
81-22 Operating Transfers-In	0	0	127,479	0	127,479
<b>Revenue - Summary</b>	<b>957,000</b>	<b>969,353</b>	<b>127,479</b>	<b>0</b>	<b>1,096,832</b>
<b>Appropriation</b>					
01-11 Salaries & Wages-Permanent	553,889	653,826	0	0	653,826
01-12 Salaries & Wages-Extra Help	21,485	24,922	0	0	24,922
01-13 Salaries & Wages-OT, Holiday, Stby	1,000	1,000	0	0	1,000
01-14 Salaries & Wages-Other, Term	4,910	8,903	0	0	8,903
02-21 Retirement Contributions-FICA	42,740	50,385	0	0	50,385
02-22 Retirement Contributions-PERS	134,983	156,366	0	0	156,366
03-30 Insurance-Health/Life	94,119	94,698	0	0	94,698
03-31 Insurance-Unemployment	3,102	1,036	0	0	1,036
03-32 Insurance-Opt Out	4,800	4,800	0	0	4,800
04-00 Worker's Compensation-	3,044	3,629	0	0	3,629
12-00 Communications-	960	960	0	0	960
15-12 Insurance-Public Liability	12,096	11,790	0	0	11,790
15-13 Insurance-Fire & Allied Cvrgs	898	2,006	0	0	2,006
17-00 Maintenance-Equipment-	227,277	232,200	0	0	232,200
20-00 Memberships-	400	400	0	0	400
22-70 Office Expense-Supplies	19,000	19,000	0	0	19,000
22-71 Office Expense-Postage	130,000	100,000	0	0	100,000
22-72 Office Expense-Books & Periodicals	150	150	0	0	150
23-80 Prof & Specialized Svcs-Professional & Specialize	807,383	579,918	0	0	579,918
24-00 Publications & Legal Ntcs-	63,563	32,000	0	0	32,000
28-30 Special Departmental Exp-Supplies & Services	4,090	4,090	0	0	4,090

## Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 1122 : Finance, Treasurer-Tax Collector

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
29-51 Transportation & Travel-Cent. Gar.- Pool Mlg ONLY	300	300	0	0	300
38-00 Inventory Items-	4,400	400	0	0	400
80-80 Other Financing Uses-Interfund Reimbursements	(32,000)	(159,479)	127,479	0	(32,000)
<b>Appropriation - Summary</b>	<b>2,102,589</b>	<b>1,823,300</b>	<b>127,479</b>	<b>0</b>	<b>1,950,779</b>
<b>NET COST</b>	<b>1,145,589</b>	<b>853,947</b>	<b>0</b>	<b>0</b>	<b>853,947</b>

# ASSESSOR-RECORDER

RICHARD A. FORD, Assessor-Recorder



## BU 1123 – Assessor

### DEPARTMENT OVERVIEW

The Assessor's Office is required to assess all taxable property in the county, except for state assessed property. The duties of the Assessor's Office include: discover all assessable property, inventory and list all taxable property, value all assessable property and enroll all taxable property on the local assessment roll. This roll must be completed by July first of each year. The roll provides values for property tax computations that are the basis for the following fiscal year's tax bills. Approximately 23% of the revenue generated from property taxes collected goes to the county general fund.

### ACCOMPLISHMENTS IN FY 2021-22

- Continued training of inexperienced staff
- Further reduction of backlog for Prop. 8
- Started process of audits, the first time in 10+ years.

### GOALS FOR FY 2022-23

- Continue to enhance training of inexperienced staff
- Reduce backlog further of new construction
- Install new property tax modules
- Reconstruct use codes
- Increase staff State certifications

# Revenue and Appropriation Detail

Fund: 1 : General County  
 Budget Unit: 1123 : Finance, Assessor

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
66-10 Charges for Services-Planning & Engineering	4,000	4,000	0	0	4,000
66-11 Charges for Services-Subdivision Insp Fees	100	100	0	0	100
66-40 Charges for Services-Assess & Tax Collection	140,000	135,000	0	0	135,000
69-20 Other Current Services-Other	300	300	0	0	300
79-70 Sales-Other Sales-Miscellaneous	12,000	15,000	0	0	15,000
81-22 Operating Transfers-In	0	0	208,524	0	208,524
<b>Revenue - Summary</b>	<b>156,400</b>	<b>154,400</b>	<b>208,524</b>	<b>0</b>	<b>362,924</b>
<b>Appropriation</b>					
01-11 Salaries & Wages-Permanent	862,691	1,043,615	0	0	1,043,615
01-12 Salaries & Wages-Extra Help	32,823	38,376	0	0	38,376
01-13 Salaries & Wages-OT, Holiday, Stby	10,000	9,000	0	0	9,000
01-14 Salaries & Wages-Other, Term	10,181	5,000	0	0	5,000
02-21 Retirement Contributions-FICA	67,547	81,144	0	0	81,144
02-22 Retirement Contributions-PERS	211,501	250,532	0	0	250,532
03-30 Insurance-Health/Life	188,288	183,990	0	0	183,990
03-31 Insurance-Unemployment	5,193	1,817	0	0	1,817
03-32 Insurance-Opt Out	2,400	2,400	0	0	2,400
04-00 Worker's Compensation-	6,429	5,757	0	0	5,757
11-00 Clothing & Personal Suppl-	1,375	2,000	0	0	2,000
12-00 Communications-	2,500	2,500	0	0	2,500
15-12 Insurance-Public Liability	4,898	4,290	0	0	4,290
15-13 Insurance-Fire & Allied Cvrgs	811	1,814	0	0	1,814
17-00 Maintenance-Equipment-	5,600	5,600	0	0	5,600
20-00 Memberships-	2,700	2,700	0	0	2,700
22-70 Office Expense-Supplies	5,400	6,000	0	0	6,000
22-71 Office Expense-Postage	8,000	8,000	0	0	8,000
22-72 Office Expense-Books & Periodicals	1,500	2,000	0	0	2,000
23-80 Prof & Specialized Svcs-Professional & Specialize	108,204	4,127	0	0	4,127
24-00 Publications & Legal Ntcs-	1,000	1,500	0	0	1,500

## Revenue and Appropriation Detail

Fund: 1 : General County  
 Budget Unit: 1123 : Finance, Assessor

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
28-30 Special Departmental Exp-Supplies & Services	2,000	2,000	0	0	2,000
29-50 Transportation & Travel- Transportation & Travel	8,000	7,000	0	0	7,000
29-51 Transportation & Travel-Cent. Gar.- Pool Mlg ONLY	10,000	9,000	0	0	9,000
38-00 Inventory Items-	3,000	2,000	0	0	2,000
80-80 Other Financing Uses-Interfund Reimbursements	(49,810)	(268,296)	208,524	0	(59,772)
80-81 Other Financing Uses-Intrafund Reimbursements	(22,404)	(26,885)	0	0	(26,885)
<b>Appropriation - Summary</b>	<b>1,489,827</b>	<b>1,386,981</b>	<b>208,524</b>	<b>0</b>	<b>1,595,505</b>
<b>NET COST</b>	<b>1,333,427</b>	<b>1,232,581</b>	<b>0</b>	<b>0</b>	<b>1,232,581</b>

# COUNTY ADMINISTRATIVE OFFICE

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SUSAN PARKER, County Administrative Officer



## BU 1124 – Central Services

### DEPARTMENT OVERVIEW

The division's primary responsibilities are:

- 1) Processing incoming and outgoing mail at the Courthouse
- 2) Managing the photocopier pool
- 3) Administering various contracts such as the equipment maintenance contract
- 4) Coordinating various purchasing programs such as the CAL-Card VISA program
- 5) Assisting County departments in their purchase of supplies, materials and other items in accordance with the County Purchasing Ordinance, including assisting departments with the preparation of bids, RFP's and contracts
- 6) Coordinating the collection, redistribution and disposal of surplus property.

The funding for this Budget Unit is provided primarily by general fund discretionary revenues. The requested appropriations reflect application of reimbursements for printing and paper from other County departments, which are accounted for as operating transfers. Revenues include reimbursement from contract service providers and outside governmental agencies, such as public defenders and the superior court, for the use of copy machines.

# Revenue and Appropriation Detail

Fund: 1 : General County  
 Budget Unit: 1124 : Finance, Central Services

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
69-20 Other Current Services-Other	7,500	5,000	0	0	5,000
81-22 Operating Transfers-In	0	0	5,590	0	5,590
<b>Revenue - Summary</b>	<b>7,500</b>	<b>5,000</b>	<b>5,590</b>	<b>0</b>	<b>10,590</b>
<b>Appropriation</b>					
01-11 Salaries & Wages-Permanent	27,895	32,353	0	0	32,353
02-21 Retirement Contributions-FICA	2,134	2,475	0	0	2,475
02-22 Retirement Contributions-PERS	6,798	7,719	0	0	7,719
03-30 Insurance-Health/Life	12,042	12,042	0	0	12,042
03-31 Insurance-Unemployment	195	65	0	0	65
04-00 Worker's Compensation-	300	322	0	0	322
11-00 Clothing & Personal Suppl-	30	80	0	0	80
12-00 Communications-	350	350	0	0	350
15-12 Insurance-Public Liability	4,898	4,290	0	0	4,290
15-13 Insurance-Fire & Allied Cvrgrs	425	949	0	0	949
17-00 Maintenance-Equipment-	5,825	6,000	0	0	6,000
22-70 Office Expense-Supplies	250	250	0	0	250
22-71 Office Expense-Postage	20,000	170,000	0	0	170,000
23-91 Prof & Specialized Svcs-Intra-Div Services	25,000	25,000	0	0	25,000
24-00 Publications & Legal Ntcs-	200	200	0	0	200
25-00 Rents & Leases-Equipment-	1,464	1,500	0	0	1,500
28-30 Special Departmental Exp-Supplies & Services	160,000	175,000	0	0	175,000
28-80 Special Departmental Exp-Cal Card Clearing	100,000	100,000	0	0	100,000
38-00 Inventory Items-	0	4,802	0	0	4,802
62-71 Cap. FA-Equipment-Office	25,000	0	0	0	0
80-80 Other Financing Uses-Interfund Reimbursements	(71,500)	(106,840)	5,590	0	(101,250)
80-81 Other Financing Uses-Intrafund Reimbursements	(81,000)	(223,750)	0	0	(223,750)
<b>Appropriation - Summary</b>	<b>240,306</b>	<b>212,807</b>	<b>5,590</b>	<b>0</b>	<b>218,397</b>
<b>NET COST</b>	<b>232,806</b>	<b>207,807</b>	<b>0</b>	<b>0</b>	<b>207,807</b>

# COUNTY COUNSEL

ANITA L. GRANT, County Counsel



## BU 1231 – County Counsel

### DEPARTMENT OVERVIEW

The Office of the County Counsel is presently composed of the following staff: County Counsel, two staff attorneys, and one legal secretary. We currently have two staff attorney positions and a risk analyst position open. We are attempting to fill those positions. Our long-time administrative assistant will soon be moving into a well-deserved retirement.

This office provides legal advice and assistance to the Board of Supervisors and all County departments. We also advise various County commissions, boards, and agencies. Legal advice and assistance may involve, but is not limited to, issues relating to land use, employment, taxation, contracts, public works, water rights and water resources, personnel, conservatorships and probate, juvenile dependency, mental health, parks, sewers, water systems, landfills, real property sales and acquisitions, elections, public records, and law enforcement. We draft contracts, ordinances, resolutions, requests for proposals, and policy documents. We oversee all matters of liability and workers' compensation, property damage claims, and any other matters covered under the County's membership in the CSAC-EIA Insurance Authority risk-sharing pool. We prepare findings of fact for various administrative matters before the Board of Supervisors and respond to writs of habeas corpus, prohibition, and mandate. We provide Brown Act training to various County agencies upon request.

### ACCOMPLISHMENTS IN FY 2021-22

We have been involved in a number of labor-intensive litigation matters in-house, sensitive negotiations, redevelopment, and other complex matters with generally positive conclusions. We have maintained our case loads and departmental priorities to the greatest extent possible given the severe staff reduction. We continue to work with all departments in a collaborative and congenial manner. Given the confidential nature of our work, it is difficult to provide more than generalities.

### GOALS FOR FY 2022-23

- To continue to provide comprehensive legal services to the Board of Supervisors and County departments.
- To continue succession planning efforts.
- To conduct additional trainings to benefit departments and to organize our compendium of disaster related legal documents and our historical legal information regarding Clear Lake.

# Revenue and Appropriation Detail

Fund: 1 : General County  
 Budget Unit: 1231 : Counsel, County Counsel

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
66-90 Charges for Services-Legal Services	31,000	30,000	0	0	30,000
81-22 Operating Transfers-In	0	0	154,468	0	154,468
<b>Revenue - Summary</b>	<b>31,000</b>	<b>30,000</b>	<b>154,468</b>	<b>0</b>	<b>184,468</b>
<b>Appropriation</b>					
01-11 Salaries & Wages-Permanent	746,490	924,144	0	0	924,144
01-14 Salaries & Wages-Other, Term	17,090	18,000	0	0	18,000
02-21 Retirement Contributions-FICA	56,366	67,336	0	0	67,336
02-22 Retirement Contributions-PERS	181,920	220,982	0	0	220,982
03-30 Insurance-Health/Life	78,350	103,344	0	0	103,344
03-31 Insurance-Unemployment	5,192	1,847	0	0	1,847
03-32 Insurance-Opt-Out	2,600	0	0	0	0
04-00 Worker's Compensation-	496	543	0	0	543
12-00 Communications-	2,000	1,835	0	0	1,835
15-12 Insurance-Public Liability	4,898	4,290	0	0	4,290
15-13 Insurance-Fire & Allied Cvrgrs	479	1,070	0	0	1,070
16-00 Jury and Witness Expense-	100	100	0	0	100
17-00 Maintenance-Equipment-	500	100	0	0	100
18-00 Maint-Bldgs & Imprvmts-	0	5,000	0	0	5,000
20-00 Memberships-	8,000	8,950	0	0	8,950
22-70 Office Expense-Supplies	3,000	3,000	0	0	3,000
22-71 Office Expense-Postage	1,000	1,000	0	0	1,000
22-72 Office Expense-Books & Periodicals	10,000	10,000	0	0	10,000
23-80 Prof & Specialized Svcs-Professional & Specialize	2,500	2,500	0	0	2,500
24-00 Publications & legal Ntcs-	1,000	1,000	0	0	1,000
28-30 Special Departmental Exp-Supplies & Services	20,000	30,000	0	0	30,000
29-50 Transportation & Travel-Transportation & Travel	1,000	1,000	0	0	1,000
29-51 Transportation & Travel-Cent. Gar.-Pool Mlg ONLY	250	250	0	0	250
80-80 Other Financing Uses-Interfund Reimbursements	(132,424)	(234,534)	154,468	0	(80,066)

# Revenue and Appropriation Detail

Fund: 1 : General County  
Budget Unit: 1231 : Counsel, County Counsel

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Appropriation - Summary</b>	<b>1,010,807</b>	<b>1,171,757</b>	<b>154,468</b>	<b>0</b>	<b>1,326,225</b>
<b>NET COST</b>	<b>979,807</b>	<b>1,141,757</b>	<b>0</b>	<b>0</b>	<b>1,141,757</b>

# HUMAN RESOURCES

PAMELA Z. SAMAC, Director



## BU 1341 – Human Resources

### DEPARTMENT OVERVIEW

Delivers human resources services which include workforce planning, employee recruitment, benefits administration, employee performance management, policy development and training and development. The Human Resources Department ensures the maintenance of high quality workforce for the provision of critical services to the public.

The mission of the Human Resources Department is to promote the power of public service by fostering a positive, productive and collaborative workplace where all employees are qualified, empowered, respected, and valued. The vision of the department is, as an employer of choice, to maximize individual and organizational success through strategic partnerships and collaboration by implementing and supporting programs, processes, and services that add value to both the County of Lake employees and the community.

The Human Resources Office is funded primarily by General Fund sources, with one position jointly funded by the Department of Child Support Services and Department of Social Services. In addition, some funding is received from the Countywide Cost Allocation Plan, reimbursement from self-funded departments, and reimbursements from the Unemployment Insurance Fund. Insignificant revenue is generated by ID badge replacement fees, subpoena fees, and photocopy fees.

### ACCOMPLISHMENTS IN FY 2021-22

- Maintained collaborative and integrated processes for HR service delivery
- Finalized implementation of Class and Comp
- Completed union negotiations with approved MOU's for 3 years
- Help coordinate hiring of 175 employees
- Updated recruitment rules to help streamline hiring process
- Updated performance management system

# HUMAN RESOURCES

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PAMELA Z. SAMAC, Director  
BU 1341 – Human Resources

## GOALS FOR FY 2022-23

- Priority on recruitment and hiring to help reduce vacancy rate
- Review and update policy and HR Forms
- Leadership Training for Supervisors and Managers
  - Effective Interviewing and Recruitment Strategies
  - Effective Onboarding of New Employees
  - Effective Coaching & Mentoring
  - Communication & Conflict Resolution
  - Correcting and Documenting Performance Issues; How To Complete Performance Evaluations, Counseling Memos, PIPS, and Disciplinary Notices
  - Leaves 101 Training & HR Paperwork and Documentation

# Revenue and Appropriation Detail

Fund: 1 : General County  
 Budget Unit: 1341 : Personnel, Human Resources

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
69-20 Other Current Services-Other	90	90	0	0	90
81-22 Operating Transfers-In	0	0	168,709	0	168,709
<b>Revenue - Summary</b>	<b>90</b>	<b>90</b>	<b>168,709</b>	<b>0</b>	<b>168,799</b>
<b>Appropriation</b>					
01-11 Salaries & Wages-Permanent	539,226	663,162	0	0	663,162
01-12 Salaries & Wages-Extra Help	10,000	10,000	0	0	10,000
01-13 Salaries & Wages-OT, Holiday, Stby	5,000	5,000	0	0	5,000
01-14 Salaries & Wages-Other, Term	10,000	10,000	0	0	10,000
02-21 Retirement Contributions-FICA	41,503	52,408	0	0	52,408
02-22 Retirement Contributions-PERS	131,409	157,322	0	0	157,322
03-30 Insurance-Health/Life	71,589	83,428	0	0	83,428
03-31 Insurance-Unemployment	3,791	1,351	0	0	1,351
03-32 Insurance-Opt Out	2,400	2,400	0	0	2,400
04-00 Worker's Compensation-	567	13,743	0	0	13,743
11-00 Clothing & Personal Suppl-	240	250	0	0	250
12-00 Communications-	2,440	2,500	0	0	2,500
15-12 Insurance-Public Liability	17,029	367,813	0	0	367,813
15-13 Insurance-Fire & Allied Cvrgrs	413	923	0	0	923
17-00 Maintenance-Equipment-	16,705	20,500	0	0	20,500
20-00 Memberships-	1,499	2,150	0	0	2,150
22-70 Office Expense-Supplies	14,760	15,500	0	0	15,500
22-71 Office Expense-Postage	400	600	0	0	600
23-80 Prof & Specialized Svcs-Professional & Specialize	156,815	107,115	100,000	0	207,115
24-00 Publications & Legal Ntcs-	6,500	20,000	0	0	20,000
28-30 Special Departmental Exp-Supplies & Services	75,130	85,000	0	0	85,000
29-50 Transportation & Travel-Transportation & Travel	5,000	5,000	0	0	5,000
29-51 Transportation & Travel-Cent. Gar.-Pool Mlg ONLY	1,000	1,000	0	0	1,000
38-00 Inventory Items-	0	7,500	0	0	7,500
80-80 Other Financing Uses-Interfund	(152,935)	(343,778)	168,709	0	(175,069)

## Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 1341 : Personnel, Human Resources

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
Reimbursements					
80-81 Other Financing Uses-Intrafund Reimbursements	(34,120)	(45,056)	0	0	(45,056)
<b>Appropriation - Summary</b>	<b>926,361</b>	<b>1,245,831</b>	<b>268,709</b>	<b>0</b>	<b>1,514,540</b>
<b>NET COST</b>	<b>926,271</b>	<b>1,245,741</b>	<b>100,000</b>	<b>0</b>	<b>1,345,741</b>

# REGISTRAR OF VOTERS

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MARIA VALADEZ, Registrar of Voters



## BU 1451 – Registrar of Voters

### DEPARTMENT OVERVIEW

The Registrar of Voters office conducts all Federal, State, County, Municipal, and local district elections in Lake County, while following strict State and Federal regulations. This department is responsible for all components of election administration and management, including voter registration, poll worker recruitment and training, locating and reserving polling place locations that meet accessibility requirements, ballot creation, voting system security, ballot processing and vote tallying, candidate services such as candidate filing and campaign finance, and community outreach and education.

There is one (1) election scheduled for fiscal year 2022-2023; the November 8, 2022 Statewide General Election. The 2022 Statewide General Election is a Gubernatorial General Election that will include the candidates' names for the voter-nominated offices for state and legislative offices such as: Governor, Lt Governor, US Senator, US Rep to Congress, State Senator, and State Assembly. In order to move on to the General Election, the candidates running for the voter-nominated offices must have received the highest and second highest number of votes cast (Top Two Candidates Act) at the June 7, 2022, Statewide Direct Primary Election. Also included in the 2022 Statewide General Election will be the names of Appellant Court Justices presiding in the 1st Appellate District; candidates for local school districts and special districts, as well as candidates seeking to serve as Councilmembers for the Cities of Clearlake and Lakeport. In addition, any countywide race or supervisorial district race in which no candidate received a majority of the vote in the 2022 Statewide Direct Primary Election will be included in a run-off election to determine the elected candidate. There will also be numerous State Propositions and possibly local measures on the ballot.

This budget unit has four and a half (4.5) full-time permanent employees. However, during peak election periods it is necessary to employ many part-time extra help employees to work in the office to assist permanent staff with the heavy workload. Without extra help workers it would be impossible to conduct an election, especially a statewide election since there are so many tasks to complete in a short period of time.

This budget unit is primarily funded by general fund discretionary revenues with limited reimbursement from the State.

# REGISTRAR OF VOTERS

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MARIA VALADEZ, Registrar of Voters  
BU 1451 – Registrar of Voters

## ACCOMPLISHMENTS IN FY 2021-22

- Successfully conducted the September 14, 2021 Governor Recall Election.
- Applied for and received funds from the Secretary of State to cover all expenses associated with conducting the September 14, 2021 Governor Recall Election.
- Moved into our new office.
- Updated voted precincts, reflecting supervisorial district changes as a result of the 2021 Redistricting.
- Preparations for the June 7, 2022, Statewide Direct Primary Election.

## GOALS FOR FY 2022-23

- Continue conducting fair and impartial elections.
- Continue providing effective customer service and public communications on voting and election procedures.
- Continue the use of Official Ballot Drop Boxes to increase voter participation.
- Continue attending training courses and utilizing any materials, and resources offered by the Secretary of State, California Association of Election Officials and County Clerks (CACEO), Fair Political Practices Commission (FPPC), and vendors, available to our department.
- Apply for any grants/contracts available to our department to help offset some election expenses.

# Revenue and Appropriation Detail

Fund: 1 : General County  
 Budget Unit: 1451 : General, Registrar of Voters

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
54-90 State Aid-Other	308,275	19,950	0	0	19,950
54-91 State Aid-Other (SB 90)	0	12,003	0	0	12,003
66-70 Charges for Services-Election Services	17,319	55,000	0	0	55,000
69-20 Other Current Services-Other	25	25	0	0	25
79-72 Sales-Great Register	3,450	3,000	0	0	3,000
81-22 Operating Transfers-In	0	0	110,725	0	110,725
<b>Revenue - Summary</b>	<b>329,069</b>	<b>89,978</b>	<b>110,725</b>	<b>0</b>	<b>200,703</b>
<b>Appropriation</b>					
01-11 Salaries & Wages-Permanent	261,511	322,629	0	0	322,629
01-12 Salaries & Wages-Extra Help	51,741	43,136	0	0	43,136
01-13 Salaries & Wages-OT, Holiday, Stby	24,392	19,347	0	0	19,347
01-14 Salaries & Wages-Other, Term	3,102	5,744	0	0	5,744
02-21 Retirement Contributions-FICA	21,629	27,973	0	0	27,973
02-22 Retirement Contributions-PERS	63,731	77,207	0	0	77,207
03-30 Insurance-Health/Life	48,212	47,784	0	0	47,784
03-31 Insurance-Unemployment	1,922	953	0	0	953
03-32 Insurance-Opt Out	2,400	2,400	0	0	2,400
04-00 Worker's Compensation-	319	349	0	0	349
12-00 Communications-	13,228	8,880	0	0	8,880
14-00 Household Expense-	550	500	0	0	500
15-12 Insurance-Public Liability	4,898	4,290	0	0	4,290
15-13 Insurance-Fire & Allied Cvrgrs	954	2,085	0	0	2,085
17-00 Maintenance-Equipment-	54,654	55,070	0	0	55,070
18-00 Maint-Bldgs & Imprvmts-	50,000	0	0	0	0
20-00 Memberships-	250	250	0	0	250
22-70 Office Expense-Supplies	11,000	11,000	0	0	11,000
22-71 Office Expense-Postage	87,300	51,500	0	0	51,500
22-72 Office Expense-Books & Periodicals	260	360	0	0	360
24-00 Publications & Legal Ntcs-	3,000	3,000	0	0	3,000
25-00 Rents & Leases-Equipment-	29,220	29,000	0	0	29,000
26-00 Rents & Leases-Bldg & Imp-	24,420	34,354	0	0	34,354

## Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 1451 : General, Registrar of Voters

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
28-30 Special Departmental Exp-Supplies & Services	439,085	227,210	0	0	227,210
29-50 Transportation & Travel- Transportation & Travel	4,726	4,214	0	0	4,214
29-51 Transportation & Travel-Cent. Gar.- Pool Mlg ONLY	5,200	5,200	0	0	5,200
30-00 Utilities-	11,248	11,520	0	0	11,520
38-00 Inventory Items-	6,500	0	0	0	0
80-80 Other Financing Uses-Interfund Reimbursements	0	(110,725)	110,725	0	0
<b>Appropriation - Summary</b>	<b>1,225,452</b>	<b>885,230</b>	<b>110,725</b>	<b>0</b>	<b>995,955</b>
<b>NET COST</b>	<b>896,383</b>	<b>795,252</b>	<b>0</b>	<b>0</b>	<b>795,252</b>



## BU 1671 – Buildings and Grounds

### DEPARTMENT OVERVIEW

The Buildings & Grounds division of Public Services has primary responsibility for the maintenance and capital improvement of approximately 60 county facilities totaling 350,000 square feet of building space, and provides assistance and technical expertise for an additional 80 facilities with 170,000 square feet. Division staff consists of one facilities maintenance superintendent, one facilities maintenance lead worker, and five facilities maintenance technicians, who have combined expertise in multiple trades including carpentry, plumbing, electrical, boilers, HVAC, welding, equipment mechanics, locksmithing, mold remediation, and more, as well as certifications for mold testing and asbestos sampling. Additional staffing includes one janitorial supervisor and three part-time extra help janitors who provide cleaning services for dozens of buildings.

The primary source of funding for this budget unit is the General Fund. Other self-funded departments are billed for services through the county cost allocation plan or direct billings. Another specific source of funding comes from lease agreements with telecommunications companies for antenna space on the Lakeport courthouse roof as well as various other facility leases and public community room rentals. Additional revenues are derived from reimbursements from the Administrative Office of the Courts (AOC) for their prorated share of maintenance and repairs to common courthouse areas. Lastly, uniquely this year there is a significant source of revenue for deferred facilities maintenance from cannabis taxes.

### ACCOMPLISHMENTS IN FY 2021-22

In addition to recurring maintenance of county buildings, the following are highlighted for FY 2021-2022:

- Completed nearly 1,000 general work order requests ranging from roof leaks to plumbing problems to elevator maintenance/repair to HVAC unit replacement to construction and remodeling projects and everything in between
- HVAC upgrades: Public Health, Redbud library, Gibson museum, District Attorney
- Courthouse exterior stairs and bridgeway repairs
- Roof replacements: Jail, Victim Witness, B&G
- Redbud Library exterior painting
- Renovation/remodels: Registrar of Voters, Auditor-Controller, Agriculture, BOS chambers
- Completed investment grade audit for a countywide energy conservation measures program
- Completed a countywide facilities condition assessment and capital improvement needs assessment

# PUBLIC SERVICES

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LARS EWING, Director  
BU 1671 – Buildings and Grounds

## GOALS FOR FY 2022-23

In addition to recurring facilities maintenance, the following specific FY 22/23 goals are highlighted:

- Replace building HVAC systems at specified buildings in support of greater air filtration and more energy efficient operations.
- Renovations to Courthouse restrooms and exterior walls, Lakeport and Redbud libraries restrooms, Redbud Library carpets
- Manage numerous facility capital improvement projects. While these projects are funded through other budget units, the project management responsibility falls to Public Services therefore they are referenced here:
  - Lower Lake Schoolhouse Museum electrical and HVAC upgrade for artifact and patron temperature control
  - Parking lot repairs at Redbud Library, Vista Point, Courthouse campus, and Behavioral Health
  - Reroof projects at nine county buildings
  - Hill Road Jail generator and tower operations security electronics upgrade
  - National Guard Armory
- Determine the project scope for energy conservation measures.
- Using the results of the facilities condition assessments, establish a countywide Facilities Capital Improvement Plan (FCIP).
- Implement a new maintenance management plan and work order system
- Bring to the Board of Supervisors for conceptual approval a 5-year FCIP process for county facilities that will serve as a foundation for an annual update.

# Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 1671 : Property Management, Buildings & Grounds

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
42-10 Rents & Concessions-Rents & Concessions	255,572	255,256	0	0	255,256
54-90 State Aid-Other	240,000	225,000	0	0	225,000
79-90 Other-Miscellaneous	125	400	0	0	400
81-22 Operating Transfers-In	0	925,000	(890,065)	0	34,935
<b>Revenue - Summary</b>	<b>495,697</b>	<b>1,405,656</b>	<b>(890,065)</b>	<b>0</b>	<b>515,591</b>
<b>Appropriation</b>					
01-11 Salaries & Wages-Permanent	414,095	463,457	0	0	463,457
01-12 Salaries & Wages-Extra Help	54,000	80,658	0	0	80,658
01-13 Salaries & Wages-OT, Holiday, Stby	5,000	35,000	0	0	35,000
01-14 Salaries & Wages-Other, Term	10,232	4,000	0	0	4,000
02-21 Retirement Contributions-FICA	33,564	37,907	0	0	37,907
02-22 Retirement Contributions-PERS	102,190	120,125	0	0	120,125
03-30 Insurance-Health/Life	83,078	83,067	0	0	83,067
03-31 Insurance-Unemployment	3,313	1,492	0	0	1,492
03-32 Insurance-Opt Out	200	0	0	0	0
04-00 Worker's Compensation-	47,149	51,272	0	0	51,272
11-00 Clothing & Personal Suppl-	7,748	8,000	0	0	8,000
12-00 Communications-	7,500	7,500	0	0	7,500
14-00 Household Expense-	57,000	62,000	0	0	62,000
15-12 Insurance-Public Liability	14,726	21,661	0	0	21,661
15-13 Insurance-Fire & Allied Cvrgrs	92,499	78,118	0	0	78,118
17-00 Maintenance-Equipment-	6,000	6,000	0	0	6,000
18-00 Maint-Bldgs & Imprvmts-	461,413	613,266	(90,000)	0	523,266
20-00 Memberships-	256	150	0	0	150
22-70 Office Expense-Supplies	2,500	2,500	0	0	2,500
22-71 Office Expense-Postage	200	200	0	0	200
23-80 Prof & Specialized Svcs- Professional & Specialize	149,000	89,000	0	0	89,000
23-91 Prof & Specialized Svcs-Intra-Div Services	46,595	46,589	0	0	46,589
25-00 Rents & Leases-Equipment-	2,500	2,500	0	0	2,500
26-00 Rents & Leases-Bldg & Imp-	34,000	34,000	0	0	34,000

## Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 1671 : Property Management, Buildings & Grounds

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
27-00 Small Tools & Instruments-	8,000	7,900	0	0	7,900
28-30 Special Departmental Exp-Supplies & Services	17,500	18,000	0	0	18,000
29-50 Transportation & Travel- Transportation & Travel	10,000	11,000	0	0	11,000
29-51 Transportation & Travel-Cent. Gar.- Pool Mlg ONLY	45,000	30,000	0	0	30,000
30-00 Utilities-	330,000	350,000	0	0	350,000
38-00 Inventory Items-	14,000	10,000	0	0	10,000
48-00 Taxes & Assessments-	3,500	3,900	0	0	3,900
61-60 Cap. FA-Bldgs & Imp-Current	60,000	675,000	(675,000)	0	0
62-72 Cap. FA-Equipment-Autos & Light Trucks	0	45,000	(45,000)	0	0
62-74 Cap. FA-Equipment-Other	7,000	0	0	0	0
80-80 Other Financing Uses-Interfund Reimbursements	(88,500)	(79,935)	(215,065)	0	(295,000)
<b>Appropriation - Summary</b>	<b>2,041,258</b>	<b>2,919,327</b>	<b>(1,025,065)</b>	<b>0</b>	<b>1,894,262</b>
<b>NET COST</b>	<b>1,545,561</b>	<b>1,513,671</b>	<b>(135,000)</b>	<b>0</b>	<b>1,378,671</b>

# WATER RESOURCES

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SCOTT DE LEON, Director



## BU 1672 – Lakebed Management (Fund 133)

### DEPARTMENT OVERVIEW

Budget Unit 1672 is used to maintain and enhance navigation, aquatic life, habitat, commerce, and recreation in and around Clear Lake. This Budget Unit is funded through lakeshore construction permit fees, aquatic vegetation control permit fees and annual lake encroachment lease payments. Budgeted activities include plant and algae control, buoy maintenance, water and sediment monitoring and the administration of permits for lakeshore construction and the encroachment leases.

### ACCOMPLISHMENTS IN FY 2021-22

- Awarded funds through California Division of Boating and Waterways for vessel navigation safety equipment.
- Contracted with the Local Government Commission to host one (1) CivicSpark Fellow who completed Clear Lake Shoreline Assessment and Inventory as initiated by the previous CivicSpark Fellows.
- Increase lakebed enforcement of non-compliant structures, structures built without a permit, and increase the annual lakebed encroachment lease billing by identifying structures not in the current billing database.
- Continue to monitor water quality for Clear Lake and its tributaries.
- Initiated lakebed nuisance abatements along Highway 20 on the Nice / Lucerne Corridor.
- Increased aids to navigation placements marking navigation hazards due to lower lake levels.

### GOALS FOR FY 2022-23

- Continue to provide effective boat lanes and safe navigation on Clear Lake through herbicide application, harvesting and regulatory and warning buoy placement.
- Increase lakebed enforcement of non-compliant structures, structures built without a permit, and increase the annual lakebed encroachment lease billing by identifying structures not in the current billing database.
- Continue to monitor water quality for Clear Lake and its tributaries.
- Continue conversations and coordination with the State on the development of a construction mitigation for use in the driving of pilings for the purpose of expanding the construction window on Clear Lake.

## Revenue and Appropriation Detail

Fund: 133 : Lakebed Management

Budget Unit: 1672 : Property Management, Lakebed Management

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
21-60 Permits-Other	41,647	25,000	0	0	25,000
31-82 Fines, Forfeit, Penalties-Criminal Fines	40,000	500	0	0	500
42-01 Revenue from Use of Money-Interest	11,758	90	0	0	90
56-30 Other Government Agencies-Other	125,000	0	0	0	0
79-90 Other-Miscellaneous	402	0	0	0	0
81-22 Operating Transfers-In	352,000	400,000	0	0	400,000
<b>Revenue - Summary</b>	<b>570,807</b>	<b>425,590</b>	<b>0</b>	<b>0</b>	<b>425,590</b>
<b>Appropriation</b>					
11-00 Clothing & Personal Suppl-	200	0	0	0	0
14-00 Household Expense-	1,000	1,000	0	0	1,000
15-10 Insurance-Other	1,500	1,500	0	0	1,500
17-00 Maintenance-Equipment-	4,000	4,000	0	0	4,000
22-70 Office Expense-Supplies	1,500	1,500	0	0	1,500
22-71 Office Expense-Postage	2,500	3,500	0	0	3,500
23-80 Prof & Specialized Svcs-Professional & Specialize	81,000	4,000	0	0	4,000
23-81 Prof & Specialized Svcs-Engineering In-House	400	400	0	0	400
23-90 Prof & Specialized Svcs-Administrative Services	8,147	10,662	0	0	10,662
23-91 Prof & Specialized Svcs-Intra-Div Services	359,777	309,428	0	0	309,428
24-00 Publications & Legal Ntcs-	200	200	0	0	200
26-00 Rents & Leases-Bldg & Imp-	3,000	3,000	0	0	3,000
27-00 Small Tools & Instruments-	778	800	0	0	800
28-30 Special Departmental Exp-Supplies & Services	72,500	22,000	0	0	22,000
29-50 Transportation & Travel-Transportation & Travel	2,000	0	0	0	0
29-51 Transportation & Travel-Cent. Gar.-Pool Mlg ONLY	1,000	0	0	0	0
53-48 Other Charges-Water Quality Improvement	70,250	62,600	0	0	62,600
90-91 Transfers & Contingencies-	1,000	1,000	0	0	1,000

# Revenue and Appropriation Detail

Fund: 133 : Lakebed Management

Budget Unit: 1672 : Property Management, Lakebed Management

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
Contingencies					
<b>Appropriation - Summary</b>	610,752	425,590	0	0	425,590
<b>NET COST</b>	39,945	0	0	0	0

# WATER RESOURCES

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SCOTT DE LEON, Director



## BU 1673 – Lakebed Special Programs (Fund 179)

### DEPARTMENT OVERVIEW

The Lakebed Management fund was established under the State Trust on Clear Lake, Chapter 639, Statute of 1973: the furtherance of navigation, commerce, fisheries, recreation and wherever possible and appropriate, preservation of the land and waters in their natural state. Revenue from BU 1673 is derived solely from permits and annual encroachment lease payment for structures on Clear Lake and are used to fund BU 1672 - Lakebed Management.

### ACCOMPLISHMENTS IN FY 2021-22

- Continued Annual Lakebed billing collection.
- Continued funding contribution to 1672 - Lakebed Management.
- Continued exploring processes for implementing liens for properties with large past due Lakebed accounts.

### GOALS FOR FY 2022-23

- Annual Lakebed billing collection.
- Continued funding contribution to 1672 - Lakebed Management.
- Continue planning for implementing Liens for properties with large past due Lakebed accounts.

## Revenue and Appropriation Detail

Fund: 179 : Lakebed Special Programs

Budget Unit: 1673 : Property Management, Lakebed Special Programs

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
21-60 Permits-Other	30,000	36,816	0	0	36,816
42-01 Revenue from Use of Money-Interest	12,000	200	0	0	200
79-97 Other-Contributions Lakebed	362,269	366,283	0	0	366,283
81-23 Operating Transfers-Out	(352,000)	(400,000)	0	0	(400,000)
<b>Revenue - Summary</b>	<b>52,269</b>	<b>3,299</b>	<b>0</b>	<b>0</b>	<b>3,299</b>
<b>NET COST</b>	<b>(52,269)</b>	<b>(3,299)</b>	<b>0</b>	<b>0</b>	<b>(3,299)</b>

# WATER RESOURCES

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SCOTT DE LEON, Director



## BU 1674 – Flood Corridor Maintenance (Fund 136)

### DEPARTMENT OVERVIEW

The Flood Protection Corridor Program consists of purchasing flood prone property for the future implementation of the Middle Creek Flood Damage Reduction and Ecosystem Restoration Project (Middle Creek Project). The County currently owns and maintains over 40 properties and expects to purchase the remaining parcels from willing sellers using a \$15,000,000 grant from California Department of Water Resources (DWR).

This budget unit allows regular maintenance, structure demolition and removal or relocation from acquired parcels located within the Middle Creek Project area.

### ACCOMPLISHMENTS IN FY 2021-22

- Utilized grant funds to purchase several priority parcels within the project area.
- Conducted routine maintenance for acquired properties purchased using grant funds.
- Participated on a Board of Supervisors appointed committee, the Middle Creek Project Committee, for the furthering of property acquisitions and Middle Creek Project development.
- Completed tasks outlined in and provided direct oversight for DWR Agreement No. 4600012946 for the Middle Creek Project.
- Engaged with Legislative, DWR, and Corps of Engineers on the planning and support of the Middle Creek Project.

### GOALS FOR FY 2022-23

- Continue to expend grant funds to purchase as many properties as possible within the Middle Creek Project area.
- Continue Maintenance/Demolition for properties purchased using grant funds.
- Continue to participate in the Middle Creek Project Committee for the furthering of property acquisition and project development.
- Continue conversations with project stakeholders including DWR, Legislative, Tribes, property owners, PG&E and Army Corps of Engineers to ensure momentum towards Middle Creek Project completion.

## Revenue and Appropriation Detail

Fund: 136 : Flood Corridor Prop Maint

Budget Unit: 1674 : Property Management, Flood Corridor Prop Maint

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
42-01 Revenue from Use of Money-Interest	10,000	500	0	0	500
54-90 State Aid-Other	620,878	951,445	0	0	951,445
<b>Revenue - Summary</b>	<b>630,878</b>	<b>951,945</b>	<b>0</b>	<b>0</b>	<b>951,945</b>
<b>Appropriation</b>					
11-00 Clothing & Personal Suppl-	2,000	0	0	0	0
14-00 Household Expense-	1,500	10,000	0	0	10,000
17-00 Maintenance-Equipment-	5,000	20,000	0	0	20,000
18-00 Maint-Bldgs & Imprvmts-	562,500	1,025,000	0	0	1,025,000
23-80 Prof & Specialized Svcs-Professional & Specialize	5,000	10,000	0	0	10,000
23-81 Prof & Specialized Svcs-Engineering In-House	4,000	24,000	0	0	24,000
23-90 Prof & Specialized Svcs- Administrative Services	2,050	364	0	0	364
23-91 Prof & Specialized Svcs-Intra-Div Services	59,321	76,925	0	0	76,925
28-30 Special Departmental Exp-Supplies & Services	76,200	206,200	0	0	206,200
30-00 Utilities-	20,000	20,000	0	0	20,000
48-00 Taxes & Assessments-	300	700	0	0	700
90-91 Transfers & Contingencies- Contingencies	1,000	1,000	0	0	1,000
<b>Appropriation - Summary</b>	<b>738,871</b>	<b>1,394,189</b>	<b>0</b>	<b>0</b>	<b>1,394,189</b>
<b>NET COST</b>	<b>107,993</b>	<b>442,244</b>	<b>0</b>	<b>0</b>	<b>442,244</b>

# COUNTY ADMINISTRATIVE OFFICE

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SUSAN PARKER, County Administrative Officer



## BU 1778 – Capital Projects (Fund 978)

### DEPARTMENT OVERVIEW

This Budget Unit is utilized for the purpose of appropriating funds for miscellaneous General Fund capital projects. See Capital Asset List for this fiscal year's projects.

# Revenue and Appropriation Detail

Fund: 978 : Capital Projects

Budget Unit: 1778 : Special Projects, Capital Projects

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
81-22 Operating Transfers-In	363,000	0	0	0	0
<b>Revenue - Summary</b>	<b>363,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Appropriation</b>					
18-00 Maint-Bldgs & Imprvmts-	9,273	9,273	0	0	9,273
28-30 Special Departmental Exp-Supplies & Services	45,000	45,000	0	0	45,000
61-60 Cap. FA-Bldgs & Imp-Current	1,788,000	19,679	0	0	19,679
63-04 Construction in Progress-Water Systems	2,786,526	2,786,526	0	0	2,786,526
63-13 Construction in Progress-Buildings & Improvements	25,000	1,794,559	675,000	0	2,469,559
80-80 Other Financing Uses-Interfund Reimbursements	0	0	(675,000)	0	(675,000)
<b>Appropriation - Summary</b>	<b>4,653,799</b>	<b>4,655,037</b>	<b>0</b>	<b>0</b>	<b>4,655,037</b>
<b>NET COST</b>	<b>4,290,799</b>	<b>4,655,037</b>	<b>0</b>	<b>0</b>	<b>4,655,037</b>

# COUNTY ADMINISTRATIVE OFFICE

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SUSAN PARKER, County Administrative Officer



## BU 1781 – Special Projects

### DEPARTMENT OVERVIEW

This Budget Unit is used primarily for special projects involving other departments. This is a General Fund Budget Unit financed primarily by one-time discretionary revenues, with some carried over from prior years. Specifically, revenues include PEG franchise fees, and rental fees from Harbor Village. This BU provides a small amount of funding for Lampson Field infrastructure match and for the lease of the pilot's lounge. Appropriations are included for Water Quality Improvement projects, and one-time monies budgeted for Code Enforcement activities.

### GOALS FOR FY 2022-23

- Advance Lucerne Harbor dredging project, funded at \$350,000
- Create or refurbish Departmental Storage Facilities
- Continue commitment to Community Revitalization

## Revenue and Appropriation Detail

Fund: 1 : General County  
 Budget Unit: 1781 : Special Projects, Administration

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
21-50 Permits-Franchises	40,000	45,000	0	0	45,000
42-10 Rents & Concessions-Rents & Concessions	4,500	5,000	0	0	5,000
52-90 State Taxes-Other In Lieu	3,000	2,750	0	0	2,750
81-23 Operating Transfers-Out	(88,828)	(64,042)	(32,297)	0	(96,339)
<b>Revenue - Summary</b>	<b>(41,328)</b>	<b>(11,292)</b>	<b>(32,297)</b>	<b>0</b>	<b>(43,589)</b>
<b>Appropriation</b>					
12-00 Communications-	550	550	0	0	550
15-12 Insurance-Public Liability	9,796	4,290	0	0	4,290
15-13 Insurance-Fire & Allied Cvrgrs	1,082	999	0	0	999
18-00 Maint-Bldgs & Imprvmts-	10,000	10,000	0	0	10,000
23-80 Prof & Specialized Svcs- Professional & Specialize	260,000	260,000	(1,000)	0	259,000
23-91 Prof & Specialized Svcs-Intra-Div Services	9,000	9,000	1,000	0	10,000
28-30 Special Departmental Exp-Supplies & Services	5,000	4,170	0	0	4,170
30-00 Utilities-	6,950	6,950	0	0	6,950
48-00 Taxes & Assessments-	3,500	3,500	0	0	3,500
52-10 Other Charges-Contrib to Non-Co GovAgen	80,500	80,500	200,000	0	280,500
53-48 Other Charges-Water Quality Improvement	84,338	84,338	0	0	84,338
53-54 Other Charges-Law Enforcement	4,303	7,002	0	0	7,002
55-07 Other Charges-Community Revitalization	665,636	665,636	0	0	665,636
63-11 Construction in Progress-Docks/ Piers	350,000	350,000	0	0	350,000
63-13 Construction in Progress-Buildings & Improvements	150,000	150,000	0	0	150,000
80-80 Other Financing Uses-Interfund Reimbursements	(100,000)	(100,000)	(200,000)	0	(300,000)
<b>Appropriation - Summary</b>	<b>1,540,655</b>	<b>1,536,935</b>	<b>0</b>	<b>0</b>	<b>1,536,935</b>
<b>NET COST</b>	<b>1,581,983</b>	<b>1,548,227</b>	<b>32,297</b>	<b>0</b>	<b>1,580,524</b>

# SHERIFF

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BRIAN L. MARTIN, Sheriff



## BU 1785 – Public Safety Facilities (Fund 960)

### DEPARTMENT OVERVIEW

This budget was established as part of the SB 1022 Jail expansion project. It was to be used to complete a separate project while the construction of the new wing was being completed. SB 1022 funds were returned to the state, however, this project still needs to be completed due to aging equipment.

\*The new project is the replacement and consolidation of the two separate tower and control panels (locations) into one control panel (location).

It is estimated this project will cost 1,650,000 before it is completed, leaving a balance of nearly 500,000 unfunded at this time.

### GOALS FOR FY 2022-23

- Complete RFP process for Sheriff's Armory project
- Select Architect firm for armory remodel
- Identify Sheriff's Office/OES operations center requirements and needs (armory facility)
- Complete design process and accept design plans for new Sheriff's Office/OES operations center
- Complete installation of replacement generator at Jail facility
- Complete remodel of Tower with updated electronics

# Revenue and Appropriation Detail

Fund: 960 : Public Safety Facilities  
 Budget Unit: 1785 : Special Projects, Public Safety Facilities

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Appropriation</b>					
63-13 Construction in Progress-Buildings & Improvements	1,566,648	1,835,157	0	0	1,835,157
<b>Appropriation - Summary</b>	<b>1,566,648</b>	<b>1,835,157</b>	<b>0</b>	<b>0</b>	<b>1,835,157</b>
<b>NET COST</b>	<b>1,566,648</b>	<b>1,835,157</b>	<b>0</b>	<b>0</b>	<b>1,835,157</b>

# COUNTY ADMINISTRATIVE OFFICE

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SUSAN PARKER, County Administrative Officer



## BU 1794 – CDBG Program Income (Fund 94)

### DEPARTMENT OVERVIEW

CDBG Loan payments and payoffs accumulate in this fund and must be used pursuant to the terms of the Program Income Reuse Agreement approved by the Board of Supervisors. If program income exceeds \$35,000 in any fiscal year, it must be used for other CDBG projects and is transferred to Budget Unit 1796 CDBG Capital Projects. Annual amounts less than \$35,000 can be retained by the General Fund.

## Revenue and Appropriation Detail

Fund: 94 : CDBG Program Income  
 Budget Unit: 1794 : Special Projects, CDBG Projects

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
42-01 Revenue from Use of Money-Interest	3,000	50	0	0	50
80-97 Loans/Int Fin/Bonds-Priv Sector Loan Rec	0	1,000	0	0	1,000
81-23 Operating Transfers-Out	0	0	(47,061)	0	(47,061)
81-31 Residual Equity Transfers-Residual Equity Transfer	(7,823)	(48,111)	47,061	0	(1,050)
<b>Revenue - Summary</b>	<b>(4,823)</b>	<b>(47,061)</b>	<b>0</b>	<b>0</b>	<b>(47,061)</b>
<b>NET COST</b>	<b>4,823</b>	<b>47,061</b>	<b>0</b>	<b>0</b>	<b>47,061</b>

# COUNTY ADMINISTRATIVE OFFICE

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SUSAN PARKER, County Administrative Officer



## BU 1796 – CDBG Capital Projects (Fund 936)

### DEPARTMENT OVERVIEW

This Budget Unit provides funding to capital projects financed by the Community Development Block Grant (CDBG) program, presently including the Cobb Water Project pass through.

## Revenue and Appropriation Detail

Fund: 936 : CDBG-Capital Projects

Budget Unit: 1796 : Special Projects, CDBG-Capital Projects

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
54-90 State Aid-Other	1,057,965	2,320,686	0	0	2,320,686
80-92 Loans/Int Fin/Bonds-Advance From Other Fund	70,000	0	0	0	0
80-93 Loans/Int Fin/Bonds-Advance To Other Fund	(70,000)	0	0	0	0
80-99 Loans/Int Fin/Bonds-Subsequent Yr Adv Repay	(20,000)	(70,000)	0	0	(70,000)
81-22 Operating Transfers-In	4,561	47,061	0	0	47,061
<b>Revenue - Summary</b>	<b>1,042,526</b>	<b>2,297,747</b>	<b>0</b>	<b>0</b>	<b>2,297,747</b>
<b>Appropriation</b>					
23-30 Prof & Specialized Svcs-General Admin	111,219	80,000	0	0	80,000
28-30 Special Departmental Exp-Supplies & Services	987,965	526,668	0	0	526,668
52-10 Other Charges-Contrib to Non-Co GovAgen	0	1,738,107	0	0	1,738,107
<b>Appropriation - Summary</b>	<b>1,099,184</b>	<b>2,344,775</b>	<b>0</b>	<b>0</b>	<b>2,344,775</b>
<b>NET COST</b>	<b>56,658</b>	<b>47,028</b>	<b>0</b>	<b>0</b>	<b>47,028</b>

# COUNTY ADMINISTRATIVE OFFICE

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SUSAN PARKER, County Administrative Officer



## BU 1892 – Marketing and Economic Development

### DEPARTMENT OVERVIEW

This budget unit works collaboratively to promote the marketing of Lake County as a tourist destination; serves to increase local tourism and commerce; and fosters local economic development.

# Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 1892 : Promotion, Marketing & Econ Dvlpmnt

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
10-91 Other Taxes-Transient Occupancy	600,000	600,000	0	0	600,000
56-01 Other Federal-Other	0	10,000	0	0	10,000
56-30 Other Government Agencies-Other	10,000	0	0	0	0
81-23 Operating Transfers-Out	0	0	(50,000)	0	(50,000)
<b>Revenue - Summary</b>	<b>610,000</b>	<b>610,000</b>	<b>(50,000)</b>	<b>0</b>	<b>560,000</b>
<b>Appropriation</b>					
12-00 Communications-	1,000	0	0	0	0
15-12 Insurance-Public Liability	9,796	4,290	0	0	4,290
17-00 Maintenance-Equipment-	50	50	0	0	50
20-00 Memberships-	12,237	570	0	0	570
22-70 Office Expense-Supplies	300	300	0	0	300
22-71 Office Expense-Postage	50	50	0	0	50
23-80 Prof & Specialized Svcs-Professional & Specialize	266,843	266,536	(50,000)	0	216,536
23-91 Prof & Specialized Svcs-Intra-Div Services	86,144	86,144	0	0	86,144
28-91 Special Departmental Exp-Advertising & Promotion	1,080	1,560	0	0	1,560
29-50 Transportation & Travel-Transportation & Travel	500	500	0	0	500
53-48 Other Charges-Water Quality Improvement	75,000	75,000	0	0	75,000
53-54 Other Charges-Law Enforcement	150,000	150,000	0	0	150,000
55-02 Other Charges-Highway Signage	7,000	25,000	0	0	25,000
<b>Appropriation - Summary</b>	<b>610,000</b>	<b>610,000</b>	<b>(50,000)</b>	<b>0</b>	<b>560,000</b>
<b>NET COST</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

# DEPARTMENT OF PUBLIC WORKS

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SCOTT DE LEON, Director



## BU 1903 – Department of Public Works Administration

### DEPARTMENT OVERVIEW

The management of the Department of Public Works is provided by this Budget Unit, DPW Administration. The Division includes ten (10) full-time positions which provide the administrative, fiscal and clerical functions of both the Department of Public Works and the Water Resources Department.

The Administrative positions are responsible for the conduct and activities of the Department, including strategic planning, policy development and implementation, and oversight of all functions of the various Divisions in the Department.

The Fiscal segment of the Division is responsible for the development, implementation and accomplishment of detailed cost accounting, providing billing services, supervising accounts receivable functions, and serving as the focal point for internal and external financial audits.

The Clerical staff provide point of contact for interaction with the public, both on the phone and at the counter. The clerical staff also handles bid documents, coordination with the Administrative Staff for placing items on the Board agenda, and all tasks associated with Human Resources, including tracking of required trainings and certifications.

### ACCOMPLISHMENTS IN FY 2021-22

- Continued to ensure strict accounting processes are followed to maintain adherence with local, State and Federal fiscal control requirements
- Continued to provide accurate and timely customer service for all aspects of the Department's operations
- Continued managing the various budget units within the Department
- Continue accurate control of Road Division and ISF fund expenditures to ensure all expenditures comply with the requirements of the State Controller's Office

### GOALS FOR FY 2022-23

- Continue performing all functions of the Division in support of all Budget Units within the Departments of Public Works and Water Resources;
- Successfully recruit an Assistant Director of Public Works

# Revenue and Appropriation Detail

Fund: 1 : General County  
 Budget Unit: 1903 : General, Public Works Admin

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
66-10 Charges for Services-Planning & Engineering	2,400	0	0	0	0
66-50 Charges for Services-Auditing & Accounting	1,383,806	1,442,843	0	0	1,442,843
69-20 Other Current Services-Other	12	12	0	0	12
79-71 Sales-Books	32	32	0	0	32
<b>Revenue - Summary</b>	<b>1,386,250</b>	<b>1,442,887</b>	<b>0</b>	<b>0</b>	<b>1,442,887</b>
<b>Appropriation</b>					
01-11 Salaries & Wages-Permanent	707,248	767,011	0	0	767,011
01-14 Salaries & Wages-Other, Term	4,739	7,840	0	0	7,840
02-21 Retirement Contributions-FICA	52,447	57,564	0	0	57,564
02-22 Retirement Contributions-PERS	172,356	183,009	0	0	183,009
03-30 Insurance-Health/Life	132,608	108,537	0	0	108,537
03-31 Insurance-Unemployment	4,983	1,555	0	0	1,555
03-32 Insurance-Opt Out	0	2,400	0	0	2,400
04-00 Worker's Compensation-	1,063	1,634	0	0	1,634
11-00 Clothing & Personal Suppl-	0	400	0	0	400
12-00 Communications-	6,720	6,845	0	0	6,845
14-00 Household Expense-	700	800	0	0	800
15-12 Insurance-Public Liability	9,796	12,870	0	0	12,870
15-13 Insurance-Fire & Allied Cvrgrs	2,509	5,609	0	0	5,609
17-00 Maintenance-Equipment-	24,630	25,630	0	0	25,630
18-00 Maint-Bldgs & Imprvmts-	500	500	0	0	500
20-00 Memberships-	1,589	2,588	0	0	2,588
22-70 Office Expense-Supplies	17,500	17,500	0	0	17,500
22-71 Office Expense-Postage	3,000	3,000	0	0	3,000
22-72 Office Expense-Books & Periodicals	450	450	0	0	450
23-80 Prof & Specialized Svcs-Professional & Specialize	16,325	16,325	0	0	16,325
23-90 Prof & Specialized Svcs-Administrative Services	191,616	176,525	0	0	176,525
24-00 Publications & Legal Ntcs-	500	500	0	0	500
28-30 Special Departmental Exp-Supplies &	10,725	12,425	0	0	12,425

# Revenue and Appropriation Detail

Fund: 1 : General County  
 Budget Unit: 1903 : General, Public Works Admin

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
Services					
29-50 Transportation & Travel- Transportation & Travel	9,450	16,150	0	0	16,150
29-51 Transportation & Travel-Cent. Gar.- Pool Mlg ONLY	6,720	6,720	0	0	6,720
38-00 Inventory Items-	8,076	8,500	0	0	8,500
<b>Appropriation - Summary</b>	<b>1,386,250</b>	<b>1,442,887</b>	<b>0</b>	<b>0</b>	<b>1,442,887</b>
<b>NET COST</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

# INFORMATION TECHNOLOGY

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SHANE FRENCH, Director



## BU 1904 – Information Technology

### DEPARTMENT OVERVIEW

The Information Technology Department acts as a strategic partner to all County agencies in the development, implementation, support and maintenance of the County's technology infrastructure. The department's ten (10) employees perform work that can be classified into five broad categories: Desktop Computer Support, Network and Infrastructure Support, Software Development and Support, Geographical Information Systems (GIS) Support, and Telecommunications support for voice-over-internet-protocol systems.

The Desktop Support function maintains hardware and software for over 750 desktop computers, and associated printers. Network and Infrastructure supports miles of copper and fiber optic cabling, over 100 servers, and the Wide Area Network (WAN) connections for more than 50 remote sites providing government services throughout the County. In addition, this function coordinates the County's internet presence and connections to State and Federal agencies.

Software Development and Support is primarily responsible for providing technical assistance to agencies in managing the County's myriad of software solutions with private-sector software providers, which are the County's primary source of business software solutions. In addition, the software team develops and supports a small amount of custom software for various agencies. The telephone support role involves the support of the County's Voice Over Internet Protocol (VOIP) phone system used in most county office locations.

Finally, our GIS Specialist provides support for and maintains the County's investment in GIS data. As a group, the department provides technical assistance and consultation to all of the various agencies in support of their technology initiatives.

This budget unit is funded by general fund discretionary revenues with reimbursement for services provided to self-funded departments.

### ACCOMPLISHMENTS IN FY 2021-22

- Increased security of county systems.
- Reduced operating costs for cloud-based backup storage
- Implemented Security Incident and Event Management (SIEM) system
- Added capacity to county storage systems
- Selected and began the process of website redesign and content migration
- Added redundancy and functionality to file share backup system

# INFORMATION TECHNOLOGY

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SHANE FRENCH, Director  
BU 1904 – Information Technology

## GOALS FOR FY 2022-23

- Implement countywide Document Management system
- Expand use of electronic workflows
- Upgrade and keep-current office productivity tools
- Continue to enhance network security by refining security policies and procedures
- Complete redesign and content migration of County websites

# Revenue and Appropriation Detail

Fund: 1 : General County  
 Budget Unit: 1904 : General, Information Technology

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
66-52 Charges for Services-Data Processing Charges	359,700	365,750	0	0	365,750
69-20 Other Current Services-Other	1,000	600	0	0	600
81-22 Operating Transfers-In	0	0	156,457	0	156,457
<b>Revenue - Summary</b>	<b>360,700</b>	<b>366,350</b>	<b>156,457</b>	<b>0</b>	<b>522,807</b>
<b>Appropriation</b>					
01-11 Salaries & Wages-Permanent	699,894	915,381	(49,604)	0	865,777
01-13 Salaries & Wages-OT, Holiday, Stby	26,300	28,300	0	0	28,300
01-14 Salaries & Wages-Other, Term	697	0	0	0	0
02-21 Retirement Contributions-FICA	54,215	69,659	0	0	69,659
02-22 Retirement Contributions-PERS	170,734	218,925	0	0	218,925
03-30 Insurance-Health/Life	71,390	90,734	0	0	90,734
03-31 Insurance-Unemployment	4,954	1,845	0	0	1,845
03-32 Insurance-Opt Out	7,200	7,200	0	0	7,200
04-00 Worker's Compensation-	2,237	3,676	0	0	3,676
12-00 Communications-	39,680	35,160	0	0	35,160
15-12 Insurance-Public Liability	4,898	4,290	0	0	4,290
15-13 Insurance-Fire & Allied Cvrgrs	761	1,702	0	0	1,702
17-00 Maintenance-Equipment-	83,600	83,000	0	0	83,000
22-70 Office Expense-Supplies	600	600	0	0	600
22-71 Office Expense-Postage	300	300	0	0	300
22-72 Office Expense-Books & Periodicals	200	200	0	0	200
23-80 Prof & Specialized Svcs-Professional & Specialize	0	15,000	0	0	15,000
26-00 Rents & Leases-Bldg & Imp-	1,000	1,000	0	0	1,000
27-00 Small Tools & Instruments-	1,000	1,000	0	0	1,000
28-30 Special Departmental Exp-Supplies & Services	159,600	285,710	0	0	285,710
28-31 Special Departmental Exp-Geographical Inform Sys	9,250	9,250	0	0	9,250
29-50 Transportation & Travel-Transportation & Travel	750	750	0	0	750
29-51 Transportation & Travel-Cent. Gar.-Pool Mlg ONLY	7,500	7,500	0	0	7,500

## Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 1904 : General, Information Technology

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
38-00 Inventory Items-	88,000	0	0	0	0
62-71 Cap. FA-Equipment-Office	280,000	0	0	0	0
80-80 Other Financing Uses-Interfund Reimbursements	0	(156,457)	156,457	0	0
<b>Appropriation - Summary</b>	<b>1,714,760</b>	<b>1,624,725</b>	<b>106,853</b>	<b>0</b>	<b>1,731,578</b>
<b>NET COST</b>	<b>1,354,060</b>	<b>1,258,375</b>	<b>(49,604)</b>	<b>0</b>	<b>1,208,771</b>

# DEPARTMENT OF PUBLIC WORKS

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SCOTT DE LEON, Director



## BU 1908 – Engineering and Inspection

### DEPARTMENT OVERVIEW

This budget unit was established to fund the activities of the Engineering and Inspection Division. Revenues are received from the recipients of this Division's services as well as a general county fund contribution for the Surveyor functions.

The Design Engineering segment provides for the design or oversight of contracted professional services for a wide variety of Public Works projects serving county roads, bridges, drainage structures, bikeways, pedestrian facilities, parks, county building improvements and modifications, support facilities and other engineering or architectural needs.

The Construction Supervision segment provides contract administration for all county capital investments -- roads, buildings, airport, flood control projects -- to assure conformance to the plans, specifications and county standards. This segment also inspects improvements to assure compliance to the approved plans and specifications that are constructed with private capital, some of which may eventually be operated and maintained by the county (i.e. - land development improvements, such as streets and utilities).

The Surveyor segment is responsible for checking and processing of Parcel and Subdivision Maps, Final Maps, and Records of Survey for accuracy and compliance with county ordinances and with the Subdivision Map Act of the State of California. Additionally, staff reviews and recommends conditions to the Community Development Department on all tentative parcel and subdivision maps, voluntary mergers, lot line adjustments, waivers, zoning maps, certificates of compliance, and related proposals. They also prepare related agreements and resolutions for Board of Supervisors' approval. The Surveyor segment is responsible for the preparation of maps and legal descriptions for fee title deeds and easements for a variety of public works projects; and for the formation of, or boundary changes for, special Service Areas, Maintenance Districts, Assessment Districts, and jurisdictional boundaries such as Supervisorial Districts. This segment also oversees the County Master Address Grid System, processes request for naming of roads and road name changes.

