

**COUNTY OF LAKE  
BOARD OF SUPERVISORS**



**TUESDAY, APRIL 4, 2023  
9:00 AM  
AGENDA**

Mokey Simon, District 1  
Bruno Sabatier, District 2  
Eddie Crandell, District 3  
Michael S. Green, District 4  
Jessica Pyska, District 5

Susan Parker,  
County Administrative Officer  
Lloyd Guintivano, County Counsel  
Johanna DeLong,  
Assistant Clerk of the Board

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**GENERAL INFORMATION**

The Board of Supervisors meets the first four Tuesdays of each month, at 9:00 a.m. at 255 North Forbes Street, Lakeport, California. The meeting room is wheelchair accessible. A request for a disability-related modification or accommodation necessary to participate in the Board of Supervisors meeting should be made in writing to the Clerk of the Board at least 48 hours prior to the meeting.

**This agenda is divided into four sections:**

**CONSENT ITEMS** - These items are expected to be routine and non-controversial. They will be acted upon by the Board at one time without discussion. Any Board member may request that any item be removed from the Consent Agenda for later discussion.

**TIMED ITEMS** - These items are noticed hearings, work sessions and items with a previously set time.

**NON-TIMED ITEMS** - These items include significant policy and administrative actions and are listed alphabetically by department. These non-timed items may be taken up at any unspecified time during the meeting.

**CLOSED SESSION** - Pursuant to applicable Government Codes, the Board may consider certain matters in Closed Session. The Board will reconvene into Open Session to take any action on a Closed Session item.

The Lake County Board of Supervisors meets concurrently as the Board of Directors of Lake County Air Quality Management District, Board of Directors of Lake County Watershed Protection District, Board of Directors of Kelseyville County Waterworks District #3, Board of Directors of Lake County Sanitation District, Lake County Housing Commission, Lake County Board of Equalization and Board of Directors of Lake County In-Home Supportive Services Public Authority.

Agendas of public meetings and supporting documents are available for public inspection in the Lake County Courthouse, Board of Supervisors Office, First Floor, Room 109, 255 North Forbes Street, Lakeport, California.

Any person may speak for three (3) minutes on any agenda item; however, total public input per item is not to exceed 15 minutes, unless extended at the discretion of the Board. This rule does not apply to public hearings.

**AGENDA AVAILABLE ONLINE AT [www.co.lake.ca.us](http://www.co.lake.ca.us)**

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Due to the COVID-19 crisis, meetings of the Lake County Board of Supervisors will be available for participation virtually via Zoom. Live video of all Board of Supervisors meetings is broadcast online, at: <https://countyoflake.legistar.com/Calendar.aspx>

To participate in real time, please join the Zoom Meeting, by clicking the link below at 9am:  
Join from a PC, Mac, iPad, iPhone or Android device:

Please click this URL to join. [https://lakecounty.zoom.us/j/97435107207?](https://lakecounty.zoom.us/j/97435107207?pwd=N25vaWR0Q2JGeVIZZ3NrYm5rMGdBQT09)  
[pwd=N25vaWR0Q2JGeVIZZ3NrYm5rMGdBQT09](https://lakecounty.zoom.us/j/97435107207?pwd=N25vaWR0Q2JGeVIZZ3NrYm5rMGdBQT09)

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Dial(for higher quality, dial a number based on your current location):

US: +1 669 900 6833 or +1 669 444 9171 or +1 253 215 8782 or +1 346 248 7799 or +1 719 359 4580 or +1 253 205 0468 or +1 309 205 3325 or +1 312 626 6799 or +1 360 209 5623 or +1 386 347 5053 or +1 507 473 4847 or +1 564 217 2000 or +1 646 931 3860 or +1 689 278 1000 or +1 929 205 6099 or +1 301 715 8592 or +1 305 224 1968

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International numbers available: [https://lakecounty.zoom.us/u/ab53CfCTR4](https://lakecounty.zoom.us/j/97435107207?pwd=N25vaWR0Q2JGeVIZZ3NrYm5rMGdBQT09)

Or an H.323/SIP room system:

H.323: 162.255.37.11 (US West) or 162.255.36.11 (US East)

Webinar ID: 974 3510 7207

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SIP: 97435107207@zoomcrc.com

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To submit a written comment on any agenda item please visit:

<https://countyoflake.legistar.com/Calendar.aspx> and click on the eComment feature linked to the meeting date. If a comment is submitted after the meeting begins, it may not be read during the meeting but will become a part of the record.

