

**COUNTY OF LAKE
BOARD OF SUPERVISORS**

Mokey Simon, District 1
Jeff Smith, District 2
Jim Steele, District 3
Tina Scott, District 4
Rob Brown, District 5



**TUESDAY, JANUARY 3, 2017
9:00 AM
AGENDA**

Carol J. Huchingson,
County Administrative Officer
Anita L. Grant, County Counsel
Carolyn Purdy, Asst. Clerk of the Board

GENERAL INFORMATION

The Board of Supervisors meets the first four Tuesdays of each month, at 9:00 a.m. at 255 North Forbes Street, Lakeport, California. The meeting room is wheelchair accessible. A request for a disability-related modification or accommodation necessary to participate in the Board of Supervisors meeting should be made in writing to the Clerk of the Board at least 48 hours prior to the meeting.

This agenda is divided into four sections:

CONSENT ITEMS - These items are expected to be routine and non-controversial. They will be acted upon by the Board at one time without discussion. Any Board member may request that any item be removed from the Consent Agenda for later discussion.

TIMED ITEMS - These items are noticed hearings, work sessions and items with a previously set time.

NON-TIMED ITEMS - These items include significant policy and administrative actions and are listed alphabetically by department. These non-timed items may be taken up at any unspecified time during the meeting.

CLOSED SESSION - Pursuant to applicable Government Codes, the Board may consider certain matters in Closed Session. The Board will reconvene into Open Session to take any action on a Closed Session item.

The Lake County Board of Supervisors meets concurrently as the Board of Directors of Lake County Air Quality Management District, Board of Directors of Lake County Watershed Protection District, Board of Directors of Kelseyville County Waterworks District #3, Board of Directors of Lake County Sanitation District, Lake County Housing Commission, Lake County Board of Equalization and Board of Directors of Lake County In-Home Supportive Services Public Authority.

Agendas of public meetings and supporting documents are available for public inspection in the Lake County Courthouse, Board of Supervisors Office, First Floor, Room 109, 255 North Forbes Street, Lakeport, California.

Any person may speak for three (3) minutes on any agenda item; however, total public input per item is not to exceed 15 minutes, unless extended at the discretion of the Board. This rule does not apply to public hearings.

AGENDA AVAILABLE ONLINE AT www.co.lake.ca.us

1. Call to Order
2. Moment of Silence
3. Pledge of Allegiance
4. Presentation of Animals Available for Adoption at the Animal Care and Control Shelter
5. Consideration of Items Not Appearing on the Posted Agenda (Extra Items)
6. Current Construction Projects - Contract Change Orders
7. Approval of the Consent Agenda

- 7.1 Approve Minutes of the Board of Supervisors meeting held December 20, 2016.

Sponsors: Clerk of the Board

Memo: [17-007](#)

- 7.2 Adopt Resolution Amending Resolution No. 2016-145 Establishing Position Allocations for Fiscal Year 2016-2017, Budget Unit No. 1012, Administrative Office.

Sponsors: Administrative Office

Memo: [17-006](#)

Attachments: [ResoAmend_PA_BU1012Admin](#)

- 7.3 Approve Recommended Changes to the Employee Appreciation and Team Building Policy (EATS).

Sponsors: Administrative Office

Memo: [16-1164](#)

Attachments: [EATS Policy.pdf](#)

- 7.4 Adopt Resolution Amending Resolution No. 2016-144 to Amend the FY 2016-17 Adopted Budget by Adjusting Revenues and Appropriations in Budget Unit 9919 – Public Liability.

Sponsors: Administrative Office

Memo: [16-1184](#)

Attachments: [Amend Res 2016-144 to amend Adopted Budget.pdf](#)

- 7.5 (a) Waive the formal bidding process, per Ordinance #3043, Purchasing Code 38.2, as it is not in the public interest due to the unique nature of goods or services; and (b) Approve the Third Amendment to the Agreement between the County of Lake and Crestwood Behavioral Health for Adult Residential Support and Specialty Mental Health Services for Fiscal Year 2015-16, an increase of \$29,392 for a new contract maximum of \$774,392 and authorize the Board Chair to sign.

Sponsors: Behavioral Health

Memo: [16-1179](#)

Attachments: [Crestwood Third Amend FY 15-16](#)

- 7.6 Approve Travel Exceeding 1,500 Miles Round Trip for Community Development Department staff (Director-Robert Massarelli, Principal Planners- Michalyn DelValle and Byron Turner) to attend the Annual National American Planning Association Conference in New York, NY, May 5-9, 2017.

Sponsors: Community Development

Memo: [17-009](#)

- 7.7 Adopt Resolution Approving a Request From Lake County Health Services Department to Submit an Application for Medical Reserve Corps (MRC) Capacity Building Funds Through the National Association of County and City Health Officials (NACCHO) and Authorizing the Director of Health Services to Sign Said Application

Sponsors: Health Services

Memo: [16-1206](#)

Attachments: [Adopt Resolution Approving a Request to Apply for MRC Funds Through NACC](#)

- 7.8 Approve Agreement Between County of Lake, Probation Department and the State of California, Franchise Tax Board from the Date of Approval Through November 30, 2019. The State Will Receive a Maximum of 15% of Collected Fines and Fees Referred to Them By Lake County Probation; and Authorize the Chief Probation Officer to Sign.

Sponsors: Probation

Memo: [16-1200](#)

Attachments: [Franchise Tax Board Agreement0001](#)

- 7.9 Approve Amendment One to Memorandum of Understanding between Special Districts and Cobb Area Water District for Water System Consolidation Feasibility Study and Authorize Chair to Sign.

