

**COUNTY OF LAKE  
BOARD OF SUPERVISORS**

Mokey Simon, District 1  
Jeff Smith, District 2  
Jim Steele, District 3  
Tina Scott, District 4  
Rob Brown, District 5



**TUESDAY, MARCH 20, 2018  
9:00 AM  
AGENDA**

Carol J. Huchingson,  
County Administrative Officer  
Anita L. Grant, County Counsel  
Carolyn Purdy, Asst. Clerk of the Board

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**GENERAL INFORMATION**

The Board of Supervisors meets the first four Tuesdays of each month, at 9:00 a.m. at 255 North Forbes Street, Lakeport, California. The meeting room is wheelchair accessible. A request for a disability-related modification or accommodation necessary to participate in the Board of Supervisors meeting should be made in writing to the Clerk of the Board at least 48 hours prior to the meeting.

**This agenda is divided into four sections:**

**CONSENT ITEMS** - These items are expected to be routine and non-controversial. They will be acted upon by the Board at one time without discussion. Any Board member may request that any item be removed from the Consent Agenda for later discussion.

**TIMED ITEMS** - These items are noticed hearings, work sessions and items with a previously set time.

**NON-TIMED ITEMS** - These items include significant policy and administrative actions and are listed alphabetically by department. These non-timed items may be taken up at any unspecified time during the meeting.

**CLOSED SESSION** - Pursuant to applicable Government Codes, the Board may consider certain matters in Closed Session. The Board will reconvene into Open Session to take any action on a Closed Session item.

The Lake County Board of Supervisors meets concurrently as the Board of Directors of Lake County Air Quality Management District, Board of Directors of Lake County Watershed Protection District, Board of Directors of Kelseyville County Waterworks District #3, Board of Directors of Lake County Sanitation District, Lake County Housing Commission, Lake County Board of Equalization and Board of Directors of Lake County In-Home Supportive Services Public Authority.

Agendas of public meetings and supporting documents are available for public inspection in the Lake County Courthouse, Board of Supervisors Office, First Floor, Room 109, 255 North Forbes Street, Lakeport, California.

Any person may speak for three (3) minutes on any agenda item; however, total public input per item is not to exceed 15 minutes, unless extended at the discretion of the Board. This rule does not apply to public hearings.

**AGENDA AVAILABLE ONLINE AT [www.co.lake.ca.us](http://www.co.lake.ca.us)**

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1. Call to Order
2. Moment of Silence
3. Pledge of Allegiance
4. Presentations by County Departments:
  - (a) Animal Care & Control - Animals Available for Adoption
5. Consideration of Items Not Appearing on the Posted Agenda (Extra Items)
6. Current Construction Projects - Contract Change Orders
7. Approval of the Consent Agenda

- 7.1 Adopt Proclamation Designating March 20, 2018 as National Agriculture Day in Lake County, CA

Sponsors: BOARD OF SUPERVISORS

Memo: [18-204](#)

- 7.2 Approve Minutes of the Board of Supervisors meeting held February 6, 2018

Sponsors: Clerk of the Board

Memo: [18-215](#)

Attachments: [Minutes\\_02062018\\_Draft](#)

- 7.3 Adopt Resolution Consolidating the Human Resources Department into a Division of the Administrative Office and Amending Resolution No. 2017-25 Establishing Position Allocations for Fiscal Year 2017-2018, Budget Unit No. 1012, Administrative Office.

Sponsors: Administrative Office

Memo: [18-201](#)

Attachments: [Resolution\\_Consolidate HR](#)

- 7.4 Approve Letter to Bruce Wilson, Executive Director of the Workforce Alliance of the North Bay, Urging that the Lake County Employment Development Office (EDD) remain open

Sponsors: Administrative Office

Memo: [18-221](#)

Attachments: [Ltr WorkforceAlliance 03202018](#)  
[Ltr WorkforceAlliance Revised](#)

