

SUPPLEMENTAL SERVICES AGREEMENT NO. 1

**ARMSTRONG CONSULTANTS, INC.
(AIRPORT ENGINEERING CONSULTANT)**

THIS SUPPLEMENTAL SERVICES AGREEMENT NO. 1, hereinafter referred to as Supplemental Agreement, is made and entered into this _____ day of _____, 2022, by and between the COUNTY OF LAKE, hereinafter referred to as COUNTY, and ARMSTRONG CONSULTANTS, INC, hereinafter referred to as ENGINEER:

W I T N E S S E T H:

WHEREAS, the COUNTY has entered into a General Services Agreement dated _____, with ENGINEER to perform engineering services, including planning studies, topographic surveys, soil tests and pavement evaluation studies, preparation of applications for State and Federal Aid, environmental studies, preliminary engineering studies, designs and cost estimates, engineering design including complete construction plans and specifications, and all engineering consultation required by COUNTY; and,

WHEREAS, the COUNTY AND ENGINEER now desire to also enter into this Supplemental Agreement with the scope of services described herein for project development for Lampson Field Airport,

NOW, THEREFORE, IN CONSIDERATION OF the covenants and agreements herein set forth, it is hereby agreed:

1. The General Services Agreement remains in full force and effect, and in the performance of this Supplemental Agreement ENGINEER is held to all provisions and the terms of the General Services Agreement.

2. **Projects**

The projects covered by this Supplemental Agreement shall include the following:

- General aviation-related tasks and on-call services relating to the operation, maintenance and development of Lampson Field.

3. Scope of Work

The scope of work covered by this Agreement is described in the Scope of Work and Cost Proposal prepared by ARMSTRONG CONSULTANTS, INC., which is attached as Exhibit "A".

4. Compensation

- A. As full compensation for all work or services to be provided by ENGINEER hereunder, County shall make payments to ENGINEER based on monthly invoices for all services performed under this Agreement. Invoices shall reference the project title and include a detailed breakdown of work items completed to date and the cost of work remaining. Payment will be a lump sum based on the percentage of work complete per task. Invoices are due and payable upon receipt. The total fee for the project will not exceed \$10,000.00 without prior approval of the County.

Upon satisfactory completion of services summarized in Attachment "A", the final payment of any balance will be due upon receipt of the final invoice. The final invoice shall be submitted within 60-calendar days after completion of the ENGINEER'S work.

- B. Interest: Interest at the rate of 1-1/2% per month, or that permitted by law if lesser, will be charged on all past-due amounts starting thirty (30) days after receipt of invoice and required documentation. Payments will first be credited to interest and then to principal.

In the event of a disputed or contested billing, only that portion so contested will be withheld from payment, and the undisputed portion will be paid. COUNTY will exercise reasonableness in contesting any bill or portion thereof. No interest will accrue on any contested portion of the billing until mutually resolved.

If COUNTY fails to make payment in full to ENGINEER for services within sixty (60) days of the date due for any uncontested billing, ENGINEER may, after giving seven (7) days written notice

to COUNTY, suspend services under this Agreement until paid in full, including interest. In the event of suspension of services, ENGINEER will have no liability to COUNTY for delays or damages caused COUNTY because of such suspension of services.

5. *Duration of Contract*

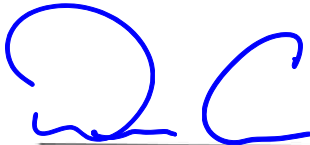
ENGINEER shall begin immediately on the work as assigned and this AGREEMENT shall remain in full force for a period of one (1) year from the date of approval or until terminated by either party .

IN WITNESS WHEREOF, the parties hereto have executed this AGREEMENT the day and year first written above.

County of Lake, a political
subdivision of the State of California

ARMSTRONG CONSULTANTS, INC.
Consulting Pavement Management ENGINEER

By _____
Chair, Board of Supervisors
(COUNTY)



(ENGINEER)

ATTEST: SUSAN PARKER
CLERK TO THE BOARD

APPROVED AS TO FORM:
ANITA L. GRANT
COUNTY COUNSEL

By _____



**LAMPSON FIELD AIRPORT
LAKE COUNTY, CALIFORNIA
CONTINUING SERVICES
SCOPE OF WORK**

April 4, 2022

OBJECTIVE

The intent of this continuing services scope is to allow Armstrong Consultants Inc. (Consultant) to provide Lake County (County) with on-call services relating to operation and development of Lampson Field. Tasks may include airport engineering, planning, environmental, management, related administrative tasks, and development of explanatory documents and presentations related these services. Individual tasks under this scope will be supportive of and supplemental to projects funded by grants, such as those under the Federal Aviation Administration (FAA) Airport Improvement Program or the Bipartisan Infrastructure Law program. This scope is intended to allow quick responses to funding opportunities with short lead times or other urgent needs.

SCOPE OF WORK

This scope is intended to include all aviation-related tasks identified by the County. The specific work included in each task will be developed by the Consultant to reflect the County's expressed purpose of the task. Tasks may include, but are not limited to:

- Administrative: preparation of documents needed to apply for grants funds, preparation of capital improvement programs, and providing support in negotiations with grant agencies.
- Engineering: evaluation of airfield pavement, drainage, signage, electrical systems, development of preliminary and final plans for airfield improvements, and construction administration.
- Planning: design of development alternatives; preparation of updates to the Airport Layout Plan for Lampson Field, preparation of airspace analyses, and evaluation of land uses for compatibility with airport operations.
- Environmental: development of documents meeting the requirements of the National Environmental Policy Act (NEPA) and the California Environmental Quality Act (CEQA), preparation of applications for state and federal resource agency permits; preparation of specialized field investigations, and development of noise contours.
- Airport management: development of responses to FAA and Caltrans Division of Aeronautics compliance reviews, preparation of airport-related rules and guidance documents, and supporting the County in discussions with pilots, tenants, and other interested parties.
- General communication: creation of draft letters and emails, brochures, presentations, speech notes, and talking points related to operation of Lampson Field.

BUDGET AND INVOICING

These on-call services will be provided for a not-to-exceed budget of Ten Thousand Dollars (\$10,000.00). A scope, schedule and not-to-exceed budget will be agreed to by the County and Consultant for each distinct task under this scope of work. Work will be billed on a time-and-expense basis using the Consultant's then current fee schedule. Invoicing will be done on a monthly basis for work accomplished in the prior month.