Sponsors: Special Districts

Memo: [17-001](#)

Attachments: [Amendment 1 MOU](#)

8. Timed Items

- 8.1** 9:00 A.M. - Remarks from outgoing Supervisors Comstock and Farrington, and Presentations/Commendations thereto

Sponsors: BOARD OF SUPERVISORS

Memo: [17-014](#)

- 8.2** 9:01 A.M. - Administer Oath of Office to District 1, District 4, and District 5 Supervisors

Sponsors: Elections

Memo: [17-013](#)

- 8.3** 9:02 A.M. - Election of Chair of the Board of Supervisors and Vice-Chair of the Board of Supervisors for 2017 (outgoing Chair conducts election)

Sponsors: BOARD OF SUPERVISORS

Memo: [16-1181](#)

- 8.4** 9:04 A.M. - (Sitting as the Lake County Board of Equalization) - Election of Chair and Vice-Chair of the Lake County Local Board of Equalization for 2017.

Sponsors: Board of Equalization

Memo: [16-1182](#)

- 8.5** 9:05 A.M. - (Sitting as the Lake County In-Home Supportive Services) - Election of Chair and Vice-Chair of the Lake County In-Home Supportive Services Public Authority Board of Directors for 2017.

Sponsors: In-Home Supportive Services Public Authority

Memo: [16-1183](#)

- 8.6** 9:15 A.M. - Consideration of Continuation of a Proclamation of a Local Health Emergency by the Lake County Health Officer

Sponsors: Health Services

Memo: [16-1196](#)

Attachments: [Proclamation HealthEmergency](#)

- 8.7** 9:16 A.M. - Consideration of Continuation of a Proclamation of a Declaration of a Local Emergency due to Wildfire Conditions, pertaining to the Rocky, Jerusalem and Valley Fires

Sponsors: Sheriff

Memo: [16-1197](#)

- 8.8** 9:17 A.M. - Consideration of Continuation of a Proclamation of a Declaration of a Local Emergency due to Clayton Fire

Sponsors: Sheriff

Memo: [16-1198](#)

- 8.9** 9:20 A.M. - Public Input

- 8.10** 9:45 A.M. - PUBLIC HEARING - Consideration of an Ordinance Establishing Article XXVIII in Chapter 2 of the County Code Providing the Authority and Procedures for Adopting and Administering a Master Fee Schedule

Sponsors: Administrative Office

Memo: [17-004](#)

Attachments: [Ordinance MasterFee](#)

- 8.11** 10:00 A.M. - PUBLIC HEARING - (Continued from December 13, 2016, September 13, 2016, August 23, 2016, July 26, 2016 and June 28, 2016) - Consideration of Appeal (AB 16-01) of Planning Commission's denial of Use Permit (15-10) to construct a new seventy-five foot (75') monopole cellular antenna; project located at 5660 Staheli Drive, Kelseyville (APN 008-050-22); applicant is Epic Wireless Group for Verizon Wireless.

Sponsors: Community Development

Memo: [17-012](#)

Attachments: [Attachments_20160615144017](#)
[Verizon Wireless Letter 06.14.16](#)
[KBA Letter RE Verizon Appeal](#)
[VerizonWirelessLetter_07.21.16](#)
[VerizonWirelessLetter_09.08.16](#)
[Verizon Email Responses_09.09.16](#)

9. Non-Timed Items

9.1 Supervisors' weekly calendar, travel and reports

- 9.2** Consideration of Chairman's recommended 2017 committee assignments for members of the Board of Supervisors

Memo: [17-021](#)

Attachments: [2017 BOS Committee Assignments](#)

- 9.3** Consideration of the following appointments:
Animal Control Advisory Board
Audit Committee
Child Care Planning and Development
Fish and Wildlife Advisory Council
Hartley Cemetery District
IHSS Public Authority Advisory Committee
Kelseyville Cemetery District
Law Library Board of Trustees
Maternal, Child and Adolescent Health
Spring Valley CSA #2 Advisory Board
Upper Lake Cemetery District
Vector Control District Board of Trustees

Sponsors: Clerk of the Board

Memo: [16-1152](#)

Attachments: [AnimalCareControl_Advisory](#)
[AuditCommittee](#)
[ChildCarePlanningDevelopment](#)
[FishWildlifeAdvisory](#)
[HartleyCemetery](#)
[IHSS](#)
[KelseyvilleCemetery](#)
[LawLibraryBoardOfTrustee](#)
[MCAH](#)
[SpringValleyCSA2](#)
[UpperLakeCemetery](#)
[VectorControlDistrict](#)

- 9.4** Report from Treasurer-Tax Collector on tax sale process for delinquent properties including plans and timeline for sale to be conducted in FY 2016-17

Memo: [17-010](#)

- 9.5** Consideration of Plan for New Board Member Training 2017 and Board of Supervisors Protocol 2017

Sponsors: Administrative Office

Memo: [17-018](#)

Attachments: [New Board Member Training 2017](#)
[BOS Protocol 2017 010317](#)

10. Closed Session

10.1 Conference with Labor Negotiator: (a) County Negotiators: A. Grant, S. Harry, C. Huchingson, K. Ferguson and S. Jansen; and (b) Employee Organizations: DDAA, DSA, LCCOA, LCEA and LCSEA

- 10.2** Employee Disciplinary Appeal (EDA-16-04), Pursuant to Gov. Code Sec. 54957

Memo: [17-019](#)

- 10.3** Public Employee Evaluations
Title: Special Districts Administrator

Memo: [17-020](#)

11. Adjournment