

April 8, 2022

To

Elise Jones

Deputy Director of Administration

Lake County Behavioral Health Services

P.O. Box 1024

Lucerne, CA. 95458

Re: RFP Substance Use Disorder Medical Director

Dear Ms. Jones, please find below the response to the RFP from SY Psychiatry LLC and its sole member Hardeep Singh MD.

I am currently providing the services outlined to Lake County for the past 2 years and it would be a privilege to continue this relationship. I am a Board-Certified Psychiatrist with residency training in Adult Psychiatry, and Fellowship trained in Child and Adolescent Psychiatry. I am also Board Certified in Addiction Medicine. I have extensive experience working in the County Behavioral Health system in California along with extensive leadership experience.

Scope of services proposed

Per CFR 22 51341.1(b)(28)(A)(i)-(iii) the substance use disorder medical director's responsibilities shall at a minimum include all of the following:

- Ensure that medical care provided meets the applicable standard of care.
- Ensure that physicians do not delegate their duties to non-physician personnel.
- Develop medical policies for the provider.
- Ensure that physicians follow the provider's medical policies and standards.

- Ensure that the medical decisions made by the physicians are not influenced by fiscal considerations.
- Ensure that the physician is adequately trained to perform diagnoses of substance use disorders for beneficiaries.
- Determine the medical necessity of treatment for beneficiaries and perform other Physician duties as necessary.
- Review of each beneficiary's personal, medical, and substance abuse history.
- Determine whether substance use disorder services are medically necessary.
- Ensure physical exam requirements are met (within 30 days of admission).
- Review, approve and sign treatment plans and treatment plan updates.
- Complete Continuing Services Justification unless continuing treatment services are determined no longer necessary between five (5) and six (6) months from the date of admission.
- Document determination of medical necessity.
- Ensure that all documentation is completed within regulatory timeframes, LCBHS
- Policies and Procedures, and standards of the profession.

Cost of Services: The contractor will bill based on the number of hours worked at the hourly rate of \$200/hr with a minimum of 12 hours a week.

- The contractor shall procure and maintain Workers' Compensation Insurance for all of its employees.
- Contractor shall procure and maintain Comprehensive Automobile Liability Insurance, both bodily injury and property damage, on owned, hired, leased and non-owned vehicles used in connection with Contractor's business for not less than one million dollars (\$1,000,000) combined single limit coverage per occurrence.
- The contractor shall procure and maintain Professional Liability Insurance for the protection against claims arising out of the performance of services under this Agreement caused by errors, omissions, or other acts for which the Contractor is liable. Said insurance shall be written with limits of not less than one million dollars (\$1,000,000).
- The contractor shall not commence work under this Agreement until it has obtained all the insurance required hereinabove and submitted to County certificates of insurance naming the County of Lake as additional insured. The contractor shall provide County certificates of insurance within 30 days of the date of execution of the Agreement. The contractor agrees to provide to County, at least 30 days before the expiration date, a new certificate of insurance.

- In case of any subcontract, the Contractor shall require each subcontractor to provide all of the same coverage as detailed hereinabove. Subcontractors shall provide certificates of insurance naming the County of Lake as additional insured and shall submit new certificates of insurance at least 30 days before the expiration date. The contractor shall not allow any subcontractor to commence work until the required insurance has been obtained.
- For any claims related to the work performed under this Agreement, the Contractor's insurance coverage shall be primary insurance for the County, its officers, officials, employees, agents, and volunteers. Any insurance or self-insurance maintained by County, its officers, officials, employees, agents, or volunteers shall be more than the Contractor's insurance and shall not contribute to it.

Please do let me know if anything is required to further this proposal

Best Regards



Hardeep Singh MD

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