The "Property Services" segment includes the obtaining of professional property appraisals, developing agreements with property owners or their agent's relative to purchase of land and easements for public improvement purposes. This segment negotiates and formalizes leases of county facilities (airports) and manages such leases. Additionally, staff processes those actions necessary to dispose of surplus county property, easements, and similar assets.

The Traffic Engineering and Transportation Planning segment provides traffic engineering services

# DEPARTMENT OF PUBLIC WORKS

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SCOTT DE LEON, Director  
BU 1908 – Engineering and Inspection

including the maintenance of a traffic accident database, countywide speed and volume studies, participates in the Traffic Advisory Committee (TRAC), researches and responds to traffic regulatory requests (speed limits, stop sign, etc.), reviews land development proposals as they impact traffic safety and operations, investigates and makes recommendations on the elimination of hazardous road conditions, reviews transportation permit applications, and provides staff with information for use in designing road projects. It also pursues various transportation grant funds to improve traffic safety within the county road system.

## ACCOMPLISHMENTS IN FY 2021-22

- Worked with our consultant to continue property acquisition for the South Main Street/Soda Bay Road underground utility portion of the corridor improvement project
- Successfully bid the construction of a pedestrian project in Middletown
- Completed the environmental clearance and right-of-way certification for several bridge projects
- Completed construction of FMAG Culverts Project 3
- Continued work with our consultants to complete the design for First Street Bridge over Clover Creek (Bridge 14C-0015), Bartlett Springs Road over Bartlett Creek (Bridge 14C-0099), and Witter Springs Road Bridge over Cooper Creek (Bridge 14C-0102) for construction in the next fiscal year, pending availability of federal funding.
- Hired additional staff to fill vacancies created by retirements and resignations - including the County Surveyor, and multiple entry-level engineering positions
- Provide right of way acquisition services to other Departments - specifically Water Resources for their Middle Creek Marsh project
- Working with a consultant, completed a draft 5-year pavement rehabilitation program

## GOALS FOR FY 2022-23

- Secure funding for various road improvement projects through available State and Federal sources
- Complete the design of storm-damage repair projects on Socrates Mine Road
- Hire a consultant to prepare construction plans for the 5-year pavement improvement program
- Complete right of way acquisition for the South Main Street/Soda Bay Road project
- Improve collaboration with the CDD Department on proposed projects to ensure DPW road requirements are adequately addressed in project conditions
- Continue to fill positions within the Division
- Continue to provide property acquisitions for the Middle Creek project

# Revenue and Appropriation Detail

Fund: 1 : General County  
 Budget Unit: 1908 : General, Engineering & Inspection

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
21-30 Permits-Road Privileges & Permit	50,000	78,250	0	0	78,250
21-60 Permits-Other	20,000	22,000	0	0	22,000
66-10 Charges for Services-Planning & Engineering	1,071,669	981,199	0	0	981,199
66-11 Charges for Services-Subdivision Insp Fees	6,000	20,000	0	0	20,000
79-73 Sales-Surveyor Maps	3,000	6,000	0	0	6,000
79-90 Other-Miscellaneous	5	5	0	0	5
81-22 Operating Transfers-In	0	0	31,142	0	31,142
<b>Revenue - Summary</b>	<b>1,150,674</b>	<b>1,107,454</b>	<b>31,142</b>	<b>0</b>	<b>1,138,596</b>

## Appropriation

01-11 Salaries & Wages-Permanent	664,499	716,449	0	0	716,449
01-12 Salaries & Wages-Extra Help	26,397	42,210	0	0	42,210
01-13 Salaries & Wages-OT, Holiday, Stby	8,000	10,000	0	0	10,000
01-14 Salaries & Wages-Other, Term	20,774	20,000	0	0	20,000
02-21 Retirement Contributions-FICA	52,308	57,656	0	0	57,656
02-22 Retirement Contributions-PERS	161,938	169,047	0	0	169,047
03-30 Insurance-Health/Life	119,032	106,911	0	0	106,911
03-31 Insurance-Unemployment	4,849	1,417	0	0	1,417
04-00 Worker's Compensation-	3,307	1,203	0	0	1,203
11-00 Clothing & Personal Suppl-	700	700	0	0	700
12-00 Communications-	2,050	2,050	0	0	2,050
15-12 Insurance-Public Liability	14,694	12,870	0	0	12,870
17-00 Maintenance-Equipment-	6,750	7,150	0	0	7,150
20-00 Memberships-	740	740	0	0	740
22-72 Office Expense-Books & Periodicals	1,200	1,300	0	0	1,300
23-80 Prof & Specialized Svcs-Professional & Specialize	79,137	21,662	38,268	0	59,930
23-85 Prof & Specialized Svcs-DPW Services	86,659	88,957	0	0	88,957
23-90 Prof & Specialized Svcs-Administrative Services	37,965	23,952	0	0	23,952
24-00 Publications & Legal Ntcs-	500	500	0	0	500

## Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 1908 : General, Engineering & Inspection

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
26-00 Rents & Leases-Bldg & Imp-	1,320	1,800	0	0	1,800
27-00 Small Tools & Instruments-	1,000	1,000	0	0	1,000
28-30 Special Departmental Exp-Supplies & Services	13,650	12,900	3,000	0	15,900
29-50 Transportation & Travel- Transportation & Travel	2,600	2,600	0	0	2,600
29-51 Transportation & Travel-Cent. Gar.- Pool Mlg ONLY	20,000	22,000	0	0	22,000
38-00 Inventory Items-	3,700	2,000	1,700	0	3,700
80-80 Other Financing Uses-Interfund Reimbursements	0	(36,525)	31,142	0	(5,383)
<b>Appropriation - Summary</b>	<b>1,333,769</b>	<b>1,290,549</b>	<b>74,110</b>	<b>0</b>	<b>1,364,659</b>
<b>NET COST</b>	<b>183,095</b>	<b>183,095</b>	<b>42,968</b>	<b>0</b>	<b>226,063</b>

# COUNTY ADMINISTRATIVE OFFICE

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SUSAN PARKER, County Administrative Office



## BU 1918 – Geothermal Resource Royalties (Fund 118)

### DEPARTMENT OVERVIEW

This Budget Unit is used to account for Geothermal Resource Royalty payments received from the Federal and State governments. This is a non-General Fund revenue source. The portion of these revenues received from the State are commonly referred to as AB 1905 funds and have some restrictions. Funding from this Budget Unit consists of projects to mitigate the impact of geothermal development, maintenance, planning and resource management and various other special projects.

### GOALS FOR FY 2022-23

- Funding from this Budget Unit will be transferred to responsible departments for algae, aquatic weed and quagga mussel programs impacting Clear Lake, Resource Planner services and Deputy Sheriff Patrol in Middletown.
- This Budget Unit contains funding which is not presently appropriated and is required to be used for mitigation efforts in the Geothermal area.
- Funding the Cobb Area Community Park and Trails.

## Revenue and Appropriation Detail

Fund: 118 : Geo Resource Royalties  
 Budget Unit: 1918 : General, Geo Resource Royalties

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
42-01 Revenue from Use of Money-Interest	12,000	12,000	0	0	12,000
54-90 State Aid-Other	400,000	550,000	0	0	550,000
56-01 Other Federal-Other	650,000	750,000	0	0	750,000
56-30 Other Government Agencies-Other	20,000	0	0	0	0
81-23 Operating Transfers-Out	(765,000)	(735,000)	(1,000,000)	0	(1,735,000)
<b>Revenue - Summary</b>	<b>317,000</b>	<b>577,000</b>	<b>(1,000,000)</b>	<b>0</b>	<b>(423,000)</b>
<b>Appropriation</b>					
15-12 Insurance-Public Liability	9,796	4,290	0	0	4,290
23-80 Prof & Specialized Svcs-Professional & Specialize	50,000	30,810	0	0	30,810
23-91 Prof & Specialized Svcs-Intra-Div Services	20,000	35,000	0	0	35,000
28-30 Special Departmental Exp-Supplies & Services	916,983	1,878,902	(1,000,000)	0	878,902
53-48 Other Charges-Water Quality Improvement	150,000	150,000	0	0	150,000
53-50 Other Charges-Resource Management	150,815	165,933	0	0	165,933
53-54 Other Charges-Law Enforcement	100,000	100,000	0	0	100,000
53-90 Other Charges-Library & Community Svcs	20,000	15,000	0	0	15,000
55-07 Other Charges-Community Revitalization	918,036	626,301	0	0	626,301
<b>Appropriation - Summary</b>	<b>2,335,630</b>	<b>3,006,236</b>	<b>(1,000,000)</b>	<b>0</b>	<b>2,006,236</b>
<b>NET COST</b>	<b>2,018,630</b>	<b>2,429,236</b>	<b>0</b>	<b>0</b>	<b>2,429,236</b>

# AUDITOR-CONTROLLER/COUNTY CLERK

CATHY SADERLUND, Auditor-Controller/County Clerk



## BU 1920 – Disaster Response and Recovery (Fund 110)

### DEPARTMENT OVERVIEW

The Auditor-Controller/County Clerk is a consolidated office of the County Clerk and the Auditor-Controller. The duties and functions of these offices are addressed separately in Government Code. Functions of the Auditor-Controller and County Clerk are described in Form 1 - BU 1121 Auditor-Controller/County Clerk.

The Disaster Response and Recovery budget unit was established to assist with tracking and claiming of general fund obligations as they relate to disaster, and the Auditor-Controller absorbed responsibility for this additional budget unit in September 2015. The general fund provided startup funding of \$2,150,000 to bridge the gap between costs incurred, claiming and State and Federal reimbursement.

Since 2015 the Disaster Response and Recovery budget unit has taken on the finance administration of thirteen declared disasters, as well as the administration of CARES Act funding. All declared disasters are in some form of claiming and close out procedure, with audit exposure up to three years post event closure. Our thirteen declared disasters have varying funding sources, including Federal Fire Management Assistance Grant (FMAG), California Disaster Assistance Act (CDAA) grant, Federal Public Assistance (PA) grant, and PG&E Settlement funds.

Reserves in this budget include the general fund startup funding, an additional set aside of PG&E fire settlement monies to address potential audit exceptions, and return of any necessary State advance monies.

### ACCOMPLISHMENTS IN FY 2021-22

- Continued to closeout projects for Valley Fire, Clayton Fire, Sulphur Fire, Winter Storms 2017 and 2019, Pawnee Fire, Mendocino Fire and LNU Complex Fire.
- Continue participation in and assist County administration with the required private property debris insurance collection projects for – Clayton/Sulphur/Mendocino/Pawnee/LNU fires.
- Compiled COVID-19 and Cache Fire costs and submitted to FEMA/CalOES for funding.
- Maintained accounting for CARES Act and prepared required reporting, including close out. Secured files for audit retention.
- Reimbursed departments for expense incurred for projects/events that were complete and funds received.

# AUDITOR-CONTROLLER/COUNTY CLERK

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CATHY SADERLUND, Auditor-Controller/County Clerk  
BU 1920 – Disaster Response and Recovery

## GOALS FOR FY 2022-23

- Close out completed projects and transfer funds received to departments as applicable.
- Continue COVID-19 tracking, claiming and audit readiness.
- Stay in constant readiness to stand up disaster finance in the event of future declared disasters.
- Review prior disasters and prepare for audit retention. Create file logs.
- Hire and train Disaster Finance Accountant.
- Develop Disaster Finance Policies and Procedures.

## Revenue and Appropriation Detail

Fund: 110 : Disaster Response & Recov  
 Budget Unit: 1920 : General, Disaster Response/Recover

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
42-01 Revenue from Use of Money-Interest	150,000	40,000	0	0	40,000
54-40 State Aid-Disaster Relief	0	635,924	0	0	635,924
55-40 Other Federal-Disaster Relief	1,317,075	1,105,237	0	0	1,105,237
81-23 Operating Transfers-Out	(6,253,113)	(1,400,000)	0	0	(1,400,000)
<b>Revenue - Summary</b>	<b>(4,786,038)</b>	<b>381,161</b>	<b>0</b>	<b>0</b>	<b>381,161</b>
<b>Appropriation</b>					
01-11 Salaries & Wages-Permanent	117,022	147,340	0	0	147,340
01-14 Salaries & Wages-Other, Term	1,755	0	0	0	0
02-21 Retirement Contributions-FICA	9,086	11,340	0	0	11,340
02-22 Retirement Contributions-PERS	28,606	34,580	0	0	34,580
03-30 Insurance-Health/Life	23,546	23,861	0	0	23,861
03-31 Insurance-Unemployment	809	289	0	0	289
03-32 Insurance-Opt Out	500	0	0	0	0
04-00 Worker's Compensation-	142	155	0	0	155
12-00 Communications-	3,000	1,500	0	0	1,500
22-70 Office Expense-Supplies	10,000	5,000	0	0	5,000
23-01 Prof & Specialized Svcs-COVID19-LABOR	700,000	550,000	0	0	550,000
23-02 Prof & Specialized Svcs-COVID19-S&S	260,812	148,000	0	0	148,000
23-64 Prof & Specialized Svcs-Valley Fire-Svcs & Suppl	0	25,500	0	0	25,500
23-65 Prof & Specialized Svcs-Valley Fire-Labor in-hous	0	575,000	0	0	575,000
23-66 Prof & Specialized Svcs-Clayton Fire-Svcs & Suppl	75,000	284,000	0	0	284,000
23-67 Prof & Specialized Svcs-Clayton Fire-Labor in-hse	0	76,000	0	0	76,000
23-70 Prof & Specialized Svcs-Sulphur Fire-S & S	75,000	52,650	0	0	52,650
23-71 Prof & Specialized Svcs-Sulphur Fire-Labor	0	65,000	0	0	65,000
23-72 Prof & Specialized Svcs-Pawnee Fire- S & S	15,000	11,000	0	0	11,000
23-73 Prof & Specialized Svcs-Pawnee	0	48,000	0	0	48,000

## Revenue and Appropriation Detail

Fund: 110 : Disaster Response & Recov

Budget Unit: 1920 : General, Disaster Response/Recover

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
Fire-Inhouse Labor					
23-74 Prof & Specialized Svcs-RiverRanch Fire-S&S	100,000	202,000	0	0	202,000
23-75 Prof & Specialized Svcs-RiverRanch Fire-Labor	0	545,000	0	0	545,000
23-76 Prof & Specialized Svcs-Atmospheric River 2019	10,000	0	0	0	0
28-30 Special Departmental Exp-Supplies & Services	6,511,771	140,234	0	0	140,234
38-00 Inventory Items-	5,000	0	0	0	0
62-74 Cap. FA-Equipment-Other	525,000	0	0	0	0
<b>Appropriation - Summary</b>	<b>8,472,049</b>	<b>2,946,449</b>	<b>0</b>	<b>0</b>	<b>2,946,449</b>
<b>NET COST</b>	<b>13,258,087</b>	<b>2,565,288</b>	<b>0</b>	<b>0</b>	<b>2,565,288</b>

# COUNTY ADMINISTRATIVE OFFICE

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SUSAN PARKER, County Administrative Office



## BU 2101 – Trial Courts

### DEPARTMENT OVERVIEW

The purpose of this Budget Unit is to receive revenues from the collection of court imposed fines and fees, a portion of which are then paid to the State as required by State law. The other function of this Budget Unit is to appropriate funding and receive State reimbursement for County costs related to the transfer of court facilities. This Budget Unit also receives reimbursement from the Superior Court for the cost of providing mailroom services and reimbursement from the State for maintenance and operating costs of the fourth floor of the Courthouse.

# Revenue and Appropriation Detail

Fund: 1 : General County  
 Budget Unit: 2101 : Judicial, Trial Courts

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
31-70 Fines, Forfeit, Penalties-Vehicle Code Fines	162,186	130,000	0	0	130,000
31-82 Fines, Forfeit, Penalties-Criminal Fines	5,000	5,000	0	0	5,000
31-83 Fines, Forfeit, Penalties-Parking Fines	200	300	0	0	300
31-90 Fines, Forfeit, Penalties-Forfeitures & Penalties	79,000	55,000	0	0	55,000
31-91 Fines, Forfeit, Penalties-Traffic School Bail	115,000	115,000	0	0	115,000
54-90 State Aid-Other	70,000	70,000	0	0	70,000
66-50 Charges for Services-Auditing & Accounting	2,600	2,000	0	0	2,000
66-80 Charges for Services-Law Enforcement Services	600	100	0	0	100
66-91 Charges for Services-Recording Fees	50,000	50,000	0	0	50,000
67-50 Judicial-Court Fees and Costs	3,000	2,500	0	0	2,500
67-63 Judicial-Admin Screen/Cite Process	1,800	500	0	0	500
67-64 Judicial-Traffic School Fee	21,000	20,000	0	0	20,000
<b>Revenue - Summary</b>	<b>510,386</b>	<b>450,400</b>	<b>0</b>	<b>0</b>	<b>450,400</b>
<b>Appropriation</b>					
23-91 Prof & Specialized Svcs-Intra-Div Services	3,500	3,500	0	0	3,500
52-10 Other Charges-Contib to Non-Co Gov Agen	276,158	301,158	0	0	301,158
<b>Appropriation - Summary</b>	<b>279,658</b>	<b>304,658</b>	<b>0</b>	<b>0</b>	<b>304,658</b>
<b>NET COST</b>	<b>(230,728)</b>	<b>(145,742)</b>	<b>0</b>	<b>0</b>	<b>(145,742)</b>

# COUNTY ADMINISTRATIVE OFFICE

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SUSAN PARKER, County Administrative Office



## BU 2106 – Grand Jurors

### DEPARTMENT OVERVIEW

The Lake County Grand Jury is a State mandated function that the County General Fund is required to finance. The Grand Jury serves as a group of impartial citizens that review the work of the County, cities, schools, special districts, and other local agencies to determine whether they can be made more efficient, effective and responsive to the needs of our community.

# Revenue and Appropriation Detail

Fund: 1 : General County  
 Budget Unit: 2106 : Judicial, Grand Jurors

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Appropriation</b>					
12-00 Communications-	1,650	1,750	0	0	1,750
15-12 Insurance-Public Liability	4,898	4,290	0	0	4,290
15-13 Insurance-Fire & Allied Cvrgrs	125	279	0	0	279
16-00 Jury & Witness Expense-	30,000	30,000	0	0	30,000
22-70 Office Expense-Supplies	3,386	3,660	0	0	3,660
22-71 Office Expense-Postage	150	230	0	0	230
28-30 Special Departmental Exp-Supplies & Services	3,000	3,000	0	0	3,000
29-50 Transportation & Travel- Transportation & Travel	24,500	24,500	0	0	24,500
<b>Appropriation - Summary</b>	<b>67,709</b>	<b>67,709</b>	<b>0</b>	<b>0</b>	<b>67,709</b>
<b>NET COST</b>	<b>67,709</b>	<b>67,709</b>	<b>0</b>	<b>0</b>	<b>67,709</b>

# DISTRICT ATTORNEY

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SUSAN J. KRONES, District Attorney



## BU 2110 – District Attorney

### DEPARTMENT OVERVIEW

The District Attorney's Office is responsible for the prosecution of all criminal felony and misdemeanor cases in Lake County. In addition to prosecuting cases the Deputy District Attorneys write and respond to a wide variety of pre- and post-trial motions. Prosecutors are also responsible for responding to local appeals and criminal habeas corpus petitions. Our office provides a prosecutor for Juvenile and Veterans Court cases. Prosecutors review all search warrants before submission to the Judge. Our District Attorney Investigators assist the Deputy District Attorneys in trial preparation as well as respond to crime scenes to assist local law enforcement in investigations, conduct Critical Incident Investigations, write search warrants, interview applicants for good cause requests, and conduct background investigations for new hires.

### ACCOMPLISHMENTS IN FY 2021-22

- Maintained a high volume of successful prosecutions despite a continuing shortage of staff.
- Successfully prosecuted several high profile cases, including several domestic violence related homicides and adult and child sexual assaults.
- Began the update of our webpage to provide more information to the public.
- Hired two Deputy District Attorneys, two District Attorney Investigators, as well as several Support Staff.
- Membership to the County Road Map Task Force to assist in reducing blight, dumping and environmental damage in our community.
- Membership to a multi-county Task Force to reduce human trafficking of agricultural workers abused by illegal marijuana growers.
- Integrated the Welfare Fraud Investigations Unit, previously with the Probation Department, into the District Attorney's Office.

### GOALS FOR FY 2022-23

- Continue to increase office staff to pre-pandemic levels by using new recruiting techniques.
- Work with the County Road Map Task Force to reduce blight, dumping and environmental damage in our community.
- Continue to partner with other Counties as part of multi-county Task Force to reduce human trafficking of agricultural workers abused by illegal marijuana growers.
- Work with the Courts to establish a Mental Health Court.

# Revenue and Appropriation Detail

Fund: 1 : General County  
 Budget Unit: 2110 : Judicial, District Attorney

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
54-01 State Aid-Supplemental Law Enf Svcs	16,000	16,000	0	0	16,000
54-02 State Aid-Local Comm. Corrections	148,000	148,000	0	0	148,000
54-04 State Aid-DA & Public Defender	40,000	40,000	0	0	40,000
54-90 State Aid-Other	76,000	102,000	0	0	102,000
68-80 Public Protection-Educational Svcs (POST)	500	500	0	0	500
79-82 Other-Other Agencies-Private	0	850	0	0	850
79-90 Other-Miscellaneous	510	0	0	0	0
81-22 Operating Transfers-In	0	0	907,257	0	907,257
<b>Revenue - Summary</b>	<b>281,010</b>	<b>307,350</b>	<b>907,257</b>	<b>0</b>	<b>1,214,607</b>

<b>Appropriation</b>					
01-11 Salaries & Wages-Permanent	2,068,577	2,670,004	0	0	2,670,004
01-12 Salaries & Wages-Extra Help	83,835	91,989	0	0	91,989
01-13 Salaries & Wages-OT, Holiday, Stby	8,630	7,589	0	0	7,589
01-14 Salaries & Wages-Other, Term	41,099	55,678	0	0	55,678
02-21 Retirement Contributions-FICA	166,401	209,232	0	0	209,232
02-22 Retirement Contributions-PERS	593,225	744,271	0	0	744,271
03-30 Insurance-Health/Life	269,185	322,384	0	0	322,384
03-31 Insurance-Unemployment	14,430	5,247	0	0	5,247
03-32 Insurance-Opt Out	14,400	16,800	0	0	16,800
04-00 Worker's Compensation-	9,514	12,143	0	0	12,143
11-00 Clothing & Personal Suppl-	2,500	2,500	0	0	2,500
12-00 Communications-	5,292	5,100	0	0	5,100
14-00 Household Expense-	0	1,380	0	0	1,380
15-12 Insurance-Public Liability	58,905	233,039	0	0	233,039
15-13 Insurance-Fire & Allied Cvrgrs	4,338	9,752	0	0	9,752
16-00 Jury & Witness Expense-	6,000	6,000	0	0	6,000
17-00 Maintenance-Equipment-	18,200	13,500	0	0	13,500
18-00 Maint-Bldgs & Imprvmts-	4,000	3,500	0	0	3,500
20-00 Memberships-	11,071	12,480	0	0	12,480
22-70 Office Expense-Supplies	25,580	24,725	0	0	24,725
22-71 Office Expense-Postage	1,119	1,165	0	0	1,165

## Revenue and Appropriation Detail

Fund: 1 : General County  
 Budget Unit: 2110 : Judicial, District Attorney

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
22-72 Office Expense-Books & Periodicals	34,776	35,876	0	0	35,876
23-80 Prof & Specialized Svcs-Professional & Specialize	16,564	16,780	0	0	16,780
24-00 Publications & Legal Ntcs-	150	150	0	0	150
26-00 Rents & Leases-Bldg & Imp-	8,400	8,400	0	0	8,400
28-30 Special Departmental Exp-Supplies & Services	11,700	16,544	0	0	16,544
28-34 Special Departmental Exp-D.A.	1,500	1,500	0	0	1,500
28-36 Special Departmental Exp-P.O.S.T. Training	2,500	7,500	0	0	7,500
29-50 Transportation & Travel-Transportation & Travel	16,800	18,900	0	0	18,900
29-51 Transportation & Travel-Cent. Gar.-Pool Mlg ONLY	9,600	9,200	0	0	9,200
38-00 Inventory Items-	5,000	2,000	0	0	2,000
48-00 Taxes & Assessments-	3	3	0	0	3
80-80 Other Financing Uses-Interfund Reimbursements	(19,500)	(929,257)	907,257	0	(22,000)
<b>Appropriation - Summary</b>	<b>3,493,794</b>	<b>3,636,074</b>	<b>907,257</b>	<b>0</b>	<b>4,543,331</b>
<b>NET COST</b>	<b>3,212,784</b>	<b>3,328,724</b>	<b>0</b>	<b>0</b>	<b>3,328,724</b>

# COUNTY ADMINISTRATIVE OFFICE

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SUSAN PARKER, County Administrative Office



## BU 2111 – Public Defender

### DEPARTMENT OVERVIEW

Pursuant to State and Federal law, legal representation must be provided to indigent defendants who, in the opinion of the Court, do not have the financial resources to retain the services of a private attorney. In May 2017, the Administrative Office administers the contract with Lake Indigent Defense, LLP (LID) to provide these services.

In addition to the legal proceedings funded by a flat fee, this Budget Unit includes funding for court ordered services to provide ancillary services including expert witnesses, verbatim transcription, interpreter services, polygraph testing, psychological evaluations, forensic testing and the cost of court appointed attorneys that are legally mandated when contract public defenders cannot serve because they have a conflict of interest with a case.

The General Fund provides the majority of funding for this Budget Unit. Pursuant to AB 109, the Public Safety Realignment Act and AB 118, Realignment 2011, the State provides funding for revocation hearings of Post-Release Community Supervision persons.

# Revenue and Appropriation Detail

Fund: 1 : General County  
 Budget Unit: 2111 : Judicial, Public Defender

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
54-04 State Aid-DA & Public Defender	45,000	50,000	0	0	50,000
54-90 State Aid-Other	0	81,404	0	0	81,404
<b>Revenue - Summary</b>	<b>45,000</b>	<b>131,404</b>	<b>0</b>	<b>0</b>	<b>131,404</b>
<b>Appropriation</b>					
15-12 Insurance-Public Liability	4,898	4,290	0	0	4,290
23-80 Prof & Specialized Svcs-Professional & Specialize	355,102	366,506	(5,000)	0	361,506
23-91 Prof & Specialized Svcs-Intra-Div Services	10,000	10,000	5,000	0	15,000
23-98 Prof & Specialized Svcs-Attorney Contracts	1,500,000	1,620,000	0	0	1,620,000
<b>Appropriation - Summary</b>	<b>1,870,000</b>	<b>2,000,796</b>	<b>0</b>	<b>0</b>	<b>2,000,796</b>
<b>NET COST</b>	<b>1,825,000</b>	<b>1,869,392</b>	<b>0</b>	<b>0</b>	<b>1,869,392</b>

# CHILD SUPPORT SERVICES

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GAIL WOODWORTH, Director



## BU 2112 – Child Support Services (Fund 107)

### DEPARTMENT OVERVIEW

The Department of Child Support Services was created in 1975 Under Title 22, Division 13 of the Social Security Act. This was done by Congress to reduce public expenditures on welfare by establishing paternity and obtaining financial support from the person paying support and getting the person receiving support off of financial aid. This is a federally mandated program that is funded 66% by the Federal Government and 34% by the State.

Assembly Bill 1058 is a legislatively mandated program implemented in 1996 to provide a cost-effective, expedited, and accessible process in the court for establishing and enforcing child support orders for cases maintained by local child support agencies.

The Department is responsible for establishing paternity, child support, and medical support orders and enforcing those orders. As circumstances change, the department also modifies child support orders to get right sized orders that are enforceable.

### ACCOMPLISHMENTS IN FY 2021-22

- We implemented new technology by successfully upgrading our network and purchased scanners to enable staff to image their own documents.
- Successfully implemented DocuSign, streamlining the legal process so our customers can electronically sign documents.
- Worked collaboratively with other County Departments to:
  - Install an Elections voting drop box at our office
  - Implemented the Library Read Write Learn program by making free books available in our lobby.
- Staff completed quarterly learning according to our 20/21 goals. (Ongoing)
- Succession Planning and training provided for a variety of positions according to our 20/21 goals. (Ongoing)

# CHILD SUPPORT SERVICES

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GAIL WOODWORTH, Director  
BU 2112 – Child Support Services

## GOALS FOR FY 2022-23

- Increase number of open cases and collections on current support.
- Implement social media accounts and links to promote our services to the community.
- Implement E-Filing to provide more efficiency between our Department and the Courts, which then provides better customer service to our customers.
- Continue to work on staff development and succession training by utilizing multiple free online training platforms, and training materials and sites provided by the State Department of Child Support Services.

# Revenue and Appropriation Detail

Fund: 107 : Child Support Services  
 Budget Unit: 2112 : Judicial, Child Support Services

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
42-01 Revenue from Use of Money-Interest	1,500	1,200	0	0	1,200
53-02 State Assistance Program-Child Support Incentive	790,122	790,122	0	0	790,122
55-02 Federal Assist Program-Child Support Admin	1,533,767	1,784,154	0	0	1,784,154
<b>Revenue - Summary</b>	<b>2,325,389</b>	<b>2,575,476</b>	<b>0</b>	<b>0</b>	<b>2,575,476</b>
<b>Appropriation</b>					
01-11 Salaries & Wages-Permanent	1,257,311	1,445,538	1	0	1,445,539
01-13 Salaries & Wages-OT, Holiday, Stby	5,000	12,000	0	0	12,000
01-14 Salaries & Wages-Other, Term	9,455	37,608	0	0	37,608
02-21 Retirement Contributions-FICA	97,458	112,923	0	0	112,923
02-22 Retirement Contributions-PERS	301,284	345,121	0	0	345,121
03-30 Insurance-Health/Life	206,177	196,350	0	0	196,350
03-31 Insurance-Unemployment	8,834	2,903	0	0	2,903
03-32 Insurance-Opt Out	7,200	7,200	0	0	7,200
04-00 Worker's Compensation-	42,425	33,464	0	0	33,464
12-00 Communications-	11,620	15,700	0	0	15,700
14-00 Household Expense-	32,920	32,935	0	0	32,935
15-12 Insurance-Public Liability	25,025	23,163	0	0	23,163
15-13 Insurance-Fire & Allied Cvrgrs	624	957	0	0	957
17-00 Maintenance-Equipment-	6,734	7,600	0	0	7,600
18-00 Maint-Bldgs & Imprvmts-	13,960	13,960	0	0	13,960
20-00 Memberships-	3,294	2,602	0	0	2,602
21-00 Miscellaneous-	15,329	15,329	0	0	15,329
22-70 Office Expense-Supplies	30,100	33,873	0	0	33,873
22-71 Office Expense-Postage	9,965	9,980	0	0	9,980
22-72 Office Expense-Books & Periodicals	3,800	4,694	0	0	4,694
23-21 Prof & Specialized Svcs-Transcripts	500	500	0	0	500
23-41 Prof & Specialized Svcs-District Attorney	6,000	2,000	0	0	2,000
23-42 Prof & Specialized Svcs-Data Processing	4,000	4,000	0	0	4,000
23-44 Prof & Specialized Svcs-Credit/	300	597	0	0	597

## Revenue and Appropriation Detail

Fund: 107 : Child Support Services

Budget Unit: 2112 : Judicial, Child Support Services

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
Fingerprints					
23-47 Prof & Specialized Svcs-Service Fees	15,000	37,455	0	0	37,455
23-48 Prof & Specialized Svcs-P.O.P.	3,200	3,200	0	0	3,200
23-80 Prof & Specialized Svcs-Professional & Specialize	1,797	1,797	0	0	1,797
23-90 Prof & Specialized Svcs-Administrative Services	76,819	124,850	0	0	124,850
23-91 Prof & Specialized Svcs-Intra-Div Services	6,600	7,250	0	0	7,250
24-00 Publications & Legal Ntcs-	800	0	0	0	0
26-00 Rents & Leases-Bldg & Imp-	120,000	120,000	0	0	120,000
28-30 Special Departmental Exp-Supplies & Services	11,385	11,790	0	0	11,790
29-50 Transportation & Travel-Transportation & Travel	3,316	14,702	0	0	14,702
30-00 Utilities-	25,000	30,000	0	0	30,000
38-00 Inventory Items-	0	1,750	0	0	1,750
62-71 Cap. FA-Equipment-Office	5,000	6,000	0	0	6,000
80-80 Other Financing Uses-Interfund Reimbursements	(15,329)	(144,316)	0	0	(144,316)
<b>Appropriation - Summary</b>	<b>2,352,903</b>	<b>2,575,475</b>	<b>1</b>	<b>0</b>	<b>2,575,476</b>
<b>NET COST</b>	<b>27,514</b>	<b>(1)</b>	<b>1</b>	<b>0</b>	<b>0</b>

# DISTRICT ATTORNEY

SUSAN KRONES, District Attorney



## BU 2113 – Victim Witness Division

### DEPARTMENT OVERVIEW

The Victim Witness division is an essential part of the Office of the District Attorney. Its main purpose is to provide comprehensive services to victims and witnesses of all types of crimes as outlined in Section 13835.5 of the California Penal Code.

The staff of Victim-Witness coordinates with law enforcement agencies to provide immediate crisis response to victims of crime – for which the staff is available 24 hours a day. They also serve as the liaison between witnesses and prosecuting attorneys, throughout the entire justice process, and thereby add to the conviction of offenders.

All of our Victim Advocates are able to provide services to any victim of any crime. In addition, because we have been fortunate in obtaining funding from the crime-specific grants in the past, we have specialized Advocates for domestic violence, sexual assault, elder/dependent adult abuse and child abuse. We also received special funding to hire a mass victimization advocate who has received specialized training in providing services should such an event occur.

### ACCOMPLISHMENTS IN FY 2021-22

- Provided victims with quality service while managing a high volume of cases.
- Assisted victims in meeting with prosecutors, ensuring that their questions were answered and their rights protected.
- Received Child Advocacy grant funds by California Office of Emergency Services which allowed us to purchase and update recording equipment for Hope House, our Child Advocacy Center.
- Received grant funds to provide for a mass victimization advocate and necessities for clients should a mass victimization event occur.
- Arranged for all advocates to be able to work from home so that they could assist victims of crime throughout the duration of the Shelter in Place.

### GOALS FOR FY 2022-23

- We will continue to provide consistent, professional services to victims and witnesses of crime.
- We will continue to work with prosecutors ensuring victims have a voice.
- We will provide training to law enforcement to ensure victims' rights are protected and appropriate services are offered.
- We will continue to work on outreach and education including partnering with other agencies to educate youth on cyber bullying, sexting, and internet safety.
- We will continue to provide training to community organizations.

# Revenue and Appropriation Detail

Fund: 1 : General County  
 Budget Unit: 2113 : Judicial, DA/Victim-Witness Program

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
54-90 State Aid-Other	442,854	456,720	0	0	456,720
<b>Revenue - Summary</b>	<b>442,854</b>	<b>456,720</b>	<b>0</b>	<b>0</b>	<b>456,720</b>
<b>Appropriation</b>					
01-11 Salaries & Wages-Permanent	256,405	287,222	(7,882)	0	279,340
01-12 Salaries & Wages-Extra Help	15,849	0	14,616	0	14,616
01-13 Salaries & Wages-OT, Holiday, Stby	1,202	1,386	0	0	1,386
01-14 Salaries & Wages-Other, Term	1,292	1,428	0	0	1,428
02-21 Retirement Contributions-FICA	20,242	22,187	(206)	0	21,981
02-22 Retirement Contributions-PERS	62,486	68,779	(2,147)	0	66,632
03-30 Insurance-Health/Life	68,277	68,114	(4,381)	0	63,733
03-31 Insurance-Unemployment	1,906	598	0	0	598
04-00 Worker's Compensation-	2,073	1,364	0	0	1,364
11-00 Clothing & Personal Suppl-	500	500	0	0	500
12-00 Communications-	1,800	1,800	0	0	1,800
14-00 Household Expense-	0	760	0	0	760
15-12 Insurance-Public Liability	4,898	4,290	0	0	4,290
15-13 Insurance-Fire & Allied Cvrgrs	313	603	0	0	603
17-00 Maintenance-Equipment-	2,000	2,400	0	0	2,400
18-00 Maint-Bldgs & Imprvmts-	750	750	0	0	750
20-00 Memberships-	485	435	0	0	435
22-70 Office Expense-Supplies	2,080	2,080	0	0	2,080
22-71 Office Expense-Postage	640	400	0	0	400
22-72 Office Expense-Books & Periodicals	600	600	0	0	600
23-80 Prof & Specialized Svcs-Professional & Specialize	7,536	7,590	0	0	7,590
28-30 Special Departmental Exp-Supplies & Services	32,500	33,034	0	0	33,034
29-50 Transportation & Travel- Transportation & Travel	7,400	6,700	0	0	6,700
29-51 Transportation & Travel-Cent. Gar.- Pool Mlg ONLY	3,120	2,700	0	0	2,700
38-00 Inventory Items-	1,500	1,000	0	0	1,000
62-71 Cap. FA-Equipment-Office	7,000	0	0	0	0

# Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 2113 : Judicial, DA/Victim-Witness Program

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Appropriation - Summary</b>	502,854	516,720	0	0	516,720
<b>NET COST</b>	60,000	60,000	0	0	60,000

# COUNTY ADMINISTRATIVE OFFICE

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SUSAN PARKER, County Administrative Officer



## BU 2115 – Domestic Violence Programs (Fund 180)

### DEPARTMENT OVERVIEW

This Budget Unit collects funds from marriage license fees and domestic violence fines. In turn, the County contracts with Lake Family Resource Center (LFRC) to provide crisis intervention shelter care for local victims of domestic violence.

# Revenue and Appropriation Detail

Fund: 180 : Domestic Violence Prgms  
 Budget Unit: 2115 : Judicial, Domestic Violence Prgms

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
31-82 Fines, Forfeit, Penalties-Criminal Fines	3,500	4,334	0	0	4,334
69-20 Other Current Services-Other	4,472	6,716	0	0	6,716
<b>Revenue - Summary</b>	<b>7,972</b>	<b>11,050</b>	<b>0</b>	<b>0</b>	<b>11,050</b>
<b>Appropriation</b>					
23-80 Prof & Specialized Svcs-Professional & Specialize	12,500	12,500	0	0	12,500
<b>Appropriation - Summary</b>	<b>12,500</b>	<b>12,500</b>	<b>0</b>	<b>0</b>	<b>12,500</b>
<b>NET COST</b>	<b>4,528</b>	<b>1,450</b>	<b>0</b>	<b>0</b>	<b>1,450</b>

# DISTRICT ATTORNEY

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SUSAN KRONES, District Attorney



## BU 2116 – District Attorney-Asset Forfeiture (Fund 80)

### DEPARTMENT OVERVIEW

The purpose of this fund is to account for the portion of asset forfeiture monies distributed to the District Attorney's Office. Although these funds cannot be used to supplant County funds that would normally support DA's law enforcement and prosecution efforts, they can be used to enhance the DA's resources.

### ACCOMPLISHMENTS IN FY 2021-22

- Purchased updated and necessary equipment for District Attorney Investigators.

### GOALS FOR FY 2022-23

- Continue to use the money as needed and appropriate.

## Revenue and Appropriation Detail

Fund: 80 : DA-Asset Forfeiture

Budget Unit: 2116 : Judicial, DA Asset Forfeiture

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
31-90 Fines, Forfeit, Penalties-Forfeitures & Penalties	20,000	20,000	0	0	20,000
42-01 Revenue from Use of Money-Interest	1,000	1,000	0	0	1,000
<b>Revenue - Summary</b>	<b>21,000</b>	<b>21,000</b>	<b>0</b>	<b>0</b>	<b>21,000</b>
<b>Appropriation</b>					
22-70 Office Expense-Supplies	500	500	0	0	500
22-71 Office Expense-Postage	200	200	0	0	200
24-00 Publications & Legal Ntcs-	2,200	2,600	0	0	2,600
28-30 Special Departmental Exp-Supplies & Services	3,000	3,000	0	0	3,000
29-50 Transportation & Travel- Transportation & Travel	3,000	3,000	0	0	3,000
38-00 Inventory Items-	8,000	1,000	0	0	1,000
62-72 Cap. FA-Equipment-Autos & Light Trucks	50,000	50,000	0	0	50,000
62-74 Cap. FA-Equipment-Other	7,000	0	0	0	0
<b>Appropriation - Summary</b>	<b>73,900</b>	<b>60,300</b>	<b>0</b>	<b>0</b>	<b>60,300</b>
<b>NET COST</b>	<b>52,900</b>	<b>39,300</b>	<b>0</b>	<b>0</b>	<b>39,300</b>

# SHERIFF

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BRIAN L. MARTIN, Sheriff



## BU 2201 – Sheriff-Coroner

### DEPARTMENT OVERVIEW

The Sheriff's Department provides law enforcement response to emergencies throughout Lake County, and conducts legally mandated investigations. It serves as the County's Office of Emergency Services and coordinates preparation and responses to emergencies. The Department is responsible for providing around the clock public safety and 911 dispatching services. It provides marine patrol on the navigable waters of Lake County, provides Search and Rescue services, a youth Explorer program, supports the Sheriff's Activities League, operates the local County Correctional Facility, and provides court security services.

### GOALS FOR FY 2022-23

- Increase the frequency of training for Sheriff's Office staff
- Increase local training for Sheriff's office staff

## Revenue and Appropriation Detail

Fund: 1 : General County  
 Budget Unit: 2201 : Sheriff, Sheriff-Coroner

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
21-60 Permits-Other	5,300	3,000	0	0	3,000
21-62 Permits-Gun & Explosive	1,025	1,250	0	0	1,250
31-90 Fines, Forfeit, Penalties-Forfeitures & Penalties	30	0	0	0	0
54-01 State Aid-Supplemental Law Enf Svcs	100,000	100,000	0	0	100,000
54-90 State Aid-Other	154,712	151,521	0	0	151,521
56-01 Other Federal-Other	20,000	20,000	0	0	20,000
56-30 Other Government Agencies-Other	547,502	520,000	0	0	520,000
66-80 Charges for Services-Law Enforcement Services	87,925	95,550	0	0	95,550
67-40 Judicial-Cert Fee-Not Fixed State	20,000	25,000	0	0	25,000
69-20 Other Current Services-Other	300	150	0	0	150
79-99 Other-Donations	35,000	0	0	0	0
81-22 Operating Transfers-In	0	0	1,175,126	0	1,175,126
<b>Revenue - Summary</b>	<b>971,794</b>	<b>916,471</b>	<b>1,175,126</b>	<b>0</b>	<b>2,091,597</b>
<b>Appropriation</b>					
01-11 Salaries & Wages-Permanent	4,559,251	5,333,119	81,821	0	5,414,940
01-12 Salaries & Wages-Extra Help	99,432	160,821	0	0	160,821
01-13 Salaries & Wages-OT, Holiday, Stby	495,029	266,463	219,181	0	485,644
01-14 Salaries & Wages-Other, Term	59,619	96,666	0	0	96,666
02-21 Retirement Contributions-FICA	398,321	454,836	6,259	0	461,095
02-22 Retirement Contributions-PERS	2,058,682	2,161,818	34,316	0	2,196,134
03-30 Insurance-Health/Life	977,645	957,865	22,800	0	980,665
03-31 Insurance-Unemployment	33,782	10,697	164	0	10,861
03-32 Insurance-Opt Out	16,800	12,000	0	0	12,000
04-00 Worker's Compensation-	340,343	350,490	0	0	350,490
11-00 Clothing & Personal Suppl-	70,166	82,500	0	0	82,500
12-00 Communications-	74,500	82,500	0	0	82,500
14-00 Household Expense-	15,000	35,000	0	0	35,000
15-12 Insurance-Public Liability	773,838	752,947	0	0	752,947
15-13 Insurance-Fire & Allied Cvrgrs	11,654	13,920	0	0	13,920
17-00 Maintenance-Equipment-	205,000	275,000	0	0	275,000

## Revenue and Appropriation Detail

Fund: 1 : General County  
 Budget Unit: 2201 : Sheriff, Sheriff-Coroner

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
18-00 Maint-Bldgs & Imprvmts-	25,000	45,000	0	0	45,000
20-00 Memberships-	8,000	8,000	0	0	8,000
22-70 Office Expense-Supplies	20,000	23,000	0	0	23,000
22-71 Office Expense-Postage	5,000	5,000	0	0	5,000
22-72 Office Expense-Books & Periodicals	20,000	25,000	0	0	25,000
23-80 Prof & Specialized Svcs-Professional & Specialize	825,000	835,000	0	0	835,000
24-00 Publications & Legal Ntcs-	500	250	0	0	250
25-00 Rents & Leases-Equipment-	500	250	0	0	250
26-00 Rents & Leases-Bldg & Imp-	74,201	74,201	0	0	74,201
27-00 Small Tools & Instruments-	500	500	0	0	500
28-30 Special Departmental Exp-Supplies & Services	112,500	85,000	0	0	85,000
28-35 Special Departmental Exp-Sheriff	5,000	5,000	0	0	5,000
28-50 Special Departmental Exp-S.A.R.	9,495	9,495	0	0	9,495
29-50 Transportation & Travel- Transportation & Travel	200,000	275,000	0	0	275,000
29-53 Transportation & Travel-Sheriff	170,000	170,000	0	0	170,000
30-00 Utilities-	80,000	80,000	0	0	80,000
38-00 Inventory Items-	25,000	25,000	0	0	25,000
48-00 Taxes & Assessments-	266	266	0	0	266
62-74 Cap. FA-Equipment-Other	6,000	0	0	0	0
80-80 Other Financing Uses-Interfund Reimbursements	(832,372)	(2,142,316)	1,063,126	0	(1,079,190)
80-81 Other Financing Uses-Intrafund Reimbursements	(612,980)	(348,172)	1,839	0	(346,333)
<b>Appropriation - Summary</b>	<b>10,330,672</b>	<b>10,222,116</b>	<b>1,429,506</b>	<b>0</b>	<b>11,651,622</b>
<b>NET COST</b>	<b>9,358,878</b>	<b>9,305,645</b>	<b>254,380</b>	<b>0</b>	<b>9,560,025</b>

# SHERIFF

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BRIAN L. MARTIN, Sheriff



## BU 2202 – Sheriff-Central Dispatch

### DEPARTMENT OVERVIEW

The Lake County Sheriff's Dispatch Center serves as Lake County's Public Safety Access Point. 911 calls for fire, law, and medical services are received here. The center is staffed 24 hours a day, 7 days a week, 365 days a year.

The Dispatch Center handled 58,495 law enforcement calls for service, including deputy initiated incidents during calendar year 2019. These incidents included 40,006 911 calls, and 135,968 telephone calls. This represents an increase of over 4,000 calls from the previous year.

The Dispatch Center provided dispatch services by way of MOU and/or contract for several federal entities (BLM & USFS), county departments (Probation and District Attorney's Office), and for the Lakeport Police Department.

### GOALS FOR FY 2022-23

- Continue to provide quality service to the community.
- Continue to recruit qualified Public Safety Dispatchers to alleviate the need for Deputy Sheriff's to augment the staffing of Central Dispatch.

# Revenue and Appropriation Detail

Fund: 1 : General County  
 Budget Unit: 2202 : Sheriff, Sheriff-Central Dispatch

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
56-01 Other Federal-Other	4,500	0	0	0	0
66-60 Charges for Services-Communication Services	267,905	286,505	0	0	286,505
81-22 Operating Transfers-In	0	0	43,667	0	43,667
<b>Revenue - Summary</b>	<b>272,405</b>	<b>286,505</b>	<b>43,667</b>	<b>0</b>	<b>330,172</b>
<b>Appropriation</b>					
01-11 Salaries & Wages-Permanent	714,853	661,369	0	0	661,369
01-13 Salaries & Wages-OT, Holiday, Stby	131,850	50,577	0	0	50,577
01-14 Salaries & Wages-Other, Term	6,206	11,321	0	0	11,321
02-21 Retirement Contributions-FICA	50,179	55,331	0	0	55,331
02-22 Retirement Contributions-PERS	146,289	181,662	0	0	181,662
03-30 Insurance-Health/Life	103,839	118,632	0	0	118,632
03-31 Insurance-Unemployment	3,640	1,327	0	0	1,327
03-32 Insurance-Opt Out	0	2,400	0	0	2,400
04-00 Worker's Compensation-	11,045	19,069	0	0	19,069
11-00 Clothing & Personal Suppl-	5,000	5,500	0	0	5,500
12-00 Communications-	25,000	25,000	0	0	25,000
14-00 Household Expense-	500	1,000	0	0	1,000
15-12 Insurance-Public Liability	10,922	7,970	0	0	7,970
15-13 Insurance-Fire & Allied Cvrgrs	3,814	8,255	0	0	8,255
17-00 Maintenance-Equipment-	85,000	90,000	0	0	90,000
18-00 Maint-Bldgs & Imprvmts-	10,000	10,000	0	0	10,000
20-00 Memberships-	250	250	0	0	250
22-70 Office Expense-Supplies	1,000	1,000	0	0	1,000
22-71 Office Expense-Postage	100	100	0	0	100
22-72 Office Expense-Books & Periodicals	100	100	0	0	100
23-80 Prof & Specialized Svcs-Professional & Specialize	2,500	7,500	0	0	7,500
25-00 Rents & Leases-Equipment-	2,750	2,750	0	0	2,750
26-00 Rents & Leases-Bldg & Imp-	20,000	20,000	0	0	20,000
28-30 Special Departmental Exp-Supplies & Services	2,500	1,000	0	0	1,000
29-50 Transportation & Travel-	1,500	1,500	0	0	1,500

# Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 2202 : Sheriff, Sheriff-Central Dispatch

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
Transportation & Travel					
30-00 Utilities-	35,000	40,000	0	0	40,000
38-00 Inventory Items-	5,000	5,000	0	0	5,000
62-74 Cap. FA-Equipment-Other	0	0	100,000	0	100,000
80-80 Other Financing Uses-Interfund Reimbursements	(25,000)	(43,667)	43,667	0	0
<b>Appropriation - Summary</b>	<b>1,353,837</b>	<b>1,284,946</b>	<b>143,667</b>	<b>0</b>	<b>1,428,613</b>
<b>NET COST</b>	<b>1,081,432</b>	<b>998,441</b>	<b>100,000</b>	<b>0</b>	<b>1,098,441</b>

# SHERIFF

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BRIAN L. MARTIN, Sheriff



## BU 2203 – Sheriff-Marijuana Suppression

### DEPARTMENT OVERVIEW

Monies in this unit are received from United States Forest Service and US DEA grants.

Per grant requirements, monies received from DEA and DCESP (Domestic Cannabis Eradication and Suppression Program) are prohibited for being used to support **any** licensing or license compliance activities.

# Revenue and Appropriation Detail

Fund: 1 : General County  
 Budget Unit: 2203 : Sheriff, Sh-Marijuana Suppression

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
56-01 Other Federal-Other	285,000	205,000	0	0	205,000
<b>Revenue - Summary</b>	<b>285,000</b>	<b>205,000</b>	<b>0</b>	<b>0</b>	<b>205,000</b>
<b>Appropriation</b>					
11-00 Clothing & Personal Suppl-	6,500	6,500	0	0	6,500
12-00 Communications-	1,000	1,000	0	0	1,000
14-00 Household Expense-	750	1,500	0	0	1,500
17-00 Maintenance-Equipment-	2,500	4,500	0	0	4,500
23-80 Prof & Specialized Svcs-Professional & Specialize	176,000	125,000	0	0	125,000
23-91 Prof & Specialized Svcs-Intra-Div Services	81,650	51,400	0	0	51,400
25-00 Rents & Leases-Equipment-	100	100	0	0	100
28-30 Special Departmental Exp-Supplies & Services	4,000	2,500	0	0	2,500
29-50 Transportation & Travel- Transportation & Travel	2,500	2,500	0	0	2,500
38-00 Inventory Items-	10,000	10,000	0	0	10,000
<b>Appropriation - Summary</b>	<b>285,000</b>	<b>205,000</b>	<b>0</b>	<b>0</b>	<b>205,000</b>
<b>NET COST</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

# SHERIFF

---

BRIAN L. MARTIN, Sheriff



## BU 2204 – Sheriff-Court Security

### DEPARTMENT OVERVIEW

The Sheriff's Office provides executive protection for the Judges and Court Security. This function is performed with a combination of permanent full time employees and retired annuitants, supervised by a full time sergeant.

# Revenue and Appropriation Detail

Fund: 1 : General County  
 Budget Unit: 2204 : Sheriff, Sheriff-Court Security

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
54-03 State Aid-Trial Court Security	869,369	913,199	0	0	913,199
<b>Revenue - Summary</b>	<b>869,369</b>	<b>913,199</b>	<b>0</b>	<b>0</b>	<b>913,199</b>
<b>Appropriation</b>					
01-11 Salaries & Wages-Permanent	289,956	315,110	0	0	315,110
01-12 Salaries & Wages-Extra Help	196,798	190,449	0	0	190,449
01-13 Salaries & Wages-OT, Holiday, Stby	75,000	75,000	0	0	75,000
01-14 Salaries & Wages-Other, Term	3,072	3,483	0	0	3,483
02-21 Retirement Contributions-FICA	33,567	35,651	0	0	35,651
02-22 Retirement Contributions-PERS	127,061	134,582	0	0	134,582
03-30 Insurance-Health/Life	65,512	68,435	0	0	68,435
03-31 Insurance-Unemployment	3,405	1,014	0	0	1,014
03-32 Insurance-Opt Out	0	2,400	0	0	2,400
04-00 Worker's Compensation-	4,140	4,899	0	0	4,899
11-00 Clothing & Personal Suppl-	10,188	10,188	0	0	10,188
15-12 Insurance-Public Liability	27,670	38,988	0	0	38,988
23-80 Prof & Specialized Svcs-Professional & Specialize	2,500	2,500	0	0	2,500
28-30 Special Departmental Exp-Supplies & Services	10,000	10,000	0	0	10,000
29-50 Transportation & Travel- Transportation & Travel	10,000	10,000	0	0	10,000
29-51 Transportation & Travel-Cent. Gar.- Pool Mlg ONLY	500	500	0	0	500
38-00 Inventory Items-	10,000	10,000	0	0	10,000
<b>Appropriation - Summary</b>	<b>869,369</b>	<b>913,199</b>	<b>0</b>	<b>0</b>	<b>913,199</b>
<b>NET COST</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

# SHERIFF

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BRIAN L. MARTIN, Sheriff



## BU 2205 – Sheriff-Marine Patrol

### DEPARTMENT OVERVIEW

The Sheriff/Marine Patrol Division provides enforcement of California's Harbors and Navigation Code on the navigable waters of Lake County. The Division is staffed by one (1) full time Sergeant and augmented by seasonal deputy sheriff's. The Division also enforces the County's Quagga Mussel/Invasive Species ordinance.

# Revenue and Appropriation Detail

Fund: 1 : General County  
 Budget Unit: 2205 : Sheriff, Sheriff-Marine Patrol

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
54-92 State Aid-Crews	315,312	315,312	0	0	315,312
<b>Revenue - Summary</b>	<b>315,312</b>	<b>315,312</b>	<b>0</b>	<b>0</b>	<b>315,312</b>
<b>Appropriation</b>					
01-11 Salaries & Wages-Permanent	86,731	99,688	0	0	99,688
01-12 Salaries & Wages-Extra Help	104,320	136,035	0	0	136,035
01-13 Salaries & Wages-OT, Holiday, Stby	25,112	25,751	0	0	25,751
01-14 Salaries & Wages-Other, Term	1,704	1,917	0	0	1,917
02-21 Retirement Contributions-FICA	11,435	13,483	0	0	13,483
02-22 Retirement Contributions-PERS	41,163	44,473	0	0	44,473
03-30 Insurance-Health/Life	4,318	36	0	0	36
03-31 Insurance-Unemployment	1,522	907	0	0	907
03-32 Insurance-Opt Out	2,400	2,400	0	0	2,400
04-00 Worker's Compensation-	3,147	3,228	0	0	3,228
11-00 Clothing & Personal Suppl-	2,500	2,500	0	0	2,500
12-00 Communications-	1,000	1,000	0	0	1,000
15-10 Insurance-Other	2,500	2,500	0	0	2,500
15-12 Insurance-Public Liability	24,490	38,994	0	0	38,994
15-13 Insurance-Fire & Allied Cvrgrs	202	430	0	0	430
17-00 Maintenance-Equipment-	35,000	35,000	0	0	35,000
25-00 Rents & Leases-Equipment-	100	100	0	0	100
26-00 Rents & Leases-Bldg & Imp-	25,420	25,420	0	0	25,420
27-00 Small Tools & Instruments-	250	250	0	0	250
28-30 Special Departmental Exp-Supplies & Services	2,000	2,000	0	0	2,000
29-50 Transportation & Travel- Transportation & Travel	35,000	35,000	0	0	35,000
30-00 Utilities-	2,910	3,000	0	0	3,000
<b>Appropriation - Summary</b>	<b>413,224</b>	<b>474,112</b>	<b>0</b>	<b>0</b>	<b>474,112</b>
<b>NET COST</b>	<b>97,912</b>	<b>158,800</b>	<b>0</b>	<b>0</b>	<b>158,800</b>

# SHERIFF

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BRIAN L. MARTIN, Sheriff



## BU 2206 – Sheriff-Rural & Small Counties (Fund 194)

### DEPARTMENT OVERVIEW

Monies received in this budget are funded entirely with AB443 funds. The Sheriff's Office receives \$500,000 annually. Monies in this unit are designated to enhance law enforcement services in rural communities. They are not designated to supplant existing or mandatory services.

Monies in this budget are being set aside to assist with the National Guard Armory remodel/renovation into the new Sheriff's facility.

# Revenue and Appropriation Detail

Fund: 194 : Sheriff-Rural & Small Co  
 Budget Unit: 2206 : Sheriff, Sheriff-Rural & Small Co

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
42-01 Revenue from Use of Money-Interest	15,000	1,000	0	0	1,000
54-90 State Aid-Other	500,000	500,000	0	0	500,000
<b>Revenue - Summary</b>	<b>515,000</b>	<b>501,000</b>	<b>0</b>	<b>0</b>	<b>501,000</b>
<b>Appropriation</b>					
23-91 Prof & Specialized Svcs-Intra-Div Services	337,000	212,000	0	0	212,000
28-30 Special Departmental Exp-Supplies & Services	172,300	150,000	0	0	150,000
38-00 Inventory Items-	300,000	300,000	0	0	300,000
61-60 Cap. FA-Bldgs & Imp-Current	1,667,141	0	0	0	0
62-74 Cap. FA-Equipment-Other	50,000	0	0	0	0
63-13 Construction in Progress-Buildings & Improvements	0	2,271,656	0	0	2,271,656
<b>Appropriation - Summary</b>	<b>2,526,441</b>	<b>2,933,656</b>	<b>0</b>	<b>0</b>	<b>2,933,656</b>
<b>NET COST</b>	<b>2,011,441</b>	<b>2,432,656</b>	<b>0</b>	<b>0</b>	<b>2,432,656</b>

# SHERIFF

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BRIAN L. MARTIN, Sheriff



## BU 2207 – Sheriff-Civil (Fund 191)

### DEPARTMENT OVERVIEW

Fees for this budget are collected pursuant to GC26746, 26731 and 26746.1

The Civil Division is responsible for the service of civil papers. The Civil Division processed and served hundreds of subpoenas, notices, summons, complaints, restraining orders, earnings withholding orders, claims, levies, evictions and other services.

## Revenue and Appropriation Detail

Fund: 191 : Sheriff-Civil  
 Budget Unit: 2207 : Sheriff, Sheriff-Civil

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
68-50 Public Protection-Sheriff-Civil	15,000	15,000	0	0	15,000
68-51 Public Protection-Sheriff Civil	4,000	2,500	0	0	2,500
<b>Revenue - Summary</b>	<b>19,000</b>	<b>17,500</b>	<b>0</b>	<b>0</b>	<b>17,500</b>
<b>Appropriation</b>					
17-00 Maintenance-Equipment-	10,000	34,315	0	0	34,315
23-91 Prof & Specialized Svcs-Intra-Div Services	15,500	15,500	0	0	15,500
28-30 Special Departmental Exp-Supplies & Services	5,000	5,000	0	0	5,000
29-50 Transportation & Travel- Transportation & Travel	5,000	5,000	0	0	5,000
38-00 Inventory Items-	5,000	0	0	0	0
62-74 Cap. FA-Equipment-Other	53,313	0	0	0	0
<b>Appropriation - Summary</b>	<b>93,813</b>	<b>59,815</b>	<b>0</b>	<b>0</b>	<b>59,815</b>
<b>NET COST</b>	<b>74,813</b>	<b>42,315</b>	<b>0</b>	<b>0</b>	<b>42,315</b>

# SHERIFF

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BRIAN L. MARTIN, Sheriff



## BU 2208 – Sheriff-Blood Alcohol (Fund 192)

### DEPARTMENT OVERVIEW

This budget pays for blood, breath and urine analysis for any tests conducted in the unincorporated areas of Lake County, regardless of which agency administers the tests.

# Revenue and Appropriation Detail

Fund: 192 : Sheriff-Blood Alcohol  
 Budget Unit: 2208 : Sheriff, Sheriff-Blood Alcohol

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
31-70 Fines, Forfeit, Penalties-Vehicle Code Fines	5,000	5,000	0	0	5,000
<b>Revenue - Summary</b>	<b>5,000</b>	<b>5,000</b>	<b>0</b>	<b>0</b>	<b>5,000</b>
<b>Appropriation</b>					
23-80 Prof & Specialized Svcs-Professional & Specialize	5,250	6,002	0	0	6,002
<b>Appropriation - Summary</b>	<b>5,250</b>	<b>6,002</b>	<b>0</b>	<b>0</b>	<b>6,002</b>
<b>NET COST</b>	<b>250</b>	<b>1,002</b>	<b>0</b>	<b>0</b>	<b>1,002</b>

# SHERIFF

---

BRIAN L. MARTIN, Sheriff



## BU 2210 – Sheriff-STC (Fund 196)

### DEPARTMENT OVERVIEW

The Board of State and Community Corrections (BSCC), as well as state law, requires all new Deputy Sheriff-Corrections to attend and successfully complete a 5 week Corrections academy within the first year of hire. Newly appointed Sergeants are required to attend a 2 week Supervisory course intended to provide them with leadership concepts and personnel laws. All correctional staff are required to receive 24 hours of BSCC approved training every year. These funds are intended to assist the department in meeting the minimum state requirements.

# Revenue and Appropriation Detail

Fund: 196 : Sheriff-STC  
 Budget Unit: 2210 : Sheriff, Sheriff-STC

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
56-30 Other Government Agencies-Other	35,700	35,000	0	0	35,000
<b>Revenue - Summary</b>	<b>35,700</b>	<b>35,000</b>	<b>0</b>	<b>0</b>	<b>35,000</b>
<b>Appropriation</b>					
28-30 Special Departmental Exp-Supplies & Services	39,345	50,000	0	0	50,000
29-50 Transportation & Travel- Transportation & Travel	50,029	56,978	0	0	56,978
<b>Appropriation - Summary</b>	<b>89,374</b>	<b>106,978</b>	<b>0</b>	<b>0</b>	<b>106,978</b>
<b>NET COST</b>	<b>53,674</b>	<b>71,978</b>	<b>0</b>	<b>0</b>	<b>71,978</b>

# SHERIFF

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BRIAN L. MARTIN, Sheriff



## BU 2212 – Sheriff-Automated Warrants (Fund 195)

### DEPARTMENT OVERVIEW

Monies in this budget are collected by the courts per PC853.7 and VC40508.5 for an automated warrants system and used to provide a county wide automated warrant system.

# Revenue and Appropriation Detail

Fund: 195 : Sheriff-Automated Warrant

Budget Unit: 2212 : Sheriff, Sheriff-Automated Warrant

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
31-90 Fines, Forfeit, Penalties-Forfeitures & Penalties	100	150	0	0	150
<b>Revenue - Summary</b>	<b>100</b>	<b>150</b>	<b>0</b>	<b>0</b>	<b>150</b>
<b>Appropriation</b>					
28-30 Special Departmental Exp-Supplies & Services	8,797	8,961	0	0	8,961
<b>Appropriation - Summary</b>	<b>8,797</b>	<b>8,961</b>	<b>0</b>	<b>0</b>	<b>8,961</b>
<b>NET COST</b>	<b>8,697</b>	<b>8,811</b>	<b>0</b>	<b>0</b>	<b>8,811</b>

# SHERIFF

---

BRIAN L. MARTIN, Sheriff



## BU 2213 – Sheriff-DNA (Fund 189)

### DEPARTMENT OVERVIEW

Monies in this budget are collected by both the Courts and Probation per GC76104.6 as set forth as a result of Proposition 69.

