

**COUNTY OF LAKE  
BOARD OF SUPERVISORS**

Mokey Simon, District 1  
Bruno Sabatier, District 2  
Eddie Crandell, District 3  
Tina Scott, District 4  
Rob Brown, District 5



**TUESDAY, SEPTEMBER 24, 2019  
9:00 AM  
AGENDA**

Carol J. Huchingson,  
County Administrative Officer  
Anita L. Grant, County Counsel  
Carolyn Purdy, Asst. Clerk of the Board

---

**GENERAL INFORMATION**

The Board of Supervisors meets the first four Tuesdays of each month, at 9:00 a.m. at 255 North Forbes Street, Lakeport, California. The meeting room is wheelchair accessible. A request for a disability-related modification or accommodation necessary to participate in the Board of Supervisors meeting should be made in writing to the Clerk of the Board at least 48 hours prior to the meeting.

**This agenda is divided into four sections:**

**CONSENT ITEMS** - These items are expected to be routine and non-controversial. They will be acted upon by the Board at one time without discussion. Any Board member may request that any item be removed from the Consent Agenda for later discussion.

**TIMED ITEMS** - These items are noticed hearings, work sessions and items with a previously set time.

**NON-TIMED ITEMS** - These items include significant policy and administrative actions and are listed alphabetically by department. These non-timed items may be taken up at any unspecified time during the meeting.

**CLOSED SESSION** - Pursuant to applicable Government Codes, the Board may consider certain matters in Closed Session. The Board will reconvene into Open Session to take any action on a Closed Session item.

The Lake County Board of Supervisors meets concurrently as the Board of Directors of Lake County Air Quality Management District, Board of Directors of Lake County Watershed Protection District, Board of Directors of Kelseyville County Waterworks District #3, Board of Directors of Lake County Sanitation District, Lake County Housing Commission, Lake County Board of Equalization and Board of Directors of Lake County In-Home Supportive Services Public Authority.

Agendas of public meetings and supporting documents are available for public inspection in the Lake County Courthouse, Board of Supervisors Office, First Floor, Room 109, 255 North Forbes Street, Lakeport, California.

Any person may speak for three (3) minutes on any agenda item; however, total public input per item is not to exceed 15 minutes, unless extended at the discretion of the Board. This rule does not apply to public hearings.

**AGENDA AVAILABLE ONLINE AT [www.co.lake.ca.us](http://www.co.lake.ca.us)**

---

1. Call to Order
2. Moment of Silence
3. Pledge of Allegiance
4. Consideration of Extra Items Not Appearing on the Posted Agenda
5. Approval of the Consent Agenda

- 5.1 Adopt Proclamation Declaring Friday, September 27, 2019 as Native American Day in Lake County, California.

Sponsors: Simon

Memo: [19-854](#)

Attachments: [Native American Day Proclamation](#)

- 5.2 Approve Minutes of the Board of Supervisors meeting held August 6, 2019 and August 13, 2019.

Sponsors: Clerk of the Board

Memo: [19-928](#)

Attachments: [MeetingMinutes08062019](#)  
[MeetingMinutes08132019](#)

- 5.3 Adopt Resolution Amending Resolution No. 2019-127 Establishing Position Allocations for Fiscal Year 2019-2020, Budget Unit 1123, Assessor

Sponsors: Administrative Office

Memo: [19-930](#)

Attachments: [Resolution Amending Resolution 2019-127](#)

- 5.4 Approve the Lease Agreement between County of Lake and Sam Polo for Office Space at 14092 Lakeshore Drive in Clearlake in the amount of \$3,170.20 per month from September 1, 2019 through July 1, 2022, and authorize Chair to sign.

Sponsors: Behavioral Health Services

Memo: [19-878](#)

Attachments: [Polo Lease Agreement](#)

- 5.5 Approve Request for Advance Step Increase of Mental Health Specialist II, Step 4 for Ms. Elizabeth Marleen-Butler.

Sponsors: Behavioral Health Services

Memo: [19-887](#)

- 5.6** Adopt Resolution Increasing Change Drawer Fund for the Community Development Department
- Sponsors:** Community Development
- Memo:** [19-861](#)
- Attachments:** [RESOLUTION TO Increase Change Drawer Fund](#)
- 5.7** Adopt Resolution Authorizing the Health Services Director to Sign a Five Year Agreement in the Amount of \$50,015 for the California Department of Public Health's (CDPH) HIV/AIDS Surveillance Program for FY2019-2024
- Sponsors:** Health Services
- Memo:** [19-889](#)
- Attachments:** [HIV-AIDS Surveillance Resolution signed by County Counsel](#)  
[HIV .Surveillance Agreement w . Exhibits FY 19.24](#)
- 5.8** Adopt Resolution Approving a Payment to the City of Clearlake for Repairs to 40th Avenue, Davis Avenue, and Moss Avenue.
- Sponsors:** Public Services
- Memo:** [19-903](#)
- Attachments:** [Resolution 2019 40th-Moss-Davis Repairs](#)
- 5.9** Accept the Irrevocable Offers of Dedication for Roadway and Public Utility Purposes - Wight Way (CR #511B) Kelseyville, Parcel Map PM05-08 Wright
- Sponsors:** Public Works
- Memo:** [19-901](#)
- Attachments:** [VicinityMap](#)  
[IrrevocOfferHulet](#)  
[IrrevocOfferUnger](#)
- 5.10** Adopt Resolution Authorizing the Public Works Director to Sign the Notice of Completion for Work Performed under Agreement dated April 23, 2019, the Upper Lake Pedestrian Improvements for Upper Lake High, Middle & Elementary Schools Project. State project No ATPL-5914(103), Bid No. 18-11
- Sponsors:** Public Works
- Memo:** [19-902](#)
- Attachments:** [ResNOCBidNo18-11](#)  
[NOCBidNo18-11](#)

