

**COUNTY OF LAKE
BOARD OF SUPERVISORS**

Mokey Simon, District 1
Jeff Smith, District 2
Jim Steele, District 3
Tina Scott, District 4
Rob Brown, District 5



**TUESDAY, JANUARY 23, 2018
9:00 AM
AGENDA**

Carol J. Huchingson,
County Administrative Officer
Anita L. Grant, County Counsel
Carolyn Purdy, Asst. Clerk of the Board

GENERAL INFORMATION

The Board of Supervisors meets the first four Tuesdays of each month, at 9:00 a.m. at 255 North Forbes Street, Lakeport, California. The meeting room is wheelchair accessible. A request for a disability-related modification or accommodation necessary to participate in the Board of Supervisors meeting should be made in writing to the Clerk of the Board at least 48 hours prior to the meeting.

This agenda is divided into four sections:

CONSENT ITEMS - These items are expected to be routine and non-controversial. They will be acted upon by the Board at one time without discussion. Any Board member may request that any item be removed from the Consent Agenda for later discussion.

TIMED ITEMS - These items are noticed hearings, work sessions and items with a previously set time.

NON-TIMED ITEMS - These items include significant policy and administrative actions and are listed alphabetically by department. These non-timed items may be taken up at any unspecified time during the meeting.

CLOSED SESSION - Pursuant to applicable Government Codes, the Board may consider certain matters in Closed Session. The Board will reconvene into Open Session to take any action on a Closed Session item.

The Lake County Board of Supervisors meets concurrently as the Board of Directors of Lake County Air Quality Management District, Board of Directors of Lake County Watershed Protection District, Board of Directors of Kelseyville County Waterworks District #3, Board of Directors of Lake County Sanitation District, Lake County Housing Commission, Lake County Board of Equalization and Board of Directors of Lake County In-Home Supportive Services Public Authority.

Agendas of public meetings and supporting documents are available for public inspection in the Lake County Courthouse, Board of Supervisors Office, First Floor, Room 109, 255 North Forbes Street, Lakeport, California.

Any person may speak for three (3) minutes on any agenda item; however, total public input per item is not to exceed 15 minutes, unless extended at the discretion of the Board. This rule does not apply to public hearings.

AGENDA AVAILABLE ONLINE AT www.co.lake.ca.us

1. Call to Order**2. Moment of Silence****3. Pledge of Allegiance****4. Presentations by County Departments:****(a) Animal Care & Control - Animals Available for Adoption;****(b) Human Resources - Current County Job Openings.****5. Consideration of Items Not Appearing on the Posted Agenda (Extra Items)****6. Current Construction Projects - Contract Change Orders**

- 6.1** Approve Contract Change Order No. One (1), Supplement One (1) to Contract Between the County of Lake and Bridgeway Civil Constructors, Inc. for Harbin Springs Road at Harbin Creek Bridge Replacement Project, Federal Project No. BRLO-5914(106); Bid No. 17-04

Sponsors: Public Works

Memo: [18-047](#)

Attachments: [CCO1_HarbinHotSpringsBridge](#)

7. Approval of the Consent Agenda

- 7.1** Adopt Resolution in Support of County Law Librarians' Request for Funding in the Governor's 2018 Proposed Budget and in Successive State Budgets

Sponsors: Brown

Memo: [18-039](#)

Attachments: [Resolution in Support of County Law Librarians' Request for Funding \(002\)](#)

- 7.2** Approve Leave of Absence Request for June Richmond, Eligibility Worker, from December 30, 2017 to April 1, 2018.

Sponsors: Administrative Office

Memo: [18-058](#)

- 7.3** Approve Leave of Absence Request for Dennis Reynolds, Senior Deputy Probation Officer, January 1, 2018 through January 31, 2018.