Thank you for your interest in this meeting.

## **1. Call to Order**

## **2. Moment of Silence**

## **3. Pledge of Allegiance**

## **4. Consideration of Extra Items Not Appearing on the Posted Agenda**

## **5. Approval of the Consent Agenda**

- 5.1** Approve Agreement between County of Lake and Lower Lake Community Action Agency Group for Tree Removal Services for the amount of \$62,600 and authorize the Board Chair to sign
- Sponsors:** Simon
- Memo:** [23-368](#)
- Attachments:** [LLCAG Agreement - signed](#)
- 5.2** Approve the Continuation of the Proclamation Declaring a Shelter Crisis Urgency Due to the Current Need for Sheltering for Those Experiencing Homelessness during the Weather and Temperature Patterns That the County of Lake has Been Experiencing
- Sponsors:** Sabatier
- Memo:** [23-338](#)
- Attachments:** [Shelter in Place](#)
- 5.3** Approve Continuation of Proclamation declaring a Clear Lake Hitch Emergency
- Sponsors:** Green and Crandell
- Memo:** [23-339](#)
- Attachments:** [Reso2023-10 HitchEmergency Green&Crandell](#)
- 5.4** Approve Continuation of Proclamation of the Existence of a Local Emergency Due to Pervasive Tree Mortality.
- Sponsors:** Pyska
- Memo:** [23-340](#)
- Attachments:** [Tree Mortality Emergency Proclamation final](#)
- 5.5** Adopt Proclamation Designating the Month of April 2023 as Child Abuse Prevention Month
- Sponsors:** BOARD OF SUPERVISORS
- Memo:** [23-352](#)
- Attachments:** [Child Abuse Prevention Month 2023](#)
- 5.6** Adopt Proclamation Designating April 2023 as National Poetry Month in Lake County as proposed by Lake County Poet Laureate for 2020-2024, Georgina Marie Guardado
- Sponsors:** BOARD OF SUPERVISORS
- Memo:** [23-360](#)
- Attachments:** [National Poetry Proclamation 2023](#)

- 5.7** Approve Board of Supervisors Meeting Minutes March 21, 2023
- Sponsors:** Clerk of the Board
- Memo:** [23-363](#)
- Attachments:** [BOSMinutes03212023](#)
- 5.8** Adopt Proclamation Designating the Week of April 3-9, 2023 as National Public Health Week
- Sponsors:** Health Services
- Memo:** [23-350](#)
- Attachments:** [Public Health Week 2023](#)
- 5.9** Approve Continuation of an Emergency Declaration for Drought Conditions
- Sponsors:** Office of Emergency Services, Sheriff and Water Resources
- Memo:** [23-341](#)
- Attachments:** [sheriff drought proclama\\_20210506174828](#)  
[2021 drought emergency\\_20210506174916](#)  
[2021 usda drought emerge\\_20210506174855](#)
- 5.10** Approve Continuation of a Local Emergency by the Lake County Sheriff/OES Director for the January 2023 Atmospheric River Event
- Sponsors:** Office of Emergency Services
- Memo:** [23-343](#)
- Attachments:** [Emergency Services Local Emergency Proclamation - 2023 Atmospheric River. RESOLUTION CONFIRMING THE EXISTENCE OF A LOCAL EMERGENCY](#)
- 5.11** Approve Continuation of Proclamation of the Existence of a Local Emergency Due to Low Elevation Snow and Extreme Cold
- Sponsors:** Office of Emergency Services and Sheriff
- Memo:** [23-344](#)
- Attachments:** [Emergency Proclamation Snow Event](#)
- 5.12** a) Waive the competitive bidding process, pursuant to Lake County Code Section 2-38.4 Cooperative Purchases; b) Authorize Special Districts Administrator/Assistant Purchasing Agent to issue a purchase order not to exceed \$125,000 to Control Systems West, INC for the purchase of a Programmable Logic Controller.
- Sponsors:** Special Districts
- Memo:** [23-314](#)
- Attachments:** [Control Systems West INC PLC Quote 2023](#)

- 5.13** a) Waive the Formal Bidding Requirement per Section 2-38.4 (Cooperative Purchases) of the Lake County Purchasing Ordinance; and b) Approve Purchase Order in the Amount of \$163,949.67 and Authorize the Social Services Director to Sign for the Purchase of 107 Laptops, 162 Docking Stations, and 260 Monitors to Dell Marketing L.P.