# Revenue and Appropriation Detail

Fund: 189 : Sheriff-DNA  
 Budget Unit: 2213 : Sheriff, Sheriff - D N A

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
31-70 Fines, Forfeit, Penalties-Vehicle Code Fines	10,000	10,000	0	0	10,000
<b>Revenue - Summary</b>	<b>10,000</b>	<b>10,000</b>	<b>0</b>	<b>0</b>	<b>10,000</b>
<b>Appropriation</b>					
17-00 Maintenance-Equipment-	3,000	3,000	0	0	3,000
23-91 Prof & Specialized Svcs-Intra-Div Services	2,000	2,000	0	0	2,000
28-30 Special Departmental Exp-Supplies & Services	245,733	256,558	0	0	256,558
80-80 Other Financing Uses-Interfund Reimbursements	(16,000)	0	0	0	0
<b>Appropriation - Summary</b>	<b>234,733</b>	<b>261,558</b>	<b>0</b>	<b>0</b>	<b>261,558</b>
<b>NET COST</b>	<b>224,733</b>	<b>251,558</b>	<b>0</b>	<b>0</b>	<b>251,558</b>

# SHERIFF

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BRIAN L. MARTIN, Sheriff



## BU 2214 – Sheriff-Asset Forfeiture (Fund 198)

### DEPARTMENT OVERVIEW

Monies in this budget are from seized property in accordance with the Equitable Sharing agreements between the County of Lake and the Department of Justice and Treasury. Monies are also received from State and Local forfeitures.

# Revenue and Appropriation Detail

Fund: 198 : Sheriff-Asset Forfeiture  
 Budget Unit: 2214 : Sheriff, Sheriff-Asset Forfeiture

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
42-01 Revenue from Use of Money-Interest	5,000	0	0	0	0
<b>Revenue - Summary</b>	<b>5,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Appropriation</b>					
17-00 Maintenance-Equipment-	35,000	35,000	0	0	35,000
18-00 Maint-Bldgs & Imprvmts-	20,000	20,000	0	0	20,000
28-30 Special Departmental Exp-Supplies & Services	554,563	582,022	0	0	582,022
29-50 Transportation & Travel- Transportation & Travel	50,000	50,000	0	0	50,000
38-00 Inventory Items-	25,000	25,000	0	0	25,000
<b>Appropriation - Summary</b>	<b>684,563</b>	<b>712,022</b>	<b>0</b>	<b>0</b>	<b>712,022</b>
<b>NET COST</b>	<b>679,563</b>	<b>712,022</b>	<b>0</b>	<b>0</b>	<b>712,022</b>

# SHERIFF

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BRIAN L. MARTIN, Sheriff



## BU 2215 – Sheriff-Inmate Welfare (Fund 199)

### DEPARTMENT OVERVIEW

Services provided by these funds under PC4025 are used primarily for the benefit, education and welfare of the inmates confined within the jail facility.

# Revenue and Appropriation Detail

Fund: 199 : Sheriff-Inmate Welfare

Budget Unit: 2215 : Sheriff, Sheriff - Inmate Welfare

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
42-01 Revenue from Use of Money-Interest	4,000	0	0	0	0
56-30 Other Government Agencies-Other	126,500	90,000	0	0	90,000
79-70 Sales-Other Sales-Miscellaneous	13,900	0	0	0	0
<b>Revenue - Summary</b>	<b>144,400</b>	<b>90,000</b>	<b>0</b>	<b>0</b>	<b>90,000</b>
<b>Appropriation</b>					
23-91 Prof & Specialized Svcs-Intra-Div Services	91,612	17,950	0	0	17,950
28-30 Special Departmental Exp-Supplies & Services	752,989	865,131	0	0	865,131
38-00 Inventory Items-	15,000	15,000	0	0	15,000
<b>Appropriation - Summary</b>	<b>859,601</b>	<b>898,081</b>	<b>0</b>	<b>0</b>	<b>898,081</b>
<b>NET COST</b>	<b>715,201</b>	<b>808,081</b>	<b>0</b>	<b>0</b>	<b>808,081</b>

# SHERIFF

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BRIAN L. MARTIN, Sheriff



## BU 2216 – Sheriff-Pool Vehicle Replacement (Fund 57)

### DEPARTMENT OVERVIEW

This fund allows the department to purchase replacement unmarked pool vehicles.

# Revenue and Appropriation Detail

Fund: 57 : Sheriff-Pool Vehicle Repl  
 Budget Unit: 2216 : Sheriff, Pool-Vehicle Replacement

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
69-25 Other Current Services-Central Garage	20,000	20,000	0	0	20,000
<b>Revenue - Summary</b>	<b>20,000</b>	<b>20,000</b>	<b>0</b>	<b>0</b>	<b>20,000</b>
<b>Appropriation</b>					
28-30 Special Departmental Exp-Supplies & Services	183,989	27,537	0	0	27,537
62-72 Cap. FA-Equipment-Autos & Light Trucks	241,414	400,000	0	0	400,000
<b>Appropriation - Summary</b>	<b>425,403</b>	<b>427,537</b>	<b>0</b>	<b>0</b>	<b>427,537</b>
<b>NET COST</b>	<b>405,403</b>	<b>407,537</b>	<b>0</b>	<b>0</b>	<b>407,537</b>

# SHERIFF

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BRIAN L. MARTIN, Sheriff



## BU 2217 – Sheriff-Pursuit Vehicle Replacement (Fund 58)

### DEPARTMENT OVERVIEW

This fund Purchases vehicles and equipment to replace existing fleet of emergency response vehicles as they end their serviceable life.

# Revenue and Appropriation Detail

Fund: 58 : Sheriff-Pursuit Veh Replc  
 Budget Unit: 2217 : Sheriff, Pursuit Vehicle Replaceme

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
69-25 Other Current Services-Central Garage	170,000	170,000	0	0	170,000
<b>Revenue - Summary</b>	<b>170,000</b>	<b>170,000</b>	<b>0</b>	<b>0</b>	<b>170,000</b>
<b>Appropriation</b>					
28-30 Special Departmental Exp-Supplies & Services	194,288	90,903	0	0	90,903
62-72 Cap. FA-Equipment-Autos & Light Trucks	640,841	400,000	0	0	400,000
<b>Appropriation - Summary</b>	<b>835,129</b>	<b>490,903</b>	<b>0</b>	<b>0</b>	<b>490,903</b>
<b>NET COST</b>	<b>665,129</b>	<b>320,903</b>	<b>0</b>	<b>0</b>	<b>320,903</b>

# SHERIFF

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BRIAN L. MARTIN, Sheriff



## BU 2218 – Sheriff-Search & Rescue (Fund 187)

### DEPARTMENT OVERVIEW

This budget functions strictly by donations. Its main beneficiary was a donation from the Grace Mouzakis-Thompson trust. Under the terms of her trust, 25% of the monies were designated to be made available to Lake County Search and Rescue with the Sheriff as the beneficiary.

### GOALS FOR FY 2022-23

- Continue to provide quality search and rescue services to Lake County residence and visitors through volunteer efforts and staffing.
- Continue to recruit motivated volunteers to provide service to our community.

# Revenue and Appropriation Detail

Fund: 187 : Sheriff-Search & Rescue  
 Budget Unit: 2218 : Sheriff, Sheriff-Search & Rescue

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Appropriation</b>					
11-00 Clothing & Personal Suppl-	20,000	20,000	0	0	20,000
17-00 Maintenance-Equipment-	25,000	25,000	0	0	25,000
28-30 Special Departmental Exp-Supplies & Services	141,317	129,773	0	0	129,773
29-50 Transportation & Travel- Transportation & Travel	15,000	15,000	0	0	15,000
38-00 Inventory Items-	10,000	10,000	0	0	10,000
<b>Appropriation - Summary</b>	<b>211,317</b>	<b>199,773</b>	<b>0</b>	<b>0</b>	<b>199,773</b>
<b>NET COST</b>	<b>211,317</b>	<b>199,773</b>	<b>0</b>	<b>0</b>	<b>199,773</b>

# SHERIFF

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BRIAN L. MARTIN, Sheriff



## BU 2220 – Sheriff-POST (Fund 186)

### DEPARTMENT OVERVIEW

POST (Peace Officer Standards and Training) requires all peace officers and public safety dispatchers to receive a minimum of 24 hours training every two years. These funds assist the department in meeting these requirements. A maximum of 80 hours of POST reimbursement is allowable per employee per year.

# Revenue and Appropriation Detail

Fund: 186 : Sheriff-Post  
 Budget Unit: 2220 : Sheriff, Sheriff - POST

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Appropriation</b>					
28-36 Special Departmental Exp-P.O.S.T. Training	192,058	198,012	0	0	198,012
<b>Appropriation - Summary</b>	<b>192,058</b>	<b>198,012</b>	<b>0</b>	<b>0</b>	<b>198,012</b>
<b>NET COST</b>	<b>192,058</b>	<b>198,012</b>	<b>0</b>	<b>0</b>	<b>198,012</b>

# SHERIFF

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BRIAN L. MARTIN, Sheriff



## BU 2221 – Sheriff-Local Law Enforcement Block Grant (Fund 181)

### DEPARTMENT OVERVIEW

Monies in this budget are received from a Federal Byrne JAG grant.

# Revenue and Appropriation Detail

Fund: 181 : Sheriff-LCL Law Enfrmnt  
 Budget Unit: 2221 : Sheriff, Sheriff-LCL Law Enfrmnt

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Appropriation</b>					
23-91 Prof & Specialized Svcs-Intra-Div Services	807	810	0	0	810
<b>Appropriation - Summary</b>	<b>807</b>	<b>810</b>	<b>0</b>	<b>0</b>	<b>810</b>
<b>NET COST</b>	<b>807</b>	<b>810</b>	<b>0</b>	<b>0</b>	<b>810</b>



## BU 2301 – Jail Facilities

### DEPARTMENT OVERVIEW

Staffing at the facility is made up of a Captain, a Correctional Lieutenant, Correctional Sergeants, Correctional Deputies, Correctional Aides, Law Enforcement Records Technicians, Maintenance workers and Accounting personnel.

Food services are provided by way of a contract and meals are prepared on site.

Medical services are provided by way of contract and limited medical and dental services are provided on site. More extensive medical care is provided off-site as needed.

The jail is rated to house 297 inmates. The average daily population for FY 20-21 was 182.

Correctional Staff are responsible for security, programming, recreation, feeding and medical attention for inmates. Additionally, correctional staff are responsible for transporting inmates to court appearances, inter-facility transfers, and medical appointments.

### GOALS FOR FY 2022-23

- Change 1 Law Enforcement Records Tech to a Staff Services Analyst to manage jail educational programs.
- Continue working to complete the generator upgrade.
- Continue to improve our coordination with Department State Hospitals to return competency to those inmates identified as incompetent to stand trial.

# Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 2301 : Detention & Correction, Sheriff-Jail Facilities

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
54-01 State Aid-Supplemental Law Enf Svcs	20,500	20,500	0	0	20,500
54-02 State Aid-Local Comm. Corrections	830,620	1,060,620	0	0	1,060,620
54-90 State Aid-Other	0	36,045	0	0	36,045
54-95 State Aid-AB 90 CJSF	36,045	43,800	0	0	43,800
66-80 Charges for Services-Law Enforcement Services	84,000	84,000	0	0	84,000
68-60 Public Protection-Institutional Care & Svcs	13,000	5,000	0	0	5,000
81-22 Operating Transfers-In	75,000	75,000	699,367	0	774,367
<b>Revenue - Summary</b>	<b>1,059,165</b>	<b>1,324,965</b>	<b>699,367</b>	<b>0</b>	<b>2,024,332</b>

## Appropriation

01-11 Salaries & Wages-Permanent	3,221,701	3,682,643	0	0	3,682,643
01-12 Salaries & Wages-Extra Help	48,085	69,300	0	0	69,300
01-13 Salaries & Wages-OT, Holiday, Stby	327,858	310,276	25,000	0	335,276
01-14 Salaries & Wages-Other, Term	34,822	34,059	0	0	34,059
02-21 Retirement Contributions-FICA	320,241	320,114	0	0	320,114
02-22 Retirement Contributions-PERS	1,446,498	1,537,426	0	0	1,537,426
03-30 Insurance-Health/Life	642,240	674,972	0	0	674,972
03-31 Insurance-Unemployment	23,383	8,187	0	0	8,187
03-32 Insurance-Opt Out	16,800	14,400	0	0	14,400
04-00 Worker's Compensation-	142,535	184,773	0	0	184,773
11-00 Clothing & Personal Suppl-	120,000	125,000	0	0	125,000
12-00 Communications-	11,000	7,500	0	0	7,500
13-00 Food-	550,000	575,000	0	0	575,000
14-00 Household Expense-	90,000	85,000	0	0	85,000
15-12 Insurance-Public Liability	589,481	198,213	0	0	198,213
15-13 Insurance-Fire & Allied Cvrgrs	30,609	68,251	0	0	68,251
17-00 Maintenance-Equipment-	50,000	45,000	0	0	45,000
18-00 Maint-Bldgs & Imprvmts-	210,019	216,045	0	0	216,045
20-00 Memberships-	1,000	1,000	0	0	1,000
22-70 Office Expense-Supplies	35,000	25,000	0	0	25,000
22-71 Office Expense-Postage	4,000	2,000	0	0	2,000

## Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 2301 : Detention & Correction, Sheriff-Jail Facilities

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
22-72 Office Expense-Books & Periodicals	12,500	15,000	0	0	15,000
23-80 Prof & Specialized Svcs- Professional & Specialize	20,000	40,000	0	0	40,000
25-00 Rents & Leases-Equipment-	1,000	1,000	0	0	1,000
27-00 Small Tools & Instruments-	1,000	1,500	0	0	1,500
28-30 Special Departmental Exp-Supplies & Services	15,000	25,000	0	0	25,000
29-50 Transportation & Travel- Transportation & Travel	35,000	37,500	0	0	37,500
29-53 Transportation & Travel-Sheriff	20,000	20,000	0	0	20,000
30-00 Utilities-	300,000	375,000	0	0	375,000
38-00 Inventory Items-	10,000	10,000	0	0	10,000
40-70 Support & Care of Persons-Support & Care of Persons	5,000	5,000	0	0	5,000
48-00 Taxes & Assessments-	526	526	0	0	526
54-02 State Aid-Local Comm. Corrections	170,000	170,000	(40,000)	0	130,000
61-60 Cap. FA-Bldgs & Imp-Current	50,000	0	0	0	0
62-73 Cap. FA-Equipment-Shop	25,000	0	0	0	0
62-74 Cap. FA-Equipment-Other	300	0	40,000	0	40,000
80-80 Other Financing Uses-Interfund Reimbursements	(141,612)	(692,317)	674,367	0	(17,950)
<b>Appropriation - Summary</b>	<b>8,438,986</b>	<b>8,192,368</b>	<b>699,367</b>	<b>0</b>	<b>8,891,735</b>
<b>NET COST</b>	<b>7,379,821</b>	<b>6,867,403</b>	<b>0</b>	<b>0</b>	<b>6,867,403</b>

# PROBATION

ROB HOWE, Chief Probation Officer



## BU 2302 – Probation

### DEPARTMENT OVERVIEW

The Probation Department provides services that enhance public safety. We are an “arm” of the Lake County Superior Court and as such we conduct investigations, author reports, and make recommendations to Lake County Superior Court Judges. We supervise offenders and utilize Evidence-Based Practices in programming, testing, counseling, and assessments, with the objective of reducing recidivism. We engage in the collection of restitution and support victim restoration programs.

The Probation Department supervises approximately 800 adult offenders and 100 juvenile offenders.

### ACCOMPLISHMENTS IN FY 2021-22

- We returned to in-person programming for those on probation through a partnership with Woodland Community College. In-person programming takes place on Wednesdays each week and allows for those receiving services to also have access to college services.
- We increased availability of technology to probationers by loaning necessary equipment to attend classes and treatment remotely and by placing equipment at the Peer Support Centers in the county.
- Through a partnership with the Lake County Office of Education and with the procurement of grant funding, we reintroduced a Family Wrap Program. This program decreased the risk of incarceration and placement for juveniles involved. Since July 2021, 8 families have been served.
- We partnered with the Lake County Superior Court to implement a pre-trial services program and created a Pre-Trial Services Unit in our Adult Division. Individuals released by the court on pre-trial supervision are monitored for compliance of the terms and conditions ordered by the court, including electronic monitoring and monitoring of drug and alcohol use.
- We collaborated with community partners including Behavioral Health, Hope Center, Elijah House, Adventist Health, Lake County Office of Education, Lake County Department of Social Services, North Coast Opportunities and Pastor Shannon to continue with Housing Navigators. A program to assist probationers with housing needs.
- We partnered with Kelseyville Unified School District to place a School Resource Officer at Kelseyville schools.
- With Lake County Department of Social Services and Child Welfare Services, we completed the County Self-Assessment related to the treatment and care of children in the foster care system.

# PROBATION

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ROB HOWE, Chief Probation Officer  
BU 2302 – Probation

## GOALS FOR FY 2022-23

- We plan to partner with Mendocino College to implement in-person programming, similar to what is being offered at Woodland Community College, so these services are offered on both sides of the lake.
- We plan to partner with Lakeport Unified School District and Lucerne Elementary to implement a School Resource Officer program in their districts.
- We intend to improve the efficiency of our case management system so it will coordinate with the Lake County Superior Court's system. This will ensure more timely transfer of data between us so that those receiving pre-trial supervision services are immediately benefiting from the services.
- We intend to implement an auto-alert system to ensure those on pre-trial supervision and probation will attend pending court hearings.
- Through a partnership with Resilient Lake County, we intend to implement the County-wide Child Abuse Prevention Plan.

# Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 2302 : Detention & Correction, Probation

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
53-01 State Assistance Program-Public Assistance Admin	965,073	757,006	0	0	757,006
54-01 State Aid-Supplemental Law Enf Svcs	0	175,000	0	0	175,000
54-02 State Aid-Local Comm. Corrections	1,641,160	1,662,910	0	0	1,662,910
54-05 State Aid-Jv Just-Youthful Offender	213,675	457,000	0	0	457,000
54-06 State Aid-Jv Just-Juv Re-Entry Grnt	0	13,000	0	0	13,000
54-14 State Aid-SB823 /SB92 Juv Justice	0	100,000	0	0	100,000
54-90 State Aid-Other	273,558	473,424	0	0	473,424
54-95 State Aid-AB 90 CJSF	20,000	20,000	0	0	20,000
55-01 Federal Assist Program-Public Assistance Admin	200,000	95,000	0	0	95,000
56-30 Other Government Agencies-Other	72,000	111,895	0	0	111,895
66-50 Charges for Services-Auditing & Accounting	10,000	5,000	0	0	5,000
66-80 Charges for Services-Law Enforcement Services	5,000	0	0	0	0
66-90 Charges for Services-Legal Services	10,000	0	0	0	0
67-50 Judicial-Court Fees and Costs	2,000	0	0	0	0
81-22 Operating Transfers-In	0	0	170,393	0	170,393
<b>Revenue - Summary</b>	<b>3,412,466</b>	<b>3,870,235</b>	<b>170,393</b>	<b>0</b>	<b>4,040,628</b>

## Appropriation

01-11 Salaries & Wages-Permanent	2,392,869	2,753,142	0	0	2,753,142
01-13 Salaries & Wages-OT, Holiday, Stby	100,000	50,400	0	0	50,400
01-14 Salaries & Wages-Other, Term	119,341	142,065	0	0	142,065
02-21 Retirement Contributions-FICA	200,523	234,252	0	0	234,252
02-22 Retirement Contributions-PERS	1,014,584	1,169,004	0	0	1,169,004
03-30 Insurance-Health/Life	485,953	466,892	0	0	466,892
03-31 Insurance-Unemployment	18,042	6,031	0	0	6,031
03-32 Insurance-Opt Out	7,200	7,200	0	0	7,200
04-00 Worker's Compensation-	273,762	410,792	0	0	410,792
11-00 Clothing & Personal Suppl-	17,480	18,000	0	0	18,000
12-00 Communications-	26,456	26,675	0	0	26,675
14-00 Household Expense-	14,400	14,000	0	0	14,000

## Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 2302 : Detention & Correction, Probation

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
15-12 Insurance-Public Liability	110,691	22,299	21,450	0	43,749
15-13 Insurance-Fire & Allied Cvrgs	1,381	3,074	0	0	3,074
17-00 Maintenance-Equipment-	53,967	60,000	0	0	60,000
18-00 Maint-Bldgs & Imprvmts-	20,500	21,000	0	0	21,000
19-40 Medical Expense-Medical, Dental & Lab Exp	500	500	0	0	500
20-00 Memberships-	6,760	6,800	0	0	6,800
22-70 Office Expense-Supplies	18,000	20,000	0	0	20,000
22-71 Office Expense-Postage	7,700	6,000	0	0	6,000
22-72 Office Expense-Books & Periodicals	2,500	2,500	0	0	2,500
23-80 Prof & Specialized Svcs-Professional & Specialize	109,042	110,000	(21,450)	0	88,550
23-91 Prof & Specialized Svcs-Intra-Div Services	16,000	0	0	0	0
28-30 Special Departmental Exp-Supplies & Services	58,000	60,000	0	0	60,000
29-50 Transportation & Travel-Transportation & Travel	61,500	65,000	0	0	65,000
29-51 Transportation & Travel-Cent. Gar.-Pool Mlg ONLY	94,000	95,000	0	0	95,000
30-00 Utilities-	69,000	51,000	0	0	51,000
38-00 Inventory Items-	33,400	40,000	0	0	40,000
40-70 Support & Care of Persons-Support & Care of Persons	381,600	551,600	0	0	551,600
48-00 Taxes & Assessments-	160	170	0	0	170
54-02 State Aid-Local Comm. Corrections	84,550	84,550	0	0	84,550
62-72 Cap. FA-Equipment-Autos & Light Trucks	0	0	75,000	0	75,000
80-80 Other Financing Uses-Interfund Reimbursements	0	(170,393)	170,393	0	0
<b>Appropriation - Summary</b>	<b>5,799,861</b>	<b>6,327,553</b>	<b>245,393</b>	<b>0</b>	<b>6,572,946</b>
<b>NET COST</b>	<b>2,387,395</b>	<b>2,457,318</b>	<b>75,000</b>	<b>0</b>	<b>2,532,318</b>

# HEALTH SERVICES

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JONATHAN PORTNEY, Director



## BU 2304 – Jail Medical Services

### DEPARTMENT OVERVIEW

Wellpath, previously known as California Forensic Medical Group (CFMG), has developed medical delivery systems that have proven responsive to the needs of inmates, correctional facility administrators and county officials throughout California. Experts in California-based Correctional Healthcare, Wellpath currently operates the majority of IMQ accredited sites in the state for both adult and juvenile corrections facilities.

### GOALS FOR FY 2022-23

- Apply for continued AB109 funding
- Provide a constitutional level of medical, dental and behavioral health services to the jail inmate population
- Evaluate trends in local incarceration and associated healthcare costs
- Review the Medi-Cal County Inmate Program (MCIP) for possible participation next fiscal year

# Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 2304 : Detention & Correction, Jail-Medical Services

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
54-02 State Aid-Local Comm. Corrections	448,900	598,900	0	0	598,900
<b>Revenue - Summary</b>	<b>448,900</b>	<b>598,900</b>	<b>0</b>	<b>0</b>	<b>598,900</b>
<b>Appropriation</b>					
19-41 Medical Expense-Incarcerated Individual	252,482	252,482	0	0	252,482
23-80 Prof & Specialized Svcs-Professional & Specialize	2,950,180	3,068,187	2,000	0	3,070,187
28-48 Special Departmental Exp-Ambulance Expense	5,000	5,000	0	0	5,000
80-80 Other Financing Uses-Interfund Reimbursements	(723,574)	(252,200)	(2,000)	0	(254,200)
<b>Appropriation - Summary</b>	<b>2,484,088</b>	<b>3,073,469</b>	<b>0</b>	<b>0</b>	<b>3,073,469</b>
<b>NET COST</b>	<b>2,035,188</b>	<b>2,474,569</b>	<b>0</b>	<b>0</b>	<b>2,474,569</b>

# COUNTY ADMINISTRATIVE OFFICE

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SUSAN PARKER, County Administrative Officer



## BU 2305 – Criminal Justice Facilities (Fund 51)

### DEPARTMENT OVERVIEW

This Budget Unit accounts for funding allocated to the Criminal Justice Facilities Temporary Construction Fund, pursuant to State law and Board of Supervisors Resolution. The funding in this Budget Unit consists of a portion of court imposed fines which are allocated for purposes of maintaining and operating courthouse and criminal justice facilities. These are non-discretionary revenues.

# Revenue and Appropriation Detail

Fund: 51 : Criminal Justice Programs

Budget Unit: 2305 : Detention & Correction, Sheriff-Crim Just Progrms

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
31-70 Fines, Forfeit, Penalties-Vehicle Code Fines	75,000	85,000	0	0	85,000
81-23 Operating Transfers-Out	(75,852)	(100,000)	0	0	(100,000)
<b>Revenue - Summary</b>	<b>(852)</b>	<b>(15,000)</b>	<b>0</b>	<b>0</b>	<b>(15,000)</b>
<b>NET COST</b>	<b>852</b>	<b>15,000</b>	<b>0</b>	<b>0</b>	<b>15,000</b>

# AGRICULTURAL COMMISSIONER

KATHERINE VANDERWALL, Agricultural Commissioner/Sealer of Weights and Measures



## BU 2601 – Agricultural Commissioner

### DEPARTMENT OVERVIEW

The Lake County Department of Agriculture and Weights & Measures serves to protect and promote agriculture, the public and the environment as well as to ensure fairness and equity in the marketplace.

The following services are provided by the department: pest exclusion, pest detection, pest eradication, pest management, pesticide use enforcement, nursery plant inspections, fruit and vegetable standardization, invasive weed eradication, cannabis and hemp programs, egg quality inspections, inspections of weighing devices for commercial use, quantity control inspections of pre-packaged commodities, ensuring that petroleum advertising and labeling are accurate and correct, and inspections of weighmaster operations.

This budget is funded 50% by state sub-venting, 10% fees and 40% general fund discretionary revenue.

### ACCOMPLISHMENTS IN FY 2021-22

- 2020 Crop Report was completed.
- Successfully filled Extra Help positions.
- Implemented the CalTrap program. This is an electronic recordkeeping system for our exotic insect trapping program.
- Increased the number of Certified Market Registrations from three (FY 20/21) to seven.
- There have been 1019 commercial weighing and measuring devices inspected.
- We have increased our Pesticide Use Enforcement inspections 80% compared to FY 20/21.

### GOALS FOR FY 2022-23

- To fill the vacant Deputy Agricultural Commissioner/Sealer position and any subsequent vacancies that may occur.
- Host a Weighmaster Training for the Cannabis industry in the county.
- Complete the 2021 Crop Report.
- Continue to improve and update our website to better serve the public.

# Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 2601 : Protective Inspection, Agricultural Commissioner

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
53-90 State Admin Program-Agriculture	425,118	413,248	0	0	413,248
66-30 Charges for Services-Agricultural Services	9,930	7,980	0	0	7,980
69-20 Other Current Services-Other	65,800	75,400	0	0	75,400
81-22 Operating Transfers-In	0	0	37,346	0	37,346
<b>Revenue - Summary</b>	<b>500,848</b>	<b>496,628</b>	<b>37,346</b>	<b>0</b>	<b>533,974</b>

## Appropriation

01-11 Salaries & Wages-Permanent	387,226	420,932	0	0	420,932
01-12 Salaries & Wages-Extra Help	42,768	49,599	0	0	49,599
01-13 Salaries & Wages-OT, Holiday, Stby	4,771	5,177	0	0	5,177
01-14 Salaries & Wages-Other, Term	23,672	5,717	0	0	5,717
02-21 Retirement Contributions-FICA	32,983	34,403	0	0	34,403
02-22 Retirement Contributions-PERS	94,367	100,759	0	0	100,759
03-30 Insurance-Health/Life	75,381	71,074	0	0	71,074
03-31 Insurance-Unemployment	3,011	942	0	0	942
04-00 Worker's Compensation-	2,073	2,221	0	0	2,221
10-00 Agricultural-	3,000	3,000	0	0	3,000
11-00 Clothing & Personal Suppl-	500	1,000	0	0	1,000
12-00 Communications-	3,600	3,720	0	0	3,720
14-00 Household Expense-	2,000	1,000	0	0	1,000
15-12 Insurance-Public Liability	10,010	13,556	0	0	13,556
15-13 Insurance-Fire & Allied Cvrsg	538	1,121	0	0	1,121
17-00 Maintenance-Equipment-	10,000	10,000	0	0	10,000
18-00 Maint-Bldgs & Imprvmts-	11,600	5,000	0	0	5,000
20-00 Memberships-	2,745	2,775	0	0	2,775
22-70 Office Expense-Supplies	7,200	5,000	0	0	5,000
22-71 Office Expense-Postage	2,500	2,500	0	0	2,500
22-72 Office Expense-Books & Periodicals	250	250	0	0	250
23-80 Prof & Specialized Svcs-Professional & Specialize	47,801	57,823	0	0	57,823
28-30 Special Departmental Exp-Supplies & Services	14,040	13,600	0	0	13,600
29-50 Transportation & Travel-	10,000	10,000	0	0	10,000

# Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 2601 : Protective Inspection, Agricultural Commissioner

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
Transportation & Travel					
29-51 Transportation & Travel-Cent. Gar.- Pool Mlg ONLY	34,503	34,773	0	0	34,773
30-00 Utilities-	140	140	0	0	140
38-00 Inventory Items-	4,800	6,800	0	0	6,800
48-00 Taxes & Assessments-	80	80	0	0	80
80-80 Other Financing Uses-Interfund Reimbursements	0	(37,346)	37,346	0	0
<b>Appropriation - Summary</b>	<b>831,559</b>	<b>825,616</b>	<b>37,346</b>	<b>0</b>	<b>862,962</b>
<b>NET COST</b>	<b>330,711</b>	<b>328,988</b>	<b>0</b>	<b>0</b>	<b>328,988</b>

# COMMUNITY DEVELOPMENT DEPARTMENT

MARY DARBY, Director



## BU 2602 – Building and Safety (Fund 109)

### DEPARTMENT OVERVIEW

The Building Division's primary function is to safeguard the life, health and property of the residents of the unincorporated area of Lake County through the enforcement and interpretation of State and Local adopted Building and Fire Codes and ordinances. The Building Division strives to implement these codes and standards in a fair and consistent manner while remaining open to alternative materials and methods that comply with the intent of the codes.

Services provided by the Division include commercial and residential plan review, issuance of building permits, inspections of structural, electrical, plumbing and mechanical installations in new construction, additions and remodels. The Division also insures that Flood Plain requirements are met for all buildings in the mapped Flood Hazard Zones in the County. The Division also issues permits for manufactured home installations on private property and other miscellaneous items such as solar systems, re-roofs, signs, and window replacements.

### ACCOMPLISHMENTS IN FY 2021-22

- 2 Building Inspectors achieved certification as ICC Residential Building Inspectors
- Advanced the use of the online plan submittal platform
- Filled the Chief Building Official Position
- Issued 968 building permits with 2 months left in FY21/22

### GOALS FOR FY 2022-23

- New Building Code Adoption
- Maximize Efficiency and Use of Accela
- Fill vacant positions and train and retain staff
- Continue to Gain ICC Certifications for Building Inspectors, Plans Examiners & CDD Techs
- Cut Down Plan Review Turnaround Time
- Start Accepting Credit/ATM cards
- A Deputy Building Official is being created and will eventually take the place of one of the Plans Examiner positions to assist the Chief Building Official and in his/her absence lead the Building Division. The Deputy Building Official will spend the majority of the time on plan review.
- One of the Building Inspector positions will be unfunded due to lack of need at this time.

# COMMUNITY DEVELOPMENT DEPARTMENT

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MARY DARBY, Director  
BU 2602 – Building and Safety

- Code Adoption will require the purchase of new California Title 24 books and will come at an added cost to the budget.
- With 3 months left in the FY21/22 and the Building Division has already almost reached the projected revenue for the year so I have increased the revenue projection for FY22/23 by around 5%. The rise in the price of lumber will also bring in added revenue since our fees are based on job valuation.

## Revenue and Appropriation Detail

Fund: 109 : Building and Safety

Budget Unit: 2602 : Protective Inspection, Building & Safety

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
21-20 Permits-Construction	1,000,000	1,202,500	0	0	1,202,500
21-63 Permits-Mobile Home	15,000	21,105	0	0	21,105
42-01 Revenue from Use of Money-Interest	5,000	0	0	0	0
66-10 Charges for Services-Planning & Engineering	400,000	421,895	105	0	422,000
66-11 Charges for Services-Subdivision Insp Fees	2,000	0	0	0	0
66-18 Charges for Services-Admin-CBSC fees 10%	50	0	0	0	0
66-19 Charges for Services-Technology Recovery	20,000	19,101	0	0	19,101
66-20 Charges for Services-CASP	10,000	8,406	0	0	8,406
66-50 Charges for Services-Auditing & Accounting	0	103	0	0	103
69-20 Other Current Services-Other	500	279	0	0	279
79-90 Other-Miscellaneous	0	10	(10)	0	0
79-91 Other-Cancelled Checks	0	105	(105)	0	0
<b>Revenue - Summary</b>	<b>1,452,550</b>	<b>1,673,504</b>	<b>(10)</b>	<b>0</b>	<b>1,673,494</b>

### Appropriation

01-11 Salaries & Wages-Permanent	825,689	907,647	1,380	0	909,027
01-12 Salaries & Wages-Extra Help	9,072	14,328	0	0	14,328
01-13 Salaries & Wages-OT, Holiday, Stby	200	0	0	0	0
01-14 Salaries & Wages-Other, Term	0	1,380	(1,380)	0	0
02-21 Retirement Contributions-FICA	63,613	70,602	0	0	70,602
02-22 Retirement Contributions-PERS	201,268	217,093	0	0	217,093
03-30 Insurance-Health/Life	154,954	126,026	(2,007)	0	124,019
03-31 Insurance-Unemployment	5,798	1,891	(75)	0	1,816
03-32 Insurance-Opt Out	2,400	2,400	0	0	2,400
04-00 Worker's Compensation-	5,107	12,654	0	0	12,654
11-00 Clothing & Personal Suppl-	3,050	4,650	0	0	4,650
12-00 Communications-	7,440	7,440	0	0	7,440
14-00 Household Expense-	250	250	0	0	250
15-12 Insurance-Public Liability	25,140	69,912	0	0	69,912

## Revenue and Appropriation Detail

Fund: 109 : Building and Safety

Budget Unit: 2602 : Protective Inspection, Building & Safety

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
15-13 Insurance-Fire & Allied Cvrgs	610	1,363	0	0	1,363
17-00 Maintenance-Equipment-	91,608	55,308	0	0	55,308
20-00 Memberships-	200	135	0	0	135
22-70 Office Expense-Supplies	8,905	9,905	0	0	9,905
22-71 Office Expense-Postage	3,300	3,300	0	0	3,300
22-72 Office Expense-Books & Periodicals	4,450	6,650	0	0	6,650
23-80 Prof & Specialized Svcs-Professional & Specialize	15,500	55,500	0	0	55,500
23-90 Prof & Specialized Svcs- Administrative Services	72,970	39,647	0	0	39,647
23-91 Prof & Specialized Svcs-Intra-Div Services	562,074	741,252	259,597	0	1,000,849
24-00 Publications & Legal Ntcs-	50	50	0	0	50
27-00 Small Tools & Instruments-	500	500	0	0	500
28-30 Special Departmental Exp-Supplies & Services	8,420	10,840	0	0	10,840
29-50 Transportation & Travel- Transportation & Travel	4,430	4,430	0	0	4,430
29-51 Transportation & Travel-Cent. Gar.- Pool Mlg ONLY	45,000	45,000	0	0	45,000
38-00 Inventory Items-	4,600	1,000	0	0	1,000
48-00 Taxes & Assessments-	10	10	0	0	10
62-72 Cap. FA-Equipment-Autos & Light Trucks	0	40,000	0	0	40,000
80-80 Other Financing Uses-Interfund Reimbursements	(53,437)	(81,861)	81,861	0	0
<b>Appropriation - Summary</b>	<b>2,073,171</b>	<b>2,369,302</b>	<b>339,376</b>	<b>0</b>	<b>2,708,678</b>
<b>NET COST</b>	<b>620,621</b>	<b>695,798</b>	<b>339,386</b>	<b>0</b>	<b>1,035,184</b>

# COMMUNITY DEVELOPMENT DEPARTMENT

MARY DARBY, Director



## BU 2603 – Code Enforcement

### DEPARTMENT OVERVIEW

Lake County Code Enforcement (LCCE) is charged with the enforcement of the Lake County Code Chapters 5, 9, 17, 21, 23, 29, 30, and all code sections stated in the Lake County Code declared to be a public nuisance in order to attain compliance. In addition, LCCE is charged with administering the State program known as the Abandoned Vehicle Abatement (AVA) program on behalf of the County, the City of Lakeport, and the City of Clearlake. LCCE also administers pilot programs such as the Wildfire Benefit Zone for the HOAs of Buckingham, Kelseyville Riviera, Riviera Heights, and Riviera West and the Road Map Task Force currently targeting the Clearlake Oaks (proper) area.

Currently, we have one (1) CCD technician; four (4) active code enforcement officers, with one (1) officer on leave, and plans to hire one (1) additional code officer in the near future. Code will have one (1) open position for fiscal year 22/23.

### ACCOMPLISHMENTS IN FY 2021-22

- Code Enforcement has added two new code officers charged with carrying out the mandate for the Road Map Task Force and enforcing the compliant
- Code Enforcement has implemented changes to its case management system to ensure all complaints are address and followed up on in a timely manner.
- Code Enforcement has devised and is carrying out a strategy to deal with the substantial backlog of past complaints and non-compliant properties. Including pushing forth those past abatements and summary abatements in order to record liens to protect County interests.
- Code Enforcement, through its dedicated sole cannabis officer has devised a strategy to address the rampant illegal and unpermitted cannabis cultivation occurring in Lake County, while utilizing the recently enacted Administrative Penalties ordinance.
- Code Enforcement is in the process of revamping and updating its record keeping, filing systems, case management systems, forms, notices, organizational systems, and culture.
- Creating a Master Fee schedule in order to implement administrative penalties/citations.

## Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 2603 : Protective Inspection, Code Enforcement

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
31-90 Fines, Forfeit, Penalties-Forfeitures & Penalties	51,507	15,000	(10,000)	0	5,000
66-50 Charges for Services-Auditing & Accounting	50,000	45,000	(5,000)	0	40,000
69-20 Other Current Services-Other	16,750	9,400	(3,400)	0	6,000
<b>Revenue - Summary</b>	<b>118,257</b>	<b>69,400</b>	<b>(18,400)</b>	<b>0</b>	<b>51,000</b>
<b>Appropriation</b>					
01-11 Salaries & Wages-Permanent	448,770	507,195	1,561	0	508,756
01-12 Salaries & Wages-Extra Help	0	12,600	0	0	12,600
02-21 Retirement Contributions-FICA	34,215	39,266	5,000	0	44,266
02-22 Retirement Contributions-PERS	106,998	116,949	0	0	116,949
03-30 Insurance-Health/Life	107,417	106,245	0	0	106,245
03-31 Insurance-Unemployment	3,130	1,043	0	0	1,043
04-00 Worker's Compensation-	7,439	0	2,805	0	2,805
11-00 Clothing & Personal Suppl-	1,045	4,025	0	0	4,025
12-00 Communications-	13,648	5,642	0	0	5,642
14-00 Household Expense-	1,286	132	0	0	132
15-10 Insurance-Other	1,200	0	0	0	0
15-12 Insurance-Public Liability	95,148	38,610	0	0	38,610
17-00 Maintenance-Equipment-	68,820	10,070	0	0	10,070
18-00 Maint-Bldgs & Imprvmts-	2,150	0	0	0	0
20-00 Memberships-	665	760	0	0	760
22-70 Office Expense-Supplies	6,454	6,366	0	0	6,366
22-71 Office Expense-Postage	3,600	5,000	0	0	5,000
23-80 Prof & Specialized Svcs- Professional & Specialize	50,300	50,300	(10,000)	0	40,300
23-90 Prof & Specialized Svcs- Administrative Services	1,385	19,453	(19,453)	0	0
23-91 Prof & Specialized Svcs-Intra-Div Services	260,091	0	297,512	0	297,512
24-00 Publications & Legal Ntcs-	500	500	0	0	500
26-00 Rents & Leases-Bldg & Imp-	1,500	0	0	0	0
27-00 Small Tools & Instruments-	300	300	0	0	300

## Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 2603 : Protective Inspection, Code Enforcement

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
28-30 Special Departmental Exp-Supplies & Services	413,970	661,050	(426,531)	0	234,519
29-50 Transportation & Travel- Transportation & Travel	16,690	20,100	0	0	20,100
29-51 Transportation & Travel-Cent. Gar.- Pool Mlg ONLY	45,000	52,500	0	0	52,500
30-00 Utilities-	11,220	0	0	0	0
38-00 Inventory Items-	22,768	5,388	0	0	5,388
62-72 Cap. FA-Equipment-Autos & Light Trucks	31,021	37,000	0	0	37,000
80-80 Other Financing Uses-Interfund Reimbursements	(1,539,266)	(692,205)	(675,506)	0	(1,367,711)
80-81 Other Financing Uses-Intrafund Reimbursements	(99,207)	(107,677)	0	0	(107,677)
<b>Appropriation - Summary</b>	<b>118,257</b>	<b>900,612</b>	<b>(824,612)</b>	<b>0</b>	<b>76,000</b>
<b>NET COST</b>	<b>0</b>	<b>831,212</b>	<b>(806,212)</b>	<b>0</b>	<b>25,000</b>

# COMMUNITY DEVELOPMENT DEPARTMENT

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MARY DARBY, Director



## BU 2604 – Nuisance Abatement (Fund 188)

### DEPARTMENT OVERVIEW

Lake County Code Enforcement receives funds to abate public nuisances on private property and to remove illegal dumping in the County.

### ACCOMPLISHMENTS IN FY 2021-22

- Approximately five (5) properties were abated with approximately another three (3) slated to be abated prior to the end of the 2021/2022 fiscal year.

# Revenue and Appropriation Detail

Fund: 188 : Nuisance Abatement

Budget Unit: 2604 : Protective Inspection, Nuisance Abatement Progrm

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
42-01 Revenue from Use of Money-Interest	3,424	300	0	0	300
<b>Revenue - Summary</b>	<b>3,424</b>	<b>300</b>	<b>0</b>	<b>0</b>	<b>300</b>
<b>Appropriation</b>					
23-90 Prof & Specialized Svcs- Administrative Services	2,620	3,000	205	0	3,205
28-30 Special Departmental Exp-Supplies & Services	50,000	50,000	0	0	50,000
55-06 Other Charges-Nuisance Abatement	100,000	100,000	0	0	100,000
<b>Appropriation - Summary</b>	<b>152,620</b>	<b>153,000</b>	<b>205</b>	<b>0</b>	<b>153,205</b>
<b>NET COST</b>	<b>149,196</b>	<b>152,700</b>	<b>205</b>	<b>0</b>	<b>152,905</b>

# AGRICULTURAL COMMISSIONER

KATHERINE VANDERWALL, Agricultural Commissioner/Sealer of Weights and Measures



## BU 2701 – Fish and Game Protection & Propagation (Fund 131)

### DEPARTMENT OVERVIEW

The purpose to this budget is to support projects that improve the habitat for wildlife and fisheries in the County. The Agricultural Commissioner manages the budget for the Lake County Fish and Wildlife Advisory Committee which recommends projects to the Lake County Board of Supervisors for approval. This budget is fully funded by State Fish and Wildlife fines, forfeitures and penalties.

### ACCOMPLISHMENTS IN FY 2021-22

- The Lake County Board of Supervisors approved the Lake County Fish and Wildlife Advisory Committee's recommendations to:
  - Provide funding to support the Annual Chamber of Commerce Bass Tournament.
  - Provide funding for the Lake County Tourism Ambassador program to promote visiting anglers and local businesses.

### GOALS FOR FY 2022-23

- To be determined by the committee and pending any project proposals. This varies from year to year.

# Revenue and Appropriation Detail

Fund: 131 : Fish and Wildlife

Budget Unit: 2701 : Other Protection, Fish and Wildlife

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
31-81 Fines, Forfeit, Penalties-Fish and Game Fines	300	800	0	0	800
31-90 Fines, Forfeit, Penalties-Forfeitures & Penalties	150	300	0	0	300
42-01 Revenue from Use of Money-Interest	200	100	0	0	100
<b>Revenue - Summary</b>	<b>650</b>	<b>1,200</b>	<b>0</b>	<b>0</b>	<b>1,200</b>
<b>Appropriation</b>					
22-70 Office Expense-Supplies	50	50	0	0	50
22-71 Office Expense-Postage	50	50	0	0	50
23-90 Prof & Specialized Svcs-Administrative Services	759	572	0	0	572
28-30 Special Departmental Exp-Supplies & Services	18,541	18,728	0	0	18,728
53-87 Other Charges-Fish & Game Propagation	100	100	0	0	100
<b>Appropriation - Summary</b>	<b>19,500</b>	<b>19,500</b>	<b>0</b>	<b>0</b>	<b>19,500</b>
<b>NET COST</b>	<b>18,850</b>	<b>18,300</b>	<b>0</b>	<b>0</b>	<b>18,300</b>

# COMMUNITY DEVELOPMENT DEPARTMENT

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MARY DARBY, Director



## BU 2702 – Planning

### DEPARTMENT OVERVIEW

The Planning Division is responsible for long range planning with the County and for processing discretionary projects, subdivisions, processing of all environmental documents, and updating Code and Ordinances. The Planning budget unit is responsible for maintenance and interpretation of the Lake County General Plan and various area plans, enforcement of the Lake County Zoning Ordinance, Lake County Subdivision, the Grading Ordinance, extraction and exportation of groundwater, certification of environmental documents, and support of the Planning Commission.

Current planning responsibilities include zoning certifications, zoning permits, rezoning application, zoning text amendments, development permits, use permits, variances, certificates of compliance, voluntary mergers, lot line adjustments, determination of legal lot status, parcel maps, parcel map waivers, subdivisions, minor modification to subdivision maps, modification to permits, time extension to permits, revocation of permits, compliance monitoring, and cannabis project review and compliance.

Additionally, the department is responsible for General Plan and area plans updates, General Plan map amendments, General Plan text amendments, interpretation of the General Plan and area plans, other plans, grading permits, mines and/or reclamation permits, extraction and exportation of groundwater permits, and compliance monitoring.

### ACCOMPLISHMENTS IN FY 2021-22

- Hired a Community Development Director
- Filled or allocated nine positions including a Business Software Analyst, Staff Services Analyst, Principal Planner, Cannabis Program Manager, Customer Complaint Representative, and two Assistant Planner, Senior Planner, Office Assistant III
- Initiated an update to workflows in Accela permit tracking software; purchased GIS Software
- Created a Cannabis Program Section
- Reorganized and trained staff to enhance work quality and productivity
- Presented 57 projects before the Planning Commission
- Took in 450 Planning applications
- Mapped 234 Cannabis Cultivation sites in GIS
- Updated Housing Element
- Received approval of Records Retention Schedule
- Initiated updates to the Revised Cannabis Ordinance
- Adopted the Roadmap Task Force Action Plan

# COMMUNITY DEVELOPMENT DEPARTMENT

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MARY DARBY, Director  
BU 2702 – Planning

## GOALS FOR FY 2022-23

- Streamline Permitting process
- Create a file management system
- Create an invoice system for reimbursement of staff services
- Update Area Plan for Clearlake Oaks
- Revise Cannabis Ordinance
- Hire a Deputy Director
- Train staff to be subject matter experts in the areas of transportation, economic development, housing, resource planning, drought management and land subdivisions
- Create a stronger partnership with Tribal groups, cannabis industry and community

# Revenue and Appropriation Detail

Fund: 1 : General County  
 Budget Unit: 2702 : Other Protection, Planning

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
21-10 Development Permits-Development Permits	52,800	43,160	0	0	43,160
21-40 Permits-Zoning	46,000	40,254	0	0	40,254
21-65 Permits-Sanit-Land Development	4,075	4,440	0	0	4,440
54-90 State Aid-Other	285,000	0	0	0	0
66-10 Charges for Services-Planning & Engineering	9,500	8,344	0	0	8,344
66-11 Charges for Services-Subdivision Insp Fees	5,700	0	0	0	0
66-12 Charges for Services-Environment Planning Fees	232,350	56,528	0	0	56,528
66-13 Charges for Services-Planned Development Fees	6,500	0	0	0	0
66-14 Charges for Services-Mitigation Monitor/Inspec	109,050	77,500	0	0	77,500
66-19 Charges for Services-Technology Recovery	8,500	9,388	0	0	9,388
66-21 Charges for Services-General Plan Maint	40,000	36,783	0	0	36,783
69-20 Other Current Services-Other	10,000	0	0	0	0
79-90 Other-Miscellaneous	5,120	4,936	0	0	4,936
81-22 Operating Transfers-In	200,000	187,500	487,059	0	674,559
<b>Revenue - Summary</b>	<b>1,014,595</b>	<b>468,833</b>	<b>487,059</b>	<b>0</b>	<b>955,892</b>

<b>Appropriation</b>					
01-11 Salaries & Wages-Permanent	917,348	1,624,531	(376,375)	0	1,248,156
01-12 Salaries & Wages-Extra Help	18,000	33,048	306	0	33,354
01-13 Salaries & Wages-OT, Holiday, Stby	10,000	0	0	0	0
02-21 Retirement Contributions-FICA	70,944	125,604	(29,516)	0	96,088
02-22 Retirement Contributions-PERS	225,995	388,408	(90,681)	0	297,727
03-30 Insurance-Health/Life	191,200	274,433	(75,257)	0	199,176
03-31 Insurance-Unemployment	6,491	3,335	(803)	0	2,532
03-32 Insurance-Opt Out	0	2,400	0	0	2,400
04-00 Worker's Compensation-	5,130	5,130	214	0	5,344
11-00 Clothing & Personal Suppl-	250	250	0	0	250
12-00 Communications-	1,848	2,370	0	0	2,370

## Revenue and Appropriation Detail

Fund: 1 : General County  
 Budget Unit: 2702 : Other Protection, Planning

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
14-00 Household Expense-	300	350	0	0	350
15-12 Insurance-Public Liability	9,796	4,290	0	0	4,290
15-13 Insurance-Fire & Allied Cvrgrs	1,200	2,683	0	0	2,683
17-00 Maintenance-Equipment-	64,858	64,840	(27,000)	0	37,840
20-00 Memberships-	400	1,952	0	0	1,952
22-70 Office Expense-Supplies	10,025	12,203	0	0	12,203
22-71 Office Expense-Postage	2,400	2,600	0	0	2,600
22-72 Office Expense-Books & Periodicals	1,249	1,220	0	0	1,220
23-80 Prof & Specialized Svcs- Professional & Specialize	679,205	537,080	165,000	0	702,080
23-90 Prof & Specialized Svcs- Administrative Services	259,687	250,079	(133,592)	0	116,487
23-91 Prof & Specialized Svcs-Intra-Div Services	24,090	289,293	(289,293)	0	0
24-00 Publications & Legal Ntcs-	30,000	30,000	0	0	30,000
26-00 Rents & Leases-Bldg & Imp-	0	0	1,680	0	1,680
28-30 Special Departmental Exp-Supplies & Services	6,985	11,611	0	0	11,611
29-50 Transportation & Travel- Transportation & Travel	500	600	0	0	600
29-51 Transportation & Travel-Cent. Gar.- Pool Mlg ONLY	2,000	2,000	0	0	2,000
38-00 Inventory Items-	6,084	10,201	0	0	10,201
52-10 Other Charges-Contib to Non-Co Gov Agen	46,000	46,000	0	0	46,000
80-80 Other Financing Uses-Interfund Reimbursements	(838,315)	(1,539,877)	123,967	0	(1,415,910)
80-81 Other Financing Uses-Intrafund Reimbursements	(28,423)	0	0	0	0
<b>Appropriation - Summary</b>	<b>1,725,247</b>	<b>2,186,634</b>	<b>(731,350)</b>	<b>0</b>	<b>1,455,284</b>
<b>NET COST</b>	<b>710,652</b>	<b>1,717,801</b>	<b>(1,218,409)</b>	<b>0</b>	<b>499,392</b>

# ANIMAL CARE AND CONTROL

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JONATHAN ARMAS, Director



## BU 2703 – Animal Care and Control

### DEPARTMENT OVERVIEW

Lake County Animal Care and Control enforces local and state laws pertaining to the ownership and care of domestic animals. LCACC provides rabies control efforts through the quarantine of biting animals, responding to loose and vicious dog complaints, a dog licensing program, and offering low cost rabies vaccinations to the community. LCACC also provides humane animal investigations, abatement of loose and nuisance animals (including livestock), animal rescue and disaster response services (LEAP), and by providing veterinary services to any stray domestic animal within the County of Lake as mandated. LCACC operates a shelter with a holding capacity of 42 dogs, 90 cats, and nearly 24 assorted livestock. The facility is open to the public 6 days a week where they can retrieve lost pets, surrender of stray animals, purchasing of licenses, and viewing of available animals.

### ACCOMPLISHMENTS IN FY 2021-22

- Eligible Animal Control Officers certified with State of California as Certified ACO's
- Resumed 24 hour, 7 day a week, on-call services for priority calls
- Animal Care and Control received and responded to nearly 2500 calls for service
- Live Release rates increased to 81% for Cats and Dogs
- 100% staffing rate for department

### GOALS FOR FY 2022-23

- Prepare and enact program to curb free roaming cat population
- Resume education opportunities for staff that was ceased due to COVID-19 in order to better serve community
- Use community outreach to locate and recruit dedicated volunteers to the LEAP program and its disaster responses
- Complete certification process for remaining Animal Control Officers
- Identify and pursue grant opportunities to bolster shelter supplies and services

# Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 2703 : Other Protection, Animal Care & Control

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
21-01 Development Permits-Animal	40,000	39,000	0	0	39,000
21-60 Permits-Other	1,600	2,000	0	0	2,000
56-30 Other Government Agencies-Other	10,000	10,000	0	0	10,000
66-71 Charges for Services-Animal Sales	4,500	5,000	0	0	5,000
66-72 Charges for Services-Humane Services	180,000	150,000	0	0	150,000
79-70 Sales-Other Sales-Miscellaneous	1,500	2,000	0	0	2,000
81-22 Operating Transfers-In	165,000	135,000	102,942	0	237,942
81-23 Operating Transfers-Out	(165,000)	(135,000)	0	0	(135,000)
<b>Revenue - Summary</b>	<b>237,600</b>	<b>208,000</b>	<b>102,942</b>	<b>0</b>	<b>310,942</b>

## Appropriation

01-11 Salaries & Wages-Permanent	347,595	506,362	0	0	506,362
01-12 Salaries & Wages-Extra Help	182,700	57,312	0	0	57,312
01-13 Salaries & Wages-OT, Holiday, Stby	34,000	36,000	0	0	36,000
01-14 Salaries & Wages-Other, Term	2,680	4,831	0	0	4,831
02-21 Retirement Contributions-FICA	34,421	42,154	0	0	42,154
02-22 Retirement Contributions-PERS	84,708	118,184	0	0	118,184
03-30 Insurance-Health/Life	90,624	129,372	0	0	129,372
03-31 Insurance-Unemployment	3,712	1,132	0	0	1,132
03-32 Insurance-Opt Out	2,400	2,400	0	0	2,400
04-00 Worker's Compensation-	10,456	10,497	0	0	10,497
11-00 Clothing & Personal Suppl-	4,000	4,000	0	0	4,000
12-00 Communications-	9,000	9,000	0	0	9,000
14-00 Household Expense-	12,000	10,000	0	0	10,000
15-12 Insurance-Public Liability	10,469	15,326	0	0	15,326
15-13 Insurance-Fire & Allied Cvrqs	2,499	5,422	0	0	5,422
17-00 Maintenance-Equipment-	9,000	9,000	0	0	9,000
18-00 Maint-Bldgs & Imprvmts-	9,000	9,000	0	0	9,000
19-40 Medical Expense-Medical, Dental & Lab Exp	25,456	27,732	0	0	27,732
20-00 Memberships-	250	250	0	0	250
22-70 Office Expense-Supplies	10,000	10,000	0	0	10,000

## Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 2703 : Other Protection, Animal Care & Control

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
22-71 Office Expense-Postage	1,296	1,000	0	0	1,000
22-72 Office Expense-Books & Periodicals	700	700	0	0	700
23-80 Prof & Specialized Svcs-Professional & Specialize	54,044	55,000	0	0	55,000
24-00 Publications & Legal Ntcs-	2,000	2,000	0	0	2,000
28-30 Special Departmental Exp-Supplies & Services	23,000	23,000	0	0	23,000
29-50 Transportation & Travel- Transportation & Travel	11,000	11,000	0	0	11,000
29-51 Transportation & Travel-Cent. Gar.- Pool Mlg ONLY	65,000	65,000	0	0	65,000
30-00 Utilities-	60,000	60,000	0	0	60,000
38-00 Inventory Items-	5,000	5,000	0	0	5,000
62-72 Cap. FA-Equipment-Autos & Light Trucks	35,000	0	0	0	0
80-80 Other Financing Uses-Interfund Reimbursements	0	(102,942)	102,942	0	0
<b>Appropriation - Summary</b>	<b>1,142,010</b>	<b>1,127,732</b>	<b>102,942</b>	<b>0</b>	<b>1,230,674</b>
<b>NET COST</b>	<b>904,410</b>	<b>919,732</b>	<b>0</b>	<b>0</b>	<b>919,732</b>

# SHERIFF

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BRIAN L. MARTIN, Sheriff



## BU 2704 – Office of Emergency Services

### DEPARTMENT OVERVIEW

The Lake County Office of Emergency Services provides training and assistance to local entities and the population affected by disasters. This Office is a coordinating agency and relies upon participation and assistance from various governmental and non-governmental organizations during disasters.

The Sheriff is the Director of Emergency Services and a Lieutenant is the Deputy Director of Emergency Services. Staffing includes one (1) full time Emergency Services Manager and one (1) Emergency Services Assistant.

# Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 2704 : Other Protection, Emergency Services

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
54-90 State Aid-Other	470,947	561,861	0	0	561,861
<b>Revenue - Summary</b>	<b>470,947</b>	<b>561,861</b>	<b>0</b>	<b>0</b>	<b>561,861</b>
<b>Appropriation</b>					
17-00 Maintenance-Equipment-	27,691	22,691	0	0	22,691
18-00 Maint-Bldgs & Imprvmts-	11,291	11,291	0	0	11,291
23-80 Prof & Specialized Svcs-Professional & Specialize	68,902	35,000	0	0	35,000
23-91 Prof & Specialized Svcs-Intra-Div Services	154,989	137,931	0	0	137,931
62-74 Cap. FA-Equipment-Other	229,365	376,239	0	0	376,239
80-80 Other Financing Uses-Interfund Reimbursements	(4,000)	(4,000)	0	0	(4,000)
<b>Appropriation - Summary</b>	<b>488,238</b>	<b>579,152</b>	<b>0</b>	<b>0</b>	<b>579,152</b>
<b>NET COST</b>	<b>17,291</b>	<b>17,291</b>	<b>0</b>	<b>0</b>	<b>17,291</b>

# ASSESSOR-RECORDER

RICHARD A. FORD, Assessor-Recorder



BU 2707 – Recorder

## DEPARTMENT OVERVIEW

The County Recorder is responsible for recording a variety of documents that pertain to real property in Lake County or documents that are required by statute to be recorded. The County Recorder is the official custodian for all permanent records and indexes of the county's official records. The records are available to the public during regular business hours.

## ACCOMPLISHMENTS IN FY 2021-22

- Continued cross-training of new staff
- Improvements to Recording System, to better utilize outside support

## GOALS FOR FY 2022-23

- Further cross-training of new staff
- New recording system implemented
- Purchase and implementation of electronic recording module
- Certification for non-certified staff

# Revenue and Appropriation Detail

Fund: 1 : General County  
 Budget Unit: 2707 : Other Protection, Recorder

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
66-91 Charges for Services-Recording Fees	315,000	315,000	0	0	315,000
69-20 Other Current Services-Other	25,000	20,000	0	0	20,000
79-70 Sales-Other Sales-Miscellaneous	100	100	0	0	100
79-90 Other-Miscellaneous	100	100	0	0	100
81-22 Operating Transfers-In	0	0	144,509	0	144,509
<b>Revenue - Summary</b>	<b>340,200</b>	<b>335,200</b>	<b>144,509</b>	<b>0</b>	<b>479,709</b>
<b>Appropriation</b>					
01-11 Salaries & Wages-Permanent	202,702	298,623	0	0	298,623
01-13 Salaries & Wages-OT, Holiday, Stby	2,677	0	0	0	0
01-14 Salaries & Wages-Other, Term	5,000	2,735	0	0	2,735
02-21 Retirement Contributions-FICA	15,895	23,028	0	0	23,028
02-22 Retirement Contributions-PERS	50,050	71,961	0	0	71,961
03-30 Insurance-Health/Life	36,750	58,961	0	0	58,961
03-31 Insurance-Unemployment	1,454	602	0	0	602
03-32 Insurance-Opt Out	2,400	2,400	0	0	2,400
04-00 Worker's Compensation-	504	2,223	0	0	2,223
12-00 Communications-	500	500	0	0	500
15-12 Insurance-Public Liability	9,796	4,290	0	0	4,290
15-13 Insurance-Fire & Allied Cvrgrs	886	1,979	0	0	1,979
17-00 Maintenance-Equipment-	800	800	0	0	800
20-00 Memberships-	800	900	0	0	900
22-70 Office Expense-Supplies	3,500	4,000	0	0	4,000
22-71 Office Expense-Postage	7,513	8,900	0	0	8,900
22-72 Office Expense-Books & Periodicals	300	400	0	0	400
23-80 Prof & Specialized Svcs-Professional & Specialize	500	500	0	0	500
23-91 Prof & Specialized Svcs-Intra-Div Services	22,404	26,885	0	0	26,885
24-00 Publications & Legal Ntcs-	700	700	0	0	700
28-30 Special Departmental Exp-Supplies & Services	850	811	0	0	811
29-50 Transportation & Travel-Transportation & Travel	3,000	2,500	0	0	2,500

# Revenue and Appropriation Detail

Fund: 1 : General County  
 Budget Unit: 2707 : Other Protection, Recorder

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
29-51 Transportation & Travel-Cent. Gar.- Pool Mlg ONLY	1,500	1,500	0	0	1,500
80-80 Other Financing Uses-Interfund Reimbursements	(52,687)	(207,733)	144,509	0	(63,224)
<b>Appropriation - Summary</b>	<b>317,794</b>	<b>307,465</b>	<b>144,509</b>	<b>0</b>	<b>451,974</b>
<b>NET COST</b>	<b>(22,406)</b>	<b>(27,735)</b>	<b>0</b>	<b>0</b>	<b>(27,735)</b>

# ASSESSOR-RECORDER

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RICHARD A. FORD, Assessor-Recorder



## BU 2708 – Recorder-Micrographics (Fund 182)

### DEPARTMENT OVERVIEW

This budget unit was established to replace the old micrographics Trust Fund 431.02 as the result of GASB 34.

### ACCOMPLISHMENTS IN FY 2021-22

- OCR scanning of documents to make available for public access

### GOALS FOR FY 2022-23

- Finish redaction project: related to/and corresponds to new recording system.
- Training of new staff to better understand indexing and verifying of documents.

## Revenue and Appropriation Detail

Fund: 182 : Recorder-Micrographics

Budget Unit: 2708 : Other Protection, Recorder-Micrographics

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
42-01 Revenue from Use of Money-Interest	4,500	4,000	0	0	4,000
66-91 Charges for Services-Recording Fees	60,000	60,000	0	0	60,000
<b>Revenue - Summary</b>	<b>64,500</b>	<b>64,000</b>	<b>0</b>	<b>0</b>	<b>64,000</b>
<b>Appropriation</b>					
04-00 Worker's Compensation-	11	31	0	0	31
22-70 Office Expense-Supplies	1,500	1,500	0	0	1,500
23-80 Prof & Specialized Svcs-Professional & Specialize	160,000	410,000	(250,000)	0	160,000
23-90 Prof & Specialized Svcs- Administrative Services	1,587	2,000	(2,000)	0	0
23-91 Prof & Specialized Svcs-Intra-Div Services	52,687	63,224	0	0	63,224
62-71 Cap. FA-Equipment-Office	0	0	250,000	0	250,000
<b>Appropriation - Summary</b>	<b>215,785</b>	<b>476,755</b>	<b>(2,000)</b>	<b>0</b>	<b>474,755</b>
<b>NET COST</b>	<b>151,285</b>	<b>412,755</b>	<b>(2,000)</b>	<b>0</b>	<b>410,755</b>

# ASSESSOR-RECORDER

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RICHARD A. FORD, Assessor-Recorder



## BU 2709 – Recorder-Modernization (Fund 183)

### DEPARTMENT OVERVIEW

The budget unit was established to replace the old Modernization Trust Fund 431.05 as the result of GASB 34.