Sponsors: Administrative Office

Memo: [18-060](#)

- 7.4 Adopt Resolution Reappointing Steven Hajik as Agricultural Commissioner and Sealer of Weights and Measures for a Four-year Term
- Sponsors:** Administrative Office
- Memo:** [17-1120](#)
- Attachments:** [Resolution_AgCommissioner](#)
- 7.5 Authorize the Chair to Sign our Registration Forms for Participation in the 2020 Local Update of Census Addresses (LUCA) Initiative.
- Sponsors:** Administrative Office
- Memo:** [18-016](#)
- 7.6 Adopt Resolution Amending Resolution No. 2017-125 Establishing Position Allocations for Fiscal Year 2017-2018, Budget Unit No. 1012, Administrative Office
- Sponsors:** Administrative Office
- Memo:** [18-038](#)
- Attachments:** [Resolution_PositionAllocation_Admin](#)
- 7.7 (a) Approve Amendment One between the County of Lake and Lake Indigent Defense for Public Defender Services to provide for its Termination effective January 31, 2018, and authorize the Chair to sign; and (b) Approve Agreement between the County of Lake and Lake Indigent Defense for Public Defender Services from February 1, 2018 through June 30, 2019 paid in monthly installments of \$110,000, unchanged from the original agreement, and authorize the Chair to sign.
- Sponsors:** Administrative Office
- Memo:** [18-049](#)
- Attachments:** [Amendment No. 1 to the Agreement for Indigent Defense](#)
[Agreement for Indigent Services](#)
- 7.8 Adopt Resolution of Intent to Amend Article 27 and any related sections of the Lake County Zoning Ordinance
- Sponsors:** Administrative Office
- Memo:** [18-064](#)
- Attachments:** [Resolution of Intent_Amend Article 27](#)

- 7.9** (a) Adopt Resolution Amending Resolution No. 2017-124 to Amend the Adopted Budget for FY 2017-18 by Cancelling Obligated Fund Balance to Make Available for Specific Appropriation in Budget Unit 2709; and (b) Approve Purchase of Pitney Bowes Folding and Stuffing Machine in the amount of \$10,000, with an Annual Maintenance Fee of \$1,293.

Sponsors: Assessor and Recorder

Memo: [18-032](#)

Attachments: [resolution reserves 2709](#)

- 7.10** Adopt the Resolution Approving the Standard Agreement for the Substance Abuse Block Grant Multi-Year Agreement between the County of Lake and the Department of Health Care Services for Fiscal Year 2017-18 through Fiscal Year 2019-20, and authorize the Behavioral Health Administrator to sign the Standard Agreement.

Sponsors: Behavioral Health

Memo: [17-992](#)

Attachments: [DHCS SAPT Block Grant FY 17-18 through 19-20 Part 1](#)
[DHCS SAPT Block Grant FY 17-18 through 19-20 Part 2](#)

- 7.11** Approve Budget Transfer in the Amount of \$6,000 for the Purchase of a File Server.

Sponsors: Child Support Services

Memo: [18-026](#)

Attachments: [BT_Child Support_01232018](#)

- 7.12** Authorize Waiver of County Policy and Procedure, Section 15 - Travel Policy Section 1.4F, Claiming Requirements for the Reimbursement to Saul Sanabria in the amount of \$232.33

Sponsors: Health Services

Memo: [18-010](#)

Attachments: [Saul Sanabria Travel Expense Claim](#)
[Saul Sanabria Expense Claim .2](#)

- 7.13** Authorize Board Appointment of Erin Gustafson, M.D., to the Deputy Health Officer Position

Sponsors: Health Services

Memo: [18-027](#)

- 7.14** Authorize Board Appointment of Sara Goldgraben, M.D., to the Public Health Officer Position

Sponsors: Health Services

Memo: [18-028](#)

