

**COUNTY OF LAKE  
BOARD OF SUPERVISORS**



**TUESDAY, JUNE 5, 2018  
9:00 AM  
AGENDA**

Mokey Simon, District 1  
Jeff Smith, District 2  
Jim Steele, District 3  
Tina Scott, District 4  
Rob Brown, District 5

Carol J. Huchingson,  
County Administrative Officer  
Anita L. Grant, County Counsel  
Carolyn Purdy, Asst. Clerk of the Board

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**GENERAL INFORMATION**

The Board of Supervisors meets the first four Tuesdays of each month, at 9:00 a.m. at 255 North Forbes Street, Lakeport, California. The meeting room is wheelchair accessible. A request for a disability-related modification or accommodation necessary to participate in the Board of Supervisors meeting should be made in writing to the Clerk of the Board at least 48 hours prior to the meeting.

**This agenda is divided into four sections:**

**CONSENT ITEMS** - These items are expected to be routine and non-controversial. They will be acted upon by the Board at one time without discussion. Any Board member may request that any item be removed from the Consent Agenda for later discussion.

**TIMED ITEMS** - These items are noticed hearings, work sessions and items with a previously set time.

**NON-TIMED ITEMS** - These items include significant policy and administrative actions and are listed alphabetically by department. These non-timed items may be taken up at any unspecified time during the meeting.

**CLOSED SESSION** - Pursuant to applicable Government Codes, the Board may consider certain matters in Closed Session. The Board will reconvene into Open Session to take any action on a Closed Session item.

The Lake County Board of Supervisors meets concurrently as the Board of Directors of Lake County Air Quality Management District, Board of Directors of Lake County Watershed Protection District, Board of Directors of Kelseyville County Waterworks District #3, Board of Directors of Lake County Sanitation District, Lake County Housing Commission, Lake County Board of Equalization and Board of Directors of Lake County In-Home Supportive Services Public Authority.

Agendas of public meetings and supporting documents are available for public inspection in the Lake County Courthouse, Board of Supervisors Office, First Floor, Room 109, 255 North Forbes Street, Lakeport, California.

Any person may speak for three (3) minutes on any agenda item; however, total public input per item is not to exceed 15 minutes, unless extended at the discretion of the Board. This rule does not apply to public hearings.

**AGENDA AVAILABLE ONLINE AT [www.co.lake.ca.us](http://www.co.lake.ca.us)**

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1. Call to Order
2. Moment of Silence
3. Pledge of Allegiance
4. Presentation by Animal Care & Control - Animals Available for Adoption
5. Consideration of Items Not Appearing on the Posted Agenda (Extra Items)
6. Current Construction Projects - Contract Change Orders
7. Approval of the Consent Agenda

7.1 Approve Minutes of the Board of Supervisors meeting held March 6, 2018

**Sponsors:** Clerk of the Board

**Memo:** [18-471](#)

**Attachments:** [MeetingMinutes03062018-Draft](#)

7.2 Approve Salary/Grade Step Report attached to the Memorandum of Understanding between the County and the Lake County Correctional Officers Association

**Sponsors:** Administrative Office

**Memo:** [18-432](#)

**Attachments:** [MOU\\_CorrectionalOfficers](#)

7.3 (a) Appoint Senior HR Analyst Jesse Puett to Interim Deputy HR Director effective May 29, 2018, and; (b) Appoint HR Analyst II Diana Rico to Interim Senior HR Analyst effective May 29, 2018

**Sponsors:** Administrative Office

**Memo:** [18-468](#)

7.4 Approve Amendment 1 to the Agreement between the County of Lake and Lake County Office of Education for School-Based Medi-Cal Specialty Mental Health Services for Fiscal Year 2017-18 for a decrease of \$45,000 for a new contract maximum of \$205,000 and authorize the Chair to sign the Amendment.

**Sponsors:** Behavioral Health

**Memo:** [18-129](#)

**Attachments:** [LCOE Safe Schools Amend 1 FY 17-18](#)

- 7.5** Approve Amendment 3 to the Agreement between County and Charis Youth Center for Fiscal Year 2017-18 for a new contract maximum of \$20,000 and to authorize the Board Chair to sign the Amendment.
- Sponsors:** Behavioral Health
- Memo:** [18-435](#)
- Attachments:** [Charis Amend 3 FY 17-18](#)
- 7.6** Authorize Advanced Step 5 Hiring of Extra Help Office Assistant, Myriam Herrera
- Sponsors:** District Attorney
- Memo:** [18-469](#)
- 7.7** Approve Resolution of the City Council of Lakeport calling for and providing for and giving notice of the General Municipal Election to be held in the City of Lakeport, County of Lake, State of California, on the 6th Day of November, 2018, for the purpose of electing two (2) City Council Members, each to hold office for a term of four years, or until their successors are elected and qualified, requesting consolidation of that election with the State General Election and requesting approval of the Lake County Board of Supervisors for election services to be provided by the Lake County Registrar of Voters
- Sponsors:** Elections
- Memo:** [18-477](#)
- Attachments:** [City of Lakeport General Election](#)
- 7.8** Authorize Advanced Step 5 Hiring of Ms. Trina Maia, Physical Therapist
- Sponsors:** Health Services
- Memo:** [18-426](#)
- 7.9** Approve Budget Transfer for Purchase of a Color Plotter, Copier, Scanner for the Environmental Health Division's Certified Unified Program Agency (CUPA) Program and Appropriate \$7,000 from 170-410-740-38.00 Inventory to 170-410-740-62.71 Office Equipment
- Sponsors:** Health Services
- Memo:** [18-431](#)
- Attachments:** [West Allis Blue Quote](#)  
[Polestar Quote](#)  
[Neweggbusiness.com Quote](#)  
[Budget Transfer for CUPA Program](#)