### ACCOMPLISHMENTS IN FY 2021-22

- Finished bid on redaction project
- Finished sealed bid on the new recording system

### GOALS FOR FY 2022-23

- Redesign and build recorder's counter
- Purchase of new recording system
- Redaction Project: related to/and corresponds to new recording system
- Finish de-acidifying and rebinding historical books

## Revenue and Appropriation Detail

Fund: 183 : Recorder-Modernization

Budget Unit: 2709 : Other Protection, Recorder-Modernization

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
42-01 Revenue from Use of Money-Interest	4,000	4,000	0	0	4,000
66-91 Charges for Services-Recording Fees	116,000	125,000	0	0	125,000
<b>Revenue - Summary</b>	<b>120,000</b>	<b>129,000</b>	<b>0</b>	<b>0</b>	<b>129,000</b>
<b>Appropriation</b>					
17-00 Maintenance-Equipment-	2,500	2,500	0	0	2,500
18-00 Maint-Bldgs & Imprvmts-	20,000	20,000	0	0	20,000
23-80 Prof & Specialized Svcs-Professional & Specialize	90,000	90,000	0	0	90,000
23-90 Prof & Specialized Svcs- Administrative Services	0	0	935	0	935
23-91 Prof & Specialized Svcs-Intra-Div Services	49,810	59,772	0	0	59,772
38-00 Inventory Items-	15,000	15,000	0	0	15,000
80-80 Other Financing Uses-Interfund Reimbursements	0	(25,000)	0	0	(25,000)
<b>Appropriation - Summary</b>	<b>177,310</b>	<b>162,272</b>	<b>935</b>	<b>0</b>	<b>163,207</b>
<b>NET COST</b>	<b>57,310</b>	<b>33,272</b>	<b>935</b>	<b>0</b>	<b>34,207</b>

# ASSESSOR-RECORDER

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RICHARD A. FORD, Assessor-Recorder



## BU 2710 – Recorder-Vitals & Health Statistics (Fund 184)

### DEPARTMENT OVERVIEW

This budget unit was established to replace the old Vital and Health Statistics Trust Fun 431.06 as a result of GASB 34.

### ACCOMPLISHMENTS IN FY 2021-22

- Organizing and indexing vital records provided by Public Health Department

### GOALS FOR FY 2022-23

- Scanning vital records
- Install kiosk for remote purchase of vital records

# Revenue and Appropriation Detail

Fund: 184 : Recorder-VtIs & Hlth Stat

Budget Unit: 2710 : Other Protection, Recorder-VtIs & Hlth Stat

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
66-91 Charges for Services-Recording Fees	3,500	3,500	0	0	3,500
<b>Revenue - Summary</b>	<b>3,500</b>	<b>3,500</b>	<b>0</b>	<b>0</b>	<b>3,500</b>
<b>Appropriation</b>					
22-70 Office Expense-Supplies	1,000	1,000	0	0	1,000
23-80 Prof & Specialized Svcs-Professional & Specialize	34,000	34,000	0	0	34,000
23-90 Prof & Specialized Svcs-Administrative Services	191	191	452	0	643
38-00 Inventory Items-	2,500	2,500	0	0	2,500
90-91 Transfers & Contingencies-Contingencies	500	500	0	0	500
<b>Appropriation - Summary</b>	<b>38,191</b>	<b>38,191</b>	<b>452</b>	<b>0</b>	<b>38,643</b>
<b>NET COST</b>	<b>34,691</b>	<b>34,691</b>	<b>452</b>	<b>0</b>	<b>35,143</b>

# ANIMAL CARE AND CONTROL

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JONATHAN ARMAS, Director



## BU 2711 – Animal Medical Clinic (Fund 190)

### DEPARTMENT OVERVIEW

The Animal Medical Clinic is responsible for providing medical needs for LCACC. It allows us to provide our own spays and neuters on site, as well as most of our medical needs. This In-house Medical Program provides a huge bonus for our department and the community. Since we are providing our own surgeries and medical care, the cost of adopting an animal has decreased and our euthanasia rates are declining as well. Services provided to the community, such as, the Community Cat Program and Low Cost Spay/Neuter allow much of the community to afford to spay/neuter their animals. The Animal Medical Clinic is able to exam all animals that are in our care where we can properly treat them for any illness or injury. In turn, our relationships with our rescue partners benefit as we are not transferring any illness or transmittable diseases. Overall, the Animal Medical Clinic allows for a better standard of care to be provided to all animals that come through the shelter.

### ACCOMPLISHMENTS IN FY 2021-22

- Successfully hired Registered Veterinary Technician position
- Provided 261 Community Cat surgeries over last 6 months of 2021
- Utilized staff experience and knowledge to train Animal Control staff on medical issues
- Received multiple grants to increase staff ability to humanely handle and care for animals

### GOALS FOR FY 2022-23

- Fill vacant veterinarian position
- Begin providing limited services that were ceased due to loss of Veterinarian
- Begin offering full services once veterinarian position is filled
- Focus efforts on Community Cat program
- Identify other opportunities to begin services

# Revenue and Appropriation Detail

Fund: 190 : Animal Medical Clinic  
 Budget Unit: 2711 : Other Protection, Animal Medical Clinic

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
21-01 Development Permits-Animal	9,000	9,000	0	0	9,000
66-72 Charges for Services-Humane Services	35,000	30,233	0	0	30,233
79-99 Other-Donations	13,000	10,000	0	0	10,000
81-22 Operating Transfers-In	165,000	135,000	0	0	135,000
<b>Revenue - Summary</b>	<b>222,000</b>	<b>184,233</b>	<b>0</b>	<b>0</b>	<b>184,233</b>
<b>Appropriation</b>					
01-11 Salaries & Wages-Permanent	130,809	116,767	1	0	116,768
01-13 Salaries & Wages-OT, Holiday, Stby	2,250	2,000	0	0	2,000
01-14 Salaries & Wages-Other, Term	1,689	0	0	0	0
02-21 Retirement Contributions-FICA	10,008	9,116	0	0	9,116
02-22 Retirement Contributions-PERS	31,879	27,907	0	0	27,907
03-30 Insurance-Health/Life	22,464	12,000	0	0	12,000
03-31 Insurance-Unemployment	916	184	0	0	184
03-32 Insurance-Opt Out	0	2,400	0	0	2,400
04-00 Worker's Compensation-	900	858	0	0	858
17-00 Maintenance-Equipment-	500	500	0	0	500
19-40 Medical Expense-Medical, Dental & Lab Exp	20,000	12,000	0	0	12,000
23-80 Prof & Specialized Svcs-Professional & Specialize	585	500	0	0	500
<b>Appropriation - Summary</b>	<b>222,000</b>	<b>184,232</b>	<b>1</b>	<b>0</b>	<b>184,233</b>
<b>NET COST</b>	<b>0</b>	<b>(1)</b>	<b>1</b>	<b>0</b>	<b>0</b>

# AGRICULTURAL COMMISSIONER

KATHERINE VANDERWALL, Agricultural Commissioner/Sealer of Weights and Measures



## BU 2714 – Biological Community (Fund 134)

### DEPARTMENT OVERVIEW

The purpose of this budget is to fund USDA Wildlife Services which assists the public by: protecting public health and safety, reduce livestock depredation and mitigating, and property damaged by wildlife. This is done by removing the individual animals that pose an immediate threat to human safety. Livestock losses are addressed through educating ranchers and removal of individual animals when necessary. Animal activity which results in damaged property is addressed through education of the public and removal of the animals when necessary. This budget is funded 61% by local property taxes and 39% by general fund discretionary revenues.

### ACCOMPLISHMENTS IN FY 2021-22

- 445 people assisted with nuisance wildlife using non-lethal methods.
- 722 visits were made to private property.
- Number of Wildlife Services employee hours worked: 2,937
- Monetary loss to private property caused by wildlife conflict: \$130,014. (Agriculture loss \$51,414 and property loss \$ 78,600)
- Wildlife Services staff collected a total of 222 disease samples. The samples included testing for plague, tularemia, swine fever, pseudorabies, and swine brucellosis.

### GOALS FOR FY 2022-23

- Continue support of this program.

# Revenue and Appropriation Detail

Fund: 134 : Biological Community  
 Budget Unit: 2714 : Other Protection, Biological Community

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
10-10 Property Taxes-Current Secured	75,164	70,305	0	0	70,305
10-20 Property Taxes-Current Unsecured	1,689	1,513	0	0	1,513
10-25 Property Taxes-Supp 813-Current	1,775	1,248	0	0	1,248
10-35 Property Taxes-Supp 813-Prior	200	198	0	0	198
10-40 Property Taxes-Prior Unsecured	200	95	0	0	95
10-70 Other Taxes-Timber Yield	47	33	0	0	33
42-01 Revenue from Use of Money-Interest	200	217	0	0	217
54-60 State Aid-HOPTR	724	745	0	0	745
81-22 Operating Transfers-In	37,237	46,627	0	0	46,627
<b>Revenue - Summary</b>	<b>117,236</b>	<b>120,981</b>	<b>0</b>	<b>0</b>	<b>120,981</b>
<b>Appropriation</b>					
23-80 Prof & Specialized Svcs-Professional & Specialize	114,704	118,048	0	0	118,048
23-90 Prof & Specialized Svcs-Administrative Services	2,626	2,933	0	0	2,933
<b>Appropriation - Summary</b>	<b>117,330</b>	<b>120,981</b>	<b>0</b>	<b>0</b>	<b>120,981</b>
<b>NET COST</b>	<b>94</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

# DEPARTMENT OF PUBLIC WORKS

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SCOTT DE LEON, Director



## BU 3011 – Road Department (Fund 98)

### DEPARTMENT OVERVIEW

The Road Maintenance Division is responsible for protecting and maintaining 613 centerline miles of public roads, plus 4 miles of CSA roads in the unincorporated area of the County. The Division also maintains 125 bridges and thousands of drainage culverts on County-maintained roads. The Division consists of 33 field employees stationed at three satellite road maintenance yards located in Lower Lake, Kelseyville and Upper Lake.

The focus of this division's program is preventative maintenance and the protection of the public's investment in its road system. This program is accomplished by an aggressive approach with emphasis on drainage, patching and sealing of pavement surfaces and extensions of pavement life. Traffic safety is afforded through efforts to provide adequate visibility via control of vegetation by mowing, trimming, and herbicide spraying in addition to an aggressive pavement marking and roadside warning and regulatory sign maintenance program which assists the motorist's perception of roadway conditions. Accessory and complimentary roadside fixtures are also maintained by this division such as fencing, guardrails, barriers, etc.

Additionally, this division serves as a maintenance and labor resource for other divisions' needs including maintenance of flood control facilities, and the Division's employees all respond as needed to wildfire and winter storm emergencies.

### ACCOMPLISHMENTS IN FY 2021-22

- Expanded training opportunities within the Division which resulted in several employee advancements as openings were created
- Continued to provide quality maintenance services with a focus on roadway safety, adequate and proper signage, and clear roadside recovery areas
- County-wide preparation for increased pavement preservation projects with a focus on asphalt repairs, vegetation control and ditch cleaning
- Worked with County Administration to prepare multiple applications for project funding through State and Federal programs
- Completed a pavement rehabilitation project on Big Canyon Road
- Completed a county-wide chip seal program that resulted in approximately 25 miles of pavement preservation

# DEPARTMENT OF PUBLIC WORKS

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SCOTT DE LEON, Director  
BU 3011 – Road Department

## GOALS FOR FY 2022-23

- Continue training opportunities for entry-level staff members to help them advance in the future
- Complete a pavement rehabilitation project on Grange Road
- Complete a county-wide chip seal program that will result in approximately 14 miles of pavement preservation
- Should funding be approved, complete a significant pavement preservation project that will result in improvements to over 50 miles of County Roads
- Provide \$110k to each road yard for discretionary asphalt repairs
- Install generators at road yards to ensure operational status during Public Safety Power Shutdowns
- Complete a rehabilitation of a storm damage site on Spruce Road Ext

## Revenue and Appropriation Detail

Fund: 98 : Road

Budget Unit: 3011 : Public Ways & Facilities, Road

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
10-10 Property Taxes-Current Secured	875,050	990,000	0	0	990,000
10-20 Property Taxes-Current Unsecured	19,580	22,000	0	0	22,000
10-25 Property Taxes-Supp 813-Current	25,000	25,000	0	0	25,000
10-35 Property Taxes-Supp 813-Prior	3,250	3,500	0	0	3,500
10-40 Property Taxes-Prior Unsecured	2,575	2,575	0	0	2,575
10-70 Other Taxes-Timber Yield	675	120	0	0	120
21-30 Permits-Road Privileges & Permit	210,100	260,100	0	0	260,100
31-90 Fines, Forfeit, Penalties-Forfeitures & Penalties	300	300	0	0	300
31-95 Fines, Forfeit, Penalties-Penalties & Cost on Delq	5	5	0	0	5
42-01 Revenue from Use of Money-Interest	102,028	10,000	0	0	10,000
52-51 State Taxes-Highway Users	3,337,260	3,734,134	0	0	3,734,134
52-52 State Taxes-RMRA SB1	2,831,196	3,290,614	0	0	3,290,614
54-40 State Aid-Disaster Relief	202,281	331,250	0	0	331,250
54-60 State Aid-HOPTR	9,000	9,000	0	0	9,000
54-70 State Aid-Disaster Rev Loss Backfil	25,000	25,000	0	0	25,000
54-90 State Aid-Other	2,061,905	2,015,232	0	0	2,015,232
55-30 Other Federal-Construction (FAS)	8,057,984	6,997,807	0	0	6,997,807
55-40 Other Federal-Disaster Relief	3,950,535	4,225,046	0	0	4,225,046
55-50 Other Federal-Forest Reserve	170,000	170,000	0	0	170,000
66-10 Charges for Services-Planning & Engineering	297,253	63,900	0	0	63,900
66-50 Charges for Services-Auditing & Accounting	0	50	0	0	50
68-01 Public Ways/Facilities-Road and Street Services	797,234	714,987	0	0	714,987
79-73 Sales-Surveyor Maps	6,000	6,000	0	0	6,000
79-90 Other-Miscellaneous	4,000	4,000	0	0	4,000
79-91 Other-Cancelled Checks	10	10	0	0	10
79-93 Other-Insurance Proceeds	10,000	10,000	0	0	10,000
81-22 Operating Transfers-In	69,938	1,441,323	0	0	1,441,323
<b>Revenue - Summary</b>	<b>23,068,159</b>	<b>24,351,953</b>	<b>0</b>	<b>0</b>	<b>24,351,953</b>

### Appropriation

## Revenue and Appropriation Detail

Fund: 98 : Road

Budget Unit: 3011 : Public Ways & Facilities, Road

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
01-11 Salaries & Wages-Permanent	1,566,470	1,789,553	0	0	1,789,553
01-12 Salaries & Wages-Extra Help	43,632	43,632	0	0	43,632
01-13 Salaries & Wages-OT, Holiday, Stby	30,000	30,000	0	0	30,000
01-14 Salaries & Wages-Other, Term	4,602	6,175	0	0	6,175
02-21 Retirement Contributions-FICA	124,233	141,786	0	0	141,786
02-22 Retirement Contributions-PERS	381,749	426,987	0	0	426,987
03-30 Insurance-Health/Life	403,312	360,541	0	0	360,541
03-31 Insurance-Unemployment	11,563	3,763	0	0	3,763
03-32 Insurance-Opt Out	7,200	12,000	0	0	12,000
04-00 Worker's Compensation-	25,367	23,068	0	0	23,068
11-00 Clothing & Personal Suppl-	22,600	26,125	0	0	26,125
12-00 Communications-	12,200	15,000	0	0	15,000
14-00 Household Expense-	8,670	8,670	0	0	8,670
15-12 Insurance-Public Liability	77,959	63,606	0	0	63,606
15-13 Insurance-Fire & Allied Cvrgs	1,434	3,190	0	0	3,190
17-00 Maintenance-Equipment-	31,950	41,950	0	0	41,950
18-00 Maint-Bldgs & Imprvmts-	16,735	16,735	0	0	16,735
19-40 Medical Expense-Medical Supplies	1,320	1,320	0	0	1,320
20-00 Memberships-	855	4,355	0	0	4,355
22-72 Office Expense-Books & Periodicals	500	500	0	0	500
23-80 Prof & Specialized Svcs-Professional & Specialize	612,969	623,069	0	0	623,069
23-81 Prof & Specialized Svcs-Engineering In-House	22,850	22,850	0	0	22,850
23-85 Prof & Specialized Svcs-DPW Services	995,745	1,030,386	(3,537)	0	1,026,849
23-90 Prof & Specialized Svcs-Administrative Services	154,844	83,391	0	0	83,391
24-00 Publications & Legal Ntcs-	600	600	0	0	600
25-00 Rents & Leases-Equipment-	1,213,005	1,230,757	0	0	1,230,757
27-00 Small Tools & Instruments-	19,100	19,100	0	0	19,100
28-30 Special Departmental Exp-Supplies & Services	1,204,538	970,885	0	0	970,885
29-50 Transportation & Travel-Transportation & Travel	4,200	5,400	0	0	5,400

## Revenue and Appropriation Detail

Fund: 98 : Road

Budget Unit: 3011 : Public Ways & Facilities, Road

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
29-51 Transportation & Travel-Cent. Gar.- Pool Mlg ONLY	10,000	10,000	0	0	10,000
30-00 Utilities-	27,825	28,400	0	0	28,400
38-00 Inventory Items-	19,500	21,000	0	0	21,000
47-00 Rights-of-Way-	1,356,200	1,672,107	0	0	1,672,107
48-00 Taxes & Assessments-	75	75	0	0	75
53-55 Other Charges-Road Improvements	7,892,364	11,648,370	3,537	0	11,651,907
61-60 Cap FA-Bldgs & Imp-Current	20,000	20,000	0	0	20,000
62-74 Cap. FA-Equipment-Other	118,000	431,773	0	0	431,773
62-79 Cap. FA-Equipment-Prior Years	18,000	100,000	0	0	100,000
63-01 Construction in Progress-Roads	3,193,467	3,084,523	0	0	3,084,523
63-02 Construction in Progress-Bridges	6,461,034	4,662,000	0	0	4,662,000
63-09 Construction in Progress-Sidewalks/ Curbs/BikePaths	1,317,427	1,942,000	0	0	1,942,000
<b>Appropriation - Summary</b>	<b>27,434,094</b>	<b>30,625,642</b>	<b>0</b>	<b>0</b>	<b>30,625,642</b>
<b>NET COST</b>	<b>4,365,935</b>	<b>6,273,689</b>	<b>0</b>	<b>0</b>	<b>6,273,689</b>

# DEPARTMENT OF PUBLIC WORKS

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SCOTT DE LEON, Director



## BU 3062-3081 – Subdivision/Road Improvements (Funds 962-981)

### DEPARTMENT OVERVIEW

These Budget Units were created to track the revenues and expenses of various Subdivision or other commercial developments that were required, as a condition of approval, to set aside funds for future road or intersection improvements. Funding for the various Budget Units is from contributions of the developer.

### ACCOMPLISHMENTS IN FY 2021-22

- The project completed for this fiscal year was a pavement rehabilitation project for High Valley Road using funds generated by Brassfield Winery.

### GOALS FOR FY 2022-23

- The project completed for this fiscal year was a pavement rehabilitation project for High Valley Road using funds generated by Brassfield Winery.

# Revenue and Appropriation Detail

Fund: 962 : Konocti Terr-Intersection

Budget Unit: 3062 : Public Ways & Facilities, Konocti Terrace

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
42-01 Revenue from Use of Money-Interest	150	20	0	0	20
<b>Revenue - Summary</b>	<b>150</b>	<b>20</b>	<b>0</b>	<b>0</b>	<b>20</b>
<b>NET COST</b>	<b>(150)</b>	<b>(20)</b>	<b>0</b>	<b>0</b>	<b>(20)</b>

# Revenue and Appropriation Detail

Fund: 963 : Konocti Terrace-Monument

Budget Unit: 3063 : Public Ways & Facilities, Konocti Terrace Monument

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
42-01 Revenue from Use of Money-Interest	110	25	0	0	25
<b>Revenue - Summary</b>	<b>110</b>	<b>25</b>	<b>0</b>	<b>0</b>	<b>25</b>
<b>NET COST</b>	<b>(110)</b>	<b>(25)</b>	<b>0</b>	<b>0</b>	<b>(25)</b>

# Revenue and Appropriation Detail

Fund: 964 : Beaver Creek Campground

Budget Unit: 3064 : Public Ways & Facilities, Beaver Creek Campground

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
42-01 Revenue from Use of Money-Interest	15	5	0	0	5
<b>Revenue - Summary</b>	<b>15</b>	<b>5</b>	<b>0</b>	<b>0</b>	<b>5</b>
<b>NET COST</b>	<b>(15)</b>	<b>(5)</b>	<b>0</b>	<b>0</b>	<b>(5)</b>

# Revenue and Appropriation Detail

Fund: 965 : Geysers Geothermal

Budget Unit: 3065 : Public Ways & Facilities, Geysers Geothermal

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
42-01 Revenue from Use of Money-Interest	5,000	200	0	0	200
<b>Revenue - Summary</b>	<b>5,000</b>	<b>200</b>	<b>0</b>	<b>0</b>	<b>200</b>
<b>Appropriation</b>					
23-80 Prof & Specialized Svcs-Professional & Specialize	499,071	510,000	0	0	510,000
<b>Appropriation - Summary</b>	<b>499,071</b>	<b>510,000</b>	<b>0</b>	<b>0</b>	<b>510,000</b>
<b>NET COST</b>	<b>494,071</b>	<b>509,800</b>	<b>0</b>	<b>0</b>	<b>509,800</b>

# Revenue and Appropriation Detail

Fund: 966 : Spruce Grove Rd @ Hwy 29

Budget Unit: 3066 : Public Ways & Facilities, Spruce Grove Rd @ Hwy 29

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
42-01 Revenue from Use of Money-Interest	350	40	0	0	40
<b>Revenue - Summary</b>	<b>350</b>	<b>40</b>	<b>0</b>	<b>0</b>	<b>40</b>
<b>NET COST</b>	<b>(350)</b>	<b>(40)</b>	<b>0</b>	<b>0</b>	<b>(40)</b>

# Revenue and Appropriation Detail

Fund: 968 : Berger Bay Drainage

Budget Unit: 3068 : Public Ways & Facilities, Berger Bay Drainage

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
42-01 Revenue from Use of Money-Interest	300	35	0	0	35
<b>Revenue - Summary</b>	<b>300</b>	<b>35</b>	<b>0</b>	<b>0</b>	<b>35</b>
<b>NET COST</b>	<b>(300)</b>	<b>(35)</b>	<b>0</b>	<b>0</b>	<b>(35)</b>

# Revenue and Appropriation Detail

Fund: 969 : Lakeshore Blvd Bike Lanes

Budget Unit: 3069 : Public Ways & Facilities, Lakeshore Blvd Bike Lanes

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
42-01 Revenue from Use of Money-Interest	500	50	0	0	50
<b>Revenue - Summary</b>	<b>500</b>	<b>50</b>	<b>0</b>	<b>0</b>	<b>50</b>
<b>NET COST</b>	<b>(500)</b>	<b>(50)</b>	<b>0</b>	<b>0</b>	<b>(50)</b>

# Revenue and Appropriation Detail

Fund: 970 : Highland Springs Road  
 Budget Unit: 3070 : Public Ways & Facilities, Highland Springs Rd

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
42-01 Revenue from Use of Money-Interest	75	10	0	0	10
<b>Revenue - Summary</b>	<b>75</b>	<b>10</b>	<b>0</b>	<b>0</b>	<b>10</b>
<b>NET COST</b>	<b>(75)</b>	<b>(10)</b>	<b>0</b>	<b>0</b>	<b>(10)</b>

## Revenue and Appropriation Detail

Fund: 971 : South Main @ Hwy 175

Budget Unit: 3071 : Public Ways & Facilities, South Main @ Hwy 175

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
42-01 Revenue from Use of Money-Interest	150	25	0	0	25
<b>Revenue - Summary</b>	<b>150</b>	<b>25</b>	<b>0</b>	<b>0</b>	<b>25</b>
<b>NET COST</b>	<b>(150)</b>	<b>(25)</b>	<b>0</b>	<b>0</b>	<b>(25)</b>

# Revenue and Appropriation Detail

Fund: 972 : Harmony Park-Melody Lane

Budget Unit: 3072 : Public Ways & Facilities, Harmony Park-Melody Lane

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
42-01 Revenue from Use of Money-Interest	200	45	0	0	45
81-23 Operating Transfers-Out	(26,600)	(1,000)	0	0	(1,000)
<b>Revenue - Summary</b>	<b>(26,400)</b>	<b>(955)</b>	<b>0</b>	<b>0</b>	<b>(955)</b>
<b>NET COST</b>	<b>26,400</b>	<b>955</b>	<b>0</b>	<b>0</b>	<b>955</b>

# Revenue and Appropriation Detail

Fund: 973 : Harmony Park-Drainage

Budget Unit: 3073 : Public Ways & Facilities, Harmony Park-Drainage

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
42-01 Revenue from Use of Money-Interest	150	42	0	0	42
<b>Revenue - Summary</b>	<b>150</b>	<b>42</b>	<b>0</b>	<b>0</b>	<b>42</b>
<b>NET COST</b>	<b>(150)</b>	<b>(42)</b>	<b>0</b>	<b>0</b>	<b>(42)</b>

# Revenue and Appropriation Detail

Fund: 974 : Harmony Park-Gov't St

Budget Unit: 3074 : Public Ways & Facilities, Harmony Park-Gov't St

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
42-01 Revenue from Use of Money-Interest	60	5	0	0	5
<b>Revenue - Summary</b>	<b>60</b>	<b>5</b>	<b>0</b>	<b>0</b>	<b>5</b>
<b>NET COST</b>	<b>(60)</b>	<b>(5)</b>	<b>0</b>	<b>0</b>	<b>(5)</b>

# Revenue and Appropriation Detail

Fund: 975 : Pinoleville Subdivision

Budget Unit: 3075 : Public Ways & Facilities, Pinoleville Subdivision

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
42-01 Revenue from Use of Money-Interest	100	7	0	0	7
<b>Revenue - Summary</b>	<b>100</b>	<b>7</b>	<b>0</b>	<b>0</b>	<b>7</b>
<b>NET COST</b>	<b>(100)</b>	<b>(7)</b>	<b>0</b>	<b>0</b>	<b>(7)</b>

# Revenue and Appropriation Detail

Fund: 976 : Hill Rd-Lakeshore Blvd

Budget Unit: 3076 : Public Ways & Facilities, Hill Rd-Lakeshore Blvd

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
42-01 Revenue from Use of Money-Interest	20	5	0	0	5
<b>Revenue - Summary</b>	<b>20</b>	<b>5</b>	<b>0</b>	<b>0</b>	<b>5</b>
<b>NET COST</b>	<b>(20)</b>	<b>(5)</b>	<b>0</b>	<b>0</b>	<b>(5)</b>

# Revenue and Appropriation Detail

Fund: 977 : South Main Improvements

Budget Unit: 3077 : Public Ways & Facilities, South Main Improvements

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
42-01 Revenue from Use of Money-Interest	95	12	0	0	12
<b>Revenue - Summary</b>	<b>95</b>	<b>12</b>	<b>0</b>	<b>0</b>	<b>12</b>
<b>NET COST</b>	<b>(95)</b>	<b>(12)</b>	<b>0</b>	<b>0</b>	<b>(12)</b>

# Revenue and Appropriation Detail

Fund: 979 : High Valley Rd-Brassfield

Budget Unit: 3079 : Public Ways & Facilities, High Valley Rd-Brassfield

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
42-01 Revenue from Use of Money-Interest	350	7	0	0	7
79-90 Other-Miscellaneous	1,450	1,450	0	0	1,450
<b>Revenue - Summary</b>	<b>1,800</b>	<b>1,457</b>	<b>0</b>	<b>0</b>	<b>1,457</b>
<b>NET COST</b>	<b>(1,800)</b>	<b>(1,457)</b>	<b>0</b>	<b>0</b>	<b>(1,457)</b>

## Revenue and Appropriation Detail

Fund: 981 : Developer Fees - Road Imp  
 Budget Unit: 3081 : Public Ways & Facilities, Hartmann Road

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
42-01 Revenue from Use of Money-Interest	350	35	0	0	35
<b>Revenue - Summary</b>	<b>350</b>	<b>35</b>	<b>0</b>	<b>0</b>	<b>35</b>
<b>NET COST</b>	<b>(350)</b>	<b>(35)</b>	<b>0</b>	<b>0</b>	<b>(35)</b>

# DEPARTMENT OF PUBLIC WORKS

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SCOTT DE LEON, Director



## BU 3122 – Lampson Airport (Fund 132)

### DEPARTMENT OVERVIEW

Budget Unit 3122 was established to fund the operation and maintenance of the county's only general aviation airport. Revenues are received from property leases, airport activity permit fees, a state grant, and contributions from the County general fund. The Right of Way Agent/Airport Operations Coordinator is responsible for the general supervision and administration of this facility and a temporary maintenance worker (900 hours per year) is responsible for basic daily maintenance activities at the airport, such as checking airport runway and taxi lights, rotating beacons, mowing, etc.

Revenue for operations and improvements continues to be an issue for the Airport. When the land for the airport was donated to the County, the property owner who donated the land retained ownership of nearly all the land surrounding the field. As a result, all revenues from building rents or leases went to the owner instead of the County. Though the County has managed to purchase a hand-full of properties, the majority of the land surrounding the airport today is privately held. The County does receive an annual fee from aeronautical use permits issued to businesses that utilize the airport; however that revenue is not sufficient to adequately manage or support the operations of the airport.

### ACCOMPLISHMENTS IN FY 2021-22

- Sold and began removal of derelict aircraft from the parking area
- Continued expansion of the pilots lounge
- Performed ground and equipment maintenance
- Continued outreach with the Fixed-based Operators and users at the airport
- Pursued and received outside funding for other airport improvement projects
- Completed tree trimming required to maintain clear-space around airport
- Passed annual FAA and Caltrans inspection
- Performed required competitive procurement of a consultant to assist with projects which resulted in the County hiring a new consulting firm

# DEPARTMENT OF PUBLIC WORKS

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SCOTT DE LEON, Director  
BU 3122 – Lampson Airport

## GOALS FOR FY 2022-23

- Continue removal of derelict aircraft
- Begin design of the proposed apron/tie-down area pavement rehabilitation project expected to be constructed in 2024
- Complete grading of a parking area south of the taxiway
- Develop an alternative fuel source on County-owned property that will result in a more reliable fuel source for pilots as well as generate revenue for the airport
- Develop process for charging all users of the airport a fee for accessing and utilizing the County runway property, in accordance with FAA regulations

## Revenue and Appropriation Detail

Fund: 132 : Lampson Airport

Budget Unit: 3122 : Transportation Terminals, Lampson Airport

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
10-70 Other Taxes-Timber Yield	120	120	0	0	120
42-10 Rents & Concessions-Rents & Concessions	57,922	59,800	0	0	59,800
52-40 State Taxes-Aviation	10,000	10,000	0	0	10,000
56-30 Other Federal-Other Gov'l Agencies	45,000	2,719	0	0	2,719
81-22 Operating Transfers-In	88,828	64,042	0	0	64,042
81-23 Operating Transfers-Out	(15,000)	0	0	0	0
<b>Revenue - Summary</b>	<b>186,870</b>	<b>136,681</b>	<b>0</b>	<b>0</b>	<b>136,681</b>
<b>Appropriation</b>					
01-12 Salaries & Wages-Extra Help	11,544	41,451	0	0	41,451
02-21 Retirement Contributions-FICA	317	1,140	0	0	1,140
03-31 Insurance-Unemployment	81	83	0	0	83
12-00 Communications-	1,452	264	0	0	264
14-00 Household Expense-	500	500	0	0	500
15-10 Insurance-Other	2,923	2,923	0	0	2,923
15-12 Insurance-Public Liability	4,898	4,290	0	0	4,290
15-13 Insurance-Fire & Allied Cvrgrs	1,778	3,951	0	0	3,951
17-00 Maintenance-Equipment-	7,600	7,600	0	0	7,600
18-00 Maint-Bldgs & Imprvmts-	66,966	65,466	0	0	65,466
20-00 Memberships-	75	75	0	0	75
23-80 Prof & Specialized Svcs-Professional & Specialize	5,800	5,900	0	0	5,900
23-81 Prof & Specialized Svcs-Engineering In-House	41,129	0	0	0	0
23-85 Prof & Specialized Svcs-DPW Services	21,962	22,544	0	0	22,544
23-90 Prof & Specialized Svcs-Administrative Services	3,831	4,079	0	0	4,079
26-00 Rents & Leases-Bldg & Imp-	12,000	12,000	0	0	12,000
27-00 Small Tools & Instruments-	627	627	0	0	627
28-30 Special Departmental Exp-Supplies & Services	150	150	0	0	150
29-50 Transportation & Travel-Transportation & Travel	650	650	0	0	650

# Revenue and Appropriation Detail

Fund: 132 : Lampson Airport

Budget Unit: 3122 : Transportation Terminals, Lampson Airport

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
29-51 Transportation & Travel-Cent. Gar.- Pool Mlg ONLY	400	400	0	0	400
30-00 Utilities-	5,800	5,800	0	0	5,800
38-00 Inventory Items-	200	200	0	0	200
48-00 Taxes & Assessments-	5	5	0	0	5
<b>Appropriation - Summary</b>	<b>190,688</b>	<b>180,098</b>	<b>0</b>	<b>0</b>	<b>180,098</b>
<b>NET COST</b>	<b>3,818</b>	<b>43,417</b>	<b>0</b>	<b>0</b>	<b>43,417</b>

# DEPARTMENT OF PUBLIC WORKS

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SCOTT DE LEON, Director



## BU 3123 – Lampson Field Capital Projects (Fund 923)

### DEPARTMENT OVERVIEW

Budget Unit 3123 was established to fund capital improvements at Lampson Field. Revenues are received from Federal Aviation Administration (FAA), State grants and contributions from the County's general fund.

Due to the lack of sustainable funding, all capital improvement projects are performed using funding from the FAA and their annual Aviation Improvement Program (AIP) grant funding of \$150,000 for small general aviation airports. These funds can be "banked" for a period not to exceed 4 years in order to perform larger improvement projects. This past year's expenditure was for the completion of the much-needed pavement rehabilitation project, and funds are now starting to accrue for future pavement repairs.

### ACCOMPLISHMENTS IN FY 2021-22

- Continued working with the local Chamber of Commerce to enhance the pilots lounge
- Continue engaging with our elected officials and concerned citizens regarding plans for the future of the airport

### GOALS FOR FY 2022-23

- Reestablish engagement with our elected officials and concerned citizens regarding plans for the future of the airport through the Airport Land Use Commission (which was suspended in 2020 due to Covid)
- Continue to explore funding sources for future improvement projects
- Work with our new consultant to stay current with FAA and Caltrans requirements, as well as develop plans for future projects

# Revenue and Appropriation Detail

Fund: 923 : Lampson Field Cap Proj

Budget Unit: 3123 : Transportation Terminals, Lampson Field Cap Proj

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
42-01 Revenue from Use of Money-Interest	2,500	300	0	0	300
56-01 Other Federal-Other	135,000	0	0	0	0
80-92 Loans/Int Fin/Bonds-Advance From Other Fund	135,000	0	0	0	0
80-93 Loans/Int Fin/Bonds-Advance To Other Fund	(135,000)	0	0	0	0
81-22 Operating Transfers-In	15,000	32,297	0	0	32,297
<b>Revenue - Summary</b>	<b>152,500</b>	<b>32,597</b>	<b>0</b>	<b>0</b>	<b>32,597</b>
<b>Appropriation</b>					
23-80 Prof & Specialized Svcs-Professional & Specialize	6,076	60,000	0	0	60,000
61-60 Cap FA-Bldgs & Imp-Current	150,000	0	0	0	0
<b>Appropriation - Summary</b>	<b>156,076</b>	<b>60,000</b>	<b>0</b>	<b>0</b>	<b>60,000</b>
<b>NET COST</b>	<b>3,576</b>	<b>27,403</b>	<b>0</b>	<b>0</b>	<b>27,403</b>

# HEALTH SERVICES

JONATHAN PORTNEY, Director



## BU 4010 – Environmental Health (Fund 170)

### DEPARTMENT OVERVIEW

Environmental Health is a regulatory agency with its mission founded on public health, safety and sanitation. Primary services are permits and inspections for regulated businesses and land development. Services also include investigations and consultations with individuals and other agencies on health related issues and emergency response to various incidents.

#### PROGRAM OVERVIEW:

- Consumer Protection Group for retail food, public pools and spas, small state water systems, detention facilities, body art facilities and other fixed facilities.
- Land Development Permit Group primarily for on-site sewage and water supply wells including abandonment.
- Local Enforcement agency for Waste Management and Hazardous Materials Group for businesses and emergency response.
- Office Services Group to support the division and customers.
- Increase support to EOC/DOC for COVID-19 education and outreach to community.

### ACCOMPLISHMENTS IN FY 2021-22

- CUPA (HMBP, UST, APSA, HW, CalARP)
  - Reduce open deficiencies from 2019 CalEPA evaluation from 11 to 3.
  - Improve inspection frequency past dues by 30%
  - Maintained 100% compliance with Underground Storage Tank Inspection Frequency
  - Responded to 109 Sewage and Hazmat Complaints
  - Processed and approved over 350 Hazardous Material Business Plans
  - Provided technical assistance to dozens of operators regarding Hazardous Material reporting and handling.
- Consumer Protection (Retail Food, Body Art, Swimming Pools, State Small Water)
  - Maintained Retail Food inspection frequency compliance for approximately 343 facilities
  - Completed 49 Plan Checks for new/remodel restaurants
  - Investigate 54 complaints of restaurant code violations
  - Opened and inspected four new facilities for Body Art (Tattoo and Piercing)
  - Implemented Microenterprise Home Kitchen Operation Trial Program.
  - Work with Tribal Partners and Health Officer to identify immediate threat to public health due to Cyanobacteria Harmful Algal Blooms.

# HEALTH SERVICES

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JONATHAN PORTNEY, Director  
BU 4010 – Environmental Health

- Solid Waste (Open/Closed Landfills, Transfer Stations)
  - Completed requirements for Eastlake Landfill Expansion permit from Calrecycle
  - Completed all required inspections of open and closed landfills on time
  - Worked directly with Lake County Public Works to identify methods for compliance with SB1383 – Edible Foods Recovery Program.
- Land (Septic Systems, Wells)
  - 271 Onsite Wastewater Treatment System permits applied for and completed
  - 80 Authorizations/Field Clearance
  - 230 Well permits (143 Agriculture Wells and 50 Domestic Wells)
  - Sat on Drought Task Force
- Emergency Response
  - Responded to Cache Creek Fire by assisting DTSC with 53 Household Hazardous Waste inspections.
  - Worked directly with state to complete 12 property debris removal ROEs from Lightning Fire Complex.

## GOALS FOR FY 2022-23

- Strategically work to improve the CUPA program to better serve local business by providing Educational outreach on complicated hazardous material laws and regulations.
- Transition to paperless office operations.
- Continue support to EOC/DOC for COVID-19 pandemic.

# Revenue and Appropriation Detail

Fund: 170 : Health Administration

Budget Unit: 4010 : ,

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
21-10 Development Permits-Development Permits	2,500	3,500	0	0	3,500
21-61 Permits-Sanitation-Misc	28,064	27,384	0	0	27,384
21-65 Permits-Sanit-Land Development	187,613	160,000	0	0	160,000
21-66 Permits-Sanit-Hazardous Materials	412,385	441,308	0	0	441,308
21-67 Permits-Sanit-Food Establishment	215,154	206,000	0	0	206,000
53-80 State Admin Program-Other Health	711,396	517,316	150,000	0	667,316
66-10 Charges for Services-Planning & Engineering	945	1,300	0	0	1,300
66-11 Charges for Services-Subdivision Insp Fees	198	500	0	0	500
66-12 Charges for Services-Environment Planning Fees	45	100	0	0	100
66-13 Charges for Services-Planned Development Fees	59	100	0	0	100
66-14 Charges for Services-Mitigation Monitor/Inspec	18,930	20,000	0	0	20,000
69-20 Other Current Services-Other	88	232	0	0	232
79-90 Other-Miscellaneous	4,047	4,700	0	0	4,700
79-91 Other-Cancelled Checks	49	200	0	0	200
<b>Revenue - Summary</b>	<b>1,581,473</b>	<b>1,382,640</b>	<b>150,000</b>	<b>0</b>	<b>1,532,640</b>

## Appropriation

01-11 Salaries & Wages-Permanent	724,928	770,734	0	0	770,734
01-12 Salaries & Wages-Extra Help	0	25,902	0	0	25,902
01-13 Salaries & Wages-OT, Holiday, Stby	2,500	0	0	0	0
01-14 Salaries & Wages-Other, Term	1,659	5,303	0	0	5,303
02-21 Retirement Contributions-FICA	55,775	60,986	0	0	60,986
02-22 Retirement Contributions-PERS	177,274	184,396	0	0	184,396
03-30 Insurance-Health/Life	146,803	122,911	0	0	122,911
03-31 Insurance-Unemployment	5,104	1,593	0	0	1,593
03-32 Insurance-Opt Out	2,400	0	0	0	0
04-00 Worker's Compensation-	21,957	6,002	0	0	6,002
11-00 Clothing & Personal Suppl-	1,500	1,000	0	0	1,000
12-00 Communications-	4,200	4,200	0	0	4,200

## Revenue and Appropriation Detail

Fund: 170 : Health Administration

Budget Unit: 4010 : ,

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
14-00 Household Expense-	1,700	1,700	0	0	1,700
15-12 Insurance-Public Liability	14,694	21,450	0	0	21,450
15-13 Insurance-Fire & Allied Cvrgs	1,068	2,378	0	0	2,378
17-00 Maintenance-Equipment-	968	500	0	0	500
18-00 Maint-Bldgs & Imprvmts-	12,330	5,000	0	0	5,000
19-40 Medical Expense-Medical Supplies	700	500	0	0	500
20-00 Memberships-	1,120	1,000	0	0	1,000
22-70 Office Expense-Supplies	6,500	6,000	0	0	6,000
22-71 Office Expense-Postage	1,200	2,000	0	0	2,000
22-72 Office Expense-Books & Periodicals	100	100	0	0	100
23-80 Prof & Specialized Svcs-Professional & Specialize	76,734	76,734	0	0	76,734
23-86 Prof & Specialized Svcs-Health Admin Services	243,732	263,600	0	0	263,600
23-90 Prof & Specialized Svcs- Administrative Services	62,950	25,916	0	0	25,916
24-00 Publications & Legal Ntcs-	400	400	0	0	400
25-00 Rents & Leases-Equipment-	1,600	2,000	0	0	2,000
27-00 Small Tools & Instruments-	400	400	0	0	400
28-30 Special Departmental Exp-Supplies & Services	7,113	7,120	0	0	7,120
29-50 Transportation & Travel- Transportation & Travel	5,514	5,515	0	0	5,515
29-51 Transportation & Travel-Cent. Gar.- Pool Mlg ONLY	26,000	35,000	0	0	35,000
30-00 Utilities-	13,500	13,500	0	0	13,500
38-00 Inventory Items-	5,000	8,800	0	0	8,800
61-60 Cap. FA-Bldgs & Imp-Current	20,000	20,000	0	0	20,000
<b>Appropriation - Summary</b>	<b>1,647,423</b>	<b>1,682,640</b>	<b>0</b>	<b>0</b>	<b>1,682,640</b>
<b>NET COST</b>	<b>65,950</b>	<b>300,000</b>	<b>(150,000)</b>	<b>0</b>	<b>150,000</b>

# HEALTH SERVICES

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JONATHAN PORTNEY, Director



## BU 4011 – Public Health (Fund 170)

### DEPARTMENT OVERVIEW

Public Health's mission is to Promote an Optimal State of Wellness in Lake County by focusing on preventing disease and disability in the community, using trained and licensed healthcare and professional staff to manage a variety of programs, including Emergency Preparedness. Disease prevention is cost-effective, saving many thousands of dollars in treatment (return on investment is between 4.1 and 27.2, depending on PH intervention). In rural communities, such as Lake County, disease prevention is especially important because we are a medically underserved county with the poorest health outcomes in the state. The widespread traditional public support for the goal of healthy communities has led to Federal and State funds being allocated to each California County to accomplish the goals of Public Health.

- AIDS Drug Assistance Program (ADAP)
- California Children's Services (CCS) and Medical Therapy Unit (MTU)
- California Lead Poisoning Prevention (CLPPP)
- Child Health and Disability Prevention (CHDP)
- CHDP - Foster Care (CHDP-FC)
- CHDP- Foster Care Psychotropic Medication, Monitoring and Oversight (CHDP-FC PMM&O)
- Communicable Disease (CD)
- Emergency Preparedness (EPO)
- Hepatitis C Program
- HIV Surveillance
- Immunization Assistance (IAP)
- Maternal Child and Adolescent Health (MCAH) including SIDS
- Medi-Cal Administrative Activities (MAA)
- Medical Marijuana Program (MMP)
- Oral Health Program
- Public Health Accreditation (PHA)
- Public Health Clinical Services
- SNAP-Ed
- Tobacco Control Program (CTCP)
- Vital Statistics (VS)

# HEALTH SERVICES

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JONATHAN PORTNEY, Director  
BU 4011 – Public Health

## ACCOMPLISHMENTS IN FY 2021-22

- The Perinatal Wellness Task Force was accepted into the County Touchpoints Learning Collaborative to receive technical assistance to further the programs work around reducing Perinatal Substance Use Disorder in Lake County, and facilitate referrals to community resources.
- SafeRx a Hope Rising initiative, facilitated by Lake County Public Health distributed 1,558 Narcan kits, including providing training to individuals on administration and rescue breaths.
- Lake County CCS Program coordinated access to Telemedicine with Board Certified Pediatric Specialists to treat our county's most fragile children. This service enabled us to provide uninterrupted therapy and medical services accessibility during COVID shutdowns.
- Provided in-home immunize services to our homebound residents of Lake County.
- In 2021 Vital Statistics registered approximately 423 births and 710 deaths.
- We developed new processes in both the ADAP and MMIC programs to fulfil clients' needs while limiting contact. In person appointments went from 1 hour to approximately 10 minutes. This was done to protect both clients and staff.
- Distributed oral health products for adults and children, including 2 minute timers, floss, and toothpaste.
- Collaborated with LCOE to update the standing order for Narcan to be available in our schools.
- Developed addiction stigma training for leaders within the county.
- Developed Plans of Safe Care – Perinatal Women's Taskforce to implement early next year.
- Successfully collaborated with local health care partners on the Heroes of Health event.
- Collaborated with Adventist Health, Sutter & Hope Rising to begin work on a joint Community Health Assessment/Community Health Needs Assessment 2022.
- Created and distributed several COVID related social media messages and video vignettes.
- Developed and implemented a pop-up and clinics playbook.
- The Lake County Health Services team with assistance from other local agencies successfully stood up the Mass Vaccination drive through sites from February 2021 to May 2021.
- Created public shared calendars for viewing clinic and pop-ups at a glance.
- Participated in and hosted 13 clinics and pop-ups, providing increased access to vaccinations.
- Provided Healthcare Partners with over 500,000 pieces of PPE through 2021.
- Supported the logistic needs of Lake County's Mass Vax Operations.
- Provided healthcare partners with over 57,000 rapid test kits.
- Coordinated over 25 Medical Reserve Corp Volunteers to support COVID vaccine operations (both mass vax and small pop up clinics).
- Coordinated and sustained community COVID testing services at 6 locations throughout the County.
- Coordinated mobile vaccine services during the Fall of 2021 at 5 locations throughout the County.
- Distributed scarce COVID Therapeutics (Bamlanivimab, Regeneron, and Sotrovimab) to Adventist Health Hospital Clearlake and Sutter Lakeside.
- Provided education to medical providers on state mandated blood testing timeline protocol.

# HEALTH SERVICES

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JONATHAN PORTNEY, Director  
BU 4011 – Public Health

## ACCOMPLISHMENTS IN FY 2021-22

- Provided information on LeadCare Test Kit recall to medical partners.
- Increased Lead Program educational efforts to include state and local child care providers.
- Provided Lead Program pamphlets on display in community centers and county libraries.
- Participated in Lead Week 2021 with social media partners First 5 Lake and Lake County Office of Education.
- Through the CalFresh Program local school gardens that were reinvigorated/built: Minnie Cannon ES, Burns Valley ES, East Lake ES, Terrace Middle School .
- Lake County's CalFresh Program Success Story was the chosen state-wide success story
- CalFresh Program updated Schools Garden webpage.
- The CalFresh Program supported and attended LC Farmers Finest with CFHL materials.
- The CalFresh Program partnered with Catholic Charities Outreach educator in Middletown.
- During the 2021 program year, nine trainings were hosted on Tobacco related illness and quit resources for teens and adults. Youth members decided to do a virtual type education for their peers and youth in Lake County due to youth vaping uptake and Covid-19 restrictions to in-person school. Seven youth coalition members from 3 high schools planned and created a power point. This was shared with the Clearlake youth center as well as presented to a group of middle school students at a summer leadership program.
- Tobacco Education staff met with new President/Superintendent at Mendocino College regarding tobacco free policy at the Lake campus. Tobacco Education staff were able to go into several classrooms to do public opinion polls regarding tobacco free campus policies.
- The Tobacco Education Program provided Lake Family Resource Center Teen Parenting Program (25) tobacco education & quit resource kits
- Tobacco Education Staff & youth coalition member attended Scotts Valley Tribal Spring Event and provided education outreach services.
- Tobacco Education Staff expanded program collaboration by attending SafeRx Steering Committee Meetings.
- Tobacco Education Staff & Youth Coalition Members attended the North Coast Tobacco Virtual Town Hall
- The Tobacco Education Program worked with 10 community members to complete our Community of Excellence (CX) process. Community input was collected and used to develop new 2022-2025 work plan objectives and activities.

# HEALTH SERVICES

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JONATHAN PORTNEY, Director  
BU 4011 – Public Health

## GOALS FOR FY 2022-23

- Strengthen the core functions of disease surveillance and control.
- Fill vacant nursing staff positions and reinstate funded programs.
- Complete digitization project including the finalization of the use of E-Faxing, VideoDOT (directly observed therapy).
- Implement a new onboarding procedure, including a model for professional development.
- Develop programmatic manuals to ensure effective succession planning.
- Resume limited clinical services (vaccinations and Tuberculosis testing).
- Increase community and provider outreach.
- Continue facilitating emergency response activities and coordinating with other health agencies during COVID-19 pandemic.
- Continue Case Management and Primary Care Provider education and provide lead prevention materials to partner organizations that work with children under five.

## Revenue and Appropriation Detail

Fund: 170 : Health Administration  
Budget Unit: 4011 : , Public Health

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
21-60 Permits-Other	900	900	0	0	900
31-90 Fines, Forfeit, Penalties-Forfeitures & Penalties	3,000	2,000	0	0	2,000
53-80 State Admin Program-Other Health	4,874,435	7,073,014	0	0	7,073,014
56-01 Other Federal-Other	432,462	347,313	0	0	347,313
66-91 Charges for Services-Recording Fees	45,000	45,000	0	0	45,000
68-10 Health & Sanitation-Health Fees	15,000	2,500	0	0	2,500
68-30 Health & Sanitation-Calif Children Services	100	100	0	0	100
69-20 Other Current Services-Other	50	50	0	0	50
79-90 Other-Miscellaneous	1,000	500	0	0	500
79-91 Other-Cancelled Checks	300	25	0	0	25
79-93 Other-Insurance Proceeds	10,000	10,000	0	0	10,000
81-22 Operating Transfers-In	118,222	118,222	0	0	118,222
<b>Revenue - Summary</b>	<b>5,500,469</b>	<b>7,599,624</b>	<b>0</b>	<b>0</b>	<b>7,599,624</b>
<b>Appropriation</b>					
01-11 Salaries & Wages-Permanent	2,547,839	3,016,353	0	0	3,016,353
01-12 Salaries & Wages-Extra Help	136,620	229,500	0	0	229,500
01-13 Salaries & Wages-OT, Holiday, Stby	50,000	0	0	0	0
01-14 Salaries & Wages-Other, Term	8,475	15,356	0	0	15,356
02-21 Retirement Contributions-FICA	197,523	248,746	0	0	248,746
02-22 Retirement Contributions-PERS	621,961	718,454	0	0	718,454
03-30 Insurance-Health/Life	383,461	414,609	0	0	414,609
03-31 Insurance-Unemployment	17,896	6,170	0	0	6,170
03-32 Insurance-Opt Out	2,400	7,200	0	0	7,200
04-00 Worker's Compensation-	17,708	35,378	0	0	35,378
12-00 Communications-	20,624	28,500	0	0	28,500
14-00 Household Expense-	10,180	10,180	0	0	10,180
15-10 Insurance-Other	23,000	35,700	0	0	35,700
15-12 Insurance-Public Liability	23,326	30,030	0	0	30,030
15-13 Insurance-Fire & Allied Cvrgrs	1,198	2,378	0	0	2,378
17-00 Maintenance-Equipment-	6,700	7,000	0	0	7,000

## Revenue and Appropriation Detail

Fund: 170 : Health Administration  
 Budget Unit: 4011 : , Public Health

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
18-00 Maint-Bldgs & Imprvmts-	26,700	26,700	0	0	26,700
19-40 Medical Expense-Medical Supplies	7,900	115,829	0	0	115,829
19-41 Medical Expense-Incarcerated Individual	469,374	0	0	0	0
20-00 Memberships-	6,457	6,460	0	0	6,460
22-70 Office Expense-Supplies	30,315	30,836	0	0	30,836
22-71 Office Expense-Postage	6,042	6,100	0	0	6,100
22-72 Office Expense-Books & Periodicals	6,800	6,800	0	0	6,800
23-80 Prof & Specialized Svcs-Professional & Specialize	591,009	1,277,306	0	0	1,277,306
23-83 Prof & Specialized Svcs-Vital Stats	10,000	10,000	0	0	10,000
23-86 Prof & Specialized Svcs-Health Admin Services	611,672	661,635	0	0	661,635
23-90 Prof & Specialized Svcs-Administrative Services	128,079	112,126	0	0	112,126
24-00 Publications & Legal Ntcs-	1,050	1,050	0	0	1,050
25-00 Rents & Leases-Equipment-	2,500	2,500	0	0	2,500
26-00 Rents & Leases-Bldg & Imp-	500	13,700	0	0	13,700
27-00 Small Tools & Instruments-	0	250	0	0	250
28-30 Special Departmental Exp-Supplies & Services	199,820	407,290	0	0	407,290
29-50 Transportation & Travel-Transportation & Travel	30,360	35,730	0	0	35,730
29-51 Transportation & Travel-Cent. Gar.-Pool Mlg ONLY	11,591	15,000	0	0	15,000
29-52 Transportation & Travel-CCS	500	500	0	0	500
30-00 Utilities-	23,000	23,000	0	0	23,000
38-00 Inventory Items-	40,000	50,000	0	0	50,000
48-00 Taxes & Assessments-	153	160	0	0	160
61-60 Cap. FA-Bldgs & Imp-Current	0	180,000	0	0	180,000
62-72 Cap. FA-Equipment-Autos & Light Trucks	300,000	495,877	0	0	495,877
80-80 Other Financing Uses-Interfund Reimbursements	(433,989)	(438,918)	0	0	(438,918)
<b>Appropriation - Summary</b>	<b>6,138,744</b>	<b>7,845,485</b>	<b>0</b>	<b>0</b>	<b>7,845,485</b>
<b>NET COST</b>	<b>638,275</b>	<b>245,861</b>	<b>0</b>	<b>0</b>	<b>245,861</b>

# HEALTH SERVICES

JONATHAN PORTNEY, Director



## BU 4012 – Health Services Administration (Fund 170)

### DEPARTMENT OVERVIEW

The Health Services Department Administration Division provides central direction and oversight, accounting, file maintenance, personnel records, contracts, grant management, division specific software support and communications linkage for all the programs within the following divisions:

- Public Health
- Environmental Health
- Veterans
- Jail Medical
- Emergency Medical Services
- Tobacco Education Program
- First 5 Lake

Administration staff allocations remain at a minimum to reduce department cost, yet still meet all of the financial and administrative requirements and demands of the Department. Administration staff work daily in close collaboration with the staff of all programs within Health Services Department to reduce costs and maximize funding while adhering to state and federal regulations, general accounting principles and individual program requirements and scope of work. Administration staff is trained and meets the annual HIPPA compliance requirements as required by Public Health and Veterans Services regulations.

### ACCOMPLISHMENTS IN FY 2021-22

- Creation and BOS approval of additional PH allocations COVID mitigation team.
- Creation and BOS approval of two new job classifications for Health Services- Public Information Officer, and Grant Manager.
- BOS Approval of leased space to accommodate the newly allocated COVID Mitigation team.
- Working with CDPH to secure full funding for the Bevins file room to be remodeled to work-spaces, and upgrade the current HVAC system.
- Working with CDPH to secure an additional \$1.4 million dollars in our IAP funding- with a portion of the funds earmarked to purchase a medical mobile clinic so that Health may provide direct vax services to homebound residents or those with barriers to transportation.

# HEALTH SERVICES

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JONATHAN PORTNEY, Director  
BU 4012 – Health Services Administration

## GOALS FOR FY 2022-23

- Continue to search for new funding sources and maximize revenue from existing sources
- Recruit for the Grant Manager position
- Continue direct onsite work with each division and their programs to enhance the Health Services Departments ability to collect, process and maximize fiscal and administrative information
- Continue to achieve compliance as required by Federal and State programs and grants
- Oversee and Collaborate with both the Public Health and Environmental Health Divisions to continue the three year process of Public Health Accreditation

## Revenue and Appropriation Detail

Fund: 170 : Health Administration  
 Budget Unit: 4012 : , Health Administration

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
42-01 Revenue from Use of Money-Interest	4,000	4,000	0	0	4,000
66-50 Charges for Services-Auditing & Accounting	664,495	967,235	0	0	967,235
69-20 Other Current Services-Other	25	25	0	0	25
79-90 Other-Miscellaneous	10	10	0	0	10
79-91 Other-Cancelled Checks	20	20	0	0	20
<b>Revenue - Summary</b>	<b>668,550</b>	<b>971,290</b>	<b>0</b>	<b>0</b>	<b>971,290</b>
<b>Appropriation</b>					
01-11 Salaries & Wages-Permanent	519,540	819,735	0	0	819,735
01-12 Salaries & Wages-Extra Help	15,039	43,641	0	0	43,641
01-13 Salaries & Wages-OT, Holiday, Stby	10,000	0	0	0	0
01-14 Salaries & Wages-Other, Term	6,415	7,787	0	0	7,787
02-21 Retirement Contributions-FICA	17,815	67,011	0	0	67,011
02-22 Retirement Contributions-PERS	118,193	195,013	0	0	195,013
03-30 Insurance-Health/Life	59,353	114,610	0	0	114,610
03-31 Insurance-Unemployment	3,891	1,736	0	0	1,736
03-32 Insurance-Opt Out	4,800	4,800	0	0	4,800
04-00 Worker's Compensation-	1,346	909	0	0	909
12-00 Communications-	3,900	3,900	0	0	3,900
14-00 Household Expense-	2,000	1,000	0	0	1,000
15-12 Insurance-Public Liability	4,898	4,290	0	0	4,290
15-13 Insurance-Fire & Allied Cvrqs	6,822	4,954	0	0	4,954
17-00 Maintenance-Equipment-	800	500	0	0	500
18-00 Maint-Bldgs & Imprvmts-	29,080	29,000	0	0	29,000
20-00 Memberships-	4,348	10,000	0	0	10,000
22-70 Office Expense-Supplies	3,700	4,500	0	0	4,500
22-71 Office Expense-Postage	250	100	0	0	100
23-80 Prof & Specialized Svcs-Professional & Specialize	25,296	25,295	0	0	25,295
23-90 Prof & Specialized Svcs-Administrative Services	41,843	48,020	0	0	48,020
24-00 Publications & Legal Ntcs-	100	100	0	0	100
25-00 Rents & Leases-Equipment-	150	150	0	0	150

## Revenue and Appropriation Detail

Fund: 170 : Health Administration  
 Budget Unit: 4012 : , Health Administration

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
27-00 Small Tools & Instruments-	400	400	0	0	400
28-30 Special Departmental Exp-Supplies & Services	6,280	5,000	0	0	5,000
29-50 Transportation & Travel- Transportation & Travel	7,600	5,000	0	0	5,000
29-51 Transportation & Travel-Cent. Gar.- Pool Mlg ONLY	650	650	0	0	650
30-00 Utilities-	9,440	8,000	0	0	8,000
38-00 Inventory Items-	2,000	2,050	0	0	2,050
80-80 Other Financing Uses-Interfund Reimbursements	(2,000)	0	0	0	0
<b>Appropriation - Summary</b>	<b>903,949</b>	<b>1,408,151</b>	<b>0</b>	<b>0</b>	<b>1,408,151</b>
<b>NET COST</b>	<b>235,399</b>	<b>436,861</b>	<b>0</b>	<b>0</b>	<b>436,861</b>

# BEHAVIORAL HEALTH

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TODD METCALF, Director



## BU 4014 – Mental Health (Fund 145)

### DEPARTMENT OVERVIEW

Lake County Behavioral Health Services provides integrated recovery-oriented mental health and substance use disorder services in clinic locations. The Department operates and supports several peer support centers in the community to meet the needs of unserved and underserved populations. In addition, the Department administers the Continuum of Care, which collaborates with multiple organizations to work with and support individuals experiencing homelessness.

Mental health services are designed to provide strong community-based partnerships with individuals and families who are dealing with serious mental illness, including those who have co-occurring (mental health and substance abuse) disorders. Recovery-oriented services include assistance with establishing stable housing, access to physical health care, medications management, trauma-informed counseling and peer supports. Behavioral Health Services assists with management of substance use disorder and mental health crises for all members of the community and provides for inpatient or temporary residential care as appropriate.