- 7.15** (a) Waive the formal bidding process, pursuant to Lake County Code Section 38.2, as it is not in the public interest due to the unique nature of goods or services; and (b) Approve the purchase of software, support, and professional services in the amount of \$37,620 from AnalyticsNow and authorize IT Director to issue Purchase Order.
- Sponsors:** Information Technology
- Memo:** [18-045](#)
- Attachments:** [Superion_AnalyticsNow.pdf](#)
- 7.16** Adopt Resolution Authorizing the Grant Application for Improving Safety and Community Awareness in Vicinity of Adobe Creek and Highland Springs Dams Inundation Zones
- Sponsors:** Lake County Watershed Protection District
- Memo:** [18-034](#)
- Attachments:** [Resolution_GrantApplication](#)
- 7.17** Adopt a Resolution Amending Resolution No. 2017- 124 Amending the Adopted Budget for FY 2017-18 by Appropriating Unanticipated Revenue in Budget Unit 4121 – Public Services - Integrated Waste Management
- Sponsors:** Public Services
- Memo:** [17-1115](#)
- Attachments:** [Resolution Approp Unanticipated Rev AND increasing reserves](#)
- 7.18** Approve Amendment Two to the Agreement between the County of Lake and Bender Rosenthal, Inc. to provide Right of Way Services for Four (4) Bridge Replacement Projects and Two (2) Bridge Rehabilitation Projects in Lake County, CA for an increase of \$10,580 and an amount not to exceed \$148,080; and authorize the Chair to sign.
- Sponsors:** Public Works
- Memo:** [18-031](#)
- Attachments:** [Amend2-BenderRosenthal](#)
- 7.19** Approve Submission of FY2018 State Homeland Security Grant Application in the amount of \$139,894
- Sponsors:** Sheriff
- Memo:** [18-033](#)
- Attachments:** [fy18_20180110192713.pdf](#)

- 7.20** Approve Bid Award to Rogue Jet Boatworks in the amount of \$89,983 for the purchase of an Aluminum Patrol/Rescue Boat.

Sponsors: Sheriff

Memo: [18-023](#)

Attachments: [boat bid_20180109200026.pdf](#)
[minute order_20180109200604.pdf](#)
[north river_20180109200408.pdf](#)
[clark_20180109200349.pdf](#)
[rogue_20180110194113.pdf](#)

- 7.21** Approve Contract Amendment between the County of Lake and A&P Helicopters in the amount of \$19,235 and authorize the Chairman to sign.

Sponsors: Sheriff

Memo: [18-022](#)

Attachments: [ap amendment_20180109184716.pdf](#)
[ap invoice_20180109191114.pdf](#)

- 7.22** (a) Approve Submittal of Project Assurances for Federal Assistance-Hazard Mitigation Grants and authorize the County Administrative Officer to sign; and (b) Adopt Resolution for the Designation of Subrecipient's Agent

Sponsors: Sheriff

Memo: [18-036](#)

Attachments: [original grant assurance_20180110210027.pdf](#)
[revised grant assurances_20180110210055.pdf](#)
[original gbr_20180110210117.pdf](#)
[revised gbr_20180110210137.pdf](#)

8. Timed Items

8.1 9:05 A.M. - Public Input

- 8.2** 9:15 A.M. - (a) Consideration of Continuation of a Proclamation of a Local Emergency Due to the Sulphur Fire Incident; and (b) Update and Discussion on the Sulphur Fire Recovery

Sponsors: Sheriff and Office of Emergency Services

Memo: [18-006](#)

Attachments: [OES_DeclarationLocalEmergency_SulphurFireIncident.pdf](#)
[Reso2017-133_LocalEmergency_SulphurFire_SO](#)

