

**COUNTY OF LAKE
BOARD OF SUPERVISORS**



**TUESDAY, JUNE 18, 2024
9:00 AM
AGENDA**

Moke Simon, District 1
Bruno Sabatier, District 2
Eddie Crandell, District 3
Michael S. Green, District 4
Jessica Pyska, District 5

Susan Parker,
County Administrative Officer
Lloyd Guintivano, County Counsel
Johanna DeLong,
Assistant Clerk of the Board

GENERAL INFORMATION

The Board of Supervisors meets the first four Tuesdays of each month, at 9:00 a.m. at 255 North Forbes Street, Lakeport, California. The meeting room is wheelchair accessible. A request for a disability-related modification or accommodation necessary to participate in the Board of Supervisors meeting should be made in writing to the Clerk of the Board at least 48 hours prior to the meeting.

This agenda is divided into four sections:

CONSENT ITEMS - These items are expected to be routine and non-controversial. They will be acted upon by the Board at one time without discussion. Any Board member may request that any item be removed from the Consent Agenda for later discussion.

TIMED ITEMS - These items are noticed hearings, work sessions and items with a previously set time.

NON-TIMED ITEMS - These items include significant policy and administrative actions and are listed alphabetically by department. These non-timed items may be taken up at any unspecified time during the meeting.

CLOSED SESSION - Pursuant to applicable Government Codes, the Board may consider certain matters in Closed Session. The Board will reconvene into Open Session to take any action on a Closed Session item.

The Lake County Board of Supervisors meets concurrently as the Board of Directors of Lake County Air Quality Management District, Board of Directors of Lake County Watershed Protection District, Board of Directors of Kelseyville County Waterworks District #3, Board of Directors of Lake County Sanitation District, Lake County Housing Commission, Lake County Board of Equalization and Board of Directors of Lake County In-Home Supportive Services Public Authority.

Agendas of public meetings and supporting documents are available for public inspection in the Lake County Courthouse, Board of Supervisors Office, First Floor, Room 109, 255 North Forbes Street, Lakeport, California.

Any person may speak for three (3) minutes on any agenda item; however, total public input per item is not to exceed 15 minutes, unless extended at the discretion of the Board. This rule does not apply to public hearings.

AGENDA AVAILABLE ONLINE AT www.lakecountyca.gov

Meetings of the Lake County Board of Supervisors will be available for participation virtually via Zoom. Live video of all Board of Supervisors meetings is broadcast online, at:
<https://countyoflake.legistar.com/Calendar.aspx>

To participate in real time, please join the Zoom Meeting, by clicking the link below at 9am:
Join from a PC, Mac, iPad, iPhone or Android device:

Please click this URL to join. [https://lakecounty.zoom.us/j/86533544962?](https://lakecounty.zoom.us/j/86533544962?pwd=eFU3SWhhVIR4OGtqK1hPLzI0N2F0dz09)
[pwd=eFU3SWhhVIR4OGtqK1hPLzI0N2F0dz09](https://lakecounty.zoom.us/j/86533544962?pwd=eFU3SWhhVIR4OGtqK1hPLzI0N2F0dz09)

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+16699006833,,86533544962#,,,,*726865# US (San Jose)

Or join by phone:

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4847 or +1 564 217 2000 or +1 646 931 3860 or +1 689 278 1000 or +1 929 205 6099 or +1
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International numbers available: [https://lakecounty.zoom.us/u/kcUkQmMtyj](https://lakecounty.zoom.us/j/86533544962?pwd=eFU3SWhhVIR4OGtqK1hPLzI0N2F0dz09)

To submit a written comment on any agenda item please visit:

<https://countyoflake.legistar.com/Calendar.aspx> and click on the eComment feature linked to the meeting date. If a comment is submitted after the meeting begins, it may not be read during the meeting but will become a part of the record.

Thank you for your interest in this meeting.