- 7.10** (a) Waive the normal bidding requirements because to do so would produce no economic benefit for the county due to the unique nature of services, and (b) Approve purchase of consulting services from Superior in the amount of \$13,930 plus travel expenses and authorize IT Director to issue Purchase Order.
- Sponsors:** Information Technology
- Memo:** [18-462](#)
- Attachments:** [LAKC FIN - High-Level BPR Assessment 2018-00004185](#)
- 7.11** (Sitting as the Lake County Watershed Protection District, Board of Directors) - Approve joint funding agreement between the U.S. Geological Survey, U.S. Dept. of the Interior and Lake County Watershed Protection District for annual maintenance of the Kelsey Creek flow gauge station in the amount of \$15,300 for the period November 1, 2017 to October 31, 2018; and authorize the Chair to sign
- Sponsors:** Lake County Watershed Protection District
- Memo:** [18-474](#)
- Attachments:** [USGS Gage WR](#)
- 7.12** Approve Agreement between the County of Lake and MGE Engineering, Inc. for Construction Management Services for Replacement of Robinson Creek Bridge at Mockingbird Lane (14C-0086), Lake County, CA for an amount not to exceed \$240,986.90; and authorize the Chair to sign
- Sponsors:** Public Works
- Memo:** [18-463](#)
- Attachments:** [AgreeCMSvs-Mockingbird Ln](#)
- 7.13** Approve a Travel Claim Reimbursement for Hotel Bill Incorrectly Charged on Personal Credit Card in the amount of \$276.76; and authorize the Chair to sign.
- Sponsors:** Social Services
- Memo:** [18-467](#)
- Attachments:** [Travel Claim Long](#)  
[Hotel Bill Long](#)
- 7.14** Approve Extension of Lease Agreement between County of Lake and Pauline Usher Revocable Trust for the facility located at 9245 Hwy 53 # 14, Lower Lake, CA , and an annual amount of \$6,002.52, through June 30, 2021; and authorize the Chair to sign.
- Sponsors:** Social Services
- Memo:** [18-430](#)
- Attachments:** [Usher Lease Agreement 06302021](#)

- 7.15** Approve Long Distance Travel for Jan Coppinger to speak at the National Association of Clean Water Agencies 2018 Utility Leadership Conference in Boston, MA from July 23, 2018 through July 26, 2018.

**Sponsors:** Special Districts

**Memo:** [18-452](#)

**Attachments:** [NACWA Letter](#)

- 7.16** Approve the Creation of an Extra Help Construction Inspector in County Service for use in Anderson Springs Sewer Project.

**Sponsors:** Special Districts

**Memo:** [18-464](#)

**Attachments:** [Construction Inspector](#)

## 8. Timed Items

### 8.1 9:05 A.M. - Public Input

- 8.2** 9:10 A.M. - Consideration of Acceptance of \$8,590 Donation from the Friends of the Lake County Library

**Sponsors:** Library

**Memo:** [18-427](#)

- 8.3** 9:15 A.M. - Consideration of Continuing a Proclamation of a Local Emergency Due to the Sulphur Fire Incident

**Sponsors:** Office of Emergency Services and Sheriff

**Memo:** [18-412](#)

**Attachments:** [OES\\_DeclarationLocalEmergency\\_SulphurFireIncident.pdf](#)  
[Reso2017-133\\_LocalEmergency\\_SulphurFire\\_SO](#)

- 8.4** 9:16 A.M. - Consideration of Continuing a Proclamation of a Local Emergency due to Wildfire Conditions, pertaining to the Rocky, Jerusalem and Valley Fires

**Sponsors:** Office of Emergency Services and Sheriff

**Memo:** [18-413](#)

- 8.5** 9:17 A.M. - Consideration of Continuing a Proclamation of a Local Emergency due to Clayton Fire

**Sponsors:** Office of Emergency Services and Sheriff

**Memo:** [18-414](#)

- 8.6** 9:18 A.M. - Consideration of Continuing a Proclamation of a Local Emergency due to the Atmospheric River Storm

**Sponsors:** Office of Emergency Services and Sheriff

**Memo:** [18-415](#)

**Attachments:** [Reso\\_LocalEmergency](#)

## 9. Non-Timed Items

### 9.1 Supervisors' weekly calendar, travel and reports

- 9.2** Discussion and Consideration of the Possible Creation of a Joint Powers Authority Dedicated to Risk Reduction

**Sponsors:** County Counsel

**Memo:** [18-478](#)

**Attachments:** [JPA\\_RiskReduction\\_Draft](#)

- 9.3** Adopt Resolution conveying personal property from the County of Lake to the City of Clearlake for use by the Clearlake Police Department.

**Sponsors:** Sheriff

**Memo:** [18-475](#)

**Attachments:** [Resolution\\_ConveyingProperty-CityofClearlake](#)

- 9.4** Adopt Resolution conveying personal property from the County of Lake to the Northshore Fire Protection District

**Sponsors:** Sheriff

**Memo:** [18-476](#)

**Attachments:** [Resolution\\_ConveyingProperty-NorthshoreFire](#)

## 10. Closed Session

- 10.1** Conference with Legal Counsel: Decision whether to Initiate Litigation Pursuant to Gov. Code sec. 54956.9(d)(4): One Potential Case

**Memo:** [18-472](#)

- 10.2** Conference with Legal Counsel: Decision whether to Initiate Litigation Pursuant to Gov. Code sec. 54956.9(d)(4): PG&E

**Memo:** [18-473](#)

## 11. Adjournment