### ACCOMPLISHMENTS IN FY 2021-22

- Continued to financially support COVID-19 shelter operations at old juvenile hall
- Increased and maintained telehealth services during COVID-19
- Applied for and awarded \$1.3M in housing grants
- Housing Continuum of Care facilitated Point in Time count
- 100-Day Challenge housed 55 individuals
- Expanded bi-lingual Spanish services
- Successfully moved Circle of Native Minds Peer Support Center
- Caught up on fiscal reports

### GOALS FOR FY 2022-23

- Continue to expand on hybrid model of performing both in-person and remote telehealth services
- Homeless Management Information System: successful implementation allows us to seek additional grant funding for housing – served 1,000+ individuals
- Increase homeless outreach
- Expand Medications Team operations
- Begin remodel and expansion of Clearlake clinic

## Revenue and Appropriation Detail

Fund: 145 : Behavioral Health  
 Budget Unit: 4014 : , Behavioral Health

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
42-01 Revenue from Use of Money-Interest	40,000	25,000	0	0	25,000
53-60 State Admin Program-Mental Health	13,677,045	17,767,175	0	0	17,767,175
54-02 State Aid-Local Comm. Corrections	55,200	0	0	0	0
56-30 Other Government Agencies-Other	2,864,450	2,204,128	0	0	2,204,128
68-20 Health & Sanitation-Mental Health Services	26,000	30,000	0	0	30,000
69-20 Other Current Services-Other	800	5,000	0	0	5,000
79-90 Other-Miscellaneous	10,000	5,000	0	0	5,000
79-91 Other-Cancelled Checks	1,500	1,500	0	0	1,500
79-93 Other-Insurance Proceeds	10,000	7,000	0	0	7,000
81-22 Operating Transfers-In	61,112	40,000	21,112	0	61,112
81-36 Non Operating Revenue-Pr Yr Overpayment/Repay	(50,000)	(50,000)	0	0	(50,000)
<b>Revenue - Summary</b>	<b>16,696,107</b>	<b>20,034,803</b>	<b>21,112</b>	<b>0</b>	<b>20,055,915</b>

### Appropriation

01-11 Salaries & Wages-Permanent	4,941,059	5,482,961	0	0	5,482,961
01-12 Salaries & Wages-Extra Help	156,000	50,000	0	0	50,000
01-13 Salaries & Wages-OT, Holiday, Stby	80,000	85,000	0	0	85,000
01-14 Salaries & Wages-Other, Term	67,000	40,000	0	0	40,000
02-21 Retirement Contributions-FICA	417,956	463,089	0	0	463,089
02-22 Retirement Contributions-PERS	1,209,177	1,312,603	0	0	1,312,603
03-30 Insurance-Health/Life	886,346	887,824	0	0	887,824
03-31 Insurance-Unemployment	34,514	11,713	0	0	11,713
03-32 Insurance-Opt Out	14,400	9,600	0	0	9,600
04-00 Worker's Compensation-	91,115	100,536	0	0	100,536
11-00 Clothing & Personal Suppl-	200	100	0	0	100
12-00 Communications-	90,000	112,000	0	0	112,000
14-00 Household Expense-	11,000	6,000	0	0	6,000
15-10 Insurance-Other	40,000	41,000	0	0	41,000
15-12 Insurance-Public Liability	35,932	57,398	0	0	57,398
15-13 Insurance-Fire & Allied Cvrgrs	10,033	5,847	0	0	5,847
17-00 Maintenance-Equipment-	15,500	25,000	0	0	25,000

## Revenue and Appropriation Detail

Fund: 145 : Behavioral Health  
 Budget Unit: 4014 : , Behavioral Health

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
18-00 Maint-Bldgs & Imprvmts-	23,000	21,000	0	0	21,000
19-40 Medical Expense-Medical Supplies	5,000	1,200	0	0	1,200
19-41 Medical Expense-Incarcerated Individual	254,200	254,200	0	0	254,200
20-00 Memberships-	24,000	30,000	0	0	30,000
22-70 Office Expense-Supplies	20,000	25,335	0	0	25,335
22-71 Office Expense-Postage	3,500	2,970	0	0	2,970
22-72 Office Expense-Books & Periodicals	500	500	0	0	500
23-80 Prof & Specialized Svcs-Professional & Specialize	5,300,000	4,700,000	0	0	4,700,000
23-90 Prof & Specialized Svcs-Administrative Services	360,524	313,287	0	0	313,287
24-00 Publications & Legal Ntcs-	1,000	1,057	0	0	1,057
26-00 Rents & Leases-Bldg & Imp-	260,000	270,000	0	0	270,000
28-30 Special Departmental Exp-Supplies & Services	70,000	70,000	0	0	70,000
29-50 Transportation & Travel-Transportation & Travel	10,000	15,166	0	0	15,166
29-51 Transportation & Travel-Cent. Gar.-Pool Mlg ONLY	50,000	86,023	0	0	86,023
29-52 Transportation & Travel-CCS	10,000	10,562	0	0	10,562
30-00 Utilities-	62,000	62,468	0	0	62,468
38-00 Inventory Items-	25,000	56,485	0	0	56,485
40-70 Support & Care of Persons-Support & Care of Persons	4,700,000	6,563,000	0	0	6,563,000
48-00 Taxes & Assessments-	500	500	0	0	500
62-74 Cap. FA-Equipment-Other	100,000	427,971	0	0	427,971
63-13 Construction in Progress-Buildings & Improvements	50,000	0	0	0	0
80-80 Other Financing Uses-Interfund Reimbursements	(323,163)	(279,327)	0	0	(279,327)
<b>Appropriation - Summary</b>	<b>19,106,293</b>	<b>21,323,068</b>	<b>0</b>	<b>0</b>	<b>21,323,068</b>
<b>NET COST</b>	<b>2,410,186</b>	<b>1,288,265</b>	<b>(21,112)</b>	<b>0</b>	<b>1,267,153</b>

# BEHAVIORAL HEALTH

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TODD METCALF, Director



## BU 4015 – Substance Abuse Disorder Services (Fund 141)

### DEPARTMENT OVERVIEW

Lake County Behavioral Health Services provides integrated recovery-oriented mental health and substance use disorder services in clinic locations. The Department operates and supports several peer support centers in the community to meet the needs of unserved and underserved populations. In addition, the Department administers the Continuum of Care, which collaborates with multiple organizations to work with and support individuals experiencing homelessness.

Substance use disorder diversion and treatment services include individual and group counseling, and trauma-informed treatment services for adults and youth. The Department also provides referrals to detoxification or residential treatment centers. Services are provided to the community free of charge or at a sliding scale fee. Behavioral Health Services assists with management of substance use disorder and mental health crises for all members of the community and provides for inpatient or temporary residential care as appropriate.

### ACCOMPLISHMENTS IN FY 2021-22

- Increased effectiveness of telehealth services via COVID-19 emergency by obtaining necessary equipment and training to promote ease of use and access while minimizing risk serving nearly 4,000 clients
- Partnered with Safeway to target underage drinking via “Talk They Hear You” campaign
- DUI clients achieved more than 50% successful completion
- Completed foundational work necessary to enter into Department of Health Care Services’ Organized Delivery System via Partnership Health Plan
- Offered SUDS education in four high schools, two middle schools
- Caught up on fiscal reports

### GOALS FOR FY 2022-23

- Expand on hybrid model of performing both in-person and remote telehealth services
- Increase collaboration among stakeholders
- Expand provider network via RFP process
- Create foundational work with Partnership Health Plan to join the Organized Delivery System in order to increase service delivery and billable services
- Target “at risk” youth by offering prevention services in all middle and high schools

## Revenue and Appropriation Detail

Fund: 141 : Substance Use Dis. Svcs  
 Budget Unit: 4015 : , Substance Use Dis. Svcs

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
31-70 Fines, Forfeit, Penalties-Vehicle Code Fines	4,500	3,305	0	0	3,305
42-01 Revenue from Use of Money-Interest	4,500	9,179	0	0	9,179
53-62 State Admin Program-Drug Abuse	836,910	1,848,073	0	0	1,848,073
54-02 State Aid-Local Comm. Corrections	20,000	20,000	0	0	20,000
54-22 State Aid-Behavioral Health	1,254,957	1,606,600	0	0	1,606,600
56-30 Other Government Agencies-Other	197,045	94,211	0	0	94,211
68-10 Health & Sanitation-Health Fees	230,000	215,717	0	0	215,717
79-90 Other-Miscellaneous	300	4,333	0	0	4,333
79-91 Other-Cancelled Checks	100	113	0	0	113
79-93 Other-Insurance Proceeds	6,000	10,304	0	0	10,304
<b>Revenue - Summary</b>	<b>2,554,312</b>	<b>3,811,835</b>	<b>0</b>	<b>0</b>	<b>3,811,835</b>

### Appropriation

01-11 Salaries & Wages-Permanent	1,005,548	1,243,250	0	0	1,243,250
01-12 Salaries & Wages-Extra Help	3,918	24,610	0	0	24,610
01-13 Salaries & Wages-OT, Holiday, Stby	12,782	20,000	0	0	20,000
01-14 Salaries & Wages-Other, Term	2,967	0	0	0	0
02-21 Retirement Contributions-FICA	78,546	95,785	0	0	95,785
02-22 Retirement Contributions-PERS	249,992	297,532	0	0	297,532
03-30 Insurance-Health/Life	243,179	249,114	0	0	249,114
03-31 Insurance-Unemployment	7,075	2,534	0	0	2,534
04-00 Worker's Compensation-	20,978	22,766	0	0	22,766
11-00 Clothing & Personal Suppl-	100	100	0	0	100
12-00 Communications-	30,000	30,000	0	0	30,000
14-00 Household Expense-	4,000	2,552	0	0	2,552
15-10 Insurance-Other	13,000	23,000	0	0	23,000
15-12 Insurance-Public Liability	24,490	30,030	0	0	30,030
15-13 Insurance-Fire & Allied Cvrqs	974	2,173	0	0	2,173
17-00 Maintenance-Equipment-	1,000	1,000	0	0	1,000
18-00 Maint-Bldgs & Imprvmts-	10,000	10,000	0	0	10,000
19-40 Medical Expense-Medical Supplies	1,500	1,500	0	0	1,500
20-00 Memberships-	11,110	11,110	0	0	11,110

## Revenue and Appropriation Detail

Fund: 141 : Substance Use Dis. Svcs  
 Budget Unit: 4015 : , Substance Use Dis. Svcs

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
22-70 Office Expense-Supplies	5,000	7,931	0	0	7,931
22-71 Office Expense-Postage	1,500	1,500	0	0	1,500
22-72 Office Expense-Books & Periodicals	150	150	0	0	150
23-80 Prof & Specialized Svcs- Professional & Specialize	803,958	1,251,529	0	0	1,251,529
23-86 Prof & Specialized Svcs-Health Admin Services	323,163	279,327	0	0	279,327
23-90 Prof & Specialized Svcs- Administrative Services	75,850	37,388	0	0	37,388
24-00 Publications & Legal Ntcs-	200	200	0	0	200
26-00 Rents & Leases-Bldg & Imp-	50,000	78,031	0	0	78,031
28-30 Special Departmental Exp-Supplies & Services	50,000	50,000	0	0	50,000
29-50 Transportation & Travel- Transportation & Travel	13,000	13,000	0	0	13,000
29-51 Transportation & Travel-Cent. Gar.- Pool Mlg ONLY	500	500	0	0	500
29-52 Transportation & Travel-CCS	500	500	0	0	500
30-00 Utilities-	10,000	15,215	0	0	15,215
38-00 Inventory Items-	10,000	25,000	0	0	25,000
48-00 Taxes & Assessments-	15	15	0	0	15
62-74 Cap. FA-Equipment-Other	0	144,083	0	0	144,083
80-80 Other Financing Uses-Interfund Reimbursements	(10,012)	(9,528)	(501)	0	(10,029)
<b>Appropriation - Summary</b>	<b>3,054,983</b>	<b>3,961,897</b>	<b>(501)</b>	<b>0</b>	<b>3,961,396</b>
<b>NET COST</b>	<b>500,671</b>	<b>150,062</b>	<b>(501)</b>	<b>0</b>	<b>149,561</b>

# HEALTH SERVICES

JONATHAN PORTNEY, Director



## BU 4016 – Tobacco Education (Fund 171)

### DEPARTMENT OVERVIEW

The Tobacco Program is a state mandated Public Health program. It provides tobacco education and outreach services to the people of Lake County. In FY20/21 we will continue to receive funding from proposition 99 and proposition 56. The Prop 56 funds doubled the program and funding. The program also includes a youth group coalition, adult group coalition and a Health/Education Coalition. The California Tobacco Control Program mission is: "The mission of the California Tobacco Control Program is to improve the health of all Californians by reducing illness and premature death attributable to the use of tobacco products. Through leadership, experience and research, the California Tobacco Control Program empowers statewide and local health agencies to promote health and quality of life by advocating social norms that create a tobacco-free environment."

### ACCOMPLISHMENTS IN FY 2021-22

- During the 2021 program year, nine trainings were hosted on Tobacco related illness and quit resources for teens and adults. Youth members decided to do a virtual type education for their peers and youth in Lake County due to youth vaping uptake and Covid-19 restrictions to in-person school. Seven youth coalition members from 3 high schools planned and created a power point. This was shared with the Clearlake youth center as well as presented to a group of middle school students at a summer leadership program.
- Tobacco Education staff met with new President/Superintendent at Mendocino College regarding tobacco free policy at the Lake campus. Tobacco Education staff were able to go into several classrooms to do public opinion polls regarding tobacco free campus policies.
- The Tobacco Education Program provided Lake Family Resource Center Teen Parenting Program (25) tobacco education & quit resource kits
- Tobacco Education Staff & youth coalition member attended Scotts Valley Tribal Spring Event and provided education outreach services.
- Tobacco Education Staff expanded program collaboration by attending SafeRx Steering Committee Meetings.
- Tobacco Education Staff & Youth Coalition Members attended the North Coast Tobacco Virtual Town Hall
- The Tobacco Education Program worked with 10 community members to complete our Community of Excellence (CX) process. Community input was collected and used to develop new 2022-2025 work plan objectives and activities.

# Revenue and Appropriation Detail

Fund: 171 : Tobacco Education  
 Budget Unit: 4016 : , Tobacco Education

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
42-01 Revenue from Use of Money-Interest	1,000	1,200	0	0	1,200
53-80 State Admin Program-Other Health	300,000	300,000	0	0	300,000
<b>Revenue - Summary</b>	<b>301,000</b>	<b>301,200</b>	<b>0</b>	<b>0</b>	<b>301,200</b>
<b>Appropriation</b>					
23-80 Prof & Specialized Svcs-Professional & Specialize	534,866	438,918	0	0	438,918
23-90 Prof & Specialized Svcs-Administrative Services	0	854	0	0	854
<b>Appropriation - Summary</b>	<b>534,866</b>	<b>439,772</b>	<b>0</b>	<b>0</b>	<b>439,772</b>
<b>NET COST</b>	<b>233,866</b>	<b>138,572</b>	<b>0</b>	<b>0</b>	<b>138,572</b>

# BEHAVIORAL HEALTH

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TODD METCALF, Director



## BU 4018 – Alcoholism Program Services (Fund 142)

### DEPARTMENT OVERVIEW

Lake County Behavioral Health Services provides integrated recovery-oriented mental health and substance use disorder services in clinic locations. The Department operates and supports several peer support centers in the community to meet the needs of unserved and underserved populations. In addition, the Department administers the Continuum of Care, which collaborates with multiple organizations to work with and support individuals experiencing homelessness.

Funding for Alcoholism Program Services is received from vehicle code fines and court-imposed fees.

# Revenue and Appropriation Detail

Fund: 142 : Alcoholism Program Svcs  
 Budget Unit: 4018 : , Alcoholism Program Serv

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
31-70 Fines, Forfeit, Penalties-Vehicle Code Fines	10,000	10,017	0	0	10,017
42-01 Revenue from Use of Money-Interest	12	12	0	0	12
<b>Revenue - Summary</b>	<b>10,012</b>	<b>10,029</b>	<b>0</b>	<b>0</b>	<b>10,029</b>
<b>Appropriation</b>					
23-91 Prof & Specialized Svcs-Intra-Div Services	10,012	10,029	0	0	10,029
<b>Appropriation - Summary</b>	<b>10,012</b>	<b>10,029</b>	<b>0</b>	<b>0</b>	<b>10,029</b>
<b>NET COST</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

# PUBLIC SERVICES

LARS EWING, Director



## BU 4121 – Integrated Waste Management (Fund 985)

### DEPARTMENT OVERVIEW

The Integrated Waste Management division of the Public Services Department operates the Eastlake Landfill, administers two franchise contracts for waste and recycling collection in the unincorporated areas of the county; develops and implements programs for materials that require special handling; provides environmental education related to solid waste reduction, reuse, and recycling; and oversees the county integrated waste management plan.

Budget Unit 4121 is an enterprise fund, and as such the revenues generated within the budget are solely devoted to funding solid waste operations. Funds are primarily derived from tipping fees at the landfill and waste hauler franchise fees. State grants provide minimal assistance for various non-discretionary recycling and waste diversion programs. Federal and State regulations require landfill owners to provide financial assurances for the cost of future landfill closure and post-closure maintenance, corrective actions for reasonably foreseeable events, and operating liability; reserve funds are adequately funded to meet those requirements. Additionally, reserve funds are in place as a repository for funding various known future expenses, namely landfill expansion, equipment replacement, and the County's maintenance responsibilities for Davis Avenue and Moss Street.

Landfill staffing includes one Landfill Manager, six Heavy Equipment Operators, two Weighmasters, one Landfill Operator, one Facilities Maintenance Technician, and various extra help staff to support seasonal needs. Additionally this budget unit houses the six office staff that provide management and administrative support for the Public Services department. The other department budget units contribute financially to BU 4121 for the cost of management and administrative salaries.

### ACCOMPLISHMENTS IN FY 2021-22

- Completed the engineering design for phase one of the Eastlake Landfill expansion project.
- Secured approval from the State Department of Toxics and Substance Control to once again accept treated wood waste at the landfill.
- Recycled 5,006 tires (as of May 2022). Free to the public and funded through a CalRecycle grant.
- Recycled 3,059 mattresses (as of May 2022). Free to the public and funded through the State Mattress Recycling Council.
- Recycled 9,620 gallons of oils and 4,000 filters (as of May 2022). Free to the public and funded through a CalRecycle grant.
- 26 household hazardous waste drop-off days. Free to the public and funded through CalRecycle and franchise fees.

# PUBLIC SERVICES

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LARS EWING, Director  
BU 4121 – Integrated Waste Management

- 19 recycling education assemblies to 2,300 students at 11 local schools. Funded through a CalRecycle grant.
- Initiated an Edible Food Recovery Program to educate, monitor, and enforce the maximum recovery of surplus edible food from grocery stores to those in need

## GOALS FOR FY 2022-23

### Landfill

- Solicit bids and begin construction for phase one of the landfill expansion project.
- Begin engineering for phase two of the landfill expansion project.
- Replace compactor.
- Construct a new building for hazardous material storage.
- Complete a feasibility study to expand the landfill gas flare system.
- Develop an emergency alternative waste disposal plan.

### County Integrated Waste Management

- Establish a community cleanup program to allow for public use of a community cleanup trailer for illegal dumping cleanup and beautification projects.
- Update the county solid waste management code.
- Through the Solid Waste Task Force and CDD, ensure progress to minimize illegal dumping through education, eradication, and enforcement.
- In cooperation with Caltrans and their Clean CA program, take full advantage of Clean CA funding for free public disposal days.

## Revenue and Appropriation Detail

Fund: 985 : Integrated Waste Mgmt

Budget Unit: 4121 : Sanitation, Integrated Waste Mgmt

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
21-50 Permits-Franchises	957,098	1,070,421	0	0	1,070,421
42-01 Revenue from Use of Money-Interest	250,000	32,000	0	0	32,000
42-10 Rents & Concessions-Rents & Concessions	7,992	7,992	0	0	7,992
54-90 State Aid-Other	0	116,750	0	0	116,750
55-40 Other Federal-Disaster Relief	56,753	0	0	0	0
68-40 Health & Sanitation-Sanitation Svcs-Current	3,118,550	3,327,350	0	0	3,327,350
81-22 Operating Transfers-In	1,158,487	6,000,000	(5,635,000)	0	365,000
81-23 Operating Transfers-Out	(1,158,487)	0	(365,000)	0	(365,000)
<b>Revenue - Summary</b>	<b>4,390,393</b>	<b>10,554,513</b>	<b>(6,000,000)</b>	<b>0</b>	<b>4,554,513</b>

### Appropriation

01-11 Salaries & Wages-Permanent	969,640	1,116,084	0	0	1,116,084
01-12 Salaries & Wages-Extra Help	47,259	133,110	0	0	133,110
01-13 Salaries & Wages-OT, Holiday, Stby	15,000	30,000	0	0	30,000
01-14 Salaries & Wages-Other, Term	10,000	47,217	0	0	47,217
02-21 Retirement Contributions-FICA	75,477	87,908	0	0	87,908
02-22 Retirement Contributions-PERS	236,301	266,784	0	0	266,784
03-30 Insurance-Health/Life	204,599	202,727	0	0	202,727
03-31 Insurance-Unemployment	7,118	2,495	0	0	2,495
03-32 Insurance-Opt Out	2,400	0	0	0	0
04-00 Worker's Compensation-	21,765	35,256	0	0	35,256
11-00 Clothing & Personal Suppl-	8,650	10,000	0	0	10,000
12-00 Communications-	6,500	5,352	0	0	5,352
14-00 Household Expense-	7,500	7,875	0	0	7,875
15-12 Insurance-Public Liability	37,538	80,402	0	0	80,402
15-13 Insurance-Fire & Allied Cvrqs	7,419	6,964	0	0	6,964
17-00 Maintenance-Equipment-	600,000	558,000	0	0	558,000
18-00 Maint-Bldgs & Imprvmts-	254,000	274,000	0	0	274,000
19-40 Medical Expense-Medical Supplies	1,000	1,100	0	0	1,100
20-00 Memberships-	7,000	6,700	0	0	6,700
22-70 Office Expense-Supplies	6,000	6,500	0	0	6,500

## Revenue and Appropriation Detail

Fund: 985 : Integrated Waste Mgmt

Budget Unit: 4121 : Sanitation, Integrated Waste Mgmt

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
22-71 Office Expense-Postage	2,500	2,500	0	0	2,500
23-80 Prof & Specialized Svcs-Professional & Specialize	480,000	480,000	0	0	480,000
23-90 Prof & Specialized Svcs-Administrative Services	163,746	192,832	0	0	192,832
23-91 Prof & Specialized Svcs-Intra-Div Services	26,882	29,082	0	0	29,082
25-00 Rents & Leases-Equipment-	33,000	33,000	0	0	33,000
27-00 Small Tools & Instruments-	3,000	3,000	0	0	3,000
28-30 Special Departmental Exp-Supplies & Services	173,700	173,700	0	0	173,700
29-50 Transportation & Travel-Transportation & Travel	135,000	150,000	0	0	150,000
29-51 Transportation & Travel-Cent. Gar.-Pool Mlg ONLY	27,000	21,000	0	0	21,000
30-00 Utilities-	40,000	45,000	0	0	45,000
38-00 Inventory Items-	10,000	23,500	0	0	23,500
48-00 Taxes & Assessments-	400	400	0	0	400
61-60 Cap FA-Bldgs & Imp-Current	0	95,000	0	0	95,000
62-72 Cap. FA-Equipment-Autos & Light Trucks	1,000,000	1,000,000	0	0	1,000,000
62-74 Cap. FA-Equipment-Other	100,000	0	0	0	0
63-13 Construction in Progress-Buildings & Improvements	600,000	6,400,000	0	0	6,400,000
80-80 Other Financing Uses-Interfund Reimbursements	(62,530)	(62,530)	0	0	(62,530)
<b>Appropriation - Summary</b>	<b>5,257,864</b>	<b>11,464,958</b>	<b>0</b>	<b>0</b>	<b>11,464,958</b>
<b>NET COST</b>	<b>867,471</b>	<b>910,445</b>	<b>6,000,000</b>	<b>0</b>	<b>6,910,445</b>

# DEPARTMENT OF SOCIAL SERVICES

CRYSTAL MARKYTAN, Director



## BU 5011 – Social Services Administration (Fund 168)

### DEPARTMENT OVERVIEW

This is the administrative budget for the Department of Social Services. It provides all staffing services, and supplies necessary to carry out departmental functions.

In addition to the administrative expenses, this budget includes certain program expenses such as Cal Fresh, Medi-Cal, CalWORKs Welfare-to-Work (WTW) supportive services and childcare, CalWORKs Expanded Subsidized Employment (ESE) costs, Adult Protective Services, Public Guardian/Public Administrator and direct Child Welfare Services. This budget also includes In-Home Supportive Services (IHSS) Public Authority contract costs.

### ACCOMPLISHMENTS IN FY 2021-22

- Served the most vulnerable of Lake County citizens:
  - Issued \$3.5 million per month in CalFresh Benefits to more than 13,000 residents
  - Qualified 51% (34,814) of our population for Medi-Cal benefits
  - Recruited additional local Resource Families totaling 43, an increase of 16 in-county homes
  - Placed, through targeted efforts, increased number of children with relatives
  - Reduced the number of children in out of home placements from 109 to 74, through ongoing preplacement prevention services
  - Stabilized families, supported teens and young adults, reduced the number of youth in residential care
  - Paid \$6.5 million over the year in CalWORKS benefits serving an average of 450 families per month
  - Paid \$600,000 over the year to CalWORKS clients for childcare, transportation assistance, family stabilization and other ancillary supportive services.
  - Obtained Adult Protective Services Expansion Funding that will allow us to respond to a greater number of allegations of abuse and neglect beginning at 60 years old instead of 65.
  - Supported 2150 In-Home Supportive Service Recipients with 1800 providers.
- Successfully migrated to the new statewide CalSAWS eligibility system, navigating the many challenges it presented for staff.
- Continued to provide uninterrupted service to our clients with new virtual tools and technologies introduced during the pandemic revealing value for continued use in the future.

# DEPARTMENT OF SOCIAL SERVICES

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CRYSTAL MARKYTAN, Director  
BU 5011 – Social Services Administration

## GOALS FOR FY 2022-23

- Department will continue to lead the mass care and shelter efforts during disaster preparation and response in partnership with local, state and federal sheltering organizations.
- Continue to maximize existing funding sources and pursue future funding sources for new programs to continue to serve the residents of Lake County.
- Creatively restructure and reorganize the Department effectively distributing the workload in order to maximize efficiency, support and grow current and new programs for the benefit of our community.
- Pursue creative mechanisms to recruit and retain staff to reduce chronic vacancies, in order to deliver vital services to the residents of Lake County.
- Continue permanent remote work and flexible schedules for our staff while meeting the needs of our clients. The benefits of shared workspaces throughout our programs will allow us to reduce overall leased office space therefore reduce building expense.
- Create and implement a plan to digitize paper documentation which will reduce storage needs and increase access to digital documents for staff.
- Research and pursue technologies that will strengthen our abilities to meet our reporting requirements, reduce inefficiencies, support staff and provide service to our clients.

# Revenue and Appropriation Detail

Fund: 168 : Social Services Admin

Budget Unit: 5011 : Admin - Social Services, Social Services Admin

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
53-01 State Assistance Program-Public Assistance Admin	2,905,389	3,789,915	0	0	3,789,915
53-30 State Admin Program-CMSP	9,418	3,500	0	0	3,500
53-32 State Admin Program-Food Stamps	1,574,233	1,704,762	0	0	1,704,762
53-33 State Admin Program-Foster Care	138,705	206,673	0	0	206,673
53-34 State Admin Program-AFDC-FG/U	1,855,768	1,939,474	0	0	1,939,474
53-35 State Admin Program-CWS	1,057,328	1,187,307	0	0	1,187,307
53-38 State Admin Program-CCBC	382,280	726,596	0	0	726,596
53-39 State Admin Program-Medical	3,708,879	3,955,934	0	0	3,955,934
53-50 State Admin Program-Soc Svcs Realign Sls Tx	1,510,193	3,179,201	0	0	3,179,201
54-07 State Aid-H&HS-Adult Protective Sv	0	538,840	0	0	538,840
54-08 State Aid-H&HS-Foster Care	0	92,202	0	0	92,202
54-09 State Aid-H&HS-Child Welfare Svcs	0	3,829,033	0	0	3,829,033
54-11 State Aid-H&HS-Adoptions	0	725,532	0	0	725,532
54-12 State Aid-H&HS-Child Ab Prevention	0	206,304	0	0	206,304
54-21 State Aid-Protective Services	3,019,800	0	0	0	0
54-90 State Aid-Other	0	15,000	0	0	15,000
55-01 Federal Assist Program-Public Assistance Admin	444,250	379,111	0	0	379,111
55-32 Other Federal-Food Stamps	1,925,767	1,572,378	0	0	1,572,378
55-33 Other Federal-Foster Care	144,000	144,182	0	0	144,182
55-34 Other Federal-AFDC FG/U	4,052,958	5,099,280	0	0	5,099,280
55-35 Other Federal-CWS	2,053,700	1,851,180	0	0	1,851,180
55-39 Other Federal-Kingap	500	500	0	0	500
56-30 Other Government Agencies-Other	1,500	15,000	0	0	15,000
66-01 Charges for Services-Personnel Services	297,280	298,678	0	0	298,678
67-60 Judicial-Estate Fees	100,000	75,000	0	0	75,000
69-20 Other Current Services-Other	30,000	0	0	0	0
79-50 Sales-Revenue Applic Prior Year	25,000	25,000	0	0	25,000
79-60 Sales-Sale of Fixed Assets	10,000	10,000	0	0	10,000
79-70 Sales-Other Sales-Miscellaneous	50	50	0	0	50
79-90 Other-Miscellaneous	5,000	5,000	0	0	5,000

# Revenue and Appropriation Detail

Fund: 168 : Social Services Admin

Budget Unit: 5011 : Admin - Social Services, Social Services Admin

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
79-91 Other-Cancelled Checks	1,000	1,000	0	0	1,000
79-93 Other-Insurance Proceeds	0	25,000	0	0	25,000
81-22 Operating Transfers-In	25,000	25,000	0	0	25,000
81-23 Operating Transfers-Out	(312,078)	(379,201)	0	0	(379,201)
<b>Revenue - Summary</b>	<b>24,965,920</b>	<b>31,247,431</b>	<b>0</b>	<b>0</b>	<b>31,247,431</b>

## Appropriation

01-11 Salaries & Wages-Permanent	12,479,140	15,047,848	0	0	15,047,848
01-12 Salaries & Wages-Extra Help	166,309	209,554	0	0	209,554
01-13 Salaries & Wages-OT, Holiday, Stby	228,070	494,177	0	0	494,177
01-14 Salaries & Wages-Other, Term	182,133	269,801	0	0	269,801
02-21 Retirement Contributions-FICA	960,919	1,152,630	0	0	1,152,630
02-22 Retirement Contributions-PERS	3,022,329	3,634,903	0	0	3,634,903
03-30 Insurance-Health/Life	2,815,489	2,846,747	0	0	2,846,747
03-31 Insurance-Unemployment	88,504	30,160	0	0	30,160
03-32 Insurance-Opt Out	30,716	28,500	0	0	28,500
04-00 Worker's Compensation-	216,566	236,860	0	0	236,860
12-00 Communications-	141,954	170,862	0	0	170,862
14-00 Household Expense-	53,231	57,624	0	0	57,624
15-12 Insurance-Public Liability	41,267	78,405	0	0	78,405
15-13 Insurance-Fire & Allied Cvrgrs	5,616	5,684	0	0	5,684
17-00 Maintenance-Equipment-	213,508	238,477	0	0	238,477
18-00 Maint-Bldgs & Imprvmts-	211,460	226,460	0	0	226,460
20-00 Memberships-	32,112	41,590	0	0	41,590
22-70 Office Expense-Supplies	92,000	92,200	0	0	92,200
22-71 Office Expense-Postage	101,600	202,600	0	0	202,600
22-72 Office Expense-Books & Periodicals	20,600	6,900	0	0	6,900
23-50 Prof & Specialized Svcs-Gr Ave for Indep-Contract	814,339	1,200,205	0	0	1,200,205
23-53 Prof & Specialized Svcs-Child Care Bridging	85,037	85,037	0	0	85,037
23-54 Prof & Specialized Svcs-Cal Learn- Transportation	166,600	148,800	0	0	148,800
23-55 Prof & Specialized Svcs-Cal Learn- Child Care	900,000	890,000	0	0	890,000

## Revenue and Appropriation Detail

Fund: 168 : Social Services Admin

Budget Unit: 5011 : Admin - Social Services, Social Services Admin

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
23-56 Prof & Specialized Svcs-Cal Learn-Ancillary	175,000	150,000	0	0	150,000
23-57 Prof & Specialized Svcs-Cal Learn-Contract Pymts	50,000	50,000	0	0	50,000
23-58 Prof & Specialized Svcs-Subsidized Employment	175,000	247,766	0	0	247,766
23-59 Prof & Specialized Svcs-Family Stabilization	94,000	94,000	0	0	94,000
23-70 Prof & Specialized Svcs-Perform Incent Contract	94,427	94,427	0	0	94,427
23-80 Prof & Specialized Svcs-Professional & Specialize	2,609,686	3,068,926	0	0	3,068,926
23-90 Prof & Specialized Svcs-Administrative Services	1,366,179	770,606	0	0	770,606
23-91 Prof & Specialized Svcs-Intra-Div Services	97,000	113,000	0	0	113,000
24-00 Publications & Legal Ntcs-	5,000	5,000	0	0	5,000
25-00 Rents & Leases-Equipment-	3,515	3,220	0	0	3,220
26-00 Rents & Leases-Bldg & Imp-	789,245	813,694	0	0	813,694
27-00 Small Tools & Instruments-	5,000	5,000	0	0	5,000
28-30 Special Departmental Exp-Supplies & Services	84,100	86,440	0	0	86,440
28-32 Special Departmental Exp-EBT	94,500	94,500	0	0	94,500
28-41 Special Departmental Exp-IHSS	148,463	160,651	0	0	160,651
29-50 Transportation & Travel-Transportation & Travel	160,680	195,000	0	0	195,000
30-00 Utilities-	238,413	255,209	0	0	255,209
38-00 Inventory Items-	184,000	223,000	0	0	223,000
40-70 Support & Care of Persons-Support & Care of Persons	26,250	286,250	0	0	286,250
40-72 Support & Care of Persons-Direct Child Welfare Cost	375,417	411,466	0	0	411,466
<b>Appropriation - Summary</b>	<b>29,845,374</b>	<b>34,524,179</b>	<b>0</b>	<b>0</b>	<b>34,524,179</b>
<b>NET COST</b>	<b>4,879,454</b>	<b>3,276,748</b>	<b>0</b>	<b>0</b>	<b>3,276,748</b>

# DEPARTMENT OF SOCIAL SERVICES

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CRYSTAL MARKYTAN, Director



## BU 5012 – Social Services Special Programs (Fund 168)

### DEPARTMENT OVERVIEW

Budget Unit 5012 is comprised of Staff assigned to Public Authority (PA) and to the Area Agency on Aging (AAA).

### ACCOMPLISHMENTS IN FY 2021-22

See Budget Unit 5011

### GOALS FOR FY 2022-23

See Budget Unit 5011

# Revenue and Appropriation Detail

Fund: 168 : Social Services Admin

Budget Unit: 5012 : Admin - Social Services, Social Services Spec Prog

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
66-01 Charges for Services-Personnel Services	731,111	896,679	0	0	896,679
<b>Revenue - Summary</b>	<b>731,111</b>	<b>896,679</b>	<b>0</b>	<b>0</b>	<b>896,679</b>
<b>Appropriation</b>					
01-11 Salaries & Wages-Permanent	433,218	543,331	0	0	543,331
01-12 Salaries & Wages-Extra Help	40,284	40,284	0	0	40,284
01-13 Salaries & Wages-OT, Holiday, Stby	3,000	3,000	0	0	3,000
01-14 Salaries & Wages-Other, Term	0	1,500	0	0	1,500
02-21 Retirement Contributions-FICA	34,663	43,200	0	0	43,200
02-22 Retirement Contributions-PERS	105,576	129,640	0	0	129,640
03-30 Insurance-Health/Life	107,930	131,180	0	0	131,180
03-31 Insurance-Unemployment	3,331	1,368	0	0	1,368
03-32 Insurance-Opt Out	2,400	2,400	0	0	2,400
04-00 Worker's Compensation-	709	776	0	0	776
<b>Appropriation - Summary</b>	<b>731,111</b>	<b>896,679</b>	<b>0</b>	<b>0</b>	<b>896,679</b>
<b>NET COST</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

# DEPARTMENT OF SOCIAL SERVICES

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CRYSTAL MARKYTAN, Director



## BU 5121 – General Welfare (Fund 169)

### DEPARTMENT OVERVIEW

This Budget Unit provides assistance payments to families through the CalWORKs program. It funds direct payments to Resource Families and residential facilities for children who are removed from home due to abuse and neglect. Adoption Assistance payments are made to families that have adopted children through the foster care system.

This Budget Unit also funds the county share of payroll costs for In-Home-Supportive Services (IHSS) providers who assist the elderly and disabled so they can remain safely in their home.

### ACCOMPLISHMENTS IN FY 2021-22

See Budget Unit 5011

### GOALS FOR FY 2022-23

See Budget Unit 5011

# Revenue and Appropriation Detail

Fund: 169 : Welfare Assistance

Budget Unit: 5121 : Public Assistance, General Welfare

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
53-03 State Assistance Program-Family Support	1,964,520	3,182,931	0	0	3,182,931
53-11 State Assistance Program-AFDC-FG/U	953,993	1,417,069	0	0	1,417,069
53-12 State Assistance Program-Adoptions	200,000	200,000	0	0	200,000
53-13 State Assistance Program-Foster Care	736,054	750,000	0	0	750,000
53-15 State Assistance Program-Kin-Gap State	93,212	90,041	0	0	90,041
53-50 State Admin Program-Soc Svcs Realign Sls Tx	5,009,618	7,986,155	0	0	7,986,155
53-51 State Admin Program-Realignment CalWorks MOE	2,916,020	2,477,356	0	0	2,477,356
54-08 State Aid-H&HS-Foster Care	1,576,736	1,064,830	0	0	1,064,830
54-13 State Aid-H&HS-Adoption Asst Prog	1,690,049	1,869,935	0	0	1,869,935
55-11 Federal Assist Program-AFDC FG/U	2,017,500	2,087,500	0	0	2,087,500
55-12 Federal Assist Program-Adoptions	2,139,290	2,740,111	0	0	2,740,111
55-13 Federal Assist Program-Foster Care	1,800,000	1,885,315	0	0	1,885,315
55-15 Federal Assist Program-Kingap	32,118	36,088	0	0	36,088
56-30 Other Government Agencies-Other	65,000	51,900	0	0	51,900
81-22 Operating Transfers-In	168,420	168,420	0	0	168,420
<b>Revenue - Summary</b>	<b>21,362,530</b>	<b>26,007,651</b>	<b>0</b>	<b>0</b>	<b>26,007,651</b>

## Appropriation

28-30 Special Departmental Exp-Supplies & Services	6,628,729	7,272,331	0	0	7,272,331
40-30 Support & Care of Persons-Child AFDC-FG-30	7,500,000	7,500,000	0	0	7,500,000
40-40 Support & Care of Persons-FDC Foster Care (40-42)	6,350,000	6,350,000	0	0	6,350,000
40-44 Support & Care of Persons-Aid to Adopt Child (04)	4,626,000	6,000,000	0	0	6,000,000
40-46 Support & Care of Persons-Kin-Gap Children	150,000	150,000	0	0	150,000
40-47 Support & Care of Persons-Apprvd Relative Caregiver	20,000	51,900	0	0	51,900
<b>Appropriation - Summary</b>	<b>25,274,729</b>	<b>27,324,231</b>	<b>0</b>	<b>0</b>	<b>27,324,231</b>

# Revenue and Appropriation Detail

Fund: 169 : Welfare Assistance

Budget Unit: 5121 : Public Assistance, General Welfare

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
NET COST	3,912,199	1,316,580	0	0	1,316,580

# DEPARTMENT OF SOCIAL SERVICES

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CRYSTAL MARKYTAN, Director



## BU 5125 – Wraparound Services (Fund 169)

### DEPARTMENT OVERVIEW

This budget unit is the location for depositing wraparound reinvestment funds that have been collected. Funds will be transferred to Budget Unit 5011 to cover services that are approved to be paid through these funds.

### ACCOMPLISHMENTS IN FY 2021-22

See Budget Unit 5011

### GOALS FOR FY 2022-23

See Budget Unit 5011

# Revenue and Appropriation Detail

Fund: 169 : Welfare Assistance

Budget Unit: 5125 : Public Assistance, Wraparound Services

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
81-23 Operating Transfers-Out	(168,420)	(168,420)	0	0	(168,420)
<b>Revenue - Summary</b>	<b>(168,420)</b>	<b>(168,420)</b>	<b>0</b>	<b>0</b>	<b>(168,420)</b>
<b>NET COST</b>	<b>168,420</b>	<b>168,420</b>	<b>0</b>	<b>0</b>	<b>168,420</b>

# DEPARTMENT OF SOCIAL SERVICES

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CRYSTAL MARKYTAN, Director



## BU 5164 – Housing Administration (Fund 90)

### DEPARTMENT OVERVIEW

This budget unit includes operation of the Housing Choice Voucher (Section 8) low-income rental subsidy program and staffing/support for other Housing Budget Units 5165 and 5169.

### ACCOMPLISHMENTS IN FY 2021-22

- As the COVID response continued, staff maintained a high level of service to clients in the Housing Choice Voucher (HCV) program. With waivers expiring and normal activities now resuming, staff and clients are collaborating to make the transition easier for all.
- Our PHA has been able to fully utilize our allotment of Veterans Affairs Supportive Housing (VASH) vouchers during this FY.
- Our PHA entered into a new partnership with the Continuum of Care to administer the Emergency Housing Voucher (EHV) program. We have had some success with folks in this program securing rentals.

### GOALS FOR FY 2022-23

- To maintain our High Performer status under HUD's rating system for Public Housing Authorities.
- Using forecasting tools, to maximize utilization of available resources to serve as many folks in our community as possible.
- To work with our local Veterans Affairs office to maintain 100% utilization of our Veterans Affairs Supportive Housing (VASH) vouchers.
- To continue to serve tenants with competence and efficiency by ensuring staff have access to the training and resources they need to be successful in their positions.

## Revenue and Appropriation Detail

Fund: 90 : Housing Admin

Budget Unit: 5164 : Public Assistance, Housing Admin

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
42-01 Revenue from Use of Money-Interest	215	225	0	0	225
55-01 Federal Assist Program-Public Assistance Admin	208,884	316,178	0	0	316,178
81-22 Operating Transfers-In	390,650	379,201	81,493	0	460,694
<b>Revenue - Summary</b>	<b>599,749</b>	<b>695,604</b>	<b>81,493</b>	<b>0</b>	<b>777,097</b>
<b>Appropriation</b>					
01-11 Salaries & Wages-Permanent	318,862	385,119	0	0	385,119
01-13 Salaries & Wages-OT, Holiday, Stby	1,300	1,300	0	0	1,300
01-14 Salaries & Wages-Other, Term	1,698	2,068	0	0	2,068
02-21 Retirement Contributions-FICA	24,522	29,788	0	0	29,788
02-22 Retirement Contributions-PERS	78,121	92,040	0	0	92,040
03-30 Insurance-Health/Life	71,536	71,191	0	0	71,191
03-31 Insurance-Unemployment	2,231	777	0	0	777
04-00 Worker's Compensation-	755	817	0	0	817
12-00 Communications-	4,043	4,601	0	0	4,601
14-00 Household Expense-	1,179	1,249	0	0	1,249
15-12 Insurance-Public Liability	4,898	4,290	0	0	4,290
17-00 Maintenance-Equipment-	3,000	3,420	0	0	3,420
18-00 Maint-Bldgs & Imprvmts-	4,682	4,906	0	0	4,906
20-00 Memberships-	1,338	1,550	0	0	1,550
22-70 Office Expense-Supplies	4,549	4,598	0	0	4,598
22-71 Office Expense-Postage	5,600	6,600	0	0	6,600
22-72 Office Expense-Books & Periodicals	978	1,125	0	0	1,125
23-80 Prof & Specialized Svcs-Professional & Specialize	29,950	30,032	0	0	30,032
23-90 Prof & Specialized Svcs-Administrative Services	13,033	13,370	0	0	13,370
24-00 Publications & Legal Ntcs-	1,000	1,500	0	0	1,500
26-00 Rents & Leases-Bldg & Imp-	17,468	17,627	0	0	17,627
27-00 Small Tools & Instruments-	100	100	0	0	100
28-30 Special Departmental Exp-Supplies & Services	7,150	96,224	0	0	96,224
29-50 Transportation & Travel-	4,200	5,000	0	0	5,000

## Revenue and Appropriation Detail

Fund: 90 : Housing Admin

Budget Unit: 5164 : Public Assistance, Housing Admin

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
Transportation & Travel					
30-00 Utilities-	5,279	5,528	0	0	5,528
80-80 Other Financing Uses-Interfund Reimbursements	(7,723)	(7,723)	0	0	(7,723)
<b>Appropriation - Summary</b>	<b>599,749</b>	<b>777,097</b>	<b>0</b>	<b>0</b>	<b>777,097</b>
<b>NET COST</b>	<b>0</b>	<b>81,493</b>	<b>(81,493)</b>	<b>0</b>	<b>0</b>

# DEPARTMENT OF SOCIAL SERVICES

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CRYSTAL MARKYTAN, Director



## BU 5165 – HOME PI Housing Services (Fund 97)

### DEPARTMENT OVERVIEW

This Budget Unit consists of loan payment proceeds from First Time Home Buyer (FTHB) and Owner Occupied Rehabilitation (OOR) loans made out of HOME grants from previous years.

### ACCOMPLISHMENTS IN FY 2021-22

- Continued to monitor the County loan portfolio for compliance
- Issued one First Time Home Buyer (FTHB) Loan
- Worked closely with participants to maintain compliance as loan maturity dates approach

### GOALS FOR FY 2022-23

- To use the balance of PI funds available

# Revenue and Appropriation Detail

Fund: 97 : Home-Housing Services

Budget Unit: 5165 : Public Assistance, Home-Housing Services

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
42-01 Revenue from Use of Money-Interest	2,301	2,301	0	0	2,301
69-20 Other Current Services-Other	18	17	0	0	17
80-92 Loans/Int Fin/Bonds-Advance From Other Fund	0	33,761	0	0	33,761
80-97 Loans/Int Fin/Bonds-Priv Sector Loan Rec	1,722	114,122	0	0	114,122
<b>Revenue - Summary</b>	<b>4,041</b>	<b>150,201</b>	<b>0</b>	<b>0</b>	<b>150,201</b>
<b>Appropriation</b>					
23-30 Prof & Specialized Svcs-General Admin	43,000	46,768	0	0	46,768
23-31 Prof & Specialized Svcs-CDBG Activity Delivery	63,823	56,673	0	0	56,673
23-90 Prof & Specialized Svcs-Administrative Services	265	0	0	0	0
23-91 Prof & Specialized Svcs-Intra-Div Services	7,723	7,723	0	0	7,723
57-03 Home/Rental Loans-Home Pgm Income Activity	561,959	701,519	0	0	701,519
<b>Appropriation - Summary</b>	<b>676,770</b>	<b>812,683</b>	<b>0</b>	<b>0</b>	<b>812,683</b>
<b>NET COST</b>	<b>672,729</b>	<b>662,482</b>	<b>0</b>	<b>0</b>	<b>662,482</b>

# DEPARTMENT OF SOCIAL SERVICES

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CRYSTAL MARKYTAN, Director



## BU 5168 – Senior Citizen Program

### DEPARTMENT OVERVIEW

This Budget Unit assists in supporting local senior centers and provides Lake County's matching funds to the Area Agency on Aging (AAA) of Lake and Mendocino Counties.

### ACCOMPLISHMENTS IN FY 2021-22

- Continued support of contracted providers during the COVID response, including but not limited to Tai Chi for arthritis began conducting classes via Zoom, legal services and caregiver counseling, and respite services continued serving people remotely.
- Senior Centers continued, and in some areas, expanded meal service delivery.
- Implemented the Electronic Companion Pet program with great success
- Continued to administer the Dignity At Home Fall Prevention program

### GOALS FOR FY 2022-23

- To become fully staffed so we can explore additional ways to support seniors in Lake County

# Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 5168 : Public Assistance, Senior Citizens Program

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
53-38 State Admin Program-CCBC	24,687	24,687	0	0	24,687
<b>Revenue - Summary</b>	<b>24,687</b>	<b>24,687</b>	<b>0</b>	<b>0</b>	<b>24,687</b>
<b>Appropriation</b>					
52-10 Other Charges-Contib to Non-Co Gov Agen	95,335	95,335	0	0	95,335
<b>Appropriation - Summary</b>	<b>95,335</b>	<b>95,335</b>	<b>0</b>	<b>0</b>	<b>95,335</b>
<b>NET COST</b>	<b>70,648</b>	<b>70,648</b>	<b>0</b>	<b>0</b>	<b>70,648</b>

# DEPARTMENT OF SOCIAL SERVICES

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CRYSTAL MARKYTAN, Director



## BU 5169 – Housing-HOME New Grant (Fund 95)

### DEPARTMENT OVERVIEW

Subject to the availability of grant funding, this program provides both First Time Home Buyer (FTHB) and Owner Occupied Rehabilitation (OOR) loans to qualified low-income households in unincorporated areas of Lake County. As a Housing and Community Development (HCD) requirement for the use of any HOME Grant funds, all loan payment proceeds held in Budget Unit 5165 must be used in full.

# Revenue and Appropriation Detail

Fund: 95 : Housing/Home New Grant

Budget Unit: 5169 : Public Assistance, Housing/Home New Grant

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
54-90 State Aid-Other	500,000	0	0	0	0
80-92 Loans/Int Fin/Bonds-Advance From Other Fund	500,000	0	0	0	0
80-93 Loans/Int Fin/Bonds-Advance To Other Fund	(500,000)	0	0	0	0
<b>Revenue - Summary</b>	<b>500,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Appropriation</b>					
23-30 Prof & Specialized Svcs-General Admin	12,500	0	0	0	0
23-31 Prof & Specialized Svcs-CDBG Activity Delivery	59,901	0	0	0	0
57-01 Home/Rental Loans-Owner-Occupied Rehab	427,599	0	0	0	0
<b>Appropriation - Summary</b>	<b>500,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>NET COST</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

# DEPARTMENT OF SOCIAL SERVICES

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CRYSTAL MARKYTAN, Director



BU 5281 – General Welfare  
(Fund 169)

## DEPARTMENT OVERVIEW

This Budget Unit is comprised of the General Relief (GR) assistance payments.

# Revenue and Appropriation Detail

Fund: 169 : Welfare Assistance  
 Budget Unit: 5281 : Aid Programs, General Relief

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
53-50 State Admin Program-Soc Svcs Realign Sls Tx	45,000	45,000	0	0	45,000
79-95 Other-SSI/SSP Refunds	5,000	5,000	0	0	5,000
<b>Revenue - Summary</b>	<b>50,000</b>	<b>50,000</b>	<b>0</b>	<b>0</b>	<b>50,000</b>
<b>Appropriation</b>					
40-70 Support & Care of Persons-Support & Care of Persons	50,000	50,000	0	0	50,000
<b>Appropriation - Summary</b>	<b>50,000</b>	<b>50,000</b>	<b>0</b>	<b>0</b>	<b>50,000</b>
<b>NET COST</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

# DEPARTMENT OF SOCIAL SERVICES

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CRYSTAL MARKYTAN, Director



## BU 5282 – IHSS Public Authority Administration (Fund 161)

### DEPARTMENT OVERVIEW

The In-Home Supportive Services (IHSS) Public Authority (PA) maintains a registry of screened providers and offers training to providers and recipients. The PA contracts with Social Services Budget Unit 5012 for staffing and Budget Unit 5011 for operations.

# Revenue and Appropriation Detail

Fund: 161 : IHSS Public Authority

Budget Unit: 5282 : Aid Programs, IHSS Public Authority

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
53-01 State Assistance Program-Public Assistance Admin	214,604	262,649	0	0	262,649
55-01 Federal Assist Program-Public Assistance Admin	219,067	260,152	0	0	260,152
79-85 Other-Livescan	25,000	25,000	0	0	25,000
81-23 Operating Transfers-Out	(25,000)	(25,000)	0	0	(25,000)
<b>Revenue - Summary</b>	<b>433,671</b>	<b>522,801</b>	<b>0</b>	<b>0</b>	<b>522,801</b>
<b>Appropriation</b>					
28-41 Special Departmental Exp-	478,196	522,801	0	0	522,801
<b>Appropriation - Summary</b>	<b>478,196</b>	<b>522,801</b>	<b>0</b>	<b>0</b>	<b>522,801</b>
<b>NET COST</b>	<b>44,525</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>



## BU 5321 – Veterans Services

### DEPARTMENT OVERVIEW

**MISSION STATEMENT:** The Lake County Veterans Service Office (LCVSO) was originally established in 1946 and remains a department of professional veterans' advocates. The LCVSO plays a critical role in the veteran's advocacy system and is often the initial contact in the community for veterans' services. The Department of Veterans Affairs estimates they paid approximately \$50 million in new benefits to Lake County veterans and their dependents during this last federal fiscal year, and much of this can be attributed directly to the collaborative efforts of this office. Therefore, the LCVSO is committed, within the State of California and nationally, to continue providing the vital and efficient system of services, and advocacy, to veterans and their dependents and survivors.

The LCVSO promotes state and federal legislation, as well as policy support of veterans' rights and issues, in harmony with our national obligation to veterans of the United States armed forces. The LCVSO additionally provides a medium for the exchange of ideas, information, training, and support to facilitate delivery of services to nearly 12,000 local clients.

The LCVSO recognizes the importance and merit of the congressionally chartered veterans' service organizations and is committed to fostering a mutually beneficial relationship with them for the common good of all veterans. It is the intent of this department that every veteran residing in the county receives the benefits and services to which they are entitled to by law and moral obligation.

**PROGRAM OVERVIEW** - Services include, but are not limited to:

- Provide comprehensive benefits counseling
- Accurate preparation and submission of claims
- Follow-up on all claims to assure final and fair decisions are reached
- Initiation and development of appeals when applicable
- Network with federal, state and local agencies to maximize benefits for clients
- Outreach to recently discharged veterans and their dependents in order to eligible benefits
- Interact with county veterans service organizations to get link local relevant assistance with veteran community

# HEALTH SERVICES

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JONATHAN PORTNEY, Director  
BU 5321 – Veterans Services

## ACCOMPLISHMENTS IN FY 2021-22

In spite of continuous navigation through COVID 19 during FY 2021-2022, the LCVSO through the Dept. of Veterans Affairs, achieved a high score of exceptional accomplishments in our mission to better serve Veterans, their families, and survivors. Our guiding principles - People-Centric, Results-Driven, Forward-Looking – reflect our enduring commitment to excellence in every endeavor.

The following summary of accomplishments reflects our non-stop growing legacy as advocates for our clients and a reliable steward of the resources entrusted to us:

- Continued collaboration with Oakland and Sacramento Regional Offices with the Department of Veterans Affairs, along with the California Department of Veterans Affairs of electronic processing of claims; having a positive impact in the timeliness of their adjudication
- Processed well over 1800 new claims, and other benefits applications
- Exceeded the goal of enrollments of over 1400 additional veterans and family members into the VA Healthcare System & CHAMPVA Program in FY 2021-2022
- Educating the Next Generation of Veterans by enrolling and getting them into college by using the Post-9/11 GI Bill program
- Ensuring that every opportunity to reach out to our homeless veterans is taken, by creating and maintaining a registry for homeless veterans
- Veterans Court continues to be a collaborative program in partnership with the local Superior Court, and other involved key agencies such as the District Attorney's Office, Public Defender's Office and Probation Departments – not only local but throughout the State of California. The LCVSO remains working towards the development of a curriculum for every eligible veteran within the program

## GOALS FOR FY 2022-23

- Increase Veteran satisfaction with financial, health, education, training, counseling, outreach, burial benefits and so many other services
- Continue improving customer satisfaction with management systems and support services to the Veteran Community
- Maintain an exceptional high level of quality of Client Services, while optimizing assessment of benefits eligibility since it one of the main keys to professional success
- Raise readiness and outreach concerning services to continuously protect people and assets in time of crisis, such as the periods we are currently experiencing due to the current global contagion

# Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 5321 : Veterans Services, Veterans Services

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
54-50 State Aid-Veterans Affairs	122,000	126,000	0	0	126,000
81-22 Operating Transfers-In	0	0	28,725	0	28,725
<b>Revenue - Summary</b>	<b>122,000</b>	<b>126,000</b>	<b>28,725</b>	<b>0</b>	<b>154,725</b>
<b>Appropriation</b>					
01-11 Salaries & Wages-Permanent	162,302	185,600	0	0	185,600
01-14 Salaries & Wages-Other, Term	1,429	4,349	0	0	4,349
02-21 Retirement Contributions-FICA	12,525	14,531	0	0	14,531
02-22 Retirement Contributions-PERS	39,850	44,333	0	0	44,333
03-30 Insurance-Health/Life	35,644	35,274	0	0	35,274
03-31 Insurance-Unemployment	1,146	371	0	0	371
04-00 Worker's Compensation-	625	907	0	0	907
12-00 Communications-	1,800	2,800	0	0	2,800
15-12 Insurance-Public Liability	4,898	4,290	0	0	4,290
15-13 Insurance-Fire & Allied Cvrgs	176	391	0	0	391
17-00 Maintenance-Equipment-	300	200	0	0	200
20-00 Memberships-	2,100	3,000	0	0	3,000
22-70 Office Expense-Supplies	2,508	2,300	0	0	2,300
22-71 Office Expense-Postage	1,200	1,200	0	0	1,200
22-72 Office Expense-Books & Periodicals	253	252	0	0	252
23-90 Prof & Specialized Svcs- Administrative Services	17,359	19,093	0	0	19,093
23-91 Prof & Specialized Svcs- Intra-Div Services	2,000	2,000	0	0	2,000
28-30 Special Departmental Exp-Supplies & Services	5,032	4,465	0	0	4,465
29-50 Transportation & Travel- Transportation & Travel	4,644	3,800	0	0	3,800
29-51 Transportation & Travel-Cent. Gar.- Pool Mlg ONLY	1,339	1,200	0	0	1,200
30-00 Utilities-	4,500	4,000	0	0	4,000
80-80 Other Financing Uses-Interfund Reimbursements	0	(28,725)	28,725	0	0
<b>Appropriation - Summary</b>	<b>301,630</b>	<b>305,631</b>	<b>28,725</b>	<b>0</b>	<b>334,356</b>

# Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 5321 : Veterans Services, Veterans Services

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
NET COST	179,630	179,631	0	0	179,631

# LIBRARY

CHRISTOPHER VEACH, County Librarian



## BU 6022 – Library (Fund 125)

### DEPARTMENT OVERVIEW

This budget unit provides library services for County residents and visitors of all ages through four libraries located in Lakeport, Clearlake, Middletown, and Upper Lake. These services include loaning books and materials to residents, programs and events for children, teens, and adults that promote life-long learning and literacy, internet access through free wifi, public computers, and loaning devices, reference assistance, digital resources, and the adult literacy program.

The library is primarily funded with a dedicated property tax approved by the voters in 1974. Property taxes make up over 72% of all revenue. A small portion of revenue is provided by library fines, fees, and charges for printing, copying, and room rent. The Adult Literacy Program is funded partially by a state grant through the California Library Literacy Services Act. This budget unit is partially funded by the County Cannabis Grant program in order to provide additional educational opportunities and library access to the public.

Appropriations in this budget unit pay the benefits and salary of library staff and provide funds for maintenance of library buildings and library infrastructure. This budget unit also includes funding for library materials to lend to the public as well as digital resources.

### ACCOMPLISHMENTS IN FY 2021-22

- Checked out 153,084 library materials (digital and print) to the public from July 2021 to March 2022.
- Facilitated 10,127 sessions on public computers from July 2021 to March 2022.
- Conducted 168 programs for adults and 190 programs for children with a combined attendance of 3,747 from July 2021 to March 2022 digitally and in person.
- Launched new resources for job seekers: Coursera, GetSetUp, Northstar Digital Literacy, Learning Express and Skillshare, as well as partnering with CareerPoint.
- Pursued and won multiple grants to improve library services, such as receiving funding from the State Library to purchase a mobile library vehicle.

# LIBRARY

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CHRISTOPHER VEACH, County Librarian  
BU 6022 – Library

## GOALS FOR FY 2022-23

- Improve the physical library collection by replacing 5% of the collection with new books and other materials for adults, children and teens.
- Increase access to the library by improving our website and launching a digital library app.
- Increase community outreach and awareness of library services by conducting a community wide reading event.
- Continue work on increasing access to the library through additional service points such as the mobile library vehicle.
- Continue to provide excellent library service to the public.

## Revenue and Appropriation Detail

Fund: 125 : Library

Budget Unit: 6022 : Library Services, Library

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
10-10 Property Taxes-Current Secured	851,460	932,180	0	0	932,180
10-20 Property Taxes-Current Unsecured	19,695	20,100	0	0	20,100
10-25 Property Taxes-Supp 813-Current	13,481	14,320	0	0	14,320
10-35 Property Taxes-Supp 813-Prior	3,280	3,390	0	0	3,390
10-40 Property Taxes-Prior Unsecured	3,519	775	0	0	775
10-70 Other Taxes-Timber Yield	591	30	0	0	30
42-01 Revenue from Use of Money-Interest	2,408	160	0	0	160
42-10 Rents & Concessions-Rents & Concessions	5,452	7,100	0	0	7,100
54-60 State Aid-HOPTR	8,550	8,400	0	0	8,400
54-90 State Aid-Other	53,919	0	0	0	0
54-98 State Aid-Library	0	155,399	0	0	155,399
56-01 Other Federal-Other	75,500	16,200	0	0	16,200
66-60 Charges for Services-Communication Services	39,383	58,632	0	0	58,632
69-01 Other Current Services-Library	4,112	8,700	0	0	8,700
79-99 Other-Donations	5,000	5,000	0	0	5,000
81-22 Operating Transfers-In	87,500	131,284	0	0	131,284
<b>Revenue - Summary</b>	<b>1,173,850</b>	<b>1,361,670</b>	<b>0</b>	<b>0</b>	<b>1,361,670</b>
<b>Appropriation</b>					
01-11 Salaries & Wages-Permanent	461,572	495,250	0	0	495,250
01-12 Salaries & Wages-Extra Help	106,731	92,535	0	0	92,535
01-13 Salaries & Wages-O/T Holiday	500	500	0	0	500
02-21 Retirement Contributions-FICA	38,304	40,450	0	0	40,450
02-22 Retirement Contributions-PERS	112,376	118,250	0	0	118,250
03-30 Insurance-Health/Life	143,051	116,978	0	0	116,978
03-31 Insurance-Unemployment	3,978	1,250	0	0	1,250
03-32 Insurance-Opt Out	0	2,400	0	0	2,400
04-00 Worker's Compensation-	1,226	1,052	0	0	1,052
12-00 Communications-	78,260	68,350	0	0	68,350
14-00 Household Expense-	11,270	19,030	0	0	19,030
15-12 Insurance-Public Liability	4,898	4,290	0	0	4,290

## Revenue and Appropriation Detail

Fund: 125 : Library

Budget Unit: 6022 : Library Services, Library

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
15-13 Insurance-Fire & Allied Cvrgs	32,338	40,444	0	0	40,444
17-00 Maintenance-Equipment-	3,149	5,690	0	0	5,690
18-00 Maint-Bldgs & Imprvmts-	107,188	30,470	0	0	30,470
20-00 Memberships-	3,956	3,730	0	0	3,730
22-70 Office Expense-Supplies	18,505	17,700	0	0	17,700
22-71 Office Expense-Postage	6,200	4,660	0	0	4,660
23-80 Prof & Specialized Svcs-Professional & Specialize	116,018	120,200	0	0	120,200
23-90 Prof & Specialized Svcs- Administrative Services	23,662	129,567	0	0	129,567
24-00 Publications & Legal Ntcs-	150	150	0	0	150
26-00 Rents & Leases-Bldg & Imp-	1	1	0	0	1
28-30 Special Departmental Exp-Supplies & Services	174,271	180,200	0	0	180,200
29-50 Transportation & Travel- Transportation & Travel	1,600	2,700	0	0	2,700
30-00 Utilities-	58,212	64,900	0	0	64,900
38-00 Inventory Items-	8,145	6,500	0	0	6,500
48-00 Taxes & Assessments-	190	190	0	0	190
55-51 Other Charges-Literacy Grant	75,880	43,620	0	0	43,620
62-72 Cap. FA-Equipment-Autos & Light Trucks	0	196,659	0	0	196,659
80-80 Other Financing Uses-Interfund Reimbursements	(203,544)	(224,732)	0	0	(224,732)
<b>Appropriation - Summary</b>	<b>1,388,087</b>	<b>1,582,984</b>	<b>0</b>	<b>0</b>	<b>1,582,984</b>
<b>NET COST</b>	<b>214,237</b>	<b>221,314</b>	<b>0</b>	<b>0</b>	<b>221,314</b>

# LIBRARY

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CHRISTOPHER VEACH, County Librarian



## BU 6023 – Library Improvements (Fund 71)

### DEPARTMENT OVERVIEW

This budget supports needed improvements to the library collection and enhancements for library programming and is funded entirely by public donations from individual donors and community groups like the Friends of the Lake County Library and the Friends of Middletown Library.

### ACCOMPLISHMENTS IN FY 2021-22

- Purchased books, audiobooks, and DVDs for children and adults to improve the library collection.
- Purchased supplies to enhance library programming for children.

### GOALS FOR FY 2022-23

- Continue to purchase library materials to improve the library collection.
- Continue to purchase supplies to support library programs.

# Revenue and Appropriation Detail

Fund: 71 : Library Improvements

Budget Unit: 6023 : Library Services, Library Improvements

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
79-99 Other-Donations	8,000	13,000	0	0	13,000
<b>Revenue - Summary</b>	<b>8,000</b>	<b>13,000</b>	<b>0</b>	<b>0</b>	<b>13,000</b>
<b>Appropriation</b>					
28-30 Special Departmental Exp-Supplies & Services	13,000	13,000	0	0	13,000
<b>Appropriation - Summary</b>	<b>13,000</b>	<b>13,000</b>	<b>0</b>	<b>0</b>	<b>13,000</b>
<b>NET COST</b>	<b>5,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

# UC COOPERATIVE EXTENSION

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JOHN HARPER, Director



BU 6131 – UC Cooperative Extension

## DEPARTMENT OVERVIEW

The University of California Cooperative Extension (UCCE) is the public outreach arm of the UC Division of Agriculture and Natural Resources (UCANR). Its academic Advisors and Specialists develop and extend research-based information to local agencies, industries and the public. UCANR is the only locally-based agency with the sole mission of sustaining a vital economy, environment and community by developing and providing information on management practices pertaining to agriculture, home horticulture, natural resources, youth development and consumer sciences.

UCCE programs operate through a partnership of county government and UCANR, with support from the USDA and external funding sources. Backed by the resources of the entire UC system, our educational programs use applied research to solve community problems. We conduct research and educational programs in cooperation with local clientele; consult with individuals and organizations on a variety of topics through meetings, phone contacts, and in-person visits; create and produce outreach materials, including newsletters, leaflets, and digital media and social mass media; and conduct informational seminars and workshops. Our website is <http://celake.ucanr.edu> and our email is [celake@ucanr.edu](mailto:celake@ucanr.edu).