1. Call to Order

2. Moment of Silence

3. Pledge of Allegiance

4. Consideration of Extra Items Not Appearing on the Posted Agenda

5. Approval of the Consent Agenda

- 5.1 Adopt Proclamation Recognizing June 19, 2024, as Juneteenth National Freedom Day: A Day of Observance

Sponsors: Administrative Office

Memo: [24-699](#)

Attachments: [Juneteenth Proclamation 2024](#)

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- 5.2** Adopt a Proclamation Commending Scott De Leon for his Dedication and Service to the County of Lake
- Sponsors:** Administrative Office
- Memo:** [24-688](#)
- Attachments:** [Scott De Leon_06.18.2024](#)
- 5.3** Adopt Proclamation Commending Captain Billy Richard Inman Jr. for his 32 Years of Service Protecting and Serving the Residents of Lake County
- Sponsors:** Sabatier and Simon
- Memo:** [24-707](#)
- Attachments:** [Inman Retirement_06.18.2024](#)
- 5.4** Approve Amendment No. 1 to the Service Agreement Between the County of Lake and Community Development Services for the Community Development Block Grant Microenterprise Technical Assistance Program to utilize program income not to exceed \$372,232 and extend the term of service to May 31, 2027 and authorize the Chair to sign
- Sponsors:** Administrative Office
- Memo:** [24-704](#)
- Attachments:** [County of Lake CDS CDBG Microenterprise Program Amendment](#)
[County Reso 2024-30](#)
[CDS Microenterprise Technical Assistance Program Agreement 1.24.2023-sig^.](#)
- 5.5** Adopt Resolution to Appropriate Unanticipated Revenue in Budget 2601 Agricultural Commissioner
- Sponsors:** Agriculture
- Memo:** [24-624](#)
- Attachments:** [23-24Resolution to Appropriate Unanticipated Revenue AG 2601 \(002\).pdf](#)
- 5.6** Adopt Resolution Establishing 2024-2025 Appropriations Limit for the County of Lake and Special Districts Governed by the Board of Supervisors
- Sponsors:** Auditor-Controller/County Clerk
- Memo:** [24-515](#)
- Attachments:** [Co & 200 Funds Approp Limit Calcs 24-25](#)
[PriceandPopulation2024](#)
[CC Signed Reso](#)

- 5.7 a) Approve rescinding the June 25th, 2024 continuance for the public hearing on consideration of conduit financing for the Caritas Affordable Housing Project; and b) Approve continuing the public hearing on consideration of conduit financing for the Caritas Affordable Housing Project to July 9, 2024 at 11:30 A.M.

Sponsors: Clerk of the Board

Memo: [24-706](#)

- 5.8 Approve Health Services Request to Apply for California Department of Justice Tobacco Grant Program Funds in the Amount of \$500,000

Sponsors: Health Services

Memo: [24-686](#)

Attachments: [tobacco-grant-factsheet](#)
[tobacco-grant-rfp](#)

- 5.9 Approve Leave of Absence request for Department of Public Works Employee Jaliece Simons, from April 20, 2024 through July 20, 2024, and authorize the Chair to Sign

Sponsors: Human Resources

Memo: [24-690](#)

- 5.10 Approve Agreement for the Placement of Juveniles in Tehama County not to exceed \$250,000 annually; and authorize the Chair to sign

Sponsors: Probation

Memo: [24-672](#)

Attachments: [Tehama Agreement to Place Juveniles](#)

- 5.11 A) Approve the General Services Agreement between the County of Lake and California Engineering Company, Inc. for Capital Project Management Services, and authorize the Chair to sign; and B) Approve Supplemental Services Agreement Number One for the Kelseyville Senior Center Project in the amount of \$339,715.00, and authorize the Chair to sign

Sponsors: Public Services

Memo: [24-679](#)

Attachments: [General Services Agreement - CEC - Capital Project Management](#)
[Supplemental Services Agreement 1 - CEC - Capital Project Management](#)

- 5.12** A) Approve the General Services Agreement between the County of Lake and Vanir Construction Management, Inc. for Capital Project Management Services, and authorize the Chair to sign; and B) Approve Supplemental Services Agreement Number One for the Remodel of the National Guard Armory to the Sheriff Administration Facility in the amount of \$94,620.00, and authorize the Chair to sign

Sponsors: Public Services

Memo: [24-680](#)

Attachments: [General Services Agreement - Vanir - Capital Project Management](#)
[Supplemental Services Agreement 1 - Vanir - Capital Project Management \(Arr](#)