**Sponsors:** Social Services

**Memo:** [23-330](#)

**Attachments:** [State of California Multiple Award Schedule CMAS NO. 3-22-06-1045](#)  
[US QUOTE 3000143620028.4](#)

- 5.14** (Sitting as the Board of Housing Commissioners) Approve Lake County Housing Commission Housing Choice Voucher Program Administrative Plan for 2023 and Signing of the Annual Civil Rights Certification (HUD Form HUD-50077-CR)

**Sponsors:** Social Services

**Memo:** [23-316](#)

**Attachments:** [25 Revision List 2023](#)  
[50077-CR PHA CA144 3.17.2023](#)

## 6. Timed Items

### 6.1 9:06 A.M. - Public Input

- 6.2** 9:07 A.M. - Pet of the Week

**Sponsors:** Animal Care and Control

**Memo:** [23-353](#)

- 6.3** 9:08 A.M. - National Poetry Month - Poem of the Week

**Sponsors:** Library

**Memo:** [23-354](#)

- 6.4** 9:09 A.M. - Presentation of Proclamation Designating April 2023 as National Poetry Month in Lake County as proposed by Lake County Poet Laureate for 2020-2024, Georgina Marie Guardado

**Sponsors:** BOARD OF SUPERVISORS

**Memo:** [23-361](#)

**Attachments:** [National Poetry Proclamation 2023](#)

- 6.5** 9:10 A.M. - Presentation of Proclamation Designating the Week of April 3-9, 2023 as National Public Health Week

**Sponsors:** Health Services

**Memo:** [23-351](#)

**Attachments:** [Public Health Week 2023](#)

- 6.6** 9:15 A.M. - Presentation of Employee Service Awards
- Sponsors:** Human Resources
- Memo:** [23-291](#)
- Attachments:** [Service Awards Spring 2023-Final](#)
- 6.7** 9:19 A.M. - Presentation of Proclamation Designating the Month of April 2023 as Child Abuse Prevention Month
- Sponsors:** BOARD OF SUPERVISORS
- Memo:** [23-332](#)
- Attachments:** [Child Abuse Prevention Month 2023](#)
- 6.8** 9:20 A.M. - Presentation by the Child Care Planning and Development Committee
- Sponsors:** Clerk of the Board
- Memo:** [23-335](#)

## 7. Non-Timed Items

### 7.1 Supervisors' weekly calendar, travel and reports

- 7.2** Review and Consideration of increasing the Maximum Monthly County Contribution of Insurance Coverage for Each Employee Enrolled in a County Sponsored Group Medical, Dental, Vision insurance Plan Effective, July 1, 2023
- Sponsors:** Administrative Office and Human Resources
- Memo:** [23-366](#)
- 7.3** Presentation of Lake County Hiring and Diversity Report for 2022 and Consideration of Drafting a Request for Proposal to Hire a Diversity and Inclusion Consultant to Help Develop Training, Goals, and a Plan to Improve Diversity and Inclusion within Lake County's Workforce
- Sponsors:** Human Resources
- Memo:** [23-367](#)
- 7.4** Consideration of Agreement between the County of Lake and Dewberry Architects, Inc., for Architectural/Engineering Services for the Remodel of the Former California Army National Guard Armory
- Sponsors:** Public Services
- Memo:** [23-349](#)
- Attachments:** [Professional Services Agreement \(Dewberry\) - signed with attachments](#)

7.5 Consideration of Contract Change Order No. 2 for the Hill Road Correctional Facility Tower Electronics Security Upgrade Project, Bid No. 22-30

Sponsors: Public Services

Memo: [23-346](#)

Attachments: [CO#2-signed](#)

**8. Closed Session**

**9. Adjournment**