- 5.11** Approve Addendum 1 to Trinity Food Services Agreement between Trinity Services Group and Lake County for the preparation of inmate meals for the Colusa County Jail and Authorize Chair to Sign
- Sponsors:** Sheriff
- Memo:** [19-465](#)
- Attachments:** [trinity amend 1 20190911121645](#)
- 5.12** Approve Budget Transfer in the Sheriff/DNA fund for the purchase of a back-up generator at the Evidence Facility in the amount of \$40,000 and authorize the Chair to sign.
- Sponsors:** Sheriff
- Memo:** [19-910](#)
- Attachments:** [Budget Transfer](#)
- 5.13** Approve Facility Space License Agreement between the State of California, Department of Transportation and the County of Lake for use of the Hunter Point Communications Site and authorize the Chair to sign.
- Sponsors:** Sheriff
- Memo:** [19-899](#)
- Attachments:** [hunter agreement 20190910132741](#)
- 5.14** Approve Facility Space License Agreement between the State of California, Department of Fish and Wildlife and the County of Lake for use of the Hunter Point Communications Site and Authorize Chair to Sign
- Sponsors:** Sheriff
- Memo:** [19-900](#)
- Attachments:** [fish and wildlife agreem 20190910132552](#)
- 5.15** Approve Contract Between County of Lake and Regents of the University of California for Assistance with the California - Child and Family Services Review (C-CFRC) in the Amount of \$39,500 from October 1, 2019 to November 30, 2020 and Authorize the Chair to Sign.
- Sponsors:** Social Services
- Memo:** [19-886](#)
- Attachments:** [UCDavis\\_C-CFSR\\_Contract\\_2019-2020.pdf](#)
- 5.16** Approve First Amendment to Contract between the County of Lake and People Services, Inc. in the Amount of \$18,468.66 from July 1, 2019 to June 30, 2021, and Authorize the Chair to Sign.
- Sponsors:** Social Services
- Memo:** [19-888](#)
- Attachments:** [First Amendment - Contract with People Services 2019-2020.pdf](#)

## 6. Timed Items

### 6.1 9:05 A.M. - Public Input

- 6.2** 9:10 A.M. - Presentation of Proclamation Declaring Friday, September 27, 2019 as Native American Day in Lake County, California.

Sponsors: BOARD OF SUPERVISORS

Memo: [19-917](#)

- 6.3** 9:30 A.M. - (Continued from August 27, 2019) APPEAL HEARING - Transient Occupancy Tax (TOT)  
Joann Saccato - 16986 Dogwood Way, Cobb, CA 95461

Sponsors: Clerk of the Board

Memo: [19-835](#)

Attachments: [Appeal Saccato](#)

- 6.4** 9:45 A.M. - Reconsideration of the timeliness of Dan Kelly's appeal for the Calico Cat RV Park

Sponsors: Community Development

Memo: [19-933](#)

Attachments: [Exhibit A](#)  
[Exhibit B](#)  
[Exhibit C](#)  
[Exhibit D](#)  
[Exhibit E](#)

## 7. Non-Timed Items

### 7.1 Supervisors' weekly calendar, travel and reports

- 7.2** Consideration of Appointment of District 4 Planning Commissioner.

Sponsors: Scott

Memo: [19-927](#)

Attachments: [Planning commission](#)

**7.3** Consideration of Appointments to the Industrial Hemp Ad Hoc Committee.

**Sponsors:** Clerk of the Board

**Memo:** [19-929](#)

**Attachments:** [Williams\\_Application](#)

[Jennings\\_Application](#)

[Mitzel\\_Application](#)

[Smith\\_Application](#)

[Clarke\\_Application](#)

[Draper\\_Application](#)

[Lescher\\_Application](#)

[Robinson\\_Application](#)

**7.4** Consideration of Date Revisions to the Board's Annual Meeting Calendar for 2019.

**Sponsors:** Administrative Office

**Memo:** [19-925](#)

**Attachments:** [2019 BOS Meeting Calendar Approved 11202018](#)

**7.5** Consideration of (a) Adopting a Resolution Authorizing the Cancellation of Reserve Designations for Landfill Operations Equipment; and (b) Waiving the formal bidding process, pursuant to Lake County Code Section 38.2, as it is not in the public interest due to the unique nature of goods or services; and (c) Authorizing the Public Services Director / Assistant Purchasing Agent to issue a purchase order to Elms Equipment Rental, Inc. in the amount of \$547,205

**Sponsors:** Public Services

**Memo:** [19-904](#)

**Attachments:** [Resolution\\_LandfillOperationsEquipment](#)

[Sales Quote 1087651-0000](#)

**8. Closed Session****8.1** Public Employee Appointment Pursuant to Gov. Code Section 54957(b) (1):

Appointment of Public Health Officer

**Sponsors:** BOARD OF SUPERVISORS

**Memo:** [19-939](#)

**8.2** Conference with Legal Counsel: Decision whether to Initiate Litigation Pursuant to Gov. Code section 54956.9(d)(4): One Potential Case

**Memo:** [19-931](#)

- 8.3 Conference with Legal Counsel: Significant Exposure to Litigation Pursuant to Gov. Code section 54956.9(d)(2)(e)(3): California River Watch

Memo: [19-941](#)

## 9. Adjournment