- 5.13** A) Approve the General Services Agreement between the County of Lake and Roach & Campbell Landscape Architecture for Landscape Architecture and Planning Services, and authorize the Chair to sign the Agreement; and
B) Approve Supplemental Services Agreement Number One for Environmental Planning and Preliminary Design Services for the future Cobb Community Park in the amount of \$213,743.00, and authorize the Chair to sign the Agreement

Sponsors: Public Services

Memo: [24-684](#)

Attachments: [General Services Agreement - Landscape Architecture and Planning Services -](#)
[Supplemental Services Agreement 1 - Roach+Campbell - Cobb](#)

- 5.14** Adopt Resolution of Intent to Conduct a Public Hearing for the Consideration of the Vacation of a Portion of a Roadway known as Collier Avenue (CR#306C) in the Nice area

Sponsors: Public Works

Memo: [24-676](#)

Attachments: [ResofIntenttoVacate-Collier](#)
[Exhibit A - Collier](#)
[AppRoadwayVacat-Collier](#)
[PlanningCommissRept-Collier](#)

- 5.15** Adopt Resolution Setting a Public Hearing to Name a Certain Existing Unnamed Road in the Middletown Area - Gliderport Road

Sponsors: Public Works

Memo: [24-695](#)

Attachments: [Resolution -Gliderport Rd](#)
[ApptoNameGliderportRd](#)
[Map-GliderportRd](#)

- 5.16** Approve Agreement between the County of Lake and A&P Helicopters for Fiscal Year 2024/25 in the amount of \$75,000 and authorize the Chair to sign

Sponsors: Sheriff

Memo: [24-665](#)

Attachments: [Lake County Sheriff](#)
[Lake County Sheriff- AC-GL](#)
[helio memo_20240510091003](#)
[helio email_20240510091031](#)
[2024 Rate Sheet](#)
[2024 -6-10 Lake Co agreement](#)

- 5.17** Approve Second Amendment to the Lease Agreement between the County of Lake and Pauline Usher Revocable Trust for the Premises Located at 9245 Hwy 53 in Lower Lake, in the Amount of \$6,078.12 per Fiscal Year, from July 1, 2024 to June 30, 2027, and Authorize the Chair to Sign.

Sponsors: Social Services

Memo: [24-682](#)

Attachments: [QHut_Usher_SecondAmend_signed_by_landlord.pdf](#)
[Usher Lease_Final \(Original 2018 Contract\)_9245 Hwy 53_063021.pdf](#)
[QHut PaulineUsher_1st Amend.FINAL.pdf](#)

- 5.18** a) Waive the Formal Bidding Process Pursuant to County Ordinance 3109 Section 2-38 due to 38.2(3), Not in the Public Interest as Competitive Bidding Would Produce No Economic Benefit to the County; and, b) Approve Lease Agreement Between County of Lake and Sheila Sada for the Property Located at 926 S. Forbes in Lakeport, in the Amount of \$86,932.68 per fiscal year from July 1, 2024 to June 30, 2027, and Authorize the Chair to Sign.

Sponsors: Social Services

Memo: [24-696](#)

Attachments: [Sada_Lease Agreement_signed_by_landlord.pdf](#)

- 5.19 a) Waive the Formal Bidding Process Pursuant to County Ordinance 3109 Section 2-38 due to 38.2(3), not in the public interest as competitive bidding would produce no economic benefit to the County; and, b) Approve Third Amendments to the Lease Agreements between County of Lake and Ronn and Montie Westhart for the Warehouse and Office Space located at 15890 Kugelman Street in Lower Lake, From July 1, 2024 to June 30, 2027, and Authorize the Chair to Sign Both Amendments.

