



# LAKE COUNTY SHERIFF'S OFFICE

1220 Martin Street • P.O. Box 489 • Lakeport, California 95453

McCabe

COPIES WENT TOO:

- ☒ MARY BETH STRONG  
☐ EMPLOYEE(S)  
☐ JAN

## TRAINING NOTICE

Brian Martin  
Sheriff

Course Title: NARCOTICS DETECTION COURSE  
Dates or Attendance: SEPTEMBER 6-OCTOBER 15, 2021

Provider: ADLERHORST

Location: ONTARIO

Certification Number:

Trainee(s): MATT MCCABE  
Registration Fee: \$5700.00 Payable To: ADLERHORST INTERNATIONAL LLC  
3951 VERNON AVE JURUPA VALLEY CA 92509  
FEDERAL TAX ID #:

Transportation: IF YOU NEED A VEHICLE FOR THIS TRAINING REACH OUT TO MARY BETH STRONG

Lodging: \$6639.60 Payable To: RESIDENCE INN ONTARIO AIRPORT  
2025 CONVENTION CENTER WAY ONTARIO CA 91764  
FEDERAL TAX ID: 65-1027250

Date of Notice: AUGUST 20, 2021

Additional Information: You must call the Hotel and Course Provider to confirm payment and Reservations at least 7 days prior to your departure.  
Remember to give Jan Bosse a copy of the certification of completion for this training.

### IMPORTANT:

PICK UP CHECKS AT THE MAIN OFFICE PRIOR TO LEAVING FOR TRAINING.  
TURN IN ALL RECEIPTS UPON RETURN FROM CONFERENCE/TRAINING. PER DIEM  
CLAIMS WILL BE RETURNED IF THESE RECEIPTS ARE NOT RECEIVED.  
Read the information below

- If you cannot attend training contact your Division Commander immediately.
- Obtain receipts for everything, fuel in the car, hotel, parking, etc.
- Incidentals go on your credit card. Nothing is to be charged to your room.
- At check out from hotel go to front counter and get receipt, make sure there is no Charge pending. If there is a Credit make sure it goes back to LCSO. Not your personal Credit Card.
- Return the receipt with Travel Expenditure form to Mary Beth within 10 calendar days of returning from training. (if you did not get your receipt from hotel or if there is an issue with the receipt it WILL hold up your Per Diem reimbursement.)
- If meals are provided by training or hotel you CANNOT claim them. Meals not provided and during the time of training can be claimed. Provide itemized receipts for meals that were not provided by hotel or training.

If a travel advance is desired, a request must be submitted at least fourteen days in advance. If you fail to request the remainder of your per diem allowance within 10 calendar days of returning from training, you will be ineligible for future travel advances.

HOTEL RESERVATION  
DATES \_\_\_\_\_  
ROOM RATE \_\_\_\_\_  
GOV. RATE Y N TOT Y N  
ADD FEES/ASSES \$ \_\_\_\_\_  
PARKING FEE \$ \_\_\_\_\_  
TOTAL COST \$ \_\_\_\_\_  
FED. TAX ID \_\_\_\_\_  
CHECK ACCEPTED Y N  
CONFIRMATION # \_\_\_\_\_



**Adlerhorst International, LLC**  
 3951 Vernon Avenue \* Jurupa Valley, CA 92509  
 Tel: (951) 685-2430 \* Fax: (951) 685-3630 \* Email: Adlerhorst@Adlerhorst.Com  
 www.Adlerhorst.com

## 2021 Class Schedule

### HANDLER COURSES

| Class No.        | Class Name                   | Dates                    |                          |
|------------------|------------------------------|--------------------------|--------------------------|
| <b>APSD #246</b> | <b>Basic Handlers Course</b> | <b>January 18, 2021</b>  | <b>February 26, 2021</b> |
|                  | Handler Development Course   | January 18, 2021         | January 22, 2020         |
|                  | Agitator I Course            | January 28, 2021         | January 29, 2021         |
|                  | Agitator II Course           | February 8, 2021         | February 10, 2021        |
| <b>APSD #247</b> | <b>Basic Handlers Course</b> | <b>March 15, 2021</b>    | <b>April 23, 2021</b>    |
|                  | Handler Development Course   | March 15, 2021           | March 19, 2021           |
|                  | Agitator I Course            | March 25, 2021           | March 26, 2021           |
|                  | Agitator II Course           | April 12, 2020           | April 14, 2020           |
| <b>APSD #248</b> | <b>Basic Handlers Course</b> | <b>May 17, 2021</b>      | <b>June 25, 2021</b>     |
|                  | Handler Development Course   | May 17, 2021             | May 21, 2021             |
|                  | Agitator I Course            | May 27, 2021             | May 28, 2021             |
|                  | Agitator II Course           | June 7, 2021             | June 9, 2021             |
| <b>APSD #249</b> | <b>Basic Handlers Course</b> | <b>July 12, 2021</b>     | <b>August 20, 2021</b>   |
|                  | Handler Development Course   | July 12, 2021            | July 16, 2021            |
|                  | Agitator I Course            | July 22, 2021            | July 23, 2021            |
|                  | Agitator II Course           | August 2, 2021           | August 4, 2021           |
| <b>APSD #250</b> | <b>Basic Handlers Course</b> | <b>September 6, 2021</b> | <b>October 15, 2021</b>  |
|                  | Handler Development Course   | September 6, 2021        | September 10, 2021       |
|                  | Agitator I Course            | September 16, 2021       | September 17, 2021       |
|                  | Agitator II Course           | September 27, 2021       | September 29, 2021       |
| <b>APSD #251</b> | <b>Basic Handlers Course</b> | <b>November 8, 2021</b>  | <b>December 17, 2021</b> |
|                  | Handler Development Course   | November 8, 2021         | November 12, 2021        |
|                  | Agitator I Course            | November 18, 2021        | November 19, 2021        |
|                  | Agitator II Course           | November 29, 2021        | December 1, 2021         |

| Class                      | Hours | Tuition |
|----------------------------|-------|---------|
| Basic Handlers Course      | 240   | \$5700  |
| Handler Development Course | 40    | \$400   |
| Agitator Seminar           | 16    | \$300   |
| Advanced Agitator Seminar  | 24    | \$300   |

Santa Ana Colloge Units will be applied for CA residence APSD/APDD 5.0 Units

Agitator I Course 0.3 Units      Agitator II Course 0.5 Units

(Tuition for the Agitator Seminar and Development Course is included in the cost of the Basic Handler Course)

### DETECTION COURSES

| Class No.        | Dates                                       |
|------------------|---|
| <b>APDD #236</b> | <b>JANUARY 11 THROUGH FEBRUARY 19, 2021</b> |
| <b>APDD #237</b> | <b>MARCH 15 TROUGH April 23, 2021</b>       |
| <b>APDD #238</b> | <b>MAY 17 TROUGH JUNE 25, 2021</b>          |
| <b>APDD #239</b> | <b>JULY 12 TROUGH AUGUST 20, 2021</b>       |
| <b>APDD #240</b> | <b>SEPTEMBER 6 TROUGH OCTOBER 15, 2021</b>  |
| <b>APDD #241</b> | <b>NOVEMBER 8 TROUGH DECEMBER 17, 2021</b>  |

| Class                        | Hours | Tuition |
|------------------------------|-------|---------|
| Narcotics/ Gun/Cadaver/Elect | 240   | \$5700  |
| Explosive / Accelerant       | 240   | \$7500  |
| Electronic Odor              |       |         |

\$5,700

~Please Make Checks Payable to Adlerhorst International, LLC~

Tuition is subject to change ~ Upon Registration please verify dates & costs