- 7.5** Approve Request for Advance Step Hiring of Mental Health Specialist II, Step 5 for Dr. Peter Galagar
- Sponsors:** Behavioral Health
- Memo:** [18-206](#)
- 7.6** Adopt Resolution Authorizing Access to State and Local Summary Criminal History Information by the Department of Child Support Services
- Sponsors:** Child Support Services
- Memo:** [18-166](#)
- Attachments:** [Resolution\\_CriminalHistory](#)
- 7.7** (Sitting as the Kelseyville County Waterworks District #3, Board of Directors) (a) Waive the normal sealed bid process under Ordinance #2406, Section 38.2 because there is no economic benefit to the County, for the purchase of a vehicle to be utilized within the Kelseyville County Waterworks District #3; and (b) Authorize the Special Districts Administrator/Assistant Purchasing Agent to issue a purchase order through the Statewide Bid Contract to Downtown Ford of Sacramento in the amount of \$33,067.50
- Sponsors:** Kelseyville County Waterworks District #3
- Memo:** [18-182](#)
- 7.8** (Sitting as the Lake County Sanitation District, Board of Directors) (a) Waive the normal sealed bid process under Ordinance #2406, Section 38.2 because there is no economic benefit to the County, for the purchase of a vehicle within the Lake County Sanitation District Southeast division; and (b) Authorize the Special Districts Administrator/Assistant Purchasing Agent to issue a purchase order through the Statewide Bid Contract to Downtown Ford of Sacramento in the amount of \$33,067.50.
- Sponsors:** Lake County Sanitation District
- Memo:** [18-184](#)
- 7.9** (a) Waive the normal sealed bid process under Ordinance #2406, Section 38.2 as it is not in the public interest due to the unique nature of the goods; and (b) Approve to issue a purchase order in the amount of \$30,700.31 to ProForce Law Enforcement for the purchase of 25 - X26P Taser units.
- Sponsors:** Sheriff
- Memo:** [18-198](#)
- Attachments:** [taser\\_20180307193212.pdf](#)  
[tasers\\_20180307194344.pdf](#)
- 7.10** Approve Waiver of the 900 Hour Limit for Certain Janitorial Positions within the Department of Social Services
- Sponsors:** Social Services
- Memo:** [18-189](#)

- 7.11** Approve Waiver of the 900 Hour Limit for Certain Facility Maintenance Positions within the Department of Social Services

Sponsors: Social Services

Memo: [18-194](#)

- 7.12** (a) Waive the normal sealed bid process under Ordinance #2406, Section 38.2 because there is no economic benefit to the County, for the purchase of a vehicle within the Special Districts Administration division; and (b) Authorize the Special Districts Administrator/Assistant Purchasing Agent to issue a purchase order through the Statewide Bid Contract to Winner Chevrolet in the amount of \$24,005.40.

Sponsors: Special Districts

Memo: [18-183](#)

## **8. Timed Items**

### **8.1 9:05 A.M. - Public Input**

- 8.2** 9:10 A.M. - Presentation of Proclamation Designating March 20, 2018 as National Agriculture Day in Lake County, CA

Sponsors: BOARD OF SUPERVISORS

Memo: [18-205](#)

- 8.3** 9:15 A.M. - PUBLIC HEARING - (Continued from March 6, 2018) Consideration of a Resolution Imposing the County's Last, Best, and Final Offer to Lake County Employees Association, Unit 4

Sponsors: Administrative Office

Memo: [18-196](#)

Attachments: [Reso LCEA Unit 4](#)

- 8.4** 9:30 A.M. - PUBLIC HEARING - Consideration of Resolution Approving Resolutions and Capital Fire Facility and Equipment Plans Submitted by Lake County Fire Agencies and Updating the Lake County Capital Fire Facility and Equipment Plan. (Staff requesting continuation of this item to March 27th @ 9:30 A.M.)

Sponsors: Administrative Office

Memo: [18-141](#)

- 8.5** 9:45 A.M. - (a) Consideration of waiving the normal sealed bid process under Ordinance #2406, Section 38.2 as it is not in the public interest due to the unique nature of goods; and (b) Consideration of the Everbridge Mass Notification User Agreement

**Sponsors:** Sheriff

**Memo:** [18-197](#)

**Attachments:** [everbridge quote\\_20180307185752.pdf](#)  
[everbridge\\_20180307185504.pdf](#)  
[add ons\\_20180307185641.pdf](#)

## **9. Non-Timed Items**

### **9.1 Supervisors' weekly calendar, travel and reports**

- 9.2** Consideration of Staff Recommendation to Adjourn the April 19, 2018 Cannabis Workshop and Reschedule the May 17, 2018 Cannabis Workshop

**Sponsors:** Administrative Office

**Memo:** [18-226](#)

- 9.3** SECOND READING - Consideration of Ordinance for Proposed Amendments to Chapter 21, Article 27 of the Lake County Code to Regulate the Cultivation of Cannabis

**Sponsors:** Community Development

**Memo:** [18-217](#)

**Attachments:** [Ordinance Cultivation 03202018](#)

- 9.4** Consideration of a Resolution Expressing the Intent of the Board of Supervisors in its Adoption of Urgency Ordinance Number 3071

**Sponsors:** County Counsel

**Memo:** [18-227](#)

**Attachments:** [Resolution of Intent](#)

- 9.5** Consideration of a Resolution Authorizing Hiring Incentives for Deputy Sheriff I/II Job Classifications

**Sponsors:** Sheriff

**Memo:** [18-186](#)

**Attachments:** [resolution\\_20180302194207.pdf](#)  
[bos back up\\_20180305161310.pdf](#)

## **10. Closed Session**

- 10.1 Employee Disciplinary Appeal (EDA 16-04) Pursuant to Gov. Code sec. 54957

Memo: [18-219](#)

## 11. Adjournment