Sponsors: Social Services

Memo: [24-693](#)

Attachments: [Third Amendment - Arrow Space Storage #1- ready for signature - signed.pdf](#)

[Lease Unit 1 Final 1.14.16.pdf](#)

[Lease Unit D Final 1.14.16.pdf](#)

[ArrowSpace Westhart Shop FINAL.pdf \(1\).pdf](#)

[ArrowSpace Westhart UnitD_FINAL.pdf](#)

[Unit1Final-18.pdf](#)

[UnitDFinal-18.pdf](#)

- 5.20 a) Waive the competitive bidding process, pursuant to Lake County Code Section 2-38.1, as an extension of an annual agreement; (b) Approve Agreement between the County of Lake and Megabyte Systems Inc., for FY 2024-25 MPTS property tax system maintenance, Online Business Property Filing License/Support and the Transient Occupancy Tax Licensing/Support in the amount of \$232,613.70 and authorize the Chair to sign; (c) Approve Web Services Addendum to the Agreement between the County of Lake and Megabyte Systems Inc. for FY 2023-24 online tax bills and e-payment processing services, in the amount of \$6,682.73 and authorize the Chair to sign.

Sponsors: Treasurer-Tax Collector

Memo: [24-675](#)

Attachments: [2024 Support Agreement Lake](#)

[2024 Exhibit A Lake](#)

[2024 Exhibit B Lake](#)

[2024 Lake Tax Public Web](#)

- 5.21** (Sitting as the Board of Directors Lake County Watershed Protection District) (a) Adopt Resolution authorizing the County of Lake Water Resources Director to apply for California Department of Water Resources (DWR) Flood Maintenance Assistance Program (FMAP) for much-needed levee maintenance areas within the Upper Lake levee system and Authorize the Chair to Sign
(b) Adopt Resolution for Operation, Maintenance, Repair, Rehabilitation, and Replacement (OMRR&R) and Authorize the Chair to Sign
(c) Approve the OMRR&R Agreement and Direct the Water Resources Director to Sign

Sponsors: Water Resources

Memo: [24-650](#)

Attachments: [RestoApplyforFunds](#)
[OMRR&R Res](#)
[OMRR&R Agreement](#)

- 5.22** (Sitting as the Board of Directors Lake County Watershed Protection District) A) Approve the addition of a fixed asset titled Skid Steer in 2023-2024 Capital Asset Listing in the amount of \$100,000; and B) Approve budget transfer of \$100,000 to account 781.62-74, and \$27,500 to various expense accounts; and C) Authorize the Water Resources Director to issue a purchase order in the amount of \$98,723.63 to PAPE Machinery for a John Deere 325G

Sponsors: Water Resources

Memo: [24-702](#)

Attachments: [Exhibit A LCWPD SkidSteer Quote](#)
[BT 200_06132024](#)

- 5.23** Approve Request to Waive 900 Hour Limit for Extra-Help Water Resources Ramp Monitor Mark Duncan

Sponsors: Water Resources

Memo: [24-649](#)

- 5.24** (Sitting as the Board of Directors Lake County Watershed Protection District)a) Waive the Competitive Bidding Process per County Code Section 2-38.2(3) No Economic Benefit to the County, and;
b)Approve Engineering Services Agreement for Staff Augmentation Services between the Lake County Watershed Protection District and Coastland Civil Engineering, LLP and authorize the Chair to sign the Agreement

Sponsors: Water Resources

Memo: [24-703](#)

Attachments: [Agreement](#)
[Attachment A 2023-2024 Coastland Schedule of Hourly Rates](#)

6. Timed Items

6.1 9:02 A.M. - Public Input

- 6.2** 9:03 A.M. - Pet of the Week
- Sponsors:** Animal Care and Control
- Memo:** [24-683](#)
- 6.3** 9:05 A.M. - Presentation of Proclamation Commending Scott De Leon for his Dedication and Service to the County of Lake
- Sponsors:** BOARD OF SUPERVISORS
- Memo:** [24-689](#)
- Attachments:** [Scott De Leon 06.18.2024](#)
- 6.4** 9:10 A.M. - Presentation of Proclamation Recognizing June 19, 2024, as Juneteenth National Freedom Day: A Day of Observance
- Sponsors:** BOARD OF SUPERVISORS
- Memo:** [24-700](#)
- Attachments:** [Juneteenth Proclamation 2024](#)
- 6.5** 9:13 A.M. - Presentation of Proclamation Commending Captain Billy Richard Inman Jr. for his 32 Years of Service Protecting and Serving the Residents of Lake County
- Sponsors:** BOARD OF SUPERVISORS
- Memo:** [24-708](#)
- Attachments:** [Inman Retirement 06.18.2024](#)
- 6.6** 9:15 A.M. - Consideration of the Following Appointments to the Blue Ribbon Committee for the Rehabilitation of Clear Lake
- Sponsors:** Special Districts
- Memo:** [24-660](#)
- Attachments:** [Ahart, Keith Blue Ribbon Committee Redacted](#)
[Hornung, Scott Blue Ribbon Committee Redacted](#)
- 6.7** 9:20 A.M. - Consideration of Ordinance to Regulate Smoking and Commercial Tobacco Use in efforts to address the health risk of second and third hand smoke to the community
- Sponsors:** Health Services
- Memo:** [24-662](#)
- Attachments:** [Lake County smoke-free ordinance 6.13.24](#)
[Corrected Format Smoke-free ordinance Edited 6.14Lf](#)
[Uploaded 6-17 Revised Lake County Smoke-Free Air Ordinance Track Change](#)
[Uploaded 6-17 Legal ledger Smoke-free ordinance Edited 6.17](#)

