



APPLICATION FOR  
APPOINTMENT TO COUNTY OF LAKE  
ADVISORY BOARD, COMMISSION OR COMMITTEE

Name of Applicant: Sabrina Andrus

Home Address: 4520 Clark Drive

City: Kelseyville

ZIP: 95451

Mailing Address: 4520 Clark Drive

City: Kelseyville

ZIP: 95451

Occupation: self-employed

Email: sabrina.andrus@gmail.com

Home Phone: 510.610.2688

Work Phone: 707.279.5166

Supervisory District 5

Name of Board/Committee/Commission(s) you are interested in serving on:

Cannabis Task Force

Board/Committee/Commission category under which you are applying, if applicable:

Board of Supervisors supported by Community Development

List past or present County appointments, as well as any other public service appointments, or elected positions held (please list dates served):

COVID-19 Ethics Ad-Hoc Committee, convened to support the then-Public Health Officer Dr. Pace regarding vaccine rollout. February - April, 2021.

Please briefly explain why you would like to serve, what special qualifications or expertise you may have for the position and any other information you would like to include as part of your application:

I was born and raised in Kelseyville, and returned in late 2017 to open a retail establishment. I have since expanded to open 2 more stores in downtown KV.

I would like to serve on this Task Force because I love this county, I am invested (emotionally and financially) in its success, and because I believe I would be an important asset. I have a law degree, am thoughtful and methodical, am very familiar with owning + operating a business, and am meticulous with details.

List community organizations to which you belong:

Board member - Lake Family Resource Center

Member - Kelseyville Business Association (past President, 2020 + 2021)

Currently working with Lake County Rural Arts Initiative on a mural project in Kelseyville

Convictions and Penalties – Have you ever been convicted of a felony? If yes, give date(s), location(s) and penalties. (Convictions are evaluated for each position and are not necessarily disqualifying.)

No.

List any affiliation you or your spouse has with public service agencies:

None.

I certify that the above information is true and correct, and I have read the Lake County Advisory Board, Committee and Commission Conflict of Interest Policy. I agree to abide by that policy and to the best of my knowledge, I have no conflict of interest.

Sabrina Andrus (Jun 10, 2022 15:50 PDT)

(Signature)

06/10/2022

(Date)

PLEASE RETURN COMPLETED FORM TO:

Clerk of the Board of Supervisors  
255 N. Forbes St.  
Lakeport, CA 95453  
FAX (707) 263-2207

For Board Use Only:

APPOINTED YES\_\_\_ NO\_\_\_

APPOINTED ON: \_\_\_\_\_

TERM EXPIRES: \_\_\_\_\_

LAKE COUNTY  
ADVISORY BOARD, COMMITTEE AND COMMISSION  
CONFLICT OF INTEREST POLICY

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POLICY

In addition to any Federal or State conflict of interest requirements which may apply, no member of any Advisory board, commission or committee shall make, participate in making or in any way attempt to use their position to influence a decision in which he or she knows or has reason to know that he or she or their spouse has a financial interest. In all such cases, the affected member shall disclose his or her interests in the records of the board, commission or committee and shall refrain from participating in all discussions and votes concerning the matter in which he/she or his/her spouse has a financial interest.

The purpose of this policy is not only to avoid actual improprieties, but also the appearance of possible improprieties. Therefore, it is the policy of the Board of Supervisors that any doubts as to whether a member shall refrain from participating in a particular matter should be resolved in favor of non-participation.

While recognizing that state law and regulations may specify categories of memberships on certain boards, commissions and committees, to the extent possible, no one shall be appointed to a board, commission or committee which recommends funding allocations to community based organizations, who is (or whose spouse is) a director, or officer of an agency or organization which competes in the funding process before that board, commission or committee.

The Clerk of the Board of Supervisors shall provide all applicants for County boards, commissions and committees with copies of this Conflict of Interest Policy. Additionally, the County's staff to each board, commission, and committee shall assist in monitoring compliance with the conflict of interest policy. Monitoring shall include annual review of appointee circumstances as they may change during each appointee's term of office.

All applicants shall state on their application for appointment what affiliation, if any, they or their spouse has with public service agencies. Additionally, all applicants shall certify prior to their participation as a voting representative of the Board of Supervisors that they have read this policy and can serve free of any conflict of interest. The certification will be made by an applicant/nominee by signing the application for their appointment. Further, should any conflict of interest arise during the appointee's term of office, the appointee shall so declare and abstain from participation on the proceeding and business as it relates to the area of conflict.

For those boards, commissions and committees which recommend funding allocations to the Board of Supervisors, no member shall participate in any discussions or decisions related to an agency of which the member or the member's spouse is a director or officer. Additionally, unless state law or regulation require otherwise, any such member shall also refrain from participation in discussions or decisions related to proposals which are in direct competition with a proposal submitted by the agency of which the member or member's spouse is a director or officer.

APPOINTMENT OF COUNTY EMPLOYEES TO ADVISORY BOARDS  
(Policies & Procedures Manual, Section 1-7)

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In order to further community involvement in County government and to further the independence of advisory boards, it shall be the policy of the Board of Supervisors to discourage appointment of County employees to those advisory boards which are intended to consist of independent citizens and/or community members.  
(Adopted on 10/14/86 and amended on 4/12/94)







# Advisory Board Application

Final Audit Report

2022-06-10

Created:	2022-06-10
By:	johanna peelen (johanna.peelen@lakecountyca.gov)
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## "Advisory Board Application" History

-  Web Form created by johanna peelen (johanna.peelen@lakecountyca.gov)  
2020-11-24 - 5:23:58 PM GMT
-  Web Form filled in by Sabrina Andrus (sabrina.andrus@gmail.com)  
2022-06-10 - 10:50:39 PM GMT- IP address: 68.249.187.230
-  Document emailed to Sabrina Andrus (sabrina.andrus@gmail.com) for signature  
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-  Email viewed by Sabrina Andrus (sabrina.andrus@gmail.com)  
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-  E-signature verified by Sabrina Andrus (sabrina.andrus@gmail.com)  
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