County funding for UCCE is provided 100% through the general fund. The County of Lake's generous support leverages nearly a 5:1 dollar ratio. The salaries of all UC academic advisors assigned to Lake County are fully paid by UC. County of Lake and UCANR each cover 50% of our Lake County 4-H Representative salary. The County of Lake has also provided full support of the 40% FTE (2 days per week) for the UC-paid Master Gardener Program Coordinator.

## ACCOMPLISHMENTS IN FY 2021-22

- **Forestry & Wildlands Ecology** (Michael Jones): We are implementing a Forest Stewardship Workshop for Lake County, a workshop which helps private landowners and managers better understand a forest management plan and helps them connect with resources. We continued to build the capacity of the Lake County Prescribed Burn Association (PBA) by increasing the capacity of the steering committee, increasing membership, and expanding our engagement with Tribal communities. The PBA is also helping the Tribal EcoRestoration Alliance host a Prescribed Fire Exchange Training which will greatly expand the community's access to prescribed fire resources. We continued assisting the Lake County Risk Reduction Authority by providing information and resources to help the group better understand vegetation management, fire risk, and using prescribed fire as a tool, with the ultimate goal of creating

# UC COOPERATIVE EXTENSION

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JOHN HARPER, Director

BU 6131 – UC Cooperative Extension

a safer Lake County. We established relationships and expanding partnerships with local community groups such as the Clear Lake Environmental Research Center and the Tribal EcoRestoration Alliance to help build vegetation management and fuels reduction workforce capacity, expanding forest and natural resource management. We supported and collaborated on grant applications submitted by community groups to help increase financial capacity for workforce development and forest management. We are working with local government to help determine best management practices to address the extensive conifer mortality associated with forest pest outbreaks in order to enhance public safety and protect the natural environment.

- **Pomology** (Rachel Elkins): Pomology Advisor Emeritus/Recall Non-Faculty Academic Appointee (.25 FTE). Rachel Elkins continued to lead and collaborate on applied research and educational programs for pear and walnut growers and related industry professionals, particularly addressing economic pests and innovative pear farming systems to improve efficiency, including rootstocks and training. In addition to directly serving the Lake and Mendocino pear and walnut industries, she also serves as the statewide pear specialist and UC statewide pear commodity liaison for European Pear. 2021-2022 fiscal year highlights were: 1) Responded to Fall 2020 freeze damage event which severely damaged already drought-stressed Lake County walnut orchards. Activities included: detailed 6-page detailed newsletter describing and explaining the situation, visiting and advising numerous individual growers, participating in statewide grower survey and follow-up Zoom webinar with fellow farm advisors; and including freeze information during grower meeting talks. 2) Continued Year 9 of a 10-year trial to develop a mechanization-friendly pear orchard comparing multiple tree training systems, spacings, and rootstocks in order to mitigate reduced labor availability. This trial has been a high priority of the labor-intensive pear industry. 3) Continued research to test multiple selections of clonal Paradox rootstocks in order to evaluate the effects on tree growth/vigor, yield, nut quality, and soil-borne diseases, i.e. crown gall and root lesion nematodes. 4) Continued monitoring tree water use using a pressurized chamber to measure mid-day stem water potential (MSWP) in order to optimize irrigation and water use efficiencies; 5) Collaborated with North Coast Area IPM Advisor Dr. Cindy Kron on a multistate project on biological control of pear psylla and a multi-county project to test new methods to monitor walnut husk fly in order to improve treatment timing. 6) Collaborated with UC Davis Extension Plant Pathologist Dr. Akif Eskalen to test alternative fungicide treatment for pear scab. Field trials continued to be conducted under COVID-19 safety protocols to enable successful completion of annual data collection, summarization, and reporting. Annual grower meetings were conducted via Zoom in collaboration with UC, Agricultural Commissioner, and industry colleagues. For example, the annual Pear Research Meeting was conducted for the entire statewide pear industry rather than just a local meeting. The annual Walnut Update Meeting was also conducted via Zoom. Zoom webinars resulted in expanded agriculture media coverage as reporters were able to cover the meetings without travelling.
- **Integrated Pest Management** (Cindy Kron): North Coast IPM Advisor Dr. Cindy Kron received funding from the California Walnut Board to conduct the field evaluation of novel adult trap designs and lures for walnut husk fly in Lake County. The trial was conducted in 5 walnut growing regions of California in an effort to find a more effective trap/lure combination for walnut husk fly than the current industry standard. Kron also secured funding from the California Pear Advisory Board to continue trapping for the invasive Brown Marmorated Stink

# UC COOPERATIVE EXTENSION

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JOHN HARPER, Director

BU 6131 – UC Cooperative Extension

Bug (BMSB) resulting in the first documented of BMSB adults in Lake County in 2021. Trap sites were chosen where pear orchards were in close proximity to areas of high-volume human traffic to monitor places where BMSB would most likely be first introduced. Trapping for invasive species is very important because early detection can help prevent establishment and economic damage. Kron assisted Rachel Elkins in cohosting the virtual 2021 Lake County Walnut update and the California Statewide Pear Research webinar. She will also co-host the 2022 UC Walnut Advisor Training Tour in Lake County in June 2022.

- **Master Gardener Program** (Louise Pagone): For the second year our office has had limited access to the public due to COVID restrictions. Our Master Gardeners were still able to provide information and answer questions for the public via phone and email. Master Gardener Barbara Starke has been instrumental in keeping our demonstration garden in fantastic shape and she continues to modify it with new plantings that represent the presence of the drought and the need for fire safety. The Ely Stage Stop Demonstration Garden is an enormous success. There will be a recognition ceremony honoring the Master Gardeners who worked on the garden on Saturday, May 14, 2022. Master Gardener Gabriele O’Neill continues to maintain her connection with the members of Tribal Health (THCC) in Lakeport, and provides gardening year round instructional talks for Seven Day Adventist Church in Clearlake and Lakeport. She taught various classes via Zoom (recorded) for their video library. There will be some exploration of future projects we can do in collaboration with THCC when their new clinic in the City of Clearlake opens. We are continuing to assist the Lake County Land Trust with the plant inventories at the Wright Property on an as needed basis.
- **4-H Youth Development** (Car Mun Kok and Julie Frazell): Because of the COVID-19 pandemic, we had to adapt programming. As we were unable to meet for in-person programs and activities, we developed and implemented virtual programming with various afterschool sites. We also worked collaboratively on statewide programs and activities for youth like the Virtual Coding Camp and Virtual Summer Camp. We also continued to work virtually with afterschool providers and youth professionals and provided them with professional development and other support as needed. As collaborative groups start to convene virtually, we remain engaged in these groups like the Lake County Health Education Coalition.
- **Integrated Vineyard Systems** (Christopher Chen): Since beginning as the Integrated Vineyard Systems Advisor in January of 2022, Christopher Chen has interacted with Lake County in a small-scale capacity. After initial introductions within the county office, Chris was invited to tour the county with Katherine Vanderwall, newly appointed Ag Commissioner. This tour encompassed the major grape-growing regions of Lake County including Big Valley, Big Valley Bench, High Valley, and more. In April 2022, Chris was invited to participate in the Lake County Winegrape Commission meeting for Research and Education development. During this meeting the members discussed improving the viticulture community through programs and learning opportunities and invited Chris to attend future events related to research and education. During the last week of April, Chris and his predecessor, Glenn McGourty were invited to a guided tour by Debra Sommerfield of the Winegrape Commission where Chris was introduced to several grape growers who explained and demonstrated the concerns that were most pressing to local viticulture. UC ANR is a welcome presence amongst the kind growers of Lake County who took the first steps to acclimate the new vineyard advisor to the many unique areas of the region.

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JOHN HARPER, Director

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- **Livestock & Natural Resources** (John Harper): During the pandemic, and to continue providing excellent customer service in a safe and still traditionally friendly way, we've instituted more one-on-one ranch calls coupled with on-line programs. The statewide sheep genetic and electronic identification research and demonstration project that tracks a ram's performance and tracing carcass data of his prodigy to identify superior genetics for selection is finishing. Carcass data was summarized and was presented to our rancher cooperators in late spring. We continued a statewide research program to verify if satellite imagery could predict range forage production. We are in our 2nd year of harvesting forage in the established 48 x 48-foot cattle enclosures in and on both Lake & Mendocino Counties ranches. We are preparing several handouts that summarize the forage production data for each rancher cooperator and are providing rainfall data so ranchers will see what the effects of these climate change induced weather patterns. With satellite estimations it will be easy to collect data for an entire county. This data is important for Lake County ranchers when applying for either crop loss insurance or disaster relief funds from the Farm Services Agency. As climate change impacts our ranchers this tool will also help in planning grazing in draught conditions.

## GOALS FOR FY 2022-23

- **Forestry & Wildlands Ecology:** We will continue to develop and enhance relationships with local government and other organizations to help expand the capacity for planning and implementing forest and natural resource management, addressing vegetation management, and working towards wildfire safety and community resiliency. We will continue to build relationships with private landowners, local community partners, local government, and Tribal communities in Lake County, and host outreach and education programs to help begin the process of forest and natural resource management. We will continue to research the impacts of recent wildfires on forests and natural resources to better understand post-fire forest restoration needs. We will also continue to study forest health issues to help landowners and managers improve forest health, and work towards implementing sustainable forest management that helps address an increase in wildfire risk and severity and climate change.
- **Pomology:** Emeritus Advisor Rachel Elkins will continue as Re-Call Academic Non-Faculty Appointee (25% FTE) to continue and/or complete pear and walnut field research and extension and assist with other UCCE programs as needed. This appointment is made possible due to the generous financial support of the California Pear Advisory Board and the California Walnut Board. She will continue to update industry personnel (grower, pest control advisors, etc.) on commercial practices to reduce labor needs and costs, provide added revenue to growers, and enhance sustainability. Outreach methods will continue to include digital methods, but in-person activity will commence in Spring 2022. Applied field research will continue under applicable COVID protocols. She will continue to collaborate with Cindy Kron on pear and walnut pests, support other researchers on projects in Lake County, assist Master Gardeners, and represent UCCE as needed and appropriate in Lake County. She will also assist County Director John Harper to orient the new Diversified Agricultural Systems Advisor who is scheduled to begin work July 1, 2022.
- **Integrated Pest Management** (Cindy Kron): North Coast IPM Advisor Dr. Cindy Kron will continue to collaborate with Pomology Advisor Rachel Elkins on cohosting the Lake County Walnut update and the California Statewide Pear Research seminar. As Covid-19 restrictions are

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lifted a shift to more in-person meetings are expected. Kron plans to undertake testing different shape/color traps looking for a combination that is more attractive to walnut husk fly females carrying eggs than the industry standard traps. A more accurate assessment of when gravid females appear in the orchard could result in more effective timing of sprays to reduce walnut husk fly populations. Brown Marmorated Stink Bug traps will be deployed in pear orchards in Lake County to continue to monitor for presence.

- **Master Gardener Program:** Requests for our knowledge continue to increase. As the County moves away from the pandemic, we are seeing many of our favorite events occurring again: The Farmers' Market at the Mercantile, formerly known as Steele Wines, Ag & Natural Resources Day at the Fairgrounds, and The Cinco de Mayo celebration. We have also received requests from the Lakeport Rotary to speak at one of their luncheon meetings in June and by the Firewise Committee in the Kelseyville who will be hosting a meeting that will focus on Fire Safe Landscaping. We will also be providing information to the Hidden Valley Lake Concerts on the Green beginning on Friday May 20th. At least one of our Master Gardeners will be there to answer more specific questions. Master Gardener Gabriele O'Neill will continue her connection with the members of Tribal Health (THCC) in Lakeport, and provide instructional talks for year round gardening at the Seven Day Adventist Church in Clearlake and Lakeport. Lake County Public Health invited us to assist with the school gardens around the lake. Because the gardens are in a state of disrepair, this project has been put on hold until funds are provided/raised via grants to assist the schools with needed improvements. These improvements are outside the scope of our Master Gardener program. We have also been invited to collaborate with the Blue Zone Project because of our experience in growing veggies and creating pollinator gardens which increase yield in vegetable gardens and are invited to attend the kick-off event on Saturday. We are hoping to have our Master Gardener program training class in 2023. We have a list of interested people. There is discussion in the works about revamping our program to make it easier for those interested to attend. The thought it is go to an on-line format with only a few classes in person. Those classes would be on subjects specific to Lake County. With the price of gas and the size of our county, on-line classes make the most sense.
- **4-H Youth Development:** In the absence of a 4-H Advisor (to be filled in the future), we will continue serving our youth and volunteers in the community by providing them with resources, activities, and experiential learning opportunities, ether virtual or in-person as we are slowly allowed to start meeting in-person. During this time, we will continue to adhere to all Lake County Public Health and University of California safety policies. We are planning for 4-H Summer Camp in summer 2022 which invites youth from Mendocino and Lake Counties to spend a week participating in daily educational workshops, team building activities, and making lifelong memories. We continue to participate in the Lake County Agriculture and Natural Resource Day in collaboration with the Lake County Fair Foundation. We will continue to network and collaborate with afterschool programs to expand education and healthy lifestyles through of nutrition, and youth development through science and gardening curriculum.
- **Integrated Vineyard Systems:** Christopher Chen has reached out to invite all grape growers in Lake County to a webinar on drought in vineyards scheduled for May 11-12, 2022. The webinar, Water Resilience for Vineyards in Drought, has been organized in conjunction with the Mendocino County RCD and Anderson Valley Winegrowers Association. The free webinar offers 2.5 CCA continuing education units for Certified Crop Advisors and will encompass rules,

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laws, and regulations around water use in northern California as well as management strategies for growing wine grapes in drought conditions. Growers from Lake, Mendocino, and Sonoma Counties are all invited and encouraged to attend. Further collaboration with Lake County includes the Vineyard Advisor's participation in the Lake County Winegrape Commission's planned Pruning School.

- **Livestock & Natural Resources:** We'll continue with the ongoing statewide sheep genetic and electronic identification research and demonstration project, and harvesting forage in the established cattle enclosures in and on both Lake & Mendocino Counties ranches.

**New Positions Being Recruited:** Several new Advisor positions are in recruitment for the coming year that will be serving multiple counties, including Lake County.

- **Water Quality, Quantity and Climate Change Advisor** (Lake & Mendocino Counties): This position is unique and will focus on the impacts of climate change (intensifying droughts, floods, wildfire, and extreme events) on water supply and quality in the North Coast regional area. Clientele include agricultural and natural resource producers as well as local government water agencies and water districts. Targeted areas include 1) maintain and diversify local water supplies that reduce reliance on any one water supply (springs and well systems, recycled water, or water harvesting); 2) protect and enhance natural ecosystems sustaining fish, wildlife, and crop and animal agriculture; 3) build connections with local government water agencies, water districts, indigenous tribes and integrate water management through shared use of science, data and technology; and 4) identify and develop viable options to meet the requirements of the Sustainable Groundwater Management Act, Governor's Water Resilience Portfolio and other local, state and regional policy issues. The Advisor will work with other CE Advisors with crop, animal agriculture and environmental disciplines including forestry, rangeland and fire Advisors providing water expertise to ensure watershed management is improved with direct benefits to climate resiliency. This position would become part of the UC Water Resilience team of Advisors and Specialists by specializing in North Coast water and climate change issues. The advisor will lead outreach efforts to help leaders and policymakers understand and create long-term water resiliency plans that include water development and storage, alternative water sources (e.g. recycled and rainwater capture), water conservation and dealing with increasing effects of climate change. Extension efforts would target supporting and strengthening agencies; be they local government, water bodies, county, non-profits; non-profits; community members and landowners. Also, the advisor's outreach would report on his/her research through all forms of media that would provide credible and practical options for landowners and organizations to address water use and quality concerns. Opportunities for research by this position are exciting and include both watershed level work, social and policy research, post-fire effects on water quality and quantity, modernization of water capture, storage infrastructure and conservation. Hydrological analysis of area surface (rivers, lakes) and groundwater (springs and wells) is also a need for planning purposes.
- **Cultural Burning and Indigenous Land Stewardship** (Lake & Mendocino Counties): This position will provide leadership in Mendocino and Lake Counties in: evaluating and implementing cultural burning as a fire hazard mitigation and eco-cultural revitalization strategy that enhances the resilience of our regional communities and fire-adapted ecosystems

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and promotes Indigenous food sovereignty; understanding fire effects on human communities and ecosystems; developing innovative partnerships that enable active cultural fire management and empower Indigenous land stewardship; networking, outreach focused on fire ecology, cultural resource management, climate change adaptation, and community wildfire resilience; research on methods of and effects from various cultural burning techniques. This Advisor will extend research-based information on fire ecology, Indigenous stewardship and management, cultural burning and fire-related topics through field days, conferences, trainings, newsletters, technical publications (online and print), policy briefs, webinars, and social media. Key clientele groups include Tribes, Native youth, federal and state agencies who work on fire and fuels management; private landowners and resource managers, and other professionals with an interest in fire and Indigenous stewardship and management; regulators and policy makers; and Fire Safe Councils and other community groups working on community-based fire adaptation. It is anticipated that the Advisor will conduct research on Indigenous cultural burning effects in different habitat types; efficacy of fuel treatment and reduction strategies, targeted grazing, cultural burns, and mechanical thinning; techniques for integrating fire with culturally significant flora and fauna to enhance Indigenous food sovereignty; cultural and ecosystem processes and recovery after fire; methods for decreasing the impact of wildfire on human communities through land stewardship, management and planning practices.

- **Vertebrate Pest Management** (Napa, Lake, and Solano Counties): This position will serve as an expert for impacts and conflicts from vertebrate pests in agriculture production systems. This advisor will develop and deliver a research and extension program to reduce and relieve the vertebrate pest impacts incurred in annual and perennial crops. The advisor will be anticipated to work as a generalist with the ability to bring solutions for the broad variety of vertebrate pests impacting these crops and production systems. Priorities for the advisor to address including but are not limited to: 1) Avian crop damage in bearing orchards and vineyards, as well as annual crops like sunflowers; 2) Developing solutions to disrupt pathways by which vertebrates travel to established vines and trees, while maintaining water and soil quality protections afforded by cover cropping; 3) Prevention of young vine and tree losses in the establishment of new orchards and vineyards; and 4) Development of pest management solutions that reduce the reliance on high risk materials and encourage the use of integrated practices for vertebrate pest management.
- **Community Education Specialist 4-H Supervisor** (Lake, Mendocino, Humboldt and Del Norte Counties): This position is also expected to be filled during this year. This position will supervise and train our 4-H Community Education Specialists that work with our 4-H volunteer Leaders, Members and parents as well as focus on increasing participation in this great youth development program. They will also work with community engagement and provide guidance on program enrichment and developmental support. There will also be a concerted effort to increase enrollment and volunteer trainings.

# Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 6131 : Agricultural Education, UC Cooperative Extension

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
81-22 Operating Transfers-In	0	0	14,332	0	14,332
<b>Revenue - Summary</b>	<b>0</b>	<b>0</b>	<b>14,332</b>	<b>0</b>	<b>14,332</b>
<b>Appropriation</b>					
01-11 Salaries & Wages-Permanent	82,466	94,120	0	0	94,120
01-12 Salaries & Wages-Extra Help	13,399	15,354	0	0	15,354
02-21 Retirement Contributions-FICA	6,309	8,375	0	0	8,375
02-22 Retirement Contributions-PERS	20,097	22,457	0	0	22,457
03-30 Insurance-Health/Life	23,839	23,661	0	0	23,661
03-31 Insurance-Unemployment	577	220	0	0	220
04-00 Worker's Compensation-	232	245	0	0	245
10-00 Agricultural-	80	80	0	0	80
11-00 Clothing & Personal Suppl-	75	75	0	0	75
12-00 Communications-	4,000	4,000	0	0	4,000
14-00 Household Expense-	50	50	0	0	50
15-12 Insurance-Public Liability	4,898	4,290	0	0	4,290
15-13 Insurance-Fire & Allied Cvrgs	487	1,079	0	0	1,079
17-00 Maintenance-Equipment-	500	500	0	0	500
19-40 Medical Expense-Medical Supplies	50	50	0	0	50
22-70 Office Expense-Supplies	6,343	6,378	0	0	6,378
22-71 Office Expense-Postage	600	600	0	0	600
22-72 Office Expense-Books & Periodicals	250	250	0	0	250
23-80 Prof & Specialized Svcs-Professional & Specialize	57,200	57,200	0	0	57,200
27-00 Small Tools & Instruments-	100	100	0	0	100
28-30 Special Departmental Exp-Supplies & Services	250	250	0	0	250
28-38 Special Departmental Exp-Agricultural Research	700	700	0	0	700
29-50 Transportation & Travel-Transportation & Travel	300	300	0	0	300
29-51 Transportation & Travel-Cent. Gar.-Pool Mlg ONLY	12,038	12,038	0	0	12,038
80-80 Other Financing Uses-Interfund Reimbursements	0	(14,332)	14,332	0	0

# Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 6131 : Agricultural Education, UC Cooperative Extension

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Appropriation - Summary</b>	234,840	238,040	14,332	0	252,372
<b>NET COST</b>	234,840	238,040	0	0	238,040

# PUBLIC SERVICES

LARS EWING, Director



## BU 7011 – Parks and Recreation

### DEPARTMENT OVERVIEW

The Parks and Recreation Division is responsible for the maintenance and repair of 27 county parks which include various amenities such as eleven playgrounds, nine boat docks, five baseball/softball fields, seven boat launch ramps, four dog parks, one skate park, one basketball court, two tennis courts, one public swimming pool, and numerous trail systems for hiking located within county parks. Additionally, the division provides grounds maintenance services for the Gibson Museum, Lower Lake School House Museum, the Lakeport Courthouse Museum, Lucerne Artist's Village, and the main County Courthouse grounds.

The Konocti Regional Trails (KRT) is a network of community pathways, land and water trails on and around Clear Lake that highlight the region's outstanding scenic beauty, diverse wildlife, natural landscapes, and cultural history. Its mission is to enhance the visitor experience by providing an opportunity for recreation and appreciation of these unique assets, and promote community health and economic vitality throughout the region.

This budget unit is supported by several sources of funding and includes general fund discretionary revenues, geothermal royalties, telecommunication leases, developer fees for park improvements (Quimby fees), grants, donations, TOT fees, and park and pool use fees.

Parks staffing includes one Project and Parks Superintendent, two Parks Area Supervisors, and eight Parks Maintenance Workers, as well as seasonal extra help staff.

### ACCOMPLISHMENTS IN FY 2021-22

In addition to recurring parks maintenance, the following FY 21/22 accomplishments are highlighted:

- Awarded a \$1.3 million park beautification grant through Caltrans Clean California for miscellaneous improvements at 15 parks across the county
- Solicited a Request for Proposals to select a planning consultant to prepare a Countywide Parks/ Recreation/ Trails Master Plan
- Submitted state grant applications for improvements to Mount Konocti Park, Trailside Park, Hammond Park, Lakeside Park, and Courthouse Museum Park
- Lucerne Harbor Park harbor dredging cultural resource studies underway
- Clarks Island and Clearlake Oaks Boat Launch beach beautification
- Courthouse Museum landscaping

# PUBLIC SERVICES

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LARS EWING, Director  
BU 7011 – Parks and Recreation

- Trailside Park resurfaced trails
- Nylander Park landscaping
- Vista Point parking lot fencing
- Mount Konocti brush clearing around Mary Downen's cabin
- Community outreach for Cobb community park and trail system and Mount Konocti Park future use

## GOALS FOR FY 2022-23

In addition to recurring parks maintenance, the following FY 22/23 goals are highlighted:

- Caltrans Clean CA Lake County Parks Beautification grant
- Kelseyville Community Park fitness court
- Lakeside Park multiple improvements
- Lucerne Creek Park fitness circuit
- Lucerne Harbor Park harbor dredging
- Upper Lake Park basketball court, dog park, parking lot lighting
- Courthouse Museum Park improvements (dependent on grant award)
- Hammond Park improvements (dependent on grant award)
- Mount Konocti Park improvements (dependent on grant award)
- Trailside Park improvements (dependent on grant award)
- Progress on the Countywide Parks/Recreation/Trails Master Plan
- Pursue revenue-generating opportunities to support the creation of John T. Klaus Park

# Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 7011 : Recreation Facilities, Parks & Recreation

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
10-91 Other Taxes-Transient Occupancy	81,000	75,000	0	0	75,000
42-10 Rents & Concessions-Rents & Concessions	291,815	279,708	0	0	279,708
54-90 State Aid-Other	42,600	1,758,545	0	0	1,758,545
69-02 Other Current Services-Park and Recreation Fees	7,695	7,695	0	0	7,695
79-99 Other-Donations	41,337	0	0	0	0
81-22 Operating Transfers-In	400,000	1,430,000	79,363	0	1,509,363
<b>Revenue - Summary</b>	<b>864,447</b>	<b>3,550,948</b>	<b>79,363</b>	<b>0</b>	<b>3,630,311</b>

## Appropriation

01-11 Salaries & Wages-Permanent	484,868	548,613	0	0	548,613
01-12 Salaries & Wages-Extra Help	84,436	118,386	0	0	118,386
01-13 Salaries & Wages-OT, Holiday, Stby	7,500	7,500	0	0	7,500
01-14 Salaries & Wages-Other, Term	5,000	3,750	0	0	3,750
02-21 Retirement Contributions-FICA	40,371	45,204	0	0	45,204
02-22 Retirement Contributions-PERS	121,209	130,617	0	0	130,617
03-30 Insurance-Health/Life	124,139	125,301	0	0	125,301
03-31 Insurance-Unemployment	4,073	1,924	0	0	1,924
04-00 Worker's Compensation-	33,162	27,910	0	0	27,910
11-00 Clothing & Personal Suppl-	10,000	13,748	0	0	13,748
12-00 Communications-	8,000	8,000	0	0	8,000
14-00 Household Expense-	25,000	25,000	0	0	25,000
15-12 Insurance-Public Liability	10,966	20,786	0	0	20,786
15-13 Insurance-Fire & Allied Cvrgs	15,125	23,421	0	0	23,421
17-00 Maintenance-Equipment-	25,000	25,000	0	0	25,000
18-00 Maint-Bldgs & Imprvmts-	167,500	204,000	0	0	204,000
19-40 Medical Expense-Medical Supplies	2,000	2,000	0	0	2,000
20-00 Memberships-	600	600	0	0	600
22-70 Office Expense-Supplies	2,500	2,500	0	0	2,500
22-71 Office Expense-Postage	500	500	0	0	500
23-80 Prof & Specialized Svcs-Professional & Specialize	113,000	158,000	165,000	0	323,000
23-91 Prof & Specialized Svcs-Intra-Div	31,265	31,265	0	0	31,265

# Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 7011 : Recreation Facilities, Parks & Recreation

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
Services					
24-00 Publications & Legal Ntcs-	1,500	1,500	0	0	1,500
25-00 Rents & Leases-Equipment-	7,500	7,500	0	0	7,500
26-00 Rents & Leases-Bldg & Imp-	7,500	7,500	0	0	7,500
27-00 Small Tools & Instruments-	10,000	10,000	0	0	10,000
28-30 Special Departmental Exp-Supplies & Services	61,000	65,000	0	0	65,000
29-50 Transportation & Travel- Transportation & Travel	20,000	30,000	0	0	30,000
29-51 Transportation & Travel-Cent. Gar.- Pool Mlg ONLY	81,000	63,000	0	0	63,000
30-00 Utilities-	220,000	230,000	0	0	230,000
38-00 Inventory Items-	4,500	5,000	0	0	5,000
48-00 Taxes & Assessments-	1,800	1,800	0	0	1,800
55-03 Other Charges-Pathway Project	149,918	0	149,918	0	149,918
61-60 Cap FA-Bldgs & Imp-Current	125,000	0	0	0	0
62-74 Cap. FA-Equipment-Other	15,000	0	0	0	0
63-12 Construction in Progress-Park Improvements	131,337	2,879,882	30,000	0	2,909,882
80-80 Other Financing Uses-Interfund Reimbursements	(107,882)	(147,582)	(44,300)	0	(191,882)
<b>Appropriation - Summary</b>	<b>2,044,387</b>	<b>4,677,625</b>	<b>300,618</b>	<b>0</b>	<b>4,978,243</b>
<b>NET COST</b>	<b>1,179,940</b>	<b>1,126,677</b>	<b>221,255</b>	<b>0</b>	<b>1,347,932</b>

# PUBLIC SERVICES

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LARS EWING, Director



## BU 7073 – Park Development-Quimby (Fund 73)

### DEPARTMENT OVERVIEW

Quimby fees are collected on new residential subdivisions in order to provide funding to ensure that adequate recreational land, open space, and related facilities are available in the area in which the subdivision occurs. Quimby fees are used for the development of new parks or the rehabilitation and improvement of existing parks; these fees cannot be used to pay operating or maintenance expenses for existing parks.

### ACCOMPLISHMENTS IN FY 2021-22

- One parcel split resulted in \$3,393 of revenue. No previously accumulated funds were used this year.

### GOALS FOR FY 2022-23

- Kelseyville Community Park fitness circuit
- Create a long-term plan for the use of Quimby Fees as a component of the Countywide Parks Master Plan

# Revenue and Appropriation Detail

Fund: 73 : Park Development Quimby  
 Budget Unit: 7073 : Recreation Facilities, Park Development-Quimby

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
42-01 Revenue from Use of Money-Interest	400	100	0	0	100
66-11 Charges for Services-Subdivision Insp Fees	6,786	0	6,786	0	6,786
81-23 Operating Transfers-Out	0	30,000	(60,000)	0	(30,000)
<b>Revenue - Summary</b>	<b>7,186</b>	<b>30,100</b>	<b>(53,214)</b>	<b>0</b>	<b>(23,114)</b>
<b>Appropriation</b>					
23-90 Prof & Specialized Svcs- Administrative Services	72	0	0	0	0
23-91 Prof & Specialized Svcs-Intra-Div Services	30,000	0	0	0	0
61-60 Cap FA-Bldgs & Imp-Current	53,454	0	0	0	0
61-69 Cap FA-Bldgs & Imp-Prior	28,371	0	0	0	0
<b>Appropriation - Summary</b>	<b>111,897</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>NET COST</b>	<b>104,711</b>	<b>(30,100)</b>	<b>53,214</b>	<b>0</b>	<b>23,114</b>

# PUBLIC SERVICES

LARS EWING, Director



## BU 7201 – County Museums

### DEPARTMENT OVERVIEW

The Lake County Museums serve as stewards of Lake County's cultural resources and educators for Lake County's future. Each of the three Museum sites holds a great deal of the historical and cultural non-renewable resources of Lake County, and the County receives many artifacts of importance each year. Through the interpretation of these sites and the many artifacts that are saved within their walls, the residents, students and visitors can learn about the unique and interesting history of the region. Display and proper preservation is vital to the longevity of the artifacts so that many generations can enjoy viewing and learning about the history of Lake County for generations to come.

The Museums of Lake County are comprised of three distinctly different historic buildings in three different communities:

1. The Courthouse Museum built in 1871 in Lakeport houses the largest part of the County of Lake's cultural object collection. One particular highlight is the Pomo Gallery with dozens of Pomo baskets, stone points, shell necklaces and fishing gear.
2. The Lower Lake Schoolhouse Museum, built in 1878, highlights the late 19th and early 20th century grammar school experience as well as the emphasizing its second floor auditorium as a community gathering place historically and currently. The exhibits at the Schoolhouse feature early Pomo cultural objects, settler heritage, mining, geology and agriculture.
3. The Gibson Museum & Cultural Center in Middletown is a California Storybook style home and was converted to a community library. The Friends of the Gibson envisioned a museum and cultural gathering place for Middletown. Gibson highlights include local Pomo culture, the rich geologic history the international beauty, and Lillie Langtry's presence and influence on the region.

### ACCOMPLISHMENTS IN FY 2021-22

- Recorded 2,234 visitors at the Courthouse Museum, 452 at the Lower Lake Schoolhouse, and 216 at Gibson Museum. Significant increase from 1,066 visitors total between all museums last year.
- Tours for 229 students at the Courthouse Museum and 149 students at the Gibson Museum.
- Completed eight virtual exhibits, with two more in production, all available online and through an app to include QR codes and flyers to link visitors to the app when they are at the museums
- Submitted a grant application for improvements to Historic Courthouse Museum Park, to include the Lake Pomo Family Art Sculpture.
- Completed a historic building preservation, restoration and rehabilitation assessment for the Courthouse Museum and the Lower Lake Schoolhouse Museum. The final report is scheduled to be completed June 2022.

# PUBLIC SERVICES

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LARS EWING, Director  
BU 7201 – County Museums

## GOALS FOR FY 2022-23

- Continue the rollout of the “Museum Passport” which will encourage students to visit all three museums with donated prizes for winners completing their passport. This was a goal last year but due to the pandemic it was paused.
- Continue pursuit of grant opportunities for the Lake Pomo Family Public Art Sculpture to be placed in the Historic Courthouse Museum Park and other museum specific grants that offer opportunities for improvements of exhibits and infrastructure.
- Increase pre-pandemic school tours and outreach to younger students through Family Fridays and working with Lake County Office of Education.
- Pursue funding for the redesign of the Courthouse Museum Pomo gallery.
- Prepare a Cultural Heritage Tourism marketing program.

# Revenue and Appropriation Detail

Fund: 1 : General County  
 Budget Unit: 7201 : Cultural Services, Museum

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
42-10 Rents & Concessions-Rents & Concessions	500	500	0	0	500
69-20 Other Current Services-Other	10	10	0	0	10
81-22 Operating Transfers-In	0	0	70,496	0	70,496
<b>Revenue - Summary</b>	<b>510</b>	<b>510</b>	<b>70,496</b>	<b>0</b>	<b>71,006</b>
<b>Appropriation</b>					
01-11 Salaries & Wages-Permanent	86,398	102,487	0	0	102,487
01-12 Salaries & Wages-Extra Help	110,873	110,214	0	0	110,214
01-13 Salaries & Wages-OT, Holiday, Stby	3,500	3,000	0	0	3,000
02-21 Retirement Contributions-FICA	9,659	10,795	0	0	10,795
02-22 Retirement Contributions-PERS	19,267	24,323	0	0	24,323
03-30 Insurance-Health/Life	12,086	12,082	0	0	12,082
03-31 Insurance-Unemployment	1,381	423	0	0	423
04-00 Worker's Compensation-	555	2,051	0	0	2,051
12-00 Communications-	6,000	6,000	0	0	6,000
14-00 Household Expense-	1,000	1,000	0	0	1,000
15-12 Insurance-Public Liability	4,959	4,486	0	0	4,486
15-13 Insurance-Fire & Allied Cvrgrs	4,478	9,994	0	0	9,994
17-00 Maintenance-Equipment-	800	800	0	0	800
18-00 Maint-Bldgs & Imprvmts-	500	500	0	0	500
20-00 Memberships-	564	564	0	0	564
22-70 Office Expense-Supplies	3,000	3,000	0	0	3,000
22-71 Office Expense-Postage	200	200	0	0	200
22-72 Office Expense-Books & Periodicals	900	900	0	0	900
23-80 Prof & Specialized Svcs-Professional & Specialize	2,500	2,500	0	0	2,500
23-91 Prof & Specialized Svcs-Intra-Div Services	4,783	0	0	0	0
28-30 Special Departmental Exp-Supplies & Services	4,810	5,000	75,644	0	80,644
29-50 Transportation & Travel-Transportation & Travel	3,000	3,500	0	0	3,500
38-00 Inventory Items-	3,000	3,000	0	0	3,000

# Revenue and Appropriation Detail

Fund: 1 : General County  
 Budget Unit: 7201 : Cultural Services, Museum

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
48-00 Taxes & Assessments-	8	20	0	0	20
<b>Appropriation - Summary</b>	<b>284,221</b>	<b>306,839</b>	<b>75,644</b>	<b>0</b>	<b>382,483</b>
<b>NET COST</b>	<b>283,711</b>	<b>306,329</b>	<b>5,148</b>	<b>0</b>	<b>311,477</b>

# PUBLIC SERVICES

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LARS EWING, Director



## BU 7202 – Museum Improvements (Fund 70)

### DEPARTMENT OVERVIEW

The Lake County Museum Fund was created as a repository for monies that are collected through donations and trusts. These funds are solely earmarked for exhibits, exhibit displays, archival storage supplies tracking and care.

### ACCOMPLISHMENTS IN FY 2021-22

- Purchased storage supplies for the conservation of irreplaceable archives
- Received approximately \$2,000 in donations (through May 2022) for the Pomo Family Public Art Sculpture
- Received approximately \$5,000 in general door donations (through May 2022) which will go towards exhibit improvements.

### GOALS FOR FY 2022-23

- Complete and upload 6 virtual exhibits on Lake County and install one major and two minor exhibits in each museum.
- Continue acceptance of donations for the Lake Pomo Family Public Art Sculpture to be placed in the Historic Courthouse Museum Square in Lakeport.

# Revenue and Appropriation Detail

Fund: 70 : Museum Improvements

Budget Unit: 7202 : Cultural Services, Museum Improvements

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
42-01 Revenue from Use of Money-Interest	500	15	0	0	15
79-99 Other-Donations	6,000	6,000	0	0	6,000
<b>Revenue - Summary</b>	<b>6,500</b>	<b>6,015</b>	<b>0</b>	<b>0</b>	<b>6,015</b>
<b>Appropriation</b>					
23-90 Prof & Specialized Svcs- Administrative Services	335	(92)	92	0	0
28-30 Special Departmental Exp-Supplies & Services	55,582	5,000	0	0	5,000
<b>Appropriation - Summary</b>	<b>55,917</b>	<b>4,908</b>	<b>92</b>	<b>0</b>	<b>5,000</b>
<b>NET COST</b>	<b>49,417</b>	<b>(1,107)</b>	<b>92</b>	<b>0</b>	<b>(1,015)</b>

# COUNTY ADMINISTRATIVE OFFICE

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SUSAN PARKER, County Administrative Officer



## BU 7999 – Contingencies

### DEPARTMENT OVERVIEW

This Budget Unit serves as the contingency fund for all General Fund budgets. The source of funding for the Budget Unit is one-time General Fund discretionary revenues carried over from prior fiscal years.

# Revenue and Appropriation Detail

Fund: 1 : General County  
 Budget Unit: 7999 : Contingencies, Contingencies

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Appropriation</b>					
90-91 Transfers & Contingencies- Contingencies	4,548,360	4,548,360	0	0	4,548,360
<b>Appropriation - Summary</b>	<b>4,548,360</b>	<b>4,548,360</b>	<b>0</b>	<b>0</b>	<b>4,548,360</b>
<b>NET COST</b>	<b>4,548,360</b>	<b>4,548,360</b>	<b>0</b>	<b>0</b>	<b>4,548,360</b>

# WATER RESOURCES

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SCOTT DE LEON, Director



## BU 8101 – Flood Zone #1 Adobe Creek and Highland Springs (Fund 201)

### DEPARTMENT OVERVIEW

Flood Control Zone 1 was formed to provide funding for operation and maintenance of the watershed encompassing Highland Springs Dam, Adobe Creek Dam, Adobe Creek and approximately 22.5 miles of fire roads. Flood Control Zone 1 Budget reimburses the Water Resources Department for engineering and design services, groundwater planning, watershed management and public information activities that benefit the zone.

### ACCOMPLISHMENTS IN FY 2021-22

- Continued to perform maintenance at Adobe Reservoir and Highland Springs Reservoir.

### GOALS FOR FY 2022-23

- Work with County Council and Administration to reduce dam inspection fees through legislation.
- Investigate feasibility of passing a Zone Assessment to cover operational costs.
- Continue to prepare for State Dam Safety Inspections.
- Seek State funding for necessary dam repairs.

# Revenue and Appropriation Detail

Fund: 201 : Flood-Zone #1

Budget Unit: 8101 : Watershed Protection, Flood-Zone #1

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
10-10 Property Taxes-Current Secured	34,912	36,972	0	0	36,972
10-20 Property Taxes-Current Unsecured	1,000	700	0	0	700
10-25 Property Taxes-Supp 813-Current	200	500	0	0	500
10-35 Property Taxes-Supp 813-Prior	150	200	0	0	200
10-40 Property Taxes-Prior Unsecured	125	40	0	0	40
42-01 Revenue from Use of Money-Interest	516	350	0	0	350
54-60 State Aid-HOPTR	151	300	0	0	300
54-90 State Aid-Other	175,000	0	0	0	0
80-92 Loans/Int Fin/Bonds-Advance From Other Fund	100,000	0	0	0	0
80-93 Loans/Int Fin/Bonds-Advance To Other Fund	(100,000)	0	0	0	0
<b>Revenue - Summary</b>	<b>212,054</b>	<b>39,062</b>	<b>0</b>	<b>0</b>	<b>39,062</b>
<b>Appropriation</b>					
18-00 Maint-Bldgs & Imprvmnts-	188,500	31,705	0	0	31,705
23-80 Prof & Specialized Svcs-Professional & Specialize	35,500	35,500	0	0	35,500
23-91 Prof & Specialized Svcs-Intra-Div Services	22,363	21,929	0	0	21,929
48-00 Taxes & Assessments-	200	200	0	0	200
<b>Appropriation - Summary</b>	<b>246,563</b>	<b>89,334</b>	<b>0</b>	<b>0</b>	<b>89,334</b>
<b>NET COST</b>	<b>34,509</b>	<b>50,272</b>	<b>0</b>	<b>0</b>	<b>50,272</b>

# WATER RESOURCES

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SCOTT DE LEON, Director



## BU 8104 – Flood Zone #4 Scotts Creek (Fund 204)

### DEPARTMENT OVERVIEW

Flood Control Zone 4 was formed in 1958 to fund maintenance for planned flood control facilities. The majority of those facilities were never built. Consequently the funds are predominantly used to maintain flow capacity in Scott's Creek through brush clearing and thinning.

### ACCOMPLISHMENTS IN FY 2021-22

- Prioritized areas for brush removal to relieve flooding impacts.
- Secured our Streambed Alteration Agreement through the California Department of Fish and Wildlife, this Agreement will allow removal of debris and gravel and other necessary routine maintenance.

### GOALS FOR FY 2022-23

- Hire a contractor to remove debris and gravel from Scotts Creek to reduce impact of flooding.
- Develop project scope and seek funding for a Hydrological Study of Scotts Creek.

# Revenue and Appropriation Detail

Fund: 204 : Flood-Zone #4

Budget Unit: 8104 : Watershed Protection, Flood-Zone #4

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
10-10 Property Taxes-Current Secured	11,757	11,784	0	0	11,784
10-20 Property Taxes-Current Unsecured	400	400	0	0	400
10-25 Property Taxes-Supp 813-Current	50	50	0	0	50
10-35 Property Taxes-Supp 813-Prior	40	40	0	0	40
10-40 Property Taxes-Prior Unsecured	40	40	0	0	40
42-01 Revenue from Use of Money-Interest	2,000	500	0	0	500
54-60 State Aid-HOPTR	350	300	0	0	300
<b>Revenue - Summary</b>	<b>14,637</b>	<b>13,114</b>	<b>0</b>	<b>0</b>	<b>13,114</b>
<b>Appropriation</b>					
18-00 Maint-Bldgs & Imprvmts-	35,000	35,000	0	0	35,000
23-80 Prof & Specialized Svcs-Professional & Specialize	0	165,000	0	0	165,000
23-81 Prof & Specialized Svcs-Engineering In-House	3,000	3,000	0	0	3,000
23-91 Prof & Specialized Svcs-Intra-Div Services	18,839	18,178	0	0	18,178
27-00 Small Tools & Instruments-	2,000	2,000	0	0	2,000
28-30 Special Departmental Exp-Supplies & Services	0	11,000	0	0	11,000
80-80 Other Financing Uses-Interfund Reimbursements	0	(165,000)	0	0	(165,000)
<b>Appropriation - Summary</b>	<b>58,839</b>	<b>69,178</b>	<b>0</b>	<b>0</b>	<b>69,178</b>
<b>NET COST</b>	<b>44,202</b>	<b>56,064</b>	<b>0</b>	<b>0</b>	<b>56,064</b>

# WATER RESOURCES

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SCOTT DE LEON, Director



## BU 8105 – Flood Zone #5 Kelsey Creek (Fund 205)

### DEPARTMENT OVERVIEW

Flood Zone 5 was established in 1964 to fund the Kelsey Creek Water Supply Project. Zone 5 funds operation and maintenance of the Kelsey Creek Detention Structure (KCDS) and maintenance of Kelsey Creek in the vicinity of the structure. Zone 5 also funds implementation of the Big Valley Groundwater Management Plan, adopted by the Board of Directors in 1999. The plan recommends measures to protect and supplement the groundwater supply.

Revenues come from a percentage of property taxes within the District; funding has not kept pace with increasing program costs. In 2005, property owners rejected a benefit assessment to make the zone financially viable.

### ACCOMPLISHMENTS IN FY 2021-22

- Identified and prepared plans for a necessary maintenance project for the Kelsey Creek Detention Structure to ensure successful structure operation during winter months.
- Developed and submitted the Big Valley Groundwater Sustainability Agency (GSA) adopted Big Valley Groundwater Sustainability Plan (GSP) as required by California's Sustainable Groundwater Management Act (SGMA).

### GOALS FOR FY 2022-23

- Complete repairs to the slide gates and engine of the KCDS to ensure successful structure operation.
- Investigate feasibility of passing a Zone Assessment to cover operational costs.
- Investigate feasibility of passing a Zone Assessment to cover costs associated with the implementation of the Big Valley GSP.

# Revenue and Appropriation Detail

Fund: 205 : Flood-Zone #5

Budget Unit: 8105 : Watershed Protection, Flood-Zone #5

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
10-10 Property Taxes-Current Secured	15,000	15,011	0	0	15,011
10-20 Property Taxes-Current Unsecured	750	750	0	0	750
10-25 Property Taxes-Supp 813-Current	6,500	100	0	0	100
10-35 Property Taxes-Supp 813-Prior	60	60	0	0	60
10-40 Property Taxes-Prior Unsecured	60	60	0	0	60
42-01 Revenue from Use of Money-Interest	252	200	0	0	200
54-60 State Aid-HOPTR	90	100	0	0	100
54-70 State Aid-Disaster Rev Loss Backfil	125	100	0	0	100
79-90 Other-Miscellaneous	2,000	2,000	0	0	2,000
81-22 Operating Transfers-In	88,805	100,000	0	0	100,000
<b>Revenue - Summary</b>	<b>113,642</b>	<b>118,381</b>	<b>0</b>	<b>0</b>	<b>118,381</b>
<b>Appropriation</b>					
18-00 Maint-Bldgs & Imprvmts-	100,000	100,000	0	0	100,000
23-91 Prof & Specialized Svcs-Intra-Div Services	18,674	21,906	0	0	21,906
28-30 Special Departmental Exp-Supplies & Services	8,300	9,500	0	0	9,500
30-00 Utilities-	150	150	0	0	150
48-00 Taxes & Assessments-	50	50	0	0	50
<b>Appropriation - Summary</b>	<b>127,174</b>	<b>131,606</b>	<b>0</b>	<b>0</b>	<b>131,606</b>
<b>NET COST</b>	<b>13,532</b>	<b>13,225</b>	<b>0</b>	<b>0</b>	<b>13,225</b>

# WATER RESOURCES

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SCOTT DE LEON, Director



## BU 8107 – Water Resources (Fund 207)

### DEPARTMENT OVERVIEW

Budget Unit 8107 supports fiscal monitoring and the development of personnel, policies, procedures and daily office expenses. This budget unit also supports the Department's Nine (9) full-time positions and one (1) extra help positions and maintains departmental programs such as Lakebed Management, levee maintenance, floodplain administration, groundwater and Stormwater management and grant management for the department.

Current needs exceed allocated staffing. One (1) fulltime position is being requested as part of the 2022-2023 budget packet.

### ACCOMPLISHMENTS IN FY 2021-22

- Promoted our Extra-Help Field Worker to a Full-Time Field Maintenance Technician to support field activities related to Lakebed Management, levee maintenance, vegetation control, and Water Resources vehicle and vessel maintenance.
- Hired two (2) Water Resources Technicians to support groundwater management, Lakebed Management, data management, environmental assessments, levee maintenance and water quality monitoring.
- Continued providing training and resources to ensure growth of staff development.

### GOALS FOR FY 2022-23

- Continue providing training and resources to ensure staff development in leadership, project management and necessary skills to complete their identified tasks and duties.
- Hire an additional full-time Water Resources Field Maintenance Technician to provide support on Lakebed Management, levee maintenance, vegetation control,

## Revenue and Appropriation Detail

Fund: 207 : Water Resources Admin  
 Budget Unit: 8107 : Watershed Protection, Administration

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
42-01 Revenue from Use of Money-Interest	1,800	50	0	0	50
55-40 Other Federal-Disaster Relief	4,451	0	0	0	0
66-50 Charges for Services-Auditing & Accounting	250	250	0	0	250
79-90 Other-Miscellaneous	850	0	0	0	0
<b>Revenue - Summary</b>	<b>7,351</b>	<b>300</b>	<b>0</b>	<b>0</b>	<b>300</b>
<b>Appropriation</b>					
01-11 Salaries & Wages-Permanent	591,930	676,649	28,767	0	705,416
01-12 Salaries & Wages-Extra Help	98,802	37,413	0	0	37,413
01-13 Salaries & Wages-OT, Holiday, Stby	20,000	10,000	0	0	10,000
01-14 Salaries & Wages-Other, Term	31,058	0	0	0	0
02-21 Retirement Contributions-FICA	54,632	53,742	2,200	0	55,942
02-22 Retirement Contributions-PERS	141,366	161,448	10,351	0	171,799
03-30 Insurance-Health/Life	107,094	102,098	11,614	0	113,712
03-31 Insurance-Unemployment	5,332	1,449	57	0	1,506
03-32 Insurance-Opt Out	2,400	2,400	0	0	2,400
04-00 Worker's Compensation-	2,998	4,952	0	0	4,952
11-00 Clothing & Personal Suppl-	0	15,000	5,000	0	20,000
12-00 Communications-	6,850	7,500	100	0	7,600
14-00 Household Expense-	500	850	150	0	1,000
15-12 Insurance-Public Liability	16,833	44,044	0	0	44,044
15-13 Insurance-Fire & Allied Cvrgrs	150	378	0	0	378
17-00 Maintenance-Equipment-	9,600	13,800	700	0	14,500
18-00 Maint-Bldgs & Imprvmts-	500	1,000	0	0	1,000
20-00 Memberships-	0	10,100	500	0	10,600
22-70 Office Expense-Supplies	13,000	18,500	3,500	0	22,000
22-71 Office Expense-Postage	1,750	2,500	0	0	2,500
23-80 Prof & Specialized Svcs- Professional & Specialize	12,800	12,800	0	0	12,800
23-85 Prof & Specialized Svcs-DPW Services	167,101	182,866	0	0	182,866
23-90 Prof & Specialized Svcs- Administrative Services	55,283	17,221	0	0	17,221

## Revenue and Appropriation Detail

Fund: 207 : Water Resources Admin

Budget Unit: 8107 : Watershed Protection, Administration

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
24-00 Publications & Legal Ntcs-	1,500	1,500	0	0	1,500
27-00 Small Tools & Instruments-	0	5,000	0	0	5,000
28-30 Special Departmental Exp-Supplies & Services	31,500	78,155	7,061	0	85,216
29-50 Transportation & Travel- Transportation & Travel	3,000	40,000	0	0	40,000
29-51 Transportation & Travel-Cent. Gar.- Pool Mlg ONLY	30,000	50,000	10,000	0	60,000
38-00 Inventory Items-	7,000	12,000	0	0	12,000
80-80 Other Financing Uses-Interfund Reimbursements	(1,307,767)	(1,562,996)	(80,000)	0	(1,642,996)
<b>Appropriation - Summary</b>	<b>105,212</b>	<b>369</b>	<b>0</b>	<b>0</b>	<b>369</b>
<b>NET COST</b>	<b>97,861</b>	<b>69</b>	<b>0</b>	<b>0</b>	<b>69</b>

# WATER RESOURCES

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SCOTT DE LEON, Director



## BU 8108 – Zone #8 Upper Middle Creek Basin (Fund 208)

### DEPARTMENT OVERVIEW

Flood Control Zone 8 was established in 2000 to pay for the O&M costs associated with the Upper Middle Creek Flood Control Project. The project includes 11 miles of levees on Scotts, Middle, Alley and Clover creeks and a flow diversion structure in Clover Creek. Levee maintenance includes mowing, vegetation control, in-channel vegetation and gravel removal and maintaining levee roads. The work is accomplished by Water Resources, Public Works, and private contractors and crews. Work is funded through a zone 8 assessment attached to property taxes.

The levees are currently structurally sound. However, state and federal inspections have identified maintenance deficiencies and illegal encroachments that will require attention in 2022/2023 and beyond.

### ACCOMPLISHMENTS IN FY 2021-22

- Routine levee maintenance (mowing, pest control, vegetation control).
- Finalized our Streambed Alteration Agreement (SAA) with the California Department of Fish and Wildlife for Routine Maintenance.
- Addressed state and federal inspection findings including brush clearing and tree removal.
- Continued work on the Levee Feasibility Study per State Grant.
- Completed yearly Zone 8 billing for tax rolls.

### GOALS FOR FY 2022-23

- Continue to address State and Federal inspection findings to repair maintenance deficiencies.
- Continue outreach and engagement with community members in Zone 8 regarding the Upper Middle Creek Flood Control Project.
- Seek and apply for funding opportunities for gravel and vegetation removal in Scotts, Middle, Alley and Clover Creeks.
- Conduct sediment removal in priority reaches of Clover and Middle Creek.
- Implement Creek Stabilization Project to damaged area at Clover Creek Diversion Structure.
- Conduct gravel repairs to levees.
- Continue with yearly Zone 8 billing for tax rolls.

# Revenue and Appropriation Detail

Fund: 208 : Flood-Upr Middle Cr Basin

Budget Unit: 8108 : Watershed Protection, Upper Middle Creek Basin

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
10-30 Property Taxes-Prior Secured	3,957	8,000	0	0	8,000
31-95 Fines, Forfeit, Penalties-Penalties & Cost on Delq	2,422	6,000	0	0	6,000
42-01 Revenue from Use of Money-Interest	4,138	30	0	0	30
54-40 State Aid-Disaster Relief	7,416	7,420	0	0	7,420
54-90 State Aid-Other	289,868	160,000	0	0	160,000
66-40 Charges for Services-Assess & Tax Collection	76,500	85,470	0	0	85,470
<b>Revenue - Summary</b>	<b>384,301</b>	<b>266,920</b>	<b>0</b>	<b>0</b>	<b>266,920</b>
<b>Appropriation</b>					
14-00 Household Expense-	300	300	0	0	300
23-80 Prof & Specialized Svcs-Professional & Specialize	351,300	282,500	0	0	282,500
23-81 Prof & Specialized Svcs-Engineering In-House	2,500	2,500	0	0	2,500
23-91 Prof & Specialized Svcs-Intra-Div Services	74,495	57,353	0	0	57,353
28-30 Special Departmental Exp-Supplies & Services	24,901	30,000	0	0	30,000
90-91 Transfers & Contingencies-Contingencies	1,000	1,000	0	0	1,000
<b>Appropriation - Summary</b>	<b>454,496</b>	<b>373,653</b>	<b>0</b>	<b>0</b>	<b>373,653</b>
<b>NET COST</b>	<b>70,195</b>	<b>106,733</b>	<b>0</b>	<b>0</b>	<b>106,733</b>

# WATER RESOURCES

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SCOTT DE LEON, Director



## BU 8109 – Watershed Protection District (Fund 200)

### DEPARTMENT OVERVIEW

This budget unit supports the activities of the Lake County Watershed Protection District (WPD), including management of the National Flood Insurance Program, flood control, Highland Springs Recreation Area, Stormwater management, groundwater management, and watershed planning and management.

The WPD supports engineering and technical assistance for drainage and flood mitigation projects including permit and project review. Staff training for flood emergencies comes under the purview of the WPD. The District also supports administration of grant-funded projects including the Quagga Mussel Prevention Program, the Middle Creek Restoration Project, nutrient monitoring for Total Maximum Daily Load (TMDL) assessment, water quality data grant, and the Sustainable Groundwater Management grant.

This budget supports the Quagga Mussel Prevention Program, employing up to 13 Ramp Monitors and 2 Ramp Coordinators.

### ACCOMPLISHMENTS IN FY 2021-22

- Continued outreach and ramp monitoring activities under State Quagga Mussel Grant to prevent an introduction of Quagga / Zebra Mussels to Clear Lake.
- Initiated the transition of our computerized Quagga Mussel Screening Program.
- Applied for and awarded Quagga Mussel Grants (State and Federal) to continue with our prevention program.
- Using State awarded grant funding, successfully prepared and submitted the Big Valley Groundwater Sustainability Agency (GSA) adopted Big Valley Groundwater Sustainability Plan (GSP) meeting requirements of California's Sustainable Groundwater Management Act (SGMA).
- Continued acquisition of willing-seller parcels located within the Middle Creek Project area.

# WATER RESOURCES

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SCOTT DE LEON, Director  
BU 8109 – Watershed Protection District

## GOALS FOR FY 2022-23

- Continue to apply for State and Federal quagga grants to continue with the prevention program the WPD has implemented.
- Continue to educate the public about invasive species through the Quagga Mussel Prevention Program.
- Continue momentum of property acquisitions for parcels located within the Middle Creek Restoration Project.
- Continue to work with our consultant to successfully implement the Big Valley GSP to remain compliant with SGMA.
- Expand our groundwater monitoring program to gain a better representation of groundwater conditions around the County.
- Obtain funding to strengthen resources for trash and illicit discharge cleanup and prevention.

## Revenue and Appropriation Detail

Fund: 200 : Watershed Protection Dist

Budget Unit: 8109 : Watershed Protection, Watershed Protection Dist

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
10-10 Property Taxes-Current Secured	736,800	765,000	0	0	765,000
10-20 Property Taxes-Current Unsecured	28,000	20,000	0	0	20,000
10-25 Property Taxes-Supp 813-Current	7,500	10,000	0	0	10,000
10-35 Property Taxes-Supp 813-Prior	2,500	2,500	0	0	2,500
10-40 Property Taxes-Prior Unsecured	3,000	1,000	0	0	1,000
10-70 Other Taxes-Timber Yield	400	100	0	0	100
21-60 Permits-Other	235,800	235,800	0	0	235,800
31-82 Fines, Forfeit, Penalties-Criminal Fines	800	500	0	0	500
31-95 Fines, Forfeit, Penalties-Penalties & Cost on Delq	26	25	0	0	25
42-01 Revenue from Use of Money-Interest	12,000	5,000	0	0	5,000
42-10 Rents & Concessions-Rents & Concessions	20,000	10,000	0	0	10,000
54-40 State Aid-Disaster Relief	15,000	0	0	0	0
54-60 State Aid-HOPTR	15,000	10,000	0	0	10,000
54-70 State Aid-Disaster Rev Loss Backfil	25,000	5,000	0	0	5,000
54-90 State Aid-Other	15,425,044	14,676,454	140,000	0	14,816,454
56-01 Other Federal-Other	150,000	489,137	0	0	489,137
56-30 Other Government Agencies-Other	0	360,138	43,800	0	403,938
66-10 Charges for Services-Planning & Engineering	13,753	15,000	0	0	15,000
79-90 Other-Miscellaneous	0	20,000	0	0	20,000
80-92 Loans/Int Fin/Bonds-Advance From Other Fund	100,000	0	0	0	0
80-93 Loans/Int Fin/Bonds-Advance To Other Fund	(100,000)	0	0	0	0
81-23 Operating Transfers-Out	(88,805)	(100,000)	0	0	(100,000)
<b>Revenue - Summary</b>	<b>16,601,818</b>	<b>16,525,654</b>	<b>183,800</b>	<b>0</b>	<b>16,709,454</b>

### Appropriation

01-11 Salaries & Wages-Permanent	9,000	9,000	0	0	9,000
01-12 Salaries & Wages-Extra Help	316,179	311,004	0	0	311,004
01-13 Salaries & Wages-OT, Holiday, Stby	5,000	5,000	0	0	5,000
02-21 Retirement Contributions-FICA	9,383	8,553	0	0	8,553

## Revenue and Appropriation Detail

Fund: 200 : Watershed Protection Dist

Budget Unit: 8109 : Watershed Protection, Watershed Protection Dist

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
02-22 Retirement Contributions-PERS	1,407	9,595	0	0	9,595
03-31 Insurance-Unemployment	880	622	0	0	622
04-00 Worker's Compensation-	12,968	13,334	0	0	13,334
11-00 Clothing & Personal Suppl-	8,750	4,400	0	0	4,400
12-00 Communications-	2,400	1,600	0	0	1,600
14-00 Household Expense-	6,850	7,250	0	0	7,250
17-00 Maintenance-Equipment-	10,000	10,000	0	0	10,000
18-00 Maint-Bldgs & Imprvmts-	75,000	75,000	0	0	75,000
20-00 Memberships-	5,940	0	0	0	0
22-70 Office Expense-Supplies	3,350	900	0	0	900
22-71 Office Expense-Postage	0	0	3,000	0	3,000
23-80 Prof & Specialized Svcs- Professional & Specialize	1,432,564	1,102,950	25,000	0	1,127,950
23-81 Prof & Specialized Svcs-Engineering In-House	5,000	5,000	0	0	5,000
23-90 Prof & Specialized Svcs- Administrative Services	72,540	59,356	0	0	59,356
23-91 Prof & Specialized Svcs-Intra-Div Services	754,298	1,057,277	80,000	0	1,137,277
24-00 Publications & Legal Ntcs-	500	500	0	0	500
27-00 Small Tools & Instruments-	2,500	5,000	0	0	5,000
28-30 Special Departmental Exp-Supplies & Services	2,295,208	4,661,475	(342,576)	0	4,318,899
29-50 Transportation & Travel- Transportation & Travel	52,460	14,125	0	0	14,125
29-51 Transportation & Travel-Cent. Gar.- Pool Mlg ONLY	5,000	7,000	0	0	7,000
30-00 Utilities-	8,000	8,000	0	0	8,000
38-00 Inventory Items-	32,245	15,100	0	0	15,100
53-48 Other Charges-Water Quality Improvement	272,340	386,000	(135,000)	0	251,000
60-00 Cap. Fixed Asset-Land-	12,341,610	10,680,000	0	0	10,680,000
62-72 Cap. FA-Equipment-Autos & Light Trucks	42,000	42,000	0	0	42,000
62-74 Cap. FA-Equipment-Other	49,000	10,000	0	0	10,000
80-80 Other Financing Uses-Interfund Reimbursements	(975,000)	(1,400,000)	425,000	0	(975,000)

# Revenue and Appropriation Detail

Fund: 200 : Watershed Protection Dist

Budget Unit: 8109 : Watershed Protection, Watershed Protection Dist

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Appropriation - Summary</b>	<b>16,857,372</b>	<b>17,110,041</b>	<b>55,424</b>	<b>0</b>	<b>17,165,465</b>
<b>NET COST</b>	<b>255,554</b>	<b>584,387</b>	<b>(128,376)</b>	<b>0</b>	<b>456,011</b>

# SPECIAL DISTRICTS

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SCOTT HARTER, Administrator



BU 8210, 8211, 8212, 8213, 8216, 8217,  
8218, 8219, 8461 – Lighting Districts  
(Funds 210-219, 261)

## DEPARTMENT OVERVIEW

Street Lighting Districts provide public safety and security.

The districts served include Anderson Springs Lighting, Clearlake Oaks Lighting, Glenhaven Lighting, Kelseyville Lighting, Lower Lake Lighting, Lucerne Lighting, Middletown Lighting, Upper Lake Lighting, and Clearlake Keys Lighting.

Managing these districts requires a fine balance between providing safety and security to those that desire it and allowing for the dark skies for those that desire it.

## ACCOMPLISHMENTS IN FY 2021-22

- Continue to provide lighting for the safety and security of the public.

## GOALS FOR FY 2022-23

- Expansion of Lighting District in Clearlake Oaks area.
- Explore possible lighting district in Spring Valley
- Continue to provide lighting for the safety and security of the public.