- 8.3** 9:16 A.M. - (a) Consideration of Continuation of a Proclamation of a Declaration of a Local Emergency due to Wildfire Conditions, pertaining to the Rocky, Jerusalem and Valley Fires; and (b) Update on Valley Fire Debris Insurance Collection Project.
- Sponsors:** Office of Emergency Services, Sheriff and Administrative Office
- Memo:** [18-003](#)
- 8.4** 9:17 A.M. - Consideration of Continuation of a Proclamation of a Declaration of a Local Emergency due to Clayton Fire
- Sponsors:** Office of Emergency Services and Sheriff
- Memo:** [18-004](#)
- 8.5** 9:18 A.M. - Consideration of Continuation of a Proclamation of a Declaration of a Local Emergency due to the Atmospheric River Storm
- Sponsors:** Office of Emergency Services and Sheriff
- Memo:** [18-005](#)
- Attachments:** [Reso_LocalEmergency](#)
- 8.6** 9:20 A.M. - Consideration of Amended Agreement between the County of Lake and North Coast Opportunities for Valley Fire and Sulphur Fire Survivor Stable Housing Assistance
- Sponsors:** Administrative Office
- Memo:** [17-1121](#)
- Attachments:** [AmendAgreement_NCO_Admin](#)
- 8.7** 9:30 A.M. - PUBLIC HEARING - Consideration of a Resolution amending the Master Fee Schedule for departmental services rendered by the County
- Sponsors:** Administrative Office
- Memo:** [18-009](#)
- Attachments:** [Reso_MasterFee](#)
- 8.8** 9:45 A.M. - (Sitting as the Lake County Housing Commission, Board of Directors) Consideration of Section 8 Administrative Plan for Fiscal Years 17/18 and 18/19
- Sponsors:** Social Services
- Memo:** [18-035](#)
- 8.9** 9:50 A.M. - (Sitting as the Lake County Housing Commission, Board of Directors) Approve Form HUD 50077-CR: CIVIL RIGHTS CERTIFICATION
- Sponsors:** Social Services
- Memo:** [18-037](#)
- Attachments:** [20180126 HUD approval](#)

- 8.10** 10:00 A.M. - PUBLIC HEARING - (a) Consideration of Proposed Extension of Ordinance No. 3070, An Urgency Ordinance Allowing Temporary and Limited Registration of Certain Commercial Cannabis Cultivation Licenses; and (b) Issuance of Government Code section 65858 Status Report.

Sponsors: Community Development and County Counsel

Memo: [18-021](#)

Attachments: [ORD 3070](#)
[status report](#)

9. Non-Timed Items

9.1 Supervisors' weekly calendar, travel and reports

- 9.2** Discussion Regarding Cell Tower Permitting and Consideration of a Requirement that Cell Tower Lessees be Required to Provide Reciprocity for all Cell Carriers Utilizing the Towers in Order to Enhance our Local Emergency Notification System

Sponsors: Brown

Memo: [18-050](#)

- 9.3** Consideration of the Following Appointments:
East Region 3 Town Hall (EaRTH)
Lower Lake Cemetery District
Maternal, Child and Adolescent Health (MCAH)

Sponsors: Clerk of the Board

Memo: [18-025](#)

Attachments: [EaRTH_AdvisoryBoardApps](#)
[LL Cemetery AdvisoryBoardApps](#)
[MCAH_AdvisoryBoardApps](#)

- 9.4** Consideration of a Resolution Establishing Alternate Office Hours for the Offices of the Assessor-Recorder for the Period from January 1, 2018, Through December 31, 2018.

Sponsors: Assessor and Recorder

Memo: [18-030](#)

Attachments: [Resolution_Office Hours](#)

- 9.5** Consideration of a Resolution Establishing Alternate Office Hours for the Office of the Treasurer-Tax Collector for the Period from January 1, 2018 through June 30, 2018.

Sponsors: Treasurer-Tax Collector

Memo: [18-029](#)

Attachments: [Resolution_Alt. Office Hours](#)

10. Closed Session

- 10.1 Conference with Legal Counsel: Decision whether to Initiate Litigation Pursuant to Gov. Code sec. 54956.9(d)(4): One Potential Case.

Memo: [18-040](#)

11. Adjournment