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- 6.8** 10:00 A.M. - Consideration of the Final Report of the Lake Countywide Community Visioning Forum Planning Committee
- Sponsors:** Administrative Office
- Memo:** [24-701](#)
- Attachments:** [2024-06-14 Final Report - Lake Countywide Community Visioning Forum Planni](#)
- 6.9** 10:30 A.M. - Consideration of a Comprehensive Retailer Licensing Tobacco Ordinance (TRL) and Code of Ordinance in efforts to address the continual decline of Lake County's Health Rankings and the high rates of youth tobacco use.
- Sponsors:** Health Services
- Memo:** [24-692](#)
- Attachments:** [TRL legal ledger 6.13.24](#)
[PublicComment_GregDamron](#)
- 6.10** 11:00 A.M. - Consideration of MOU between LACOSAN and Earth Foundries, Inc. for the Operation and Placement of a Mobile Pyrolysis Unit in Middletown at the West End of the Middletown Wastewater Treatment Plant and Authorize the Chair to Sign the MOU.
- Sponsors:** Special Districts
- Memo:** [24-685](#)
- Attachments:** [EarthFoundries MOU Highway 175 Location EFL.pdf](#)
- 6.11** 11:15 A.M. - Presentation of Rate Study for the Following Districts: Kelseyville Waterworks District #3, Northwest Regional Wastewater Collection System, CSA-2 Spring Valley
- Sponsors:** Special Districts
- Memo:** [24-697](#)
- Attachments:** [L&T Rate Studies 6.18.24](#)
- 6.12** 11:45 A.M. - Consideration and Approval of Occupancy Agreement for the Konocti Gardens, LLC Development in Clearlake.
- Sponsors:** Special Districts
- Memo:** [24-687](#)
- Attachments:** [20240613 Final Conditional Sewer Service Agreement - Konocti Gardens.pdf](#)

7. Non-Timed Items

7.1 Supervisors' weekly calendar, travel and reports

7.1 Consideration of the Following Appointment to the Big Valley Advisory Council (BVAC)

Sponsors: Clerk of the Board

Memo: [24-698](#)

Attachments: [Sabrina Andrus BVAC Redacted](#)
[Stephanie Moranda BVAC Redacted](#)
[Rachel White BVAC Redacted](#)
[Richard White BVAC Redacted](#)

7.2 CalWORKs Outcome & Accountability Program (Cal-OAR) System Improvement Plan (SIP)

Sponsors: Social Services

Memo: [24-694](#)

Attachments: [LAKE_Appendix.A.Signature.page.pdf](#)
[LAKE_Appendix_B.stakeholders.list 2.pdf](#)
[CalSIP_Lake_.pdf](#)
[SIP.BoS.presentation.20240524.pptx](#)

7.3 Consideration of Change Order No. 1 to the Agreement with Rege Construction for the Eastlake Sanitary Landfill Phase One Cell Expansion Project, Bid No. 23-32, for an increase of \$1,054,248.00 and a revised contract amount of \$6,215,911.00, and authorize the Chair to sign

Sponsors: Public Services

Memo: [24-677](#)

Attachments: [BID 23-32 CO#1](#)

8. Closed Session

8.1 Public Employee Discipline/Dismissal/Release

Memo: [24-711](#)

9. Adjournment