# Revenue and Appropriation Detail

Fund: 210 : Anderson Springs Lighting

Budget Unit: 8210 : Street Lighting, Anderson Springs Lighting

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
10-10 Property Taxes-Current Secured	2,800	3,500	0	0	3,500
10-20 Property Taxes-Current Unsecured	75	80	0	0	80
10-25 Property Taxes-Supp 813-Current	40	40	0	0	40
10-30 Property Taxes-Prior Secured	108	108	0	0	108
10-35 Property Taxes-Supp 813-Prior	9	9	0	0	9
10-40 Property Taxes-Prior Unsecured	6	5	0	0	5
31-95 Fines, Forfeit, Penalties-Penalties & Cost on Delq	25	15	0	0	15
42-01 Revenue from Use of Money-Interest	450	450	0	0	450
54-60 State Aid-HOPTR	30	30	0	0	30
66-40 Charges for Services-Assess & Tax Collection	1,800	1,800	0	0	1,800
<b>Revenue - Summary</b>	<b>5,343</b>	<b>6,037</b>	<b>0</b>	<b>0</b>	<b>6,037</b>
<b>Appropriation</b>					
23-89 Prof & Specialized Svcs-Spec Dist Admin's Svcs	710	144	0	0	144
23-90 Prof & Specialized Svcs-Administrative Services	70	118	0	0	118
30-00 Utilities-	2,290	1,500	0	0	1,500
<b>Appropriation - Summary</b>	<b>3,070</b>	<b>1,762</b>	<b>0</b>	<b>0</b>	<b>1,762</b>
<b>NET COST</b>	<b>(2,273)</b>	<b>(4,275)</b>	<b>0</b>	<b>0</b>	<b>(4,275)</b>

# Revenue and Appropriation Detail

Fund: 211 : Clearlake Oaks Lighting  
 Budget Unit: 8211 : Street Lighting, Clearlake Oaks Lighting

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
10-10 Property Taxes-Current Secured	950	970	0	0	970
10-20 Property Taxes-Current Unsecured	25	23	0	0	23
10-25 Property Taxes-Supp 813-Current	10	15	0	0	15
10-35 Property Taxes-Supp 813-Prior	3	3	0	0	3
10-40 Property Taxes-Prior Unsecured	1	2	0	0	2
31-95 Fines, Forfeit, Penalties-Penalties & Cost on Delq	1	1	0	0	1
42-01 Revenue from Use of Money-Interest	25	25	0	0	25
54-60 State Aid-HOPTR	8	11	0	0	11
54-70 State Aid-Disaster Rev Loss Backfil	0	1	0	0	1
<b>Revenue - Summary</b>	<b>1,023</b>	<b>1,051</b>	<b>0</b>	<b>0</b>	<b>1,051</b>
<b>Appropriation</b>					
23-89 Prof & Specialized Svcs-Spec Dist Admin's Svcs	128	97	0	0	97
23-90 Prof & Specialized Svcs-Administrative Services	46	79	0	0	79
30-00 Utilities-	950	500	0	0	500
<b>Appropriation - Summary</b>	<b>1,124</b>	<b>676</b>	<b>0</b>	<b>0</b>	<b>676</b>
<b>NET COST</b>	<b>101</b>	<b>(375)</b>	<b>0</b>	<b>0</b>	<b>(375)</b>

# Revenue and Appropriation Detail

Fund: 212 : Glenhaven Lighting  
 Budget Unit: 8212 : Street Lighting, Glenhaven Lighting

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
10-10 Property Taxes-Current Secured	4,500	5,200	0	0	5,200
10-20 Property Taxes-Current Unsecured	150	155	0	0	155
10-25 Property Taxes-Supp 813-Current	80	125	0	0	125
10-35 Property Taxes-Supp 813-Prior	18	18	0	0	18
10-40 Property Taxes-Prior Unsecured	5	5	0	0	5
31-95 Fines, Forfeit, Penalties-Penalties & Cost on Delq	1	1	0	0	1
42-01 Revenue from Use of Money-Interest	250	250	0	0	250
54-60 State Aid-HOPTR	75	0	0	0	0
<b>Revenue - Summary</b>	<b>5,079</b>	<b>5,754</b>	<b>0</b>	<b>0</b>	<b>5,754</b>
<b>Appropriation</b>					
23-89 Prof & Specialized Svcs-Spec Dist Admin's Svcs	680	647	0	0	647
23-90 Prof & Specialized Svcs-Administrative Services	313	530	0	0	530
30-00 Utilities-	4,100	4,100	0	0	4,100
<b>Appropriation - Summary</b>	<b>5,093</b>	<b>5,277</b>	<b>0</b>	<b>0</b>	<b>5,277</b>
<b>NET COST</b>	<b>14</b>	<b>(477)</b>	<b>0</b>	<b>0</b>	<b>(477)</b>

# Revenue and Appropriation Detail

Fund: 213 : Kelseyville Lighting  
 Budget Unit: 8213 : Street Lighting, Kelseyville Lighting

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
10-10 Property Taxes-Current Secured	15,500	15,800	0	0	15,800
10-20 Property Taxes-Current Unsecured	280	280	0	0	280
10-25 Property Taxes-Supp 813-Current	150	150	0	0	150
10-35 Property Taxes-Supp 813-Prior	30	40	0	0	40
10-40 Property Taxes-Prior Unsecured	15	10	0	0	10
42-01 Revenue from Use of Money-Interest	55	55	0	0	55
54-60 State Aid-HOPTR	145	145	0	0	145
<b>Revenue - Summary</b>	<b>16,175</b>	<b>16,480</b>	<b>0</b>	<b>0</b>	<b>16,480</b>
<b>Appropriation</b>					
23-89 Prof & Specialized Svcs-Spec Dist Admin's Svcs	0	3,050	0	0	3,050
23-90 Prof & Specialized Svcs- Administrative Services	1,473	2,494	0	0	2,494
30-00 Utilities-	17,100	17,000	0	0	17,000
<b>Appropriation - Summary</b>	<b>18,573</b>	<b>22,544</b>	<b>0</b>	<b>0</b>	<b>22,544</b>
<b>NET COST</b>	<b>2,398</b>	<b>6,064</b>	<b>0</b>	<b>0</b>	<b>6,064</b>

# Revenue and Appropriation Detail

Fund: 216 : Lower Lake Lighting

Budget Unit: 8216 : Street Lighting, Lower Lake Lighting

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
10-10 Property Taxes-Current Secured	15,500	16,000	0	0	16,000
10-20 Property Taxes-Current Unsecured	320	320	0	0	320
10-25 Property Taxes-Supp 813-Current	120	120	0	0	120
10-35 Property Taxes-Supp 813-Prior	42	45	0	0	45
10-40 Property Taxes-Prior Unsecured	12	12	0	0	12
42-01 Revenue from Use of Money-Interest	350	350	0	0	350
54-60 State Aid-HOPTR	120	160	0	0	160
<b>Revenue - Summary</b>	<b>16,464</b>	<b>17,007</b>	<b>0</b>	<b>0</b>	<b>17,007</b>
<b>Appropriation</b>					
23-89 Prof & Specialized Svcs-Spec Dist Admin's Svcs	2,189	1,945	0	0	1,945
23-90 Prof & Specialized Svcs- Administrative Services	940	940	651	0	1,591
30-00 Utilities-	13,000	13,000	0	0	13,000
<b>Appropriation - Summary</b>	<b>16,129</b>	<b>15,885</b>	<b>651</b>	<b>0</b>	<b>16,536</b>
<b>NET COST</b>	<b>(335)</b>	<b>(1,122)</b>	<b>651</b>	<b>0</b>	<b>(471)</b>

# Revenue and Appropriation Detail

Fund: 217 : Lucerne Lighting  
 Budget Unit: 8217 : Street Lighting, Lucerne Lighting

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
10-10 Property Taxes-Current Secured	22,000	22,100	0	0	22,100
10-20 Property Taxes-Current Unsecured	720	762	0	0	762
10-25 Property Taxes-Supp 813-Current	110	350	0	0	350
10-35 Property Taxes-Supp 813-Prior	85	100	0	0	100
10-40 Property Taxes-Prior Unsecured	35	20	0	0	20
31-95 Fines, Forfeit, Penalties-Penalties & Cost on Delq	7	7	0	0	7
42-01 Revenue from Use of Money-Interest	1,200	1,200	0	0	1,200
54-60 State Aid-HOPTR	325	320	0	0	320
<b>Revenue - Summary</b>	<b>24,482</b>	<b>24,859</b>	<b>0</b>	<b>0</b>	<b>24,859</b>
<b>Appropriation</b>					
23-89 Prof & Specialized Svcs-Spec Dist Admin's Svcs	3,498	3,098	0	0	3,098
23-90 Prof & Specialized Svcs-Administrative Services	1,496	2,533	0	0	2,533
30-00 Utilities-	18,100	17,000	0	0	17,000
<b>Appropriation - Summary</b>	<b>23,094</b>	<b>22,631</b>	<b>0</b>	<b>0</b>	<b>22,631</b>
<b>NET COST</b>	<b>(1,388)</b>	<b>(2,228)</b>	<b>0</b>	<b>0</b>	<b>(2,228)</b>

# Revenue and Appropriation Detail

Fund: 218 : Middletown Lighting  
 Budget Unit: 8218 : Street Lighting, Middletown Lighting

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
10-10 Property Taxes-Current Secured	12,250	14,396	0	0	14,396
10-20 Property Taxes-Current Unsecured	240	267	0	0	267
10-25 Property Taxes-Supp 813-Current	120	250	0	0	250
10-35 Property Taxes-Supp 813-Prior	27	30	0	0	30
10-40 Property Taxes-Prior Unsecured	7	20	0	0	20
42-01 Revenue from Use of Money-Interest	175	368	0	0	368
54-60 State Aid-HOPTR	125	130	0	0	130
54-70 State Aid-Disaster Rev Loss Backfil	1,483	0	0	0	0
<b>Revenue - Summary</b>	<b>14,427</b>	<b>15,461</b>	<b>0</b>	<b>0</b>	<b>15,461</b>
<b>Appropriation</b>					
23-89 Prof & Specialized Svcs-Spec Dist Admin's Svcs	1,742	2,210	0	0	2,210
23-90 Prof & Specialized Svcs- Administrative Services	1,067	1,807	0	0	1,807
30-00 Utilities-	15,600	15,600	0	0	15,600
<b>Appropriation - Summary</b>	<b>18,409</b>	<b>19,617</b>	<b>0</b>	<b>0</b>	<b>19,617</b>
<b>NET COST</b>	<b>3,982</b>	<b>4,156</b>	<b>0</b>	<b>0</b>	<b>4,156</b>

# Revenue and Appropriation Detail

Fund: 219 : Upper Lake Lighting  
 Budget Unit: 8219 : Street Lighting, Upper Lake Lighting

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
10-10 Property Taxes-Current Secured	11,350	12,840	0	0	12,840
10-20 Property Taxes-Current Unsecured	355	375	0	0	375
10-25 Property Taxes-Supp 813-Current	125	350	0	0	350
10-35 Property Taxes-Supp 813-Prior	55	55	0	0	55
10-40 Property Taxes-Prior Unsecured	15	20	0	0	20
31-95 Fines, Forfeit, Penalties-Penalties & Cost on Delq	5	5	0	0	5
42-01 Revenue from Use of Money-Interest	1,250	1,250	0	0	1,250
54-60 State Aid-HOPTR	180	195	0	0	195
<b>Revenue - Summary</b>	<b>13,335</b>	<b>15,090</b>	<b>0</b>	<b>0</b>	<b>15,090</b>
<b>Appropriation</b>					
18-00 Maint-Bldgs & Imprvmts-	2,000	2,000	0	0	2,000
23-89 Prof & Specialized Svcs-Spec Dist Admin's Svcs	1,368	1,441	0	0	1,441
23-90 Prof & Specialized Svcs-Administrative Services	697	1,178	0	0	1,178
30-00 Utilities-	10,550	10,000	0	0	10,000
<b>Appropriation - Summary</b>	<b>14,615</b>	<b>14,619</b>	<b>0</b>	<b>0</b>	<b>14,619</b>
<b>NET COST</b>	<b>1,280</b>	<b>(471)</b>	<b>0</b>	<b>0</b>	<b>(471)</b>

# Revenue and Appropriation Detail

Fund: 261 : CSA #1-Clearlake Keys

Budget Unit: 8461 : Public Ways & Facilities, CSA #1-Clearlake Keys

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
10-10 Property Taxes-Current Secured	11,050	11,500	0	0	11,500
10-20 Property Taxes-Current Unsecured	235	235	0	0	235
10-25 Property Taxes-Supp 813-Current	85	150	0	0	150
10-35 Property Taxes-Supp 813-Prior	27	35	0	0	35
10-40 Property Taxes-Prior Unsecured	7	7	0	0	7
31-95 Fines, Forfeit, Penalties-Penalties & Cost on Delq	130	145	0	0	145
42-01 Revenue from Use of Money-Interest	1,550	1,650	0	0	1,650
54-60 State Aid-HOPTR	105	115	0	0	115
66-40 Charges for Services-Assess & Tax Collection	9,500	9,400	0	0	9,400
<b>Revenue - Summary</b>	<b>22,689</b>	<b>23,237</b>	<b>0</b>	<b>0</b>	<b>23,237</b>
<b>Appropriation</b>					
23-80 Prof & Specialized Svcs-Professional & Specialize	0	6,000	0	0	6,000
23-89 Prof & Specialized Svcs-Spec Dist Admin's Svcs	3,475	2,618	0	0	2,618
23-90 Prof & Specialized Svcs-Administrative Services	1,264	2,141	0	0	2,141
30-00 Utilities-	17,110	15,000	0	0	15,000
<b>Appropriation - Summary</b>	<b>21,849</b>	<b>25,759</b>	<b>0</b>	<b>0</b>	<b>25,759</b>
<b>NET COST</b>	<b>(840)</b>	<b>2,522</b>	<b>0</b>	<b>0</b>	<b>2,522</b>

# SPECIAL DISTRICTS

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SCOTT HARTER, Administrator



## BU 8351 – Lands End (Fund 251)

### DEPARTMENT OVERVIEW

LACOSAN manages this infrastructure as a satellite sewer collection system. The wastewater collected in this system is discharged to the City of Lakeport and is treated at their treatment facility. The collection system contains 42 commercial and 156 residential connections.

### ACCOMPLISHMENTS IN FY 2021-22

- Provide high quality customer service
- Protect the environment
- Maintain the safe collection and disposal of waste water
- Promote awareness, protection and conservation of our natural resources.

### GOALS FOR FY 2022-23

- Pursue annexation of this satellite collection system into the City of Lakeport Municipal Sewer District (CLMSD). Existing agreement expires 2026.
- Continue to provide high quality customer service
- Continue to protect the environment
- Continue to maintain the safe collection and disposal of waste water
- Continue to promote awareness, protection and conservation of our natural resources.

# Revenue and Appropriation Detail

Fund: 251 : Lands End  
 Budget Unit: 8351 : H & S Utilities, Lands End

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
42-01 Revenue from Use of Money-Interest	800	650	0	0	650
66-50 Charges for Services-Auditing & Accounting	100	100	0	0	100
70-40 Sewer-Sales and Service	177,470	180,000	0	0	180,000
70-46 Sewer-Delinquent Sewer	1,000	1,000	0	0	1,000
70-51 Sewer-Special Assmt-Cap Imp	12,980	12,000	0	0	12,000
<b>Revenue - Summary</b>	<b>192,350</b>	<b>193,750</b>	<b>0</b>	<b>0</b>	<b>193,750</b>
<b>Appropriation</b>					
12-00 Communications-	2,532	2,688	0	0	2,688
17-00 Maintenance-Equipment-	500	500	0	0	500
18-00 Maint-Bldgs & Imprvmts-	500	500	0	0	500
23-77 Prof & Specialized Svcs-Labor-In House	4,889	8,382	0	0	8,382
23-80 Prof & Specialized Svcs-Professional & Specialize	175,000	180,000	0	0	180,000
23-89 Prof & Specialized Svcs-Spec Dist Admin's Svcs	5,623	5,115	0	0	5,115
23-90 Prof & Specialized Svcs-Administrative Services	266	1,904	0	0	1,904
30-00 Utilities-	6,000	6,500	0	0	6,500
<b>Appropriation - Summary</b>	<b>195,310</b>	<b>205,589</b>	<b>0</b>	<b>0</b>	<b>205,589</b>
<b>NET COST</b>	<b>2,960</b>	<b>11,839</b>	<b>0</b>	<b>0</b>	<b>11,839</b>

# SPECIAL DISTRICTS

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SCOTT HARTER, Administrator



## BU 8352 – Corinthian Bay (Fund 252)

### DEPARTMENT OVERVIEW

This budget provides the funding for the operation and maintenance of this satellite wastewater collection system in Corinthian Bay. This system contains 73 single family dwelling unit connections. LACOSAN manages this collection system which discharges to the Kelseyville Wastewater Treatment facility.

### ACCOMPLISHMENTS IN FY 2021-22

- Provision of high quality customer service.
- Protection of the environment.
- Support for local economic development with community infrastructure.
- Maintain the safe collection, transfer & treatment of waste water throughout our sewer districts.
- Promoting awareness, protection and conservation of our natural resources & environment.

### GOALS FOR FY 2022-23

- Continue to provide high quality customer service.
- Continue to protect the environment.
- Continue to support local economic development with community infrastructure.
- Continue to maintain the safe collection, transfer & treatment of waste water throughout our sewer districts.
- Continue to promote awareness, protection and conservation of our natural resources & environment.

# Revenue and Appropriation Detail

Fund: 252 : Corinthian Bay  
 Budget Unit: 8352 : H & S Utilities, Corinthian Bay

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
42-01 Revenue from Use of Money-Interest	510	150	0	0	150
66-50 Charges for Services-Auditing & Accounting	155	165	0	0	165
70-40 Sewer-Sales and Service	18,500	19,000	0	0	19,000
<b>Revenue - Summary</b>	<b>19,165</b>	<b>19,315</b>	<b>0</b>	<b>0</b>	<b>19,315</b>
<b>Appropriation</b>					
12-00 Communications-	1,000	1,068	0	0	1,068
17-00 Maintenance-Equipment-	500	500	0	0	500
18-00 Maint-Bldgs & Imprvmts-	500	500	0	0	500
23-77 Prof & Specialized Svcs-Labor-In House	11,895	4,855	0	0	4,855
23-80 Prof & Specialized Svcs-Professional & Specialize	5,000	9,880	0	0	9,880
23-89 Prof & Specialized Svcs-Spec Dist Admin's Svcs	507	6,613	0	0	6,613
23-90 Prof & Specialized Svcs-Administrative Services	368	685	0	0	685
30-00 Utilities-	2,800	3,000	0	0	3,000
<b>Appropriation - Summary</b>	<b>22,570</b>	<b>27,101</b>	<b>0</b>	<b>0</b>	<b>27,101</b>
<b>NET COST</b>	<b>3,405</b>	<b>7,786</b>	<b>0</b>	<b>0</b>	<b>7,786</b>

# SPECIAL DISTRICTS

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SCOTT HARTER, Administrator



## BU 8353 – Middletown Sewer (Fund 253)

### DEPARTMENT OVERVIEW

Budget Unit 8353 provides funding for the operation and maintenance of the wastewater collection system and treatment plant in Middletown. The Middletown treatment plant serves approximately 572 connections in the Middletown community and 75 in the Anderson Springs Community.

### ACCOMPLISHMENTS IN FY 2021-22

- Provision of high quality customer service.
- Protection of the environment.
- Completed rate study for potential rate increase

### GOALS FOR FY 2022-23

- Continue to provide high quality customer service.
- Complete rate increase to provide long term financial stability for the district
- Secure funding to begin construction on the Middletown Sewer Treatment Plant Improvement project.

## Revenue and Appropriation Detail

Fund: 253 : Middletown Sewer  
 Budget Unit: 8353 : H & S Utilities, Middletown Sewer

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
31-95 Fines, Forfeit, Penalties-Penalties & Cost on Delq	150	114	0	0	114
42-01 Revenue from Use of Money-Interest	3,200	1,000	0	0	1,000
54-90 State Aid-Other	5,146,856	4,783,070	0	0	4,783,070
66-50 Charges for Services-Auditing & Accounting	1,200	1,200	0	0	1,200
70-40 Sewer-Sales and Service	155,878	308,509	0	0	308,509
70-43 Sewer-Connection Fee	1,975	0	0	0	0
70-46 Sewer-Delinquent Sewer	4,013	3,500	0	0	3,500
79-90 Other-Miscellaneous	1,800	1,800	0	0	1,800
79-91 Other-Cancelled Checks	15	0	0	0	0
<b>Revenue - Summary</b>	<b>5,315,087</b>	<b>5,099,193</b>	<b>0</b>	<b>0</b>	<b>5,099,193</b>

<b>Appropriation</b>					
12-00 Communications-	2,212	2,341	0	0	2,341
14-00 Household Expense-	2,500	500	0	0	500
15-13 Insurance-Fire & Allied Cvrqs	367	0	0	0	0
17-00 Maintenance-Equipment-	30,000	22,000	0	0	22,000
18-00 Maint-Bldgs & Imprvmts-	45,000	33,000	0	0	33,000
23-77 Prof & Specialized Svcs-Labor-In House	80,957	80,957	0	0	80,957
23-80 Prof & Specialized Svcs-Professional & Specialize	39,174	45,696	0	0	45,696
23-89 Prof & Specialized Svcs-Spec Dist Admin's Svcs	53,131	80,415	0	0	80,415
23-90 Prof & Specialized Svcs-Administrative Services	2,656	5,445	0	0	5,445
28-30 Special Departmental Exp-Supplies & Services	35,000	36,100	0	0	36,100
30-00 Utilities-	55,000	60,000	0	0	60,000
48-00 Taxes & Assessments-	9	5	0	0	5
63-05 Construction in Progress-Sewer Systems	5,000,000	4,751,250	0	0	4,751,250
80-80 Other Financing Uses-Interfund Reimbursements	0	(15,000)	0	0	(15,000)
<b>Appropriation - Summary</b>	<b>5,346,006</b>	<b>5,102,709</b>	<b>0</b>	<b>0</b>	<b>5,102,709</b>

# Revenue and Appropriation Detail

Fund: 253 : Middletown Sewer

Budget Unit: 8353 : H & S Utilities, Middletown Sewer

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
NET COST	30,919	3,516	0	0	3,516

# SPECIAL DISTRICTS

SCOTT HARTER, Administrator



## BU 8354 – Lake County Sanitation District SE Regional System (Fund 254)

### DEPARTMENT OVERVIEW

Budget Unit 8354 includes the Southeast Regional Wastewater System, the single largest utility system managed by Special Districts. This system serves a population of approximately 18,000 people. It consists of over 100 miles of raw wastewater collection pipelines and 21 pump stations. It includes a full service treatment facility with septage receiving station.

The Southeast Regional Wastewater System serves the City of Clearlake and the area northwest to the “Gooseneck”, and the community of Lower Lake. There are 7,599 single family dwelling unit connections being served in this system.

This system is connected to the effluent recycling system that transports treated wastewater to the Geysers geothermal generation complex. This portion of the recycling system includes 29 miles of pipeline, 6 pump stations and storage tank reservoir under the management of LACOSAN. This includes the day to day and annual maintenance activities of these systems.

### ACCOMPLISHMENTS IN FY 2021-22

- Commissioning of Tesla Backup Battery systems at plant and major lift stations. Receive funding authorization for the I&I reduction project through IRWM Grant
- Use of acoustic inspection equipment allowing for more efficient inspection of sewer mains and identification of lines needing cleaning. This resulted in water savings through targeted line cleaning only using water where needed.
- Continued line cleaning and inspections, manhole inspections and repairs to reduce I&I and reduce sewer spills

### GOALS FOR FY 2022-23

- Roof repair on the EMT facility building
- Purchase of pond dredging equipment to facilitate in house processing/cleaning of treatment ponds
- Rehabilitation of Lift Station #6 wet pit
- Continued focus on the IRWM funded I&I Reduction project
- Completion of the Septage Receiving Station.
- Continue upgrades on the SCADA system, including telemetry, allowing for better system monitoring and collection of operational data
- Complete installation and startup of SGIP funded Tesla Backup Battery systems at treatment plant

# Revenue and Appropriation Detail

Fund: 254 : LACOSAN SE Regional Sys

Budget Unit: 8354 : H & S Utilities, LACOSAN SE Regional Sys

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
31-95 Fines, Forfeit, Penalties-Penalties & Cost on Delq	93,724	131,967	0	0	131,967
42-01 Revenue from Use of Money-Interest	30,345	18,814	0	0	18,814
54-90 State Aid-Other	1,800,000	1,734,651	0	0	1,734,651
55-40 Other Federal-Disaster Relief	0	54,298	0	0	54,298
66-50 Charges for Services-Auditing & Accounting	22,000	20,500	0	0	20,500
70-40 Sewer-Sales and Service	2,612,627	2,687,670	0	0	2,687,670
70-44 Sewer-Other Agencies Septic	110,000	110,000	0	0	110,000
70-46 Sewer-Delinquent Sewer	350,000	437,256	0	0	437,256
70-51 Sewer-Special Assmt-Cap Imp	376,540	388,759	0	0	388,759
71-90 Water-Other Contributions	450,000	434,364	0	0	434,364
79-91 Other-Cancelled Checks	100	500	0	0	500
<b>Revenue - Summary</b>	<b>5,845,336</b>	<b>6,018,779</b>	<b>0</b>	<b>0</b>	<b>6,018,779</b>
<b>Appropriation</b>					
12-00 Communications-	36,564	40,596	0	0	40,596
14-00 Household Expense-	16,280	18,428	0	0	18,428
15-13 Insurance-Fire & Allied Cvrqs	33,611	70,097	0	0	70,097
17-00 Maintenance-Equipment-	618,000	568,000	0	0	568,000
18-00 Maint-Bldgs & Imprvmts-	383,636	383,636	0	0	383,636
20-00 Memberships-	10,100	10,100	0	0	10,100
23-77 Prof & Specialized Svcs-Labor-In House	1,015,454	1,015,454	0	0	1,015,454
23-79 Prof & Specialized Svcs-Projects-Outside	10,120	8,500	0	0	8,500
23-80 Prof & Specialized Svcs-Professional & Specialize	500,520	480,463	0	0	480,463
23-89 Prof & Specialized Svcs-Spec Dist Admin's Svcs	1,366,678	1,821,471	0	0	1,821,471
23-90 Prof & Specialized Svcs-Administrative Services	31,764	59,289	0	0	59,289
25-00 Rents & Leases-Equipment-	10,000	10,000	0	0	10,000
27-00 Small Tools & Instruments-	12,000	12,000	0	0	12,000
28-30 Special Departmental Exp-Supplies & Services	392,705	382,705	0	0	382,705

## Revenue and Appropriation Detail

Fund: 254 : LACOSAN SE Regional Sys

Budget Unit: 8354 : H & S Utilities, LACOSAN SE Regional Sys

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
30-00 Utilities-	786,219	807,720	0	0	807,720
38-00 Inventory Items-	2,000	0	0	0	0
48-00 Taxes & Assessments-	172	172	0	0	172
61-60 Cap. FA-Bldgs & Imp-Current	150,000	700,000	0	0	700,000
62-72 Cap. FA-Equipment-Autos & Light Trucks	35,000	40,000	0	0	40,000
62-73 Cap. FA-Equipment-Shop	0	8,500	0	0	8,500
62-74 Cap. FA-Equipment-Other	96,000	577,399	0	0	577,399
63-05 Construction in Progress-Sewer Systems	2,006,000	1,433,401	0	0	1,433,401
<b>Appropriation - Summary</b>	<b>7,512,823</b>	<b>8,447,931</b>	<b>0</b>	<b>0</b>	<b>8,447,931</b>
<b>NET COST</b>	<b>1,667,487</b>	<b>2,429,152</b>	<b>0</b>	<b>0</b>	<b>2,429,152</b>

# SPECIAL DISTRICTS

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SCOTT HARTER, Administrator



## BU 8355 – Lake County Sanitation District NW Regional System (Fund 255)

### DEPARTMENT OVERVIEW

Budget unit 8355 includes the Northwest Regional Wastewater Systems. This system serves a population of approximately 30,000 people and consists of over 100 miles of raw wastewater collection pipelines and 21 pump stations. It includes a full service treatment facility with septage receiving station.

The Northwest Regional Wastewater System serves the northern portion of the City of Lakeport (16th Street/Ashe Street Pump Station and northward), and the communities of North Lakeport, Upper Lake, Nice, Lucerne, Kono Tayee, and Paradise Valley. There are 6,038 single family dwelling unit connections served by this system.

This system is connected to the effluent recycling system that transports treated wastewater to the Geysers geothermal generation complex. This portion of the wastewater recycling system includes 23 miles of pipeline, 2 pump stations, and SCADA (supervisory control and data acquisition) facilities under the management of LACOSAN. This includes the day to day and annual maintenance activities of this portion of the system.

### ACCOMPLISHMENTS IN FY 2021-22

- Commissioning of Tesla Backup Battery systems major lift stations.
- Sonic and visual inspection for targeted line cleaning; manhole inspections and repairs to reduce I&I and sewer spills. Increased quantity of lines inspected.
- Secured funding for septage hauler dump station to better control volume and quality of waste being dumped at treatment plant

### GOALS FOR FY 2022-23

- Modification of telemetry at lift stations to provide more stable connection with SCADA system
- Complete installation and startup of SGIP funded Tesla Backup Battery system at treatment plant
- Continued increase of length (quantity) of inspection and cleaning of sewer collection mains within the Northwest region
- Installation of HMGP funded stationary generators at 5 lift stations

# Revenue and Appropriation Detail

Fund: 255 : LACOSAN NW Regional Sys

Budget Unit: 8355 : H & S Utilities, LACOSAN NW Regional Sys

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
31-95 Fines, Forfeit, Penalties-Penalties & Cost on Delq	28,408	28,408	0	0	28,408
42-01 Revenue from Use of Money-Interest	8,550	2,239	0	0	2,239
55-40 Other Federal-Disaster Relief	0	126,287	0	0	126,287
56-01 Other Federal-Other	0	400,000	(400,000)	0	0
66-50 Charges for Services-Auditing & Accounting	9,942	10,516	0	0	10,516
70-40 Sewer-Sales and Service	2,120,843	1,996,341	0	0	1,996,341
70-42 Sewer-Capacity Expansion Fee	44,055	152,923	0	0	152,923
70-44 Sewer-Other Agencies Septic	61,091	111,801	0	0	111,801
70-46 Sewer-Delinquent Sewer	162,818	186,083	0	0	186,083
79-91 Other-Cancelled Checks	50	0	0	0	0
81-22 Operating Transfers-In	0	0	400,000	0	400,000
<b>Revenue - Summary</b>	<b>2,435,757</b>	<b>3,014,598</b>	<b>0</b>	<b>0</b>	<b>3,014,598</b>
<b>Appropriation</b>					
11-00 Clothing & Personal Suppl-	4,500	4,500	0	0	4,500
12-00 Communications-	13,894	15,582	0	0	15,582
14-00 Household Expense-	3,500	3,000	0	0	3,000
15-13 Insurance-Fire & Allied Cvrqs	1,725	1,180	0	0	1,180
17-00 Maintenance-Equipment-	80,000	138,400	0	0	138,400
18-00 Maint-Bldgs & Imprvmts-	67,550	74,750	0	0	74,750
19-40 Medical Expense-Medical Supplies	250	250	0	0	250
20-00 Memberships-	4,900	4,900	0	0	4,900
23-77 Prof & Specialized Svcs-Labor-In House	423,893	448,188	0	0	448,188
23-80 Prof & Specialized Svcs-Professional & Specialize	217,334	217,165	0	0	217,165
23-89 Prof & Specialized Svcs-Spec Dist Admin's Svcs	577,760	577,760	0	0	577,760
23-90 Prof & Specialized Svcs-Administrative Services	15,178	39,487	0	0	39,487
26-00 Rents & Leases-Bldg & Imp-	5,856	6,000	0	0	6,000
27-00 Small Tools & Instruments-	7,000	6,000	0	0	6,000
28-30 Special Departmental Exp-Supplies &	243,252	309,114	0	0	309,114

## Revenue and Appropriation Detail

Fund: 255 : LACOSAN NW Regional Sys

Budget Unit: 8355 : H & S Utilities, LACOSAN NW Regional Sys

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
Services					
30-00 Utilities-	902,402	935,728	0	0	935,728
48-00 Taxes & Assessments-	430	430	0	0	430
61-60 Cap. FA-Bldgs & Imp-Current	0	400,000	0	0	400,000
62-74 Cap. FA-Equipment-Other	66,700	168,385	0	0	168,385
<b>Appropriation - Summary</b>	<b>2,636,124</b>	<b>3,350,819</b>	<b>0</b>	<b>0</b>	<b>3,350,819</b>
<b>NET COST</b>	<b>200,367</b>	<b>336,221</b>	<b>0</b>	<b>0</b>	<b>336,221</b>

# SPECIAL DISTRICTS

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SCOTT HARTER, Administrator



## BU 8356 – Anderson Springs Sewer District (Fund 256)

### DEPARTMENT OVERVIEW

Budget Unit 8356 provides funding for the Anderson Springs Sewer System. This is a new sewer system within the boundaries of Lake County Sanitation District. The district is made up of approximately 3.5 miles of low pressure sewer force main within the community and about 2 miles of transmission main along State Highway 175 to the Middletown wastewater treatment plant. Each active parcel within the district has an onsite grinder pump/wet well configuration which collects the residential waste, processes it and pumps it into the collection system to the treatment plant.

The community lost 198 of 212 homes during the Valley Fire and most could not be rebuilt without a sewer system due to building and code changes for septic systems.

Many agencies and organizations worked together to secure funding for this system. The system became operational in 2020 and there are currently 75 active customers with more coming online on a regular basis.

### ACCOMPLISHMENTS IN FY 2021-22

- Continued to provide sewer service to the community without spills
- Provide excellent customer service through the installation of additional properties to the system.

### GOALS FOR FY 2022-23

- Continue to meet with and work with property owners as they rebuild to facilitate construction to the sewer collection system.

# Revenue and Appropriation Detail

Fund: 256 : Anderson Springs Sewer  
 Budget Unit: 8356 : H & S Utilities, Anderson Springs Sewer

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
42-01 Revenue from Use of Money-Interest	2,364	2,200	0	0	2,200
66-50 Charges for Services-Auditing & Accounting	135	135	0	0	135
70-40 Sewer-Sales and Service	28,260	33,000	0	0	33,000
70-46 Sewer-Delinquent Sewer	0	2,523	0	0	2,523
70-51 Sewer-Special Assmt-Cap Imp	9,426	12,500	0	0	12,500
<b>Revenue - Summary</b>	<b>40,185</b>	<b>50,358</b>	<b>0</b>	<b>0</b>	<b>50,358</b>
<b>Appropriation</b>					
11-00 Clothing & Personal Suppl-	100	100	0	0	100
12-00 Communications-	300	0	0	0	0
14-00 Household Expense-	200	200	0	0	200
17-00 Maintenance-Equipment-	500	2,500	0	0	2,500
18-00 Maint-Bldgs & Imprvmts-	3,000	2,500	0	0	2,500
23-77 Prof & Specialized Svcs-Labor-In House	20,905	12,097	0	0	12,097
23-80 Prof & Specialized Svcs-Professional & Specialize	2,784	16,100	0	0	16,100
23-89 Prof & Specialized Svcs-Spec Dist Admin's Svcs	8,268	10,118	0	0	10,118
23-90 Prof & Specialized Svcs-Administrative Services	384	466	0	0	466
27-00 Small Tools & Instruments-	2,500	1,000	0	0	1,000
28-30 Special Departmental Exp-Supplies & Services	1,000	1,000	0	0	1,000
30-00 Utilities-	8,000	0	0	0	0
48-00 Taxes & Assessments-	50	50	0	0	50
<b>Appropriation - Summary</b>	<b>47,991</b>	<b>46,131</b>	<b>0</b>	<b>0</b>	<b>46,131</b>
<b>NET COST</b>	<b>7,806</b>	<b>(4,227)</b>	<b>0</b>	<b>0</b>	<b>(4,227)</b>

# SPECIAL DISTRICTS

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SCOTT HARTER, Administrator



## BU 8460 – Spring Valley Campground (Fund 260)

### DEPARTMENT OVERVIEW

Budget Unit 8460 funds the Spring Valley Campground. This campground is located in County Service Area #2, Spring Valley. The CSA has a campground committee and an advisory board that helps Special Districts maintain and operate the campground.

### ACCOMPLISHMENTS IN FY 2021-22

- Maintained facilities and grounds to promote public safety and enjoyment.

### GOALS FOR FY 2022-23

- Coordinate placement of spoils with the Lakebed Recovery Project
- Special Districts does not have an expertise in Campground Management. This budget unit would be better served by the Parks Department. This is a self-supporting County Park that is ran much like a private campground.

# Revenue and Appropriation Detail

Fund: 260 : CSA #2-Spr Valley Cmpgrnd

Budget Unit: 8460 : Public Ways & Facilities, CSA #2-Spr Valley Cmpgrnd

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
42-01 Revenue from Use of Money-Interest	220	125	0	0	125
66-50 Charges for Services-Auditing & Accounting	300	336	0	0	336
69-02 Other Current Services-Park and Recreation Fees	18,375	19,923	0	0	19,923
79-91 Other-Cancelled Checks	15	15	0	0	15
<b>Revenue - Summary</b>	<b>18,910</b>	<b>20,399</b>	<b>0</b>	<b>0</b>	<b>20,399</b>
<b>Appropriation</b>					
14-00 Household Expense-	100	100	0	0	100
15-12 Insurance-Public Liability	1,000	1,000	0	0	1,000
18-00 Maint-Bldgs & Imprvmts-	7,500	7,500	0	0	7,500
22-70 Office Expense-Supplies	100	100	0	0	100
22-71 Office Expense-Postage	2,500	2,500	0	0	2,500
23-80 Prof & Specialized Svcs-Professional & Specialize	4,100	4,100	0	0	4,100
23-89 Prof & Specialized Svcs-Spec Dist Admin's Svcs	2,529	3,024	0	0	3,024
30-00 Utilities-	750	650	0	0	650
48-00 Taxes & Assessments-	8	6	0	0	6
<b>Appropriation - Summary</b>	<b>18,587</b>	<b>18,980</b>	<b>0</b>	<b>0</b>	<b>18,980</b>
<b>NET COST</b>	<b>(323)</b>	<b>(1,419)</b>	<b>0</b>	<b>0</b>	<b>(1,419)</b>

# SPECIAL DISTRICTS

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SCOTT HARTER, Administrator



## BU 8462 – CSA #2 Spring Valley (Fund 262)

### DEPARTMENT OVERVIEW

Budget unit 8462 provides the funding and operation of the potable water system in County Service Area #2 – Spring Valley Lakes Subdivision and also includes roads, bridges, and dams. This system contains 495 single family dwelling unit connections.

The rate structure allows for all water expenses to be paid with fees collected from water customers and allowing property tax revenues to build reserve designations for Roads/Bridges and Dams. The rate structure also includes a CIP fee and money collected through this fee is being placed in the Capital Improvement Reserve Designation.

### ACCOMPLISHMENTS IN FY 2021-22

- Under contract for design for the Lakebed Recovery Project.
- Plans and specifications for the Quail Trail project completed and project out to bid
- Ongoing work with DPW/Caltrans related to the three Bridge Replacement Projects
- Continued work with the State Waterboard regarding the Distribution Pressure Zone grant application.
- Continued to provide high quality potable water while maintaining compliance with all health and safety regulations.
- Secured approximately \$800k for the installation of a well for source water redundancy and security.

### GOALS FOR FY 2022-23

- Investigate the possibility of adding street lights within the community.
- Complete construction of Quail Trail Water Line Replacement Project
- Complete design, permitting, and begin construction on the Lakebed Recovery project
- Receive funding for the Distribution Pressure Zone study project
- Purchase of crack seal equipment to facilitate in house maintenance of community roads
- Provide high quality, potable water while maintaining compliance with all health and safety regulations.
- Complete location and construction of well for source water redundancy and security

## Revenue and Appropriation Detail

Fund: 262 : CSA #2-Spring Valley  
 Budget Unit: 8462 : Public Ways & Facilities, CSA #2 Spring Valley

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
10-10 Property Taxes-Current Secured	117,412	119,597	0	0	119,597
10-20 Property Taxes-Current Unsecured	2,512	2,528	0	0	2,528
10-25 Property Taxes-Supp 813-Current	550	1,846	0	0	1,846
10-35 Property Taxes-Supp 813-Prior	352	371	0	0	371
10-40 Property Taxes-Prior Unsecured	75	75	0	0	75
31-95 Fines, Forfeit, Penalties-Penalties & Cost on Delq	50	80	0	0	80
42-01 Revenue from Use of Money-Interest	5,100	3,814	0	0	3,814
54-60 State Aid-HOPTR	1,290	1,174	0	0	1,174
54-90 State Aid-Other	1,795,000	2,763,217	0	0	2,763,217
55-40 Other Federal-Disaster Relief	0	66,633	0	0	66,633
56-01 Other Federal-Other	499,558	356,258	(356,258)	0	0
66-50 Charges for Services-Auditing & Accounting	7,520	8,534	0	0	8,534
71-21 Water-Sales & Svcs Misc	208,616	215,638	0	0	215,638
71-25 Water-Water Collection-Tax Roll	2,929	3,799	0	0	3,799
71-26 Water-Reconnections	1,229	2,807	0	0	2,807
71-51 Water-Special Assmt-Cap Imp	39,469	39,444	0	0	39,444
81-22 Operating Transfers-In	0	0	380,000	0	380,000
<b>Revenue - Summary</b>	<b>2,681,662</b>	<b>3,585,815</b>	<b>23,742</b>	<b>0</b>	<b>3,609,557</b>

### Appropriation

12-00 Communications-	1,196	1,246	0	0	1,246
17-00 Maintenance-Equipment-	19,328	19,328	0	0	19,328
18-00 Maint-Bldgs & Imprvmts-	55,000	82,000	0	0	82,000
23-77 Prof & Specialized Svcs-Labor-In House	99,030	122,378	0	0	122,378
23-80 Prof & Specialized Svcs-Professional & Specialize	41,058	34,558	0	0	34,558
23-89 Prof & Specialized Svcs-Spec Dist Admin's Svcs	89,996	102,957	0	0	102,957
23-90 Prof & Specialized Svcs-Administrative Services	8,689	9,685	0	0	9,685
28-30 Special Departmental Exp-Supplies & Services	21,262	20,212	0	0	20,212

## Revenue and Appropriation Detail

Fund: 262 : CSA #2-Spring Valley

Budget Unit: 8462 : Public Ways & Facilities, CSA #2 Spring Valley

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
30-00 Utilities-	56,452	64,960	0	0	64,960
38-00 Inventory Items-	1,750	2,500	0	0	2,500
48-00 Taxes & Assessments-	96	75	0	0	75
62-74 Cap. FA-Equipment-Other	400,000	88,845	0	0	88,845
63-02 Construction in Progress-Bridges	1,431,099	1,250,926	23,742	0	1,274,668
63-04 Construction in Progress-Water Systems	495,000	1,868,549	0	0	1,868,549
<b>Appropriation - Summary</b>	<b>2,719,956</b>	<b>3,668,219</b>	<b>23,742</b>	<b>0</b>	<b>3,691,961</b>
<b>NET COST</b>	<b>38,294</b>	<b>82,404</b>	<b>0</b>	<b>0</b>	<b>82,404</b>

# DEPARTMENT OF PUBLIC WORKS

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SCOTT DE LEON, Director



## BU 8463 – CSA #3 Twin Lakes (Fund 263)

### DEPARTMENT OVERVIEW

This Budget Unit provides for the routine maintenance of the service area that was created for this subdivision. Work includes patching, shoulder restoration, ditch cleaning and pavement rehabilitation. Funding for the Budget Unit is from a share of the property taxes of the properties within the subdivision, interest earnings, and fund balance carryover.

### ACCOMPLISHMENTS IN FY 2021-22

- Completed the chip seal in August 2021, and the routine maintenance throughout the year.

### GOALS FOR FY 2022-23

- The only project planned for this year is regular, routine maintenance.

# Revenue and Appropriation Detail

Fund: 263 : CSA #3-Twin Lakes

Budget Unit: 8463 : Public Ways & Facilities, CSA #3-Twin Lakes

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
10-10 Property Taxes-Current Secured	66,445	67,000	0	0	67,000
10-20 Property Taxes-Current Unsecured	2,500	1,700	0	0	1,700
10-25 Property Taxes-Supp 813-Current	500	750	0	0	750
10-35 Property Taxes-Supp 813-Prior	405	250	0	0	250
10-40 Property Taxes-Prior Unsecured	450	100	0	0	100
42-01 Revenue from Use of Money-Interest	6,500	200	0	0	200
54-60 State Aid-HOPTR	650	650	0	0	650
<b>Revenue - Summary</b>	<b>77,450</b>	<b>70,650</b>	<b>0</b>	<b>0</b>	<b>70,650</b>
<b>Appropriation</b>					
23-80 Prof & Specialized Svcs-Professional & Specialize	249,692	25,000	0	0	25,000
23-85 Prof & Specialized Svcs-DPW Services	5,734	5,886	0	0	5,886
23-90 Prof & Specialized Svcs-Administrative Services	705	1,079	0	0	1,079
30-00 Utilities-	310	310	0	0	310
<b>Appropriation - Summary</b>	<b>256,441</b>	<b>32,275</b>	<b>0</b>	<b>0</b>	<b>32,275</b>
<b>NET COST</b>	<b>178,991</b>	<b>(38,375)</b>	<b>0</b>	<b>0</b>	<b>(38,375)</b>

# DEPARTMENT OF PUBLIC WORKS

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SCOTT DE LEON, Director



BU 8464, 8465, 8468, 8470, 8471, 8472,  
8483 thru 8492 – CSA #23 Benefit Zones

## DEPARTMENT OVERVIEW

These Budget Units were created to track the revenues and expenses of the various Benefit Zones that have been created throughout the County for road maintenance purposes. Depending on the scope of work approved for the Benefit Zone, work includes patching, shoulder restoration, ditch cleaning and pavement preservation/rehabilitation. Funding for the Budget Units is from a share of the property taxes of the properties within the Benefit Zones, interest earnings, and fund balance carryover.

## ACCOMPLISHMENTS IN FY 2021-22

- The only project completed for this CSA is routine maintenance throughout the year.

# Revenue and Appropriation Detail

Fund: 264 : CSA #23 Zone A Gordon Spr  
 Budget Unit: 8464 : Public Ways & Facilities, Zone A-Gordon Springs

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
42-01 Revenue from Use of Money-Interest	65	15	0	0	15
66-40 Charges for Services-Assess & Tax Collection	3,276	3,276	0	0	3,276
<b>Revenue - Summary</b>	<b>3,341</b>	<b>3,291</b>	<b>0</b>	<b>0</b>	<b>3,291</b>
<b>Appropriation</b>					
23-80 Prof & Specialized Svcs-Professional & Specialize	1,000	1,000	0	0	1,000
23-85 Prof & Specialized Svcs-DPW Services	425	425	0	0	425
<b>Appropriation - Summary</b>	<b>1,425</b>	<b>1,425</b>	<b>0</b>	<b>0</b>	<b>1,425</b>
<b>NET COST</b>	<b>(1,916)</b>	<b>(1,866)</b>	<b>0</b>	<b>0</b>	<b>(1,866)</b>

# Revenue and Appropriation Detail

Fund: 265 : CSA #23-Zone B Stonefield

Budget Unit: 8465 : Public Ways & Facilities, Zone B Stonefield Court

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
42-01 Revenue from Use of Money-Interest	100	5	0	0	5
66-40 Charges for Services-Assess & Tax Collection	1,308	1,308	0	0	1,308
<b>Revenue - Summary</b>	<b>1,408</b>	<b>1,313</b>	<b>0</b>	<b>0</b>	<b>1,313</b>
<b>Appropriation</b>					
23-80 Prof & Specialized Svcs-Professional & Specialize	1,000	1,000	0	0	1,000
23-85 Prof & Specialized Svcs-DPW Services	337	337	0	0	337
<b>Appropriation - Summary</b>	<b>1,337</b>	<b>1,337</b>	<b>0</b>	<b>0</b>	<b>1,337</b>
<b>NET COST</b>	<b>(71)</b>	<b>24</b>	<b>0</b>	<b>0</b>	<b>24</b>

# Revenue and Appropriation Detail

Fund: 268 : CSA#23 Zone M Riviera Hgh

Budget Unit: 8468 : Public Ways & Facilities, CSA#23 Zone M Riviera Hgh

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
42-01 Revenue from Use of Money-Interest	25	15	0	0	15
66-40 Charges for Services-Assess & Tax Collection	18,365	10,000	0	0	10,000
81-23 Operating Transfers-Out	(33,319)	(30,644)	0	0	(30,644)
<b>Revenue - Summary</b>	<b>(14,929)</b>	<b>(20,629)</b>	<b>0</b>	<b>0</b>	<b>(20,629)</b>
<b>NET COST</b>	<b>14,929</b>	<b>20,629</b>	<b>0</b>	<b>0</b>	<b>20,629</b>

# Revenue and Appropriation Detail

Fund: 270 : CSA#23 Zone P CL Keys

Budget Unit: 8470 : Public Ways & Facilities, CSA#23 Zone P CL Keys

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
42-01 Revenue from Use of Money-Interest	1,300	15	0	0	15
66-40 Charges for Services-Assess & Tax Collection	1,187	1,187	0	0	1,187
<b>Revenue - Summary</b>	<b>2,487</b>	<b>1,202</b>	<b>0</b>	<b>0</b>	<b>1,202</b>
<b>Appropriation</b>					
23-80 Prof & Specialized Svcs-Professional & Specialize	119,036	117,794	0	0	117,794
<b>Appropriation - Summary</b>	<b>119,036</b>	<b>117,794</b>	<b>0</b>	<b>0</b>	<b>117,794</b>
<b>NET COST</b>	<b>116,549</b>	<b>116,592</b>	<b>0</b>	<b>0</b>	<b>116,592</b>

# Revenue and Appropriation Detail

Fund: 271 : CSA #23 Zone Q Orchard Sh

Budget Unit: 8471 : Public Ways & Facilities, CSA #23-Zone Q-Orchard Sh

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
42-01 Revenue from Use of Money-Interest	1	0	0	0	0
66-40 Charges for Services-Assess & Tax Collection	339	0	0	0	0
81-23 Operating Transfers-Out	(340)	0	0	0	0
<b>Revenue - Summary</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>NET COST</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

# Revenue and Appropriation Detail

Fund: 272 : CSA#23 Zone R Chippewa So

Budget Unit: 8472 : Public Ways & Facilities, CSA#23 Zone R Chippewa So

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
42-01 Revenue from Use of Money-Interest	100	5	0	0	5
66-40 Charges for Services-Assess & Tax Collection	14,608	1,000	0	0	1,000
<b>Revenue - Summary</b>	<b>14,708</b>	<b>1,005</b>	<b>0</b>	<b>0</b>	<b>1,005</b>
<b>Appropriation</b>					
23-80 Prof & Specialized Svcs-Professional & Specialize	14,131	10,524	0	0	10,524
42-11 Principal & Interest-Advances	3,150	0	0	0	0
<b>Appropriation - Summary</b>	<b>17,281</b>	<b>10,524</b>	<b>0</b>	<b>0</b>	<b>10,524</b>
<b>NET COST</b>	<b>2,573</b>	<b>9,519</b>	<b>0</b>	<b>0</b>	<b>9,519</b>

# Revenue and Appropriation Detail

Fund: 283 : CSA#23 Zone C Oak Tree Ct

Budget Unit: 8483 : Public Ways & Facilities, CSA#23 Zone C Oak Tree Ct

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
42-01 Revenue from Use of Money-Interest	200	10	0	0	10
66-40 Charges for Services-Assess & Tax Collection	2,160	2,160	0	0	2,160
<b>Revenue - Summary</b>	<b>2,360</b>	<b>2,170</b>	<b>0</b>	<b>0</b>	<b>2,170</b>
<b>Appropriation</b>					
23-80 Prof & Specialized Svcs-Professional & Specialize	1,000	1,000	0	0	1,000
23-85 Prof & Specialized Svcs-DPW Services	338	338	0	0	338
<b>Appropriation - Summary</b>	<b>1,338</b>	<b>1,338</b>	<b>0</b>	<b>0</b>	<b>1,338</b>
<b>NET COST</b>	<b>(1,022)</b>	<b>(832)</b>	<b>0</b>	<b>0</b>	<b>(832)</b>

# Revenue and Appropriation Detail

Fund: 284 : CSA#23 Zone D Shadow Hill

Budget Unit: 8484 : Public Ways & Facilities, CSA#23 Zone D Shadow Hill

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
42-01 Revenue from Use of Money-Interest	2,010	20	0	0	20
66-40 Charges for Services-Assess & Tax Collection	13,039	13,039	0	0	13,039
<b>Revenue - Summary</b>	<b>15,049</b>	<b>13,059</b>	<b>0</b>	<b>0</b>	<b>13,059</b>
<b>Appropriation</b>					
23-80 Prof & Specialized Svcs-Professional & Specialize	1,600	1,600	0	0	1,600
23-85 Prof & Specialized Svcs-DPW Services	628	628	0	0	628
<b>Appropriation - Summary</b>	<b>2,228</b>	<b>2,228</b>	<b>0</b>	<b>0</b>	<b>2,228</b>
<b>NET COST</b>	<b>(12,821)</b>	<b>(10,831)</b>	<b>0</b>	<b>0</b>	<b>(10,831)</b>

# Revenue and Appropriation Detail

Fund: 285 : CSA#23 Zone E Monte Vista

Budget Unit: 8485 : Public Ways & Facilities, CSA#23 Zone E Monte Vista

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
42-01 Revenue from Use of Money-Interest	120	15	0	0	15
66-40 Charges for Services-Assess & Tax Collection	1,988	1,988	0	0	1,988
<b>Revenue - Summary</b>	<b>2,108</b>	<b>2,003</b>	<b>0</b>	<b>0</b>	<b>2,003</b>
<b>Appropriation</b>					
23-80 Prof & Specialized Svcs-Professional & Specialize	1,000	1,000	0	0	1,000
23-85 Prof & Specialized Svcs-DPW Services	331	331	0	0	331
<b>Appropriation - Summary</b>	<b>1,331</b>	<b>1,331</b>	<b>0</b>	<b>0</b>	<b>1,331</b>
<b>NET COST</b>	<b>(777)</b>	<b>(672)</b>	<b>0</b>	<b>0</b>	<b>(672)</b>

# Revenue and Appropriation Detail

Fund: 286 : CSA#23 Zone F Piner Court

Budget Unit: 8486 : Public Ways & Facilities, CSA#23 Zone F Piner Court

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
42-01 Revenue from Use of Money-Interest	85	10	0	0	10
66-40 Charges for Services-Assess & Tax Collection	1,001	1,001	0	0	1,001
<b>Revenue - Summary</b>	<b>1,086</b>	<b>1,011</b>	<b>0</b>	<b>0</b>	<b>1,011</b>
<b>Appropriation</b>					
23-80 Prof & Specialized Svcs-Professional & Specialize	1,000	1,000	0	0	1,000
23-85 Prof & Specialized Svcs-DPW Services	326	326	0	0	326
<b>Appropriation - Summary</b>	<b>1,326</b>	<b>1,326</b>	<b>0</b>	<b>0</b>	<b>1,326</b>
<b>NET COST</b>	<b>240</b>	<b>315</b>	<b>0</b>	<b>0</b>	<b>315</b>

# Revenue and Appropriation Detail

Fund: 287 : CSA#23 Zone G Vista Mount

Budget Unit: 8487 : Public Ways & Facilities, CSA#23 Zone G Vista Mntn

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
42-01 Revenue from Use of Money-Interest	250	20	0	0	20
66-40 Charges for Services-Assess & Tax Collection	4,542	4,542	0	0	4,542
<b>Revenue - Summary</b>	<b>4,792</b>	<b>4,562</b>	<b>0</b>	<b>0</b>	<b>4,562</b>
<b>Appropriation</b>					
23-80 Prof & Specialized Svcs-Professional & Specialize	1,000	1,000	0	0	1,000
23-85 Prof & Specialized Svcs-DPW Services	360	360	0	0	360
<b>Appropriation - Summary</b>	<b>1,360</b>	<b>1,360</b>	<b>0</b>	<b>0</b>	<b>1,360</b>
<b>NET COST</b>	<b>(3,432)</b>	<b>(3,202)</b>	<b>0</b>	<b>0</b>	<b>(3,202)</b>

# Revenue and Appropriation Detail

Fund: 288 : CSA#23 Zone H Dohnary Rdg

Budget Unit: 8488 : Public Ways & Facilities, CSA#23 Zone H Dohnary Rdg

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
42-01 Revenue from Use of Money-Interest	300	20	0	0	20
66-40 Charges for Services-Assess & Tax Collection	4,570	4,570	0	0	4,570
<b>Revenue - Summary</b>	<b>4,870</b>	<b>4,590</b>	<b>0</b>	<b>0</b>	<b>4,590</b>
<b>Appropriation</b>					
23-80 Prof & Specialized Svcs-Professional & Specialize	1,300	1,300	0	0	1,300
23-85 Prof & Specialized Svcs-DPW Services	410	410	0	0	410
<b>Appropriation - Summary</b>	<b>1,710</b>	<b>1,710</b>	<b>0</b>	<b>0</b>	<b>1,710</b>
<b>NET COST</b>	<b>(3,160)</b>	<b>(2,880)</b>	<b>0</b>	<b>0</b>	<b>(2,880)</b>

# Revenue and Appropriation Detail

Fund: 290 : CSA#23 Zone J So Buckingh  
 Budget Unit: 8490 : Public Ways & Facilities, CSA#23 Zone J So Buckingh

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
42-01 Revenue from Use of Money-Interest	150	5	0	0	5
66-40 Charges for Services-Assess & Tax Collection	1,628	1,628	0	0	1,628
<b>Revenue - Summary</b>	<b>1,778</b>	<b>1,633</b>	<b>0</b>	<b>0</b>	<b>1,633</b>
<b>Appropriation</b>					
23-80 Prof & Specialized Svcs-Professional & Specialize	22,783	23,667	0	0	23,667
<b>Appropriation - Summary</b>	<b>22,783</b>	<b>23,667</b>	<b>0</b>	<b>0</b>	<b>23,667</b>
<b>NET COST</b>	<b>21,005</b>	<b>22,034</b>	<b>0</b>	<b>0</b>	<b>22,034</b>

# Revenue and Appropriation Detail

Fund: 291 : CSA#23 Zone K Riviera Wst

Budget Unit: 8491 : Public Ways & Facilities, CSA#23 Zone K Riviera Wst

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Appropriation</b>					
23-80 Prof & Specialized Svcs-Professional & Specialize	42,600	42,613	0	0	42,613
<b>Appropriation - Summary</b>	<b>42,600</b>	<b>42,613</b>	<b>0</b>	<b>0</b>	<b>42,613</b>
<b>NET COST</b>	<b>42,600</b>	<b>42,613</b>	<b>0</b>	<b>0</b>	<b>42,613</b>

# Revenue and Appropriation Detail

Fund: 292 : CSA#23 Zone L Walnut Vist

Budget Unit: 8492 : Public Ways & Facilities, CSA#23 Zone L Walnut Vist

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
42-01 Revenue from Use of Money-Interest	150	10	0	0	10
66-40 Charges for Services-Assess & Tax Collection	2,682	2,682	0	0	2,682
<b>Revenue - Summary</b>	<b>2,832</b>	<b>2,692</b>	<b>0</b>	<b>0</b>	<b>2,692</b>
<b>Appropriation</b>					
23-80 Prof & Specialized Svcs-Professional & Specialize	8,353	10,389	0	0	10,389
23-85 Prof & Specialized Svcs-DPW Services	338	338	0	0	338
<b>Appropriation - Summary</b>	<b>8,691</b>	<b>10,727</b>	<b>0</b>	<b>0</b>	<b>10,727</b>
<b>NET COST</b>	<b>5,859</b>	<b>8,035</b>	<b>0</b>	<b>0</b>	<b>8,035</b>

# SPECIAL DISTRICTS

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SCOTT HARTER, Administrator



## BU 8466 – CSA #6 Finley (Fund 266)

### DEPARTMENT OVERVIEW

Budget Unit 8466 provides the funding for the operation and maintenance of the potable water system in County Service Area #6 - Finley Water, located southeast of Lakeport. This system contains 251 single family dwelling unit connections. This system is physically consolidated with the Kelseyville County Waterworks District #3 water system and no longer recognized by the State Water Resource Control Board as a separate public water system.

### ACCOMPLISHMENTS IN FY 2021-22

- Provided continuous water service that complied with State and Federal regulations in the most cost effective manner.
- Completed repairs with the installation of a temporary bypass at Adobe Creek to disconnect a leaking mainline located in and under the creek bed.

### GOALS FOR FY 2022-23

- Complete permanent repairs to the main line crossing Adobe Creek
- Continue to provide continuous water service that complies with State and Federal regulations in the most cost effective manner.

## Revenue and Appropriation Detail

Fund: 266 : CSA #6-Finley

Budget Unit: 8466 : Public Ways & Facilities, CSA #6 Finley

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
31-95 Fines, Forfeit, Penalties-Penalties & Cost on Delq	0	1	0	0	1
42-01 Revenue from Use of Money-Interest	2,200	2,200	0	0	2,200
66-50 Charges for Services-Auditing & Accounting	1,555	1,487	0	0	1,487
71-21 Water-Sales & Svcs Misc	70,981	75,315	0	0	75,315
71-25 Water-Water Collection-Tax Roll	250	475	0	0	475
71-26 Water-Reconnections	300	1,000	0	0	1,000
71-90 Water-Other Contributions	180	180	0	0	180
<b>Revenue - Summary</b>	<b>75,466</b>	<b>80,658</b>	<b>0</b>	<b>0</b>	<b>80,658</b>
<b>Appropriation</b>					
15-13 Insurance-Fire & Allied Cvrgrs	36	235	0	0	235
17-00 Maintenance-Equipment-	3,000	2,000	0	0	2,000
18-00 Maint-Bldgs & Imprvmts-	24,240	4,240	0	0	4,240
23-77 Prof & Specialized Svcs-Labor-In House	16,829	14,852	0	0	14,852
23-80 Prof & Specialized Svcs-Professional & Specialize	25,000	64,428	0	0	64,428
23-89 Prof & Specialized Svcs-Spec Dist Admin's Svcs	17,739	33,715	0	0	33,715
23-90 Prof & Specialized Svcs-Administrative Services	4,073	5,283	0	0	5,283
28-30 Special Departmental Exp-Supplies & Services	2,500	2,000	0	0	2,000
30-00 Utilities-	1,512	1,500	0	0	1,500
48-00 Taxes & Assessments-	13	10	0	0	10
<b>Appropriation - Summary</b>	<b>94,942</b>	<b>128,263</b>	<b>0</b>	<b>0</b>	<b>128,263</b>
<b>NET COST</b>	<b>19,476</b>	<b>47,605</b>	<b>0</b>	<b>0</b>	<b>47,605</b>

# SPECIAL DISTRICTS

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SCOTT HARTER, Administrator



## BU 8467 – CSA #7 Bonanza Springs (Fund 267)

### DEPARTMENT OVERVIEW

This budget provides the funding for the operation and maintenance of the potable water system in County Service Area #7 - Bonanza Springs. This system is in the Cobb Mountain area southeast of Loch Lomond. Prior to the Valley Fire, it contained 179 single family dwelling unit connections. It now has 152 connections.

## Revenue and Appropriation Detail

Fund: 267 : CSA #7-Bonanza Springs

Budget Unit: 8467 : Public Ways & Facilities, CSA #7-Bonanza Springs

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
81-31 Residual Equity Transfers-Residual Equity Transfer	(51,343)	(127,157)	0	0	(127,157)
<b>Revenue - Summary</b>	<b>(51,343)</b>	<b>(127,157)</b>	<b>0</b>	<b>0</b>	<b>(127,157)</b>
<b>NET COST</b>	<b>51,343</b>	<b>127,157</b>	<b>0</b>	<b>0</b>	<b>127,157</b>

# SPECIAL DISTRICTS

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SCOTT HARTER, Administrator



## BU 8473 – CSA #13 Kono Tayee (Fund 273)

### DEPARTMENT OVERVIEW

Budget unit 8473 provides the funding for the operation and maintenance of the potable water system in County Service Area #13 - Kono Tayee Water. The community is on the Northshore of Clear Lake and contains 141 single family dwelling unit connections.

### ACCOMPLISHMENTS IN FY 2021-22

- Maintain compliance with all health and safety regulations.
- Completed SCADA upgrades via XiO
- Provide high quality customer service.
- Provide safe, dependable drinking water to all of our customers.
- Promote awareness, protection and conservation of our natural resources & environment.

### GOALS FOR FY 2022-23

- Continue to provide high quality customer service.
- Continue to maintain compliance with all health and safety regulations.
- Continue to provide safe, dependable drinking water to all of our customers.
- Continue to promote awareness, protection and conservation of our natural resources & environment.
- Continued monitoring of pad at Tank #1

## Revenue and Appropriation Detail

Fund: 273 : CSA #13-Kono Tayee  
 Budget Unit: 8473 : Public Ways & Facilities, CSA #13 Kono Tayee

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
10-10 Property Taxes-Current Secured	49,530	52,881	0	0	52,881
10-20 Property Taxes-Current Unsecured	1,100	1,093	0	0	1,093
10-25 Property Taxes-Supp 813-Current	510	750	0	0	750
10-35 Property Taxes-Supp 813-Prior	120	162	0	0	162
10-40 Property Taxes-Prior Unsecured	25	35	0	0	35
42-01 Revenue from Use of Money-Interest	3,750	2,294	0	0	2,294
54-60 State Aid-HOPTR	530	530	0	0	530
66-50 Charges for Services-Auditing & Accounting	1,350	1,500	0	0	1,500
71-21 Water-Sales & Svcs Misc	57,018	58,112	0	0	58,112
71-25 Water-Water Collection-Tax Roll	1,200	544	0	0	544
71-26 Water-Reconnections	112	120	0	0	120
71-51 Water-Special Assmt-Cap Imp	16,016	16,739	0	0	16,739
<b>Revenue - Summary</b>	<b>131,261</b>	<b>134,760</b>	<b>0</b>	<b>0</b>	<b>134,760</b>
<b>Appropriation</b>					
12-00 Communications-	576	588	0	0	588
17-00 Maintenance-Equipment-	14,500	5,000	0	0	5,000
18-00 Maint-Bldgs & Imprvmts-	10,950	24,800	0	0	24,800
23-77 Prof & Specialized Svcs-Labor-In House	37,800	45,454	0	0	45,454
23-80 Prof & Specialized Svcs-Professional & Specialize	6,050	6,250	0	0	6,250
23-89 Prof & Specialized Svcs-Spec Dist Admin's Svcs	45,087	22,955	0	0	22,955
23-90 Prof & Specialized Svcs-Administrative Services	2,528	2,759	0	0	2,759
28-30 Special Departmental Exp-Supplies & Services	4,120	4,320	0	0	4,320
30-00 Utilities-	10,450	10,544	0	0	10,544
62-74 Cap. FA-Equipment-Other	12,000	12,000	0	0	12,000
<b>Appropriation - Summary</b>	<b>144,061</b>	<b>134,670</b>	<b>0</b>	<b>0</b>	<b>134,670</b>
<b>NET COST</b>	<b>12,800</b>	<b>(90)</b>	<b>0</b>	<b>0</b>	<b>(90)</b>

# COMMUNITY DEVELOPMENT DEPARTMENT

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MARY DARBY, Director



## BU 8475 – Wildfire Benefit (Fund 275)

### DEPARTMENT OVERVIEW

Lake County Code Enforcement is charged with administering the hazardous vegetation removal for the four (4) Home Owners Associations (HOA), also known as the benefit zones located within the Kelseyville Riviera (1) Buckingham; (2) Kelseyville Riviera; (3) Riviera Heights; and (4) Riviera West.

The HOAs paid a one-time special tax assessment to go into a revolving fund. The program was designed as a pilot program with the goal creating roadway frontage clearance.

### ACCOMPLISHMENTS IN FY 2021-22

- Approximately eighty (80) properties were cleaned of hazardous vegetation.

# Revenue and Appropriation Detail

Fund: 275 : CSA #23-Wildfire Benefit

Budget Unit: 8475 : Public Ways & Facilities, CSA #23-Wildfire Benefit

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
42-01 Revenue from Use of Money-Interest	500	300	0	0	300
66-40 Charges for Services-Assess & Tax Collection	5,000	5,000	(5,000)	0	0
<b>Revenue - Summary</b>	<b>5,500</b>	<b>5,300</b>	<b>(5,000)</b>	<b>0</b>	<b>300</b>
<b>Appropriation</b>					
23-80 Prof & Specialized Svcs-Professional & Specialize	403,956	228,722	0	0	228,722
23-91 Prof & Specialized Svcs-Intra-Div Services	16,750	16,750	0	0	16,750
<b>Appropriation - Summary</b>	<b>420,706</b>	<b>245,472</b>	<b>0</b>	<b>0</b>	<b>245,472</b>
<b>NET COST</b>	<b>415,206</b>	<b>240,172</b>	<b>5,000</b>	<b>0</b>	<b>245,172</b>

# SPECIAL DISTRICTS

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SCOTT HARTER, Administrator



## BU 8476 – CSA #16 Paradise Valley (Fund 276)

### DEPARTMENT OVERVIEW

This budget unit 8476 Paradise Valley Water System, was previously for the CSA #16 Public Water System. That water system was consolidated with Clearlake Oaks County Water District to resolve capacity issues that had plagued the water system for many years. The consolidation was completed in 2019/2020.

County Service Area #16 has been dissolved. This budget unit continues to exist to repay a general fund loan that was borrowed for the consolidation project. The loan is repaid by property owners whose property was accepted by Clearlake Oaks County Water District.

A two year property assessment was created to repay the loan in two years. 2020/2021 is the second and final year of the assessment and loan payment.

# Revenue and Appropriation Detail

Fund: 276 : CSA #16-Paradise Valley

Budget Unit: 8476 : Public Ways & Facilities, CSA #16 Paradise Valley

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
81-31 Residual Equity Transfers-Residual Equity Transfer	(81,496)	(84,217)	0	0	(84,217)
<b>Revenue - Summary</b>	<b>(81,496)</b>	<b>(84,217)</b>	<b>0</b>	<b>0</b>	<b>(84,217)</b>
<b>NET COST</b>	<b>81,496</b>	<b>84,217</b>	<b>0</b>	<b>0</b>	<b>84,217</b>

# SPECIAL DISTRICTS

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SCOTT HARTER, Administrator



## BU 8478 – CSA #18 Starview Water (Fund 278)

### DEPARTMENT OVERVIEW

This budget provides the funding for the operation and maintenance of the potable water system in County Service Area #18–Starview Water System.

This system is in the Cobb Mountain area. Prior to the Valley Fire, it contained 151 single family dwelling unit connections. It now has 75 connections.

The water system was completely repaired and or replaced after the Valley Fire.

# Revenue and Appropriation Detail

Fund: 278 : CSA #18-Starview Water

Budget Unit: 8478 : Public Ways & Facilities, CSA #18 Starview Water

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
81-31 Residual Equity Transfers-Residual Equity Transfer	(505)	(506)	0	0	(506)
<b>Revenue - Summary</b>	<b>(505)</b>	<b>(506)</b>	<b>0</b>	<b>0</b>	<b>(506)</b>
<b>NET COST</b>	<b>505</b>	<b>506</b>	<b>0</b>	<b>0</b>	<b>506</b>

# SPECIAL DISTRICTS

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SCOTT HARTER, Administrator



## BU 8480 – CSA #20 Soda Bay Water (Fund 280)

### DEPARTMENT OVERVIEW

Budget unit 8480 provides the funding for operation and maintenance of the potable water system in County Service Area #20 - Soda Bay Water on the southwest shore of Clear Lake. This system contains 861 single family dwelling unit connections. There is also a small area served by lighting with seven street lights.

### ACCOMPLISHMENTS IN FY 2021-22

- Continued working with CalOES to secure HMGP funding for replacement of two remaining redwood tanks.
- Completed annual maintenance and inspection of all fire hydrants in the district
- Ongoing work with State Water Resources Control Board to secure \$5M in funding for treatment plant upgrades.
- Continued to provide high quality potable water while maintaining compliance with all health and safety regulations through the midst of a significant drought.

### GOALS FOR FY 2022-23

- Secure funding through the HMGP program for replacement of the remaining two redwood tanks in the District.
- Perform annual maintenance and inspection of all fire hydrants within the district
- Secure funding for water treatment plant upgrade project and negotiate removal of connection moratorium
- Provide high quality, potable water while maintaining compliance with all health and safety regulations.
- Installation of additional SCADA equipment to comply with updated State permit

## Revenue and Appropriation Detail

Fund: 280 : CSA #20-Soda Bay Water

Budget Unit: 8480 : Public Ways & Facilities, CSA #20 Soda Bay Water

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
42-01 Revenue from Use of Money-Interest	11,075	3,200	0	0	3,200
54-90 State Aid-Other	5,000,000	5,000,000	0	0	5,000,000
55-40 Other Federal-Disaster Relief	600,000	600,000	0	0	600,000
66-50 Charges for Services-Auditing & Accounting	8,750	9,636	0	0	9,636
70-51 Sewer-Special Assmt-Cap Imp	69,093	72,516	0	0	72,516
71-21 Water-Sales & Svcs Misc	406,239	435,720	0	0	435,720
71-25 Water-Water Collection-Tax Roll	1,828	1,587	0	0	1,587
71-26 Water-Reconnections	786	1,263	0	0	1,263
71-50 Water-Special Assmt-Loans	82,000	84,228	0	0	84,228
71-90 Water-Other Contributions	2,424	2,424	0	0	2,424
<b>Revenue - Summary</b>	<b>6,182,195</b>	<b>6,210,574</b>	<b>0</b>	<b>0</b>	<b>6,210,574</b>

### Appropriation

12-00 Communications-	8,184	9,744	0	0	9,744
14-00 Household Expense-	600	550	0	0	550
17-00 Maintenance-Equipment-	25,000	25,000	0	0	25,000
18-00 Maint-Bldgs & Imprvmts-	72,000	63,800	0	0	63,800
19-40 Medical Expense-Medical Supplies	100	100	0	0	100
23-77 Prof & Specialized Svcs-Labor-In House	169,200	230,945	0	0	230,945
23-80 Prof & Specialized Svcs-Professional & Specialize	136,428	89,800	0	0	89,800
23-89 Prof & Specialized Svcs-Spec Dist Admin's Svcs	198,229	194,828	0	0	194,828
23-90 Prof & Specialized Svcs-Administrative Services	11,709	12,620	0	0	12,620
27-00 Small Tools & Instruments-	2,700	2,500	0	0	2,500
28-30 Special Departmental Exp-Supplies & Services	47,040	40,040	0	0	40,040
30-00 Utilities-	97,563	109,000	0	0	109,000
48-00 Taxes & Assessments-	86	86	0	0	86
62-74 Cap. FA-Equipment-Other	7,000	0	0	0	0
63-04 Construction in Progress-Water Systems	5,400,000	5,500,000	0	0	5,500,000

# Revenue and Appropriation Detail

Fund: 280 : CSA #20-Soda Bay Water

Budget Unit: 8480 : Public Ways & Facilities, CSA #20 Soda Bay Water

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Appropriation - Summary</b>	<b>6,175,839</b>	<b>6,279,013</b>	<b>0</b>	<b>0</b>	<b>6,279,013</b>
<b>NET COST</b>	<b>(6,356)</b>	<b>68,439</b>	<b>0</b>	<b>0</b>	<b>68,439</b>

# SPECIAL DISTRICTS

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SCOTT HARTER, Administrator



## BU 8481 – CSA #21 North Lakeport Water (Fund 281)

### DEPARTMENT OVERVIEW

Budget unit 8481 provides funding for the operation and maintenance of the potable water system in County Service Area #21 - North Lakeport Water. This system contains 1,906 single family dwelling unit connections.

North Lakeport water system is supplied by treated surface water from Clear Lake.

### ACCOMPLISHMENTS IN FY 2021-22

- Completed modifications to intake structure lowering it allowing for source water security through increased drought conditions.
- Continued to provide high quality potable water while maintaining compliance with all health and safety regulations during the midst of a significant drought
- Secured approximately \$1.5M in funding to extend the lake raw water intake and drill a well for source water redundancy and security

### GOALS FOR FY 2022-23

- Perform annual maintenance and inspection of all fire hydrants within the district
- Provide high quality, potable water while maintaining compliance with all health and safety regulations.
- Complete engineering and permitting for raw water intake extension
- Complete location and construction of new well for source water

# Revenue and Appropriation Detail

Fund: 281 : CSA #21-North Lkpt Water

Budget Unit: 8481 : Public Ways & Facilities, CSA #21 N Lakeport Water

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
31-95 Fines, Forfeit, Penalties-Penalties & Cost on Delq	325	250	0	0	250
42-01 Revenue from Use of Money-Interest	9,200	8,144	0	0	8,144
42-10 Rents & Concessions-Rents & Concessions	22,947	23,635	0	0	23,635
54-90 State Aid-Other	0	1,500,000	0	0	1,500,000
66-50 Charges for Services-Auditing & Accounting	9,370	9,949	0	0	9,949
71-21 Water-Sales & Svcs Misc	728,196	800,300	0	0	800,300
71-25 Water-Water Collection-Tax Roll	6,125	6,492	0	0	6,492
71-26 Water-Reconnections	1,833	4,044	0	0	4,044
71-90 Water-Other Contributions	1,166	1,437	0	0	1,437
79-91 Other-Cancelled Checks	10	0	0	0	0
<b>Revenue - Summary</b>	<b>779,172</b>	<b>2,354,251</b>	<b>0</b>	<b>0</b>	<b>2,354,251</b>

## Appropriation

12-00 Communications-	3,092	3,152	0	0	3,152
14-00 Household Expense-	3,000	2,000	0	0	2,000
15-13 Insurance-Fire & Allied Cvrgrs	57	47	0	0	47
17-00 Maintenance-Equipment-	78,000	68,000	0	0	68,000
18-00 Maint-Bldgs & Imprvmts-	97,000	93,500	0	0	93,500
19-40 Medical Expense-Medical Supplies	100	100	0	0	100
23-77 Prof & Specialized Svcs-Labor-In House	171,774	275,817	0	0	275,817
23-80 Prof & Specialized Svcs-Professional & Specialize	48,350	46,050	0	0	46,050
23-89 Prof & Specialized Svcs-Spec Dist Admin's Svcs	276,486	330,521	0	0	330,521
23-90 Prof & Specialized Svcs-Administrative Services	22,645	24,341	0	0	24,341
27-00 Small Tools & Instruments-	1,200	1,200	0	0	1,200
28-30 Special Departmental Exp-Supplies & Services	57,419	59,000	0	0	59,000
30-00 Utilities-	138,771	171,254	0	0	171,254
48-00 Taxes & Assessments-	10	10	0	0	10
63-04 Construction in Progress-Water	0	1,560,000	0	0	1,560,000

# Revenue and Appropriation Detail

Fund: 281 : CSA #21-North Lkpt Water

Budget Unit: 8481 : Public Ways & Facilities, CSA #21 N Lakeport Water

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
Systems					
<b>Appropriation - Summary</b>	897,904	2,634,992	0	0	2,634,992
<b>NET COST</b>	118,732	280,741	0	0	280,741

# SPECIAL DISTRICTS

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SCOTT HARTER, Administrator



## BU 8482 – CSA #22 Mt. Hannah Water (Fund 282)

### DEPARTMENT OVERVIEW

This budget provides for the operation and maintenance of the potable water system in County Service Area#22 - Mt. Hannah Water. This system is in the Cobb Mountain area adjacent to Highway 175 and contains 40 single family dwelling unit connections.

# Revenue and Appropriation Detail

Fund: 282 : CSA #22-Mount Hannah Wtr

Budget Unit: 8482 : Public Ways & Facilities, CSA #22 Mt Hannah Water

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
81-31 Residual Equity Transfers-Residual Equity Transfer	(1,343)	(1,344)	0	0	(1,344)
<b>Revenue - Summary</b>	<b>(1,343)</b>	<b>(1,344)</b>	<b>0</b>	<b>0</b>	<b>(1,344)</b>
<b>NET COST</b>	<b>1,343</b>	<b>1,344</b>	<b>0</b>	<b>0</b>	<b>1,344</b>

# SPECIAL DISTRICTS

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SCOTT HARTER, Administrator



## BU 8593 – Kelseyville Waterworks District #3 (Fund 293)

### DEPARTMENT OVERVIEW

Budget unit 8593 provides funding for the operation and maintenance of the water and wastewater systems for Kelseyville County Waterworks District #3. The water system serves 1,542 single family dwelling unit connections, while the wastewater system serves 1,326 single family dwelling unit connections.

Water for the water system is sourced from 4 groundwater wells within the Big Valley Groundwater Basin.

### ACCOMPLISHMENTS IN FY 2021-22

- Continued to provide high quality potable water while maintaining compliance with all health and safety regulations.
- Entered into contract for design of Live Oak Drive water line improvements
- Secured IRWM funding for I&I slip lining repairs in Kelseyville collection system

### GOALS FOR FY 2022-23

- Provide high quality, potable water while maintaining compliance with all health and safety regulations.
- Construction of the Live Oak Drive Water Line Replacement Project.
- Complete design of I&I slip lining project
- Perform annual maintenance and inspection of all fire hydrants within the district.
- Design and complete construction of a water main repair project at the Adobe Creek crossing.

# Revenue and Appropriation Detail

Fund: 293 : Co Wtrwrks Dist #3 Kville

Budget Unit: 8593 : Co Wtrwrks Dist #3 Kville, Co Wtrwrks Dist #3 Kville

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
10-10 Property Taxes-Current Secured	115,792	118,156	0	0	118,156
10-20 Property Taxes-Current Unsecured	2,325	2,388	0	0	2,388
10-25 Property Taxes-Supp 813-Current	2,609	1,500	0	0	1,500
10-35 Property Taxes-Supp 813-Prior	317	347	0	0	347
10-40 Property Taxes-Prior Unsecured	75	74	0	0	74
42-01 Revenue from Use of Money-Interest	13,414	3,623	0	0	3,623
54-60 State Aid-HOPTR	1,195	1,171	0	0	1,171
54-90 State Aid-Other	337,500	337,500	0	0	337,500
55-40 Other Federal-Disaster Relief	0	150,111	0	0	150,111
56-01 Other Federal-Other	0	2,000,000	0	0	2,000,000
66-50 Charges for Services-Auditing & Accounting	6,765	6,275	0	0	6,275
70-40 Sewer-Sales and Service	299,499	315,675	0	0	315,675
70-42 Sewer-Capacity Expansion Fee	8,600	0	0	0	0
70-51 Sewer-Special Assmt-Cap Imp	140,323	146,641	0	0	146,641
71-21 Water-Sales & Svcs Misc	446,079	460,471	0	0	460,471
71-22 Water-Capacity Expansion Fee	2,500	0	0	0	0
71-23 Water-Connection Fee	525	0	0	0	0
71-25 Water-Water Collection-Tax Roll	5,088	2,616	0	0	2,616
71-26 Water-Reconnections	2,460	3,889	0	0	3,889
71-93 Water-Other Contrib CL State Pk	5,403	6,117	0	0	6,117
79-91 Other-Cancelled Checks	5	25	0	0	25
<b>Revenue - Summary</b>	<b>1,390,474</b>	<b>3,556,579</b>	<b>0</b>	<b>0</b>	<b>3,556,579</b>

## Appropriation

12-00 Communications-	9,984	10,469	0	0	10,469
14-00 Household Expense-	5,500	5,500	0	0	5,500
15-13 Insurance-Fire & Allied Cvrgrs	851	502	0	0	502
17-00 Maintenance-Equipment-	59,553	56,553	0	0	56,553
18-00 Maint-Bldgs & Imprvmts-	72,205	72,205	0	0	72,205
23-77 Prof & Specialized Svcs-Labor-In House	425,122	429,745	0	0	429,745
23-80 Prof & Specialized Svcs-Professional & Specialize	53,781	49,420	0	0	49,420

## Revenue and Appropriation Detail

Fund: 293 : Co Wtrwrks Dist #3 Kville

Budget Unit: 8593 : Co Wtrwrks Dist #3 Kville, Co Wtrwrks Dist #3 Kville

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
23-89 Prof & Specialized Svcs-Spec Dist Admin's Svcs	207,648	201,872	0	0	201,872
23-90 Prof & Specialized Svcs-Administrative Services	29,131	21,545	0	0	21,545
25-00 Rents & Leases-Equipment-	105,180	103,180	0	0	103,180
27-00 Small Tools & Instruments-	6,000	5,000	0	0	5,000
28-30 Special Departmental Exp-Supplies & Services	75,091	75,091	0	0	75,091
30-00 Utilities-	132,825	151,949	0	0	151,949
38-00 Inventory Items-	22,600	0	0	0	0
48-00 Taxes & Assessments-	82	82	0	0	82
62-72 Cap. FA-Equipment-Autos & Light Trucks	38,000	0	0	0	0
62-74 Cap. FA-Equipment-Other	70,000	212,949	0	0	212,949
63-04 Construction in Progress-Water Systems	337,500	337,500	0	0	337,500
63-05 Construction in Progress-Sewer Systems	0	2,000,000	0	0	2,000,000
80-80 Other Financing Uses-Interfund Reimbursements	(30,000)	(74,308)	0	0	(74,308)
<b>Appropriation - Summary</b>	<b>1,621,053</b>	<b>3,659,254</b>	<b>0</b>	<b>0</b>	<b>3,659,254</b>
<b>NET COST</b>	<b>230,579</b>	<b>102,675</b>	<b>0</b>	<b>0</b>	<b>102,675</b>

# SPECIAL DISTRICTS

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SCOTT HARTER, Administrator



## BU 8695 – Special Districts Administration (Fund 295)

### DEPARTMENT OVERVIEW

The Special Districts Administration (SDA) is the water and wastewater agency of the County of Lake. Special Districts oversees the operation of ten water systems and four wastewater systems serving over 35,000 people in twenty-one communities. SDA also oversees street lighting districts, some roads, bridges, dams and a campground.

Our mission includes:

- Provision of high quality customer service.
- Protection of the environment.
- Support for local economic development with community infrastructure.
- Providing safe, dependable drinking water to all of our customers in each of our water districts.
- Maintain the safe collection, transfer & treatment of waste water throughout our sewer districts.
- Promoting awareness, protection and conservation of our natural resources & environment.

Special Districts manages 23 separate, independent budget units with a combined total of \$32 million. Each district is self-supporting and none of our districts utilize general fund money.

With a staff of 47 trained and certified professionals, we provide coverage throughout the entire county 365 days of the year.

### ACCOMPLISHMENTS IN FY 2021-22

- Over 45 essential employees safely managed 5 water districts and 5 sewer service areas through the pandemic and a significant drought without interruption of service to our customers.
- Provided exceptional customer service to approximately 35,000 customers within the County.
- Transitioned the SD administration office to County VOIP phone system providing for greater interoperability with County departments and greater efficiencies
- Secured approximately \$2.3M dollars in grant funding for drought related projects in North Lakeport and Spring Valley water districts.
- Received confirmation of Congressional funding for the Full Circle Effluent Pipeline Preliminary Design Report update.

# SPECIAL DISTRICTS

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SCOTT HARTER, Administrator  
BU 8695 – Special Districts Administration

## GOALS FOR FY 2022-23

- Complete design and construction of fiber optic cable connection to Courthouse IT providing a more stable network connection for software and staff
- Resumption of outreach activities to local schools and community colleges COVID protocol's permitting
- Continued pursuit of various grants for capital projects
- Modernization of software and processes which promote staff efficiency
- Additional EOC training for management staff to provide depth to the OES staffing chart
- Increase of capital reserves
- Facilitate larger BOS vision projects such as the Full Circle Pipeline, and small water system consolidations

# Revenue and Appropriation Detail

Fund: 295 : Special Districts Admin

Budget Unit: 8695 : Admin - Special Dist, Special Districts Admin

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
42-01 Revenue from Use of Money-Interest	3,900	2,500	0	0	2,500
54-90 State Aid-Other	1,226,052	639,956	0	0	639,956
66-11 Charges for Services-Subdivision Insp Fees	26	72	0	0	72
66-50 Charges for Services-Auditing & Accounting	4,780	6,601	0	0	6,601
66-51 Charges for Services-Accounting Fees S.D.A.	5,341,218	6,095,739	0	0	6,095,739
<b>Revenue - Summary</b>	<b>6,575,976</b>	<b>6,744,868</b>	<b>0</b>	<b>0</b>	<b>6,744,868</b>
<b>Appropriation</b>					
01-11 Salaries & Wages-Permanent	2,582,557	3,033,340	0	0	3,033,340
01-12 Salaries & Wages-Extra Help	60,200	60,200	0	0	60,200
01-13 Salaries & Wages-OT, Holiday, Stby	184,939	214,859	0	0	214,859
01-14 Salaries & Wages-Other, Term	37,528	25,557	0	0	25,557
02-21 Retirement Contributions-FICA	216,814	252,565	0	0	252,565
02-22 Retirement Contributions-PERS	629,369	726,036	0	0	726,036
03-30 Insurance-Health/Life	548,363	497,360	0	0	497,360
03-31 Insurance-Unemployment	18,533	6,197	0	0	6,197
03-32 Insurance-Opt Out	4,800	4,800	0	0	4,800
04-00 Worker's Compensation-	85,172	74,330	0	0	74,330
11-00 Clothing & Personal Suppl-	19,500	15,000	0	0	15,000
12-00 Communications-	22,380	22,620	0	0	22,620
14-00 Household Expense-	5,500	4,500	0	0	4,500
15-12 Insurance-Public Liability	79,645	250,425	0	0	250,425
15-13 Insurance-Fire & Allied Cvrgs	42,774	59,536	0	0	59,536
17-00 Maintenance-Equipment-	123,338	108,041	0	0	108,041
18-00 Maint-Bldgs & Imprvmts-	22,540	50,040	0	0	50,040
19-40 Medical Expense-Medical Supplies	500	500	0	0	500
20-00 Memberships-	7,575	8,091	0	0	8,091
22-70 Office Expense-Supplies	33,720	46,720	0	0	46,720
22-71 Office Expense-Postage	45,000	47,000	0	0	47,000
22-72 Office Expense-Books & Periodicals	1,500	750	0	0	750
23-80 Prof & Specialized Svcs-Professional	94,280	91,120	0	0	91,120

## Revenue and Appropriation Detail

Fund: 295 : Special Districts Admin

Budget Unit: 8695 : Admin - Special Dist, Special Districts Admin

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
& Specialize					
23-90 Prof & Specialized Svcs- Administrative Services	88,572	137,139	0	0	137,139
25-00 Rents & Leases-Equipment-	500	500	0	0	500
27-00 Small Tools & Instruments-	9,500	5,000	0	0	5,000
28-30 Special Departmental Exp-Supplies & Services	108,380	89,500	0	0	89,500
29-50 Transportation & Travel- Transportation & Travel	45,000	45,000	0	0	45,000
29-51 Transportation & Travel-Cent. Gar.- Pool Mlg ONLY	143,640	146,276	0	0	146,276
30-00 Utilities-	17,724	12,732	0	0	12,732
38-00 Inventory Items-	1,300	0	0	0	0
48-00 Taxes & Assessments-	75	5	0	0	5
52-10 Other Charges-Contrib to Non-Co GovAgen	787,552	554,460	0	0	554,460
62-71 Cap. FA-Equipment-Office	60,000	60,000	0	0	60,000
<b>Appropriation - Summary</b>	<b>6,128,770</b>	<b>6,650,199</b>	<b>0</b>	<b>0</b>	<b>6,650,199</b>
<b>NET COST</b>	<b>(447,206)</b>	<b>(94,669)</b>	<b>0</b>	<b>0</b>	<b>(94,669)</b>

# AIR QUALITY MANAGEMENT DISTRICT

DOUGLAS GEARHART, Air Pollution Control Officer



## BU 8798 – Air Control Officer’s Special Programs (Fund 298)

### DEPARTMENT OVERVIEW

This Budget, #8798, was created from the discontinued APCO’s Trust Fund. That fund was limited to enforcement related expenses (testing, litigation, expert witnesses, etc.), grant programs, and specific projects. A Designated Reserve for enforcement activities exists.

The 8798 Budget, for administrative reasons, covers multi-year projects, grants, and processes and thus is not completely expended, though budgeted to cash balance on a yearly basis. Some projects and funding have explicit constraints on spending and accounting and are in this budget to ensure a separation from AQMD operational budget and grant supported activities.

### ACCOMPLISHMENTS IN FY 2021-22

- Woodstove Change Out Program funded the replacement of 51 woodstoves with cleaner certified wood or gas stoves to date.
- Partially completed updated emissions inventory work.
- FARMER Grant Program funded the replacement of 7 agricultural diesel engines.
- Prescribed Fire Grant funded work to mitigate wildfires. Work expected to continue this FY.

### GOALS FOR FY 2022-23

- To protect and preserve our air quality through an active and effective enforcement program that is adequately funded and has reserves for the unexpected situation as outlined in the purpose of the fund.
- Adopt and adapt state and federal programs for air quality that require specialized project/grant specific fiscal tracking and accounting over a multi-year period utilizing the least complex method possible that is compatible with the County Auditor's system and is compliant with program requirements.

# Revenue and Appropriation Detail

Fund: 298 : Air Control Spec Programs  
 Budget Unit: 8798 : Air Quality, Air Cntrl Officer Sp Prog

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
42-01 Revenue from Use of Money-Interest	5,500	5,500	0	0	5,500
53-81 State Admin Program-ARB Funding	750,695	937,752	0	0	937,752
<b>Revenue - Summary</b>	<b>756,195</b>	<b>943,252</b>	<b>0</b>	<b>0</b>	<b>943,252</b>
<b>Appropriation</b>					
23-80 Prof & Specialized Svcs-Professional & Specialize	40,517	40,517	0	0	40,517
23-90 Prof & Specialized Svcs-Administrative Services	7,467	3,000	0	0	3,000
28-30 Special Departmental Exp-Supplies & Services	22,200	22,200	0	0	22,200
28-73 Special Departmental Exp-Moyer	1,783,665	1,852,230	0	0	1,852,230
55-20 Other Charges-GAMP I Data Mgmt System	9,201	9,201	0	0	9,201
<b>Appropriation - Summary</b>	<b>1,863,050</b>	<b>1,927,148</b>	<b>0</b>	<b>0</b>	<b>1,927,148</b>
<b>NET COST</b>	<b>1,106,855</b>	<b>983,896</b>	<b>0</b>	<b>0</b>	<b>983,896</b>

# AIR QUALITY MANAGEMENT DISTRICT

DOUGLAS GEARHART, Air Pollution Control Officer



## BU 8799 – Air Quality Management District (Fund 299)

### DEPARTMENT OVERVIEW

The mission of the Lake County Air Quality Management District (AQMD) is to maintain a proactive, effective air quality management program to protect and enhance air quality for residents and visitors of the Lake County Air Basin. This is accomplished by consistent application of Federal, State, and Local laws and regulations with a priority to retaining our healthful air and our Ambient Air Quality Standards (AAQS) attainment designation. This accomplishment continues to be a shared responsibility of the community, regulated sources, Local, Federal and State agencies. The AQMD has primary responsibility for non-vehicle air emissions. The AQMD will continue to emphasize a technologically trained staff, advanced testing, monitoring and enforcement methods with an emphasis on significant air emission sources to include geothermal operations, area wide source management, NESHAP asbestos (building materials), outreach on serpentine (asbestos), and vegetative waste burning.

The AQMD implements Local, State, and Federal laws regulating stationary air emission sources. We desire to be proactive by participating in the permitting of area sources, participation in California Environmental Quality Act (CEQA) review, and through coordination with other agencies such as the Community Development Department (CDD), Fire Protection Districts (FPD), and neighboring Air Districts. We implement our local (and State) serpentine/ asbestos management program. Additionally, we have been providing monitoring assistance for emergency response situations, working with Legislators and California Air Resources Board (ARB) to develop grant funding mechanisms and spending increased time in meetings with the State to ensure Lake County's attainment status is recognized as new statewide regulations and/ or requirements are developed. All of these activities are unfunded or underfunded, but are necessary activities.

### ACCOMPLISHMENTS IN FY 2021-22

- Maintained Clean Air Attainment Status despite significant increases in EPA & ARB Quality Assurance requirements and mandatory updates to the monitoring program.
- Continued to maintain EPA & ARB certification for monitoring program.
- Replaced woodstoves with cleaner burning units through the Woodstove replacement program.
- Permit Issuances: Assessment and issuance of various types of permits including operating permits, new stationary source permits and/ or modified project permits, ownership changes, source compliance reviews, burn permits and smoke management plans.
- Continuing to provide CEQA reviews and comments to appropriate agencies.
- Collaboration with CalFire in an Online burn permit program (ongoing project).

# AIR QUALITY MANAGEMENT DISTRICT

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DOUGLAS GEARHART, Air Pollution Control Officer  
BU 8799 – Air Quality Management District

- Maintained full public access, through alternative methods, for permits, smoke management plans, exemptions, public complaints, and inspections during the Pandemic so District operations and community support could continue.
- Worked with CalFire and State Association to help promote and educate the public about prescribed fire projects.

## GOALS FOR FY 2022-23

- Our highest priority is to continue to protect and preserve our air quality and maintain attainment with all State AAQS, and to accomplish this even with growth. This will continue to benefit the quality of life and economic status of the air basin, and prevent increasing costs and minimize additional regulations if successful. We continue to be the only AQMD in California that is in compliance with all State and Federal AAQS and as a result have greater local flexibility and autonomy, including avoiding costly programs. Costs of non-compliance are substantial and include but are not limited to: costs for increased state vehicle fees, mandatory inspection, implementation of many A TCM requirements impacting local industry and agriculture, developing more stringent burn regulations, developing and implementing an attainment plan and an emissions credit and banking program, which would add additional costs to the program, public, and local government agencies. Progress toward the goal will be measured through monitoring efforts of GAMP, SLAMS, and other air quality indicators. The performance criteria include: 1) the annual legal attainment determinations by the ARB; 2) public complaint activity; and 3) ambient air monitoring, marker results and trends.
- Adapt State and Federal programs governing stationary sources in an appropriate, fair, wise, responsible, and effective manner as possible. Enhance and preserve air quality while using an approach best adapted to local opportunities and benefits. Accomplish this goal in a manner that retains local control and meaningful decision making on how to achieve and maintain clean, healthful air. The measure of success is to avoid sanctions, and retain local control of decision-making authority.
- Continue to improve the organization, recruit new staff, build staffing effectiveness with a special emphasis on training. Success will be determined by whether we can continue to provide the public services required by the expanding responsibilities, and challenges of retaining qualified staff.
- Review our Rules and Regulations. Several rules and definitions need to be updated to meet current standards. Our fee rule must be updated due to the significant cost increases absorbed over the past 5 years related to staffing costs, minimum wage increases, and other cost increases. Additionally, new State mandates must be incorporated into our Rules and/ or Fee structure. This goal is dependent on staff time, but due to increasing costs, the fee rule update is a priority activity in order to maintain staffing levels.

# Revenue and Appropriation Detail

Fund: 299 : Air Quality Mgmt Dist

Budget Unit: 8799 : Air Quality, Air Quality Mgmt District

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
21-60 Permits-Other	697,542	737,084	0	0	737,084
31-70 Fines, Forfeit, Penalties-Vehicle Code Fines	50	50	0	0	50
31-84 Fines, Forfeit, Penalties-Civil Fines	50,000	50,000	0	0	50,000
42-01 Revenue from Use of Money-Interest	8,000	8,000	0	0	8,000
53-81 State Admin Program-ARB Funding	311,500	309,500	0	0	309,500
56-01 Other Federal-Other	9,610	125,610	0	0	125,610
69-20 Other Current Services-Other	300	300	0	0	300
69-23 Other Current Services-Air Monitoring	15,000	15,000	0	0	15,000
79-50 Sales-Revenue Applic Prior Year	4,000	4,000	0	0	4,000
<b>Revenue - Summary</b>	<b>1,096,002</b>	<b>1,249,544</b>	<b>0</b>	<b>0</b>	<b>1,249,544</b>

## Appropriation

01-11 Salaries & Wages-Permanent	487,338	488,219	0	0	488,219
01-12 Salaries & Wages-Extra Help	33,256	37,898	0	0	37,898
01-13 Salaries & Wages-Overtime	16,000	3,000	0	0	3,000
01-14 Salaries & Wages-Other, Term	9,248	18,641	0	0	18,641
02-21 Retirement Contributions-FICA	34,342	40,046	0	0	40,046
02-22 Retirement Contributions-PERS	107,892	124,995	0	0	124,995
03-30 Insurance-Health/Life	48,240	60,649	0	0	60,649
03-31 Insurance-Unemployment	3,115	1,052	0	0	1,052
03-32 Insurance-Insurance / Opt Out	5,400	2,400	0	0	2,400
04-00 Worker's Compensation-	2,243	3,500	0	0	3,500
11-00 Clothing & Personal Suppl-	3,000	3,000	0	0	3,000
12-00 Communications-	18,500	20,000	0	0	20,000
14-00 Household Expense-	4,500	4,500	0	0	4,500
15-12 Insurance-Public Liability	14,718	25,000	0	0	25,000
15-13 Insurance-Fire & Allied Cvrgrs	4,814	5,500	0	0	5,500
17-00 Maintenance-Equipment-	18,000	18,000	0	0	18,000
18-00 Maint-Bldgs & Imprvmts-	35,000	35,000	0	0	35,000
19-40 Medical Expense-Medical Supplies	10,000	10,000	0	0	10,000
20-00 Memberships-	2,500	3,000	0	0	3,000
22-70 Office Expense-Supplies	5,500	5,500	0	0	5,500

## Revenue and Appropriation Detail

Fund: 299 : Air Quality Mgmt Dist

Budget Unit: 8799 : Air Quality, Air Quality Mgmt District

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
22-71 Office Expense-Postage	4,000	4,000	0	0	4,000
22-72 Office Expense-Books & Periodicals	2,000	2,000	0	0	2,000
23-80 Prof & Specialized Svcs-Professional & Specialize	35,000	35,000	0	0	35,000
23-90 Prof & Specialized Svcs-Administrative Services	58,555	15,000	0	0	15,000
24-00 Publications & Legal Ntcs-	2,500	2,500	0	0	2,500
25-00 Rents & Leases-Equipment-	10,000	10,000	0	0	10,000
27-00 Small Tools & Instruments-	3,000	3,000	0	0	3,000
28-30 Special Departmental Exp-Supplies & Services	29,857	29,857	0	0	29,857
29-50 Transportation & Travel-Transportation & Travel	15,500	15,500	0	0	15,500
30-00 Utilities-	25,000	25,000	0	0	25,000
38-00 Inventory Items-	36,500	36,500	0	0	36,500
61-69 Cap. FA-Bldgs & Imp-Prior	225,000	225,000	0	0	225,000
62-71 Cap. FA-Equipment-Office	15,000	15,000	0	0	15,000
62-79 Cap. FA-Equipment-Prior Years	105,000	225,000	0	0	225,000
90-91 Transfers & Contingencies-Contingencies	20,000	20,000	0	0	20,000
<b>Appropriation - Summary</b>	<b>1,450,518</b>	<b>1,573,257</b>	<b>0</b>	<b>0</b>	<b>1,573,257</b>
<b>NET COST</b>	<b>354,516</b>	<b>323,713</b>	<b>0</b>	<b>0</b>	<b>323,713</b>

# COUNTY ADMINISTRATIVE OFFICE

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SUSAN PARKER, County Administrative Officer



## BU 8826 – Redevelopment Obligations (Fund 126)

### DEPARTMENT OVERVIEW

The purpose of this Budget Unit is to repay the housing loan and General Fund loans made by the County to the former Redevelopment Agency, with 80% allocated to BU 1120, and 20% to BU 8894 for housing projects. This Budget Unit is funded by the Redevelopment Property Tax Trust Fund.

# Revenue and Appropriation Detail

Fund: 126 : Co RDA Oblig Retirement

Budget Unit: 8826 : Agency Fund, Redevelopment Obligations

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
10-10 Property Taxes-Current Secured	129,391	131,979	0	0	131,979
42-01 Revenue from Use of Money-Interest	397	150	0	0	150
81-23 Operating Transfers-Out	(51,756)	0	0	0	0
<b>Revenue - Summary</b>	<b>78,032</b>	<b>132,129</b>	<b>0</b>	<b>0</b>	<b>132,129</b>
<b>Appropriation</b>					
42-11 Principal & Interest-Advances	207,026	263,958	0	0	263,958
52-10 Other Charges-Contrib to Non-Co Gov Age	2,501	2,322	0	0	2,322
<b>Appropriation - Summary</b>	<b>209,527</b>	<b>266,280</b>	<b>0</b>	<b>0</b>	<b>266,280</b>
<b>NET COST</b>	<b>131,495</b>	<b>134,151</b>	<b>0</b>	<b>0</b>	<b>134,151</b>

# COUNTY ADMINISTRATIVE OFFICE

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SUSAN PARKER, County Administrative Officer



## BU 8894 – Redevelopment Housing (Fund 938)

### DEPARTMENT OVERVIEW

The purpose of this Budget Unit is to account for assets, liabilities and obligations of the former Low and Moderate Income Housing Fund (LMIHF) that was part of the now dissolved Lake County Redevelopment Agency. This Budget Unit is funded by the Lake County Redevelopment Successor Agency Fund No. 126 for repayment of General Fund loans made to the former Redevelopment Agency. This fund will receive 20% of the loan repayments from the former Redevelopment Agency to the General Fund through FY 2030-31. (H&S Code Section 34191.4(b)(2)(C). This BU is intended to accrue funding until there is a sufficient amount collected to help finance a housing project for low and moderate income households.

### ACCOMPLISHMENTS IN FY 2021-22

Efforts continued toward an agreement and necessary legal instruments to develop a property located in Nice, CA for low and moderate income households, and Lake County Behavioral Health Services expressed their interest in placing individuals served by their Department and the Continuum of Care. The Countywide Redevelopment Oversight Board was diligent in seeing appropriate processes through in 2021-22, with tremendous support from County Counsel.

### GOALS FOR FY 2022-23

- Complete agreement and necessary legal instruments for the Board of Supervisors' consideration involving the affordable housing development of the property located in Nice, CA.
- Explore additional possible uses such as seed money or matching funds of the accrued Housing Fund to develop new low and moderate housing projects.

# Revenue and Appropriation Detail

Fund: 938 : Housing Successor Agency  
 Budget Unit: 8894 : Agency Fund, RDA Housing

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
42-01 Revenue from Use of Money-Interest	5,000	44,915	0	0	44,915
80-99 Loans/Int Fin/Bonds-Subsequent Yr Adv Repay	0	17,877	0	0	17,877
81-22 Operating Transfers-In	51,756	0	0	0	0
<b>Revenue - Summary</b>	<b>56,756</b>	<b>62,792</b>	<b>0</b>	<b>0</b>	<b>62,792</b>
<b>Appropriation</b>					
23-80 Prof & Specialized Svcs-Professional & Specialize	5,900	5,900	0	0	5,900
57-07 Home/Rental Loans-Housing Development Loans	728,630	786,579	0	0	786,579
<b>Appropriation - Summary</b>	<b>734,530</b>	<b>792,479</b>	<b>0</b>	<b>0</b>	<b>792,479</b>
<b>NET COST</b>	<b>677,774</b>	<b>729,687</b>	<b>0</b>	<b>0</b>	<b>729,687</b>

# DEPARTMENT OF PUBLIC WORKS

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SCOTT DE LEON, Director



## BU 9905 – ISF Central Garage (Fund 905)

### DEPARTMENT OVERVIEW

The Central Garage (BU 9905) operation is an Internal Service Fund (ISF) that is responsible for providing safe and economical automobile and light truck transportation for all County departments. It maintains a "Pool" fleet of approximately 132 vehicles consisting of 69 sedans and 63 vans/pickup trucks/4-wheel drive vehicles. These vehicles are charged out to their respective assigned county departments on a mileage basis wherein the rates are established to cover the costs of operation and maintenance as well as to fund vehicle replacement. There is a proposed change to the mileage rates for this fiscal year of a \$0.02/mile increase for operation and replacement. Staff will also continue the effort to add leased vehicles to the fleet, which currently includes eleven (11) total vehicles of which there are five (5) sedans and six (6) trucks.

### ACCOMPLISHMENTS IN FY 2021-22

- Maintained the service level at Central Garage/ISF to the high standard and good value that our "customers" deserve and grow the fleet as other county departments learn about the services we perform - despite having multiple vacant positions the majority of the year
- Continued developing further training of staff and use of on line diagnostic resources
- Continued to promote the services of Central Garage with the intent of bringing more new vehicles into the Pool from other County Departments
- Continued to expand the number of vehicles in the lease trial - getting closer to the goal of having at least twelve leased vehicles in the trial

### GOALS FOR FY 2022-23

- Continue to provide excellent customer service to the customers of Central Garage
- Continue to add leased vehicles into the fleet to complete the trail of this option
- Analyze the data for the leased vehicles to determine the viability of leasing vehicles instead of purchasing them

## Revenue and Appropriation Detail

Fund: 905 : ISF-Central Garage

Budget Unit: 9905 : Internal Service, Central Garage

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
42-01 Revenue from Use of Money-Interest	7,500	1,500	0	0	1,500
42-11 Rents & Concessions-Equipment Replacement	32,000	196,635	0	0	196,635
69-20 Other Current Services-Other	21,000	25,500	0	0	25,500
69-25 Other Current Services-Central Garage	627,947	761,562	0	0	761,562
79-60 Sales-Sale of Fixed Assets	7,650	6,800	0	0	6,800
<b>Revenue - Summary</b>	<b>696,097</b>	<b>991,997</b>	<b>0</b>	<b>0</b>	<b>991,997</b>
<b>Appropriation</b>					
17-00 Maintenance-Equipment-	90,900	210,900	0	0	210,900
22-72 Office Expense-Books & Periodicals	350	350	0	0	350
23-80 Prof & Specialized Svcs-Professional & Specialize	790	870	0	0	870
23-85 Prof & Specialized Svcs-DPW Services	51,000	52,352	0	0	52,352
23-91 Prof & Specialized Svcs-Intra-Div Services	126,374	137,213	0	0	137,213
28-30 Special Departmental Exp-Supplies & Services	394,208	589,274	0	0	589,274
48-00 Taxes & Assessments-	475	520	0	0	520
62-72 Cap. FA-Equipment-Autos & Light Trucks	64,000	201,000	0	0	201,000
62-79 Cap. FA-Equipment-Prior Years	0	68,000	0	0	68,000
<b>Appropriation - Summary</b>	<b>728,097</b>	<b>1,260,479</b>	<b>0</b>	<b>0</b>	<b>1,260,479</b>
<b>NET COST</b>	<b>32,000</b>	<b>268,482</b>	<b>0</b>	<b>0</b>	<b>268,482</b>

# DEPARTMENT OF PUBLIC WORKS

SCOTT DE LEON, Director



## BU 9907 – ISF Heavy Equipment (Fund 907)

### DEPARTMENT OVERVIEW

The Heavy Equipment Maintenance Division (BU 9907) is an Internal Service Fund (ISF) that is responsible for performing scheduled services, maintenance, and repairs on approximately 128 pieces of equipment that are used by the Road Maintenance Division. Additionally, this division is responsible for administering the state-mandated Biennial Inspection Terminal (BIT). The BIT program consists of performing complete detailed inspections of all commercial trucks every 90 days, administering proficiency tests to every employee designated to drive commercial vehicles, keeping accurate weekly records on the operation and maintenance of these vehicles for review by the California Highway Patrol, and responding to the additional legal aspects required by the program.

This Division also coordinates and provides services, inspections and repairs for other County Departments that utilize heavy equipment and trucks to perform their operations such as Solid Waste, Agriculture Department, Special Districts and Flood Control.

This Division is self-supporting in that the County Road Department, who is the primary user of this Division's equipment, is charged an hourly rental rate on equipment used, which recovers operation/maintenance costs as well as a component for replacement costs. A five-year equipment replacement plan has been established which is reviewed and updated several times each year. In conjunction with the plan, approximately \$250,000 is programmed each year to fund that budget year's scheduled equipment replacement. Equipment replacement funding is based on depreciation schedules for each piece of equipment and it's generated with the hourly rates paid for equipment. The depreciation is tracked in BU 9908.

### ACCOMPLISHMENTS IN FY 2021-22

- Maintained equipment utilized by the Road Department and maximized their usage through efficient repairs and pro-active maintenance, including adding upgraded diagnostic equipment
- Improved efficiency by providing training for technicians to further increase their skill level
- Continued to provide excellent maintenance and repair services to heavy equipment to maximize usage with minimum down-time

### GOALS FOR FY 2022-23

- Continue to maintain equipment utilized by the Road Department and maximize their usage through efficient repairs and pro-active maintenance
- Continue to provide training for technicians to further increase their skill level
- Maintain a fully-staffed team

## Revenue and Appropriation Detail

Fund: 907 : ISF-Hvy Equip-Rental Op  
 Budget Unit: 9907 : Internal Service, Heavy Equipment

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
42-10 Rents & Concessions-Rents & Concessions	950,535	1,010,782	0	0	1,010,782
69-20 Other Current Services-Other	19,500	18,500	0	0	18,500
<b>Revenue - Summary</b>	<b>970,035</b>	<b>1,029,282</b>	<b>0</b>	<b>0</b>	<b>1,029,282</b>
<b>Appropriation</b>					
17-00 Maintenance-Equipment-	250,050	242,800	0	0	242,800
18-00 Maint-Bldgs & Imprvmts-	750	750	0	0	750
22-72 Office Expense-Books & Periodicals	250	250	0	0	250
23-80 Prof & Specialized Svcs-Professional & Specialize	895	940	0	0	940
23-85 Prof & Specialized Svcs-DPW Services	58,348	59,896	0	0	59,896
23-91 Prof & Specialized Svcs-Intra-Div Services	381,162	412,374	0	0	412,374
27-00 Small Tools & Instruments-	7,800	6,600	0	0	6,600
28-30 Special Departmental Exp-Supplies & Services	270,780	305,672	0	0	305,672
<b>Appropriation - Summary</b>	<b>970,035</b>	<b>1,029,282</b>	<b>0</b>	<b>0</b>	<b>1,029,282</b>
<b>NET COST</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

# DEPARTMENT OF PUBLIC WORKS

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SCOTT DE LEON, Director



## BU 9908-9909 – ISF Heavy Equipment Restricted and Replacement (Funds 908 & 909)

### DEPARTMENT OVERVIEW

BU 9908 was created specifically for equipment replacement in accordance with the Division's five-year equipment replacement plan. This plan is reviewed and updated several times during the year and approximately \$250,000 is programmed each year to fund that budget-cycle's equipment replacement. Equipment replacement funding is based on depreciation schedules for each piece of equipment and it's generated from a portion of the hourly rates paid for the use of the equipment.

BU 9909 is a special Budget Unit created to track equipment replacement funding and it only provides a small portion of revenue for BU 9908.

### ACCOMPLISHMENTS IN FY 2021-22

- Replaced a tier 0 non CARB compliant 1997 JCB backhoe with a new tier 4 CARB compliant JD 60G excavator
- Ordered a new Trail King TKBD22-36 bottom dump trailer to replace a 1969 Pierce bottom dump trailer
- Started the retrofit process on our last scheduled DPF after treatment truck as to satisfy CARB compliance

### GOALS FOR FY 2022-23

- Replace a tier 0 non CARB compliant 1994 Hyster vibratory roller with a tier 4 CARB compliant Hamm HD14i VV vibratory roller.
- Replace a 1989 Chevy 3500 4x4 ISF shop truck with a new truck

## Revenue and Appropriation Detail

Fund: 908 : ISF-Hvy Equip-Restricted

Budget Unit: 9908 : Internal Service, Heavy Equip-Restricted

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
42-11 Rents & Concessions-Equipment Replacement	244,349	200,709	0	0	200,709
79-60 Sales-Sale of Fixed Assets	11,000	2,100	0	0	2,100
81-22 Operating Transfers-In	5,411	451	0	0	451
<b>Revenue - Summary</b>	<b>260,760</b>	<b>203,260</b>	<b>0</b>	<b>0</b>	<b>203,260</b>
<b>Appropriation</b>					
62-74 Cap. FA-Equipment-Other	158,000	140,000	0	0	140,000
62-79 Cap. FA-Equipment-Prior Years	0	65,000	0	0	65,000
<b>Appropriation - Summary</b>	<b>158,000</b>	<b>205,000</b>	<b>0</b>	<b>0</b>	<b>205,000</b>
<b>NET COST</b>	<b>(102,760)</b>	<b>1,740</b>	<b>0</b>	<b>0</b>	<b>1,740</b>

# Revenue and Appropriation Detail

Fund: 909 : ISF-Hvy Equip-Replacement

Budget Unit: 9909 : Internal Service, Heavy Equip-Replacement

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
81-23 Operating Transfers-Out	(5,411)	(451)	0	0	(451)
<b>Revenue - Summary</b>	<b>(5,411)</b>	<b>(451)</b>	<b>0</b>	<b>0</b>	<b>(451)</b>
<b>NET COST</b>	<b>5,411</b>	<b>451</b>	<b>0</b>	<b>0</b>	<b>451</b>

# DEPARTMENT OF PUBLIC WORKS

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SCOTT DE LEON, Director



## BU 9911 – ISF Fleet Maintenance (Fund 911)

### DEPARTMENT OVERVIEW

BU 9911 is the Budget Unit that accounts for the personnel of the Division. Revenue is generated for this Budget Unit through the “sale” of labor services to the other Budget Units. Staff time is tracked and charged depending on the vehicle or equipment receiving the work.

### ACCOMPLISHMENTS IN FY 2021-22

- Provided quality, professional mechanic services for the maintenance and repair of vehicles and heavy equipment

### GOALS FOR FY 2022-23

- Continue to provide excellent maintenance and repair services to vehicles and heavy equipment to maximize usage with minimum down-time

# Revenue and Appropriation Detail

Fund: 911 : ISF-Fleet Maintenance  
 Budget Unit: 9911 : Internal Service, Fleet Maintenance

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
69-20 Other Current Services-Other	508,169	548,853	0	0	548,853
<b>Revenue - Summary</b>	<b>508,169</b>	<b>548,853</b>	<b>0</b>	<b>0</b>	<b>548,853</b>
<b>Appropriation</b>					
01-11 Salaries & Wages-Permanent	220,163	267,817	0	0	267,817
01-13 Salaries & Wages-OT, Holiday, Stby	2,500	2,500	0	0	2,500
01-14 Salaries & Wages-Other, Term	3,107	9,722	0	0	9,722
02-21 Retirement Contributions-FICA	17,271	21,423	0	0	21,423
02-22 Retirement Contributions-PERS	53,654	63,901	0	0	63,901
03-30 Insurance-Health/Life	65,058	65,396	0	0	65,396
03-31 Insurance-Unemployment	1,563	1,943	0	0	1,943
04-00 Worker's Compensation-	12,766	15,988	0	0	15,988
11-00 Clothing & Personal Suppl-	1,270	1,320	0	0	1,320
12-00 Communications-	6,578	6,879	0	0	6,879
14-00 Household Expense-	8,160	6,953	0	0	6,953
15-12 Insurance-Public Liability	9,796	4,290	0	0	4,290
15-13 Insurance-Fire & Allied Cvrgrs	14,386	10,034	0	0	10,034
17-00 Maintenance-Equipment-	4,350	4,350	0	0	4,350
18-00 Maint-Bldgs & Imprvmts-	4,000	4,200	0	0	4,200
19-40 Medical Expense-Medical Supplies	300	300	0	0	300
20-00 Memberships-	0	160	0	0	160
23-80 Prof & Specialized Svcs-Professional & Specialize	2,775	2,775	0	0	2,775
23-90 Prof & Specialized Svcs- Administrative Services	59,057	36,171	0	0	36,171
27-00 Small Tools & Instruments-	3,980	3,980	0	0	3,980
28-30 Special Departmental Exp-Supplies & Services	3,775	6,275	0	0	6,275
29-50 Transportation & Travel- Transportation & Travel	300	2,400	0	0	2,400
30-00 Utilities-	11,150	10,076	0	0	10,076
38-00 Inventory Items-	2,210	0	0	0	0
<b>Appropriation - Summary</b>	<b>508,169</b>	<b>548,853</b>	<b>0</b>	<b>0</b>	<b>548,853</b>
<b>NET COST</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

# HUMAN RESOURCES

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PAMELA Z. SAMAC, Director



BU 9917 – ISF Employee  
Health/Wellness  
(Fund 917)

## DEPARTMENT OVERVIEW

Human Resources (HR) oversees this Internal Service Fund is for the restricted purpose of employee health and wellness related to health, dental, and/or vision. This ISF was initially funded by the unexpended residual of the County's prior self-funded Dental/Vision insurance. The revenue for this fund is primarily interest accrued. Also, unanticipated revenues may be added if the usage of such revenues is restricted to health and wellness purposes.

# Revenue and Appropriation Detail

Fund: 917 : Employee Health/Wellness

Budget Unit: 9917 : Internal Service, Self-Funded Dental Vision

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
42-01 Revenue from Use of Money-Interest	1,218	500	0	0	500
<b>Revenue - Summary</b>	<b>1,218</b>	<b>500</b>	<b>0</b>	<b>0</b>	<b>500</b>
<b>Appropriation</b>					
23-80 Prof & Specialized Svcs-Professional & Specialize	0	50,000	0	0	50,000
28-30 Special Departmental Exp-Supplies & Services	280,952	185,640	0	0	185,640
<b>Appropriation - Summary</b>	<b>280,952</b>	<b>235,640</b>	<b>0</b>	<b>0</b>	<b>235,640</b>
<b>NET COST</b>	<b>279,734</b>	<b>235,140</b>	<b>0</b>	<b>0</b>	<b>235,140</b>

# HUMAN RESOURCES

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PAMELA Z. SAMAC, Director



## BU 9918 – ISF Unemployment (Fund 918)

### DEPARTMENT OVERVIEW

This is an Internal Service Fund managed by Human Resources to pay the cost of unemployment claims that are filed by former County employees. Unemployment claims are investigated and administered by a third-party administrator (TPA) in coordination with HR staff. The County is required to pay the full cost of claims instead of paying a lump sum insurance premium to the State.

Revenues for this Internal Service Fund are from all County departments that will contribute 0.2% of their budgeted salaries for the unemployment claim costs this year.

# Revenue and Appropriation Detail

Fund: 918 : ISF-Unemployment Ins

Budget Unit: 9918 : Internal Service, Unemployment Insurance

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
42-01 Revenue from Use of Money-Interest	3,500	3,000	0	0	3,000
79-90 Other-Miscellaneous	398,817	136,919	0	0	136,919
<b>Revenue - Summary</b>	<b>402,317</b>	<b>139,919</b>	<b>0</b>	<b>0</b>	<b>139,919</b>
<b>Appropriation</b>					
23-80 Prof & Specialized Svcs-Professional & Specialize	1,000	1,000	0	0	1,000
23-91 Prof & Specialized Svcs-Intra-Div Services	10,000	10,000	0	0	10,000
46-21 Claims & Judgements-Current Claims	876,085	1,025,573	0	0	1,025,573
<b>Appropriation - Summary</b>	<b>887,085</b>	<b>1,036,573</b>	<b>0</b>	<b>0</b>	<b>1,036,573</b>
<b>NET COST</b>	<b>484,768</b>	<b>896,654</b>	<b>0</b>	<b>0</b>	<b>896,654</b>

# COUNTY COUNSEL

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ANITA L. GRANT, County Counsel



## BU 9919 – ISF Public Liability (Fund 919)

### DEPARTMENT OVERVIEW

The County Counsel's Office provides administrative risk management functions in regard to the County's public liability claims. This Office oversees the selection of counsel to be appointed through the County's membership in the CSAC-Excess Insurance Authority. This Authority is an independent joint powers authority that has created a risk-sharing pool for public entities. The Office reviews all claims for damages and has oversight of the third-party administrator for liability. This Office, as directed by the Board of Supervisors, provides direction to both the third-party administrator and the assigned counsel.

This Office reviews and considers the bases for all claims and litigation and looks for ways to assist County departments to minimize and/ or prevent the re-occurrence of similar claims and actions through training and corrective action.

### ACCOMPLISHMENTS IN FY 2021-22

- Significant claims and cases have resolved in the last fiscal year which will result in a positive impact on our premium calculations.
- Departments have been and continue to be extraordinary partners in working with us to reduce potential liabilities.
- We retained a new third-party administrator who is doing great work.

### GOALS FOR FY 2022-23

We continue to work toward increasing the number of attorneys available for assignment to cases handling through the Authority. We have added three new firms and hope to add an one or two more to ensure that we can select a firm most adept at handling each particular case.

## Revenue and Appropriation Detail

Fund: 919 : ISF-Public Liab Ins

Budget Unit: 9919 : Internal Service, Public Liability

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
42-01 Revenue from Use of Money-Interest	10,000	10,000	0	0	10,000
79-90 Other-Miscellaneous	2,400,000	2,717,000	0	0	2,717,000
<b>Revenue - Summary</b>	<b>2,410,000</b>	<b>2,727,000</b>	<b>0</b>	<b>0</b>	<b>2,727,000</b>
<b>Appropriation</b>					
12-00 Communications-	400	400	0	0	400
15-10 Insurance-Other	2,221,878	2,819,700	0	0	2,819,700
15-12 Insurance-Public Liability	4,898	4,290	0	0	4,290
15-13 Insurance-Fire & Allied Cvrgrs	8,155	224	0	0	224
17-00 Maintenance-Equipment-	100	100	0	0	100
20-00 Memberships-	10,000	10,000	0	0	10,000
22-70 Office Expense-Supplies	150	500	0	0	500
22-71 Office Expense-Postage	50	50	0	0	50
23-80 Prof & Specialized Svcs-Professional & Specialize	171,700	272,500	0	0	272,500
23-90 Prof & Specialized Svcs-Administrative Services	26,969	64,181	0	0	64,181
23-91 Prof & Specialized Svcs-Intra-Div Services	66,212	40,033	0	0	40,033
28-30 Special Departmental Exp-Supplies & Services	15,000	16,000	0	0	16,000
29-50 Transportation & Travel-Transportation & Travel	2,000	1,000	0	0	1,000
29-51 Transportation & Travel-Cent. Gar.-Pool Mlg ONLY	300	300	0	0	300
38-00 Inventory Items-	200	500	0	0	500
46-20 Claims & Judgements-Judgements	265,933	150,000	0	0	150,000
46-23 Claims & Judgements-Miscellaneous Uninsured	400,000	287,388	0	0	287,388
90-91 Transfers & Contingencies-Contingencies	50,000	50,000	0	0	50,000
<b>Appropriation - Summary</b>	<b>3,243,945</b>	<b>3,717,166</b>	<b>0</b>	<b>0</b>	<b>3,717,166</b>
<b>NET COST</b>	<b>833,945</b>	<b>990,166</b>	<b>0</b>	<b>0</b>	<b>990,166</b>

# COUNTY COUNSEL

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ANITA L. GRANT, County Counsel



## BU 9920 – ISF Workers’ Compensation (Fund 920)

### DEPARTMENT OVERVIEW

The County Counsel's Office provides services for the workers' compensation program, including general oversight of the County's third-party claims administrator. This office works with all other County departments regarding driver and workplace safety issues, assists departments with all workers' compensation matters, return to work and reasonable accommodation issues, and the development of services and programs designed to enhance employee access to medical care for work-related injuries. The office monitors the work of the third-party claims administrator to ensure that employee needs are being promptly addressed, that departments are kept informed, and to conduct periodic reviews throughout the year of open claims.

### ACCOMPLISHMENTS IN FY 2021-22

- We have worked diligently to create an effective team to address work-related injuries and by doing so, have greatly reduced the annual workers' compensation premium payment due from the County over the last several years. Although we are seeing increases in premiums this coming fiscal year, those increases are not the result of our claims data. The increases are caused by other factors discussed below.

### GOALS FOR FY 2022-23

- Our goals for the coming year include continuing our efforts to reduce premium costs while improving employee access to medical care in the event of a work-related injury. We will continue to provide driver safety training to employees and will provide other training opportunities this year.

# Revenue and Appropriation Detail

Fund: 920 : ISF-Workers Compensation  
 Budget Unit: 9920 : Internal Service, Workers Compensation

	2021-22 Adopted	2022-23 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2022-23 Adjusted Requests
<b>Revenue</b>					
42-01 Revenue from Use of Money-Interest	8,000	8,000	0	0	8,000
79-90 Other-Miscellaneous	1,500,000	1,750,000	0	0	1,750,000
<b>Revenue - Summary</b>	<b>1,508,000</b>	<b>1,758,000</b>	<b>0</b>	<b>0</b>	<b>1,758,000</b>
<b>Appropriation</b>					
12-00 Communications-	100	100	0	0	100
15-10 Insurance-Other	1,918,096	2,431,000	0	0	2,431,000
15-13 Insurance-Fire & Allied Cvrgs	50	0	0	0	0
20-00 Memberships-	9,500	9,500	0	0	9,500
22-70 Office Expense-Supplies	250	250	0	0	250
22-71 Office Expense-Postage	50	50	0	0	50
23-80 Prof & Specialized Svcs-Professional & Specialize	35,200	35,200	0	0	35,200
23-90 Prof & Specialized Svcs-Administrative Services	35,224	51,240	0	0	51,240
23-91 Prof & Specialized Svcs-Intra-Div Services	66,212	40,033	0	0	40,033
28-30 Special Departmental Exp-Supplies & Services	30,000	25,000	0	0	25,000
29-50 Transportation & Travel-Transportation & Travel	3,000	1,500	0	0	1,500
29-51 Transportation & Travel-Cent. Gar.-Pool Mlg ONLY	300	300	0	0	300
38-00 Inventory Items-	8,520	8,500	0	0	8,500
46-23 Claims & Judgements-Miscellaneous Uninsured	1,100,000	412,739	0	0	412,739
90-91 Transfers & Contingencies-Contingencies	400,000	400,000	0	0	400,000
<b>Appropriation - Summary</b>	<b>3,606,502</b>	<b>3,415,412</b>	<b>0</b>	<b>0</b>	<b>3,415,412</b>
<b>NET COST</b>	<b>2,098,502</b>	<b>1,657,412</b>	<b>0</b>	<b>0</b>	<b>1,657,412</b>